nt • Community Development and Housing • Redevelopment • Workforce Development • Assessor
Sheriff-Coroner • Agriculture/Weights and Measures • Airports • Architecture and Engineering
ice • County Counsel • Clerk of the Board • Human Resources • Information Services
er • Treasurer-Tax Collector/Public Administrator • Transitional Assistance
um • County Fire • Facilities Management • Fleet Management Land Use Services
egional Medical Center • Behavioral Health • Risk Management • Public Health
Support Services • Preschool Services • Veterans Affairs • District Attorney
ate Services • Regional Parks • Registrar of Voters • Special Districts

SAN BERNARDINO COUNTY

2008-09

Final Budget

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

San Bernardino County

California

For the Fiscal Year Beginning

July 1, 2007

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **San Bernardino County, California** for the Annual Budget beginning July 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

County of San Bernardino

County Board of Supervisors and Mission Statement....1
Message from the County Administrative Officer....2
County Organizational Chart....5
County Profile....6
County Budget Overview....10
County Budget Summary....22
General Fund Financing....44
Long-Term Financial Obligations....73
Summary Related Laws, Policies, and Procedures....81

Administrative/Executive Group

Administrative/Executive Group Summary....89
Board of Supervisors Summary....91
Board of Supervisors....92
Legislation....94
Priority Policy Needs....97
Board Elective Funding....99
Clerk of the Board....101
County Administrative Office Summary....105
County Administrative Office....106
Franchise Administration....109
Litigation....111
Joint Powers Leases....113
Federal Forest Reserve....116
County Counsel....118
Human Resources Summary....122
Human Resources....123
The Center for Employee Health and Wellness....126
Unemployment Insurance....129
Commuter Services....131
Employee Benefits and Services....133
Information Services Summary....136
Application Development....137
Computer Operations....141
Telecommunication Services....145
800 Megahertz – Rebanding Project....149
Purchasing Summary....152
Purchasing....153
Printing Services....156
Surplus Property and Storage Operations....159
Mail/Courier Services....161

Risk Management Summary 163
Operations 164
Insurance Programs....167
Local Agency Formation Commission 170
County Schools....172

Economic Development Agency
Economic Development Agency Summary 175
Economic Development Agency Detail Summary 176
Economic Development....178
San Bernardino Valley Enterprise Zone 183
Community Development and Housing 186
Workforce Development 191

Fiscal Group
Fiscal Group Summary 197
Assessor 198
State/County Property Tax Administration Program....202
Auditor/Controller-Recorder Summary 204
Auditor/Controller-Recorder....206
Systems Development....209
Vital Records....212
Recorder Records....214
Electronic Recording....216
Social Security Number Truncation 218
Treasurer-Tax Collector/Public Administrator Summary 220
Treasurer-Tax Collector/Public Administrator....221
Redemption Maintenance....224

Health Care
Health Care Summary 227
Health Care Administration Detail Summary 228
Health Care....230
Ambulance Performance Based Fines 233
Pediatric Trauma....235
Hospital Preparedness....237
Medical Center Lease Payments....239
Master Settlement Agreement 241
Arrowhead Regional Medical Center Summary 243
Arrowhead Regional Medical Center 244
Tobacco Tax Funds 249
Archstone Foundation Grant....251
Behavioral Health Summary 253
Behavioral Health....254
Alcohol and Drug Services....258
Mental Health Services Act....261
Driving Under the Influence Programs....263
Block Grant Carryover Program 265
Court Alcohol and Drug Program....267
Proposition 36 269
Public Health Summary 271
Public Health....272
California Children's Services....277
Indigent Ambulance 281
Bio-Terrorism Preparedness....283
Tobacco Use Reduction Now 285
Vital Statistics State Fees 287
Vector Control Assessments 289

Human Services

Human Services Summary 291
Human Services Detail Summary 292
Aging and Adult Services Summary 293
Aging Programs 294
Public Guardian-Conservator 297
Child Support Services 300
Human Services
Administrative Claim 304
Domestic Violence/Child Abuse Services 315
Entitlement Payments (Childcare) 317
Out-of-Home Child Care 319
Aid to Adoptive Children 321
AFDC – Foster Care 323
Refugee Cash Assistance 325
Cash Assistance for Immigrants 327
CalWORKS – All Other Families 329
Kinship Guardianship Assistance Program 331
Seriously Emotionally Disturbed 333
CalWORKS – 2-Parent Families 335
Aid to Indigents (General Relief) 337
Preschool Services 339
Veterans Affairs 343

Law and Justice Group

Law and Justice Group Summary 347
County Trial Courts Summary 349
Drug Court Programs 350
Grand Jury 352
Indigent Defense Program 354
Court Facilities/Judicial Benefits 356
Court Facilities Payments 358
Trial Court Funding – Maintenance of Effort 360
Courthouse Facility – Excess 25% 362
Courthouse Seismic Surcharge 364
Alternate Dispute Resolution 366
Registration Fees 368
District Attorney Summary 370
Criminal Prosecution 371
Child Abduction and Recovery 375
Real Estate Fraud Prosecution 377
Auto Insurance Fraud Prosecution 379
Workers' Compensation Insurance Fraud Prosecution 381
Specialized Prosecutions 383
State Asset Forfeiture 385
Federal Asset Forfeitures 387
Vehicle Fees – Auto Theft 389
Law and Justice Group Administration Summary 391
Law and Justice Group Administration 392
2003 US BJA Congressional Mandate Award 395
2005 COPS Technology Grant 397
2006 COPS Technology Grant 399
2005 Justice Assistance Grant 401
2006 Justice Assistance Grant 403
2007 Justice Assistance Grant 405
Southwest Border Prosecution Initiative 407

Probation Summary 409
Administration, Corrections and Detention 410
Court-Ordered Placements 414
Juvenile Justice Grant Program 416
Asset Forfeiture 15% 419
State Seized Assets 421
Public Defender 423
Sheriff-Coroner Summary 427
Sheriff-Coroner 429
Contract Training 434
Public Gatherings 437
Aviation 439
IRNET Federal 441
IRNET State 443
Federal Seized Assets (DOJ) 445
Federal Seized Assets (Treasury) 447
State Seized Assets 449
Vehicle Theft Task Force 451
Search and Rescue 453
Cal-ID Program 455
COPSMORE Grant 457
Capital Project Fund 459
Court Services Auto 461
Court Services Tech 463
Local Detention Facility Revenue 465

Public and Support Services Group

Public and Support Services Group Summary 467
Public and Support Services Group-Administration 469
Disaster Recovery Fund 473
Agriculture/Weights and Measures Summary 475
Agriculture/Weights and Measures 476
California Grazing 479
Airports Summary 481
Airports 482
Chino Airport Commercial Hangars 485
Chino Airport Incentive Fund 487
Architecture and Engineering 489
County Library 494
County Museum Summary 499
County Museum 500
Museum Store 503
Facilities Management Summary 505
Facilities Management 506
Utilities 510
Fleet Management Summary 512
Garage 513
Motor Pool 516
Land Use Services Summary 519
Administration 520
Advance Planning 522
Current Planning 525
Building and Safety 528
Code Enforcement 531
Fire Hazard Abatement 534
General Plan Update 536

Public Works Summary 538
Surveyor.....539
Survey Monument Preservation 542
Transportation
Road Operations 544
Etiwanda Interchange Improvement Project.....550
High Desert Corridor Project.....552
Facilities Development Plans.....554
Measure I Program 556
Regional Development Mitigation Plan.....559
Solid Waste Management
Operations 561
Site Closure and Maintenance.....566
Site Enhancement, Expansion and Acquisition 568
Environmental Fund.....570
Environmental Mitigation Fund 572
Real Estate Services Summary 574
Real Estate Services.....575
Rents and Leases 578
Courts Property Management.....580
Chino Agricultural Preserve 582
Regional Parks Summary 584
Regional Parks.....585
County Trail System.....589
Proposition 12 Projects 591
Proposition 40 Projects 593
Glen Helen Pavilion 595
Pavilion Improvements at Glen Helen 597
Park Maintenance/Development.....599
Calico Ghost Town Marketing Services.....601
Off-Highway Vehicle License Fee.....603
Snack Bars.....605
Environmental Science Day Camp 607
Registrar of Voters.....609
Special Districts
Fish and Game Commission.....615

Capital Improvement Program

Capital Improvement Program Summary 617
Capital Improvement Program Detail Summary 618

Appendices

Appendix A – Changes from Proposed to Final 675
Appendix B – Budget by Group/Agency 679
Appendix C – Change in Fund Balance 689
Appendix D – Budget Unit Listing.....691
Appendix E – Budget Book Definitions.....699
Appendix F – Financial Schedules 704

Brad Mitzelfelt
1st District

Paul Biane
Chairman
2nd District

Dennis Hansberger
3rd District

Gary Ovitt
Vice-Chairman
4th District

Josie Gonzales
5th District

County Administrative Officer
Mark Uffer

COUNTY MISSION STATEMENT

The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the people it serves.

As the County Administrative Officer for the County of San Bernardino, I am pleased to present the 2008-09 Final Budget on behalf of the Board of Supervisors to the residents of San Bernardino County. This document, which was adopted on June 24, 2008, stands as a fiscally sound spending plan, provides for the operational needs of County departments, and preserves the current level of service while addressing the County's growth.

The use of County resources continues to focus in the areas of public safety; capital improvements; economic development; and planning for the future. Additionally, we continue to spotlight customer service by expanding our Service FIRST program and improving resident's access to county services through enhancements in technology.

THE BUDGET IN BRIEF

The County produces two budget books. This budget book presents the General Fund, restricted financing funds, special revenue funds, capital project funds, and enterprise funds. Additionally, there is a budget book for Board Governed Special Districts. The total spending authority for the County and Board Governed Special Districts in 2008-09 is $3.8 billion and $0.5 billion, respectively for a combined total of $4.3 billion.

The General Fund spending authority totals $2.4 billion and is funded by countywide discretionary revenues, financing transfers from departments, the use of reserves, and the beginning fund balance of the General Fund. Of this $2.4 billion, the Board of Supervisors has discretion over $698.1 million.

When the 2008-09 final budget was adopted, there was $59.7 million in general purpose reserves and $219.8 million in specific purpose reserves, including $38.9 million in ongoing set-asides established to fund the annual costs for the County's future space needs, retirement costs, the jail expansion and a new juvenile detention facility. These ongoing set-asides, if unspent at the end of the fiscal year, will be transferred to the corresponding specific purpose reserve.

2008-09 HIGHLIGHTS

Health

The three major health departments are committed to the concept of integration – integrating health care services in community-based, full-service clinics thereby bringing the most efficient, service-oriented health care to the residents of San Bernardino County. With Public Health providing preventive care, Arrowhead Regional Medical Center (ARMC) providing primary care, and Behavioral Health providing comprehensive mental health services, the County will be in a position to provide unparalleled access to a full range of health care services to the community. In addition to integration efforts, ARMC has successfully redesigned its Emergency Room Operations in order to better serve its patients. This redesign has significantly reduced wait times and has improved service delivery overall. For Behavioral Health, continued funding from the Mental Health Services Act will allow the department to realize full-service partnerships throughout the community, building a system of care and treatment to target the homeless, incarcerated, and ethnic communities.

Safety

In the area of Safety, the County is continuing to support the comprehensive crime prevention and neighborhood revitalization program, Operation Phoenix, which began in the City of San Bernardino and was expanded to include unincorporated areas of the County. In the High Desert, resources are being allocated to support gang suppression in a program called Desert HEAT. Funds were also allocated for fire and emergency services. These allocations include funds for the design of a new fire station to be constructed in the Ludlow/Amboy area, for continuation of the Telephone Emergency Notification System (TENS), which is the reverse 911 notification system, and for background checks of citizens wanting to participate in the Citizens Emergency Response Team, which assists communities during disasters.

Well-Being

Funding increases in the Human Services subsistence programs of Foster Care, CalWORKs, and Aid to Adoptive Children were made to assist residents in need as a result of the slowing economy. In Land Use Services, funding was allocated for the development or completion of several plans, including the Santa Ana Wash; the Snow Drop Road specific plan; the establishment of a regional conservation strategy for the West Mojave area; and comprehensive guides for quality land development for two areas, Cedar Avenue and Helendale-Silver Lakes. For Airports, an incentive fund was established last year with the goal of attracting and retaining businesses at the Chino Airport. Funding for this economic plan is continued in the upcoming year.

Quality of Life

The County Library continues to expand its physical capacity and its use of computer and electronic resources. New mid-year additions include library branches in the Chino Hills and Phelan areas. Funding assistance is also planned for the Bloomington Library located on the Bloomington High School campus. Technology plans for the County Library include expansion of the use of radio frequency identification and installation of self-service checkout equipment at the libraries. The County Museum received funding for exhibit fabrication for the new Hall of Geological Wonders.

The County continues to improve public access to information and services through enhancements in technology. While the public has had the ability to receive electronic updates of selected departmental information through email for some time, this service began with a limited number of departments. It has now become available to all departments. The public is able to communicate with Board staff and access current information via the Board of Supervisors website. The Clerk of the Board recently updated its Internet website to include video broadcasts of Board meetings. Other service delivery enhancements that will be forthcoming include Land Use Services' plans to utilize an electronic process for development and construction plan review and a new web-based reservation system for Regional Parks.

In August 2007, the County began its "Green County San Bernardino" initiative as a way of preserving our environment. Resource conservation continues to be an area the County is actively pursuing. With regard to water conservation and electricity use, funding was provided in 2008-09 to Facilities Management for assessment of utility usage and the use of alternative energy sources. Additionally, this department is developing a California Friendly Landscaping Research Project that includes the testing of irrigation equipment, water conservation, and landscaping options. In order to improve air quality and reduce fuel consumption, the Fleet Management Department continues to incorporate ultra low emission vehicles (ULEV), including hybrid vehicles, into the County fleet.

CHALLENGES IN FISCAL YEAR 2008-09 AND BEYOND

As the population of the County continues to increase, the needs of the County continue to grow. Challenges facing the County include State and Federal budget impacts, increases in salary and benefit costs from pending negotiations, the economic slowdown and its impact on County revenues and services, and changes in the municipal bond market.

State and Federal funding reductions are anticipated. Adjustments for these impacts will be made mid-year in the County budget after the impacts are known. As a result of our strong financial management and conservative budgeting practices, the County has notable contingencies in the 2008-09 financial plan that will assist in lessening the effect of the State budget crisis.

The County faces the challenge of funding increased costs with revenues that are not expected to perform well in the near term. Salary and benefit cost increases for many of the County's employee representation units were not known when this budget was adopted. As such, these costs are not included in the budget. Since the adoption of the Final Budget, several representation units have signed agreements and other units are still in negotiations.

Decreases in the taxable values of properties result in reduced growth in property related revenues, which make up more than two-thirds of the County's ongoing discretionary funding. In anticipation, the County has been conservative in its budgeting of property-related revenues, especially those that are most susceptible to market changes. In addition, the County chose in prior years, when revenues were growing substantially, to dedicate and set-aside increases in ongoing funding sources to pay for future capital projects and increases in future retirement costs. Even with these mitigations, the County will be faced with the challenge of continuing to provide quality services to its residents while managing the impacts of reduced revenue growth.

The economic slowdown is evidenced by an increasing unemployment rate, inflation, a decline in housing sales and prices, increases in foreclosures, and slowing retail sales. How much further the decline will go remains uncertain.

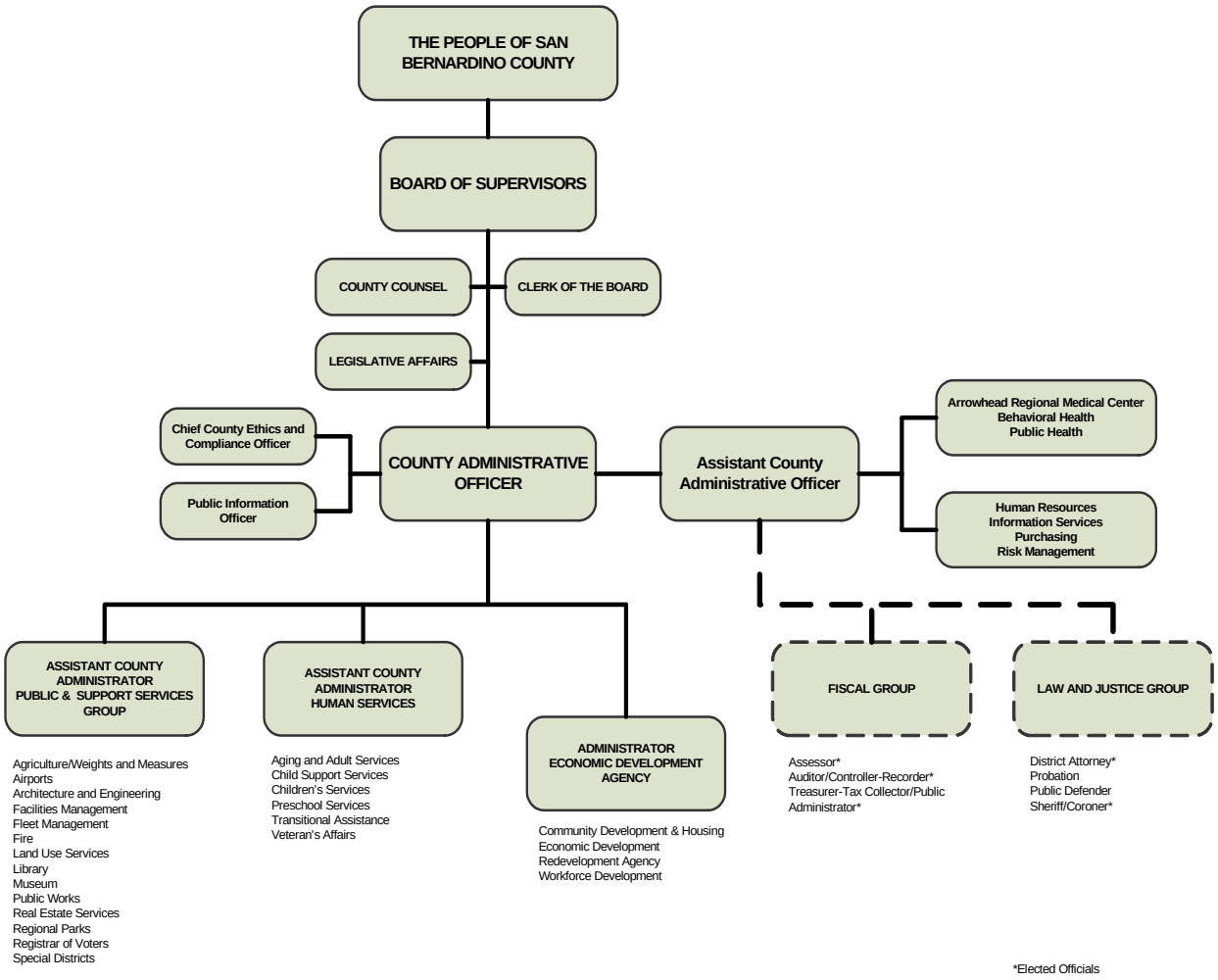
In an attempt to assist residents of the County in the slowing economy, the Department of Economic Development is intensifying its efforts to deliver needed services that focus on reemployment, job identification and job training. Additionally, the department will be applying for Federal funds to assist in re-occupying foreclosed homes.

In recent months, mortgage-related losses have put investment banks and municipal bond insurers under increasing financial pressure. This has resulted in the decline in the ratings of many of these firms and a questionable future outlook for some of these major financial institutions. Because most of the County's bonds are insured, the downgrade in the ratings of municipal bond insurers has also negatively affected the rating on the related County bonds. These downgrades, coupled with reduced demand for bonds from usual purchasers, have resulted in higher interest rates for certain types of bonds. To address these issues, the County refinanced all of its variable rate auction bonds and continues to monitor all of its outstanding long-term debt for negative impacts. The County is also exploring options to address increased interest rates related to insurance-backed variable rate demand bonds. As a result of this market turmoil, the County may continue to experience higher–than-typical interest costs and access to the municipal credit markets may be weakened, potentially increasing the estimated cost of the County's upcoming capital projects.

CONCLUSION

The 2008-09 San Bernardino County Budget meets the County's budget objectives and addresses the major policy issues that face the County. As the County enters a new year and looks forward to the challenges that lie ahead in future years, it will continue to strive to efficiently and effectively meet the needs and priorities of San Bernardino County citizens.

MARK H. UFFER
County Administrative Officer


THE PEOPLE OF SAN BERNARDINO COUNTY
BOARD OF SUPERVISORS
COUNTY COUNSEL
CLERK OF THE BOARD
LEGISLATIVE AFFAIRS
Chief County Ethics and Compliance Officer
Public Information Officer
COUNTY ADMINISTRATIVE OFFICER
Assistant County Administrative Officer
Arrowhead Regional Medical Center
Behavioral Health
Public Health
Human Resources
Information Services
Purchasing
Risk Management
ASSISTANT COUNTY ADMINISTRATOR PUBLIC & SUPPORT SERVICES GROUP
Agriculture/Weights and Measures
Airports
Architecture and Engineering
Facilities Management
Fleet Management
Fire
Land Use Services
Library
Museum
Public Works
Real Estate Services
Regional Parks
Registrar of Voters
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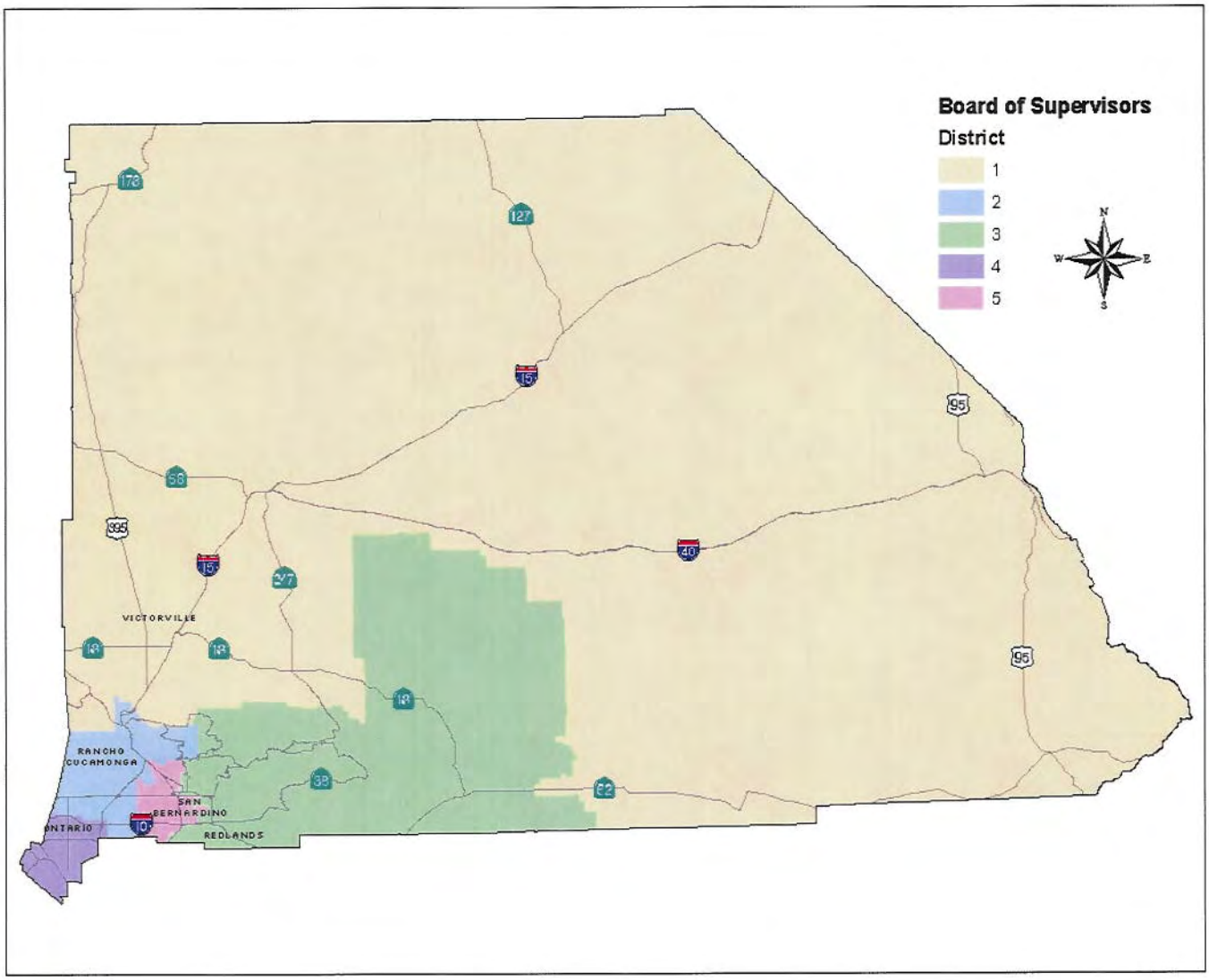
ASSISTANT COUNTY ADMINISTRATOR HUMAN SERVICES
Aging and Adult Services
Child Support Services
Children's Services
Preschool Services
Transitional Assistance
Veteran's Affairs
ADMINISTRATOR ECONOMIC DEVELOPMENT AGENCY
Community Development & Housing
Economic Development
Redevelopment Agency
Workforce Development
FISCAL GROUP
Assessor*
Auditor/Controller-Recorder*
Treasurer-Tax Collector/Public Administrator*
LAW AND JUSTICE GROUP
District Attorney*
Probation
Public Defender
Sheriff/Coroner*
*Elected Officials



*Each city included in this County Map is the largest city in its respective district.

County formed in 1853

County Seat: San Bernardino

The County is a charter County divided into five supervisorial districts based on population.

The County is governed by a five-member Board of Supervisors. Members serve four-year terms.

The Chairman and Vice Chairman are elected by and from members of the Board.

COUNTY OF SAN BERNARDINO
COUNTYWIDE FACTS AND FIGURES

SIZE:
20,160 square miles (largest county in the contiguous United States by area)

ELEVATION:
Highest Elevation, Mt. San Gorgonio, 11,502 ft.

INCORPORATED CITIES:
24

POPULATION BY CITY

INCORPORATED CITY	TOTAL 1/1/2008 ESTIMATED POPULATION
Adelanto	28,181
Apple Valley	70,092
Barstow	23,952
Big Bear Lake	6,256
Chino	82,670
Chino Hills	78,957
Colton	51,918
Fontana	188,498
Grand Terrace	12,543
Hesperia	87,820
Highland	52,503
Loma Linda	22,632
Montclair	37,017
Needles	5,807
Ontario	173,690
Rancho Cucamonga	174,308
Redlands	71,807
Rialto	99,767
San Bernardino	205,493
Twentynine Palms	27,966
Upland	75,137
Victorville	107,408
Yucaipa	52,063
Yucca Valley	21,268
Total Incorporated	**1,757,753**
Total Unincorporated	**298,013**
Total County of San Bernardino	**2,055,766**

Source: *State of California, Department of Finance, E-1: Population Estimate with Annual Percentage* Change- January 1, 2007 and 2008. *Sacramento,* California, May 2008.

UNEMPLOYMENT: 8.5% (July 2008)

Source: California Employment Development Department, Labor Market Information

MAJOR COUNTY EMPLOYERS (July 2007):

Employer	Employees
County	18,946
National Training Center*	14,025
Loma Linda University Health Center*	12,851
US Marine Corp Air/Ground Center*	12,486
Stater Bros.	7,900

Source: The Business Press, Copyright 2008
Note: Information was provided by the companies, agencies and institutions in this listing at the request of The Business Press. Business Press relied on each organization to report information completely and accurately. Several organizations were invited to provide information for the Business Press publication, but had not done so at press time.
** 2007 figures*

MAJOR COUNTY TAXPAYERS (Secured Taxpayers-2008-09 Property Tax Rolls)

Name	Assessed Value
Southern California Edison	$1,561,256,753
Prologis	$766,973,433
Verizon California, Inc.	$685,625,497
Catellus	$628,218,846
Loma Linda University	$508,770,574
Majestic Realty Co.	$481,611,538
Cemex	$436,223,997
Kaiser	$436,141,481
Riverside Cement Company	$412,673,326
California Steel	$401,003,713

Source: County of San Bernardino, Assessor and Auditor-Controller/Recorder Property Tax Division.

EMPLOYMENT MIX (2007):

Services	556,200
Retail Trade	87,800
Government	119,100
Construction	42,900
Transportation & Public Utilities	171,400
Wholesale trade	35,200
Farming	3,100
Finance, insurance & real estate	27,000
Mining	600

Source: California Employment Development Department, SB County – Industry Employment and Labor Force – By Annual Average, August 15, 2008.

MEDIAN HOME PRICE (2007): $350,000

Source: Data Quick Information Systems, 2008.

ASSESSED VALUATIONS (FY 2008-09):
$187,190,591,729

MEDIAN FAMILY INCOME (2007 estimate): $61,702

Source: U.S. Census Bureau, 2007 American Community Survey

PER CAPITA PERSONAL INCOME: $27,134 (2006)

Source: California Employment Development Department, Labor Market Information.

TAXABLE SALES (FY 2006-07): $31,110,107,000

Source: State Board of Equalization

REGIONAL PARKLAND:
9,200 acres

COUNTY LIBRARY:
30 Branches

UNIVERSITIES/COMMUNITY COLLEGES
(Ranked by # of students):

Four Year Universities (Fall 2007)
1. California State University San Bernardino (17,066)
2. University of Redlands (4,188)
3. Loma Linda University (4,022)

Community Colleges (Fall 2007)
1. Chaffey College (18,736)
2. San Bernardino Valley College (12,839)
3. Victor Valley Community College (10,149)
4. Crafton Hills College (5,382)
5. Barstow College (2,906)
6. Copper Mountain College (1,673)

Source: U.S. Department of Education, National Center for Education Statistics.

AIRPORTS:
1. Apple Valley Airport
2. Baker Airport
3. Cable Airport
4. Chino Airport
5. Daggett Airport
6. Hesperia Airport
7. Needles Airport
8. Ontario International Airport
9. San Bernardino Airport
10. Southern California Logistics Airport
11. Twentynine Palms Airport

TOURIST ATTRACTIONS:
1. Big Bear Lake Resort
2. Calico Ghost Town*
3. California Speedway
4. Colorado River
5. Glen Helen Pavilion*
6. Joshua Tree National Park
7. Lake Arrowhead Resort
8. Route 66

*County-owned

TOP 5 HOSPITALS:
(Ranked by # of beds)
1. Loma Linda University Medical Center, Loma Linda (749 beds)
2. Kaiser Foundation Hospital, Fontana (459 beds)*
3. Arrowhead Regional Medical Center, Colton (353 beds)
4. Community Hospital of San Bernardino, San Bernardino (292 beds)
5. San Antonio Community Hospital, Upland (279 beds)

Source: Hospital Directory, 2008 U.S. News and World Report, L.P, provided by the American Hospital Association.
**Number of beds derived from prior year data.*

GENDER (2006 estimate):

	Percent
Male	50.1%
Female	49.9%

Source: U.S. Census Bureau, 2006 American Community Survey

RACE/ETHNICITY (2008 Projection):

Hispanic	45.4%
White	36.8%
Black	9.7%
Asian	5.3%
American Indian	0.6%
Pacific Islander	0.3%
Multi-Race	2.0%

Source: State of California, Department of Finance, Race/Ethnic Population with Age and Sex Detail, 2000–2050. Sacramento, CA, July 2007.
Total does not equal 100% due to rounding.

MEDIAN AGE (2006 estimate): 30.3

Source: U.S Census Bureau, 2006 American Community Survey

BIRTH RATE (2006 estimate): 1,739 (per 100,000 population)

Source: State of California, Department of Finance, Demographic Research Unit, "Historical and Projected Birth by County, 1990—2016", September 2007 and "E-1 City/County Population Estimates", May 2007.

DEATH RATE (2005 estimate): 630.5 (per 100,000 population)

Source: Center for Health Statistics and State of California, Department of Finance, "E-1 City/County Population Estimates", May 2006.

POVERTY LEVEL (2007 estimate): 11.8%

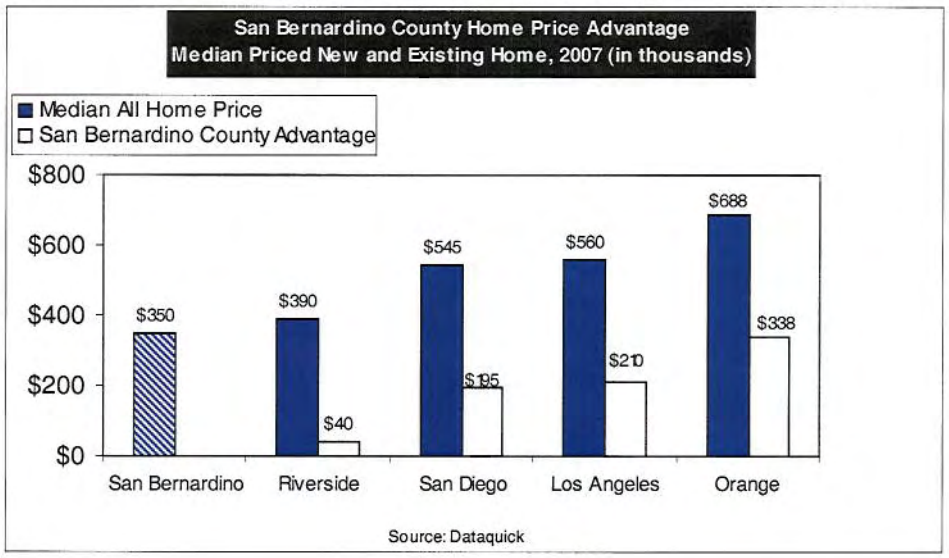
Source: U.S. Census Bureau, 2007 American Community Survey

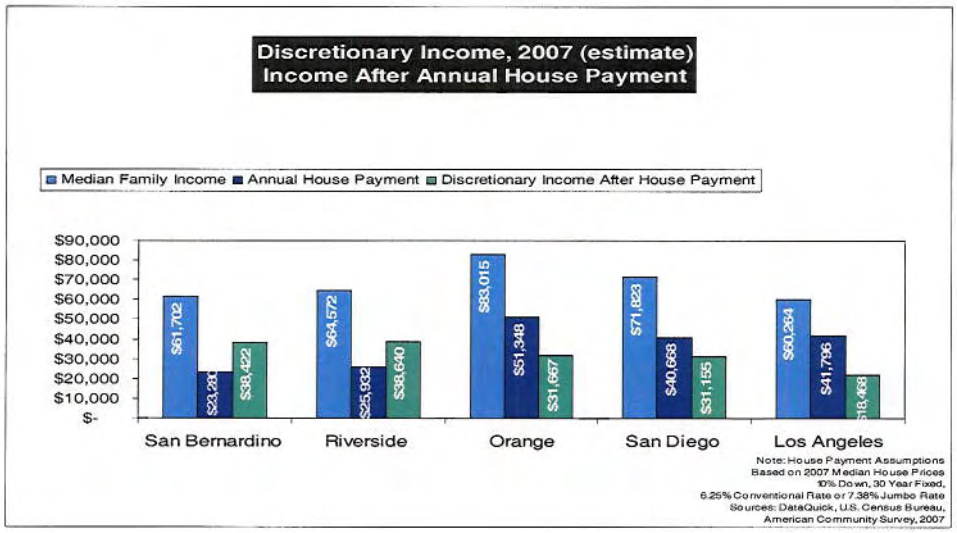
EDUCATIONAL ATTAINMENT (2006 estimate of county population age 25 years and over):

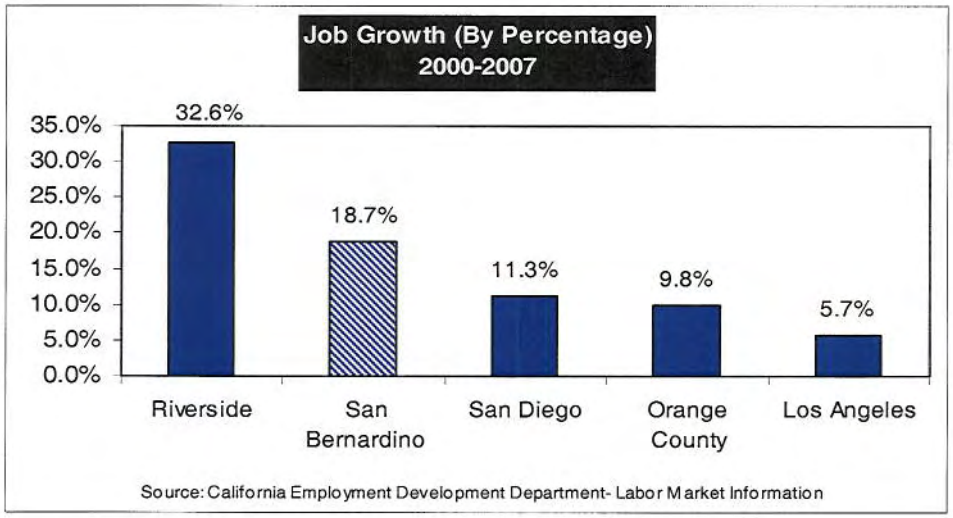
	Percent
Less than 9th grade	10.7%
9th to 12th grade, no diploma	12.7%
High school graduate (includes equivalency)	28.7%
Some college, no degree	22.5%
Associate's degree	8.1%
Bachelor's degree	11.7%
Graduate or professional degree	5.6%

Source: U.S. Census Bureau, 2006 American Community Survey

THE COUNTY OF SAN BERNARDINO COMPARISON TO OTHER COUNTIES







COUNTY OF SAN BERNARDINO

The County of San Bernardino's 2008-09 Final Budget covers the period from July 1, 2008 – June 30, 2009. The budget consisting of the general fund, restricted financing funds, capital project funds, special revenue funds, and enterprise funds has a total appropriation of $3.6 billion. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget.

When developing their individual budgets, each department considers the following mission, vision, and value statements of the County of San Bernardino:

Mission Statement

The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the **health, safety, well-being,** and **quality of life** of its residents according to the County Charter, general laws, and the will of the people it serves.

Vision Statement

Our vision is to create a safe, clean, and healthy environment that appeals to families and individuals, and attracts the best in business and industry. We will create, support, and enhance vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history.

VALUES Statement

To achieve our Vision, we dedicate ourselves to these values:

- **V**aluing our workforce by providing recognition, training and education, opportunities for customer service and career development, a safe and healthy work environment and fair compensation.
- **A**ppreciation and promotion of the diverse cultures that comprise our workforce and the communities we serve.
- **L**eadership by coordinating regional planning through collaboration with local communities and businesses.
- **U**nquestioned integrity that embraces a culture of honor and trustworthiness.
- **E**xcellence in the development of efficient and cost-effective strategies to improve customer service in an atmosphere that allows and encourages new ideas.
- **S**ervice of the highest quality to our customers delivered with dignity and respect.

The County of San Bernardino's annual budget process starts with the development of the Annual Report and Business Plan document. The Annual Report and Business Plan document is the instrument used by the County to tie departmental budgets to departmental goals, objectives, and performance measures. This final budget book is the product of the annual budget process. While this final budget book includes departmental strategic goals and performance measures, which demonstrate how department's meet their overall departmental mission as well as the global mission of the County, it does not list the departmental objectives contained in the Annual Report and Business Plan document. Therefore, the following two pages provide a high-level overview of County departments. For those departments offering primary services, a single goal and objective has been listed that best highlights the County's global mission statement.

COUNTYWIDE SERVICES

The services provided by the county are arranged into categories in accordance with the County Mission Statement. Therefore, the public services provided are categorized by health, safety, well-being, and quality of life services. In addition, the county's fiscal services provide public support. The categories of leadership and support services are essential to the administration of county government.

PUBLIC SERVICES

Health Services

- Arrowhead Regional Medical Center
- Behavioral Health
- Public Health

Safety Services

- County Fire
- District Attorney
- Law and Justice Group Administration
- Probation
- Public Defender
- Sheriff

Well-Being Services

- Aging and Adult Services/Public Guardian
- Agriculture/Weights and Measures
- Child Support Services
- Human Services Administration
  - -Transitional Assistance
  - -Children's Services
- Land Use Services
- Public Works
- Registrar of Voters
- Special Districts
- Veterans Affairs

Quality of Life Services

- Airports
- Community Development and Housing
- Economic Development
- County Library
- County Museum
- Preschool Services
- Redevelopment Agency
- Regional Parks
- Workforce Development

Fiscal Services

- Assessor
- Auditor/Controller-Recorder
- Treasurer-Tax Collector/Public Administrator

ADMINISTRATIVE SERVICE

Leadership

- Board of Supervisors
- County Administrative Office

Support Services

- Architecture and Engineering
- Capital Improvement Program
- Clerk of the Board
- County Counsel
- Facilities Management
- Fleet Management
- Human Resources
- Information Services
- Purchasing
- Real Estate Services
- Risk Management

SAN BERNARDINO COUNTY GOALS AND OBJECTIVES

SERVICES	GOALS	OBJECTIVES
HEALTH:		
Arrowhead Regional Medical Center	Increase outpatient clinic visits.	Continue implementation of outpatient visit redesign program in primary and specialty clinics.
Behavioral Health	Increase access to behavioral health services for individuals that are underserved or who are receiving a limited level of services.	Continue to increase the development of community-based behavioral health care and treatment programs that serve as options to institutionalization or hospitalization.
Public Health	Prevent disease and disability, and promote healthy lifestyles.	Improve the health of children by increasing the percentage of children who are up-to-date on required childhood vaccinations.
SAFETY:		
County Fire	Enhance service delivery in response to projected county population growth within areas served by the County Fire Department.	Identify and measure deficiencies in the current delivery system; and further identify facility, staffing, infrastructure, and financing needs to meet current and projected service delivery standards and goals.
District Attorney	Promote public safety by punishing criminal conduct.	Continue to promptly, effectively, and ethically prosecute criminal offenses.
Law and Justice Group Administration	Reduce the negative effects of gang-related crimes on the citizens of the county.	Implement the Strategic Plan on Gangs to reduce gang activity.
Probation	Provide proven treatment options for probationers according to their risk level and criminogenic factors.	Increase the number of offenders in evidence based treatment programs.
Public Defender	Reduce backlog of old cases.	Increase early resolution of cases, thus minimizing custody time (and its attendant costs to the client and to the county).
Sheriff/Coroner	Enhance response capabilities to disasters and other emergencies.	Effectively communicate with multiple agencies during critical incidents.
WELL-BEING:		
Aging & Adult Services/Public Guardian	Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life.	Respond to emergency Adult Protective Services (APS) referrals within state mandated timelines.
Agriculture/Weights and Measures	Continue to protect the public's health, agriculture and environment by preventing proscribed foreign pest infestations and the misuse of pesticides, in light of increases in county population.	Inspect all common land and airfreight carriers receiving shipments of plant material for compliance with quarantines and freedom from foreign pests that arrive in the county.
Child Support Services	Improve organizational performance.	Improve performance by implementing new processes and modifying existing processes.
Human Services Administration:		
Transitional Assistance	Increase public awareness of the Food Stamp Program.	Increase the total number of households participating in the Food Stamp Program, through increased outreach efforts.
Children's Services	Reduce number of children who enter foster care each year.	Continue implementation of the Family-to-Family Program and other practices that reduce the number of children who must enter foster care.
Land Use Services	Increase the number of initial inspections performed from the date of receiving a complaint.	Perform initial inspections within three weeks of receiving the complaint.
Public Works	Transportation - Maintain the level of safety and maintenance for county maintained roads.	Maintain the average Pavement Condition Index (PCI) for county maintained roads at a "good" or higher PCI category.
Registrar of Voters	Increase voter participation in the electoral process.	Continue to stabilize off-site early voting at various locations, including City Clerk's offices throughout the county.
Special Districts	Increase customer service levels to district customers.	Decrease reponse time to utility service requests.
Veterans Affairs	Emphasize higher standards of customer service.	Continue customer service surveys and post-interview telephone surveys on a regular basis.
QUALITY OF LIFE:		
Airports	Improve coordination and management of Airports Capital Improvement Program.	Reduce the average length of time required to complete capital improvement program projects.
Community Development and Housing	Communicate useful and timely information to other agencies and to the general public to inform them about grant and loan resources available to meet community and housing needs.	Advertise the annual Community Development Block Grant (CDBG), HOME, and Emergency Shelter Grant Programs, and request CDBG applications.
Economic Development	To foster job creation, increase private investment, and enhance county revenues through the attraction, expansion, and retention of business.	Raise awareness of the competitiveness of San Bernardino County to increase inquiries and generate leads for new business attraction and investment.
County Library	Enhance computer and electronic resources for the public.	Increase the purchase of electronic resources.
County Museum	Enhance public awareness of Museum services/programs and increase accessibility to Museum collections.	Identify more objects and artifacts to be exhibited for Museum visitors.
Preschool Services	Achieve school readiness of children enrolled to ensure they are making progress toward positive outcomes.	Teachers will share child assessment information with parents and this input will be used to prepare home and classroom activities responsive to children's individual needs.
Redevelopment Agency	Assist in the development of capital improvements to eliminate and prevent the acceleration of physical blight and encourage the better utilization of real property and new private enterprise investment.	Assist in the development of public facilities and utilities, such as the construction or rehabilitation of fire and sheriff stations, community centers, school facilities, parks, multi-use trails, and utility improvements.
Regional Parks	Increase public awareness of new enhancements and amenities throughout the County Regional Park System and provide excellent customer service to ensure return visitors.	Increase attendance at the regional parks through enhanced marketing efforts.
Workforce Development	Meet or exceed all Workforce Investment Act (WIA) enrollment and performance standards negotiated with the state for customers in Adult, Dislocated Worker and Youth Services.	Enroll 450 youth in Youth services.

FINANCIAL PLANNING CALENDAR

Ongoing

The Board of Supervisors provides ongoing policy direction to the County Administrative Officer.

Departments provide monthly budget to actual estimates to the County Administrative Office.

October through December

Annual Report and Business Plans – Department-wide Annual Report and Business Plans are developed and serve as a guideline to lead the County in preparing the upcoming budget. The Annual Report and Business Plan is a comprehensive and systematic management tool designed to help each department assess the current environment, anticipate and respond appropriately to changes in the environment, envision the future, increase effectiveness, develop commitment to the department's mission, and achieve consensus on goals and objectives for achieving that mission. The Annual Report and Business Plan supports the annual budget plan by illustrating how a department's budget and available resources can be tied to goals and objectives, and is used to track, monitor, and evaluate departmental progress by establishing timelines and milestones, and comparing projections to actual accomplishments.

Capital Improvement Plan – Departments submit annual capital improvement requests for improvements to land or structures that exceed $5,000. These requests include a project description and justification, financial impact, and funding source. The requests are evaluated and prioritized by the County Administrative Office and presented to the Board of Supervisors for comments and recommendations. In addition, departmental five-year capital improvement plans are updated to re-evaluate priorities based on changing circumstances, staffing levels, and available funding.

Fee and Internal Service Rate Development – Departments develop their proposed fee changes and internal service rate adjustments for the upcoming budget year and submit them to the County Administrative Office for review and recommendation to the Board of Supervisors.

January and February

Five-year Financial Plan – The County Administrative Office develops a five-year forecast of financial operations for general fund programs, projecting major revenues and expenditures, based on current service levels and expected future changes to those programs or service levels. The analysis includes the identification of trends, significant impacts, and recommendations, which are reported to the Board of Supervisors.

Business Plan Workshop – Department Heads, County Administrative Office staff, and the Board of Supervisors meet to discuss and review the Business Plans. These plans include departmental requests for additional general fund financing for which the Board of Supervisors provides input and direction to staff.

Budget Prep System – The in-house budget system is updated for changes in the various Memorandums of Understanding between the County and the various employee representation units and the system is opened up for departmental input into preparation of the budget submittal.

March and April

Budget Prep System – Internal training is conducted for all users of the system.

Internal Service Rates – The rates charged by departments for services provided to other departments are brought before the Board of Supervisors for approval. In addition to rates for internal service funds, rates for services provided by general fund departments, such as Facilities Management, Human Resources, and Architecture and Engineering are also approved.

Fee Hearing – The Board of Supervisors conducts a public hearing on the Proposed Fee changes. Approved fee changes are included in the Proposed Budget submittals to the Board of Supervisors.

Financial Plan – The upcoming budget year financing plan is developed based on revenue projections and estimates for cost increases of ongoing costs. This plan includes the allocation of general fund financing (local cost) and provides estimates from remaining funding available to meet unmet needs of the County.

Preparation of Proposed Budget – Departments develop their respective proposed budgets and submit them to the County Administrative Office for review and recommendation to the Board of Supervisors. General fund departments must budget within their respective local cost allocations given to them based on the financing plan.

May and June

Submission of Proposed Budget – The Proposed Budget Book is finalized and presented to the Board of Supervisors. The County Administrative Office publishes notices and schedules public hearings to discuss the proposed budget.

Budget Hearing – The Board of Supervisors conducts a public hearing on the Proposed Budget. At this time, the Board may modify the Proposed Budget.

Adoption of Final Budget – All Board approved changes are incorporated into the Final Budget.

July through September

Budget Prep System – The County Administrative Office makes final budget changes to the Budget Prep System for items approved by the Board of Supervisors, including final fund balance adjustments.

Preparation of Final Budget Book – The County Administrative Office updates the Proposed Budget Book for final changes.

Calendar for the 2008-09 Budget

October 12, 2007	Business Plan Instructions to Departments
October 17, 2007	Capital Improvement Call Letter to Departments
November 9, 2007	Departments Submit Business Plans to Budget Office
November 27, 2007	Departments Submit Capital Improvement Requests to Budget Office
December 11, 2007	Fee Instructions to Departments
January 3, 2008	Departments Submit Fee Workbooks to the Budget Office
January 30, 31 and February 4, 12, 2008	2008-09 Business Plan Workshop
February 21, 2008	Budget Instructions to Departments
February 21, 2008	Budget Preparation System opened for Departmental Input
March 10, 2008	Budget Preparation System Training
March 11, 2008	2008-09 Internal Service Rates Approved
March 18, 2008	Fee Hearing
March 18, 2008	Board of Supervisors Approval of Targets/Financial Plan and Strategic Objectives
March 25, 2008	Departments Submit Budget Workbooks to the Budget Office
May 16, 2008	Proposed Budget Delivered to the Board of Supervisors
June 17, 2008	Budget Hearing
June 24, 2008	Adoption of 2008-09 Final Budget
September 2008	Final Budget Book Printed

Annual Report and Business Plan

This year, the Board of Supervisors received the County's first Annual Report and Business Plan, distributed in January 2008. The Annual Report provides an overview of the County, including countywide facts and figures, quick facts by department, and a review of the county's highlights for the prior calendar year. Significant events, the County's outstanding employees, and national awards are accentuated. The Business Plan document is the starting point for San Bernardino County's budget process and it is intended to support the annual budget plan by tying the budget to the department's goals, objectives, and performance measures necessary to meet the overall mission of the department. The Annual Report and Business Plan is used to help track, monitor, and evaluate the progress by establishing timelines and milestones, where each department can monitor their progress and compare their projections to actual accomplishments.

Business Plan Workshops were held January 30, 31 and February 4, 12, 2008. These workshops provided the Board of Supervisors the opportunity to review departmental goals and objectives. Additionally, this was the first occasion for departments to explain how they utilize their allocated resources in terms of meeting projected goals and objectives and what additional resources would be needed for new projects not yet funded. At this time, departments also presented fee adjustments and/or requests for additional general fund financing, which included funding requests for those workload and program changes that are not financed within their existing general fund allocations.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. This plan begins with reviewing the two restricted financing sources, Proposition 172 and Realignment. Proposition 172 assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing the general fund departments of Human Services, Behavioral Health, and Public Health for mental health, social services, and health programs. If these financing sources are not sufficient to pay for those departments' costs, then general fund discretionary sources are considered.

The 2008-09 financing plan presented to the Board of Supervisors on March 18, 2008, included a total of $56.3 million in additional discretionary revenue available for financing in 2008-09. This revenue is comprised of property taxes, interest on the county investment pool, sales tax, and other taxes. The financing plan initially allocates increases in these discretionary revenues to fund increases in mandatory costs such as previously negotiated salary increases, previous year's Board approved costs, and other mandated costs. The increased costs to maintain current services totaled $23.9 million. After the mandatory costs are financed, the remaining unallocated discretionary revenue of $32.4 million is presented to the Board of Supervisors for allocation along with a listing of outstanding financing issues such as salary and benefit negotiations outstanding, county needs, and impacts from state and federal budgets.

Also on March 18, 2008, the Board of Supervisors held a Fee Hearing. The Fee Hearing is designed to take public testimony related to fee changes for the 2008-09 fiscal year. The fee hearing and approval of the fees was completed at this time to allow the approved fee changes to be incorporated into the proposed budgets. In addition, the approved fees will become effective with the start of the fiscal year.

The 2008-09 Proposed Budget Hearing was held on June 17, 2008. At that time, the County Administrative Office made recommended changes to financing and reserves. Additionally, the department's requests for additional general fund financing were also considered. At the 2008-09 Proposed Hearing, the Board of Supervisors directed the removal of new positions and reclassifications of existing positions from the budget.

The 2008-09 Final Budget was formally adopted on June 24, 2008, which included several approved departmental requests for additional general fund financing for policy items, business process improvements, and capital improvement projects. Furthermore, reductions to general fund appropriation and associated funding were made based on the direction from the Board of Supervisors regarding new positions and reclassifications of existing positions. When the budget was adopted, the Board of Supervisors also directed that any final fund balance adjustment in the general fund be made to the appropriation for contingencies. No money can be spent from contingencies without obtaining Board of Supervisors approval.

Other Funds Budget Process

In addition to the general fund, the County of San Bernardino has restricted financing funds, capital project funds, special revenue funds, enterprise funds, and internal service funds. All of these funds are restricted to the revenue sources they receive. Each department having these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2008-09 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets were also discussed during the Budget Hearing. In addition, when the Board of Supervisors approved the final budget, they also approved the necessary fund balance adjustments to these funds to agree to the Auditor/Controller-Recorder's actual fund balance.

Amending the Final Budget

An operating budget is adopted each fiscal year for all Governmental Funds. Expenditures are controlled at the appropriation unit level within budget units for the County. Any increases in appropriation in a budget unit after adoption of the final budget require an item to be placed on the agenda of the Board of Supervisors and a four-fifths vote is necessary for approval.

Transfers of appropriation within the same budget unit may be approved by the County Administrative Office or the Board of Supervisors depending upon the appropriation unit. Exceptions are noted below:

Transfer of Salaries and Benefits Appropriation:

- Transfers out funded with local financing are not allowed.
- Transfers out not funded with local financing requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in from other available appropriation within the budget unit will be required if budgeted salaries and benefits appropriation is inadequate to meet expenditures.

Transfer of Fixed Asset Appropriation:

- Transfers out requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in, less than $10,000, may be approved by the County Administrative Office.
- Transfers in, greater than $10,000, requires an item to be placed on the agenda of the Board of Supervisors for approval.

BUDGET BOOK FORMAT

Budget units presented in this book are displayed at a fund/department level. Although some departments incorporate additional organizational levels when developing their budgets, the fund/department level of presentation was selected to provide consistency between all budget units. A sample of the departmental budget format is included in this attachment.

The department name and responsible administrator are listed at the top.

DEPARTMENT
Department Head

MISSION STATEMENT

A clear, concise statement of purpose for the department that focuses on the broad, yet distinct, results the department will achieve.

STRATEGIC GOALS

Strategic goals for which measures can be objectively determined and ultimately linked to performance measures.

ORGANIZATIONAL CHART

Demonstrates the names of key personnel and departmental structure by function, including the Full Time Equivalent's (FTE's).

To determine total FTE budgeted, count each FTE value listed in each box.

SUMMARY OF BUDGET UNITS

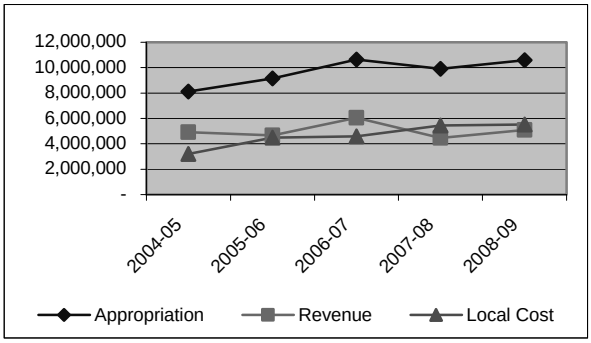
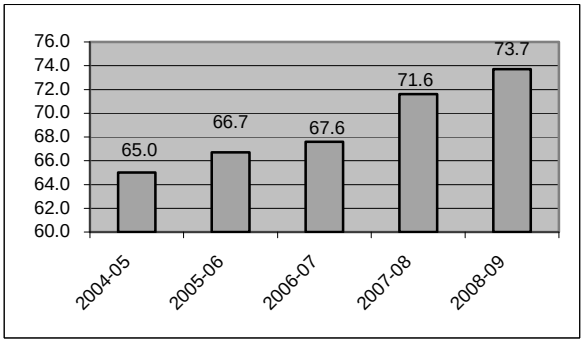
Departments that have multiple budget units will have a summary at the front of their section that lists the individual budget units and amounts for 2008-09 that they are responsible for.

	2008-09					
	Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Name of Budget Unit	-	-	-	-	-	-
Name of Budget Unit	-	-	-	-	-	-
Name of Budget Unit	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-

DESCRIPTION OF MAJOR SERVICES

Description of Major Services provides a narrative describing the function and activity of the budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

These graphs display a visual picture of the department's trends for the current year and prior four years in budgeted local cost or fund balance or revenue over/(under), where applicable, and budgeted staffing.

Performance History provides a historical overview of the budget unit, including actual amounts from 2004-05, 2005-06 and 2006-07, the 2007-08 modified budget and an actual amount for 2007-08.

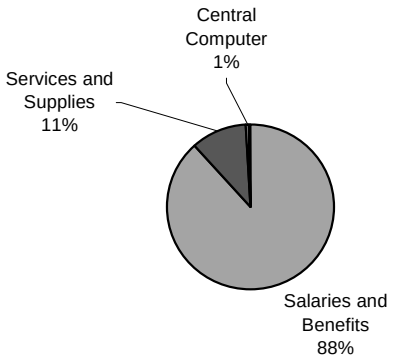
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	-	-
Departmental Revenue	-	-	-	-	-
Local Cost	-	-	-	-	-
Budgeted Staffing				-	

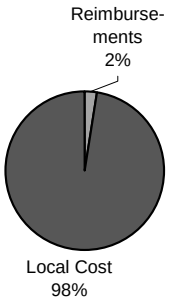
For those departments that have significant variances between modified budget and actual in 2007-08, there will be an explanation of why this occurred.

ANALYSIS OF FINAL BUDGET

2008-09 BREAKDOWN BY EXPENDITURE AUTHORITY	2008-09 BREAKDOWN BY FINANCING SOURCE



These graphs display a visual picture of the budget unit's breakdown of expenditure authority and financing sources for 2008-09.



The header shows which budget unit you are looking at and lists the Function and Activity per state guidelines.

GROUP: Administrative/Executive
DEPARTMENT: -
FUND: -
BUDGET UNIT: -
FUNCTION: -
ACTIVITY: -

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	-	-	-	-	-	-
Services and Supplies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-
Total Exp Authority	-	-	-	-	-	-	-
Reimbursements	-	-	-	-	-	-	-
Total Appropriation	-	-	-				
Operating Transfers Out	-	-	-				
Total Requirements	-	-	-				
Departmental Revenue							
Taxes	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-
Total Revenue	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-
Local Cost							
Budgeted Staffing							

This section provides a history of actual expenditures incurred by budget line item and the comparison of budget line item from prior year adopted to the current year adopted.

The narrative section that follows the analysis schedule briefly explains the 2008-09 final budget by appropriation unit or line item, including significant changes from the prior year budget.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				
Insert Performance Measurement				

This schedule describes the department's performance goals for the 2008-09 budget year.

Performance measures are placed with the budget unit to which they specifically apply. This section may not appear when performance measures are not applicable and/or overall department measures appear elsewhere

APPROPRIATION SUMMARY

The 2008-09 final budget includes appropriation of $3,568,891,043, an increase of $95,234,917 or 2.74% over the 2007-08 restated final budget. The restated actual 2006-07 and final 2007-08 are due to the formation of the Health Care grouping that was previously listed in the Administrative/Executive Group. The schedule below lists appropriation, however, it does not include operating transfers, which is a mechanism for providing financing from one fund to another within the county.

	Restated Actual 2006-07	Restated Final 2007-08	Final 2008-09	Change Between 2007-08 & 2008-09	Percentage Change
Countywide Operations					
Admin/Executive Group	49,807,512	58,019,536	59,303,772	1,284,236	2.21%
Contingencies / Board Elective Projects	1,443,023	73,911,684	112,033,083	38,121,399	51.58%
Financial Administration	1,932,666	7,500,000	7,500,000	-	0.00%
Debt Service	20,147,355	21,437,356	21,812,356	375,000	1.75%
Economic Development Agency	7,084,530	7,866,652	7,318,898	(547,754)	(6.96%)
Fiscal Group	49,416,810	59,207,584	59,075,657	(131,927)	(0.22%)
Health Care	272,076,497	434,884,817	364,166,013	(70,718,804)	(16.26%)
Human Services	793,480,508	846,501,177	904,830,386	58,329,209	6.89%
Law and Justice Group	622,061,434	656,387,509	679,956,727	23,569,218	3.59%
Public and Support Services Group	90,036,716	103,580,691	102,337,115	(1,243,576)	(1.20%)
Total General Fund	**1,907,487,051**	**2,269,297,006**	**2,318,334,007**	**49,037,001**	**2.16%**
Restricted Financing Funds	-	59,080,371	62,127,620	3,047,249	5.16%
Capital Project Funds	70,152,205	137,057,617	133,946,159	(3,111,458)	(2.27%)
Special Revenue Funds	230,843,660	443,621,847	471,532,686	27,910,839	6.29%
Subtotal	**2,208,482,916**	**2,909,056,841**	**2,985,940,472**	**76,883,631**	**2.64%**
Enterprise Funds					
Arrowhead Regional Medical Ctr (ARMC)	348,119,398	361,320,328	372,646,384	11,326,056	3.13%
Medical Center Lease Payment	52,143,704	53,419,848	57,492,452	4,072,604	7.62%
ARMC Capital Projects	2,810	28,217,315	26,405,850	(1,811,465)	(6.42%)
County Museum Store	70,652	92,207	73,546	(18,661)	(20.24%)
Regional Parks Snackbars	74,035	77,609	93,392	15,783	20.34%
Regional Parks Environmental Science Day Camp	269,647	253,860	89,012	(164,848)	(64.94%)
Solid Waste Management	89,288,349	121,218,118	126,149,935	4,931,817	4.07%
Subtotal	**489,968,595**	**564,599,285**	**582,950,571**	**18,351,286**	**3.25%**
Total Countywide Funds	**2,698,451,511**	**3,473,656,126**	**3,568,891,043**	**95,234,917**	**2.74%**

Countywide Operations

Countywide operations show an increase in appropriation of $49,037,001. Significant increases are in Human Services, Contingencies/Board Elective Projects and the Law and Justice Group. The most significant decrease is seen in Health Care. Each group and the significant changes within the group are discussed below.

The **Administrative/Executive Group** shows a net increase of $1.3 million. This group previously included the budget units that comprised Health Care, which is now listed as a separate line item and discussed later in this budget summary. Slight increases are seen in many of the budget units within the Administrative/Executive Group with the largest increases seen in County Counsel ($0.7 million) as a result of improvements made to the new case management/accounting system and Human Resources – Employee Health and Wellness ($0.3 million) due to the opening of the High Desert Center. Decreases include $0.2 million in Human Resources due to the removal of one-time funding that were carried over from 2006-07.

Contingencies / Board Elective Projects are increased a total of $38.1 million. Contingencies increased by a net $39.1 million and Board Elective Projects decreased by a net $1.0 million. A new contingency in the amount of $4.0 million was established for the construction of a new Central Juvenile Hall. Additionally, general fund contingencies increased by $34.7 million primarily due to fund balance carryover. Board Elective Projects are funded in two budget units. One budget unit, Board Elective Funding, represents a one-time allocation provided to the Board of Supervisors to fund projects that are not identified in the budget process. The 2009-08 allocation was $5.0 million, which is a reduction of $5.0 million from the prior year. This budget unit also had a carryover of unspent funds from the prior year of $5.5 million bringing the total available for distribution to $10.5 million. Priority Policy Needs is the budget unit that represents the ongoing, annual allocation of $2.5 million. This allocation is coupled with prior year unspent funds bringing the total available to $4.4 million. The balance in Priority Policy Needs is reduced from last year's final budget as a result of several projects identified for funding throughout 2007-08.

The **Economic Development Agency** shows a net $0.5 million decrease resulting primarily from the elimination of prior year one-time funding related to the 4th District Special Economic Development Project, the 1st District Community Projects and the High Desert Business/Employment Resource Center. This reduction was offset by a redirection of a 2005-06 Allocation to Economic Development from the Department of Public Works by the 4th District.

Overall the **Fiscal Group** experienced a slight decrease in appropriation in the general fund. The Auditor/Controller-Recorder decreased by $0.3 million and the Treasurer-Tax Collector decreased by $0.8 million. The Assessor's general fund budget unit increased by $0.9 million mainly as the result of the consolidation of the Assessor's State-County Property Tax Administration Program budget unit into the Assessor's general fund budget unit.

Health Care represents the departments of Public Health, Behavioral Health and Health Care Administration. The Health Care Administration budget unit decreased by $90.9 million primarily as a result of lower anticipated payments made to the state under SB1100. Additionally, Public Health decreased $5.2 million for reductions made to budgeted staffing and the loss of the Outreach, Enrollment, Retention Utilization (OERU) grant. Offsetting these decreases is an increase of $23.6 million in Behavioral Health due to funding full-year costs of positions added during the fiscal year coupled with increases professional services contracts related to the Mental Health Services Act.

The **Human Services** increased a net $58.3 million. Significant increases are budgeted in four of the subsistence budget units: CalWORKs – All Other Families ($36.3 million), CalWORKs – 2 Parent Families ($9.2 million), Foster Care ($9.4 million) and Aid to Adoptive Children ($3.1 million). The CalWORKs heightened costs are due to dramatic increases in the number of cases resulting from the slowing economy. Foster Care increases are two-fold, anticipated increases in caseload and grant increases. Aid to Adoptive Children is anticipating growth due to the rise in successful placement of more children with special needs and the higher costs associated with their care. A net increase of $1.7 million is also reflected in the Human Services Administrative Claim budget unit. The growth is primarily due to the elevation in the In-Home Supportive Services provider payments required by caseloads and increases in transportation and ancillary assistance provided to employment services clients. For the Department of Child Support Services, the increase of $0.3 million is the result of increases in services and supplies costs related to the conversion to a new case management system.

These Human Services increases were offset by decreases of $0.8 million in subsistence budget unit, Kinship Guardianship Assistance Program due to the slow expansion of this enhanced program and $1.1 million in the Department of Aging and Adult Services resulting from the termination of the National Association for Hispanic Elderly (NAHE) contract which provided a senior job training program.

The **Law and Justice Group** increased by $23.6 million. The most significant increases are in the following budget units: Sheriff-Coroner ($13.6 million), District Attorney ($7.5 million) and the Trial Court Funding – Maintenance of Effort ($3.2 million). Much of the increase for Sheriff-Coroner and District Attorney is due to the financing of safety and safety management employee increases in salaries and benefits as negotiated in their agreements which continue into the 2008-09 fiscal year. Increases of $3.2 million in the Trial Court Funding – Maintenance of Effort are the result of anticipated increases in the collection of fines.

The **Public and Support Services Group** shows a net decrease of $1.2 million. The most significant decrease is in the Registrar of Voters budget unit which was reduced by $3.3 million primarily due to a decrease in costs associated with conducting one major election instead of three elections that were included in the 2007-08 budget and by a reduction of one-time Help America Vote Act (HAVA) funding. Offsetting this significant decrease is a $1.0 million increase to Land Use Services – Advanced Planning due to the approval of several policies items related to specific plans. Slight increases are also seen in the Utilities and Rents budget units.

Restricted Financing Funds

Restricted Financing Funds consist of two restricted financing sources – Prop 172 and Realignment. Prop 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services and health programs within the County. All financing not anticipated to be utilized during the fiscal year are appropriated in contingencies in these restricted funds.

Of the total $62.1 million for these restricted financing funds, the Realignment portion is $44.9 million and the Prop 172 portion is $17.2 million. Appropriation increased from the prior year by $3.0 million, which consisted of a $2.4 million increase in Realignment and a $0.6 million increase in Prop 172. For more details regarding the usage of these restricted financing funds, refer to the General Fund Financing section of this budget book.

Capital Project Funds

Capital Project Funds appropriation decreased by a net $3,111,458 from the prior year amount. Of the $133.9 million total appropriation for all capital projects for 2008-09, $18.9 million was budgeted for new projects and $115.0 million was budgeted as carry-over projects. For more details regarding capital project funds, refer to the Capital Improvement Program section of this budget book.

Special Revenue Funds

Special Revenue Funds increased by $27.9 million overall.

Significant increases in appropriation in special revenue funds include:

- $27.5 million growth in contingencies in the Mental Health's Services Act (MHSA) budget unit due to lower than anticipated expenditures within the Behavioral Health general fund budget unit for the new component of MHSA, Capital and Technologies, for which no costs have been designated.

- $7.4 million increase in Public Works – Transportation Road Operations budget unit. Major increases include the funding of key rehabilitation projects using Prop 1B funds and the purchase of new and replacement vehicles. Reductions in reimbursements resulting from the completion of several projects also impacts total appropriation.

- $4.6 million increase in contingencies in the Master Settlement Agreement budget unit due to available fund balance.

- $4.6 million net increase in Sheriff-Coroner special revenue funds, in which a $4.4 million increase is budgeted in the two budget units that represent Federal and State Seized Assets.

- $3.4 million increase in the Southwest Border Prosecution budget unit due to available fund balance.

- $1.9 million net increase in Community Housing and Development of which the largest increases include $1.2 million in general administration and $1.5 million is in the IVDA Program. These increases are offset by minor reductions in other program budget units.

- $1.4 million net increase in appropriation for Preschool Services, of which the majority is in the other charges appropriation unit for anticipated increases in transportation services' rates, food services, and delegate agency contracts.

Significant decreases in appropriation in special revenue funds include:

- $5.7 million reduction in appropriation in the various District Attorney special revenue funds due to a change in budgeting. The expenditures in these special revenue funds were consolidated into the District Attorney's general fund budget unit with an offsetting operating transfer in to the general fund to finance these programs.

- $5.5 million decline in Transportation – Regional Development Mitigation Plan budget unit due to decreased development activity and a reduction in the need for evaluation of new projects.

- $5.3 million decrease in the Auditor/Controller-Recorder's Systems Development budget unit. This decrease is the result of reductions in computer software purchases and professional services, as well as the elimination of $2.0 million in one-time funding to the California a-Recording Transaction Network Authority, a joint powers agreement. Furthermore, contingencies were reduced from the prior year as a result of program need coupled with reduced revenues.

- $3.6 million decrease in departmental budgeted contingencies in the Behavioral Health's Block Grant Carryover Program budget unit due to a reduction in fund balance and departmental revenues. Furthermore, Behavioral Health is anticipating a $1.2 million reduction in the Prop 36 budget unit, the Substance Abuse and Crime Prevention Act of 2000, resulting from a decrease in the allocation received from the State.

- $2.6 million reduction in the Assessor's State/County Property Tax Administration Program budget unit as this special revenue fund was consolidated into the Assessor's general fund budget unit.

- $1.3 million net decrease in appropriation in Workforce Development resulting from reductions in the Department of Labor's Workforce Investment Act allocations.

Enterprise Funds

Of the seven enterprise funds listed in the appropriation summary, Arrowhead Regional Medical Center (ARMC), Medical Center Lease Payment, and Solid Waste Management had the most significant changes.

Arrowhead Regional Medical Center (ARMC) increased appropriation by a total of $11.3 million. The two significant areas increasing their budget include salaries and benefits costs and costs for fixed assets. Salaries and benefit costs increased by $7.5 million. The components involved in this area include: MOU for nurses, retirement, and step advances for the 2,771.3 budgeted staffing positions. The other major area is fixed assets, which is increasing by $4.4 million in order to fund new equipment purchases as well as purchases to replace existing aging equipment.

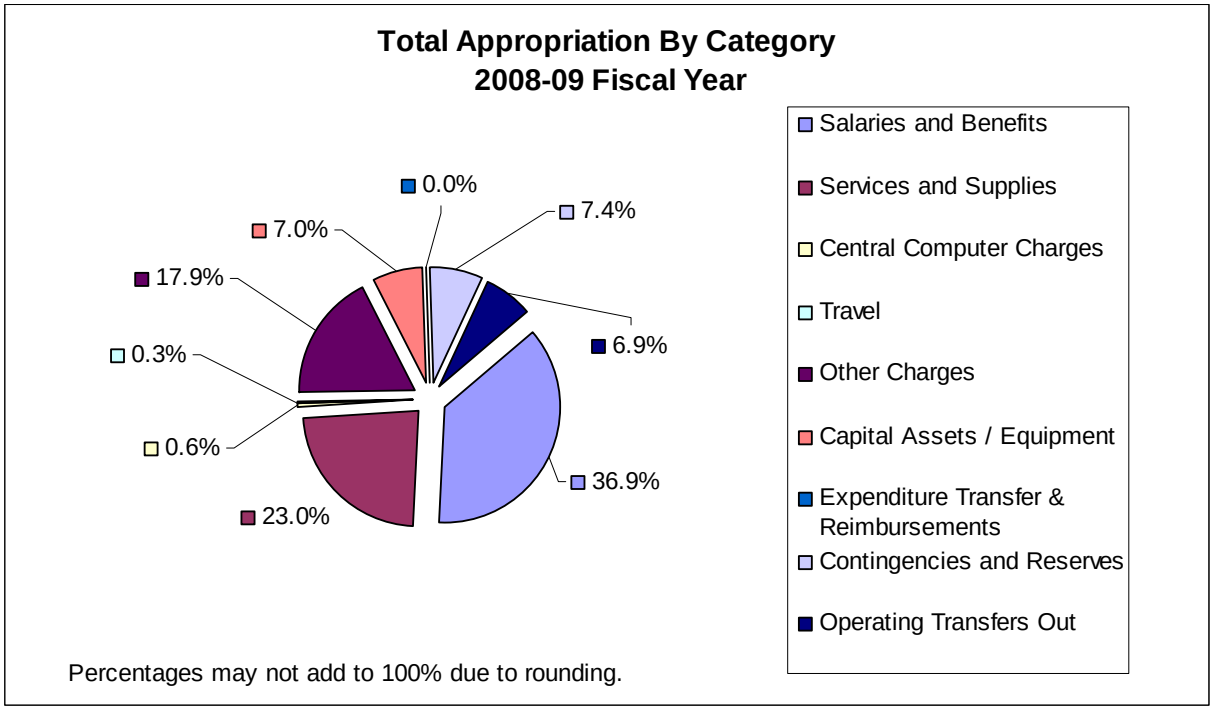
Medical Center Lease Payment appropriation is increasing by $4.0 million. This increase is related to lease payments which include the final maturity of the 1997 Medical Center equipment bonds, associated fees, and increased contingencies due to the county's share of the interest rate swap savings realized in 2007-08.

Solid Waste Management increased appropriation by a total of $4.9 million. This increase is the result of budgeting an additional $6.9 million in Operations largely for debt service payments, the cost of potential legal settlements, and the balance of work related to the Fire Debris Management Program. However, these increases are partially offset by a net decrease of approximately $2.0 million for capital projects.

The appropriation summary charts presented on the following pages include expenditures and other financing uses such as operating transfers for all appropriated funds. Operating transfers represent financing provided from one fund to another within the county. The figures presented on the appropriation summary by category chart are subtotaled prior to the operating transfers out line. The appropriation categories reflected in the subtotal are the same as presented on the first page of this county budget summary section. Additionally, there are charts to reflect appropriation summary by category, appropriation summary by group/agency and appropriation summary by fund type.

APPROPRIATION SUMMARY BY CATEGORY

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	1,325,064,404	1,414,348,650	1,413,210,588
Services and Supplies	839,099,986	848,640,760	882,973,902
Central Computer Charges	17,848,675	20,414,813	21,875,645
Travel	-	-	10,351,922
Other Charges	715,060,056	705,918,422	684,942,920
Capital Assets / Equipment	291,507,915	274,682,341	269,578,077
Expenditure Transfer & Reimbursements	(7,096,920)	198,123	529,283
Contingencies and Reserves	151,959,964	209,453,017	285,428,706
Operating Transfers Out	287,057,017	245,852,403	264,467,802
Total	3,620,501,097	3,719,508,529	3,833,358,845
Budgeted Staffing	17,601.2	18,234.4	18,224.0



Changes by appropriation category for all appropriated funds include:

- Salaries and Benefits are decreasing from the prior year by approximately $1.1 million or -0.1%. Of this decrease, $13.1 million is the result of the Board of Supervisors direction to remove new positions and associated costs and the costs of existing position reclassifications from the general fund. Offsetting this is an increase in costs as a result of negotiated labor agreements with nurses, safety, and safety management representation units only, and required retirement contributions. Arrowhead Regional Medical Center had the most significant change in staffing by adding 115.3 budgeted positions due to volume increases. Refer to the "Budgeted Staffing Summary" later in this section for further detail regarding staffing changes by department.

- Services and Supplies are increasing by approximately $34.3 million or 4.0%. Significant increases include Behavioral Health, Road Operations, Sheriff-Coroner, and Purchasing. Significant decreases in Registrar of Voters, Public Health, Auditor/Controller-Recorder – Systems Development, and Economic Development.

- Central Computer charges are increasing by $1.5 million or 7.2% primarily due to the plan to redesign the county's Wide Area Network (WAN) to improve bandwidth capacity and redundancy to meet increasing demand for service.

- Travel is a new appropriation unit in 2008-09 and these costs were previously budgeted in services and supplies. The total appropriation to cover travel and all associated costs is $10.4 million.

- Other Charges are decreasing by $21.0 million or -3.0%. This appropriation unit includes public assistance payments, contributions to other agencies, debt service payments, and interest expense. The most notable changes are a $90.5 million decrease in Health Care Administration and a net increase of $64.1 million in Human Services Administrative Claim and Subsistence Payments.

- Capital Assets/Equipment is decreasing by $5.1 million or -1.9%. This appropriation category includes several subcategories: land acquisition, improvements to land, easements / rights of way, structures and improvements to structures, vehicles, equipment purchases and lease purchases, and capitalized software. Significant changes in subcategories involving improvements to land decreased by $3.1 million in Solid Waste, improvements to structures decreased by $4.5 million primarily in the Capital Improvement Projects budget units, equipment in Arrowhead Regional Medical Center increased by $4.6 million, capitalized software decreased by $2.0 million in Behavioral Health due to the completed implementation of an appointment scheduler, data mining, Geographical Informational System and touch screen technology software for the MHSA program.

- Expenditure Transfer & Reimbursements are increasing $0.3 million or 167.1%. Transfers are the movement of resources from one fund to another for payment of services received and reimbursements are the amount received as a payment for the services provided on behalf of another governmental unit or department. Reimbursements are considered a financing source.

- Contingencies and Reserves are increasing by a total of $76.0 million or 36.3%. Significant increases in contingencies include $39.1 million in general fund contingencies, of which $34.7 million is in contingencies for uncertainties and $4.0 million set aside for the construction of a new Central Juvenile Hall; $27.5 million in Behavioral Health's special revenue funds; $2.4 million in Realignment; and $4.6 million in Master Settlement Agreement special revenue fund. These increases are offset by reductions which include a $4.9 million decrease in the various Transportation special revenue funds; a $3.6 million decrease in Behavioral Health's Block Grant Carryover budget unit; and a $1.3 million decrease in contingencies in the Auditor/Controller-Recorder's Systems Development special revenue fund.

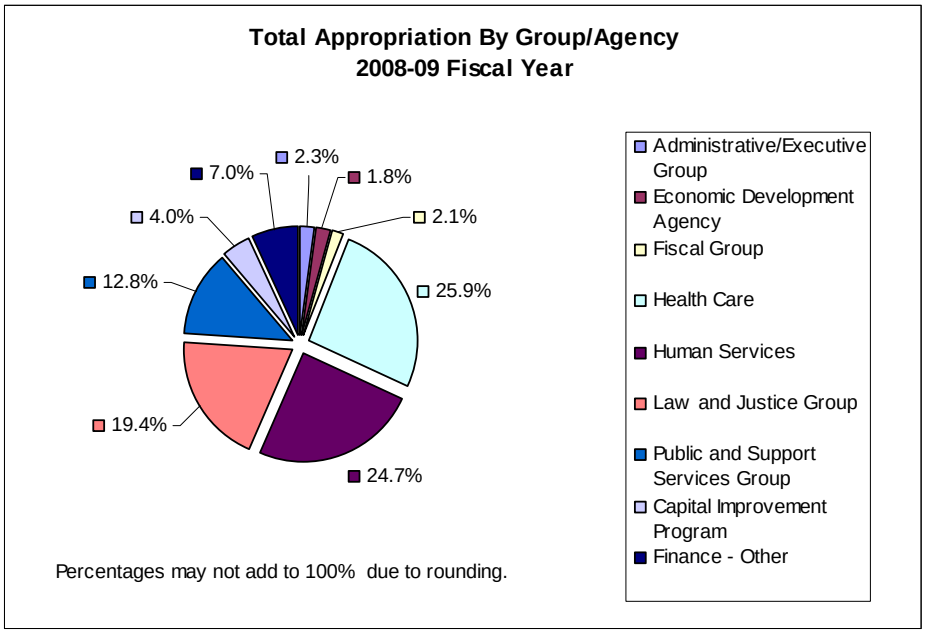
- Operating Transfers Out is a method of providing financing from one fund to another for the implementation of a project or program, and is increasing by $18.6 million or 7.6%. The most significant increases are $19.6 million in the Courthouse capital project fund, $7.2 million in the Mental Health Service Act budget unit, and $3.9 million in Financial Administration; decreases include $14.2 million in the two budget units that account for Trial Courts seismic retrofit/remodel project and $4.6 million in Behavioral Health.

APPROPRIATION SUMMARY BY GROUP/AGENCY

	Restated Fiscal Year 2006-07 Adopted Budget	Restated Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Administrative/Executive Group	87,279,523	94,047,229	88,270,592
Economic Development Agency	72,158,589	71,494,292	70,245,717
Fiscal Group	81,705,339	84,929,021	78,633,335
Health Care	919,181,178	1,014,678,565	992,253,906
Human Services	878,654,528	886,107,661	945,824,265
Law and Justice Group	670,404,702	725,983,383	745,244,139
Public and Support Services Group	476,161,994	481,070,487	490,231,909
Capital Improvement Program	187,965,212	137,057,617	153,540,654
Finance - Other	246,990,032	224,140,274	269,114,328
Total	3,620,501,097	3,719,508,529	3,833,358,845
Budgeted Staffing	17,601.2	18,234.4	18,224.0

Restatement represents the separation of Health Care from Administrative/Executive Group.

The above chart lists appropriation by group / agency. The Finance – Other group includes budget units that are predominately countywide in nature, have no budgeted staffing associated with them, or exist for proper budgetary accounting purposes. Included in this group are contingencies, funding for Board elective projects, financial administration, the restricted funds of Realignment and Prop 172, and some special revenue funds that only appropriate operating transfers out.



Governmental Fund Types

General Fund: The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund. The General Fund is the County's primary operating fund. General Fund – Restricted Financing consists of Prop 172 and Realignment funds.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (other than for major capital projects).

Capital Project Funds: Capital Project Funds account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Proprietary Fund Types

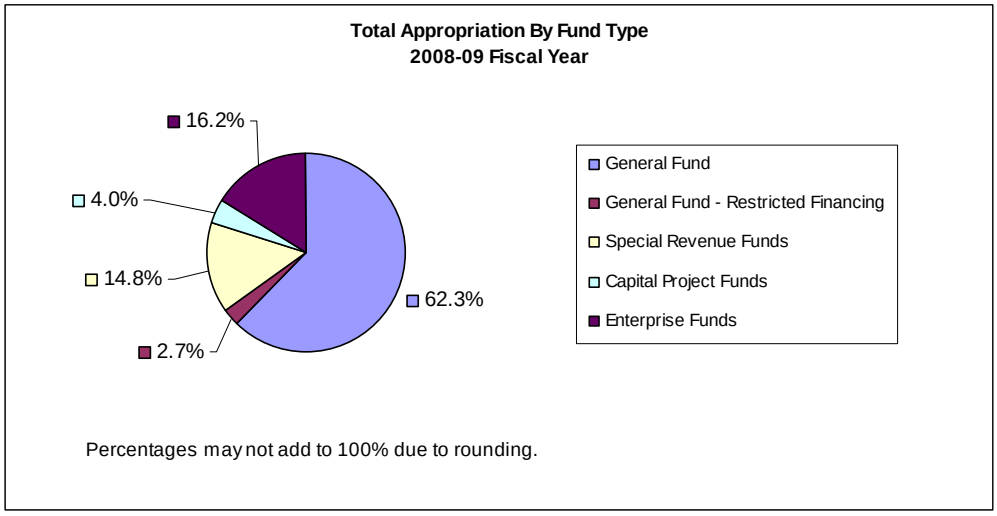
Enterprise Funds: Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds: Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

All funds, except Internal Service Funds, are appropriated. Internal Service Funds have budgets for management purposes only.

APPROPRIATION SUMMARY BY FUND TYPE

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
General Fund	2,277,651,703	2,344,839,832	2,388,845,335
General Fund - Restricted Financing	90,401,211	101,656,470	104,610,538
Special Revenue Funds	506,727,262	537,348,005	566,858,991
Capital Project Funds	187,965,212	137,057,617	153,540,654
Enterprise Funds	557,755,709	598,606,605	619,503,327
Total	3,620,501,097	3,719,508,529	3,833,358,845
Budgeted Staffing	17,601.2	18,234.4	18,224.0



The matrix below lists the group / agency as depicted in the organizational chart of the county. For each group / agency listed, the various fund types utilized are checked.

	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds
Administrative/Executive Group					
Board of Supervisors	X				
Clerk of the Board	X				
County Administrative Office	X	X			
County Counsel	X				
Human Resources	X	X			
Information Services	X				X
Purchasing	X				X
Risk Management					X
Local Agency Formation Commission	X				
County Schools	X				
Economic Development Agency					
Economic Development	X	X			
Fiscal Group					
Assessor	X	X			
Auditor/Controller-Recorder	X	X			
Treasurer-Tax Collector/Public Administrator	X	X			
Health Care					
Health Care	X	X		X	
Arrowhead Regional Medical Center		X		X	
Behavioral Health	X	X			
Public Health	X	X			
Human Services					
Aging and Adult Services	X				
Child Support Services	X				
Human Services	X				
Preschool Services		X			
Veterans Affairs	X				
Law and Justice Group					
County Trial Courts	X	X			
District Attorney	X	X			
Law and Justice Group Administration	X	X			
Probation	X	X			
Public Defender	X				
Sheriff-Coroner	X	X			
Public and Support Services Group					
Public and Support Services Group Administration	X				
Agriculture/Weights and Measures	X	X			
Airports	X	X			
Architecture and Engineering	X				
County Library		X			
County Museum	X			X	
Facilities Management	X				
Fleet Management					X
Land Use Services	X	X			
Public Works	X	X		X	
Real Estate Services	X	X			
Regional Parks	X	X		X	
Registrar of Voters	X				
Fish and Game Commission		X			
Capital Improvement Program					
Capital Improvement Program			X		
Finance - Other					
County Administrative Office	X	X			

REVENUE SUMMARY

The 2008-09 final budget is financed from a variety of sources. These sources are listed below. This schedule does not include operating transfers as they are a mechanism for providing financing from one fund to another within the county.

	Restated Actual 2006-07	Restated Final 2007-08	Final 2008-09	Change Between 2007-08 & 2008-09	Percentage Change
REVENUE FOR ALL COUNTY FUNDS (Excluding Enterprise Funds)					
Property Related Revenue	452,785,269	473,913,704	496,135,490	22,221,786	4.69%
Other Taxes	179,485,180	192,405,584	180,717,354	(11,688,230)	(6.07%)
State and Federal Aid	1,290,397,655	1,360,355,201	1,463,073,232	102,718,031	7.55%
Charges for Current Services	303,303,037	424,598,195	337,823,738	(86,774,457)	(20.44%)
Other Revenue	154,168,672	150,422,929	165,412,228	14,989,299	9.96%
Subtotal	**2,380,139,813**	**2,601,695,613**	**2,643,162,042**	**41,466,429**	**1.59%**
ENTERPRISE FUNDS					
Arrowhead Regional Medical Center (ARMC)	306,418,077	361,628,449	368,673,065	7,044,616	1.95%
Medical Center Lease Payment	26,594,189	24,001,225	19,522,036	(4,479,189)	(18.66%)
ARMC Capital Projects	92,728	-	-	-	-
County Museum Store	98,608	100,000	100,000	-	0.00%
Regional Parks Snackbars	54,901	82,000	104,000	22,000	26.83%
Regional Parks Environmental Science Day Camp	209,674	205,200	89,012	(116,188)	(56.62%)
Solid Waste Management	75,362,570	89,302,811	83,959,594	(5,343,217)	(5.98%)
Subtotal	**408,830,747**	**475,319,685**	**472,447,707**	**(2,871,978)**	**(0.60%)**
Total County Budget	**2,788,970,560**	**3,077,015,298**	**3,115,609,749**	**38,594,451**	**1.25%**

Restated actual 2006-07 and final 2007-08 to include the property tax swap revenue and property transfer tax revenue into the property related revenue category not the other taxes category.

Property Related Revenue

Property related revenue is expected to increase 4.69% over the 2007-08 final budget amount. This growth is primarily attributable to secured property tax and VLF/Property Tax Swap revenues in 2007-08 that exceed budgeted amounts by 3% for 2008-09. This 3% growth in assessed valuation compares to double digit assessed valuation growth in recent years. This downward adjustment is the result of a sharp decline in the housing market and a reduction in the fair value of residential properties.

Other Taxes

Other taxes are decreasing by a net $11.7 million. Prop 172 sales tax received in 2007-08 was $18.8 million below budget due to steep decline in real estate activity and higher oil prices. For 2008-09, growth of 3% was estimated using 2007-08 projections which translated into a net reduction of $13.0 million for Prop 172 in 2008-09.

State and Federal Aid

An overall increase of $102.7 million is reflected in the revenue category of state and federal aid. This increase is comprised of both increases and decreases in various programs.

Significant increases in State and Federal Aid include:

- $53.0 million increase in the Human Services Subsistence budget units, of which $29.6 million is in state aid for children and $23.4 million is in federal aid for children. These increases are offset by a net $3.2 million decrease in the Human Services Administrative Claim budget unit which represents a decrease of $5.4 million in federal welfare administration offset by a $2.2 million increase in state public assistance.

- $26.9 million in state support in the Mental Health Services Act budget unit.

- $17.5 million in Transportation's Road Operations resulting from $15.5 million in state traffic congestion funds, $5.0 in a FEMA federal capital grant funds, offset by the reduction of $3.0 million in state other support.

- $12.6 million increase in Behavioral Health which components include increases of $7.4 million in state – other revenue, $5.1 million in Medi-Cal inpatient revenues, $1.1 million in federal aid for disasters, offset by a reduction of $1.0 million in SB 90 revenues.

Significant decreases in State and Federal Aid include:

- $3.5 million decrease in the Airports capital projects budget unit due to fewer federal funds anticipated from the Federal Aviation Administration for airport improvement.

- $3.0 million in state funding to the Registrar of Voters which is comprised of $2.0 million in state reimbursement of the February 2008 election and $1.0 million in state HAVA grant funding reimbursement.

Charges for Current Services

Charges for current services are anticipated to decrease from the 2007-08 final budget. The most significant reduction is this category of revenue is in the Health Care Administration budget unit which decreased by $89.8 million due to expected lower revenues associated with SB1100. Various transportation budget units are projecting reductions totaling $8.8 million in facility development fees. Booking fee receipts have been eliminated resulting in $3.0 million decrease and recording fees are down by a projected $4.7 million due to the downturn in the economy.

Noteworthy increases in current services include $10.8 million in law enforcement services provided by the Sheriff; $4.0 million in property tax admin fees; $3.4 million in court fees; an increase of $2.8 million in countywide cost allocation plan (COWCAP) revenues, and $2.1 million that was reclassified as current services from other revenue.

Other Revenue

Other revenue includes licenses, permits, franchises, fines and penalties, interest earnings, and tobacco settlement funds.

Significant increases in this category include $6.6 million in long term debt proceeds for capital projects, $5.0 million in interest revenue, $2.3 in Transportation's Road Operations due to the anticipated proceeds from sale of surplus right-of-way in connection with the Valley Boulevard at Pepper Street intersection realignment project in Colton, and $1.8 million in one-time funding from a closeout reconciliation of the child support and distribution trust fund approved by the state, and $1.1 million in other court fines based on past and current collections.

Significant decreases include $2.1 million in other revenue that was reclassified as charges for current services, and $1.5 million in other revenue in capital projects.

Enterprise Funds

Of the seven enterprise funds listed in the revenue summary, Arrowhead Regional Medical Center, Medical Center Lease Payments, and Solid Waste Management had the most significant changes.

Arrowhead Regional Medical Center (ARMC) revenues are expected to increase by a net $7.0 million. The most significant changes in revenue include growth of $12.8 million in current services from private pay patients and insurance offset by anticipated reductions in the funding of patient services by the state and federal government of $3.0 million in Medi-Cal and $1.9 million in Medicare.

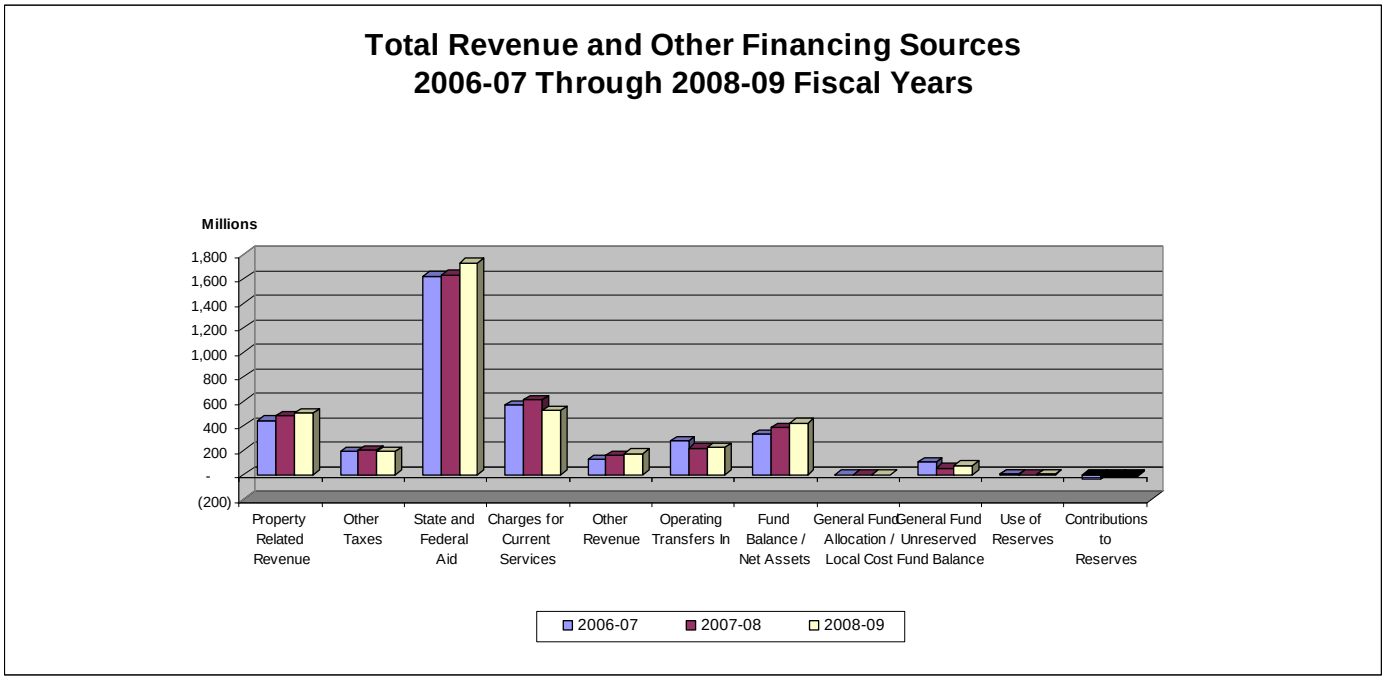
Medical Center Lease Payment revenue is decreasing by $4.5 million due to a decrease in SB 1732 reimbursement resulting from the final maturity of the 1997 Medical Center equipment bonds

Solid Waste Management revenues decreased by $5.3 million primarily because of reduced tonnage anticipated at the landfill/disposal sites resulting from less construction activity and increased waste diversion/recycling.

TOTAL REVENUE AND OTHER FINANCING SOURCES

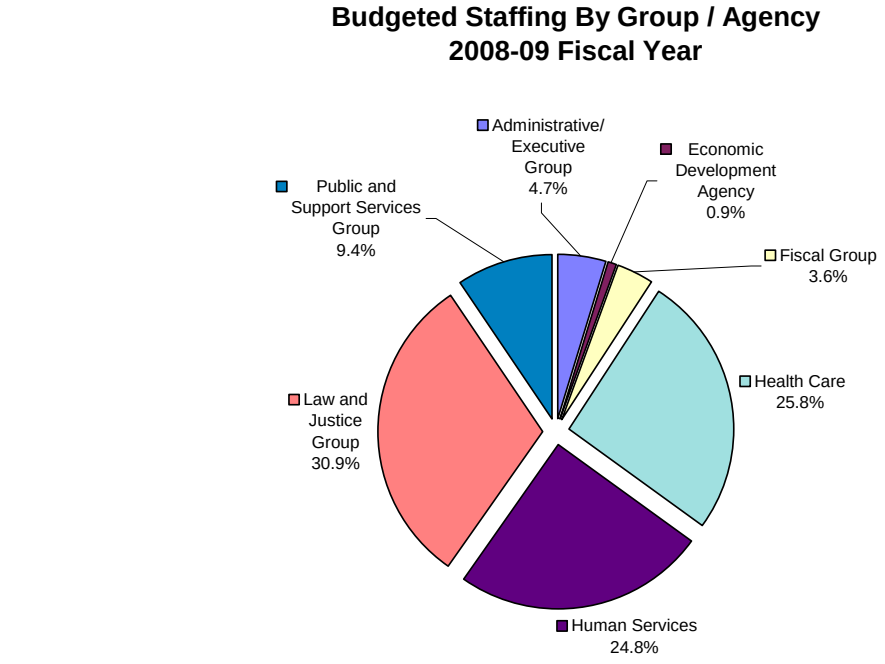
	Restated Fiscal Year 2006-07 Adopted Budget	Restated Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Revenue			
Property Related Revenue	442,430,970	481,258,182	503,659,199
Other Taxes	187,663,775	199,525,634	188,210,404
State and Federal Aid	1,622,031,175	1,630,152,790	1,728,033,224
Charges for Current Services	568,348,265	611,222,886	524,868,984
Other Revenue	123,741,481	154,855,806	170,837,938
Total Revenues	2,944,215,666	3,077,015,298	3,115,609,749
Other Financing Sources			
Operating Transfers In	275,104,245	214,315,375	221,274,513
Fund Balance/Net Assets	329,871,416	383,609,334	422,517,290
General Fund Unreserved Fund Balance	100,698,815	56,425,431	77,342,818
Use of Reserves	6,063,708	2,688,000	4,096,300
Contributions to Reserves	(35,452,753)	(14,544,909)	(7,481,825)
Total Other Financing Sources	676,285,431	642,493,231	717,749,096
Total Revenue and Other Financing Sources	3,620,501,097	3,719,508,529	3,833,358,845

The revenue and other financing sources schedule above includes all county funds. This schedule includes operating transfers, which are the mechanism for providing financing from one fund to another within the county. Additionally, this schedule summary provides the fund balance/net assets of all non-general funds, the general fund's unreserved fund balance, as well as, the use of, and the contributions to the county's reserves as designated in the financing plan.

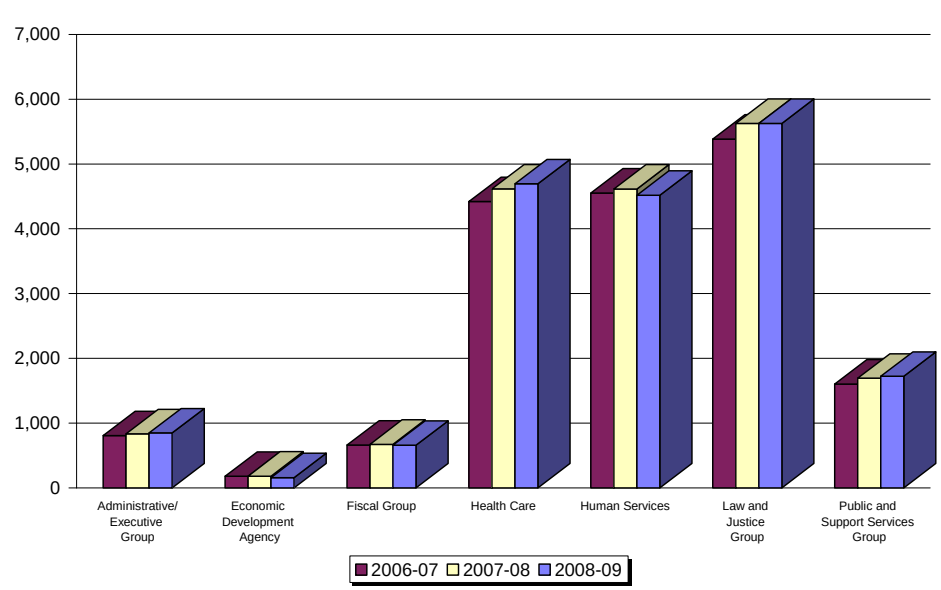


BUDGETED STAFFING SUMMARY

The graph below depicts the budgeted staffing by group / agency for the current fiscal year. The graph at the bottom illustrates the budgeted staffing for the current as well as the prior two fiscal years.



Percentages may not add to 100% due to rounding.



	2007-08 Budgeted Staffing	Change from Previous Year: Caseload Driven/ Grant or Special Funded Programs	Change from Previous Year: All Other Programs	Change from Previous Year: Total Change	2008-09 Budgeted Staffing	Percentage Change
General Fund	13,481.1	(83.2)	10.1	(73.1)	13,408.0	(0.5%)
Other Funds	4,753.3	62.7	0.0	62.7	4,816.0	1.3%
Total	18,234.4	(20.5)	10.1	(10.4)	18,224.0	

Significant changes from the previous year in caseload driven, grant or special funded programs include the following:

General Fund

- **Behavioral Health** increased budgeted staffing by 32.9 positions which represent full year funding of positions added during the fiscal year.

- **Public Health** decreased budgeted staffing by a net 71.6 positions. The department deleted 52.8 vacant, budgeted positions and added 9.4 new budgeted positions for a net decrease of 43.4 budgeted positions. In addition, this budget unit experienced a budgeted staffing decrease of 28.2 positions due to a technical change to the rounding of position numbers to one decimal place on the county's budget system.

- **Aging and Adult Services – Aging Program** budgeted staffing decreased by 58.2 positions. This reduction is primarily due to the termination of the National Association for Hispanic Elderly (NAHE) contract that resulted in a staffing decrease of 44.7 positions. Other reductions include 12.5 contract positions and 1.0 Public Service Employee for a total net reduction of 58.2 positions.

- **District Attorney – Criminal Prosecution** decreased budgeted staffing by a net 1.0 position in the caseload driven, grant or special funded programs category. Additions include 2.0 grant funded positions received due to the acceptance of the State Insurance Commissioner's grant to assist with Workers' Compensation Insurance Fraud Prosecution. Offsetting this increase is a reduction of 3.0 budgeted positions related to the Street Enforcement and Marijuana Suppression grant.

- **Sheriff-Coroner** has seen a net increase of 41.6 budgeted positions in the caseload driven, grant or special funded programs category primarily due to the addition of 48.6 personnel added for city and court contracts, 2.0 positions for the enforcement of Jessica's Law, 5.0 inmate welfare funded positions, and 1.0 additional grant funded position. These increases will be offset by the reduction of 15.0 Sheriff Trainee budgeted staffing in anticipation of fewer additional contract city positions.

- **Probation – Administration, Corrections and Detention** has seen a net decrease of 12.1 positions in the caseload driven, grant or special funded programs category primarily due to the deletion of 50.0 positions due to a lack of funding for three of Probation's institutional/treatment programs, including the BRIDGES alternative to detention program (BRIDGES) and the Regional Youth Educational Facilities (RYEF) Boys and Girls programs. These deletions will be offset by the addition of 33.0 budgeted positions as a result of the State funded Juvenile Justice Realignment program. Also, 3.4 positions were added as the result of a technical change to the rounding of position numbers to one decimal place in the County's Budget System and budgeted staffing increased 1.5 for additional overtime.

Other Funds

- **Community Development and Housing** budgeted staffing decreased by 11.5 vacant, budgeted positions primarily due to reductions in funding of federal grants.

- **Assessor – State/County Property Tax Administration Program** decreased by 28.3 budgeted positions due to the consolidation of this special revenue fund into the Assessor's general fund.

- **Arrowhead Regional Medical Center (ARMC)** had a net increase of 115.3 budgeted staffing positions. Of this increase, 20.0 positions are the result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. The remaining 95.3 increase is primarily due to an increase of 32.0 Medical Resident/Interns, an increase of 30.7 in Psychiatric Technicians and Nurses, an increase of 21.3 in Environmental services staff, and an increase of 17.3 due to Emergency Room staffing adjustments based on departmental needs. These internal departments were previously staffed on historical activity and have not kept up with actual FTE's appropriate for current volumes and demands. These increases are further offset by slight reductions totaling 6.0 budgeted staffing in other ARMC departments.

- **Preschool Services** budgeted staffing decreased by a net 15.2 budgeted positions. This reduction is the result of 7.8 positions added due to a technical change to the rounding of position numbers to one decimal place in the County's Budget System, coupled with an annual departmental re-evaluation of staffing requirements due to continued flat federal funding. As a result of yearly process, the department reorganized and deleted 59.7 positions consisting of 31.3 contract positions, 9.7 extra help positions and 18.7 regular positions and added 36.7 positions including 32.2 contract positions, and 4.5 regular positions.

- **District Attorney – Special Revenue** decreased by 28.0 budgeted positions. These positions were moved into the District Attorney's general fund budget unit. This technical change will provide the department flexibility in making staff reductions in the event of declining revenue through reassignments or attrition.

- **Probation – Juvenile Justice Grant Program** decreased by a net 11.5 budgeted positions due to the elimination of the SUCCESS Program as a result of state budget constraints. The department will be deleting 8.0 Probation Officers, 2.0 Office Assistants, and 2.0 Supervising Probation Officers, 11.0 of which will be transferring to Probation's Administrative, Corrections and Detention budget unit and will be funded primarily through State Juvenile Justice Realignment Program funds. The remaining 1.0 vacant Probation Officer position will be deleted. These deletions are partially offset by an increase in overtime by 0.5 budgeted staffing.

- **County Library** increased by 31.7 budgeted positions A large majority of this increase contains full year funding for existing positions that were added towards the end of 2007-08. These positions (Library Assistant, Library Page and Student Intern) were added to correspond with the opening of larger facilities at the Fontana, Highland and Loma Linda branch libraries. The department's budget also includes partial year funding for additional staffing at the new Chino Hills and Phelan branches that are expected to open midyear 2008-09.

Significant changes from the previous year in all other programs include the following:

General Fund

- **Assessor** general fund budget unit increased a net 8.7 positions. This increase was the result of three factors. The first reason being the consolidation of the Assessor's special revenue fund, State/County Property Tax Administration Program, into the general fund which included the addition of 28.3 positions. The second factor was the reduction of 9.8 budgeted positions to accommodate trends in historical staffing levels and provide for an anticipated vacancy factor. The third factor was the reduction in local cost funding which formerly backfilled state funds. This backfill reduction accounted for a decrease of 9.8 budgeted staff.

- **District Attorney – Criminal Prosecution** budgeted staffing increased by an additional 32.0 positions that were not related to caseload or grant driven. The majority of these, 33.0 budgeted positions, were moved from the District Attorney's other budget units into this District Attorney's general fund. Another 1.0 position was deleted to correct for a previous dual filled position.

- **Sheriff-Coroner** has seen a net decrease of 7.1 budgeted positions. Of this decrease, 8.4 positions are the result of a technical change to the rounding of position numbers to one decimal place in the County's Budget System. This decrease is offset by the increase of 0.9 budgeted staffing to fully fund an Automated Systems Technician, 0.2 budgeted staffing to allow for the reclassification of two recurrent positions to one regular Training Specialist and 0.2 budgeted staffing towards additional overtime for an Accountant I.

Countywide staffing changes are outlined by county department in the following chart:

BUDGETED STAFFING SUMMARY

Department	2006-07 Final Budget	2007-08 Final Budget	2008-09 Final Budget	Change Between 2007-08 & 2008-09
ADMINISTRATIVE/EXECUTIVE GROUP				
GENERAL FUND				
BOARD OF SUPERVISORS	60.5	57.3	62.1	4.8
BOARD OF SUPERVISORS - LEGISLATION	2.0	5.0	4.5	(0.5)
CLERK OF THE BOARD	15.0	16.0	16.0	0.0
COUNTY ADMINISTRATIVE OFFICE	21.3	25.0	26.0	1.0
COUNTY ADMINISTRATIVE OFFICE - FRANCHISE ADMINISTRATION	3.0	3.0	0.0	(3.0)
COUNTY COUNSEL	67.6	71.6	73.7	2.1
HUMAN RESOURCES	100.0	103.0	103.0	0.0
HUMAN RESOURCES - THE CENTER FOR EMPLOYEE HEALTH AND WELLNESS	18.2	18.5	18.5	0.0
INFORMATION SERVICES - APPLICATION DEVELOPMENT	102.8	107.5	107.7	0.2
PURCHASING	15.0	15.0	18.0	3.0
SUBTOTAL GENERAL FUND	405.4	421.9	429.5	7.6
OTHER FUNDS				
HUMAN RESOURCES - COMMUTER SERVICES	2.5	3.0	3.0	0.0
HUMAN RESOURCES - EMPLOYEE BENEFITS AND SERVICES	33.0	32.0	32.0	0.0
INFORMATION SERVICES - COMPUTER OPERATIONS	135.1	134.1	140.4	6.3
INFORMATION SERVICES - TELECOMMUNICATIONS SERVICES	105.0	118.0	120.4	2.4
PURCHASING - PRINTING SERVICES	16.0	18.0	19.0	1.0
PURCHASING - SURPLUS PROPERTY AND STORAGE OPERATIONS	8.0	5.0	3.0	(2.0)
PURCHASING - MAIL/COURIER SERVICES	31.0	30.0	29.0	(1.0)
RISK MANAGEMENT - OPERATIONS	71.0	72.0	73.0	1.0
SUBTOTAL OTHER FUNDS	401.6	412.1	419.8	7.7
TOTAL ADMINISTRATIVE/EXECUTIVE GROUP	**807.0**	**834.0**	**849.3**	**15.3**
ECONOMIC DEVELOPMENT AGENCY				
GENERAL FUND				
ECONOMIC DEVELOPMENT	47.0	48.0	45.0	(3.0)
SUBTOTAL GENERAL FUND	47.0	48.0	45.0	(3.0)
OTHER FUNDS				
COMMUNITY DEVELOPMENT AND HOUSING	49.0	49.5	38.0	(11.5)
WORKFORCE DEVELOPMENT	84.0	84.0	75.0	(9.0)
SUBTOTAL OTHER FUNDS	133.0	133.5	113.0	(20.5)
TOTAL ECONOMIC DEVELOPMENT AGENCY	**180.0**	**181.5**	**158.0**	**(23.5)**
FISCAL GROUP				
GENERAL FUND				
ASSESSOR	204.5	203.5	212.2	8.7
AUDITOR/CONTROLLER-RECORDER	210.6	216.8	216.4	(0.4)
TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR	199.4	201.1	201.3	0.2
SUBTOTAL GENERAL FUND	614.5	621.4	629.9	8.5
OTHER FUNDS				
ASSESSOR - STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM	28.3	28.3	0.0	(28.3)
AUDITOR/CONTROLLER-RECORDER - SYSTEMS DEVELOPMENT	17.0	20.0	26.0	6.0
AUDITOR/CONTROLLER-RECORDER - RECORDER RECORDS	0.0	1.0	1.0	0.0
AUDITOR/CONTROLLER-RECORDER - ELECTRONIC RECORDING	0.0	1.0	0.0	(1.0)
SUBTOTAL OTHER FUNDS	45.3	50.3	27.0	(23.3)
TOTAL FISCAL GROUP	**659.8**	**671.7**	**656.9**	**(14.8)**

BUDGETED STAFFING SUMMARY

Department	2006-07 Final Budget	2007-08 Final Budget	2008-09 Final Budget	Change Between 2007-08 & 2008-09
HEALTH CARE				
GENERAL FUND				
HEALTH CARE ADMINISTRATION	4.0	20.8	21.4	0.6
BEHAVIORAL HEALTH	644.2	766.7	799.6	32.9
BEHAVIORAL HEALTH - ALCOHOL AND DRUG SERVICES	76.4	85.8	87.5	1.7
PUBLIC HEALTH	840.4	904.3	832.7	(71.6)
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	171.4	180.9	180.9	0.0
SUBTOTAL GENERAL FUND	1,736.4	1,958.5	1,922.1	(36.4)
OTHER FUNDS				
ARROWHEAD REGIONAL MEDICAL CENTER	2,683.4	2,656.0	2,771.3	115.3
SUBTOTAL OTHER FUNDS	2,683.4	2,656.0	2,771.3	115.3
TOTAL HEALTH CARE	**4,419.8**	**4,614.5**	**4,693.4**	**78.9**
HUMAN SERVICES				
GENERAL FUND				
AGING AND ADULT SERVICES - AGING PROGRAM	103.2	133.8	75.6	(58.2)
AGING AND ADULT SERVICES - PUBLIC GUARDIAN - CONSERVATOR	28.0	30.0	28.5	(1.5)
CHILD SUPPORT SERVICES	461.5	452.0	440.0	(12.0)
HUMAN SERVICES - ADMINISTRATIVE CLAIM	3,425.0	3,451.0	3,442.4	(8.6)
VETERANS AFFAIRS	18.0	18.0	18.0	0.0
SUBTOTAL GENERAL FUND	4,035.7	4,084.8	4,004.5	(80.3)
OTHER FUNDS				
PRESCHOOL SERVICES	514.1	527.9	512.7	(15.2)
SUBTOTAL OTHER FUNDS	514.1	527.9	512.7	(15.2)
TOTAL HUMAN SERVICES	**4,549.8**	**4,612.7**	**4,517.2**	**(95.5)**
LAW AND JUSTICE GROUP				
GENERAL FUND				
DISTRICT ATTORNEY - CRIMINAL PROSECUTION	449.0	506.0	537.0	31.0
DISTRICT ATTORNEY - CHILD ABDUCTION AND RECOVERY	6.0	6.0	0.0	(6.0)
LAW AND JUSTICE GROUP ADMINISTRATION	1.0	1.0	1.0	0.0
PROBATION - ADMIN, CORRECTIONS & DETENTION	1,179.2	1,233.4	1,221.3	(12.1)
PUBLIC DEFENDER	221.0	252.6	246.0	(6.6)
SHERIFF-CORONER	3,426.6	3,526.2	3,560.7	34.5
SUBTOTAL GENERAL FUND	5,282.8	5,525.2	5,566.0	40.8
OTHER FUNDS				
DISTRICT ATTORNEY - SPECIAL REVENUE	37.8	28.0	0.0	(28.0)
PROBATION - JUVENILE JUSTICE GRANT PROGRAM	50.8	55.0	43.5	(11.5)
SHERIFF-CORONER - SPECIAL REVENUE	12.0	18.0	18.0	0.0
SUBTOTAL OTHER FUNDS	100.6	101.0	61.5	(39.5)
TOTAL LAW AND JUSTICE GROUP	**5,383.4**	**5,626.2**	**5,627.5**	**1.3**

BUDGETED STAFFING SUMMARY

Department	2006-07 Final Budget	2007-08 Final Budget	2008-09 Final Budget	Change Between 2007-08 & 2008-09
PUBLIC AND SUPPORT SERVICES GROUP				
GENERAL FUND				
PUBLIC AND SUPPORT SERVICES GROUP ADMINISTRATION	10.0	10.0	10.0	0.0
AGRICULTURE/WEIGHTS AND MEASURES	65.7	69.3	69.3	0.0
AIRPORTS	29.5	29.5	30.5	1.0
ARCHITECTURE AND ENGINEERING	26.3	28.0	29.3	1.3
COUNTY MUSEUM	52.7	51.6	50.1	(1.5)
FACILITIES MANAGEMENT	153.4	154.9	147.4	(7.5)
FACILITIES MANAGEMENT - UTILITIES	1.0	1.0	1.0	0.0
LAND USE SERVICES - ADMINISTRATION	11.0	12.0	12.0	0.0
LAND USE SERVICES - ADVANCE PLANNING	18.0	18.0	18.0	0.0
LAND USE SERVICES - CURRENT PLANNING	33.0	34.0	34.0	0.0
LAND USE SERVICES - BUILDING AND SAFETY	95.2	98.2	98.2	0.0
LAND USE SERVICES - CODE ENFORCEMENT	40.0	41.0	41.0	0.0
LAND USE SERVICES - FIRE HAZARD ABATEMENT	22.0	22.0	22.0	0.0
PUBLIC WORKS - SURVEYOR	41.9	42.6	41.4	(1.2)
REAL ESTATE SERVICES	24.0	24.0	23.6	(0.4)
REGIONAL PARKS	127.6	133.7	133.6	(0.1)
REGISTRAR OF VOTERS	40.0	51.5	49.6	(1.9)
SUBTOTAL GENERAL FUND	791.3	821.3	811.0	(10.3)
OTHER FUNDS				
COUNTY LIBRARY	226.2	251.3	283.0	31.7
COUNTY MUSEUM - MUSEUM STORE	1.8	2.0	2.0	0.0
FLEET MANAGEMENT - GARAGE	92.0	94.5	96.0	1.5
FLEET MANAGEMENT - MOTOR POOL	4.0	4.0	4.0	0.0
PUBLIC WORKS - ROAD OPERATIONS	386.5	412.4	415.8	3.4
PUBLIC WORKS - SOLID WASTE MANAGEMENT - OPERATIONS	95.8	99.9	104.5	4.6
REGIONAL PARKS - CALICO GHOST TOWN MARKETING SVCS	1.0	1.2	1.2	0.0
REGIONAL PARKS - SNACK BARS	1.3	1.3	1.1	(0.2)
REGIONAL PARKS - ENVIRONMENTAL SCIENCE DAY CAMP	1.5	5.9	3.1	(2.8)
SUBTOTAL OTHER FUNDS	810.1	872.5	910.7	38.2
TOTAL PUBLIC AND SUPPORT SERVICES GROUP	**1,601.4**	**1,693.8**	**1,721.7**	**27.9**
TOTAL COUNTY DEPARTMENTS - GENERAL FUND	**12,913.1**	**13,481.1**	**13,408.0**	**(73.1)**
TOTAL COUNTY DEPARTMENTS - OTHER FUNDS	**4,688.1**	**4,753.3**	**4,816.0**	**62.7**
COUNTY DEPARTMENTS GRAND TOTAL	**17,601.2**	**18,234.4**	**18,224.0**	**(10.4)**

CAPITAL IMPROVEMENT PROGRAM

The County's Capital Improvement Program includes construction, rehabilitation and repair projects for numerous facilities and structures.

