



ANDREW LAMBERTO
Director of Human Resources

COUNTY OF SAN BERNARDINO

Human Resources Department
Employee Benefits and Services Division
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October 19, 2012

John Doe
123 Any Street,
Any Town, WY 12345

Dear John Doe:

The Employee Benefits and Services Division (EBSB) of the County of San Bernardino is committed to helping you make informed health care decisions. In support of that commitment, we are pleased to announce the plan options that are available to retirees for the 2013 plan year.

Our records indicate that you are currently enrolled in a medical and/or dental plan sponsored by the County. As previously communicated by EBSB, there are carrier changes for the 2013 plan year. Blue Shield of California is replacing Health Net of California and Cigna Dental is replacing Delta Dental.

If you are enrolled in a Health Net Medicare plan, you should have received a letter (subject line: Health Net Retiree Medicare Plan) from EBSB outlining forms that must be submitted to continue your medical coverage through the County in 2013. Please read the information carefully about the steps you need to take to transition your Health Net Medicare coverage to Blue Shield or Kaiser Permanente. If enrollment forms are not received by November 30, 2012, your medical coverage through the County will end at midnight on December 31, 2012. If you need assistance, please do not hesitate to contact the carriers directly or EBSB.

For all other plans (with the exception of Health Net Medicare plans), if you do not wish to make any changes during this Open Enrollment period, you do not need to complete any forms. Your current elections will continue with Kaiser Permanente or automatically transfer to comparable plans offered by Blue Shield and Cigna Dental for the 2013 Plan Year. However, HMO enrollees are encouraged to complete enrollment forms to select a primary care provider and/or medical group. If the carriers do not receive this information from you, a provider will be automatically selected based on your home address.

Enrolling is easy! Just make your selection, complete the enrollment form(s) located in the enclosed Benefits Guide, and submit the forms to EBSB **no later than November 30, 2012**. If you have questions or need more information, please visit us online at www.sbcounty.gov/hr/Benefits_Retire.aspx; contact EBSB at (909) 387-5787 (toll free at (888) 743-1474); or by email at ebbs@hr.sbcounty.gov.

Sincerely,

Jeanne Groen, Benefits Chief
Employee Benefits and Services Division