

Salary and Benefits

**Up to \$134,638 per annum
Plus Excellent Benefits Package**

- 14 paid holidays
- 80 hours paid administrative leave
- Up to 160 hours annual paid vacation
- 96 hours annual sick leave with unlimited accrual
- 401(k) with County contribution of 2 times employee contribution up to 8% of base pay
- 457 Deferred Compensation Plan match of .5 time employee contribution up to 1% of base pay
- County provides \$329.70 per month toward employee's retirement contribution
- Monthly subsidy to offset health coverage cost depending on plan selection
- Medical premium subsidy to offset dependent coverage
- Paid vision insurance for employee and dependents
- Paid Long and Short-Term Disability Insurance
- \$50,000 Term Life Insurance
- Variable Group Universal Life Insurance: County contributes 25% of the premium for 1 time annual base salary
- Retirement Medical Trust Fund (VEBA)
- Medical Expense Reimbursement Plan (FSA)
- \$1,000 tuition or membership reimbursement per year
- Health club membership reimbursement up to \$324 per year

Benefits Calculator: www.sbcounty.gov/hr/Benefits_Home.aspx

Exempt Group C

CONTACT INFORMATION



Tammy Ballesteros

157 West Fifth Street
San Bernardino, CA 92415

Phone: 909- 387-5565

Fax: 909- 387-5792

TTY Users: 711

E-mail: ExecRecruit@hr.sbcounty.gov



COUNTY OF SAN BERNARDINO

Employment Opportunity

Inland Counties Emergency Medical Agency
(ICEMA)

EMERGENCY MEDICAL SERVICES ADMINISTRATOR

Salary

**Up to \$134,638 Per Annum
Plus Excellent Benefits**



The Position

The County of San Bernardino is seeking an experienced **Emergency Medical Services Administrator** to direct the activities of the Inland Counties Emergency Medical Services Agency (ICEMA) for San Bernardino, Inyo, and Mono Counties. The ICEMA Administrator oversees all components of an emergency medical services system as required by statutes and regulations. Examples include: Emergency Medical Services (EMS) personnel and training standards (certifications, accreditations, and medical control, including development of protocols under the medical direction of the EMS Agency Medical Director); critical care hospital programs (Trauma, STEMI, and Stroke hospital designations, contracting, and quality improvement); medical transportation, including implementing transportation-exclusive operating areas and ground and air ambulance contracts; implementing EMS information systems, quality improvement programs, EMS communication systems, public information and education, and disaster medical response. Additionally, the EMS Administrator works closely with the County Health Officer for emergency preparedness; manages the Hospital Preparedness programs; and serves co-jointly with the Health Officer and the Medical Health Operational Area Coordinator (MOAC) as the emergency/disaster event requires.

This is a contract position.

The Qualifications

The **ideal qualifications** consist of a combination of education and experience commensurate with the responsibilities of the position and should include at least five years of current high-level management experience in planning, implementing, monitoring, and evaluating Emergency Medical Services systems. The position requires a comprehensive knowledge of applicable statutes, codes, policies, and guidelines for emergency medical services.

The **ideal candidate** will be highly focused, organized, and an effective leader who is capable of integrating multiple programs into an effective delivery system. The candidate must demonstrate excellent communication, collaboration, and negotiation skills and must be able to maintain effective working relationships with all segments of the emergency medical services community.

The Inland Counties Emergency Medical Services Agency

ICEMA is a three-county Joint Powers Agency (JPA) serving as the Local EMS Agency for San Bernardino County, Inyo, and Mono Counties. The San Bernardino County Board of Supervisors serves as the Governing Board for the JPA. ICEMA functions under Division 2.5 of the Health and Safety Code and twelve different sets of regulations. ICEMA serves as staff to three separate Emergency Medical Care Committees (EMCCs) established by the three counties participating in the JPA.

The County of San Bernardino

Located in the heart of Southern California, the County of San Bernardino is the largest county in the contiguous United States. Its vast borders stretch from the greater Los Angeles area to the Nevada Border and the Colorado River, encompassing a total area of 20,160 square miles. The County is comprised of 24 cities, with over 2 million residents. The County also benefits from natural assets such as acclaimed mountain resorts, local regional, and national parks, and western rivers.



The Application and Selection Process

To be considered for this exciting career opportunity, please submit a completed County application or detailed resume. The selection process will consist of a competitive evaluation of qualifications. Candidates who demonstrate exceptional qualifications will be referred to the appointing authority for a selection interview.

Applications will be accepted until a sufficient number of qualified applications have been received; interested candidates should apply as soon as possible.

Applicants are encouraged to apply online at:
www.sbcounty.gov/hr

Detailed resumes may be emailed to:
ExecRecruit@hr.sbcounty.gov

Contract: 27157

Issued: 04/20/12