The capital project funds listed in the appropriation summary schedules in this Budget Summary and presented in the chart below represent those managed by the Architecture and Engineering Department and accounted for in the following funds: CJV, CJS, and CMV.

Capital Project Funds

	Nbr of Projects	General Fund Local Cost	Other Discretionary Funding	Restricted Funding	Total
New Projects					
Fund CJV					
Contributions to Other Agencies	1	437,500			437,500
Inter-Fund Contributions	1			350,000	350,000
Structures and Improvements	39	17,025,000	536,300	610,000	18,171,300
*Total **CJV** New Projects*	41	17,462,500	536,300	960,000	18,958,800
Carryover Projects					
Fund CJV					
Contributions to Other Agencies	10	4,311,668			4,311,668
Inter-Fund Contributions	8			788,657	788,657
Land	1	381,000			381,000
Structures and Improvements	147	36,022,767	24,566,363	44,894,370	105,483,500
*Total **CJV** Carryover Projects*	166	40,715,435	24,566,363	45,683,027	110,964,825
Fund CJS					
Structures and Improvements	1	20,428			20,428
Fund CMV					
Structures and Improvements	1	4,002,106			4,002,106
Total Carryover Projects	168	44,737,969	24,566,363	45,683,027	114,987,359
Total Capital Project Funds	**209**	**62,200,469**	**25,102,663**	**46,643,027**	**133,946,159**

In the 2008-09 final budget, $19.0 million in new projects are funded, primarily using County discretionary funds. Major projects include additional funding of $2.9 million for the Barstow Sheriff Sub-Station Remodel and Expansion Project increasing the total budget to $3.5 million and additional funding of $1.3 million for the Crestline Library Project increasing the total budget to $5.5 million. The Board has also approved funding for the design of a new fire station in Ludlow/Amboy and a new office building in Joshua Tree.

Various other infrastructure projects will provide additional funding for existing Heating, Ventilation and Air Conditioning projects at the Redlands Museum and Yucaipa Library, improve water systems, provide electrical and lighting upgrades and equipment replacements at various county facilities, upgrade fire alarm and fire protection systems, provide emergency generators at various facilities including the Devore Animal Shelter, and replace roofs at West Valley Detention Center and several other county office buildings.

Projects approved in prior years but not yet completed total an additional $115.0 million. The four major carryover projects are the $47.9 million seismic retrofit and remodel of the historic County Courthouse in San Bernardino to be funded primarily by an existing civil filing fee surcharge, the $7.4 million construction of the Hall of Geological Wonders at the County Museum in Redlands, the $8.0 million expansion and remodel of the Fontana Courthouse, and $5.0 million for the design to add 896 beds to the Adelanto Jail Facility. The total estimated budget for the jail

expansion is $151.0 million and a $7.0 million ongoing set aside has been included in the budget financing plan for debt service.

The County has several other capital projects that are accounted for in various special revenue funds belonging to the respective project departments, such as Airports, Regional Parks, and the Department of Public Works Solid Waste Management and Transportation Divisions. Additionally, there are three enterprise funds, which are part of the Arrowhead Regional Medical Center (ARMC), that are used for capital projects of ARMC.

For a complete listing of capital improvement program highlights in all funds, please refer to the Capital Improvement Program section of this budget book.

GENERAL FUND FINANCING

County general fund operations are financed with four major types of financing sources: departmental revenue, Proposition 172 revenue, Realignment revenue, and countywide discretionary revenue.

Departmental revenue includes fees, service charges, and state and federal support for programs such as welfare, health care, and behavioral health. Proposition 172 revenue is restricted and is used solely for financing the Sheriff, District Attorney, and Probation departments. Realignment revenue is also restricted and used in financing mental health, social services and health programs within the County.

The balance of departmental costs not funded by departmental revenue, Proposition 172 revenue, and/or Realignment revenue is considered local cost or general fund financing. Local cost is funded by countywide discretionary revenue, which is primarily property tax revenue.

Any countywide discretionary revenue not distributed to departments through their local cost allocation is placed in contingencies. Every year the County of San Bernardino has set aside a prudent dollar amount in contingencies and reserves for two purposes. One is to ensure that the county can accommodate unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. The second purpose is to be proactive and set aside funds to meet future known obligations or to build a reserve for large capital projects.

The following sections describe the economic indicators that are factored into the County's financing plan. Additionally, details related to Proposition 172 revenue, Realignment revenue, and countywide discretionary revenue, as they relate to financing general fund departments. Furthermore, detailed information is included on the contributions and uses of county general fund contingencies and reserves for 2007-08 and the proposed contributions and uses of general fund contingencies and reserves for 2008-09.

ECONOMIC INDICATORS

San Bernardino County is part of an Inland Empire economy that has historically been one of the strongest in the U.S. However, in 2007, the slowdown in the housing sector caused the two county area's job growth to fall to just 592 positions (up 0.5%). For the first seven months of 2008, the California Employment Development Department puts its job change at –20,000 jobs indicating that the dramatic slowdown in home construction is taking a toll on the overall economy. In fiscal year 2007, San Bernardino County's retail sales totaled $31.1 billion, down -0.3%. That was below the 2.0% growth in California. The County's per capita sales of $15,353 was just above the state's average of $15,006. The county's high retail sales levels are, in part, the result of the region's lower living costs for a Southern California area. The county's median household income in 2007 was $56,428, putting it above Los Angeles County ($53,573) but below California ($59,948). However, after one year's amortization on the mortgage for the median home ($20,581), the disposable income remaining in San Bernardino County is $35,847 versus $33,423 in Orange County and $20,658 in Los Angeles County.

San Bernardino County's assessed valuation was up 5.1% for fiscal year 2009 or $8.9 billion. The gain occurred despite adjustments made due to the decline in the county's home prices and a deep slowdown in residential construction. The gain was helped by the industrial market which reached a record 284.0 million square feet of space in second quarter 2008, with another 10.7 million square feet under construction. The industrial space lease rate increased 2.8% from second quarter 2007-08 to reach $5.08 per square foot a year. The office market has expanded to 10.1 million square feet in second quarter 2008, with 533,831 square feet being built. The lease rate increased 0.5% from second quarter 2007-08 to reach $1.96 per square foot a month.

STATE OF CALIFORNIA'S BUDGET

On January 10, 2008, Governor Schwarzenegger released the Governor's Budget for 2008-09. The Governor cited two challenges, closing the budget shortfall and taking steps to avoid a potential shortfall in the State's cash reserves. He stated that the budget problems were a result of a budget system that has no linkage between revenue and spending. The May Revision updated the proposed budget and demonstrated that California's budget gap had widened from a projected $14.5 billion to a projected $24.3 billion as a result of economic growth slowing, state revenues softening, and costs increasing. In August, with no plan in place for solving the State's budget shortfall, the Governor proposed a Compromise to solve the budget crisis. As of the beginning of September, the State budget has not passed.

Source: The California Department of Finance

PROPOSITION 172

Proposition 172 (Prop 172), which became effective January 1, 1994, placed a one-half percent sales tax rate in the state's constitution and required that revenue from the additional one-half percent sales tax be used only for local public safety activities, which include but are not limited to sheriff, police, fire protection, county district attorney, and county corrections. Funding from Prop 172 enabled counties and cities to substantially offset the public safety impacts of property tax losses resulting from the state property tax shift to the Educational Revenue Augmentation Fund (ERAF).

The one-half percent sales tax imposed by Prop 172 is collected by the state and apportioned to each county based on its proportionate share of statewide taxable sales. In accordance with Government Code 30055, of the total Prop 172 revenue allocated to San Bernardino County, 5% is distributed to cities affected by the property tax shift and 95% remains within the county.

On August 22, 1995, the County of San Bernardino Board of Supervisors approved the recommendation that defined the following departments as the public safety services designated to receive the county's 95% share of Prop 172 revenue, consistent with Government Code Section 30052 and authorized the Auditor/Controller to deposit the county's portion of the Prop 172 revenue as follows:

- Sheriff 70.0%
- District Attorney 17.5%
- Probation 12.5%

Prop 172 revenue currently presents a significant funding source for the Sheriff, District Attorney, and Probation Departments. Each year, as part of the budget development process, projections of Prop 172 growth are developed based on staff analysis of revenue trends and forecasts provided by an outside economist.

Growth in Prop 172 revenue is used first to fund mandated cost increases in these departments, including MOU adjustments, retirement, worker's compensation and insurance. In most years, the mandated cost increases consume the vast majority of Prop 172 revenue growth and all Prop 172 revenue is distributed to the designated departments to maintain current level of service.

On February 13, 2007, the Board of Supervisors approved a policy which requires the county to maintain an appropriation for contingency for Prop 172 funds targeted at no less than 10% of the current year's budgeted Prop 172 revenue. This 10% contingency was created to ensure funding for these public safety departments should the county experience Prop 172 revenue shortfalls in the future. These contingencies will be maintained for each respective department within the Prop 172 restricted general fund.

In some budget years, Prop 172 revenue exceeds budgeted amounts and is considered excess Prop 172 revenue. All excess Prop 172 revenue is set aside in a restricted general fund by department to adhere to the Prop 172 policy.

Currently, the Sheriff Department does not have sufficient Prop 172 revenues to fund their 10% targeted contingency amount of approximately $10.8 million. The County Administrative Office has revised the Prop 172 five-year plan to account for recent changes in the economy and still provide for the goal of achieving the targeted 10% contingency for the Sheriff Department. The District Attorney and Probation Department have accumulated the necessary funds to meet the 10% contingency requirement.

The chart below illustrates the anticipated beginning and ending fund balance of this restricted general fund for 2008-09 as well as projected revenue, including interest.

	Beginning Fund Balance	2008-09 Budgeted Revenue	2008-09 Budgeted Departmental Usage	Estimated Ending Fund Balance	10% Contingency Target	Excess/(Shortfall) in Contingency Target
Sheriff	8,590,105	107,902,615	(107,050,000)	9,442,720	10,790,262	(1,347,542)
District Attorney	3,663,885	27,250,654	(27,037,500)	3,877,039	2,725,065	1,151,974
Probation	3,739,657	19,464,753	(19,312,500)	3,891,910	1,946,475	1,945,435
Total	**15,993,647**	**154,618,022**	**(153,400,000)**	**17,211,669**	**15,461,802**	**1,749,867**

Prop 172 budgeted revenue and interest for all three departments in 2008-09 is projected to be $154.7 million ($153.4 million in Prop 172 receipts and $1.3 million in interest revenue). Prop 172 revenue is estimated at 3% growth in 2008-09 from the 2007-08 projection of approximately $149.0 million. The applicable department's budgeted appropriation in 2008-09 is $153.4 million. Interest earned will stay in this restricted general fund by department.

REALIGNMENT

In 1991 the state shifted responsibility for a number of mental health, social services, and health programs to counties. This shift, known as Realignment, resulted in the creation of two dedicated funding streams to pay for the shifted services: a ½ cent Sales Tax and 24.33% of Vehicle License Fee (VLF) revenues made available by a change in the depreciation schedule for vehicles. Pursuant to SB 1096, Chapter 21, Statutes of 2004, the Vehicle License Fee was reduced from 2.0% of the market value of a vehicle to .65% of the market value. SB 1096 also changed the percentage of the VLF revenue allocated to Realignment from 24.33% to 74.9%. This change did not result in increased VLF revenues to Realignment, but simply reflects the same funding amount expressed as a percentage of the reduced revenue collected. Each of the three service areas identified was required to have their own separate accounts established and each of those service areas receive a different share of statewide Realignment revenues.

Within the mental health area, the programs for which the county is now responsible are: community-based mental health programs, State Hospital services for county patients, and Institutions for Mental Disease. Within the social services area, the programs for which the county is now responsible are: the county revenue stabilization program and the county justice subvention program. Within the health area, the programs for which the county is now responsible are: AB8 county health services, local health services, medically indigent services, and the county medical services program.

In addition to these program responsibility shifts, a number of programs had changes made to their cost sharing ratios. Below are the programs involved in the cost sharing ratio changes (numbers are shown in percentages in the order of state/county shares of cost). For example, prior to Realignment, Foster Care costs were funded by 95% state resources and 5% county resources. Now Foster Care is funded by 40% state resources and 60% county resources, which is a significant impact to the county.

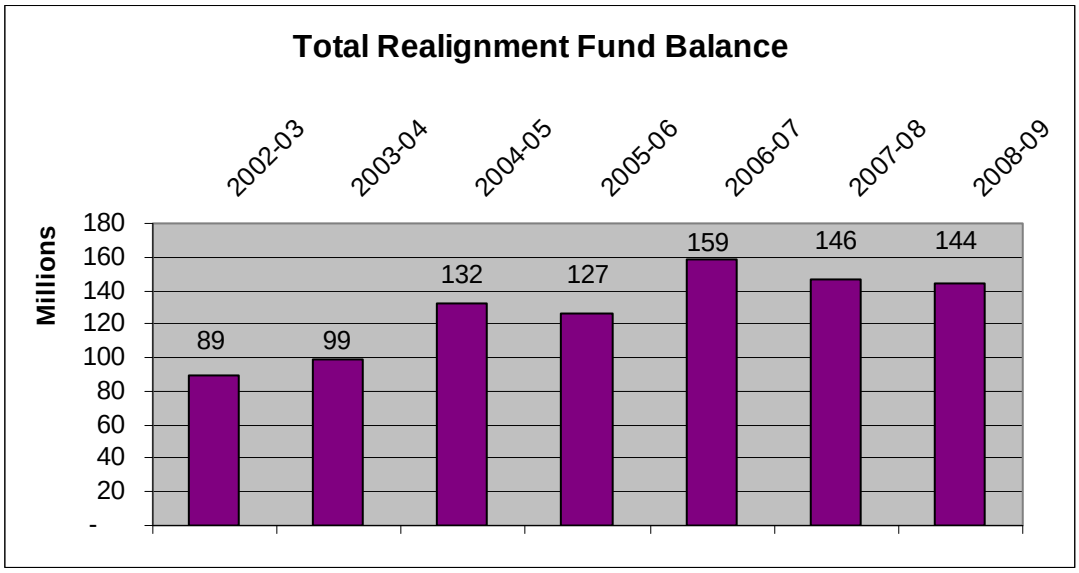
	From State/County	To State/County
Social Services programs:		
Foster Care	95/5	40/60
Child Welfare Services	76/24	70/30
Adoption Assistance	100/0	75/25
CalWORKs	89/11	95/5
County Services Block Grant	84/16	70/30
Greater Avenues for Independence	100/0	70/30
Social Services administration	50/50	70/30
In Home Supportive Services (IHSS)	97/3	65/35
Health programs:		
California Children's Services	75/25	50/50

The Realignment program has some flaws in its design that adversely impact County of San Bernardino revenues. First, San Bernardino County is an "under equity county," meaning that the county receives a lesser share of revenue relative to other counties based on population and estimated poverty population. Revenue distributions among counties were determined by expenditures in the programs that were transferred just prior to the adoption of Realignment. San Bernardino County was under equity in those programs. Realignment did attempt to address the inequity issue, but the effort fell short. The county continues to be under equity at this time and barring any legislative action the amount of inequity will increase over time. As growth occurs in the revenue streams, that incremental new funding is distributed on existing sharing arrangements between the counties. The counties that are already over equity get a higher percentage of the new revenue while those that are under equity get less.

In addition to the under equity issue is the fact that the demand for the services the county is providing and the revenue streams funding them are both sensitive to the economy. When the economy does poorly, demand for services is high, but revenues under perform. When the economy is doing well, demand for services is reduced, sales taxes and vehicle license fees revenues are high, and growth in these funding streams is experienced. However, Social Services has priority claim on any sales tax growth received. If the growth is sufficient to cover the increasing Social Services caseload costs, then anything remaining is distributed to the Mental Health and Health realignment funds.

Budgetary Note: Financial information presented in this Realignment budget section is consistent with state reporting requirements for the Realignment funds. The state's reporting requirements are not consistent with the county's implementation of GASB 34 as it relates to revenue accrual. As such, within the county's accounting system, an adjustment will be made to show the correct revenues in accordance with the county's accrual procedures. This is a revenue timing issue only as a result of delays by the state in distributing sales tax growth revenue.

The graph below shows the history of fund balance for all Realignment funds.



Fund balances increased significantly from 2003-04 to 2004-05. The increased fund balance in 2004-05 was driven by lower than expected expenditures in Behavioral Health, Probation, ARMC, and Foster Care.

The decrease in 2005-06 is the result of a one-time transfer of funds to ARMC for the remodel of the 6th floor of the hospital, offset by significant sales tax growth revenue of $15.3 million, or 21%, within the Social Services Fund.

In 2006-07, significant savings occurred due to less than required realignment support for the ARMC debt service and the availability of ARMC construction litigation monies used to fund budgeted ARMC projects. This savings resulted in an increase of $32.0 million in fund balance.

However, during 2007-08 an unanticipated increase in departmental usage for Behavioral Health, resulting from un-reimbursed Medi-cal and Title XIX EPSDT claims, coupled with sales tax and vehicle license fee revenue base short falls, resulted in a decrease of $12.4 million in fund balance for the period ending June 30, 2008.

Budget History for All Realignment Funds

	BUDGET 2006-07	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	FINAL 2008-09
Beginning Fund Balance	117,711,163	126,723,986	161,559,557	158,643,573	146,236,912
Revenue	212,247,973	212,540,415	224,888,389	209,300,060	218,518,239
Department Usage	209,101,739	180,620,828	213,757,273	221,706,721	220,617,336
Ending Fund Balance	120,857,397	158,643,573	172,690,673	146,236,912	144,137,814
Change in Fund Balance	3,146,234	31,919,587	11,131,116	(12,406,661)	(2,099,097)

For 2007-08, estimated beginning fund balance is $2.9 million less than budget. This decrease is the result of revenue growth that was anticipated to occur during 2006-07, but never materialized. Additionally, total revenue is estimated at $15.6 million less than budget. The 2007-08 budget initially included growth of 5% and 4% in sales tax and vehicle license fees, respectively. However, not only was no growth realized, but actual sales tax and vehicles license fee revenues were 1.8% and 1.1% short of base, respectively. Coupled with departmental usage in excess of budget by $7.9 million, estimated June 30, 2008 ending fund balance is $26.5 million less than budget.

For the 2008-09 budget, revenue reflects a decrease of $6.4 million from prior year budget. This decrease results primarily from not realizing any of the growth originally budgeted for 2007-08 and less anticipated growth for 2008-09. Anticipated growth in sales tax of 2.7%, growth in vehicle license fees of 4%, and recovery of the base shortfalls from prior year, are included for 2008-09. Offsetting this growth are proposed increases in departmental usage of $6.9 million, resulting in a net use of $2.1 million in total fund balance.

SUMMARY OF REALIGNMENT BUDGET UNITS FOR 2008-09

	Mental Health	Social Services	Health	Total
Estimated Beginning Fund Balance	20,689,159	79,208,138	46,339,615	146,236,912
Budgeted Revenue	61,599,016	94,672,150	62,247,073	218,518,239
Budgeted Departmental Usage	73,859,589	82,481,141	64,276,606	220,617,336
Budgeted 10% Transfers	-	-	-	-
Estimated Ending Fund Balance	8,428,586	91,399,146	44,310,082	144,137,814
Estimated Change in Fund Balance	(12,260,573)	12,191,009	(2,029,533)	(2,099,097)
Estimated Ending Fund Balance	8,428,586	91,399,146	44,310,082	144,137,814
10% Contingency Target	6,159,902	9,467,215	6,224,707	21,851,824
Available Ending Fund Balance	2,268,685	81,931,931	38,085,374	122,285,991

The Realignment budgets do not directly spend funds or provide service. They are strictly financing budgets with the actual expenditures occurring within the operating budget units of the departments that receive Realignment revenue.

The Realignment legislation does allow for some flexibility in usage of funds at the county level. Upon action by the Board of Supervisors, a county can transfer 10% of a given years revenue from one fund to another. San Bernardino County has used the provision repeatedly over the years to help support either the health or social services programs. The County did not do a 10% transfer in 2007-08 and is not budgeting one for 2008-09. However, in the event that such transfer is needed, Board of Supervisors approval is required.

Additionally, an appropriation for contingency of Realignment funds is being presented for 2008-09. This contingency is established at 10% of the current year's budgeted revenue. This 10% contingency is established to ensure funding for the mental health, social services and health budget units should the county experience Realignment revenue shortfalls.

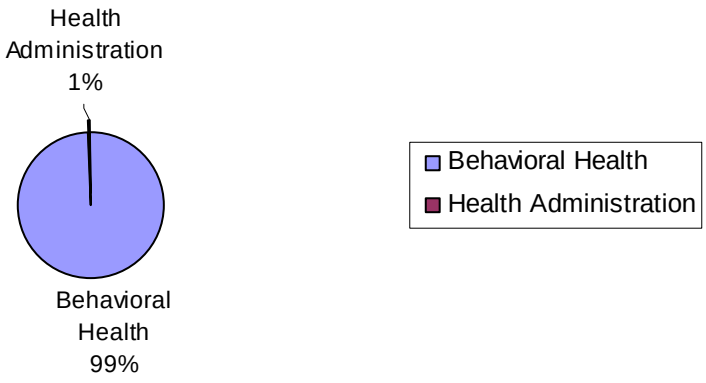
The next three pages contain the breakdown of the fund balance calculations and departmental usage for each of the three individual Realignment funds.

Mental Health	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	FINAL 2008-09
Beginning Fund Balance	51,362,384	54,525,520	53,781,558	20,689,159
Revenue	60,274,844	62,142,263	59,394,901	61,599,016
Department Usage	57,855,670	70,584,965	92,487,299	73,859,589
10% Transfers	-	-	-	-
Ending Fund Balance	53,781,558	46,082,818	20,689,159	8,428,586
Change in Fund Balance	2,419,174	(8,442,702)	(33,092,399)	(12,260,573)

In 2006-07, actual revenue of $60.3 million, offset by actual departmental expenditure of $57.9 million resulted in an increase in fund balance of $2.4 million. For 2007-08, the Mental Health fund spent $33.1 million of fund balance. Base short falls in sales tax and vehicle license fees revenue resulted in total revenue $2.7 million less than budget. In addition to the revenue short falls, departmental expenditures in excess of $21.9 million over budget results in an estimated decrease of $24.6 million in fund balance for the period ending June 30, 2008.

For 2008-09, the Mental Health fund is budgeted to spend $12.3 million of fund balance. This use is due primarily to uncompensated cost increases related to salaries, contracted services and other services and supplies. Coupled with limited or no growth expected in Mental Health realignment, the ending fund balance within this fund is expected to show continued decline. As such, the Department of Behavioral Health and the County Administrative Office are evaluating the Department's five-year plan to ensure that ongoing departmental usage and ongoing revenues stay in line. Additionally, the Department is developing plans for increased Medi-Cal and Title XIX EPSDT funding, and increased cost reimbursement from the Mental Health Services Act, in order to slow the annual draws from the Mental Health Realignment fund.

Breakdown of Department Usage of Mental Health Realignment	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	FINAL 2008-09
Behavioral Health	57,360,742	70,019,971	91,940,048	73,375,595
Health Administration	494,928	564,994	547,252	483,994
Total Department Usage	57,855,670	70,584,965	92,487,299	73,859,589



Social Services

	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	FINAL 2008-09
Beginning Fund Balance	35,822,944	58,524,085	56,824,195	79,208,138
Revenue	91,093,748	99,912,421	89,475,824	94,672,150
Department Usage	70,092,497	74,096,500	67,091,881	82,481,141
10% Transfers	-	-	-	-
Ending Fund Balance	56,824,195	84,340,006	79,208,138	91,399,146
Change in Fund Balance	21,001,251	25,815,921	22,383,943	12,191,009

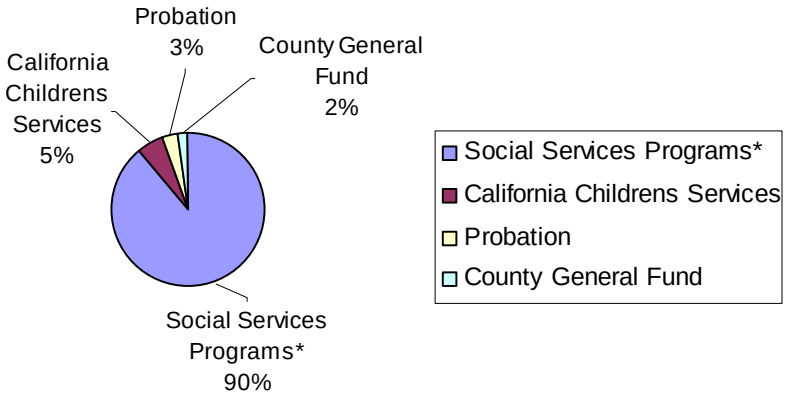
Social Services realignment revenue is composed primarily of sales tax. The split is currently 96% sales tax and 4% vehicle license fees. For 2006-07, actual revenue of $91.1 million, offset by actual departmental expenditure of $70.1 million resulted in an increase in fund balance of $21.0 million. For 2007-08, revenue is estimated at $10.4 million less than budget. The 2007-08 budget included growth of 5% and 4% in sales tax and vehicle license fees, respectively. However, not only was no growth realized, but actual sales tax revenue and vehicles license fee revenues were 1.8% and 1.1% short of base, respectively. Offsetting this decrease is savings in departmental expenditures of $7.0 million, resulting in an estimated decrease of $5.1 million in fund balance for the period ending June 30, 2008.

For 2008-09, ongoing expense and ongoing revenue are expected to result in a surplus of $12.2 million. Despite this surplus, it should be noted that budgeted revenues reflect a decrease of $5.2 million from prior year budget. Again, this decrease results primarily from the growth included in the 2007-08 budget not being realized, coupled with shortfalls in the sales tax base. This lag in sales tax is continued into 2008-09, which reflects only a 2.7% growth in sales tax. This limited growth also continues the assumption that sales tax collections will again be insufficient to cover annual caseload costs, increasing the cumulative caseload shortfall for the Social Services Realignment fund.

Breakdown of Department Usage of Social Services Realignment

	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	FINAL 2008-09
Social Services Programs*	62,512,385	65,612,683	59,306,689	73,621,778
California Childrens Services	3,120,482	3,984,187	3,285,562	4,359,733
Probation	2,660,630	2,700,630	2,700,630	2,700,630
County General Fund	1,799,000	1,799,000	1,799,000	1,799,000
Total Department Usage	70,092,497	74,096,500	67,091,881	82,481,141

* Soc. Svcs. Programs include: IHSS, Foster Care, Seriously Emotionally Disturbed, and Administrative Claim Matches

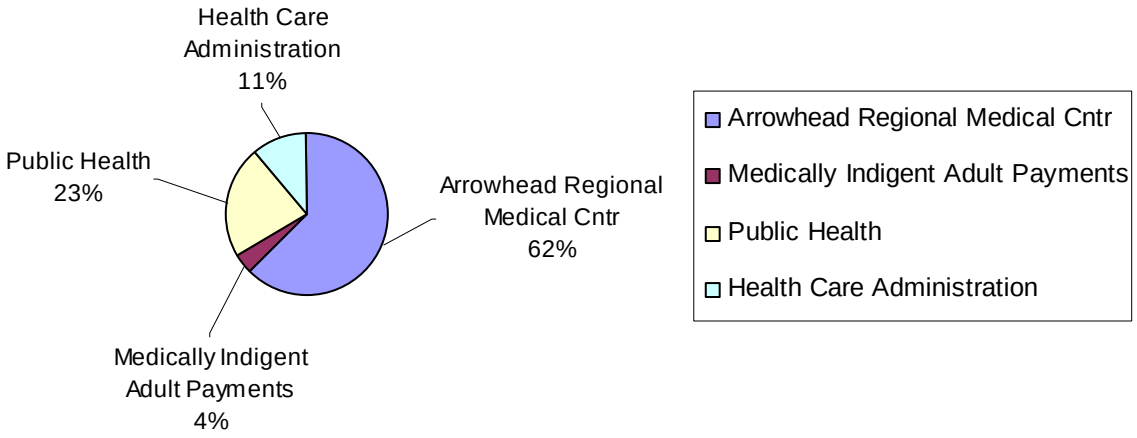


Health	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	FINAL 2008-09
Beginning Fund Balance	39,538,657	48,509,952	48,037,820	46,339,615
Revenue	61,171,823	62,833,705	60,429,336	62,247,073
Department Usage	52,672,660	69,075,809	62,127,541	64,276,606
10% Transfers	-	-	-	-
Ending Fund Balance	48,037,820	42,267,848	46,339,615	44,310,082
Change in Fund Balance	8,499,163	(6,242,104)	(1,698,205)	(2,029,533)

In 2006-07, actual revenue of $61.2 million, offset by actual departmental expenditure of $52.7 million resulted in an increase in fund balance of $8.5 million. For 2007-08, as with the Mental Health and Social Services Realignment funds, the Health Realignment fund estimates a decrease in revenues. The decrease ($2.4 million) is not as significant within the Health Realignment fund since Health is primarily funded with vehicle license fees at 73%, with the remaining 27% coming from sales tax. Vehicle license fees for 2007-08 were only 1.1% short of base, while sales tax revenue was 1.8% short of base. This slight decrease is offset by significant departmental expenditures savings of $6.9 million, resulting in an increase in fund balance of $4.1 million over budget. The departmental savings are primarily resulting from budgeted transfers in the amount of $5.1 million to fund one-time projects at ARMC that did not occur, and are re-budgeted for 2008-09.

For 2008-09, the Health fund is budgeted to spend $2.0 million of fund balance. Again, revenue is budgeted to reflect minimal sales tax growth of 2.7%, and slight growth of 4% in vehicle license fees. Offsetting this decrease in revenue is the significant decrease of $4.8 million in departmental usage. There is a slight increase in department usage for Public Health to accommodate for SB90 mandates not expected to be reimbursed during 2008-09, offset by reduced Health Care Administration usage to reflect decreased net debt service payments. This decrease is the result of the final maturity of the 1997 Medical Center equipment bonds.

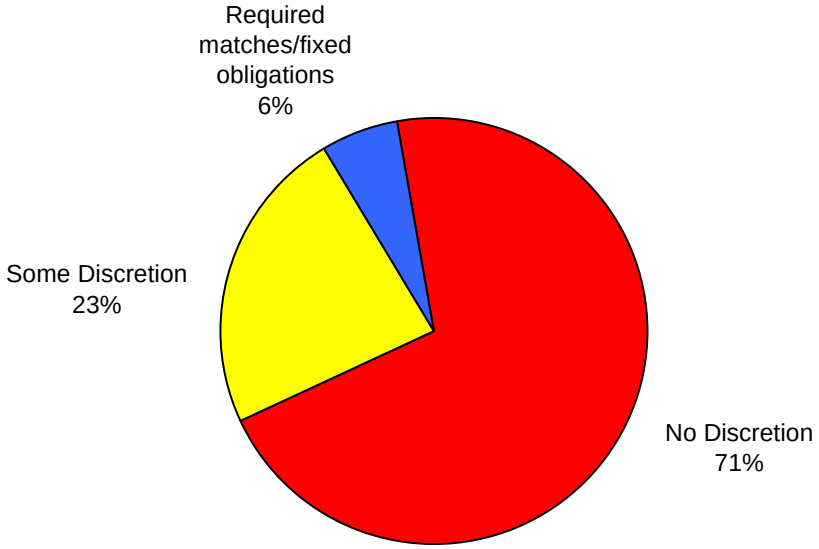
Breakdown of Departmental Usage of Health Realignment	ACTUAL 2006-07	BUDGET 2007-08	ESTIMATE 2007-08	FINAL 2008-09
Arrowhead Regional Medical Cntr	28,557,396	40,967,620	35,831,085	39,932,918
Medically Indigent Adult Payments	2,550,000	2,550,000	2,550,000	2,550,000
Public Health	13,793,258	14,164,292	13,042,669	14,729,074
Health Care Administration	7,772,007	11,393,897	10,703,787	7,064,614
Total Department Usage	52,672,660	69,075,809	62,127,541	64,276,606



COUNTYWIDE DISCRETIONARY REVENUE

The entire general fund budget including operating transfers is $2.4 billion, however, the Board of Supervisors has no discretion on $1.7 billion of this amount as seen in this pie chart.

2008-09 Final Budget
General Fund Spending

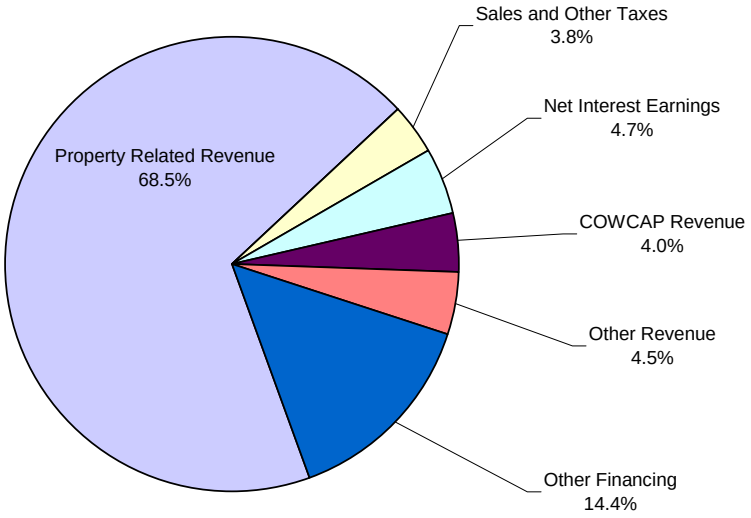


SPENDING WHERE THE BOARD HAS NO DISCRETION. INCLUDES:	**1,698,266,062**
Welfare costs reimbursed by state and federal monies ($805.5 million)	
Other program costs funded by program revenues such as user fees ($892.8 million)	
REQUIRED HEALTH AND WELFARE MATCHES AND OTHER FIXED OBLIGATIONS:	**140,883,934**
SPENDING WHERE THE BOARD HAS SOME DISCRETION. INCLUDES:	**557,177,164**
Reserve Contributions ($5.0 million)	
Contingencies Contributions ($88.2 million)	
Law and justice program costs funded by local revenues ($280.5 million)	
All other program costs funded by local revenues ($183.5 million)	
TOTAL:	**$2,396,327,160**

The Board of Supervisors has authority over the countywide discretionary revenue, which totals $698,061,098. This countywide discretionary revenue is first obligated to pay for the required health and welfare matches and other fixed obligations, which total $140,883,934. The remaining amount of $557,177,164 is available for the Board's discretion and finances departmental budgets' local cost.

Shown below are the sources of the countywide discretionary revenue for 2008-09, which total $698,061,098:

Discretionary Revenue by Category
2008-09 Final Budget



Other Revenue Includes: Property Tax Admin Revenue, Other State and Federal Aid, Recording Fee Revenue, Treasury Management Pool Fees, and Other Revenue.

Other Financing Includes: Fund Balance, Use of Reserves and Operating Transfers.

Percentages may not add to 100% due to rounding.

COUNTYWIDE DISCRETIONARY REVENUE
WHICH PAY FOR GENERAL FUND LOCAL COST

	Restated 2006-07 Final Budget	Restated 2007-08 Final Budget	2007-08 Actual	2008-09 Final Budget
Countywide Discretionary Revenue				
Property Related Revenue:				
Current Secured, Unsecured, Unitary	186,170,860	206,738,207	214,898,264	222,083,877
VLF/Property Tax Swap	187,409,286	208,146,542	215,060,239	221,512,046
Supplemental Property Tax	14,000,000	14,000,000	26,749,103	14,000,000
Property Transfer Tax	19,936,370	15,000,000	7,913,918	8,500,000
Sales Tax/Property Tax Swap	6,558,303	6,447,235	6,106,555	5,771,432
Penalty on Current Taxes	1,938,095	2,272,832	2,573,631	2,272,832
Prior Property Taxes, Penalties and Interest	3,806,646	3,860,659	6,389,371	3,860,659
Total Property Related Revenues	419,819,560	456,465,475	479,691,081	478,000,846
Sales and Other Taxes:				
Sales and Use Tax	16,517,373	16,432,119	13,463,924	17,005,469
Franchise Fees	6,715,000	7,120,050	6,678,353	7,493,050
Hotel/Motel Tax	1,176,978	1,200,000	1,554,746	1,400,000
Other Taxes	700,000	750,000	939,202	790,000
Total Sales and Other Taxes	25,109,351	25,502,169	22,636,226	26,688,519
Net Interest Earnings	23,154,000	31,000,000	42,034,295	33,000,000
COWCAP Revenue	20,739,704	25,196,750	25,086,312	27,958,508
Property Tax Admin Revenue	12,773,384	13,800,000	21,405,213	17,800,000
Recording Fee Revenue	11,167,902	8,616,493	4,795,458	5,200,000
State and Federal Aid	3,647,156	3,660,738	4,323,585	3,649,060
Booking Fee Revenue	2,500,000	3,000,000	473,171	-
Treasury Pool Management Fees	2,219,195	2,503,298	2,432,149	2,609,234
Other Revenue	3,430,000	2,430,000	10,247,649	2,430,000
Total Countywide Discretionary Revenue	524,560,252	572,174,923	613,125,138	597,336,167
Other Financing Sources				
Fund Balance, beginning	100,698,815	56,425,431	56,425,431	77,342,818
Reimbursements	583,586	-	-	-
Use of Reserves	6,063,708	2,688,000	614,967	4,096,300
Operating Transfers In	32,116,449	19,105,406	19,126,652	19,285,813
Total Other Financing Sources	139,462,558	78,218,837	76,167,050	100,724,931
Total Countywide Discretionary Revenue and Other Financing Sources	664,022,810	650,393,760	689,292,188	698,061,098

The restatement of the 2006-07 and 2007-08 revenue numbers is due to the reclassification of Property Transfer Tax and Sales Tax / Property Tax Swap into the Property Related Revenue category from the Sales and Other Taxes category.

The 2008-09 general fund financing includes Countywide Discretionary Revenue of $597.3 million and Other Financing Sources of $100.7 million.

Countywide Discretionary Revenue

Secured Property Tax

Secured Property Tax Revenue makes up $200.8 million of the $222.1 million in the 2008-09 “Current Secured, Unsecured, Unitary” budgeted revenue number. This budgeted amount is projected using an estimated 3.0% increase in secured assessed valuation for 2008-09 translated to a 3.0% increase in secured property tax revenue for the county general fund. This increase is based on growth estimates provided by the County Assessor’s office. This growth rate is in sharp contrast to the double digit growth rates experienced in recent years and is attributable to a sharp decline in the number of home sales, median prices, increases in foreclosure activity and reductions in the fair market value of residential properties.

Secured property tax revenue is normally budgeted at a slightly lower growth rate than secured assessed valuation for the reasons noted below. For 2008-09 the budgeted growth in secured property tax revenues is equal to the estimated growth in assessed valuation.

The table below compares the increase in secured assessed valuation for the last six years to the increase in secured property tax revenue of the county general fund (adjusted for one-time revenue changes such as ERAF III).

Fiscal Year	Countywide Locally Assessed Secured AV	Percent Increase	County General Fund Secured Revenue - Adjusted	Percent Increase
2002-03	85,194,704,924	8.07%	103,724,492	7.58%
2003-04	92,745,938,042	8.86%	114,005,166	9.91%
2004-05	103,488,544,441	11.58%	127,110,535	11.50%
2005-06	118,871,872,729	14.86%	143,559,894	12.94%
2006-07	141,392,463,582	18.95%	168,345,431	17.26%
2007-08	163,804,951,657	15.85%	192,290,818	14.22%

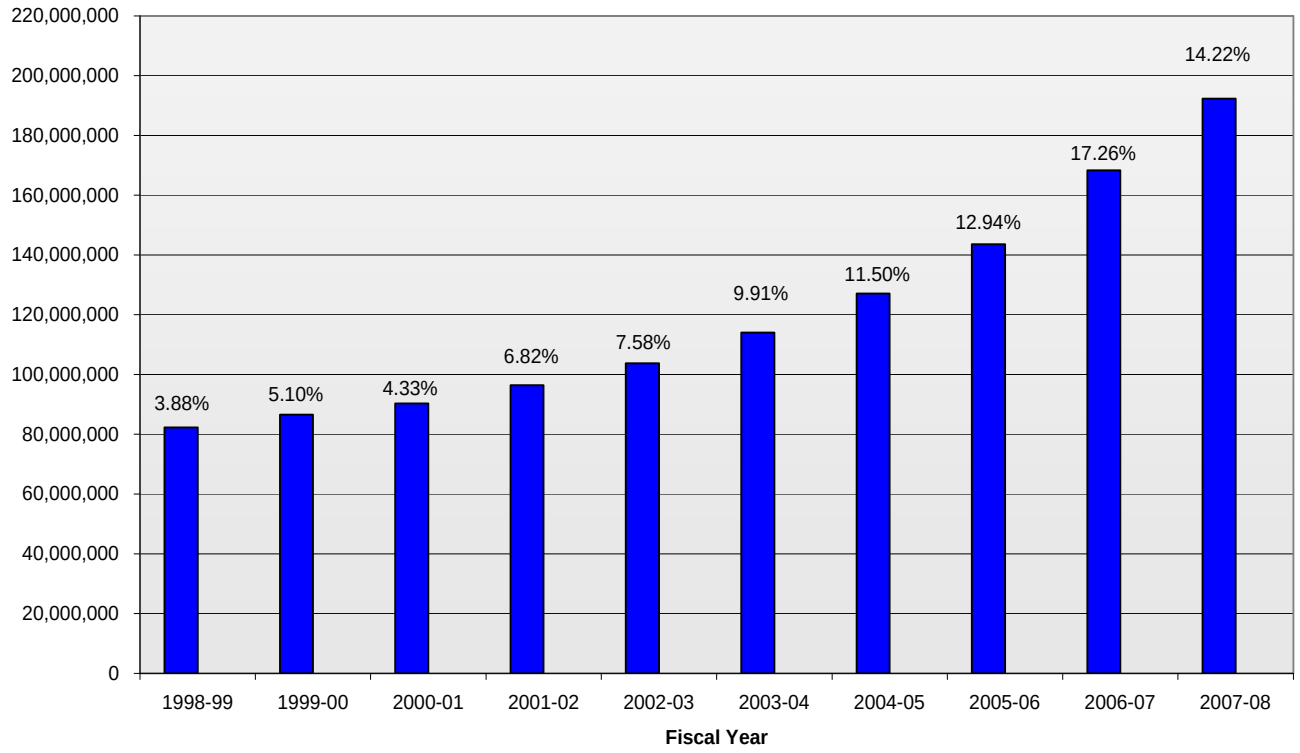
As is evident in the table, county general fund revenue does not usually increase at the same rate as secured assessed valuation. This difference is not due to delinquent tax payments. The County participates in the Teeter method of property tax allocation for secured property tax revenues. Therefore the County, and all other agencies participating in the Teeter program, receives 100% of the secured property tax revenue to which it is entitled, regardless of payment status. Instead, the mismatch between assessed valuation growth and revenue growth can be caused, in part, by assessed valuations increasing at a different rate in cities than in the unincorporated areas of the County (where the County gets a larger share of the property tax revenue). Other reasons for this mismatch include:

Redevelopment Agency Allocations:
When a redevelopment project area is created, future increases in property tax revenue are allocated to the Redevelopment Agency, instead of being apportioned through the normal allocation process to the County, Cities, Schools and Special Districts. This results in a lowering of the County's percentage share of the total revenues generated by the secured property in the County. In some instances, this reduction in property tax revenue is partially offset by a pass through of a certain amount of these revenues back from the RDA to the County (and the other affected entities).

Incorporations/Annexations:
When a new city is created in the County, or when an existing city annexes additional land into its boundaries, the City takes on certain responsibilities for that geographic area that were previously the responsibility of the County and Special Districts. To fund this shift in responsibilities, the County, and any affected Special Districts, will have their share of property tax revenue reduced in favor of the City.

The following chart presents the most recent ten year trend of secured property tax revenue. Revenue has been adjusted for one-time revenue changes such as ERAF III.

SECURED PROPERTY TAXES - ADJUSTED
TEN YEAR TREND
Dollars and Percent Change



VLF/Property Tax Swap

Historically, approximately three-fourths of Vehicle License Fee (VLF) revenue was allocated to cities and counties as general purpose financing. Beginning in Fiscal Year 1998-99, the State reduced the VLF payment required from vehicle owners. However, the State made up the revenue impact of the VLF rate reductions with State general fund revenue (the 'VLF Backfill').

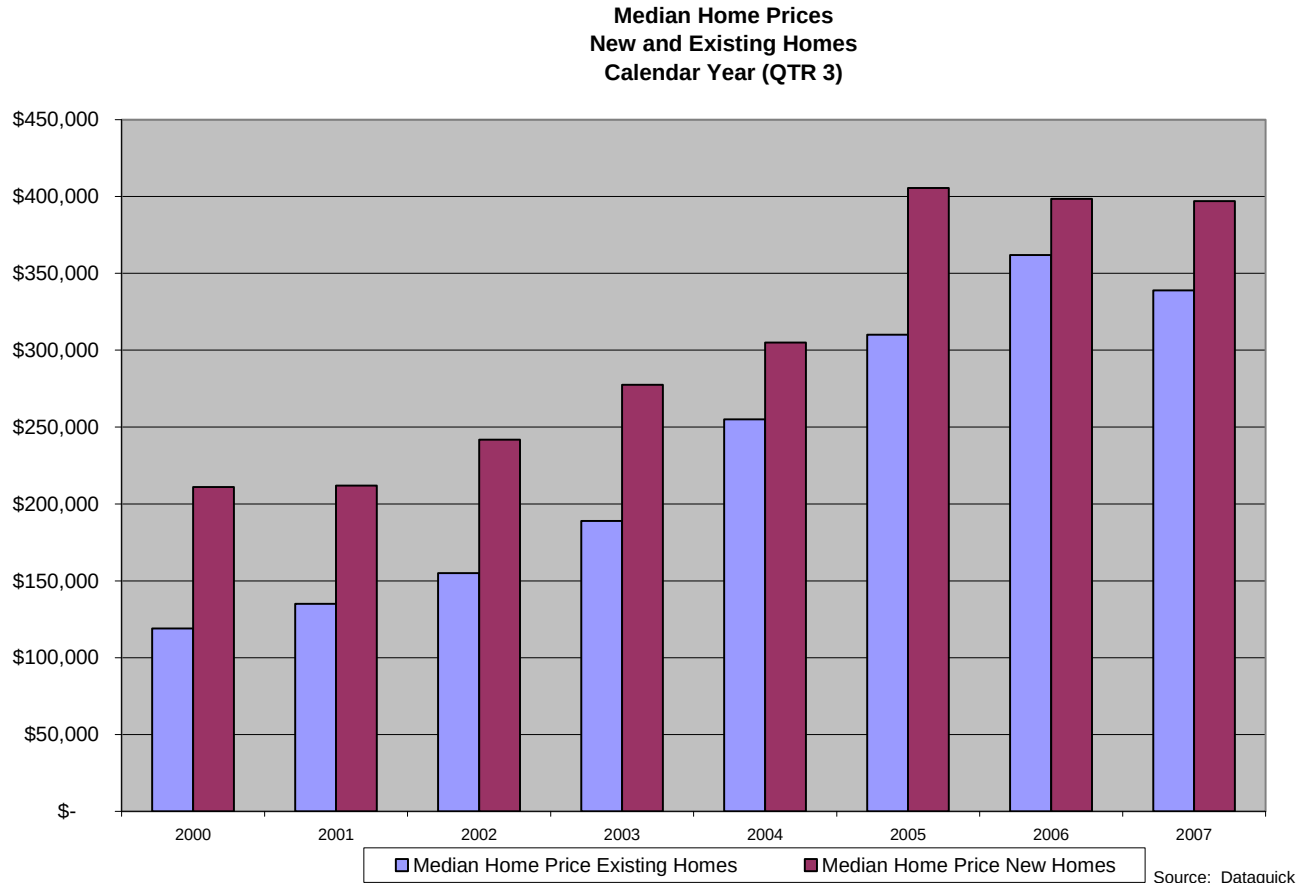
The VLF Backfill was eliminated in the 2004-05 State budget. In that year, the VLF Backfill to cities and counties was permanently replaced with an equivalent increase in property tax revenues (VLF/Property Tax Swap revenues). This increase was funded by decreases in property tax revenues allocated to schools and community colleges.

For 2004-05, the State established the base amount of the VLF/Property Tax Swap. The base is equal to the amount of VLF backfill that the counties and cities would have received in 2004-05, calculated using actual VLF receipt amounts for 2004-05. For years beginning in 2005-06, the VLF/Property Tax Swap amount is calculated using the prior year VLF/Property Tax Swap amount increased by a rate equal to the growth in assessed valuation. This growth rate includes both secured and unsecured assessed valuation, but excludes the growth rate of unitary valuations. For 2008-09, it is projected that this revenue will increase 3% over 2007-08 estimated revenue.

Supplemental Property Tax

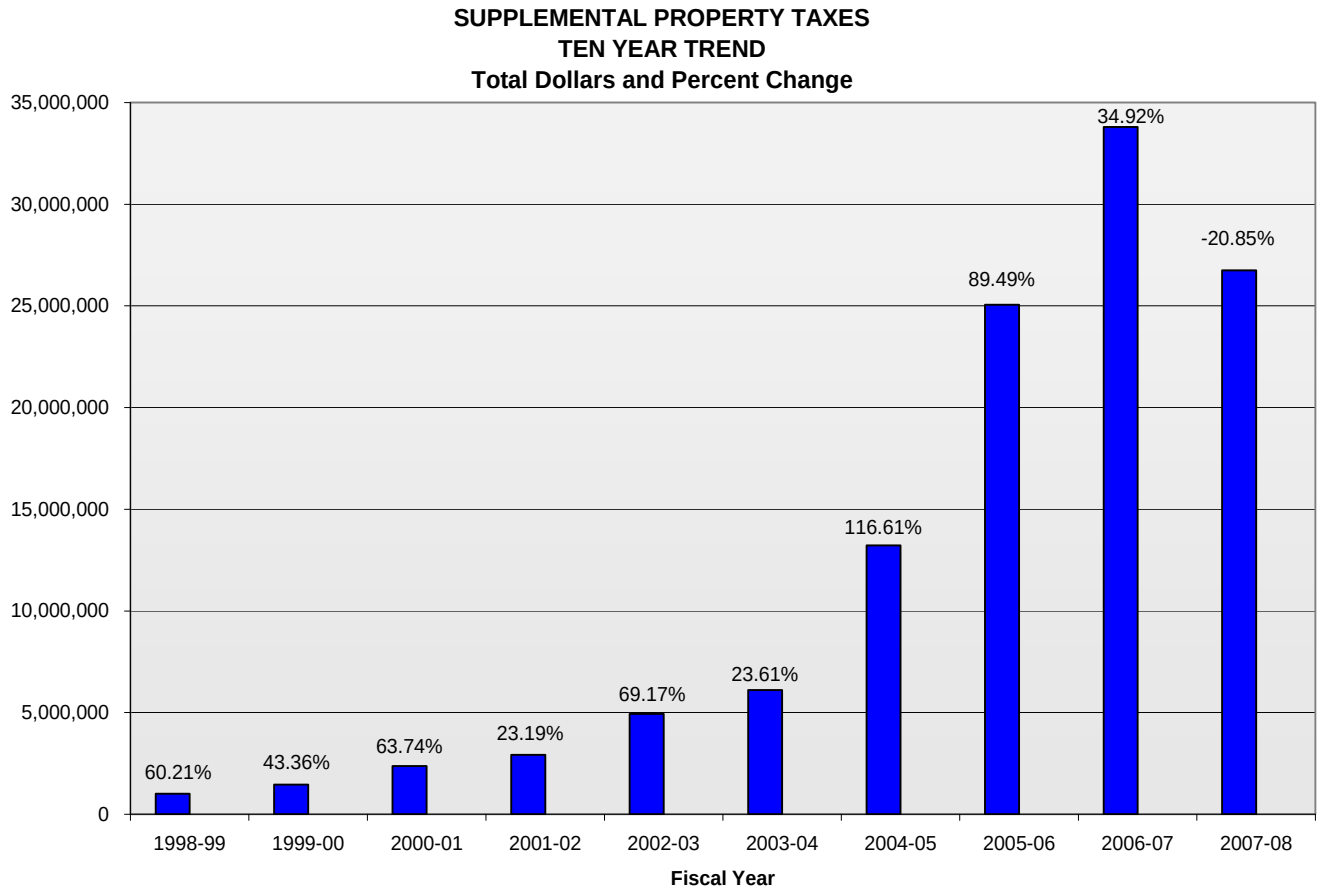
Supplemental Property Tax payments are required from property owners when there is an increase in the assessed valuation of their property after the property tax bill for that year has been issued. Generally there are two types of events that will require a supplemental property tax payment: a change in ownership or the completion of new construction. As a result, when property values have been increasing and sales activity is high, there will be an increase in the number and dollar amount of supplemental property tax bills, which will result in increased supplemental property tax revenue to the County. The opposite is true when home prices and sales volume is declining. In fact, when the sales price of a property is lower than the current assessed value of the property, a refund may be due to the property owner.

Through 2005, the County experienced dramatic increases in housing sales and housing prices. However, as shown in the chart below, the median home prices for new homes began to decline in 2006 followed by a decline in 2007 of median home prices for both existing and new homes. The following chart illustrates the annual change in housing prices for both new and existing homes.



In addition to the reduction in median prices, the number of home sales declined from 44,764 in 2006 to 24,035 in 2007. Sales figures continued to drop in the first half of 2008 and were down 27% from the same period in 2007. There is some indication that sales numbers may be leveling. The 27% decline in the first half of 2008 represents a decline of 45% in the first quarter and a decline of 7.8% in the second quarter. However, median home prices continue to decline.

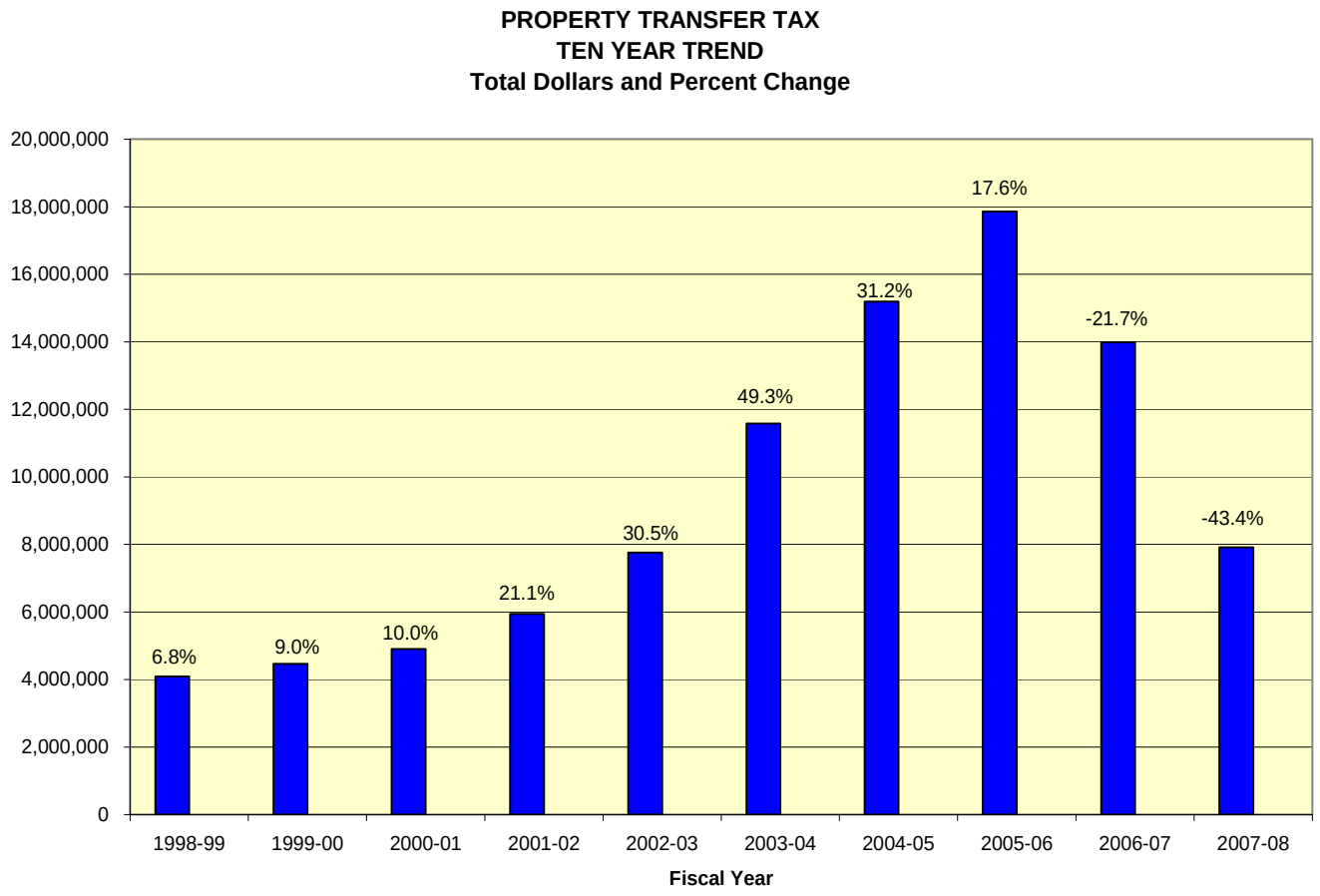
In recent years the county has seen a dramatic rise in supplemental property tax revenue related to a strong housing market. Because the collection of these revenues may not occur for one to two years after the sale of the property, supplemental property tax revenue will generally lag the reality in the housing market by at least a year.



The County anticipated the housing slowdown in the 2006-07 final budget by budgeting a conservative $14.0 million for supplemental property taxes. Although actual revenues for 2006-07 totaled $33.8 million, and revenues for 2007-08 totaled $26.7 million, the final budget for 2008-09 remains at $14.0 million. This budgeted amount is the current estimate of the sustainable level of this revenue for the near future.

Property Transfer Tax

The Property Transfer Tax is collected when any lands, tenements, or other realty sold within the County is granted, assigned, transferred, or otherwise conveyed to or vested in the purchaser. The tax is imposed when the value of the property exceeds $100. The tax rate is $ 0.55 for each $500 of property value. For sales in the unincorporated areas of the County, the County receives 100% of the tax. For sales in cities, the County receives 50% of the tax. This revenue has increased dramatically over recent years due to the high volume of housing sales and increasing housing prices, but is now declining due to the downturn in the housing market. The following chart presents the most recent ten year trend of property transfer tax revenue.



This revenue stream is dependent on the combination of sales prices and the number of sales transactions, and is expected to stabilize in 2008-09. Receipts in 2007-08 totaled $7.9 million and are budgeted at $8.5 million in 2008-09.

Sales Tax/Property Tax Swap

Effective with the fiscal year that began on July 1, 2004, the State changed the way sales tax revenue is distributed to counties and cities. Previously, counties and cities received 1% of the State's base 7.25% sales tax rate. Pursuant to new provisions enacted by the legislature, this 1% share of sales tax was reduced by .25%, to .75%. The additional .25% in sales tax revenue is redirected to the State to be used to fund debt service on the California Economic Recovery Bonds, which were approved by voters as Proposition 57. In return, counties and cities receive additional property tax revenue in an amount equal to the .25% sales tax revenues forgone, funded by reducing the schools share of property tax revenue. The state general fund then makes up the loss of property tax revenue to the schools. This change is referred to as the 'Triple Flip'. This Triple Flip will continue until the California Economic Recovery Bonds are paid.

The Triple Flip was designed to replace sales tax revenue on a dollar for dollar basis with property tax revenue. In practice, the additional property tax revenue paid to the counties and cities each year is based on an estimate of the agencies' sales tax revenue for the year plus a 'true-up' from the prior year. This true-up represents the difference between the additional property tax revenue paid to the local agency and the actual amount of sales tax revenue (the .25%) lost by the agency. The amount budgeted for the Triple Flip in 2008-09 anticipates a negative true-up adjustment in 2008-09 due to the current economy.

Sales and Use Tax
Countywide discretionary revenue includes .75% of the 7.75% sales tax rate charged on purchases made in the unincorporated areas of the County.

When preparing the annual budget, the County projects future sales tax revenue based on data provided by a local economist. For 2008-09, the economist has projected total sales tax revenues in the unincorporated area of $19.1 million (after adjusting for the Triple Flip), which reflects an increase of 2.7%. The County has budgeted $17.0 million. The major reasons for this difference include:

Sales Tax Sharing Agreement with the City of Redlands
In August of 2003, the County entered into a sales tax sharing agreement with the City of Redlands. Under the terms of this agreement, the City of Redlands provides government services to an unincorporated area of the County, and in return the County pays the city a percentage of the sales tax revenue generated in that geographical area. This geographic area has and continues to add numerous retail establishments and generates a considerable amount of sales tax revenue. Under the terms of the sales tax sharing agreement, the County currently pays the City of Redlands 90% of the County's discretionary sales tax revenue generated in this area.

Potential Annexations and Incorporations
Based on recent estimates, and adjusted for recent annexations, approximately 47% of the County's discretionary sales tax revenue is generated in the unincorporated portion of the spheres of influence of the 24 cities that are within the county's boundaries. A sphere of influence is a 'planning boundary within which a city or district is expected to grow into over time'. Therefore, the areas within these spheres are likely to be annexed, and once annexed, the discretionary sales tax revenue generated in that area will go to the city instead of the County. The County would also lose sales tax revenue if a community in the unincorporated area of the County decided to create a new city (incorporate).

Net Interest Earnings
Net interest earnings for 2008-09 are projected at $33.0 million. This is the amount that is considered sustainable in the near future.

COWCAP (County-Wide Cost Allocation Plan) Revenue
COWCAP revenue is reimbursement for overhead/indirect costs incurred by the general fund. Reimbursements are received from various state and federal grant programs (that permit such reimbursement) and fee supported general fund departments and taxing entities such as the library and Board-governed special districts. The budgeted COWCAP Revenue amount reflects the recovered allowable costs included in the 2008-09 County-Wide Cost Allocation Plan (COWCAP) published by the Auditor/Controller-Recorder.

Property Tax Admin Revenue
Property Tax Administration revenue consists of:

- SB 813 cost reimbursement, which represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue.
- The property tax administrative fee, which the legislature provided to allow counties to recover the cost of the property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

Recording Fee Revenue
The Recorder's Division of the County's Auditor/Controller-Recorder's Office collects certain fees for the official recording of documents. In previous fiscal years, this revenue was budgeted in the Auditor/Controller-Recorder's budget unit. Due to the unpredictable nature of the recording fee revenue and the County Administrative Office's concern for stabilization of departmental financing, the Board approved placing the recording fee revenue in the countywide discretionary revenue in 2006-07.

State and Federal Aid
State and Federal aid consists of a payment from the welfare realignment trust fund, which replaced the state revenue stabilization program, and SB90 reimbursements from the state. It also includes revenues received from the Federal government's Payment in Lieu of Taxes (PILT) program. Under current law, local governments are compensated through various programs for losses to their tax bases due to the presence of most federally owned land. PILT for the county in 2008-09 is expected to grow slightly over the 2007-08 receipts.

Booking Fee Revenue
New legislation (AB 1805) in 2007-08 replaced counties' ability to assess booking fees. This legislation created a Local Detention Facility Revenue Account to be funded by a state allocation and to be used exclusively for the construction or operation of jails. Per the legislation, the ability to charge booking fees to cities is retained if the state does not appropriate $35.0 million in funding under AB 1805. In addition, the legislation allowed for a Jail Access Fee for specified non-felony offenses when a jurisdiction exceeds a three-year average number of bookings for those offenses.

Currently, the Governor's 2008-09 Proposed State Budget includes an appropriation of $31.5 million for this purpose. Of that amount, San Bernardino County's share of the state allocation is estimated at $2,482,000. This new revenue stream is placed in the newly created Sheriff's Local Detention Facility Revenue budget unit as it must be used for the purpose stated above. Since the amount appropriated by the state is under $35.0 million, the County would have the authority to retain a maximum booking fee in an amount designated to recoup the portion of funds under-appropriated by the state to the County. The amount under-appropriated is estimated at $276,000. Countywide discretionary revenue has not included this amount due to the uncertainty of the state budget.

Treasury Pool Management Fees
Beginning in 2006-07, countywide discretionary revenue includes cost reimbursement for the management of the County's investment pool, which is projected to total $2.6 million in 2008-09. In prior fiscal years, this revenue was budgeted in the Treasurer/Tax Collector's budget unit.

Other Revenue
Other revenue includes overhead charges recovered through city law enforcement contracts with the Sheriff's Department, voided warrants issued by the county, projected transfers of unclaimed property tax refunds to the general fund, the county share of vehicle code violation revenue, and other miscellaneous revenues.

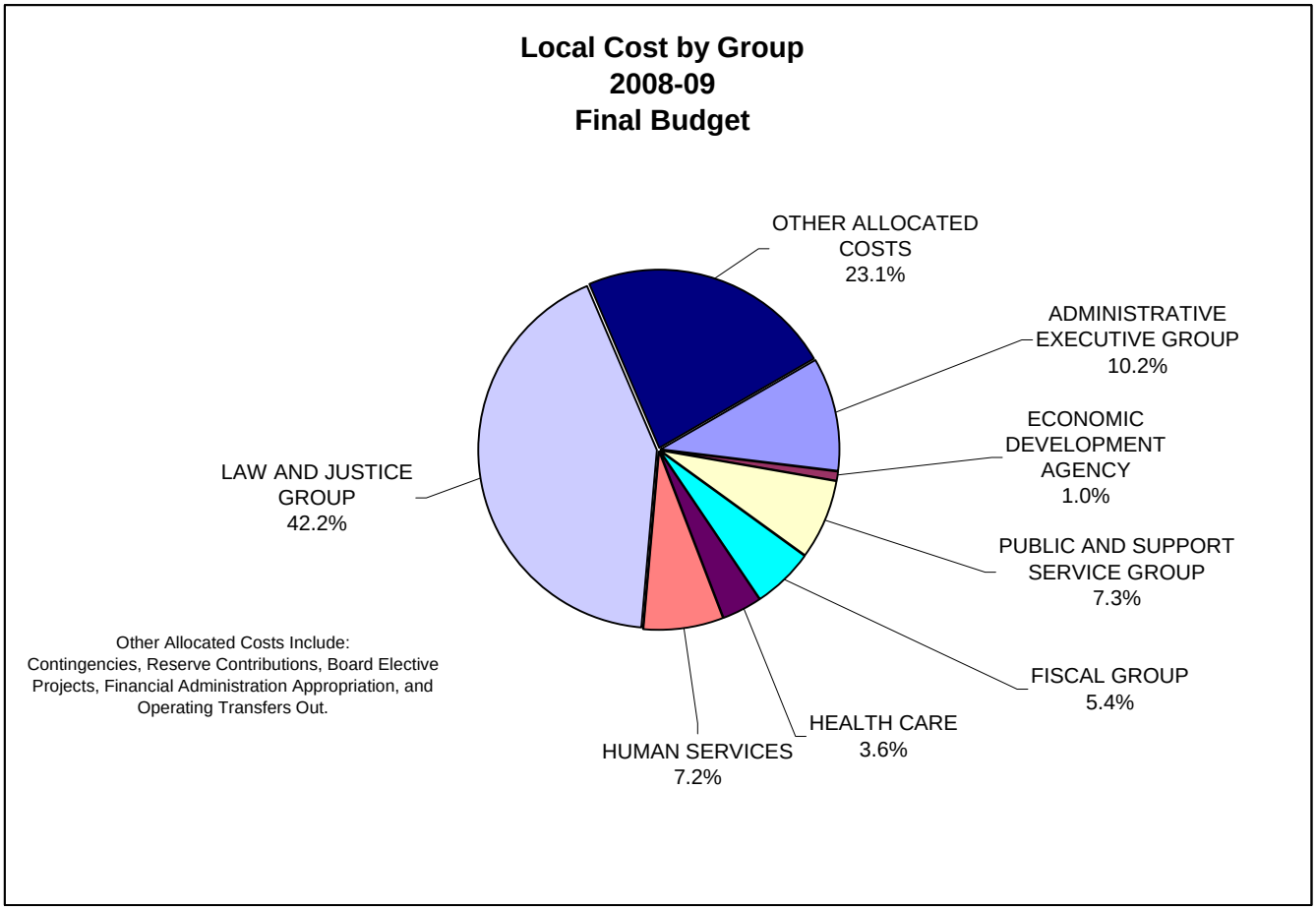
Other Financing Sources

Fund Balance and Reimbursements
The 2007-08 year-end fund balance for the general fund is $77.3 million.

Use of Reserves
The 2008-09 budget incorporates the use of $4.1 million from the Business Process Improvement Reserve.

Operating Transfers In
Operating transfers in include transfers from the Courthouse and Criminal Justice Construction funds of $4.1 million to finance debt service on the Foothill Law and Justice Center, and $15.0 million of tobacco settlement funds to provide funding for debt service on the Arrowhead Regional Medical Center.

Countywide discretionary revenue is allocated as local cost to various general fund departments within the county. The pie chart below shows what percentage of the local cost is allocated to each of the groups.



Percentages may not add to 100% due to rounding.

The schedule on the following page shows a comparison of prior year local cost and current year local cost by department. This schedule also includes appropriation and revenue, including operating transfers, which are mechanisms to move financing between the various county budget units. Operating transfers are presented in the following chart because the intended purpose is to provide a complete picture of the department's appropriation and revenue. Operating transfers are excluded from the countywide appropriation and revenue summaries presented in the County Budget Summary section, as their inclusion would overstate countywide appropriation and revenue on a consolidated basis.

Department Title	2007-08 Final Budget: Appropriation	Revenue	Local Cost	2008-09 Final Budget: Appropriation	Revenue	Local Cost	Change Between 2007-08 Final & 2008-09 Final: Appropriation	Revenue	Local Cost
BOARD OF SUPERVISORS (ALL DISTRICTS)	6,879,883	-	**6,879,883**	6,975,899	-	**6,975,899**	96,016	-	**96,016**
BOARD OF SUPERVIOSRS - LEGISLATION	898,405	-	**898,405**	902,075	-	**902,075**	3,670	-	**3,670**
CLERK OF THE BOARD	1,492,677	135,287	**1,357,390**	1,558,975	126,665	**1,432,310**	66,298	(8,622)	**74,920**
COUNTY ADMINISTRATIVE OFFICE	5,299,244	-	**5,299,244**	5,608,994	-	**5,608,994**	309,750	-	**309,750**
COUNTY ADMINISTRATIVE OFFICE - FRANCHISE ADMIN	304,387	-	**304,387**	-	-	**-**	(304,387)	-	**(304,387)**
COUNTY ADMINISTRATIVE OFFICE - LITIGATION	388,681	-	**388,681**	388,681	-	**388,681**	-	-	**-**
COUNTY ADMINISTRATIVE OFFICE - JOINT POWERS LEASES	21,437,356	-	**21,437,356**	21,812,356	-	**21,812,356**	375,000	-	**375,000**
COUNTY COUNSEL	9,910,938	4,454,209	**5,456,729**	10,600,311	5,080,585	**5,519,726**	689,373	626,376	**62,997**
HUMAN RESOURCES	7,491,561	373,794	**7,117,767**	7,311,757	343,750	**6,968,007**	(179,804)	(30,044)	**(149,760)**
HUMAN RESOURCES-EMPLOYEE HEALTH AND WELLNESS	1,048,542	732,542	**316,000**	1,375,368	1,059,368	**316,000**	326,826	326,826	**-**
HUMAN RESOURCES-UNEMPLOYMENT INSURANCE	4,000,500	-	**4,000,500**	4,000,500	-	**4,000,500**	-	-	**-**
INFORMATION SERVICES-APPLICATIONS DEVELOPMENT	16,791,086	4,693,984	**12,097,102**	16,518,216	5,089,326	**11,428,890**	(272,870)	395,342	**(668,212)**
PURCHASING	1,307,588	50,000	**1,257,588**	1,436,783	184,143	**1,252,640**	129,195	134,143	**(4,948)**
LOCAL AGENCY FORMATION COMMISSION	338,215	-	**338,215**	350,000	-	**350,000**	11,785	-	**11,785**
COUNTY SCHOOLS	4,308,605	-	**4,308,605**	4,308,605	-	**4,308,605**	-	-	**-**
ADMIN/EXECUTIVE GROUP SUBTOTAL:	**81,897,668**	**10,439,816**	**71,457,852**	**83,148,520**	**11,883,837**	**71,264,683**	**1,250,852**	**1,444,021**	**(193,169)**
ECONOMIC DEVELOPMENT	7,866,652	604,000	**7,262,652**	7,318,898	580,000	**6,738,898**	(547,754)	(24,000)	**(523,754)**
ECONOMIC DEVELOPMENT AGENCY SUBTOTAL:	**7,866,652**	**604,000**	**7,262,652**	**7,318,898**	**580,000**	**6,738,898**	**(547,754)**	**(24,000)**	**(523,754)**
ASSESSOR	18,354,905	1,385,000	**16,969,905**	19,138,707	1,050,000	**18,088,707**	783,802	(335,000)	**1,118,802**
AUDITOR-CONTROLLER/RECORDER	19,357,354	6,102,260	**13,255,094**	19,071,494	6,610,723	**12,460,771**	(285,860)	508,463	**(794,323)**
TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR	21,653,245	14,201,687	**7,451,558**	20,890,456	13,706,190	**7,184,266**	(762,789)	(495,497)	**(267,292)**
FISCAL GROUP SUBTOTAL:	**59,365,504**	**21,688,947**	**37,676,557**	**59,100,657**	**21,366,913**	**37,733,744**	**(264,847)**	**(322,034)**	**57,187**
HEALTH CARE	159,507,612	144,507,612	**15,000,000**	64,703,404	49,703,404	**15,000,000**	(94,804,208)	(94,804,208)	**-**
BEHAVIORAL HEALTH	178,566,791	176,724,038	**1,842,753**	197,547,716	195,704,963	**1,842,753**	18,980,925	18,980,925	**-**
BEHAVIORAL HEALTH - ALCOHOL AND DRUG SERVICES	22,108,176	21,958,718	**149,458**	23,105,034	22,955,576	**149,458**	996,858	996,858	**-**
PUBLIC HEALTH	86,748,420	82,052,587	**4,695,833**	81,595,216	78,022,947	**3,572,269**	(5,153,204)	(4,029,640)	**(1,123,564)**
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	19,246,486	15,262,299	**3,984,187**	19,960,669	15,600,936	**4,359,733**	714,183	338,637	**375,546**
PUBLIC HEALTH - INDIGENT AMBULANCE	472,501	-	**472,501**	472,501	-	**472,501**	-	-	**-**
HEALTH CARE SUBTOTAL:	**466,649,986**	**440,505,254**	**26,144,732**	**387,384,540**	**361,987,826**	**25,396,714**	**(79,265,446)**	**(78,517,428)**	**(748,018)**
AGING AND ADULT SERVICES	11,317,320	10,115,916	**1,201,404**	10,184,380	8,952,676	**1,231,704**	(1,132,940)	(1,163,240)	**30,300**
AGING AND ADULT SERVICES - PUBLIC GUARDIAN	1,124,837	343,018	**781,819**	1,166,177	387,792	**778,385**	41,340	44,774	**(3,434)**
CHILD SUPPORT SERVICES	39,806,364	39,806,364	**-**	40,082,554	40,082,554	**-**	276,190	276,190	**-**
HUMAN SERVICES - ADMINISTRATIVE CLAIM	359,284,134	335,844,708	**23,439,426**	360,927,035	338,730,083	**22,196,952**	1,642,901	2,885,375	**(1,242,474)**
CHILD ABUSE /DOMESTIC VIOLENCE	1,970,307	1,970,307	**-**	1,622,818	1,622,818	**-**	(347,489)	(347,489)	**-**
ENTITLEMENT PAYMENTS (CHILD CARE)	85,905,228	85,905,228	**-**	85,905,228	85,905,228	**-**	-	-	**-**
OUT OF HOME CHILDCARE	777,722	-	**777,722**	859,415	-	**859,415**	81,693	-	**81,693**
AID TO ADOPTIVE CHILDREN	39,467,626	37,580,473	**1,887,153**	42,543,049	40,655,896	**1,887,153**	3,075,423	3,075,423	**-**
AFDC-FOSTER CARE	85,012,850	70,736,762	**14,276,088**	94,387,086	80,826,584	**13,560,502**	9,374,236	10,089,822	**(715,586)**
REFUGEE CASH ASSISTANCE	100,000	100,000	**-**	100,000	100,000	**-**	-	-	**-**
CASH ASSISTANCE - IMMIGRANTS	611,254	611,254	**-**	623,764	623,764	**-**	12,510	12,510	**-**
CALWORKS-ALL OTHER FAMILIES	191,880,000	187,770,991	**4,109,009**	228,225,185	223,207,546	**5,017,639**	36,345,185	35,436,555	**908,630**
KIN-GAP PROGRAM	6,984,009	5,896,566	**1,087,443**	6,161,472	5,135,205	**1,026,267**	(822,537)	(761,361)	**(61,176)**
SERIOUSLY EMOTIONALLY DISTURBED	4,761,913	3,781,511	**980,402**	5,000,301	3,976,989	**1,023,312**	238,388	195,478	**42,910**
CALWORKS-2 PARENT FAMILIES	15,674,688	15,322,821	**351,867**	24,880,956	24,276,491	**604,465**	9,206,268	8,953,670	**252,598**
AID TO INDIGENTS	1,181,027	341,471	**839,556**	1,469,770	451,134	**1,018,636**	288,743	109,663	**179,080**
VETERAN'S AFFAIRS	1,479,719	336,500	**1,143,219**	1,488,402	349,250	**1,139,152**	8,683	12,750	**(4,067)**
HUMAN SERVICES SUBTOTAL:	**847,338,998**	**796,463,890**	**50,875,108**	**905,627,592**	**855,284,010**	**50,343,582**	**58,288,594**	**58,820,120**	**(531,526)**
COUNTY TRIAL COURTS - DRUG COURT PROGRAMS	374,691	374,691	**-**	157,430	157,430	**-**	(217,261)	(217,261)	**-**
COUNTY TRIAL COURTS - GRAND JURY	343,249	-	**343,249**	388,592	-	**388,592**	45,343	-	**45,343**
COUNTY TRIAL COURTS - INDIGENT DEFENSE	9,158,413	-	**9,158,413**	9,283,413	125,000	**9,158,413**	125,000	125,000	**-**
COUNTY TRIAL COURTS - COURT FAC/JUDICIAL BENEFITS	1,786,037	-	**1,786,037**	1,875,564	-	**1,875,564**	89,527	-	**89,527**
COUNTY TRIAL COURTS - COURT FACILITIES PAYMENTS	869,933	-	**869,933**	869,334	-	**869,334**	(599)	-	**(599)**
COUNTY TRIAL COURTS - MAINTENANCE OF EFFORT	32,550,674	21,924,184	**10,626,490**	35,736,490	25,110,000	**10,626,490**	3,185,816	3,185,816	**-**
DISTRICT ATTORNEY - CRIMINAL	59,051,132	35,845,581	**23,205,551**	66,671,268	40,292,888	**26,378,380**	7,620,136	4,447,307	**3,172,829**
DISTRICT ATTORNEY - CHILD ABDUCTION AND RECOVERY	876,549	876,549	**-**	-	-	**-**	(876,549)	(876,549)	**-**
LAW & JUSTICE GROUP ADMINISTRATION	232,951	78,503	**154,448**	232,161	78,503	**153,658**	(790)	-	**(790)**
PROBATION-ADMIN, CORRECTIONS & DETENTION	113,707,485	49,355,959	**64,351,526**	114,124,910	49,243,806	**64,881,104**	417,425	(112,153)	**529,578**
PROBATION-COURT ORDERED PLACEMENTS	3,308,330	-	**3,308,330**	3,122,330	-	**3,122,330**	(186,000)	-	**(186,000)**
PUBLIC DEFENDER	33,823,747	1,400,000	**32,423,747**	33,786,524	1,702,204	**32,084,320**	(37,223)	302,204	**(339,427)**
SHERIFF	402,004,318	267,018,421	**134,985,897**	415,623,711	271,275,863	**144,347,848**	13,619,393	4,257,442	**9,361,951**
LAW AND JUSTICE GROUP SUBTOTAL:	**658,087,509**	**376,873,888**	**281,213,621**	**681,871,727**	**387,985,694**	**293,886,033**	**23,784,218**	**11,111,806**	**12,672,412**
PUBLIC AND SUPPORT SERVICES GROUP ADMIN	1,971,766	-	**1,971,766**	1,977,648	-	**1,977,648**	5,882	-	**5,882**
AGRICULTURE, WEIGHTS AND MEASURES	6,517,685	3,921,170	**2,596,515**	6,548,707	4,075,133	**2,473,574**	31,022	153,963	**(122,941)**
AIRPORTS	2,798,296	2,798,296	**-**	2,767,147	2,767,147	**-**	(31,149)	(31,149)	**-**
ARCHITECTURE AND ENGINEERING	585,320	-	**585,320**	585,320	-	**585,320**	-	-	**-**
COUNTY MUSEUM	3,911,145	1,753,400	**2,157,745**	4,144,827	1,520,579	**2,624,248**	233,682	(232,821)	**466,503**
FACILITIES MANAGEMENT	14,465,324	4,827,546	**9,637,778**	14,479,851	5,174,237	**9,305,614**	14,527	346,691	**(332,164)**
FACILITIES MANAGEMENT - UTILITIES	17,238,336	258,043	**16,980,293**	17,879,196	371,082	**17,508,114**	640,860	113,039	**527,821**
LAND USE SERVICES - ADMINISTRATION	-	-	**-**	440,000	440,000	**-**	440,000	440,000	**-**
LAND USE SERVICES - CURRENT PLANNING	3,406,036	3,406,036	**-**	3,335,080	3,335,080	**-**	(70,956)	(70,956)	**-**
LAND USE SERVICES - ADVANCED PLANNING	4,064,230	2,328,829	**1,735,401**	5,095,642	2,390,858	**2,704,784**	1,031,412	62,029	**969,383**
LAND USE SERVICES - BUILDING AND SAFETY	10,218,677	10,218,677	**-**	10,244,406	10,244,406	**-**	25,729	25,729	**-**
LAND USE SERVICES - CODE ENFORCEMENT	5,165,959	560,300	**4,605,659**	4,993,795	560,300	**4,433,495**	(172,164)	-	**(172,164)**
LAND USE SERVICES - FIRE HAZARD ABATEMENT	2,867,674	2,867,674	**-**	2,851,163	2,851,163	**-**	(16,511)	(16,511)	**-**
PUBLIC WORKS-SURVEYOR	5,400,409	5,132,271	**268,138**	5,203,207	4,935,069	**268,138**	(197,202)	(197,202)	**-**
REAL ESTATE SERVICES	2,647,980	1,542,667	**1,105,313**	2,544,054	1,538,500	**1,005,554**	(103,926)	(4,167)	**(99,759)**
REAL ESTATE SERVICES - RENTS AND LEASES	101,179	101,179	**-**	419,311	419,311	**-**	318,132	318,132	**-**
REAL ESTATE SERVICES - COURTS PROPERTY MANAGEMENT	437,165	392,165	**45,000**	382,430	337,430	**45,000**	(54,735)	(54,735)	**-**
REGIONAL PARKS	10,088,762	6,729,800	**3,358,962**	10,026,441	7,236,617	**2,789,824**	(62,321)	506,817	**(569,138)**
REGISTRAR OF VOTERS	11,694,748	8,077,133	**3,617,615**	8,418,890	3,480,870	**4,938,020**	(3,275,858)	(4,596,263)	**1,320,405**
PUBLIC AND SUPPORT SVCS GRP SUBTOTAL:	**103,580,691**	**54,915,186**	**48,665,505**	**102,337,115**	**51,677,782**	**50,659,333**	**(1,243,576)**	**(3,237,404)**	**1,993,828**
GENERAL FUND DEPARTMENT SUBTOTAL:	**2,224,787,008**	**1,701,490,981**	**523,296,027**	**2,226,789,049**	**1,690,766,062**	**536,022,987**	**2,002,041**	**(10,724,919)**	**12,726,960**
CONTINGENCIES	58,098,896	-	**58,098,896**	97,202,694	-	**97,202,694**	39,103,798	-	**39,103,798**
RESERVE CONTRIBUTIONS	14,544,909	-	**14,544,909**	7,481,825	-	**7,481,825**	(7,063,084)	-	**(7,063,084)**
BOARD ELECTIVE PROJECTS	15,812,788	-	**15,812,788**	14,830,389	-	**14,830,389**	(982,399)	-	**(982,399)**
FINANCIAL ADMINISTRATION APPROPRIATION	7,500,000	7,500,000	**-**	7,500,000	7,500,000	**-**	-	-	**-**
OPERATING TRANSFERS OUT	38,641,140	-	**38,641,140**	42,523,203	-	**42,523,203**	3,882,063	-	**3,882,063**
TOTAL COUNTYWIDE ALLOCATED COSTS:	**134,597,733**	**7,500,000**	**127,097,733**	**169,538,111**	**7,500,000**	**162,038,111**	**34,940,378**	**-**	**34,940,378**
GRAND TOTAL:	**2,359,384,741**	**1,708,990,981**	**650,393,760**	**2,396,327,160**	**1,698,266,062**	**698,061,098**	**36,942,419**	**(10,724,919)**	**47,667,338**

NOTE: Total countywide allocated costs on this schedule includes appropriation and reimbursements for Financial Administration. This appropriation is offset in the countywide discretionary revenue schedule on the net interest earnings line.

GENERAL FUND – FIVE YEAR OPERATING FORECAST, 2008-09 THROUGH 2012-13

Long-term financial planning is an effective tool for creating sustainable budgets and providing fiscal stability beyond the annual budget horizon. The County creates a five year operating forecast for the purpose of providing the Board of Supervisors with a framework for use in decision-making in order to maintain and continue the fiscal health of the County.

The forecast is not a budget. It is a question of priorities, not fiscal capacity. The plan identifies key factors that affect our fiscal outlook and assesses how difficult balancing the budget may be in the future. It helps us to understand the fiscal challenges facing the County as we make trade-offs between funding priorities.

This forecast is not a prediction of what is certain to happen but rather a projection of what will occur in the absence of any mitigating actions. As such, this plan highlights significant issues or problems that must be addressed in order to maintain a structurally balanced budget.

Significant Issues Impacting the General Fund:

- Revenue Growth has slowed dramatically due to a steep decline in real estate activity that has affected construction and retail spending. This has significantly impacted the County's property tax revenue as well as the County's sales tax revenue, including Prop 172.
- Salaries and Benefits are projected to increase. This increase is based on current negotiated agreements between the County and employee representation units. In years where no agreement has yet been negotiated, historical trends have been used.
- Retirement costs are anticipated to increase based on increases in salaries which are a factor in the calculation of retirement costs.
- Additional Staffing for the Adult Detention Center Expansion will require a significant amount of financing beginning in 2010-11.

	2008-09	2009-10	2010-11	2011-12	2012-13
Beginning Financing Available	$ 2.3	$ (16.4)	$ (31.3)	$ (51.7)	$ (84.5)
Sources and Needs					
Revenue Growth	12.2	22.6	23.9	34.3	34.7
Increase in Costs:					
Salaries and Benefits	(22.3)	(23.6)	(25.1)	(25.8)	(26.9)
Retirement	(5.0)	(8.2)	(7.1)	(8.5)	(7.6)
Adult Detention Center Staffing	-	-	(6.3)	(26.8)	-
New Judgeships Staffing	(1.9)	-	-	-	-
Other Costs	(1.7)	(5.7)	(5.8)	(6.0)	(5.9)
Ending Financing Available	$ (16.4)	$ (31.3)	$ (51.7)	$ (84.5)	$ (90.2)

Due to the projected budget gaps, the uncertain revenue outlook, and operating cost pressures, the County Administrative Office has begun the development of a mitigation plan in order to maintain a structurally balanced budget.

CONTINGENCIES

The County Contingencies includes the following elements:

Contingencies

Mandatory Contingencies
Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations, which could not have reasonably been anticipated at the time the budget was prepared. Funding is targeted at 1.5% of locally funded appropriation.

Uncertainties
Any unallocated financing available from current year sources (both ongoing and one-time) that has not been set-aside and any unallocated fund balance carried over from the prior year, is budgeted in the contingencies for uncertainties. Final budget action includes a provision that allocates any difference between estimated and final fund balance to this contingencies account.

Ongoing Set-Aside Contingencies

The county budget process differentiates between ongoing and one-time revenue sources. Ongoing set-asides represent ongoing sources of financing that have been targeted for future ongoing program needs.

	2007-08 Final Budget	2007-08 Mid-Year Approved Approved Contributions/ (Uses)	2008-09 Approved Contributions/ (Uses)	2008-09 Final Budget
Contingencies				
Mandatory Contingencies (1.5% of Locally Funded Appropriation)	8,582,624		377,419	8,960,043
Uncertainties	14,616,272	(5,261,232)	39,987,611	49,342,651
Ongoing Set-Aside Contingencies				
Future Retirement Costs	7,900,000	(7,900,000)	7,900,000	7,900,000
Jail Expansion	7,000,000	(7,000,000)	7,000,000	7,000,000
Future Space Needs	20,000,000	(20,000,000)	20,000,000	20,000,000
Juvenile Maximum Security			4,000,000	4,000,000
Total Contingencies	**58,098,896**	**(40,161,232)**	**79,265,030**	**97,202,694**

2007-08 Mid-Year Changes to Contingencies for Uncertainties

For 2007-08 a mid-year Board action authorized a one-time increase to the Contingencies for Uncertainties in the amount of $1,513,690. This increase was funded by the sale of an easement at the Milliken landfill.

For 2007-08 mid-year Board actions were authorized to use $6,774,922 of the Contingencies for Uncertainties. These allocations include:

- $3,300,000 in one-time funding to reimburse the Solid Waste Management division for the County's share of the Disaster Debris Management Program related to the Slide and Grass Valley fires.
- $1,000,000 in one-time funding to provide funding for economic development activities at the Chino Airport.
- $547,500 in one-time funding for environmental and engineering services related to the Cajon Creek Levee Alignment and Mitigation Plan at Glen Helen Regional Park and the Sycamore Creek/Sheriff Academy Channel Erosion Control Project.
- $490,000 in one-time funding for the Mountain Marketing Campaign.
- $452,000 in ongoing funding to provide the local cost portion of negotiated salary and benefit increases related to the approved memorandum of understanding with the California Nurses Association.
- $250,000 in one-time funding to fund increased legal services associated with the Superior Court lawsuit of LodgeMakers v. County of San Bernardino, and other specialized counsel.
- $212,047 in ongoing and $53,000 in one-time funding for supplemental staffing for enforcement of Jessica's Law.
- $200,000 in one-time funding to fund increased legal services associated with the Superior Court lawsuit of His Light Investments, Ltd, Olive Branch Investors LLC and William W. Greenway, Jr. versus the County of San Bernardino.
- $71,000 in ongoing funding to fund classification actions relating to the reorganization of the Clerk of the Board office.
- $69,120 in one-time funding to reimburse the Authority for the Handicapped for a receptionist.
- $45,255 in ongoing funding for a new paralegal position for County Counsel.
- $30,000 in one-time funding for consulting services related to the preparation of a greenhouse gas emissions reduction plan.
- $30,000 in one-time funding to pay for background checks of volunteers participating in the County's Community Emergency Response Team (CERT) program in order to enhance the County's response capability in the event of a natural disaster.
- $25,000 in one-time funding for the purpose of funding expenses related to the 2007 Sheriff's Benefit Rodeo.

2007-08 Mid-Year Changes to Ongoing Set-Aside Contingencies

- Future Retirement Costs Ongoing Set-Aside:

  On May 6, 2008, the Board of Supervisors directed remaining balances in the ongoing set-asides be transferred to the corresponding reserve account per County Budget Financing Policy, 02-09. The unspent amount transferred equaled $7.9 million.

- Jail Expansion Ongoing Set-Aside:

  Mid-year Board actions authorized a one-time use of $1.9 million of this set-aside to finance the design of the Adelanto Jail Expansion. On May 6, 2008, the Board of Supervisors directed remaining balances in the ongoing set-asides be transferred to the corresponding reserve account per County Budget Financing Policy, 02-09. The unspent amount transferred equaled $5.1 million.

- Future Space Needs Ongoing Set-Aside:

  Mid-year Board actions authorized a one-time use of $350,000 of this set-aside to finance an increase in the County Government Center Master Plan Development project and a one-time use of $1,537,000 to fund the High Desert Government Center project costs through the completion of the design. On May 6, 2008, the Board of Supervisors directed remaining balances in the ongoing set-asides be transferred to the corresponding reserve account per County Budget Financing Policy, 02-09. The unspent amount transferred equaled $18,113,000.

2008-09 Mandatory Contingencies

The base allocation to the mandatory contingency budget of $8,960,043 is established pursuant to Board policy, based on projected locally funded appropriation of $597.3 million.

2008-09 Ongoing Set-Aside Contingencies

As seen in the Reserves section, the county has set aside a significant amount of one-time money that can assist the county temporarily for unforeseen increases in expenditure or reductions in revenues. Beginning in 2005-06 the county also began to set-aside portions of ongoing funding for future use. In the 2008-09 final budget, the county has set aside ongoing revenue sources to finance future ongoing expenditures in four different areas: retirement, jail expansion, future space needs and juvenile security.

- Future Retirement Costs Ongoing Set-Aside:

  For the past few years, the County has seen significant retirement cost increases and predicts additional future increases based on unfunded liabilities that have occurred primarily as a result of lower than expected market returns. Beginning in 2004-05, the Board has set-aside $7.9 million in ongoing revenue sources to assist in financing these cost increases at a future date.

- Jail Expansion Ongoing Set-Aside:

  Beginning in 2004-05, the Board has set-aside $7.0 million of ongoing money to address the future needs of the County's growing population. In 2006-07, the Board allocated this set-aside to a specific use, increased jail space.

- Future Space Needs Ongoing Set-Aside:

  Beginning in 2006-07, the Board has set-aside $20.0 million to address future space needs. This is based on a building analysis completed by staff. The space needs of the county continue to grow based on expansion of the area and the programs that service the county's growing population.

- Juvenile Maximum Security Ongoing Set-Aside:

  Beginning in 2007-08, the Board has set-aside $4.0 million for the construction of a new Central Juvenile Hall. This $4.0 million was previously included in the $19.3 million ongoing contribution to the Capital Improvement Program.

RESERVES

The county has a number of reserves (designations) that have been established over the years. Some are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general purpose reserve are funds held to protect the County from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the County. On January 6, 1998, the Board of Supervisors adopted a county policy to provide guidelines and goals for reserve levels. That policy calls for the county's general purpose reserve to equal 10% of locally funded appropriation. The Board of Supervisors also established specific purpose reserves to temporarily help meet future needs.

	6/30/07 Ending Balance	Actual 2007-08 Contributions	Actual 2007-08 Uses	6/30/08 Estimated Balance	Approved 2008-09 Contributions	Approved 2008-09 Uses	6/30/09 Estimated Balance
General Purpose Reserve	**52,456,025**	4,761,467		**57,217,492**	**2,516,125**		**59,733,617**
Specific Purpose Reserves							
Future Space Needs	19,600,000	18,113,000		37,713,000	20,000,000 (1)		57,713,000
Retirement	30,700,000	7,900,000		38,600,000	7,900,000 (1)		46,500,000
Medical Center Debt Service	32,074,905			32,074,905			32,074,905
Jail Expansion	16,400,000	5,100,000		21,500,000	7,000,000 (1)		28,500,000
Juvenile Maximum Security	9,392,986	4,548,220		13,941,206	7,944,454 (2)		21,885,660
Teeter	17,747,201			17,747,201			17,747,201
Moonridge Zoo	3,750,000	1,000,000		4,750,000	1,000,000		5,750,000
Capital Projects	4,000,000			4,000,000			4,000,000
Insurance	3,000,000			3,000,000			3,000,000
Restitution	1,865,025		(75,000)	1,790,025			1,790,025
Electronic Voting	500,000		(130,000)	370,000			370,000
Business Process Improvement	564,778	4,235,222	(409,967)	4,390,033		(4,096,300) (3)	293,733
Justice Facilities	119,316			119,316	21,246		140,562
Total Specific Purpose	**139,714,211**	40,896,442	(614,967)	**179,995,686**	43,865,700	**(4,096,300)**	**219,765,086**
Total Reserves	**192,170,236**			**237,213,178**			**279,498,703**

(1) Amounts represent ongoing set-asides that are included in the 2008-09 final budget in the appropriation for contingencies, and not budgeted as Contributions to Reserves. They are included in this schedule because they are projected to remain unspent at the end of the 2008-09 fiscal year. Per County policy unspent ongoing set-asides at the end of the year will be transferred to the corresponding specific purpose reserve.

(2) Amount represents $4.0 million in ongoing set-aside that is included in the 2008-09 final budget in the appropriation for contingencies, and not budgeted as Contributions to Reserves (see note (1)). This amount also includes 2007-08 local cost savings in the Probation department budget of $3,944,454. This additional allocation is consistent with County Policy 02-10, and was approved by the Board in final budget action.

(3) Amount represents new 2008-09 uses of the Business Process Improvement Reserves totaling $2,237,000 as well as carryover projects from 2007-08 which total $1,859,300.

2007-08 Contributions

- $4.8 million approved contribution to the General Purpose Reserve based on the 2007-08 final budget for countywide discretionary revenue which finances locally funded appropriation.
- $18.1 million approved contribution to the Future Space Needs Reserve representing the 2007-08 ongoing set-aside that was unspent at the end of the 2007-08 fiscal year.
- $7.9 million approved contribution to the Retirement Reserve representing the 2007-08 ongoing set-aside that was unspent at the end of the 2007-08 fiscal year.
- $5.1 million approved contribution to the Jail Expansion Reserve representing the 2007-08 ongoing set-aside that was unspent at the end of the 2007-08 fiscal year.
- $4.5 million approved contribution to the Juvenile Maximum Security Reserve from Probation Department savings in 2006-07.
- $1.0 million approved contribution to the Moonridge Zoo Reserve.
- $4.2 million approved contribution to the Business Process Improvement Reserve.

2007-08 Uses

- $75,000 from the Restitution Reserve to fund legal services related to the recovery of funds involving corruption activities of former employees, officers and private individuals.
- $130,000 from the Electronic Voting Reserve for the Registrar of Voters remodel project.
- $2.7 million in uses were approved from the Business Process Improvement Reserve in the 2007-08 final budget. Final budget reserve allocations included $0.4 million to the Assessor for phone system upgrades and development of mobile appraisal capabilities, $0.2 million for Public Health web services improvements, $0.3 million to convert four branch libraries from barcode to radio frequency identification technology, and $1.8 million for a Sheriff Laboratory information management system. At the end of 2007-08 only $409,967 of the approved reserve uses had been allocated to project expenditures.

2008-09 Approved Contributions and Uses

For 2008-09 the general purpose reserve is increased by $2.5 million to conform to Board policy. This increase is based on projected locally funded appropriation of $597.3 million and will bring the balance of the general purpose reserve to $59.7 million. The Juvenile Maximum Security Reserve is increased by $3.9 million, funded by 2007-08 savings from Probation's budget units. The Moonridge Zoo reserve is increased by $1.0 million and the Justice Facilities reserve is increased by $21,246 from unspent amounts on completed projects. Uses of the Business Process Improvement Reserve include new allocations of $2.2 million and $1.9 million of allocations from the prior year for projects not yet completed. Major new allocations include $0.8 million for the Sheriff's department data conversion project, $0.4 million for Land Use Services web-based enhancements for development and construction plan review, $0.4 million for a case management system in the Public Defender's office, and $0.2 million to convert three branch libraries from barcode to radio frequency identification technology. Approved allocations for projects not completed in 2007-08 are $1.8 million for the Sheriff's Laboratory Information System and $59,300 for Public Health web services improvements.

The chart on the following page shows recent history of the County Reserve levels.

County Reserves History

		Year End Actual Balances					Adopted	
		2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	
Total General Purpose Reserve		**34.8**	**37.2**	**41.7**	**52.5**	**57.2**	**59.7**	
Specific Purpose Reserves								
Future Space Needs		-	-	-	19.6	37.7	37.7	(2)
Retirement		7.0	7.0	14.9	30.7	38.6	38.6	(2)
Medical Center Debt Service		32.1	32.1	32.1	32.1	32.1	32.1	
Jail Expansion (formerly Future Financing)		-	-	7.0	16.4	21.5	21.5	(2)
Juvenile Maximum Security		1.5	1.5	5.7	9.4	13.9	17.9	(2)
Teeter		19.3	19.3	17.7	17.7	17.7	17.7	
Moonridge Zoo		-	-	-	3.8	4.8	5.8	
Capital Projects Reserve		4.0	4.0	4.0	4.0	4.0	4.0	
Insurance		3.0	3.0	3.0	3.0	3.0	3.0	
Restitution		2.1	1.6	1.9	1.9	1.8	1.8	
Electronic Voting System		-	0.5	0.5	0.5	0.4	0.4	
Business Process Improvement		-	3.0	2.5	0.6	4.4	0.3	
Justice Facilities		3.7	1.3	0.6	0.1	0.1	0.1	
Museum's Hall of Paleontology		0.9	1.7	3.7	-	-	-	
L&J Southwest Border Prosecution Initiative		3.4	1.9	1.7	-	-	-	
Equity Pool		4.4	3.5	1.5	-	-	-	
Bark Beetle		1.8	1.7	-	-	-	-	
Total Specific Purpose Reserves	(1)	**83.1**	**82.0**	**96.9**	**139.7**	**180.0**	**180.9**	(2)
Total Reserves	(1)	**118.0**	**119.2**	**138.6**	**192.2**	**237.2**	**240.6**	(2)

(1) Totals may not add due to rounding.

(2) The Adopted 2008-09 column of this schedule includes only those reserve allocations included in the final budget. Amounts differ from the Total Reserves detail schedule presented on the previous page. The Total Reserves detail schedule presents estimated June 30, 2009 reserve levels, including estimates of final transfers of unspent ongoing set-asides to the corresponding reserve prior to fiscal year-end.

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COUNTY DEBT POLICY

The county has a separate policy that covers the issuance, management and administration of the county's portfolio of long term obligations. The policy requires, in general, that:

1. Debt will not be used to finance ongoing operational costs.

2. Whenever possible, the county will pursue alternative sources of funding in order to minimize the level of debt.

3. That whenever practical, voter approval on the method of debt shall be utilized.

More specifically, the policy includes guidelines on the following elements:

1. The policy allows for the issuance of variable rate obligations to the extent that they do not exceed 25% of total debt outstanding.

2. The policy details the guidelines to be followed prior to the issuance of variable rate debt including feasibility, structure, and annual analysis to determine advisability of conversion to fixed rate debt.

3. The policy requires that the term of bonds be no longer than the economic useful life of the property, or in excess of available payment streams.

4. The policy requires annual review of the county's portfolio of long term obligations to initiate any type of restructuring, refunding, or refinancing beneficial to the county.

5. The policy outlines requirements for the investment of bond proceeds.

6. The policy outlines the responsibilities of the county's Debt Advisory Committee, which is a formal committee of the Board of Supervisors. These responsibilities include oversight and review of all debt policy and debt issuance activities and to make recommendations to the Board of Supervisors regarding appropriate actions on debt matters.

CASH FUNDED PROJECTS

As detailed above, county policy requires prudent management of liabilities and, whenever possible, alternative sources of funding in order to minimize the level of debt. In the past several years, the county has satisfied certain portions of its capital needs without the issuance of long term obligations. This includes the major projects listed below:

- Construction of the High Desert Juvenile Detention Center, financed with a combination of state grant monies and the county's cash.

- The cash purchase of the Adelanto Adult Detention Facility.

- The cash purchase of an office building in downtown San Bernardino.

COUNTY BUDGET FINANCING POLICY AS IT RELATES TO LONG-TERM OBLIGATIONS

The county's Budget Financing Policy includes policies related to long-term obligations of the county. These include:

1. Retirement System Funding - Requires that the Board first consider setting aside any savings related to negative Unfunded Accrued Actuarial Liability to fund a reserve for reduction of any existing pension obligation bonds or as a hedge against future interest rate increases.

2. Use of Variable Rate Interest Savings - Requires that when amounts budgeted for variable rate interest expense on long-term obligations exceeds actual variable rate interest expense for the year, that such savings will be used in the succeeding fiscal year to reduce the outstanding principal of long-term obligations. This applies only to debt service paid from discretionary revenue sources of the general fund. It is normal for budgeted amounts to exceed actual amounts because debt covenants require conservative budgeting of variable rate interest expense.

3. Use of Savings from Interest Rate Swap Agreements Associated with the Issuance of Debt - Requires that any county benefit realized on interest rate swap agreements, when there is a potential mismatch between swap payments and debt service payments, be retained as a contingency to offset the county's share of increases in debt service caused by the swap agreement. This contingency amount will not exceed $5.0 million per interest rate swap agreement.

COUNTY LONG-TERM OBLIGATIONS

The following discussion relates to long-term obligations backed by the full faith and credit of the county's general fund[(1)]. Other long-term obligations, such as those of the county's redevelopment agency and special districts are included in separate budget documents prepared for those entities.

The county's outstanding long-term debt obligations have been issued for the following purposes:

- To finance construction and improvement of county structures.
- To refinance county pension obligations.
- To finance improvements at the county owned landfills.

The county finances such projects with a variety of debt instruments. For construction and improvement projects, and for the improvement projects at the county landfills, the county has utilized lease obligations with a non-profit public benefit corporation. Such obligations are in the form of Certificates of Participation. For pension obligations the county has issued Pension Obligation Bonds.

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(1) In June of 2007 the County privately placed $18.4 million of revenue bonds for Courthouse improvements. These bonds are secured solely by a surcharge on civil filings that is collected by the local courts. These bonds are not backed by the County's general fund and are, therefore, not included in this discussion. For more information on the surcharge revenues see the 'Courthouse Seismic Surcharge' budget unit in the Law and Justice section of this document.

As of June 30, 2008, the county's long term obligations include obligations issued to finance or partially finance the following projects:

- Construction and equipping of the Arrowhead Regional Medical Center
- Construction of the West Valley Detention Center
- Construction of the Foothill Law and Justice Center and hangars at the Chino Airport
- Construction of the County Government Center
- Construction of the West Valley Juvenile Detention Center
- Retrofit of lighting and HVAC systems at various county facilities
- Finance of down payment on a preschool building in Ontario
- Construction of the Glen Helen Pavilion
- Improvement projects at county landfills
- Refinancing of a portion of the county's Unfunded Accrued Actuarial Liability in the years 1995 and 2004.

A summary of long-term obligations of the county, which includes a reference to the section of the book where the obligation is budgeted, is included on the following pages.

County of San Bernardino
Outstanding General Fund Certificates of Participation and Pension Obligation Bonds
Budgetary Basis

Fiscal Year Ending June 30	Pension Obligation Bonds						Certificates of Participation			
	2008 Pension Obligation Bonds $160,900,000		2004 Pension Obligation Bonds(1) $463,895,000		1995 Pension Obligation Bonds $386,265,591		2008 Glen Helen Pavilion Series B (1) $5,695,000		2008 Glen Helen Pavilion Series A (1) $8,860,000	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2009	-	7,668,226	-	17,730,281	25,215,000	8,601,520	130,000	385,818	580,000	416,290
2010	705,000	9,664,960	7,080,000	17,564,609	32,180,000	6,618,739	90,000	379,565	620,000	387,748
2011	735,000	9,621,616	9,245,000	17,171,047	36,615,000	4,222,399	70,000	374,580	605,000	356,779
2012	805,000	9,575,262	11,570,000	16,645,231	41,505,000	1,471,352	95,000	369,080	610,000	327,547
2013	880,000	9,524,543	14,100,000	15,973,653	13,160,377	32,059,623	75,000	362,404	630,000	296,578
2014	865,000	9,472,019	16,950,000	15,139,811	12,791,883	34,788,117	60,000	358,606	595,000	268,140
2015	920,000	9,418,290	20,020,000	14,127,066	12,401,627	37,653,373	75,000	353,713	595,000	239,643
2016	1,035,000	9,359,445	23,355,000	12,918,239	12,035,880	40,619,120	60,000	349,895	570,000	211,078
2017	1,060,000	9,296,385	27,025,000	11,491,751	11,673,496	43,711,504	40,000	345,001	590,000	181,698
2018	1,130,000	9,230,466	31,015,000	9,825,205	11,361,080	46,888,920	560,000	324,094	560,000	154,472
2019	19,990,000	8,594,754	16,235,000	8,453,186	11,054,980	50,205,020	600,000	284,759	555,000	127,253
2020	15,860,000	7,515,669	25,000,000	7,179,750	10,753,631	53,666,369	670,000	240,682	505,000	101,840
2021	20,880,000	6,409,795	25,000,000	5,584,250	10,507,053	57,227,947	710,000	193,064	515,000	76,082
2022	26,200,000	4,992,687	25,000,000	3,988,750	9,790,585	58,119,415	755,000	143,494	470,000	53,589
2023	31,875,000	3,244,630	25,000,000	2,393,250	-	-	830,000	88,282	445,000	31,099
2024	37,960,000	1,142,596	25,000,000	797,750	-	-	875,000	30,211	415,000	9,906
2025	-	-	-	-	-	-	-	-	-	-
2026	-	-	-	-	-	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-
Totals	160,900,000	124,731,340	301,595,000	176,983,825	251,045,591	475,853,419	5,695,000	4,583,248	8,860,000	3,239,742

(1) Debt schedules for variable rate issues are based on the estimated average interest rate at the time of issuance and do not reflect amounts budgeted for the 2008-09 fiscal year.

