

**SAN BERNARDINO COUNTY
WORKFORCE INVESTMENT BOARD (WIB)
GENERAL MEMBERSHIP MEETING
AGENDA**

**Meeting Location:
WIB Meeting Room
215 N. D Street, Suite 201
San Bernardino, CA 92415-0041
Monday, November 2, 2009
3:00 p.m.**

Conflict of Interest Advisement

WIB members please be advised: If an item on the meeting agenda relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250 in campaign contributions to you during the last 12 months, or if approval or disapproval of an agenda item would have a foreseeable material affect on an economic interest of you, your immediate family, or the entity you represent, ***then please follow these procedures:***

"When the agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item, and then refrain from discussing, voting on, or otherwise influencing the WIB's consideration of the agenda item."

Public Participation Advisement

For members of the public, if you wish to address the WIB concerning any matter on the agenda, please fill out a speaker card located near the entrance to the room indicating your name and the item on which you would like to speak, and provide the card to our clerk, Stephanie Soto. When the agenda item is presented to the Board, you will be provided an opportunity to speak. If you wish to address the WIB on a matter that is not on the agenda but is within the WIB's jurisdiction, please fill out a card with your name and the nature of the matter, and an opportunity will be provided toward the end of the meeting for your comments. Due to time constraints, the chairperson may impose time limits on all speakers addressing the WIB.

1. Call to Order/Pledge of Allegiance/WIB and Staff Introductions
2. Chairman's Update

APPROVAL ITEM

3. Approve Minutes of [August 3, 2009](#).

CONSENT CALENDAR

*The following consent items are expected to be routine and non-controversial and will be acted upon by the Board under **ACTION ON CONSENT CALENDAR - ITEM 18** unless the Board directs that an item be held for further discussion under **DEFERRED ITEMS - ITEM 19**. Persons wishing to address the consent items or have them held for further discussion, continued, or taken off calendar, should address the Board under **ACTION ON CONSENT CALENDAR - ITEM 18***

4. Ratify the action of the Executive Committee in approving the appointment of Janice B. Simmons to the Youth Council as the Housing Authority representative.
5. Ratify the action of the Executive Committee in recommending approval of a customized training contract in the amount of \$49,782 with Newell/Rubbermaid to provide training in warehouse logistics to 40 WIA eligible individuals.
6. Ratify the action of the Executive Committee in approving staff to negotiate a contract with San Bernardino County Superintendent of Schools (SBCO ROP) in an amount not to exceed \$55,539 in American Recovery and Reinvestment Act of 2009 (ARRA) funding to provide training to 90 Workforce Investment Act (WIA) eligible students in the following program:
 - Medical Terminology

CONTRACTOR	CURRENT CONTRACT AMOUNT	PROPOSED AMENDMENT AMOUNT	NEW CONTRACT AMOUNT
Apple Valley USD	\$236,890	\$167,348	\$404,238
Career Institute	\$1,020,000	\$617,380	\$1,637,380
Chino USD	\$150,000	\$74,500	\$217,000
CRY-ROP	\$390,000	\$19,100	\$409,100
Hesperia USD	\$165,000	\$111,275	\$276,275
Mountain Comm Boys & Girls Club	\$125,000	\$90,511	\$215,511
NCNW	\$290,000	\$115,000	\$405,000
PAL Center	\$377,720	\$71,762	\$449,482

14. Direct staff to develop a Request for Proposal (RFP) for 2010 Summer Youth Employment Program (SYEP).
15. Recommend approval of County of San Bernardino contracting with Chaffey College in the amount of \$368,000 to provide training for thirty (30) Certified Medical Assistants currently employed by Kaiser Permanente Fontana Medical Center in order to upgrade their skills to become Licensed Vocational Nurses.
16. Approve directing staff to negotiate obtaining software enhancements for the current case management system in an amount not to exceed \$70,000 to enable the Workforce Development Department (WDD) to more accurately capture the number and types of service activities being provided to customers.
17. Recommend approval of funding for the Health Information Management Certificate Program to be provided by Victor Valley Community College in the amount of \$45,000 for American Recovery and Reinvestment Act of 2009 (ARRA) eligible clients.

DISCUSSION CALENDAR

18. Action on Consent Calendar
19. Deferred Items
20. Nomination of WIB Officers
21. Special Presentations

COMMITTEE REPORTS

22. Fiscal/Contracts Committee – John Lewis, Chairman
23. Business Resources Committee -- Mike Gallo, Chairman
24. California Workforce Association Update – Mike Gallo
25. Youth Council – Phil Cothran, Chairman
26. National Association of Workforce Boards (NAWB) Update – Phil Cothran
27. Legislative Advocacy Committee – Robert Visconti, Chairman
28. Economic Development Committee – Terry Klenske, Chairman
29. Speaker’s Bureau Ad Hoc Committee – Bob Lemley, Chairman
30. Labor Ad Hoc Committee – Peggy Long, Chairman

- 31. **COUNTY REPORT**
- 32. **PUBLIC COMMENTS**
- 33. **ADJOURNMENT** – **The next WIB General Membership meeting will be held, Monday, January 4, 2010, 3:00 p.m. at 215 N. D Street, Suite 201, San Bernardino CA.**

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The Workforce Investment Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Staff Aide at least three (3) business days prior to the Board meeting. The Staff Aide's telephone number is (909) 387-9886 and the office is located at 215 N. D Street, Suite 301, San Bernardino, CA. California Relay Service 711.

In conformity with Government Code Section 54957.5, any writing that is a public record, that relates to an item listed on this agenda, and that will be distributed to all or a majority of Workforce Investment Board members less than seventy-two (72) hours prior to the meeting for which this agenda relates, will be available for public inspection at the time the writing is distributed. This inspection may be made at the office of the Workforce Development Department, 215 N. D Street, Suite 301, San Bernardino, California 92415-0041, or during the meeting at 215 N. D Street, Suite 201, San Bernardino CA.

**This WIA Title-I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.**