

**LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF SAN BERNARDINO**

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**DATE: FEBRUARY 12, 2007**

**FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer**

**TO: LOCAL AGENCY FORMATION COMMISSION**

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**SUBJECT: AGENDA ITEM #6 – SUPPLEMENTAL INFORMATION FOR LAFCO 2991 – REORGANIZATION TO INCLUDE CONSOLIDATION OF THE BALDY MESA WATER DISTRICT AND VICTOR VALLEY WATER DISTRICT, ESTABLISHMENT AS A SUBSIDIARY DISTRICT OF THE CITY OF VICTORVILLE AND ANNEXATION OF FIVE (5) AREAS TO THE CONSOLIDATED DISTRICT**

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In preparing the staff report for consideration of the Victorville community items, staff shared a copy of the draft report with both Water Districts and with the City of Victorville. A meeting was held with these entities on January 29<sup>th</sup> to review questions, comments, or concerns regarding the staff report to be presented to the Commission. The attached materials (Attachments #1, #2, and #3 respectively) represent each of these agencies' responses. Staff has reviewed these materials and included the updated material presented when it differed from documents on file for these proposals when substantiating information was provided. Some of the response materials include a difference of opinion between LAFCO staff and the District. In some cases, staff has re-evaluated and redrafted its position; in others, our position is unchanged.

As a part of these materials, the two Water Districts have presented changes to the proposed Terms and Conditions for adoption as a part of the Commission's approval of LAFCO 2991. Staff recommends that the changes to the language proposed by the Baldy Mesa Water District for Term and Condition #14 be adopted by the Commission. None of the other changes are recommended by LAFCO staff.

The City of Victorville has provided an update to the transition plan for employees, as evidenced by the spreadsheet included with its letter dated February 8, 2007. This spreadsheet identifies that the following positions will be absorbed by the City:

AGENDA ITEM #6  
 SUPPLEMENTAL REPORT  
 LAFCO 2991 -- CONSOLIDATION  
 FEBRUARY 12, 2007

DISTRICT	EQUIVALENT CLASSIFICATION	FTE	AVERAGE ANNUAL SALARY	BENEFITS	TOTAL BENEFITS/ SALARY
<b>FILLED POSITIONS:</b>					
BMWD	ADMINISTRATIVE TECHNICIAN II	3	\$39,605	\$21,850	\$184,365
BMWD	ADMINISTRATIVE TECHNICIAN III	1	\$53,074	\$24,957	\$78,031
BMWD	ENGINEERING CLERK	1	\$35,923	\$21,000	\$56,923
BMWD	ENGINEERING MANAGER	1	\$74,719	\$29,951	\$104,670
BMWD	ENGINEERING TECHNICIAN	2	\$50,547	\$24,374	\$149,842
BMWD	GENERAL MANAGER	1	\$130,326	\$42,781	\$173,107
BMWD	ADMINISTRATIVE SERVICES MANAGER/TREASURER	1	\$86,497	\$30,872	\$117,369
BMWD	FINANCE SUPERVISOR	1	\$63,199	\$27,293	\$90,493
VVWD	ACCOUNT CLERK I	4	\$36,696	\$18,769	\$221,861
VVWD	ACCOUNT CLERK II	2	\$42,558	\$20,194	\$125,504
VVWD	ACCOUNTING SUPERVISOR	1	\$66,378	\$25,983	\$92,361
VVWD	ASSOCIATE ENGINEER	4	\$55,720	\$23,393	\$316,451
VVWD	CUSTOMER SERVICE REP	8	\$36,696	\$18,769	\$443,720
VVWD	DATA PROCESSING OPERATOR	2	\$40,506	\$19,695	\$120,402
VVWD	LEAD CUSTOMER SERVICE REP	1	\$43,620	\$20,452	\$64,072
VVWD	NETWORK ADMINISTRATOR	1	\$66,378	\$25,983	\$92,361
VVWD	ADMINISTRATIVE TECHNICIAN	2	\$35,802	\$18,552	\$108,708
VVWD	ASSOCIATE ENGINEER - INTERN	1	\$45,828	\$20,989	\$66,817
VVWD	CHIEF FINANCIAL OFFICER	1	\$106,110	\$35,639	\$141,749
VVWD	GIS OPERATOR	1	\$55,842	\$23,422	\$79,264
VVWD	HR/RISK MGMT TECHNICIAN	1	\$44,712	\$20,717	\$65,429
VVWD	HUMAN RESOURCES DIRECTOR	1	\$80,874	\$29,506	\$110,380
VVWD	PUBLIC RELATIONS SPECIALIST	1	\$44,712	\$20,717	\$65,429
VVWD	PURCHASING ASSISTANT	1	\$43,620	\$20,452	\$64,072
	TOTAL FILLED POSITIONS	43			
<b>UNFILLED POSITIONS</b>					
BMWD	CUSTOMER SERVICE TECH III	0	\$47,160	\$23,593	
VVWD	WATER QUALITY TECHNICIAN I	0	\$48,156	\$21,554	
	TOTAL FILLED & UNFILLED POSITIONS	45	\$1,475,258	\$631,457	\$3,133,379

Among the LAFCO staff concerns is that the transition plan anticipates that there will be no manager of financial services retained by the subsidiary district from either of the former special districts with no updated information as to how this service will be provided if established as a subsidiary district, even though significant debt service responsibilities will be maintained by the consolidated district; the customer service staff will be reduced significantly, with no explanation of how these services are

intended to be provided to maintain the existing service levels, as required by Commission policies. These are the concerns that LAFCO staff has had throughout the processing of the proposal for consolidation and they specifically relate to the transition planning necessary to become a consolidated special district. Representatives of the City have indicated that additional information will be provided prior to the hearing to address the staff's concerns regarding the maintenance of the existing levels of service following the consolidation of the two Districts. Staff will provide those to the Commission as soon as they are received.

The submission of the new information attached to this report does not change the staff's position regarding a phased transition to a subsidiary district since it does not alleviate the concern regarding the maintenance of existing service levels.

KRM

Attachments:

- 1 -- Response Provided by Letter Dated February 2, 2007 From the Baldy Mesa Water District
- 2 -- Response Provided by Letter Dated February 8, 2007 From the Victor Valley Water District
- 3 -- Responses Provided by the City of Victorville Within Two Letters Dated February 8, 2007