Inland Counties Emergency Medical Agency

Serving San Bernardino, Inyo, and Mono Counties

Tom Lynch, EMS Administrator
Reza Vaezazizi, MD, Medical Director

DATE: April 5, 2016

TO: EMS Providers - ALS, LALS, BLS, EMS Aircraft
Hospital CEOs, ED Directors, Nurse Managers and PLNs
EMS Training Institutions and Continuing Education Providers
Inyo, Mono and San Bernardino County EMCC Members
Medical Advisory Committee (MAC) Members
Systems Advisory Committee (SAC) Members

FROM: Tom Lynch, EMS Administrator — Reza Vaezazizi, MD, Medical Director

SUBJECT: IMPLEMENTATION OF POLICIES/PROTOCOLS EFFECTIVE APRIL 15, 2016

The policy listed below is effective April 15, 2016.

ICEMA Reference Number and Name

1120 - EMT-P Student Field Internship Requirements

Please insert and replace the attached policy and the Table of Contents in the EMS Policy, Procedure and Protocol Manual with the updated documents and ensure every station or facility has a reference copy. The ICEMA policies and protocols can also be found on ICEMA's website at ICEMA.net under the Policy, Procedure and Protocol Manual section.

If you have any questions related to documents in the manual, please contact Ron Holk, RN, EMS Coordinator, at (909) 388-5808 or via e-mail at ron.holk@cao.sbcounty.gov.

TL/RV/jlm

Attachment

c: File Copy

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POLICIES/PROTOCOLS CHANGES EFFECTIVE APRIL 15, 2016

Reference #	Name	Changes
NEW		
1120	EMT-P Student Field Internship Requirements	Adds requirements for an Emergency Medical Technician - Paramedic (EMT-P) student intern to obtain a field internship in the ICEMA region.
1000 ACCREDITATION AND CERTIFICATION		
None		
2000 DATA COLLECTION		
None		
3000 EDUCATION		
None		
4000 QUALITY IMPROVEMENT		
None		
5000 MISCELLANEOUS SYSTEM POLICIES		
None		
6000 SPECIALTY PROGRAM/ PROVIDER POLICIES		
None		
7000 STANDARD DRUG & EQUIPMENT LISTS		
None		
8000 TRANSPORT/TRANSFERS AND DESTINATION POLICIES		
None		
9000 GENERAL PATIENT CARE POLICIES		
None		
10000 SKILLS		
None		
11000 ADULT EMERGENCIES		
None		
12000 END OF LIFE CARE		
None		
13000 ENVIRONMENTAL EMERGENCIES		
None		
14000 PEDIATRIC EMERGENCIES		
None		

POLICIES/PROTOCOLS CHANGES EFFECTIVE APRIL 15, 2016

15000 TRAUMA		
None		
DELETIONS		
None		
Below are some of the policies/protocols designated for review in the next few months. If there are specific policies/protocols recommended for review, please contact ICEMA.		
None		

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SERIES	SYSTEM POLICIES AND PROCEDURES	EFFECTIVE DATE
1000	**CERTIFICATION, ACCREDITATION and AUTHORIZATION**	
1020	EMR Certification	07/01/15
1030	EMT Certification	07/01/15
1040	EMT-P Accreditation	09/01/15
1050	MICN Authorization - Base Hospital, Administrative, Flight Nurse, Critical Care Transport	04/01/16
1060	Certification/Accreditation Review Policy	12/01/14
1070	EMT/AEMT Incident Investigation, Determination of Action, Notification, and Administrative Hearing Process	08/15/14
1090	Criminal History Background Checks (Live Scan)	08/15/14
1100	AEMT Certification	07/01/15
1110	RCP Authorization	04/01/16
1120	EMT-P Student Field Internship Requirements **NEW**	**04/15/16**
2000	**DATA COLLECTION**	
2010	Requirements for Patient Care Records	05/01/06
2020	ICEMA Abbreviation List	03/15/12
2030	Minimum Documentation Requirements for Transfer of Patient Care	03/15/12
2120	Instructions for the 01A/F1612 Forms	04/01/09
3000	**EDUCATION**	
3020	Continuing Education Provider Requirements	07/01/15
3030	EMT Continuing Education Requirements	03/15/11
4000	**QUALITY IMPROVEMENT**	
4010	Continuous Quality Improvement Plan	02/28/11
5000	**MISCELLANEOUS SYSTEM POLICIES**	
5010	Licensure Changes 911 Receiving Hospitals	01/01/10
5020	Base Hospital Selection Criteria	07/15/00
5030	Review of Policies and Protocols	02/01/16
5040	Radio Communication Policy	02/01/16
5050	Medical Response to a Multi-Casualty Incident	04/01/13
5050 I/Mono Annex	Inyo and Mono Counties Medical Response to a Multi-Casualty Incident	05/01/11
5060	MCI Definitions/Key ICS Positions	01/01/10
5070	Medical Response to Hazardous Materials/Terrorism Incident	04/01/13
5080	ICEMA Ground Based Ambulance Rate Setting Policy-San Bernardino County	05/08/12
6000	**SPECIALTY PROGRAM/ PROVIDER POLICIES**	
6010	Paramedic Vaccination Policy	04/01/13
6030	AED Service Provider Policy - Public Safety	07/01/15
6040	AED Service Provider - Lay Rescuer	07/01/15
6060	Specialty and Optional Scope Program Approval Policy	07/01/15
6070	Cardiovascular ST Elevation Myocardial Infarction Receiving Centers Designation Policy	02/01/16

