



# Inland Counties Emergency Medical Agency

*Serving San Bernardino, Inyo, and Mono Counties*

*Tom Lynch, EMS Administrator*

*Reza Vaezazizi, MD, Medical Director*

**DATE:** August 8, 2017

**TO:** EMS Providers - ALS, LALS, BLS, EMS Aircraft  
Hospital CEOs, ED Directors, Nurse Managers and PLNs  
EMS Training Institutions and Continuing Education Providers  
Inyo, Mono and San Bernardino County EMCC Members  
Medical Advisory Committee (MAC) Members  
Systems Advisory Committee (SAC) Members

**FROM:** Tom Lynch  
EMS Administrator

Reza Vaezazizi, MD  
Medical Director

**SUBJECT: IMPLEMENTATION OF POLICIES/PROTOCOLS EFFECTIVE  
AUGUST 8, 2017**

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The following policy listed below is effective August 8, 2017.

ICEMA Reference Number and Name

1120 - EMT-P Student Field Internship Requirements

Please insert and replace the attached policy and Table of Contents in the EMS Policy, Procedure and Protocol Manual with the updated documents and ensure every station or facility has a reference copy. The ICEMA policies and protocols can also be found on ICEMA's website at ICEMA.net under the Policy, Procedure and Protocol Manual section.

If you have any questions related to documents in the manual, please contact Danielle Ogaz, Senior EMS Specialist, at (909) 388-5822 or via e-mail at [danielle.ogaz@cao.sbcounty.gov](mailto:danielle.ogaz@cao.sbcounty.gov).

TL/RV/jlm

Attachment

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SERIES	SYSTEM POLICIES AND PROCEDURES	EFFECTIVE DATE
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1030	EMT Certification	07/01/17
1040	EMT-P Accreditation	09/01/15
1050	MICN Authorization - Base Hospital, Administrative, Flight Nurse, Critical Care Transport	04/01/16
1060	Certification/Accreditation Review Policy	12/01/14
1070	EMT/AEMT Incident Investigation, Determination of Action, Notification, and Administrative Hearing Process	08/15/14
1090	Criminal History Background Checks (Live Scan)	08/15/14
1100	AEMT Certification	07/01/15
1110	RCP Authorization	04/01/16
1120	EMT-P Student Field Internship Requirements <span style="float: right;"><b>REVISED</b></span>	<b>08/08/17</b>
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2030	Minimum Documentation Requirements for Transfer of Patient Care	03/15/12
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3020	Continuing Education Provider Requirements	07/01/15
3030	EMT Continuing Education Requirements	03/15/11
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5030	Review of Policies and Protocols	02/01/16
5040	Radio Communication Policy	02/01/16
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5050 I/Mono Annex	Inyo and Mono Counties Medical Response to a Multi-Casualty Incident	05/01/11
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<b>6000</b>	<b>SPECIALTY PROGRAM/ PROVIDER POLICIES</b>	
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6040	AED Service Provider - Lay Rescuer	07/01/15
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SERIES	SYSTEM POLICIES AND PROCEDURES	EFFECTIVE DATE
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6110	Tactical Medicine Program	07/01/15
6120	Emergency Medical Dispatch Center Requirements <i>(San Bernardino County Only)</i>	08/15/13
6130	Medical Priority Dispatch Minimum Response Assignments for Emergency Medical Dispatch (EMD) Categories	08/15/13
6140	Smoke Inhalation/CO Exposure/Suspected Cyanide Toxicity	06/01/14
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7020	EMS Aircraft Standard Drug and Equipment List	10/15/16
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<b>8000</b>	<b>TRANSPORT/TRANSFERS AND DESTINATION POLICIES</b>	
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8020	Specialty Care Transport	04/01/16
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## EMT-P STUDENT FIELD INTERNSHIP REQUIREMENTS

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### I. PURPOSE

To define the requirements for an Emergency Medical Technician - Paramedic (EMT-P) student intern to obtain a field internship in the ICEMA region.

### II. DEFINITIONS

**EMT-P Student Intern:** An individual who is enrolled in an approved California EMT-P training program and is required to complete a field internship in order to become eligible for a California EMT-P license.

**EMT-P Preceptor:** An individual licensed as an EMT-P, who has been working for an ICEMA authorized Advanced Life Support (ALS) service provider as a licensed EMT-P in the field for at least two (2) years, or an individual licensed as an EMT-P who has worked a minimum of five (5) years with one year for an ICEMA authorized Advanced Life Support (ALS) service provider, and completed an ICEMA approved preceptor training workshop. EMT-P preceptors must be in good standing with their employer and not subject to any disciplinary action against their license. Each training program is responsible for ensuring that the field preceptor has the required experience and training.

**NOTE:** *ICEMA approved preceptors are available to all training programs. ALS service providers may not reserve preceptors for specific training programs.*

### III. ELIGIBILITY

1. To be eligible for an EMT-P student field internship within the ICEMA region, an EMT-P student intern must:
  - a. Be currently enrolled in and have successfully completed the didactic and clinical rotations of an approved EMT-P training program.
  - b. Possess a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent.
  - c. Possess a valid American Heart Association Advanced Cardiac Life Support (ACLS) card.
  - d. Currently certified as an EMT, a California AEMT, or registered as an EMT-Intermediate with the NREMT.

- e. Have completed their hospital clinical shifts within the previous 90 days.

**NOTE:** *CPR, ACLS, and EMT certification must be maintained throughout all phases of training.*

#### IV. PROCEDURE

##### **ICEMA Approved EMT-P Training Program Student Intern**

1. Program director or clinical coordinator must submit the following documentation for each student interning in the ICEMA region:
  - a. The name of the qualified preceptor and the name of the student they are assigned to.
  - b. A letter verifying the training program administered an exam on ICEMA's policies and protocols and that the student successfully passed the exam.
  - c. The date the student completed the clinical shifts (field internship must begin within 90 days from the end of the clinical rotation).
  - d. Copy of a current EMT, California AEMT certification or NREMT EMT-Intermediate.
  - e. Copy (front and back) of a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent. Online course is acceptable with written documentation of skills portion.
  - f. Copy (front and back) of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor.

##### **Out-of-Region EMT-P Training Program Student Intern**

1. Program director or clinical coordinator must submit the following documentation for each student interning in the ICEMA region:
  - a. A copy of the signed agreement between the training program and the approved ALS provider hosting the internship.
  - b. The name of the qualified preceptor and the name of the student they are assigned to. The program director or clinical coordinator must inform ICEMA of any changes in the assigned preceptor and/or ALS provider hosting the internship.

- c. The date the student completed the clinical shifts (field internship must begin within 90 days from the end of the clinical rotation).
  - d. Copy of a current EMT, California AEMT certification or NREMT EMT-Intermediate.
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  - g. Evidence of an orientation to the ICEMA region, including policies and procedures.
2. After ICEMA has approved all documents, the EMT-P student intern must schedule and pass the ICEMA EMT-P accreditation written examination with a minimum score of eighty (80%).
- a. A candidate who fails to pass the ICEMA EMT-P accreditation written examination on the first attempt will be required to re-take the exam with a minimum passing score of eighty-five (85%).
  - b. Notification of the examination results shall be provided to the program director of the EMT-P training program.
  - c. An out-of-region EMT-P student intern may not begin internship prior to successfully passing the ICEMA written examination.



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