(2) West Valley Detention Center

County of San Bernardino
Outstanding General Fund Certificates of Participation and Pension Obligation Bonds
Budgetary Basis

Certificates of Participation											
2002 Justice Center Refunding $68,100,000		2001/02 WCVD Refunding [2] $94,920,000		1997 Public Imp. Financing $17,790,000		1996 Govt Center Refinancing [1] $39,600,000		1996 WVDC Refinancing [1][2] $9,200,000		Total Outstanding General Fund Debt	Fiscal Year Ending June 30
Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest		
4,650,000	1,890,800	5,495,000	3,565,658	825,000	592,530	3,000,000	558,720	300,000	249,780	81,854,622	2009
4,790,000	1,704,800	5,720,000	3,331,020	870,000	551,415	2,200,000	462,690	300,000	238,920	95,459,465	2010
5,025,000	1,513,200	5,970,000	3,073,020	910,000	507,350	2,300,000	362,295	300,000	228,060	99,205,346	2011
5,155,000	1,312,200	6,225,000	2,805,270	460,000	473,100	2,400,000	257,535	300,000	217,200	102,578,776	2012
5,475,000	1,106,000	6,490,000	2,526,945	485,000	449,475	2,500,000	148,410	300,000	206,340	106,749,348	2013
5,585,000	887,000	6,800,000	2,220,884	505,000	424,725	2,600,000	34,920	300,000	195,480	110,841,584	2014
5,950,000	607,750	7,145,000	1,862,341	535,000	398,725	2,500,000	(74,205)	400,000	182,207	115,310,530	2015
6,205,000	310,250	7,510,000	1,484,761	560,000	370,650	2,500,000	-	400,000	167,727	120,022,044	2016
		7,900,000	1,087,081	590,000	340,463	-	-	400,000	153,247	115,885,625	2017
		8,305,000	668,031	620,000	308,700	-	-	400,000	138,767	121,489,734	2018
		8,735,000	226,531	655,000	275,231	-	-	400,000	124,287	126,516,001	2019
		-	-	600,000	242,288	-	-	400,000	109,807	122,845,035	2020
		-	-	630,000	210,000	-	-	400,000	95,327	128,438,518	2021
		-	-	665,000	176,006	-	-	500,000	78,433	130,932,960	2022
		-	-	695,000	140,306	-	-	500,000	60,333	65,302,900	2023
		-	-	735,000	102,769	-	-	500,000	42,233	67,610,465	2024
		-	-	775,000	63,131	-	-	500,000	24,133	1,362,265	2025
		-	-	815,000	21,394	-	-	500,000	6,033	1,342,427	2026
		-	-	-	-	-	-	-	-	-	2027
		-	-	-	-	-	-	-	-	-	2028
		-	-	-	-	-	-	-	-	-	2029
42,835,000	9,332,000	76,295,000	22,851,543	11,930,000	5,648,258	20,000,000	1,750,365	7,100,000	2,518,313	1,713,747,643	Totals

County of San Bernardino
Outstanding Enterprise Fund Certificates of Participation
Budgetary Basis

Fiscal Year Ending June 30	Certificates of Participation: 2008 Solid Waste Series B [1] $74,390,000		County Medical Center Series 1998 $176,510,000		County Medical Center Series 1997 $121,095,000		County Medical Center Series 1996 $65,070,000	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2009	6,430,000	4,885,772	1,000,000	7,373,939	16,410,000	402,045	60,000	3,259,913
2010	6,405,000	4,453,563	1,100,000	7,329,949	-	-	325,000	3,249,806
2011	6,915,000	3,995,678	1,200,000	7,281,770	-	-	340,000	3,232,350
2012	7,470,000	3,501,639	9,200,000	7,063,916	-	-	360,000	3,213,975
2013	8,045,000	2,967,926	9,600,000	6,670,103	-	-	380,000	3,194,550
2014	8,700,000	2,391,962	10,000,000	6,259,532	-	-	400,000	3,174,075
2015	9,385,000	1,769,970	10,500,000	5,830,108	-	-	420,000	3,152,550
2016	10,120,000	1,099,544	10,900,000	5,381,832	-	-	445,000	3,129,844
2017	10,920,000	376,820	6,400,000	5,019,440	-	-	465,000	3,105,956
2018	-	-	6,700,000	4,745,028	-	-	490,000	3,081,500
2019	-	-	8,700,000	4,422,436	-	-	515,000	3,056,375
2020	-	-	9,100,000	4,049,571	-	-	545,000	3,029,875
2021	-	-	7,500,000	3,701,842	-	-	570,000	3,002,000
2022	-	-	8,100,000	3,375,061	-	-	600,000	2,972,750
2023	-	-	8,400,000	3,029,427	-	-	630,000	2,942,000
2024	-	-	16,200,000	2,514,119	-	-	665,000	2,909,625
2025	-	-	16,900,000	1,820,757	-	-	695,000	2,875,625
2026	-	-	20,200,000	1,043,604	-	-	735,000	2,839,875
2027	-	-	14,810,000	310,232	-	-	7,120,000	2,643,500
2028	-	-	-	-	-	-	24,030,000	1,864,750
2029	-	-	-	-	-	-	25,280,000	632,000
Totals	74,390,000	25,442,874	176,510,000	87,222,667	16,410,000	402,045	65,070,000	60,562,894

(1) Debt schedules for variable rate issues are based on the estimated average interest rate at the time of issuance and do not reflect amounts budgeted for the 2008-09 fiscal year.

Budget Information:

The 2008 Series B Solid Waste Certificates of Participation are budgeted in the Public And Support Services Group section of this budget book, in the Solid Waste Management Division Operations Enterprise Fund.

The 1994, 1995, 1996, 1997 and 1998 Medical Center Certificates of Participation are budgeted in the Administrative/Executive Section of this budget book under County Administrative Office, Medical Center Lease Payments (Medical Center Enterprise Fund).

County of San Bernardino
Outstanding Enterprise Fund Certificates of Participation
Budgetary Basis

Certificates of Participation					
County Medical Center Series 1995 $147,565,000		County Medical Center Series 1994 $213,605,000		Total Outstanding Enterprise Fund Debt	Fiscal Year Ending June 30
Principal	Interest	Principal	Interest		
9,045,000	6,025,725	3,280,000	9,608,100	67,780,493	2009
9,705,000	5,369,475	3,480,000	9,405,300	50,823,093	2010
10,525,000	4,661,425	3,570,000	9,202,725	50,923,948	2011
3,245,000	4,187,588	3,775,000	9,000,738	51,017,855	2012
3,465,000	3,969,513	3,990,000	8,787,200	51,069,291	2013
3,705,000	3,736,488	4,205,000	8,561,838	51,133,894	2014
3,955,000	3,487,538	4,445,000	8,323,963	51,269,128	2015
4,225,000	3,221,688	4,695,000	8,072,613	51,290,520	2016
9,545,000	2,799,363	4,965,000	7,806,963	51,403,541	2017
10,140,000	2,211,425	5,235,000	7,526,463	40,129,415	2018
7,150,000	1,711,875	7,465,000	7,177,213	40,197,899	2019
7,560,000	1,307,350	7,880,000	6,755,225	40,227,021	2020
6,180,000	929,500	12,180,000	6,112,225	40,175,567	2021
6,720,000	574,750	12,570,000	5,340,250	40,252,811	2022
7,090,000	194,975	13,290,000	4,629,100	40,205,502	2023
-	-	14,090,000	3,876,150	40,254,894	2024
-	-	14,890,000	3,079,200	40,260,582	2025
-	-	13,060,000	2,343,225	40,221,704	2026
-	-	13,725,000	1,673,600	40,282,332	2027
-	-	13,675,000	1,005,694	40,575,444	2028
-	-	14,335,000	340,456	40,587,456	2029
102,255,000	44,388,675	178,800,000	128,628,238	960,082,393	Totals

EFFECTS OF EXISTING DEBT LEVELS ON CURRENT AND FUTURE OPERATIONS

Debt service on the Certificates of Participation and Pension Obligation Bonds referenced in the previous schedules will not negatively effect current or future operations of the county. In aggregate, current required debt service expenditures remain relatively level for all fiscal years through 2022-23 and then drop significantly in succeeding years.

The county is currently contemplating the issuance of additional Certificates of Participation to fund the expansion of the Adelanto Adult Detention Facility, and construction and improvements related to the implementation of a master space plan. The 2008-09 budget allocates ongoing (annual) financing sources of $7.0 million for future debt service for the expansion of jail facilities and $20.0 million for future debt service related to the implementation of the county's master space plan.

OTHER LONG-TERM OBLIGATION

The Library has a note payable to the California Infrastructure and Economic Development Bank for funds borrowed to finance the construction of a library in Apple Valley. This note is backed by the full faith and credit of the general fund; however it is paid from and budgeted in the Library budget, found in the Public and Support Services Group section of this budget book, in the Library Special Revenue Fund budget. The outstanding principal amount of this note as of June 30, 2007, the last date for which audited information is available, was $1,761,717. Annual debt service on this obligation is approximately $109,000 per year through fiscal year 2030-31.

LEGAL DEBT LIMIT

The county's legal debt limit, which applies only to General Obligation Bonds, is 1.25% of Assessed Valuation. As of June 30, 2007, the last date for which audited information on outstanding debt is currently available, the county's Debt limit and legal debt margin were calculated as follows:

Fiscal Year	(1) Assessed Valuation	(1) Legal Debt Limit	(1) Bonded Debt	(1) Legal Debt Margin
2006-07	152,041,485	1,900,519	1,815	1,898,704

(1) Amounts in thousands
Source: San Bernardino County Comprehensive Annual Financial Report for the year ended June 30, 2007

The county general fund has no outstanding General Obligation Bonds, and therefore no debt service payments for General Obligation Bonds are budgeted in this document. The Bonded Debt referred to in the table above is the debt of Special Districts and therefore is budgeted in a separate budget document.

CALIFORNIA GOVERNMENT CODE

Government Code Sections 29000 through 30200 provide the statutory requirements pertaining to the form and content of the state Controller's prescribed Line-Item Budget. Government Code Section 29009 requires a balanced budget in the proposed and final budgets, defined as "the budgetary requirements shall equal the available financing."

COUNTY CODE

Title 1. Division 2. Chapter 2:

Section 12.023:

The Administrative Officer shall be appointed by and serve at the pleasure of the Board of Supervisors.

Section 12.026:

Under the supervision of the Board of Supervisors, and subject to the approval and direction and control thereof, the Administrative Officer shall supervise the preparation of the annual County Budget. In the performance of this duty the Administrative Officer shall review all departmental and agency requests and all items in the proposed budget, including revenues, expenditures and reserves. The Administrative Officer shall submit his recommendation on the proposed budget to the Board of Supervisors.

BASIS OF ACCOUNTING

Governmental fund types are accounted for using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Property and sales taxes, interest, certain state and federal grants and charges for services are accrued if their receipt occurs within sixty days after the end of the accounting period, and recognized as revenue.

Expenditures are generally recorded when a liability is incurred, as under accrual accounting. Exceptions to this general rule include; principal and interest on long-term debt is recognized when due, prepaid expenses are reported as current period expenditures rather than allocated and accumulated unpaid vacation, sick leave and other employee benefits are reported in the period due and payable, rather than in the period earned by employees.

Proprietary fund types are accounted for on the accrual basis of accounting. Their revenues are recognized in the period earned and expenses are recognized in the period incurred.

BASIS OF BUDGETING

Governmental Funds:

An operating budget is adopted each fiscal year for the governmental fund types in accordance with provisions of the County Budget Act. The County's financial statement, the Comprehensive Annual Financial Report (CAFR), is prepared using generally accepted accounting principles (GAAP). Budgets for the governmental fund types are adopted with the following differences from GAAP:

Encumbrance accounting is employed in governmental funds. For budget purposes, outstanding encumbrances (which represent the unspent amounts of purchase orders and contracts funded in the fiscal year), are treated as expenditures in that fiscal year. This affects only the "actual" data that appears in that budget book. For GAAP purposes, in the fund financial statements of the CAFR, encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures and liabilities. Appropriations for these encumbrance commitments survive the expiration of the fiscal year to the extent that encumbrances exist. Encumbrances cancelled subsequent to the end of the fiscal year also cancel the underlying appropriation.

On a budgetary basis, unrealized gains and losses on the fair value of investments are not recognized. For GAAP purposes, such gains or losses are recognized.

Proprietary Funds:

The Board of Supervisors approves an annual spending plan for proprietary funds. Although the adopted expense estimates are not appropriations, their budgetary controls are the same as those of the governmental fund types. Because these funds collect fees and revenues generally to cover the cost of the goods and services they provide, their accounting and budgeting bases are closer to commercial models. Budgeting, like accounting, is done on the accrual basis and generally according to GAAP.

COUNTY BUDGET AND FINANCE POLICIES

When building the 2008-09 budget, the County Administrative Office adhered to the County's four financing policies. A brief summary of the policies are presented below:

1) The **budget financing policy**, which states that one-time funds shall not be used to finance ongoing operational costs except within the context of a larger plan to balance ongoing revenues and costs over a multi-year period. This policy was amended February 13, 2007, to set-aside ongoing contingencies for future debt obligations or planned future ongoing program/operational needs. Additionally, this policy was further amended on June 26, 2007, to incorporate appropriation changes which include increases in appropriation authority, as well as, transfers of appropriation between appropriation units.

2) The **reserve and contingency policy**, which maintains an ongoing general purpose reserve equal to 10% of locally funded appropriation, coupled with an appropriated contingency fund equal to 1.5% of locally funded appropriation for the general fund. This policy was amended February 13, 2007, to include maintaining contingencies for the restricted financing funds (Prop 172 and Realignment), as well as the Master Settlement Agreement fund. These contingencies are targeted at not less than 10% of the current year's budgeted revenue for the restricted financing funds and the Master Settlement Agreement fund. This policy was also amended to allow a specific purpose reserve to be established and augmented using the respective department's annual local cost savings for large departmental projects.

3) The **debt policy**, which calls for the prudent management of liabilities, and wherever possible, the pursuit of alternative sources of funding in order to minimize the level of debt.

4) The **capital budget policy**, which ensures that the County maintains its public infrastructure in the most cost efficient manner. This policy was amended February 13, 2007, to update requirements for the approval process for capital project proposals specifically requiring the source of funding being identified for future staffing, operational, maintenance, and utility costs.

Detailed descriptions of each of these County financing policies are presented on the following pages.

Budget Financing Policy

The objective of the Budget Financing Policy is to help ensure the County has adequate resources to meet its basic financial obligations, and to serve as a vehicle to help the County achieve financial continuity and stability.

Balanced Budget
The annual operating budget will be structurally balanced upon adoption by the Board of Supervisors. Total revenues, including carry-over fund balances, will equal the total fund appropriation and reserves, unless it is within the context of a larger plan to balance ongoing revenues and expenses over a multi-year period, as detailed under "Use of one-time funding sources". Significant budget variances and recommended actions will be reported to the Board of Supervisors.

Long Range Planning
As part of the annual budget process, the County will prepare a multi-year forecast of financial operations for general fund programs based on current service levels and expected future changes to those programs or service levels. The County will project major revenues and expenditures of the general fund, and report significant findings and recommendations to the Board of Supervisors.

Appropriation Changes
An operating budget is adopted each fiscal year for all Governmental Funds. Expenditures are controlled at the appropriation unit level (i.e., salaries and benefits, services and supplies, fixed assets, etc.) within budget units. Departments are expected to maintain expenditures within their budget authority as adopted by the Board of Supervisors.

Any increases in appropriation in a budget unit after adoption of the final budget require an item to be placed on the agenda of the Board of Supervisors and a four-fifths vote is necessary for approval.

Transfers of appropriation within the same budget unit may be approved by the County Administrative Office or Board of Supervisors depending upon the appropriation unit. Exceptions are noted below:

Transfer of Salaries and Benefits Appropriation:

- Transfers out funded with local financing are not allowed.
- Transfers out not funded with local financing requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in from other available appropriation within the budget unit will be required if budgeted salaries and benefits appropriation is inadequate to meet expenditures.

Transfer of Fixed Asset Appropriation:

- Transfers out requires an item to be placed on the agenda of the Board of Supervisors for approval.
- Transfers in, less than $10,000 may be approved by the County Administrative Office.
- Transfers in, greater than $10,000 requires an item to be placed on the agenda of the Board of Supervisors for approval.

Use of one-time funding sources
The appropriation of carryover fund balances and other one-time funding sources must be managed with care. Carry-over fund balance is most appropriately used to fund one-time expenses such as capital expenditures or start-up costs for new programs. Other types of one-time funding sources may also be used to fund one-time costs, or to supplement reserves. It is the policy of the County that one-time funds will not be used to finance ongoing operational costs, except within the context of a larger plan to balance ongoing revenues and costs over a multi-year period. Such a plan could involve short-term use of one-time funds to preserve essential public services where longer–term financial forecasts demonstrate the near-term future potential for ongoing revenues to fund those services.

Ongoing Set-Asides

Ongoing set-asides represent ongoing sources of financing that have been targeted for future debt obligations or planned for future ongoing program/operational needs. Set-asides are appropriated as contingencies and approved during the formal adoption of the budget. Any balance of such contingency set-asides remaining at the end of the fiscal year shall be transferred into a corresponding general fund reserve account as of June 30. An agenda item is submitted annually for Board approval of such transfers.

Revenue Forecasting

Because of the complexity of the County budget, realistic projections of revenue are crucial to accurate budgeting. Revenue forecasting will be undertaken annually through a review of local historical revenue trends and analysis of federal, state, and local economic projections. Especially in regard to those revenues which tend to be most volatile and sensitive to changes in the economy, forecasting will involve analysis of economic, demographic, business cycle and other factors which might impact those revenues. These unpredictable revenues, including interest income and fees, will be estimated and budgeted conservatively. Revenue forecasts will not be based on straight-line assumptions.

Fees

The County will review and adjust fees for service, as necessary, and adopt them as part of the annual budget process. In most cases, departmental fees should fully recover the costs of providing the service, including identified indirect or overhead costs.

Program Efficiency and Performance Measurement

Efficiency and economy in the delivery of County services is a top priority. The County will develop a program to integrate performance measures within the budget. County departments will be encouraged to make productivity improvements within their service delivery areas.

Grant Funding

The County will aggressively pursue opportunities for federal or state grant funding. An aggressive policy to pursing opportunities for federal or state grants provides citizens with the assurance that the county is striving to obtain all state and federal funds to which it is entitled – thereby reducing dependence on local taxpayers' funds. However, prior to applying for, and accepting such intergovernmental aid, the County will consider the current and future implications of either accepting or rejecting the grant. That consideration shall include: 1) the amount of matching fund required; 2) in-kind services to be provided; 3) length of grant and whether the county is required to continue the service after the grant has ended; and 4) related operating expenses. The County shall also assess the merits of any individual grant program as if it were funded with local tax dollars.

Retirement System Funding

Careful management of financial resources to pay retirement costs is critical to the County's long-term financial health. Accordingly, for any savings resulting from negative Unfunded Accrued Actuarial Liability (UAAL) contribution rates, the Board will first consider setting aside these savings in a reserve for reduction of any existing pension obligation bonds or as a hedge against future rate increases.

Use of Variable Rate Interest Savings

Covenants in debt instruments require conservative budgeting of variable rate interest expense. When amounts budgeted for variable rate interest expense for such debt instruments exceed actual interest expense for the year, such savings will be used in the succeeding fiscal year to reduce the total outstanding principal amount of long-term debt. This policy will apply only to interest savings/debt instruments that are paid from discretionary revenue sources of the County's general fund.

Use of Savings from Interest Rate Swap Agreements Associated with the Issuance of Debt

It is the policy of the Board that any benefit realized on interest rate swap agreements where the swap payment received by the County and the actual debt service payment due from the County are not equal per the terms of the swap agreement be retained as a contingency to offset the County share of any future increases in debt service caused by the swap agreement. This contingency amount will not exceed $5.0 million dollars per interest rate swap agreement. The contingency will be retained in the fund that is responsible for payments under the swap.

Reserve and Contingency Policy

The objective of the Reserve and Contingency Policy is to help protect the County from unforeseen increases in expenditures or reductions in revenues, or from extraordinary events which might otherwise substantially harm the fiscal health of the County. In so doing, it is also intended to help avoid undue service level fluctuations during periods of economic instability.

General Fund – Reserves and Contingencies
The maintenance of an adequate operating reserve is essential to the financial strength and flexibility of the County, and operating reserves are considered an integral part of the County's financial structure. Such reserves and designations are considered to be those that have no identified contingent liability or specific future use. The County shall establish a general purpose reserve for the general fund targeted at 10% of locally funded appropriation.

The County will also maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting the County's operations which could not have been reasonably anticipated at the time the budget was prepared. The County shall place in contingencies no less than 1.5% of locally funded appropriation.

Restricted Financing Fund – Prop 172 – Contingencies
Restricted Proposition 172 revenues are used solely for public safety programs. The County has allocated using the funds solely for the financing of the Sheriff, District Attorney, and Probation departmental programs. The County will maintain an appropriated contingency to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting this restricted financing stream which could not have been reasonably anticipated at the time the budget was prepared. The appropriation for contingency for Prop 172 funds shall be targeted at no less than 10% of the current year's budgeted Prop 172 revenue. Said contingencies shall be budgeted at the 10% level separately for each department receiving Prop 172 revenues.

Restricted Financing Funds – Realignment – Contingencies
Restricted Realignment funds are used in the financing of mental health, social services and health programs within the county. The County will maintain an appropriated contingency within these funds to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting these restricted financing funds which could not have been reasonably anticipated at the time the budget was prepared. The appropriation for contingency for Realignment funds shall be targeted at no less than 10% of the current year's budgeted Realignment revenues. Said contingencies shall be budgeted at the 10% level separately for each program receiving Realignment revenues.

Master Settlement Agreement Fund – Contingencies
Master Settlement Agreement funds are used to finance health related expenditures. The County will maintain an appropriated contingency within the Master Settlement Agreement fund to accommodate unanticipated operational changes, legislative impacts, or other economic events affecting this fund which could not have been reasonably anticipated at the time the budget was prepared. The appropriation for contingency within this Master Settlement Agreement Fund shall be targeted at no less than 10% of the current year's budgeted Master Settlement Agreement revenues.

Specific Project Reserves
The County will fund specific project reserves for large departmental projects through the use of the respective department's local cost savings. Such projects would not normally be feasible for the department without reserving funding over a multiple year period. In order to establish a specific project reserve, departments must submit the proposed project to the County Administrative Office for consideration. A thorough review of the proposed project and a complete analysis of the estimated local cost savings will be performed by the County Administrative Office prior to recommendation of the project to the Board of Supervisors. Upon approval of the project by the Board of Supervisors, departmental savings will be reserved as deemed necessary by the County Administrative Office for funding of the specific project at fiscal year end. Each fiscal year thereafter, this process will continue until the specific project is completed.

Debt Policy

The objective of the County's Debt management policy is to minimize the amount of outstanding debt necessary to fulfill its infrastructure and economic development responsibilities, as well as to maintain the County's ability to incur present and future debt at minimal interest rates. The use of debt shall not endanger the County's ability to finance essential County services. The County recognizes that capital markets change and unforeseen circumstances may occur resulting in situations that are not covered by this policy. In such situations, flexibility to modify certain policy requirements may be necessary to achieve policy goals.

General

Debt will not be used to finance on-going operational costs. However, debt may be used, where economically efficient, to reduce or eliminate current long-term operational liabilities. Whenever possible, the County shall pursue alternative sources of funding, when cost effective, in order to minimize the level of debt.

Types of Debt

General Obligation Bonds (property tax supported) usage will be evaluated first since it is the least costly debt. Public support will be assessed for ballot placement due to the costs involved for an election. Revenue Bonds/Certificates of Participation may be considered for use where General Obligation Bonds are not practical. Short-term borrowing, such as commercial paper, bond anticipation notes, and lines of credit, will be considered as interim funding sources in anticipation of long-term financing.

Issuance

The County may elect to issue bonds/certificates of participation as variable rate instruments to provide flexibility and /or to attempt to achieve interest savings. There are guidelines to be considered when issuing variable rate debt: 1) Economic and cash flow projections for variable rate issues shall be calculated at the then applicable fixed rate. 2) The County will first consider structuring the principal and interest repayments related to the entire project for which the debt will be issued on an approximately equal annual basis over the life of the borrowing. 3) Total variable rate debt shall be limited to no more than 25% of total debt outstanding. 4) No less than annually, analysis of each outstanding variable rate bond issue shall be undertaken to determine the advisability of converting the issue to fixed-rate debt. 5) Variable rate bonds shall be structured to protect the County to the greatest extent possible against cyclical interest rate fluctuations.

Management

County financial management policies shall be designed to maintain a balanced relationship between debt service requirements and current operating costs, encourage growth of the tax base, actively seek alternative funding sources, minimize interest costs and maximize investment returns. In accordance with this principle, the following must be considered: 1) The County shall issue bonds with terms no longer than the economic useful life of the project. 2) The County shall obtain secured guarantees for bonds supported by a dedicated revenue source to the extent possible. 3) The County shall also obtain assurances of project viability and guarantees of completion prior to the issuance of bonds. 4) The County shall invest the proceeds of bond / certificates of participation sales to conform to State and County requirements to maximize investment security and earnings. 5) The County shall establish affordability guidelines in order to preserve credit quality, which may be suspended for emergency purposes, or because of unusual circumstances.

Capital Budget Policy

The objective of the Capital Budget policy is to ensure that the County maintains its public infrastructure in the most cost efficient manner. The County's capital budget will include as complete, reliable, and attainable cost estimates as possible.

Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. The plan for funding projected staffing, operation and maintenance, and utility costs must be identified as part of the approval process for each capital project. All Capital Budget proposals shall be formulated and presented to the Board of Supervisors within the framework of a general capital budget in conjunction with the operating County General Fund Budget. Capital projects which are not encumbered or completed during the fiscal year will be re-budgeted or carried over to the next fiscal year, except as reported to and subsequently approved by the Board. All re-budgeted capital projects will be so noted in the Adopted Capital Budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over to the subsequent year(s).

Periodic financial reports will be prepared to enable the County Administrative Office to monitor/manage the capital budget and compare actual program revenues and expenditures with budgeted amounts. The Board may take necessary action, including increasing appropriation or revenue, to maintain a balanced Capital Budget. Major capital assets will be inventoried and assessed on an annual basis to project long-term equipment replacement and maintenance needs.

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Administrative/Executive Group

2008-09 Final Budget

ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

	Page #	Appropriation	Departmental Revenue	Local Cost
GENERAL FUND				
BOARD OF SUPERVISORS SUMMARY	91			
BOARD OF SUPERVISORS	92	6,975,899	-	6,975,899
LEGISLATION	94	902,075	-	902,075
PRIORITY POLICY NEEDS	97	4,358,896	-	4,358,896
BOARD ELECTIVE FUNDING	99	10,471,493	-	10,471,493
CLERK OF THE BOARD	101	1,558,975	126,665	1,432,310
COUNTY ADMINISTRATIVE OFFICE SUMMARY	105			
COUNTY ADMINISTRATIVE OFFICE	106	5,608,994	-	5,608,994
FRANCHISE ADMINISTRATION	109	-	-	-
LITIGATION	111	388,681	-	388,681
JOINT POWERS LEASES	113	21,812,356	-	21,812,356
COUNTY COUNSEL	118	10,600,311	5,080,585	5,519,726
HUMAN RESOURCES SUMMARY	122			
HUMAN RESOURCES	123	7,311,757	343,750	6,968,007
THE CENTER FOR EMPLOYEE HEALTH & WELLNESS	126	1,375,368	1,059,368	316,000
UNEMPLOYMENT INSURANCE	129	4,000,500	-	4,000,500
INFORMATION SERVICES SUMMARY	136			
APPLICATION DEVELOPMENT	137	16,518,216	5,089,326	11,428,890
PURCHASING SUMMARY	152			
PURCHASING	153	1,436,783	184,143	1,252,640
LOCAL AGENCY FORMATION COMMISSION	170	350,000	-	350,000
COUNTY SCHOOLS	172	4,308,605	-	4,308,605
TOTAL GENERAL FUND		97,978,909	11,883,837	86,095,072

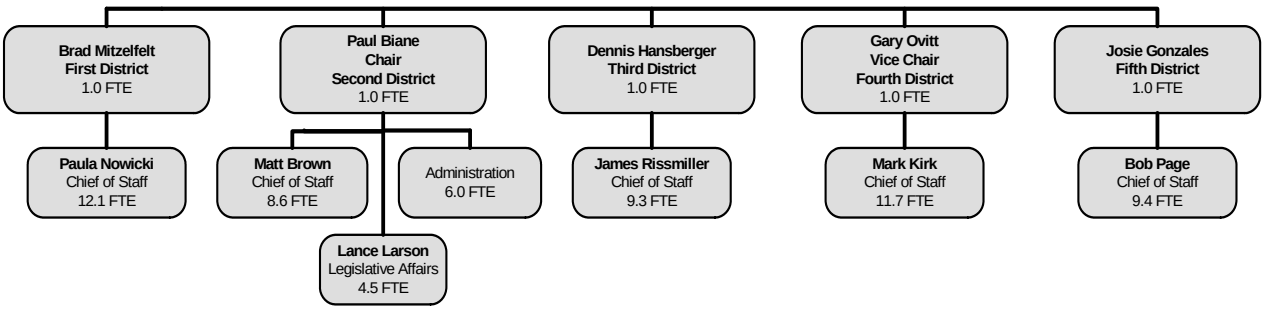
ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

	Page #	Appropriation	Departmental Revenue	Fund Balance
SPECIAL REVENUE FUNDS				
COUNTY ADMINISTRATIVE OFFICE:				
FEDERAL FOREST RESERVE	116	12,622	-	12,622
HUMAN RESOURCES:				
COMMUTER SERVICES	131	1,218,927	548,000	670,927
EMPLOYEE BENEFITS AND SERVICES	133	3,890,523	2,684,008	1,206,515
TOTAL SPECIAL REVENUE FUNDS		5,122,072	3,232,008	1,890,064

INTERNAL SERVICES FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
INFORMATION SERVICES:				
COMPUTER OPERATIONS	141	21,130,603	21,130,603	-
TELECOMMUNICATIONS SERVICES	145	26,999,631	27,934,628	934,997
800 MEGAHERTZ - REBANDING PROJECT	149	25,000	25,000	-
PURCHASING:				
PRINTING SERVICES	156	4,148,499	4,159,689	11,190
SURPLUS PROPERTY AND STORAGE OPERATIONS	159	367,700	372,700	5,000
MAIL/COURIER SERVICES	161	7,384,760	7,386,411	1,651
RISK MANAGEMENT SUMMARY	163			
OPERATIONS	164	7,180,783	7,180,783	-
INSURANCE PROGRAMS	167	64,286,186	84,075,100	19,788,914
TOTAL INTERNAL SERVICE FUNDS		131,523,162	152,264,914	20,741,752

BOARD OF SUPERVISORS
Paul Biane, Chairman

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Appropriation	Revenue	Local Cost	Staffing
General Fund				
Board of Supervisors	6,975,899	-	6,975,899	62.1
Legislation	902,075	-	902,075	4.5
Priority Policy Needs	4,358,896	-	4,358,896	-
Board Elective Funding	10,471,493	-	10,471,493	-
Total General Fund	22,708,363	-	22,708,363	66.6

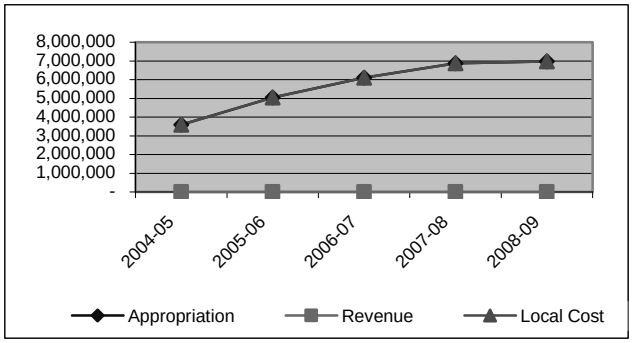
Detailed information for each budget unit follows, along with a description of the services provided and budget unit history.

DESCRIPTION OF MAJOR SERVICES

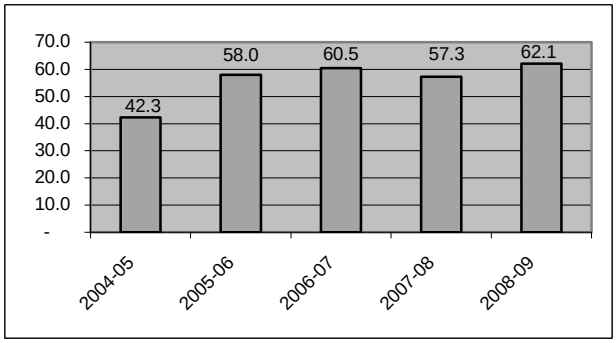
The Board of Supervisors is the governing body of the county government and Board-governed special districts. The Board establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board also approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

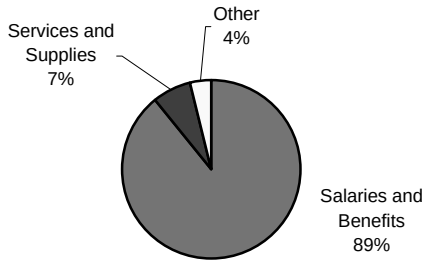
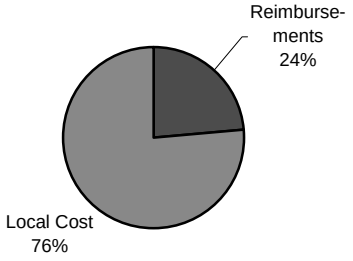


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,609,024	5,913,542	6,072,287	6,879,883	6,663,873
Departmental Revenue	-	-	-	-	-
Local Cost	3,609,024	5,913,542	6,072,287	6,879,883	6,663,873
Budgeted Staffing				57.3	

Actual appropriation for 2007-08 is less than modified budget due to budgeted positions not being filled which created savings in salaries and benefits. In addition, there is a reduction of costs for ISD communications charges which resulted in savings in services and supplies as well.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors
FUND: General

BUDGET UNIT: AAA BDF
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,157,353	5,789,958	6,530,130	7,289,749	7,695,559	8,160,298	**464,739**
Services and Supplies	534,057	502,910	507,883	546,569	646,663	508,531	**(138,132)**
Central Computer	34,201	43,159	65,006	69,699	69,699	72,697	**2,998**
Travel	-	-	-	-	-	62,577	**62,577**
Transfers	47,434	63,816	67,737	186,012	188,385	343,172	**154,787**
Total Exp Authority	4,773,045	6,399,843	7,170,756	8,092,029	8,600,306	9,147,275	**546,969**
Reimbursements	(1,164,021)	(486,301)	(1,098,469)	(1,428,156)	(1,720,423)	(2,171,376)	**(450,953)**
Total Appropriation	3,609,024	5,913,542	6,072,287	6,663,873	6,879,883	6,975,899	**96,016**
Local Cost	3,609,024	5,913,542	6,072,287	6,663,873	6,879,883	6,975,899	**96,016**
				Budgeted Staffing	57.3	62.1	**4.8**

Salaries and benefits of $8,160,298 fund 62.1 budgeted positions, an increase of 4.8 positions from prior year. The increase of $464,739 represents anticipated increases to salaries in accordance with Measure P (approved by the voters on November 7, 2006), benefit plan changes for elected selected health insurance, and retirement and worker's compensation rate changes. This budget unit increased by 4.8 budgeted positions due to staffing changes made by the various supervisorial districts.

Services and supplies of $508,531 include phone services, electrical equipment maintenance, computer hardware expenses, special department expense, property insurance, office expense, presort and packaging, and courier and printing. The decrease of $138,132 reflects the shift from services and supplies to transfers for office expenses incurred through the Purchasing Department, the shift of grounds maintenance costs to transfers, and finally, the shift of travel expenses to its new appropriation.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $62,577 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $343,172 include continued contributions to employee relations, computer analyst support, maintenance service, custodial services and rents. The increase of $154,787 is a result of the shift of office expenses and grounds maintenance costs from services and supplies to transfers.

Reimbursements of $2,171,376 represent reimbursements from the priority policy needs budget unit. The increase of $450,953 primarily results from the increased salaries and benefits costs mentioned above.

Legislation

MISSION STATEMENT

The Office of Legislative Affairs effectively advocates the county's interests on the federal and state level by communicating the strategic priorities and policy direction of the Board of Supervisors to the California Congressional and State Legislative delegations.

STRATEGIC GOALS

1. Communicate the county's legislative priorities to federal and state officials.

2. Advance the interests of the county at the state and federal level.

3. Provide the Board of Supervisors and the County Administrative Office with necessary information to make informed decisions regarding pending legislation and regulatory decisions.

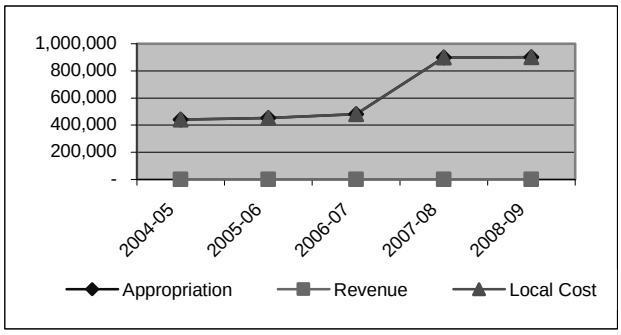
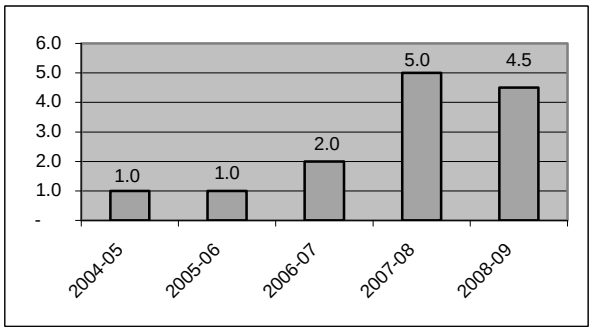
4. Cultivate relationships between the county and the state and federal delegation members and staff.

DESCRIPTION OF MAJOR SERVICES

Under the direction of the Board of Supervisors and in coordination with the County Administrative Office, the Office of Legislative Affairs is responsible for overseeing and coordinating the county's legislative advocacy program. The office is responsible for the annual state and federal legislative platforms in accordance with the strategic priorities and policy direction of the Board of Supervisors. The office serves as a liaison between the county and the federal and state legislative delegation. The Office of Legislative Affairs tracks legislation through the legislative process and works in conjunction with county departments to ascertain the impacts of pending legislation and regulations in order to provide recommendations to support or oppose pending legislation.

The office maintains effective working relationships with the California Congressional and State Legislative delegation and the federal and state administration. The Office of Legislative Affairs oversees and administers legislative activities and outreach by fostering relationships with appropriate local, state and federal delegations, caucuses, associations, joint powers authorities, and public and private sector officials. The Office of Legislative Affairs provides periodic updates and reports to the Board of Supervisors, the County Administrative Office and county departments on pending legislation as well as recommendations on legislation to the Board of Supervisors. The office also manages consensus advocacy trips to Washington, D.C. and Sacramento and supervises contracted legislative advocacy firms at the state and federal level.

BUDGET HISTORY

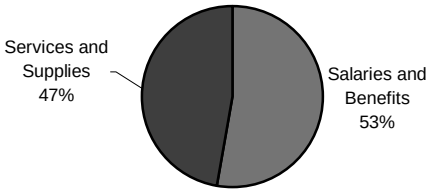
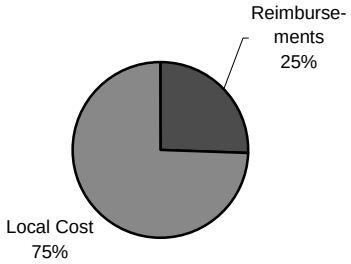
5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	382,833	410,237	291,173	898,405	800,605
Departmental Revenue	-	-	-	-	-
Local Cost	382,833	410,237	291,173	898,405	800,605
Budgeted Staffing				5.0	

In 2006-07, actual appropriation was lower than the trend due to the mid-year vacancy of the Director of Legislative Affairs. In 2007-08, actual appropriation is lower than modified budget due to vacancy in staff positions.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Legislation
FUND: General

BUDGET UNIT: AAA LEG
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	76,969	173,320	117,315	511,148	608,458	637,136	**28,678**
Services and Supplies	505,674	436,714	480,706	496,867	597,357	512,469	**(84,888)**
Central Computer	-	-	895	63	63	1,885	**1,822**
Travel	-	-	-	-	-	56,780	**56,780**
Transfers	190	203	257	527	527	1,805	**1,278**
Total Exp Authority	582,833	610,237	599,173	1,008,605	1,206,405	1,210,075	**3,670**
Reimbursements	(200,000)	(200,000)	(308,000)	(308,000)	(308,000)	(308,000)	**-**
Total Appropriation	382,833	410,237	291,173	700,605	898,405	902,075	**3,670**
Operating Transfers Out	-	-	-	100,000	-	-	**-**
Total Requirements	382,833	410,237	291,173	800,605	898,405	902,075	**3,670**
Local Cost	382,833	410,237	291,173	800,605	898,405	902,075	**3,670**
				Budgeted Staffing	5.0	4.5	**(0.5)**

Salaries and benefits of $637,136 will fund 4.5 budgeted positions and are increasing by $28,678. Budgeted staffing counts were reduced by 0.5 to reflect the anticipated midyear hiring of the second analyst position. Additionally, the Legislative Program Manager position was changed to a contract Deputy Director of Legislative Affairs position.

Services and supplies of $512,469 are decreasing by $84,888 from the prior year final budget. This reduction is the net of decreases in professional services ($106,520) and changes in the reporting of travel ($33,000) and office supplies ($654) to other appropriation units. Offset by increases in expenditures related to legislative activities ($25,500), new copier rental ($7,500), special departmental expense ($7,500), communication related expenses ($6,482), general office expense ($4,475), subscriptions/publications ($2,654) and other minor expenditure changes ($1,175).

Travel is a new appropriation unit for 2008-09. The amount budgeted of $56,780 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted ($33,000) in the services and supplies appropriation unit as well as anticipated additional needs ($23,780).

Transfers of $1,805 include increases in EHaP charges as well as the change in the reporting of office supply purchases mentioned above.

Reimbursements of $308,000 represent funding supported by Health Care Administration ($108,000), Solid Waste Management ($60,000), Transportation ($70,000), and Flood Control ($70,000) due to the direct impact of legislative advocacy services on these departments.

Priority Policy Needs

DESCRIPTION OF MAJOR SERVICES

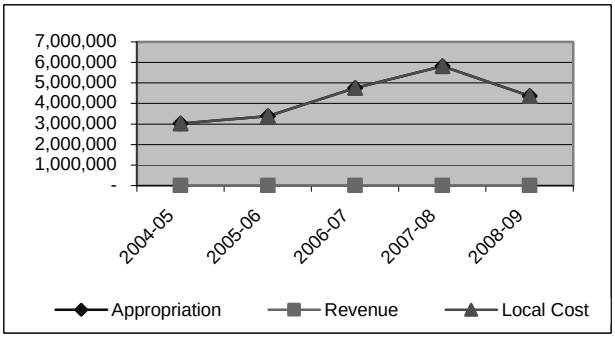
Beginning in 1999-2000 $1.0 million was allocated evenly between the five supervisorial districts for priority policy needs that may be identified during the fiscal year. In 2005-06 this annual allocation was increased to $2.0 million and in 2006-07 this annual allocation was increased to $2.5 million. The current annual allocation is $2.5 million allocated evenly between the five districts. Any allocations not spent within a fiscal year is carried over to the subsequent fiscal year by district.

Since the inception of this budget unit, the Board of Supervisors has identified various community programs in alignment with the county's vision of creating, supporting and enhancing vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history. Through use of these funds and in conjunction with these community programs, the Board of Supervisors has provided support for several projects that promote the health, safety, well being, and quality of life for county residents.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

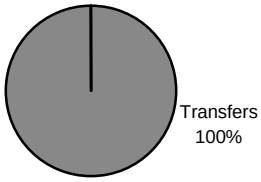
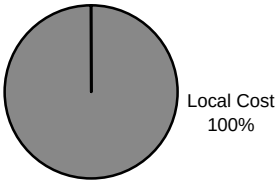


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,640,939	1,031,531	1,443,023	5,812,788	3,953,892
Departmental Revenue	-	-	-	-	-
Local Cost	1,640,939	1,031,531	1,443,023	5,812,788	3,953,892

Actual appropriation reflects projects identified by the Board of Supervisors in the respective fiscal year and financed with priority policy needs funding.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors
FUND: General

BUDGET UNIT: AAA CNA
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	1,640,939	1,031,531	1,443,023	3,953,892	5,812,788	4,358,896	**(1,453,892)**
Total Appropriation	1,640,939	1,031,531	1,443,023	3,953,892	5,812,788	4,358,896	**(1,453,892)**
Local Cost	1,640,939	1,031,531	1,443,023	3,953,892	5,812,788	4,358,896	**(1,453,892)**

Transfers of $4,358,896 represent the current annual allocation for priority policy needs of $2,500,000 in addition to the carryover of prior year's unspent budget of $1,858,896. At the end of each fiscal year, any unspent appropriation will be carried over into the subsequent year's budget.

Board Elective Funding

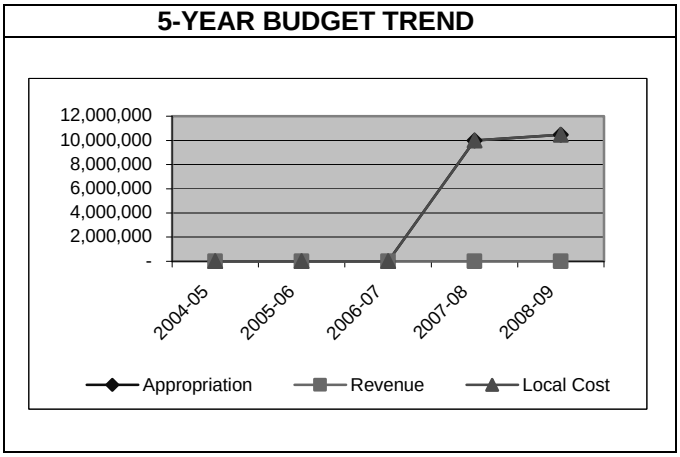
DESCRIPTION OF MAJOR SERVICES

In 2007-08, the Board Elective Funding budget unit was established which allocated $10.0 million evenly between the five supervisorial districts for Board discretionary projects as identified by the Board of Supervisors throughout the fiscal year. This is a one-time funding allocation. Any allocation not spent within a fiscal year is carried over to the subsequent fiscal year by district. In 2008-09, an additional $5.0 million was allocated evenly between the districts with one-time funding.

The Board of Supervisors has worked with its community partners to identify projects that support the mission of the government of the County of San Bernardino of providing service that promotes the health, safety, well being and quality of life of its residents. With the use of this funding, the Board of Supervisors has sponsored various educational and community programs thereby expanding educational and cultural opportunities for the county's residents.

There is no staffing associated with this budget unit.

BUDGET HISTORY

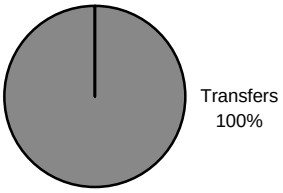
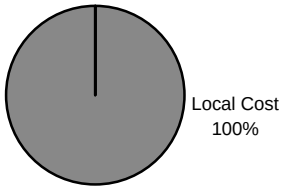


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	10,000,000	4,528,507
Departmental Revenue	-	-	-	-	-
Local Cost	-	-	-	10,000,000	4,528,507

Actual appropriation reflects projects identified by the Board of Supervisors in the respective fiscal year and financed with elective funding.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Board Elective Funding
FUND: General

BUDGET UNIT: AAA FLF
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	-	-	4,528,507	10,000,000	10,471,493	**471,493**
Total Appropriation	-	-	-	4,528,507	10,000,000	10,471,493	**471,493**
Local Cost	-	-	-	4,528,507	10,000,000	10,471,493	**471,493**

Transfers of $10,471,493 represent the current one-time allocation for elective funding of $5,000,000 in addition to the carryover of the prior year's unspent budget of $5,471,493. At the end of each fiscal year, any unspent appropriation will be carried over into the subsequent year's budget.

CLERK OF THE BOARD
Dena M. Smith

MISSION STATEMENT

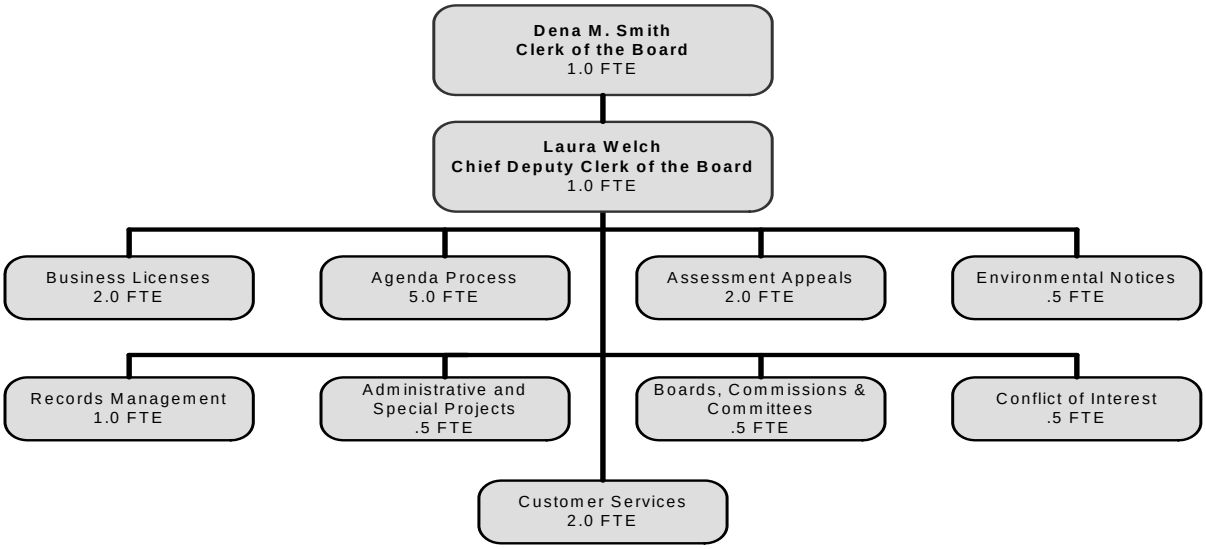
In support of the County Board of Supervisors, and in service to the public and fellow county staff, the Clerk of the Board of Supervisors: prepares and maintains records of actions taken by the Board of Supervisors; oversees membership of the county's boards, commissions and committees; licenses businesses operating in the county unincorporated areas; and facilitates the filing and hearing of appeals of assessed property valuations. Our service priorities are timeliness and accuracy. Our services commitments are courtesy and respect.

STRATEGIC GOALS

1. Implement technology improvements to increase operational efficiency and improve public access to information.

2. Improve business license processes and procedures to ensure high quality service and compliance with ordinances.

ORGANIZATIONAL CHART

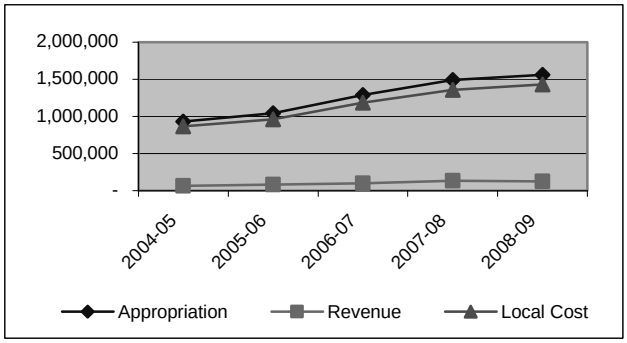


DESCRIPTION OF MAJOR SERVICES

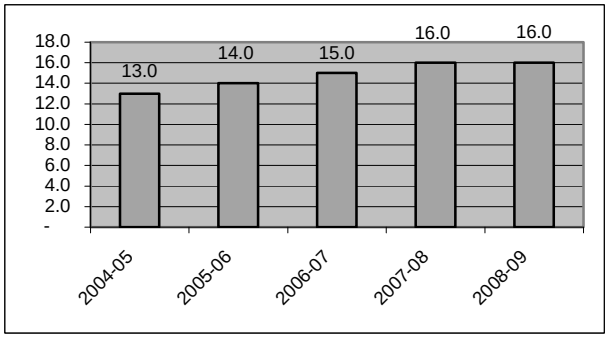
The Clerk of the Board of Supervisors (COB) provides legislative support services to the Board of Supervisors (BOS). The department coordinates, prepares and maintains minutes, ordinances, resolutions, contracts, agreements and other official records and documents related to meetings conducted by the BOS. The COB coordinates the annual filing of financial disclosure documents in accordance with state law and local conflict of interest codes. The county has more than 200 advisory boards, commissions and committees (BCCs) and the COB maintains records and membership information for the county's BCCs. Responsibilities include posting of vacancies, processing of appointments and monitoring of ethics training for more than 1,000 BCC members. In accordance with state law, appeals of assessed property valuation are heard and determined by the county's Assessment Appeals Boards (AAB). The COB provides staff support to the AAB, facilitating the filing, hearing and disposition of thousands of appeals annually. The county requires that businesses operating in unincorporated areas obtain and maintain a valid business license. The COB receives, reviews and processes business license applications and issues licenses for approved businesses. The COB also: receives, posts and files environmental (CEQA) notices for construction projects in accordance with State Department of Fish & Game requirements; accepts summonses, complaints, planning appeals, requests for tax refunds and Board correspondence; and responds to thousands of requests for information and documents from county staff and the public.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

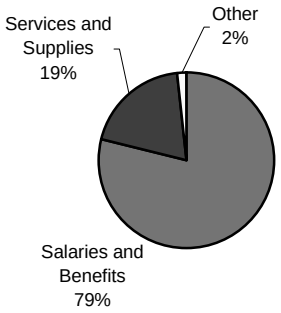
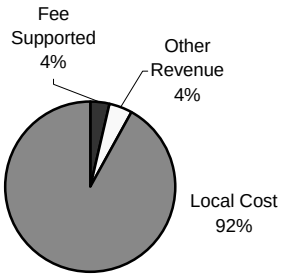


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	836,034	1,668,685	1,365,483	1,563,677	1,426,540
Departmental Revenue	101,089	106,289	113,977	135,287	139,525
Local Cost	734,945	1,562,396	1,251,506	1,428,390	1,287,015
Budgeted Staffing				16.0	

Actual appropriation for 2007-08 is less than the modified budget due to lower salaries and benefits costs realized from workforce turnover and leaves of absence. Temporary staff was hired to alleviate the workload impact of staffing shortages.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Clerk of the Board
FUND: General

BUDGET UNIT: AAA CBD
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	671,971	1,029,226	1,118,494	1,129,910	1,166,830	1,230,938	**64,108**
Services and Supplies	148,275	613,277	202,295	252,138	283,703	252,388	**(31,315)**
Central Computer	13,119	14,446	19,458	31,933	31,933	27,452	**(4,481)**
Travel	-	-	-	-	-	23,520	**23,520**
Equipment	-	-	15,391	-	-	-	**-**
Transfers	2,669	11,736	9,845	12,559	10,211	24,677	**14,466**
Total Appropriation	836,034	1,668,685	1,365,483	1,426,540	1,492,677	1,558,975	**66,298**
Departmental Revenue							
Licenses & Permits	44,715	47,410	47,103	56,741	54,697	53,734	**(963)**
State, Fed or Gov't Aid	-	-	-	6,808	-	-	**-**
Current Services	3,934	5,439	5,149	5,906	4,000	4,000	**-**
Other Revenue	52,440	53,440	61,725	70,070	76,590	68,931	**(7,659)**
Total Revenue	101,089	106,289	113,977	139,525	135,287	126,665	**(8,622)**
Local Cost	734,945	1,562,396	1,251,506	1,287,015	1,357,390	1,432,310	**74,920**
				Budgeted Staffing	16.0	16.0	**-**

Salaries and benefits of $1,230,938 fund 16.0 budgeted positions and are increasing by $64,108 due to a departmental reorganization approved by the Board of Supervisors on September 11, 2007. This reorganization was a result of a review of the COB organizational structure guided by the operational changes that are taking place in the COB office to meet the expectation of the Board of Supervisors for improved operational efficiency, effective use of technology and outstanding service delivery. The new classifications established placed staff at classification and compensation levels more consistent with those of other positions with similar functions and levels of responsibility within the county.

Services and supplies of $252,388 include costs for equipment, office supplies, professional services, and various insurance allocations. The decrease of $31,315 reflects the shift from services and supplies to transfers for office expenses incurred through the Purchasing Department in addition to the shift of travel costs to its new appropriation.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $23,520 reflects anticipated travel costs for proprietary software development conferences and training as well as the annual California State Association of Counties (CSAC) conference. These costs were previously budgeted in services and supplies as mentioned above.

Departmental revenue of $126,665 is reduced by $8,622 from the previous budget year. In line with the current nationwide housing crisis, the county is experiencing a decrease in new construction, which is reflected in decreased revenue estimates for environmental (CEQA) document filings. The COB has also experienced a decrease in new and renewal business licenses and related fees. This trend is anticipated to continue into the 2008-09 fiscal year. However, on March 18, 2008, the Board of Supervisors adopted a rental dwelling license ordinance, and revenue generated from these licenses is anticipated to slightly offset decreases in the other revenue areas. As we cannot measure the number of dwellings in the unincorporated area, we can not determine how much of this new revenue will absorb the loss of license fee revenue.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage reduction of staff time required to process agenda items (30 minutes in 2006-07).	N/A	5%	10%	5%
Turnaround time for post-meeting processing/department receipt of completed agenda items (items processed within 10 work days of meeting).	N/A	75%	96%	85%
Percentage reduction in staff time required to prepare, process, post and revise the agenda and fair statement (24 hours in 2007-08).	N/A	N/A	9%	5%
Percentage reduction in turnaround time for processing of new business licenses (6 weeks in 2005-06 for new and renewal business licenses).	15%	20%	0%	20%
Percentage reduction in turnaround time for processing of renewal business licenses (4 weeks in 2007-08).	N/A	New	-15%	25%
Percentage of business license ordinances reviewed and revised.	N/A	New	20%	100%

The delay in business license processing time can be attributed to an increase in the turn-around time for applicants to obtain required signatures from other departments in order to complete the application process. This will be mitigated for the 2008-09 fiscal year as the COB has implemented a business practice of accepting applications only after all required signatures have been obtained.

COUNTY ADMINISTRATIVE OFFICE
Mark Uffer

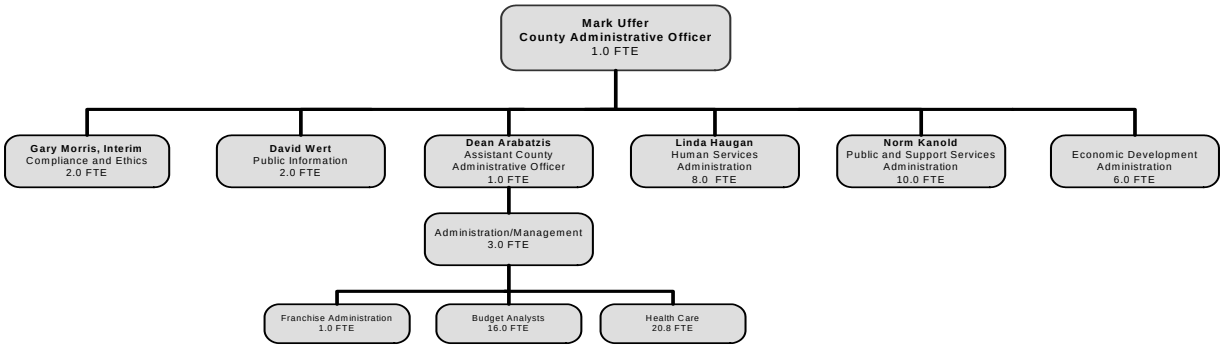
MISSION STATEMENT

The County Administrative Office maximizes constituent services and satisfaction by developing and implementing budgets, policies, and procedures, and by directing and/or coordinating departmental activities according to the County Charter, general laws, and to meet the strategic goals adopted by the Board of Supervisors.

STRATEGIC GOALS

1. Facilitate, support, and ensure the implementation of decisions by the Board of Supervisors.
2. Promote the effective and efficient delivery of countywide service through the use of contemporary management tools.
3. Ensure the overall financial health of the County of San Bernardino.
4. Communicate countywide operations in an effective manner.
5. Increase employee awareness of and compliance with the county's ethics program.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
County Administrative Office	5,608,994	-	5,608,994		26.0
Litigation	388,681	-	388,681		-
Joint Powers Leases	21,812,356	-	21,812,356		-
Health Care Administration *	62,463,096	47,463,096	15,000,000		2.0
Public and Support Services Administration **	1,977,648	-	1,977,648		10.0
Human Services Administration ***	1,284,693	1,092,990	191,703		8.0
Economic Development ****	368,690	-	368,690		7.0
Total General Fund	93,904,158	48,556,086	45,348,072		53.0
Special Revenue Fund					
Federal Forest Reserve	12,622	-		12,622	-
Total Special Revenue Fund	12,622	-		12,622	-
Total - All Funds	93,916,780	48,556,086	45,348,072	12,622	53.0

* These costs are included in the Health Care Administration budget unit in the Health Care Section.
** Detail of this budget is in the Public and Support Services Section.
*** These costs are included in the Human Services Administrative Claim budget unit in the Human Services Section.
**** These costs are included in the Economic Development budget unit in the Economic Development Section.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

The County Administrative Office (CAO) is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget.

The CAO oversees the operations of county departments whose department heads are appointed by the Board of Supervisors or County Administrative Officer, and assists in the coordination of activities of departments headed by elected officials. Additionally, the CAO oversees Health Care Administration, the Public and Support Services Administration (PSSG), Human Services Administration, and Economic Development Agency Administration.

The Health Care Administration provides administrative oversight for the health related departments and seeks to expand and coordinate collaborative opportunities among those departments. Health Care Administration also coordinates major health financing issues, such as realignment, medical center debt financing, and disproportionate share hospital funding.

PSSG departments plan and implement facility and infrastructure development and maintenance programs (roads, flood control, buildings); provide public services in unincorporated communities (planning, fire, special districts, parks, museums); and serve departmental needs (vehicles, space, leasing).

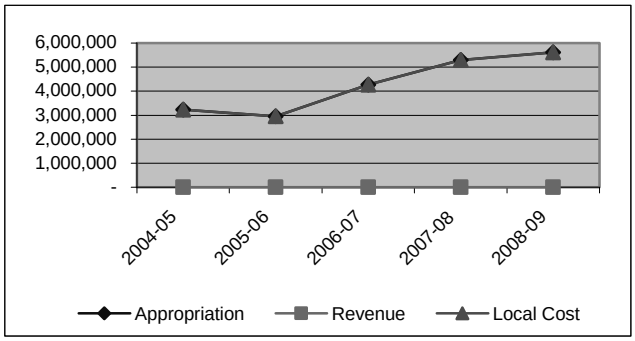
Human Services departments are responsible for the county social service programs under applicable mandatory federal and state regulations. These departments are Transitional Assistance, Children's Services, Adult Services, Preschool Services, Child Support Services and Veterans Affairs.

Economic Development departments seek to facilitate economic growth within the county through programs that enhance workforce skills, infrastructure, business development and attraction, housing opportunities and community development projects. These departments are Community Development and Housing, Economic Development, the Redevelopment Agency, and Workforce Development.

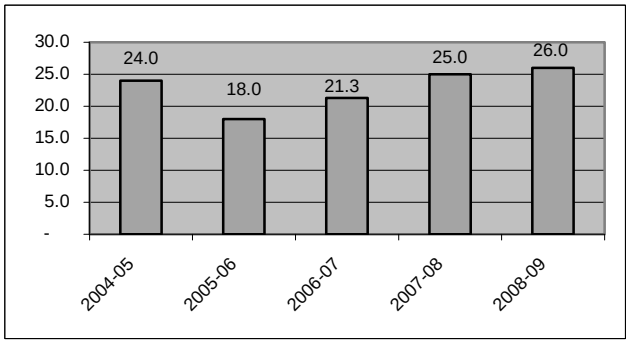
The CAO is also responsible for coordinating county activities with other local government entities, including cities and other counties; the county's long-term debt functions; and the capital improvement program.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

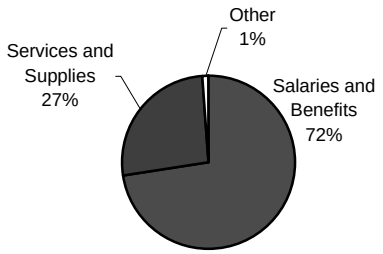
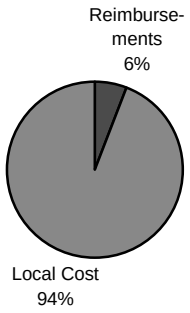


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,155,583	3,902,621	4,133,534	5,368,364	4,650,909
Departmental Revenue	-	-	-	-	-
Local Cost	3,155,583	3,902,621	4,133,534	5,368,364	4,650,909
Budgeted Staffing				25.0	

Actual appropriation for 2007-08 is lower than modified budget primarily due to vacancies in staffing and less services and supplies expenditures.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA CAO
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,657,499	2,431,637	3,152,228	3,762,152	3,931,875	4,320,689	**388,814**
Services and Supplies	257,582	556,960	1,172,726	1,164,122	1,745,874	1,481,993	**(263,881)**
Central Computer	22,372	29,279	26,225	31,213	31,213	38,567	**7,354**
Travel	-	-	-	-	-	62,225	**62,225**
Other Charges	-	-	-	69,120	-	-	**-**
Equipment	-	46,346	-	17,570	-	-	**-**
Transfers	4,958	16,280	17,125	73,623	87,312	60,688	**(26,624)**
Total Exp Authority	2,942,411	3,080,502	4,368,304	5,117,800	5,796,274	5,964,162	**167,888**
Reimbursements	(87,828)	(22,881)	(234,770)	(521,891)	(497,030)	(355,168)	**141,862**
Total Appropriation	2,854,583	3,057,621	4,133,534	4,595,909	5,299,244	5,608,994	**309,750**
Operating Transfers Out	301,000	845,000	-	55,000	-	-	**-**
Total Requirements	3,155,583	3,902,621	4,133,534	4,650,909	5,299,244	5,608,994	**309,750**
Local Cost	3,155,583	3,902,621	4,133,534	4,650,909	5,299,244	5,608,994	**309,750**
				Budgeted Staffing	25.0	26.0	**1.0**

Salaries and benefits of $4,320,689 fund 26.0 budgeted positions and are increasing by $388,814 and a net 1.0 budgeted position. Staffing changes include the additions of 1.0 Principal Administrative Analyst, 1.0 Administrative Analyst III, and 1.0 Franchise Program Analyst. The Franchise Program Analyst addition is the result of a re-organization/consolidation of the Franchise Administration budget unit. Offsetting these increases are the deletion of 1.0 Executive Secretary III and 1.0 Contract Special Projects Coordinator.

Services and supplies of $1,481,993 include professional services, ISD direct labor, computer software and hardware expenses, miscellaneous expenses, and general office supplies. Various countywide programs are funded via professional services including components of the Service First Program, hosted email subscriptions for accessing county web information, public awareness campaigns, and the ethics case management system. The decrease of $263,881 includes the shift of travel related expenses to a new appropriation unit, reductions in special departmental expense, completed computer software purchases, and a decline in maintenance costs due to the conclusion of the remodel. Additionally, $200,000 of one-time funding provided to this budget unit in 2007-08 for grants was re-budgeted in 2008-09.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $62,225 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $60,688 include continued contributions toward employee relations, Employee Health and Productivity program, Information Services Department for computer analyst support, custodial and maintenance service, and advertisement services. The decrease of $26,624 results primarily from the completed purchase of two wireless infrastructure servers.

Reimbursements of $355,168 represent payments from other budget units. The budgeted amount decreased a total of $141,862 from the prior year. Changes include additional reimbursements of $175,700 for 1.0 budgeted position to assist with Public Health's financial operations, a reduction of $92,363 in reimbursements from Facilities Management that coincides with the deletion of 1.0 contract special projects coordinator, and a reduction of $225,199 from the Health Care Administration budget unit due to a lessening in the percentage allocation provided for the administration of all the health departments.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of departments implementing the performance measurement system.	100%	100%	100%	100%
Number of county department pages available for email subscription services through GovDelivery, Inc. (amended)*	34	140	156	170
Number of pages subscribed by consumers.	9,852	17,000	26,099	20,000
Percentage of targeted audiences reporting awareness of county services and operations, including how to access county services.	41%	65%	65%	75%
Number of county employees and officials participating in the ethics and compliance training. (amended)**	1,800	1,900	5,960	7,500
Percentage of county employees receiving ethics and compliance materials.	11%	100%	33.6%	100%
Competitive grant funding received by the county or nonprofits in collaboration or associated with the county.	$1.5 million	$900,000	$990,883	$1.5 million

** The measurement above has been amended to clarify and make more appropriate to the goal.*
*** The measurement above has been amended to clarify and make more appropriate to the goal, in addition, all numbers are rounded.*

Franchise Administration

DESCRIPTION OF MAJOR SERVICES

The function of Franchise Administration is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees, including reports, proof of insurance, bonding and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

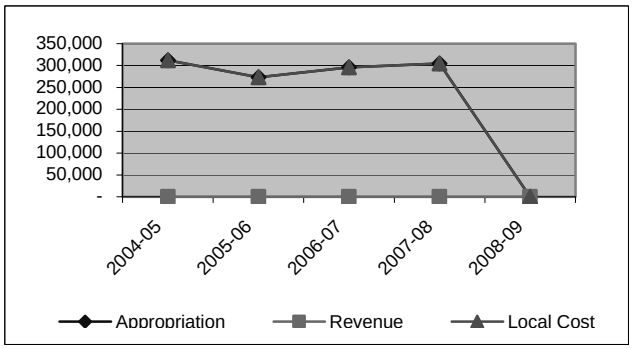
Additionally, Franchise Administration has represented the county and its constituents and the California Public Utilities Commission on issues regarding utility requests for rate increases and investigations of utilities over-charging their customers.

Franchise Administration collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

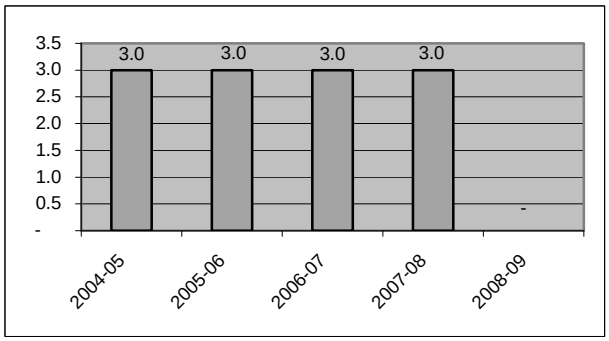
In 2008-09, this budget unit was consolidated in the County Administrative Office budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	301,577	201,689	204,940	304,387	199,816
Departmental Revenue	-	-	-	-	-
Local Cost	301,577	201,689	204,940	304,387	199,816
Budgeted Staffing				3.0	

Actual appropriation for 2007-08 is less than modified budget due to not filling a budgeted position. The special projects originally associated with this position are no longer needed thereby eliminating the need to fill the position. The need for certain professional services relating to contract negotiation has also been eliminated resulting in additional savings in services and supplies.

ANALYSIS OF FINAL BUDGET

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA FRN
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	223,397	180,592	186,907	179,378	245,265	-	**(245,265)**
Services and Supplies	26,320	20,303	17,075	17,702	56,387	-	**(56,387)**
Central Computer	1,993	187	189	1,944	1,944	-	**(1,944)**
Transfers	49,867	607	769	792	791	-	**(791)**
Total Appropriation	301,577	201,689	204,940	199,816	304,387	-	**(304,387)**
Local Cost	301,577	201,689	204,940	199,816	304,387	-	**(304,387)**
				Budgeted Staffing	3.0	-	**(3.0)**

To facilitate more effective and efficient management of the Franchise Administration, the appropriation of this budget unit will be absorbed into the County Administrative Office budget unit.

Litigation

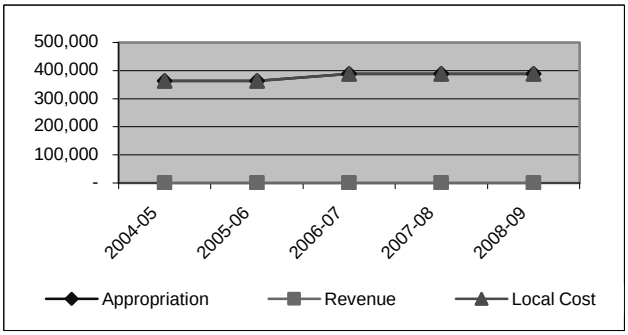
DESCRIPTION OF MAJOR SERVICES

The litigation budget unit finances external attorney services and other litigation related expenses. The Board approved the establishment of this budget unit in 2001-02. The use of contingencies may be required for any new major contracts, or for any material amendments to existing legal contracts during the fiscal year.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

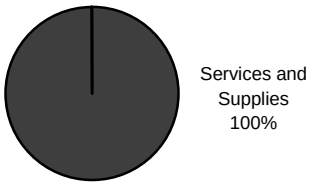
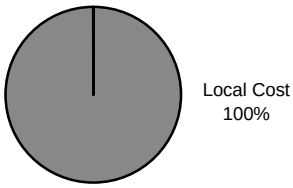


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	630,025	438,320	15,441	613,681	629,128
Departmental Revenue	500,000	200,000	-	75,000	75,000
Local Cost	130,025	238,320	15,441	538,681	554,128

Departmental revenue amounts listed in 2004-05, 2005-06, and 2007-08 represent Board of Supervisors approved use of Restitution Reserves to finance the cost of corruption litigation.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: General

BUDGET UNIT: AAA LIT
FUNCTION: General
ACTIVITY: Legislative and Administrative

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	630,025	438,320	15,441	629,128	388,681	388,681	-
Total Appropriation	630,025	438,320	15,441	629,128	388,681	388,681	-
Departmental Revenue							
Operating Transfers In	500,000	200,000	-	75,000	-	-	-
Total Financing Sources	500,000	200,000	-	75,000	-	-	-
Local Cost	130,025	238,320	15,441	554,128	388,681	388,681	-

There is no change in 2008-09 to this budget unit from the prior fiscal year.

Joint Powers Leases

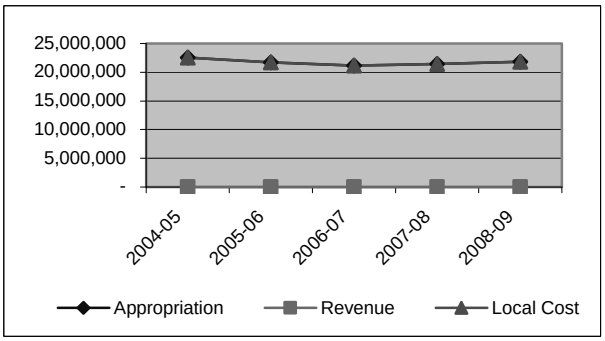
DESCRIPTION OF MAJOR SERVICES

This budget unit finances the cost of long-term capital lease payments for the major county assets financed by the general fund.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

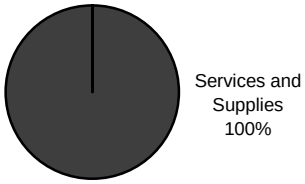
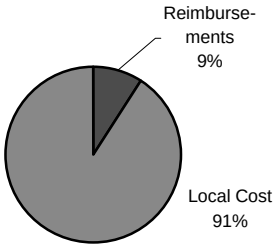
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	21,382,011	20,987,980	20,147,355	21,437,356	18,675,497
Departmental Revenue	3,342	3,505	(5)	-	346
Local Cost	21,378,669	20,984,475	20,147,360	21,437,356	18,675,151

Actual appropriation for 2007-08 is lower than modified budget primarily for two reasons: 1) $1.3 million of savings represents lease payments for the 1997 Public Improvement Project that were funded from unused project funds held by the trustee and therefore required no general fund contribution and 2) $1.2 million represents variable rate interest savings that result from covenants that require conservative budgeting of variable rate interest expense.

Variable rate interest savings used to prepay Certificates of Participation per Board policy:

- 2004-05 $1.8 million
- 2005-06 $1.0 million
- 2006-07 $0.3 million
- 2007-08 $0.8 million
- 2008-09 $1.2 million (budgeted)

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Joint Power Leases
FUND: General

BUDGET UNIT: AAA JPL
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	22,905,636	22,572,197	21,874,723	20,556,182	23,318,041	23,985,506	**667,465**
Total Exp Authority	22,905,636	22,572,197	21,874,723	20,556,182	23,318,041	23,985,506	**667,465**
Reimbursements	(1,523,625)	(1,584,217)	(1,727,368)	(1,880,685)	(1,880,685)	(2,173,150)	**(292,465)**
Total Appropriation	21,382,011	20,987,980	20,147,355	18,675,497	21,437,356	21,812,356	**375,000**
Departmental Revenue							
Other Revenue	3,342	3,505	(5)	346	-	-	**-**
Total Revenue	3,342	3,505	(5)	346	-	-	**-**
Local Cost	21,378,669	20,984,475	20,147,360	18,675,151	21,437,356	21,812,356	**375,000**

Services and supplies of $23,985,506 represent lease payments and related fees and administrative costs for the major county assets financed by the general fund, and provides for principal reduction of existing Certificates of Participation pursuant to county policy. In 2008-09, services and supplies is increased by $667,465. This amount is made up of a $375,000 increase in appropriation to be used to prepay principal on existing Certificates of Participation and a $292,465 increase in lease payments and fees caused primarily by the refinancing of the Glen Helen Certificates of Participation (COPs). This refinancing resulted in an increase in lease payments due to a requirement to deposit $1.1 million in cash with the trustee bank. This deposit funded a cash reserve to provide additional protection to the owners of the COPs against non-payment of lease payments. This $1.1 million increased the principal amount of lease payments due, resulting in higher annual lease payments. This reserve will be available to offset the final lease payments on these COPs.

Reimbursements of $2,173,150 include $1,622,750 to finance the lease payments and related costs of the Glen Helen Pavilion. This reimbursement is funded by revenues associated with the operation of the pavilion. Reimbursements also include amounts associated with the 1997 Public Improvement financing in the amounts of $470,000 from the utilities budget, representing savings from the ENVEST project, and $80,400 from Preschool Services representing the portion of the lease payment used to fund a portion of the preschool building in Ontario.

Lease Payments included in this budget unit for 2008-09 are:

Glen Helen Pavilion	1,525,786
Justice Center/Chino Airport Improvements	6,241,200
1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Preschool Building)	1,327,147
County Government Center	3,259,100
West Valley Detention Center	9,777,428
Subtotal:	22,130,661
Reduction of Variable Rate Debt	1,200,000
Debt Administration (Trustee Fees, Letter of Credit Fees, Remarketing Fees, Auction Agent Fees, Broker-Dealer Fees, Audit and Arbitrage)	654,845
Reimbursements	(2,173,150)
Subtotal:	(318,305)
Total:	21,812,356

Federal Forest Reserve

DESCRIPTION OF MAJOR SERVICES

In 1908, Congress enacted a law that requires 25% of the revenues derived from the National Forest System to be given to counties in which the lands are situated for the equal benefit of public schools and roads. Pursuant to Public Law No. 106-393, enacted on October 30, 2000, counties could elect to remain under the 25% Payment Method with fluctuating funding levels or change to the Full Payment Method, that requires these revenues to fund either Title II or Title III projects under the Act. The county elected the Full Payment Method.

Title II project funds may be used for the purpose of making additional investments in, and creating additional employment opportunities through projects that improve the maintenance of existing infrastructure, implementing stewardship objectives that enhance forest ecosystems, and restoring and improving land health and water quality. Authorized uses for Title III projects include search, rescue, and emergency services; community service work camps, easement purchases; forest-related educational opportunities; fire prevention and county planning; and community forestry. Title III funding is utilized by County Fire Department to develop fire prevention and community forestry projects that are necessary for the protection of people and property.

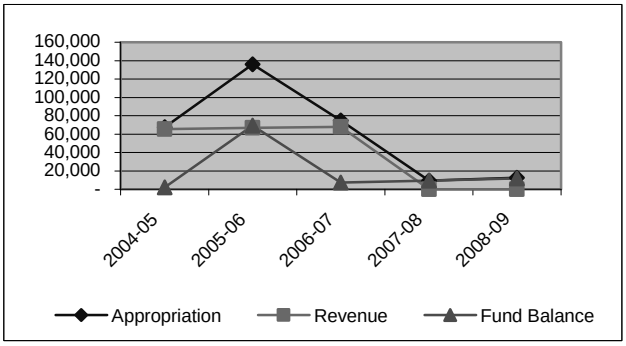
The county can select project(s), provided there is a description of the proposed project in the publications of the local record and a 45-day public comment period. The Clerk of the Board is directed to publish a 45-day notice of intent to use the Federal Title III Agriculture Forest Reserve Payment funds for proposed project expenditures including but not limiting to County Fire Department or the Public Works Department.

Congress terminated this funding on September 30, 2006. However, on July 28, 2007, Congress reinstated the funding for an additional year. For 2008-09, the status of this program is unknown. Currently, there is an effort underway to have a one-year extension included with a supplemental war bill that is pending Federal approval. However, pending notification, the county will anticipate the closure of this budget unit and the balance of the funds will be transferred to the Public Works Department to pay for fire prevention/planning efforts.

There is no staffing associated with this budget unit.

BUDGET HISTORY

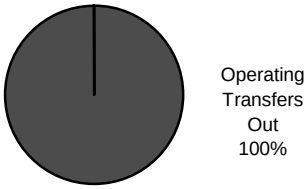
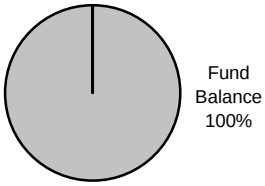
5-YEAR BUDGET TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	132,572	67,743	76,358	67,000
Departmental Revenue	66,995	70,599	69,933	67,000	70,264
Fund Balance				9,358	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office
FUND: Federal Forest Reserve

BUDGET UNIT: SFB CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	132,572	67,743	67,000	9,358	12,622	**3,264**
Total Requirements	-	132,572	67,743	67,000	9,358	12,622	**3,264**
Departmental Revenue							
Use of Money and Prop	775	2,856	1,513	1,984	-	-	**-**
State, Fed or Gov't Aid	66,220	67,743	68,420	68,280	-	-	**-**
Total Revenue	66,995	70,599	69,933	70,264	-	-	**-**
				Fund Balance	9,358	12,622	**3,264**

The 2008-09 final budget reflects the termination of the program and the transfer of the remaining fund balance to the Public Works Department. If the United States Department of Agriculture notifies the county that Congress has extended the Title III program, the County Administrative Office will take appropriate actions to receive the funding and to modify the budget.

COUNTY COUNSEL
Ruth E. Stringer

MISSION STATEMENT

County Counsel serves and protects the county, its treasury, and its governing body, by providing timely and accurate legal services and aggressively representing the county in litigation. Legal services shall be performed maintaining the highest professional and ethical standards while fostering high morale and productivity in the work place through collaborative efforts dedicated to continuous improvement.

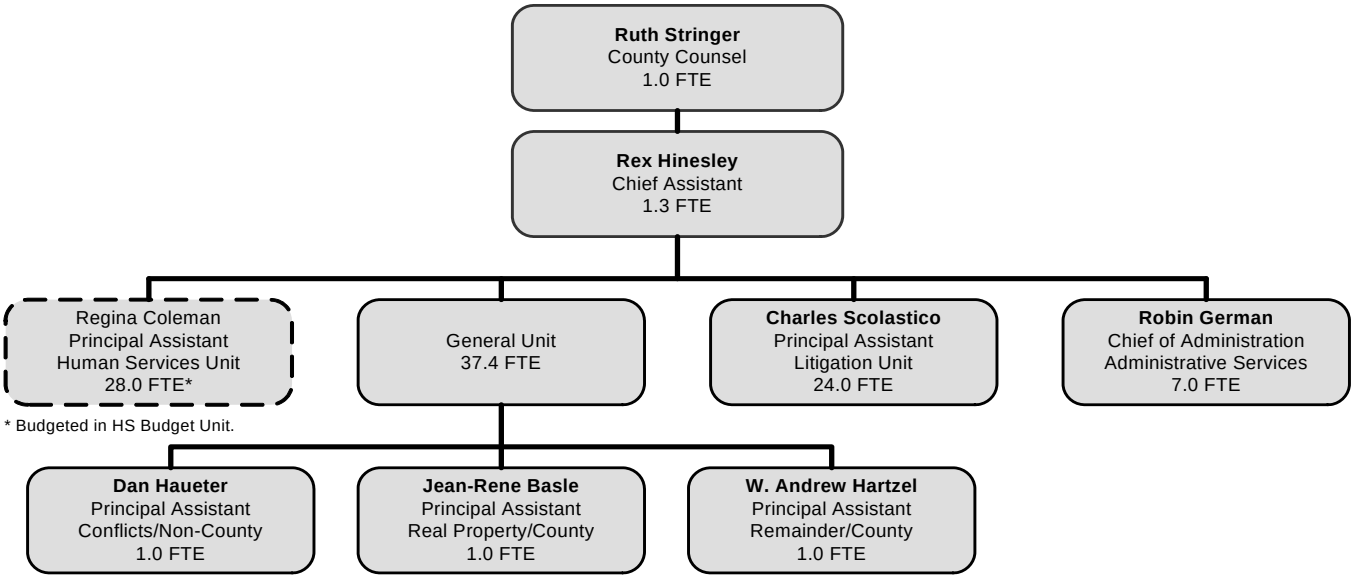
STRATEGIC GOALS

1. Provide accurate, timely and reliable document and contract review and legal advice.

2. Provide exemplary litigation services, by defending client actions and decisions, and advocating our clients' positions.

3. Represent the county by advocating and protecting the interests of children served by our clients.

ORGANIZATIONAL CHART



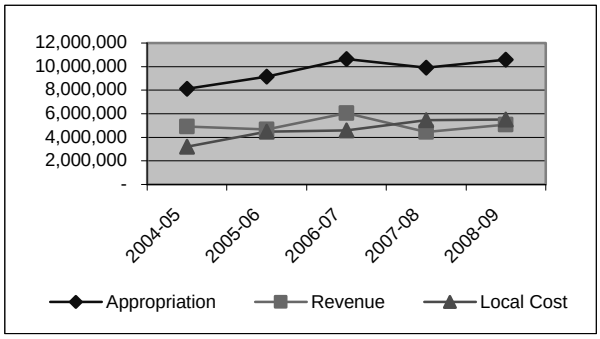
DESCRIPTION OF MAJOR SERVICES

County Counsel provides civil legal services to the Board of Supervisors, County Administrative Office, county departments, commissions, special districts, and school districts. County Counsel also provides legal services to various joint powers authorities and represents the courts and judges on certain matters.

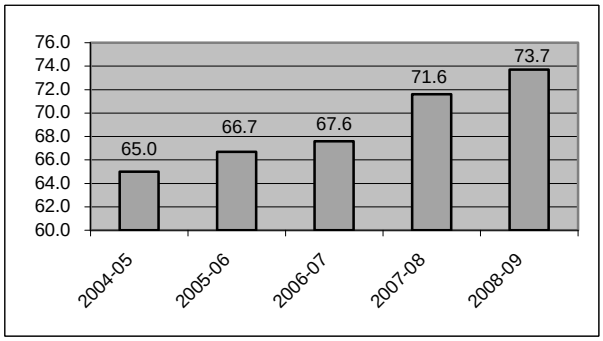
In performing its duties, the County Counsel's Office is divided into three operational units: the Litigation Unit, which handles tort and civil rights litigation, workers' compensation and code enforcement; the Human Services Unit, which serves the Human Services departments; and the General Unit, which provides legal services primarily to county departments supported by the general fund.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

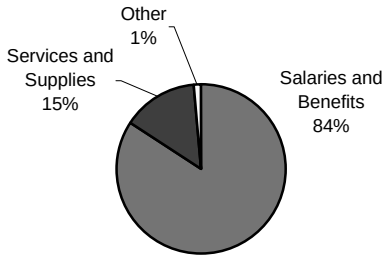
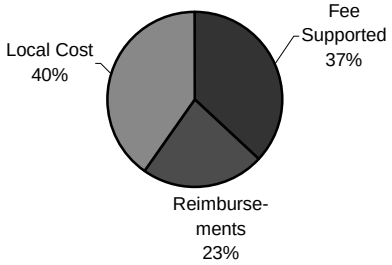


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	8,118,509	9,145,838	10,150,981	9,956,193	8,731,033
Departmental Revenue	4,911,521	4,656,166	5,840,190	4,454,209	4,213,732
Local Cost	3,206,988	4,489,672	4,310,791	5,501,984	4,517,301
Budgeted Staffing				72.6	

In 2007-08 actual appropriation and departmental revenue are less than modified budget due to staff vacancies in revenue generating positions.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Counsel
FUND: General

BUDGET UNIT: AAA CCL
FUNCTION: General
ACTIVITY: Counsel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,281,609	8,420,090	9,125,530	10,312,439	11,251,362	11,535,020	**283,658**
Services and Supplies	765,122	573,403	773,625	910,268	627,307	1,741,931	**1,114,624**
Central Computer	59,254	71,451	90,952	95,159	95,159	101,666	**6,507**
Travel	-	-	-	-	-	160,000	**160,000**
Equipment	-	-	92,663	-	-	-	**-**
Transfers	-	80,894	95,158	141,821	130,231	181,349	**51,118**
Total Exp Authority	8,105,985	9,145,838	10,177,928	11,459,687	12,104,059	13,719,966	**1,615,907**
Reimbursements	-	-	(26,947)	(2,728,654)	(2,193,121)	(3,119,655)	**(926,534)**
Total Appropriation	8,105,985	9,145,838	10,150,981	8,731,033	9,910,938	10,600,311	**689,373**
Operating Transfers Out	12,524	-	-	-	-	-	**-**
Total Requirements	8,118,509	9,145,838	10,150,981	8,731,033	9,910,938	10,600,311	**689,373**
Departmental Revenue							
Current Services	4,910,634	4,654,051	5,840,175	4,212,089	4,454,209	5,080,585	**626,376**
Other Revenue	887	2,115	15	1,435	-	-	**-**
Total Revenue	4,911,521	4,656,166	5,840,190	4,213,732	4,454,209	5,080,585	**626,376**
Local Cost	3,206,988	4,489,672	4,310,791	4,517,301	5,456,729	5,519,726	**62,997**
				Budgeted Staffing	71.6	73.7	**2.1**

Salaries and benefits of $11,535,020 fund 73.7 budgeted positions and are increasing by $283,658. This includes full year funding of 1.0 paralegal position, which was approved by the Board of Supervisors midyear. Also included is funding to dual fill the Chief Assistant County Counsel (0.3) and a Deputy County Counsel V position (0.7), both transitioning into retirement, as well as continued funding of anticipated retirement costs. This budget unit experienced an increase of 0.1 in budgeted staffing as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions.

Services and supplies of $1,741,931 includes professional services such as expert witnesses, initial outside counsel costs, transcriber costs, general office expenses, computer hardware and software expenses (including upgrades and customization costs for PerfectLaw), small equipment purchases, furniture, and other expenses such as publications, memberships, and the implementation of an office wide imaging program. The budgeted change over the prior year is $1,114,624. A signification portion of this increase represents appropriation which will be transferred to salaries and benefits upon the approval of a midyear financing Board agenda item for general MOU and exempt compensation plan agreements.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $160,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $181,349 include charges from Purchasing, Real Estate Services, Facilities Management, Human Resources for employee programs and Information Services Department for systems support services shared with the Board of Supervisors and the County Administrative Office.

Reimbursements of $3,119,655 represent payments from other departments for services rendered by County Counsel. Increases to this line item of $926,534 are primarily the result of a fee increase approved by the Board of Supervisors ($508,914), and reimbursements from the Department of Behavioral Health ($407,320), which were not received in prior fiscal years.

Departmental revenue of $5,080,585 represents revenue received from non-general fund departments and outside clients. A net increase of $626,376 from the prior year is the result of a fee increase approved by the Board of Supervisors ($135,256), client requests for additional services ($355,120), and new revenue from Arrowhead Regional Medical Center ($136,000).

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of contracts that are reviewed and revised within two weeks of receipt.	99%	95%	98.7%	95%
Percentage of clients who ranked satisfactory or above on advice they received from attorneys which was clear, relevant, and timely.	N/A	95%	99%	95%
Percentage of cases being litigated that resulted in resolution in favor of the County or within liability targets.	94%	95%	95%	95%
Percentage of juvenile cases being resolved with the desired outcome as determined by the Department of Children's Services.	93%	90%	93%	90%
Percentage completion of upgrade to computer systems hardware/platform software.	50%	100%	100%	100%
Percentage increase of General Unit Attorney Hours from 2006-07.	47%	65%	65%	75%
Percentage increase of General Unit Support Hours.	N/A	10%	10%	10%
Percentage increase of responsiveness to legal service demands.	N/A	10%	10%	10%

HUMAN RESOURCES
Andrew L. Lamberto

MISSION STATEMENT

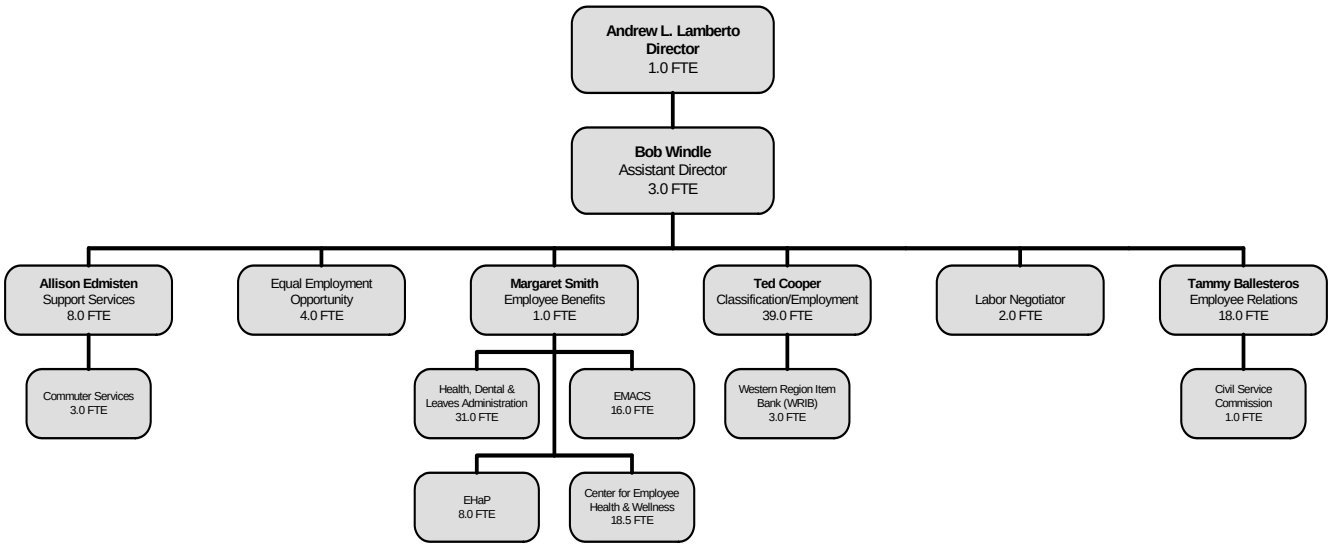
The Human Resources Department is committed to providing effective customer service to all departments, employees, and constituents of the County of San Bernardino, through the timely delivery of innovative, quality human resources systems, programs, and services.

STRATEGIC GOALS

1. Assist county departments in attracting and retaining highly qualified staff.

2. Increase and improve delivery of Human Resources services to customers.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Human Resources	7,311,757	343,750	6,968,007		103.0
The Center for Employee Health and Wellness	1,375,368	1,059,368	316,000		18.5
Unemployment Insurance	4,000,500	-	4,000,500		-
Total General Fund	12,687,625	1,403,118	11,284,507		121.5
Special Revenue Funds					
Commuter Services	1,218,927	548,000		670,927	3.0
Employee Benefits and Services	3,890,523	2,684,008		1,206,515	32.0
Total Special Revenue Funds	5,109,450	3,232,008		1,877,442	35.0
Total - All Funds	17,797,075	4,635,126	11,284,507	1,877,442	156.5

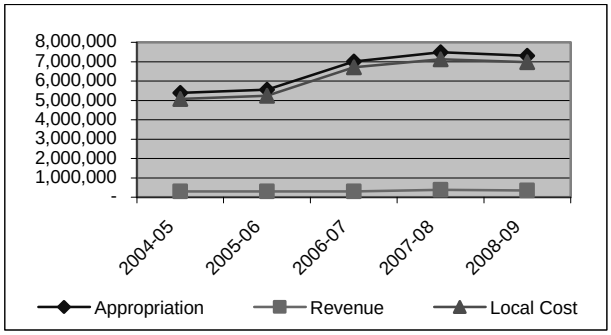
DESCRIPTION OF MAJOR SERVICES

The Human Resources Department administers the county's human resources programs. This includes the responsibility for recruitment, employment testing, and certification of eligible candidates; establishment and maintenance of classification and compensation systems and practices; employee relations; employee benefits; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; and the Commission on the Status of Women. Human Resources also shares responsibility, through a partnership with Human Services, for countywide organizational and employee development.

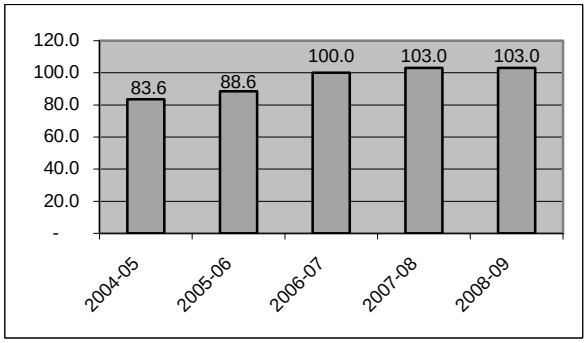
In addition, the department is responsible for the management of the Western Region Item Bank (WRIB), a cooperative, computer-based test question bank used by 151 public agencies to develop employment tests. Each WRIB participating agency pays an annual fee.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



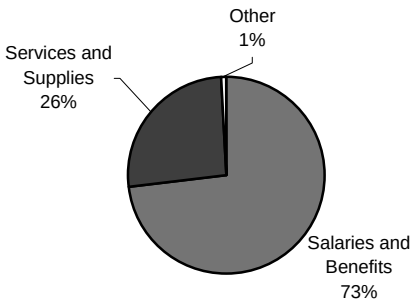
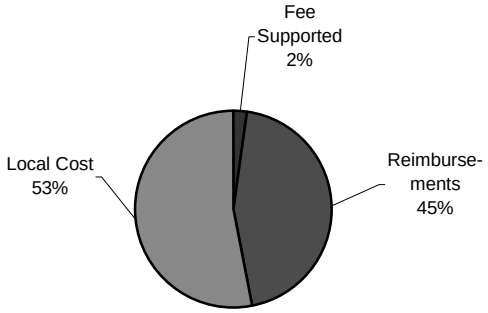
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	5,232,190	6,248,060	7,548,503	7,491,561	6,853,991
Departmental Revenue	225,313	274,495	667,883	373,794	556,240
Local Cost	5,006,877	5,973,565	6,880,620	7,117,767	6,297,751
Budgeted Staffing				103.0	

Actual appropriation for 2007-08 is less than modified budget as a result of salary savings.

Departmental revenue for 2007-08 is higher than modified budget due to unanticipated revenue received from other departments for executive level recruitments.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General

BUDGET UNIT: AAA HRD
FUNCTION: General
ACTIVITY: Personnel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	5,989,437	7,123,465	8,446,772	9,071,229	9,760,353	9,648,036	**(112,317)**
Services and Supplies	2,746,829	2,901,975	3,503,263	3,074,988	3,239,350	3,268,721	**29,371**
Central Computer	129,093	148,560	145,325	115,581	140,966	130,223	**(10,743)**
Travel	-	-	-	-	-	42,190	**42,190**
Transfers	49,975	26,888	182,923	263,335	179,513	106,739	**(72,774)**
Total Exp Authority	8,915,334	10,200,888	12,278,283	12,525,133	13,320,182	13,195,909	**(124,273)**
Reimbursements	(3,683,144)	(3,952,828)	(4,729,780)	(5,671,142)	(5,828,621)	(5,884,152)	**(55,531)**
Total Appropriation	5,232,190	6,248,060	7,548,503	6,853,991	7,491,561	7,311,757	**(179,804)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	14,154	-	-	-	**-**
Current Services	(3,969,749)	274,495	605,530	437,846	321,300	297,500	**(23,800)**
Other Revenue	4,195,062	-	48,199	118,394	52,494	46,250	**(6,244)**
Total Revenue	225,313	274,495	667,883	556,240	373,794	343,750	**(30,044)**
Local Cost	5,006,877	5,973,565	6,880,620	6,297,751	7,117,767	6,968,007	**(149,760)**
				Budgeted Staffing	103.0	103.0	**-**

Salaries and benefits of $9,648,036 fund 103.0 budgeted positions and are decreasing by $112,317 as a result of reductions in workers' compensation, retirement costs, and termination benefits.

Services and supplies of $3,268,721 include tuition reimbursement funds, advertising expenses, and contracts for professional services.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $42,190 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $106,739 include office expenses and facilities charges, and have decreased by $72,774 due to the removal of County Counsel charges which are now included in the services and supplies appropriation unit.

Reimbursements of $5,884,152 represent payments from other departments for employee relations, the Employee Health and Productivity program, the Employee Assistance programs, and advertising costs.

Departmental revenue of $343,750 primarily represents revenue from Western Region Item Bank (WRIB) memberships.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage increase in contacts made due to the marketing efforts of the department (15,000 contacts in 2006-07).	N/A	15%	30%	5%
Percentage increase of departments using NEOGOV for the entire certification process.	N/A	N/A	N/A	5%
Percentage decrease in written exams (564 in 2006-07).	10%	10%	13%	15%
Percentage of county departments accessing 201 files via computer.	N/A	N/A	N/A	50%
Percentage of qualified applicants (i.e. applicants who pass the examination process and are placed on an eligibility list(s)).	88%	70%	90%	90%
Percentage increase of new WRIB members (164 members in 2005-06).	7%	5%	9%	5%
Percentage decrease in payroll documents processed with errors. (5% error rate in new hire paperwork in 2007-08).	N/A	N/A	N/A	50%

The Employment Division continues to market the County of San Bernardino as the “Employer of Choice” by attending various events and promoting employment opportunities within the County. These marketing efforts also help increase the percentage of qualified applicants who pass county exams and are placed on eligibility lists. In addition, the division is working with county departments to ensure that NEOGOV, the new applicant tracking system, is used for the entire certification process, rather than only a small portion. Finally, the division continues to reduce the number of written exams where appropriate.

Human Resources is developing a project to allow county departments to access employee’s 201 files (i.e. personnel files) via the computer, which will enable authorized users to access information from a centralized location.

The Employment Division is also responsible for marketing the Western Region Item Bank (WRIB) to potential members, and expects to increase new membership by 5% in 2008-09.

In 2008-09, the department will also strive to reduce the error rate for payroll documents by 50%, by increasing the amount and level of training provided to Payroll Specialists throughout the County.

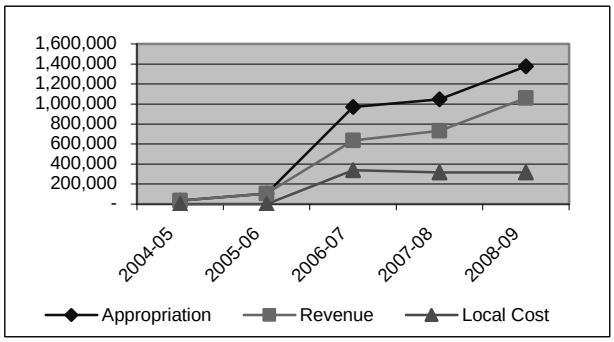
The Center for Employee Health and Wellness

DESCRIPTION OF MAJOR SERVICES

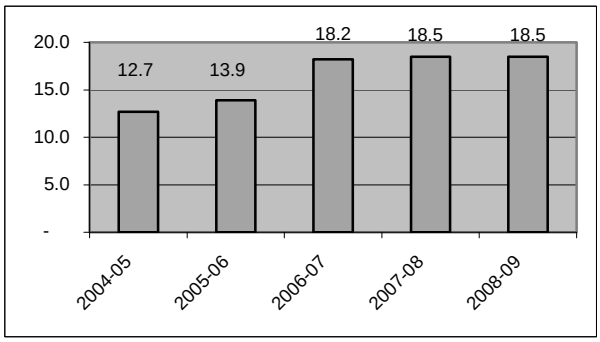
The Center for Employee Health and Wellness (CEHW) is part of the Employee Benefits and Services Division. The CEHW is responsible for employee and applicant pre-placement and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with Occupational Safety and Health Administration (OSHA) regulations and occupational medical problems.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

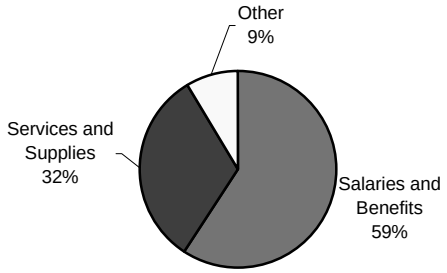
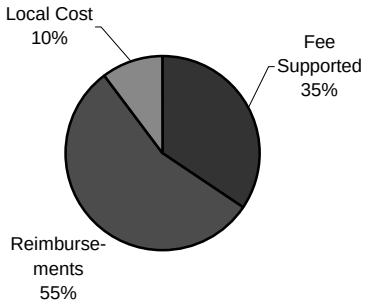


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	59,730	(69,471)	366,072	1,305,542	821,164
Departmental Revenue	74,214	80,490	448,418	989,542	589,580
Local Cost	(14,484)	(149,961)	(82,346)	316,000	231,584
Budgeted Staffing				18.5	

Actual appropriation and departmental revenue for 2007-08 are lower than modified budget as a result of the High Desert clinic opening in January 2008 as opposed to opening at the beginning of the fiscal year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Center for Employee Health and Wellness

BUDGET UNIT: AAA OCH
FUNCTION: General
ACTIVITY: Personnel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	996,466	1,062,708	1,250,305	1,543,825	1,784,656	1,817,432	**32,776**
Services and Supplies	271,362	223,397	692,444	865,985	833,913	959,491	**125,578**
Central Computer	8,020	9,865	12,642	11,620	11,620	14,544	**2,924**
Travel	-	-	-	-	-	15,200	**15,200**
Equipment	-	-	7,367	-	-	-	**-**
Transfers	108,882	37,565	3,565	231,934	250,553	263,339	**12,786**
Total Exp Authority	1,384,730	1,333,535	1,966,323	2,653,364	2,880,742	3,070,006	**189,264**
Reimbursements	(1,325,000)	(1,403,006)	(1,600,251)	(1,832,200)	(1,832,200)	(1,694,638)	**137,562**
Total Appropriation	59,730	(69,471)	366,072	821,164	1,048,542	1,375,368	**326,826**
Departmental Revenue							
Current Services	74,214	80,490	448,418	589,580	732,542	1,059,368	**326,826**
Total Revenue	74,214	80,490	448,418	589,580	732,542	1,059,368	**326,826**
Local Cost	(14,484)	(149,961)	(82,346)	231,584	316,000	316,000	**-**
				Budgeted Staffing	18.5	18.5	**-**

Salaries and benefits of $1,817,432 fund 18.5 budgeted positions and are increasing as a result of Board approved increases for contract employees.

Services and supplies of $959,491 include the cost to provide medical exams and other health related services. These costs have increased by $125,578 due to the opening of the Victorville location and the need to provide services at both the Colton and High Desert locations. These costs are directly offset by an increase in revenue.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $15,200 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $263,339 are for administrative support from Human Resources, Employee Benefits and Services, lease costs for the High Desert facility, and office expenses.

Reimbursements of $1,694,638 are based on budgeted staffing and are collected from all county departments to fund the CEHW programs. The $137,562 decrease is offset by an estimated increase in fee revenue.

Departmental revenue of $1,059,368 includes fees for services such as physical examinations and vaccinations. The $326,826 increase is the result of approved fee adjustments to recover the actual costs of providing services, and an estimated increase in examinations performed based on the opening of the High Desert location.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of county employees working in the High Desert area (and in need of treatment) who are treated by the High Desert CEHW (468 employees in 2005-06).	0%	50%	54%	55%

Although the CEHW's High Desert location did not open until January 2008, the department was able to meet the projected performance measure. This was primarily due to the ongoing flow of information to county departments regarding the new location. By sending employees who work and/or live in the High Desert to the Victorville clinic, time away from work and miles traveled by the employee is reduced. In 2008-09, the department will strive to maintain this same level of service.

Unemployment Insurance

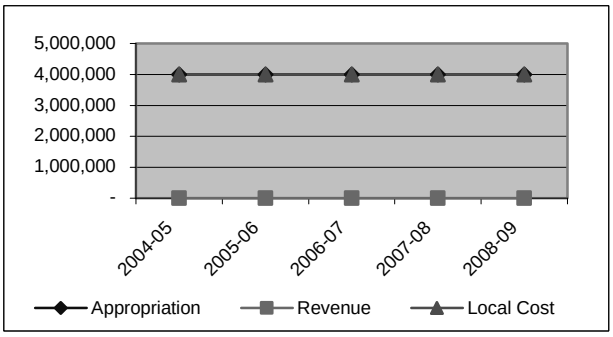
DESCRIPTION OF MAJOR SERVICES

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored, reviewed for eligibility, and challenged when appropriate to prevent abuse of the program.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

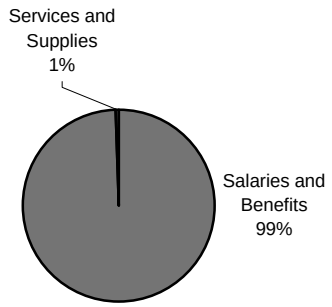
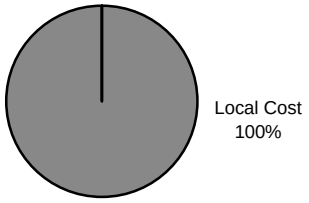


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,199,827	2,942,702	2,872,222	4,000,500	2,491,685
Departmental Revenue	-	-	-	-	-
Local Cost	3,199,827	2,942,702	2,872,222	4,000,500	2,491,685

Actual appropriation for 2007-08 is less than modified budget due to reduced program costs resulting from a more aggressive approach by the county in pursuing protestable claims.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General

BUDGET UNIT: AAA UNI
FUNCTION: General
ACTIVITY: Personnel

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,138,327	2,876,202	2,809,847	2,453,964	3,959,100	3,960,740	**1,640**
Services and Supplies	11,500	16,500	12,375	21,321	25,000	25,000	**-**
Transfers	50,000	50,000	50,000	16,400	16,400	14,760	**(1,640)**
Total Appropriation	3,199,827	2,942,702	2,872,222	2,491,685	4,000,500	4,000,500	**-**
Local Cost	3,199,827	2,942,702	2,872,222	2,491,685	4,000,500	4,000,500	**-**

Salaries and benefits of $3,960,740 represent anticipated unemployment claims to be paid during 2008-09. Due to a decrease in administrative charges owed to the Employee Benefits and Services Division, transfers for 2008-09 have been reduced and the difference was moved to salaries and benefits to pay for potential claims.

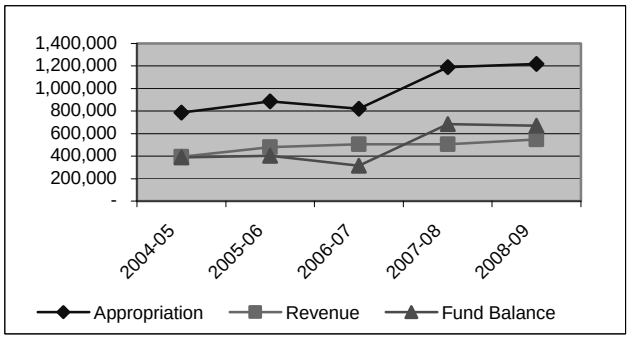
Commuter Services

DESCRIPTION OF MAJOR SERVICES

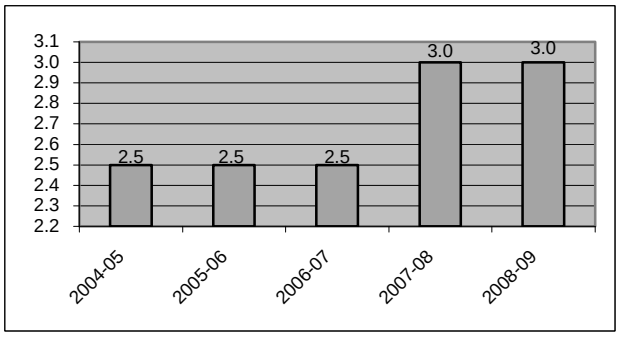
The Commuter Services budget unit was established to account for funds received under AB 2766 to finance mobile source air pollution reduction programs. AB 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the district. This budget unit receives AB 2766 funding from both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD).

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

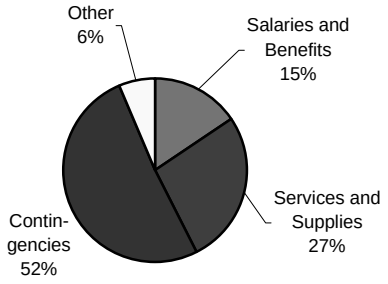
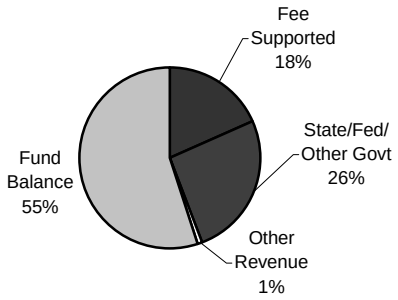


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	492,575	480,502	273,661	1,188,838	536,754
Departmental Revenue	506,086	391,122	642,905	505,000	523,844
Fund Balance				683,838	
Budgeted Staffing				3.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Commuter Services

BUDGET UNIT: SDF HRD
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	135,224	123,049	137,532	137,939	188,358	188,234	**(124)**
Services and Supplies	226,684	265,419	277,157	306,996	307,050	326,868	**19,818**
Central Computer	-	-	2,574	2,645	2,688	2,887	**199**
Travel	-	-	-	-	-	1,100	**1,100**
Vehicles	-	59,828	-	48,695	90,000	33,000	**(57,000)**
Transfers	130,667	42,206	16,598	40,479	40,479	44,278	**3,799**
Contingencies	-	-	-	-	576,563	622,560	**45,997**
Total Exp Authority	492,575	490,502	433,861	536,754	1,205,138	1,218,927	**13,789**
Reimbursements	-	(10,000)	(160,200)	-	(16,300)	-	**16,300**
Total Appropriation	492,575	480,502	273,661	536,754	1,188,838	1,218,927	**30,089**
Departmental Revenue							
Use of Money and Prop	6,442	10,124	16,302	27,474	5,000	10,000	**5,000**
State, Fed or Gov't Aid	310,879	220,578	428,328	303,225	300,000	316,000	**16,000**
Current Services	168,205	180,980	198,275	193,145	200,000	222,000	**22,000**
Other Revenue	20,560	(20,560)	-	-	-	-	**-**
Total Revenue	506,086	391,122	642,905	523,844	505,000	548,000	**43,000**
				Fund Balance	683,838	670,927	**(12,911)**
				Budgeted Staffing	3.0	3.0	**-**

Salaries and benefits of $188,234 fund 3.0 budgeted positions and are decreasing slightly as a result of reduced workers' compensation and retirement charges.

