PROPOSED BUDGET FOR FISCAL YEAR 2011-12
Adopted April 21, 2011

ACCT. #	ACCOUNT NAME	ACTUAL YEAR-END FY 08-09	ACTUAL YEAR-END FY 09-10	AMENDED BUDGET FY 10-11	TOTAL THRU MARCH	PROJECTED REMAINDER	PROJECTED YEAR-END TOTAL	% OF BUDGET	PROPOSED BUDGET FY 2011-12	PROPOSED BUDGET FY 2012-13
	SALARIES AND BENEFITS									
1010	Regular Salary, Cell Phone, and Bilingual	$ 470,302.29	$ 497,189.93	$ 451,626.00	$ 321,965.39	$ 113,109.17	$ 435,074.56	96%	$ 373,103.92	$ 382,431.51
1030	Merit Incentive (Auto)	$ 14,200.04	$ 15,161.58	$ 14,600.00	$ 10,107.72	$ 3,930.78	$ 14,038.50	96%	$ 14,880.81	$ 14,880.81
1045	Termination Payment	$ -	$ 18,825.37	$ 35,469.00	$ 33,686.53	$ -	$ 33,686.53	95%	$ -	$ -
1110	General Member Retirement	$ 109,890.51	$ 110,427.56	$ 79,607.00	$ 61,526.03	$ 15,754.87	$ 77,280.90	97%	$ 61,120.42	$ 67,843.67
1130	Survivors Benefits	$ 383.94	$ 223.51	$ 114.00	$ 83.16	$ 28.00	$ 111.16	98%	$ 106.00	$ 106.00
1135	Indemnification - General	$ 62,052.67	$ 61,072.32	$ 43,407.00	$ 33,177.72	$ 9,170.47	$ 42,348.19	98%	$ 14,606.27	$ 14,606.27
1200	Employee Group Insurance (Health Subsidy)	$ 10,145.44	$ 12,012.60	$ 8,716.00	$ 6,712.00	$ 1,768.48	$ 8,480.48	97%	$ 31,074.96	$ 31,074.96
1205	Long-Term Disability	$ 1,051.74	$ 1,314.63	$ 1,005.00	$ 762.90	$ 221.56	$ 984.46	98%	$ 881.99	$ 881.99
1207	Vision Care Insurance	$ 882.96	$ 786.74	$ 645.00	$ 475.44	$ 158.48	$ 633.92	98%	$ 599.96	$ 599.96
1215	Dental Insurance	$ 491.92	$ 510.84	$ 326.00	$ 255.42	$ 66.22	$ 321.64	99%	$ 250.69	$ 250.69
1220	Psychological Services	$ 491.40	$ 409.85	$ 314.00	$ 41.25	$ 77.00	$ 118.25	38%	$ 291.50	$ 291.50
1222	Short-Term Disability	$ 1,566.24	$ 1,395.56	$ 1,145.00	$ 843.36	$ 281.12	$ 1,124.48	98%	$ 1,064.24	$ 1,064.24
1225	Social Security Medicare	$ 3,684.15	$ 3,761.28	$ 4,106.00	$ 3,029.84	$ 817.02	$ 3,846.86	94%	$ 3,023.03	$ 3,023.03
1235	Workers' Compensation	$ 1,984.00	$ 3,292.58	$ 4,250.00	$ 3,631.16	$ 1,337.65	$ 4,968.81	117%	$ 3,959.37	$ 3,959.37
1240	Life Insurance	$ 8,311.72	$ 8,373.17	$ 4,794.00	$ 3,762.57	$ 839.58	$ 4,602.15	96%	$ 3,285.47	$ 3,285.47
1305	Other (Medical Reimbursement Plan)	$ 4,896.98	$ 5,170.04	$ 4,560.00	$ 2,833.00	$ 1,613.00	$ 4,446.00	98%	$ 5,536.00	$ 5,536.00
1310	Indemnification	$ 35,880.00	$ 31,970.00	$ 27,816.00	$ 19,320.00	$ 6,440.00	$ 25,760.00	93%		$ -
1314	401a Defined (LAFCO Contribution)	$ -	$ 1,423.72	$ 1,773.00	$ 1,398.95	$ 335.69	$ 1,734.64	98%	$ 1,336.34	$ 1,336.34
1315	401k Contribution	$ 35,158.14	$ 33,349.44	$ 23,399.00	$ 17,709.06	$ 5,118.96	$ 22,828.02	98%	$ 20,379.14	$ 20,379.14
1317	Deferred Compensation (inactive)	$ 1,878.45	$ 1,553.11		$ -					
1000	Salary Reserve		$ -	$ -	$ -	$ -	$ -		$ 39,000.00	$ 9,000.00
	TOTAL SALARIES & BENEFITS	**$ 763,252.59**	**$ 808,223.83**	**$ 707,672.00**	**$ 521,321.50**	**$ 161,068.05**	**$ 682,389.55**	**96%**	**$ 574,500.11**	**$ 560,550.95**
	Staffing (Full time equivalent units)	6.0	5.0	5.0					4.5	4.5
	SERVICES AND SUPPLIES									
	Services:									
2037	COMNET Charge (ISF)	$ 2,596.80	$ 2,624.06	$ 2,784.00	$ 1,856.00	$ 928.00	$ 2,784.00	100%	$ 2,784.00	$ 2,853.60
2038	Long Distance Charges	$ 431.32	$ 228.96	$ 336.00	$ 45.31	$ 112.00	$ 157.31	47%	$ 336.00	$ 344.40
2040	Relocation Charges - Phone Service	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -
2041	Phone Service/Outside Company	$ 432.76	$ 439.43	$ 528.00	$ 408.28	$ 88.00	$ 496.28	94%	$ 528.00	$ 541.20
2043	Electronic Equipment Maintenance	$ 270.48	$ -	$ -	$ -	$ -	$ -		$ -	$ -
2075	Membership Dues	$ 7,836.00	$ 7,776.00	$ 7,825.00	$ 7,846.00	$ -	$ 7,846.00	100%	$ 7,825.00	$ 8,020.63
2076	Tuition Reimbursement	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00	$ 2,000.00	100%	$ 2,000.00	$ 2,000.00
2080	Publications	$ 2,435.96	$ 1,927.36	$ 1,621.00	$ 1,300.48	$ 479.29	$ 1,779.77	110%	$ 1,951.27	$ 2,000.05
2085	Legal Notices	$ 30,327.48	$ 13,871.45	$ 22,892.00	$ 10,802.17	$ 11,000.00	$ 21,802.17	95%	$ 24,000.00	$ 24,600.00
2115	Computer Software	$ 1,397.40	$ 2,151.04	$ 6,200.00	$ 1,431.17	$ 3,557.22	$ 4,988.39	80%	$ 2,500.00	$ 2,562.50
2125	Inventoriable Equipment	$ -	$ -	$ 15,800.00	$ 17,944.27	$ -	$ 17,944.27	114%	$ -	$ -
2195	Reimbursement Services and Supplies	$ (19.95)	$ (16.88)	$ -	$ -	$ -	$ -		$ -	$ -
2245	Other Insurance	$ 9,148.16	$ 16,737.30	$ 8,365.00	$ 49.50	$ -	$ 49.50	1%	$ 8,500.00	$ 8,712.50
	Supplies:									
2305	General Office Expense	$ 11,393.95	$ 5,913.39	$ 5,738.00	$ 5,150.75	$ 1,956.50	$ 7,107.22	124%	$ 5,131.50	$ 5,259.79
2308	Credit Card Clearing Account	$ 4.57	$ -	$ -	$ 1,948.72	$ -	$ 1,948.72		$ -	$ -
2310	Postage - Direct Charge	$ 15,564.11	$ 19,296.78	$ 9,172.00	$ 6,651.67	$ 2,993.02	$ 9,644.69	105%	$ 10,791.00	$ 11,060.78
2315	Records Storage	$ 771.97	$ 679.20	$ 900.00	$ 537.51	$ 225.00	$ 762.51	85%	$ 1,200.00	$ 1,230.00
2323	Reproduction Services	$ 2,102.97	$ 1,428.51	$ 600.00	$ 2,454.71	$ -	$ 2,454.71	409%	$ 600.00	$ 615.00