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6000	**SPECIALTY PROGRAM/ PROVIDER POLICIES (CONTINUED)**	
6080	Paramedic Blood Draw for Chemical Test at the Request of a Peace Officer	04/01/13
6090	Fireline Paramedic	02/01/16
6100	Neurovascular Stroke Receiving Centers Designation Policy *(San Bernardino County Only)*	02/01/16
6110	Tactical Medicine Program	07/01/15
6120	Emergency Medical Dispatch Center Requirements (*San Bernardino County Only)*	08/15/13
6130	Medical Priority Dispatch Minimum Response Assignments for Emergency Medical Dispatch (EMD) Categories	08/15/13
6140	Smoke Inhalation/CO Exposure/Suspected Cyanide Toxicity	06/01/14
6150	Trial Study Participation	03/01/15
7000	**STANDARD DRUG & EQUIPMENT LISTS**	
7010	BLS/LALS/ALS Standard Drug & Equipment List	02/01/16
7020	EMS Aircraft Standard Drug & Equipment List	02/01/16
7030	Controlled Substance Policy	06/01/15
7040	Medication - Standard Orders	02/01/16
8000	**TRANSPORT/TRANSFERS AND DESTINATION POLICIES**	
8010	Interfacility Transfer Guidelines	09/15/13
8020	Specialty Care Transport	04/01/16
8050	Transport of Patients (BLS)	02/01/92
8060	Requests for Hospital Diversion Policy *(San Bernardino County Only)*	04/01/13
8070	Aircraft Rotation Policy *(San Bernardino County Only)*	04/01/13
8090	Fort Irwin Continuation of Trauma Care	06/25/10
8110	EMS Aircraft Permit Policy	10/01/13
8120	Continuation of Care *(San Bernardino County Only)*	04/01/16
8130	Destination Policy	02/01/16
8140	Transport Policy *(Inyo County Only)*	12/15/15
	PATIENT CARE POLICIES	
9000	**GENERAL PATIENT CARE POLICIES**	
9010	General Patient Care Guidelines	04/01/13
9020	Physician on Scene	04/01/13
9030	Responsibility for Patient Management Policy	04/01/13
9040	Reporting Incidents of Suspected Abuse Policy	04/01/13
9050	Organ Donor Information	04/01/13
9060	Local Medical Emergency Policy	02/01/14
9070	Applying Patient Restraints Guidelines	05/01/06
9080	Care of Minors in the Field	02/01/16
9090	Patient Refusal of Care - Adult	06/01/14
9110	Treatment of Patients with Airborne Infections & Transport Recommendations	09/15/11
9120	Nausea and Vomiting	12/01/14