Services and supplies of $326,868 include charges for operating van pools and other ride share programs, and estimated costs to implement the online annual survey.

The travel appropriation is new for 2008-09. The amount budgeted of $1,100 reflects anticipated travel costs in the areas of private mileage and daily motor pool vehicle rental. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

In 2008-09, Commuter Services anticipates purchasing one additional vehicle in the amount of $33,000 for the van pool program. In 2007-08, three vehicles were budgeted, but only two were purchased.

Transfers of $44,278 represent charges for administrative oversight and office expenses. Reimbursements have decreased by $16,300 due to moving the Suggestion Award Committee function to a different budget unit within Human Resources.

Contingencies of $622,560 have increased by $45,997 based on available fund balance.

Departmental revenue of $548,000 includes payroll deductions from employees participating in the van pool and rideshare programs, as well as funds from the Air Quality Management Districts.

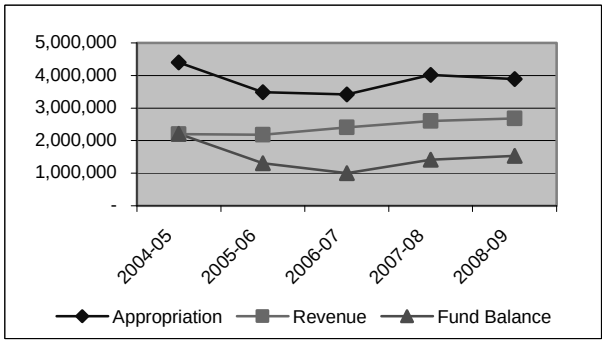
Employee Benefits and Services

DESCRIPTION OF MAJOR SERVICES

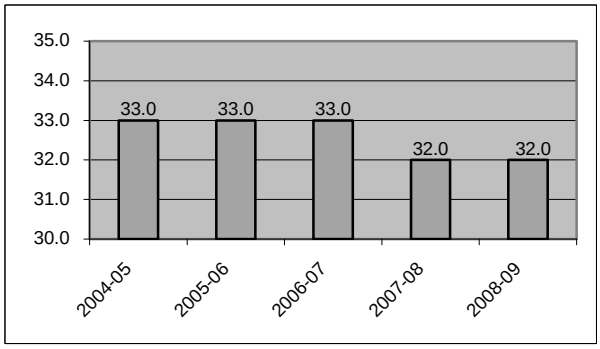
Employee Benefits and Services, under the direction of the Human Resources Department, administers the County's health, dental, vision, and life insurance plans as well as its integrated leave programs.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



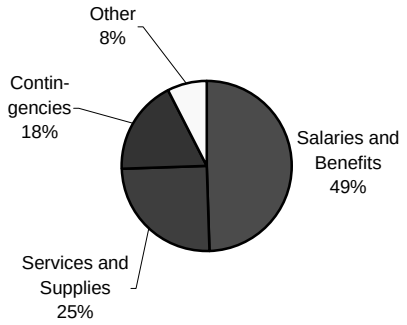
PERFORMANCE HISTORY

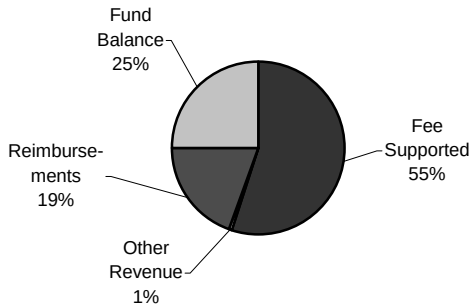
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,568,858	2,438,061	2,149,773	4,018,529	2,514,676
Departmental Revenue	1,666,070	2,136,691	2,562,800	2,600,108	2,300,325
Fund Balance				1,418,421	
Budgeted Staffing				32.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES





GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: Employee Benefits and Services

BUDGET UNIT: SDG HRD
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,830,609	1,795,060	1,994,481	2,182,010	2,395,089	2,392,392	**(2,697)**
Services and Supplies	640,812	553,733	810,946	721,573	780,099	1,147,166	**367,067**
Central Computer	-	-	24,434	29,754	26,883	30,927	**4,044**
Travel	-	-	-	-	-	25,000	**25,000**
Equipment	-	-	-	11,510	-	-	**-**
Transfers	182,737	174,268	269,865	514,095	498,579	367,163	**(131,416)**
Contingencies	-	-	-	-	1,256,931	866,887	**(390,044)**
Total Exp Authority	2,654,158	2,523,061	3,099,726	3,458,942	4,957,581	4,829,535	**(128,046)**
Reimbursements	(85,300)	(85,000)	(949,953)	(944,266)	(939,052)	(939,012)	**40**
Total Appropriation	2,568,858	2,438,061	2,149,773	2,514,676	4,018,529	3,890,523	**(128,006)**
Departmental Revenue							
Use of Money and Prop	48,944	40,515	39,465	64,430	30,000	30,000	**-**
State, Fed or Gov't Aid	-	-	-	7,415	-	-	**-**
Current Services	1,058,970	468,865	703,748	646,891	437,000	2,654,008	**2,217,008**
Other Revenue	475,679	1,627,311	1,819,587	1,581,589	2,133,108	-	**(2,133,108)**
Other Financing Sources	82,477	-	-	-	-	-	**-**
Total Revenue	1,666,070	2,136,691	2,562,800	2,300,325	2,600,108	2,684,008	**83,900**
				Fund Balance	1,418,421	1,206,515	**(211,906)**
				Budgeted Staffing	32.0	32.0	**-**

Salaries and benefits of $2,392,392 fund 32.0 budgeted positions and are decreasing slightly as a result of reduced workers' compensation and retirement costs.

Services and supplies of $1,147,166 include consulting services, office expenses, tuition reimbursement, and printing/mail charges. The $367,067 increase results from anticipated printing/mail courier charges, and increased County Counsel fees which were included in the transfers appropriation unit last year.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $25,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees. These costs were based on a departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $367,163 include charges for administrative oversight, facilities, and office expenses. The $131,416 decrease results from County Counsel fees now being included in the services and supplies appropriation unit.

Reimbursements of $939,012 include the departmental recharge and administrative support from the Unemployment Insurance and the Center for Employee Health and Wellness budget units.

Contingencies of $866,887 have decreased by $390,044 based on available fund balance.

Departmental revenue of $2,684,008 represents consultant and administrative trust fund reimbursements, the ING allocation for administration of the salary savings plan, and revenue received from the Courts for personnel services.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Completion rate for the Health Risk Assessment (HRA).	34%	15%	14%	20%
Percentage of county employees and retirees using wellness360.	N/A	N/A	N/A	15%
Percentage increase of employees participating in the Retirement Medical Trust Fund (RMT).	N/A	N/A	N/A	25%

The Employee Benefits and Services Division continues to market the wellness initiative to county employees. Through partnerships with health care providers, the department is able to offer incentives to employees who complete a Health Risk Assessment (HRA), which will assist the department in achieving their performance measure in 2008-09. In addition, as a result of the most recent memoranda of understanding (MOU) negotiations, the department projects participation in the Retirement Medical Trust Fund will increase by 25%.

INFORMATION SERVICES
Stephen Hall

MISSION STATEMENT

The Information Services Department provides secure, innovative, contemporary, and accessible technology in computer, media, and communication services in the most cost effective manner, to enable departments and agencies to accomplish the mission of San Bernardino County.

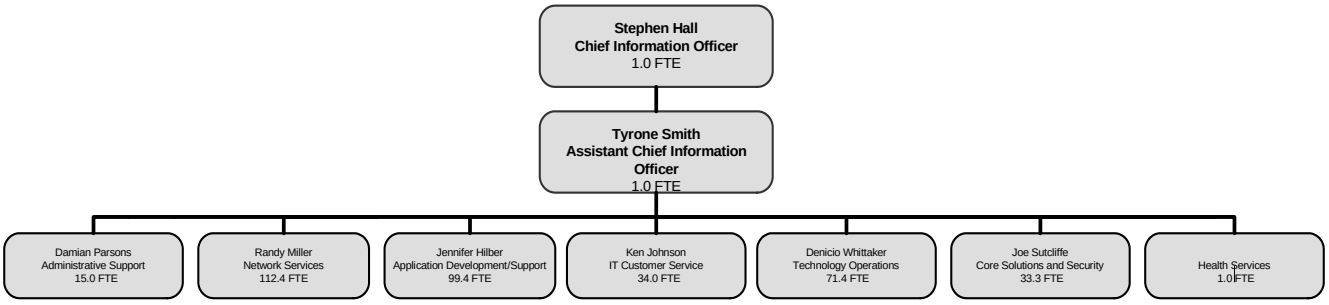
STRATEGIC GOALS

1. Provide technology solutions that enable the department and its customers to better serve county residents.

2. Improve customer satisfaction by delivering products and services that exceed expectations.

3. Improve telecommunication and data transmission capabilities to better respond to emergencies and disasters.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
General Fund					
Application Development	16,518,216	5,089,326	11,428,890		107.7
Total General Fund	16,518,216	5,089,326	11,428,890		107.7
Internal Service Funds					
Computer Operations	21,130,603	21,130,603		-	140.4
Telecommunication Services	26,999,631	27,934,628		934,997	120.4
800 Megahertz -Rebanding Project	25,000	25,000		-	-
Total Internal Service Funds	48,155,234	49,090,231		934,997	260.8
Total - All Funds	64,673,450	54,179,557	11,428,890	934,997	368.5

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

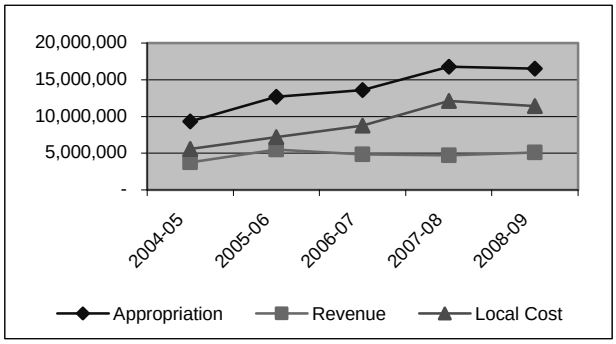
Application Development

DESCRIPTION OF MAJOR SERVICES

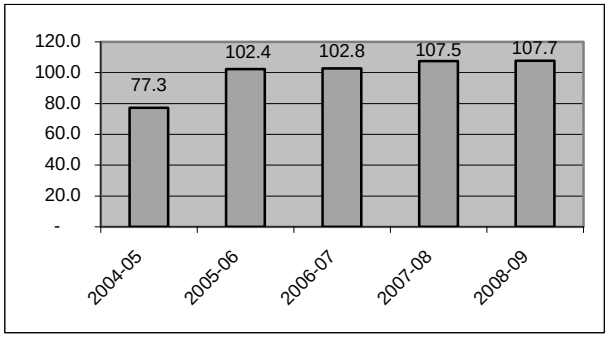
The Application Development and Support division provides support for county departments as they develop, enhance and maintain business applications on a variety of hardware and software platforms. These applications include the county's enterprise accounting, payroll, budget, personnel, document imaging, public web sites, geographical information system and many other business line systems. Information Services Department (ISD) consults with departments to identify cost effective ways of conducting business and often provides business process reviews, cost analysis, and overall recommendations in the acquisition and integration of new systems.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

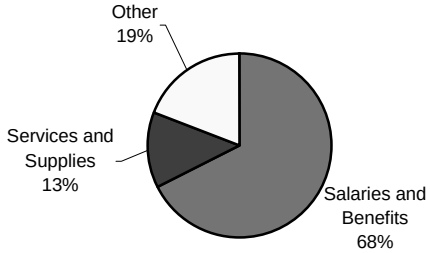
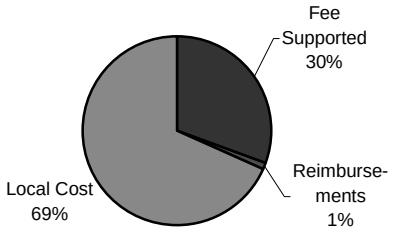


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	11,379,978	12,049,561	12,539,552	16,791,086	15,947,739
Departmental Revenue	5,097,687	4,343,792	4,154,196	4,693,984	4,284,608
Local Cost	6,282,291	7,705,769	8,385,356	12,097,102	11,663,131
Budgeted Staffing				107.5	

In 2007-08, this budget unit experienced salary savings due to a high vacancy factor resulting from difficulties in recruiting Programmer Analysts. This difficulty is a continuing trend for government related information technology positions over the past two years. Services and supplies are also lower than modified budget due to the associated decrease in purchases of equipment and consumable supplies related to the high vacancy factor. The revenue shortfall is reflective of reduced billable hours also resulting from the high vacancy factor.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: General

BUDGET UNIT: AAA SDD
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	9,422,399	9,683,382	9,442,641	10,791,378	11,612,877	11,286,294	**(326,583)**
Services and Supplies	1,115,439	1,431,521	2,031,432	1,504,667	1,656,924	1,909,084	**252,160**
Central Computer	181,466	170,914	154,896	202,427	202,427	156,710	**(45,717)**
Travel	-	-	-	-	-	127,140	**127,140**
Equipment	-	32,852	-	119,720	87,500	26,520	**(60,980)**
Transfers	660,674	730,892	1,026,583	1,081,270	1,107,322	1,163,774	**56,452**
Total Exp Authority	11,379,978	12,049,561	12,655,552	13,699,462	14,667,050	14,669,522	**2,472**
Reimbursements	-	-	(116,000)	(192,499)	(316,740)	(183,698)	**133,042**
Total Appropriation	11,379,978	12,049,561	12,539,552	13,506,963	14,350,310	14,485,824	**135,514**
Operating Transfers Out	-	-	-	2,440,776	2,440,776	2,032,392	**(408,384)**
Total Requirements	11,379,978	12,049,561	12,539,552	15,947,739	16,791,086	16,518,216	**(272,870)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	82,000	378	-	-	**-**
Current Services	5,097,687	4,343,792	4,072,196	4,284,230	4,693,984	5,089,326	**395,342**
Total Revenue	5,097,687	4,343,792	4,154,196	4,284,608	4,693,984	5,089,326	**395,342**
Local Cost	6,282,291	7,705,769	8,385,356	11,663,131	12,097,102	11,428,890	**(668,212)**
				Budgeted Staffing	107.5	107.7	**0.2**

Salaries and benefits of $11,286,294 fund 107.7 budgeted positions and are decreasing by $326,583 as a result of reduced costs for workers' compensation, retirement, expected termination benefits, and by increases in budgeted overtime of 0.2. These reductions were intended to be offset by an original increase of 1.7 in budgeted staffing resulting from the addition of 1.0 Business Applications Manager to support the Economic Development Agency and the 0.5 increase of a Multimedia Coordinator. However, at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets receiving general fund financing. Based on this action, appropriation reflects a reduction of $153,109 and 1.5 budgeted staffing. Associated reimbursements/general fund financing were also decreased by $153,109 as reflected above.

Services and supplies of $1,909,084 primarily include computer software, maintenance, and support, including contract programming services. The increase of $252,160 is due to anticipated upgrades for Microsoft Developer Network (MSDN) licensing and the Visual Basic 6/SQL Server 2000 library, and expected increases for outside contractor services due to the continuing high vacancy factor. These increases are partially offset by a decrease in direct labor costs and the shift of training costs to the new travel appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $127,140 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit, and include additional training required for the MSDN upgrade.

Equipment of $26,520 is budgeted to purchase a video projector to broadcast Board of Supervisor's meetings at the County Government Center. The decrease of $60,980 results from the removal of one-time Geographic Information System (GIS) policy item funding for servers, fiber channel storage, and additional equipment to support Multimedia Services.

Transfers of $1,163,774 primarily include internal administrative costs and Human Resources services, which have increased slightly over last year.

Reimbursements of $183,698 are for the ISD Healthcare Services Division Chief.

Operating transfers out of $2,032,392 represent general fund financing of the 800 Megahertz (MHz) radio program. The decrease of $408,384 represents the removal of the one-time general fund subsidy for non-general fund departments and outside County customers' radio access costs.

Departmental revenue of $5,089,326 consists of systems development charges, GIS programming, and Street Network subscription services. The increase of $395,342 is due to the Board approved rate increase for application development labor services and the GIS Street Network Subscription, and additional revenue from planned development projects.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of data conversion from the existing coverage format to the latest Spatial Database Engine format that has been completed.	75%	75%	100%	N/A
Percentage of applications upgraded to newest ESRI software platform. (currently 30)	N/A	N/A	N/A	25%
Percentage of EMACS backlog projects completed (40 as of 2006-07).	N/A	10%	20%	10%
Percentage of multi-media service projects completed on time.	N/A	N/A	N/A	95%
Percentage of customers requesting application upgrades deployed that are compatible with Windows Vista and Microsoft Office 2007.	N/A	100%	100%	N/A

In 2006-07, the department received 2.0 additional Programmer Analyst positions and $475,155 in ongoing general fund financing to support the GIS. In 2007-08, the department received an additional $85,000 in ongoing funding to support GIS. With this additional support the department was able to meet its performance measure to convert GIS data to the latest Spatial Database Engine. The department intends to further utilize these two positions and funding to begin upgrading the existing library of GIS applications. The performance measure, "percentage of applications upgraded to newest ESRI software platform," is projected to be 25% complete for 2008-09 (8 applications upgraded). This process entails updating vendor software and building a GIS framework to improve overall performance, standardize GIS development, and better protect the county from future lengthy and costly upgrades.

Also in 2006-07, the department received $95,997 in ongoing general fund financing for the addition of 1.0 Programmer Analyst III to support the Employee Management and Compensation System (EMACS) to improve payroll processing accuracy and help alleviate project backlogs. In 2007-08, ISD exceeded the performance measure to have alleviated 10% of backlog projects, and estimates an additional 10% to be completed for the 2008-09 fiscal year.

In 2007-08, the department received 1.0 position and $65,711 in ongoing general fund financing to enhance multi-media services to facilitate public access to information. The additional position enabled the department to meet all project deadlines within time schedules requested by customers. Multimedia services related requests have increased by 30% and ISD has been able to successfully meet this increased demand as a result of this additional position. The performance measure “percentage of multimedia service projects completed on time,” is projected to be 95% complete for the 2008-09 fiscal year.

The Application Development division continues to consult with customers to identify cost effective ways of conducting business from an information technology perspective, including cost analysis and recommendations for the acquisition and integration of new systems. As a result, 100% of customer requested application upgrades in 2007-08, were compatible with Windows Vista and Microsoft Office 2007. This enables departments to continue to move to newer, supported operating platforms and software in a timely manner, reducing costs associated with non-supported platforms and software.

Computer Operations

DESCRIPTION OF MAJOR SERVICES

The Computer Operations division provides enterprise data center services and a portion of the county's communications services to county departments on a 24/7 basis. The division is comprised of three sections: Technology Operations, Information Technology (IT) Customer Service, and Core Solutions and Security. This budget unit is an internal service fund, which allows for net assets available at fiscal year end to be carried over to the next fiscal year to be used as working capital or for replacement of fixed assets.

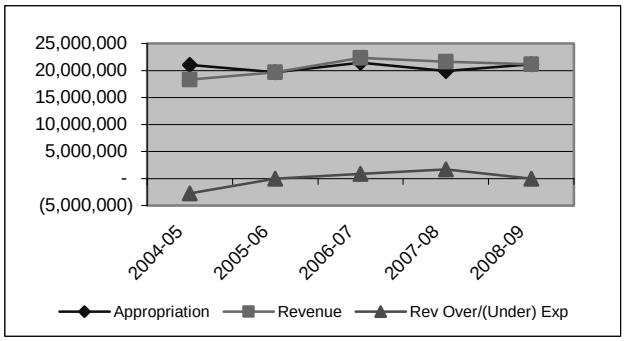
Technology Operations provides for the design, operation, maintenance and administration of the county's Enterprise Data Center which supports the county's mainframe and includes server management for over 160 servers, integrated document imaging infrastructure for digitizing paper records, and print operations for bulk printing functions required by the county.

IT Customer Service assists departments in ensuring that their technology and business objectives are achieved. The division provides a Technology Support Center to handle service requests and problem tickets and IT Account Representatives to coordinate and assist departments in meeting their business and technology objectives.

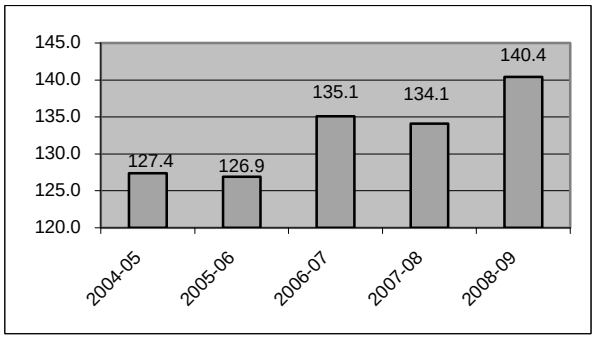
Core Solutions and Security provides the county with global email, security direction and technology policies and procedures, along with technical services that support desktop communications and functions across the county.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

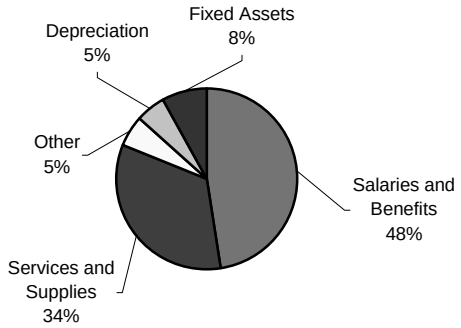
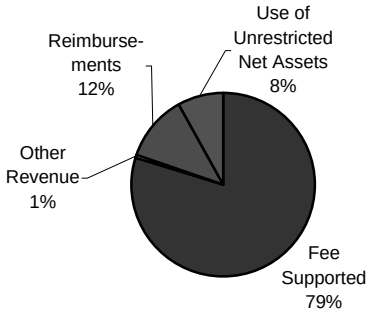


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	22,587,930	19,831,935	19,683,263	19,939,665	18,135,154
Departmental Revenue	18,671,682	19,766,319	22,562,998	21,610,442	21,601,358
Revenue Over/(Under) Exp	(3,916,248)	(65,616)	2,879,735	1,670,777	3,466,204
Budgeted Staffing				134.1	
Fixed Assets	1,340,486	1,115,422	1,569,578	3,110,606	2,049,702
Unrestricted Net Assets Available at Year End	2,770,201	2,568,343	5,349,108		7,137,007

Actual appropriation for 2007-08 was below modified budget due to difficulty in recruiting IT positions, decreases in the usage of outside contractors and expenditures for IT products. Actual departmental revenue for 2007-08 was lower than modified budget as a result of reduced billable hours.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: Computer Operations

BUDGET UNIT: IAJ ALL
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	9,527,099	10,124,342	10,499,579	11,451,738	12,169,300	12,490,960	**321,660**
Services and Supplies	12,192,843	9,754,441	9,368,332	7,530,229	8,365,768	8,548,073	**182,305**
Travel	-	-	-	-	-	310,770	**310,770**
Other Charges	3,517	113	-	-	17,654	6,868	**(10,786)**
Transfers	669,463	946,239	1,044,128	1,257,952	1,375,310	1,281,904	**(93,406)**
Total Exp Authority	22,392,922	20,825,135	20,912,039	20,239,919	21,928,032	22,638,575	**710,543**
Reimbursements	(1,738,904)	(2,059,226)	(2,335,758)	(2,811,550)	(2,695,152)	(3,060,551)	**(365,399)**
Total Appropriation	20,654,018	18,765,909	18,576,281	17,428,369	19,232,880	19,578,024	**345,144**
Depreciation	831,094	953,991	1,106,982	706,785	706,785	1,415,579	**708,794**
Operating Transfers Out	1,102,818	112,035	-	-	-	137,000	**137,000**
Total Requirements	22,587,930	19,831,935	19,683,263	18,135,154	19,939,665	21,130,603	**1,190,938**
Departmental Revenue							
State, Fed or Gov't Aid	44,327	-	-	-	-	-	**-**
Current Services	18,294,507	19,482,196	22,562,950	20,916,358	20,925,442	20,952,775	**27,333**
Other Revenue	(121,280)	48,833	48	-	-	-	**-**
Other Financing Sources	454,128	-	-	-	-	177,828	**177,828**
Total Revenue	18,671,682	19,531,029	22,562,998	20,916,358	20,925,442	21,130,603	**205,161**
Operating Transfers In	-	235,290	-	685,000	685,000	-	**(685,000)**
Total Financing Sources	18,671,682	19,766,319	22,562,998	21,601,358	21,610,442	21,130,603	**(479,839)**
Rev Over/(Under) Exp	(3,916,248)	(65,616)	2,879,735	3,466,204	1,670,777	-	**(1,670,777)**
				Budgeted Staffing	134.1	140.4	**6.3**
Fixed Assets							
Equipment	1,175,154	1,089,901	1,569,578	2,049,702	3,097,881	2,109,639	**(988,242)**
L/P Equipment	165,332	25,521	-	-	12,725	13,510	**785**
Total Fixed Assets	1,340,486	1,115,422	1,569,578	2,049,702	3,110,606	2,123,149	**(987,457)**

Salaries and benefits of $12,490,960 fund 140.4 budgeted positions and are increasing by $321,660. The staffing and cost increases result from the following changes, and are offset by reductions in workers' compensation costs and call back pay:

- the addition of 2.0 Automated Systems Technician positions due to workload;
- the addition of 1.0 Administrative Supervisor position to improve the organizational structure and oversight;
- the addition of 1.0 Office Assistant II position due to scanning workload increases;
- the mid-year transfer of 2.0 Automated Systems Analyst II positions from the Board of Supervisors;
- the increase of 0.3 in budgeted overtime due to the high vacancy factor.

In addition, the Human Resources Department completed a study to restructure the Computer Operations and Wide Area Network sections of Information Services at the department's request. The following classification changes are based on recommendations resulting from this study, and have been included in the final budget:

- establish the classification of Information Services (IS) Section Manager, Management Unit, salary range R77 ($86,944 - $111,342);
- establish the classification of Information Services (IS) Administrator, Administrative Services Unit, salary range R71 ($75,026 - $95,992);
- salary changes for the Systems Support Supervisor classification from salary range R71 ($75,026 - $95,992) to salary range R73 ($78,790 - $100,818);
- the reclassification of 1.0 Systems Support Supervisor and 1.0 Business Application Manager to IS Section Managers;
- the reclassification of 3.0 Systems Support Analyst IIIs and 1.0 Programmer Analyst III to IS Administrators.

The department also included the following changes to align actual job functions and correct budgetary under-fills:

- the reclassification of 2.0 vacant Computer Operator III positions to Systems Support Supervisor;
- the reclassification of an Automated Systems Technician to a Fiscal Specialist;
- the reclassification of an IT Account Representative II and a Programmer Analyst III to Business Systems Analyst IIIs.

Services and supplies of $8,548,073 primarily include costs for computer software, systems development charges, and equipment maintenance. The increase of $182,305 is due to increased COWCAP charges, anticipated computer software and systems development expenses, and is offset by the removal of travel and training expenses to a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $310,770 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses and future technical training needs, previously budgeted in the services and supplies appropriation unit.

Other charges of $6,868 include interest charges for the lease of the back-up generator. The slight decrease is due to the lease-purchase interest schedule.

Transfers of $1,281,904 are for internal administrative allocations and Human Resources charges. The decrease of $93,406 results from the removal of the transfer to the Auditor/Controller-Recorder for data entry services due to the transition to eTime.

Reimbursements of $3,060,551 represent payments for internal administrative costs and other position related costs from ISD's other budget units. The increase of $365,399 is primarily due to the Board of Supervisors reimbursement for two Automated Systems Analyst positions and the Human Services reimbursement of a Systems Support Analyst III.

Depreciation of $1,415,579 is increasing by $708,794 per the department's depreciation schedule.

Operating transfers out of $137,000 represent year one of a five year reimbursement to the general fund for the one-time Disaster Recovery policy item funding.

Current services revenue of $20,952,775 is comprised primarily of central computer revenues. The increase of $27,333 is due to Board approved rate changes. The department intends to use $177,828 in retained earnings to fund cost increases not included in the service rates.

Equipment purchases of $2,109,639 represent $1,709,639 for regular equipment replacement and $400,000 for unplanned customer requests to be expended only as needed, and reimbursed by the customer. Equipment purchases are decreasing by $988,242 due to the removal of one-time fixed asset purchases for Disaster Recovery. Lease-purchase equipment costs are $13,510 for the back-up generator and include an increase of $785 due to the payment schedule.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage decrease of Windows physical servers. (150 servers in 2005-06).	13%	20%	26%	N/A
Percentage of all physical servers virtualized.	N/A	New	8%	8%
Satisfaction rating from random product and service satisfaction surveys.	0%	75%	78%	75%
Satisfaction rating from yearly billing satisfaction surveys.	N/A	75%	82%	75%
Evaluate new rate metrics for WAN and circuit related cost recovery.	N/A	N/A	N/A	100%
Success rate of applications deployed to production after review by quality assurance.	N/A	98%	99%	99%
Percentage of disaster recovery site completed.	N/A	100%	0%	100%

ISD continues to strive to build and sustain a robust hardware and software support infrastructure to deploy countywide technology solutions, such as utilization of server virtualization technology. Virtualization technology enables a single physical resource, such as a server, to appear to function as multiple servers. The benefit of virtualization is a decrease in costs associated with server maintenance and support. The decision to obtain physical servers is not controlled by ISD, therefore the actual number of physical servers changes regularly. As a result, the department is replacing the performance measurement “Percentage decrease of Windows physical servers” with “Percentage of all physical servers virtualized.” The Computer Operations Division completed the virtualization of 8% of the physical servers in 2007-08 resulting in less hardware and associated costs.

ISD met the performance measures to improve customer satisfaction by earning satisfaction ratings exceeding 75% on surveys for both products and services and yearly billing. In addition, ISD continues to review its cost recovery methodologies to improve service rate accuracy. The department is evaluating new metrics to recover wide area network (WAN) and circuit utilization costs. The new metrics are designed to recover costs based on actual usage as opposed to billing for these services based on the number of email accounts. The resulting benefit is that costs will be more accurately recovered, and departments will be inclined to monitor their usage due to potential financial impact.

ISD continues to focus on improving business processes and service expectations. The department created a quality assurance unit to review new applications prior to implementation, to avoid duplication of effort, minimize issues and costs, and increase efficiency. As a result, ISD was able to achieve a 99% success rate for applications deployed to production after review by quality assurance.

In 2007-08, ISD received one-time additional general fund financing to install and implement an offsite disaster recovery site for Intel-based computer applications. In 2008-09, the department plans to complete implementation and conduct integration disaster recovery testing to ensure the site is functioning as intended.

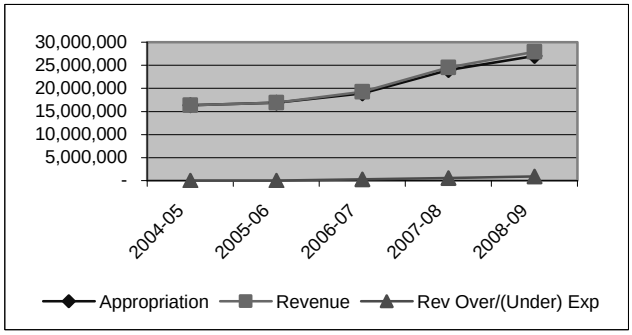
Telecommunication Services

DESCRIPTION OF MAJOR SERVICES

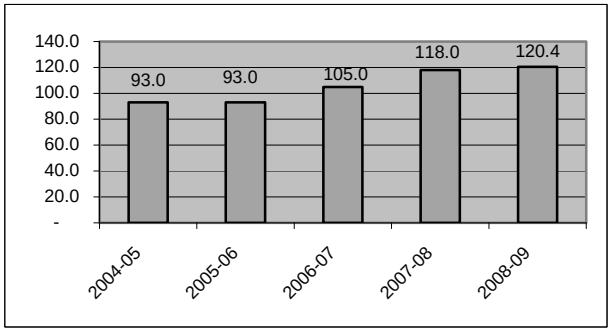
The Telecommunication Services division provides for the design, operation, maintenance and administration of the largest county-operated telecommunications phone network in the country; the county's Regional Public Safety Radio System that integrates all countywide sheriff, police and fire emergency radio dispatch capabilities; the paging system that consists of over 7000 pagers; and the Wide Area Network (WAN) that securely joins approximately 18,000 county users together for the efficient use of technology. The Information Services Department (ISD) manages a countywide microwave system (64 sites) that helps provide transport capabilities for each of the individual systems listed above.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



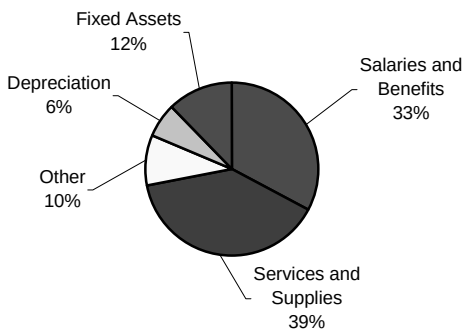
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	17,490,016	17,033,607	19,377,032	24,369,333	23,082,851
Departmental Revenue	17,077,134	18,937,846	19,298,549	26,633,447	28,493,283
Revenue Over/(Under) Exp	(412,882)	1,904,239	(78,483)	2,264,114	5,410,432
Budgeted Staffing				119.0	
Fixed Assets	627,582	1,592,092	1,921,570	4,589,175	3,922,429
Unrestricted Net Assets Available at Year End	4,969,242	7,278,886	5,919,423		7,375,827

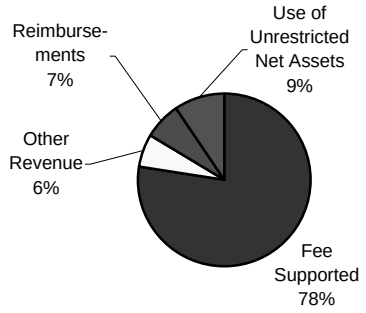
Actual appropriation for 2007-08 is less than modified budget due to vacant position salary savings resulting from difficulties in recruiting information technology and radio positions. Actual departmental revenue for 2007-08 is over modified budget as a result of an increase in the demand for data cabling services, communications installations and repairs, electronic maintenance services, mobile data computer services, and Virtual Private Network (VPN) access.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: Telecommunication Services

BUDGET UNIT: IAM ALL
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,497,144	7,564,905	8,558,782	9,645,381	10,930,034	10,969,991	**39,957**
Services and Supplies	7,681,519	8,375,805	9,453,580	11,660,426	11,112,207	12,746,084	**1,633,877**
Central Computer	49,040	58,296	63,274	64,812	81,084	101,246	**20,162**
Travel	-	-	-	-	-	214,185	**214,185**
Other Charges	6,043	370	-	74	-	-	**-**
Transfers	1,715,756	1,819,285	2,375,860	2,485,585	2,646,216	3,044,149	**397,933**
Total Exp Authority	16,949,502	17,818,661	20,451,496	23,856,278	24,769,541	27,075,655	**2,306,114**
Reimbursements	(1,233,251)	(1,328,090)	(1,847,679)	(1,920,493)	(2,059,013)	(2,366,138)	**(307,125)**
Total Appropriation	15,716,251	16,490,571	18,603,817	21,935,785	22,710,528	24,709,517	**1,998,989**
Depreciation	766,865	543,036	773,215	1,147,066	1,147,066	2,146,707	**999,641**
Operating Transfers Out	1,006,900	-	-	-	100,000	143,407	**43,407**
Total Requirements	17,490,016	17,033,607	19,377,032	23,082,851	23,957,594	26,999,631	**3,042,037**
Departmental Revenue							
Fines and Forfeitures	1,455	-	-	-	-	-	**-**
Use of Money and Prop	15	47,823	(22,460)	2,088	30,000	-	**(30,000)**
State, Fed or Gov't Aid	-	-	-	4,035	-	-	**-**
Current Services	17,039,043	18,847,360	19,303,150	25,771,613	21,830,215	25,902,236	**4,072,021**
Other Revenue	18,073	42,663	17,859	1,012	-	-	**-**
Other Financing Sources	18,548	-	-	-	-	-	**-**
Total Revenue	17,077,134	18,937,846	19,298,549	25,778,748	21,860,215	25,902,236	**4,042,021**
Operating Transfers In	-	-	-	2,714,535	2,657,810	2,032,392	**(625,418)**
Total Financing Sources	17,077,134	18,937,846	19,298,549	28,493,283	24,518,025	27,934,628	**3,416,603**
Rev Over/(Under) Exp	(412,882)	1,904,239	(78,483)	5,410,432	560,431	934,997	**374,566**
				Budgeted Staffing	118.0	120.4	**2.4**
Fixed Assets							
Land	-	-	-	-	200,000	200,000	**-**
Improvement to Structures	-	-	-	-	-	123,000	**123,000**
Equipment	317,393	1,547,480	1,921,570	3,887,617	2,645,492	3,640,858	**995,366**
Vehicles	-	-	-	34,812	40,000	120,000	**80,000**
L/P Equipment	310,189	44,612	-	-	-	-	**-**
Total Fixed Assets	627,582	1,592,092	1,921,570	3,922,429	2,885,492	4,083,858	**1,198,366**

Salaries and benefits of $10,969,991 fund 120.4 budgeted positions and are increasing by $39,957 primarily resulting from the changes below, which are offset by decreases in costs for workers' compensation and call back pay, and a 0.6 reduction in budgeted overtime:

- Addition of 1.0 Network Services Supervisor to redistribute workload and increase efficiency;
- Addition of 1.0 Special Projects Leader to administer increased workload;
- 2007-08 approved midyear addition of 1.0 800 Megahertz (MHz) Analyst dedicated to the West End Communications Authority (WECA);

- Reclassification of 1.0 Network Services Supervisor, pay range 71 ($75,026-$95,992) to an Information Services (IS) Section Manager, pay range 77 ($86,944-111,342) as recommended in the classification study completed by the Human Resources Department.

Services and supplies of $12,746,084 primarily fund telephone and communications related costs and services, and are increasing by $1,633,877 as a result of new ongoing circuit costs associated with the WAN redesign and disaster recovery projects, and anticipated increases in the purchase of materials.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $214,185 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $3,044,149 fund internal ISD administration and overhead costs, including costs associated with Human Resources functions. The $397,933 increase is primarily due to increased internal overhead allocations resulting from the addition of new positions.

Reimbursements of $2,366,138 represent payments for administrative costs by individual service departments within the Telecommunication Services budget unit. The increase of $307,125 is due to increases in internal overhead costs and the addition of new positions.

Depreciation of $2,146,707 is increasing by $999,641 per the department's depreciation schedule.

Operating transfers out of $143,407 fund the reimbursement of one-time policy item funding to the general fund received for the disaster recovery project ($43,407) and estimated costs for the General Services Administration building Capital Improvement Project ($100,000).

Current service revenue of $25,902,236 includes the following services: telephone, voicemail, toll free 800 numbers, rack space rental, pagers, 800 MHz radio access/maintenance, communication installation labor, electronic maintenance labor, and WAN service charges. The increase of $4,072,021 is the result of Board approved rate increases, anticipated service demand, and projected revenues from WECA radio access and maintenance services.

Operating transfers in of $2,032,392 represent general fund financing of the 800 MHz radio program. The decrease of $625,418 is primarily due to the reduction of the one-time rate subsidy in 2007-08 for non-general fund departments and agencies using the 800 MHz radio system. The remaining decrease is attributed to the removal of one-time funding for the Disaster Recovery site.

Fixed Assets of $4,083,858 include the following:

- Trunked Simulcast Conversion equipment - $325,000, which will be purchased from Motorola, a sole source vendor.
- Radio system equipment - $154,000, which will be purchased from Motorola, a sole source vendor.
- Radio system test equipment - $110,000.
- Upgrades for existing Private Branch eXchange (PBX) hardware - $300,000.
- Upgrades of microwave system hardware - $148,089 and microwave test equipment - $75,000, to be purchased from Harris Microwave, a sole source vendor.
- Replacement of end-of-life network system hardware for the WAN - $368,769.
- Acquisition of land to install an additional microwave site to transmit 800 MHz radio and telephone signals, replacing an existing site that ISD was required to vacate - $200,000.
- Equipment in the event of catastrophic events/unplanned requirements to be expended only as needed - $500,000.

The increase of $1,198,366 is primarily attributed to new equipment/improvement needs as detailed below:

- Electronic fork lift to replace obsolete equipment - $15,000.
- Switch replacements to replace obsolete equipment - $200,000.
- Simulcast Clocks to replace obsolete equipment - $120,000.
- The addition of one van and one vehicle - $80,000.
- E911 related equipment - $120,000.
- IP Trunking Conversion equipment - $100,000.
- Capital improvement costs to enhance ISD warehouse facilities - $60,000.
- Capital improvement costs for warehouse heat evacuation system - $63,000.
- Radio system enhancement - $251,000, which will be purchased from Motorola, a sole source vendor.
- WAN redesign equipment consisting of the following: backbone hardware - $375,000; data center switch enhancement - $84,000; WAN acceleration equipment - $100,000; Enterprise Wireless Solution - $45,000; and Cisco EOL 3662 replacement routers - $250,000.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of Internet Protocol (IP) based connections established for telephone usage between the County's main telephone locations.	10%	100%	100%	N/A
Percentage of IP based connections established for telephone usage between the county's main telephone locations and outlying areas.	N/A	50%	0%	50%
Implement Phased WAN backbone redesign to increase throughput capacity and redundancy.	N/A	N/A	N/A	50%
Percentage of network that has been reconfigured to fully utilize new link and bandwidth.	0%	75%	0%	N/A
Percentage of total projected RED radios online (1200 red channel radios).	96%	100%	100%	N/A
Implement enhanced 911 calling line identification software and hardware.	N/A	N/A	N/A	100%
Percentage of disaster recovery site completed.	N/A	100%	0%	100%
Implementation of a mobile disaster recovery unit.	N/A	N/A	N/A	100%

In support of ISD's goal to provide technology solutions that enable customers to better serve the citizens of the county, ISD met the performance measure to establish 100% of Internet Protocol (IP) based connections for telephone usage between the county's main telephone locations in 2007-08. In addition, the department's goal to establish IP based connections for telephone usage between the county's main telephone locations and outlying areas is estimated to be 50% completed in 2008-09.

ISD has replaced the 2007-08 performance measure "Percentage of network that has been reconfigured to fully utilize new link and bandwidth" with "Implement phased WAN backbone redesign," based on the results of an analysis to maximize the available bandwidth capacity throughout the county, to provide greater redundancy. In addition, all 1,200 red channel radios were deployed in 2007-08, enhancing 800 MHz operability between various valley-wide law enforcement agencies.

In order to be better prepared to manage the results of natural disasters ISD will complete the implementation of an alternative disaster recovery site and conduct integration disaster recovery testing to ensure proper functionality this year. In addition, the department plans to create a mobile disaster recovery unit to facilitate disaster relief efforts, and implement enhanced 911 calling line identification software and hardware solutions to enable dispatchers to accurately pinpoint where emergency callers are located, improving emergency response times to county campus locations.

800 Megahertz – Rebanding Project

DESCRIPTION OF MAJOR SERVICES

The Information Services Department (ISD) operates and maintains the county's 800 MHz Radio Communications System. This system provides county wide, fully interoperable radio communications by which dispatch centers, public safety locations, mobile and portable radios communicate via voice transmission. This system is primarily for local government agency use, and secondarily for additional governmental and related non-governmental users to facilitate public safety. The users consist of county departments, 24 cities, special districts and several outside agencies. This system supports approximately 15,000 radios used by the county's public safety agencies and public health providers throughout the county.

On August 6, 2004, the Federal Communications Commission (FCC) issued Report and FCC Order 04-168 (Order) that modified its rules governing the 800 MHz band to minimize harmful interference to public safety communications systems. Pursuant to the Order, certain licensees of 800 MHz channels in public safety or other systems were required to relinquish their existing channels and relocate their systems to other licensed channels. The Order stipulated that because Nextel communications is the main cause of the interference, they must pay for the relocation to replacement channels and the reconfiguration of these systems. The Order further stipulated that upon completion, these systems must have the same operational capabilities that existed before relocation.

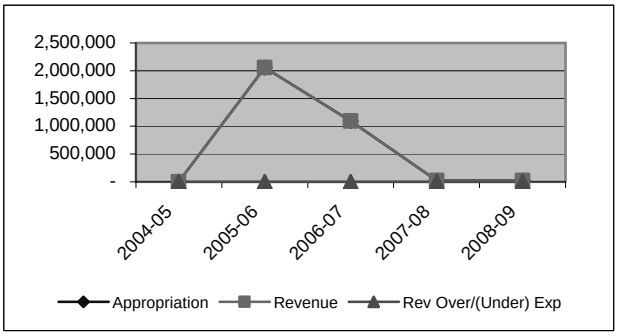
Each Public Safety 800 MHz communication system licensee was required to negotiate a re-banding project plan and agreement with Nextel. This agreement was to include all aspects of re-banding and cost estimates. Nextel was required to secure a $2.5 billion line of credit to be administered by the Transition Authority (TA) to reimburse Public Safety re-banding system entities of their costs.

The county began the planning phase of the re-banding process in 2005. The initial phase involved a frequency analysis, infrastructure inventories, and the development of the Planning Funding Agreement (PFA) with Nextel. The Board approved the PFA on April 18, 2006. Subsequently, on December 5, 2006, the Board approved a contract with Motorola as a sole source provider for reconfiguration planning services. According to the FCC's Order, the entire process was to be completed by July 2008; however, the project is currently on hold nationwide awaiting further direction from the FCC.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



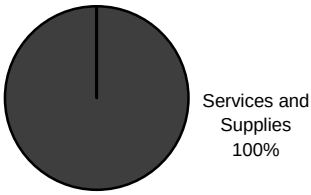
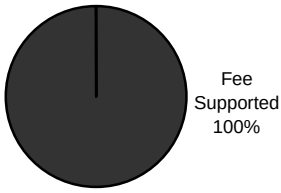
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	1,228,272	297,822	25,000	13,221
Departmental Revenue	-	549,977	(678,296)	25,000	13,221
Revenue Over/(Under) Exp	-	(678,295)	(976,118)	-	-
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	-	1,767	(296,056)		(296,056)

Actual appropriation for 2007-08 is less than the modified budget due to limited progress being made on the rebanding project nationwide. The majority of costs were for the contract employee responsible for the administration of the County's rebanding project, and this contract was terminated effective October 31, 2007.

Departmental revenue has been accrued, but not collected, as the county is waiting for direction from Nextel to determine when claims for these costs can be submitted. To date, the county has not received reimbursement for prior year costs for completion of the inventory and planning phase of the project. The estimated date of completion for this phase has been revised from June 30, 2008 to August 30, 2008, and at that time, the county will submit a claim to Nextel for the outstanding costs.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Information Services
FUND: 800 MHz Rebanding Project

BUDGET UNIT: IBT MHZ
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	120,393	-	-	-	-	-
Services and Supplies	-	1,105,085	297,381	13,221	25,000	25,000	-
Central Computer	-	2,794	441	-	-	-	-
Total Appropriation	-	1,228,272	297,822	13,221	25,000	25,000	-
Departmental Revenue							
Current Services	-	549,977	(678,296)	13,221	25,000	25,000	-
Total Revenue	-	549,977	(678,296)	13,221	25,000	25,000	-
Rev Over/(Under) Exp	-	(678,295)	(976,118)	-	-	-	-

In 2008-09, the department is budgeting $25,000 in services and supplies for general project administration, and $25,000 in revenue for reimbursement of those costs. When direction is received from the FCC regarding the subsequent phases of the project, the department will seek Board of Supervisors approval to make any necessary budget adjustments based on new or revised orders from the FCC.

PURCHASING
Laurie Rozko

MISSION STATEMENT

The Purchasing Department is dedicated to managing for our customers the most cost-effective and efficient procurement of quality goods and services in support of the County of San Bernardino mission and goals. We will accomplish this through exceptional customer service, innovative processes, and sound business practices.

STRATEGIC GOALS

1. Expand training for Procurement and Internal Service Fund Policies and procedures to ensure quality customer service.

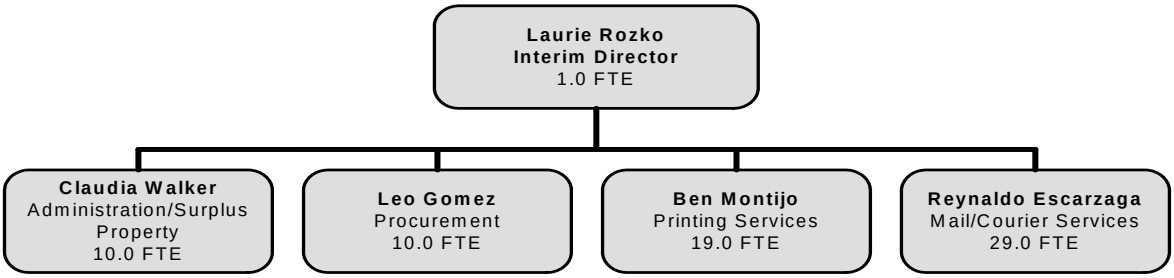
2. Enhance the quality of service for departments by increasing the number of Buyers that earns the Certified Purchasing Manager (CPM) accreditation within the Purchasing Department.

3. Promote efficiency by streamlining the Request for Proposal (RFP) process for county departments.

4. Initiate savings by implementing the County Travel Website for county business travel.

5. Enhance revenue streams by increasing Surplus Property sales.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
General Fund					
Purchasing	1,436,783	184,143	1,252,640		18.0
Total General Fund	1,436,783	184,143	1,252,640		18.0
Internal Service Funds					
Printing Services	4,148,499	4,159,689		11,190	19.0
Surplus Property and Storage Operations	367,700	372,700		5,000	3.0
Mail/Courier Services	7,384,760	7,386,411		1,651	29.0
Total Internal Service Funds	11,900,959	11,918,800		17,841	51.0
Total - All Funds	13,337,742	12,102,943	1,252,640	17,841	69.0

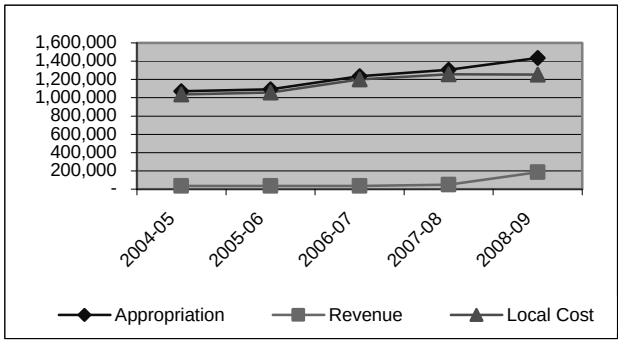
DESCRIPTION OF MAJOR SERVICES

The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by county departments and Board-governed districts. The department facilitates the procurement process, administers contracts, promotes cost-saving cooperative purchasing initiatives, and oversees programs such as CAL-Card procurement cards and next-day delivery of office supplies throughout the county. In addition, the department provides in-house services through three internal service funds (Mail/Courier Services, Printing Services, and Storage Operations), including comprehensive mail services, printing and graphic design, and disposition of surplus property.

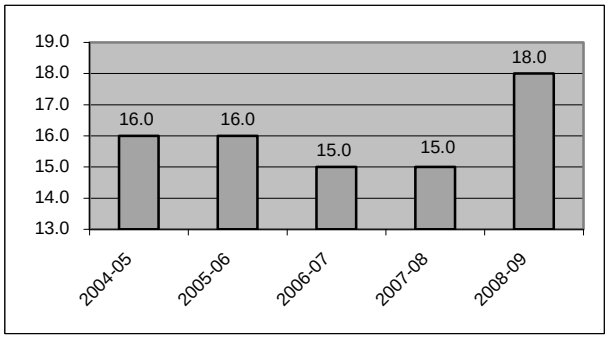
The Purchasing Department strives to provide outstanding service to all customers by acting with integrity; locating sources for quality products with reasonable prices and timely deliveries; offering progressive services and the effective use of automation; giving all willing vendors the opportunity to provide pricing on their products and services in a fair, open, and competitive environment; and by treating each department, employee, and vendor with respect and understanding. By meeting these objectives, the department fulfills the purchasing obligation and legal requirements of the San Bernardino County.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



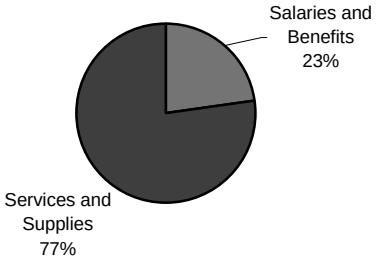
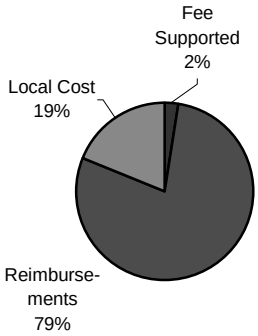
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,045,091	1,113,255	1,265,411	1,307,588	1,299,649
Departmental Revenue	38,293	38,755	65,060	50,000	90,658
Local Cost	1,006,798	1,074,500	1,200,351	1,257,588	1,208,991
Budgeted Staffing				15.0	

Actual appropriation for 2007-08 was near modified budget due to salary savings and the receipt of less reimbursements from Surplus Property and Storage Operations.

Departmental revenue for 2007-08 was slightly higher due to increased revenue from the sale of surplus property.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: General

BUDGET UNIT: AAA PUR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,137,450	1,167,204	1,226,020	1,332,927	1,390,894	1,504,492	**113,598**
Services and Supplies	91,365	107,323	149,498	80,334	83,994	5,076,381	**4,992,387**
Central Computer	16,683	18,694	20,762	26,861	26,861	26,990	**129**
Travel	-	-	-	-	-	6,000	**6,000**
Other Charges	728	420	104	-	-	-	**-**
Equipment	-	-	9,214	-	-	-	**-**
L/P Struct/Equip/Vehicles	6,052	-	4,981	-	-	-	**-**
Transfers	3,432	3,233	4,105	4,831	9,458	12,559	**3,101**
Total Exp Authority	1,255,710	1,296,874	1,414,684	1,444,953	1,511,207	6,626,422	**5,115,215**
Reimbursements	(210,619)	(183,619)	(149,273)	(145,304)	(203,619)	(5,189,639)	**(4,986,020)**
Total Appropriation	1,045,091	1,113,255	1,265,411	1,299,649	1,307,588	1,436,783	**129,195**
Departmental Revenue							
State, Fed or Gov't Aid	2,249	1,182	-	3,232	-	-	**-**
Current Services	-	24	11	(541)	-	159,143	**159,143**
Other Revenue	36,035	37,528	65,049	87,967	50,000	25,000	**(25,000)**
Other Financing Sources	9	21	-	-	-	-	**-**
Total Revenue	38,293	38,755	65,060	90,658	50,000	184,143	**134,143**
Local Cost	1,006,798	1,074,500	1,200,351	1,208,991	1,257,588	1,252,640	**(4,948)**
				Budgeted Staffing	15.0	18.0	**3.0**

Salaries and benefits of $1,504,492 fund 18.0 budgeted positions and are increasing by $113,598 primarily due to the transfer of 2.0 Office Assistant II positions and 1.0 Fiscal Assistant from other divisions (internal service funds).

The department originally budgeted the addition of a Staff Analyst II. However, during the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets financed by the general fund for 2008-09. Based on this action, the final budget reflects the reduction of $75,821 in appropriation and 1.0 in budgeted staffing for a Staff Analyst II. Associated revenue in the identical amount was also reduced.

Services and supplies of $5,076,381 include office supplies, equipment maintenance, presort and packing and printing charges. The increase of $4,992,387 represents the purchase of office supplies on behalf of county departments which was previously accounted for in one of Purchasing's internal service funds.

Transfers of $12,559 include $5,500 for facility maintenance, $3,603 for office supplies and mandated EHaP charges of $3,456.

Reimbursements of $5,189,639 represent payments of $5,000,000 from departments for office supplies, and $189,639 from internal service funds for administrative support.

Departmental revenue of $184,143 represents $159,143 for the administration of consolidated billing of office supplies and $25,000 for CAL-Card purchase rebates.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of County departments that receive training sessions. (64 departments)	0%	16%	19%	80%
Percentage of buyers that have earned the C.P.M. accreditation. (current staff is 9 buyers)	22%	20%	0%	33%
Percentage of County departments that are using the travel website. (64 departments)	N/A	N/A	N/A	40%
Percentage of County departments that are purchasing surplus property. (64 departments)	N/A	N/A	N/A	25%
Percentage of public auctions that result in sale on Public Surplus website. (Baseline 400)	N/A	N/A	N/A	25%

The CPM accreditation requires that procurement staff meet specific criteria, such as having a number of years of procurement-related experience and passing four tests before being accredited. It can be a lengthy process as the tests become increasingly difficult and require additional preparation. Three staff members have completed various phases of the accreditation process, shy of earning accreditation. However, the sponsoring organization, Institute for Supply Management, is phasing out the CPM accreditation at the end of calendar year 2008 in favor of a different credential. Due to the complexity and lengthy process of accreditation, the Purchasing Department will evaluate whether it is a true reflection of an annual performance measure, or will propose an alternative measure for 2009-10.

Printing Services

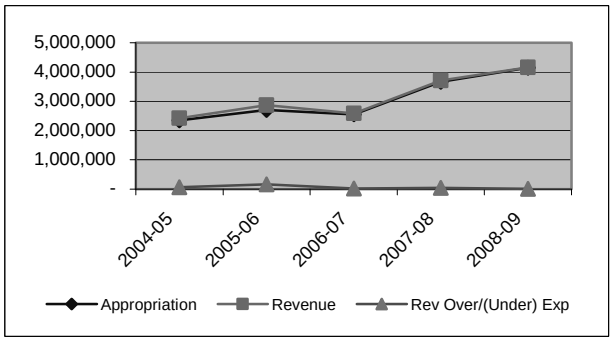
DESCRIPTION OF MAJOR SERVICES

Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, business cards, and reports for County departments and special districts, including administration of the Arrowhead Regional Medical Center (ARMC) Forms Program. This division provides high quality printed materials and graphic design services utilizing the latest technological advances, and strives to deliver services in a timely and cost effective manner that is beneficial to its customers. Customers include county departments and other public agencies.

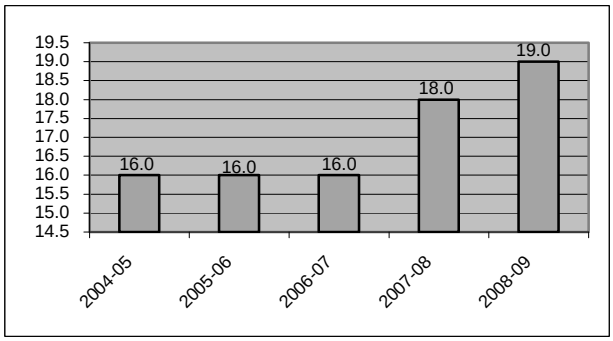
The Printing Services budget unit is an Internal Service Fund (ISF) of the Purchasing Department. All operational costs of this program are distributed to user departments through user rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



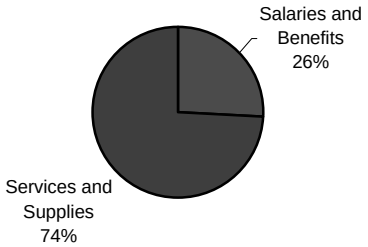
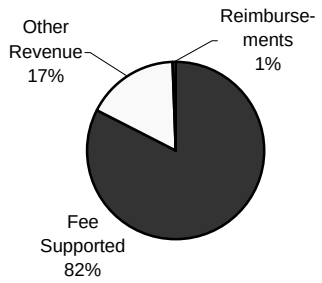
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,552,427	2,720,475	3,955,304	3,665,519	4,002,932
Departmental Revenue	2,677,230	2,975,297	4,018,759	3,721,849	4,826,392
Revenue Over/(Under) Exp	124,803	254,822	63,455	56,330	823,460
Budgeted Staffing				17.0	
Fixed Assets	32,826	7,421	26,849	43,000	40,199
Unrestricted Net Assets Available at Year End	258,995	487,899	886,800		1,680,274

Actual appropriation for 2007-08 is greater than modified budget as a result of the increased use of the ARMC forms program and increases in printing services by user departments.

Actual departmental revenue for 2007-08 is greater than modified budget due to an approximately 8% increase in printing by user departments.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: Printing Services

BUDGET UNIT: IAG PUR
FUNCTION: General
ACTIVITY: Printing

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	807,396	803,519	924,533	974,648	1,042,679	1,060,521	**17,842**
Services and Supplies	1,734,253	1,933,142	2,967,850	2,968,303	2,531,025	3,000,829	**469,804**
Central Computer	7,378	7,270	9,796	10,825	10,825	21,420	**10,595**
Travel	-	-	-	-	-	5,000	**5,000**
Other Charges	3,363	5,453	-	-	-	-	**-**
Transfers	52,259	52,253	53,125	49,156	53,241	75,704	**22,463**
Total Exp Authority	2,604,649	2,801,637	3,955,304	4,002,932	3,637,770	4,163,474	**525,704**
Reimbursements	(52,222)	(81,162)	-	-	-	(25,230)	**(25,230)**
Total Appropriation	2,552,427	2,720,475	3,955,304	4,002,932	3,637,770	4,138,244	**500,474**
Depreciation	-	-	-	-	27,749	10,255	**(17,494)**
Total Requirements	2,552,427	2,720,475	3,955,304	4,002,932	3,665,519	4,148,499	**482,980**
Departmental Revenue							
Current Services	2,676,235	2,960,329	4,018,759	4,836,196	3,058,849	3,451,689	**392,840**
Other Revenue	995	14,968	-	-	650,000	708,000	**58,000**
Total Revenue	2,677,230	2,975,297	4,018,759	4,836,196	3,708,849	4,159,689	**450,840**
Operating Transfers In	-	-	-	(9,804)	-	-	**-**
Total Financing Sources	2,677,230	2,975,297	4,018,759	4,826,392	3,708,849	4,159,689	**450,840**
Rev Over/(Under) Exp	124,803	254,822	63,455	823,460	43,330	11,190	**(32,140)**
				Budgeted Staffing	18.0	19.0	**1.0**
Fixed Assets							
Improvement to Structures	-	-	19,369	-	-	-	**-**
Equipment	-	-	7,480	18,141	-	-	**-**
Vehicles	-	-	-	22,058	30,000	-	**(30,000)**
L/P Equipment	32,826	7,421	-	-	-	-	**-**
Total Fixed Assets	32,826	7,421	26,849	40,199	30,000	-	**(30,000)**

Salaries and benefits of $1,060,521 fund 19.0 budgeted positions and are increasing by $17,842 primarily due to staffing changes. In 2007-08, the Board of Supervisors approved the transfer of ARMC printing services to the Purchasing Department; this transfer added 1.0 Reproduction Equipment Operator. Due to the increase in customer demand, the reclassification of a Bindery Equipment Operator to a Reproduction Equipment Operator I ($1,497) is requested to align the duties being performed by the incumbent. Also, the reclassification of a Printing Services Supervisor to a new manager classification ($3,338) is requested due to the increase in responsibility and duties resulting form the addition of the ARMC Forms Program and to create future career growth within Printing Services. The addition of 1.0 Automated Systems Technician will assist Printing Services with hardware/software support and automation efforts. The deletion of 1.0 position in 2007-08 will more than offset the cost of the reclassifications and one-half of the new position.

The remaining cost associated with the new position will be funded by the department's other internal service funds for work in those divisions as noted below.

Services and supplies of $3,000,829 include the purchase of materials for all printing jobs, hardware and software upgrades for graphic artists, office supplies, outside printing requests, COWCAP charges, and rental payments for the Quick Copy machines. The increase of $469,804 is primarily due to the purchase of extra materials for the ARMC Forms Program, and the purchase of additional supplies to meet increased demand by user departments for printing services. In addition, costs for paper products in general have risen in the past year.

Transfers of $75,704 include reimbursements to Purchasing's general fund budget unit of $63,213 for administrative support, office supplies purchases, and mandated EHAP charges.

Reimbursements of $25,230 represent transfers from both Mail/Courier Services and Surplus Property and Storage Operations budget units for a total of one-half reimbursement of costs associated with 1.0 Automated Systems Technician position.

Departmental revenue of $4,159,689 includes $3,451,689 for all printing services job orders and graphic design services, and $708,000 for the ARMC Forms Program. The increase of $450,840 is primarily due to an anticipated increase in printing and graphic design services by user departments.

Surplus Property and Storage Operations

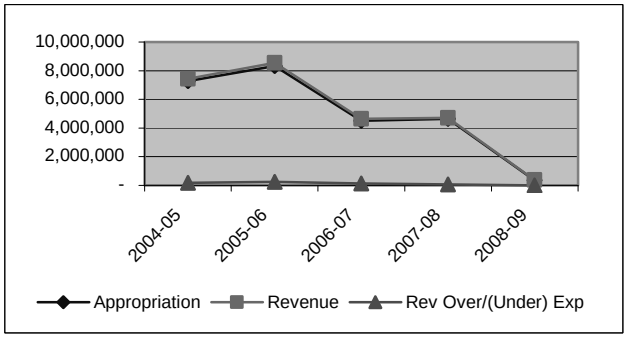
DESCRIPTION OF MAJOR SERVICES

Surplus Property and Storage Operations maintains the stock of surplus property, serving as a storage facility, placing equipment with other departments and approved community-based organizations (CBO's) for re-use, selling surplus property to the general public through auction vendors, and administering the printer cartridge recycling program. The division strives to accurately inventory and fairly distribute surplus property to interested departments, CBO's, and the general public, according to County policy. In this budget year, the division will begin to reserve and disseminate surplus property on Countyline, and will continue to liquidate surplus information technology equipment on the internet, in an effort to maximize revenue.

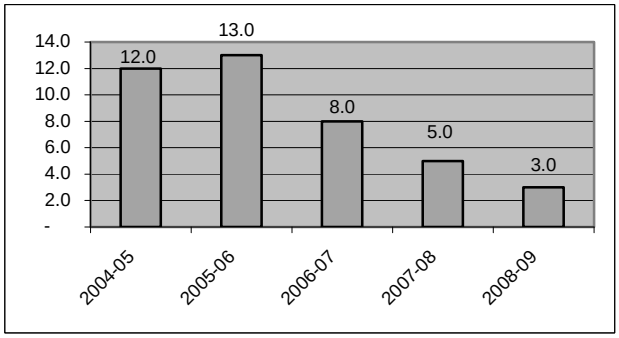
The Surplus Property and Storage Operations budget unit is an Internal Service Fund (ISF) of the Purchasing Department. All operational costs of this program are distributed to user departments through user rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

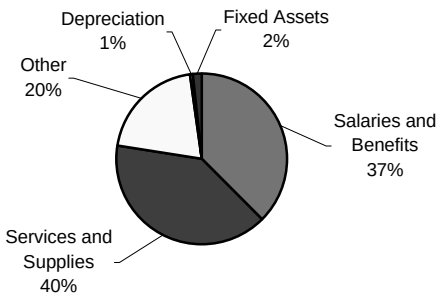
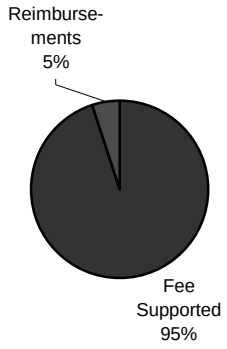


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	8,636,892	8,776,583	5,227,686	4,645,121	4,637,342
Departmental Revenue	8,929,050	8,884,935	5,233,616	4,706,000	4,706,999
Revenue Over/(Under) Exp	292,158	108,352	5,930	60,879	69,657
Budgeted Staffing				5.0	
Fixed Assets	-	4,412	-	-	-
Unrestricted Net Assets Available at Year End	224,000	220,820	225,529		69,527

Actual appropriation for 2007-08 is slightly less than modified budget due to slight savings in salary and benefits and less than anticipated transfer to the Purchasing Department's general fund budget unit for administrative support. Due to the elimination of Central Stores, the transfer of funds for administrative support was reduced.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: Surplus Property and Storage Operations

BUDGET UNIT: IAV PUR
FUNCTION: General
ACTIVITY: Surplus and Storage

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	521,745	417,411	265,356	234,414	252,565	147,491	**(105,074)**
Services and Supplies	7,991,863	8,199,765	4,903,934	4,356,101	4,284,281	148,047	**(4,136,234)**
Central Computer	14,124	14,354	9,873	7,057	12,760	10,192	**(2,568)**
Transfers	109,160	145,053	48,523	39,770	92,489	79,597	**(12,892)**
Total Exp Authority	8,636,892	8,776,583	5,227,686	4,637,342	4,642,095	385,327	**(4,256,768)**
Reimbursements	-	-	-	-	-	(20,000)	**(20,000)**
Total Appropriation	8,636,892	8,776,583	5,227,686	4,637,342	4,642,095	365,327	**(4,276,768)**
Depreciation	-	-	-	-	3,026	2,373	**(653)**
Total Requirements	8,636,892	8,776,583	5,227,686	4,637,342	4,645,121	367,700	**(4,277,421)**
Departmental Revenue							
Current Services	8,925,285	8,884,935	5,232,395	4,709,702	4,706,000	372,700	**(4,333,300)**
Other Revenue	3,765	-	-	(2,703)	-	-	**-**
Other Financing Sources	-	-	1,221	-	-	-	**-**
Total Revenue	8,929,050	8,884,935	5,233,616	4,706,999	4,706,000	372,700	**(4,333,300)**
Rev Over/(Under) Exp	292,158	108,352	5,930	69,657	60,879	5,000	**(55,879)**
				Budgeted Staffing	5.0	3.0	**(2.0)**
Fixed Assets							
Equipment	-	4,412	-	-	-	6,500	**6,500**
Total Fixed Assets	-	4,412	-	-	-	6,500	**6,500**

Salaries and benefits of $147,491 fund 3.0 budgeted positions and are decreasing by $105,074 due to the transfer of 2.0 positions (1.0 Fiscal Assistant and 1.0 Office Assistant II) to Purchasing's general fund budget unit, thus continuing the consolidation of services and increasing efficiencies within Surplus Property and Storage operations.

Services and supplies of $148,047 include the purchase of materials and office supplies, system development charges, general equipment maintenance, and materials disposal. The decrease of $4,136,234 primarily reflects the shift of office supply procurement to Purchasing's general fund budget unit for 2008-09.

Transfers of $79,597 include reimbursement to the Purchasing's general fund budget unit for administrative support, reimbursement to Printing Services for a portion of 1.0 Automated Systems Technician, who will provide hardware and software support for the division's databases and computer wiping station, and mandated EHaP charges. The $12,892 decrease is a result of a recalculation of administrative fees charged to the division.

Reimbursements of $20,000 represent a transfer from Human Services for surplus property given to community-based organizations.

Departmental revenue of $372,700 include revenue from storage fees; recycling of printer cartridges, metal, and telephones; internet surplus sales; public auctions; and surplus property handling fees to county departments. The $4,333,300 decrease in revenue is due to the shift of office supply procurement to Purchasing's general fund budget unit for 2008-09.

Mail/Courier Services

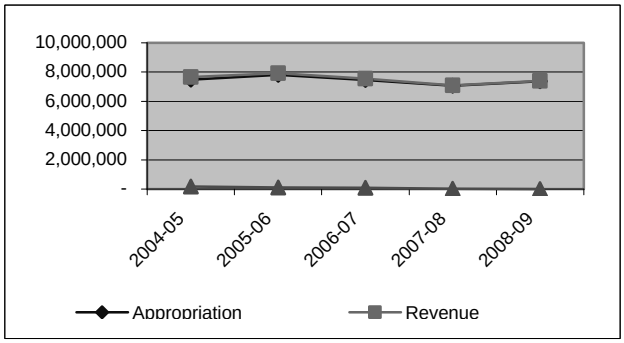
DESCRIPTION OF MAJOR SERVICES

Mail/Courier Services provides U.S. Postal, inter-office mail/courier, and various expedited shipping services to agencies, departments, and special districts within the county. This division also provides automated mailing services such as inserting, folding, and labeling, and coordinates with the Printing Services for special projects. The division's main goal is to deliver each piece of mail in a timely and accurate manner.

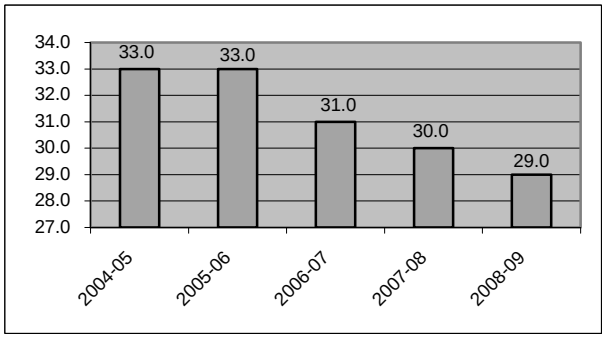
The Mail/Courier Services budget unit is an Internal Service Fund (ISF) of the Purchasing Department. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



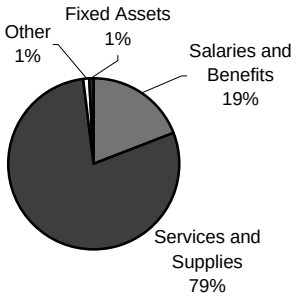
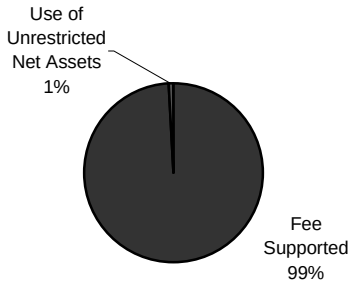
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	7,473,474	6,885,767	6,964,472	7,067,755	7,192,372
Departmental Revenue	7,902,243	6,897,044	6,897,350	7,093,188	7,345,080
Revenue Over/(Under) Exp	428,769	11,277	(67,122)	25,433	152,708
Budgeted Staffing				30.0	
Fixed Assets	65,803	30,790	23,977	46,654	46,167
Unrestricted Net Assets Available at Year End	1,280,274	1,248,812	1,148,362		1,270,029

Per the June 30, 2007 Report of Operations prepared by the Auditor/Controller-Recorder, the working capital requirements for this fund is $1,161,986. In 2007-08 rate adjustments for presort and inter-office mail took effect, to compensate for the $13,624 unrestricted net assets shortage in this budget unit. After the 2007-08 fiscal year is complete, the rates for Mail/Courier Services will be re-evaluated to determine if rate adjustments will be required midyear in 2008-09 in order to continue to maintain unrestricted net asset balances of approximately two months operating expenses to serve as working capital.

Actual appropriation for 2007-08 was greater than modified budget due to an overage in services and supplies related to increased costs for outside service providers that interface with the county's system; however, departmental revenue for 2007-08 also increased as a result of the related services.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Purchasing
FUND: Mail/Courier Services

BUDGET UNIT: IAY PUR
FUNCTION: General
ACTIVITY: Mail/Courier Services

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,137,213	1,275,352	1,370,311	1,383,173	1,478,335	1,431,462	**(46,873)**
Services and Supplies	6,259,757	5,523,200	5,533,972	5,750,819	5,503,279	5,834,287	**331,008**
Central Computer	4,209	4,898	5,596	8,613	8,613	28,377	**19,764**
Other Charges	3,484	2,518	1,909	1,054	1,117	297	**(820)**
Transfers	68,811	79,799	52,684	48,713	52,398	81,763	**29,365**
Total Appropriation	7,473,474	6,885,767	6,964,472	7,192,372	7,043,742	7,376,186	**332,444**
Depreciation	-	-	-	-	24,013	8,574	**(15,439)**
Total Requirements	7,473,474	6,885,767	6,964,472	7,192,372	7,067,755	7,384,760	**317,005**
Departmental Revenue							
Current Services	7,902,243	6,897,044	6,897,290	7,345,080	7,093,188	7,386,411	**293,223**
Other Revenue	-	-	60	-	-	-	**-**
Total Revenue	7,902,243	6,897,044	6,897,350	7,345,080	7,093,188	7,386,411	**293,223**
Rev Over/(Under) Exp	428,769	11,277	(67,122)	152,708	25,433	1,651	**(23,782)**
				Budgeted Staffing	30.0	29.0	**(1.0)**
Fixed Assets							
Equipment	33,657	7,536	-	21,450	22,000	45,000	**23,000**
L/P Equipment	32,146	23,254	23,977	24,717	24,654	21,179	**(3,475)**
Total Fixed Assets	65,803	30,790	23,977	46,167	46,654	66,179	**19,525**

Salaries and benefits of $1,431,462 fund 29.0 budgeted positions and are decreasing by $46,873 due to the transfer of 1.0 Office Assistant II to Purchasing's general fund budget unit. Included in the 2008-09 budget, is the reclassification of a Mail Services Supervisor II to a manager position ($3,338). The basis of the reclassification is to align the evolving duties and responsibilities of this position with an appropriate classification.

Services and supplies of $5,834,287 include general office expenses, reimbursable postage, COWCAP charges, presort and barcode services, equipment maintenance, and vehicle charges. The increase of $331,008 is due primarily to the increase in first class postage effective May 12, 2008.

Transfers of $81,763 include reimbursement to Purchasing's general fund budget unit of $63,213 for administrative support, reimbursement to Printing Services of $10,092 for a portion of an Automated Systems Technician salary to provide hardware/software support for the division, and mandated EHaP charges.

Departmental revenue of $7,386,411 include revenue from mail and courier services. The $293,223 increase is primarily a result of the mid-year postal rate increase for first class postage, which is reimbursed by user departments.

Equipment of $45,000 is for the purchase of four postage meters required to comply with new United States Postal Service technology standards. Mail Services maintains a total of six postage meters, of which two were replaced in 2007-08. The increase of $23,000 is necessary to purchase the four remaining meters that must be replaced.

Lease-purchase equipment of $21,179 represents principal-only payments on the last year of a five-year lease purchase of non-intelligent inserters.

RISK MANAGEMENT
Laurie Milhiser

MISSION STATEMENT

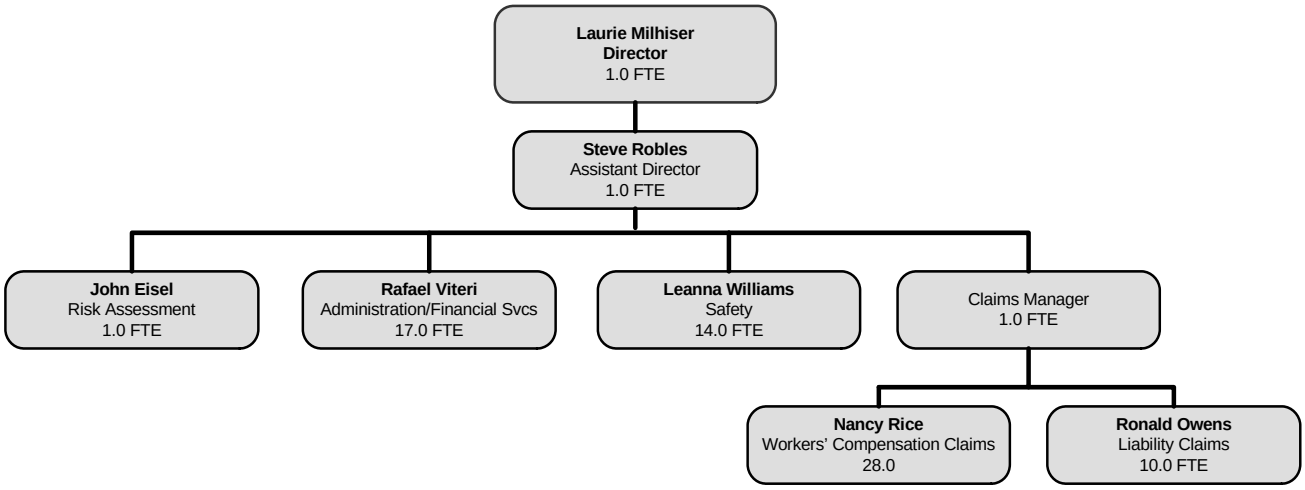
Risk Management seeks to minimize the frequency and severity of financial loss to the County through a coordinated Integrated Risk Management Program which includes identification and assessment of exposures that can result in loss, effective risk reduction and loss prevention programs for identified risks, aggressive claims management, and fiscally responsible risk financing and recovery.

STRATEGIC GOALS

1. Minimize risk management costs and stabilize premiums charged to county departments.

2. Improve customer service by providing interactive communication of risk management data.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Operating Exp	Revenue	Revenue Over/ (Under) Exp	Staffing
Internal Service Funds				
Operations	7,180,783	7,180,783	-	73.0
Insurance Programs	64,286,186	84,075,100	19,788,914	-
Total Internal Service Funds	71,466,969	91,255,883	19,788,914	73.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

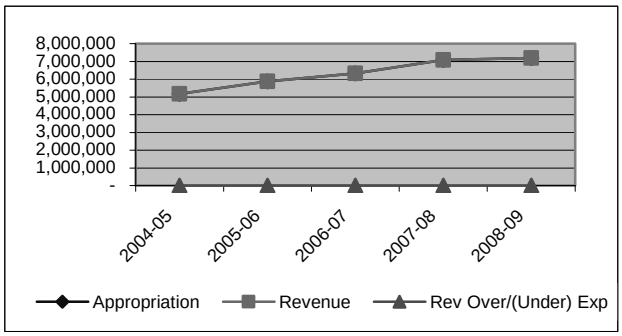
Operations

DESCRIPTION OF MAJOR SERVICES

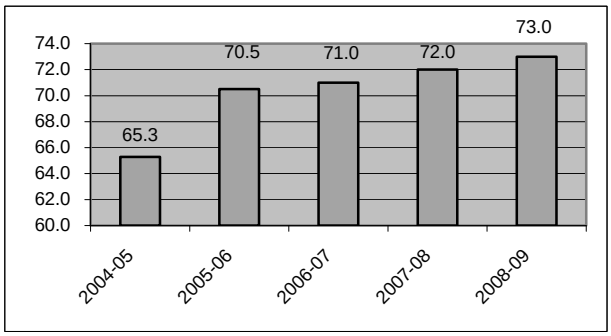
Risk Management administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each is billed for its specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

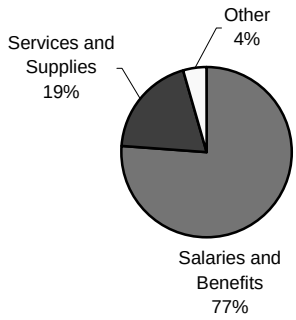
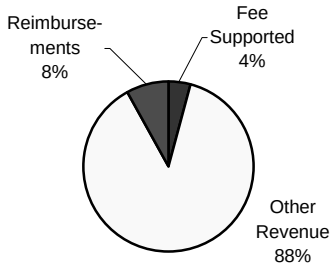


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	4,832,121	5,425,784	7,775,878	7,082,321	6,933,311
Departmental Revenue	5,309,472	6,220,413	6,505,807	7,082,321	6,744,640
Revenue Over/(Under) Exp	477,351	794,629	(1,270,071)	-	(188,671)
Budgeted Staffing				-	
Fixed Assets	-	-	9,800	15,000	7,632
Unrestricted Net Assets Available at Year End	401,845	1,196,474	(485,324)		(52,146)

Actual departmental revenue for 2007-08 is less than modified budget due to Emergency Medical Service (EMS) administrative fees revenue being budgeted at 10% of the total allocation and only being able to realize actual costs, resulting in the remaining revenue being returned to the appropriate EMS fund to pay claims.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND: Operations

BUDGET UNIT: IBP RMG
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,020,374	4,834,570	5,274,621	5,624,358	5,806,517	5,948,603	**142,086**
Services and Supplies	1,164,104	1,076,892	1,373,999	1,496,420	1,542,389	1,385,130	**(157,259)**
Central Computer	45,531	53,105	62,543	70,176	70,176	86,738	**16,562**
Travel	-	-	-	-	-	49,655	**49,655**
Transfers	161,389	28,391	32,181	71,375	33,234	93,810	**60,576**
Total Exp Authority	5,391,398	5,992,958	6,743,344	7,262,329	7,452,316	7,563,936	**111,620**
Reimbursements	(559,277)	(575,022)	(619,169)	(619,995)	(619,995)	(633,153)	**(13,158)**
Total Appropriation	4,832,121	5,417,936	6,124,175	6,642,334	6,832,321	6,930,783	**98,462**
Depreciation	-	7,848	9,221	-	-	-	**-**
Operating Transfers Out	-	-	1,642,482	290,977	250,000	250,000	**-**
Total Requirements	4,832,121	5,425,784	7,775,878	6,933,311	7,082,321	7,180,783	**98,462**
Departmental Revenue							
Use of Money and Prop	58,235	129,059	174,596	168,914	130,000	195,000	**65,000**
State, Fed or Gov't Aid	721	8,191	56,119	35,611	-	-	**-**
Current Services	366,041	470,720	406,439	7,709	400,000	325,000	**(75,000)**
Other Revenue	-	-	17,846	(19,915)	-	-	**-**
Total Revenue	424,997	607,970	655,000	192,319	530,000	520,000	**(10,000)**
Operating Transfers In	4,884,475	5,612,443	5,850,807	6,552,321	6,552,321	6,660,783	**108,462**
Total Financing Sources	5,309,472	6,220,413	6,505,807	6,744,640	7,082,321	7,180,783	**98,462**
Rev Over/(Under) Exp	477,351	794,629	(1,270,071)	(188,671)	-	-	**-**
				Budgeted Staffing	72.0	73.0	**1.0**
Fixed Assets							
Equipment	-	-	9,800	7,632	15,000	-	**(15,000)**
L/P Equipment	-	-	-	-	-	5,389	**5,389**
Total Fixed Assets	-	-	9,800	7,632	15,000	5,389	**(9,611)**

Salaries and benefits of $5,948,603 fund 73.0 budgeted positions and are increasing by $142,086 as a result of the addition of 1.0 Claims Manager position; the reclassification of an Office Specialist (clerical unit, pay range 35) to an Executive Secretary II (exempt unit, pay range 45); the downgrade of a Supervising Automated Systems Analyst to an Automated Systems Technician to correct a budgetary underfill; and the 2007-08 approved mid-year reclassification of 5.0 positions from Safety Specialist to Departmental Safety Specialist.

Services and supplies of $1,385,130 include costs for general office expenses, information technology equipment and services. The $157,259 decrease primarily results from a reduction in the COWCAP allocation, and the movement of travel and training related costs to a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $49,655 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental, and conference fees for this budget unit. These costs were based on departmental analysis of past travel-related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $93,810 represent costs for Human Resources programs, Office Depot expenses, and payments made to the Auditor/Controller-Recorder for facilities charges. The increase of $60,576 is due to office expenses and facilities charges now accounted for in this appropriation unit as opposed to the services and supplies appropriation unit.

Reimbursements of $633,153 include payments from the insurance funds for six Safety Specialists and a Workers' Compensation Claims Adjuster based on various Board of Supervisor's actions.

Operating transfers out of $250,000 is an estimate of stale dated warrants and a projected reimbursement of the fund's year-end cash balance to the insurance funds.

Departmental revenue of $520,000 includes interest and administrative fee revenue from the Emergency Medical Services Program.

Operating transfers in of $6,660,783 comes from the various insurance funds which are financed through Board of Supervisor's approved rates paid by departments, Board-Governed Special Districts, and County Service Areas. The $108,462 increase results from the increased costs of program administration including salary and benefits increases due to staffing changes.

Fixed asset equipment of $5,389 reflects the anticipated cost to lease a copier.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of verified compliance with contractual insurance requirements.	52%	80%	46%	80%
Reduce average cost per workers' compensation claim.	$12,490	<$18,500	$14,705	<$18,000
Reduce average cost per general liability claim.	$9,144	<$10,000	$11,076	<$9,500
Reduce total cost of risk.	N/A	N/A	N/A	10%
Percentage increase in visits to Risk Management website. (currently 130/month)	N/A	50%	0%	50%
Percentage of departments with online access to dashboard.	N/A	N/A	N/A	100%
CSAC audit results percentage.	N/A	N/A	N/A	95%

Risk Management recently completed training departments on contractual insurance requirements, and hopes to attain the 80% compliance rate next year. Also, the stats server for the Risk Management website has not been functioning properly and the department was unable to capture accurate data for the year.

Insurance Programs

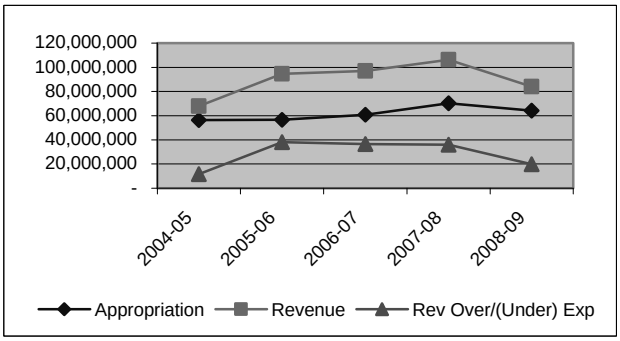
DESCRIPTION OF MAJOR SERVICES

Risk Management administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed special districts and county service areas. Each is billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

There is no staffing associated with this budget unit. Staff that administers these insured programs are budgeted in Risk Management's Operations budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

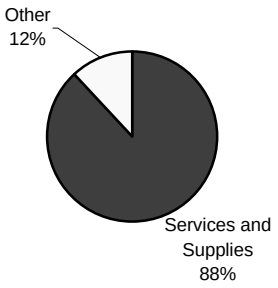
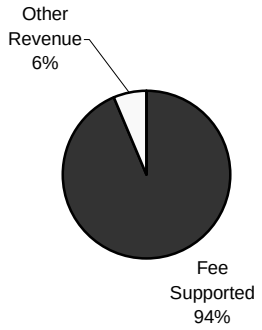


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	47,913,728	59,670,550	52,702,580	70,334,073	108,319,597
Departmental Revenue	69,026,882	100,296,168	111,608,174	106,326,183	176,930,025
Revenue Over/(Under) Exp	21,113,154	40,625,618	58,905,594	35,992,110	68,610,428
Budgeted Staffing				-	
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	(47,077,608)	(15,997,800)	16,160,032		106,514,176

Actual appropriation and departmental revenue for 2007-08 is greater than modified budget as a result of the liquidation and distribution of the $52.8 million Guaranteed Investment Contract (GIC) into the self insurance funds via operating transfers in and out.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	 NOTE: This budget unit is expected to increase unrestricted net assets by $19,788,914.

GROUP: Administrative/Executive
DEPARTMENT: Risk Management
FUND: Insurance Programs

BUDGET UNIT: VARIOUS FUNDS
FUNCTION: General
ACTIVITY: Insurance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	41,822,987	48,601,816	45,834,700	48,169,326	62,781,757	56,540,250	**(6,241,507)**
Other Charges	414,702	339,709	349,406	448,865	380,000	452,000	**72,000**
Transfers	558,677	575,022	619,169	619,995	619,995	633,153	**13,158**
Total Appropriation	42,796,366	49,516,547	46,803,275	49,238,186	63,781,752	57,625,403	**(6,156,349)**
Operating Transfers Out	5,117,362	10,154,003	5,899,305	59,081,411	6,552,321	6,660,783	**108,462**
Total Requirements	47,913,728	59,670,550	52,702,580	108,319,597	70,334,073	64,286,186	**(6,047,887)**
Departmental Revenue							
Use of Money and Prop	296,562	659,430	3,982,629	9,675,057	2,034,683	5,405,100	**3,370,417**
State, Fed or Gov't Aid	24,812	-	-	20,625	-	-	**-**
Current Services	68,503,274	99,288,830	105,748,141	113,992,228	104,255,000	78,620,000	**(25,635,000)**
Other Revenue	145,028	306,348	186,424	422,048	36,500	50,000	**13,500**
Other Financing Sources	-	-	-	52,820,067	-	-	**-**
Total Revenue	68,969,676	100,254,608	109,917,194	176,930,025	106,326,183	84,075,100	**(22,251,083)**
Operating Transfers In	57,206	41,560	1,690,980	-	-	-	**-**
Total Financing Sources	69,026,882	100,296,168	111,608,174	176,930,025	106,326,183	84,075,100	**(22,251,083)**
Rev Over/(Under) Exp	21,113,154	40,625,618	58,905,594	68,610,428	35,992,110	19,788,914	**(16,203,196)**

Services and supplies of $56,540,250 includes judgment and settlement costs, medical treatment and expenses, temporary disability and loss earnings, property insurance, and legal defense services. The $6,241,507 decrease is due to a reduction in claims costs for litigation, investigation, property damage, and settlements.

Other charges of $452,000 represent costs for taxes and assessments by the State of California for the workers' compensation self insurance plans.

Transfers of $633,153 fund salary and benefit costs for six Safety Specialists and a Workers' Compensation Claims Adjuster, from various insurance funds resulting from Board of Supervisor's actions.

Operating transfers out of $6,660,783 represent funding for the Operations Division. The $108,462 increase is due to staffing adjustments.

Departmental revenue of $84,075,100 includes $78,620,000 in insurance premiums collected from user departments. The $25,635,000 decrease results from obtaining 80% acceptable confidence levels in the self-insurance funds, as recommended by actuarial analysis, resulting in lower premiums. Also included is $5,405,100 in anticipated interest earnings, which increased by $3,370,417 based on estimated unrestricted net assets.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of insurance funds at 80% confidence level.	N/A	100%	100%	100%

In 2001, a commitment was made to restore the self-insured fund balances to the marginally acceptable 70% confidence level by 2008. Risk Management implemented a five year recovery plan that accounted for the liquidation of a Guaranteed Investment Contract (GIC) in the amount of $52.5 million at the end of 2008. By the end of 2006-07, 80% of Risk Management funds had attained the 70% confidence level target. As a result of the county's favorable financial condition, the department increased the confidence levels from the marginally acceptable 70% to a more conservative 80%, as recommended by actuarial analysis. In 2008-09, these reserves will be fully restored, and premiums charged to departments will be stabilized and reduced.

LOCAL AGENCY FORMATION COMMISSION
Kathleen Rollings-McDonald

DESCRIPTION OF MAJOR SERVICES

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility to encourage the orderly growth of government agencies, to preserve agricultural lands, to discourage urban sprawl, and to assure efficient delivery of services through local government agencies within San Bernardino County. In meeting these responsibilities, the Commission:

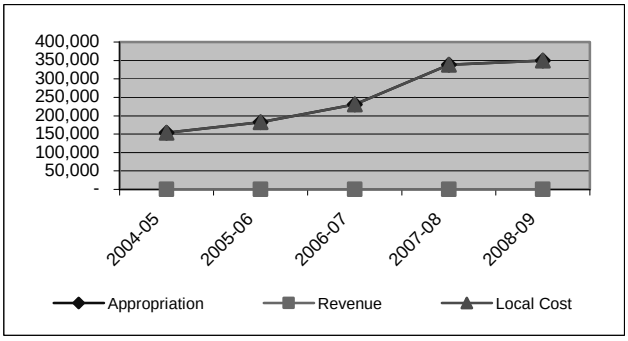
1. Regulates proposed boundary and sphere of influence changes for cities and special districts;
2. Conducts sphere of influence updates and municipal service reviews. The Commission also has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolutions of special districts based upon its findings.
3. Regulates the formation and dissolution of cities and special districts; and
4. Reviews contracts for the provision of services outside the boundaries of cities and special districts.

Costs in this budget unit represent the county's legally mandated contribution to LAFCO which is one-third of the operating cost that is not reimbursed by fees and other revenue.

There is no staffing associated with this budget unit.

BUDGET HISTORY

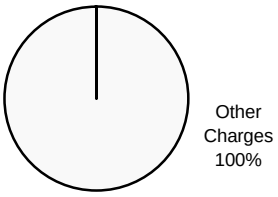
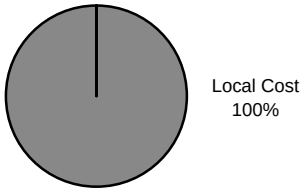
5-YEAR BUDGET TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	152,000	181,667	231,000	338,215	338,215
Departmental Revenue	-	-	-	-	-
Local Cost	152,000	181,667	231,000	338,215	338,215

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: Local Agency Formation Commission
FUND: General

BUDGET UNIT: AAA LAF
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	152,000	181,667	231,000	338,215	338,215	350,000	**11,785**
Total Appropriation	152,000	181,667	231,000	338,215	338,215	350,000	**11,785**
Local Cost	152,000	181,667	231,000	338,215	338,215	350,000	**11,785**

Other charges of $350,000 represent the county's mandated contribution of one-third of LAFCO's net operating costs which include salaries and benefits, services and supplies, and travel related expenses offset by revenue from fees and other revenues. The net increase of $11,785 is due to higher salaries and benefit costs due to the provision for cost of living adjustments for LAFCO staff and merit increases. These increases are offset by a reduction in professional services based on the elimination of certain extraordinary expenditures in 2007-08.

COUNTY SCHOOLS
Herb Fischer

DESCRIPTION OF MAJOR SERVICES

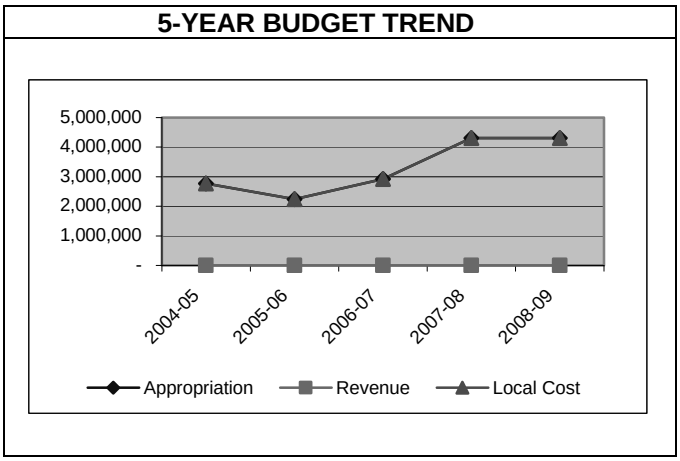
This budget unit represents the county's total legal and contractual obligations to contribute to the costs of the Superintendent of Schools and School Claims, known collectively as the San Bernardino County Office of Education. The Superintendent of Schools is the elected chief school administrative office of the county and is mandated by state law to provide various services for 33 school districts and two regional occupational programs. The Superintendent also provides ancillary services to five community college districts within the county. Through state and other funding sources, the Superintendent provides services to over 400,000 grades K through 12 students and approximately 40,000 community college students in accordance with the Education Code. These services also include alternative education, special education, curriculum and instruction. As a fiscally dependent County Office of Education, this budget unit supports administrative housing, maintenance, and other contracted support.

The School Claims Division was established to independently perform all audits and approval functions required of the Auditor/Controller-Recorder and the Superintendent of Schools. School Claims is jointly responsible to those elected officials. These services include warrant production, control and the examination and audit of the payrolls and other expenditures from the funds of the school districts and entities in the county.

The San Bernardino County Office of Education is one of the last dependent school systems in the state. This dependent relationship limits state funding. On February 21, 2008, Assembly Member Carter introduced AB2282, an act to amend Section 2558 of the Education Code relating to education finance. This bill would express a finding and declaration of the Legislature that, due to the unique circumstances of the San Bernardino County Office of Education, a general statute within the meaning of Section 16 of Article IV of the California Constitution cannot be made applicable, and the enactment of the bill is therefore necessary. This bill would provide access to state aid with an inflation allowance as provided in Section 2557 of the Education Code. In anticipation of the passage of the proposed legislation and to facilitate the change to independent status of the Superintendent, the County Administrative Office is currently working with the Superintendent's office in negotiation of an agreement establishing an annual maintenance of effort (MOE). The establishment of this fixed MOE would be mutually beneficial to both parties as it would limit the county's financial obligation as well as provide a substantial base year funding level for state aid for the San Bernardino Office of Education. Once this agreement is finalized, it will be presented to the Board of Supervisors for approval.

As this budget unit represents the financial contribution by the county, there is no staffing associated with this unit.

BUDGET HISTORY

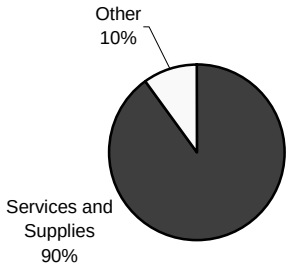
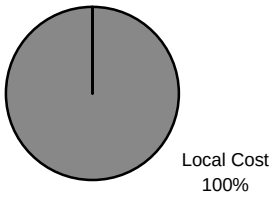


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,750,753	2,628,679	2,719,312	4,308,605	2,383,466
Departmental Revenue	-	-	-	-	-
Local Cost	2,750,753	2,628,679	2,719,312	4,308,605	2,383,466

In general, actual appropriation have remained constant over the last fiscal years. The increased budget appropriation for 2007-08 was a provision for the implementation of the proposal to change the status of the Superintendent from a dependent Office of Education to an independent Office of Education. As this agreement is still in negotiations, this provision was not expended. There is also a timing variance in the current year for 2007-08 amounts due to an approximate amount of $480,000 that will be paid in the 2008-09 fiscal year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Schools
FUND: General

BUDGET UNIT: AAA SCL
FUNCTION: Education
ACTIVITY: School Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	2,446,372	2,317,205	2,376,238	1,970,007	3,833,605	3,874,365	**40,760**
Transfers	304,381	311,474	343,074	413,459	475,000	434,240	**(40,760)**
Total Appropriation	2,750,753	2,628,679	2,719,312	2,383,466	4,308,605	4,308,605	**-**
Local Cost	2,750,753	2,628,679	2,719,312	2,383,466	4,308,605	4,308,605	**-**

Services and supplies of $3,874,365 include general office supplies, other professional services, structure rents and leases, and other related costs. The increase of $40,760 is due primarily to the increases in general office supplies.

Transfers of $434,240 include amounts for utilities.

Economic Development Agency

2008-09 Final Budget

ECONOMIC DEVELOPMENT AGENCY
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
ECONOMIC DEVELOPMENT SUMMARY	176			
ECONOMIC DEVELOPMENT	178	7,318,898	580,000	6,738,898
TOTAL GENERAL FUND		7,318,898	580,000	6,738,898

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
SAN BERNARDINO VALLEY ENTERPRISE ZONE	183	392,911	101,891	291,020
COMMUNITY DEVELOPMENT AND HOUSING	186	50,040,727	33,447,531	16,593,196
WORKFORCE DEVELOPMENT	191	12,493,181	12,529,260	(36,079)
TOTAL SPECIAL REVENUE		62,926,819	46,078,682	16,848,137

ECONOMIC DEVELOPMENT AGENCY
Mark Dowling

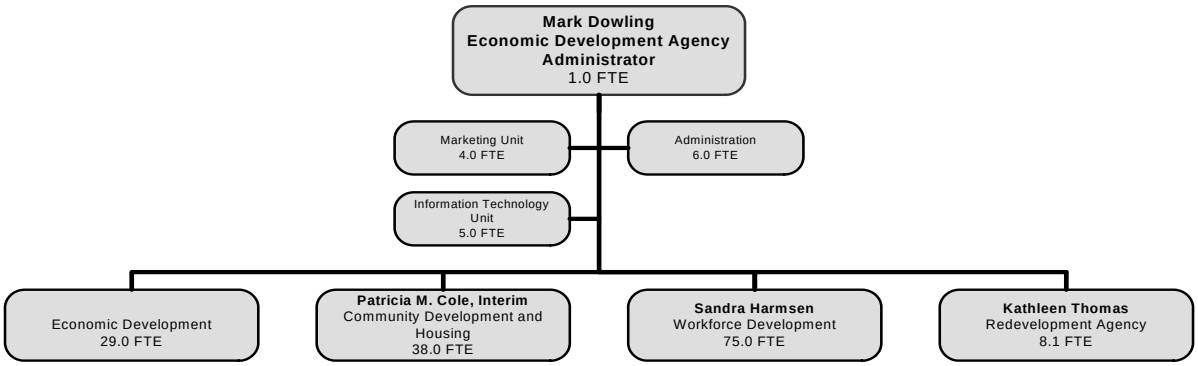
MISSION STATEMENT

As civic entrepreneurs, the Economic Development Agency serves existing and future residents, business/community leaders and visitors. The Agency facilitates economic growth through the development and implementation of strategic policies to enhance human and capital infrastructure which leads to a dynamic globally engaged economy.

STRATEGIC GOALS

1. Implement a comprehensive marketing strategy which includes a component for each department.
2. Implement an agency-wide information technology infrastructure to support agency/departmental information technology initiatives.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Economic Development	7,318,898	580,000	6,738,898		45.0
Total General Fund	7,318,898	580,000	6,738,898		45.0
Special Revenue Funds					
San Bernardino Valley Enterprise Zone	392,911	101,891		291,020	-
Community Development and Housing	50,040,727	33,447,531		16,593,196	38.0
Workforce Development	12,493,181	12,529,260		(36,079)	75.0
Total Special Revenue Funds	62,926,819	46,078,682		16,848,137	113.0
Other Agencies					
Economic and Community Development Corp	282	-		282	-
County Industrial Development Authority	38,146	1,000		37,146	-
Redevelopment					
Speedway Project Area	65,885,843	14,024,567		51,861,276	8.1
Cedar Glen Project Area	10,673,987	836,460		9,837,527	-
VVEDA Project Area	1,482,279	256,105		1,226,174	-
Mission Boulevard Joint Project Area	111,403	24,570		86,833	-
Total Other Agencies	78,191,940	15,142,702		63,049,238	8.1
Total - All Funds	148,437,657	61,801,384	6,738,898	79,897,375	166.1

The Economic Development Agency provides overall administrative support and policy implementation to four departments. This includes the facilitation of communication between the County Administrative Office as well as the Board of Supervisors. In addition, the agency oversees the information technology function and public relations and marketing support.

Through the combination of four departments with common goals and objectives, the agency provides leadership and direction to all 24 cities and private economic development organizations within the county.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

NOTE: The "Other Agencies" budgets are reported in a separate document. The budget for the Economic Development Agency is incorporated within the Department of Economic Development's budget unit.

ECONOMIC DEVELOPMENT

MISSION STATEMENT

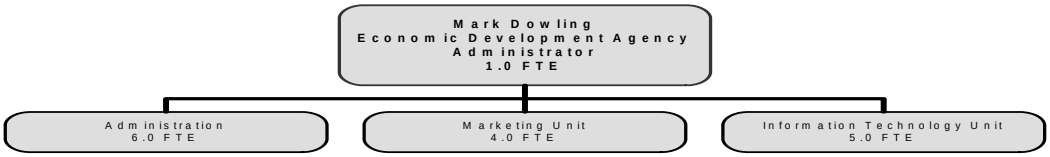
The Economic Development Department fosters sustainable economic growth, opportunities for job creation and revenue enhancement through comprehensive business expansion, attraction, and retention programs and services. The department will create strategic partnerships with public and private entities to enhance global competitiveness and entrepreneurial development.

STRATEGIC GOALS

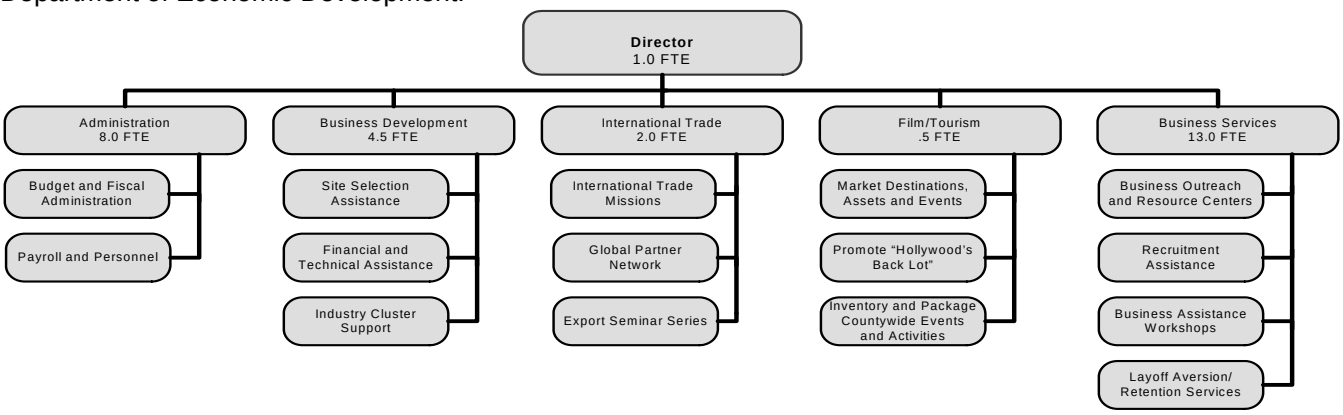
1. Foster job creation, increase private investment and enhance county revenues through the attraction and retention of business.
2. Establish an image of the county as a global and diverse business center in the United States by continuing to development overseas connections, infrastructure and understanding of global markets.
3. Enhance the County of San Bernardino's position as a tourist destination and promote the county as a viable location to make films through branding and marketing.

ORGANIZATIONAL CHART

Economic Development Agency:



Department of Economic Development:



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Economic Development	7,318,898	580,000	6,738,898		45.0
Total General Fund	7,318,898	580,000	6,738,898		45.0
Special Revenue Funds					
San Bernardino Valley Enterprise Zone	392,911	101,891		291,020	-
Total Special Revenue Funds	392,911	101,891		291,020	-
Total - All Funds	7,711,809	681,891	6,738,898	291,020	45.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history, applicable performance measures and policy item requests.

DESCRIPTION OF MAJOR SERVICES

The Department of Economic Development's major goal is to foster job creation, increase private investment and enhance county revenues through the implementation of a countywide economic development strategy. The strategy focuses on maximizing the standard of living of the county's residents, providing economic opportunities for the county's businesses, fostering a competitive environment and positioning the county as a highly competitive region for business opportunities. The strategy will emphasize industry sectors with high-growth potential and offering high paying jobs.

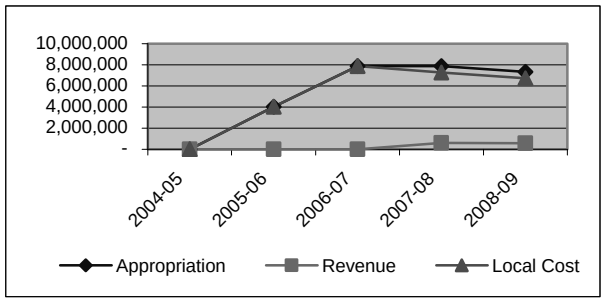
The department spearheads initiatives with local, national and international impact by forming internal and external strategic partnerships with key public and private sector organizations including, but not limited to, the State of California, San Bernardino County cities, the County of Riverside, as well as non-profit development corporations, developers, brokers, site selectors, corporate real estate executives and tenant representatives. Outreach to private sector stakeholders is conducted via a comprehensive media/marketing campaign. Outreach to private sector stakeholders is conducted via a comprehensive media/marketing campaign.

The department also creates and develops necessary support structures to foster a positive, creative and expanding business climate by offering a wide array of economic development programs and services including the following:

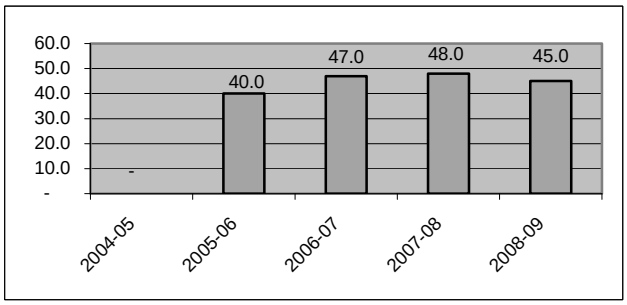
- Site Selection Assistance
- Market Analysis and Demographics
- Permitting Assistance
- International Trade Services
- ED Loan Programs
- Enterprise Zone and Program Management
- Small Business Assistance and Technical Support
- Technical assistance and marketing support to county, cities and economic development stakeholders.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



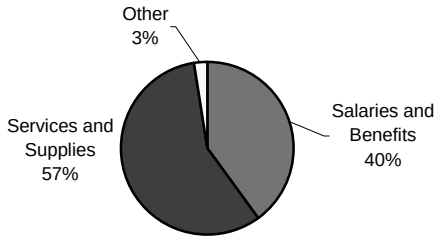
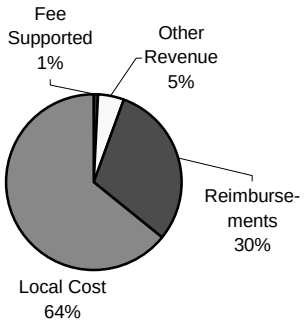
The Department of Economic Development was created as a result of the Board of Supervisor's (Board) approved formation of the Economic Development Agency on May 3, 2005 (Item No. 90). As part of the 2006-07 Budget, the Board approved the carry over of unexpended 2005-06 one-time funding totaling $1,118,500. In addition, the Board approved approximately $4.1 million in additional funding (2.0 million one-time funding and $2.1 million ongoing funding) in order to support an enhanced economic development program. As part of the 2008-09 Budget, the Board approved the carry-over of unexpended 2007-08 one-time funding totaling $327,141. The decrease in local cost in 2008-09 is related to the elimination of one-time funding.

PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	3,112,150	7,084,529	8,356,652	7,584,183
Departmental Revenue	-	43,634	357,883	604,000	754,216
Local Cost	-	3,068,516	6,726,646	7,752,652	6,829,967
Budgeted Staffing				48.0	

Actual appropriation for 2007-08 is lower than modified budget due to salaries savings related to delays in hiring positions.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Economic Development
DEPARTMENT: Economic Development
FUND: General

BUDGET UNIT: AAA EDF
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	2,172,363	3,107,617	3,303,854	4,316,484	4,205,135	**(111,349)**
Services and Supplies	-	2,267,354	6,018,225	6,657,720	6,964,637	5,732,323	**(1,232,314)**
Central Computer	-	2,342	24,961	46,981	46,981	48,694	**1,713**
Travel	-	-	-	-	-	228,600	**228,600**
Equipment	-	39,110	107,737	-	-	-	**-**
Transfers	-	143,961	226,483	430,552	257,317	264,929	**7,612**
Total Exp Authority	-	4,625,130	9,485,023	10,439,107	11,585,419	10,479,681	**(1,105,738)**
Reimbursements	-	(1,542,435)	(2,400,494)	(2,854,924)	(3,718,767)	(3,160,783)	**557,984**
Total Appropriation	-	3,082,695	7,084,529	7,584,183	7,866,652	7,318,898	**(547,754)**
Operating Transfers Out	-	29,455	-	-	-	-	**-**
Total Requirements	-	3,112,150	7,084,529	7,584,183	7,866,652	7,318,898	**(547,754)**
Departmental Revenue							
Current Services	-	-	49,549	83,333	50,000	75,000	**25,000**
Other Revenue	-	43,634	11,334	120,883	4,000	5,000	**1,000**
Total Revenue	-	43,634	60,883	204,216	54,000	80,000	**26,000**
Operating Transfers In	-	-	297,000	550,000	550,000	500,000	**(50,000)**
Total Financing Sources	-	43,634	357,883	754,216	604,000	580,000	**(24,000)**
Local Cost	-	3,068,516	6,726,646	6,829,967	7,262,652	6,738,898	**(523,754)**
				Budgeted Staffing	48.0	45.0	**(3.0)**

Salaries and benefits of $4,205,135 fund 45.0 budgeted positions and are decreasing by $111,349. Budgeted positions decreased as a result of the deletion of 4.0 Employment Services Specialists positions due to the diminishing resources available from the State to the Workforce Development Department (WDD) for services the Department of Economic Development provides. In addition, the department requested the addition of 1.0 Economic Development Assistant Administrator to replace an existing contract position and four new (2.0 FTEs) part-time student interns.

Furthermore, the department also originally requested the reclassification of four positions: a Secretary I (range 35) to an Executive Secretary II (range 45); an Education Specialist (range 45) to an ECD Specialist I (range 59); Automated System Analyst I (range 53) to Business Systems Analyst I (range 57); and a ECD Specialist II (range 61) to an Economic Development Communications Officer (range 61) to correctly define the job descriptions for the duties of these positions. These reclassifications are anticipated to cost $49,190.

However at the 2008-09 Budget Hearing, the Board of Supervisors (Board) directed the removal of new positions and reclassifications included in departmental budgets for 2008-09. Based on this action, appropriation reflects the reduction of $115,342 and 2.0 in budgeted staffing. Associated reimbursements and general fund financing were also decreased by $26,488 and $88,854 respectively.

Services and supplies of $5,732,323 include costs for sponsorships and real estate related trade shows, advertising, special events, public relations, international trade, film and tourism, and economic and real estate related studies. The decrease of $1,232,314 is primarily due to the elimination of one-time funding of $1,302,000 related to the Fourth District Special Economic Development Project, the First District Community Projects and the High Desert Business/Employment Resource Center. Advertising and sponsorships decreased by $528,855 to primarily absorb the reduction in reimbursements due to administrative costs being overestimated in 2007-08. In addition, travel costs of $228,600 were moved into a new appropriation unit. These decreases were partially offset by carry over funds of one-time funding in the amount of $327,141 for both the Fourth District Special Economic Development Project as well as the High Desert Business/Employment Resource Center. In addition, during the 2008-08 Budget Hearing, the Board approved one-time funding of $500,000 from the Department of Public Works for additional Fourth District Special Economic Development Projects.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $228,600 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $264,929 generally relate to rent charges paid to the Department of Workforce Development (WDD) for the department offices on 215 N. “D” Street and the West Valley Business Resource Center.

Reimbursements of $3,160,783 represent payments from other departments primarily for business services provided by the department to WDD and administrative activities provided by the Economic Development Agency. Reimbursements decreased by $557,984 due to the reduction in available funding for business services in the amount of $266,156 and a decrease of $291,828 for administrative costs.

Departmental revenue of $580,000 reflects a decrease of $24,000 from the previous year.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage increase of businesses served through referrals, seminars attendance, site selection assistance, and small business assistance (3,273 businesses).	N/A	New	8%	5%
Percentage of completed loan applications processed from submittal to close of escrow within 10 weeks.*	N/A	80%	N/A	N/A
Percentage increase of number of job opportunities identified through the assistance of the business retention division. The data is provided by WDD and TAD (24,103 jobs in 2006-07).	0%	5%	1%	5%
Percentage increase of leads/inquiries by businesses about locating in the county (205 in 2006-07).	N/A	20%	38%	30%
Percentage increase of on-the-job training contracts (17 in 2006-07).	N/A	40%	76%	5%
Percentage of global business partners established and actively engaged with the County of San Bernardino (20 in 2006-07).	N/A	New	130%	100%
Percentage of individuals that are provided with customized international training services (60 in 2006-07).	N/A	New	50%	16%
Number of business delegates participating in trade missions led by the department.	N/A	New	15	40
Percentage increase of editorials/articles (58 editorials/articles in 2006-07).	123%	25%	47%	25%
Percentage increase of television, radio, podcast and production coverage (9 broadcasts in 2006 07).	200%	25%	117%	25%
Percentage increase of conferences sponsored (15 conferences in 2006-07).**	275%	25%	-26%	6%
Percentage increase of website hits (amended).***	N/A	N/A	N/A	30%
Percentage increase of companies assisted (3,500 companies in 2006-07).****	N/A	5%	N/A	5%
Percentage that the High Desert Employment and Business Resource Center is operational.*****	N/A	100%	N/A	25%
Percentage increase of businesses served by the High Desert Employment and Business Resource Center.******	N/A	30%	N/A	30%
Percentage increase in the creation of reports and maps to be used for business attraction and retention.*******	N/A	10%	N/A	N/A
Percentage increase of vouchers issued in the San Bernardino Valley Enterprise Zone (2,400 businesses within the SBVEZ).********	N/A	N/A	2846%	25%

* As of July 1, 2007, the loan program has been officially placed on hold to review, update and modify the program; therefore, there are no numbers to report. Once the program is modified and re-activated, a new baseline will be established.

** The number of conferences sponsored decreased significantly but the number of conferences attended by the department has increased accordingly.

*** This measurement was revised to include all department website hits in an effort to better reflect overall marketing efforts. The department intended to buy a new software program to calculate reports for the website and to assist in establishing a baseline. However, this purchase was put on hold until the new website is completed.

**** The Department could not verity the previous baseline so it is unable to calculate the percentage increase. The new baseline for 2007-08 is 1,012 and will be used for any future reporting.

*****This policy consists of one-time funding and ongoing funds for the operation of the High Desert Employment and Business Resource Center. This program will not be fully implemented until 2008-09.

******This program will not be fully implemented until 2008-09.

*******On August 26, 2008, the Board of Supervisors approved a reorganization of the department in which this position was eliminated.

********The number of vouchers issued increased from 15 in 2006-07 to 442 in 2007-08. This program was operational for 9 months in 2006-07. In 2007-08, the zone began its marketing campaign resulting in the large increase.

San Bernardino Valley Enterprise Zone

DESCRIPTION OF MAJOR SERVICES

On August 22, 2006 (Item No. 50), the Board of Supervisors approved a Memorandum of Understanding with the City of Colton, City of San Bernardino, and the Inland Valley Development Agency (IVDA) to fund, manage and describe the jurisdictional responsibilities of the San Bernardino Valley Enterprise Zone (SBVEZ). The SBVEZ is a state designated geographical area that offers local businesses state tax incentives in order to stimulate economic growth in the economically distressed areas of the City of Colton, City of San Bernardino, and the county. The SBVEZ facilitates economic growth through assistance to local businesses, jurisdictional leadership, public/private collaborations, attraction of new investment, the retention/expansion of existing businesses, and the employment of the most difficult-to-hire workers into private sector jobs. The SBVEZ application was submitted to the California Department of Housing and Community Development and it is expected to be approved by June 30, 2008.

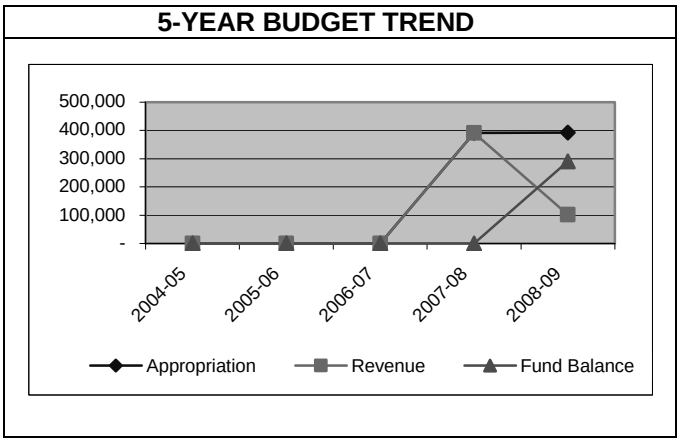
Major services offered to SBVEZ businesses include the following:

- Educational workshops for businesses to understand how they can take advantage of state tax credits.
- Employment and training assistance for Zone businesses.
- Assistance in accessing and procuring state contracts.
- Process employment vouchers to allow businesses that hire qualified individuals to receive state's hiring tax credits.
- Site selection assistance for new and expanding businesses.
- Permitting assistance for new and expanding businesses.

The services are offered through the Department of Economic Development and in collaboration with the cities of Colton and San Bernardino and IVDA.

There is no staffing associated with this budget unit.

BUDGET HISTORY

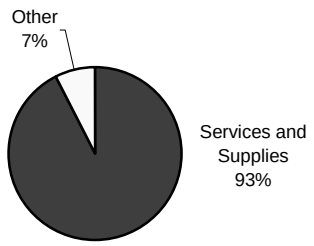
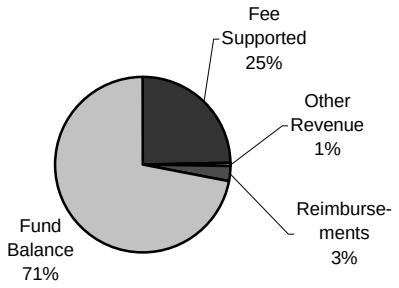


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	391,412	35,230
Departmental Revenue	-	-	-	391,412	326,250
Fund Balance				-	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Actual appropriation for 2007-08 is significantly lower than modified budget as the department is awaiting final zone designation. The amount not expended is carried over to the subsequent year's budget. Upon final adoption of the SBVEZ by the State, the SBVEZ board will be meeting to review the overall marketing, administration, and program budget for 2008-09.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Economic Development
DEPARTMENT: Economic Development
FUND: San Bernardino Valley Enterprise Zone

BUDGET UNIT: SYZ EDF
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	42,716	398,500	373,911	**(24,589)**
Transfers	-	-	-	29,602	30,000	30,000	**-**
Total Exp Authority	-	-	-	72,318	428,500	403,911	**(24,589)**
Reimbursements	-	-	-	(37,088)	(37,088)	(11,000)	**26,088**
Total Appropriation	-	-	-	35,230	391,412	392,911	**1,499**
Departmental Revenue							
Use of Money and Prop	-	-	-	7,470	-	2,554	**2,554**
Current Services	-	-	-	317,810	391,412	99,337	**(292,075)**
Other Revenue	-	-	-	970	-	-	**-**
Total Revenue	-	-	-	326,250	391,412	101,891	**(289,521)**
				Fund Balance	-	291,020	**291,020**

Services and supplies of $373,911 represent costs for marketing, professional services, professional memberships, trade show attendance, advertising, auditing, County Counsel services, and mapping.

Transfers of $30,000 represent the cost for the SBVEZ Manager incurred by the Department of Economic Development.

Each partner in the SBVEZ has been authorized by its legislative body to contribute funds to cover the administrative costs of the Enterprise Zone. Partner amounts are based on a fair share percentage of area within the SBVEZ that is covered by that jurisdiction. The county's portion of administrative costs for the 2008-09 budget is $11,000 and shown as a reimbursement.

Departmental revenue of $101,891 represents amounts to be received from the City of Colton, the City of San Bernardino, and IVDA to cover administrative costs. The reduction of $289,521 represents funding for start up costs of the program received in 2007-08.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Number of workshops to assist businesses to take advantage of State incentives.	N/A	4	10	4
Total number of businesses present at all workshops.	N/A	250	167	80
Number of businesses in the SBVEZ visited by county job developers.	N/A	150	179	150
Number of State hiring credits (vouchers) issued.	N/A	500	442	425

COMMUNITY DEVELOPMENT AND HOUSING
Patricia M. Cole

MISSION STATEMENT

Community Development and Housing Department is a diverse team that utilizes experience and knowledge to achieve a better quality of life for county residents by providing quality programs and services. In addition, the department is a good steward of the Public Trust, effectively and efficiently delivering community development and housing program resources.

STRATEGIC GOALS

1. Develop and coordinate the consolidated plan process for obtaining the Home Investment Partnership Act (HOME), the Emergency Shelter Grant (ESG), and the Community Development Block Grant (CDBG) entitlement formula grants.

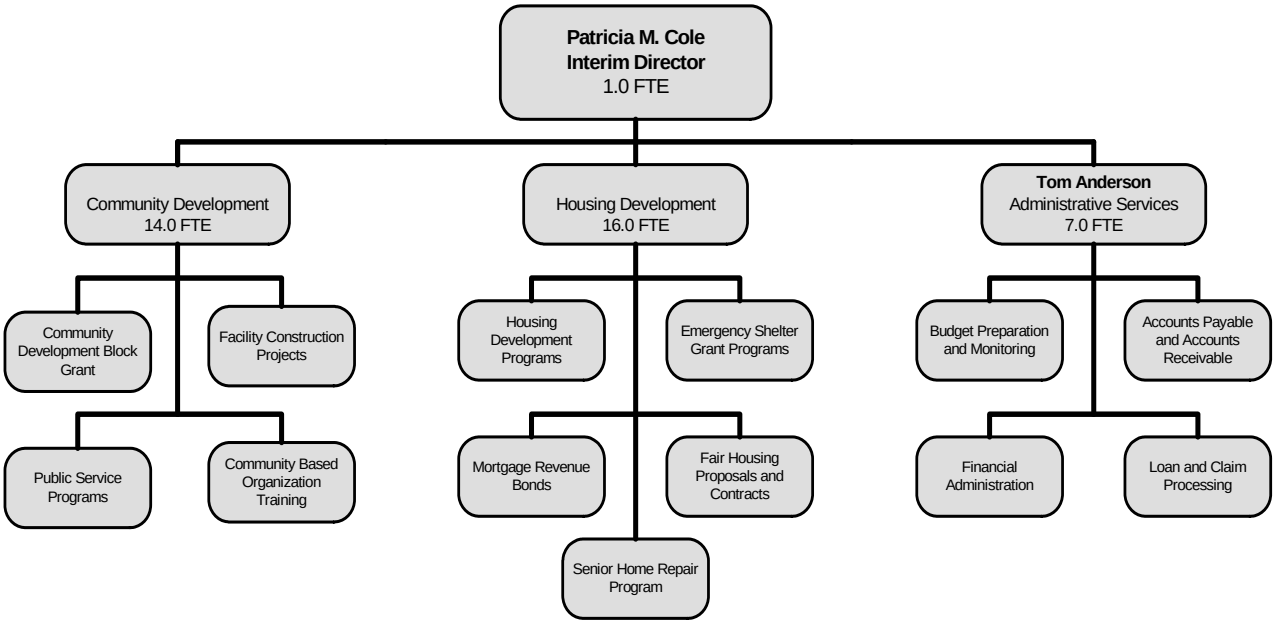
2. Sub-grant CDBG and ESG funds to county departments, cooperating cities and non-profit agencies for programs and projects benefitting low-and moderate-income persons.

3. Prepare an annual performance report covering the consolidated plan grant programs for submittal to the Department of Housing and Urban Development (HUD).

4. Communicate useful and timely information to other agencies and to the general public to inform them about grant and loan resources available to meet community and housing needs.

5. Implement affordable housing programs for construction of new housing and rehabilitation of existing housing, and provision of emergency shelter for homeless persons.

ORGANIZATIONAL CHART

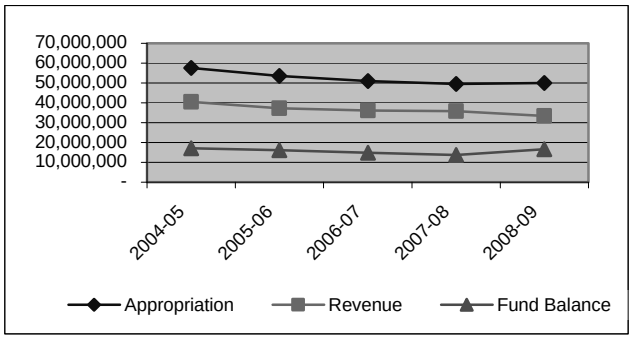


DESCRIPTION OF MAJOR SERVICES

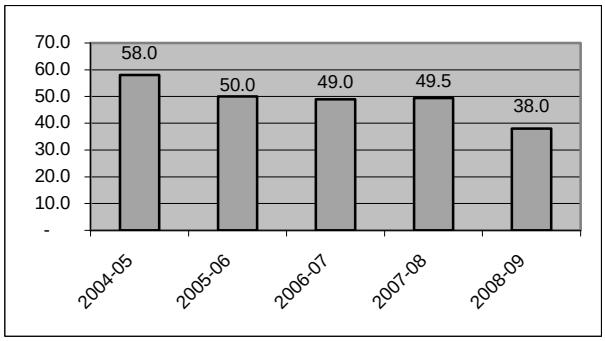
The Department of Community Development and Housing (CDH) is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing and community development programs. Federal funds comprise a large percentage of the total monies included in the Department's budget through the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), the Home Investment Partnership Act Grant (HOME), the Neighborhood Initiative Grant (NI), the Disaster Recovery Grant (DRI), and the Economic Development Initiative Program Grant (EDI). The funding for the NI and EDI grants has diminished and Fiscal Year 2008-09 will be the last year the Department will be able to provide services under these two grants. Also, the DRI grant funding ends in April of 2009.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	24,335,828	24,763,111	25,635,360	49,461,751	15,422,594
Departmental Revenue	22,338,903	23,440,212	22,825,734	35,761,315	18,314,522
Fund Balance				13,700,436	
Budgeted Staffing				49.5	

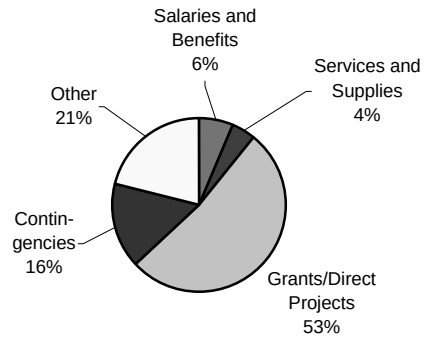
In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Most of CDH's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpected and unrealized amounts in 2007-08 have been carried over to the subsequent year's budget.

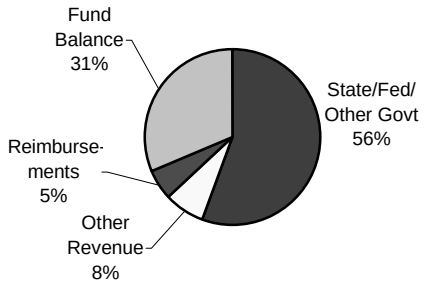
The performance history for the CDH budget represents a decrease in actual funding over the past 4 years. This is a result of the decrease in grant funding over the years in the CDBG, HOME, and ESG grants that make up the biggest part of the budget. This reduction in grant funding reduces the amount of revenue received by the department.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Economic Development
DEPARTMENT: Community Development and Housing
FUND: Community Development and Housing

BUDGET UNIT: ECD Consolidated
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,780,253	3,634,300	3,441,243	3,029,496	4,233,661	3,393,694	**(839,967)**
Services and Supplies	1,408,385	1,444,425	1,578,342	1,051,306	5,314,939	2,245,478	**(3,069,461)**
Grants/Direct Projects	15,561,680	16,579,071	13,980,687	8,735,354	22,059,600	27,667,823	**5,608,223**
Central Computer	45,171	49,817	54,454	47,077	56,934	50,417	**(6,517)**
Travel	-	-	-	-	-	29,000	**29,000**
Other Charges	-	-	-	-	-	20,000	**20,000**
Equipment	-	39,463	24,972	-	-	-	**-**
L/P Struct/Equip/Vehicles	-	-	-	-	-	52,000	**52,000**
Transfers	5,187,319	5,306,274	6,148,674	5,383,323	12,010,240	10,664,803	**(1,345,437)**
Contingencies	-	-	-	-	7,986,699	8,394,120	**407,421**
Total Exp Authority	25,982,808	27,053,350	25,228,372	18,246,556	51,662,073	52,517,335	**855,262**
Reimbursements	(3,080,866)	(3,484,053)	(3,311,338)	(3,535,197)	(3,964,701)	(2,908,700)	**1,056,001**
Total Appropriation	22,901,942	23,569,297	21,917,034	14,711,359	47,697,372	49,608,635	**1,911,263**
Operating Transfers Out	1,433,886	1,193,814	3,718,326	711,235	1,764,379	432,092	**(1,332,287)**
Total Requirements	24,335,828	24,763,111	25,635,360	15,422,594	49,461,751	50,040,727	**578,976**
Departmental Revenue							
Taxes	88,230	32,482	85,638	63,553	40,000	40,000	**-**
Fines and Forfeitures	4,060	3,274	4,668	4,145	3,000	2,000	**(1,000)**
Use of Money and Prop	688,908	730,660	1,067,055	1,322,458	757,500	1,024,200	**266,700**
State, Fed or Gov't Aid	16,545,488	17,579,128	15,487,219	13,323,234	31,066,026	29,389,348	**(1,676,678)**
Current Services	-	4,735	-	-	-	-	**-**
Other Revenue	5,012,217	5,085,564	6,181,154	3,601,132	3,894,789	2,991,983	**(902,806)**
Other Financing Sources	-	4,369	-	-	-	-	**-**
Total Revenue	22,338,903	23,440,212	22,825,734	18,314,522	35,761,315	33,447,531	**(2,313,784)**
				Fund Balance	13,700,436	16,593,196	**2,892,760**
				Budgeted Staffing	49.5	38.0	**(11.5)**

Salaries and benefits of $3,393,694 fund 38.0 budgeted positions. There is a reduction of $839,967 primarily due to the elimination of 11.5 positions that have become vacant over the past year. These positions include: 1.0 Office Assistant II, 2.0 Fiscal Assistants, 2.0 ECD Specialist I, 2.0 ECD Technician, 1.0 Secretary I, 0.5 Public Service Employee, 3.0 ECD Analyst II. The reduction of funding from federal grants requires that the department delete vacant positions that have not been filled. The workload from these positions was reduced or reassigned to other staff members.

Services and supplies of $2,245,478 represents charges related to equipment needs, communication expense, general office expense, costs for publications, special department expenses, and carryover funds for a Third District priority policy needs item to provide financial support to the YMCA of the East Valley for their capital campaign. The overall decrease of $3,069,461 is due to a reclassification of $3.7 million from professional services into the grant and direct projects category to allow for housing development projects. Furthermore, this decrease was partially offset by the priority policy needs funding of $1.0 million.

Grants and direct projects of $27,667,823 represent the bulk of CDH's expenses. These expenses generally consist of contracts with other government, nonprofit, or private businesses to provide community development and housing assistance for low and moderate income citizens of the County of San Bernardino. The increase of $5,608,223 was primarily caused by the $3.7 million reclassification discussed above and an additional one-time funding of $1.7 million from the Inland Valley Development Agency.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $29,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $20,000 represents the interest charges expected with the lease purchase of office furniture. This is the first year of a seven year lease purchase.

Equipment of $52,000 represents the principal payments expected with the lease purchase of office furniture. This is the first year of a seven year lease purchase.

Transfers of $10,664,803 primarily represent interdepartmental transfers from CDH's grant funds to its administrative fund. It also represents transfers to other departments for services provided on behalf of CDH. The decrease in transfers of $1,345,437 is primarily related to the reduction of staff charges due to the completion of CDBG public service projects in 2007-08 and the reduction in budgeted staff.

Contingencies of $8,394,120 represent the amount of grant funding that the department anticipates will not be obligated this fiscal year. The increase of $407,421 was the result of the grant fund balance changes from last year.

Reimbursements of $2,908,700 represent interdepartmental reimbursements to the CDH administrative fund for staff charges. The decrease of $1,056,001 primarily represents the reduction of staff reimbursements from the HOME projects ($310,000) and the NI program ($700,000). The majority of the NI staff was either reassigned to other programs or vacancies were eliminated as the program is anticipated to be completed in 2008-09.

Operating transfers out of $432,092 decreased by $1,332,287 due primarily to the planned reduction of CDBG construction projects completed by the Architecture and Engineering Department.

Departmental revenue of $33,447,531 generally represents grants received from HUD, which include CDBG, HOME grant funds, and ESG. In 2008-09, CDH anticipates receiving $12,292,000 from HUD as well as $3,000,000 from the State Department of Housing and Community Development for the Cedar Glen Water/Road Improvement Grant. The remaining $18,155,531 in revenue primarily represents funding for previously approved federal grant projects that have not been completed. CDH has seen a decrease of $2,313,784 that includes a planned reduction in HOME loan payoffs and a reduction in grant funding balances due to completion of some grant projects and the sun-setting of other grants. This reduction includes a $902,806 decrease in planned program income and a $1,676,678 decrease in grant funding along with a slight increase in interest revenue.

The fund balance increase in 2008-09 of $2,892,760 is primarily due to the receipt of a one-time funding of $1,700,000 from IVDA development zone and the Third District priority policy needs funding of $1,000,000.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of Emergency Shelter Grant (ESG) "Cold Weather Shelter Program" contracts with non-profit homeless service providers executed within 30 days of completion of RFP and projected start date of each project (15 ESG contracts entered into 2007-08).	100%	90%	100%	100%
Percentage of Community Development Block Grant (CDBG) project Environmental Review Records (ERR) approved by HUD within ninety (90) days of project approval (54 ERRS approved in 2007-08).	88%	80%	80%	80%
Percentage of Project Implementation/Maintenance and Operation agreements entered within thirty (30) days of ERR completion (19 Project Implementation/ Maintenance and Operation Agreements entered in 2007-08).	87%	80%	80%	80%
Percentage of Public Service contracts executed within thirty (30) days of the projected start date of each program (110 CDBG Public Services contracts executed in 2007-08).	91%	80%	89%	80%
Percentage of non-profit agencies, cities, and individual homeowners who receive the information they need in order to apply for CDBG, ESG, and HOME funds (119 agencies, 13 cities, 500 homeowners).	100%	100%	100%	100%
Number of housing units constructed or rehabilitated.	22	20	11	20
Number of low-income families or disabled persons who receive rental housing security deposit and utility payment assistance.	186	200	203	200
Number of low - and moderate-income homeowners who receive loans or grants.	283	250	231	215
Number of families who succeed in buying their new home.	29	20	25	25
Number of emergency shelter nights provided to homeless persons.	25,509	24,000	27,701	24,500
Number of housing projects planned for construction with Prop 63 funds.	N/A	2	0	2
Number of home owners who will receive financial assistance to rebuild their homes that were lost in the 2003 "Old Fire" disaster.	11	10	19	5
Percentage of on-time completion within the designated time frame: CDH completion of initial review of eligible land use services grant applications within thirty (30) days of receipt and completion of reimbursements within thirty (30) days of receipt of claims and approved back up information.	100%	100%	100%	100%
Percentage of on-time completion within the designated time frame: CDH completion of initial review of eligible HRP applications within thirty (30) days of receipt. Rehabilitation activities completed within 12 months of application approval.	95%	100%	100%	100%

WORKFORCE DEVELOPMENT
Sandra Harmsen

MISSION STATEMENT

To serve residents and businesses in the County of San Bernardino by developing a skilled workforce that meets the emerging demands of the business community.

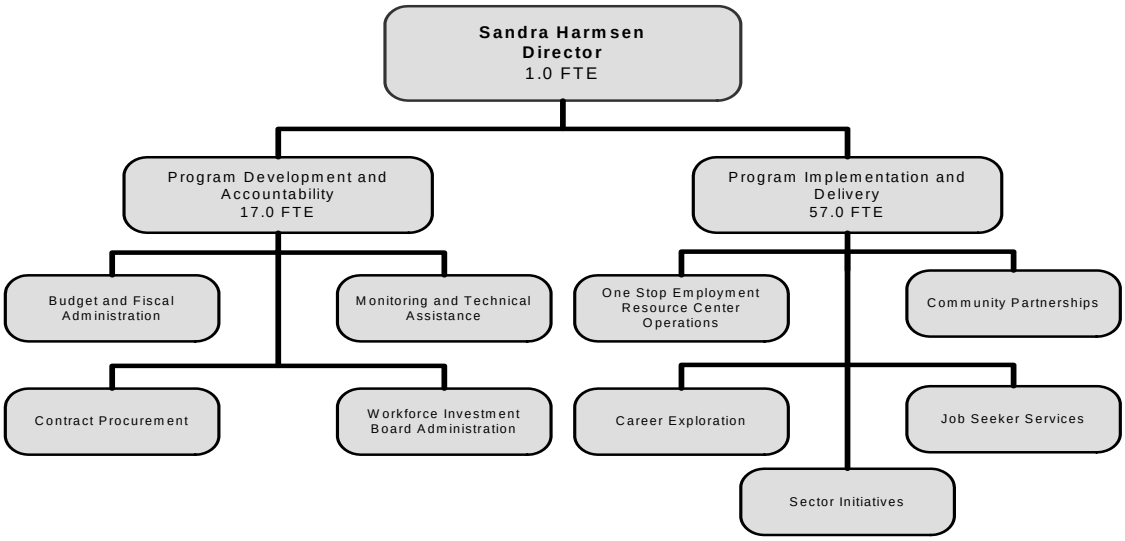
STRATEGIC GOALS

1. Meet or exceed all Workforce Investment Act enrollment and performance standards negotiated with the state for customers in Adult, Dislocated Worker and Youth services.

2. Continue media relations efforts and develop new marketing materials in conjunction with the Agency.

3. Align workforce development, economic development, education and funding strategies to enhance the competitiveness of San Bernardino County's workforce to support positive economic growth.

ORGANIZATIONAL CHART



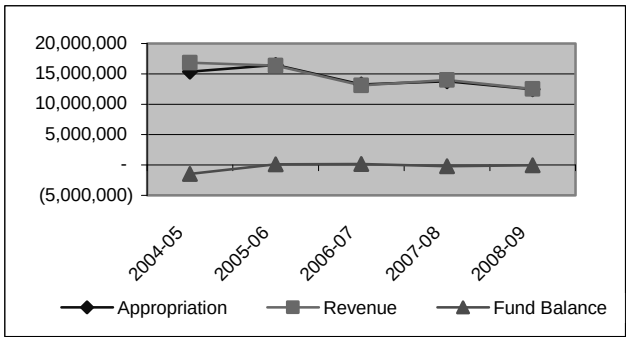
DESCRIPTION OF MAJOR SERVICES

The Department of Workforce Development (WDD) provides holistic services to job seekers, incumbent workers, entrepreneurs and employers. WDD is responsible for administering and operating programs under the Department of Labor's (DOL) Workforce Investment Act (WIA). Funding for WIA programs is allocated at the federal level and comes to the county from the State Employment Development Department/Workforce Services Division. Through this funding stream, services are delivered to job seekers and businesses throughout the county via the department's Employment Resource Centers. These offices are strategically placed in three of the county's economic regions.

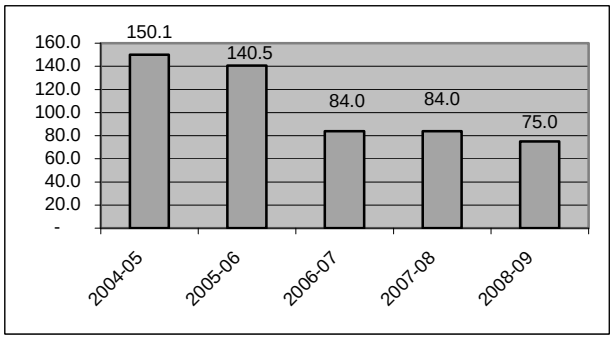
The Workforce Investment Board administratively oversees the programs offered through the department. This Board is composed of private business representatives and public sector partners who have been appointed by the County Board of Supervisors. The department supports the mission of the county through its provision of services to businesses and job seekers. Understanding that increased employment opportunities enhance the quality of life for residents, the department strives to ensure that the needs of local businesses are met by providing them with a skilled workforce.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

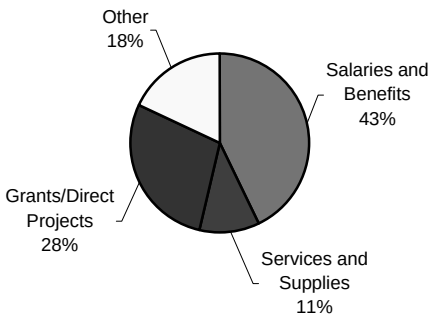
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	12,860,640	12,586,217	11,873,041	13,774,477	11,199,044
Departmental Revenue	13,484,794	12,611,371	11,499,821	13,984,208	11,341,090
Fund Balance				(209,731)	
Budgeted Staffing				84.0	

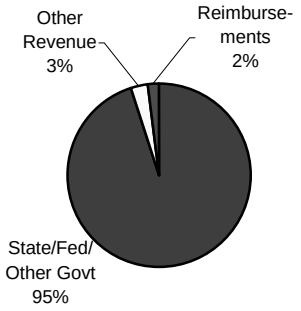
The trend for the WDD budget is a steady decrease in funding since 2004-05. Due to the allocation methodology utilized by the federal DOL, WIA formula funds such as Adult, Dislocated Worker, and Youth grants have experienced declining allocations to the State of California. Additionally, DOL rescinded formula funds allocated to California for 2007-08 by an average of 13.4%. WDD is mitigating the impact by contracting with other county departments to assess and train their customers in job skills and employability enhancements. WDD is actively seeking competitive grant funding as well, both alone and in collaboration with other entities.

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES





GROUP: Economic Development
DEPARTMENT: Workforce Development
FUND: Workforce Development

BUDGET UNIT: SAC JOB
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,515,569	6,383,851	5,016,039	4,537,849	5,863,088	5,462,587	**(400,501)**
Services and Supplies	1,285,974	1,057,202	1,355,473	1,088,908	1,161,943	1,220,911	**58,968**
Central Computer	104,199	94,502	93,979	79,303	88,405	83,615	**(4,790)**
Travel	-	-	-	-	-	66,118	**66,118**
Grants/Direct Projects	4,105,869	4,096,217	3,357,642	3,835,491	4,450,301	3,622,815	**(827,486)**
Equipment	50,000	-	51,997	866	13,000	9,800	**(3,200)**
Transfers	1,680,788	1,588,459	2,193,444	1,911,879	2,343,047	2,102,987	**(240,060)**
Contingencies	-	-	-	-	-	183,398	**183,398**
Total Exp Authority	14,742,399	13,220,231	12,068,574	11,454,296	13,919,784	12,752,231	**(1,167,553)**
Reimbursements	(1,881,759)	(634,014)	(195,533)	(255,252)	(145,307)	(259,050)	**(113,743)**
Total Appropriation	12,860,640	12,586,217	11,873,041	11,199,044	13,774,477	12,493,181	**(1,281,296)**
Departmental Revenue							
Use of Money and Prop	188,971	218,399	210,694	228,279	262,464	324,361	**61,897**
State, Fed or Gov't Aid	13,293,760	12,389,553	11,276,100	11,015,642	13,721,744	12,153,088	**(1,568,656)**
Current Services	-	2,305	-	-	-	-	**-**
Other Revenue	2,063	1,114	13,027	97,169	-	51,811	**51,811**
Total Revenue	13,484,794	12,611,371	11,499,821	11,341,090	13,984,208	12,529,260	**(1,454,948)**
				Fund Balance	(209,731)	(36,079)	**173,652**
				Budgeted Staffing	84.0	75.0	**(9.0)**

Salaries and benefits of $5,462,587 fund 75.0 budgeted positions and are decreasing by $400,501. The department's staffing level decreased by 9.0 budgeted positions. In 2007-08, several vacant positions were authorized and budgeted in anticipation of level funding; however, allocated federal funding was rescinded and the department left positions unfilled to meet the shortfall. Therefore, the reduction of 9.0 budgeted positions is related to the 2007-08 state budget cut. The following budgeted staff were deleted: 3.0 Employment Services Specialists (ESS), 2.0 Supervising ESS, 1.0 Fiscal Assistant, 2.0 Office Assistant II, and 1.0 Staff Analyst II. Workload reassignments resulted in the following reclassifications which were approved by the Board on May 2008: Regional Manager (pay range 65) was reclassified to Deputy Director (pay range 74) due to an increase in the number of special program projects the department implemented to increase its revenue sources and reduce dependence on WIA funding, as well as oversight of state-mandated program integration; three Supervising ESS (pay range 48) were reclassified to Workforce Development Supervisors (pay range 54) due to new responsibilities resulting from the implementation of state-mandated program integration. In addition, the department will bring forward a contract adjustment for the PIC Aide (pay range 41) to revise it to a WIB Assistant (pay range 45) to reflect current role and responsibilities. The department also experienced a decrease in worker's compensation costs.

Services and supplies of $1,220,911 represent general office supplies, computer software and hardware, equipment, professional services, utilities and outreach events. The increase of $58,968 was primarily the result of increases in furniture purchases related to the move of the San Bernardino Employment Resource Center partially offset by reductions in charges for county COWCAP and moving travel costs into a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $66,118 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Grants/Direct Projects of $3,622,815 represent payments to vocational and educational schools for training WIA participants, supportive services for WIA participants, customized training, and reimbursement of training costs incurred by employers at the Southern California Logistics Airport under a special grant. The decrease to Grants/Direct Projects of $827,486 is a result of decreased WIA allocations and the shifting of funding into other appropriation units to provide customers with more universal services under a state-mandated integrated program being implemented in 2008-09.

Transfers of $2,102,987 represent payments to other departments and include $221,875 for Economic Development Agency (EDA) administration, $62,738 for EDA marketing, $211,787 for EDA Information Technology, $539,112 for business services provided by the Department of Economic Development (ED), $42,851 for Office Depot purchases, $14,930 EHaP, and $1,009,694 for rent. The decrease in transfers of $240,060 was primarily the result of a decrease for business services provided to the department by ED.

Contingencies of $183,398 represent 10% of the contracts anticipated to be issued as a result of a Request for Proposals that was released on February 12, 2008. The contingency funds will be utilized in 2009-10 to provide follow-up services for the youth served through these contracts.

Reimbursements of $259,050 represents rent received from ED and reimbursements for staffing assistance provided to EDA, the Redevelopment Agency, and Probation for the new Juvenile Justice Gateway Program approved by the Board on December 11, 2007.

Departmental revenue of $12,529,260 represents funding from interest revenue and rent, various state/federal grants, and other revenue. Use of money and prop revenue of $324,361 consists of $15,732 in interest revenue and $308,629 in rent from the California Employment Development Department for space it occupies in the department's Employment Resource Centers. The rent revenue has increased as a result of the anticipated move of the San Bernardino Employment Resource Center to a more suitable facility.

State and federal aid of $12,153,088 includes 2008-09 allocations under WIA of $3,446,271 for Title I Youth, $3,379,077 for Title I Adult, $2,881,058 for Title I Dislocated Worker, $306,828 for Rapid Response, and $203,175 for special projects. In addition, the following two grants are also included in this category: 1) $59,960 from the California Employment Training Panel and 2) $18,524 from the U.S. Department of Labor which is the estimated carryover for the earmark grant received by the department in 2006-07. Furthermore, the department anticipates carrying over $1,858,195 in grant funds allocated and budgeted in 2007-08.

Other revenue of $51,811 represents a $40,000 revenue agreement from the California Space Authority and an $11,811 revenue agreement from the California State University San Bernardino Foundation. These agreements were previously budgeted under state and federal aid.

The net decrease to revenue of $1,454,948 is associated with a WIA allocation rescission of 13.4% in 2007-08 and the ending of special grants funded for 2007-08.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of enrolled adults exiting the program who have entered employment.	75%	74%	74%	74%
Percentage of enrolled adults exiting the program who have retained employment.	82%	82%	85%	82%
Percentage of enrolled dislocated workers exiting the program who have entered employment.	76%	82%	74%	82%
Percentage of enrolled dislocated workers exiting the program who have retained employment.	83%	88%	87%	88%
Percentage of enrolled older youth exiting the program who have entered employment.*	84%	79%	N/A	79%
Percentage of enrolled older youth exiting the program who have retained employment.*	84%	82%	N/A	82%
Percentage of enrolled younger youth exiting the program who have attained skill related training certificates.*	93%	88%	N/A	88%
Percentage of enrolled younger youth exiting the program who have attained a high school diploma or GED.*	46%	67%	N/A	67%
Percentage of enrolled younger youth exiting the program who remain in school or retain employment.*	70%	76%	N/A	76%
Number of media-published programs, projects and/or events.	N/A	New	29	30
Number of customers who received department literature.	33,010	25,000	29,999	30,000
Maintain number of regular meetings of stakeholders for the purpose of aligning strategies, policies, networks, funding sources and training services to meet the workforce demands of local businesses.	2	4	4	4
Number of new funding sources available for demand driven training services to include sources other than Department of Labor funding.	2	2	3	2
Maintain the number of industry specific/demand driven training programs.	3	4	4	4
Number of new collaborative projects with public and private organizations to pull business and education together on workforce issues.	N/A	N/A	N/A	2

* During 2007-08, the state combined the data for younger and older youths; consequently the department is unable to provide actuals for the performance measures related to these two categories.

The business plan reflected preliminary information for 2006-07 and is different from the data above since the state released the performance outcomes in March 2008.

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Fiscal Group

2008-09 Final Budget

FISCAL GROUP SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
ASSESSOR SUMMARY	198			
ASSESSOR	199	19,138,707	1,050,000	18,088,707
AUDITOR/CONTROLLER-RECORDER SUMMARY	204			
AUDITOR/CONTROLLER-RECORDER	206	19,071,494	6,610,723	12,460,771
TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR SUMMARY	220			
TREASURER-TAX COLLECTOR PUBLIC ADMINISTRATOR	221	20,890,456	13,706,190	7,184,266
TOTAL GENERAL FUND		59,100,657	21,366,913	37,733,744

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
ASSESSOR:				
STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM	202	-	-	-
AUDITOR/CONTROLLER-RECORDER:				
SYSTEMS DEVELOPMENT	209	16,380,504	2,504,529	13,875,975
VITAL RECORDS	212	655,244	165,839	489,405
RECORDER RECORDS	214	1,034,032	485,000	549,032
ELECTRONIC RECORDING	216	587,620	485,000	102,620
SOCIAL SECURITY NUMBER TRUNCATION	218	695,792	485,000	210,792
TREASURER-TAX COLLECTOR/ PUBLIC ADMINISTRATOR:				
REDEMPTION MAINTENANCE	224	179,486	6,704	172,782
TOTAL SPECIAL REVENUE FUNDS		19,532,678	4,132,072	15,400,606

FISCAL

ASSESSOR
Bill Postmus

MISSION STATEMENT

The Office of the Assessor performs the state mandated functions to:

a. Locate, describe, and identity ownership of all property within the county.
b. Establish a taxable value for all property subject to taxation.
c. List all taxable value on the assessment roll.
d. Apply all legal exemptions.
e. Protect the rights of taxpayers.

Assessor business is performed for the public benefit in a manner that is fair, informative and with uniform treatment. It is necessary as a means of revenue generation in order to fund essential public services and efficiently operate county and state government for the people.

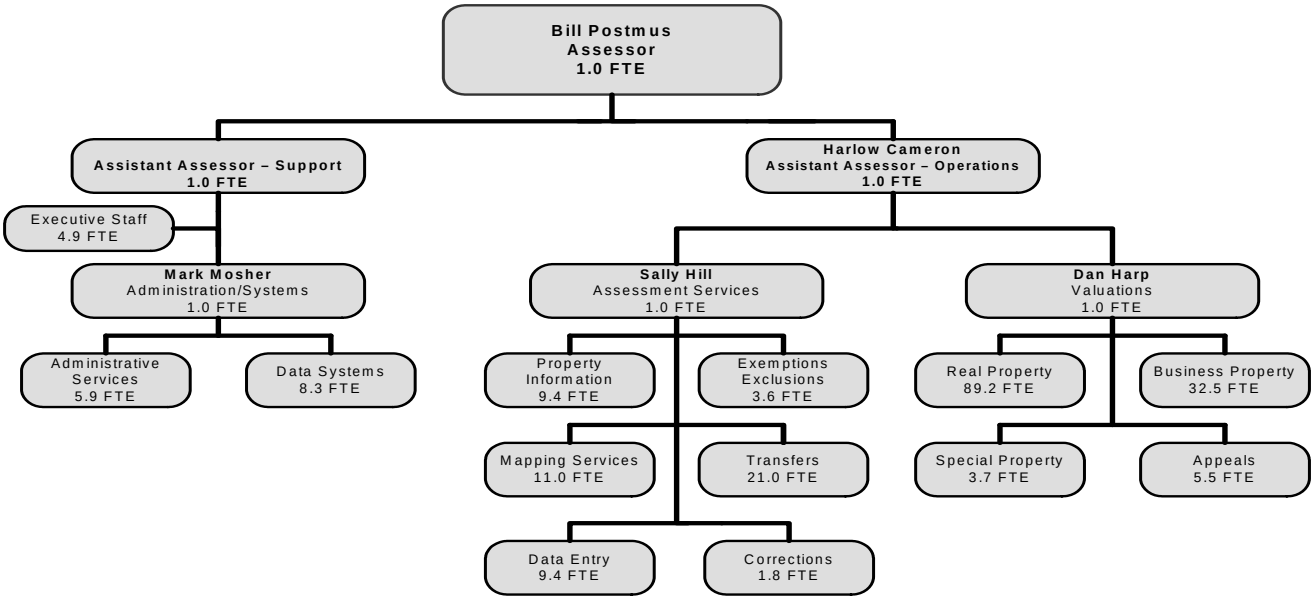
STRATEGIC GOALS

1. Publish the annual assessment roll timely and accurately.

2. Make property valuation information more accessible and easier to understand.

3. Enhance operational efficiency and productivity by implementing new technology, policies and procedures.

ORGANIZATIONAL CHART



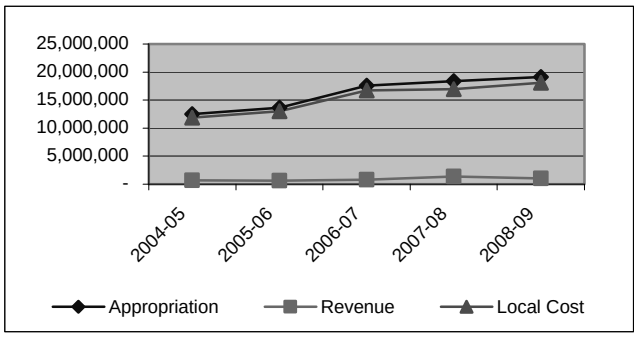
DESCRIPTION OF MAJOR SERVICES

As established by the state constitution, the Office of the Assessor (Assessor) determines the value of all property including residential, commercial, business, and personal. The Assessor maintains current records on approximately 770,000 parcels of real property, 38,000 business property accounts, and 21,500 other assessments including boats and aircraft with a total assessed valuation of $182 billion before exemptions as of the close of the June 2007 assessment roll. The Assessor also administers 17 different types of property tax exemptions including homeowners, veteran, disabled veteran, church, religious, and welfare exemptions.

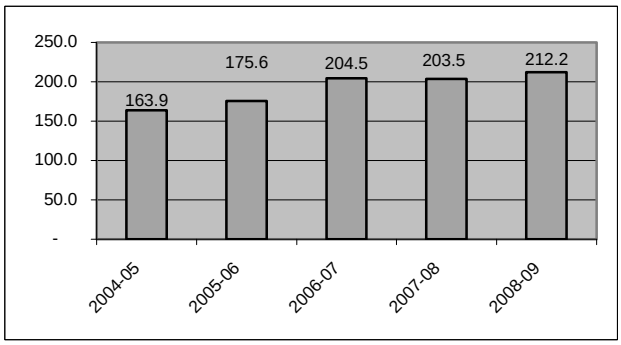
The Assessor's business is primarily affected by the changes in the real estate market. In San Bernardino County there has been a decline in workload of the processing of new ownership transfers. However, there has been an increase in the processing of properties with a decline in value (Prop 8) due to the depressed housing market. The net result of these activities is no change in workload as compared to last fiscal year.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

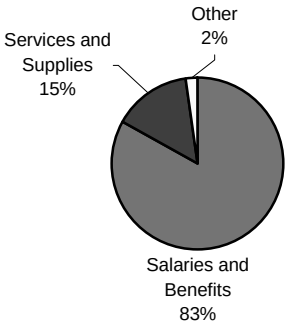
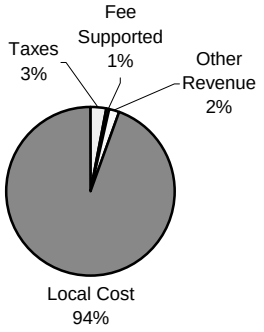


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	13,421,216	14,509,373	16,911,825	19,563,134	19,156,852
Departmental Revenue	849,595	1,003,405	1,320,890	2,593,229	2,920,481
Local Cost	12,571,621	13,505,968	15,590,935	16,969,905	16,236,371
Budgeted Staffing				203.5	

FISCAL

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Assessor
FUND: General

BUDGET UNIT: AAA ASR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	10,411,631	11,971,812	13,267,033	15,814,556	14,968,723	15,870,170	**901,447**
Services and Supplies	1,942,430	1,131,609	2,104,762	1,617,353	1,546,784	1,338,188	**(208,596)**
Central Computer	734,722	906,845	929,546	1,255,455	1,255,455	1,372,561	**117,106**
Travel	-	-	-	-	-	114,500	**114,500**
Equipment	31,685	166,726	83,717	7,437	-	-	**-**
Transfers	300,748	332,381	436,410	462,051	426,023	443,288	**17,265**
Total Appropriation	13,421,216	14,509,373	16,821,468	19,156,852	18,196,985	19,138,707	**941,722**
Operating Transfers Out	-	-	90,357	-	157,920	-	**(157,920)**
Total Requirements	13,421,216	14,509,373	16,911,825	19,156,852	18,354,905	19,138,707	**783,802**
Departmental Revenue							
Taxes	428,136	574,407	912,596	1,172,151	570,000	570,000	**-**
State, Fed or Gov't Aid	-	-	-	16,932	-	-	**-**
Current Services	47,628	149,095	176,838	142,092	135,000	100,000	**(35,000)**
Other Revenue	373,831	279,903	231,456	339,436	280,000	255,000	**(25,000)**
Other Financing Sources	-	-	-	1,249,870	-	-	**-**
Total Revenue	849,595	1,003,405	1,320,890	2,920,481	985,000	925,000	**(60,000)**
Operating Transfers In	-	-	-	-	400,000	125,000	**(275,000)**
Total Financing Sources	849,595	1,003,405	1,320,890	2,920,481	1,385,000	1,050,000	**(335,000)**
Local Cost	12,571,621	13,505,968	15,590,935	16,236,371	16,969,905	18,088,707	**1,118,802**
				Budgeted Staffing	203.5	212.2	**8.7**

Salaries and benefits of $15,870,170 fund 212.2 budgeted positions and are increasing by $901,447. The department originally budgeted to fund 222.0 positions including the addition of 28.3 staff from the Property Tax Administration Program (PTAP) budget unit after a reduction of 9.8 positions to accommodate trends in historical staffing levels and provide for an anticipated vacancy factor. At the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of the general fund backfill of the State funding of PTAP. PTAP was previously funded entirely by the State. For the previous two fiscal years the State had not provided any funding for the program, and the County was able to continue by backfilling with available ongoing resources. However, in 2008-09 there are not sufficient available resources to continue this backfill. Based on this action, appropriation reflects a reduction of $665,402 and budgeted staffing reflects a reduction of 9.8 positions. The offsetting increase in appropriation reflects the transfer of currently filled positions from the PTAP budget unit. The remainder of the cut of PTAP will be achieved through the realignment plan developed by the department making proportionate reductions to staff within all divisions of the department.

Services and supplies of $1,338,188 includes a decrease of $208,596 which is primarily due to the reduction in appropriation of $275,286 based on the above mentioned Board action removing the PTAP backfill. This amount is offset by the change in appropriation for Board approved business process improvements.

Transfers of $443,288 is increasing by $17,265 due to increases in rents.

Departmental revenue of $925,000 includes a decrease of $60,000 primarily due to an anticipated decrease in revenue collected from special assessments.

Operating transfers in represents a decrease of $275,000 due to the loss of the 2007-08 one-time funding of $400,000 in the business process improvements reserve offset by the current year's approved improvement of $125,000 for emergency equipment funded with the business process improvement reserve.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
State Board of Equalization quality control rating	99.56% accuracy	>95% accuracy	99.56% accuracy	>95% accuracy
Review a sample of 500 change of ownership events annually for accuracy.	94% accuracy	95% accuracy	92% accuracy	95% accuracy
Percentage increase of non-mandatory audits performed annually (number of audits).	24% (42)	15%	17%	25%
Percentage of "yes" responses in satisfaction survey.	42%	80%	17%	70%
Number of Spanish materials available.	0	4	0	4
Percentage decrease of callers who receive a busy signal (400 callers or less in 2006-07).	43%	10%	79%	>95% (goal achieved)
Number of system reengineering tasks completed. (3 tasks in 2006-07) (There is no set number of tasks to complete. The goal is to try and find ways to improve the old ways of doing business for continuous process improvement.)	3	6	3	5
Percentage of functionality/availability of systems – defined as available user time per employee (2088 hours).	>95%	>95%	99%	>95%
Percentage change of backlog appraisal units (Backlog 6084 in 2006-07, 8603 in 2007-08).	-39%	15%	42%	15%
Maintain transfers accuracy rate of 95% or greater (200,000 documents in 2006-07).	94%	96%	92%	95%
Maintain mapping accuracy rate of 95% or greater (95%, 2007-08).	95%	96%	100%	95%
Number of system reengineering tasks completed.	5	9	0	9
Percentage of adverse work environment conditions reviewed.	100%	100%	100%	100%
Number of web forms translated.	N/A	24	0	24

State/County Property Tax Administration Program

FISCAL

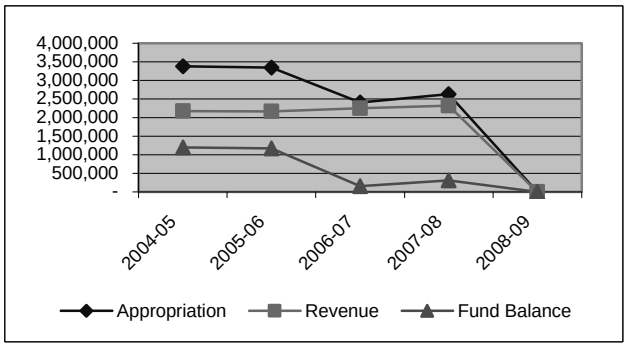
DESCRIPTION OF MAJOR SERVICES

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for 1996. The agreement provided a loan of $2,139,938 for 1996, with a provision for the same in the following two calendar years. The state passed legislation extending this program through calendar year 2002.

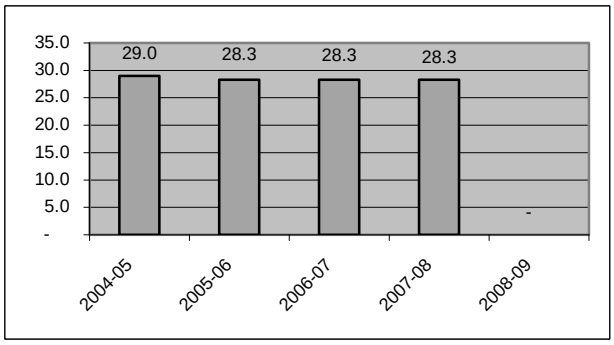
Effective January 01, 2002, the State legislature approved authorization of AB589. This bill created the State-County Property Tax Grant Program to replace the prior loan program. The grant was effective starting 2002-03 and was authorized until 2006-07. As with the prior loan program, these funds are intended to supplement the county's property tax administrative cost. The amount of the grant is set forth on a schedule established by the state and is the same as the previous loan program. The state's funding of this program was put on hold for 2006-07 and 2007-08. During this time the County Administrative Office backfilled the money. The special revenue fund was deleted during 2007-08.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,189,832	2,052,279	2,133,002	2,628,254	2,466,256
Departmental Revenue	2,162,020	1,037,053	2,282,750	2,322,858	2,160,861
Fund Balance				305,396	

The special revenue fund was deleted during 2007-08 and all future expenses, staffing and services/supplies, will be paid out of the Assessor general fund budget unit.

ANALYSIS OF FINAL BUDGET

GROUP: Fiscal
DEPARTMENT: Assessor
FUND: Prop Tax Admin Program

BUDGET UNIT: RCS ASR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,837,812	1,710,029	1,808,973	953,275	2,125,242	-	**(2,125,242)**
Services and Supplies	346,493	336,391	316,770	297,284	298,069	-	**(298,069)**
Central Computer	-	-	-	-	23,298	-	**(23,298)**
Transfers	5,527	5,859	7,259	7,467	7,467	-	**(7,467)**
Contingencies	-	-	-	-	174,178	-	**(174,178)**
Total Appropriation	2,189,832	2,052,279	2,133,002	1,258,026	2,628,254	-	**(2,628,254)**
Operating Transfers Out	-	-	-	1,208,230	-	-	**-**
Total Requirements	2,189,832	2,052,279	2,133,002	2,466,256	2,628,254	-	**(2,628,254)**
Departmental Revenue							
Use of Money and Prop	21,106	37,053	52,455	20,923	25,000	-	**(25,000)**
State, Fed or Gov't Aid	2,140,874	-	-	-	-	-	**-**
Other Revenue	40	-	-	-	-	-	**-**
Other Financing Sources	-	-	-	2,139,938	-	-	**-**
Total Revenue	2,162,020	37,053	52,455	2,160,861	25,000	-	**(25,000)**
Operating Transfers In	-	1,000,000	2,230,295	-	2,297,858	-	**(2,297,858)**
Total Financing Sources	2,162,020	1,037,053	2,282,750	2,160,861	2,322,858	-	**(2,322,858)**
				Fund Balance	305,396	-	**(305,396)**
				Budgeted Staffing	28.3	-	**(28.3)**

The special revenue fund was deleted during 2007-08 and all future expenses, staffing and services and supplies will be paid out of the Assessor's general fund budget unit.

FISCAL

AUDITOR/CONTROLLER-RECORDER
Larry Walker

MISSION STATEMENT

The San Bernardino County Auditor/Controller-Recorder's Office is committed to serving our customers by processing, safeguarding, and providing information regarding the finances and public records of the County. We perform these functions with integrity, independent judgment, and outstanding service. We are accurate, timely, courteous, innovative, and efficient because of our well-trained and accountable staff.

We are committed to:

Our Taxpayers
…. spending taxpayer dollars wisely. To this end, we are dedicated to providing our services in a cost effective, efficient manner by taking advantage of innovation and new technology. We will promote sound financial management throughout County government and will perform budgetary control as required by law.

Our Customers
…. providing a high level of quality services to our customers. We will be sensitive and responsive to our customers' needs and expectations. We will be accurate, thorough and timely in the performance of our duties and will treat our customers in a professional manner with courtesy and respect.

Our Employees
…. providing our employees with a safe, comfortable working environment in an atmosphere of mutual respect, cooperation and non-discrimination. We will hire and train competent, knowledgeable individuals with backgrounds that will complement and enhance the abilities of our workforce and we will provide opportunities for continued professional growth and advancement. We recognize, value, and support the efforts and ideas of our employees and will provide the information and resources necessary to accomplish the goals of this organization.

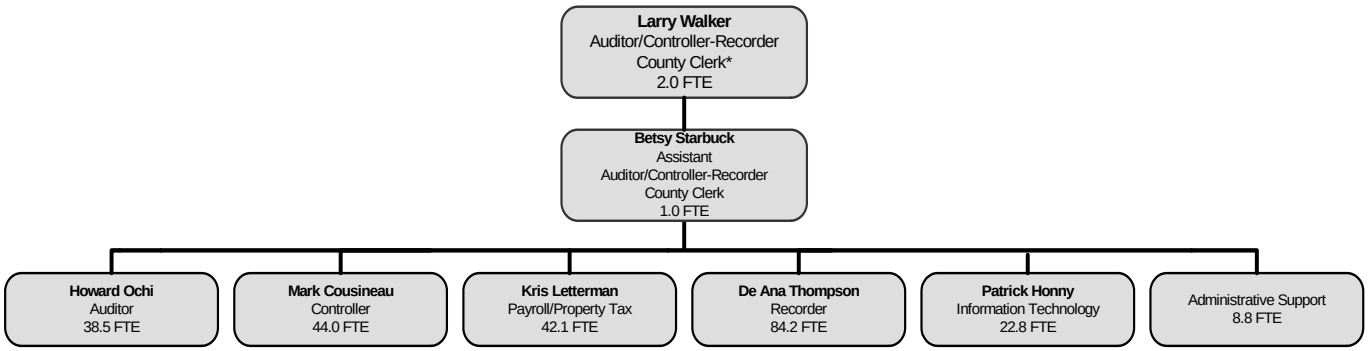
STRATEGIC GOALS

1. Provide timely and accurate financial information.

2. Expand and enhance Recorder Division services.

3. Enhance accounts payable process.

ORGANIZATIONAL CHART



* County Clerk is recognized as 1.0 FTE.

SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Auditor/Controller-Recorder	19,071,494	6,610,723	12,460,771		216.4
Total General Fund	19,071,494	6,610,723	12,460,771		216.4
Special Revenue Funds					
Systems Development	16,380,504	2,504,529		13,875,975	26.0
Vital Records	655,244	165,839		489,405	-
Recorder Records	1,034,032	485,000		549,032	1.0
Electronic Recording	587,620	485,000		102,620	-
Social Security Number Truncation	695,792	485,000		210,792	-
Total Special Revenue Funds	19,353,192	4,125,368		15,227,824	27.0
Total - All Funds	38,424,686	10,736,091	12,460,771	15,227,824	243.4

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

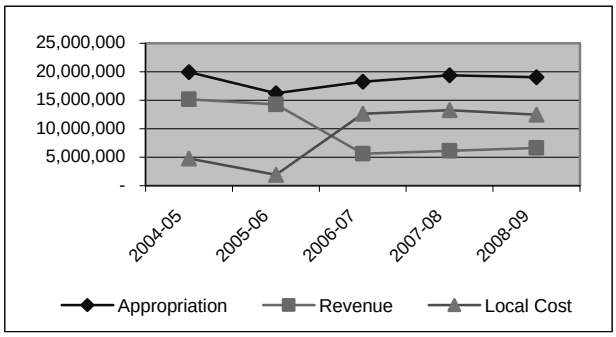
DESCRIPTION OF MAJOR SERVICES

The Office of the Auditor/Controller-Recorder and County Clerk (ACR) is responsible for providing the county and its constituents with a variety of accounting services and document recording and management services. The Auditor and Controller Divisions record the collections and perform the accounting, reporting, disbursements, and audits of all county financial activities to ensure sound financial management. They are also responsible for developing and implementing accounting systems and standards, conducting operational risk assessment reviews, and administering the Countywide Cost Allocation Plan. The Payroll/Property Tax Division is responsible for payroll services, Employee Management and Compensation System (EMACS) development, and the compilation of property tax rates and revenue disbursements to taxing agencies.

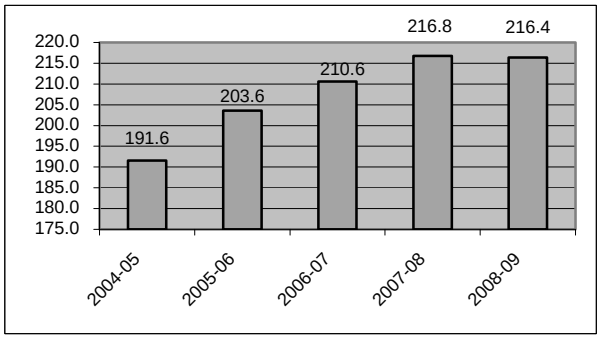
The Recorder Division accepts all documents for recording that comply with applicable recording laws. The Recorder produces and maintains official records evidencing ownership and encumbrances of real and personal property and other miscellaneous records. The Recorder Division is also responsible for County Archives and County Clerk functions. County Archives maintains all the historical records for the county. The office of the County Clerk files and manages records as they relate to vital statistics, fictitious business names, and other records that are required by the State to be filed with the County Clerk.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



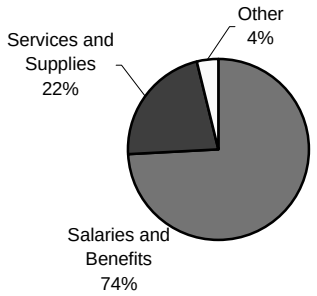
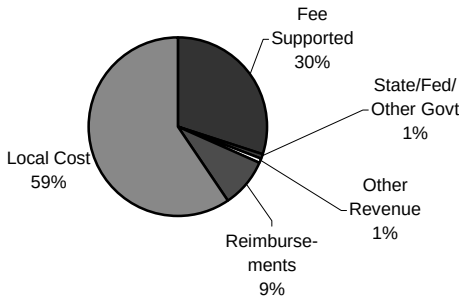
The significant increase in local cost and decrease in revenue in 2006-07 is a result of the county's concern for stabilizing the department's financing. Recording revenue has been placed in countywide discretionary revenue and in lieu of this revenue source, additional general fund financing has been provided. The restructuring of this revenue was board approved on November 1, 2005.

PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	19,968,967	15,071,302	15,467,100	19,357,354	16,576,283
Departmental Revenue	15,184,728	5,608,169	6,550,525	6,102,260	6,782,620
Local Cost	4,784,239	9,463,133	8,916,575	13,255,094	9,793,663
Budgeted Staffing				216.8	

Actual appropriation for 2007-08 is less than modified budget due to the department holding positions vacant and conservative spending in services and supplies. Actual departmental revenue for 2007-08 slightly exceeds the modified budget because of fees from services provided to the general public and additional property tax-related revenue.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: General

BUDGET UNIT: AAA ACR
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	10,707,547	11,951,672	13,269,880	14,207,977	15,993,629	15,545,240	**(448,389)**
Services and Supplies	3,667,274	3,071,302	2,399,011	2,412,063	3,639,266	3,335,288	**(303,978)**
Central Computer	1,159,570	1,106,542	921,399	975,766	975,766	1,033,187	**57,421**
Travel	-	-	-	-	-	234,954	**234,954**
Equipment	-	8,081	-	-	38,000	-	**(38,000)**
L/P Struct/Equip/Vehicles	4,531,810	-	-	-	-	-	**-**
Capitalized Software	-	-	-	-	-	150,000	**150,000**
Transfers	34,618	53,952	264,839	576,445	633,270	635,557	**2,287**
Total Exp Authority	20,100,819	16,191,549	16,855,129	18,172,251	21,279,931	20,934,226	**(345,705)**
Reimbursements	(1,010,208)	(1,355,537)	(1,388,029)	(1,595,968)	(1,922,577)	(1,887,732)	**34,845**
Total Appropriation	19,090,611	14,836,012	15,467,100	16,576,283	19,357,354	19,046,494	**(310,860)**
Operating Transfers Out	878,356	235,290	-	-	-	25,000	**25,000**
Total Requirements	19,968,967	15,071,302	15,467,100	16,576,283	19,357,354	19,071,494	**(285,860)**
Departmental Revenue							
Licenses & Permits	561,419	512,150	525,412	499,758	450,000	539,000	**89,000**
State, Fed or Gov't Aid	91,166	161,058	200,328	214,720	121,668	192,410	**70,742**
Current Services	14,409,803	4,805,768	5,717,128	5,944,381	5,409,654	5,747,307	**337,653**
Other Revenue	122,340	129,193	107,657	123,761	120,938	132,006	**11,068**
Total Revenue	15,184,728	5,608,169	6,550,525	6,782,620	6,102,260	6,610,723	**508,463**
Local Cost	4,784,239	9,463,133	8,916,575	9,793,663	13,255,094	12,460,771	**(794,323)**
				Budgeted Staffing	216.8	216.4	**(0.4)**

Salaries and benefits of $15,545,240 fund 216.4 budgeted positions and include a decrease of $448,389. The department originally budgeted for an increase in staffing. This increase included the mid-year addition of 1.0 Accountant II for the Cal Card program. Also included were positions outlined in the Business Plan including 1.0 Internal Auditor IV, 1.6 Internal Auditor III, 0.8 Systems Procedure Analyst I to provide EMACS training, 1.0 Systems Accountant II and 0.8 Systems Accountant III, as well as 2.4 budgeted positions to support C-IV and the migration of 35 ISAWS counties into the C-IV consortium (these positions include 0.8 Supervising Accountant III and 1.6 Accountant I positions). The request for the C-IV consortium positions was contingent on State funding to reimburse the positions. The balance of the increase in budgeted positions was due to an increase of 6.3 public service employee positions and a reduction of 0.4 for the distributed vacancy factor.

At the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation reflects a reduction of $896,049 and 14.9 in budgeted staffing. Associated reimbursements/revenues were decreased by $138,896 and general fund financing by $757,153.

Services and supplies of $3,335,288 includes a decrease of $303,978 primarily due to the transfer of travel expenses to a new appropriation unit, decreased internal services costs, and a reduction in temporary help. Services and supplies includes the costs of internal service funds, computer software expense, contracts for professional services, general office expense, special department expense, increased mail preparation and postage costs, and other expenses associated with operations.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $234,954 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Capitalized software of $150,000 is for the purchase of Quest Stat software to automatically track EMACS programming changes. This item is consistent with the ACR Business Plan.

Transfers of $635,557 include intra-departmental funding for services provided by other departments including the replacement of the third floor transformer. Reimbursements of $1,887,732 represent payments from other departments for accounting and auditing services and to cover the expense of using general fund staff to provide services related to the department's special revenue funds. The decrease of $34,845 is primarily due to the decrease in the reimbursement of services, supplies and salaries for Information Technology and Recorder positions.

Departmental revenue of $6,610,723 includes a combination of revenue sources which is generated from property tax-related items and services that the ACR provides to both other county departments as well as to the public. The increase of $508,463 is due to increases in property tax-related revenue, as well as new fees approved by the County Board of Supervisors.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Received Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes	Yes
Received Outstanding Achievement in Popular Annual Financial Reporting.	Yes	Yes	Yes	Yes
Percentage of film images that are repaired by June 30, 2008 (462228 images to be repaired as of 2005-06).	80%	90%	100%	N/A
Track and maintain the number of new microfilm cassettes that are inventoried within one month of receipt by June 30, 2008 (30,011 cassettes as of 2005-06).	100%	100%	100%	N/A
Convert percentage of microfilmed images from 1980 to present to a digitized format by June 30, 2008 (3,235,595 images to be converted as of 2005-06).	80%	90%	100%	N/A
Provide 60% of Recorder services currently offered in the San Bernardino office to at least one satellite location.	N/A	N/A	N/A	100%
Percentage increase in vendor participation in the EFT program (874 vendors as of 2007-08).	25%	35%	96%	40%
Percentage of valid payment documents processed within ten days of presentation to executive management (January through June 2006, 43,479 documents processed).	90%	90%	93%	90%

The performance measures demonstrate an emphasis on achieving the department's strategic goals, providing excellent customer service and the use of staff and technology to provide training for departments. The department will expand services to the public at one additional satellite location and complete the capital improvement projects funded in the 2008-09 budget.

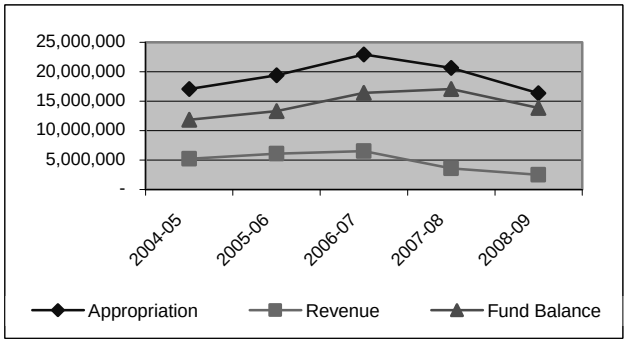
Systems Development

DESCRIPTION OF MAJOR SERVICES

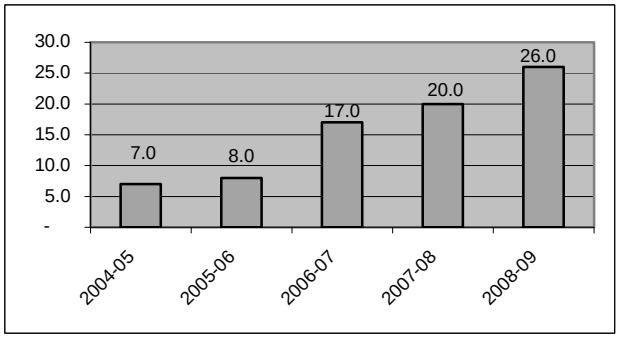
The Systems Development budget unit was established to support, maintain, and improve the modernized creation, retention, and retrieval of information in the County's system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



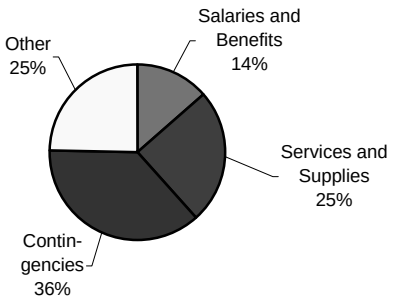
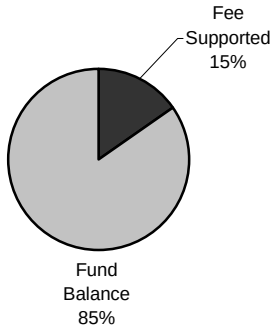
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	4,857,991	3,409,700	4,559,375	20,669,115	6,582,401
Departmental Revenue	6,295,959	6,529,148	5,144,339	3,600,000	3,332,286
Fund Balance				17,069,115	
Budgeted Staffing				20.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

FISCAL

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Systems Development

BUDGET UNIT: SDW REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	386,030	469,985	740,314	1,013,129	1,753,565	2,217,314	**463,749**
Services and Supplies	2,655,464	1,490,319	2,094,754	1,698,954	6,141,490	4,033,040	**(2,108,450)**
Central Computer	-	-	-	-	7,169	-	**(7,169)**
Travel	-	-	-	-	-	14,419	**14,419**
Other Charges	-	-	-	1,500,000	2,000,000	-	**(2,000,000)**
Land and Improvements	-	-	530,000	-	399,000	940,000	**541,000**
Equipment	721,633	270,468	134,661	303,215	1,330,000	620,000	**(710,000)**
Vehicles	-	-	-	25,000	-	-	**-**
Transfers	949,564	1,130,674	1,039,613	1,346,176	1,723,106	1,495,601	**(227,505)**
Contingencies	-	-	-	-	7,314,785	6,060,130	**(1,254,655)**
Total Appropriation	4,712,691	3,361,446	4,539,342	5,886,474	20,669,115	15,380,504	**(5,288,611)**
Operating Transfers Out	145,300	48,254	20,033	695,927	-	1,000,000	**1,000,000**
Total Requirements	4,857,991	3,409,700	4,559,375	6,582,401	20,669,115	16,380,504	**(4,288,611)**
Departmental Revenue							
Current Services	6,295,959	6,240,088	5,144,339	3,332,286	3,600,000	2,504,529	**(1,095,471)**
Total Revenue	6,295,959	6,240,088	5,144,339	3,332,286	3,600,000	2,504,529	**(1,095,471)**
Operating Transfers In	-	289,060	-	-	-	-	**-**
Total Financing Sources	6,295,959	6,529,148	5,144,339	3,332,286	3,600,000	2,504,529	**(1,095,471)**
				Fund Balance	17,069,115	13,875,975	**(3,193,140)**
				Budgeted Staffing	20.0	26.0	**6.0**

Salaries and benefits of $2,217,314 fund 26.0 budgeted positions and are increasing by $463,749 and a net 6.0 budgeted positions. Changes to salaries and benefits include the transfer of 1.0 Department Information Systems Administrator/California e-Recording Transaction Network Authority Program Director from the Auditor/Controller-Recorder's general fund budget unit to this budget unit, 1.0 Business Systems Analyst III from the Electronic Recording budget unit and the addition of 1.6 Legal Document Classifier I positions, 2.4 Legal Document Classifier II positions, and 0.8 Legal Document Coordinator to expand Recorder services to more satellite locations. These increases are offset by a 0.8 reduction as a result of a distributed vacancy factor. These activities are in alignment with the department's business plan and customer service initiatives.

Services and supplies of $4,033,040 have been reduced by $2,108,450 reflecting a decrease in computer software expenses and professional services.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $14,419 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges were decreased to eliminate the one-time loan in 2007-08, which was budgeted at $2.0 million to the California e-Recording Transaction Network Authority Joint Powers Agreement.

Structural improvements of $940,000 consist of funding for the proposed Capital Improvement Project for the Recorder's first and second floor improvements.

Equipment of $620,000 represents the purchase of a planned lifecycle replacement and upgrades of copiers, servers, scanners and other various pieces of equipment, as well as some new equipment purchases for the additional satellite locations. Acquisition of staff and equipment for the satellite locations will happen shortly prior to the opening of the additional locations.

Transfers and operating transfers out totaling $2,495,601 reflect a net increase of $772,495. This increase is due to a reduction of $227,505 for salaries and benefits and associated services and supplies reimbursed to the Auditor/Controller-Recorder's general fund budget unit for staff supporting the Systems Development function and an increase of $1.0 million to reflect a contribution from this budget unit to pay the Recorder's proportionate share of the construction of the High Desert Government Center.

Contingencies of $6,060,130 show a decrease of $1,254,655 primarily due to reduced prior year revenue, reduced estimated 2008-09 revenue, and increased 2008-09 appropriation in operating transfers out.

Departmental revenue of $2,504,529 is decreased from the prior year due to the continued downturn in the housing industry.

Vital Records

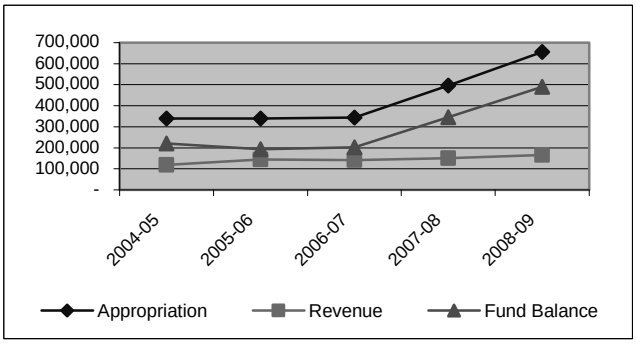
DESCRIPTION OF MAJOR SERVICES

The Vital Records budget unit was established to support vital records operation, including improvement and automation of vital record systems. Revenue includes fees collected for certified copies of vital statistics records, pursuant to Health and Safety Code Section 10605.3.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

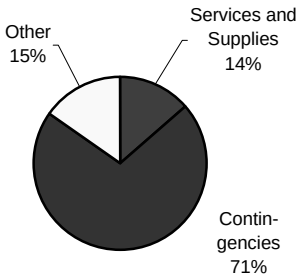
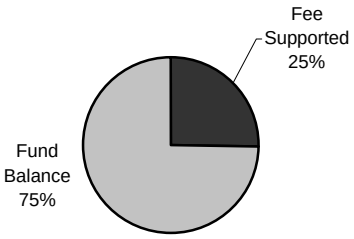


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	175,183	142,016	25,709	495,542	25,365
Departmental Revenue	147,732	150,576	169,038	150,000	169,227
Fund Balance				345,542	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Vital Records

BUDGET UNIT: SDX REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	175,183	884	25,709	25,365	76,650	78,598	**1,948**
Travel	-	-	-	-	-	10,000	**10,000**
Land and Improvements	-	-	-	-	-	100,000	**100,000**
Transfers	-	141,132	-	-	-	-	**-**
Contingencies	-	-	-	-	418,892	466,646	**47,754**
Total Appropriation	175,183	142,016	25,709	25,365	495,542	655,244	**159,702**
Departmental Revenue							
Current Services	147,732	150,576	169,038	169,227	150,000	165,839	**15,839**
Total Revenue	147,732	150,576	169,038	169,227	150,000	165,839	**15,839**
				Fund Balance	345,542	489,405	**143,863**

Services and supplies of $78,598 include courier and printing, other professional services, interpreter services, systems development, and general office expenses necessary for providing services to the general public. There is a minimal inflationary increase of $1,948.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Land and improvements of $100,000 includes the proposed capital improvement project to construct an outdoor marriage facility.

Contingencies of $466,646 reflects an increase of $47,754 due to a higher than anticipated fund balance.

Departmental revenue of $165,839 is from fees collected for certified copies of vital statistics records.

Recorder Records

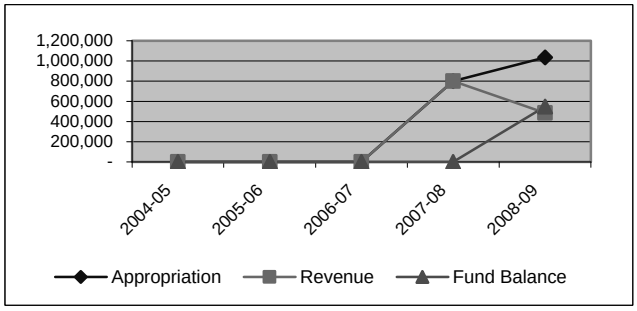
DESCRIPTION OF MAJOR SERVICES

The Recorder Records fund was established to defray the cost of storing, restoring, and imaging the County Recorder's legal and historical documents. In August, 2001 the Board eliminated the fee that financed this effort. Since that time, the costs have been absorbed by the General Fund. The Board reinstated the fee beginning in fiscal year 2007-08.

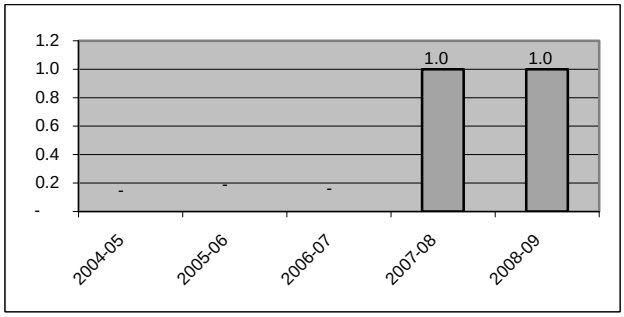
The primary service provided by this fund is the maintenance, repair and imaging digitization of the County's legal and historical documents. Revenue includes fees collected pursuant to Government Code section 27361 on legal documents.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

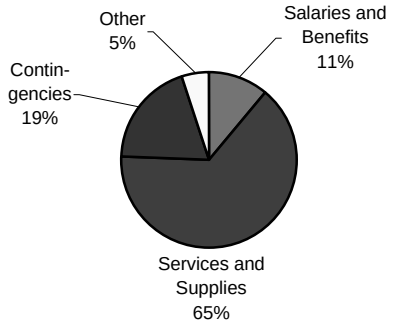
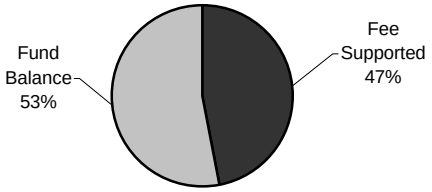


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	800,000	-
Departmental Revenue	-	-	-	800,000	549,032
Fund Balance				-	
Budgeted Staffing				1.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Recorder Records

BUDGET UNIT: SIX REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	-	-	-	98,182	115,531	**17,349**
Services and Supplies	-	-	-	-	658,818	663,487	**4,669**
Travel	-	-	-	-	-	2,679	**2,679**
Transfers	-	-	-	-	43,000	52,230	**9,230**
Contingencies	-	-	-	-	-	200,105	**200,105**
Total Appropriation	-	-	-	-	800,000	1,034,032	**234,032**
Departmental Revenue							
Use of Money and Prop	-	-	-	9,211	-	-	**-**
Current Services	-	-	-	539,821	800,000	485,000	**(315,000)**
Total Revenue	-	-	-	549,032	800,000	485,000	**(315,000)**
				Fund Balance	-	549,032	**549,032**
				Budgeted Staffing	1.0	1.0	**-**

Salaries and benefits of $115,531 include an increase of $17,349 due to the reclassification of the Archives/Records Manager range 67 to the new classification of Archives Program Administrator established mid-year, range 70.

Services and supplies of $663,487 are primarily dedicated to professional services required to repair and digitize documents and secondarily to general office expenses, and shows a minimal increase over 2007-08.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $2,679 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $52,230 reflect an increase of $9,230 for the leasing of some additional space for document restoration.

Contingencies of $200,105 are due to a higher than anticipated fund balance.

Departmental revenue of $485,000 includes a decrease of $315,000 due to the continued downturn in the housing industry.

Electronic Recording

DESCRIPTION OF MAJOR SERVICES

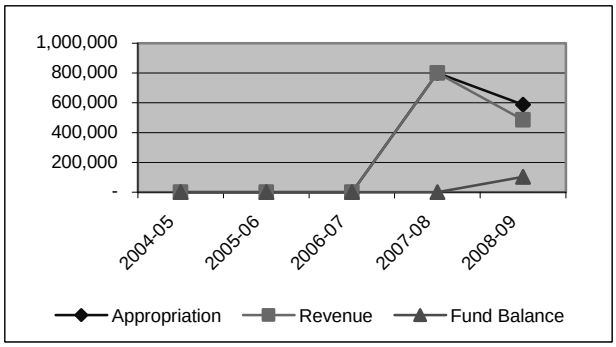
Government Code section 27279.1 authorized the County of San Bernardino to accept electronic transmission of recordable documents and the Recorder has been recording electronic documents since 2004. The passage of AB 578 (GC 27397) authorized all California counties to accept electronic transmission of recordable documents within regulations set forth by the Attorney General.

The title companies, and other submitters, that currently record documents electronically utilize vendor-specific non-interoperable systems. The Auditor/Controller-Recorder realizes the benefit of participating in the development and administration of an open standards portal that will accommodate documents from various, compliant electronic recording systems without the need for counties to develop unique interfaces.

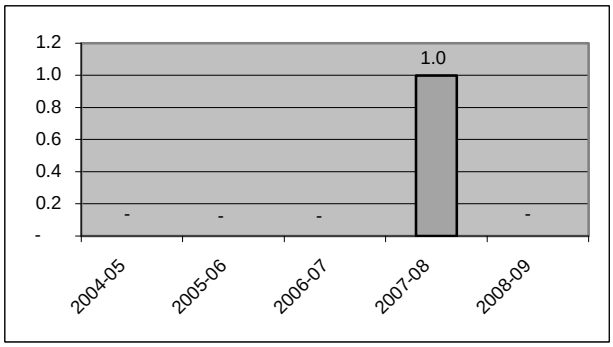
On July 17, 2007, the Board approved a joint powers agreement for the California e-Recording Transaction Network Authority (CERTNA). This special revenue fund is intended to support participation in a joint powers agency with other counties that will develop and operate such a portal. Revenue includes fees collected pursuant to Government Code section 27397 regarding electronic recording delivery systems such as official records evidencing ownership and encumbrances of real and personal property and other miscellaneous records.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

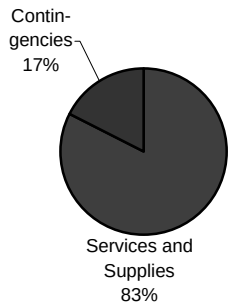
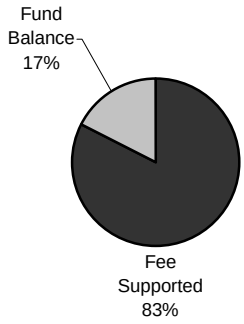


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	800,000	446,245
Departmental Revenue	-	-	-	800,000	548,865
Fund Balance				-	
Budgeted Staffing				1.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Electronic Recording

BUDGET UNIT: SIW REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	-	-	-	44,745	105,041	-	**(105,041)**
Services and Supplies	-	-	-	401,500	694,959	485,000	**(209,959)**
Contingencies	-	-	-	-	-	102,620	**102,620**
Total Appropriation	-	-	-	446,245	800,000	587,620	**(212,380)**
Departmental Revenue							
Use of Money and Prop	-	-	-	9,042	-	-	**-**
Current Services	-	-	-	539,823	800,000	485,000	**(315,000)**
Total Revenue	-	-	-	548,865	800,000	485,000	**(315,000)**
				Fund Balance	-	102,620	**102,620**
				Budgeted Staffing	1.0	-	**(1.0)**

There are no salaries and benefits in 2008-09 associated with this budget unit. The Business Systems Analyst III position funded last year has been transferred to the Recorder's Systems Development budget unit to reflect the structure of the Joint Powers Agreement (JPA) as it has developed.

Services and supplies of $485,000 include a decrease of $209,959 and represents membership payment to the California e-Recording Transaction Network Authority JPA.

Contingencies of $102,620 are due to a higher than anticipated fund balance.

Departmental revenue of $485,000 includes a decrease of $315,000 due to the continued a downturn in the housing industry.

Social Security Number Truncation

FISCAL

DESCRIPTION OF MAJOR SERVICES

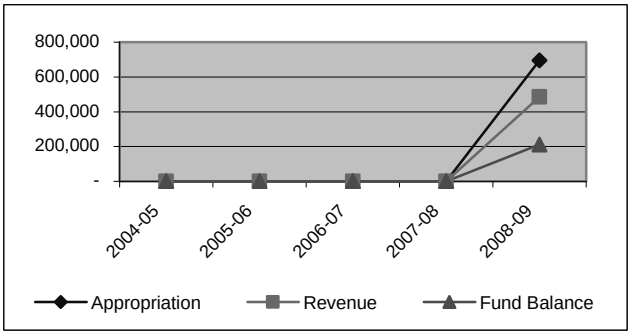
This special revenue fund was established in February, 2008 to defray the cost of implementing Government Code Section 27301 which requires local governments to truncate the first five digits of social security numbers (SSN) that appear in records that may be disclosed to the public. The law requires the Recorder to implement the SSN truncation program for all records back to 1980; however, the law recognizes that revenue from the fee may not fully cover the cost of its implementation. The Recorder may truncate records as the funding allows.

The primary service provided by this budget unit is the review of all recorded documents since 1980, flagging of high-value personal information, truncation of the first five digits of the SSN, and the creation of a separate index and images for public view. The index and images of the original recorded documents will be maintained in its entirety. Revenue includes fees collected pursuant to Government Code Section 27301 and implemented in the County Fee Ordinance as 16.023A(q)(3).

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

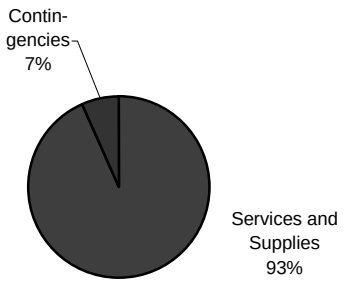
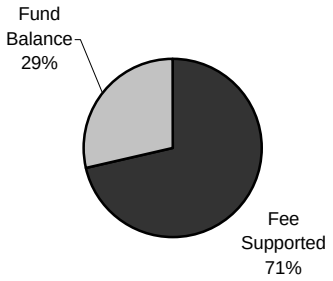


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	211,433	-
Departmental Revenue	-	-	-	211,433	210,792
Fund Balance				-	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Social Security Truncation

BUDGET UNIT: SST REC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	-	-	650,000	**650,000**
Contingencies	-	-	-	-	-	45,792	**45,792**
Total Appropriation	-	-	-	-	-	695,792	**695,792**
Departmental Revenue							
Use of Money and Prop	-	-	-	738	-	-	**-**
Current Services	-	-	-	210,054	-	485,000	**485,000**
Total Revenue	-	-	-	210,792	-	485,000	**485,000**
				Fund Balance	-	210,792	**210,792**

Services and supplies of $650,000 are dedicated to professional services required to truncate the records as required by law. The Recorder estimates that a contract to complete the truncation of the numbers and other services back through 1980 will exceed the budgeted amount and will require multi-year encumbrances.

Departmental revenue is anticipated at $485,000 which is consistent with other fees of this type.

FISCAL

TREASURER-TAX COLLECTOR/PUBLIC ADMINISTRATOR
Dick Larsen

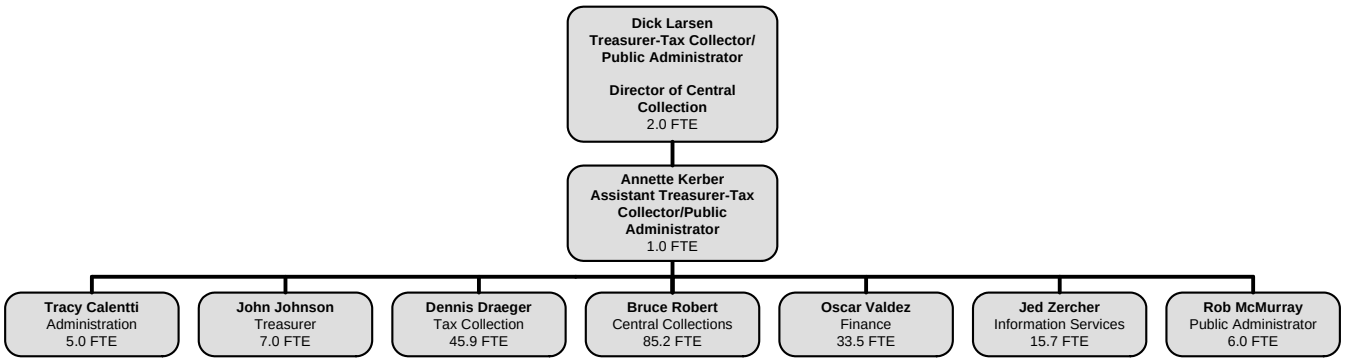
MISSION STATEMENT

The San Bernardino County Treasurer-Tax Collector/Public Administrator's office fulfills its statutory obligations in a fair, courteous and professional manner that is open and accessible to citizens, the business community, and other public agencies. This office will utilize current and evolving technology to enhance services and improve the reach of those services throughout the region. We will operate efficiently to deliver the highest quality services at the lowest possible cost to the taxpayers of San Bernardino County.

STRATEGIC GOALS

1. Manage the county treasury function in a safe, effective and efficient manner.
2. Collect property taxes in an effective manner with a focus on customer service.
3. Investigate and administer the estates of decedents with care and professionalism.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Treasurer-Tax Collector/Public Administrator	20,890,456	13,706,190	7,184,266		201.3
Total General Fund	20,890,456	13,706,190	7,184,266		201.3
Special Revenue Fund					
Redemption Maintenance	179,486	6,704		172,782	-
Total Special Revenue Fund	179,486	6,704		172,782	-
Total - All Funds	21,069,942	13,712,894	7,184,266	172,782	201.3

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

The Treasurer-Tax Collector/Public Administrator is responsible for:

- Collection of property taxes.
- Performing the county's treasury function.
- Administering estates of persons who are deceased and no executor or administrator has been appointed.
- Providing a collection service for the county as well as to provide accounting and collections of court ordered payments.

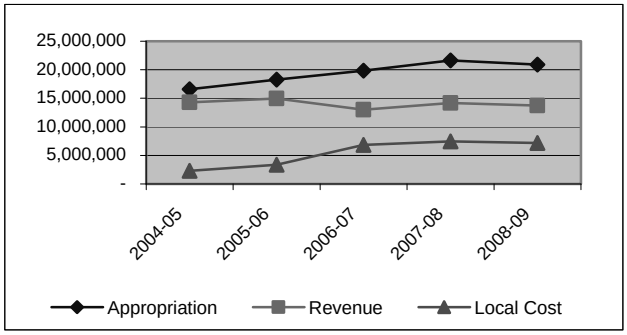
The tax collection function involves the collection and accounting of property taxes for all county taxing entities that amounts to almost $2.3 billion in property taxes and other fees.

The Treasurer is responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of almost $4.3 billion.

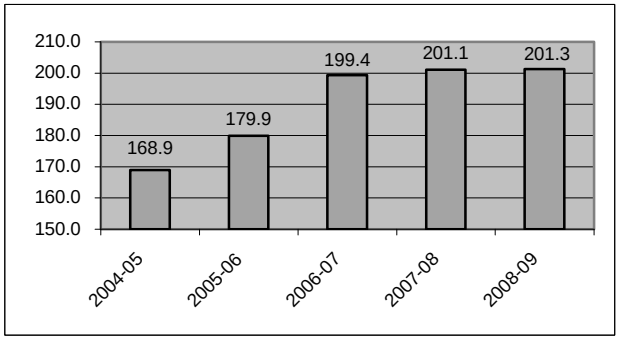
The Treasurer-Tax Collector's Central Collections Division collected more than $51.0 million for the year ending June 30, 2008. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

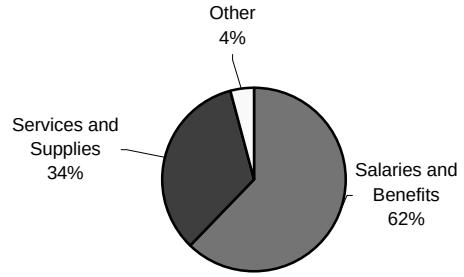
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	15,314,987	16,063,350	17,128,240	21,653,245	19,070,688
Departmental Revenue	14,653,137	13,186,224	12,333,120	14,201,687	11,688,304
Local Cost	661,850	2,877,126	4,795,120	7,451,558	7,382,384
Budgeted Staffing				201.1	

Actual appropriation for 2007-08 reflects a savings of $2,582,557 as compared to the modified budget. The savings are primarily the result of vacant positions due to the timing of the new misdemeanor collection service agreement between the County and the Superior Court of California. Additional savings are due to lower than expected services and supplies cost associated with other professional services.

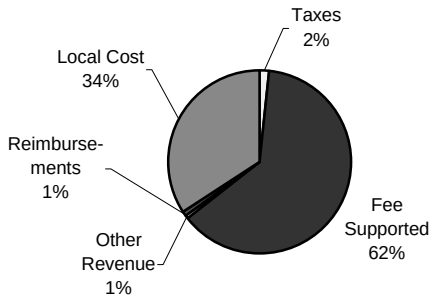
Actual departmental revenue for 2007-08 of $11,688,304 is $2,513,383 lower than modified budget due to a decrease in collection and accounting fees resulting from a new misdemeanor collection service agreement between the County and the Superior Court of California, a decrease in collection and accounting fees paid by the Arrowhead Regional Medical Center and other agencies as a result of lower cost reimbursements, and a lower than expected number of properties being redeemed or sold at tax sale.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY



2008-09 FINANCING SOURCES



GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector/Public Administrator
FUND: General

BUDGET UNIT: AAA TTC
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	8,986,573	9,400,292	10,245,812	11,127,467	12,991,092	13,108,579	**117,487**
Services and Supplies	4,623,989	4,512,768	4,799,257	4,792,735	5,738,988	5,361,248	**(377,740)**
Central Computer	937,397	1,807,203	1,808,616	2,352,452	2,352,452	1,669,848	**(682,604)**
Travel	-	-	-	-	-	73,000	**73,000**
Equipment	596,882	123,250	39,301	103,671	174,000	94,000	**(80,000)**
Transfers	170,146	219,837	235,254	694,363	567,319	763,267	**195,948**
Total Exp Authority	15,314,987	16,063,350	17,128,240	19,070,688	21,823,851	21,069,942	**(753,909)**
Reimbursements	-	-	-	-	(170,606)	(179,486)	**(8,880)**
Total Appropriation	15,314,987	16,063,350	17,128,240	19,070,688	21,653,245	20,890,456	**(762,789)**
Departmental Revenue							
Taxes	394,470	392,200	375,650	363,490	369,000	365,000	**(4,000)**
Licenses & Permits	490	-	158	9,211	-	-	**-**
Fines and Forfeitures	48,512	32,300	5,676	2,576	7,000	5,000	**(2,000)**
Use of Money and Prop	16,985	10,814	2,313	744	3,000	700	**(2,300)**
State, Fed or Gov't Aid	106,486	142,203	62,622	20,209	63,190	-	**(63,190)**
Current Services	11,958,773	10,318,012	11,665,199	11,086,607	13,609,097	13,206,190	**(402,907)**
Other Revenue	2,127,421	2,242,441	201,096	205,467	150,400	129,300	**(21,100)**
Other Financing Sources	-	48,254	20,406	-	-	-	**-**
Total Revenue	14,653,137	13,186,224	12,333,120	11,688,304	14,201,687	13,706,190	**(495,497)**
Local Cost	661,850	2,877,126	4,795,120	7,382,384	7,451,558	7,184,266	**(267,292)**
				Budgeted Staffing	201.1	201.3	**0.2**

Salaries and benefits of $13,108,579 fund 201.3 budgeted positions and are increasing by $117,487 primarily due to $41,000 in expected termination benefits with the remaining staffing increase resulting from the department's distributed vacancy factor.

At the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets receiving general fund financing for 2008-09. The department originally requested the addition of 1.0 Accounting Technician. Based on this action, appropriation reflects a reduction of $51,888, budgeted staffing reflects a reduction of 1.0 position, and associated reimbursements/revenues reflect a reduction of $51,888.

Services and supplies of $5,361,248 include professional services, postage, and other office supplies associated with the management of the county's investment pool, property tax collections, tax sale of defaulted properties, and central collections. The decrease of $377,740 primarily reflects a decrease in expenditures associated with the maintenance repairs of the Central Collection office as well as a shift of $83,500 in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as transfers to the Purchasing Department in accordance with the rules established by GASB34.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $73,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $763,267 represent payments to other departments for county counsel, facilities, employee relations, Employee Health and Productivity program, and employment services. The increase of $195,948 is primarily due to the increase in County Counsel legal services and the shift of office expenses previously budgeted in the services and supplies appropriation unit.

Reimbursements of $179,486 represent payments from the Treasurer's Redemption Maintenance special revenue fund for the costs associated with maintaining the redemption and tax-defaulted files, and the costs of administering and processing the claims for excess tax sale proceeds.

Departmental revenue of $13,706,190 primarily includes revenue from current services of $13,206,190 that represents revenues from accounting, collection, tax sale, and unsecured delinquency processing fees. The $495,497 decrease is primarily related to collection and accounting fees paid by entities such as the Arrowhead Regional Medical Center, Courts, and other agencies as a result of lower cost reimbursements.

The Treasurer-Tax Collector/Public Administrator continues to receive general fund financing for the administration of the county's Treasury Investment Pool.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
County investment pool rating.	Moody's - Aaa, S&P - AAAf, and Fitch - AAA	Moody's - Aaa, S&P - AAAf, and Fitch - AAA	Moody's - Aaa, S&P - AAAf, and Fitch - AAA	Moody's - Aaa, S&P - AAAf, and Fitch - AAA
Meet or exceed the average collection rate of comparable counties for unsecured property taxes.	97%	>=95%	97%	>=95%
Percentage increase of electronic property tax payments through E-check and credit card.	32%	10%	15%	10%
Annual percentage decrease in the average amount of time necessary to close the investigation of decedents.	27%	3%	19%	3%
Annual percentage decrease in the average amount of time necessary to close the administration of estates.	15%	3%	24%	3%
Increase in-person accessibility to Tax Collector Services by opening a year-round Tax Collector satellite office.	N/A	15	0	15
Attain an average wait time of less than 5 minutes by implementing an off-site phone support service.	≤2 minutes	≤3 minutes	≤1 minute	≤5 minutes

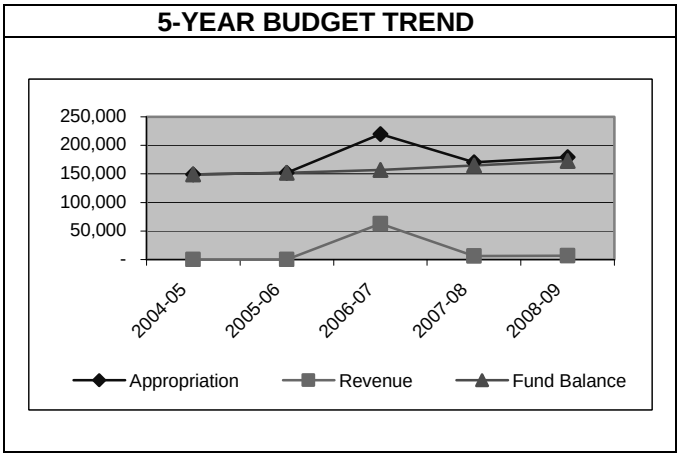
Redemption Maintenance

DESCRIPTION OF MAJOR SERVICES

The Redemption Maintenance special revenue fund was established to defray the costs of maintaining the redemption and tax-defaulted files, and the costs of administering and processing the claims for excess tax sale proceeds. Revenue includes unclaimed excess tax sale proceeds pursuant to Revenue and Taxation Code 4674.

There is no staffing associated with this budget unit.

BUDGET HISTORY



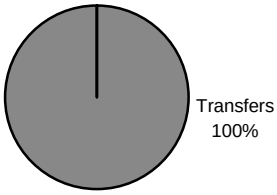
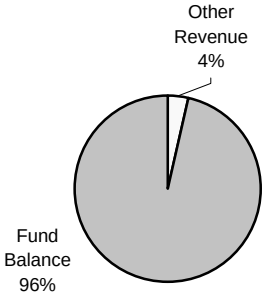
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	170,606	-
Departmental Revenue	3,090	5,246	7,332	6,068	8,244
Fund Balance				164,538	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is $2,176 greater than the modified budget due to more interest revenue earned than anticipated.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector/Public Administrator
FUND: Redemption Maintenance

BUDGET UNIT: SDQ TTX
FUNCTION: General
ACTIVITY: Finance

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	-	-	-	170,606	179,486	**8,880**
Total Appropriation	-	-	-	-	170,606	179,486	**8,880**
Departmental Revenue							
Use of Money and Prop	3,090	5,246	7,332	8,244	6,068	6,704	**636**
Total Revenue	3,090	5,246	7,332	8,244	6,068	6,704	**636**
				Fund Balance	164,538	172,782	**8,244**

Transfers of $179,486 represent payments to the Treasurer-Tax Collector/Public Administrator's general fund budget unit for salaries and benefits totaling $68,452 and for services and supplies totaling $111,034 for work related to the processing of excess tax sale proceeds.

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Health Care

2008-09 Final Budget

HEALTH CARE SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
HEALTH CARE ADMINISTRATION SUMMARY	228			
HEALTH CARE ADMINISTRATION	299	64,703,404	49,703,404	15,000,000
BEHAVIORAL HEALTH SUMMARY	253			
BEHAVIORAL HEALTH	254	197,547,716	195,704,963	1,842,753
ALCOHOL AND DRUG SERVICES	258	23,105,034	22,955,576	149,458
PUBLIC HEALTH SUMMARY	271			
PUBLIC HEALTH	272	81,595,216	78,022,947	3,572,269
CALIFORNIA CHILDREN'S SERVICES	277	19,960,669	15,600,936	4,359,733
INDIGENT AMBULANCE	281	472,501	-	472,501
TOTAL GENERAL FUND		387,384,540	361,987,826	25,396,714

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
HEALTH CARE:				
AMBULANCE PERFORMANCE BASED FINES	233	557,972	203,000	354,972
PEDIATRIC TRAUMA	235	328,024	104,000	224,024
HOSPITAL PREPAREDNESS	237	751,018	570,089	180,929
MASTER SETTLEMENT AGREEMENT	241	32,084,079	18,600,000	13,484,079
ARROWHEAD REGIONAL MEDICAL CENTER:				
TOBACCO TAX FUNDS	249	2,507,991	2,202,553	305,438
ARCHSTONE FOUNDATION GRANT	251	5,534	1,000	4,534
BEHAVIORAL HEALTH:				
MENTAL HEALTH SERVICES ACT	261	83,879,310	48,109,482	35,769,828
DRIVING UNDER THE INFLUENCE PROGRAMS	263	305,489	139,554	165,935
BLOCK GRANT CARRYOVER PROGRAM	265	4,310,198	406,995	3,903,203
COURT ALCOHOL AND DRUG PROGRAM	267	1,155,720	401,861	753,859
PROPOSITION 36	269	5,025,776	4,994,336	31,440
PUBLIC HEALTH:				
BIO-TERRORISM PREPAREDNESS	283	3,263,581	2,781,164	482,417
TOBACCO USE REDUCTION NOW	285	453,996	392,696	61,300
VITAL STATISTICS STATE FEES	287	670,078	159,820	510,258
VECTOR CONTROL ASSESSMENTS	289	3,675,901	1,601,666	2,074,235
TOTAL SPECIAL REVENUE FUNDS		138,974,667	80,668,216	58,306,451

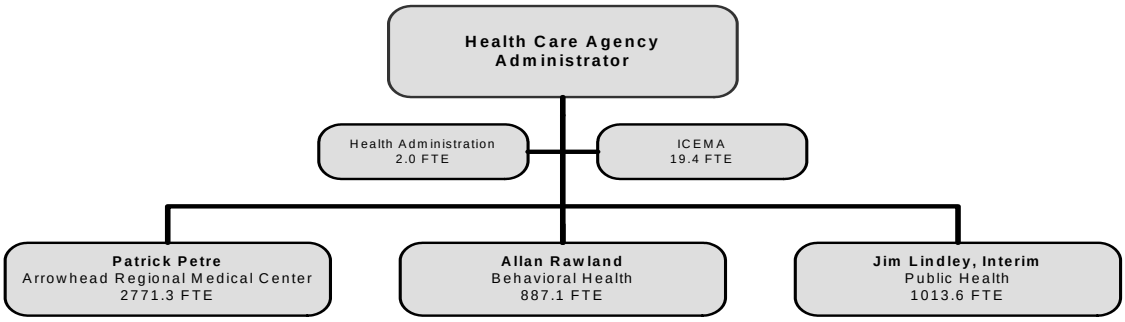
ENTERPRISE FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
ARROWHEAD REGIONAL MEDICAL CENTER SUMMARY	243			
ARROWHEAD REGIONAL MEDICAL CENTER	244	371,327,218	368,673,065	(2,654,153)
MEDICAL CENTER LEASE PAYMENTS	239	57,492,452	56,690,631	(801,821)
TOTAL ENTERPRISE FUNDS		428,819,670	425,363,696	(3,455,974)

HEALTH CARE ADMINISTRATION

MISSION STATEMENT

To develop and coordinate budgets, policies, and procedures for the county's health care departments in accordance with the strategic goals adopted by the Board of Supervisors, the County Charter, and general laws.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09					
	Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
General Fund						
Health Care Administration	64,703,404	49,703,404	15,000,000			21.4
Behavioral Health (BH)	197,547,716	195,704,963	1,842,753			799.6
BH - Alcohol and Drug Services	23,105,034	22,955,576	149,458			87.5
Public Health (PH)	81,595,216	78,022,947	3,572,269			832.7
PH - California Children's Services	19,960,669	15,600,936	4,359,733			180.9
PH - Indigent Ambulance	472,501	-	472,501			-
Total General Fund	387,384,540	361,987,826	25,396,714			1,922.1
Special Revenue Funds						
Ambulance Performance Based Fines	557,972	203,000		354,972		-
Pediatric Trauma	328,024	104,000		224,024		-
Hospital Preparedness	751,018	570,089		180,929		-
Master Settlement Agreement	32,084,079	18,600,000		13,484,079		-
ARMC - Tobacco Tax	2,507,991	2,202,553		305,438		-
ARMC - Archstone Foundation Grant	5,534	1,000		4,534		-
BH - Mental Health Services Act	83,879,310	48,109,482		35,769,828		-
BH - Driving Under the Influence Programs	305,489	139,554		165,935		-
BH - Block Grant Carryover Program	4,310,198	406,995		3,903,203		-
BH - Court Alcohol and Drug Program	1,155,720	401,861		753,859		-
BH - Proposition 36	5,025,776	4,994,336		31,440		-
PH - Bio-Terrorism Preparedness	3,263,581	2,781,164		482,417		-
PH - Tobacco Use Reduction Now	453,996	392,696		61,300		-
PH - Vital Statistics State Fees	670,078	159,820		510,258		-
PH - Vector Control Assessments	3,675,901	1,601,666		2,074,235		-
Total Special Revenue Funds	138,974,667	80,668,216		58,306,451		-
Enterprise Fund						
Arrowhead Regional Medical Center (ARMC)	371,327,218	368,673,065			(2,654,153)	2,771.3
Medical Center Lease Payments	57,492,452	56,690,631			(801,821)	-
Total Enterprise Fund	428,819,670	425,363,696			(3,455,974)	2,771.3
Total - All Funds	955,178,877	868,019,738	25,396,714	58,306,451	(3,455,974)	4,693.4

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

The role of the Health Care Administration budget unit is to seek and support opportunities to foster collaboration among the Department of Public Health (DPH), Department of Behavioral Health (DBH), and the Arrowhead Regional Medical Center (ARMC). This administration provides regular fiscal and policy analysis relating to the operations of these departments. Additionally, this administration manages the $64.7 million Health Care Administration budget unit, which includes funding for ARMC debt service, health related maintenance of effort costs, transfers required to obtain federal health care funding, and the Inland Counties Emergency Medical Agency.

Health care related transactions represented by this budget unit include the Disproportionate Share Hospital (DSH) Supplemental Payments, Realignment AB 8 match, and the county's contribution for ARMC debt service payments.

California Medi-Cal Hospital/Uninsured Care Demonstration Project (SB 1100)

Effective July 1, 2005, funding from SB 855 and SB 1255 for the Disproportionate Share Hospital Programs was replaced by SB 1100, California's Medi-Cal Hospital/Uninsured Care Demonstration Project. The prior SB 855 and SB 1255 programs provided supplemental payments to hospitals serving a disproportionate number of low-income individuals, as well as those licensed to provide emergency medical services and contract with the California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program.

The new funding system, SB 1100, was designed under a Medicaid (Medi-Cal in California) waiver to fund public and private safety-net hospitals providing care to Medi-Cal and uninsured patients. The hospital financing waiver under SB 1100 is comprised of three elements:

- Medi-Cal Fee for Service, which represents federal funds accounted for directly in the ARMC budget unit, for services provided to Medi-Cal patients;
- Safety Net Care Pool Funds, which provide a fixed amount of federal dollars, also accounted for directly in the ARMC budget unit, to cover uncompensated health care costs, and
- Disproportionate Share Hospital Funds, which continue to be reflected as a matching contribution to the state, and a return of that initial investment, within this budget unit.

Realignment and General Fund Support

General fund support and realignment funds are used to pay for the ARMC debt service lease payments, Realignment AB 8 match and administrative costs related to this budget unit. To qualify for receipt of Health Realignment funding from the state, the county must contribute a "match" of local funds. The county's match for 2008-09 is $4.3 million, which is based on a formula established through AB 8 in 1979. This amount has remained constant throughout the years.