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ACCT. #	ACCOUNT NAME	ACTUAL YEAR-END FY 08-09	ACTUAL YEAR-END FY 09-10	AMENDED BUDGET FY 10-11	TOTAL THRU MARCH	PROJECTED REMAINDER	PROJECTED YEAR-END TOTAL	% OF BUDGET	PROPOSED BUDGET FY 2011-12	PROPOSED BUDGET FY 2012-13
	Consultant & Special Services:									
2400	Prof & Special Service (Legal Counsel)	$ 32,217.23	$ 53,373.21	$ 35,368.00	$ 19,509.37	$ 22,468.00	$ 41,977.37	119%	$ 44,740.00	$ 45,858.50
2405	Auditing	$ 6,494.00	$ 6,754.00	$ 7,014.00	$ 7,611.26		$ 7,611.26	109%	$ 7,434.00	$ 7,652.00
2410	Data Processing	$ 6,434.26	$ 6,327.73	$ 7,200.00	$ 4,133.40	$ 2,400.00	$ 6,533.40	91%	$ 7,200.00	$ 7,380.00
2415	COWCAP	$ 22,065.65	$ 53,324.82	$ 39,320.00	$ 39,229.99	$ -	$ 39,229.99	100%	$ 18,772.00	$ 28,450.00
2420	ISD Other IT Services	$ 206.40	$ 206.40	$ 206.00	$ 137.60	$ 68.80	$ 206.40	100%	$ 206.40	$ 211.56
2421	ISD Direct	$ 1,019.25	$ 520.00	$ 5,700.00	$ 2,034.50	$ 900.00	$ 2,934.50	51%	$ 1,200.00	$ 1,230.00
2424	Mgmt & Tech (Environmental Consultant)	$ 30,998.00	$ 19,503.50	$ 19,982.00	$ 8,994.75	$ 12,887.00	$ 21,881.75	110%	$ 15,750.00	$ 16,143.75
2444	Security Services	$ 384.00	$ 384.00	$ 480.00	$ 303.00	$ 96.00	$ 399.00	83%	$ 480.00	$ 492.00
2445	Other Prof (Commission, Surveyor, ROV)	$ 59,573.59	$ 43,422.32	$ 50,320.00	$ 21,764.01	$ 23,946.34	$ 45,710.35	91%	$ 69,440.02	$ 87,176.02
2449	Outside Legal (Litigation & Special Counsel)	$ 81,197.78	$ 43,841.71	$ 89,556.00	$ 58,333.58	$ -	$ 58,333.58	65%	$ 36,000.00	$ 36,900.00
2450	System Development	$ -	$ -	$ -		$ -	$ -		$ -	$ -
2460	GIMS Charges	$ 13,200.00	$ 10,851.00	$ 13,800.00	$ 13,530.00	$ 3,000.00	$ 16,530.00	120%	$ 13,800.00	$ 14,145.00
	Lease/Purchases:									
2895	Rent/Lease Equipment (copier)	$ 8,298.50	$ 9,541.15	$ 8,910.00	$ 6,434.00	$ 2,227.50	$ 8,661.58	97%	$ 7,881.00	$ 8,078.03
2905	Office/Hearing Chamber Rental	$ 50,338.50	$ 52,312.56	$ 53,768.00	$ 40,413.86	$ 13,354.62	$ 53,768.48	100%	$ 55,571.03	$ 57,238.00
	Travel Related Expenses:									
2940	Private Mileage	4563.96	$ 5,484.94	$ 3,102.00	$ 3,635.00	$ 1,402.50	$ 5,037.50	162%	$ 4,406.40	$ 4,516.56
2941	Conference/Training	6158	$ 5,988.95	$ 7,600.00	$ 3,360.00	$ 1,850.00	$ 5,210.00	69%	$ 3,740.00	$ 3,833.50
2942	Hotel	5397.72	$ 3,391.70	$ 2,850.00	$ 1,062.40	$ 1,416.00	$ 2,478.40	87%	$ 3,260.00	$ 3,341.50
2943	Meals	587.75	$ 708.02	$ 760.00	$ 191.24	$ 360.00	$ 551.24	73%	$ 960.00	$ 984.00
2944	Car Rental	0	$ -	$ -	$ -	$ -	$ -		$ 600.00	$ 615.00
2945	Air Travel	398.2	$ 233.20	$ -	$ 263.40	$ 200.00	$ 463.40		$ 2,400.00	$ 2,460.00
2946	Other Travel	486.6	$ 311.25	$ 280.00	$ 98.50	$ 120.00	$ 218.50	78%	$ 160.00	$ 164.00
	Other Charges:									
5012	Services Out (Staples)	$ 3,856.02	$ 2,109.85	$ 4,800.00	$ 1,068.58	$ 1,600.00	$ 2,668.58	56%	$ 4,800.00	$ 4,920.00
	TOTAL SERVICES & SUPPLIES	**$ 418,569.39**	**$ 391,646.91**	**$ 435,777.00**	**$ 290,535.03**	**$ 111,635.79**	**$ 402,170.82**	**92%**	**$ 366,947.62**	**$ 401,589.85**
TOTAL EXPENDITURES		**$ 1,181,821.98**	**$ 1,199,870.74**	**$ 1,143,449.00**	**$ 811,856.53**	**$ 272,703.84**	**$ 1,084,560.37**	**95%**	**$ 941,447.73**	**$ 962,140.81**
					$ -					
6000	Contingency		$ -	$ 35,197.00		$ -	$ -	0%	$ 44,507.00	$ 50,000.00
6025	Reserves – General		$ -	$ 124,108.00		$ -	$ -	0%	$ 150,000.00	$ 200,000.00
	Reserves Compensated Absences								$ 62,003.00	$ 65,103.15
TOTAL APPROPRIATION		**$ 1,181,821.98**	**$ 1,199,870.74**	**$ 1,302,754.00**	**$ 811,856.53**	**$ 272,703.84**	**$ 1,084,560.37**	**83%**	**$ 1,197,957.73**	**$ 1,277,243.96**

