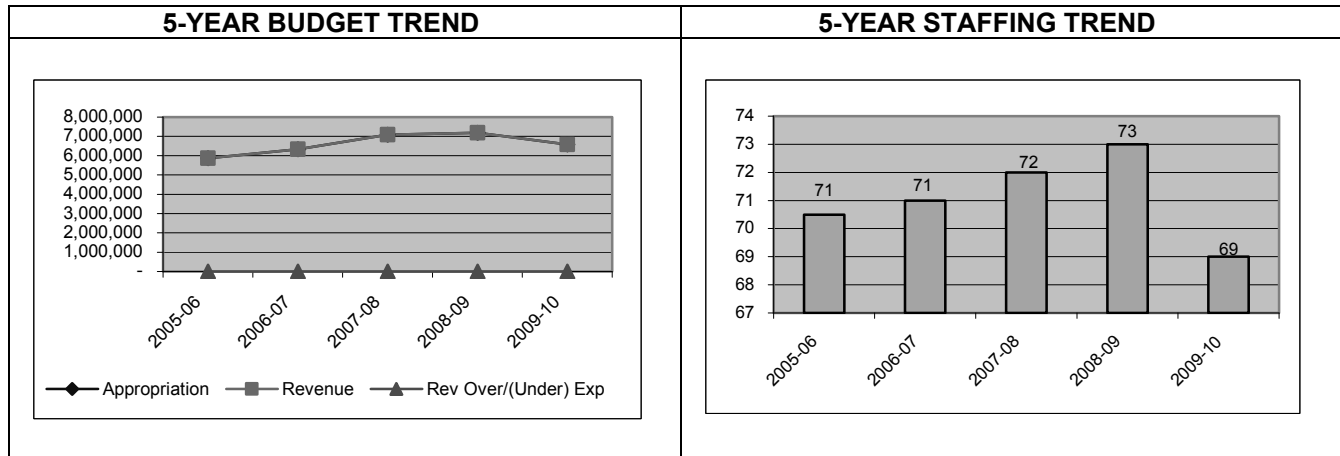


Operations

DESCRIPTION OF MAJOR SERVICES

Risk Management administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each is billed for its specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

BUDGET HISTORY



PERFORMANCE HISTORY

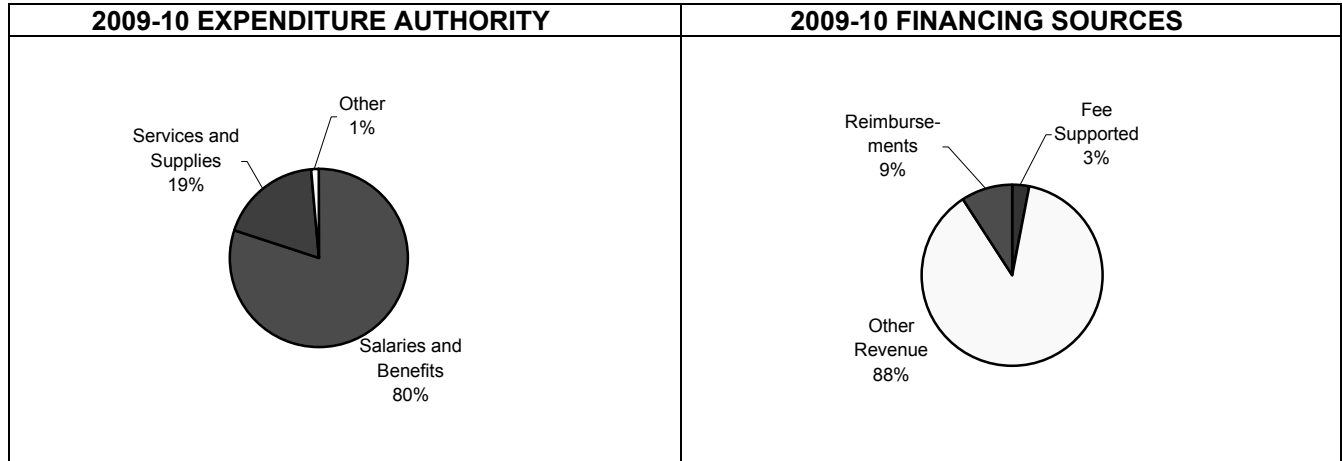
	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Modified Budget	2008-09 Actual
Appropriation	5,425,784	7,775,878	6,933,311	7,180,783	6,549,967
Departmental Revenue	6,220,413	6,505,807	6,744,640	7,180,783	6,576,974
Revenue Over/(Under) Exp	794,629	(1,270,071)	(188,671)	-	27,007
Budgeted Staffing				73	
Fixed Assets	-	9,800	7,632	5,389	-
Unrestricted Net Assets Available at Year End	1,196,474	(485,324)	(52,146)		(475,483)

Actual appropriation for 2008-09 is less than modified budget as a result of salary savings and the re-categorization of the remaining cash balance to revenue.