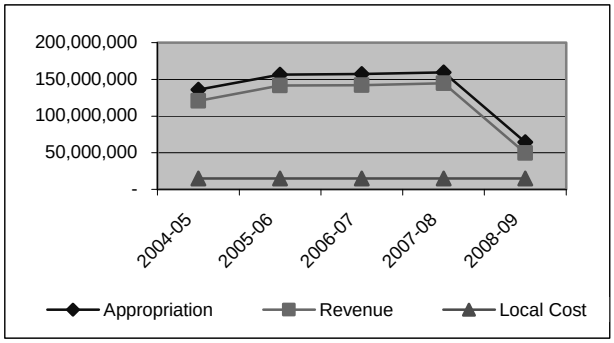
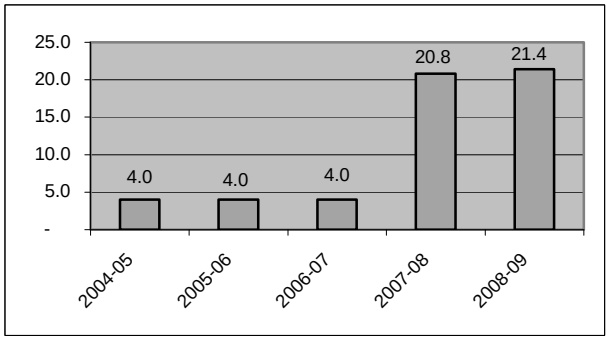
Realignment funds support this budget as follows:

- Mental Health at 3.5% (which covers half of administrative costs).
- Health at 96.5% (which covers half of administrative costs plus debt service payments).

Inland Counties Emergency Medical Agency

Inland Counties Emergency Medical Agency (ICEMA) is responsible for ensuring effective emergency medical services for San Bernardino, Inyo and Mono Counties. Specifically, they are charged with the coordination, evaluation and monitoring of emergency medical services within public and private pre-hospital providers, specialty hospitals, paramedic base hospitals, as well as the effectiveness of Emergency Medical Services (EMS) educational programs and medical disaster preparedness.

BUDGET HISTORY

5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

In 2007-08, administration of the Inland Counties Emergency Medical Agency was separated from the Public Health budget unit and included as a separate organization within the Health Care Administration budget unit. This resulted in the slight increase in appropriation and the addition of 18.8 budgeted FTE. These additions were offset by the transfer of 2.0 Health Care administration staff to the County Administrative Office budget unit.

For 2008-09, appropriation and revenue are significantly less than that previously budgeted as the actual matching transfers and corresponding receipts as required with SB 1100 are significantly lower than those previously required with SB 855 and SB 1255.

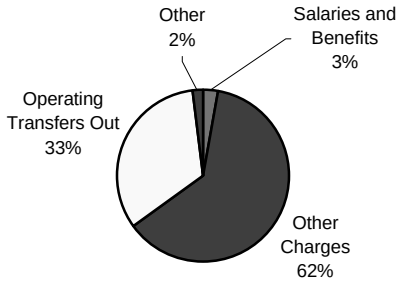
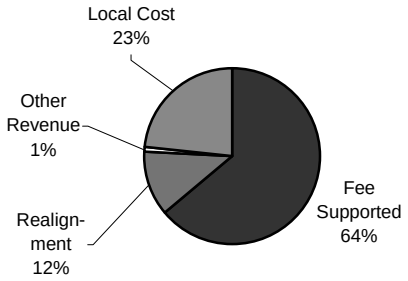
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	150,200,966	53,624,875	61,720,187	159,507,612	54,582,493
Departmental Revenue	135,200,966	38,732,875	46,720,187	144,507,612	39,582,493
Local Cost	15,000,000	14,892,000	15,000,000	15,000,000	15,000,000
Budgeted Staffing				20.8	

In 2004-05, total appropriation and departmental revenue was greater than the most current two years of actual performance as a result of SB 855 and SB 1255. These are two programs that were established to provide supplemental Medi-Cal payments to hospitals that provide services to disproportionate numbers of Medi-Cal and other low-income patients. Through these programs, the county transferred a set match amount to the state, and in turn, received back this initial contribution, plus additional federal health dollars that were recorded in the Arrowhead Regional Medical Center budget unit. Effective July 1, 2005, SB 855 and SB 1255 was replaced by SB 1100, which fundamentally altered the way it paid hospitals for treating Medi-Cal patients. This system revised financing for Medicaid hospitals, limited the use of county general fund matching transfers to the state, and provided a fixed amount of federal dollars to cover uncompensated health care costs.

As a result of these changes, both the actual appropriation and departmental revenue, which in prior years had been recorded to document the matching transfers and corresponding receipts, decreased dramatically. It should be noted, however, that the county budgeted additional appropriation and revenue in 2007-08 as the total affect of these changes had not been determined, transfers to the state may still change, and the increased appropriation would be necessary to make any additional required payments to the State in a timely manner.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Health Care Administration
FUND: General

BUDGET UNIT: AAA HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	121,092	489,206	550,109	1,691,080	1,813,683	1,882,208	**68,525**
Services and Supplies	30,265	92,390	133,826	624,706	718,293	380,283	**(338,010)**
Central Computer	710	2,673	4,604	16,222	23,071	18,970	**(4,101)**
Travel	-	-	-	-	-	58,820	**58,820**
Other Charges	124,642,905	24,759,402	31,577,091	26,359,118	130,753,730	40,250,000	**(90,503,730)**
Equipment	-	-	-	-	74,000	-	**(74,000)**
Transfers	81,104	807	170,650	757,462	811,898	737,349	**(74,549)**
Total Exp Authority	124,876,076	25,344,478	32,436,280	29,448,588	134,194,675	43,327,630	**(90,867,045)**
Reimbursements	-	-	-	(20,660)	(11,480)	-	**11,480**
Total Appropriation	124,876,076	25,344,478	32,436,280	29,427,928	134,183,195	43,327,630	**(90,855,565)**
Operating Transfers Out	25,324,890	28,280,397	29,283,907	25,154,565	25,324,417	21,375,774	**(3,948,643)**
Total Requirements	150,200,966	53,624,875	61,720,187	54,582,493	159,507,612	64,703,404	**(94,804,208)**
Departmental Revenue							
Licenses & Permits	-	-	-	173,611	138,955	171,808	**32,853**
Fines and Forfeitures	-	-	-	783,197	789,878	470,093	**(319,785)**
Realignment	10,558,061	14,223,473	6,913,310	11,357,710	11,887,441	7,667,942	**(4,219,499)**
State, Fed or Gov't Aid	-	-	-	319,295	400,500	254,125	**(146,375)**
Current Services	124,642,905	24,509,402	31,327,091	26,520,777	130,347,236	40,498,000	**(89,849,236)**
Other Revenue	-	-	-	12,620	5,000	9,280	**4,280**
Total Revenue	135,200,966	38,732,875	38,240,401	39,167,210	143,569,010	49,071,248	**(94,497,762)**
Operating Transfers In	-	-	8,479,786	415,283	938,602	632,156	**(306,446)**
Total Financing Sources	135,200,966	38,732,875	46,720,187	39,582,493	144,507,612	49,703,404	**(94,804,208)**
Local Cost	15,000,000	14,892,000	15,000,000	15,000,000	15,000,000	15,000,000	**-**
				Budgeted Staffing	20.8	21.4	**0.6**

Salaries and benefits of $1,882,208 fund 21.4 budgeted positions, and are increasing by $68,525. The department originally budgeted the addition of 2.0 budgeted positions for ICEMA as well as the budgeting of current staff at full FTE's.

However, at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, the final budget reflects the reduction of $135,983 in appropriation and 2.0 in budgeted staffing. Associated revenue was also decreased by $135,983.

Services and supplies of $380,283 are decreasing by $338,010. This decrease is primarily the result of one-time purchases of small equipment and procurement of training needs for ICEMA that occurred in 2007-08.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $58,820 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $40,250,000 are decreasing by $90,503,730 primarily as a result of lower anticipated payments made to the state under SB1100.

Transfers of $737,349 represent payments to other departments for employee relations, the Employee Health and Productivity program, and lease costs. The $74,549 decrease results primarily from decreased payment for administrative and program support from the County Administrative Office, offset by a slight increase in lease costs.

Operating transfers out of $21,375,774 fund $4.3 million of realignment local match, which must be transferred into trust, before Health Realignment monies can be directed toward the Public Health and Arrowhead Regional Medical Center budget units to fund health programs, and $17.1 million of net debt service lease payment for Arrowhead Regional Medical Center. These transfers are funded by $15.0 million of Tobacco Master Settlement Agreement monies and an additional $2.1 million of realignment.

Licenses and permits of $171,808 include revenue from ambulance licensure and Emergency Medical Technician certification.

Fines and forfeitures revenue of $470,093 include fines collected by the Superior Court for criminal offenses, and are decreasing by $319,785 primarily as a result of the decrease in revenues associated with the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing.

Realignment revenue of $7,667,942 is decreasing by $4,219,499 primarily as a result of decreases in net debt service lease payment for Arrowhead Regional Medical Center.

State aid revenue of $254,125 represents funding from the Emergency Medical Services Authority (EMSA) to support maintenance of the three-county Joint Powers Agreement. The decrease of $146,375 reflects transition of grant funding for the Regional Disaster Medical Health Specialist's Area VI to Riverside County for 2008-09, and discontinuance of state funding for the Disaster Medical Assistance Team.

Current services revenue of $40,498,000 are decreasing by $89,849,236 to reflect anticipated lower revenues associated with SB1100.

Operating transfers in of $632,156 reflect transfers from the Hospital Preparedness and Performance Based Fines special revenue funds for expenditures related to ICEMA.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Number of Cardiac Care Hospitals in the Inland Counties Emergency Medical Agency jurisdiction.	N/A	N/A	N/A	4
Percentage of 911 transports reviewed to ensure that patients are being transported to designated CCH's in a timely manner.	N/A	N/A	N/A	40%

Ambulance Performance Based Fines

DESCRIPTION OF MAJOR SERVICES

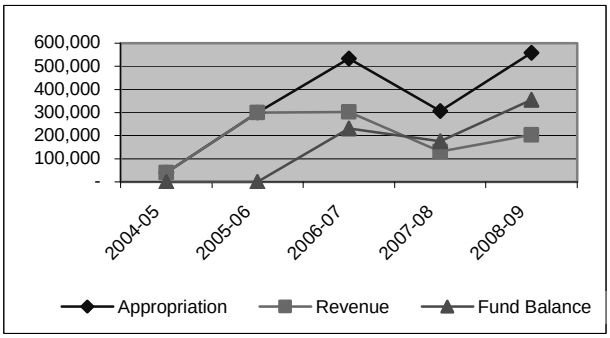
This budget unit is set up to collect revenue (fines) associated with ambulance companies' failure to meet contractual response time standards. Fines collected per the terms of the contracts are transferred out as needed to the Inland Counties Emergency Medical Agency (ICEMA), which is a separate organization within the Health Administration budget unit. Fines transferred are earmarked for the enhancement of the Medical Emergency System.

This is a financing budget only with fines being transferred from this special revenue account to reimburse ICEMA for expenditures.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

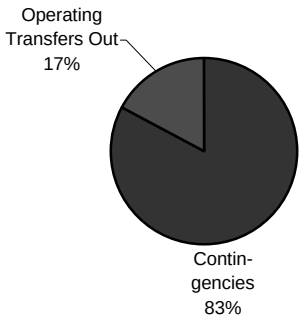
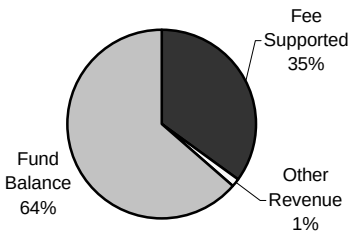
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	229,597	306,451	-
Departmental Revenue	-	231,411	173,637	131,000	179,521
Fund Balance				175,451	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Since ICEMA was able to utilize other sources of funds for the Management Information and Surveillance System Consultant, there was not actual appropriation incurred in 2007-08.

Additionally, departmental revenue for 2007-08 was higher than modified budget as additional fines and fees were collected related ambulance service provider response times.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Health Administration
FUND: Performance Based Fines

BUDGET UNIT: SDS HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	220,951	461,687	**240,736**
Total Appropriation	-	-	-	-	220,951	461,687	**240,736**
Operating Transfers Out	-	-	229,597	-	85,500	96,285	**10,785**
Total Requirements	-	-	229,597	-	306,451	557,972	**251,521**
Departmental Revenue							
Fines and Forfeitures	-	227,756	161,068	167,942	125,000	195,000	**70,000**
Use of Money and Prop	-	3,655	12,569	11,579	6,000	8,000	**2,000**
Total Revenue	-	231,411	173,637	179,521	131,000	203,000	**72,000**
				Fund Balance	175,451	354,972	**179,521**

Contingencies of $461,687 reflect an increase of $240,736 based primarily on increased departmental revenue and available fund balance.

Operating transfers out of $96,285 reflects continued funding for the Technical Consultant for the Management Information and Surveillance System.

Fines and forfeitures revenue of $195,000 and interest revenue of $8,000 are reflected based on anticipated receipt of fines and available cash balance.

Pediatric Trauma

DESCRIPTION OF MAJOR SERVICES

This budget unit is set up to collect revenue (fines) associated with implementation of Senate Bill (SB) 1773, Chapter 841 of the Statues of 2006, which allows counties to collect an additional two dollars ($2) for every ten dollars ($10) or fraction thereof, upon various fines, penalties, forfeitures, and primary moving violations collected by the San Bernardino Court and deposited into the Maddy Fund.

The additional fines collected will be distributed as follows:

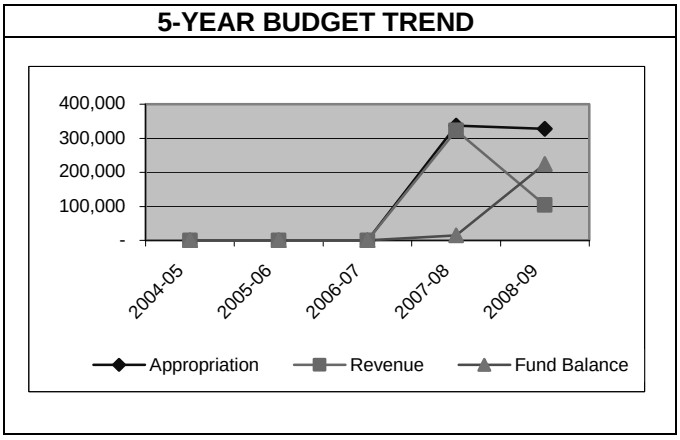
A. 10% for administration
B. 15% of the remaining funds to deposited into the Pediatric Trauma Fund; with the remaining 75% of funds further allocated as follows:
   a. 58% for physician reimbursement
   b. 25% for hospital reimbursement (Disproportionate Hospitals)
   c. 17% for Emergency Medical (EMS) programs

This budget unit was established in 2007-08. Funds collected are transferred out as needed to the Inland Counties Emergency Medical Agency (ICEMA), which is a separate organization within the Health Care Administration budget unit. Funds cover salary and benefits, services and supplies, and other operational costs related to oversight of existing emergency medical services (EMS) programs. SB1773 currently sunsets on December 31, 2008.

This is a financing budget only with funds being transferred from this special revenue account to reimburse ICEMA for expenditures.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

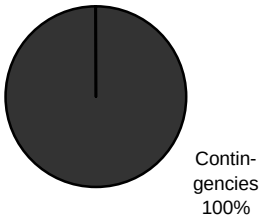
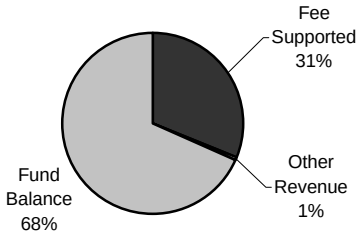
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	337,337	-
Departmental Revenue	-	-	14,768	322,569	209,256
Fund Balance				14,768	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual appropriation and departmental revenue for 2007-08 is less than modified budget as the total amount of fines associated with SB1773 did not materialize as anticipated. Additionally, ICEMA is still in the process of developing a plan to establish payments to trauma centers and area hospitals providing care to pediatric trauma patients.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Health Administration
FUND: Pediatric Trauma

BUDGET UNIT: SZA HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	-	328,024	**328,024**
Total Appropriation	-	-	-	-	-	328,024	**328,024**
Operating Transfers Out	-	-	-	-	337,337	-	**(337,337)**
Total Requirements	-	-	-	-	337,337	328,024	**(9,313)**
Departmental Revenue							
Fines and Forfeitures	-	-	-	-	303,547	102,000	**(201,547)**
Use of Money and Prop	-	-	-	3,412	19,022	2,000	**(17,022)**
Other Revenue	-	-	14,768	205,844	-	-	**-**
Total Revenue	-	-	14,768	209,256	322,569	104,000	**(218,569)**
				Fund Balance	14,768	224,024	**209,256**

Contingencies of $328,024 are based on available fund balance and are related to actual receipt of fines, forfeitures and interest revenue during the prior period.

No operating transfers out are budgeted for 2008-09.

Fines and forfeitures revenue of $102,000 reflect anticipated receipt of revenue through December 31, 2008. Interest revenue of $2,000 is anticipated based on available cash balance.

Hospital Preparedness

DESCRIPTION OF MAJOR SERVICES

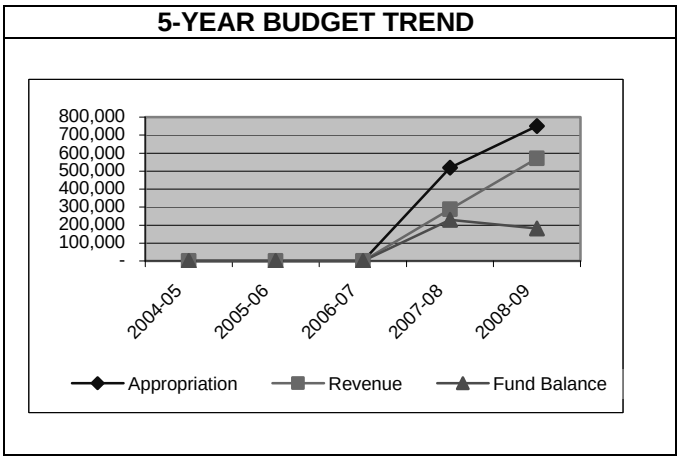
State bio-terrorism funds are collected and transferred out as needed to the Inland Counties Emergency Medical Agency (ICEMA), which is a separate organization within the Health Care Administration budget unit. Funds cover expenditures for actual preparedness, response, and training of hospital staff as it relates to bio-terrorism events.

On August 31, 2007, ICEMA became responsible for managing Health Resources Services Administration (HRSA) hospital preparedness funds. The remaining three sections from the Centers for Disease Control (CDC) for Bio-Terrorism, Pandemic Influenza and Cities Readiness Initiative will remain the responsibility of the Department of Public Health.

This is a financing budget only with funds being transferred from this special revenue account to reimburse ICEMA for expenditures.

There is no staffing associated with this budget unit.

BUDGET HISTORY



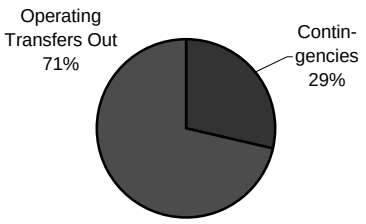
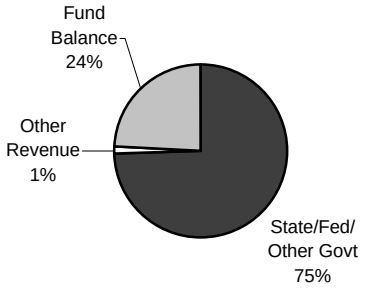
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	518,850	293,786
Departmental Revenue	-	-	230,047	288,803	244,667
Fund Balance				230,047	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation and departmental revenue for 2007-08 is less than modified budget primarily due to under-expenditure and reimbursement of Hospital Preparedness grant funds.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Health Administration
FUND: Hospital Preparedness

BUDGET UNIT: SZB HCC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	145,478	215,147	**69,669**
Total Appropriation	-	-	-	-	145,478	215,147	**69,669**
Operating Transfers Out	-	-	-	293,786	373,372	535,871	**162,499**
Total Requirements	-	-	-	293,786	518,850	751,018	**232,168**
Departmental Revenue							
Use of Money and Prop	-	-	546	11,313	8,774	10,200	**1,426**
State, Fed or Gov't Aid	-	-	229,501	233,354	280,029	559,889	**279,860**
Total Revenue	-	-	230,047	244,667	288,803	570,089	**281,286**
				Fund Balance	230,047	180,929	**(49,118)**

Contingencies of $215,147 are based on available departmental revenue and fund balance.

Operating transfers out of $535,871 reflects funding for an emergency medical services nurse educator salary, and weapons of mass destruction training and exercises.

State aid revenue of $559,889 reflects funding for Year 5 and Year 6 of HRSA funds. Interest of $10,200 is based on available cash balance.

Medical Center Lease Payments

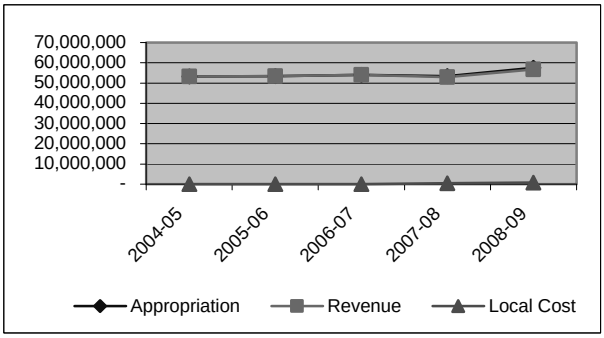
DESCRIPTION OF MAJOR SERVICES

This budget unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. Funding sources include state revenues from the SB 1732 – Construction Renovation/Reimbursement Program that provides supplemental reimbursement for construction, renovation, or replacement of medical facilities or fixed equipment, operating transfers from ARMC representing Medicare and fee for service revenues, and operating transfers from the general fund backed by Health Realignment revenues and tobacco settlement proceeds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



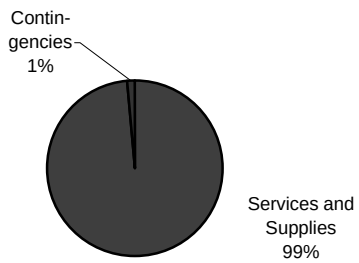
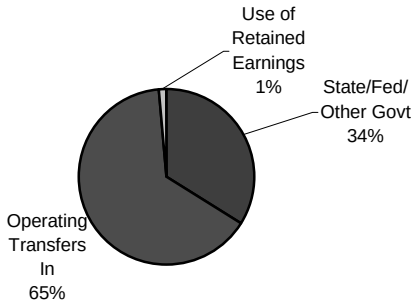
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	53,267,557	53,485,019	52,143,704	53,419,848	51,876,528
Departmental Revenue	53,267,557	53,485,019	52,554,589	53,008,963	52,267,464
Rev Over/(Under) Exp	-	-	410,885	(410,885)	390,936

Actual appropriation is less than modified budget primarily due to savings on the interest rate swap associated with the 1998 Medical Center Bonds, in the amount of $712,919.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Joint Powers Lease
FUND: ARMC Lease Payments

BUDGET UNIT: EMD JPL
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	53,267,557	53,485,019	52,143,704	51,876,528	53,008,963	56,690,631	**3,681,668**
Contingencies	-	-	-	-	410,885	801,821	**390,936**
Total Appropriation	53,267,557	53,485,019	52,143,704	51,876,528	53,419,848	57,492,452	**4,072,604**
Departmental Revenue							
State, Fed or Gov't Aid	20,259,346	21,521,301	26,594,189	23,429,578	24,001,225	19,522,036	**(4,479,189)**
Total Revenue	20,259,346	21,521,301	26,594,189	23,429,578	24,001,225	19,522,036	**(4,479,189)**
Operating Transfers In	33,008,211	31,963,718	25,960,400	28,837,886	29,007,738	37,168,595	**8,160,857**
Total Financing Sources	53,267,557	53,485,019	52,554,589	52,267,464	53,008,963	56,690,631	**3,681,668**
Rev Over/(Under) Exp	-	-	410,885	390,936	(410,885)	(801,821)	**(390,936)**

Services and supplies of $56,690,631 reflect lease payment, including $16.0 million related to final maturity of the 1997 Medical Center equipment bonds, and associated fees.

Contingencies of $801,821 are increased by $390,936, the county's share of the interest rate swap savings realized in 2007-08.

State, federal or government aid revenue of $19,522,036 is decreased by $4,479,189 due to a decrease in SB 1732 reimbursement resulting from the final maturity of the 1997 Medical Center equipment bonds. A portion of the medical center lease payments is reimbursed by the state through the Construction Renovation/ Reimbursement Program (SB 1732). The amount reimbursed by the state depends on the allowable lease payments multiplied by a rate that is calculated by the state every year. The rate fluctuates up or down based on the actual Medi-Cal inpatient days paid to Arrowhead Regional Medical Center.

Operating transfers in of $37,168,595 are funded by $10.7 million of Tobacco Master Settlement Agreement monies and $6.4 million of realignment. It also includes use of $12.1 million from the cash reserves held by the trustee related to the final maturity of the 1997 Medical Center equipment bonds. The remaining $8.0 million represents revenues anticipated to be generated by Arrowhead Regional Medical Center and transferred to fund the remaining debt service lease payment.

Master Settlement Agreement

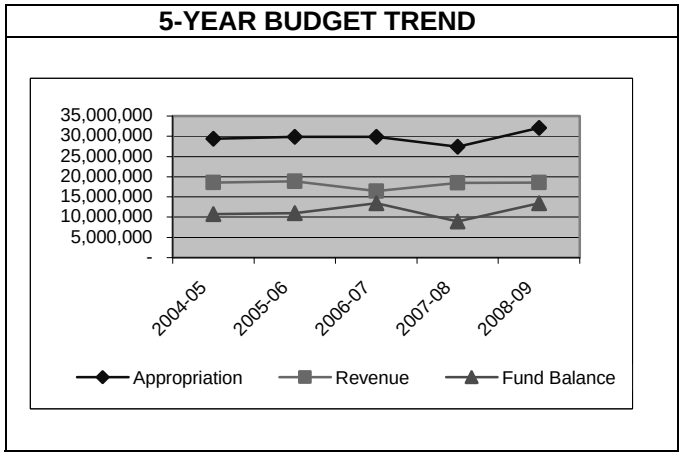
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California, the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population.

A majority of the county's total proceeds are used each year to finance a portion of the Arrowhead Regional Medical Center debt.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

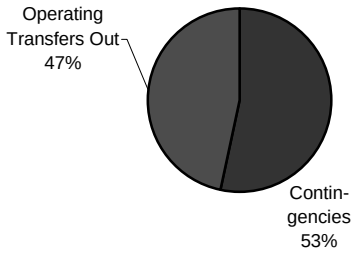
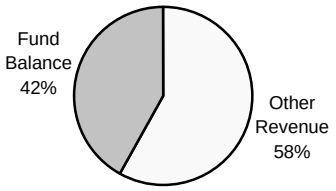
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	18,633,000	15,000,000	22,933,000	27,434,886	15,000,000
Departmental Revenue	18,757,407	17,438,142	18,440,431	18,500,000	19,549,193
Fund Balance				8,934,886	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is higher than modified budget due to an increase in settlement monies being received.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Master Settlement Agreement
FUND: Tobacco Settlement Agreement

BUDGET UNIT: RSM MSA
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	-	-	4,000,000	-	-	-	**-**
Contingencies	-	-	-	-	12,434,886	17,084,079	**4,649,193**
Total Appropriation	-	-	4,000,000	-	12,434,886	17,084,079	**4,649,193**
Operating Transfers Out	18,633,000	15,000,000	18,933,000	15,000,000	15,000,000	15,000,000	**-**
Total Requirements	18,633,000	15,000,000	22,933,000	15,000,000	27,434,886	32,084,079	**4,649,193**
Departmental Revenue							
Use of Money and Prop	280,108	479,359	689,674	651,795	500,000	600,000	**100,000**
Other Revenue	18,477,299	16,958,783	17,750,757	18,897,398	18,000,000	18,000,000	**-**
Total Revenue	18,757,407	17,438,142	18,440,431	19,549,193	18,500,000	18,600,000	**100,000**
				Fund Balance	8,934,886	13,484,079	**4,549,193**

Contingencies of $17,084,079 are increased by $4,649,193 based on available fund balance and increased departmental revenue.

Operating transfers out of $15.0 million reflect a transfer to the general fund which is then used to fund the local cost within the Health Care Administration budget unit. Health Care Administration budget unit uses that local cost to fund the $4.3 million realignment local match requirement and $10.7 million of net debt service lease payment for Arrowhead Regional Medical Center.

Interest revenue of $600,000 is increased by $100,000 to reflect current interest rates and higher cash balance.

Other revenue of $18.0 million reflects anticipated revenue received from the major tobacco companies to the Master Settlement Agreement fund.

ARROWHEAD REGIONAL MEDICAL CENTER
Patrick A. Petre

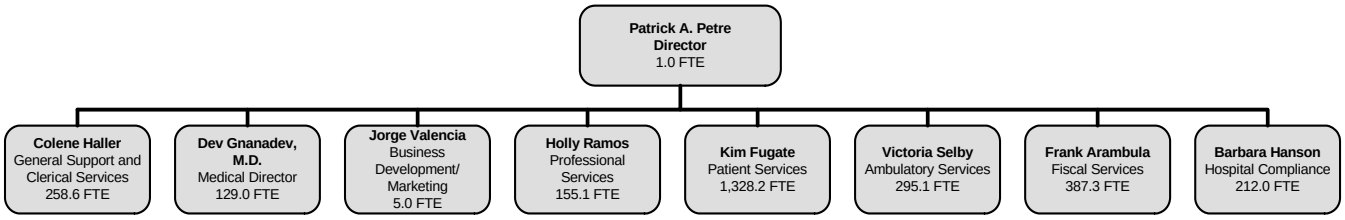
MISSION STATEMENT

The San Bernardino County "Arrowhead Regional Medical Center" is a safety net hospital with the primary mission of providing quality healthcare, a basic necessity of humankind, to the residents of San Bernardino County. We continuously strive to improve the health of the communities we serve and become the provider of choice for healthcare delivery and education.

STRATEGIC GOALS

1. Ensure the health and safety of County residents by increasing access to healthcare services through Outpatient and Emergency Room Visits.
2. Improve access to higher-level healthcare services for County residents through increased admissions in Acute Care.
3. Secure hospital financial health through efficient reimbursement policies and optimizing available revenue streams.
4. Reduce cost inefficiencies through containment opportunities and strategies to ensure effective hospital operations.
5. Enhance services and operations through continued improvement of Information Technology Infrastructure.
6. Continue improving customer satisfaction.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Operating Exp/ Appropriation	Revenue	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Enterprise Funds					
Arrowhead Regional Medical Center	371,327,218	368,673,065		(2,654,153)	2,771.3
Total Enterprise Funds	371,327,218	368,673,065		(2,654,153)	2,771.3
Special Revenue Funds					
Archstone Foundation Grant	5,534	1,000	4,534		-
Tobacco Tax Funds	2,507,991	2,202,553	305,438		-
Total Special Revenue Funds	2,513,525	2,203,553	309,972	-	-
Total - All Funds	373,840,743	370,876,618	309,972	(2,654,153)	2,771.3

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

HEALTH CARE

DESCRIPTION OF MAJOR SERVICES

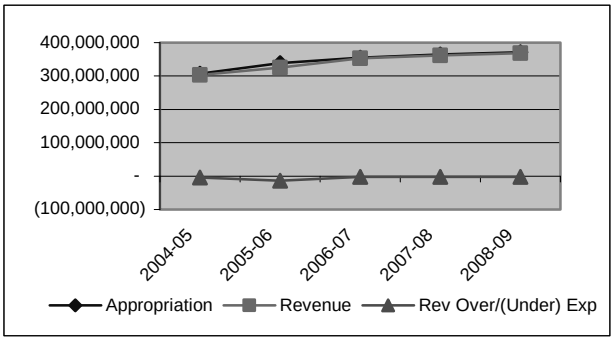
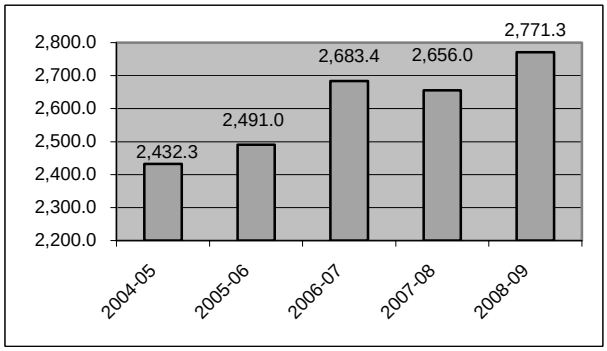
Arrowhead Regional Medical Center (ARMC) is a state-of-the-art acute care facility embracing advanced technology in all patient and support areas. ARMC offers the latest in patient care by providing a full range of inpatient and outpatient services, three off campus community health centers, Department of Behavioral Health's inpatient activities and numerous specialty services. Freeway access, shuttle service and close proximity to an Omni-trans bus hub make ARMC convenient to county residents.

ARMC and Behavioral Health facilities are comprised of 373 (90 in Behavioral Health and 283 in ARMC) inpatient rooms, most of which are private. The Emergency Department is a Level II Trauma Center and consists of 15 observation rooms, 8 treatment rooms, 3 law enforcement holding rooms, 8 trauma rooms and a 9 bay Rapid Medical Emergent Treatment area to expedite treatment and improve throughput. The helicopter landing area can accommodate both standard Medi-vac helicopters and military helicopters. The outpatient care center consists of 109 examination rooms and 8 procedure rooms.

Inpatient Care: Inpatient services provide curative, preventative, restorative and supportive care for general and specialty units within the General Acute Care Hospital, Behavioral Health Hospital and Home Health. Care is coordinated among multiple care providers responsible for patient care twenty-four hours a day. Nursing functions as a primary interface with patients, families and others and is often the interpreter for the hospital experience and treatment plan. Education is a primary focus and ARMC offers numerous Residency Programs for the training of physicians in Family Practice, Emergency Medicine, Surgery, Neurosurgery, Women's Health, and Internal Medicine.

Outpatient Services: Outpatient Care is an integral part of our multifaceted healthcare delivery system offering a wide range of emergency, primary, preventive, chronic, follow-up and specialty care in an ambulatory care setting. Visits have exceeded 250,000 annually exclusive of the Emergency Room volume.

BUDGET HISTORY

5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

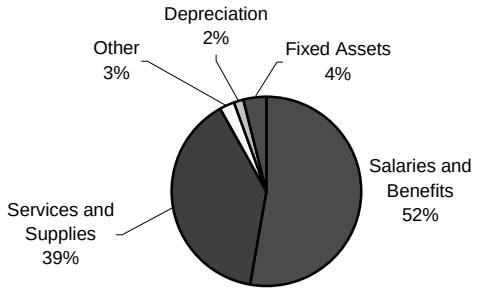
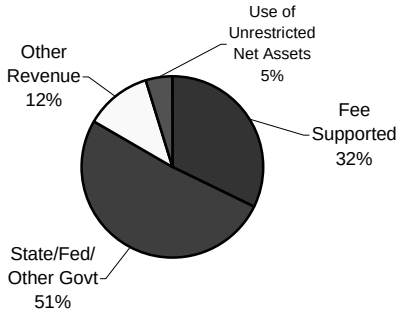
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	307,053,858	338,756,350	360,589,659	364,151,503	374,386,386
Departmental Revenue	303,214,159	325,302,143	352,805,258	361,628,449	374,171,464
Revenue Over/(Under) Exp	(3,839,699)	(13,454,207)	(7,784,401)	(2,523,054)	(214,922)
Budgeted Staffing				2,656.0	
Fixed Assets	1,314,030	1,539,482	2,468,254	10,892,792	10,074,344
Unrestricted Net Assets Available at Year End	-	-	-		-

Actual appropriation for 2007-08 is $374,386,386 versus a modified budget of $364,151,503. This is an unfavorable variance of $10,234,883. The variance is primarily due to increased payments for contract physicians and increased professional services and services and supplies operational costs.

Actual departmental revenue for 2007-08 reflects an increase of $12,543,015 over modified budget primarily due to improvements in the revenue cycle processes resulting in maximized collections from all payor types and sources. The increase is also the result of favorable prior year settlements with Medicare.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Arrrowhead Regional Medical Center
FUND: Medical Center

BUDGET UNIT: EAD MCR
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	154,101,291	175,477,648	191,107,523	197,245,389	196,727,735	204,249,747	**7,522,012**
Services and Supplies	130,590,559	146,463,897	151,305,402	158,945,121	149,992,752	148,991,816	**(1,000,936)**
Central Computer	773,607	910,103	1,075,193	1,283,275	1,283,275	1,416,972	**133,697**
Travel	-	-	-	-	-	505,926	**505,926**
Other Charges	1,092,532	1,026,124	1,023,734	938,124	849,907	790,681	**(59,226)**
Transfers	905,863	974,489	1,144,292	1,355,969	1,573,867	1,383,219	**(190,648)**
Total Exp Authority	287,463,852	324,852,261	345,656,144	359,767,878	350,427,536	357,338,361	**6,910,825**
Reimbursements	-	-	(5,000)	(144,325)	-	(53,000)	**(53,000)**
Total Appropriation	287,463,852	324,852,261	345,651,144	359,623,553	350,427,536	357,285,361	**6,857,825**
Depreciation	6,049,319	5,904,089	5,927,187	6,437,443	5,723,967	5,935,857	**211,890**
Operating Transfers Out	13,540,687	8,000,000	9,011,328	8,325,390	8,000,000	8,000,000	**-**
Total Requirements	307,053,858	338,756,350	360,589,659	374,386,386	364,151,503	371,221,218	**7,069,715**
Departmental Revenue							
Use of Money and Prop	683	126	(125)	44,597	-	-	**-**
State, Fed or Gov't Aid	192,662,185	181,560,624	201,726,300	217,227,157	202,980,939	197,358,613	**(5,622,326)**
Current Services	84,747,673	93,242,062	99,837,741	117,437,087	111,540,583	124,369,846	**12,829,263**
Other Revenue	6,174,868	10,814,880	4,854,160	1,081,538	4,530,828	4,461,688	**(69,140)**
Total Revenue	283,585,409	285,617,692	306,418,076	335,790,379	319,052,350	326,190,147	**7,137,797**
Operating Transfers In	19,628,750	39,684,451	46,387,182	38,381,085	42,576,099	42,482,918	**(93,181)**
Total Financing Sources	303,214,159	325,302,143	352,805,258	374,171,464	361,628,449	368,673,065	**7,044,616**
Rev Over/(Under) Exp	(3,839,699)	(13,454,207)	(7,784,401)	(214,922)	(2,523,054)	(2,548,153)	**(25,099)**
				Budgeted Staffing	2,656.0	2,771.3	**115.3**
Fixed Assets							
Equipment	961,224	1,039,732	1,126,356	8,424,066	9,227,997	13,824,915	**4,596,918**
L/P Equipment	352,806	499,750	1,341,898	1,650,278	1,664,795	1,430,108	**(234,687)**
Total Fixed Assets	1,314,030	1,539,482	2,468,254	10,074,344	10,892,792	15,255,023	**4,362,231**

Salaries and benefits of $204,249,747 fund 2,771.3 budgeted positions and are increasing by $7,522,012. Staffing increased by 115.3. This budget unit experienced an increase in budgeted staffing of 20.0 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions. The remaining 95.3 increase is primarily due to an increase of 32.0 Medical Resident/Interns, an increase of 30.7 in Psychiatric Technicians and Nurses, an increase of 21.3 in Environmental services staff, and an increase of 17.3 due to Emergency Room staffing adjustments based on departmental needs. These internal departments were previously staffed on historical activity and have not kept up with actual FTE's appropriate for current volumes and demands. These increases are further offset by 6.0 FTE reductions in other ARMC departments.

Services and supplies of $148,991,816 reflects a decrease of $1,000,936. ARMC has made significant strides in curbing services and supplies cost. A major reduction in current expense was a result of new material management and focus on drivers of supply cost. This coming year the department will receive the full year benefit of a change in the group purchasing organization change (GPO) and just-in-time (JIT) medical surgical distribution contract changes. This alone will save roughly $1.5-$2.0 million a year.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $505,926 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $790,681 reflects expenses related to the county medically indigent program and interest on lease agreements.

Transfers of $1,383,219 include payments to other departments for Human Resources employee relations, the Employee Health and Productivity (EHaP) program, and lease costs. The decrease of $190,648 reflects decreases in anticipated EHaP program costs and removal of direct payment for the Healthcare Division Information Services Chief. Payment for this position is reflected within the Health Care Administration budget unit.

Reimbursements of $53,000 represent payments from the Sheriff's Department for specialty acute care services provided to inmates at West Valley Detention Center.

Depreciation cost is consistent with the requested fixed asset requirement of $15,255,023. Outside of the standard capital to maintain clinical integrity ($4.5 million), ARMC is budgeting for the full implementation of an Open Heart program ($3.5 million). The Open MRI ($1.6 million), Linear Accelerator ($3.0 million) and Project ADAP for automated pharmacy dispensing ($1.3 million) are carried over to 2008-09. Additionally, $1.4 million is budgeted for the continued leasing of various ARMC equipment.

Operating transfers out of $8,000,000 is for the Medical Center Debt Service and represents ARMC's contribution from operations. A detailed description of the Medical Center Debt Service is available in the Medical Center Lease Payments budget unit.

Total revenue in the amount $326,190,147 includes $197,358,613 in state and federal aid primarily from Medi-Cal and Medicare, $124,369,846 in current services from private pay patients and insurance, and $4,461,688 in other revenue from cafeteria sales, various grants, and services provided to other county departments and hospitals. State Aid includes $143,652,188 in Medi-Cal Inpatient revenue (SB 1100), a decrease of $5,288,477; $20,175,932 in Medi-Cal Outpatient, an increase of $2,344,298; $1,232,985 in State Health Administration funds; and $690,000 in other state aid. Federal aid includes $26,554,191 of Medicare Inpatient revenue, a $549,631 increase; and $5,053,317 of Medicare Outpatient revenue, a $2,366,042 decrease. Current services revenue includes $68,614,082 of commercial insurance inpatient revenue, an increase of $6,771,295; $22,668,129 in health services fees, an increase of $1,964,205; $20,549,923 in commercial insurance outpatient revenue, an increase of $4,416,806; $8,301,163 from both inpatient and outpatient private pay, which reflects a decrease of $1,052,084; and $4,236,549 in Institute Care and Services revenue, an increase of $729,041. The increase in commercial insurance revenue is primarily due to an anticipated 4% insurance rate increase. The overall increase to total revenue is $7,137,797. This overall increase is the result of the significant time ARMC finance administration has spent improving the revenue cycle systems. These process improvements will benefit ARMC in the receipt of all payors accounts receivable.

Operating transfers in of $42,482,918 reflects the base-line realignment contribution to the operations of the hospital ($34,820,000), $2,550,000 for the Medically Indigent program, $2,292,000 in one-time funding for the purchase of a linear accelerator, $1,552,000 in one-time funding for the purchase of an open MRI and $1,268,918 for the Board approved Project Adapt for Pharmacy.

Currently, ARMC is anticipating an operating shortfall of $2,548,153. The ARMC administration is developing plans to minimize shortfalls through improvements in revenue cycle systems and focused oversight of the operating expenses.

Fixed assets of $15,255,023 include $13,824,915 for equipment and $1,430,108 for lease purchase equipment. Equipment includes $3,003,997 for the purchase of a linear accelerator, $1,552,000 for the purchase of an open MRI, $4,500,000 to replace aging equipment, $3,500,000 for the new Open Heart program and $1,268,918 for Project Adapt Pharmacy.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage decrease in ER patients leaving without being seen (10,950 patients in 2005-06, 4837 in 2006-07).	41%	25%	58%	10%
Tattoos removed at clinic (Clinic opened May 23, 2007, 81 removals performed for 2006-07).	81	500	552	1500
Percentage change in outpatient visits (number of visits).	-8%	4%	8%	2%
Percentage increase in number of deliveries (3780 in 2005-06, 3975 in 2006-07).	5%	3%	8%	5%
Percentage increase of Medi-cal Eligibility patients identified from screening for conversion from self-pay (number of patient).	6%	6%	23%	2%
Percentage change in third party nurse staffing assistance (3.4 million spent in 2005-06, 1.6 million in 2006-07).	-53%	-14%	6%	-13%
Percentage change in pharmaceutical cost.	5%	3%	2%	7%
Achieve and maintain a mean average score/ likelihood of recommending of 85%.	84%	83%	82%	85%

Tobacco Tax Funds

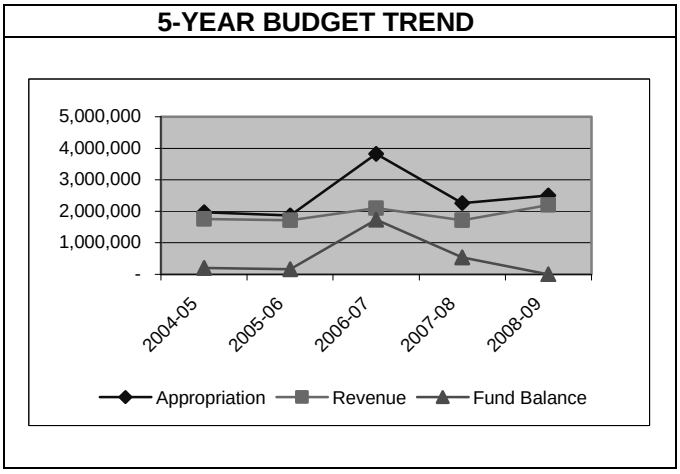
DESCRIPTION OF MAJOR SERVICES

In November 1988, California Voters approved the California Tobacco Health Protection Act of 1988, also known as Proposition 99. This referendum increased the state cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. The new revenues were earmarked for programs to reduce smoking, to provide health care services to indigents, to support tobacco-related research, and to fund resource programs for the environment.

Arrowhead Regional Medical Center (ARMC) established the county tobacco tax funds in Fiscal Year 1989-90 to facilitate the transfer of Tobacco Tax monies to the county hospital, non-county hospitals, and physicians, when notified and as required by the State.

There is no staffing associated with this budget unit.

BUDGET HISTORY

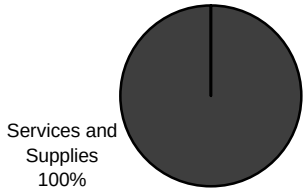
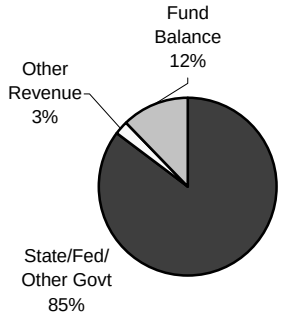


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,531,718	1,409,364	2,885,810	2,258,056	2,027,409
Departmental Revenue	1,483,549	2,976,274	1,695,595	1,717,828	1,792,619
Fund Balance				540,228	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. The amount not expended is carried over to the subsequent year's budget. Actual appropriation for 2007-08 is less than modified budget due to a decreased allocation to contracted physicians and hospitals.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Tobacco Tax Funds

BUDGET UNIT: RGA through RHB
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,531,718	1,407,500	2,885,810	2,027,409	2,258,056	2,507,991	**249,935**
Transfers	-	1,864	-	-	-	-	**-**
Total Appropriation	1,531,718	1,409,364	2,885,810	2,027,409	2,258,056	2,507,991	**249,935**
Departmental Revenue							
Use of Money and Prop	4,796	20,673	53,142	22,438	24,600	64,573	**39,973**
State, Fed or Gov't Aid	1,478,753	2,955,601	1,642,453	1,770,181	1,693,228	2,137,980	**444,752**
Total Revenue	1,483,549	2,976,274	1,695,595	1,792,619	1,717,828	2,202,553	**484,725**
				Fund Balance	540,228	305,438	**(234,790)**

Services and supplies of $2,507,991 represent anticipated allocation amounts determined by the state and allocated to contracted hospitals and physicians. The increase of $249,935 is primarily the result of an increase in departmental revenue.

Departmental revenue in the amount of $2,202,553 includes $2,137,980 from the state and $64,573 in interest. The increase of $484,725 is primarily due to a technical change in the budgeting of revenues.

Archstone Foundation Grant

MISSION STATEMENT

The medical staff of Arrowhead Regional Medical Center (ARMC), developed and operate ARMC's Dependent Adult and Elder Abuse Program that is funded with Archstone Foundation grant monies.

STRATEGIC GOALS

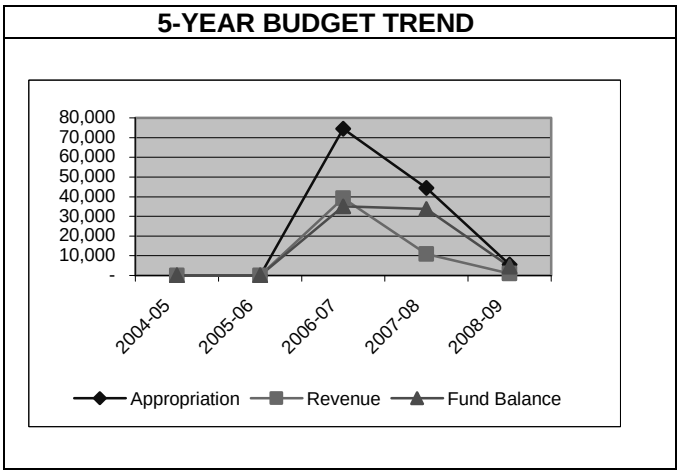
1. Establish a coordinating body representing leadership from ARMC, Department of Aging and Adult Services, and the District Attorney Elder Abuse Unit.
2. Develop internal and external training for program professionals and key members of an interdisciplinary team.
3. Develop a mechanism for ongoing referral of dependent adults and elders suspected of being mistreated from local protective agencies to ARMC medical team for the purpose of assessment and treatment.
4. Establish a multidisciplinary team meeting schedule.

DESCRIPTION OF MAJOR SERVICES

Arrowhead Regional Medical Center (ARMC) established this fund in 2005-06 to facilitate the receipt of grant funds from the Archstone Foundation. The Archstone Foundation is a private grant-making organization, whose mission is to contribute towards the preparation of society in meeting the needs of an aging population. The grant was issued to provide ARMC with the resources necessary to incorporate a medical consultation element into existing county efforts in the area of elder abuse and neglect. The funds are required to be deposited into interest-bearing accounts, with all proceeds to be spent on prevention and detection of elder abuse and neglect. The grant cycle ends June 30, 2008.

There is no staffing associated with this budget unit.

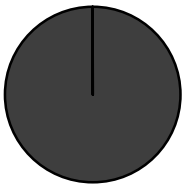
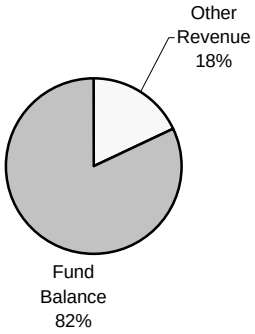
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	41,791	44,509	34,147
Departmental Revenue	-	35,105	40,393	10,802	4,975
Fund Balance				33,707	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Archstone Foundation Grant

BUDGET UNIT: RMT MCR
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	41,791	34,147	44,509	5,534	**(38,975)**
Total Appropriation	-	-	41,791	34,147	44,509	5,534	**(38,975)**
Departmental Revenue							
Use of Money and Prop	-	-	1,387	1,074	3,000	1,000	**(2,000)**
Other Revenue	-	35,105	39,006	3,901	7,802	-	**(7,802)**
Total Revenue	-	35,105	40,393	4,975	10,802	1,000	**(9,802)**
				Fund Balance	33,707	4,534	**(29,173)**

Services and supplies of $5,534 include final payments to the ARMC Geriatric team to cover expenses incurred for Archstone Foundation activities.

Departmental revenue of $1,000 reflects anticipated receipt of final interest earnings for 2007-08, but not received until 2008-09. All funds received, including any remaining fund balance, will be distributed in accordance with the grant guidance by June 30, 2009. This will be the final year for this budget unit.

BEHAVIORAL HEALTH
Allan Rawland

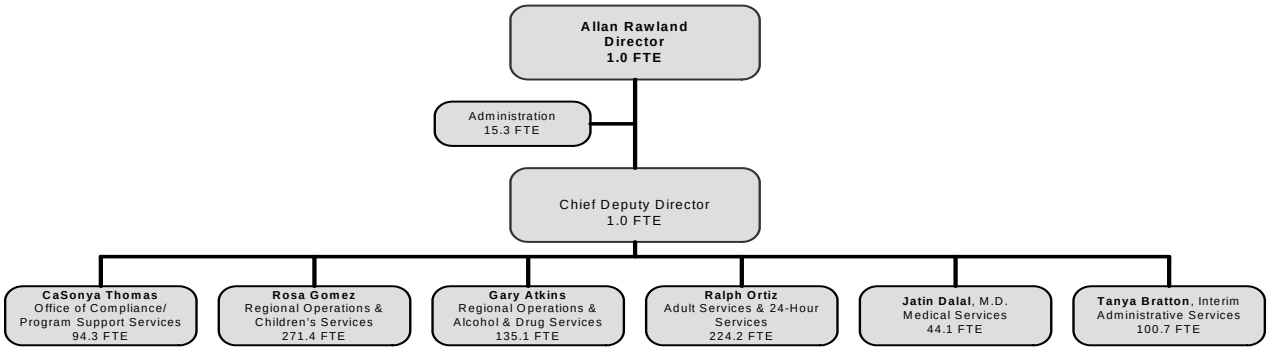
MISSION STATEMENT

The Department of Behavioral Health (DBH) will help individuals living with the problems of mental illness and substance abuse to find solutions to challenges they face so that they may function well within their families and the community. The DBH staff will be sensitive to and respectful of all clients, their families, culture and languages. The DBH will use the taxpayers' money wisely to meet its goals while following all governmental guidelines and requirements. The DBH will provide a pleasant workplace for its staff members so that they may be creative and effective in their jobs. The DBH will provide a pleasant environment for clients in which to receive services.

STRATEGIC GOALS

1. Increase access to Behavioral Health services for individuals that are unserved (or underserved) or who are receiving a limited level of services.
2. Increase customer service education for all county and contract staff that promotes the mission of the county and the department.
3. Increase access to community behavioral health services for adolescents with mental health illness who are involved in the juvenile justice system.
4. Increase cultural competency training for all county and contract staff that promotes the mission of the county and the department.
5. Integrate Mental Health and Alcohol and Drug Services into co-located clinics in order to increase client access to services and provide better care.
6. Implement strategies for successful quality improvement in behavioral health.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Behavioral Health	197,547,716	195,704,963	1,842,753		799.6
Alcohol and Drug Services	23,105,034	22,955,576	149,458		87.5
Total General Fund	220,652,750	218,660,539	1,992,211		887.1
Special Revenue Funds					
Mental Health Services Act	83,879,310	48,109,482		35,769,828	-
Driving Under the Influence Programs	305,489	139,554		165,935	-
Block Grant Carryover Program	4,310,198	406,995		3,903,203	-
Court Alcohol and Drug Program	1,155,720	401,861		753,859	-
Proposition 36	5,025,776	4,994,336		31,440	-
Total Special Revenue Funds	94,676,493	54,052,228		40,624,265	-
Total - All Funds	315,329,243	272,712,767	1,992,211	40,624,265	887.1

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

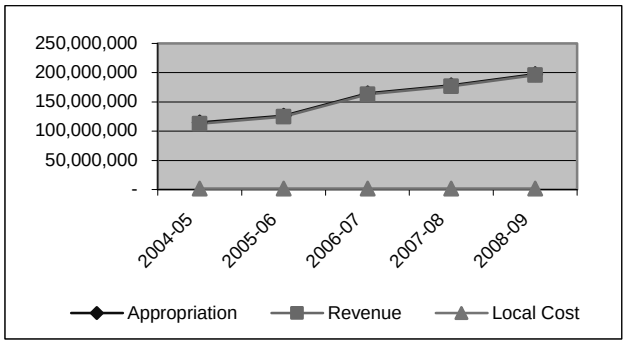
DESCRIPTION OF MAJOR SERVICES

The DBH is responsible for providing mental health services to county residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the county via a network of department-operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community-based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

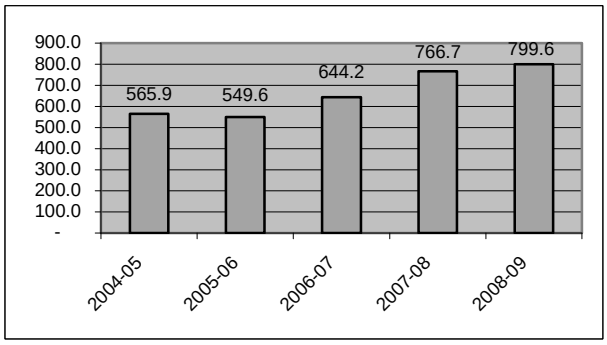
The Mental Health Services Act of 2005 (MHSA), passed by the California voters in November 2004, has given San Bernardino County and the Department of Behavioral Health the opportunity to build a "system of care and treatment" that will efficiently and effectively serve all clients, especially to ensure access to behavioral health services for populations and individuals that are unserved or who are receiving a limited level of services from the present programs due to the lack of adequate funding and/or the various restrictions on the use of those funds. The particular populations include individuals who are homeless and/or incarcerated in jails or juvenile halls, and individuals who are in out-of-home and out-of-county placements, insolated in their homes, failing in school, or in other institutional care facilities. These populations also include individuals and families who are from racial and ethnic communities who are not adequately served by the behavioral health system.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



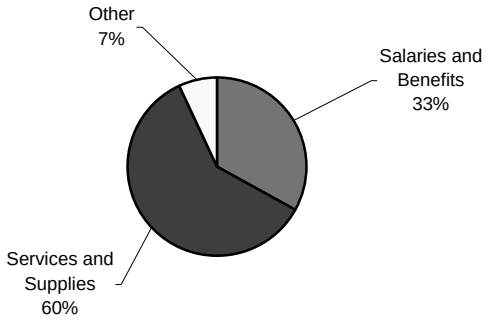
PERFORMANCE HISTORY

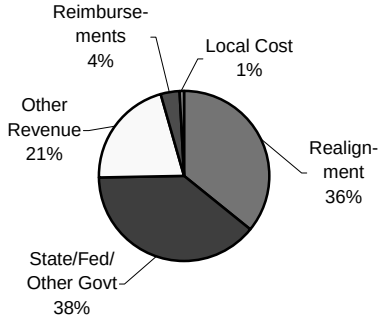
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	111,570,782	119,212,075	131,188,977	179,584,909	164,431,502
Departmental Revenue	109,020,466	117,369,322	129,346,228	177,742,156	162,588,749
Local Cost	2,550,316	1,842,753	1,842,749	1,842,753	1,842,753
Budgeted Staffing				780.7	

Actual appropriation and departmental revenue for 2007-08 are less than modified budget primarily due to: 1) salary savings resulting from staff turnover, delays in filling positions and delays in establishing new MHSA funded programs, 2) contracted services less than budget due to delays in contracting for new MHSA funded programs, and 3) partial implementation of specific MHSA programs.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES





GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: General

BUDGET UNIT: AAA MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	38,684,994	41,926,392	49,512,735	62,496,001	62,941,126	65,082,580	**2,141,454**
Services and Supplies	60,247,931	66,401,328	69,193,127	94,191,845	101,201,834	123,072,416	**21,870,582**
Central Computer	523,431	520,717	640,543	677,544	677,544	934,210	**256,666**
Travel	-	-	-	-	-	1,042,922	**1,042,922**
Other Charges	4,799,719	3,806,988	3,481,153	4,575,340	5,604,960	4,458,015	**(1,146,945)**
Equipment	-	66,172	71,662	243,932	91,200	220,700	**129,500**
Vehicles	-	-	347,619	200,644	288,091	107,000	**(181,091)**
Capitalized Software	-	-	-	99,125	1,992,120	-	**(1,992,120)**
Transfers	4,609,161	4,940,050	5,824,191	6,366,026	6,420,441	7,969,210	**1,548,769**
Total Exp Authority	108,865,236	117,661,647	129,071,030	168,850,457	179,217,316	202,887,053	**23,669,737**
Reimbursements	(4,477,326)	(5,190,283)	(5,112,708)	(6,261,708)	(7,091,277)	(7,182,090)	**(90,813)**
Total Appropriation	104,387,910	112,471,364	123,958,322	162,588,749	172,126,039	195,704,963	**23,578,924**
Operating Transfers Out	7,182,872	6,740,711	7,230,655	1,842,753	6,440,752	1,842,753	**(4,597,999)**
Total Requirements	111,570,782	119,212,075	131,188,977	164,431,502	178,566,791	197,547,716	**18,980,925**
Departmental Revenue							
Use of Money and Prop	-	-	84	-	-	-	**-**
Realignment	41,823,063	52,080,249	60,228,662	91,932,149	70,019,971	73,375,595	**3,355,624**
State, Fed or Gov't Aid	65,324,545	63,544,174	62,989,362	48,869,411	67,558,106	79,318,278	**11,760,172**
Current Services	200,403	237,453	186,239	172,206	190,156	266,000	**75,844**
Other Revenue	1,645,422	568,819	663,105	907,766	650,000	998,000	**348,000**
Other Financing Sources	27,033	-	-	-	-	-	**-**
Total Revenue	109,020,466	116,430,695	124,067,452	141,881,532	138,418,233	153,957,873	**15,539,640**
Operating Transfers In	-	938,627	5,278,776	20,707,217	38,305,805	41,747,090	**3,441,285**
Total Financing Sources	109,020,466	117,369,322	129,346,228	162,588,749	176,724,038	195,704,963	**18,980,925**
Local Cost	2,550,316	1,842,753	1,842,749	1,842,753	1,842,753	1,842,753	**0**
				Budgeted Staffing	766.7	799.6	**32.9**

Salaries and benefits of $65,082,580 fund 799.6 budgeted positions and is increasing by $2,141,454. The department originally budgeted for an increase of $6,440,857, which included funding for full-year cost of positions added during the fiscal year, the addition of 64.0 new positions specifically for MHSA for 2008-09, and step increases for staff, all of which increased budgeted staffing by 96.7.

However, as part of the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, the final budget reflects the reduction of $4,299,403 in appropriation and 63.8 in budgeted staffing. Associated revenue was also decreased by $4,299,403.

Services and supplies of $123,072,416 includes $84,582,636 in contracts with approximately $20.0 million or 24% funded by MHSA, $8,968,018 for the managed care fee-for-service network, $6,455,418 for remote pharmacy services for indigents and jail population without third party insurance, $2,527,726 for incorporated doctor payments, and $9,986,598 in professional and specialized services with approximately 63% of such for MHSA funded programs, and the balance for professional services necessary to conduct routine departmental business.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $1,042,922 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $4,458,015 include $700,809 in MHSA funded expenditures for client temporary housing and transportation and $2,471,872 for State Hospital contracts. A decrease of $1,146,945 is primarily due to reduction in State Hospital Institution utilization.

Equipment of $220,700 is for the purchase of new and replacement servers necessary to maintain the department information technology functions. Additionally, six scanners will be purchased to continue the department's efforts in reducing paper records.

Vehicles of $107,000 is for the purchase of four vehicles for MHSA funded programs as part of the state contract. These vehicles will be used primarily for the forensic program. The decrease of $181,091 is due to the decrease in MHSA one time only program need for vehicles in 2007-08.

No capitalized software is budgeted for 2008-09. The decrease of $1,992,120 is due to one time only expense for the appointment scheduler, data mining, Geographical Informational System and touch screen technology software for the MHSA program, which were fully implemented in 2007-08.

Transfers of $7,969,210 include $4,300,525 for rents and leases, $1,273,675 to reimburse Public Guardian for administration for conservatees, $403,760 to Human Services (HS) for Eligibility workers at the DBH clinics, $210,000 to HS for the Homeless Partnership program, and other payments to county departments primarily for salaries and benefit associated costs. The increase of $1,548,769 includes increases of rents and leases, services provided by Human Resources such as advertising, services provided by County Counsel, as well as a shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB 34.

Reimbursements of $7,182,090 include payments of $3,984,867 for costs associated with the CalWORKs program, $1,877,031 for administrative support and facility rent for Alcohol and Drug funded programs, $916,418 for the Juvenile and Adult Mentally Ill Offender Crime Reduction grants, and $403,774 from Probation for the Juvenile Justice program. The increase of $90,813 is primarily due to overall cost reimbursement increases associated with various programs.

Operating transfers out of $1,842,753 is for the local cost offset. The decrease of $4,597,999 is due to an accounting change to record the expense for the managed care fee-for-service psychiatric inpatient program in the services and supplies appropriation unit.

Realignment of $73,375,595 includes an increase of $3,355,624 due to increases in COWCAP, salaries and benefits for the Juvenile Justice Program and pharmaceutical contract costs. Additionally, the increase also includes a required Medi-Cal Realignment match of 5% for Early Periodic Screening Diagnosis Treatment (EPSDT) contracts.

State aid revenue of $74,510,080 includes Managed Care of $11,040,136, Medi-Cal of $43,964,502, EPSDT of $16,901,019, Conditional Release Program of $1,423,937, and Superintendent of Schools AB2726 of $1,180,486. The increase of $11,760,172 is primarily due to anticipated growth in services to Medi-Cal eligible clients and the full implementation of new contracts that include Medi-Cal and EPSDT funding. Federal aid revenue of $1,312,104 includes FEMA aid for the 2007 Wildfires and Medicare inpatient services. Other Governmental Aid of $3,496,094 includes SAMSHA block grant and PATH funding. The overall increase includes a decrease of $509,635 associated with the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing.

Current services revenue of $266,000 primarily include health fees and private pay patient funds. Other revenue of $998,000 includes Social Security reimbursements of $798,000 and First 5 funding for the Screening, Assessment, Referral and Treatment of $200,000.

Operating transfers in of $41,747,090 include transfers from the MHSA special revenue fund to cover full-year salary and benefit costs, contracts and service expansions in all existing DBH clinics. The increase of $3,441,285 is due to overall increases in staffing and program expenses, and to fund one-time purchase of equipment and vehicles, and other information technology projects anticipated to occur in 2008-09. The overall increase includes a decrease of $3,789,768 associated with the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Admissions to an institutional setting.	7,898	7,700	7,768	7,700
Bed days in an institutional setting.	73,955	72,000	72,517	71,000
Percentage increase in consumers with Medi-cal benefits.	N/A	N/A	N/A	5%
Percentage increase in the Medi-cal penetration rates for underserved ethnic groups.	Black/AA 8.4%, Asian .3%, Hispanic 6.5%, American Indian 1.4%	Black/AA 10.5%, Asian 9.2%, Hispanic 4.6%, American Indian 23.4%	Black/AA +1%, Asian +15.1%, Hispanic -9.0%, American Indian -27%	Black/AA 4%, Asian .04%, Hispanic 4%, American Indian 2%
Number of Mental Health staff embedded in a physical health care setting.	N/A	N/A	N/A	2 FTE
Number of persons referred from a physical health care provider who are subsequently assessed and/or treated for a mental disorder.	N/A	N/A	N/A	100 persons
Percentage of employees and contract providers who successfully complete the customer service training.	100% county staff, 25% contract	100% county staff, 25% contract	97.9% county staff, 14.6% contract staff	100% new county staff, 25% contract
Percentage of employees and contract providers who successfully complete the customer service model.	N/A	N/A	N/A	100% new county staff
Percentage of adolescents identified with mental disorders in Juvenile Hall receiving behavioral health services & supports in the community after release (608 juveniles for 2006-07).	62%	75%	53%	80%
Number of departmental employees certified to train department employees & contract providers in the California Brief Multicultural Competency Scale-Based Training Program (CBMCS).	N/A	10	6	10
Percentage of clinic employees & contract providers who successfully complete the California Brief Multicultural Competency Scale-Based Training Program.	N/A	20%	11%	20%
Percentage of employees taking introduction to Cultural Competence offered through the DBH Training Institute.	N/A	N/A	N/A	25%
Percentage of bi-lingual paid staff & contractors taking Interpreter Training for Mental Health Professionals.	N/A	N/A	N/A	70%
Percentage of mental health providers staff & contractors who provide direct service who complete Mental Interpreter Training for Mental Health Professionals.	N/A	N/A	N/A	25%
Percentage of bi-lingual paid staff taking ethnic specific cultural training for language they provide interpretive & translation services.	N/A	N/A	N/A	35%
Provide two in depth intensive training sessions on evidence based practices for treating co-occurring disorders.	N/A	75% of clinic staff at integrated clinic	90% of clinical staff at integrated clinic attended training	100% of clinic staff at integrated clinic
Percentage completion of the quality assurance improvement plan.	N/A	N/A	N/A	100%
Percentage of overall improvement in Medi-cal reviews conducted by the Quality Management Division.	N/A	N/A	N/A	10%

Alcohol and Drug Services

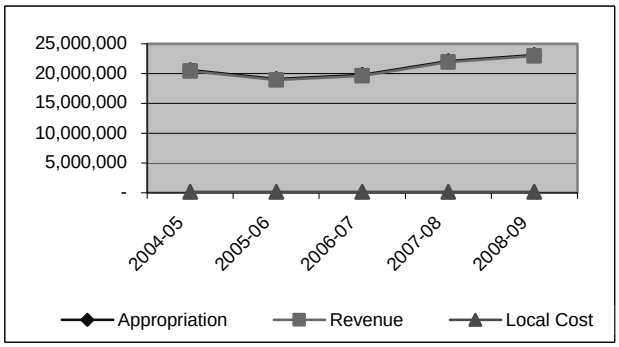
DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health, Alcohol and Drug Services (ADS) program consists of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and approximately 30 contractors. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 10,674 unduplicated clients are served and over 140,000 hours of substance abuse prevention and treatment services are performed.

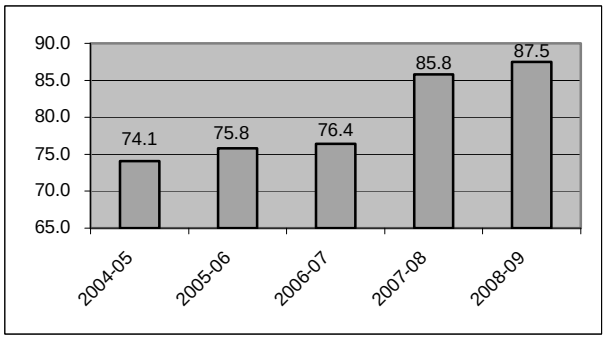
Alcohol and Drug Services are primarily funded by federal block grant and state revenues (64%). The remaining sources of revenue are court fines for Driving Under the Influence (DUI) offenses, fees for services, and reimbursements provided by Human Services (HS) CalWORKs program and the Proposition 36 (Prop. 36) – Substance Abuse and Crime Prevention Act program. In addition, the county must fund the required maintenance of effort (MOE) for the block grant and state funds. The department's local cost of $149,458 finances the required MOE.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

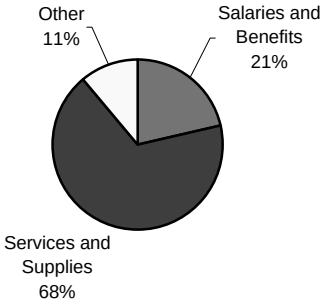
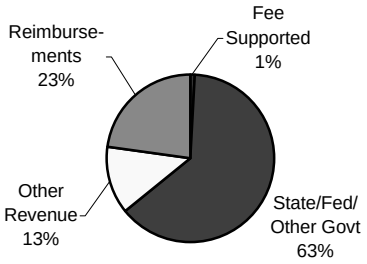


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	19,050,106	17,372,212	21,516,625	23,335,477	23,655,030
Departmental Revenue	18,900,649	17,222,754	21,367,167	23,186,019	23,505,573
Local Cost	149,457	149,458	149,458	149,458	149,457
Budgeted Staffing				85.8	

Actual appropriation and departmental revenue for 2007-08 is greater than modified budget primarily as a result of unanticipated payments to contractors for increases in the services provided for Alcohol and Drug prevention and treatment. These amounts were funded by increases in the various Alcohol and Drug Services revenue for the additional service costs claimed. In addition, there were unanticipated payments for services provided by other county agencies for the Drug Court and Offender Treatment Program. These additional reimbursements are funded by the state extension of the 2006-07 award balances into 2007-08.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Alcohol and Drug Services
FUND: General

BUDGET UNIT: AAA ADS
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,835,104	4,366,585	5,201,388	6,217,570	6,372,443	6,389,576	**17,133**
Services and Supplies	18,997,932	18,133,430	19,415,952	20,839,158	19,731,871	20,029,671	**297,800**
Central Computer	-	-	-	64,518	64,518	89,624	**25,106**
Travel	-	-	-	-	-	42,611	**42,611**
Transfers	1,838,454	2,038,985	2,943,313	3,410,147	3,291,044	3,356,399	**65,355**
Total Exp Authority	24,671,490	24,539,000	27,560,653	30,531,393	29,459,876	29,907,881	**448,005**
Reimbursements	(5,621,384)	(7,166,788)	(6,044,028)	(6,876,363)	(7,351,700)	(6,802,847)	**548,853**
Total Appropriation	19,050,106	17,372,212	21,516,625	23,655,030	22,108,176	23,105,034	**996,858**
Departmental Revenue							
State, Fed or Gov't Aid	16,136,772	14,348,318	18,293,712	20,281,841	18,417,311	18,864,862	**447,551**
Current Services	399,153	387,089	404,283	339,434	402,000	252,500	**(149,500)**
Other Revenue	44,923	44,656	38,397	(184,645)	38,000	24,000	**(14,000)**
Total Revenue	16,580,848	14,780,063	18,736,392	20,436,630	18,857,311	19,141,362	**284,051**
Operating Transfers In	2,319,801	2,442,691	2,630,775	3,068,943	3,101,407	3,814,214	**712,807**
Total Financing Sources	18,900,649	17,222,754	21,367,167	23,505,573	21,958,718	22,955,576	**996,858**
Local Cost	149,457	149,458	149,458	149,457	149,458	149,458	**-**
				Budgeted Staffing	85.8	87.5	**1.7**

Salaries and benefits of $6,389,576 fund 87.5 budgeted positions and is increasing by $17,133. This budget unit originally included an increase in budgeted staffing of 2.7 budgeted positions as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system, and the addition of a new position to provide administrative support for ADS. These changes resulted in an initial increase of $106,071.

However, as part of the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, the final budget reflects the reduction of $88,938 in appropriation and 1.0 in budgeted staffing. Associated revenue was also decreased by $88,938.

Services and supplies of $20,029,671 include $19,899,824 for other professional and specialized services such as residential, outpatient, prevention, recovery, drug court and housing contracts with the balance including other services and supplies necessary for conducting ADS program services. The increase of $297,800 is the result of budgeting for the entire amount contracted with the outside service providers.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $42,611 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $3,356,399 include payments to other county departments for services provided such as Public Health, Probation, Courts, in addition to rents and salaries and benefit associated costs. The increase of $65,355 is primarily due to increases in facilities rent and various changes in agreements with other departments on funding of program costs for the Offender Treatment, Drug Court grants, and Mental Health Services Act. Additionally, it reflects a shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB 34.

Reimbursements of $6,802,847 include payments from other county departments for which Alcohol and Drug Services provide services, such as the CalWORKs program and Department of Children Services, as well as services under Proposition 36. The decrease of $548,853 is primarily due to the reduction in the Proposition 36 allocation received from the State Department of Alcohol and Drug Programs.

Revenues of $19,141,362 include $5,839,358 in state aid for Medi-Cal, Drug Court Grants, Parolee Network Services, and the Offender Treatment Program, $13,025,504 of federal aid for the Substance Abuse Prevention and Treatment (SAPT) Block Grant, the federal portion of Medi-Cal, and the Safe and Drug Free grant, $252,500 in charges for current services, and $24,000 in other revenue. The increase of $284,051 is primarily due to the need to utilize a greater portion of the SAPT Block Grant funding for operating expenditures, partially offset by the reduction in revenues of $88,938 associated with the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing

Operating transfers in of $3,814,214 include transfers from the Driving Under the Influence and the SAPT Block Grant special revenue funds for ADS related services. The increase of $712,807 is primarily due to the need for additional funds from the SAPT special revenue fund to cover increased contract and program costs for Alcohol and Drug Services.

Mental Health Services Act

DESCRIPTION OF MAJOR SERVICES

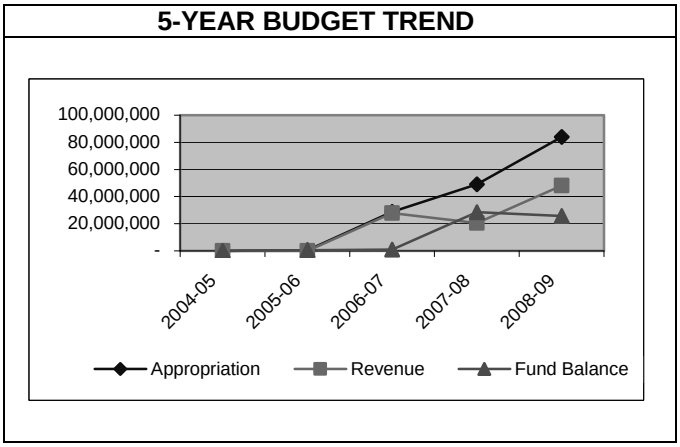
On November 2, 2004, voters passed Proposition 63, which established a state personal income tax surcharge of one percent on the portion of taxpayers' annual taxable income that exceeds $1 million. The proposition was enacted into law as the Mental Health Services Act (MHSA) effective January 1, 2005. The overall purpose and intent is "to reduce the long-term adverse impact on individuals, families, and state and local budgets resulting from untreated serious mental illness to insure that all funds are expended in the most cost effective manner and to ensure accountability to taxpayers and to the public".

This special revenue fund was established in 2005-06. In 2005-06, the state approved the department's three-year plan. One-time and ongoing state funds received from the state are deposited into the fund, and are transferred to the Behavioral Health general fund budget unit, as needed, to cover contract providers' costs, staffing and other costs. In 2008-09, Behavioral Health anticipates state funds of $47.3 million. The funds will be deposited into the special revenue fund and will be transferred to the Behavioral Health general fund budget unit, as needed, to fund new and expanded programs outlined in the three-year plan.

This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of Behavioral Health.

There is no staffing associated with this budget unit.

BUDGET HISTORY



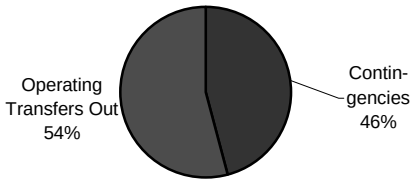
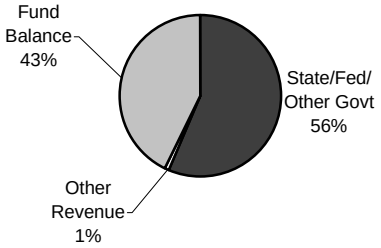
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	20,767	938,627	5,278,776	49,141,817	20,707,217
Departmental Revenue	557,971	1,287,155	32,910,045	20,624,815	27,960,044
Fund Balance				28,517,002	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget. Departmental revenue is greater than modified budget as the department received $5.6 million in additional growth monies related to its Community Service and Support program plan.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: MHSA Prop 63

BUDGET UNIT: RCT MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	10,836,012	38,342,452	**27,506,440**
Total Appropriation	-	-	-	-	10,836,012	38,342,452	**27,506,440**
Operating Transfers Out	20,767	938,627	5,278,776	20,707,217	38,305,805	45,536,858	**7,231,053**
Total Requirements	20,767	938,627	5,278,776	20,707,217	49,141,817	83,879,310	**34,737,493**
Departmental Revenue							
Use of Money and Prop	225	19,844	620,745	1,462,406	175,534	774,482	**598,948**
State, Fed or Gov't Aid	-	1,267,311	32,289,300	26,497,638	20,449,281	47,335,000	**26,885,719**
Other Revenue	557,746	-	-	-	-	-	**-**
Total Revenue	557,971	1,287,155	32,910,045	27,960,044	20,624,815	48,109,482	**27,484,667**
				Fund Balance	28,517,002	35,769,828	**7,252,826**

Contingencies of $38,342,452 are increasing based on lower than anticipated expenditures within the Behavioral Health general fund budget unit for new components of MHSA, and increased departmental revenue and available fund balance.

Operating transfers out of $45,536,858 includes transfers to the Behavioral Health general fund budget unit to cover contract providers cost, staffing and other costs associated with existing MHSA activities. The increase of $7,231,053 represents full year cost of the MHSA program and includes new components added to the MHSA, including Prevention and Early Intervention, Work Force Education and Training, and a new program incorporated into Community Service and Support.

Departmental revenue of $48,109,482 includes revenue received from the state for the MHSA program and interest revenue. The increase of $27,484,667 is due to the increase of funds in the Community Service and Support program, the addition of the Capital and Technology component, receipt of growth monies, and increased interest revenue.

Driving Under the Influence Programs

DESCRIPTION OF MAJOR SERVICES

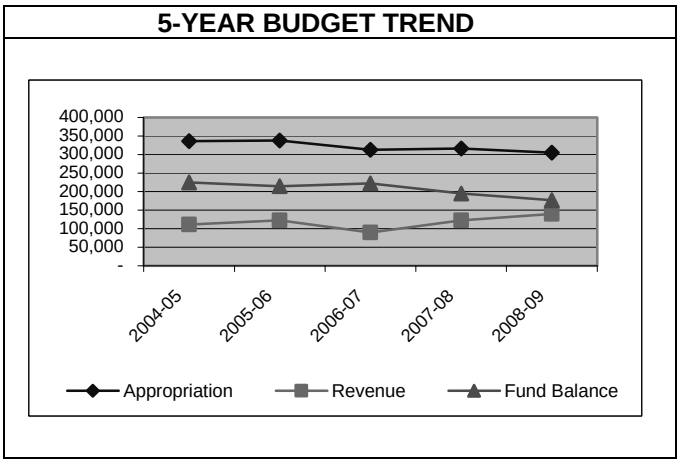
As per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring Penal Code (PC) 1000 and Driving Under the Influence (DUI) programs. Supervision of these programs resides with the county as indicated by Vehicle Code Section 1660.7, which states that the supervision and regulation of the first offender program resides with the county.

Fees collected from privately owned and operated DUI programs within the county are deposited into this fund. Funds are then transferred to the Alcohol and Drug Services (ADS) general fund budget unit, as needed, to meet the costs of staff assigned to this function. These funds can only be used for the cost of monitoring PC 1000 and DUI programs.

This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of ADS.

There is no staffing associated with this budget unit.

BUDGET HISTORY



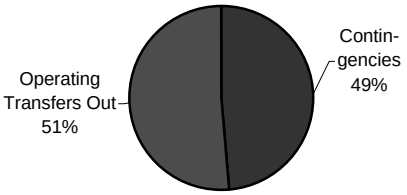
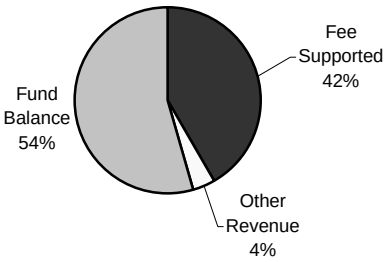
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	130,000	130,000	156,245	316,662	161,943
Departmental Revenue	114,685	137,730	128,217	122,000	133,217
Fund Balance				194,662	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Driving Under the Influence Program

BUDGET UNIT: SDC MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	122,255	148,275	**26,020**
Total Appropriation	-	-	-	-	122,255	148,275	**26,020**
Operating Transfers Out	130,000	130,000	156,245	161,943	194,407	157,214	**(37,193)**
Total Requirements	130,000	130,000	156,245	161,943	316,662	305,489	**(11,173)**
Departmental Revenue							
Use of Money and Prop	4,171	10,319	13,272	12,401	12,000	12,418	**418**
Current Services	110,514	127,411	114,945	120,816	110,000	127,136	**17,136**
Total Revenue	114,685	137,730	128,217	133,217	122,000	139,554	**17,554**
				Fund Balance	194,662	165,935	**(28,727)**

Contingencies of $148,275 include an increase of $26,020 based on a reduction in operating transfers out.

Operating transfers out of $157,214 includes transfers to the Alcohol and Drug Services budget unit to cover salaries and benefits for DUI related activities. The decrease of $37,193 is due to the reduction in the number of ADS staff assigned to this function.

Departmental revenue of $139,554 includes DUI fees paid by program providers and interest revenue. The increase of $17,554 is due to an anticipated increase in fees collected by DUI providers based on current trends.

Block Grant Carryover Program

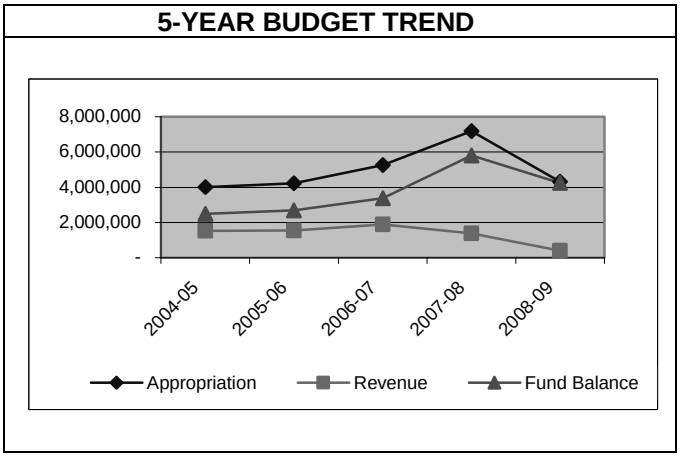
DESCRIPTION OF MAJOR SERVICES

Alcohol and Drug Services (ADS) utilizes this special revenue fund to hold money received from the State Department of Alcohol and Drug Programs (ADP) under a multi-year cost reimbursement contract that allows the county to retain unused federal Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal year. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between county and the state. Funds are transferred to ADS based on the needs of the program.

This fund does not directly spend funds or provide services. It is strictly a financing budget with the actual expenditures occurring within the operating budget unit of ADS.

There is no staffing associated with this budget unit.

BUDGET HISTORY



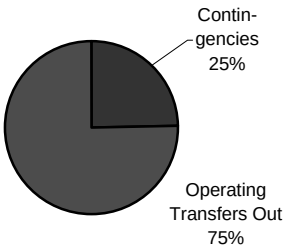
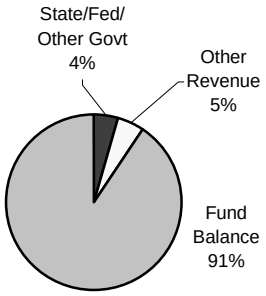
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,789,801	1,897,894	2,037,530	7,186,110	2,500,000
Departmental Revenue	1,986,801	2,580,932	(396,906)	1,384,560	601,653
Fund Balance				5,801,550	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget. Departmental revenue is less than modified budget primarily as a result of decreased funding received from the Department of Alcohol and Drug Program.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Block Grant Carryover Program

BUDGET UNIT: SDH MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	4,686,110	1,060,198	**(3,625,912)**
Total Appropriation	-	-	-	-	4,686,110	1,060,198	**(3,625,912)**
Operating Transfers Out	1,789,801	1,897,894	2,037,530	2,500,000	2,500,000	3,250,000	**750,000**
Total Requirements	1,789,801	1,897,894	2,037,530	2,500,000	7,186,110	4,310,198	**(2,875,912)**
Departmental Revenue							
Use of Money and Prop	41,134	94,027	303,332	336,058	200,000	220,000	**20,000**
State, Fed or Gov't Aid	1,945,667	2,486,905	(700,238)	265,595	1,184,560	186,995	**(997,565)**
Total Revenue	1,986,801	2,580,932	(396,906)	601,653	1,384,560	406,995	**(977,565)**
				Fund Balance	5,801,550	3,903,203	**(1,898,347)**

Contingencies of $1,060,198 include a decrease of $3,625,912 primarily due to a reduction in available fund balance and departmental revenue.

Operating transfers out of $3,250,000 includes transfers to the Alcohol and Drug Services budget unit for salaries and benefits and services and supplies costs related to the services provided for alcohol abuse prevention, education, and treatment in schools and the community. The increase of $750,000 is required to cover anticipated increases in program expenditures.

Departmental revenue of $406,995 includes $186,995 of funds received from ADP and $220,000 in interest revenue. The decrease of $977,565 is due to an anticipated decreased in funds received from ADP.

Court Alcohol and Drug Program

DESCRIPTION OF MAJOR SERVICES

The special revenue fund consists of three revenue sources:

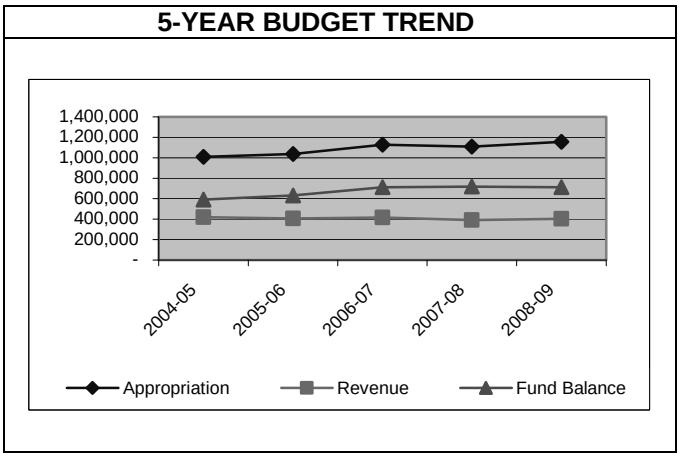
- The first source is referred to as Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses.
- The second source is fines imposed by Senate Bill 921 that went into effect on September 23, 1986. The bill requires persons convicted of an offense involving a controlled substance to pay a drug program fee in an amount not to exceed $100 for each separate offense. The money collected is to be used for drug abuse programs in schools and the community.
- The third source is fines imposed by Senate Bill 920 that went into effect on September 24, 1996. The bill requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed $50. The money collected is to be used exclusively for alcohol abuse and prevention services.

All revenue is collected by the Courts and Central Collections and then transferred into this fund for later distribution to the Alcohol and Drug Services (ADS) general fund budget unit.

This fund does not directly spend funds or provide services. It is strictly a financing budget with actual expenditures occurring within the operating budget unit of ADS.

There is no staffing associated with this budget unit.

BUDGET HISTORY



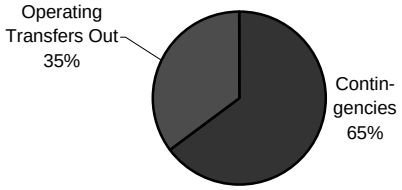
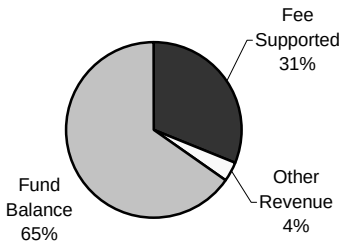
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	400,000	400,000	437,000	1,108,779	407,000
Departmental Revenue	439,099	482,647	442,241	391,000	443,080
Fund Balance				717,779	

In accordance with Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Court Alcohol and Drug Program

BUDGET UNIT: SDI MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	701,779	748,720	**46,941**
Total Appropriation	-	-	-	-	701,779	748,720	**46,941**
Operating Transfers Out	400,000	400,000	437,000	407,000	407,000	407,000	**-**
Total Requirements	400,000	400,000	437,000	407,000	1,108,779	1,155,720	**46,941**
Departmental Revenue							
Fines and Forfeitures	418,534	443,874	395,567	397,932	366,000	358,271	**(7,729)**
Use of Money and Prop	16,036	31,263	44,891	44,208	25,000	43,590	**18,590**
Other Revenue	4,529	7,510	1,783	940	-	-	**-**
Total Revenue	439,099	482,647	442,241	443,080	391,000	401,861	**10,861**
				Fund Balance	717,779	753,859	**36,080**

Contingencies of $748,720 include an increase of $46,941 as a result of increased departmental revenue and available fund balance.

Operating transfers out of $407,000 includes transfers to the Alcohol and Drug Services budget unit to cover the costs associated with this function.

Departmental revenue of $401,861 includes fines and interest revenue. The increase of $10,861 is primarily due to the increase in interest revenue.

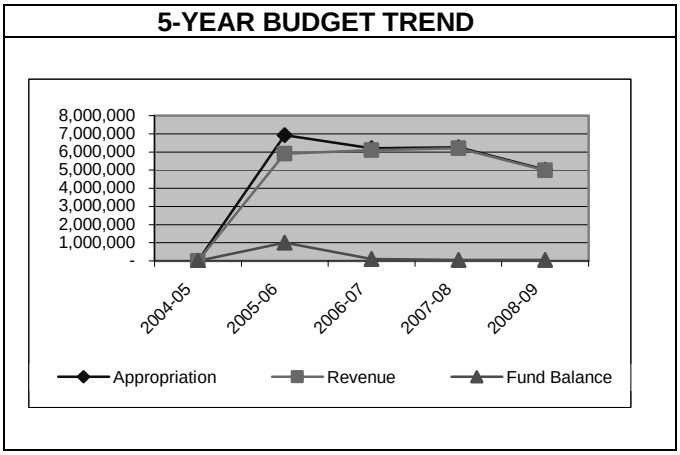
Proposition 36

DESCRIPTION OF MAJOR SERVICES

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee, who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. Effective 2006-07, Behavioral Health assumed the lead agency role to oversee the Act. This special revenue fund is used to account for disposition of the funds received from the state.

There is no staffing associated with this budget unit.

BUDGET HISTORY



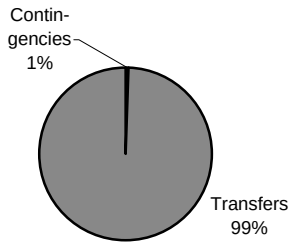
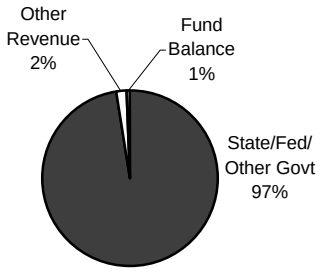
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	6,920,756	5,982,214	6,257,075	5,333,256
Departmental Revenue	-	5,910,405	5,928,609	6,207,773	5,315,394
Fund Balance				49,302	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget. Departmental revenue is less than modified budget primarily as a result of an unanticipated decrease in the Prop 36 allocation received from the state.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Behavioral Health
FUND: Prop 36

BUDGET UNIT: RHD MLH
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	6,920,756	5,982,214	5,333,256	6,208,013	4,994,336	**(1,213,677)**
Contingencies	-	-	-	-	49,062	31,440	**(17,622)**
Total Appropriation	-	6,920,756	5,982,214	5,333,256	6,257,075	5,025,776	**(1,231,299)**
Departmental Revenue							
Use of Money and Prop	-	-	231,502	82,864	158,000	100,000	**(58,000)**
State, Fed or Gov't Aid	-	5,910,405	5,697,107	5,585,196	6,049,773	4,894,336	**(1,155,437)**
Other Revenue	-	-	-	(352,666)	-	-	**-**
Total Revenue	-	5,910,405	5,928,609	5,315,394	6,207,773	4,994,336	**(1,213,437)**
				Fund Balance	49,302	31,440	**(17,862)**

Transfers of $4,994,336 include payments to other county departments for reimbursement of Proposition 36 related activities such as salaries and benefits and services and supplies. The decrease of $1,213,677 is primarily due to the decrease in the allocation received from the state.

Contingencies of $31,440 are decreasing by $17,622 primarily as a result of a decrease in available fund balance.

Departmental revenue of $4,994,336 includes state Proposition 36 funds and interest revenue. The decrease of $1,213,437 is due to the decrease in the allocation received from the state.

PUBLIC HEALTH
Jim Lindley

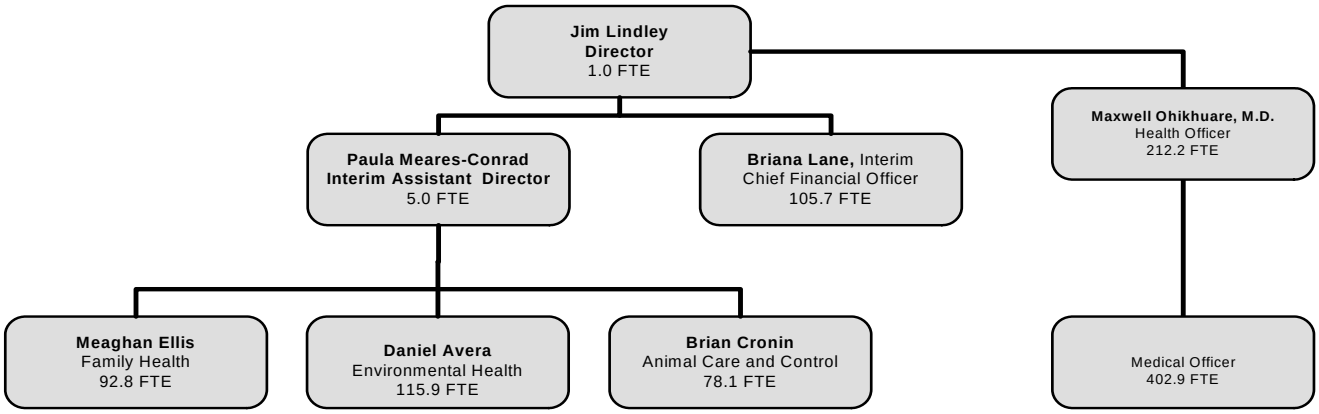
MISSION STATEMENT

To promote and improve the health, safety, well being, and quality of life of San Bernardino County residents and visitors

STRATEGIC GOALS

1. Prevent disease and disability, and promote healthy lifestyles.
2. Promote and ensure a healthful environment.
3. Support the public health workforce through the effective use of technology.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Public Health	81,595,216	78,022,947	3,572,269		832.7
California Children's Services	19,960,669	15,600,936	4,359,733		180.9
Indigent Ambulance	472,501		472,501		-
Total General Fund	102,028,386	93,623,883	8,404,503		1,013.6
Special Revenue Funds					
Bio-Terrorism Preparedness	3,263,581	2,781,164		482,417	-
Tobacco Use Reduction Now	453,996	392,696		61,300	-
Vital Statistics State Fees	670,078	159,820		510,258	-
Vector Control Assessments	3,675,901	1,601,666		2,074,235	-
Total Special Revenue Funds	8,063,556	4,935,346		3,128,210	-
Total - All Funds	110,091,942	98,559,229	8,404,503	3,128,210	1,013.6

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety, and quality of life for residents and visitors of San Bernardino County. The department operates over thirty different programs, many of which are mandated by the State Health and Safety Code. Funding is provided by state and federal grants, local fees, charges for services, tax revenue, and a small amount of county general fund primarily for Animal Care and Control related expenses and to provide infrastructure for the promotion of Healthy Communities.

Several key service delivery functions are described below.

Communicable Disease Control and Prevention
Disease control services relate to the surveillance and prevention of illness and disease, such as tuberculosis control, HIV/AIDS, reproductive health, immunizations and education services.

Bio-Terrorism Response
As a result of a federal initiative, the department has developed a Comprehensive Public Health Preparedness and Response (Bio-terrorism) plan to improve response capabilities in the event of a bio-terrorism incident or other public health emergency.

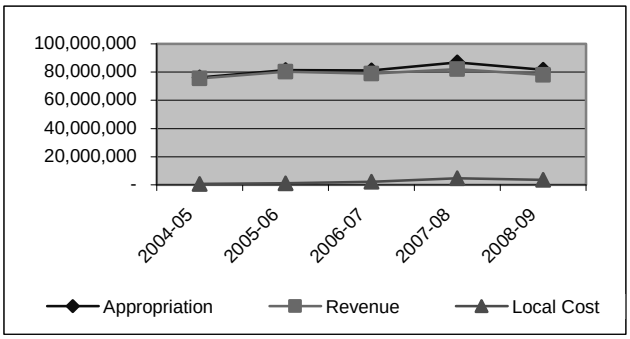
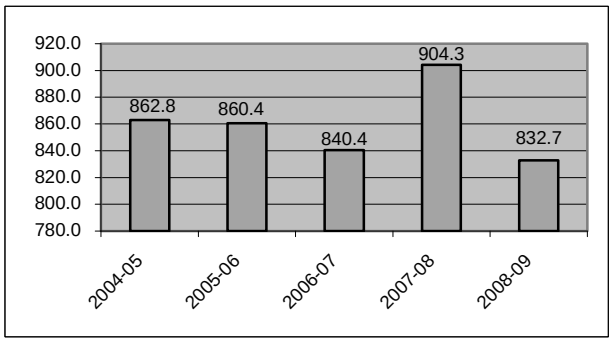
Maternal and Child Health
Services focus on promoting healthy outcomes in high-risk populations. Clinical programs providing diagnosis, treatment, and education focus on prenatal care and child health

Healthy Communities
Because San Bernardino County suffers from the growing epidemic of obesity, Healthy Communities is an innovative countywide strategic effort that provides the infrastructure to support collaborative efforts to improve the health and well being of all residents.

Environmental Health Services
The purpose of environmental health services is to prevent, eliminate, or reduce hazards that could adversely affect health, safety, and quality of life through programs focusing directly on the prevention of threats to health in the physical environment through monitoring and inspection, licensing, and statutory regulation.

Animal Care and Control
Services protect the public from rabies through vaccination of the county's pet dog population, stray animal abatement (through enforcement of the leash law), wild life rabies surveillance, quarantine of biting animals, laboratory examination of animals for rabies, and public education. In addition, the program investigates animal complaints and provides safe sheltering care, return, adoption, or as a last resort, the humane euthanasia of unwanted animals.

BUDGET HISTORY

5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

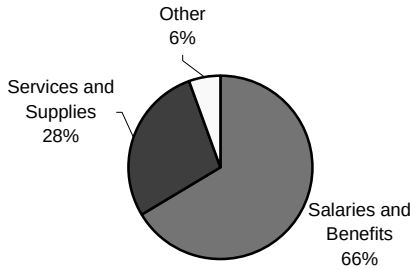
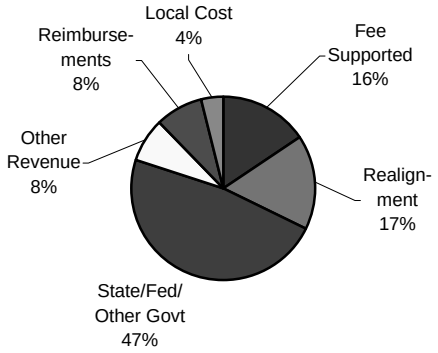
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	75,412,592	76,432,804	78,494,612	87,339,745	77,107,825
Departmental Revenue	74,356,914	75,128,834	76,194,353	82,439,912	72,207,159
Local Cost	1,055,678	1,303,970	2,300,259	4,899,833	4,900,666
Budgeted Staffing				904.3	

Actual appropriation is less than modified budget in 2007-08 primarily due to significant savings within salaries and benefits and services and supplies. Salaries and benefits are under modified budget by $8,398,555 due to significant staff vacancies. Services and supplies are lower than modified budget by $2,787,399 due to the discontinuance of several grants including Outreach, Enrollment, Retention Utilization Program (OERU), Male Involvement Program (MIP), Information and Education (I&E), and Education First.

As a result of the lower expenditures, actual departmental revenue is also lower than modified budget in 2007-08. Reimbursements are $977,519 less than budget due to lower than anticipated caseload for the Cal-Learn program and lower billing amounts on Memoranda of Understanding (MOU) with other county departments as a result of staffing vacancies indicated above. State and federal revenues of $39,685,174 are $5,169,667 under budget due to the discontinuation of the OERU, MIP, and I&E grants plus, the continuous staff vacancies. Current services revenue of $5,619,115 are $2,247,654 under budget primarily due to the cancellation of the Housing Opportunities for People With AIDS (HOPWA) program with the City of Riverside and lower than expected fees collected for one time permits. Operating Transfers In are $939,684 less than budget primarily as a result of expenditures related to the department's Preparedness and Response activities being carried over into 2008-09. Finally, other miscellaneous decreases, including use of Health Realignment funding, in the amount of $898,229 result in total departmental revenue being $10,232,753 less than modified budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: General

BUDGET UNIT: AAA PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	51,607,535	54,992,869	54,840,095	54,615,642	62,714,697	58,956,220	**(3,758,477)**
Services and Supplies	23,260,343	21,630,283	24,843,932	23,582,044	26,141,618	23,224,505	**(2,917,113)**
Central Computer	543,087	617,030	592,400	610,283	611,914	640,709	**28,795**
Travel	-	-	-	-	-	929,394	**929,394**
Other Charges	-	467,505	101,500	104,000	100,000	100,000	**-**
Equipment	328,385	334,218	507,694	682,387	465,500	74,500	**(391,000)**
Vehicles	426,972	294,806	19,456	5,136	-	-	**-**
Capitalized Software	-	-	494,600	-	230,000	150,000	**(80,000)**
Transfers	2,767,539	3,153,721	3,198,612	3,698,218	3,511,095	4,719,810	**1,208,715**
Total Exp Authority	78,933,861	81,490,432	84,598,289	83,297,710	93,774,824	88,795,138	**(4,979,686)**
Reimbursements	(3,784,019)	(5,458,617)	(6,103,677)	(6,189,885)	(7,026,404)	(7,199,922)	**(173,518)**
Total Appropriation	75,149,842	76,031,815	78,494,612	77,107,825	86,748,420	81,595,216	**(5,153,204)**
Operating Transfers Out	262,750	400,989	-	-	-	-	**-**
Total Requirements	75,412,592	76,432,804	78,494,612	77,107,825	86,748,420	81,595,216	**(5,153,204)**
Departmental Revenue							
Taxes	100,970	99,868	110,540	108,871	102,409	102,409	**-**
Licenses and Permits	6,559,107	7,122,614	7,473,315	7,510,358	7,743,192	7,156,957	**(586,235)**
Fines and Forfeitures	418,248	426,629	487,301	-	-	-	**-**
Use of Money and Prop	-	-	312	-	-	-	**-**
Realignment	12,973,918	11,008,999	14,012,630	13,042,558	14,164,292	14,729,074	**564,782**
State, Fed or Gov't Aid	41,432,930	42,455,418	40,687,876	39,685,174	44,854,841	42,264,139	**(2,590,702)**
Current Services	7,906,027	8,383,548	7,372,136	5,619,115	7,866,769	6,762,401	**(1,104,368)**
Other Revenue	204,450	213,871	564,949	1,138,033	1,278,350	1,715,834	**437,484**
Other Financing Sources	-	7,438	-	-	-	-	**-**
Total Revenue	69,595,650	69,718,385	70,709,059	67,104,109	76,009,853	72,730,814	**(3,279,039)**
Operating Transfers In	4,761,264	5,410,449	5,485,294	5,103,050	6,042,734	5,292,133	**(750,601)**
Total Financing Sources	74,356,914	75,128,834	76,194,353	72,207,159	82,052,587	78,022,947	**(4,029,640)**
Local Cost	1,055,678	1,303,970	2,300,259	4,900,666	4,695,833	3,572,269	**(1,123,564)**
				Budgeted Staffing	904.3	832.7	**(71.6)**

Salaries and benefits of $58,956,220 fund 832.7 budgeted positions and are decreasing by $3,758,477 resulting primarily from retirement rate and workers compensation rate adjustments. This budget unit also experienced a decrease in budgeted staffing of 28.2 as a result of a technical change to the rounding of position numbers to one decimal place on the county's budget system. This change does not affect the number of authorized positions. Overall, the department originally included the deletion of 43.4 vacant budgeted positions, the addition of 25.0 budgeted positions, and the reclassification of five Health Services Assistant II positions to Supervising Health Services Assistants to implement an organizational restructuring within the Women, Infants and Children program.

However, as part of the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, the final budget reflects the reduction of $1,618,410 in appropriation and 25.0 in budgeted staffing. Associated revenue and reimbursements were also decreased by $1,618,410.

Services and supplies of $23,224,505 are decreasing by $2,917,113. This decrease consists of the elimination of the OERU grant, offset by one time upgrades in multiple facilities providing Public Health services. Additionally, the decrease results from the shift of travel to a separate category, as well as the shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as transfers to the Purchasing Department in accordance with the rules established by GASB 34.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $929,394 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $74,500 is for the replacement of photocopy machines, port switches and a disk cloning device for information technology.

Transfers of $4,719,810 are payments to other departments for Human Resources employee relations, the Employee Health and Productivity program, lease costs, facilities charges, and administrative and program support from Human Services. The $1,208,715 increase results from increases in charges from other County departments, a new MOU with the Alcohol and Drug Service Department, and increased rent charges related to two new clinic sites for the Women, Infants, & Children (WIC) program. In addition, the increase is the result of a shift in the reporting of certain office expenses as payment to the Purchasing department.

Reimbursements of $7,199,922 represent payments from other departments such as Human Services, Probation, California Children's Services (CCS), Sheriff, and Behavioral Health for provision of nursing services, case management, home visiting and education, administrative and program support. The $173,518 increase is primarily due to increased reimbursement for nursing services provided to the Sheriff's department, and an increase in administrative costs and program support provided to CCS. These increases are partially offset by a slight decrease in reimbursements related to the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing.

Licenses and permit revenue of $7,156,957 are decreasing by $586,235 based on current revenue trends and the return of the mobile home park inspections and permits to the State. The decrease also reflects the decrease in revenues associated with the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing.

State aid revenue of $32,398,308 is decreasing by $1,632,005 due to the loss of the OERU, MIP and I&E grant programs, a decrease in funding for the Maternal and Child Health program, delayed reimbursement for SB90 programs, and a decrease in revenues associated with the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing. These are partially offset by increases in the WIC allocation; AIDS Early Intervention Program, Family Planning Access Care and Treatment, and Minority Aids funding; increases for the Nutrition Network & Project Lean and Childhood Lead Poisoning Prevention grants, and a new Cal-Trans Safe Route to Schools grant.

Federal aid revenue of $9,865,831 is decreasing by $958,697 primarily as a result of the category shift of a portion of the Ryan White Title I funding to state funding, and the reduction of Medi-Cal Administrative Activities/Targeted Case Management funding. These decreases are partially offset by an increase in Title X funding.

Current services revenue of $6,762,401 are decreasing by $1,104,368 primarily due to the termination of the HOPWA grant with the City of Riverside, a category switch of the MOU with First Five for the Perinatal Screening, Assessment, Referral and Treatment (PSART), discontinuation of physician services for the Board of Retirement, and reductions in services for the Metropolitan Water District and various school districts. These decreases are partially offset by an increase in reimbursement for Family Court Home Assessments.

Other revenue of $1,715,834 is increasing by $437,484 primarily due to a new Robert Wood Johnson grant, an increase in the Dental Health Foundation grant, and an increase in the PSART MOU with First Five. These increases are partially offset by the termination of the Education First and Perinatal Assessment of Newborns for Drug and Alcohol Exposure grants.

Operating transfers in of $5,292,133 are decreasing by $750,601 primarily due to a reduction in Bio-terrorism Preparedness and Vital Statistics. These decreases are partially offset by an increase in the Vector Control operating transfer in and carryover funding for the department's Business Process Improvement.

The net local cost decrease for this budget unit is $1,123,564. This decrease is primarily the result of adjustments made to the 2008-09 retirement and worker's compensation rates. This decrease is partially offset by a slight increase in local cost to help fund MOU increases for nursing staff.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage increase of pregnant women screened for drug use (8,000 women in 2005-06).	23%	10%	13%	10%
Percentage of children immunized by 24 months of age.	82%	85%	78%	85%
Double the number of partnerships with cities within whom Healthy Communities is actively engaged.	3	8	7	4
Maintain number of grants received to support Healthy Communities activities ($503,218).	2	2	2	2
Percentage increase of restaurant food handlers receiving training and certification (28,000 handlers in 2005-06).	28%	6%	9%	10%
Percentage decrease of animal impounds (strays) excluding the Rancho Shelter and other admissions (14,800 impounds in 2005-06).	4%	2%	5%	N/A
Increase the number of municipalities that participate in the New Animal Care and Control Joint Powers Authority (JPA) (from 1 to 4).	N/A	N/A	N/A	4
Number of MOUs/agreements with partners for Public Health Emergency Preparedness.	4	20	5	N/A
Percentage of Public Health's computers that meet the 2007-08 minimum hardware specifications (221 of 1,044 in 2006-07 met specifications).	N/A	100%	100%	N/A
Percentage of Public Health's computers refreshed (replaced) to meet 2008-09 minimum hardware specifications (354 computers to replace).	N/A	25%	25%	33%
Held community-wide events in collaboration with partners such as First Five and Kids Fitness Challenge.	4	5	1	5
Identify and track stakeholders and partners collaborating in Healthy Communities.	300	350	350	120
Provide a resource for organizations to access best practices for involvement in Healthy Communities programs.	100	130	600	150
Award sponsorships to cities to become Healthy Cities.	7	5	3	5
Number of animals receiving veterinary care from 300 in 2005-06 to 1,200 in 2006-07.	1,058	1,200	1,540	1,200
Increase animal adoptions by 10% (2,520 in 2006-07)	2,520 pets adopted	2,400 pets adopted	2,895 pets adopted	2,640 pets adopted
Decrease the case to nurse (RN) ration thus increasing the number of fully completed TB contact investigations.	Case RN = 500	Case RN = 85	Case RN=61	Case RN = 115
Percentage of departmental information systems analyzed to identify and recommend consolidation and/or enhancement through web-based technologies and improved access to data by management.	N/A	80%	88%	100%
Percentage of program managers' satisfaction rating of web services.	N/A	25%	75%	80%

California Children's Services

DESCRIPTION OF MAJOR SERVICES

California Children's Services (CCS) is a state program that provides case management, diagnosis, and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum funding level. In addition to realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments. Revenues are based upon individual client eligibility for specific programs such as Medi-Cal, Healthy Families, or CCS alone (people who do not qualify for other programs or cannot afford to pay their Medi-Cal co-share payments).

The revenue breakdown among federal, state, realignment, and county general fund support depends on the type of services provided under this program. This program provides two types of services:

1. Administrative Component – Case management activities which include determining program eligibility, evaluating needs for specific services, determining the appropriate providers, and authorizing/paying for medically necessary care. Administrative funding is based on staffing standards and caseload mix of CCS clients. In other words, it depends on which federal, state, or county program in which the children are enrolled.

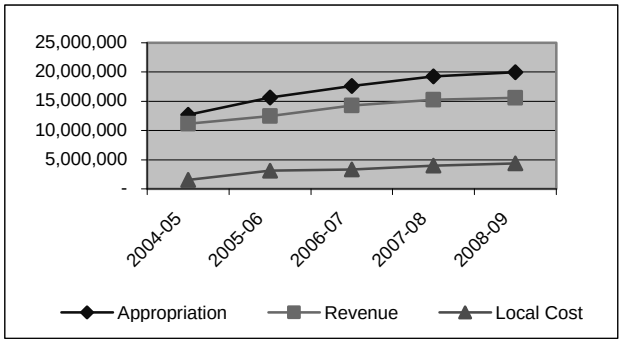
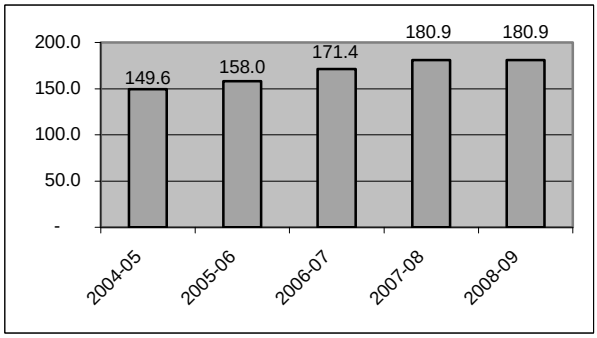
   - Medi-Cal accounts for approximately 69%. Federal and state funds reimburse CCS for 100% of the costs.