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ACCT #	ACCOUNT NAME	ACTUAL YEAR-END FY 08-09	ACTUAL YEAR-END FY 09-10	AMENDED BUDGET FY 10-11	THRU MARCH	PROJECTED REMAINDER	PROJECTED YEAR-END TOTAL	% OF BUDGET	PROPOSED BUDGET FY 2011-12	PROPOSED BUDGET FY 2012-13
CONTRIBUTION REVENUES										
	Use of Money:									
8500	Interest	$ 21,863.43	$ 9,355.64	$ 10,000.00	$ 5,207.63	$ 1,000.00	$ 6,207.63	62%	$ 7,500.00	$ 7,500.00
	Mandatory Contribution from Governments:									
8842	Local Government -- For Fiscal Year 2011-12 apportionment to County, Cities, and Independent Special Districts of approximately $311,213 each	$ 1,050,743.12	$ 1,001,414.61	$ 1,033,911.00	$ 1,033,910.99		$ 1,033,910.99	100%	$ 933,639.00	$ 933,639.00
	Fees and Deposits (Current Services):									
9545	Individual Notice	$ 6,426.79	$ 8,642.33	$ 3,600.00	$ 4,100.00	$ -	$ 4,100.00	114%	$ 3,600.00	$ 3,600.00
9555	Legal Services	$ 86,001.49	$ 38,002.70	$ 6,325.00	$ 7,803.56	$ -	$ 7,803.56	123%	$ 6,325.00	$ 6,325.00
9655	GIMS Fees	$ 10,000.00	$ 10,140.00	$ 3,400.00	$ 6,020.00	$ -	$ 6,020.00	177%	$ 3,400.00	$ 3,400.00
9660	Environmental	$ 22,858.26	$ 18,500.98	$ 4,200.00	$ 6,593.98	$ -	$ 6,593.98	157%	$ 4,200.00	$ 4,200.00
	EIR for LAFCO 3076	$ 83,892.00								
9800	LAFCO Fees	$ 107,344.20	$ 79,807.45	$ 45,350.00	$ 37,693.00		$ 37,693.00	83%	$ 45,350.00	$ 45,350.00
	Total Fees and Deposits	**$ 317,305.34**	$ 155,093.46	$ 62,875.00	$ 62,210.54	$ -	$ 62,210.54	99%	$ 62,875.00	$ 62,875.00
							$ -			
TOTAL CONTRIBUTION REVENUES		1389129.29	**$ 1,165,863.71**	**$ 1,106,786.00**	**$ 1,101,329.16**	**$ 1,000.00**	$ 1,102,329.16	**100%**	**$ 1,004,014.00**	**$ 1,004,014.00**
OTHER REVENUES										
9910	Refunds from Prior Year Revenue	$ (18,137.54)	$ (7,968.53)	$ (7,000.00)	$ (7,462.37)	$ -	$ (7,462.37)	107%	$ (19,900.00)	$ (9,605.00)
9930	Miscellaneous Revenues	558.95	$ 1,730.47	$ 500.00	$ 400.00	$ -	$ 400.00	80%	$ 500.00	$ 500.00
							$ -			
9970	Carryover from Prior Year - Reserves	$ 52,198.00	$ 126,739.00	$ 122,658.00	$ 122,658.00	$ -	$ 122,658.00	100%	$ 124,108.00	$ 174,108.00
9970	Carryover from Prior Year - Contingencies						$ -		$ 35,197.00	$ 44,507.00
9970	Carryover from Prior Year - Other	$ 86,550.32	$ 117,574.61	$ 79,810.00	$ 79,810.54	$ -	$ 79,810.54	100%	$ 54,038.73	
9970	Carryover of EO Recruitment Cost						$ -			
9990	EIR for LAFCO 3076	$ (83,892.00)	$ (1,599.98)				$ -			
9970	Carryover of Compensated Absences						$ -			$ 62,003.00
TOTAL OTHER REVENUES		**$ 37,277.73**	**$ 236,475.57**	**$ 195,968.00**	**$ 195,406.17**	**$ -**	**$ 195,406.17**	**100%**	**$ 193,943.73**	**$ 271,513.00**
							$ -			
							$ -			
TOTAL REVENUES		**$ 1,426,407.02**	**$ 1,402,339.28**	**$ 1,302,754.00**	**$ 1,296,735.33**	**$ 1,000.00**	**$ 1,297,735.33**	**100%**	**$ 1,197,957.73**	**$ 1,275,527.00**

Note: Spreadsheet utilizes the cash basis of accounting and does not include accrual/reversal data which do not affect fund balance.

$ (0.00)	**$ (1,716.96)**
excess (deficit)	**excess (deficit)**

NARRATIVE FOR FY 2011-12 PROPOSED BUDGET

SALARIES AND BENEFITS 1000 SERIES

FY 2010-11

Salaries and Benefits (1000 series) for FY 2010-11 was budgeted at $707,672 for five positions: one Executive Officer, one LAFCO Senior Analyst, one LAFCO Analyst, and two Deputy Clerks to the Commission. This included payments totaling $72,909 of mandatory leave cashouts and mandatory sick-leave conversion based upon the Executive Officer's retirement. Year-end expenditures for the 1000 series are estimated to be $682,390, $25,282 under budget. The budget for 2010-11 was $100,552 less than the prior year for this component.

FY 2011-12

Due to what staff classifies as the new normal for operations of the Commission, the workload indicators will remain low until the beginning of 2013. In order to address this change and accommodate direction of the Commission to reduce its costs apportioned to the government entities which are mandated to support it, the Administrative Committee and Executive Officer are proposing the following for Fiscal Year 2011-12 with extensions into FY 2012-13.

1. The contract with the current Executive Officer will be extended through June 30, 2013 at the following per hour rate for the SBCERA allowed 960 hours per year: The Executive Officer will work a four-day work schedule, with hours of approximately 24 hours per week, excluding holidays and vacations during the year:

    a. $103.50 per hour for FY 2011-12 for a total cost of $99,360 (1.5% increase over prior contract)
    b. $105.00 per hour for FY 2012-13 for a total cost of $100,800 (1.4% increase over 2011-12 rate)

    The only benefits to be paid under the contract are the car ($561.54 per pay period for a total cost of $14,600) and cell phone ($92.31 per pay period for a total cost of $2,400) allowances.

    This represents a total cost for salary and benefits for the Executive Officer of:

FY 2011-12 $116,360 (salary $99,360; benefits $17,000)
FY 2012-13 $117,800 (salary $100,800; benefits $17,000)

2. It is recommended that the two administrative positions – Senior LAFCO Analyst and LAFCO Analyst – be upgraded as follows:

    a. Senior LAFCO Analyst to Assistant Executive Officer with duties and requirements as outlined in the 2004 approval of the job description (copy included as a part of Attachment #2 to the staff report). This represents a six range salary increase (from Range 66 to Range 72) with a direct 5% pay increase to the employee. This range is commensurate with the salary ranges for Assistant Executive Officers in Orange (top salary of $135,000), San Diego (top salary of $90,771), and Ventura (top salary $109,888) as shown on the last CALAFCO Salary Survey (2009). Total salary and benefits for the upgraded position for Fiscal Year 2011-12 are: Salary - $92,955; Benefits $50,622 for a total cost of $143,577.

    b. LAFCO Analyst to LAFCO Project Manager with duties and requirements as outlined in the 2004 approval of the job description (copy included as part of Attachment # 2 to the staff report). This represents a six range salary increase (from Range 56 to Range 62); with a direct 5% pay increase to the employee. This range is commensurate with the salary ranges in Orange, San Diego, and Los Angeles for a Policy Analyst or Project Manager position. Total salary and benefits for the upgraded position for Fiscal Year 2011-12 are: Salary -- $70,928; Benefits $36,166 for a total cost of $107,094.

As detailed in the Proposed Budget staff report, the Commission has adopted the same benefit plan as provided by the County's Exempt Compensation Plan. Changes recently approved by the Board of Supervisors, effective June 18, 2011, are to remove the 7% retirement payment for each employee; reduce the annual step increase for employees to 2.5% increase (current is 5%); convert the flexible benefit plan ($230 per pay period) to a medical and dental subsidy program removing it from earnable compensation calculations for retirement payments. All of these changes represent an approximate $26,000 decrease in salary and benefit expenses for the four full-time employees from prior years. However, the ordinance adopting these changes identifies that if other bargaining units do not accept the changes, the Compensation Plan will return to the prior levels. Therefore, at the April 21 Commission hearing the Salary Reserve Account 1000 was increased to an appropriation of $39,000 to accommodate the potential return of these benefits and the application of the retirement replacement benefit.

