



**COUNTY OF SAN BERNARDINO  
POLICY MANUAL**

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By

EFFECTIVE 10/21/85

SUBJECT

EMPLOYEE PERSONAL PROPERTY LOSS REIMBURSEMENT

APPROVED

*ROBERT O. TOWNSEND*

CHAIRMAN, BOARD OF SUPERVISORS

POLICY STATEMENT

It is the policy of the Board of Supervisors, in accordance with Section 53240 of the Government Code, to extend the coverage of the Liability Insurance Trust Fund to provide for the repair or replacement of employee's personal property necessarily worn or carried by the employee that is lost or damaged in the line of duty without fault or negligence of the employee.

POLICY AMPLIFICATION

Reimbursement or repair for replacement of personal property may be made when the loss or damage is caused by peculiar circumstances arising out of the course of employment.

No reimbursement may be made for ornamental or jewelry items except for depreciated, functional value of watches, eyeglass frames and the like.

Reimbursement for loss or damage of personal transportation vehicles is not covered under this policy but is provided under Mileage Reimbursement in the County Travel Code.

Claims for reimbursement under this policy shall be filed in accordance with procedures established by GSA-Risk Management division.