   - Healthy Families accounts for approximately 13%. This federal and state program reimburses CCS for 82.5% of the costs. The remaining 17.5% local share is equally funded by Social Services Realignment (8.75%) and general fund support (8.75%).

   - CCS or Non-Medi-Cal caseload accounts for approximately 18%. Federal and state funds account for 50% of the costs associated with treating this clientele. The remaining 50% is split equally between Social Services Realignment (25%) and general fund support (25%).

2. Medical Therapy Component – Provides physical therapy, occupational therapy, and medical therapy conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services, and case management. The state reimburses the county 50% of the costs incurred by this program. The remaining 50% is equally funded by Social Services Realignment and general fund support. Additionally, this program is allowed to bill Medi-Cal for therapy provided to Medi-Cal eligible clients. This revenue is split 75% state and 25% county. Approximately 70% of the caseload in the medical therapy component is Medi-Cal eligible.

BUDGET HISTORY

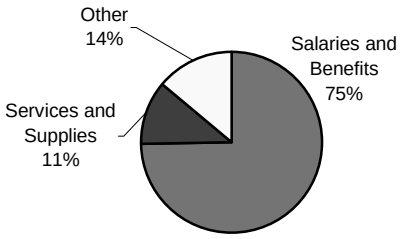
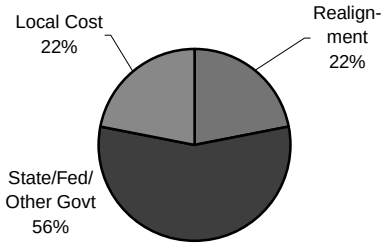
5-YEAR BUDGET TREND	5-YEAR STAFFING TREND
	

PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	11,041,819	14,054,913	15,083,111	19,246,486	15,743,778
Departmental Revenue	9,118,390	11,023,247	11,962,630	15,262,299	12,458,215
Local Cost	1,923,429	3,031,666	3,120,481	3,984,187	3,285,563
Budgeted Staffing				180.9	

Actual appropriation for 2007-08 is less than modified budget primarily due to vacant positions which have been difficult to fill. Departmental revenue for 2007-08 is also less than modified budget due to reduced claims to the state coupled with a shift in caseload between Medi-Cal, Healthy Families, and CCS clients.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: California Children's Services
FUND: General

BUDGET UNIT: AAA CCS
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	9,091,788	10,568,993	11,177,521	11,718,736	14,926,700	14,892,433	**(34,267)**
Services and Supplies	1,335,375	1,649,341	1,600,579	1,768,628	1,783,631	2,061,842	**278,211**
Central Computer	-	-	128,066	133,912	133,912	154,738	**20,826**
Travel	-	-	-	-	-	73,000	**73,000**
L/P Struct/Equip/Vehicles	-	7,004	-	-	-	-	**-**
Transfers	614,656	1,829,575	2,176,945	2,170,166	2,402,243	2,778,656	**376,413**
Total Exp Authority	11,041,819	14,054,913	15,083,111	15,791,442	19,246,486	19,960,669	**714,183**
Reimbursements	-	-	-	(47,664)	-	-	**-**
Total Requirements	11,041,819	14,054,913	15,083,111	15,743,778	19,246,486	19,960,669	**714,183**
Departmental Revenue							
Realignment	1,923,419	3,012,979	3,120,482	3,285,562	3,984,187	4,359,733	**375,546**
State, Fed or Gov't Aid	7,098,263	7,983,596	8,800,737	9,142,750	11,247,878	11,206,763	**(41,115)**
Current Services	25,979	26,433	41,199	26,278	30,034	30,513	**479**
Other Revenue	70,729	239	212	3,625	200	3,927	**3,727**
Total Revenue	9,118,390	11,023,247	11,962,630	12,458,215	15,262,299	15,600,936	**338,637**
Local Cost	1,923,429	3,031,666	3,120,481	3,285,563	3,984,187	4,359,733	**375,546**
				Budgeted Staffing	180.9	180.9	**-**

Salaries and benefits of $14,892,433 fund 180.9 budgeted positions and is decreasing by $34,267. The department had originally included increases of $150,978 due to MOU adjustments and funding for 2.0 additional positions necessary to comply with state mandated staffing requirements.

However, as part of the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, the final budget reflects the reduction of $185,245 in appropriation and 2.0 in budgeted staffing. Associated revenue was also decreased by $185,245.

Services and supplies of $2,061,842 primarily include payments to the state and other providers for treatment costs and medical supplies. The increase of $278,211 is related to treatment costs, slightly offset by the decrease resulting from a shift in the reporting of expenditures for certain office expenses into the transfers category.

Travel is a new appropriation unit for 2008-09 and the $73,000 budgeted amount includes reimbursement for costs related to trips to Sacramento for state-mandated conferences and training. Travel also includes private mileage reimbursement to nursing and therapy staff that provide services at numerous locations throughout the county.

Transfers of $2,778,656 include payments to the: 1) Public Health general fund budget unit for administrative costs, automated systems support, and nutritionist time; 2) Real Estate Department for lease costs; and 3) Human Resources for Employee Health and Productivity program and employment and advertising services. The increase of $376,413 is primarily related to an increase in administrative costs paid to the Public Health fund budget unit, as well as a shift in the reporting of expenditures related to certain office expenses. These office expenses are now being reflected as payments to the Purchasing Department in accordance with the rules established by GASB 34.

Social Services Realignment and general fund support of $4,359,733 are each increasing by $375,546 to fund administrative expenses and cost of providing mandated treatment. State law requires the county to maintain a mandated minimum funding level for this program. This funding is provided 50% by Social Services Realignment and 50% by general fund support.

State aid revenue of $11,206,763 is decreasing by $41,115. The state share is not increasing at the same level as realignment and general fund support due to the distribution of caseload. Additionally, the decrease reflects decreased revenues associated with the reduction in staffing resulting from the Board's direction at the 2008-09 Budget Hearing

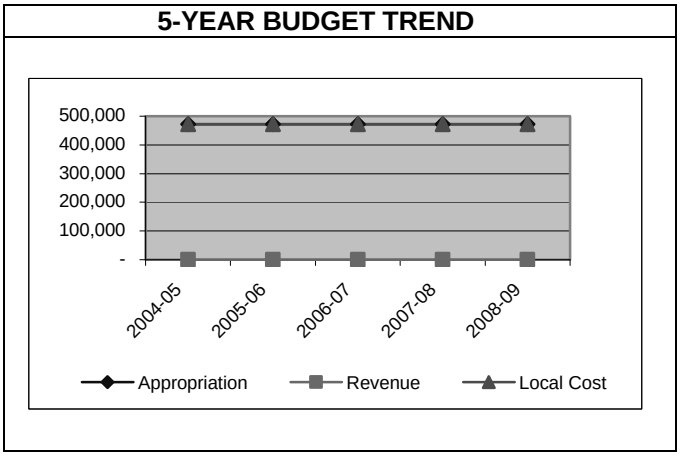
Indigent Ambulance

DESCRIPTION OF MAJOR SERVICES

This budget unit provides financing for ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriation, pays for the Sheriff's Department transport of indigent inmates (with the remainder paid directly by the Sheriff's Department). The appropriation in this budget unit is maintained at a constant level.

There is no staffing associated with this budget unit.

BUDGET HISTORY

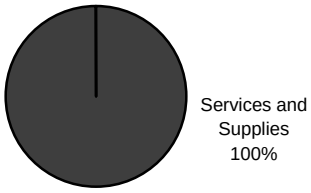
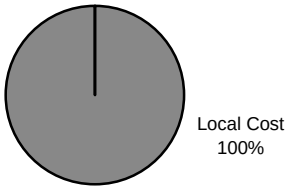


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	472,501	471,838	472,501	472,501	472,501
Departmental Revenue	-	-	-	-	-
Local Cost	472,501	471,838	472,501	472,501	472,501

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: General

BUDGET UNIT: AAA EMC
FUNCTION: Health and Sanitation
ACTIVITY: Hospital Care

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	472,501	471,838	472,501	472,501	472,501	472,501	-
Total Appropriation	472,501	471,838	472,501	472,501	472,501	472,501	-
Local Cost	472,501	471,838	472,501	472,501	472,501	472,501	-

There are no changes to this budget unit.

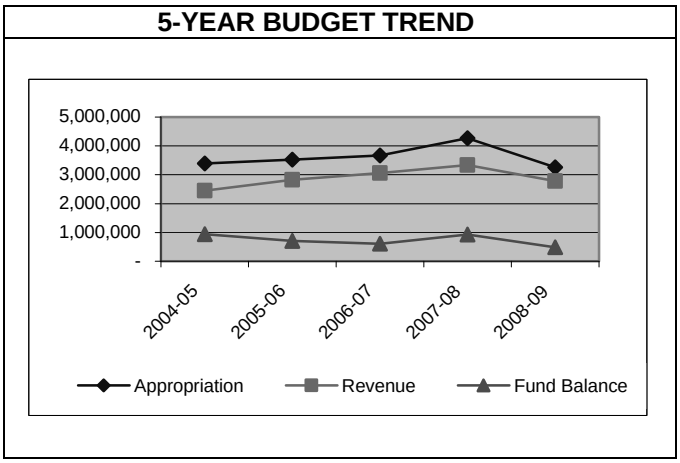
Bio-Terrorism Preparedness

DESCRIPTION OF MAJOR SERVICES

State bio-terrorism funds are received and transferred out as needed to the Department of Public Health as reimbursement for actual preparedness and response related activities and expenditures. Funding from the Centers of Disease Control (CDC) for Bio-Terrorism, Pandemic Influenza, and Cities Readiness Initiative and from the Health Resources Services Administration for hospital preparedness is reflected in this budget unit. Each source of funds is tracked and reported separately as stipulated by the state grant agreement. This is a financing budget only. No actual expenditures or activities are incurred or conducted via this budget unit.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

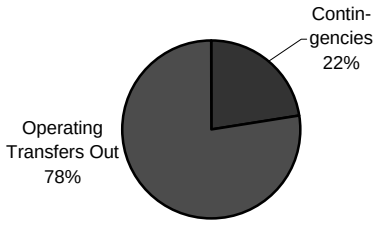
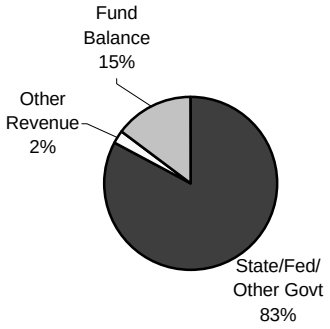
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,465,631	2,864,139	2,242,714	4,266,694	2,853,631
Departmental Revenue	2,233,531	2,768,816	2,561,417	3,338,135	2,407,488
Fund Balance				928,559	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, appropriation and departmental revenue for 2007-08 is less than modified budget primarily due to under-expenditure and reimbursement of Hospital Preparedness grant funds.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: Bio-Terrorism Preparedness

BUDGET UNIT: RPL PHL
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	980,906	733,463	**(247,443)**
Total Appropriation	-	-	-	-	980,906	733,463	**(247,443)**
Operating Transfers Out	2,465,631	2,864,139	2,242,714	2,853,631	3,285,788	2,530,118	**(755,670)**
Total Requirements	2,465,631	2,864,139	2,242,714	2,853,631	4,266,694	3,263,581	**(1,003,113)**
Departmental Revenue							
Use of Money and Prop	29,924	50,883	44,891	61,458	52,347	78,605	**26,258**
State, Fed or Gov't Aid	2,203,607	2,717,933	2,516,526	2,479,403	3,285,788	2,702,559	**(583,229)**
Other Financing Sources	-	-	-	(133,373)	-	-	**-**
Total Revenue	2,233,531	2,768,816	2,561,417	2,407,488	3,338,135	2,781,164	**(556,971)**
				Fund Balance	928,559	482,417	**(446,142)**

Contingencies of $733,463 are decreasing by $247,433 based on available departmental revenue and fund balance. State approval must be sought for the expenditure of these funds and prior year carryover funds.

Operating transfers out of $2,530,118 reflect a decrease of $755,670 due to an anticipated reduction in funding for the 2008-09 grant year for Pandemic Influenza.

State aid revenue of $2,702,559 reflects a decrease of $583,229. This is primarily due to an anticipated reduction in funding for the 2008-09 grant year for Pandemic Influenza. This decrease is partially offset by the anticipated receipt of the 25% payment for the 2007-08 grant year for Pandemic Influenza.

Tobacco Use Reduction Now

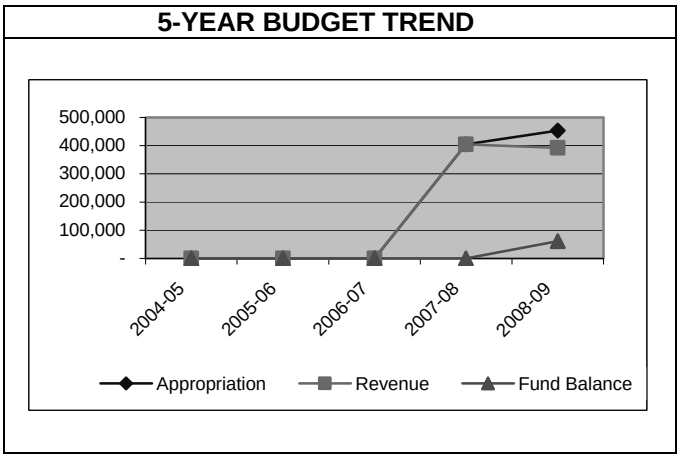
DESCRIPTION OF MAJOR SERVICES

This budget unit holds the State's tobacco control and education grant funds. Funds are transferred to Public Health to reimburse for actual tobacco control and education expenditures, which include working with local community and government groups to enforce tobacco, control policies and ordinances and provide community education.

The department has been approved to receive three-year funding from the California Department of Public Health to support Tobacco Control and Education services. The department has been receiving quarterly advances from the State and is required to maintain these funds in a separate interest bearing account. In the past, the department utilized a trust fund. However, since unspent funds can be carried forward for up two years, the department identified the need to establish a special revenue fund in order to comply with GASB 34.

There is no staffing associated with this budget unit.

BUDGET HISTORY

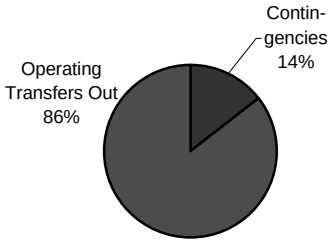
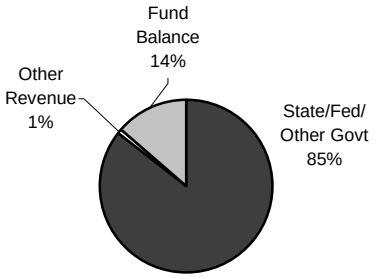


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	404,454	344,379
Departmental Revenue	-	-	-	404,454	405,680
Fund Balance				-	

Actual appropriation for 2007-08 is less than modified budget due primarily to staff vacancy and lower than anticipated travel and operational costs for tobacco control and education activities within the Public Health department.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: Tobacco Use Reduction Now

BUDGET UNIT: RSP PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	3,000	65,536	**62,536**
Total Appropriation	-	-	-	-	3,000	65,536	**62,536**
Operating Transfers Out	-	-	-	344,379	401,454	388,460	**(12,994)**
Total Requirements	-	-	-	344,379	404,454	453,996	**49,542**
Departmental Revenue							
Use of Money and Prop	-	-	-	4,226	3,000	4,236	**1,236**
State, Fed or Gov't Aid	-	-	-	401,454	401,454	388,460	**(12,994)**
Total Revenue	-	-	-	405,680	404,454	392,696	**(11,758)**
				Fund Balance	-	61,300	**61,300**

Contingencies of $65,536 are increasing by $62,536 primarily based on available fund balance.

Operating transfers out of $388,460 are decreasing by $12,994 due to lower anticipated expenditures within the Public Health general fund budget unit for the Tobacco Use Reduction Now program.

State aid revenue of $388,460 is decreasing by $12,994 due to a lower grant fund allocation for Year 2 to perform tobacco education activities.

Vital Statistics State Fees

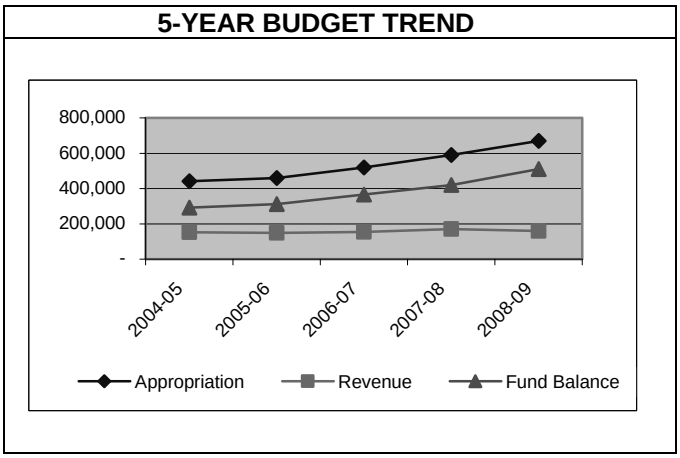
DESCRIPTION OF MAJOR SERVICES

This budget unit holds fees set by the state and collected from purchasers of birth and death certificates. Funds are transferred to Public Health to fund Vital Statistics expenditures. Per Health and Safety Code 103625 all applicants for birth or death certificates shall pay an additional $3 to be collected by the county and disbursed as follows:

1. 45% of the fee shall be distributed to the State Registrar, and
2. The remaining 55% shall be deposited into the Vital and Health Statistics fund for the purpose of defraying administrative costs of collecting and reporting with respect to those fees and for other costs as follows:
   a) Modernization of vital record operations, including improvement, automation, and technical support of vital record systems.
   b) Improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate.
   c) Funds collected shall not be used to supplant funding in existence on January 1, 2002 that are necessary for the daily operation of vital records systems.

There is no staffing associated with this budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

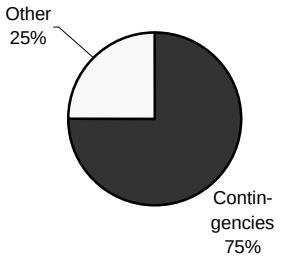
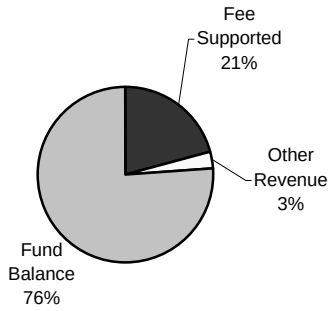
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	127,782	111,381	117,466	589,664	86,302
Departmental Revenue	148,297	165,599	172,294	169,250	176,146
Fund Balance				420,414	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation is less for 2007-08 than modified budget as a result of delays in purchase of systems and software to scan and digitally store vital statistics data. The program is still researching the best method of implementation and has not included the purchase and implementation in 2008-09.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: Vital Statistics State Fees

BUDGET UNIT: SCI PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	322,664	503,078	**180,414**
Total Appropriation	-	-	-	-	322,664	503,078	**180,414**
Operating Transfers Out	127,782	111,381	117,466	86,302	267,000	167,000	**(100,000)**
Total Requirements	127,782	111,381	117,466	86,302	589,664	670,078	**80,414**
Departmental Revenue							
Use of Money and Prop	6,361	11,337	17,692	23,021	19,250	19,820	**570**
Current Services	141,936	154,262	154,602	148,477	150,000	140,000	**(10,000)**
Other Revenue	-	-	-	4,648	-	-	**-**
Total Revenue	148,297	165,599	172,294	176,146	169,250	159,820	**(9,430)**
				Fund Balance	420,414	510,258	**89,844**

Contingencies of $503,078 are increasing by $180,414 based on reduced operating transfers out and available fund balance.

Operating transfers out of $167,000 are decreasing by $100,000 due to lower anticipated expenditures for automation, including the non-purchase of an automated vital statistics system.

Interest revenue of $19,820 reflects a slight increase due to a higher available cash balance.

Current services revenue of $140,000 is decreasing by $10,000 based on a possible revenue sharing agreement with Auditor/Controller-Recorder Department for birth and death certificates.

Vector Control Assessments

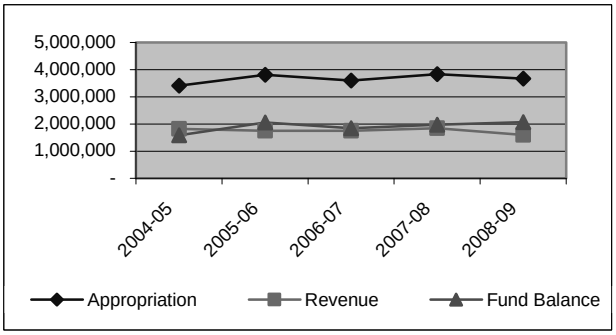
DESCRIPTION OF MAJOR SERVICES

This budget unit receives all tax assessments for Vector Control. Revenue collected here is received via the property tax roll and is dedicated for Vector Control purposes. Transfers out from this budget finance activities in the Vector Control program, which is a component of the Public Health general fund budget unit. Revenue changes in this budget unit reflect development and subdivision activities within the County. As the number of parcels are added or improved, the revenue increases. The amount of the parcel assessment varies depending on the level of improvement on a given parcel. Revenue increases are offset by annexations or incorporations of cities.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

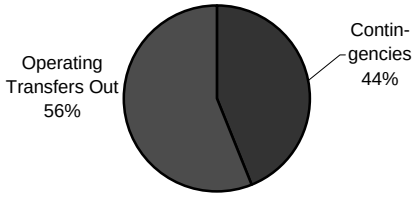
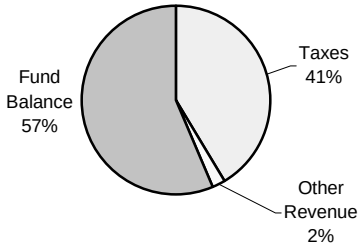
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,461,237	1,877,750	1,592,378	3,832,567	1,641,384
Departmental Revenue	1,744,041	1,727,974	1,731,897	1,851,151	1,734,203
Fund Balance				1,981,416	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation for 2007-08 is less than modified budget as operational costs for the Vector Control program were less than anticipated.

HEALTH CARE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Health Care
DEPARTMENT: Public Health
FUND: Vector Control Assessments

BUDGET UNIT: SNR PHL
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Contingencies	-	-	-	-	1,894,075	1,613,204	**(280,871)**
Total Appropriation	-	-	-	-	1,894,075	1,613,204	**(280,871)**
Operating Transfers Out	1,461,237	1,877,750	1,592,378	1,641,384	1,938,492	2,062,697	**124,205**
Total Requirements	1,461,237	1,877,750	1,592,378	1,641,384	3,832,567	3,675,901	**(156,666)**
Departmental Revenue							
Taxes	1,705,525	1,659,011	1,639,697	1,635,226	1,763,151	1,521,235	**(241,916)**
Use of Money and Prop	38,516	68,963	92,200	98,977	88,000	80,431	**(7,569)**
Total Revenue	1,744,041	1,727,974	1,731,897	1,734,203	1,851,151	1,601,666	**(249,485)**
				Fund Balance	1,981,416	2,074,235	**92,819**

Contingencies of $1,613,204 are decreasing by $280,871 primarily based on decreased departmental revenue.

Operating transfers out of $2,062,697 are increasing by $124,205 due to state funding related to the West Nile Virus is no longer being allocated to counties and is now being funded by vector control assessments.

Taxes of $1,521,235 are decreasing by $241,916 to reflect current year trend.

Interest revenue of $80,431 is decreasing by $7,569 due to a lower estimated cash balance.

Human Services

2008-09 Final Budget

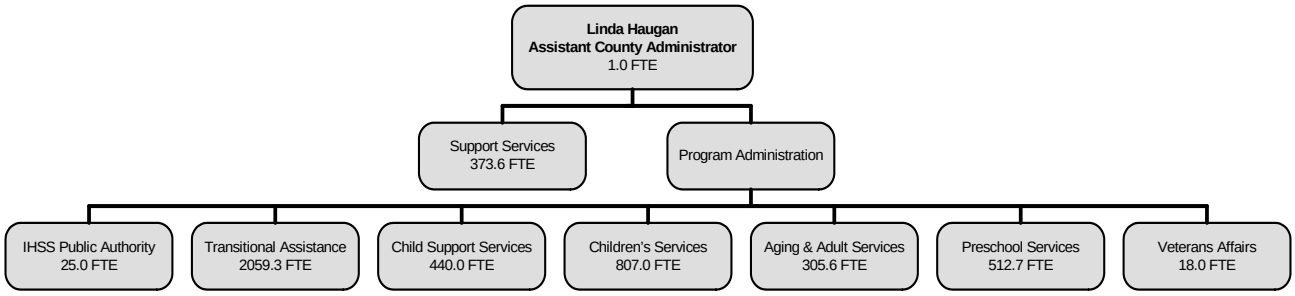
HUMAN SERVICES
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
HUMAN SERVICES (HS) SUMMARY	292			
AGING AND ADULT SERVICES SUMMARY	293			
AGING PROGRAMS	294	10,184,380	8,952,676	1,231,704
PUBLIC GUARDIAN-CONSERVATOR	297	1,166,177	387,792	778,385
CHILD SUPPORT SERVICES	300	40,082,554	40,082,554	-
HS - ADMINISTRATIVE CLAIM SUMMARY	304			
ADMINISTRATIVE CLAIM	305	360,927,035	338,730,083	22,196,952
SUBSISTENCE PAYMENTS:				
DOMESTIC VIOLENCE/CHILD ABUSE SERVICES	315	1,622,818	1,622,818	-
ENTITLEMENT PAYMENTS (CHILDCARE)	317	85,905,228	85,905,228	-
OUT-OF-HOME CHILD CARE	319	859,415	-	859,415
AID TO ADOPTIVE CHILDREN	321	42,543,049	40,655,896	1,887,153
AFDC - FOSTER CARE	323	94,387,086	80,826,584	13,560,502
REFUGEE CASH ASSISTANCE	325	100,000	100,000	-
CASH ASSISTANCE FOR IMMIGRANTS	327	623,764	623,764	-
CALWORKS - ALL OTHER FAMILIES	329	228,225,185	223,207,546	5,017,639
KINSHIP GUARDIANSHIP ASSISTANCE PROGRAM	331	6,161,472	5,135,205	1,026,267
SERIOUSLY EMOTIONALLY DISTURBED	333	5,000,301	3,976,989	1,023,312
CALWORKS - 2 PARENT FAMILIES	335	24,880,956	24,276,491	604,465
AID TO INDIGENTS (GENERAL RELIEF)	337	1,469,770	451,134	1,018,636
VETERANS AFFAIRS	343	1,488,402	349,250	1,139,152
TOTAL GENERAL FUND		905,627,592	855,284,010	50,343,582

SPECIAL REVENUE FUND	Page #	Appropriation	Departmental Revenue	Fund Balance
PRESCHOOL SERVICES	339	40,196,673	40,032,157	164,516
TOTAL SPECIAL REVENUE FUND		40,196,673	40,032,157	164,516

HUMAN SERVICES
Linda Haugan

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Aging and Adult Services - Aging Programs	10,184,380	8,952,676	1,231,704		75.6
Public Guardian-Conservator	1,166,177	387,792	778,385		28.5
Child Support Services	40,082,554	40,082,554	-		440.0
Human Services Administrative Claim	360,927,035	338,730,083	22,196,952		3,442.4
Human Services Subsistence Payments	490,309,274	466,330,521	23,978,753		-
Aid to Indigents (General Relief)	1,469,770	451,134	1,018,636		-
Veterans Affairs	1,488,402	349,250	1,139,152		18.0
Total General Fund	905,627,592	855,284,010	50,343,582		4,004.5
Special Revenue Funds					
Preschool Services	40,196,673	40,032,157		164,516	512.7
IHSS Public Authority	6,000,138	4,594,266		1,405,872	25.0
Total Special Revenue Funds	46,196,811	44,626,423	-	1,570,388	537.7
Total - All Funds	951,824,403	899,910,433	50,343,582	1,570,388	4,542.2

NOTE: IHSS Public Authority is reported in a separate budget document.

Human Services is composed of six county departments: Transitional Assistance (TAD), Children's Services (DCS), Aging and Adult Services (DAAS), Preschool Services, Child Support Services, and Veterans Affairs. Also three other departments work in conjunction with the core Human Services departments and they are: Children's Network, Children's Fund and the Office of Homeless Services. Additionally, several support divisions under Human Services Management Services including Human Services Information Technology and Support, and the Performance, Education and Resource Center provide administrative and training support to the Human Services departments.

Transitional Assistance, Children's Services, Adult Services, and all Human Services support divisions are included in the Human Services Administrative Claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs.

Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The Human Services Assistant County Administrator is responsible for all of the above budget units.

AGING AND ADULT SERVICES
Colleen Krygier

MISSION STATEMENT

The Department of Aging and Adult Services (DAAS) assists seniors, at-risk individuals and adults with disabilities to improve or maintain choice, independence, and quality of life so they may age in place in the least restrictive environment.

STRATEGIC GOALS

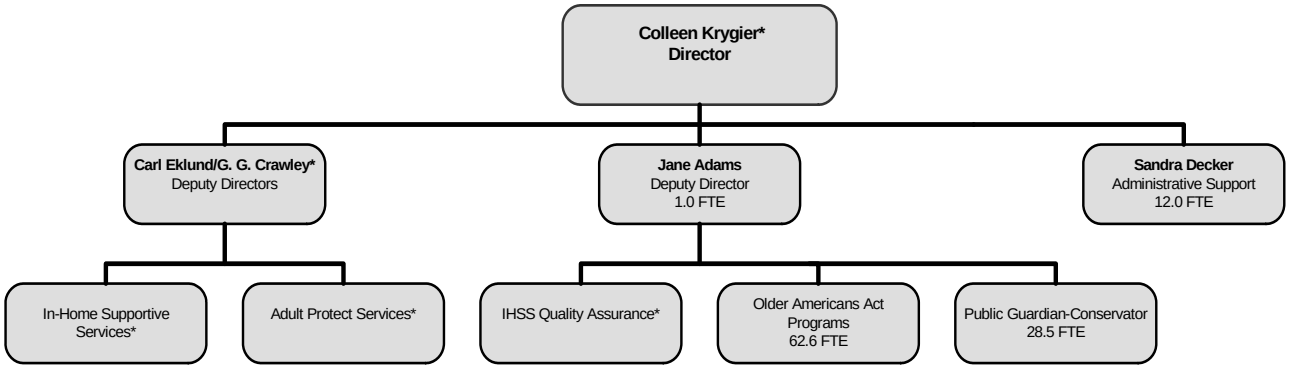
1. Assist at-risk adults to maintain independence and live safely in the least restrictive environment to promote their health, safety, and well being.

2. Ensure the safety and welfare of the at-risk adults and the elderly to improve or maintain quality of life.

3. Assist seniors to maintain choices and improve quality of life by increasing knowledge and awareness of available programs and assistance.

4. Ensure Public Guardian conservatees reside in appropriate settings and receive needed services.

ORGANIZATIONAL CHART



* Staffing is reimbursed by the HS Administration Claim budget. They are not included in this budget unit.

SUMMARY OF BUDGET UNITS

	2008-09			
	Appropriation	Revenue	Local Cost	Staffing
General Fund				
Aging Programs	10,184,380	8,952,676	1,231,704	75.6
Public Guardian-Conservator	1,166,177	387,792	778,385	28.5
Total General Fund	11,350,557	9,340,468	2,010,089	104.1

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Aging Programs

DESCRIPTION OF MAJOR SERVICES

Senior programs are administered under the direction of the California Department of Aging and funding is provided under the Older Americans Act (federal) and Older Californians Act (state). The general fund component also partially supports the Elderly Nutrition and Family Caregiver programs. The major programs are:

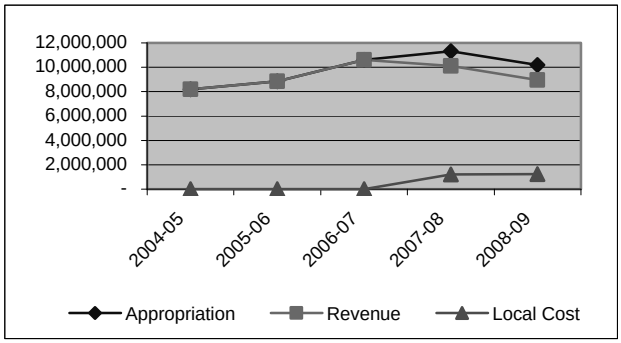
- Senior Supportive Services that includes programs such as the Brown Bag, Senior Companion, and Adult Day Care Resource Center for persons 60 and over.
- Senior Information and Assistance that provides outreach and information and links to programs.
- Elderly Nutrition, which provides those age 60 and over nutritious meals in congregate settings and home delivered meals.
- Family Caregiver Program which provides services to caregivers – spouses, daughters, sons, grandparents, aunts, uncles, or neighbors – that have been providing care on an informal basis.
- Ombudsman Program which is mandated by federal and state law to identify, investigate and resolve complaints on behalf of long term care residents age 60 and over.
- Senior Community Service Employment Program, which provides part-time employment, services for persons age 55 and over, and includes on-the-job training, resume preparation and job location strategies.

Two primary programs that serve the elderly beyond those authorized by the Older Americans Act are:

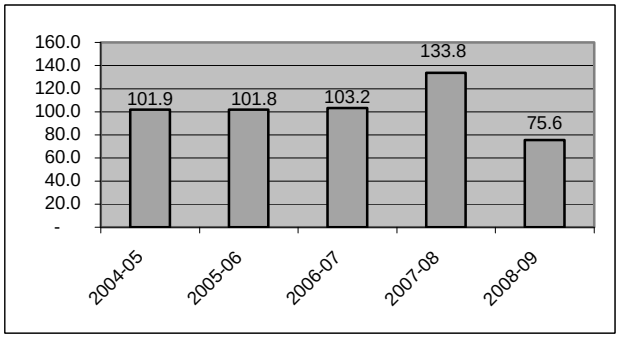
- Multipurpose Senior Services Program (MSSP) which helps to prevent or delay placement in residential care by providing intensive case management to enable persons to remain safely in their own home.
- Linkages Program, which is a 'gap-filler' that helps persons at risk of being institutionalized who are not receiving other case management services.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



In 2007-08, the budget was adjusted to reflect general fund financing from local cost instead of operating transfers in.

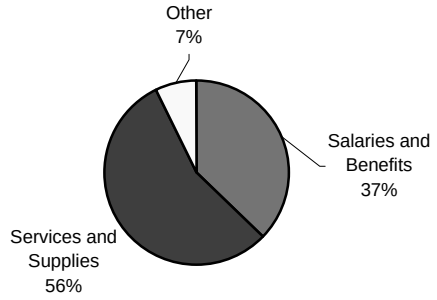
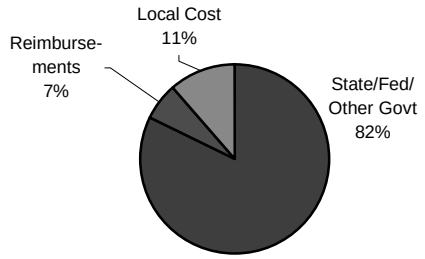
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	8,305,005	9,794,906	11,147,836	12,396,451	10,781,735
Departmental Revenue	8,299,411	9,804,115	11,147,777	11,195,047	9,572,504
Local Cost	5,594	(9,209)	59	1,201,404	1,209,231
Budgeted Staffing				133.8	

Actual appropriation for 2007-08 is less than modified budget due to the termination of the National Association for Hispanic Elderly (NAHE) contract in the senior employment program. Departmental revenue is also less than modified budget due to the termination of the NAHE contract that resulted in less reimbursement funding.

Actual local cost share exceeded budgeted local cost target by $7,827 due to an encumbrance that was not cancelled before the accounting books were closed for the fiscal year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Aging and Adult Services - Aging Programs
FUND: General

BUDGET UNIT: AAF OOA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,668,835	3,881,156	4,606,961	4,000,630	5,298,877	4,052,719	**(1,246,158)**
Services and Supplies	5,271,966	6,290,552	6,416,122	6,724,445	5,827,266	5,934,354	**107,088**
Central Computer	51,230	62,281	66,434	68,541	74,899	69,730	**(5,169)**
Travel	-	-	-	-	-	63,525	**63,525**
Other Charges	37,796	33,827	9,983	21,285	11,000	-	**(11,000)**
Transfers	226,259	494,653	526,804	597,286	728,639	778,005	**49,366**
Total Exp Authority	9,256,086	10,762,469	11,626,304	11,412,187	11,940,681	10,898,333	**(1,042,348)**
Reimbursements	(951,081)	(967,563)	(478,468)	(635,720)	(623,361)	(713,953)	**(90,592)**
Total Appropriation	8,305,005	9,794,906	11,147,836	10,776,467	11,317,320	10,184,380	**(1,132,940)**
Operating Transfers Out	-	-	-	5,268	-	-	**-**
Total Requirements	8,305,005	9,794,906	11,147,836	10,781,735	11,317,320	10,184,380	**(1,132,940)**
Departmental Revenue							
Use of Money and Prop	-	29,403	16,598	4,032	-	4,000	**4,000**
State, Fed or Gov't Aid	8,226,099	8,963,821	9,589,814	9,451,565	10,090,916	8,923,676	**(1,167,240)**
Other Revenue	73,312	332,676	338,636	86,607	25,000	25,000	**-**
Other Financing Sources	-	-	1,325	-	-	-	**-**
Total Revenue	8,299,411	9,325,900	9,946,373	9,542,204	10,115,916	8,952,676	**(1,163,240)**
Operating Transfers In	-	478,215	1,201,404	30,300	-	-	**-**
Total Financing Sources	8,299,411	9,804,115	11,147,777	9,572,504	10,115,916	8,952,676	**(1,163,240)**
Local Cost	5,594	(9,209)	59	1,209,231	1,201,404	1,231,704	**30,300**
				Budgeted Staffing	133.8	75.6	**(58.2)**

Salaries and benefits of $4,052,719 fund 75.6 budgeted positions and are decreased by $1,246,158. This budget unit experienced an increase in budgeted staffing of 0.5 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions. Reduction of 58.2 positions is due primarily to the termination of the NAHE contract which provided a senior job training program and resulted in a staffing decrease of 44.7 positions. These training positions remained with the NAHE organization. Other reductions include 1.0 Public Service Employee, 6.4 Contract Senior Program Representatives, 6.1 Contract California Department of Aging, and 0.5 Contract Ombudsman Program Volunteer Coordinator for a net reduction of 14.0 positions. These reductions were originally offset by an increase of 0.4 DAAS Program Supervisor, 1.7 Senior Information and Referral Area Representative, 0.7 Social Service Aide, 0.8 Social Service Practitioner and 2.8 various contract positions for a net increase of 6.4 positions. The department also originally requested a review to reclassify a 1.3 Staff Analyst I to 1.3 Staff Analyst II, 0.7 Nutritionist to 0.7 Staff Analyst II, 0.7 Staff Analyst II to 0.7 Administrative Supervisor I, and 0.8 Administrative Supervisor II to 0.8 Administrative Manager. At the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation reflects the reduction of $365,312 and 6.4 in budgeted staffing. Associated reimbursements and revenues were also decreased by $365,312.

Services and supplies of $5,934,354 include communication costs, service contracts for the various Aging programs (including the Nutrition program), mileage, Senior Health Fair costs, conference costs and training costs. The increase of $107,088 is due primarily to an increase of $149,516 in COWCAP and offset by a decrease of $42,428 in various expenditures such as Risk Management charges and other professional services.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $63,525 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $778,005 represent Human Services administrative support, leased space cost, and services from Public Health for preventative and medication management programs as well as nutritionist services. The increase of $49,366 is due primarily to leased space cost.

Reimbursements of $713,953 represent payments from In-Home Supportive Services, Public Guardian and Public Authority for administrative and fiscal services. The increase of $90,592 is due to additional fiscal services provided by DAAS to Public Guardian.

Federal and state aid revenue of $8,923,676 includes funding under the Older Americans Act (federal) and Older Americans Act (state). The decrease of $1,167,240 is the result of the termination of the NAHE contract as well as the anticipated reduction of revenue due to the change in the methodology in allocating one-time-only funds by the California Department of Aging.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage increase of Senior Information & Assistance individual customers contacted. A total of 8,190 customers were contacted in 2006-07.	29%	10%	4%	8%

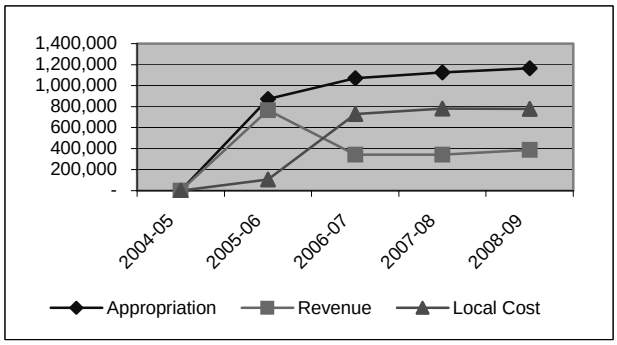
Public Guardian-Conservator

DESCRIPTION OF MAJOR SERVICES

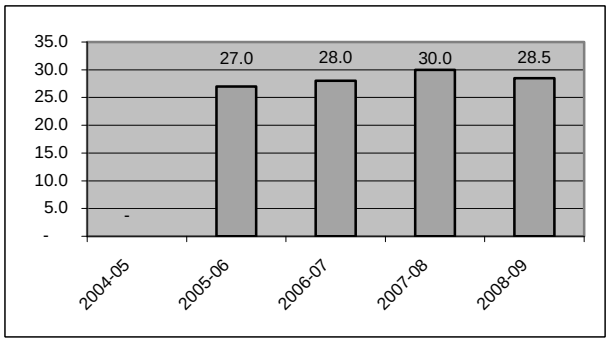
By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, county hospital, or United States government hospital.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



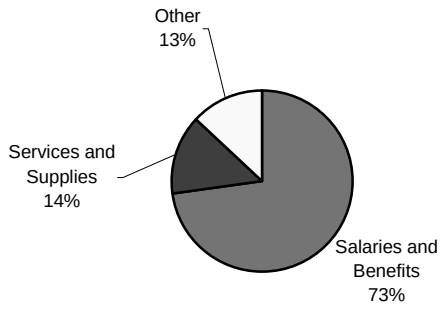
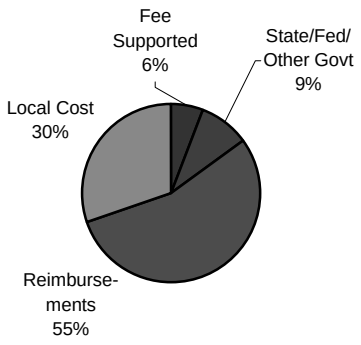
During 2004-05, Public Guardian-Conservator operations were transferred to Aging and Adult Services from the Public Administrator/Public Guardian/Conservator/Coroner. Appropriation and revenue were previously included as part of the Public Administrator/Public Guardian/Conservator/Coroner budget.

PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	107,841	549,681	784,705	1,124,837	881,683
Departmental Revenue	401,102	402,854	56,402	343,018	686,226
Local Cost	(293,261)	146,827	728,303	781,819	195,457
Budgeted Staffing				30.0	

Actual appropriation for 2007-08 is less than modified budget due primarily to vacant positions. Actual departmental revenue for 2007-08 is greater than modified budget due to higher than anticipated Medical Administrative Activities revenue. This additional revenue combined with salary savings from vacant positions resulted in local cost savings.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Public Guardian - Conservator
FUND: General

BUDGET UNIT: AAA PGD
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	574,160	1,474,938	1,523,898	1,555,198	1,989,984	1,878,151	**(111,833)**
Services and Supplies	110,210	292,836	407,141	256,264	257,750	314,742	**56,992**
Central Computer	12,943	21,275	23,246	25,340	25,340	24,469	**(871)**
Travel	-	-	-	-	-	27,000	**27,000**
Land and Improvements	-	-	9,148	(236)	-	-	**-**
Equipment	-	-	43,195	10,150	15,000	35,000	**20,000**
Transfers	36,078	176,969	164,941	233,001	254,271	302,642	**48,371**
Total Exp Authority	733,391	1,966,018	2,171,569	2,079,717	2,542,345	2,582,004	**39,659**
Reimbursements	(663,658)	(1,378,229)	(1,386,864)	(1,198,034)	(1,417,508)	(1,415,827)	**1,681**
Total Appropriation	69,733	587,789	784,705	881,683	1,124,837	1,166,177	**41,340**
Operating Transfers Out	38,108	(38,108)	-	-	-	-	**-**
Total Requirements	107,841	549,681	784,705	881,683	1,124,837	1,166,177	**41,340**
Departmental Revenue							
State, Fed or Gov't Aid	357,765	260,326	(81,284)	520,464	220,000	232,917	**12,917**
Current Services	43,322	141,150	134,460	159,982	123,018	152,000	**28,982**
Other Revenue	15	1,378	3,226	5,780	-	2,875	**2,875**
Total Revenue	401,102	402,854	56,402	686,226	343,018	387,792	**44,774**
Local Cost	(293,261)	146,827	728,303	195,457	781,819	778,385	**(3,434)**
				Budgeted Staffing	30.0	28.5	**(1.5)**

Salaries and benefits of $1,878,151 fund 28.5 budgeted positions and are decreased by $111,833 due primarily to the reduction of workers' compensation charges and deletion of 1.0 Chief Public Guardian originally budgeted. The department also originally budgeted for a reclassification of a 0.8 Staff Analyst II to 0.8 Administrative Supervisor I due to reassignment of duties to a higher level of responsibility and additional employees to supervise. At the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation reflects the reduction of $101,083 and 1.0 in budgeted staffing. Associated reimbursements and revenues were also decreased by $101,083.

Services and supplies of $314,742 includes the cost of case management software maintenance charges, purchase of storage containers for conservatee personal belongings, computer hardware and software costs, property insurance costs for conservatee's real property, and vehicle services charges. The increase of $56,992 is due to the purchase of computer hardware of $14,000 and $42,992 in other operational costs that includes mail services, printing services, and professional services.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $27,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $35,000 is for the purchase of a new truck for transporting conservatee belongings to the warehouse for storage.

Transfers of $302,642 represent charges for lease space and administrative and technical support provided by Human Services Administration and Department of Aging & Adult Services (DAAS). The increase of $48,371 is due primarily to the reallocation of facility lease costs to Public Guardian that was previously paid by DAAS.

Reimbursements of $1,415,827 primarily represent payments from Department of Behavioral Health Realignment Funds for 47% of costs incurred for Public Guardian operations.

Federal aid revenue of $232,917 includes claims for Medi-Cal Administrative Activities. The increase of $12,917 is based on additional funding anticipated for reimbursement claims.

Current services revenue of $152,000 includes Conservatee Estate Fees. The increase of $28,982 is based on projected increases in clients' estate values.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of probate investigations completed within 60 days of referral.	50%	75%	52%	80%

CHILD SUPPORT SERVICES
Connie Brunn

MISSION STATEMENT

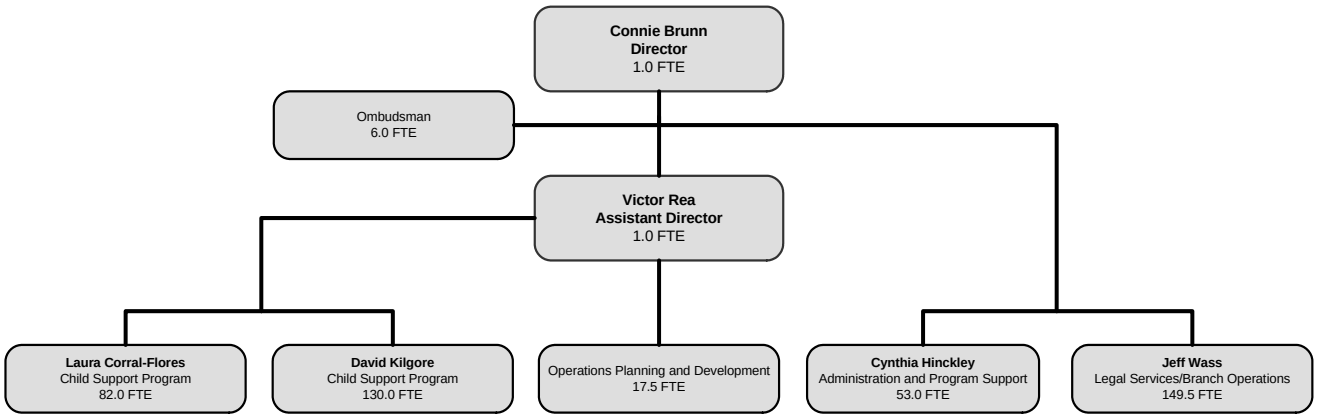
The Department of Child Support Services determines paternity, establishes and enforces child support orders and secures payments to assist families in meeting the financial and medical needs of their children. We provide timely and effective service in a professional manner.

STRATEGIC GOALS

1. Improve Organizational Performance.

2. Improve Service Delivery.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The services provided by the Department of Child Support Services (DCSS) include the following:

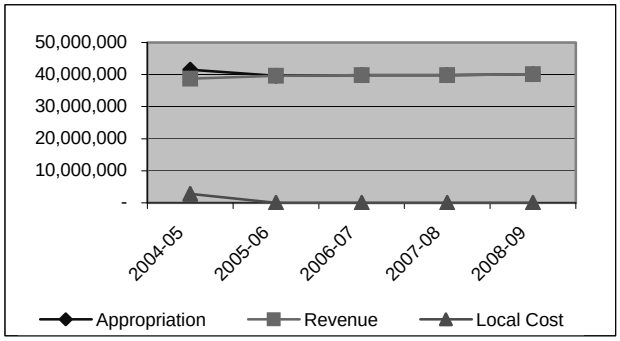
- Locating parents to establish court orders for paternity, child and medical support.
- Enforcing court orders for child, family, spousal and medical support.
- Collecting child support payments.
- Maintaining records of payments paid and balances due.
- Modifying court orders when appropriate.

Additionally, DCSS offers services to assist customers with concerns that may arise in the progress of their case. The Ombuds program administers the Complaint Resolution process, through which customers have the opportunity to raise concerns with the processing of their case, pursue resolution, and obtain information about the child support program and their rights and responsibilities.

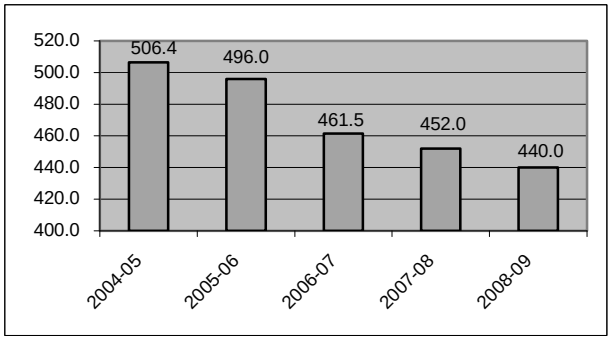
DCSS is dedicated to administering the program in a manner that puts the needs of the children first and foremost. The belief that working collaboratively with parents in understanding and meeting their obligations is a fundamental element in the success of this program.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



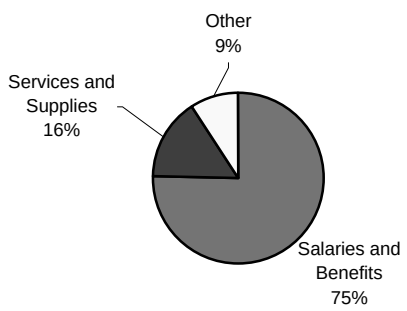
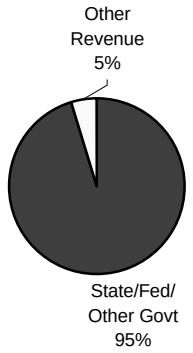
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	39,482,931	38,504,360	39,717,493	40,570,966	40,427,026
Departmental Revenue	39,482,319	38,504,359	39,717,494	40,570,966	40,426,995
Local Cost	612	1	(1)	-	31
Budgeted Staffing				452.0	

Actual appropriation for 2007-08 is less than the modified budget due primarily to a reduction of reimbursable costs for services provided by Human Resources and Human Services Administration. This reduction in expense correlates to less revenue reimbursement from the state.

Local cost share exceeded budgeted local cost target by $31 due to an encumbrance that was not cancelled before the accounting books were closed for the year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Child Support Services
FUND: General

BUDGET UNIT: AAA DCS
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	29,391,270	29,384,241	30,154,490	31,685,171	30,688,624	30,248,308	**(440,316)**
Services and Supplies	6,099,651	5,063,738	5,270,096	4,572,663	4,741,145	5,581,899	**840,754**
Central Computer	451,257	606,524	669,763	635,121	636,946	647,873	**10,927**
Travel	-	-	-	-	-	117,147	**117,147**
Equipment	138,280	159,693	178,171	55,550	147,496	60,488	**(87,008)**
Transfers	3,474,411	3,522,375	3,606,044	3,639,264	3,752,896	3,597,656	**(155,240)**
Total Exp Authority	39,554,869	38,736,571	39,878,564	40,587,769	39,967,107	40,253,371	**286,264**
Reimbursements	(71,938)	(232,211)	(161,071)	(160,743)	(160,743)	(170,817)	**(10,074)**
Total Appropriation	39,482,931	38,504,360	39,717,493	40,427,026	39,806,364	40,082,554	**276,190**
Departmental Revenue							
Use of Money and Prop	-	360,035	151,439	261,431	-	130,500	**130,500**
State, Fed or Gov't Aid	39,265,170	38,088,780	39,562,926	40,159,598	39,806,364	38,153,554	**(1,652,810)**
Current Services	15,719	(1,635)	2,149	-	-	-	**-**
Other Revenue	194,235	54,694	980	681	-	1,798,500	**1,798,500**
Other Financing Sources	7,195	2,485	-	-	-	-	**-**
Total Revenue	39,482,319	38,504,359	39,717,494	40,421,710	39,806,364	40,082,554	**276,190**
Operating Transfers In	-	-	-	5,285	-	-	**-**
Total Financing Sources	39,482,319	38,504,359	39,717,494	40,426,995	39,806,364	40,082,554	**276,190**
Local Cost	612	1	(1)	31	-	-	**-**
				Budgeted Staffing	452.0	440.0	**(12.0)**

Salaries and benefits of $30,248,308 fund 440.0 budgeted positions and are decreasing by $440,316. The department originally included the addition of 18.0 positions consisting of 1.0 Automated Systems Technician, 6.0 Child Support Officer I, 1.5 Fiscal Assistant, 1.0 Program Specialist I, 2.0 Secretary I, 1.0 Storekeeper, 1.0 Supervising Automated Systems Analyst II, 1.0 Child Support Attorney III, and 3.5 various other part-time positions budgeted to full-time positions. These increases were offset by the reduction of 12.0 positions consisting of 3.0 Child Support Officer II, 2.5 Office Assistant II, 2.0 Public Service Employees, 2.0 Child Support Assistants, and 2.5 various positions. The department also originally requested the reclassification of a Staff Analyst I to a Staff Analyst II due to higher level of responsibilities that will be assigned to this position. However, at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets for 2008-09. Based on this action, appropriation reflects a reduction of $1,375,645 and 18.0 in budgeted staffing. Associated reimbursements/revenues were also decreased by $1,375,645.

Services and supplies of $5,581,899 includes telephone services, mail services, process services to deliver legal documents, and other costs related to conversion to a new case management system. The increase of $840,754 is due to $425,643 in postage associated with conversion to the new case management system, $336,692 in remodeling costs, and $78,419 other operational costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $117,147 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $60,488 is for the purchase of five copiers.

Transfers of $3,597,656 consists primarily of $3,182,201 for lease payments of three Child Support facilities and human resource services costs. The decrease of $155,240 is primarily due to reduced human resource services provided by a Human Resources Officer II in the amount of $70,111 and a Human Resources Analyst I in the amount of $59,100.

Use of money and property revenue of $130,500 is new in 2008-09 for interest anticipated to be earned from the child support collection, distribution and health incentives trust funds.

State, federal, or governmental aid revenue of $38,153,554 reflects a decrease of $1,652,810 due to anticipated reductions in state and federal allocations.

Other revenue of $1,798,500 is one-time funding from a closeout reconciliation of the child support and distribution trust fund approved by the state.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of collections on current support orders.	48%	50%	51%	51%
Percentage of cases with child support orders.	74%	85%	74%	85%
Meet key case processing timeframes necessary for compliance.	86%	90%	91%	90%
Completion of the staff alignment process.	N/A	90%	100%	Deleted
Evaluate and restructure business processes as needed to ensure optimum customer service.	N/A	90%	100%	100%

HUMAN SERVICES – ADMINISTRATIVE CLAIM
Linda Haugan

MISSION STATEMENT

Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

STRATEGIC GOALS

1. TAD – Process critical and priority Medi-Cal Eligibility Determination System (MEDS) alerts within established standards.

2. TAD – Increase public awareness of the Food Stamp Program to enhance the health and quality of life in the communities served.

3. TAD – Increase the Work Participation Rate (WPR) of recipients receiving CalWORKs benefits to enhance their transition to Self-Sufficiency.

4. TAD – Maintain Food Stamp error rate proficiency to provide timely/accurate benefits to those in the community in need of assistance.

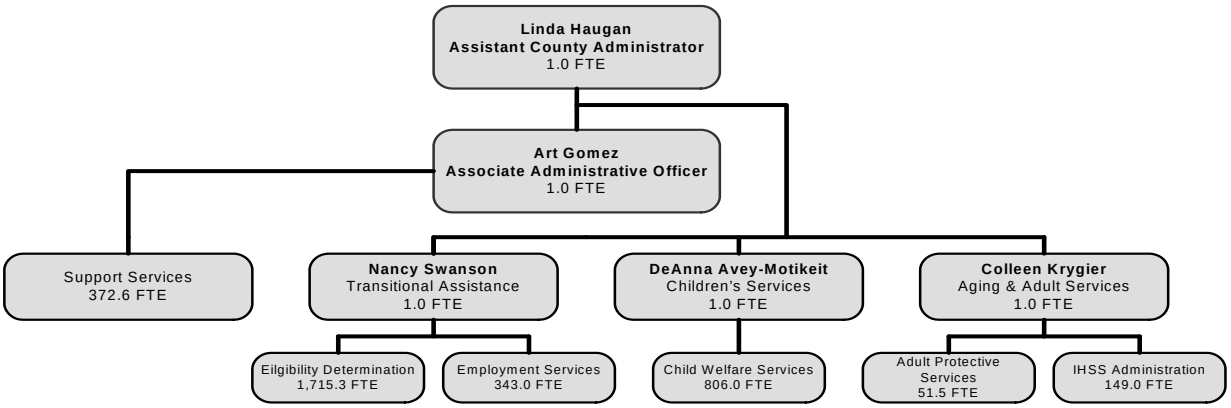
5. DCS – Develop alternative family settings by increasing the number of finalized adoptions.

6. DCS – Strengthen individuals and families by increasing the number of foster children in the Independent Living Skills Program who earn a High School Diploma or G.E.D.

7. DAAS – Assist at-risk adults and frail elderly to maintain independence and live safely in the least restrictive environment.

8. DAAS – Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life.

ORGANIZATIONAL CHART



Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

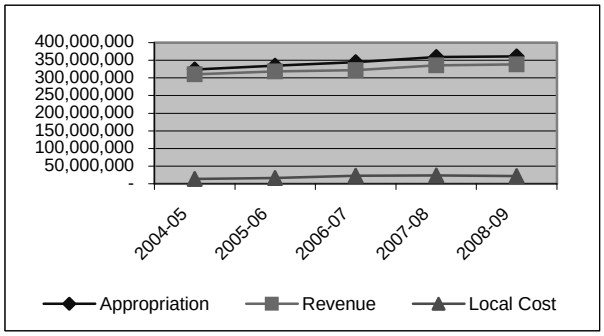
Administrative Claim

DESCRIPTION OF MAJOR SERVICES

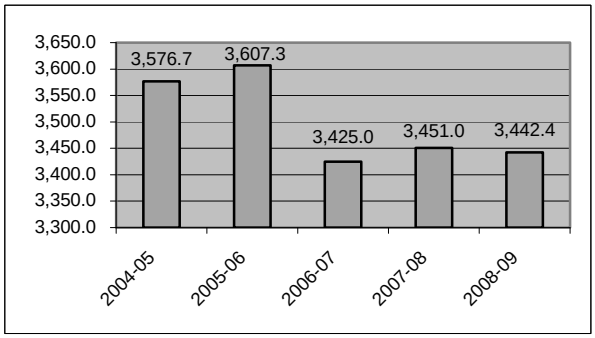
This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by Human Services (HS) Administration and the Performance, Education and Resource Center (PERC). Also included are Children's Network, the Office of Homeless Services, and support of the county partnership with Children's Fund.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	304,201,249	319,982,667	336,164,095	361,184,134	353,108,171
Departmental Revenue	290,027,409	302,559,913	313,881,085	337,744,708	329,668,620
Local Cost	14,173,840	17,422,754	22,283,010	23,439,426	23,439,552
Budgeted Staffing				3,451.0	

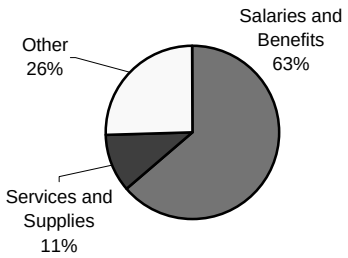
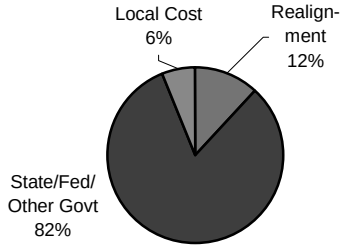
Actual appropriation in this budget unit for 2007-08 was $8.1 million below modified budget. Significant variances from modified budget are:

- Salaries and benefits were $8.0 million below modified budget. Continued attrition and continued inability to quickly fill positions, as they become vacant account for most of these savings. Funding uncertainties have also necessitated the use of more caution when addressing the need to fill vacancies in some classifications.

- The net of all other appropriation units was $0.1 million below modified budget.

Actual departmental revenue for 2007-08 decreased as a result of the decrease in appropriation, yet was adequate to keep this budget unit within local cost target and realize Social Services Realignment fund savings of $2.2 million.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Human Services Administrative Claim
FUND: General

BUDGET UNIT: AAA DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	199,581,623	211,636,943	219,960,674	231,457,427	239,431,404	231,441,459	**(7,989,945)**
Services and Supplies	29,494,611	30,746,454	37,845,346	34,769,571	34,086,307	32,668,096	**(1,418,211)**
Central Computer	2,755,935	3,445,661	3,962,850	3,794,734	3,771,440	4,130,689	**359,249**
Travel	-	-	-	-	-	2,378,500	**2,378,500**
Other Charges	40,288,411	40,049,898	43,305,179	46,903,145	47,075,182	53,399,174	**6,323,992**
Equipment	404,434	394,514	239,382	317,696	360,600	408,000	**47,400**
Vehicles	-	496,431	481,399	2,399,216	500,000	500,000	**-**
L/P Struct/Equip/Vehicles	202,848	158,199	201,503	243,232	369,571	330,612	**(38,959)**
Transfers	31,882,185	32,326,193	30,725,688	34,259,523	34,687,600	37,660,299	**2,972,699**
Total Exp Authority	304,610,047	319,254,293	336,722,021	354,144,544	360,282,104	362,916,829	**2,634,725**
Reimbursements	(1,287,532)	(1,378,695)	(1,400,531)	(1,555,337)	(1,835,791)	(2,787,000)	**(951,209)**
Total Appropriation	303,322,515	317,875,598	335,321,490	352,589,207	358,446,313	360,129,829	**1,683,516**
Operating Transfers Out	878,734	2,107,069	842,605	518,964	837,821	797,206	**(40,615)**
Total Requirements	304,201,249	319,982,667	336,164,095	353,108,171	359,284,134	360,927,035	**1,642,901**
Departmental Revenue							
Fines and Forfeitures	10,957	23,145	16,116	5,597	17,051	6,031	**(11,020)**
Use of Money and Prop	-	-	452	47	-	-	**-**
Realignment	40,670,488	40,001,814	36,546,221	36,207,519	38,369,443	42,768,819	**4,399,376**
State, Fed or Gov't Aid	249,027,568	260,897,961	275,184,694	291,516,315	296,330,297	293,531,088	**(2,799,209)**
Current Services	(49,097)	752,685	822,369	673,193	622,599	851,124	**228,525**
Other Revenue	319,485	691,350	1,148,545	1,054,918	417,411	1,285,216	**867,805**
Other Financing Sources	38,637	137,177	74,999	-	-	37,315	**37,315**
Total Revenue	290,018,038	302,504,132	313,793,396	329,457,590	335,756,801	338,479,594	**2,722,793**
Operating Transfers In	9,371	55,781	87,689	211,030	87,907	250,489	**162,582**
Total Financing Sources	290,027,409	302,559,913	313,881,085	329,668,620	335,844,708	338,730,083	**2,885,375**
Local Cost	14,173,840	17,422,754	22,283,010	23,439,552	23,439,426	22,196,952	**(1,242,474)**
				Budgeted Staffing	3,451.0	3,442.4	**(8.6)**

2008-09 Requirements

This 2008-09 budget was prepared assuming that the state budget may result in funding reductions to social services programs. It is projected that many programs included in this budget unit may experience a decrease in funding. DCS and DAAS are expected to experience overall decreases to their respective allocations while TAD allocations could remain steady. Many legislative proponents of social services programs are currently working to maintain state funding at current levels but it is unknown what funding may be restored to these programs.

The state does not prepare allocations until after the state budget is approved; therefore, HS may not receive funding notifications until Fall of 2008.

HS strategy for 2008-09 is to hold staffing at current levels, increase appropriation as deemed necessary to support planned organizational changes and estimate revenues at a level required to support this strategy. Significant expenditures, whether for staff, services, supplies, equipment, or services to clients, have been curtailed until such time as the state budget process is complete and the effects on social services allocations are known. Any significant differences between this budget and actual allocations received from the state will be addressed in a mid-year budget adjustment, as needed.

Highlights of the changes between budget years are as follows:

STAFFING

Funding uncertainties result in an effort to keep overall budgeted staffing levels at the same numbers approved in the 2007-08 final budget. Several classifications were reduced, while others were augmented, to fit the needs of the departments' program requirements and/or reorganization.

	TAD	DCS	DAAS	Support	Total
2007-08 Final Budget	2,064.25	816.00	207.00	363.75	3,451.00
2008-09 Final Budget	2,059.30	807.00	201.50	374.60	3,442.40
Difference between 2007-08 Final Budget & 2008-09 Final Budget	-4.95	-9.00	-5.50	10.85	-8.60

At the 2008-09 Budget Hearing, the Board of Supervisor directed the removal of new positions included in departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation reflects a reduction of $775,482 and 10.6 in budgeted staffing. Associated revenues and general fund financing were also decreased by $775,482.

APPROPRIATION

Total appropriation increased $1.6 million from the 2007-08 final budget. Appropriation changes between budget years are as follows:

- Salaries and benefits of $231.4 million fund 3,442.4 budgeted positions and are decreasing by $8.0 million. Cost adjustments include elimination of the Workers' Compensation - Exp Mod, a reduction in Workers' Compensation Insurance costs and a decrease in payroll reimbursements.
- Services and supplies and central computer of $36.8 million include expenses for county services, computer hardware, software, equipment, office supplies, insurance, postage, mail services, professional services, communications, training, security and miscellaneous operating costs. The net decrease of $1.1 million is primarily due to:
  - Increases of $1.2 million in COWCAP, $0.8 million in non-inventoriable equipment, $0.8 million in computer software and $0.3 million for data processing.
  - Decreases of $0.4 million in property insurance, $0.4 million in presort & packaging and $0.3 million in other miscellaneous classifications.
  - Reclassification of $1.8 million of travel to a new appropriation unit.
  - Reclassification of $1.0 million in office supplies and $1.3 million in County Counsel charges to transfers.
- Travel is a new appropriation unit for 2008-09. The amount budgeted of $2.4 million reflects anticipated travel costs in the areas of private mileage, air travel, lodging, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses that were previously budgeted in the services and supplies appropriation unit.
- Other charges of $53.4 million include expenses for IHSS Provider payments, public assistance to clients, transportation and employment assistance to employment services clients and miscellaneous program services provided to clients. An increase of $6.3 million is primarily due to increases in IHSS Provider payments required by increased caseloads and increases in transportation and ancillary assistance provided to employment services clients.
- Transfers and operating transfers out of $38.5 million include reimbursements to other county departments for services provided to HS clients. An increase of $3.0 million is primarily due to the reclassification of $1.0 million in office supplies and $1.4 million in County Counsel charges from the services and supplies appropriation unit and an increase of $0.9 million in lease payments, and savings of $0.3 million for other inter-departmental transfers.

- Reimbursements of $2.8 million include payments from other county departments to HS for administrative support services provided as requested. An increase of $1.0 million reflects an increased demand for HS administrative assistance to non-welfare departments.

DEPARTMENTAL REVENUE

Funding from non-general fund sources increased $2.9 million from the 2007-08 final budget. Revenue changes between budget years are as follows:

- Federal and state funding available for HS programs decreased $2.8 million.
- A mix of miscellaneous revenue sources increased $1.3 million
- The overall need for Social Services Realignment revenue increased $4.4 million. The need for this increase is primarily a result of a $3.3 million increase in IHSS Provider payments and the anticipated reduction in funding for other social service programs.

LOCAL COST

Most HS programs are state and/or federal mandates. The county share of funding is either mandated as a percentage of total program costs or as a fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs. Changes to Social Services Realignment needs are as follows:

Social Services Realignment Detail of Changes from 2007-08 to 2008-09 (in millions)

	2007-08 Actual	2008-09 Budget	Inc/(Dec)
Administrative Claim budget	7.2	9.6	2.4
IHSS provider payments	28.5	32.4	3.9
IHSS Public Authority/benefits	0.5	0.8	0.3
Foster Care	18.0	24.4	6.4
Aid to Adoptive Children	3.4	4.4	1.0
Seriously Emotionally Disturbed Children	1.5	2.0	0.5
Total Social Services	59.1	73.6	14.5

Changes to HS local share needs are as follows:

History of Social Services Realignment and Local Cost
HSS Administrative Budget and Subsistence Budgets
(In Millions)

	ACTUALS							
	02/03	03/04	04/05	05/06	06/07	07/08 Actual	08/09 Budget	Increase
Administrative budget (DPA)								
Realignment	15.8 *	12.8	12.7	14.0	9.4	7.2	9.6	2.4
Local cost	12.3	11.5	14.1	14.9	18.4	19.5	18.3	(1.2)
IHSS Providers (DPA)								
Realignment	23.5	28.6	27.7	25.0	26.3	28.5	32.4	3.9
Local cost	-	-	-	2.5	3.9	3.9	3.9	-
IHSS Public Authority (DPA)								
Realignment	0.2	0.2	0.3	1.0	0.8	0.5	0.8	0.3
Foster Care (BHI)								
Realignment	23.3	23.8	24.0	21.0	19.7	18.0	24.4	6.4
Local cost	13.9	13.8	13.6	14.8	14.8	14.3	13.6	(0.7)
Aid to Adoptive Children (ATC)								
Realignment	1.5	2.0	2.8	2.8	3.1	3.4	4.4	1.0
Local cost	0.9	1.3	1.0	1.5	1.8	1.9	1.9	-
Seriously Emotionally Disturbed (SED)								
Realignment	1.5	1.3	1.5	1.4	1.3	1.5	2.0	0.5
Local cost	0.5	0.6	0.7	1.0	1.0	1.0	1.0	-
All other subsistence budgets								
Local cost	6.5	6.6	6.4	6.9	6.8	7.1	8.5	1.4
Total Realignment	**65.8**	**68.7**	**69.0**	**65.2**	**60.6**	**59.1**	**73.6**	14.5
Total Local Cost	**34.1**	**33.8**	**35.8**	**41.6**	**46.7**	**47.7**	**47.2**	(0.5)
Total Local Share	**99.9**	**102.5**	**104.8**	**106.8**	**107.3**	**106.8**	**120.8**	14.0

* 02/03 Includes one-time need of $4.6 million

In aggregate, the HS Administrative Claim budget unit includes a net reduction in local cost of $1.2 million. This decrease was included in the local cost targets presented by the County Administrative Office and approved by the Board. All local cost figures are estimates and are dependent upon final allocations from the state after the state budget has been passed. HS will closely manage changes arising from the state budget. Significant changes will be addressed in a mid-year budget adjustment, as needed.

HS programs that are not state/federal mandates do not generate state or federal revenue and are funded with county general funds through HS. While these programs provide services that benefit HS in general, their functions do not qualify for state or federal reimbursement. These programs and their general fund impact are detailed below:

HS - Non Revenue Generating Programs

	2007-08 Budget	2008-09 Budget	Inc/(Dec)
HS Support of Children's Network	750,000	750,000	0
HS Support of Office of Homeless Assistance*	122,489	201,318	78,829
HS Support of Children's Fund	525,000	525,000	0
Total HS General Fund Support	1,397,489	1,476,318	78,829

* The initial budget for the Office of Homeless Assistance included only Salaries and Benefit costs. 2008-09 requests include office supplies, equipment, travel and professional service contracts

FUNDING AND STAFFING BY PROGRAM
2008-09

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	36,594,265	33,466,484	3,127,781	401.5
Food Stamps	35,774,773	28,962,565	6,812,208	381.3
CalWorks - Welfare to Work	45,046,055	45,046,055	-	424.0
Medi-Cal	60,761,202	60,761,202	-	657.0
Foster Care Administration	3,925,572	3,419,331	506,241	42.2
Child Care Administration	13,141,792	13,128,639	13,153	148.3
CalWorks - Mental Health	6,400,102	6,400,102	-	-
Cal-Learn	2,075,748	2,075,748	-	-
CalWorks - Rollover Funds	-	-	-	-
General Relief Administration	581,375	-	581,375	5.0
Other Programs	693,073	651,394	41,679	-
Total	**204,993,957**	**193,911,520**	**11,082,437**	**2,059.3**

Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	81,762,170	69,497,844	12,264,326	729.5
Promoting Safe and Stable Families	2,104,929	2,104,929	-	-
Foster Training and Recruitment	235,850	235,850	-	7.0
Licensing	698,317	698,317	-	-
Support and Therapeutic Options Program	890,013	623,009	267,004	-
Adoptions	4,759,816	4,759,816	-	40.0
ILP	1,869,773	1,869,773	-	16.5
Other Programs	1,843,183	1,843,183		14.0
Total	**94,164,051**	**81,632,721**	**12,531,330**	**807.0**

Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	15,391,620	13,136,748	2,254,872	148.5
Adult Protective Services	5,351,977	5,128,080	223,897	53.0
IHSS Provider Payments	36,273,336	-	36,273,336	-
IHSS Provider Benefits	500,000	-	500,000	-
IHSS PA	297,206	-	297,206	-
Other Programs	-	-	-	-
Total	**57,814,139**	**18,264,828**	**39,549,311**	**201.5**

Support				Staffing
				374.6

Non Claimable Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	550,000	-	550,000	
LLUMC - Child Assess Center	130,000	-	130,000	
C-IV Development & Staff	877,859	877,859	-	
Other	2,397,029	1,274,336	1,122,693	
Total	**3,954,888**	**2,152,195**	**1,802,693**	-
Total Local Share			**64,965,771**	
Social Services Realignment			**42,768,819**	
Grand Total Administrative Budget	**360,927,035**	**295,961,264**	**22,196,952**	**3,442.4**

HUMAN SERVICES

Changes by department are as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

STAFFING CHANGES

Overall TAD program funding in 2008-09 is expected to decrease approximately $5.3 million, primarily as a result of the elimination of available CalWORKS Improvement Project rollover funds, exhaustion of available CalWORKs Incentive funds and a reduction in the Food Stamp Employment Training (FSET) allocation. As a result of this reduction in funding, TAD is decreasing staffing by a net 4.95 budgeted positions. This decrease includes a reduction of 0.5 Eligibility Worker II, 3.0 Employment Service Technician and an aggregate of 1.4 miscellaneous budgeted positions due to rounding.

PROGRAM CHANGES

Management of staff resources will allow TAD to maintain service levels and continue to meet mandated performance requirements despite the funding decreases. Changes in CalWORKs funding continues to force TAD to continue to streamline its methods of service delivery while increasing the Work Participation rate for recipients receiving CalWORKs benefits.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

STAFFING CHANGES

Although 2008-09 allocations are expected to decrease, staffing levels have been only slightly reduced in an effort to keep DCS in a position to respond if funding is restored in the state budget process. Therefore, DCS is reducing staffing by a net of 9.0 budgeted positions. This decrease includes a reduction of 2.0 Deputy County Counsel IV and 2.0 Executive Secretary II budgeted positions as a result of the movement of those positions to HS Administration and a reduction of 2.0 HSS Program Specialist I and 3.0 Community Advocate budgeted positions.

PROGRAM CHANGES

Although funding decreases are projected, program mandates require DCS to maintain a minimum level of services to clients. These services are provided in an effort to safeguard the well-being of children who reside within the county. Expenditures for services and hard goods are provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HS Administrative Claim budget unit.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

STAFFING CHANGES

Funding for IHSS Administration and Adult Protective Services programs are expected to decrease approximately $0.7 million. As a result of this decrease in funding, DAAS is decreasing staffing by a net of 5.5 budgeted positions. This decrease includes a reduction of 1.5 Office Assistant II, 1.0 Office Assistant III, 1.0 Social Service Practitioner, 1.0 Supervising Social Service Practitioner, and 1.0 Social Service Aide budgeted positions.

PROGRAM CHANGES

IHSS - Individual Provider costs. This is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2008-09 are expected to increase 5.6% over 2007-08. Also paid hours in 2007-08 are projected to increase by 10% over 2006-07 actuals. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional $3.3 million of local funding is necessary due to projected caseload growth in 2007-08.

SUPPORT DIVISIONS

STAFFING CHANGES

Stagnant funding trends in prior years have forced HS Support divisions to reduce staffing by approximately 21.0 positions since 2004-05. The continuing need to provide ongoing administrative services to all programs within HS supports the net addition of 10.9 budgeted positions in 2008-09. This net increase is detailed as follows:

- County Counsel - Increase of 2.0 Deputy County Counsel IV and 1.8 Executive Secretary II budgeted positions as a result of movement of County Counsel positions from DCS to HS Administration.
- Office of Homeless Assistance - Increase of 2.0 HSS Program Specialist I, 1.0 Supervising HSS Program Specialist, and 1.0 Office Assistant II due to the addition of the Office of Homeless Assistance.
- Miscellaneous increase of 3.1 budgeted positions due to rounding.

The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget:

REVENUE SOURCE AND LOCAL COST BREAKDOWN

	Appropriation	Revenue					Local Cost	
		Federal	%Federal	State	%State	Total Federal/State	Local Share	Cost
Transitional Assistance Department								
Food Stamps	35,774,773	17,887,387	50%	11,075,179	31%	28,962,566	**6,812,208**	19%
Single Allocation								
CalWorks - Eligibility	36,594,265	9,610,746	26%	23,855,738	65%	33,466,484	**3,127,781**	9%
CalWorks - Mental Health	6,400,102	-	-	6,400,102	100%	6,400,102	-	-
CalWorks - Cal-Learn	2,075,748	1,037,874	50%	1,037,874	50%	2,075,748	-	-
CalWorks - Welfare to Work	45,046,055	45,046,055	100%	-	-	45,046,055	-	-
CalWorks - Child Care Admin - S	6,300,666	6,300,666	100%	-	-	6,300,666		-
Total Single Allocation	96,416,836	61,995,341		31,293,714		93,289,055	3,127,781	
Med-Cal	60,761,202	30,380,601	50%	30,380,601	50%	60,761,202	-	-
Foster Care Administration	3,925,572	1,612,459	41%	1,806,872	46%	3,419,331	506,241	13%
Child Care Administration								
Stage 2	4,460,068	425,701		4,034,367		4,460,068		
Stage 3	1,541,113	948,848		592,265		1,541,113		
CAPP	839,945	498,618		328,174		826,792	13,153	
CalWorks - Rollover Funds	-	-	100%			-	-	-
General Relief Administration	581,375	-	-	-	-	-	581,375	100%
Food Stamp Employment Traini	360,174	318,564	88%	-	0%	318,564	41,610	12%
Other	332,899	-	0%	332,830	100%	332,830	69	
Total	**204,998,957**	**114,067,517**		**79,844,001**		**193,911,519**	**11,082,437**	
Department of Children's Services								
Child Welfare Services - Basic	74,952,879	36,114,581	48%	26,573,973	35%	62,688,554	12,264,325	16%
Child Welfare Services - Augme	6,809,291	4,766,504	70%	2,042,787	30%	6,809,291		
CWS Total	**81,762,170**	**40,881,085**		**28,616,760**		**69,497,845**	**12,264,325**	
Promoting Safe and Stable Fam	2,104,929	2,104,929	100%	-	-	2,104,929	-	-
Foster Training and Recruitment	235,850	137,133	58%	98,717	42%	235,850	-	-
Licensing	698,317	289,249	41%	409,068	59%	698,317	-	-
Support and Therapeutic Optior	890,013	-	-	623,009	70%	623,009	267,004	30%
Adoptions	4,759,816	1,971,781	41%	2,788,035	59%	4,759,816	-	-
ILP	1,869,773	1,045,154	100%	824,619	0%	1,869,773	-	-
Other Programs	1,843,183	364,604	20%	1,478,579	80%	1,843,183		
Total	**94,164,051**	**46,793,935**		**34,838,787**		**81,632,721**	**12,531,330**	
Aging and Adult Services								
In-Home Supportive Services	15,391,620	7,878,970	51%	5,257,777	34%	13,136,747	2,254,873	15%
Adult Protective Services	5,351,977	2,461,189	46%	2,666,891	50%	5,128,080	223,897	4%
IHSS Provider Payments Local I	36,273,336	-		-		-	36,273,336	100%
IHSS Provider Benefits Local M	500,000	-		-		-	500,000	100%
IHSS PA Local Cost Match	297,206	-		-		-	297,206	100%
Other Programs	-	-		-		-	-	-
Total	**57,814,139**	**10,340,159**		**7,924,668**		**18,264,827**	**39,549,311**	
Non Claimable Costs								
PERC Training Expense	550,000	-	-	-	-	-	550,000	100%
LLUMC - Child Assess Center	130,000	-	-	-	-	-	130,000	100%
Other	3,274,889	-	-	2,152,195	-	2,152,195	1,122,694	34%
Total	**3,954,889**	**-**		**-**		**2,152,195**	**1,802,694**	
Total Administrative Budget	**360,927,035**	**171,201,611**	**47%**	**122,607,456**	**34%**	**295,961,262**	**64,965,771**	**18.0%**
SOCIAL SERVICES REALIGNMENT							**42,768,819**	
							22,196,952	

This is the fixed County MOE for the CalWorks Single Allocation which is split between Eligibility and Food Stamps. $9,939,989

Remainder of Single Allocation for Stage 1 Childcare is $41,912,123 (provider payments) and is accounted for in ETP budget.

All childcare totals are for administration only. The remainder of these allocations are budgeted within the ETP budget.

This is the fixed County MOE for Childcare Administration

Augmentation Funds shall be expressly used for Emergency Response, Family Maintenance, and Permanent Placement components of CWS and shall not be used to supplant existing CWS funds. These funds will be available only by exhausting the total CWS Basic allocation

This is the fixed County MOE for Adult Protective Services Administration. $223,897

IHSS Provider Payments - State pays providers and the county is only billed for its local share of costs.

IHSS medical benefits local match of $500,000.

Local Cost Target

HUMAN SERVICES

PERFORMANCE MEASURES				
Description of Performance Measure	**2006-07 Actual**	**2007-08 Projected**	**2007-08 Actual**	**2008-09 Projected**
Department of Aging and Adult Services: Percentage of IHSS annual re-evaluations (RV) completed within state timelines.	97%	90%	95%	90%
Department of Aging and Adult Services: Percentage of emergency APS referrals responded to within the state mandated timeframes.	92%	100%	96%	100%
Transitional Assistance Department: Percentage of worker alerts within specific timelines.	58%	65%	70%	70%
Transitional Assistance Department: Percentage increase in Food Stamp participation.	4%	5%	31%	5%
Transitional Assistance Department: Percentage of CalWORKs customers that are employed each month.	44%	50%	47%	55%
Transitional Assistance Department: Percentage of errors in calculating Food Stamp benefits.	3%	3%	3%	3%
Department of Children's Services: Annual percentage reduction in the number of children entering foster care.	2%	1%	6%	1%
Department of Children's Services: Percentage increase in foster youth graduating with a high school diploma or G.E.D.	3%	3%	18%	3%

Performance Measure 4: The Transitional Assistance Department Performance Measure #4, percentage increase in Food Stamp participation, increased by 31% rather than the projected 5%. Increases in the Food Stamp Program were significantly higher than anticipated, due in no small part to the overall economy. The availability of the Food Stamp Program to assist in meeting the needs of affected families, through the department's outreach efforts, also contributed to the increase.

Performance Measure 8: The Department of Children's Services Performance Measure #8, percentage of children exiting foster care with a high school diploma or equivalency, is greater than projected largely attributed to contracting with six Educational Liaisons whose primary responsibility is gathering foster youth credits for graduation. We are beginning to see a significant number of youth who would not have had the credits to graduate, get the credit for the work they have accomplished. In addition we hired four former foster youth during the past year as Public Service Employees, dedicating them to working with youth to better prepare them to exit the foster care system. Attention to their educational needs and requirements was stressed as a part of this effort and the greater than expected increase in the rate of youth exiting the system with a high school degree or it's equivalent one of the results.

Domestic Violence/Child Abuse Services

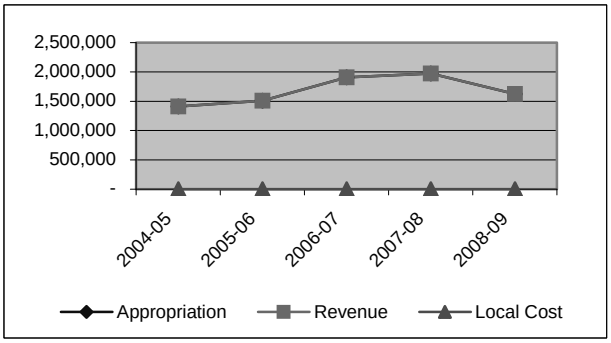
DESCRIPTION OF MAJOR SERVICES

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses. The child abuse prevention program is funded by a state grant, revenues generated from a surcharge placed on certified copies of birth certificates, and court fines imposed in domestic violence cases. Revenues from the surcharges are deposited in special revenue funds and used to fund the contractors. These three revenue sources provide 100% of the funding for this program.

There is no county general fund contribution or staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



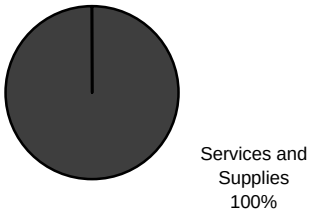
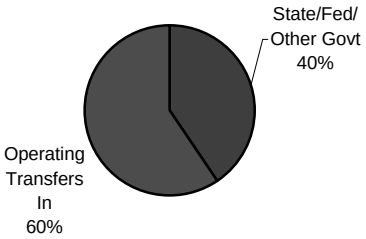
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,307,404	1,193,988	1,572,099	1,970,307	1,488,344
Departmental Revenue	1,312,310	1,193,591	1,625,483	1,970,307	1,433,965
Local Cost	(4,906)	397	(53,384)	-	54,379

Actual appropriation for 2007-08 is $481,963 less than modified budget. The total amount for contracts awarded was less than originally budgeted because contracts with some vendors were not renewed in 2007-08. Any remaining funds from the sale of marriage licenses, birth certificates and court-imposed fines will be held in reserve for future year's contracts.

Outstanding contract encumbrances were recorded as an expenditure accrual in 2006-07. It was later determined the amounts due were over-stated. As a result, insufficient revenue was recorded in 2007-08 leading to an overstatement of local cost. Local cost savings in other Human Services (HS) subsistence budget units was utilized to offset this overage and allow HS to remain within overall local cost targets.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Domestic Violence/Child Abuse
FUND: General

BUDGET UNIT: AAA DVC
FUNCTION: Public Assistance
ACTIVITY: Administration

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,307,404	1,193,988	1,572,099	1,488,344	1,970,307	1,622,818	**(347,489)**
Total Appropriation	1,307,404	1,193,988	1,572,099	1,488,344	1,970,307	1,622,818	**(347,489)**
Departmental Revenue							
State, Fed or Gov't Aid	650,063	630,509	660,927	669,022	656,812	656,812	**-**
Other Revenue	-	94,000	-	-	-	-	**-**
Total Revenue	650,063	724,509	660,927	669,022	656,812	656,812	**-**
Operating Transfers In	662,247	469,082	964,556	764,943	1,313,495	966,006	**(347,489)**
Total Financing Sources	1,312,310	1,193,591	1,625,483	1,433,965	1,970,307	1,622,818	**(347,489)**
Local Cost	(4,906)	397	(53,384)	54,379	-	-	**-**

Other charges of $1,622,818 represent contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

The child abuse prevention program is funded by a state grant of $656,812. Operating transfers in of $966,006 represents revenues generated from a surcharge placed on certified copies of birth certificates, and court fines imposed in domestic violence cases.

Each year, the department completes an analysis of the revenue from the state grant referenced above, court fines and surcharges on marriage licenses and birth certificates, as well as the estimated year-end fund balances. It has been determined that $1,622,818 of this revenue will be available for domestic violence prevention and child abuse prevention contracts in 2008-09.

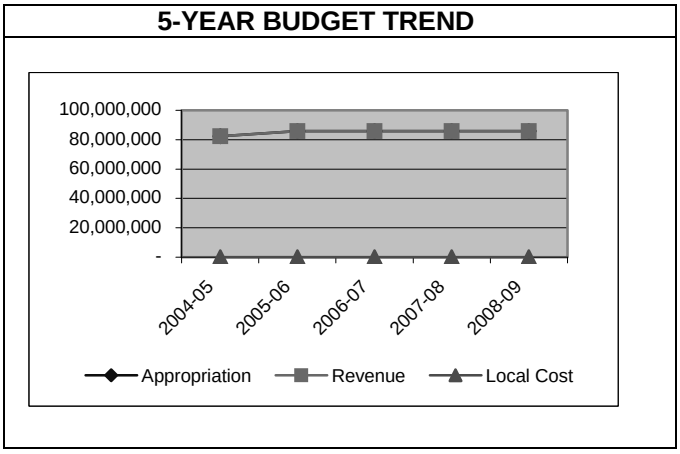
Entitlement Payments (Childcare)

DESCRIPTION OF MAJOR SERVICES

All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of federal welfare reform and the resulting state CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients who are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect. Childcare provider payments are 100% federal and state funded through reimbursements by the state. Childcare provider payments are 100% federal and state funded.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services Administration budget unit.

BUDGET HISTORY



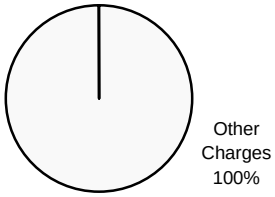
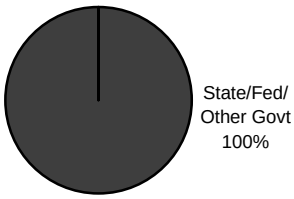
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	81,065,438	79,183,003	75,310,636	85,905,228	77,067,053
Departmental Revenue	81,063,581	79,182,742	75,311,168	85,905,228	77,067,053
Local Cost	1,857	261	(532)	-	-

Funding impacts to the childcare programs as a result of the state's final budget have required the department to manage childcare caseload so as to remain within the expenditure limitations of the allocations received from the state. Historically, information regarding allocations is received from the state in the latter part of the first quarter of the new fiscal year.

Actual appropriation for 2007-08 were $8.8 million under modified budget due to changes in legislation that decreased the allowable amount reimbursed to childcare providers and the timing-out of recipients who have reached their five year limit for receiving aid.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Entitlement Payments (Childcare)
FUND: General

BUDGET UNIT: AAA ETP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	81,065,438	79,183,003	75,310,636	77,067,053	85,905,228	85,905,228	-
Total Appropriation	81,065,438	79,183,003	75,310,636	77,067,053	85,905,228	85,905,228	-
Departmental Revenue							
State, Fed or Gov't Aid	81,063,581	79,182,742	75,311,168	77,067,053	85,905,228	85,905,228	-
Total Revenue	81,063,581	79,182,742	75,311,168	77,067,053	85,905,228	85,905,228	-
Local Cost	1,857	261	(532)	-	-	-	-

Other charges of $85.9 million represent payments to childcare providers.

Based on projections of the 2008-09 state budget, federally funded Stage 1 childcare is expected to increase by $3.5 million or 8.5%. On July 1, 2008, the department successfully transitioned Stage 2, Stage 3 and CAPP Childcare to County Schools and other agencies due to a more efficient funding relationship with the California Department of Education (CDE). At the time the budget was developed, the actual transition date was uncertain and appropriation and revenue were not adjusted. In 2009-10, the department will adjust the budget to reflect the transition.

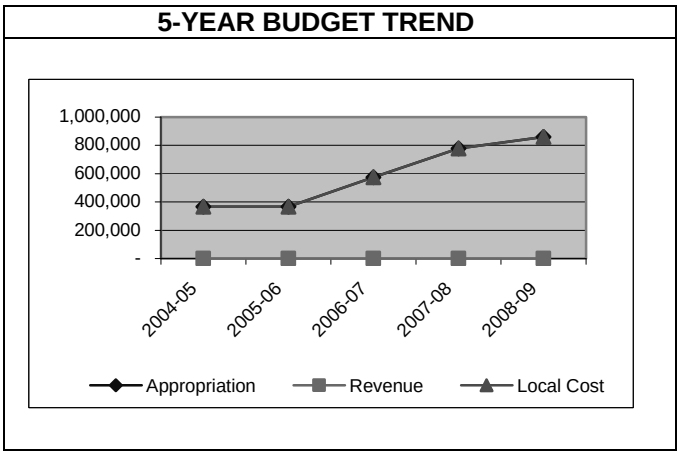
Out-of-Home Child Care

DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for room, board, and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increase the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	358,530	464,594	705,511	592,722	502,708
Departmental Revenue	-	-	-	-	-
Local Cost	358,530	464,594	705,511	592,722	502,708

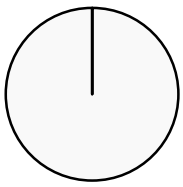
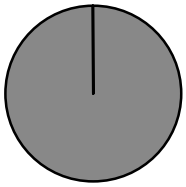
Appropriation for this budget unit is relatively inconsistent from month to month, depending upon the number of non-aided children placed in emergency shelter care.

In a continuing effort to reduce costs in this budget unit, Department of Children's Services (DCS) reviews cases and determines which cases may be funded with specific Child Welfare Services (CWS) funds and then retroactively transfers expenditures for those cases to the HS Administrative budget.

Actual appropriation for 2007-08 is $90,014 below the modified budget due to average monthly caseload and average cost per case declining by 19% and 14% respectively. This is due to the Transitional Assistance Department (TAD) and DCS continued effort to study methods to reduce cases and costs. In May 2008, the appropriation for this budget unit was reduced by $185,000 due to the caseload and average cost per case savings realized during the first eight months of the fiscal year. The $90,014 savings was used to offset local cost overages in other HS subsistence budget units and allowed HS to remain within overall local cost targets.

No revenue is received for this program. It is funded entirely with local cost.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Out-of-Home Child Care
FUND: General

BUDGET UNIT: AAA OCC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	358,530	464,594	705,511	502,708	777,722	859,415	**81,693**
Total Appropriation	358,530	464,594	705,511	502,708	777,722	859,415	**81,693**
Local Cost	358,530	464,594	705,511	502,708	777,722	859,415	**81,693**

Other charges of $859,415 represent payments for room, board, and care for children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens.

Total 2008-09 expenditures are projected to increase $356,707 from 2007-08 actual levels, a 71% increase over the prior year's budget. The 2008-09 caseload is expected to increase based on the upward trend in caseload growth over the past 18 months and the current state of the economy. The increasing need for costly specialized services provided to children in this program is projected to increase the average cost per case approximately 3% above 2007-08 estimates.

Aid to Adoptive Children

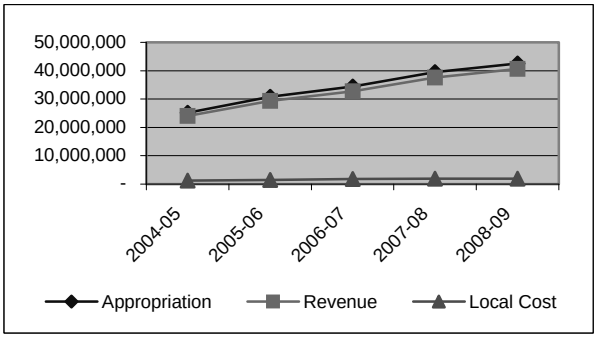
DESCRIPTION OF MAJOR SERVICES

This program provides financial assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are either personally disadvantaged, physically handicapped or adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget unit is funded approximately 41% federal, 44% state, with the remaining costs offset by revenue from the Social Services Realignment and local county general fund.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services Administration budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

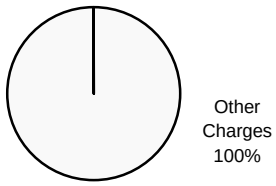
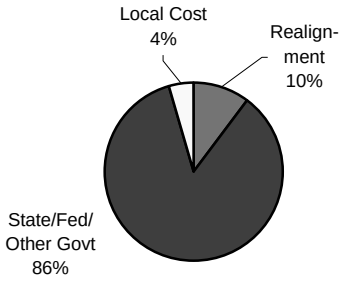
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	24,803,158	29,040,361	32,515,990	39,467,626	36,935,857
Departmental Revenue	23,791,527	27,528,291	30,721,439	37,580,473	35,048,704
Local Cost	1,011,631	1,512,070	1,794,551	1,887,153	1,887,153

In the four-year period from 2004-05 through 2007-08, expenditures and revenue in this program have increased 49%. In that time, caseload has increased 39% and the average cost per case has increased 7%. The individual grant amounts can change from year to year based on the severity of the needs of each child. The growth in this program is attributed to state legislation, which became effective January 1, 2000. This legislation (AB390) encourages and promotes the adoption of eligible children. It requires that the county provide prospective adoptive families with information on the availability of benefits, as well as reimbursement for nonrecurring expenses in the adoption of an eligible child. There is no financial means test used to determine an adoptive family's eligibility for the program. Increased average cost per case is a result of the successful placement of more children with special needs and the higher costs associated with their care.

This program is 86% funded by federal and state revenue, with a 14% local share. The local share is funded with a combination of Social Services Realignment and the county general fund.

Actual appropriation for 2007-08 was $2.5 million less than modified budget. This can be attributed to the fact that caseload increases and case costs both increased less gradually than projected. Less revenue was received than what was budgeted as a result of the lower expenditures, yet was sufficient to keep this budget unit within local cost targets.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Aid to Adoptive Children
FUND: General

BUDGET UNIT: AAB ATC
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	24,803,158	29,040,361	32,515,990	36,935,857	39,467,626	42,543,049	**3,075,423**
Total Appropriation	24,803,158	29,040,361	32,515,990	36,935,857	39,467,626	42,543,049	**3,075,423**
Departmental Revenue							
Realignment	2,770,241	2,832,775	3,067,873	3,381,422	3,848,971	4,378,941	**529,970**
State, Fed or Gov't Aid	20,965,134	24,695,516	27,653,566	31,667,282	33,731,502	36,276,955	**2,545,453**
Other Financing Sources	56,152	-	-	-	-	-	**-**
Total Revenue	23,791,527	27,528,291	30,721,439	35,048,704	37,580,473	40,655,896	**3,075,423**
Local Cost	1,011,631	1,512,070	1,794,551	1,887,153	1,887,153	1,887,153	**-**

Other charges of $42.5 million represent assistance to adoptive parents who would otherwise not be able to provide for a child's special needs.

Appropriation is increasing by $3.1 million over 2007-08 final budget. This increase is based on 52,477 total annual cases, a 13.5% increase over the 2007-08 budget and average monthly aid payments of $811, a 5.0% decrease from the 2007-08 budget. Continued growth in caseload is due to the success of the aforementioned legislation.

State and federal revenue is increasing by $2.5 million due to the sharing ratios of 50% federal, 36% state, and 14% local share.

The local share required for 2008-09 is $6,266,094, an increase of $529,970, (9.2%), over the 2007-08 budget. Of this amount, the general fund contributes $1,887,153 and Social Services Realignment contributes $4,378,941.

AFDC – Foster Care

DESCRIPTION OF MAJOR SERVICES

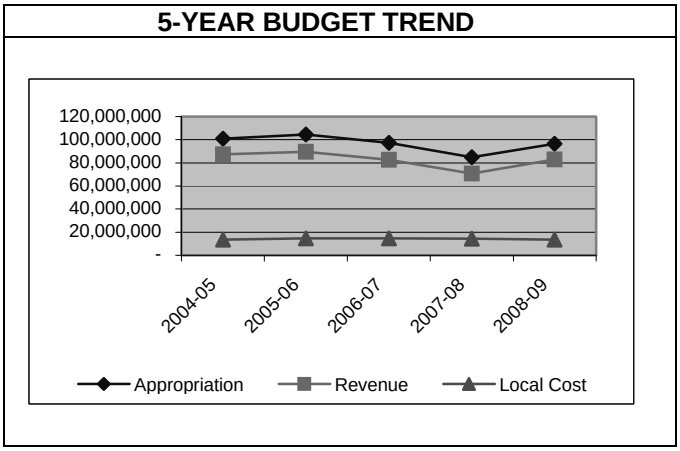
This program provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both the Department of Children's Services (DCS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federally eligible (federal) cases, the cost-sharing ratios are approximately 40% federal, 25% state, and 35% county.
- For non-federally eligible (non-federal) cases, the cost-sharing ratio is 40% state and 60% county.
- All county share-of-cost is mandated and is reimbursed from Social Services Realignment and the county general fund.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	96,488,529	94,195,015	85,014,346	87,025,063	84,900,721
Departmental Revenue	82,904,560	79,357,104	70,199,472	72,748,975	70,622,768
Local Cost	13,583,969	14,837,911	14,814,874	14,276,088	14,277,953

Foster Care has experienced a slow but steady decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. A decrease in the number of petitions filed also contributes to the caseload decline. As a result, actual appropriation was $2.1 million below the 2007-08 modified budget.

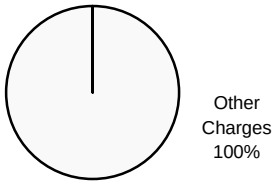
While federal cases and grant costs marginally decreased, non-federal cases and grant costs increased at a more rapid rate. These changes can be attributed to a change in the eligibility status of emergency assistance cases. In May 2007, the state reclassified them as non-federal cases. Previous to this change they were classified as federal cases but are now funded only by the state and counties.

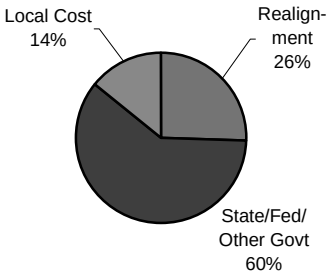
The caseload decreases, along with additional revenue received due to adjustments made to the HS Subsistence Claim have resulted in a $3.3 million savings in Social Services Realignment.

Late adjustments resulted in this budget unit exceeding local cost targets by $1,865. Local cost savings in other HS subsistence budget units was utilized to allow HS to remain within local cost targets.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES





GROUP: Human Services
DEPARTMENT: AFDC - Foster Care
FUND: General

BUDGET UNIT: AAB BHI
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	95,519,773	93,317,246	85,014,346	84,900,721	85,012,850	94,387,086	**9,374,236**
Transfers	968,756	877,769	-	-	-	-	**-**
Total Appropriation	96,488,529	94,195,015	85,014,346	84,900,721	85,012,850	94,387,086	**9,374,236**
Departmental Revenue							
Realignment	25,839,465	20,934,763	19,736,012	18,081,672	21,336,609	24,377,815	**3,041,206**
State, Fed or Gov't Aid	56,225,689	57,335,742	49,706,375	51,495,632	48,600,153	55,648,769	**7,048,616**
Current Services	819,252	1,060,578	742,337	1,030,425	800,000	800,000	**-**
Other Revenue	20,154	26,021	14,748	15,039	-	-	**-**
Total Revenue	82,904,560	79,357,104	70,199,472	70,622,768	70,736,762	80,826,584	**10,089,822**
Local Cost	13,583,969	14,837,911	14,814,874	14,277,953	14,276,088	13,560,502	**(715,586)**

Other charges of $94.4 million represent aid payments for children living in foster homes and group-care facilities. The $9.4 million increase is due to anticipated over-all caseload and grant increases. Included are expenditures of $1.2 million for the Transitional Housing Program-Plus that will be used for support services for youth exiting foster care. This program is 100% state funded.

Foster Care caseload has experienced a decline in recent years, partly due to cases shifting from the Foster Care program into the Kin-Gap program. This decline has stabilized and is projected to increase 5% in 2008-09.

Effective January 2008, the Governor approved a 5% Cost of Living Adjustment (COLA), therefore the average grant is projected to increase 5% in 2008-09. It is unclear whether this COLA will be rescinded in 2008-09.

Departmental revenue is projected to increase $10.1 million due to increasing caseload and grant costs.

Despite the anticipated caseload, the projected revenue increase should be sufficient to result in net local cost savings of approximately $0.7 million. This local cost savings will be utilized in other HS Subsistence Budget units to enable HS to remain within local cost targets, overall.

Refugee Cash Assistance

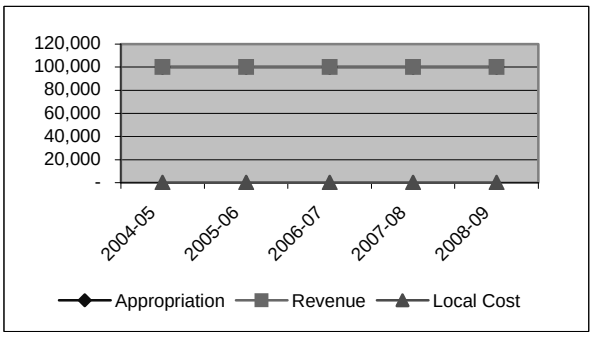
DESCRIPTION OF MAJOR SERVICES

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administration budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



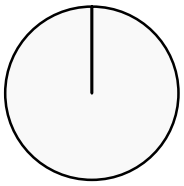
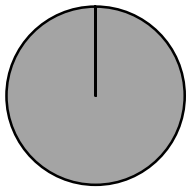
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	29,502	35,292	3,397	100,000	37,688
Departmental Revenue	28,093	34,019	4,846	100,000	42,347
Local Cost	1,409	1,273	(1,449)	-	(4,659)

Actual appropriation in this program for 2007-08 is 62% under modified budget. Appropriation fluctuates from year to year due to the eight-month time limit of this program and the number of refugees who enter the county each year who do not meet the requirements for other assistance programs.

Departmental revenue for 2007-08 exceeded appropriation by $4,659 due to the flow of reimbursement from the federal government that fluctuates from year-to-year. These savings were utilized to offset local cost overages in other HS subsistence budgets to allow HS to remain within overall local cost targets.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
 Other Charges 100%	 State/Fed/ Other Govt 100%

GROUP: Human Services
DEPARTMENT: Refugee Cash Assist Program
FUND: General

BUDGET UNIT: AAB CAP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	29,502	35,292	3,397	37,688	100,000	100,000	-
Total Appropriation	29,502	35,292	3,397	37,688	100,000	100,000	-
Departmental Revenue							
State, Fed or Gov't Aid	28,093	34,019	4,846	42,347	100,000	100,000	-
Total Revenue	28,093	34,019	4,846	42,347	100,000	100,000	-
Local Cost	1,409	1,273	(1,449)	(4,659)	-	-	-

Other charges of $100,000 represent payments to refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. Appropriation of $100,000 allows sufficient contingencies to serve clients if there is an influx of refugees into the county who do not meet the requirements for other assistance programs.

This entitlement program is 100% federally funded.

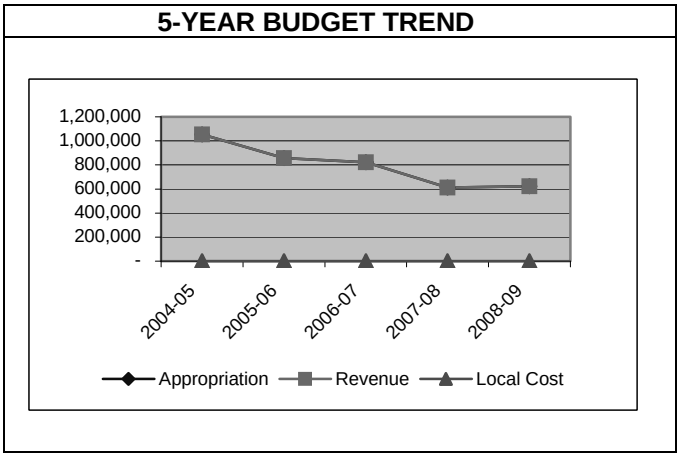
Cash Assistance for Immigrants

DESCRIPTION OF MAJOR SERVICES

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services Administration budget unit.

BUDGET HISTORY

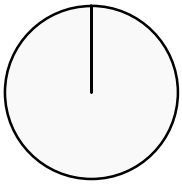


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	769,932	582,656	548,136	611,254	541,347
Departmental Revenue	770,543	577,420	547,175	611,254	540,370
Local Cost	(611)	5,236	961	-	977

Actual appropriation for this program for 2007-08 is $541,347, or 11%, less than modified budget. Caseload in this program continued to decline at a rate that has averaged 8% per year for the past 5 years. The caseload decline is due to clients moving into the federal SSI/SSP program. Even though the average grant cost has increased 7%, this caseload decline has resulted in an overall decline in expenditures.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
 Other Charges 100%	State/Fed/ Other Govt 100%

GROUP: Human Services
DEPARTMENT: Cash Assist for Immigrants
FUND: General

BUDGET UNIT: AAB CAS
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	769,932	582,656	548,136	541,347	611,254	623,764	**12,510**
Total Appropriation	769,932	582,656	548,136	541,347	611,254	623,764	**12,510**
Departmental Revenue							
State, Fed or Gov't Aid	770,543	577,420	547,175	540,370	611,254	623,764	**12,510**
Total Revenue	770,543	577,420	547,175	540,370	611,254	623,764	**12,510**
Local Cost	(611)	5,236	961	977	-	-	**-**

Other charges of $623,764 represent payments to legal immigrants who meet the SSI/SSP immigration status requirements.

For 2008-09, appropriation for this program is $12,510 more than the 2007-08 budget year. This reflects the actual historical caseload decline and average increase in grant costs from the prior five fiscal years.

This is a 100% state funded program.

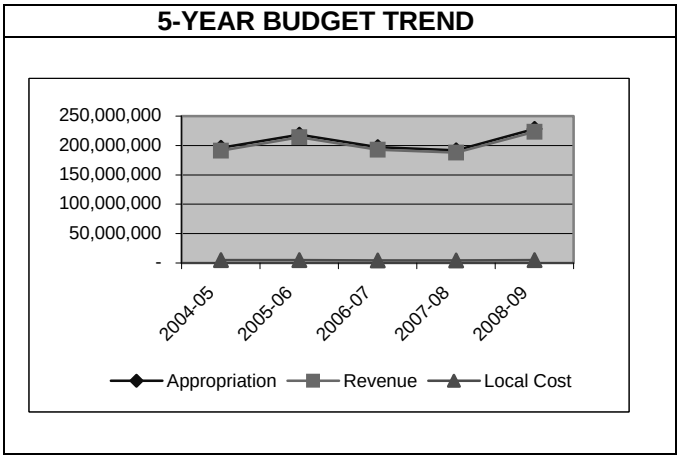
CalWORKs – All Other Families

DESCRIPTION OF MAJOR SERVICES

This budget unit provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal and state governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

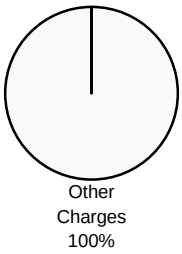
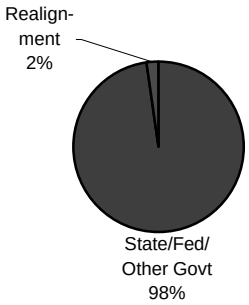
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	207,954,014	193,115,319	186,254,610	208,211,640	207,308,985
Departmental Revenue	203,812,221	188,373,897	182,084,544	203,852,631	202,853,013
Local Cost	4,141,793	4,741,422	4,170,066	4,359,009	4,455,972

Actual appropriation for this program for 2007-08 was less than modified budget by $0.9 million or 0.4%.

In May 2008, appropriation, revenue and local cost targets were increased to accommodate rapidly escalating expenditures being experienced due to unanticipated, dramatic increases in caseload. This increase is reflected in the modified budget. It is believed that the slowing economy is the impetus behind this increase. The average cost per case also increased because of an increase in the number of persons per case and a decrease in the average income per case. Additionally, an unbudgeted 3.7% Cost of Living Allocation (COLA) was applied to CalWORKs grants for two months effective July 1, 2007. This COLA was paid to clients until the state budget was approved in August 2007. The state budget rescinded the COLA and it was discontinued effective September 1, 2007.

Revenue increases realized as a result of increased expenditures were slightly less than anticipated and this budget unit exceeded the modified local cost target by $96,963. Local cost savings in other HS Subsistence budget units allow HS to remain within local cost targets, overall.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: CalWORKs - All Other Families
FUND: General

BUDGET UNIT: AAB FGR
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	207,954,014	193,115,319	186,254,610	207,308,985	191,880,000	228,225,185	**36,345,185**
Total Appropriation	207,954,014	193,115,319	186,254,610	207,308,985	191,880,000	228,225,185	**36,345,185**
Departmental Revenue							
State, Fed or Gov't Aid	202,779,183	187,534,777	181,514,137	201,985,844	187,083,000	222,519,555	**35,436,555**
Current Services	-	839,120	570,407	867,169	687,991	687,991	**-**
Other Revenue	1,033,038	-	-	-	-	-	**-**
Total Revenue	203,812,221	188,373,897	182,084,544	202,853,013	187,770,991	223,207,546	**35,436,555**
Local Cost	4,141,793	4,741,422	4,170,066	4,455,972	4,109,009	5,017,639	**908,630**

Other charges of $228.2 million represent assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families.