In order to implement these changes, staff will provide the Commission with a resolution for adoption at the Final Budget Review in June addressing changes to the benefit plan. This is a fundamental change for employees. As the Proposed Budget Spreadsheet identifies, FY 2011-12 will have a total expenditure of $574,500, $233,724 less than actual expenditures in FY 2009-10 and $107,890 less than the projected Year-End expenditure for FY 2010-11.

FY 2012-13

The forecast for FY 2012-13 includes the payment of the standard 26 pay periods, the contract for the Executive Officer, and step increases as appropriate for staff members. The FY 2012-13 Projected Budget for salaries and benefits (including payment of Workers compensation for commissioners) is $560,551; roughly $247,673 less than the FY 2009-10 Year-end Actuals and $132,965 less than the FY 2010-11 Estimated year end expenditures.

LINE ITEM ACCOUNTS FOR SALARIES AND BENEFITS FOR FISCAL YEAR 2011-12

Regular Salary – Account 1010: $373,104
Salaries are calculated at 26.5 pay periods for four positions, and the contract for the Executive Officer, the contract benefits granted for the Executive Officer's cell phone allowance and bilingual payments for a single Deputy Clerk position. Through the recent changes approved by the County for the Exempt Compensation Plan, only a single 80 hours cash out of vacation time is anticipated for the budget period.

BENEFITS

For employee benefits, LAFCO mirrors the County's Exempt Compensation Plan as identified in the LAFCO Benefits Plan and contracts with the County to administer the benefits for LAFCO employees. Benefit allocations are calculated 26.5 pay periods for the regular LAFCO positions and only the car allowance for the Executive Officer, except where identified otherwise.

Merit Incentive (Car) – Account 1030: $14,600
The LAFCO Benefit Plan allocates to the Executive Officer $561.54 per pay period for car allowance. The contract with the Executive Officer provides for the payment of this benefit.

Termination Payment – Account 1045: $0.00
The LAFCO Benefit Plan provides that at separation from LAFCO service, employees are required to contribute the cash value of their unused sick-leave

to the Retirement Medical Trust Fund at the rate of 75% of the cash value of the employee's unused sick leave hours. There are no anticipated termination payments for the upcoming Fiscal Year.

General Member Retirement – Account 1110: $61,120
Calculation for the payment of the LAFCO Retirement contribution is based upon the rate of 22.51% of salaries paid plus those benefits identified as "earnable compensation" by the San Bernardino County Employee Retirement Association determinations. The retirement rate increases from the FY 2009-10 contribution rates of 20.39% to 22.51%, an overall increase of 10.4%. However, the changes identified in the proposed budget report represent a significant reduction in earnable compensation, along with the contract Executive Officer, so that the budgeted amount is roughly $16,161 less than the FY 2010-11 year-end estimate and $49,308 less than FY 2009-10.

Survivor's Benefits – Account 1130: $106
The cost is calculated at $1.00 per employee per pay period; the same as Fiscal Year 2010-11.

Indemnification General – Account 1135: $14,606
This account allocates the funding necessary to cover additional employee retirement payments pursuant to the provisions of the LAFCO Benefits Plan. This amount has been reduced through the exclusion of the seven percent match of earnable compensation. However, a retirement benefit of $147.73 for Benefit Group B (Assistant Executive Officer, Project Manager and one Deputy Clerk position), and $94.20 for Benefit Group C (Deputy Clerk to the Commission, newly hired). The $16,606 budgeted amount is $27,742 less than the FY 2010-11 year-end estimate.

Employee Group Insurance (Health Insurance Subsidy) – Account 1200: $31,075
This account allocates a Medical Premium Subsidy in an amount that has been augmented to include the dollars from the Flexible Benefit Plan as follows:

$230.00	Employee only (3 LAFCO employees)
$352.23	Employee plus one dependent (no LAFCO employees)
$482.64	Employee plus two or more dependents (one LAFCO employee)

The subsidy is paid only toward coverage chosen by the employee. No residual funds are provided to the employee.

Long Term Disability – Account 1205: $882
This cost is calculated at 33 cents per $100 of base pay.

Vision Care Insurance – Account 1207: $600
This cost is calculated at $5.66 per employee per pay period.

Dental Subsidy – Account 1215: $251
This account allocates a Dental Premium Subsidy in an amount that, when combined with the Medical Subsidy, would offset the cost of out-of-pocket dental expenses charged to eligible employees. Staff estimates two employees will receive this benefit for the full year.

Psychological Services – Account 1220: $292
This account is for benefits associated with the availability of psychological services and is calculated at $2.75 per pay period per employee.

Short Term Disability – Account 1222: $1,064
LAFCO employees are provided with short-term disability by contract with the County to provide the same level of service as provided to County Exempt Employees. The cost is calculated at $10.04 per pay period per employee.

Social Security Medicare – Account 1225: $3,023
For employees entering LAFCO service after 1985, contribution to the federal Social Security Medicare system is mandatory. The cost is calculated for four positions and contract employee at the rate of 1.35% of base compensation.

Worker's Compensation – Account 1235: $3,959
This account is for worker's compensation insurance. LAFCO purchases this insurance through the Special District Risk Management Authority (SDRMA), a joint powers authority. The charge is estimated to be $0.97 per $100 of salaries and Commissioner stipend payments.

Life Insurance – Account 1240: $3,285
This account contains costs associated with term life insurance, variable life insurance, and contributions to the Retirement Medical Trust Fund.

Other (Medical Reimbursement Plan) – Account 1305: $3,285
This account is for the Commission's matching payment toward an Exempt Medical Reimbursement Plan for employees of up to $40 per employee per pay period and the Healthy Lifestyles membership up to $324. Staff estimates full utilization of this benefit.

Indemnification – Account 1310: $0.0
Through the changes approved for the Exempt Compensation Plan there is no allocation for this account. This is a reduction of $25,760 from the estimated year-end total for Fiscal Year 2010-11.

Deferred Compensation – Account 1314: $1,336
LAFCO matches employee contributions to the 457 savings plan of the County up to 1% of the employee's base salary for LAFCO Benefit Group A (Executive Officer) and up to ½% of the employee's base salary for LAFCO Benefit Groups B and C. The appropriation anticipates full participation by four employees in this plan. The contract Executive Officer does not receive this benefit.

401(k) Contribution – Account 1315: $20,379
LAFCO matches employee contributions to the 401(k) savings plan of the County up to 8% of the employee's base salary for LAFCO Benefit Groups A and B and 6% of base salary for LAFCO Group C. The appropriation anticipates full participation by the four full-time employees, the contract Executive Officer does not receive this benefit. The $20,379 budgeted amount is roughly $2,449 less than FY 2010-11 but is $12,970 less than FY 2009-10 for five employees.

Salary Reserve – Account 1000: $39,000
This account includes appropriation authority for payment of the anticipated Retirement Replacement Benefit of approximately $9,000 and the funding of $30,000 for reallocation if the County Exempt Compensation Plan benefits are restored. As noted above, if one of the County employee bargaining units does not to approve the benefit reductions they will be restored. If the changes are retained, LAFCO staff will return to the Commission at the first quarter financial review for further direction on the return or use of these funds.

Through the benefit plan changes and cost savings measures identified for Fiscal Year 2011-12, the anticipated savings over Fiscal Year 2010-11 projected expenditures is $107,890 (4.75 employees plus a retirement) and $233,724 over actual expenditures for Fiscal Year 2009-10 (five employees plus a retirement).

