

Salary and Benefits

**\$164,604 per annum
Plus Excellent Benefits Package**

- 14 paid holidays
- 10 days paid administrative leave
- Up to four weeks annual paid vacation with unlimited accrual
- 96 hours of annual sick leave with unlimited accrual
- 401(k) with County contribution of 2 times employee contribution up to 4% of base pay
- 457 Deferred Compensation Plan
- County provides 7% of base salary plus \$512.22 per month toward employee's retirement contribution
- \$498.33 per month benefit plan for health, dental, AD&D and voluntary life insurance
- Medical premium subsidy to offset dependent coverage
- Paid vision insurance for employee and dependents
- Paid Long & Short-Term Disability Insurance
- \$50,000 Term Life Insurance
- Variable Universal Life Insurance: County contributes 50% of the premium for one time annual base salary
- Retirement Medical Trust Plan (VEBA)
- Medical Expense Reimbursement Plan (FSA)
- \$1,000 tuition or membership reimbursement
- Automobile allowance \$1,216.67 per month
- Health club membership reimbursement up to \$324 annually
- Portable communication device allowance
- Relocation assistance

Benefits Calculator: www.sbcounty.gov/hr/Benefits_Home.aspx

County of San Bernardino

Located in the heart of Southern California, the County of San Bernardino is the largest county in the contiguous United States. Its vast borders stretch from the greater Los Angeles area to the Nevada border and the Colorado River encompassing a total area of 20,160 square miles. Comprised of 24 cities, with over 2 million residents. Its assets include numerous colleges and universities supporting a strong, diverse workforce along with an unparalleled collection of highways, runways and railways that lead to



regional, national and international business centers. The County also benefits from natural assets such as acclaimed mountain resorts, local, regional and national parks and western rivers.

The County of San Bernardino

Invites applications for

Director of Land Use Services



SAN BERNARDINO COUNTY GOVERNMENT CENTER

ARROWHEAD PLAZA

**\$164,604 per annum
Plus Excellent Benefits**

The Position

The Director of Land Use Services is responsible for the administration of the Land Use Services Department and the oversight of County land use, including planning, environmental health, code enforcement, building inspection and plan review functions. This position reports directly to the County Administrative Officer, Gregory C. Devereaux, former City Manager for the City of Ontario, California.

Key Responsibilities:

- Formulates policies and procedures; through subordinate managers, directs a diverse staff of planners, plan reviewers, inspectors, and support personnel.
- Directs the preparation, justification and administration of the department's budget; determines financial needs and ensures that adequate fiscal controls are established to meet departmental objectives in a cost-effective manner; recommends fee schedules to the Board of Supervisors.
- Interprets and administers State mandates and provisions of the County Code relating to land use; oversees environmental management and health protection programs.
- Directs the development, maintenance, and implementation of the County General Plan, as well as, community and regional plans; makes presentations and provides advice to the Planning Commission.
- Administers, interprets, and enforces ordinances and codes relating to land use, hazard abatement and building inspection/planning within the unincorporated areas of the County; directs legal action in cases of code violation.
- Maintains liaisons with other jurisdictions, organizations, businesses, and community groups to coordinate activities and promote shared objectives and plans.

The Department

The Land Use Services Department (LUSD) provides oversight for land use in the unincorporated areas of the County. It begins with the County's general plan and extends to review of land use applications, adherence to building codes, and enforcement of ordinances. The department is dedicated to ensuring balance in the areas of housing, business, recreational, and environmental health needs for the community. To review the LUSD Business Plan for 2010-2011, visit www.sbcounty.gov/businessplan1011/pss.htm.

Contact Information

For further information contact:

Tammy Ballesteros

County of San Bernardino Human Resources

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(909) 387-5565 TTY Users: 711 Fax: (909) 387-5792

Email: ExecRecruit@hr.sbcounty.gov ♦ www.sbcounty.gov/hr
EEO/ADA Compliant

The Qualifications

The ideal background for this position consists of a combination of education and experience commensurate with its responsibilities and should include at least a Bachelor's Degree in planning, urban design, business/public administration or a closely related field and five years of administrative or management experience in a complex land use or urban planning organization that is exposed to steady growth and development.

The ideal candidate will be an effective leader, planner, and administrator with a proven track record of achievement in land use administration and urban planning. This candidate must be knowledgeable in a wide range of planning issues that characterize the local government and planning environment in California.

In addition, this candidate must be a problem solver, diplomatic, and experienced in regional cooperation; be able to function within established financial parameters and effectively utilize resources; be adaptable to a planning environment that includes resorts, deserts, mountains, urban areas, agriculture, and mining; be knowledgeable regarding environmental issues; and have an appreciation for the jobs/housing balance.

Application and Selection Process

To be considered for this exciting career opportunity, please submit a completed County application or detailed resume. The selection process will consist of a competitive evaluation of qualifications; candidates who demonstrate exceptional qualifications will be referred to the appointing authority for a selection interview.

Applications will be accepted until the position is filled. Applicants are encouraged to apply online at: www.sbcounty.gov/hr

Application materials may be emailed to:
ExecRecruit@hr.sbcounty.gov

This position is in the Unclassified Service and serves at the pleasure of the appointing authority.

Exempt

10-04320-01

Issued: 7/29/10

