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Big Bear Airport DISTRICT
DISTRICT PROFILE SUMMARY SHEET

3130

District Contact Person(s):
Garret H. Dokter Jr.
Address:
P O Box 755
Big Bear City, CA 92314 0755
E-mail Address:
garrydokter@charterinternet.com
Website Address:
www.bigbearcityairport.com
Date of Formation:
Dec. 17, 1979

Principal Act:
Resolution No. 315, County of San Bernardino, State of California

Improvement District(s): _____YES ____x_NO

If yes, please indicate name and define area of service (include map).

Governing Body:
Five member board of directors

Membership: as of 1-1-09
1. Jay Obernolte
2. Thorne Waymire
3. Gloria Greene
4. Chuck Knight
5. Julie Smith

Public Meetings:
First Wedsday of every month in the airport terminal building, located at 501 W. Valley Blvd., Big Bear City CA 92314

SERVICES

Currently Authorized Powers (Services):

SERVICE	FUNCTIONS
General Aviation Air Service	Serves surrounding communities
Aircraft Charter and Sales	Business and personal flights, aircraft sales
Flight School, Sightseeing Flights	Flight instruction, tourist attractions
Aircraft Parts, Maintenance, Fuel	Provides aircraft services
Aerial Photography	Business and real estate services

Latent Powers (Services) -- those services authorized by the Agency's principal act, but not activated through the LAFCO process:

SERVICE	FUNCTIONS
Fire Protection	Provide support and co-ordination for fire fighting aircraft as required and needed during emergencies
Recreation	Provide access to local resorts and recreational facilities
Flight Education Programs	Supports Civil Air Patrol, Young Eagles Programs

Area Served: San Bernardino County, Big Bear Valley and surrounding mountain communities_20,0052_____Square Miles/_____ Acres

Population: 2,007,800_ (Outline source for figure) San Bernardino Co. Assessor

Registered Voters: 842,356 As Of 11/1/08 (Date)

Services Provided Outside Agency Boundaries:

SERVICE	PROVIDED TO WHOM	DATE OF CONTRACT	SUNSET DATE
None			

Special charges for service outside boundaries:

_____

_____

Special policies for providing service outside boundaries:

_____

_____

SPHERE OF INFLUENCE

Established: By Resolution No. 79-315 Board of Supervisors
County of San Bernardino (Big Bear Airport Dist.)

LAFCO Number	Resolution No./ Date Adopted	Location
2499	1-18-95	

CHANGES:

LAFCO Number	Resolution No./ Date Adopted	Type Of Change	Location
None			

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1. N/A
2. The boundries of the Airport are expected to remain as they are today.
3. N/A

II.

1. Capital Improvement Plans/Studies
   Building a Snow Plow Equipment Storage /Maintenance Building.
   Completion fall of 2010.
   See attachment, Airport Capital Improvement Plan, a five-year plan with FAA funding.

2. N/A
3. N/A
4. N/A
5. N/A
6. N/A
7. N/A

III.

1. Finance Documents/Plans for:
   a. Included
   b. Included
   c. N/A
   d. Completed June 2009 AIP (3-06-0022-16) Project, Construct Six Helicopter Parking Pads.

      AIP (3-06-0022-17) Project under construction:
      Rehabilitation Of Taxiway "B" Phase 3 East Section
      Replace Airfield Emergency Standby Generator
      Completion date August 4th 2009.

2. N/A
3. Revenue Sources
   a.Identify: Property Taxes, Rental Income, fuel sales and the sale of miscellaneous items.

   b. Can they be expanded: Property taxes not by us. The others to some degree.

4. Major Expenditures Categories:
    a. Identify: Payroll, Insurance, Non FAA funded Capital Improvement Projects, Utilities, Legal Services.
    b. Payroll is controlled by the Airport Board, Insurance is tied to job safety, Utilities- Pilot controled lighting, runway lights are only on for fifteen minutes. Non-funded projects are accomplished by the bidding process.

5. Joint Financing Projects:
    a. Funded Capital Improvement Projects the FAA pays 95% the State Division of Aeronautics 2.5% and Big Bear Airport 2.5%.
    b. Projects must be FAA qualified.
    c. There is a agreement for each project.

6. Overlapping/Duplicative Services: N/A
7. Rely on Other Agencies: N/A
8. Per-Unit Service Costs: N/A
9. N/A

IV. Status of, and opportunities for shared facilities: N/A

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MUNICIPAL SERVICE REVIEW

INTRODUCTION: The following provides an outline of the mandatory determinations for a municipal service review as set out in Government Code Section 56430. In addition, it provides an explanation of the purpose of the determination and the issues to be considered. While no agency will be required to respond to each of the issues identified below, this list is intended to be illustrative of the scope of issues that might be relevant to a local agency service review. Please review the list and identify those issues that are relevant to your agency and develop narrative responses to each determination.

I. Growth and Population

Purpose: To evaluate service needs based upon existing and anticipated growth patterns and population projections.

