

**The County of San Bernardino invites candidates for the position of:**



## ***SALARY AND BENEFITS***

- Generous County Pension ([www.sbcer.org](http://www.sbcer.org))
- 14 paid holidays
- 80 hours paid administrative leave
- Up to 160 hours annual paid vacation
- 88 hours annual sick leave with unlimited accrual
- 2 days paid perfect attendance leave or gym membership reimbursement
- 457 Deferred Compensation Plan match of 0.5 times employee contribution up to 0.5% of base pay
- Medical and Dental Premium Subsidy to offset cost of coverage
- Paid Vision for employee only
- Short Term Disability Insurance
- \$50,000 Term Life Insurance
- Retirement Medical Trust Plan (VEBA)
- Medical Expense Reimbursement Plan (FSA)
- Dependent Care Assistance
- Tuition reimbursement
- Voluntary Term Life/AD&D

# ***Ambulatory Clinic Manager***

***Competitive Salary and  
Benefits Package!***

***Total Compensation:***

***Up to \$139,650***

*(includes cashable benefits)*

***Base Salary:***

***Up to \$95,722***

***Click below for benefit details:***

***[http://www.sbcounty.gov/hr/Benefits\\_ByOccu.aspx](http://www.sbcounty.gov/hr/Benefits_ByOccu.aspx)***

## **Selection Process**

Qualified candidates are encouraged to submit a County application for review. The most qualified candidates will be referred to the appointing authority for a selection interview. Please contact the Executive Search Firm for additional details.

## **Executive Search Firm:**

**Bill MacLean**

**MacLean & Associates**

**(949) 701-0623**

**[macleassoc@msn.com](mailto:macleassoc@msn.com)**



**[www.sbcounty.gov/hr](http://www.sbcounty.gov/hr)**



## THE POSITION

The Ambulatory Clinic Manager position functions in a key leadership role responsible for effectively implementing change through successful collaboration with the entire Ambulatory care team, other hospital departments, and county/community resources. This position also performs a key role in the transformation of ARMC's Ambulatory Services to the Patient Centered Medical Home and Population Health Management model of care delivery.

Duties include:

- Coordinate and manage primary care clinical services which include: three (3) off campus Family Health Centers (FHCs) and the Internal Medicine primary clinic located on campus
- Supervise and direct care through RN Care Managers, Clinic Operations Supervisors, and support staff
- Coordinate clinic operations between physicians, patients, clinics, and outside agencies
- Implement policies/procedures and ensure compliance with standards of care as mandated by regulatory agencies

## MINIMUM QUALIFICATIONS

Must possess all of the following :

- **Three (3) years of experience as a registered nurse in an acute care hospital, ambulatory, public health, mental health or clinic or healthcare delivery system which includes one (1) year supervisory experience over nursing.**
- **Current license as a registered nurse in the state of California.**
- **Healthcare Provider Basic Life Support Certification**
- **Bachelors degree in Nursing, Healthcare or Business Administration or related field.**

## Key Areas of Ambulatory Care

### **Patient Centered Medical Home (PCMH)**

In our primary care centers, PCMHs are in place so that team based care can be provided in a patient centered area. The team is comprised of a physician, residents, medical assistants and licensed vocational nurses.

### **Chronic Care Model/Preventative Care Model (CCM/PCM)**

Patients with chronic conditions such as diabetes, hypertension, congestive heart failure, etc are identified as unique patients through the electronic medical records system, so that they may receive focused care to manage and improve their chronic conditions. The PCM focuses on proactive outreach to screen patients that are in a specific age group or those at high risk for certain conditions such as breast cancer, cervical cancer, colorectal cancer, COPD, asthma, etc.

## DESIRED QUALIFICATIONS

The ideal candidate will possess extensive experience in ambulatory care, a graduate degree, excellent communication skills and be an effective, flexible leader capable of successfully redesigning/transforming systems and assisting others through change. In addition, the ideal candidate will possess a working knowledge of the role of the Affordable Care Act (ACA), Patient Centered Medical Homes (PCMH), Population Health Management, and the evolving, fluid nature of ambulatory care.