Actual departmental revenue for 2008-09 is less than modified budget as a result of less interest earnings and a reduction in Emergency Medical Services (EMS) administrative fee revenue.



ANALYSIS OF FINAL BUDGET



As a result of the current economic condition, the 2009-10 budget was impacted by a salary reduction. This reduction resulted in a decrease of \$263,090 to appropriation, and the details are listed on the following schedule. Budgeted staffing was reduced by 4 vacant positions.

IMPACTS DUE TO BUDGET REDUCTIONS

Brief Description of Budget Impact	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/(Under) Exp
Salary Reduction	(4)	(263,090)	-	263,090
Reduction made to salaries and benefits - deleted 4 vacant positions in the following classifications: Office Assistant II, Liability Claims Rep I, Claims Assistant, and Claims Manager.				
Total	<u>(4)</u>	<u>(263,090)</u>	<u>-</u>	<u>263,090</u>

The preceding reductions were incorporated into the departmental budget and are reflected on the following schedule that details the budget by appropriation unit.



GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND: Operations

BUDGET UNIT: IBP RMG
FUNCTION: General
ACTIVITY: Other General

	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Actual	2008-09 Final Budget	2009-10 Final Budget	Change From 2008-09 Final Budget
Appropriation							
Salaries and Benefits	4,834,570	5,274,621	5,624,358	5,602,880	5,948,603	5,783,682	(164,921)
Services and Supplies	1,076,892	1,373,999	1,496,420	1,369,614	1,385,130	1,226,148	(158,982)
Central Computer	53,105	62,543	70,176	87,769	86,738	87,717	979
Travel	-	-	-	32,982	49,655	38,500	(11,155)
Transfers	28,391	32,181	71,375	89,875	93,810	98,745	4,935
Total Exp Authority	5,992,958	6,743,344	7,262,329	7,183,120	7,563,936	7,234,792	(329,144)
Reimbursements	(575,022)	(619,169)	(619,995)	(633,153)	(633,153)	(664,636)	(31,483)
Total Appropriation	5,417,936	6,124,175	6,642,334	6,549,967	6,930,783	6,570,156	(360,627)
Depreciation	7,848	9,221	-	-	-	-	-
Operating Transfers Out	-	1,642,482	290,977	-	250,000	-	(250,000)
Total Requirements	5,425,784	7,775,878	6,933,311	6,549,967	7,180,783	6,570,156	(610,627)
Departmental Revenue							
Use of Money and Prop	129,059	174,596	168,914	107,642	195,000	125,000	(70,000)
State, Fed or Gov't Aid	8,191	56,119	35,611	205	-	-	-
Current Services	470,720	406,439	7,709	198,872	325,000	225,000	(100,000)
Other Revenue	-	17,846	(19,915)	(390,528)	-	(296,337)	(296,337)
Total Revenue	607,970	655,000	192,319	(83,809)	520,000	53,663	(466,337)
Operating Transfers In	5,612,443	5,850,807	6,552,321	6,660,783	6,660,783	6,516,493	(144,290)
Total Financing Sources	6,220,413	6,505,807	6,744,640	6,576,974	7,180,783	6,570,156	(610,627)
Rev Over/(Under) Exp	794,629	(1,270,071)	(188,671)	27,007	-	-	-
				Budgeted Staffing	73	69	(4)
Fixed Assets							
Equipment	-	9,800	7,632	-	-	27,000	27,000
L/P Equipment	-	-	-	-	5,389	-	(5,389)
Total Fixed Assets	-	9,800	7,632	-	5,389	27,000	21,611

Salaries and benefits of \$5,783,682 fund 69 budgeted positions and have decreased by \$164,921 and 4 budgeted staffing due to the deletion of 4 vacant positions as previously mentioned.

Services and supplies of \$1,226,148 include costs for general office expenses, information technology equipment and services. The \$158,982 decrease is based primarily on the lowering of the COWCAP allocation.

Travel of \$38,500 primarily includes the costs for training and seminar attendance, and has been reduced by \$11,155 due to budget cuts.

Transfers of \$98,745 represent costs for Human Resources programs, Office Depot expenses, and payments made to the Auditor/Controller-Recorder for facilities charges.

Reimbursements of \$664,636 include payments from the insurance funds for 6 Safety Specialists and a Workers' Compensation Claims Adjuster. The \$31,483 increase is due to costs resulting from negotiated labor agreements.

Operating transfers out have been reduced by \$250,000 as the estimated remaining cash balance at year end is now reflected in other revenue.

Revenue of \$53,663 includes interest and administrative fee revenue from the Emergency Medical Services Program of \$350,000, and is offset by the reduction of \$296,337 based on the estimated remaining cash balance to be returned to the insurance funds at year end.

Operating transfers in of \$6,516,493 comes from the various insurance funds which are financed through Board of Supervisor's approved premiums paid by departments, Board-Governed Special Districts, and County Service Areas. The \$144,290 decrease results from reduced program administration expenses.

Equipment of \$27,000 represents the cost to purchase a scanner for the department.