

BIG BEAR LAKE FIRE PROTECTION DISTRICT
DISTRICT PROFILE SUMMARY SHEET

3112

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District Contact Person(s):

John D. Morley, Fire Chief

LAFCO
San Bernardino County

Address:

P. O. Box 10000

Big Bear Lake, CA 92315-8900

E-mail Address:

jmorley@bblfd.com

Website Address:

www.bblfd.com

Date of Formation:

September 6, 1927

Principal Act:

Fire Protection District Law of 1987

Improvement District(s): YES NO

If yes, please indicate name and define area of service (include map).
N/A

Governing Body:

Five member board elected within the City of Big Bear Lake

Membership:

Michael Karp, Chairman

William Jahn, Vice Chairman

Darrell Mulvihill, Board Member

Liz Harris, Board Member

Rick Herrick, Board Member

Public Meetings:

Second and fourth Monday of the month at 6:30 p.m. at the City of
Big Bear Lake Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, CA

SERVICES

Currently Authorized Powers (Services):

SERVICE	FUNCTIONS
Fire protection	Structural and watershed/wildland suppression and prevention
Emergency medical services	Advanced life support - paramedic
Rescue services	Standard and confined space
Hazardous materials	First responder

Latent Powers (Services) -- those services authorized by the Agency's principal act, but not activated through the LAFCO process:

SERVICE	FUNCTIONS
N/A	

Area Served: 9 Square Miles/ 5,760 Acres

Population: 6,207 (Outline source for figure) State Dept. of Finance

Registered Voters: 3.108 As Of 02/2008 (Date)

Services Provided Outside Agency Boundaries:

SERVICE	PROVIDED TO WHOM	DATE OF CONTRACT	SUNSET DATE
Fire Mutual Aid	USFS	August 24, 1971	Until cancelled
EMS-Rescue	Citizens	Historical	

Special charges for service outside boundaries:

EMS cost for service billed to patients

Special policies for providing service outside boundaries:

N/A

SPHERE OF INFLUENCE

Established:

LAFCO Number	Resolution No./ Date Adopted	Location
1274	12/27/1972	N/A

CHANGES:

LAFCO Number	Resolution No./ Date Adopted	Type Of Change	Location
2862	09/20/2000	Expansion	Southerly portion of Big Bear Lake

**MUNICIPAL SERVICE REVIEW RESPONSE
BIG BEAR LAKE FIRE PROTECTION DISTRICT**

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San Bernardino County

INTRODUCTION: The following provides an outline of the mandatory determinations for a municipal service review as set out in Government Code Section 56430. In addition, it provides an explanation of the purpose of the determination and the issues to be considered. While no agency will be required to respond to each of the issues identified below, this list is intended to be illustrative of the scope of issues that might be relevant to a local agency service review. Please review the list and identify those issues that are relevant to your agency and develop narrative responses to each determination.

I. Growth and Population

The permanent population is determined to be 6,207 by the State Department of Finance. Population has been relatively stable with annual growth for the past two decades of less than 3% per year average.

II. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies

Age and Condition of Facilities – The Headquarters fire station was constructed in 2000 and is supported by two Paid Call fire stations constructed in 1994. These facilities are all in good condition. We anticipate providing seasonal living quarters at the Moonridge Paid Call fire station to enhance service delivery and reduce response times to the two ski areas during the winter ski season.

III. Financial ability to provide services

Finance Documents/Plans for:

- a) Two most recent adopted budgets – See attached.
- b) Two most recent completed audits – See attached.

Revenue Sources

- a) Identify – Property taxes, service fees and grants.

Major Expenditure Categories

- a) Identify – Personnel & Supplies, Other Services & Charges, and Capital.
- b) What methods are used to control costs? City of Big Bear Lake policies and an internal spreadsheet.

V. Accountability for community service needs, including governmental structure and operational efficiencies

1. Budget

- a) Policies – See attached.

2. Governing Body -- Fire Protection District Board/Big Bear Lake City Council.
 - a) Selection process -- General election every two years.
 - c) Frequency of meetings -- Monthly.
 - d) Brown Act compliance -- Yes.
 - e) Number of elections over last decade -- Five.
3. Level of Service
 - b) Customer satisfaction
 - i) Surveys -- See attached customer surveys.
4. Customer/Community Access
 - a) Hours -- Office: Monday thru Friday, 8:00 am —5:00 pm; Suppression 24 hours, 365 days a year.
 - c) Website -- www.bbffd.com and www.thisin.org.
7. Does the agency have strategies or policies for future service delivery?
 - a) Strategies for directing growth -- See attached Strategic Plans.
8. Operational Efficiencies
 - a) Staffing Levels -- See attached chart.

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MANDATORY FIVE YEAR
SPHERE OF INFLUENCE UPDATE

LAFCO

San Bernardino County

INTRODUCTION: The questions on this form are designed to obtain data about the entity's existing sphere of influence to allow the Commission and its staff to begin to assess the mandated sphere update process. You are encouraged to include any additional information that you believe is pertinent to the process. Use additional sheets where necessary and/or include any relevant documents.