1. Population Information (include identification of source for growth projection)
   a) Existing and projected within agency boundary
   b) Existing and projected within sphere of influence (not to include area within agency's boundaries)

2. General Plan
   a) Excerpts regarding existing and projected growth
   b) Other

3. Identify Significant Growth Areas

II. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies

Purpose: To evaluate the infrastructure needs and deficiencies of a jurisdiction in terms of capacity, condition of facility, service quality and levels of services and its relationship to present and planned capacity. (Provide copies of documents where necessary).

1. Capital Improvement Plans/Studies

2. Water Service Plans/Studies
   a) Supply and demand information

3. Sewer Service Plans/Studies
   a) Capacity and demand information

4. Age and Condition of Facilities
   a) Water supply and distribution system
   b) Wastewater collection and treatment

5. Capacity Analysis
   a) Number of service units available
   b) Number of service units currently allocated

c) Total number of service units within agency boundaries
d) Total number of service units outside agencies boundaries. Are there out-of-agency contracts? Is the out-of-agency rate different than the in-agency rate for service?

6. Future Development
   a) What additional infrastructure is needed?
   b) Description of additional facilities
   c) How will it be funded?
   d) Is there a schedule for improvement?

7. Reserve Capacity
   a) What is the policy?
   b) Are there inter-ties with other agencies?

III. Financial ability to provide services

Purpose: To evaluate factors that affects the financing of providing services and needed improvements. To identify practices or opportunities that may help eliminate unnecessary costs. (Provide copies of documents where necessary).

1. Finance Documents/Plans for:
   a) Two most recent adopted budgets
   b) Two most recent completed audits
   c) Service upgrades
   d) Capital improvements

2. Bond Rating

3. Revenue Sources
   a) Identify
   b) Can they be expanded?

4. Major Expenditure Categories
   a) Identify
   b) What methods are used to control costs?

5. Joint Financing Projects
   a) Does agency participate? If so, what are they?
   b) What are the policies?
   c) Please provide a copy of the agreement.

6. Overlapping/Duplicative Services

7. Rely on Other Agencies
   a) Administrative functions
   b) Grant management
   c) In-house cost vs. outside cost

8. Per-Unit Service Costs
    a) Identify
    b) Comparison with others

9. Identify current rates and plans. Please identify any planned rate changes..

IV. Status of, and opportunities for shared facilities

Purpose: To evaluate the opportunities for a jurisdiction to share facilities and resources to develop more efficient service delivery systems.

1. Shared Facilities
    a) Existing – flood, parks, groundwater storage, etc.
    b) Future opportunities/options

2. Duplication of Facilities
    a) Existing duplication?
    b) Planned/future duplication?
    c) Excess capacity available to outside customers?
    d) Productivity ratings, if any, for staff

V. Accountability for community service needs, including governmental structure and operational efficiencies

Purpose: To evaluate the accessibility and levels of public participation associated within the agency's decision-making and management processes, to consider the advantages and disadvantages of various government structures to provide public services, and to evaluate whether organizational changes to governmental structure can be made to improve the quality of public services in comparison to cost.

1. Budget
    a) Policies
    b) Policies for payment of stipend, benefits, travel, educational expenses of the governing body
    c) Preparation/public involvement
    d) Analysis – revenues/reserves/expenditures

2. Governing Body
    a) Selection process
    b) Representation (Districts, area-wide)
    c) Frequency of meetings
    d) Brown Act compliance
    e) Number of elections over last decade

3. Level of Service
    a) Meets or exceeds customer needs?
    b) Customer satisfaction
        i) Surveys
        ii) Complaint tracking

4. Customer/Community Access
    a) Hours
    b) Newsletters
    c) Website
    d) Media coverage
    e) Cable/public access TV

5. Regular Progress Reports
    a) Budget – major projects
    b) Operations
    c) Voter participation

6. Does the agency recommend any government structure options (consolidation, reorganization, status quo)?
    a) Benefit to customers
    b) Services to be provided
    c) What would the hurdles be to consolidation/reorganization?

7. Does the agency have strategies or policies for future service delivery?
    a) Strategies for directing growth
    b) Infill
    c) Conservation
    d) Annexation policies
    e) Policies related to providing service outside agency boundaries

8. Operational Efficiencies
    a) Staffing Levels
    b) Technology (e.g. billing systems)
    c) Joint Powers Agreements
        i) Identify and describe
        ii) Please provide copy of agreement
        iii) Generally describe service area
        iv) Describe any specific policies related to the agreement

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MANDATORY FIVE YEAR SPHERE OF INFLUENCE UPDATE

3130

INTRODUCTION: The questions on this form are designed to obtain data about the entity's existing sphere of influence to allow the Commission and its staff to begin to assess the mandated sphere update process. You are encouraged to include any additional information that you believe is pertinent to the process. Use additional sheets where necessary and/or include any relevant documents.

