

Salary and Benefits

**\$125,029 to \$160,035 per annum
Plus Excellent Benefits Package**

- 14 paid holidays
- 80 hours paid administrative leave
- Up to 160 hours annual paid vacation
- 96 hours annual sick leave with unlimited accrual
- 2 days paid perfect attendance leave
- 401(k) with County contribution of 2 times employee contribution up to 8% of base pay
- 457 Deferred Compensation Plan match of 0.5 time employee contribution up to 0.5% of base pay
- County provides \$329.70 per month toward employee's retirement contribution
- Medical and dental premium subsidy to offset employee and dependent coverage
- Paid vision insurance for employee and dependents
- Paid Long and Short-Term Disability Insurance
- \$50,000 Term Life Insurance
- Variable Group Universal Life Insurance: County contributes 25% of the premium for one time annual base salary
- Retirement Medical Trust Fund (VEBA)
- Medical Expense Reimbursement Plan (FSA)
- \$1,000 tuition or membership reimbursement per year
- Health club membership reimbursement up to \$324 per year
- Relocation assistance

Benefits Calculator: www.sbcounty.gov/hr/Benefits_Home.aspx

CONTACT INFORMATION



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COUNTY OF SAN BERNARDINO

Employment Opportunity

Arrowhead Regional Medical
Center

Chief Nursing Officer

Salary

\$125,029 to \$160,035 Per annum

Plus Excellent Benefits



The Position

The Chief Nursing Officer is responsible for planning, organizing, directing, coordinating and evaluating nursing and patient care services, including responsibility for quality and standards of patient care, patient safety, personnel management; the preparation and administration of the annual operating and capital budget and regulatory compliance. This position reports to the Chief Operating Officer.

Key Responsibilities:

- Plan, organize, and direct the nursing and patient care services; continually evaluate and monitor services, lead change as required for quality, improvements and achievement of established standards of care.
- Direct the work of subordinate managers; provide leadership development of care standards and policies and ensure compliance with such standards.
- Independently develop and maintain standards of clinical care; promote a multidisciplinary approach to patient care; responsible for establishing systems, monitors and outcome measurements to validate achievement of standards and high quality care.
- Keep abreast of State and federal laws, regulations and rules; maintain expertise in HFAP, CMS, Title 22 and other regulatory standards; interpret policies and legal requirements and ensure nursing and patient care services are operating within established guidelines.
- Collaborate with management, medical staff, County departments, community and healthcare organizations.

The Qualifications

License: Must possess and maintain licensure as a Registered Nurse with the State of California Board of Registered Nursing.

Education: A Master's degree in nursing, business or public administration.

Experience: Five (5) years of senior level management experience in an acute care hospital.

Applicants with a Bachelor's degree in a qualifying field may be considered with six (6) years of qualifying experience.

The ideal qualifications consists of a combination of education and experience commensurate with the responsibilities of the position and should include a Master's degree in nursing, business or public administration and five (5) years of senior management experience in a complex acute care hospital that is exposed to steady growth and development.

Applicants with an acceptable combination of relevant education, training and experience may be considered.

Arrowhead Regional Medical Center

Arrowhead Regional Medical Center (ARMC), which is owned and operated by the County of San Bernardino, is a state-of-the-art 456 bed acute care teaching medical center featuring the newest in technology in the field of patient care. ARMC, located in Colton is the host to a 24-hour Emergency Department providing more than 140,000 annual visits,, a Level II Trauma Center verified by the American College of Surgeons and a Regional Burn Center serving San Bernardino, Riverside, Inyo and Mono counties. ARMC is fully accredited by the American Osteopathic Organization (AOA), Healthcare Facilities Accreditation Program (HFAP), demonstrating that it has met the standards set forth by HFAP to provide high quality care and compliance with governmental regulations.

Mission Statement

To provide quality health care to the community.

The County of San Bernardino



Located in the heart of Southern California, the County of San Bernardino is the largest county in the contiguous United States. Its vast borders stretch from the greater Los Angeles area to the Nevada Border and the Colorado River, encompassing a total area of 20,160 square miles. The County is comprised of 24 cities, with over 2 million residents. The County also benefits from natural assets such as acclaimed mountain resorts, local regional, and national parks, and western rivers.

The Application and Selection Process

To be considered for this exciting career opportunity, please submit a completed County application and supplemental questionnaire. The selection process will consist of a competitive evaluation of qualifications. Candidates who demonstrate exceptional qualifications will be referred to the appointing authority for a selection interview.

Applications will be accepted until a sufficient number of qualified applications have been received; interested candidates should apply as soon as possible.

Applicants are encouraged to apply online at:
www.sbcounty.gov/lhr



Arrowhead Regional Medical Center—
Chief Nursing Officer

Supplemental Questionnaire

It is the applicant's responsibility to ensure that the application and supplemental questionnaire as submitted, is complete and sufficiently detailed to determine qualifications. The application materials must also include written responses to the supplemental questions below; a résumé is not an acceptable substitute for completing this questionnaire. Please describe your experience in the areas below and submit your responses as an attachment to your application. You may also submit your responses online at www.sbcounty.gov/hr.

1. **LICENSE:** California Registered Nurse license number and expiration date.
2. **ADMINISTRATIVE:** Describe your experience directing, planning and coordinating the nursing/patient services in an acute care hospital. Include level of responsibility, type and number of departments and number of licensed beds.
3. **MANAGEMENT:** Describe your experience managing staffing resources. Include the number and level of first and second level subordinates, number of operational units. Include employer name and size of the facility.
4. **PROGRAM PLANNING:** Describe your experience developing and implementing new programs and services in a hospital environment. Include employer, and the type and size of program or service.
5. **BUDGET/FISCAL ADMINISTRATION:** Describe your experience managing a department or organization's budget. Include the size of the budget, your level of responsibility and the methods you used to adhere to budgetary requirements and determine staffing, capital and improvement needs.