1. NAME OF AGENCY: **Big Bear Lake Fire Protection District**
2. Provide an identification of the entities that provide service to your agency. Please indicate whether they are public or private entities and include subsidiary districts in this description. Please include a description of City or District-governed agencies (i.e., redevelopment agency, development corporations, joint powers authorities, improvement districts, etc.):

The Big Bear Lake Fire Protection District is a subsidiary district of the City of Big Bear Lake.

3. Provide a narrative description of anticipated alterations in the agency's current sphere of influence that should be considered in this review. This identification should include any potential development that would require a sphere of influence amendment for implementation, etc. (If additional room for response is necessary, please attach additional sheets to this form.)

The Big Bear Lake Fire Protection District has historically provided fire, EMS, rescue services, and public education (camps) to areas (United States Forest Service lands) adjacent to the district's southern most boundary southerly to the ridgeline which generally follows Forest Service Road 2N10. See attached mutual aid agreement map which depicts this area and highlighted area on previously proposed District consolidation/expansion map. As our District is the agency with immediate direct access, it is our request that consideration be given to this area being added to our sphere of influence.

4. **CITIES:** Provide an outline of negotiations with the County of San Bernardino related to any sphere change anticipated. Please include an outline of agreements on boundaries, development standards, zoning requirements, if any. This is required pursuant to Government Code Section 56425(b).

N/A

5. **CITIES:** Provide an outline of the dates for adoption and plans for update, if any, for:

General Plan: **N/A**
Elements if adopted separately

NAME

DATE OF ADOPTION/UPDATE PLANS

6. **CITIES/SPECIAL DISTRICTS:** For the services provided by the agency identify the appropriate document below and provide an outline of the date of adoption, schedule for update, copy of the document and copy of environmental document, if applicable:

- Master Plan for Water Utility _____
 - Master Plan for Sewer Utility _____
 - Master Plan for Fire Service _____
 - Master Plan for Park Service _____
 - Urban Water Management Plan _____
- (with copy of certification from Department of Water Resources)
Other (Please name):

Fire Protection District Strategic Plan – CD enclosed
City of Big Bear Lake General Plan, Adopted 1999 - CD enclosed

7. **SPECIAL DISTRICTS:** Provide an outline of the following items related to the services provided by the District. This response is specifically required by Government Code Section 56425(i) et seq.

a) Provide a written statement specifying the functions and/or classes of service provided by your District.

We are a Fire Protection District responsible for structural and watershed/wildland fire suppression, emergency medical services, rescue services, and hazardous materials – first responder. In addition, the District interacts with the community through various public education programs.

b) Provide a written description of the nature, location and extent of the functions and/or classes of service outlined above. Where the service area is less than the boundaries of the District provide a map depiction of the location.

The nature of the above functions should be self-explanatory. The emergency medical services are at the advanced life support (paramedic) level. The services are provided throughout the District from a centrally located fire station and historically have been extended into the proposed sphere of influence.

c) Provide a brief outline of master plans adopted for each of the services listed above including a summary of their findings and the date of their adoption. If master plans are required to be filed with a County, State or Federal agency please note the date of their acceptance. Provide a copy of the master plans with this document if not previously provided to the LAFCO staff office including a copy of the environmental determination associated with the document.

The District has implemented a Strategic Plan dated 2002-2007 which was not formally adopted by the Board of Directors. The Strategic Plan is contained on an attached CD.

8. Provide a response to the four factors outlined in Government Code Section 56425 required for a sphere of influence review outlined as follows:

a) The present and planned land uses in the area, including agricultural and open-space lands.

Existing-Rural Residential Equestrian Estates, SFR, MFR, Commercial-General Recreation, Visitor Services, Industrial, Public Facilities, Camp Overlay, Village Specific Plan.

Existing sphere – Big Bear Lake (body of water).

Proposed sphere – National Forest lands, camps.

b) The present and probable need for public facilities and services in the area.

Existing – The District is served by one fully staffed fire station and two paid call stations. Seasonal staffing of one of the paid call stations is included in the 2008-09 budget.

Existing sphere – Due to the nature of the lake, public facilities are located on land.

Proposed sphere – Due to the fact this area is Federal land with a relatively low call volume, the probable need for public facilities is unlikely.

c) The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

Existing – Existing facilities are located to sufficiently meet community growth with developer fees to assist with capital projects. Staffing is increased within budget constraints to meet public service demands.

Sphere – Low call volume handled with existing staff.

Proposed sphere – Historically has been served by existing staff.

d) The existence of any social or economic communities of interest in the area.

Existing – City of Big Bear Lake

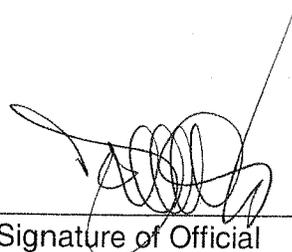
Existing sphere – None

Proposed sphere - None

CERTIFICATION

I hereby certify that the statements furnished above and in the attached supplements, exhibits, and documents present the date and information required for this mandatory review to the best of my

DATE: June 12, 2008



Signature of Official

John D. Morley
Printed Name

Fire Chief
Title