



**BY-LAWS OF**  
**INYO COUNTY**  
**EMERGENCY MEDICAL CARE COMMITTEE**

**ARTICLE I**

**NAME**

This organization shall be known as the Inyo County Emergency Medical Care Committee (EMCC).

**ARTICLE II**

**GEOGRAPHIC AREA**

This committee will serve all of Inyo County.

**ARTICLE III**

**AUTHORIZATION**

Authority for establishing the Emergency Medical Care Committee has been provided by California Health And Safety Code, division 2.5, Section 1797.270 et seq.

**ARTICLE IV**

**PURPOSE**

The Committee:

- A. Shall function in an advisory manner to the Inyo County Board of Supervisors and the local EMS Agency known as the Inland Counties Emergency Medical Agency (ICEMA).

- B. Shall participate in the planning process for the establishment of goals, objectives, policies, and procedures for the local emergency services agency.
- C. Shall assist in the establishment and offer advice on policy and procedures governing pre-hospital care in Inyo County.
- D. Encourage and educate the public to understand the nature of pre-hospital emergency medical care and encourage support throughout the County for development and implementation of effective EMS plans.
- E. Shall at least annually, review the operations of each of the following:
  - 1. Ambulance services operating within the county.
  - 2. Emergency medical care offered within the county, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
  - 3. First aid practices in the County.
  - 4. Report to the authority and the local EMS agency it's observations and recommendations relative to its review of the ambulance services, emergency medical care, first aid practices, programs for training people in cardiopulmonary resuscitation and lifesaving first aid techniques, and public participation in such programs in that county. The Emergency Medical Care Committee shall submit its observations and recommendations to the county Board or Boards of Supervisors which it serves, and to the local EMS agency, on all matters relating to emergency medical services as directed by the Board or Boards of Supervisors.

## **ARTICLE V**

### **MEMBERSHIP**

- A. The Inyo County Emergency Medical Care Committee shall consist of thirteen (13) voting members appointed for staggered terms of two (2) years.
- B. Voting members shall have a professional interest in, or personal commitment to pre-hospital emergency medical care in their community. The members shall include but are not limited to, representatives from each of the local agencies providing pre-hospital emergency medical care in the County of Inyo. The voting membership shall also include three members at large.
- C. Ex officio non-voting members shall consist of the following individuals who shall receive all agendas and notifications of the EMCC:
  - Bishop Police Department Chief or designee
  - Inyo County Sheriff or designee
  - California Highway Patrol Area Commander or designee
  - Death Valley National Monument/EMS Coordinator or designee
  - American Red Cross representative
  - Furnace Creek Fire Department Chief or designee
  - Emergency Room Physicians representative

- D. All members both voting and non-voting, shall be appointed by the Inyo county Board of Supervisors.
- E. In the event that prior to the expiration of his/her term, a member ceases to retain the status, which qualified him/her for appointment to the committee, his/her membership on the committee shall terminate. The organization which had submitted the person's name who has been terminated from the committee will then review the name and qualifications, and if approved for service will forward the name for appointment to the committee by the Inyo County Board of Supervisors.

**ARTICLE VI**

**OFFICERS & DUTIES**

- A. Elections of officers will occur during the first meeting of the calendar year in odd numbered years.
- B. Officers: General Duties
  - 1. Chairperson  
Call regular and special meetings, approve the agenda, preside over meetings, conduct and expedite business in the name of the committee and sign formal documents for the Committee.
  - 2. Vice-Chairperson  
Preside over meetings in the absence of the Chairperson.
- C. Term of office shall be for two (2) years
- D. Both officers shall be voting members.

**ARTICLE VII**

**MEETING SCHEDULES**

- A. Regular meetings shall be held at least quarterly.
- B. Special meetings shall be held at the discretion of the Chairperson.
- C. All meetings of the committee shall be open to the public and adhere to the Brown Act.
- D. Inyo County Health and Human Services shall attend all EMCC meetings and shall provide staff to the EMCC which includes preparing minutes and other duties as requested to support the purposes of the EMCC

**ARTICLE VIII**

**PROTOCOL**

- A. Quorum  
A quorum shall consist of committee 7 voting committee members and a vote of simple majority of the quorum shall constitute a vote of the EMCC.
- B. All meetings shall observe Robert's Rules of Order.

**ARTICLE IX**

**AMENDMENTS**

- A. The by-laws of the Committee may be amended by a two-thirds majority of voting members present.
- B. Proposed by-law amendments shall be circulated to the committee in writing at least 15 days in advance of the meeting at which a vote may be called.

**ARTICLE X**

**RELATIONSHIP TO THE LOCAL EMS AGENCY**

- A. The EMCC may submit any comments regarding the Inyo County EMS programs to the local EMS Agency.
- B. At any time, if the Committee desires, it may request an explanation by the Health Officer for actions he/she has taken which relate directly to the local EMS agency.
- C. Any minority group within the structure of the Committee may submit an official minority report.

Approved by Committee Action: 4/29/99