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INTEROFFICE MEMO

County of San Bernardino

DATE **May 25, 2012** **PHONE** **909-387-4265**

FROM **Michelle Moreno**
Board Services Supervisor
Clerk of the Board of Supervisors

TO **CaSonya Thomas**
Director, Behavioral Health

SUNSET REVIEW FOR THE BEHAVIORAL HEALTH COMMISSION

County Policy No. 01-12 specifies that each Board, Commission, or Committee (BCC) established in the County has a life span of four years. At the end of each four-year cycle, BCCs are subject to review for determination of whether to continue or discontinue operation. The Clerk of the Board coordinates this periodic review of BCCs on behalf of the Board of Supervisors and, as the Liaison Agency for this BCC, we need your help to develop a recommendation for the Board of Supervisors to continue or dissolve ("sunset") its operation.

For your reference, I have attached a summary report (Board Roster) of information about this BCC. Please review this information and, if you find that any details are incorrect, let us know.

I have also attached the **"2011 Sunset Review Recommendation"** form. Please complete this form by indicating your recommendation to "continue", "dissolve", "modify", or "reactivate" the Board, Commission or Committee, along with a brief explanation in support of your recommendation. You may complete the form on-line and return via email to Michelle Moreno at Michelle.Moreno@cob.sbcounty.gov, or you may print, complete and return via fax (909-387-4554) or interoffice mail (0130). Please be sure that the form arrives to our office no later than **June 25th**.

Your recommendation regarding this BCC will be part of an annual report to the Board of Supervisors and they, in turn, will take formal action to continue, dissolve, modify or reactive this and other BCCs scheduled for review.

Thank you for your help and prompt attention to this request. If you have any further questions or need assistance, please contact me at 909-387-4265.

cc: John Richardson, Government Relations Analyst, CAO
Sydney Flood, CAO Analyst
Debi Pasco, Executive Secretary

Attach(s): BCC Board Roster
2011 Sunset Review Recommendation Form

BOARDS, COMMISSIONS, AND COMMITTEES
2011 "SUNSET" REVIEW RECOMMENDATION FOR THE
BEHAVIORAL HEALTH COMMISSION

INSTRUCTIONS: Check the appropriate box indicating your recommendation to **continue**, **dissolve**, **modify**, or **reactivate** this Board, Commission or Committee. When you indicate that this commission should be **continued**, **dissolved**, **modified**, or **reactivated**, please list your reasons as well. If the commission is inactive, but there is a reason why it cannot be dissolved (such as State or Federal requirements), include that information. Attach additional sheets if necessary.

Important: Return to Michelle Moreno at the Clerk of the Board by June 25, 2012.

☒ This Board, Commission or Committee is in operation and should be **continued.**

Reason(s) to continue: On November 12, 1968, the County of San Bernardino Board of Supervisors established a Mental Health Advisory Board in accordance with Welfare and Institutions Code Section 5604. Today, the Board is known as the Behavioral Health Commission (BHC).
The primary function of the BHC is to advise the Board of Supervisors and the Director of the Department of Behavioral Health (DBH) of local community needs and concerns in regards to mental health and substance abuse issues. Recognizing that behavioral health in an essential part of health care, the BHC strives to ensure access to services and supports to meet the mental, emotional and/or substance abuse needs of individuals of all ages. They provide oversight to the method in which services are delivered to make certain special attention is given to the cultural and linguistic needs of those served.
In my capacity as Director and on behalf of DBH, it is my honor to recommend that the Behavioral Health Commission continue on their present course of monitoring the transformation of services into community centered, recovery oriented, consumer and family centered behavioral health services.

☐ This Board, Commission or Committee should be **dissolved.**

Reason(s) to dissolve:

☐ This Board, Commission or Committee should be **modified.**

Reason(s) to modify:

☐ This Board, Commission or Committee should be **reactivated.**

Reason(s) to reactivate:

Name: _____ **Title:** CaSonya Thomas, Director Department of Behavioral Health **Date:** _____