



County of San Bernardino Department of Behavioral Health

INFORMATION NOTICE 14-06

Date July 1, 2014

To Department of Behavioral Health Staff
Department of Behavioral Health Contract Agencies

From CaSonya Thomas, MPA, CHC, Director 

Subject Updates to the Scope of Practice and Billing Guide

Introduction The updates to the Scope of Practice and Billing Guide are to provide instructions on the use of several new procedure codes, to clarify use of existing codes, to eliminate obsolete codes, and to update Staff Authorized Services tables.

Updates

Section / Page#	Update
Overview, Page 2	Medicare Contractor Information: Noridian is the new Medicare Administrative Contractor For DBH and is the entity that processes Medicare claiming for Department of Health Care Services. They can be contacted at (800) 633-4227. Additional Information regarding this change can be found in IN 13-07 . The web address has been updated to: https://www.noridianmedicare.com/ .
Page 14	Added Mode 5, (24-Hour Services table) along with Service Definitions and Procedure Codes.
Page 28	Added Intensive Care Coordination (ICC) Service Definition, Components/Activities, Lockouts, and CDI procedure code tables.
Page 36	Expanded CDI/CPT code table for Psychological testing, including service descriptions.
Pages 47-48	Added Intensive Home Based Mental health Services (IHBS) Service Definition, Components/Activities, Lockouts and CDI.
Pages 52-60	Expanded CDI/CPT table and descriptions for Medication Visit and Medication Education Groups.
Throughout	Removed all references to Healthy Homes (HH) and Hospital Aftercare Services (HAS.)
Throughout	Removed separate procedure codes for Walk-in and TeleMed services from CDI code tables throughout guide.
Throughout	Minor formatting and grammatical revisions have been incorporated throughout this version of the Scope of Practice and Billing Guide.

Note: Review [Information Notice 11-09](#) for code set updates as it may relate to provider billing within approved scopes of practice.

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INFORMATION NOTICE 14-06 (continued)

Scope of Practice Manual and Billing Guide

The revised DBH Scope of Practice Manual and Billing Guide has been posted on the following websites under the "Manuals" tab:

DBH Internet - <http://www.sbcounty.gov/dbh/ContractProviders>

DBH Intranet - <http://countyline/dbh/>

Note: This guide replaces version February 3, 2014.

Communication

Please review this Information Notice (IN) with staff and ensure they are informed of the new provider designations with special attention to ensuring managers/supervisors are aware of changes as they relate to staff assignments including billing and scope of practice requirements. Ensure new provider designations are communicated to Contract Agencies and reflected on the Contract Provider Schedule A and B.

Categories Not Approved for Providers/Staff

Staff categories not approved in the Scope of Practice and Billing Guide are also not approved providers within the Mental Health Plan and therefore cannot provide services in our system of care. Services provided by unapproved staff are at risk for disallowance and should not be included in department Schedule B's as programs plan for their staffing patterns.

As DBH moves forward with Medi-Cal expansion and future growth, additional providers such as Physician Assistants and Nurse Practitioners may be added to the Scope of Practice and Billing Guide. **Currently these providers are not approved to bill**; however, once added, an IN will be released to advise the department and contract agencies of these additions.

Fee-for-Service Providers

This IN does not apply to Fee-for-Service (FFS) Providers managed through DBH Access Unit. FFS providers and affiliated designations are detailed in the [Access Unit Provider Manual](#) for FFS Providers located on the DBH website.

Questions

Questions regarding Noridian or Medicare claiming shall be directed to the Information Technology unit at **(909) 382-3112** or by Internet: dbh-asgmedical@sbcounty.gov.

Questions regarding billing activities shall be addressed by contacting the Quality Management Division at **(909) 421-9456**.