SERVICES AND SUPPLIES
2000 and 5000 SERIES

FY 2010-11

For FY 2010-11, Services and Supplies are budgeted at $435,777 and are estimated to be 87% expended at year end for a total of $402,171. Items of note during this Fiscal Year are:

- Costs for settlement of the San Bernardino Island litigation was paid during Fiscal Year 2010-11 at a cost of $33,000 plus attorney costs for a total of $58,333.

- Based upon the direction of the Commission to extend the contract for the Executive Officer, the contract for recruitment for the Executive Officer, which has a balance of $8,710 at April 1, 2011, will not be used. Staff is proposing to use these funds instead for additional software for project review, identified as:

    - $3,000 for the purchase of Arcview software from ESRI to assist in preparation, managing, and analyzing geographic data. This software will assist staff in more efficiently preparing the myriad of maps utilized for our analysis and presentation of matters to the Commission.

    - $1,200 for purchase of Google Pro, a software package which will allow for aerial depiction of information for staff reports and presentations. Purchase of this software is necessary as the existing County system is not compatible with the upgraded computer operating system.

The balance of the funds, $4,510, will be used for completion of the Executive Officer's evaluation (not previously anticipated) and/or carried forward to next fiscal year. Overall, with this alteration, Fiscal Year 2010-11 expenditures in Services and Supplies categories are $51,790 below budget.

FY 2011-12

During Fiscal Year 2010-11 the Commission established a reduced hearing schedule striving to meet every other month. However, this schedule restricted the ability to process applications in an expedient manner and created a logjam of activity at each hearing. Staff, therefore, proposes that for Fiscal Year 2011-

12, the Commission return to its monthly hearing schedule except for the month of December. The meeting in August will be utilized as a strategic planning hearing.

The staff is presenting a policy item for Commission consideration for authorization to contract with Riverside LAFCO for staff utilization. Riverside LAFCO is experiencing the same reduced workload as San Bernardino LAFCO and we have explored the possibility of sharing a position to provide the office with bookkeeping and account payable and receivable processing. The draft contract is presented as Attachment #5 to the staff report and anticipates the payment of $33.65 per hour for 1.5 days (12 hours) a week. This contract is funded in Account 2445 – Other Professional Services for a total estimated cost of $21,945. Staff is also proposing to continue the contract with Ms. Anna Raef to attend and prepare the minutes of the Commission's hearing. The contract with Ms. Raef will be for $33.00 per hour for an estimated cost of $6,600.

The total budgeted amount for Services and Supplies for FY 2011-12 is $366,948, which is a reduction of $43,638 from the FY 2010-11 budget (excluding the $25,191 for the technology upgrade project).

Based upon the reduced workload outlined in the staff report and this narrative, the costs anticipated within the Service and Supplies series of accounts is intended to provide for the Commission's processing and consideration of five applications. Additionally, the year will include the completion of the Commission's mandated Service Reviews and Sphere of Influence Updates for the South Desert region as required by Government Code 56425 and 56430. Fiscal Year 2011-12 will also see the Commission commence its mandatory five year update of the Service Reviews and Sphere of Influence Updates for the Valley Region.

FY 2012-13

Services and Supplies for FY 2012-13 are projected at $401,590 and includes the payment for recruitment processing for the Executive Officer position. It anticipates maintenance of activity levels seen in FY 2011-12.

LINE ITEM ACCOUNTS FOR SERVICES AND SUPPLIES FOR FISCAL YEAR 2011-12

SERVICES

Comnet Charge – Account 2037: $2,784
Comnet is the County's telephone system. Charges for use of this system are $29.00 per line per month. LAFCO utilizes eight phone lines: seven telephones and one fax/answering machine.

Long Distance Charges – Account 2038: $336
Long distance activity is estimated to be reduced to $28 per month based on long-distance charges from the past two years.

Relocation Charges – Phone Service – Account 2040: $0
This account is for new installations of phone lines. No activity in this account is anticipated.

Phone Service/Outside Company – Account 2041: $528
The use of phone service outside the County system (Verizon) is required by the security alarm company to ensure proper monitoring for the LAFCO office. The monthly phone charge is $44.00 per month, $528 for the year.

Electronic Equipment Maintenance – Account 2043: $0
This account is for new installations of data lines. No activity in this account is anticipated.

Membership Dues – Account 2075: $7,825
This account is for membership in professional associations. Dues for CALAFCO are anticipated to remain at $7,000 and dues for California Special Districts Association for associate members are anticipated to increase from $776 to $825.

Tuition Reimbursement – Account 2076: $2,000
Pursuant to the LAFCO Benefits Plan, employees can be reimbursed for up to $1,000 for approved tuition, course/seminar or degree related expenses, and membership dues in professional organizations. This appropriation provides for full participation by two employees.

Publications – Account 2080: $1,951
This account anticipates costs for *The Sun,* updates to the California Legislative Codes, California Environmental Law pamphlets, and other publications and/or updates utilized by either staff or the Commission. As a cost savings measure, staff participated in a contract with West's Publishing Customer Loyalty program to receive updated pocket parts to the California Annotated Code. This will be the final year of the three year contract.

Legal Notices – Account 2085: $24,000
The staff is recommending a return to an 11 hearing schedule for the upcoming Fiscal Year. The budget figure accommodates the advertising needs for this schedule. The processing of the sphere of influence updates and service reviews will require an eighth-page display ad in general papers when a sphere amendment is proposed and when advertisement is authorized in-lieu of individual landowner or registered voter notice.

Computer Software – Account 2115: $2,500
The account accommodates the charges for contract with County for licenses for computer software; estimated at $1,000. Government Code Section 56382 mandates LAFCO to maintain its records in perpetuity. To comply with this mandate, LAFCO has chosen to digitally archive its records, and the yearly maintenance of the digital archiving software is $1,500.

Inventoriable Equipment – Account 2125: $0.00
No purchases are anticipated for the upcoming fiscal year.

Other Insurance – Account 2245: $8,500
This account is for property liability insurance (liability and damage), general liability, public officials and employee errors and omissions, personal liability for board members, employment practices liability, employee benefits liability, employee dishonesty coverage, and auto liability. LAFCO purchases this insurance through the Special District Risk Management Authority, a joint powers authority. SDRMA has provided notification that it intends not to raise rates due to the economic conditions.

SUPPLIES

General Office Expense – Account 2305: $5,132
This account is utilized for expenses to run the office such as office supplies and non-inventoriable items. General expenses include ink for the color printer, paper, petty cash reimbursement, annual fire inspection fee, and office supplies. LAFCO utilizes the County's contract with Staples and these expenses are budgeted in Account 5012 (Staples) with only the administrative surcharge included in this line item.

Credit Card Clearing Account - Account 2308: $0
This is a clearing account for use of the credit card issued to the Executive Officer. All charges on the card will be posted to this account temporarily with charges then transferred to the appropriate accounts (2941 through 2946). At year's end, this account will have no expenditures.

Postage – Direct Charge – Account 2310: $10,791
The shift to have placement of the staff reports and attachments (except for Commissioners) and notices on CD will reduce overall postage costs. The estimated postage cost for the year is $8,250 for 11 meetings. Calculations for receipt and delivery of interoffice mail including special pick-ups are $2,541 as outlined in the County's Internal Service Rates.

Records Storage – Account 2315: $1,200
Government Code Section 56382 mandates LAFCO to maintain its records in perpetuity. The monthly cost for storage is estimated to be $1,200 pursuant to the rates outlined in the contract with Iron Mountain.