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11000	**ADULT EMERGENCIES (15 YEARS OF AGE AND OLDER)**	
11010	Respiratory Emergencies - Adult	07/01/15
11020	Airway Obstruction - Adult	08/15/14
11040	Bradycardias - Adult	08/15/14
11050	Tachycardias - Adult	08/15/14
11060	Suspected Acute Myocardial Infarction (AMI)	06/01/15
11070	Cardiac Arrest - Adult	02/01/16
11080	Altered Level of Consciousness/Seizures - Adult	08/15/14
11090	Shock (Non-Traumatic)	08/15/14
11100	Burns - Adult	07/01/15
11110	Stroke Treatment - Adult	02/01/16
12000	**END OF LIFE CARE**	
12010	Determination Of Death on Scene	08/15/14
	Coroners Worksheet of Death - EMS Report of Death Form	09/15/12
12020	Withholding Resuscitative Measures	10/01/14
13000	**ENVIRONMENTAL EMERGENCIES**	
13010	Poisonings	08/15/14
13020	Heat Related Emergencies	08/15/14
13030	Cold Related Emergencies	06/01/15
14000	**PEDIATRIC EMERGENCIES (LESS THAN 15 YEARS OF AGE)**	
14010	Respiratory Emergencies - Pediatric	07/01/15
14020	Airway Obstruction - Pediatric	08/15/14
14030	Allergic Reactions - Pediatric	08/15/14
14040	Cardiac Arrest - Pediatric	08/15/14
14050	Altered Level of Consciousness - Pediatric	08/15/14
14060	Seizure - Pediatric	08/15/14
14070	Burns - Pediatric	06/01/15
14080	Obstetrical Emergencies	08/15/14
14090	Newborn Care	08/15/14
15000	**TRAUMA**	
15010	Trauma - Adult (15 years of age and older)	06/01/15
15020	Trauma - Pediatric (Less than 15 years of age)	06/01/15
15030	Trauma Triage Criteria	02/01/16
15040	Glasgow Coma Scale Operational Definitions	04/01/13
15050	Hospital Emergency Response Team (HERT) Policy	10/15/13

EMT-P STUDENT FIELD INTERNSHIP REQUIREMENTS

I. PURPOSE

To define the requirements for an Emergency Medical Technician - Paramedic (EMT-P) student intern to obtain a field internship in the ICEMA region.

II. DEFINITIONS

EMT-P Student Intern: An individual who is enrolled in an approved California EMT-P training program and is required to complete a field internship in order to become eligible for a California EMT-P license.

EMT-P Preceptor: An individual licensed as an EMT-P, who has been working for an ICEMA authorized Advanced Life Support (ALS) service provider as a licensed EMT-P in the field for at least two (2) years and completed an ICEMA approved preceptor training workshop. EMT-P preceptors must be in good standing with their employer and not subject to any disciplinary action against their license. Each training program is responsible for ensuring that the field preceptor has the required experience and training.

III. ELIGIBILITY

1. To be eligible for an EMT-P student field internship within the ICEMA region, an EMT-P student intern must:

    a. Be currently enrolled in and have successfully completed the didactic and clinical rotations of an approved EMT-P training program.

    b. Possess a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent.

    c. Possess a valid American Heart Association Advanced Cardiac Life Support (ACLS) card.

    d. Currently certified as an EMT, a California AEMT, or registered as an EMT-Intermediate with the NREMT.

    e. Have completed their hospital clinical shifts within the previous 90 days.

Note: *CPR, ACLS, and EMT certification must be maintained throughout all phases of training.*

IV. PROCEDURE

ICEMA Approved EMT-P Training Program Student Intern

1. Program director or clinical coordinator must submit the following documentation for each student interning in the ICEMA region:

    a. The name of the qualified preceptor and the name of the student they are assigned to.

    b. A letter verifying the training program administered an exam on ICEMA's policies and protocols and that the student successfully passed the exam.

    c. The date the student completed the clinical shifts (field internship must begin within 90 days from the end of the clinical rotation).

    d. Copy of a current EMT, California AEMT certification or NREMT EMT-Intermediate.

    e. Copy (front and back) of a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent. Online course is acceptable with written documentation of skills portion.

    f. Copy (front and back) of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor.

Out-of-Region EMT-P Training Program Student Intern

1. Program director or clinical coordinator must submit the following documentation for each student interning in the ICEMA region:

    a. A copy of the signed agreement between the training program and the approved ALS provider hosting the internship.

    b. The name of the qualified preceptor and the name of the student they are assigned to. The program director or clinical coordinator must inform ICEMA of any changes in the assigned preceptor and/or ALS provider hosting the internship.

    c. The date the student completed the clinical shifts (field internship must begin within 90 days from the end of the clinical rotation).

d. Copy of a current EMT, California AEMT certification or NREMT EMT-Intermediate.

e. Copy (front and back) of a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent. Online course is acceptable with written documentation of skills portion.

f. Copy (front and back) of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor.

g. Evidence of an orientation to the ICEMA region, including policies and procedures.

2. After ICEMA has approved all documents, the EMT-P student intern must schedule and pass the ICEMA EMT-P accreditation written examination with a minimum score of eighty (80%).

   a. A candidate who fails to pass the ICEMA EMT-P accreditation written examination on the first attempt will be required to re-take the exam with a minimum passing score of eighty-five (85%).

   b. Notification of the examination results shall be provided to the program director of the EMT-P training program.

   c. An out-of-region EMT-P student intern may not begin internship prior to successfully passing the ICEMA written examination.