1. NAME OF AGENCY: Big Bear Airport District

2. Provide an identification of the entities that provide service to your agency. Please indicate whether they are public or private entities and include subsidiary districts in this description. Please include a description of City or District-governed agencies (i.e., redevelopment agency, development corporations, joint powers authorities, improvement districts, etc.):

Big Bear Valley Municipal Water Dist. Public
Big Bear Valley Recreation and Park Dist. Public
Big Bear Lake Fire Protection Dist. Public
Big Bear City Community Services Dist. Public
County Service Area 53 (streetlights, sewer, roads, water Public

Provide a narrative description of anticipated alterations in the agency's current sphere of influence that should be considered in this review. This identification should include any potential development that would require a sphere of influence amendment for implementation, etc. (If additional room for response is necessary, please attach additional sheets to this form.)

None

4. **CITIES:** Provide an outline of negotiations with the County of San Bernardino related to any sphere change anticipated. Please include an outline of agreements on boundaries, development standards, zoning requirements, if any. This is required pursuant to Government Code Section 56425(b).

None

5. **CITIES:** Provide an outline of the dates for adoption and plans for update, if any, for:

General Plan _____
Elements if adopted separately

NAME	DATE OF ADOPTION/UPDATE PLANS
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. **CITIES/SPECIAL DISTRICTS:** For the services provided by the agency identify the appropriate document below and provide an outline of the date of adoption, schedule for update, copy of the document and copy of environmental document, if applicable:

Master Plan for Water Utility _____
Master Plan for Sewer Utility _____
Master Plan for Fire Service _____
Master Plan for Park Service _____
Urban Water Management Plan _____
(with copy of certification from Department of Water Resources)
Other (Please name):
Master__Plan (with revisions) Subject to Amendments specified by the Board Of Directors on Sept. 3rd, 2008_____

The master plan with additions and amendments is not yet approved and has not yet been Submitted to appropriate agencies including the Federal Aviation Administration.

7. **SPECIAL DISTRICTS:** Provide an outline of the following items related to the services provided by the District. This response is specifically required by Government Code Section 56425(i) et seq.

a) Provide a written statement specifying the functions and/or classes of service provided by your District.

The Big Bear Airport is open to the general public and general aviation 24 hours per day. Services include aircraft parts and maintenance, aircraft charter, aircraft sales and rentals, a flight school ,aerial photography, and sightseeing flights. The air- port provides a safe operating environment for general aviation aircraft from gliders to small corporate jet aircraft.

Provide a written description of the nature, location and extent of the functions and/or classes of service outlined above. Where the service area is less than the boundaries of the District provide a map depiction of the location.

The airport provides varying classes of service, lincluding business related flying, flight training, air charters for medical services, transport of mail and business documents, law enforcement, fire, rescue flying services, recreational flying, and other related aviation services.

c) Provide a brief outline of master plans adopted for each of the services listed above including a summary of their findings and the date of their adoption. If master plans are required to be filed with a County, State or Federal agency please note the date of their acceptance. Provide a copy of the master plans with this document if not previously provided to the LAFCO staff office including a copy of the environmental determination associated with the document.

The March 1992 Airport Comprehensive Land Use Plan is about to be replaced by the Big Bear Cilty Airport Master Plan. This new Master Plan has been accepted by the Airport Board of Directors and approved by the Federal Aviation Administration. Only printing and distribution remain to be completed.

8. Provide a response to the four factors outlined in Government Code Section 56425 required for a sphere of influence review outlined as follows:

a) The present and planned land uses in the area, including agricultural and open-space lands.

Aircraft operations, safety and support

b) The present and probable need for public facilities and services in the area.

The airport is presently serving the general aviation needs of the community by providing the many aviation related services. It is part of the FAA's National Plan of Integrated Airport Systems (NPLAS).

c) The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

The airport presently has four fixed based operators on the field. Big Bear Airport is the only fuel provider. The airport has approximately 140 hanger spaces in 31 separate buildings. There is a waiting list for hangers. The airport provides 270 paved aircraft tiedowns, which are adequate for transient and permanent requirements. The airport has one maintenance building , with a square footage of about 7,200 square feet. The existing ground access and parking facilities are considered adequate.

d) The existence of any social or economic communities of interest in the area.

The "economic actlivity" of the airport and its contribution to the regional and state economy in terms of total jobs, wages, and business sales is estimated by the airport management to be generating over $21,000,000 in economic

activity per year. It's contribution to the region and state economy is substantial. Social communities of concern include water quality, endangered species, wetlands, and floodplains which must be addressed.

CERTIFICATION

I hereby certify that the statements furnished above and in the attached supplements, exhibits, and documents present the date and information required for this mandatory review to the best of my ability, and that the facts, statements, and information presented herein are true and correct to the best of my knowledge and belief.

DATE: Nov. 26, 2008

Signature of Official

Garrett H. Doktor Jr.
Printed Name

General Manager
Title