Reproduction Services – Account 2323: $600
This account is for reproduction activity outside of the LAFCO office (County Printing Services, Kinkos, etc.). The shift made to have the staff reports and attachments (except for Commissioners) and notices on CD have reduced printing costs.

CONSULTANT AND SPECIAL SERVICES

Professional and Special Service (Legal Counsel) – Account 2400: $44,740
The existing contract for LAFCO legal counsel allows an annual rate based on the local consumer price index for the previous year for urban consumers not to exceed five percent and rounded up to nearest dollar; $210 per hour for Fiscal Year 2011-12. All legal counsel costs, with the exceptions of administrative charges and the staff workshop are billable under the Commission's existing fee policy. Billable costs for the year include review of proposals and service reviews. Payments made for costs recoverable are deposited into Revenue Account 9555. (Litigation and outside legal counsel costs are charged under Account 2449 below.)

Auditing – Account 2405: $7,434
Auditing is through contract with a private and independent accounting firm. FY 2010-11 was the final year of a three-year contract with Lance Soll & Lunghard LLP. As a part of the mid-year Budget Review, staff had requested authorization to extend the contract with Lance Soll & Lunghard LLP for an additional three years. It is being recommended at this time that the Commission only extend the contract with Lance Soll & Lunghard LLP for one year. The Coalition of California LAFCOs (CCL) proposes to issue a joint RFP during the next fiscal year for a new three year auditing contract. Additionally, the County Auditor-Controller/Recorder charges $184 for its confirmation letter to LAFCO's independent auditor, and LAFCO staff anticipates this charge to remain for FY 2011-12.

Data Processing – Account 2410: $7,200
LAFCO contracts with the County Information Services Department for technology related services. This account is for technology infrastructure (internet, email, security, etc.) and reporting from the County payroll system. The budget utilizes a monthly average of $600 per person.

COWCAP – Account 2415: $18,772
The estimated costs identified in the County Wide Cost Allocation Plan (COWCAP) to be charged in FY 2011-12 are for services performed in FY 2009-10. The identified costs are for County services such as technology charges-emerging technologies, use of County Purchasing, and processing of payments and payroll through the County Auditor-Controller/Recorder which are charged to LAFCO pursuant to existing agreements. The total cost of $18,772 is $20,548 less than Fiscal Year 2010-11. This is in part due to a $19,210 drop in Information Services Department activity. This drop in activity has resulted in the mapping system for development, printing, and placement on the LAFCO website being behind on processing of updates.

Pursuant to the memorandum of understanding with County Information Services Department (ISD), the majority of ISD services are to be billed through the County's annual COWCAP allocation process. To ensure the accuracy of the ISD billings in COWCAP, LAFCO staff has implemented a procedure to review and verify the actual monthly activity in relation to the reportable activity from ISD.

ISD Other IT Services – Account 2420: $206
This account is for charges by the County Information Services Department for the Executive Officer's portable communication device (Droid) connection to County e-mail servers and computers. No activity is anticipated for this account by LAFCO or the County Information Services Department for wide area network installations. Portable communication device cost is $17.20 per month.

ISD Direct – Account 2421: $1,200
LAFCO contracts with the County Information Services Department for technology related services. This account is for maintenance of the local area network of computers, printers, and servers. This year will include $1,200 for routine maintenance.

Environmental Consultant – Account 2424: $15,750
The Commission contracts with an independent consultant, Tom Dodson and Associates, for the environmental assessment associated with its proposals. Anticipated costs are for environmental analysis of out-of-agency service contracts, proposals, sphere of influence updates and service reviews, and for other environmental determinations. Based on the reduced activity, overall costs are estimated to be $15,750. All environmental consultant costs are billable under the Commission's existing fee schedule. Payments made for costs recoverable are deposited into Revenue Account 9660.

Security Services – Account 2444: $480
Costs for maintaining the security alarm system and monitoring are $40 per month ($480 total).

Other Professional Services – Account 2445: $69,440
This account is for professional services to process proposals and items on the hearing agendas and include anticipated costs for the County Surveyor ($200 per hour), Registrar of Voters ($268.17 per hour), and translation services for required notices. Commissioner stipend payments for attendance at hearings and the retreat are provided in this account estimated at a total expense of $24,200. This account also includes the payment of stipend costs for membership of a Commissioner on the Board of Directors for CCL ($800).

This account includes the costs anticipated for the contract with Riverside LAFCO for a shared position ($21,945), the contract with Ms. Anna Raef for preparation of minutes ($6,600), the cost for the County Auditor-Controller to bill for the apportionments for the Cities, Independent Special Districts and the County ($3,036 – 33 hours at $92 per hour), and the cost for recording the Commission's hearings on DVDs ($3,300).

Outside Legal – Account 2449: $36,000
This account is for legal services conducted through special contract for either litigation or when a conflict of interest waiver is not granted.

System Development – Account 2450: $0
LAFCO contracts with the County Information Services Department for technology related services. This account is for support of the LAFCO website (includes monthly posting of the hearing agendas and staff reports) and support of a customized program to generate property owner listings and mailing labels as necessary. As described in the COWCAP explanation above, actual time of the County's Information Services Department's services are to be billed through the County's annual COWCAP allocation process two years in arrears of receipt of service. To ensure the accuracy of the ISD billings in COWCAP, LAFCO staff has implemented a process to verify the actual monthly activity in relation to the reportable activity from ISD at month's end and year's end.

GIMS Charges – Account 2460: $13,800
LAFCO contracts with the County Information Services Department for technology related services. This account is for generation and maintenance of digitized maps. Costs for this account include paper maps generated ($600), Aerial Imagery through Google Earth subscription ($2,700) and Street Network Subscription ($10,500). As described in the COWCAP explanation above, actual time of the County's Information Services Department's services for GIS related services are to be billed through the County's annual COWCAP

allocation process two years in arrears of receipt of service. The reduced activity has resulted in reduced costs this Fiscal Year.

LEASE/PURCHASES

Rent/Lease Copier – Account 2895: $7,881
The contract for the copier includes a monthly rate of $571 and a per copy charge of $.0049. With the move to placing more attachment content on CDs instead of printed medium, LAFCO staff estimates a reduction in per month charges.

Office/Hearing Chamber Rental – Account 2905: $55,571
For FY 2011-12, the contract for the office lease will increase by three percent to $4,585.09 per month ($55,021 for the year when rounded up). This account also includes the rental charge for the Commission's hearings at $50 per hearing for eleven hearings ($550).

TRAVEL RELATED EXPENSES

Private Mileage – Account 2940: $4,406
This account is currently dedicated for Commissioner and staff private auto mileage, excluding the Executive Officer. The estimated cost is $306 for staff and $2,827 for Commissioners. Conference, Workshop and CCL payments are estimated at $1,273.

Conference/Training – Account 2941: $3,740
This account is for attendance charges related to conferences and training courses for staff as directed by the Executive Officer. The costs include CALAFCO or CCL training, clerk and analyst training, attendance at the CALAFCO annual conference by Commissioners and staff (currently estimated at six Commissioners and two staff), and staff workshop.

Hotel – Account 2942: $3,260
This account is for hotel charges for Commissioners and staff at the CALAFCO annual conference, CCL meeting attendance, staff at the staff workshop, and any other overnight stays on LAFCO business.

Meals – Account 2943: $960
This account is for Commissioner and staff meal charges related to the CALAFCO annual conference, CCL meeting attendance, staff workshop, and other travels.

