

VOLUNTEER OPPORTUNITIES

Rockin' at the Grove • July 21, 2012

Rockin' at the Grove is a 1950s-style dance event with snacks and beverages (wine, beer, and vintage soda). Volunteers are encouraged to wear a 1950s themed outfit or a plain polo shirt/volunteer shirt and pants. Focus on friendly and helpful customer service. Task-specific training will be provided. And you'll have plenty of time to enjoy the party!

Set-up

- Carry things in from the parking lot for bands/vendors/SBCMA
- Direct vendors to set-up locations (1)
- Last-minute décor (2)

Check-in and on-site event ticket sales

- Greet guests at front desk • Check pre-paid guests off list
- Sell admission tickets to walk-up guests • Answers guest questions

Event ticket-takers

- Greet guests at double doors, tear off ticket stubs, open doors

Beverage ticket sales

- Accept cash, make change, and distribute beverage tickets

Food service

SODA POP

- Take drink tickets and serve selected soda
- Replenish drinking straws as needed

POPCORN/CHIPS/SALSA

- Replenish snacks as needed • Pop popcorn and bag as needed

BEER & WINE

Must be 21 years of age or older

- Follow all regulations related to alcohol service
- Verify i.d. for guests appearing 30 years or younger
- Take drink ticket and serve selected beer or wine

SANDWICHES/FRUIT

- Serve finger sandwiches and supervise self-service fruit & veggies
- Keep foods cool (on ice) and covered when not being served
- Replenish foods and ice as needed

Trash and recycling

- Check receptacles in courtyard event area
- When full, remove, fasten, and replace liner
- Take full bags to central location

Wrap-up crew

- Gather and bag trash • Take down table decorations

I'D LIKE TO VOLUNTEER!

Name _____

E-mail address _____

Daytime phone _____

Are you over 21? yes no

Are you already a museum volunteer? yes no

Please read the volunteer descriptions at the left and then indicate with check marks below how you'd like to help. Return this form to

Melissa Sanchez, SBCMA
2024 Orange Tree Lane, Redlands CA 92374
or e-mail equivalent information to
msanchez@sbcm.sbcounty.gov

Set-up 4–5:30 PM

Check-in 5–6:30 PM

Check-in 6:30–8 PM

Ticket-takers 6–6:30 PM

Drink-ticket sellers 6–8 PM

Drink-ticket sellers 8–10 PM

Soda Station 6–8 PM

Soda Station 8–10 PM

Popcorn/chips/salsa station 6–8 PM

Popcorn/chips/salsa station 8–10 PM

Beer & wine stations 6–8 PM

Beer & wine stations 8–10 PM

Sandwiches 6–8 PM

Sandwiches 8–10 PM

Trash 6–8 PM

Trash 8–10 PM

Clean-up crew 9:30–10:30 PM

Assign me wherever I'm most needed