

Objective Arts Refresher Trainings



AUGUST-SEPTEMBER
2014



Date	Time	Who
August 28, 2014	10:00 am – 12:00 pm	Designated super users only
September 4, 2014	10:00 am – 12:00 pm	Designated super users only
September 9, 2014	9:30 am – 12:00 pm	Supervisors attending CANS supervisor workgroup meeting only
September 11, 2014	10:00 am – 12:00 pm	Designated super users only
September 16, 2014	10:00 am – 12:00 pm	Designated super users only
September 25, 2014	10:00 am – 12:00 pm	Designated super users only

Where: San Bernardino One Stop TAY Center
Resource Room (Computer Rm.)
780 E. Gilbert Street
San Bernardino, CA 92415

Super user Refresher Trainings:

These trainings are for the designated super users whose names have been submitted to CYCS. We will check all registration requests against our official list when confirming registration. If you do not know if you are a super user, you probably are not, so please do not register for this training. You must know your OA login and password in order to participate in the training.

There are only **10 computer spaces available for each training session** and registration is on a “**first come, first served**” basis. You may indicate multiple dates and times you are available and our confirmation email will let you know which session you have been enrolled in. **A 48-hour cancellation notification is requested so that others may be moved into the open spot.**

Supervisor Refresher Training:

These trainings will be held during the September 9th CANS Supervisor workgroup meeting. Attendance at the meeting is required. We will divide the meeting attendees into two groups and review OA Administrative functions such as approving CANS assessments, user account modifications, running reports, sharing reports, etc. Registration for this training is not required. You must know your OA login and password in order to participate in the training.

To register for a super user refresher training, please contact Terry Soliz-Medina at Terry.Soliz-Medina@dbh.sbcounty.gov, or by phone at 909-387-8645.
(Please leave your email address if registering by phone)

Trainings will begin on time. No one will be admitted 10 minutes after the scheduled start time. No food or drink is allowed. You must know your login information as there will not be time to look up user names and reset passwords.