Car Travel – Account 2944: $600
This account is for car rental by Commissioners or staff. Due to the location of the CALAFCO Annual conference in Napa it is estimated that three cars will be needed.

Air Travel – Account 2945: $2,400
This account is for air travel for Commissioners and staff. Eight persons are anticipated to attend the CALAFCO Conference and the Executive Officer's travel due to membership on the CALAFCO Legislative Committee.

Other Travel – Account 2946: $160
This account is for miscellaneous travel charges such as parking and taxi charges. The estimated cost for parking and taxi services for the CALAFCO annual conference, staff workshop, and other travels.

OTHER CHARGES

Staples – Account 5012: $4,800
LAFCO utilizes the County's contract with Office Depot and these expenses are budgeted in Account 5012 (Staples). The monthly average activity for the past year has been roughly $400 per month, and the same monthly activity is used for the calculations for FY 2011-12.

CONTINGENCIES AND RESERVES

Contingency – Account 6000: $44,507
The amount for this account has been set at $44,507. Although the funds in this account are not anticipated for use, it could be used for unexpected activity but requires Commission action to use these funds.

Reserves – Account 6025: $212,003
As a part of budget discussions, it was determined that the Commission's reserve would need to be established to accommodate the following: compensated absences for Commission staff shall be held in reserve based upon the balance payable as of April 1, 2011 ($62,003) and $150,000 toward potential litigation. Combined this is a total of $212,003 for FY 2011-12.

For FY 2012-13, staff is estimating an increase in the Commission's reserves to $265,103, which represents $65,103 in compensated absences and $200,000 in general reserves.

REVENUES

FY 2010-11

The chart below shows the budgeted and the anticipated year-end balances for the accounts that comprise this Fee category, accounts that are sensitive to activity levels. By year's end, staff estimates revenue receipts at 101% of budget. The chart below outlines the Revenue Categories:

Fee/Deposit Category	**Budget**	**Estimated Year-End**
Individual Notice	$ 3,600	$ 4,160
Legal Services	$ 6,325	$ 7,804
Planning Services (GIMS Fees)	$ 3,400	$ 6,020
Environmental Deposits	$ 4,200	$ 6,594
LAFCO Fees	$ 45,350	$ 38,693
Total Fee Revenue	**$ 62,875**	**$ 63,211**

As shown in the chart below, activity for which LAFCO receives fees and deposits is projected to meet total expectations. The anticipated activity for the year includes the following:

Activity	Budget Projection	Year-end Projection
Proposals	5	5
Service Contracts - 5 or more units	0	0
Service Contracts - up to 4 units	1	1
Service Contracts - Non Develop.	2	5
Service Review Deposits	13	0
Protest Hearing Deposits	4	4

As of April 1, 2011, LAFCO staff has recovered $4,451of expenditures that have been classified as eligible for cost recovery.

FY 2011-12

As noted throughout this narrative, FY 2010-11 has experienced substantially lower than normal activity prompting staff's definition of a "new normal" for activity. Locally, the current economic conditions have led to manufacturing and industrial activity challenges with a downturn in development activity. Further, there is a strong correlation between the planning process for

development activity and proposal submissions to LAFCO. After careful consideration, staff is presenting the same level of activity that was anticipated for Fiscal Year 2010-11. No indicators that LAFCO staff has seen show an uptick in activity.

Activity	Proposed Budget	FY 2010-11 BUDGET
Proposals (not island)	5	5
Island Proposals	1	1
Service Contracts - over 4 units	0	0
Service Contracts - 4 units & under	1	1
Service Contracts - Admin approval	2	4
Service Review Deposits	13	13
Protest Hearing Deposits	4	4

Revenues consisting of interest, mandatory contributions, and fee revenue are estimated to be $974,014. Refunds from Prior Years, Miscellaneous Charges, and Carryover (including reserves) increase revenues to a total of $1,167,563.

LINE ITEM REVENUES FOR FISCAL YEAR 2011-12

Interest – Account 8500: $7,500
LAFCO participates in the County's interest pool and is apportioned interest receipts quarterly. Interest earned will be similar to the prior year.

Mandatory Contribution from Governments (Local Government) – Account 8842: $933,639
Government Code Section 56381 requires that the net costs for LAFCO be apportioned equally to the County, the Cities, and the Independent Special Districts within the County. Staff projects the apportionment to be $933,639, a reduction of $100,275 from Fiscal Year 2010-11. The apportionment to the County, Cities, and Independent Special Districts is $311,213 each. The County Auditor-Controller will be required to apportion these charges on July 1, 2011 pursuant to the requirements of law and Commission policies.

Pursuant to Government Code Section 56381(a), the proposed and final budget at a minimum shall be equal to the budget adopted for the previous fiscal year unless the commission makes certain determinations. As outlined in the Proposed Budget staff report, a reduction in cost is required given the economic realities within San Bernardino County. This reduction, with the changes in expenditures will be sufficient to cover the costs for the upcoming fiscal year; resetting the minimum required payment for the future.

CURRENT SERVICES/FEES

The deposits and fees for calculating revenues in this category utilize the proposed Schedule of Fees, Deposits, and Charges (anticipated to be effective June 1, 2011) to be considered by the Commission at this hearing. Any changes to the Schedule will impact these revenues sources. Cost recovery for proposals and service contracts is not addressed in the budget due to its speculative nature.

Individual Notice – Account 9545: $3,600
This account is for landowner and registered voter notification requirements. This deposit is applied to five proposals and one development-related service contract.

Legal Services – Account 9555: $6,325
This account is for deposits for legal services are calculated at $1,150 for proposals and $575 for service contracts requiring a hearing. Revenue receipts estimate five proposals with a deposit of $1,150 and one service contract with a deposit of $575.

GIMS Fees – Account 9655: $3,400
This account is for receipt of revenue to recover the costs associated with the County's digital maps for sphere or boundary changes, maintenance and updates. The activity is estimated to include completion of five proposals.

Environmental Deposits – Account 9660: $4,200
This account is for deposits for environmental review processing are calculated at $750 for proposals and $450 for service contracts requiring a hearing. Revenue receipts estimate at five proposals with a deposit of $750 and one service contract with a deposit of $575.

Other (LAFCO Fees) – Account 9800: $45,350
Revenues in this account are based on anticipated activity and include the LAFCO filing fee ($34,850), Protest Hearing deposit ($4,000), and the deposits related to 13 service reviews ($6,500).

OTHER TYPES OF REVENUE

Refunds from Prior Year – Account 9910: ($19,900)
This account refunds deposits submitted by applicants less costs incurred for activity generally initiated in FY 2010-11 and completed in FY 2011-12.

Miscellaneous Revenues – Account 9930: $500
This account is for revenues received for duplication of CDs, DVDs, paper copies, and other miscellaneous receipts.

Other/Carryover from Prior Year – Account 9970: $213,175
A total of $213,175 is anticipated to carryover from FY 2010-11 to FY 2011-12. This amount includes the entirety of the Commission's reserves ($124,108) and contingencies carrying into FY 2011-12.

REVENUES FOR FISCAL YEAR 2011-12

The forecast included for Fiscal Year 2011-12 assumes the maintenance of activity levels and apportionment of net costs.

LAFCO Apportionment
County Allocation
FY 2011-12

	Original Allocation	Revised Allocation	Percentage of Total Cost
County of San Bernardino			
Total LAFCO Cost	$ 903,637.00	$ 933,639.00	100.00%
County of San Bernardino Allocation (1/3)*	301,212.33	311,213.00	33.33%
Total San Bernardino County Allocation	**$ 301,212.33**	**$ 311,213.00**	**33.33%**
	301,213.00		

Note:
* Per LAFCO Funding Election, County of San Bernardino pays third of total LAFCO cost.

LAFCO Apportionment
Special District Allocation
FY 2011-12

District	Total Revenues* FY 07/08	Revised Allocation	Revised Allocation %
Apple Valley Fire Protection	$ 7,779,597.00	$ 10,000.00	3.21%
Apple Valley Foothill County Water	102,844.00	41.35	0.01%
Apple Valley Heights County Water	269,642.00	108.42	0.03%
Arrowbear Park County Water	1,234,731.00	496.48	0.16%
Baker Community Services	689,462.00	277.23	0.09%
Barstow Cemetery	307,156.00	123.51	0.04%
Barstow Heights Community Services	66,113.00	26.58	0.01%
Bear Valley Community Healthcare	15,901,136.00	1,500.00	0.48%
Big Bear Airport	2,579,123.00	1,037.05	0.33%
Big Bear City Community Services	13,147,482.00	10,000.00	3.21%
Big Bear Municipal Water	4,545,552.00	1,827.74	0.59%
Big River Community Services	307,293.00	123.56	0.04%
Bighorn Desert View Water Agency	1,196,666.00	481.17	0.15%
Chino Basin Water Conservation	2,138,002.00	859.68	0.28%
Chino Valley Independent Fire	28,496,235.00	20,000.00	6.43%
Crest Forest Fire Protection	4,635,079.00	1,863.74	0.60%
Crestline Village Water	3,356,560.00	1,349.65	0.43%
Crestline Lake Arrowhead Water Agency	9,360,053.00	10,000.00	3.21%
Crestline Sanitation District	3,657,530.00	1,470.67	0.47%
Cucamonga Valley Water District	61,371,197.00	30,000.00	9.64%
Daggett Community Services	201,353.00	80.96	0.03%
East Valley Water	23,777,261.00	20,000.00	6.43%
Helendale Community Services District	2,894,424.00	1,163.83	0.37%
Hesperia Recreation and Park	7,964,429.00	10,000.00	3.21%
Hi-Desert Memorial Healthcare District	54,164,630.00	1,500.00	0.48%
Hi-Desert Water District	9,850,376.00	10,000.00	3.21%
Inland Empire Utilities Agency	102,576,893.00	30,000.00	9.64%
Inland Empire Resource Conservation	1,200,576.00	482.74	0.16%
Joshua Basin Water	4,981,805.00	2,003.15	0.64%
Juniper-Riviera County Water	309,924.00	124.62	0.04%
Lake Arrowhead Community Services	17,243,156.00	10,000.00	3.21%
Mariana Ranchos County Water	359,653.00	144.61	0.05%
Mojave Desert Resource Conservation	83,202.00	33.46	0.01%
Mojave Water Agency	53,069,750.00	30,000.00	9.64%
Monte Vista Water	14,614,086.00	10,000.00	3.21%
Morongo Valley Community Services	712,587.00	286.53	0.09%
Newberry Community Services	207,568.00	83.46	0.03%
Phelan Piñon Hills Community Services District	8,374,179.00	10,000.00	3.21%
Rim of the World Recreation and Park	904,233.00	363.59	0.12%
Running Springs Water	5,974,411.00	10,000.00	3.21%
San Bernardino Mountains Community Hospital	13,425,458.00	1,500.00	0.48%
San Bernardino Valley Municipal Water	73,224,282.00	30,000.00	9.64%
San Bernardino Valley Water Conservation	1,695,549.00	681.77	0.22%
Thunderbird County Water	215,220.00	86.54	0.03%
Twentynine Palms Cemetery	204,551.00	82.25	0.03%
Twentynine Palms County Water	5,358,811.00	10,000.00	3.21%
West Valley Water District	15,147,376.00	10,000.00	3.21%
West Valley Mosquito and Vector Control	2,374,610.00	954.82	0.31%
Yermo Community Services	109,390.00	43.99	0.01%
Yucaipa Valley Water	22,414,170.00	20,000.00	6.43%
Yucca Valley Airport	24,496.00	9.85	0.00%
Totals	**$ 604,799,862.00**	**$ 311,213.00**	**100.00%**

*Special Districts (except for Phelan Piñon Hills CSD) revenues were extracted from FY 07-08 revenues tables published by the State Controller office on their website.

** On March 28, 1995, Hi- Desert Memorial Hospital's name was changed to Hi-Desert Memorail Healthcare District.
By the Resolution No. 2003 -10-8, Cucamonga County Water District name changed to Cucamonga Valley Water District.

*** Phelan Piñon Hills CSD revenues were extracted from County Service Area 70 zone L, CSA 9, & CSA 56 and 56 F-1 were June 30,2008 Audited Financial Statements.

**** In October 2010 Crestline Sanitation District became an independent special district subject to payment of the LAFCO apportio

***** In 2010 Barstow Fire Protection District became a subsidiary district excluded from the special district distribution and added to the City of Barstow.

LAFCO Apportionment
Cities Allocation
FY 2011-12

City	Total Revenues FY 08-09	Revised Allocation	Revised Allocation %
Adelano	$ 29,104,128.00	$ 4,661.32	1.50%
Apple Valley	45,227,373.00	7,243.63	2.33%
Barstow	35,998,558.00	5,765.54	1.85%
Big Bear Lake	27,731,444.00	4,441.47	1.43%
Chino	97,321,327.00	15,587.01	5.01%
Chino Hills	102,123,660.00	16,356.15	5.26%
Colton	110,704,324.00	17,730.43	5.70%
Fontana	154,778,167.00	24,789.31	7.97%
Grand Terrace	7,965,314.00	1,275.73	0.41%
Hesperia	61,323,804.00	9,821.63	3.16%
Highland	25,400,943.00	4,068.22	1.31%
Loma Linda	28,381,823.00	4,545.64	1.46%
Montclair	40,205,520.00	6,439.33	2.07%
Needles	17,878,627.00	2,863.45	0.92%
Ontario	286,717,742.00	45,920.78	14.76%
Rancho Cucamonga	144,136,789.00	23,084.98	7.42%
Redlands	100,275,472.00	16,060.14	5.16%
Rialto	91,340,383.00	14,629.10	4.70%
San Bernardino	256,345,823.00	41,056.41	13.19%
Twentynine Palms	10,875,363.00	1,741.80	0.56%
Upland	82,426,614.00	13,201.47	4.24%
Victorville	141,544,829.00	22,669.85	7.28%
Yucaipa	32,006,357.00	5,126.15	1.65%
Yucca Valley	13,320,932.00	2,133.48	0.69%
Totals	**$ 1,943,135,316**	**$ 311,213.00**	**100.00%**

* Allocation is based on Cities revenues extracted from fiscal year 2008-2009 tables published on the State website (www.sco.ca.gov).

** In 2007, the Baldy Mesa Water District and Victor Valley Water District consolidated and became known as the Victorville Water District. The Victorville Water District is a subsidiary district of the City of Victorville, which means that it is governed by the City Council. According to the statute for LAFCO apportionment, the Victorville Water District should be reported as a part of the City of Victorville in the same manner as revenues for Hesperia Water District are included with the City of Hesperia and the Rancho Cucamonga Fire Protection District are included with the City of Rancho Cucamonga. Revenues for special districts that were merged with cities were extracted from fiscal year 2007-2008 tables published on the State website (www.sco.ca.gov)

*** In 2010 Barstow Fire Protection District became a subsidiary district excluded from the special district distribution and added to the City of Barstow.