Until the economy recovers, the caseload increases experienced in 2007-08 are expected to continue into 2008-09. A decrease in the average income per case is also expected to continue, resulting in the need for increased financial assistance. Caseload is projected to increase by 6% and cost per case is projected to increase by 2% over 2007-08 actuals.

Federal and state funds account for $222.5 million or 97.5% of the revenue for this program. Current services or child support collections represent $687,991 and are expected to remain the same. The mandated local share of $5.0 million or 2.5% is funded by the county general fund.

The increase of expenditures and revenues will result in additional local cost of $908,630 over 2007-08 Final Budget.

Kinship Guardianship Assistance Program

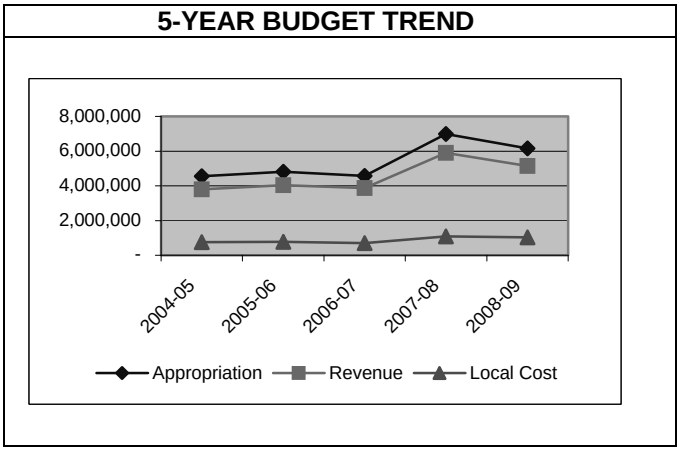
DESCRIPTION OF MAJOR SERVICES

This federal program was implemented January 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest.

The federal and state governments reimburse approximately 82.5% of this program. The remaining 17.5% mandated local share is funded by the county general fund.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administration budget unit.

BUDGET HISTORY



PERFORMANCE HISTORY

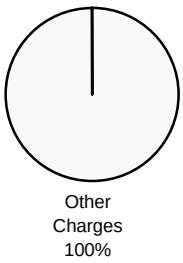
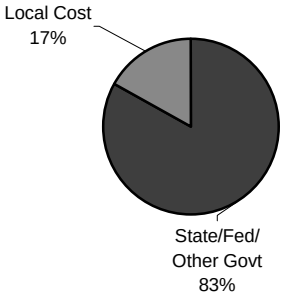
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,797,586	3,988,895	4,449,022	6,734,009	5,129,830
Departmental Revenue	3,248,975	3,459,945	3,737,015	5,896,566	4,241,049
Local Cost	548,611	528,950	712,007	837,443	888,781

Actual appropriation for 2007-08 is $1.6 million less than modified budget due to lower than projected caseload growth. Although the number of cases in 2007-08 was 9% higher than the prior year, 2007-08 caseload was 19% lower than budget. Fewer children have entered this program than was projected when the budget was prepared.

In March 2007, the state implemented an enhancement to this program, KinGap Plus. This enhancement includes a Specialized Care Increment (SCI) and clothing allowance. Implementation of the program has progressed more slowly than projected, further contributing to the lower than budgeted expenditures.

Local cost exceed modified local cost targets by $51,338. Local cost savings in other HS Subsistence budget units were utilized to offset this overage and allow HS to remain within overall local cost targets.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Kinship Guardianship Asst Program
FUND: General

BUDGET UNIT: AAB KIN
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	3,797,586	3,988,895	4,449,022	5,129,830	6,984,009	6,161,472	**(822,537)**
Total Appropriation	3,797,586	3,988,895	4,449,022	5,129,830	6,984,009	6,161,472	**(822,537)**
Departmental Revenue							
State, Fed or Gov't Aid	3,205,052	3,403,407	3,687,046	4,155,375	5,866,566	5,075,205	**(791,361)**
Current Services	43,923	56,538	49,969	85,674	30,000	60,000	**30,000**
Total Revenue	3,248,975	3,459,945	3,737,015	4,241,049	5,896,566	5,135,205	**(761,361)**
Local Cost	548,611	528,950	712,007	888,781	1,087,443	1,026,267	**(61,176)**

Other charges of $6.2 million represent subsidies paid to relative caregivers of children who leave the juvenile court dependency system to live with a relative legal guardian. Despite the Department of Children's Services' continuing efforts to expand the KinGap Plus program, the movement of children into this enhanced program has expanded more slowly than anticipated. As a result, 2008-09 appropriation will decrease 12% from 2007-08 levels.

Departmental revenue of $5.1 million represents reimbursements received from Federal, State and Child Support collections.

Due to the reduction in appropriation, local cost is expected to decrease $61,176 from 2007-08. Projected local cost needs in other HS subsistence budget units will be used to offset this decrease in local cost in an effort to keep HS within local cost targets, overall.

Seriously Emotionally Disturbed

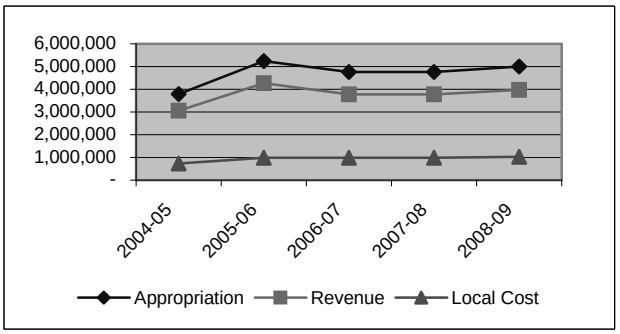
DESCRIPTION OF MAJOR SERVICES

Assembly Bill 3263 requires Human Services (HS) to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are referrals from the county's school districts whom have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referred to the Department of Behavioral Health (DBH) whom has case management and supervision responsibility. This budget includes an expenditure offset of $225,000 from DBH for clients placed in residential facilities outside of California. This budget unit is funded 40% by the state with the remainder funded from Social Services Realignment and a county general fund contribution.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services Administration budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

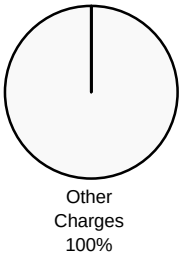
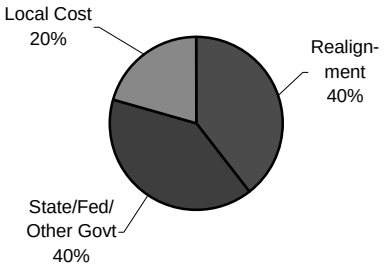


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,875,522	3,910,719	3,882,573	5,111,913	4,881,618
Departmental Revenue	3,158,650	2,930,317	2,908,034	4,131,511	3,901,216
Local Cost	716,872	980,402	974,539	980,402	980,402

Actual appropriation for 2007-08 was 4.5% less than modified budget. Caseload increased 19% and the average grant increased 6% from the prior year. The increase in the average grant is attributed to the placement of clients in more costly in-state group homes rather than out-of-state group homes. DBH is required to reimburse HS only for clients placed in out-of-state group homes.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Seriously Emotionally Disturbed
FUND: General

BUDGET UNIT: AAB SED
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	3,875,522	3,910,719	3,882,573	4,881,618	4,761,913	5,000,301	**238,388**
Total Appropriation	3,875,522	3,910,719	3,882,573	4,881,618	4,761,913	5,000,301	**238,388**
Departmental Revenue							
Realignment	1,545,482	1,410,240	1,330,351	1,516,742	1,876,746	1,976,869	**100,123**
State, Fed or Gov't Aid	1,613,168	1,520,077	1,577,683	2,384,474	1,904,765	2,000,120	**95,355**
Total Revenue	3,158,650	2,930,317	2,908,034	3,901,216	3,781,511	3,976,989	**195,478**
Local Cost	716,872	980,402	974,539	980,402	980,402	1,023,312	**42,910**

Other charges of $5.0 million represent payments for out-of-home costs for SED children.

In 2008-09, program costs will increase over actual 2007-08 expenditures due to increased caseload and higher costs associated with out-of-home care. It is projected that this program will surpass the expenditure levels from the prior year's budget by $238,388. Additional revenue of $95,355 is projected while local share is projected to increase $143,033. The local share increase will be funded with an additional $100,123 in Social Services Realignment and $42,910 in county general fund contribution.

This budget is funded 40% by the state with the remainder funded from Social Services Realignment and a county general fund contribution.

CalWORKs – 2 Parent Families

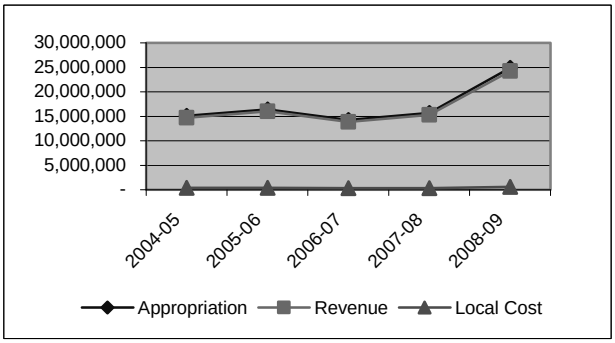
DESCRIPTION OF MAJOR SERVICES

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parents are excluded from, or ineligible for, CalWORKs. The federal and state governments reimburse 97.5% of the costs for this program. The mandated local share of 2.5% is funded with county general fund.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administration budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

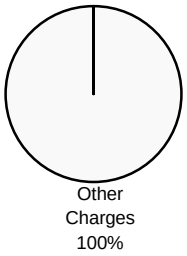
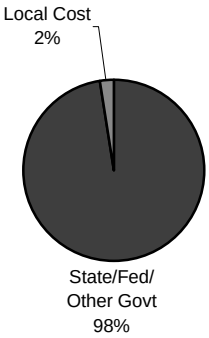
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	16,491,613	13,484,314	13,750,366	19,704,641	19,686,384
Departmental Revenue	16,104,689	13,082,151	13,374,083	19,242,774	19,282,145
Local Cost	386,924	402,163	376,283	461,867	404,239

Actual appropriation for this program for 2007-08 was less than modified budget by $18,257, only 0.1%.

In May 2008, appropriation, revenue and local cost targets were increased to accommodate rapidly escalating expenditures being experienced due to unanticipated, dramatic increases in caseload. This increase is reflected in the modified budget. It is believed that the slowing economy is the impetus behind this increase. The average cost per case also increased because of an increase in the number of persons per case and a decrease in the average income per case. Additionally, an unbudgeted 3.7% Cost of Living Allocation (COLA) was applied to CalWORKs grants effective July 1, 2007. This COLA was paid to clients until the state budget was approved in August 2007. The state budget rescinded the COLA and it was discontinued effective September 1, 2007.

Revenue increases realized as a result of increased expenditures were slightly more than anticipated and resulted in a $57,628 local cost saving. This local cost savings was used to offset local cost overages in other HS Subsistence budget units and allowed HS to remain within overall local cost targets.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: CalWORKs - 2 Parent Families
FUND: General

BUDGET UNIT: AAB UPP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	16,491,613	13,484,314	13,750,366	19,686,384	15,674,688	24,880,956	**9,206,268**
Total Appropriation	16,491,613	13,484,314	13,750,366	19,686,384	15,674,688	24,880,956	**9,206,268**
Departmental Revenue							
State, Fed or Gov't Aid	16,082,987	13,021,401	13,346,760	19,249,999	15,282,821	24,246,491	**8,963,670**
Current Services	21,702	60,750	27,323	32,146	40,000	30,000	**(10,000)**
Total Revenue	16,104,689	13,082,151	13,374,083	19,282,145	15,322,821	24,276,491	**8,953,670**
Local Cost	386,924	402,163	376,283	404,239	351,867	604,465	**252,598**

Other charges of $24.9 million represent assistance payments to all cases identified as having two parents in the home or in which the parents are excluded from or ineligible for CalWORKs.

The dramatic caseload increases experienced in 2007-08 are expected to continue into 2008-09 and beyond, until the local economy recovers. A decrease in the average income per case is also expected to continue, resulting in the need for increased financial assistance. This budget unit projects a 13% caseload increase and a 10% increase in the cost per case over the 2007-08 actual numbers.

Federal and state funds account for $24.2 million or 97.5% of the revenue for this program. Current services or child support collections of $30,000 assist in financing this program. The mandated local share of $604,465 or 2.5% is funded by the county general fund.

The increase of expenditures and revenue will result in additional local cost of $252,598 over 2007-08 Final Budget.

Aid to Indigents (General Relief)

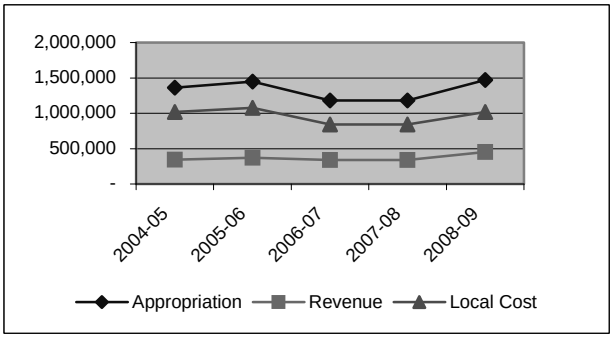
DESCRIPTION OF MAJOR SERVICES

The county is mandated to provide subsistence in the form of cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and provide interim assistance pending receipt of Social Security Insurance (SSI) benefits. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications for SSI benefits. Revenue under this program represents retroactive SSI payments, which the county receives as reimbursements for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program and reimbursements made by non-SSI eligible indigents when assistance under this program is no longer needed.

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administration budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

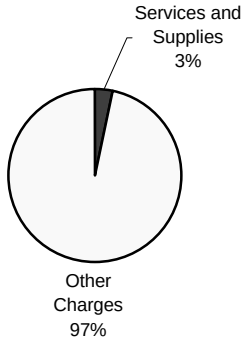
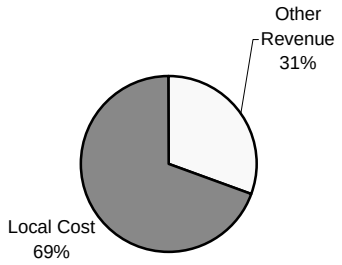
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,304,789	1,026,963	1,070,106	1,256,027	1,224,323
Departmental Revenue	365,313	291,079	307,425	341,471	362,988
Local Cost	939,476	735,884	762,681	914,556	861,335

Actual appropriation for 2007-08 was $31,704 less than modified budget due to caseload increasing at a slightly slower rate than projected. This increase in caseload is being driven by a slowing local economy. Additionally, more fees are being paid to the legal advocacy agency, which has been more aggressively referring clients to SSI.

Actual departmental revenue for 2007-08 was $21,517 more than modified budget. The revenue collection represents retroactive SSI payments the County receives as reimbursement from eligible indigents prior to their enrollment in SSI.

Expenditure savings and additional revenue collections resulted in local cost savings of $53,221 in this budget unit. These savings were used to offset local cost overages in HS Subsistence budget units and allowed HS to remain within overall local cost targets.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Aid to Indigents (General Relief)
FUND: General

BUDGET UNIT: AAA ATI
FUNCTION: Public Assistance
ACTIVITY: General Relief

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	3,942	9,152	7,623	38,987	28,859	50,000	**21,141**
Other Charges	1,300,847	1,017,811	1,062,483	1,185,336	1,152,168	1,419,770	**267,602**
Total Appropriation	1,304,789	1,026,963	1,070,106	1,224,323	1,181,027	1,469,770	**288,743**
Departmental Revenue							
Other Revenue	365,313	291,079	307,425	362,988	341,471	451,134	**109,663**
Total Revenue	365,313	291,079	307,425	362,988	341,471	451,134	**109,663**
Local Cost	939,476	735,884	762,681	861,335	839,556	1,018,636	**179,080**

Services and supplies of $50,000 represent a fixed contract with a law firm to assist clients in preparing applications for SSI benefits.

Other charges of $1.4 million represent cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs.

With no foreseeable end to the local economic situation, caseload is projected to increase by 26% from the prior budget year while the average monthly grant per case is projected to remain constant. For this reason appropriation levels will increase from the 2007-08 budget.

Other revenue of $451,134 represents retroactive SSI payments the county receives as reimbursement from eligible indigents prior to their enrollment in SSI and reimbursements made by non-SSI eligible indigents when assistance under this program is no longer needed.

As a result of continuing caseload growth, local cost is expected to increase by $179,080 to $1,018,636.

PRESCHOOL SERVICES
Ron Griffin

MISSION STATEMENT

Preschool Services provides a foundation for success for children by giving them the highest quality child development and family support services.

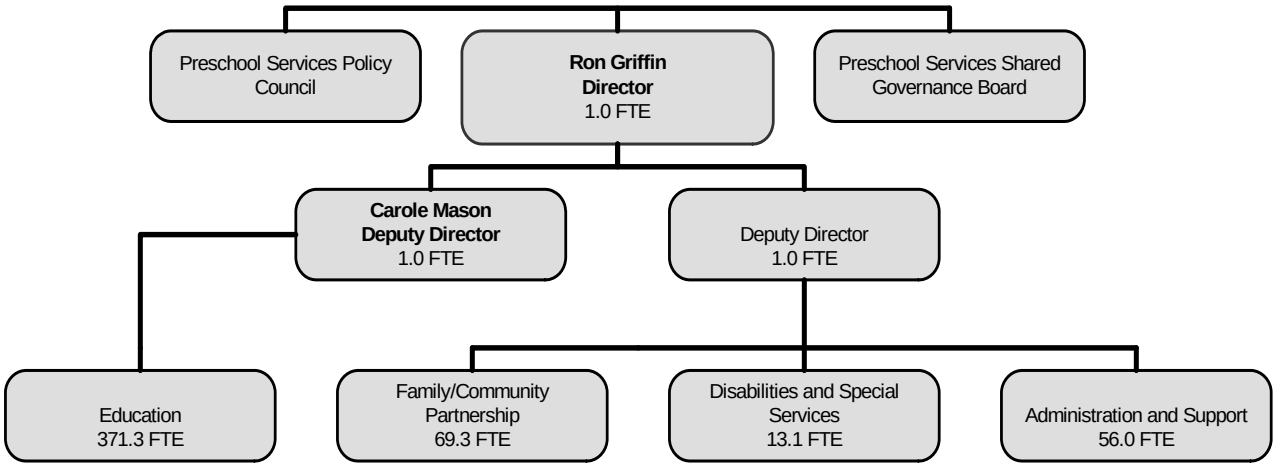
STRATEGIC GOALS

1. Achieve school readiness of enrolled children to ensure they are making progress toward positive outcomes as required by the Desired Results Developmental Profile Revised Program (DRDP-R) which will improve the quality of life for county children and their families involved in this program.

2. Increase parent and community satisfaction rate to enhance the well being of county families involved in this program.

3. Maintain enrollment levels necessary to meet federal and state requirements.

ORGANIZATIONAL CHART



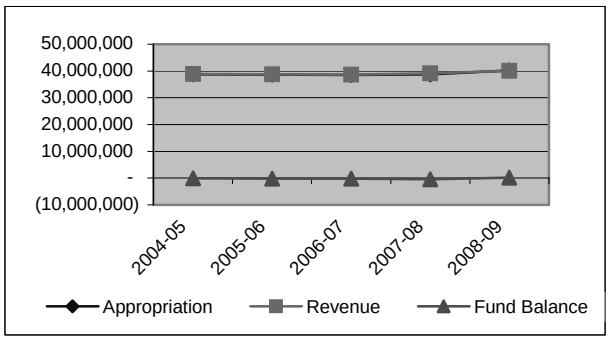
DESCRIPTION OF MAJOR SERVICES

The Preschool Services Department (PSD) has administered child and family development programs in San Bernardino County since 1965. These programs include the Federal Head Start program, the State of California Department of Education's State Preschool program, General Child Care, Child and Adult Care Food Program, and new Pre-Kindergarten and Family Literacy program. As the agency's primary funding source (84%), the Head Start program incorporates a dual approach to the well being of both children and families. PSD has five delegate agencies that provide the same type of services to children and families.

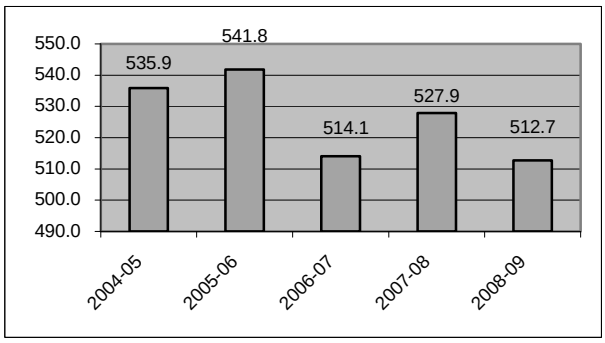
PSD programs primarily serve low income and disadvantaged families with children ages 3-5. The target population also includes children in foster care, those who are homeless and children with special needs and/or disabilities that would have no access to preschool without our program. Eligible families have several options for enrollment, such as Center Based Part Day, Full Day, Extended Day, and Home Based.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



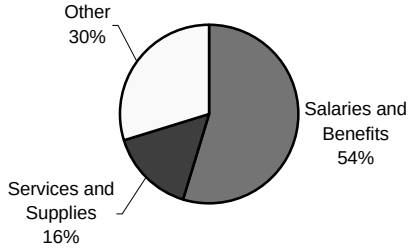
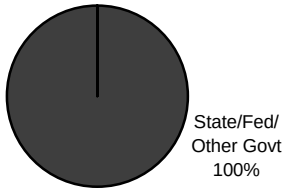
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	37,911,484	37,652,576	37,921,768	40,053,589	39,473,841
Departmental Revenue	37,654,483	37,303,659	37,453,645	40,451,384	39,454,979
Fund Balance				(397,795)	
Budgeted Staffing				527.9	

Appropriation for 2007-08 is less than modified budget primarily due to rate decreases for Worker's Compensation Insurance, and a decrease in Food Service contract expenses.

Departmental revenue for 2007-08 is less than modified budget primarily due to rate decreases for Worker's Compensation Insurance and a decrease in food service contract expenses. Also, a decrease in reimbursable program expenses contributed to less federal and state funds being received.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Preschool Services
FUND: Preschool Services

BUDGET UNIT: RSC HPS
FUNCTION: Public Assistance
ACTIVITY: Early Child Development

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	23,590,994	23,125,097	21,251,649	22,431,350	22,948,292	21,983,640	**(964,652)**
Services and Supplies	5,125,180	5,126,141	6,876,346	6,420,479	6,009,226	5,863,287	**(145,939)**
Central Computer	99,972	97,557	101,713	106,797	106,797	147,612	**40,815**
Travel	-	-	-	-	-	220,600	**220,600**
Other Charges	6,493,206	6,501,665	6,559,441	7,025,160	6,648,433	8,866,542	**2,218,109**
Land and Improvements	(7,163)	-	-	108,587	-	-	**-**
Equipment	-	67,163	37,100	251,384	-	-	**-**
Vehicles	-	-	229,801	-	-	-	**-**
Transfers	2,609,295	2,734,953	2,865,718	3,125,084	3,055,915	3,114,992	**59,077**
Total Appropriation	37,911,484	37,652,576	37,921,768	39,468,841	38,768,663	40,196,673	**1,428,010**
Operating Transfers Out	-	-	-	5,000	-	-	**-**
Total Requirements	37,911,484	37,652,576	37,921,768	39,473,841	38,768,663	40,196,673	**1,428,010**
Departmental Revenue							
Taxes	247,790	-	34,017	48,429	-	-	**-**
Use of Money and Prop	19,103	33,067	33,453	40,752	-	-	**-**
State, Fed or Gov't Aid	37,356,909	36,907,055	37,035,656	38,988,298	39,166,458	39,931,157	**764,699**
Current Services	-	-	-	1,040	-	-	**-**
Other Revenue	30,681	356,512	348,879	371,720	-	101,000	**101,000**
Other Financing Sources	-	7,025	1,640	4,740	-	-	**-**
Total Revenue	37,654,483	37,303,659	37,453,645	39,454,979	39,166,458	40,032,157	**865,699**
				Fund Balance	(397,795)	164,516	**562,311**
				Budgeted Staffing	527.9	512.7	**(15.2)**

Salaries and benefits of $21,983,640, which is a decrease of $964,652 from the prior year, funds 512.7 budgeted positions. Cost decreases included $233,050 in workers compensation charges and the remaining cost decrease is due to staff reductions which total a net 15.2 budgeted positions. Changes in staffing are the result of several factors. The first being the addition of 7.8 positions as a result of a technical change made to the rounding of position numbers to one decimal place in the county's budget system. Furthermore, due to continued flat federal funding, this department must annually re-evaluate their staffing requirements. As a result of this evaluation, the department reorganized and deleted 59.7 positions and added 36.7 positions. Deletions consisted of 31.3 contract positions, 9.7 extra help positions, and 18.7 regular positions. Additions include 32.2 contract positions, and 4.5 regular positions. These position changes maintain core administrative staff and key contract positions. The department is also requesting to reclassify a 0.9 Office Assistant III to a 0.9 Office Specialist, 0.9 PSD Program Supervisor to a 0.9 Staff Analyst I, 0.9 Nutritionist to a 0.9 Supervising Public Health Nutritionist, and 0.9 Program Specialist I to 0.9 Program Specialist II. Department reorganization and higher level of responsibilities require that these positions be reclassified.

Services and supplies of $5,863,287 include program, classroom and office supplies, general maintenance, COWCAP, insurance, and other costs associated with the operations of a child development program. The decrease of $145,939 is primarily due to realignment of travel in the amount of $110,000 to a new appropriation unit and $35,939 in various general expenses.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $220,600 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $8,866,542 represent payment for transportation, food and delegate agency service contracts. The increase of $2,218,109 consists of an anticipated increase in transportation services' rates of $400,000; food services, $240,292; and delegate agency contracts, $1,577,817.

Transfers of $3,114,992 represent charges from other departments for employee relations, Employee Health and Productivity program, and employment and recruitment services. Charges also includes lease payments for the departments various site locations. The increase of $59,077 results primarily from Human Services for administrative support and information technology services.

Current services of $39,931,157 includes revenue from Administration of Children and Families - Head Start and Department of Education State Preschool, General Child Care, Child and Adult Care Food Program, San Bernardino Valley College School Readiness program and the new Pre-Kindergarten and Family Literacy program. The increase of $764,699 is primarily the result of the new Pre-Kindergarten and Family Literacy contract and inclusion of the San Bernardino Valley College School Readiness grant.

Other revenue of $101,000 is from San Bernardino Valley College to fund operational costs for an additional day of preschool services at the Rialto Eucalyptus Preschool site.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of children showing positive outcomes on the Desired Results Developmnetal Profile-Revised (DRDP-R).	87%	85%	99%	85%
Percentage of parents who respond positively on Desired Results-Parent study.	96%	90%	92%	92%
Percentage of respondents who respond positively to agency gererated surveys.	N/A	90%	88%	91%
Percentage of children on bi-weekly enrollment report.	97%	95%	95%	100%

VETERANS AFFAIRS
Bill J. Moseley

MISSION STATEMENT

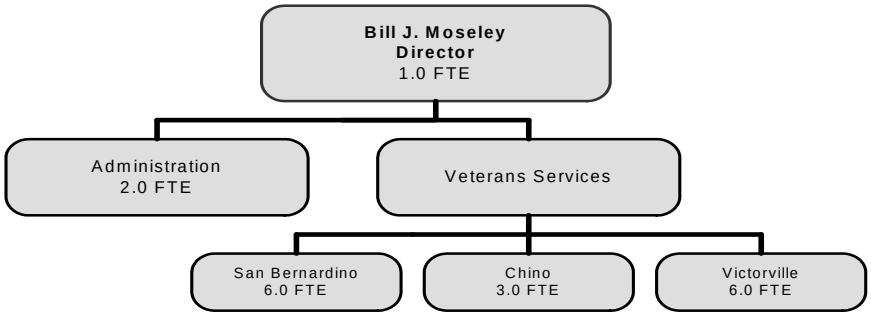
The Department of Veterans Affairs promotes veteran's rights, veteran's issues, and access to services and benefits. It works with community organizations, local, state, and federal agencies to identify and obtain benefits for all veterans and their families.

STRATEGIC GOALS

1. Emphasize higher standards of customer service that will promote the health, well being, and quality of life to all county veterans.

2. Promote staff training and development in accordance with state and national training standards in order to meet Continuing Education Unit (CEU) requirements and to maintain United States Department of Veterans Affairs (USDVA) accreditation. This training will enable staff to effectively communicate to all county veterans the availability of services that will enhance their health, well being, and quality of life.

ORGANIZATIONAL CHART

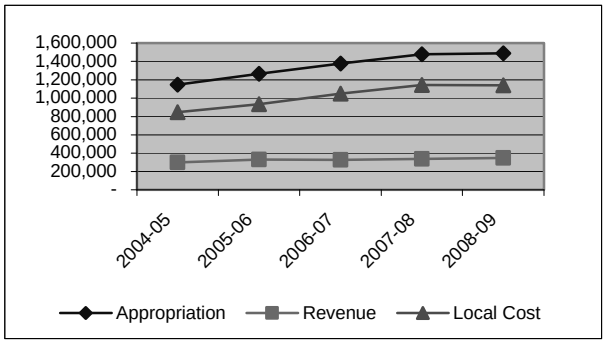


DESCRIPTION OF MAJOR SERVICES

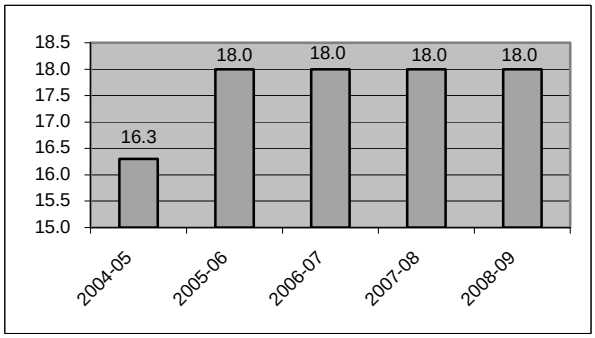
San Bernardino County Department of Veteran's Affairs strives to provide information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal, state, and local governments. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation. Services provided to veterans include claims assistance, information and referral to other programs, advocacy, and outreach.

BUDGET HISTORY

5-YEAR BUDGET TREND



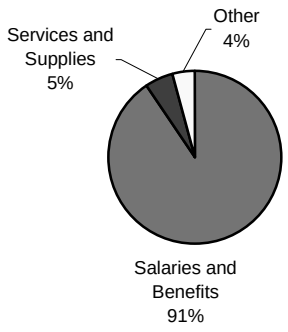
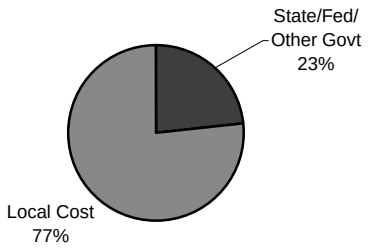
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,148,637	1,301,853	1,376,320	1,520,237	1,511,318
Departmental Revenue	312,027	325,755	350,586	377,018	368,549
Local Cost	836,610	976,098	1,025,734	1,143,219	1,142,769
Budgeted Staffing				18.0	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Human Services
DEPARTMENT: Veterans Affairs
FUND: General

BUDGET UNIT: AAA VAF
FUNCTION: Public Assistance
ACTIVITY: Veterans' Services

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	931,054	1,113,720	1,182,647	1,326,694	1,309,277	1,346,923	**37,646**
Services and Supplies	122,185	87,832	86,472	102,151	93,734	55,579	**(38,155)**
Central Computer	10,201	12,284	13,741	15,551	15,551	20,279	**4,728**
Travel	-	-	-	-	-	4,026	**4,026**
Other Charges	464	147	-	-	-	-	**-**
L/P Struct/Equip/Vehicles	5,605	4,910	-	-	-	-	**-**
Transfers	79,128	82,960	93,460	72,422	61,157	61,595	**438**
Total Exp Authority	1,148,637	1,301,853	1,376,320	1,516,818	1,479,719	1,488,402	**8,683**
Reimbursements	-	-	-	(5,500)	-	-	**-**
Total Appropriation	1,148,637	1,301,853	1,376,320	1,511,318	1,479,719	1,488,402	**8,683**
Departmental Revenue							
State, Fed or Gov't Aid	312,027	324,563	350,586	366,419	336,500	349,250	**12,750**
Other Revenue	-	1,192	-	2,130	-	-	**-**
Total Revenue	312,027	325,755	350,586	368,549	336,500	349,250	**12,750**
Local Cost	836,610	976,098	1,025,734	1,142,769	1,143,219	1,139,152	**(4,067)**
				Budgeted Staffing	18.0	18.0	**-**

Salaries and benefits of $1,346,923 fund 18.0 budgeted positions and are being increased by $37,646 primarily due to Workers' Compensation charges of $17,000 and $20,646 for the reclassification of three Veterans Service Representative II's approved in mid-year of 2007-08.

Services and supplies of $55,579 include normal operating costs for telephone, mail and office supplies. The decrease of $38,155 is necessary to finance the increased salaries and benefits costs mentioned above.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $4,026 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

State and federal aid revenue of $349,250 consists of $145,000 from state subvention, $137,500 from California Medical Cost Avoidance, and $66,750 from the state for reimbursement of services provided at the Barstow Veterans Home. A total increase of $12,750 is anticipated from all three funding sources.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of written and telephonic customer service survey results receiving scores of 3 (above average) to 4 (outstanding) in overall customer service ratings.	96%	98%	98%	93%
Percentage of supervisory interview and case reviews receiving scores of 4 (exceeds standards).	95%	96%	97%	92%
Percentage of technical staff that will attend quarterly regional training.	N/A	100%	89%	100%
Percentage of technical staff that will attend state training conferences.	N/A	66%	42%	66%

Law and Justice Group

2008-09 Final Budget

LAW AND JUSTICE GROUP
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
COUNTY TRIAL COURTS SUMMARY	349			
DRUG COURT PROGRAMS	350	157,430	157,430	-
GRAND JURY	352	388,592	-	388,592
INDIGENT DEFENSE PROGRAM	354	9,283,413	125,000	9,158,413
COURT FACILITIES/JUDICIAL BENEFITS	356	1,875,564	-	1,875,564
COURT FACILITIES PAYMENTS	358	869,334	-	869,334
TRIAL COURT FUNDING - MAINTENANCE OF EFFORT	360	35,736,490	25,110,000	10,626,490
DISTRICT ATTORNEY SUMMARY	370			
CRIMINAL PROSECUTION	371	66,671,268	40,292,888	26,378,380
CHILD ABDUCTION AND RECOVERY	375	-	-	-
LAW AND JUSTICE GROUP ADMINISTRATION SUMMARY	391			
LAW AND JUSTICE GROUP ADMINISTRATION	392	232,161	78,503	153,658
PROBATION SUMMARY	409			
ADMINISTRATION, CORRECTIONS AND DETENTION	410	114,124,910	49,243,806	64,881,104
COURT-ORDERED PLACEMENTS	414	3,122,330	-	3,122,330
PUBLIC DEFENDER	423	33,786,524	1,702,204	32,084,320
SHERIFF-CORONER SUMMARY	427			
SHERIFF-CORONER	429	415,623,711	271,275,863	144,347,848
TOTAL GENERAL FUND		681,871,727	387,985,694	293,886,033

LAW AND JUSTICE GROUP
SUMMARY

SPECIAL REVENUE FUND	Page #	Appropriation	Departmental Revenue	Fund Balance
COUNTY TRIAL COURTS:				
COURTHOUSE FACILITY - EXCESS 25%	362	5,555,378	1,890,000	3,665,378
COURTHOUSE SEISMIC SURCHARGE	364	3,170,649	2,702,000	468,649
ALTERNATE DISPUTE RESOLUTION	366	692,554	605,700	86,854
REGISTRATION FEES	368	69,018	8,000	61,018
DISTRICT ATTORNEY:				
REAL ESTATE FRAUD PROSECUTION	377	2,922,534	1,000,000	1,922,534
AUTO INSURANCE FRAUD PROSECUTION	379	783,767	789,000	(5,233)
WORKERS' COMPENSATION INSURANCE FRAUD	381	2,011,258	1,899,000	112,258
SPECIALIZED PROSECUTIONS	383	2,649,401	855,000	1,794,401
STATE ASSET FORFEITURES	385	300,000	300,000	-
FEDERAL ASSET FORFEITURES	387	142,019	66,000	76,019
VEHICLE FEES - AUTO THEFT	389	894,346	833,500	60,846
LAW AND JUSTICE GROUP ADMINISTRATION:				
2003 US BJA CONGRESSIONAL MANDATE AWARD	395	-	-	-
2005 COPS TECHNOLOGY GRANT	397	13,986	10,000	3,986
2006 COPS TECHNOLOGY GRANT	399	337,481	325,364	12,117
2005 JUSTICE ASSISTANCE GRANT	401	3,255	50	3,205
2006 JUSTICE ASSISTANCE GRANT	403	39,216	500	38,716
2007 JUSTICE ASSISTANCE GRANT	405	123,252	900	122,352
SOUTHWEST BORDER PROSECUTION INITIATIVE	407	9,251,074	1,100,000	8,151,074
PROBATION:				
JUVENILE JUSTICE GRANT PROGRAM	416	7,894,744	6,218,472	1,676,272
ASSET FORFEITURE 15%	419	14,559	432	14,127
STATE SEIZED ASSETS	421	59,303	1,800	57,503
SHERIFF-CORONER:				
CONTRACT TRAINING	434	3,399,817	2,090,000	1,309,817
PUBLIC GATHERINGS	437	1,623,295	1,500,483	122,812
AVIATION	439	1,541,369	500,000	1,041,369
IRNET FEDERAL	441	1,617,732	661,000	956,732
IRNET STATE	443	208,607	100,000	108,607
FEDERAL SEIZED ASSETS (DOJ)	445	3,138,419	805,000	2,333,419
FEDERAL SEIZED ASSETS (TREASURY)	447	35,431	18,400	17,031
STATE SEIZED ASSETS	449	2,672,497	1,120,000	1,552,497
VEHICLE THEFT TASK FORCE	451	972,226	919,137	53,089
SEARCH AND RESCUE	453	263,844	107,000	156,844
CAL-ID PROGRAM	455	3,851,164	3,580,736	270,428
COPSMORE GRANT	457	205,480	-	205,480
CAPITAL PROJECT FUND	459	2,107,527	305,332	1,802,195
COURT SERVICES AUTO	461	1,172,389	530,000	642,389
COURT SERVICES TECH	463	1,124,764	395,000	729,764
LOCAL DETENTION FACILITY REVENUE	465	2,510,057	2,482,000	28,057
TOTAL SPECIAL REVENUE FUNDS		63,372,412	33,719,806	29,652,606

COUNTY TRIAL COURTS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Drug Court Programs	157,430	157,430	-		-
Grand Jury	388,592	-	388,592		-
Indigent Defense Program	9,283,413	125,000	9,158,413		-
Court Facilities / Judicial Benefits	1,875,564	-	1,875,564		-
Court Facilities Payments	869,334	-	869,334		-
Trial Court Funding - Maintenance of Effort	35,736,490	25,110,000	10,626,490		-
Total General Fund	48,310,823	25,392,430	22,918,393		-
Special Revenue Funds					
Courthouse Facility - Excess 25%	5,555,378	1,890,000		3,665,378	-
Courthouse Seismic Surcharge	3,170,649	2,702,000		468,649	-
Alternate Dispute Resolution	692,554	605,700		86,854	-
Registration Fees	69,018	8,000		61,018	-
Total Special Revenue Funds	9,487,599	5,205,700		4,281,899	-
Total - All Funds	57,798,422	30,598,130	22,918,393	4,281,899	-

Detailed information for each budget unit follows, along with a description of the services provided and budget unit history.

Drug Court Programs

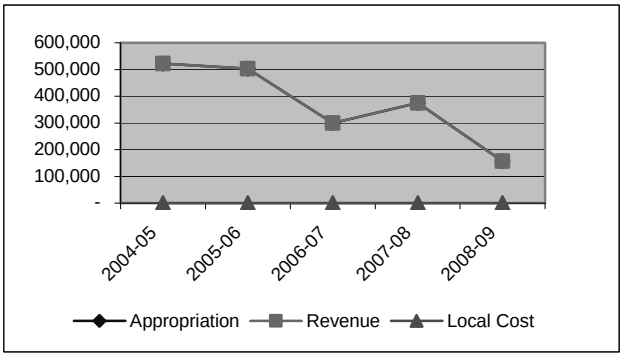
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for administrative support and treatment costs for the Drug Court Programs. Funding is from grant revenues and from reimbursements by Alcohol and Drug Services of the Department of Behavioral Health.

There is no staffing or local cost associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

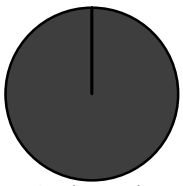
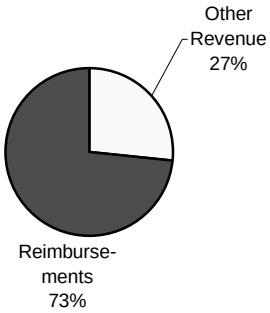


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	585,475	277,110	192,573	413,115	36,739
Departmental Revenue	585,475	256,514	175,624	413,115	55,536
Local Cost	-	20,596	16,949	-	(18,797)

The local cost savings in 2007-08 is primarily the result of a decrease in actual expenditure related to an encumbrance cancellation attributable to prior year, but not recognized until 2007-08.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Drug Court Programs
FUND: General

BUDGET UNIT: AAA FLP
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	727,541	528,532	482,178	509,909	637,275	575,548	**(61,727)**
Travel	-	-	-	-	-	13,400	**13,400**
Total Exp Authority	727,541	528,532	482,178	509,909	637,275	588,948	**(48,327)**
Reimbursements	(142,066)	(251,422)	(289,605)	(473,170)	(262,584)	(431,518)	**(168,934)**
Total Appropriation	585,475	277,110	192,573	36,739	374,691	157,430	**(217,261)**
Departmental Revenue							
Other Revenue	585,475	256,514	175,624	36,324	374,691	157,430	**(217,261)**
Other Financing Sources	-	-	-	19,212	-	-	**-**
Total Revenue	585,475	256,514	175,624	55,536	374,691	157,430	**(217,261)**
Local Cost	-	20,596	16,949	(18,797)	-	-	**-**

Services and supplies of $575,548 include general office expenses, professional and specialized services, administration and medical expenses.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $13,400 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Reimbursements of $431,518 represent payments from other county departments, including Alcohol and Drug Services and Children's Services, to pay for grant activities. The increase of $168,934 reflects a shift in the reporting of funding for certain program activities from revenue to reimbursement.

Other revenue of $157,430 reflects grant revenues received directly into this budget unit.

Grand Jury

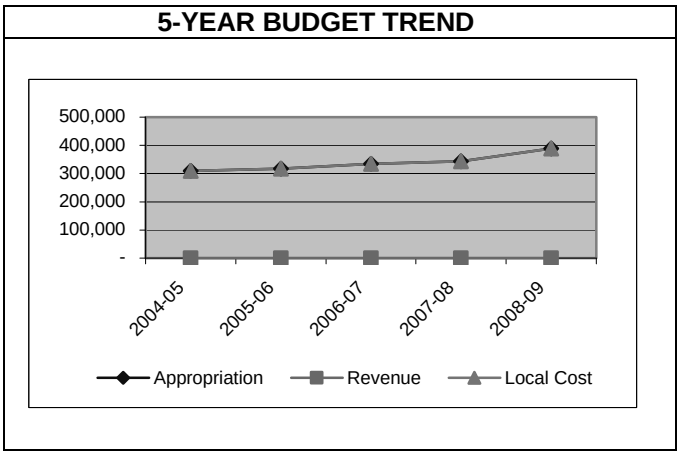
DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Their responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office. Funding in this budget unit covers members' stipends, office supplies, administrative staff, and other support costs.

Until 1998, there was one staff member associated with this budget unit. When the Superior Court became a separate entity, this Grand Jury Assistant became a Court employee and costs for duties performed by the staff member are now reimbursed to the Court through a transfer accounted for in Agency Administration costs.

There is no staffing associated with this budget unit.

BUDGET HISTORY

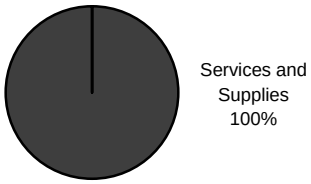
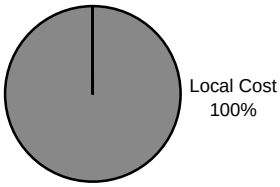


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	230,406	247,928	288,215	343,249	331,407
Departmental Revenue	-	-	-	-	-
Local Cost	230,406	247,928	288,215	343,249	331,407

LAW AND JUSTICE

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Grand Jury
FUND: General

BUDGET UNIT: AAA GJY
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	230,406	247,928	288,215	331,400	343,242	381,384	**38,142**
Central Computer	-	-	-	7	7	8	**1**
Travel	-	-	-	-	-	7,200	**7,200**
Total Appropriation	230,406	247,928	288,215	331,407	343,249	388,592	**45,343**
Local Cost	230,406	247,928	288,215	331,407	343,249	388,592	**45,343**

Services and supplies of $381,384 include professional and specialized services, administration and office expenses and juror fees. The Grand Jury anticipates seating four Special Grand Juries during 2008-09.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $7,200 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

The increase in local cost of $45,343 is primarily due to an increase in juror fees.

Indigent Defense Program

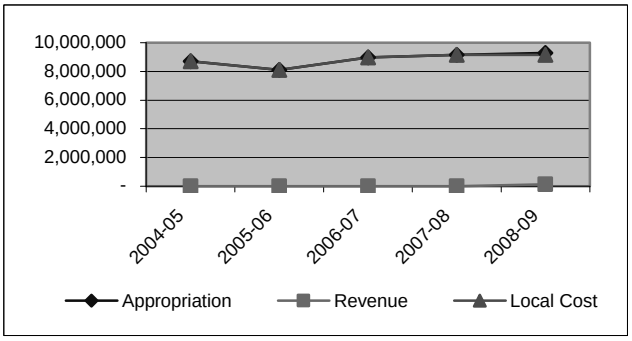
DESCRIPTION OF MAJOR SERVICES

The Indigent Defense Program pays for court-appointed adult indigent criminal and juvenile delinquency legal representation services for clients the Public Defender does not represent, and for Public Defender investigator and expert expenses on death penalty cases. The program administers attorney service and alternate dispute resolution contracts, monitors appointed caseloads and expenditures, and reports to the County Administrative Office.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



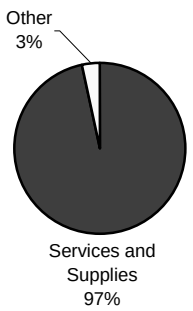
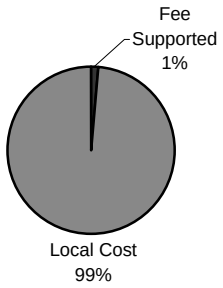
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	7,938,103	9,064,813	8,597,066	9,158,413	9,090,092
Departmental Revenue	207,832	786,024	272,877	-	191,096
Local Cost	7,730,271	8,278,789	8,324,189	9,158,413	8,898,996

Actual appropriation for 2007-08 is less than modified budget by $68,321 due to fewer fees paid to contract attorneys.

Departmental revenue for 2007-08 is from client fees and SB 90 revenue and both were not budgeted due to the inconsistent nature of those revenues.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Administrative/Executive
DEPARTMENT: County Trial Courts - Indigent Defense Program
FUND: General

BUDGET UNIT: AAA IDC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	7,938,103	9,064,813	8,597,066	9,090,092	9,158,413	8,983,413	**(175,000)**
Transfers	-	-	-	-	-	300,000	**300,000**
Total Appropriation	7,938,103	9,064,813	8,597,066	9,090,092	9,158,413	9,283,413	**125,000**
Departmental Revenue							
Fines and Forfeitures	131,903	-	-	-	-	-	**-**
State, Fed or Gov't Aid	-	6,661	58,870	10,635	-	-	**-**
Current Services	-	189,472	133,699	135,554	-	125,000	**125,000**
Other Revenue	75,929	29,891	80,308	44,907	-	-	**-**
Other Financing Sources	-	560,000	-	-	-	-	**-**
Total Revenue	207,832	786,024	272,877	191,096	-	125,000	**125,000**
Local Cost	7,730,271	8,278,789	8,324,189	8,898,996	9,158,413	9,158,413	**-**

Services and supplies of $8,983,413 finances contracts for court appointed attorney, investigator and expert services for adult indigent criminal and juvenile delinquency legal representation.

In 2007-08, a competitive request for proposal was sent out for adult indigent defense representation. As a result, new three-year contracts with increased fee schedules will be effective July 1, 2008. A potential exists for costs to increase in 2008-09 due to the new fee schedule and/or the number of cases that are referred to this program. In the event this program experiences an increase in the number of cases that are referred, additional funding may be requested from the Board of Supervisors.

Transfers of $300,000 represent funds for expert witness fees and investigative costs.

Current services revenue of $125,000 is included in the 2008-09 budget based on the consistency in receipt of client payments for appointed juvenile delinquency representation for the past several fiscal years.

Court Facilities/Judicial Benefits

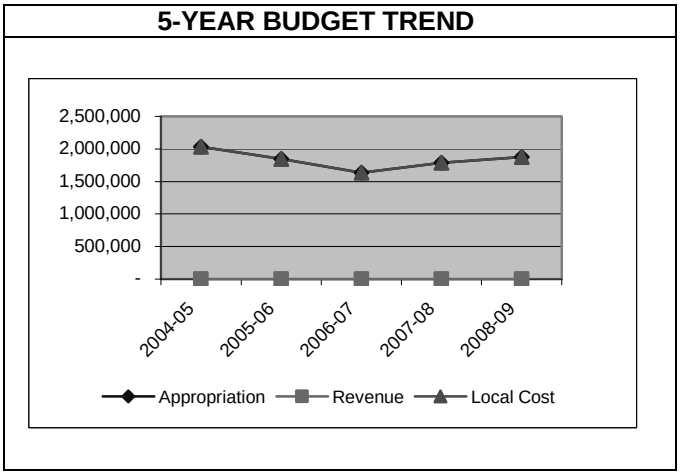
DESCRIPTION OF MAJOR SERVICES

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. Additionally, as of June 30, 2007, three facilities have been transferred to the State pursuant to the Trial Court Facilities Act of 2002, SB 1732. June 30, 2007 is the sunset date for this legislation. However, negotiations between the state and county continue in order to affect the transfer of the remaining court facilities to the state.

This budget unit was established in 1997-98 to appropriate funds to cover expenses related to those facilities not yet transferred (including general custodial and maintenance and property insurance), and local judicial benefits (designated as other charges in the budget).

There is no staffing associated with this budget unit.

BUDGET HISTORY

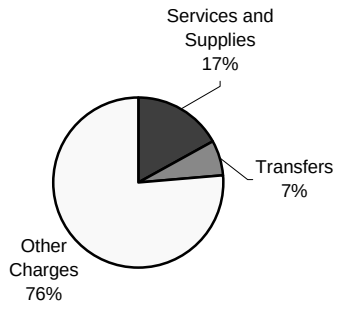
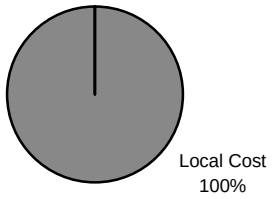


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,000,809	1,854,276	1,656,764	1,786,037	1,708,035
Departmental Revenue	-	-	-	-	-
Local Cost	2,000,809	1,854,276	1,656,764	1,786,037	1,708,035

Actual appropriation for 2007-08 is less than modified budget due to a slight decrease in general maintenance.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Court Facilities/Judicial Benefits
FUND: General

BUDGET UNIT: AAA CTN
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	719,564	547,507	383,834	289,152	424,159	342,142	**(82,017)**
Other Charges	1,230,845	1,199,500	1,217,540	1,353,939	1,336,878	1,398,700	**61,822**
Transfers	50,400	84,194	55,390	64,944	25,000	134,722	**109,722**
Total Appropriation	2,000,809	1,831,201	1,656,764	1,708,035	1,786,037	1,875,564	**89,527**
Operating Transfers Out	-	23,075	-	-	-	-	**-**
Total Requirements	2,000,809	1,854,276	1,656,764	1,708,035	1,786,037	1,875,564	**89,527**
Local Cost	2,000,809	1,854,276	1,656,764	1,708,035	1,786,037	1,875,564	**89,527**

Despite the sunset of SB 1732, the state and county continue to negotiate for the transfer of the remaining court facilities to the state over the next few years. As each facility transfers, appropriate adjustments in this budget unit will be included in the items brought to the Board of Supervisors.

Services and supplies of $342,142 include costs for property insurance. The decrease of $82,017 is due to the shift in the reporting of grounds and general maintenance as transfers to Facilities Management.

Other charges of $1,398,700 represent payment of judicial benefits. The 2008-09 budget now includes payments of judicial benefits for 71 judgeships, all appointed prior to January 1, 2008. According to the county's agreement with the Superior Court, new judges authorized and appointed after January 1, 2008 do not receive these benefits. The annual amount per judge is approximately $19,700.

Transfers of $134,722 reimburse the Sheriff's department for security services at the Fontana Court, as well as payment to Facilities Management for general custodial and grounds maintenance.

Court Facilities Payments

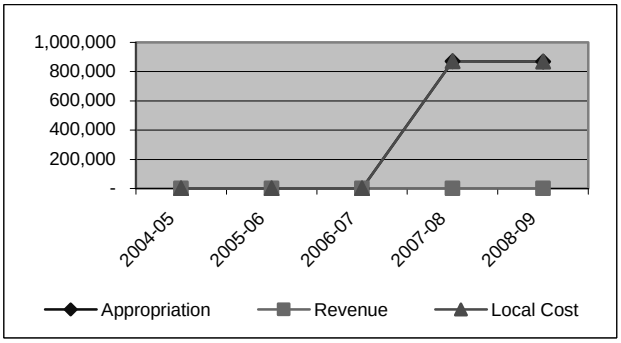
DESCRIPTION OF MAJOR SERVICES

The Trial Court Facilities Act of 2002, SB 1732, requires the transfer of responsibility for funding and operation of trial court facilities from the counties to the State of California. The County must pay the State the amount that the County historically expended for the operation and maintenance of each court facility. This budget unit was established in 2006-07 to budget and track these payments. There are twenty-seven facilities to be transferred with an estimated timeline of two years to fully complete the transfers.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

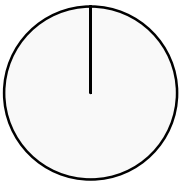
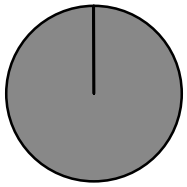


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	31,010	869,933	869,334
Departmental Revenue	-	-	-	-	-
Local Cost	-	-	31,010	869,933	869,334

The first court facilities transfer to the State took place June 27, 2006 for the Rancho Cucamonga Juvenile Traffic Court. On June 30, 2007, the Big Bear and Central Courthouses were transferred. Actual appropriation for 2007-08 is slightly less than modified budget due to an adjustment made to the payment owed to the State.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Court Facilities Payments
FUND: General

BUDGET UNIT: AAA CFP
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	-	-	31,010	869,334	869,933	869,334	**(599)**
Total Appropriation	-	-	31,010	869,334	869,933	869,334	**(599)**
Local Cost	-	-	31,010	869,334	869,933	869,334	**(599)**

Other charges of $869,334 include the annual court facilities payment of $814,968 for the Central Courthouse, $25,665 for the Big Bear Courthouse, and $28,701 for the Rancho Cucamonga Juvenile Traffic Court.

Trial Court Funding – Maintenance of Effort (MOE)

DESCRIPTION OF MAJOR SERVICES

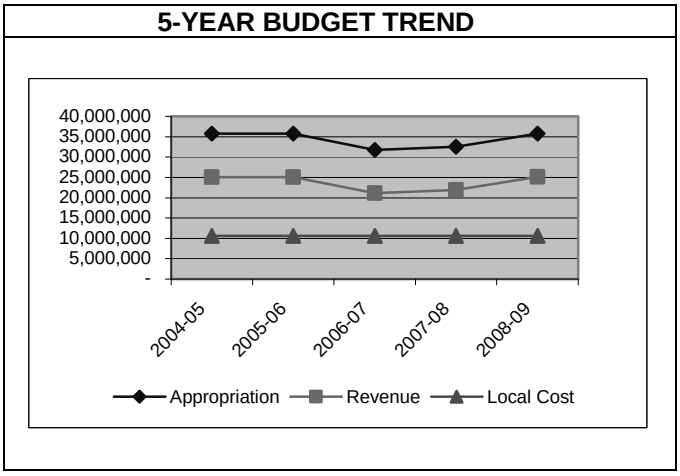
On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. In addition, it requires counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. In return, the state allowed the counties to retain many fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be shared equally between the state and the county. Of the remaining one half of excess revenue retained by the county, 25% is transferred to the Courthouse Facility special revenue fund to assist with costs of the seismic retrofit/remodel of the central courthouse.

The county's historical MOE contribution of $28,390,295 was made up of two components. The expenditure component of $20,227,102 represented the adjusted 1994-95 county expenses for court operations and the revenue component of $8,163,193 was based on the fine and forfeiture revenue sent to the state in 1994-95. The revenue component has been reduced to $3,325,704 in 2006-07 due to legislation enacted in recent years. Therefore, the county's current MOE contribution is $23,552,806.

Other legislation mandated that beginning in 2003-04, all California counties contribute an additional payment to the state toward court funding. The payment was intended to help the state during its budget crisis and was in lieu of the state taking counties' various undesignated revenues, which would be a much higher amount. San Bernardino County's share of the undesignated fee transfer obligation was $727,264 in 2005-06, $545,499 in 2006-07 and $363,632 in 2007-08. 2008-09 is designated as the final year that this fee transfer obligation payment will be made by the counties.

There is no staffing associated with this budget unit.

BUDGET HISTORY

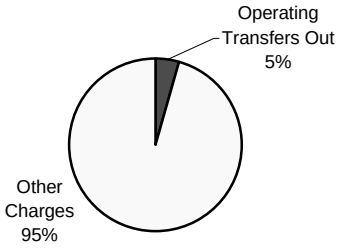
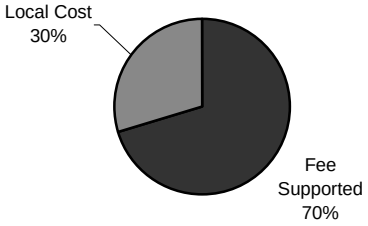


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	35,890,577	31,973,487	35,361,084	32,550,674	31,579,590
Departmental Revenue	28,238,674	23,955,215	25,519,243	21,924,184	24,600,117
Local Cost	7,651,903	8,018,272	9,841,841	10,626,490	6,979,473

Local cost for 2007-08 is under budget primarily due to an increase in revenues from fines and fees collections.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Trial Court Funding - Maintenance of Effort
FUND: General

BUDGET UNIT: AAA TRC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	34,617,482	30,498,334	33,721,402	30,046,960	30,850,674	34,036,490	**3,185,816**
Total Appropriation	34,617,482	30,498,334	33,721,402	30,046,960	30,850,674	34,036,490	**3,185,816**
Operating Transfers Out	1,273,095	1,475,153	1,639,682	1,532,630	1,700,000	1,700,000	**-**
Total Requirements	35,890,577	31,973,487	35,361,084	31,579,590	32,550,674	35,736,490	**3,185,816**
Departmental Revenue							
Fines and Forfeitures	8,213,531	9,756,309	10,818,093	11,112,145	9,280,684	10,410,000	**1,129,316**
Current Services	20,025,143	14,198,906	14,701,150	13,487,972	12,643,500	14,700,000	**2,056,500**
Total Revenue	28,238,674	23,955,215	25,519,243	24,600,117	21,924,184	25,110,000	**3,185,816**
Local Cost	7,651,903	8,018,272	9,841,841	6,979,473	10,626,490	10,626,490	**-**

Other charges of $34,036,490 represent the estimated payment to the state in 2008-09 for the county MOE contribution, the undesignated fee transfer obligation and the state's 50% share of excess revenues. This number is higher than the prior year due to an anticipated increase in fines and forfeitures collections.

Operating transfers out of $1,700,000 reflect the transfer of 25% of the county's share of estimated excess revenues to the Courthouse Facility special revenue fund.

Revenue collections are expected to increase based on recent growth trends to a total of $25,110,000. Fines and forfeitures include revenues from traffic and criminal fines as well as penalty assessments. Current services revenue includes vital statistic fees, civil filing fees, traffic school, and recording fees.

Courthouse Facility – Excess 25%

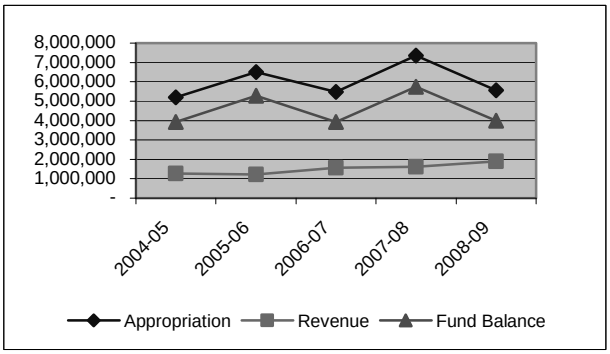
DESCRIPTION OF MAJOR SERVICES

Funding in this special revenue budget unit comes from 25% of the county's 50% share of excess fines collected above the county's revenue maintenance of effort obligation to the state associated with Trial Court Funding and is slated to be used for the Central Courthouse seismic retrofit/remodel project.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

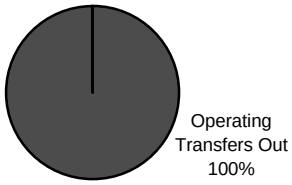
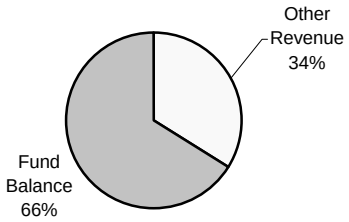


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	3,000,000	-	7,355,715	3,500,000
Departmental Revenue	1,350,360	1,643,592	1,817,179	1,616,239	1,681,746
Fund Balance				5,739,476	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Facility - Excess 25%

BUDGET UNIT: RSD CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	3,000,000	-	3,500,000	7,355,715	5,555,378	**(1,800,337)**
Total Requirements	-	3,000,000	-	3,500,000	7,355,715	5,555,378	**(1,800,337)**
Departmental Revenue							
Use of Money and Prop	77,265	168,439	177,497	149,116	166,239	190,000	**23,761**
Total Revenue	77,265	168,439	177,497	149,116	166,239	190,000	**23,761**
Operating Transfers In	1,273,095	1,475,153	1,639,682	1,532,630	1,450,000	1,700,000	**250,000**
Total Financing Sources	1,350,360	1,643,592	1,817,179	1,681,746	1,616,239	1,890,000	**273,761**
				Fund Balance	5,739,476	3,665,378	**(2,074,098)**

Operating transfers out of $5,555,378 is to pay for construction costs for the Central Courthouse Seismic retrofit/remodel project. The decrease of $1,800,337 is based on a decrease in available fund balance.

Operating transfers in of $1,700,000 are increasing by $250,000 to reflect current trends in the collections of excess fines.

Courthouse Seismic Surcharge

DESCRIPTION OF MAJOR SERVICES

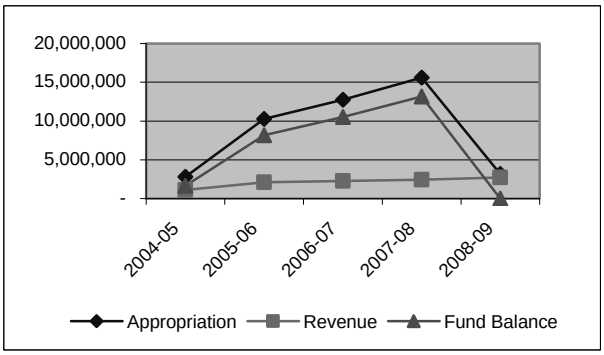
Funding in this special revenue budget unit comes from a $35 surcharge on civil filings as authorized by Government Code section 70624. Surcharge revenues are slated to be used for the Central Courthouse seismic retrofit/remodel project.

In June 2007, the county privately placed $18.4 million of revenue bonds for courthouse improvements. All $35 civil filing fee surcharge revenues received by the county subsequent to June 29, 2007, and any interest earnings thereon, are pledged to the payment of the bonds. All pledged revenues are remitted monthly to a trustee acting on behalf of the owners of the bonds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



Prior to 2005-06, this surcharge revenue was accounted for in two separate special revenue funds – one fund for filings involving issues greater than $25,000 and one fund for filings involving issues less than $25,000 - because separate legislation authorized each category. The surcharge is now codified in the same Government Code section and this separation is no longer necessary. These revenues are now combined into one budget unit.

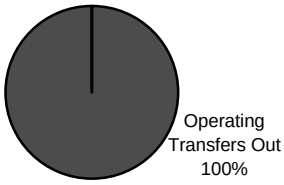
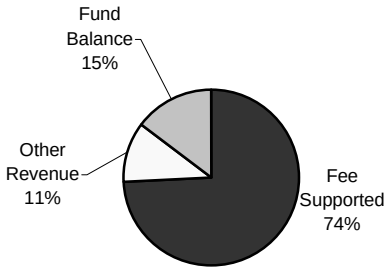
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	15,576,967	15,488,724
Departmental Revenue	2,089,677	2,160,309	2,661,959	2,415,557	2,795,962
Fund Balance				13,161,410	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year.

For 2007-08 all civil filing fee revenue received after June 29, 2007, plus associated interest, was transferred to the trustee bank pursuant to the terms of the bond issue. This amount totaled $2,502,914. Amounts in the fund representing civil filing fee revenue received prior to June 30, 2007, plus associated interest, are not pledged to the bond issue and was transferred to a capital improvement fund established for the courthouse seismic retrofit project. This amount totaled $12,985,810.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: County Trial Courts
FUND: Courthouse Seismic Surcharge

BUDGET UNIT: RSE CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	-	-	15,488,724	15,576,967	3,170,649	**(12,406,318)**
Total Requirements	-	-	-	15,488,724	15,576,967	3,170,649	**(12,406,318)**
Departmental Revenue							
Fines and Forfeitures	1,948,557	1,857,981	-	-	-	-	**-**
Use of Money and Prop	141,120	302,328	507,537	214,675	398,880	350,000	**(48,880)**
Current Services	-	-	2,154,422	2,581,287	2,016,677	2,352,000	**335,323**
Total Revenue	2,089,677	2,160,309	2,661,959	2,795,962	2,415,557	2,702,000	**286,443**
				Fund Balance	13,161,410	468,649	**(12,692,761)**

Operating transfers out of $3,170,649 reflects the amount of projected revenues and remaining fund balance to be transferred to the bond trustee.

Use of money and property is the estimate of interest earnings for 2008-09.

Current services revenue of $2,352,000 represent estimated collections of civil court fees.

Alternate Dispute Resolution

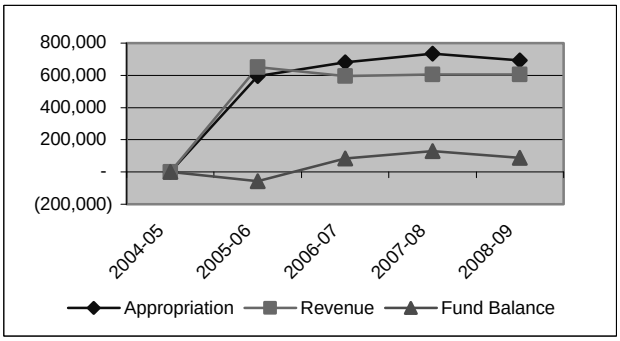
DESCRIPTION OF MAJOR SERVICES

The Dispute Resolution Programs Act of 1986 authorizes the establishment and use of local dispute resolution services as an alternative to formal court proceedings. The county presently receives $8 per civil filing fee which funds contracts for mediation services for small claims and unlawful detainer actions and certain settlement conferences, complex civil cases, and monetary matters in family law cases in the Superior Court. In accordance with the county's annual agreement with Superior Court, the court administers these contracts and pays the contractors directly from this budget.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

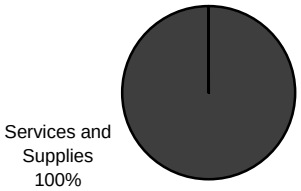
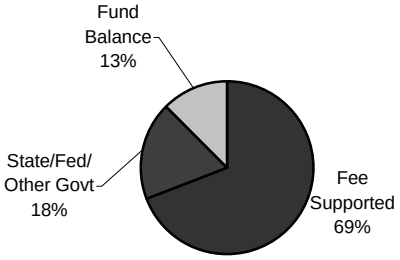


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	297,390	594,780	544,818	733,880	644,742
Departmental Revenue	241,139	644,028	582,905	605,400	603,116
Fund Balance				128,480	

This special revenue fund was established January 1, 2005 to account for this program. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: County Trial Courts
FUND: Alternate Dispute Resolution

BUDGET UNIT: SEF CAO
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	297,390	594,780	544,818	644,742	733,880	692,554	**(41,326)**
Total Appropriation	297,390	594,780	544,818	644,742	733,880	692,554	**(41,326)**
Departmental Revenue							
Fines and Forfeitures	240,834	11,900	-	-	-	-	**-**
Use of Money and Prop	305	1,624	2,706	2,876	2,400	2,700	**300**
State, Fed or Gov't Aid	-	74,901	96,326	3,077	125,000	125,000	**-**
Current Services	-	555,603	483,873	597,163	478,000	478,000	**-**
Total Revenue	241,139	644,028	582,905	603,116	605,400	605,700	**300**
				Fund Balance	128,480	86,854	**(41,626)**

Services and supplies of $692,554 represent costs related to the contracts for mediation services. The decrease of $41,326 is based on a decrease in available fund balance.

Current services revenue of $478,000 represent collection of civil filing fees. State aid of $125,000 reflects contributions from the Superior Court to offset any expenditures not fully covered by receipt of civil filing fee revenue.

Registration Fees

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the $25 fee assessments that were collected from indigent defendants prior to the implementation of AB 3000. Prior to the passage of AB 3000 in 2002, existing law allowed the Board of Supervisors to determine the order of priority in which disbursements are made from funds provided by payments on criminal fines and fees. AB 3000 required the Board of Supervisors to mandate the following order of priority for disbursement of fines and fee revenue: (a) restitution to the victim; (b) the 10% state surcharge; (c) fines, penalty assessments, and restitution fines, in an amount for each that is proportional to the total amount levied for all of those items; and (d) other reimbursable costs.

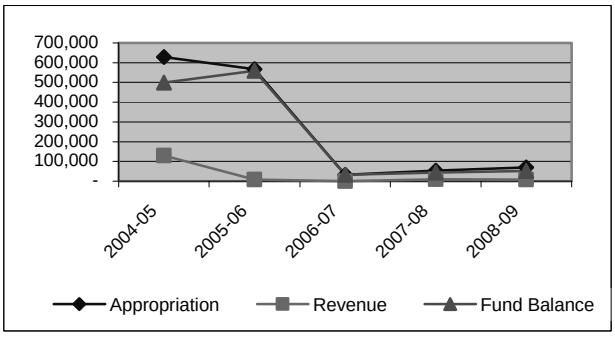
Simply put, AB 3000 imposed priorities for the distribution of funds collected. Since the $25 assessment falls into category (d), registration fees are infrequently collected when a defendant is assigned an attorney.

The fund balance can be distributed at the discretion of the Board of Supervisors pursuant to Penal Code 987.5(e).

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

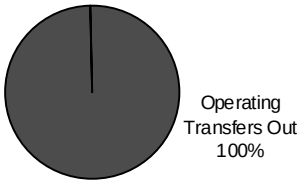
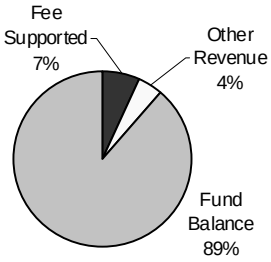


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	560,000	-	54,159	-
Departmental Revenue	60,519	32,177	11,784	10,500	17,359
Fund Balance				43,659	

This budget unit did not incur any costs in 2007-08. Actual departmental revenue for 2007-08 is higher than budget due to an increase in collection of revenue fees.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: County Trial Courts - Indigent Defense
FUND: Registration Fees

BUDGET UNIT: RMX IDC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	560,000	-	-	54,159	69,018	**14,859**
Total Requirements	-	560,000	-	-	54,159	69,018	**14,859**
Departmental Revenue							
Use of Money and Prop	10,965	18,960	4,496	2,285	3,500	3,000	**(500)**
Current Services	49,554	13,217	7,288	15,074	7,000	5,000	**(2,000)**
Total Revenue	60,519	32,177	11,784	17,359	10,500	8,000	**(2,500)**
				Fund Balance	43,659	61,018	**17,359**

Operating transfers out are budgeted at $69,018. These funds are to be transferred to other budget units based on the Board of Supervisor discretion.

Current services revenue of $5,000 represent estimated collections from indigent defendants and are expected to decrease from the prior year based on current revenue trends.

DISTRICT ATTORNEY
Michael A. Ramos

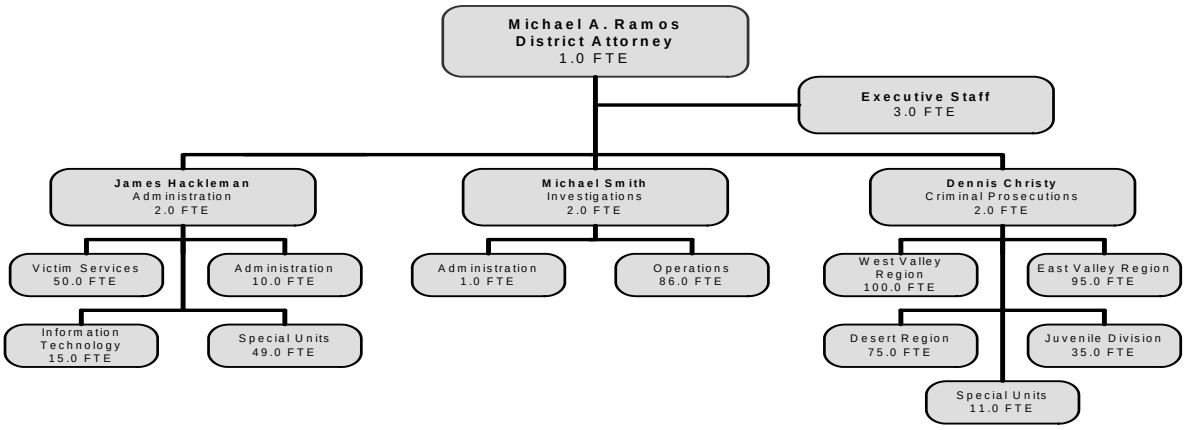
MISSION STATEMENT

The San Bernardino County District Attorney's Office represents the interests of the people in the criminal justice system, as mandated by California State law. The San Bernardino County District Attorney's Office serves the residents of San Bernardino County by: seeking the truth; protecting the innocent; holding the guilty accountable; preserving the dignity of victims and their families; and ensuring that justice is done while always maintaining the highest ethical standards.

STRATEGIC GOALS

1. Promote public safety by punishing criminal conduct.
2. Assist victims and their families to overcome the effects of crime and help them support successful prosecution.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Criminal Prosecution	66,671,268	40,292,888	26,378,380		537.0
Total General Fund	66,671,268	40,292,888	26,378,380		537.0
Special Revenue Funds					
Real Estate Fraud Prosecution	2,922,534	1,000,000		1,922,534	-
Auto Insurance Fraud Prosecution	783,767	789,000		(5,233)	-
Workers' Comp Insurance Fraud Prosecution	2,011,258	1,899,000		112,258	-
Specialized Prosecutions	2,649,401	855,000		1,794,401	-
State Asset Forfeitures	300,000	300,000		-	-
Federal Asset Forfeitures	142,019	66,000		76,019	-
Vehicle Fees - Auto Theft	894,346	833,500		60,846	-
Total Special Revenue Funds	9,703,325	5,742,500		3,960,825	-
Total - All Funds	76,374,593	46,035,388	26,378,380	3,960,825	537.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Criminal Prosecution

DESCRIPTION OF MAJOR SERVICES

The District Attorney is the public prosecutor and has the mandated responsibility to prosecute crimes committed within the County of San Bernardino, including all city jurisdictions, pursuant to Government Code 26500. Additionally the District Attorney's Office: provides legal assistance for criminal investigations conducted by law enforcement agencies throughout the county; is the legal advisor to the Grand Jury and is authorized to submit evidence and seek indictments from that body; initiates civil commitment petitions to keep Mentally Disordered Offenders and Sexually Violent Predators in locked facilities; employs civil proceedings in asset forfeiture matters to seek the proceeds of criminal activity; and utilized civil proceedings to seek sanctions and injunctive relief against businesses that pollute or create dangerous conditions for employees and citizens.

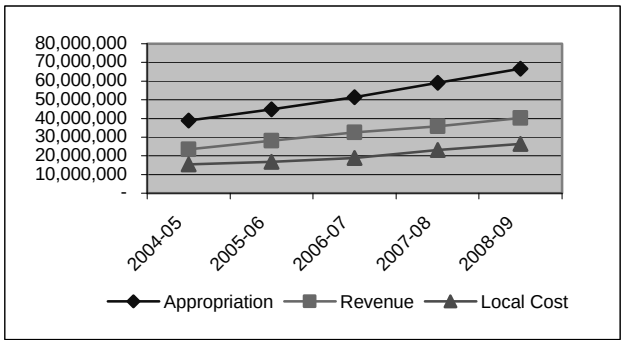
The District Attorney also has a duty to investigate crimes: District Attorney investigators work to prepare cases for trial and initiate special criminal investigations. The office also administers several state grants and other state revenues that fund prosecutors and investigators who handle Real Estate Fraud, Auto Insurance Fraud, Workers' Compensation Fraud, and other special areas of prosecution.

The District Attorney has an ethical and legal responsibility to the victims of crime. The office seeks restitution for victims and provides emotional and financial support for victims and their families.

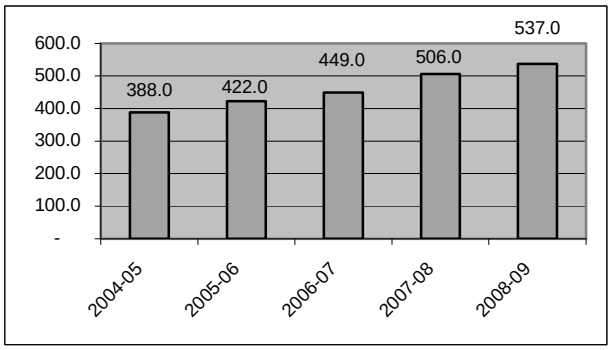
Finally, as the public prosecutor who handles all cases in the name of The People, the District Attorney has a responsibility to keep the citizens of this county informed through regular interaction with the media and the public.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

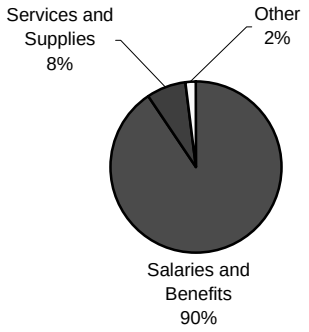
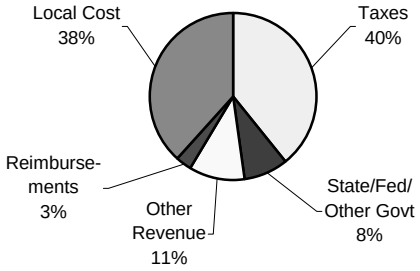


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	40,570,579	46,663,607	53,185,916	60,451,605	60,597,679
Departmental Revenue	23,866,801	27,625,474	33,634,907	36,536,843	32,921,226
Local Cost	16,703,778	19,038,133	19,551,009	23,914,762	27,676,453
Budgeted Staffing				506.0	

In 2007-08, the department exceeded local cost by $3.7 million. This is primarily due to the following: 1) a shortfall in overall departmental revenue of approximately $3.6 million primarily attributed to Proposition 172 sales tax revenue (estimated at $3.3 million) and approximately $0.1 million of over expenditure of appropriation authority.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: General

BUDGET UNIT: AAA DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	38,732,142	44,905,973	50,672,139	57,314,718	56,630,601	62,309,163	**5,678,562**
Services and Supplies	3,704,483	3,726,323	4,419,910	5,368,844	4,234,181	4,301,318	**67,137**
Central Computer	292,026	317,948	430,798	484,186	484,787	625,979	**141,192**
Travel	-	-	-	-	-	333,316	**333,316**
Equipment	-	-	36,291	5,816	11,800	-	**(11,800)**
Vehicles	97,553	96,824	-	184,054	240,000	-	**(240,000)**
Transfers	443,520	505,503	568,238	703,213	733,536	1,124,202	**390,666**
Total Exp Authority	43,269,724	49,552,571	56,127,376	64,060,831	62,334,905	68,693,978	**6,359,073**
Reimbursements	(2,699,145)	(2,888,964)	(3,010,460)	(3,463,152)	(3,283,773)	(2,172,710)	**1,111,063**
Total Appropriation	40,570,579	46,663,607	53,116,916	60,597,679	59,051,132	66,521,268	**7,470,136**
Operating Transfers Out	-	-	69,000	-	-	150,000	**150,000**
Total Requirements	40,570,579	46,663,607	53,185,916	60,597,679	59,051,132	66,671,268	**7,620,136**
Departmental Revenue							
Taxes	19,950,848	23,625,000	27,971,251	25,987,500	29,312,500	27,037,500	**(2,275,000)**
Fines and Forfeitures	28,153	128	-	2,191	1,500	1,500	**-**
State, Fed or Gov't Aid	3,706,787	3,889,891	5,629,823	4,718,593	5,184,081	5,810,694	**626,613**
Current Services	11,994	17,850	18,934	58,390	30,000	30,000	**-**
Other Revenue	22,914	790	14,899	96,008	13,950	255,345	**241,395**
Other Financing Sources	146,105	91,815	-	-	-	-	**-**
Total Revenue	23,866,801	27,625,474	33,634,907	30,862,682	34,542,031	33,135,039	**(1,406,992)**
Operating Transfers In	-	-	-	2,058,544	1,303,550	7,157,849	**5,854,299**
Total Financing Sources	23,866,801	27,625,474	33,634,907	32,921,226	35,845,581	40,292,888	**4,447,307**
Local Cost	16,703,778	19,038,133	19,551,009	27,676,453	23,205,551	26,378,380	**3,172,829**
				Budgeted Staffing	506.0	537.0	**31.0**

Salaries and benefits of $62,309,163 fund 537.0 budgeted positions and are increasing by $5.6 million. The majority of the increase or $4.7 million is due to a technical change in the way four District Attorney's other budget units are budgeted. The District Attorney's Office is transferring 35.0 positions from the following budget units: Real Estate Fraud (11.0 positions at $1.4 million), Auto Insurance Fraud (5.0 positions at $0.7 million), Workers' Compensation Insurance Fraud (13.0 positions at $1.8 million) and Child Abduction (6.0 positions at $0.8 million) into the District Attorney's Criminal Prosecution budget unit with corresponding operating transfers in from those budget units. Salaries and benefits are also increasing a net $0.3 million for MOU, retirement increases and a reduction in workers' compensation costs. Additionally, there are increases of $0.6 million for attorney cash outs and increased costs for step increases for general and attorney employees.

Budgeted staffing adjustments are as follows:

- Increase 35.0 positions due to the transfer of positions from other budget units.
- Decrease 3.0 positions for loss of grant programs (Street Enforcement and Marijuana Suppression).
- Decrease 1.0 Office Assistant III to reflect a technical correction for a prior year dual fill.

The department originally included 5.0 positions to staff criminal courtrooms for 1.5 new judgeships. However, as part of the 2008-09 Budget Hearing the Board of Supervisors directed the removal of new positions and reclassifications included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation and general fund financing reflects the reduction of $708,302 and 5.0 in budgeted staffing.

Services and supplies of $4,301,318 include increases for risk management liabilities, start up costs associated with staffing of 1.5 new judgeships, and the transfer of services and supplies costs from the following budget units: Real Estate Fraud, Auto Insurance Fraud, Workers' Compensation Fraud and Child Abduction. These costs are primarily offset by shifts of Cal-Card costs moved to transfers and the shift of travel costs to a new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $333,316 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $1,124,202 primarily represent rents paid to Real Estate Services. Increased costs reflect transfer of special revenue rents into the main Criminal budget and full year funding of the new Victorville lease facility. Also, the increase in transfers includes the technical change that mandates that the appropriation for Cal-Card (procurement cards) goods be reflected in this category.

Reimbursements of $2,172,710 represent payments from other departments for welfare fraud prosecution, truancy prosecution, and CAL-mmet prosecution. The decrease of $1,111,063 represents the loss reimbursement for Street Enforcement and Marijuana Suppression grant programs.

Operating transfers out of $150,000 represents funding to County Fire for a Haz Mat Specialist II to be available to the Specialized Prosecution group.

Taxes (Prop 172) of $27.0 million represent a decrease of $2.3 million based on current downward trends in sales tax receipts.

State, federal and government aid revenue of $5.8 million is increased by $0.6 million for additional SB90 revenue for Child Abduction budget unit ($0.8 million), offset by a reduction in Indian gaming revenue now budgeted as other revenue in the amount of $180,000.

Other revenue of $255,345 is increasing by $60,000 to reflect bad check restitution program revenue now recognized in this budget unit from the Specialized Prosecution budget unit and $180,000 for revenue received the San Manual Tribe for Indian Gaming impacts.

Operating transfers in of $7,157,849 are increasing by $5,854,299 primarily for the technical change in recognizing revenue from the Real Estate Fraud, Auto Insurance Fraud, and Workers' Compensation Insurance Fraud special revenue funds and increases from the Specialized Prosecution budget unit that reflects full year funding for a Haz Mat Specialist II for County Fire.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Average number of days between felony case filing and disposition.	120 days	90 days	125 days	90 days
Percentage increase of cases where victim services are provided.	41%	32%	27%	40%
Number of Special Unit filings.	283	279	467	300
Increase efficiency in case processing resulting in increased cases entered.	82,271	72,282	81,446	86,866
Number of victims in serious cases.	7,185	5,630	9,122	15,787
Number of cases at the Childrens' Assessment Center.	813	615	1,027	862
Number of parole hearings where the DA appears on behalf of the victim	252	325	267	255
Percentage increase of identity theft cases filed.	N/A	3%	22%	3%
Percentage increase of cases filed by the gang unit.	N/A	3%	2%	3%

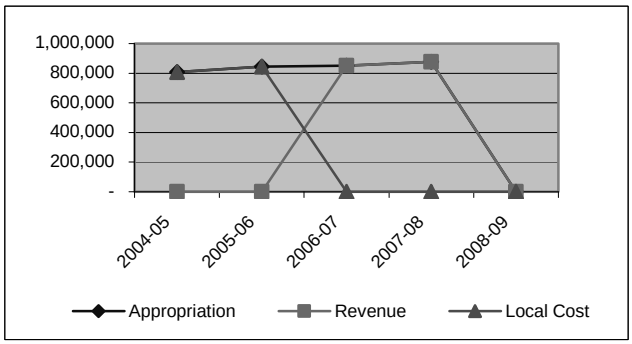
Child Abduction and Recovery

DESCRIPTION OF MAJOR SERVICES

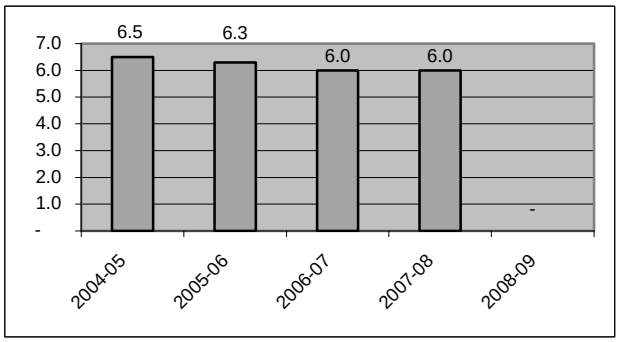
The Child Abduction and Recovery Program is currently required by Chapter 1399, Statutes, of 1976, Custody of Minors. Under this statute, the District Attorney (DA) Child Abduction Unit is mandated to take all actions necessary to locate and return parentally abducted children to a safe environment. This program then oversees the prosecution of those who have criminally abducted children. The program requires DA investigators to travel nationwide and to other countries to recover and return children to the custody of the adult ordered by the court.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	783,346	763,964	903,689	876,549	877,986
Departmental Revenue	9,619	104,733	1,268,495	876,549	655,342
Local Cost	773,727	659,231	(364,806)	-	222,644
Budgeted Staffing				6.0	

Actual appropriation for 2007-08 of $877,986 is slightly over budget by $1,437. The overage was a result of overtime utilized by District Attorney staff working child abduction cases. When a child has been located, investigators need to travel to recover that child, which may occur after normal work hours or during weekends. Actual departmental revenue for 2007-08 is less than modified budget due to the technical change in the claiming methodology for SB 90 programs.

ANALYSIS OF FINAL BUDGET

GROUP: Law and Justice
DEPARTMENT: District Attorney - Child Abduction
FUND: General

BUDGET UNIT: AAA DOS
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	677,696	669,311	788,474	775,240	764,801	-	**(764,801)**
Services and Supplies	71,087	62,493	83,867	71,436	84,036	-	**(84,036)**
Central Computer	-	-	5,517	5,824	5,824	-	**(5,824)**
Transfers	34,563	32,160	25,831	25,486	21,888	-	**(21,888)**
Total Appropriation	783,346	763,964	903,689	877,986	876,549	-	**(876,549)**
Departmental Revenue							
State, Fed or Gov't Aid	7,919	100,236	1,267,981	654,199	876,549	-	**(876,549)**
Current Services	-	20	-	1,143	-	-	**-**
Other Revenue	-	4,477	514	-	-	-	**-**
Other Financing Sources	1,700	-	-	-	-	-	**-**
Total Revenue	9,619	104,733	1,268,495	655,342	876,549	-	**(876,549)**
Local Cost	773,727	659,231	(364,806)	222,644	-	-	**-**
				Budgeted Staffing	6.0	-	**(6.0)**

The 2008-09 budget reflects a technical change in the way the Child Abduction staffing and expenses are budgeted. Employees/positions and expenses have been moved to the District Attorney's Criminal Prosecution budget unit and corresponding revenue from this budget unit will now be recognized in the District Attorney's Criminal Prosecution budget unit as well. This change will provide the department the flexibility to plan for events that will have adverse impacts to the program and staff.

Real Estate Fraud Prosecution

DESCRIPTION OF MAJOR SERVICES

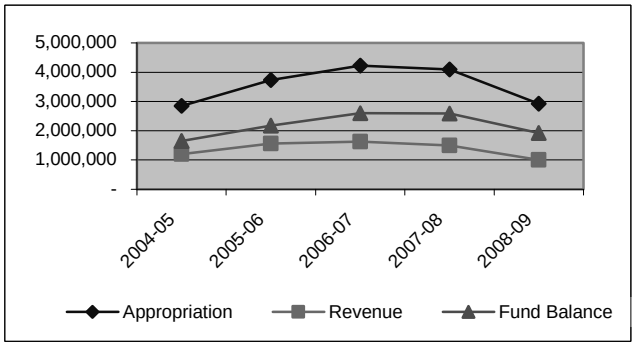
On January 23, 1996, the Board of Supervisors adopted Resolution 96-14 to allow the county to collect, pursuant to Government Code Section 27388, a $2 fee upon recording documents. These monies, in accordance with state law, are used to fund the Real Estate Fraud unit that investigates and prosecutes real estate fraud crimes in the county. This budget unit funds five investigators, one supervising investigator, two Deputy District Attorneys, one investigative technician, one office assistant and one secretary.

In this county the district attorney, not only prosecutes, but investigates all real estate fraud cases. The workload has steadily increased in the last several years and additional staffing has been added to meet the demand.

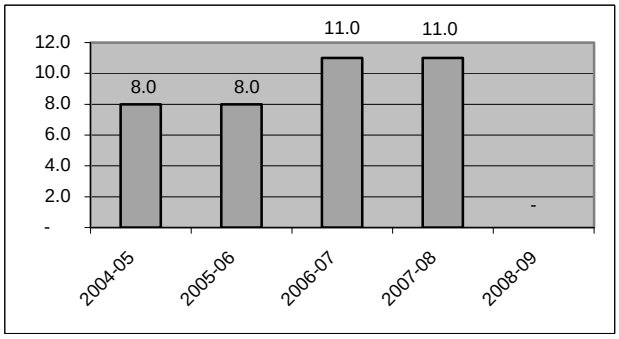
There will be no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



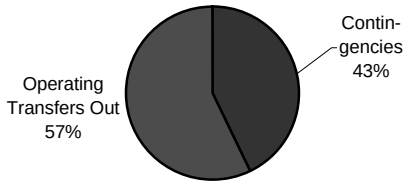
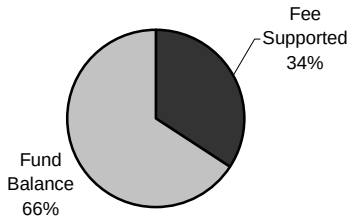
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,004,667	1,095,372	1,335,055	4,088,637	1,558,895
Departmental Revenue	1,521,220	1,523,829	1,323,042	1,500,000	892,793
Fund Balance				2,588,637	
Budgeted Staffing				11.0	

Actual appropriation for 2007-08 is less than the modified budget. A minimal amount of contingencies were utilized in 2007-08 to cover the shortfall for an office remodel for Real Estate Services. The use of contingency funds was approved by the Board of Supervisors on May 13, 2008 (Item #60).

Actual department revenue for 2007-08 is less than modified budget due to the housing market/sub-prime mortgage fall out.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Real Estate Fraud Prosecution

BUDGET UNIT: REB DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	880,196	975,957	1,123,084	1,342,315	1,433,481	-	**(1,433,481)**
Services and Supplies	83,902	78,525	125,761	147,656	113,258	-	**(113,258)**
Central Computer	3,945	6,133	7,327	6,884	6,879	-	**(6,879)**
Vehicles	-	-	41,902	16,202	23,000	-	**(23,000)**
Transfers	36,624	34,757	36,981	45,838	54,467	-	**(54,467)**
Contingencies	-	-	-	-	2,457,552	1,252,027	**(1,205,525)**
Total Exp Authority	1,004,667	1,095,372	1,335,055	1,558,895	4,088,637	1,252,027	**(2,836,610)**
Operating Transfers Out	-	-	-	-	-	1,670,507	**1,670,507**
Total Requirements	1,004,667	1,095,372	1,335,055	1,558,895	4,088,637	2,922,534	**(1,166,103)**
Departmental Revenue							
Current Services	1,521,220	1,517,351	1,323,042	892,793	1,500,000	1,000,000	**(500,000)**
Other Financing Sources	-	6,478	-	-	-	-	**-**
Total Revenue	1,521,220	1,523,829	1,323,042	892,793	1,500,000	1,000,000	**(500,000)**
				Fund Balance	2,588,637	1,922,534	**(666,103)**
				Budgeted Staffing	11.0	-	**(11.0)**

The 2008-09 budget reflects a technical change in the way the Real Estate Fraud Prosecution staffing and expenses are budgeted. Employee/positions and expenses have been moved to the primary District Attorney's Criminal Prosecution budget unit and corresponding revenue from this budget unit will be transferred out to cover those costs. This change was requested to simplify the budget process and make this unit consistent with the other departmental special revenue funds.

Auto Insurance Fraud Prosecution

DESCRIPTION OF MAJOR SERVICES

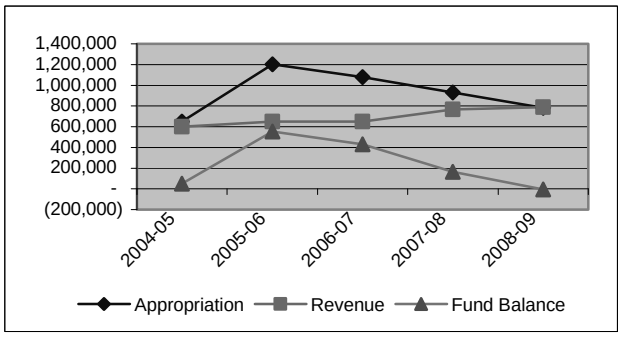
Insurance fraud is a particular problem for automobile policyholders. It is one of the biggest and fastest growing segments of insurance fraud and contributes substantially to the high cost of automobile insurance with particular significance in urban areas. Prevention of automobile insurance fraud can significantly reduce insurance claim payments and may therefore produce a commensurate reduction in automobile insurance premiums. This budget unit funds three investigators, two Deputy District Attorneys and one secretary.

Under the direction of the Insurance Commissioner, the California Department of Insurance makes funds available, as authorized by Section 18971 of the California Insurance Code, to the District Attorney's Office for investigation and prosecution of automobile insurance fraud. This budget unit administers those funds.

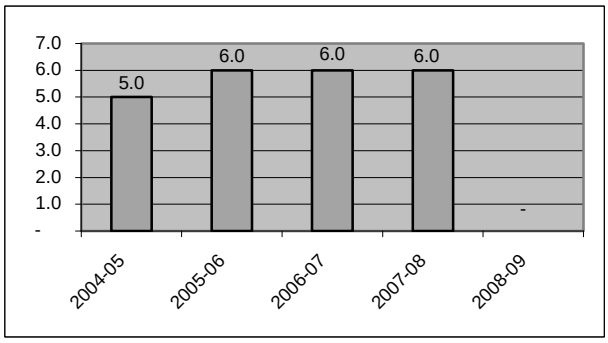
There will be no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



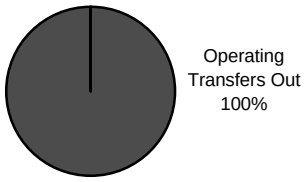
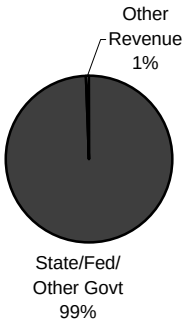
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	575,436	776,554	922,561	929,574	914,774
Departmental Revenue	1,076,821	653,228	655,754	766,302	746,269
Fund Balance				163,272	
Budgeted Staffing				6.0	

Actual appropriation for 2007-08 is lower than modified budget due to the departments' efforts to contain costs to keep it within the grant award amount and fund balance.

Actual departmental revenue for 2007-08 is slightly less than modified budget based on the actual award from the Department of Insurance.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Auto Insurance Fraud Prosecution

BUDGET UNIT: RIP DAT
FUNCTION: Public Safety
ACTIVITY: Auto Insurance Fraud Prosecution

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	508,284	694,207	834,356	845,309	847,377	-	**(847,377)**
Services and Supplies	41,590	57,959	61,127	40,238	47,526	-	**(47,526)**
Central Computer	2,430	3,192	4,525	5,724	5,766	-	**(5,766)**
Transfers	23,132	21,196	22,553	23,503	25,764	-	**(25,764)**
Contingencies	-	-	-	-	3,141	561	**(2,580)**
Total Appropriation	575,436	776,554	922,561	914,774	929,574	561	**(929,013)**
Operating Transfers Out	-	-	-	-	-	783,206	**783,206**
Total Requirements	575,436	776,554	922,561	914,774	929,574	783,767	**(145,807)**
Departmental Revenue							
Licenses & Permits	90,674	-	-	-	-	-	**-**
Use of Money and Prop	2,428	6,542	3,904	-	5,500	4,000	**(1,500)**
State, Fed or Gov't Aid	983,719	646,639	651,850	746,269	760,802	785,000	**24,198**
Other Revenue	-	47	-	-	-	-	**-**
Total Revenue	1,076,821	653,228	655,754	746,269	766,302	789,000	**22,698**
				Fund Balance	163,272	(5,233)	**(168,505)**
				Budgeted Staffing	6.0	-	**(6.0)**

The 2008-09 budget reflects a technical change in the way the Auto Insurance Fraud Prosecution staffing and expenses are budgeted. Employees/positions and expenses have been moved to the primary District Attorney's Criminal Prosecution budget unit and corresponding revenue from this budget unit will be transferred out to cover those costs. This technical change will give the department greater flexibility in making staff reductions in the event of declining revenue (reassignment, absorb through attrition, etc.).

Operating transfers out of $783,206 is to cover costs in the District Attorney's Criminal Prosecution budget unit for staffing costs. This amount, compared to the salaries and benefits costs in 2007-08 is decreasing primarily attributable to the elimination of 1.0 District Attorney Investigator position.

Contingencies are reduced by $2,580 to $561 and represent funds not planned for expenditure in 2008-09.

Departmental revenue is slightly increasing to $789,000 due to anticipated level funding from the Department of Insurance. The department will closely monitor the cost and revenues of this budget unit and will make appropriate revisions to ensure that this budget operates within its established budget.

Workers' Compensation Insurance Fraud Prosecution

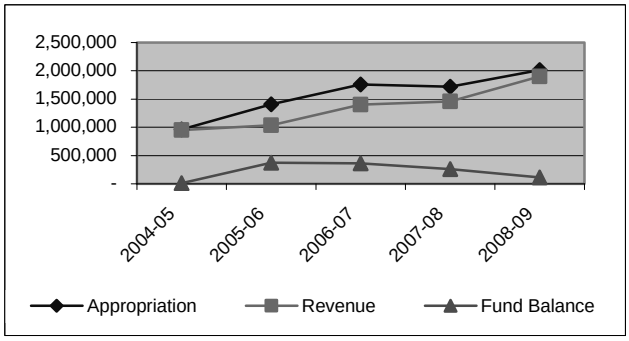
DESCRIPTION OF MAJOR SERVICES

The Department of Insurance, pursuant to Section 1871.83 of the California Insurance Code, distributes funds to the District Attorney's Office for the investigation and prosecution of Workers' Compensation Insurance Fraud. These assessed funds represent a percentage of the total premiums collected by workers' compensation insurance companies and are distributed to investigate and prosecute workers' compensation fraud claims or claims relating to the willful failure to secure the payment of workers' compensation. Of all money collect by the state, 56% is retained by the state for fraud investigation and 44% is distributed statewide to District Attorney offices through a grant program. This budget unit administers those funds. Staff funded by this budget unit is six investigators, one supervising investigator, four Deputy District Attorneys, one office assistant and one secretary.

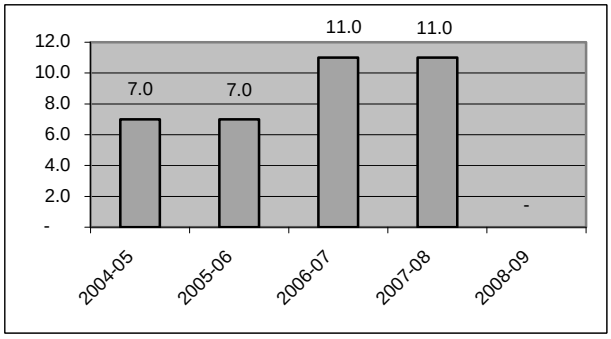
There will be no staffing associated with this budget unit 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



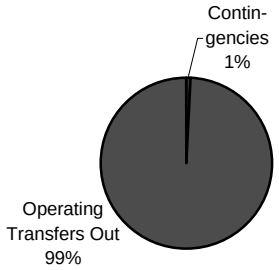
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	934,925	1,034,515	1,502,467	2,167,860	2,048,801
Departmental Revenue	1,292,555	1,018,337	1,404,760	1,906,200	1,899,000
Fund Balance				261,660	
Budgeted Staffing				11.0	

Actual appropriation for 2007-08 is less than modified budget. The department received additional funds in 2007-08 which augmented current staff and operating expenses. The department utilized contingencies in 2007-08 to supplement services and supplies due to extremely large amounts of copying of discovery information for court cases and mandated to provide to opposing counsel. The use of contingencies was approved by the Board of Supervisors on June 10, 2008 (#44).

Actual departmental revenue for 2007-08 is slightly lower than modified budget since no interest revenue was received in 2007-08.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Workers Comp Insurance Fraud Prosecution

BUDGET UNIT: ROB DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	807,482	912,731	1,291,517	1,746,646	1,518,213	-	**(1,518,213)**
Services and Supplies	79,023	85,351	106,963	243,090	81,968	-	**(81,968)**
Central Computer	3,836	4,914	6,374	11,008	10,406	-	**(10,406)**
Equipment	7,142	-	-	-	-	-	**-**
L/P Struct/Equip/Vehicles	-	-	69,147	-	-	-	**-**
Transfers	37,442	31,519	28,466	48,057	44,798	-	**(44,798)**
Contingencies	-	-	-	-	63,475	18,658	**(44,817)**
Total Appropriation	934,925	1,034,515	1,502,467	2,048,801	1,718,860	18,658	**(1,700,202)**
Operating Transfers Out	-	-	-	-	-	1,992,600	**1,992,600**
Total Requirements	934,925	1,034,515	1,502,467	2,048,801	1,718,860	2,011,258	**292,398**
Departmental Revenue							
Fines and Forfeitures	230,596	-	-	-	-	-	**-**
Use of Money and Prop	1,747	3,959	5,204	-	7,200	-	**(7,200)**
State, Fed or Gov't Aid	1,060,212	1,010,528	1,399,356	1,899,000	1,450,000	1,899,000	**449,000**
Current Services	-	-	200	-	-	-	**-**
Other Financing Sources	-	3,850	-	-	-	-	**-**
Total Revenue	1,292,555	1,018,337	1,404,760	1,899,000	1,457,200	1,899,000	**441,800**
				Fund Balance	261,660	112,258	**(149,402)**
				Budgeted Staffing	11.0	-	**(11.0)**

The 2008-09 budget reflects a technical change in the way the Workers' Compensation Insurance Fraud Prosecution staffing and expenses are budgeted. Employees/positions and expenses have been moved to the primary District Attorney's Criminal Prosecution budget unit and corresponding revenue for this budget unit will be transferred out to cover those costs. This technical change will provide the department flexibility in making staff reductions in the event of declining revenue through reassignments or attrition.

Contingencies of $18,658 are decreased and represent funds not planned for expenditure in 2008-09.

Operating transfers out of $1,992,600 represent expenditures associated with staffing ($1,820,509) and operational expenditures ($172,091).

Departmental revenue is increasing by $441,800 to $1,899,000 due to the ongoing cost associated to the augmentation received in 2007-08.

Specialized Prosecutions

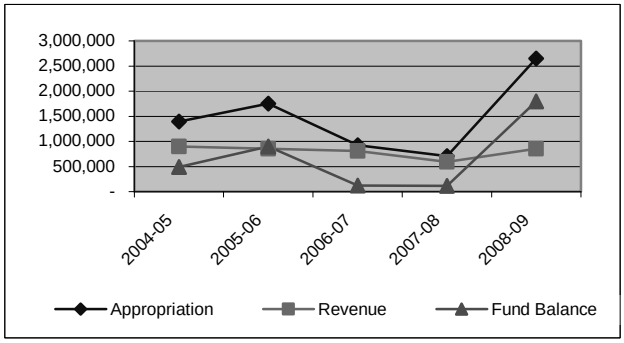
DESCRIPTION OF MAJOR SERVICES

The District Attorney's special prosecutions unit was established in 1990-91 with funding from various fines and forfeitures to prosecute crimes such as hazardous waste dumping, consumer fraud and violations of CAL-OSHA laws. This budget unit funds two Deputy District Attorneys, three investigators, an investigative technician, and a secretary.

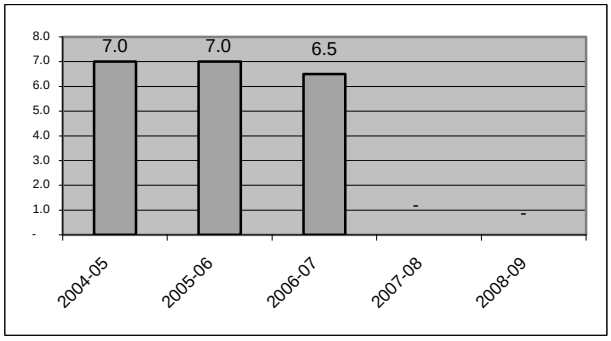
There is no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



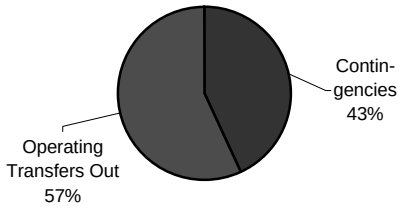
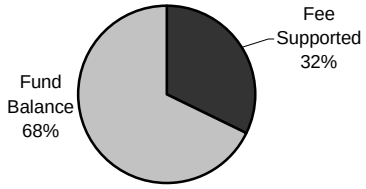
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	894,256	990,075	750,906	2,015,274	1,172,374
Departmental Revenue	1,293,544	212,755	745,532	1,901,491	2,850,924
Fund Balance				113,783	

Actual appropriation for 2007-08 is less than modified budget.

Actual departmental revenue for 2007-08 is higher than modified budget due to settlements from several large cases. However, the department will monitor this program closely as revenue fluctuates from year-to-year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Specialized Prosecutions

BUDGET UNIT: SBI DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	758,070	873,667	639,150	(44)	-	-	**-**
Services and Supplies	75,157	62,184	65,879	(390)	-	-	**-**
Central Computer	3,463	5,246	5,211	-	-	-	**-**
Transfers	57,566	48,978	40,666	-	-	-	**-**
Contingencies	-	-	-	-	113,158	1,141,401	**1,028,243**
Total Appropriation	894,256	990,075	750,906	(434)	113,158	1,141,401	**1,028,243**
Operating Transfers Out	-	-	-	1,172,808	595,550	1,508,000	**912,450**
Total Requirements	894,256	990,075	750,906	1,172,374	708,708	2,649,401	**1,940,693**
Departmental Revenue							
Fines and Forfeitures	1,279,163	190,810	742,601	2,811,357	589,925	850,000	**260,075**
Use of Money and Prop	14,367	20,836	2,931	39,567	5,000	5,000	**-**
State, Fed or Gov't Aid	14	1,093	-	-	-	-	**-**
Other Revenue	-	16	-	-	-	-	**-**
Total Revenue	1,293,544	212,755	745,532	2,850,924	594,925	855,000	**260,075**
				Fund Balance	113,783	1,794,401	**1,680,618**

Contingencies of $1,141,401 are increased because of the available fund balance as a result of several large cases that have been settled in 2007-08 and represent funds not planned for expenditure in 2008-09.

Operating transfers out of $1,508,000 to the District Attorney's Criminal Prosecution budget unit are increasing by $912,450 to represent full year funding of specialized prosecution staff ($432,450), to make one-time purchases for furniture and remodeling ($330,000) and to fund one Hazardous Materials Specialist II for San Bernardino County Fire ($150,000).

Departmental revenue of $855,000 is increased based on estimated cases that will settle in 2008-09 and no significant change is expected.

State Asset Forfeitures

DESCRIPTION OF MAJOR SERVICES

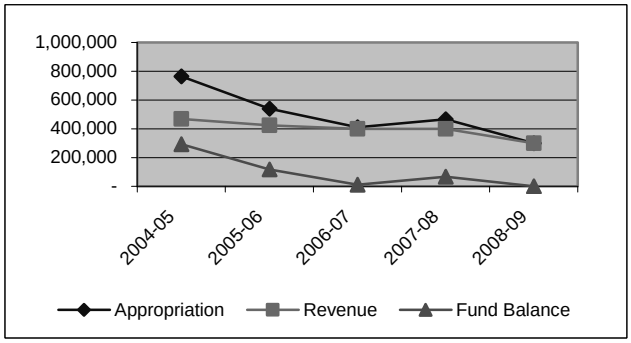
The goal of asset forfeiture is to remove the profits from those who benefit from illegal activities. While seizures and arrests present a temporary setback for criminals, asset forfeiture is effective in permanently removing the proceeds from them while diminishing their ability to continue the illegal enterprise. The law permits law enforcement agencies to use the proceeds of forfeiture to purchase safe, more effective equipment that they otherwise could not afford. Thus, law enforcement is able to convert criminal profits into supplemental funding to inhibit illegal activities. This budget unit receives asset forfeiture funds and is used to offset the cost of staff processing asset forfeiture cases. This budget unit finances three Deputy District Attorneys, one office assistant, one paralegal and one accountant.

The District Attorney's Asset Forfeiture program deters crime by depriving criminals of the profits and proceeds of their illegal activities. State asset forfeitures finance staff that process asset forfeitures generated by activities of the Sheriff's Department and police agencies in the county.

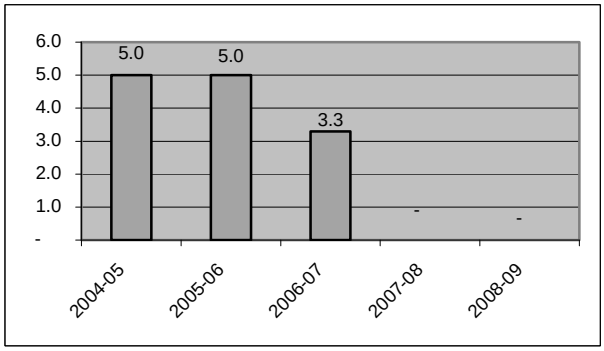
There is no staffing associated with this budget unit in 2008-09. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



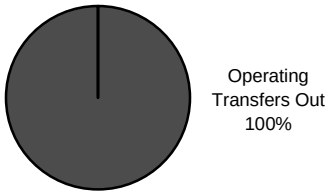
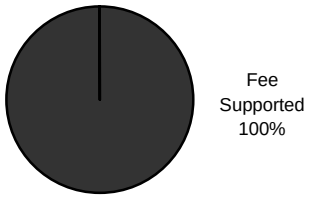
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	464,976	402,129	409,778	465,973	404,240
Departmental Revenue	289,047	295,770	464,584	400,000	338,267
Fund Balance				65,973	

Actual appropriation for 2007-08 is less than modified budget. Operating transfers out represent funds to offset the cost of staff processing asset forfeiture cases. The department budgets transfers out based on available fund balance.

Actual departmental revenue received for 2007-08 was also lower than expected as revenue in this budget unit is difficult to predict and can vary greatly from year to year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: State Asset Forfeitures

BUDGET UNIT: SBH DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	421,880	399,685	408,207	-	-	-	**-**
Services and Supplies	22,277	17,605	21,729	(39)	-	-	**-**
Central Computer	2,544	3,969	3,646	(124)	-	-	**-**
Transfers	18,275	22,259	20,245	-	-	-	**-**
Contingencies	-	-	-	-	7,973	973	**(7,000)**
Total Exp Authority	464,976	443,518	453,827	(163)	7,973	973	**(7,000)**
Reimbursements	-	(41,389)	(44,049)	-	-	-	**-**
Total Appropriation	464,976	402,129	409,778	(163)	7,973	973	**(7,000)**
Operating Transfers Out	-	-	-	404,403	458,000	299,027	**(158,973)**
Total Requirements	464,976	402,129	409,778	404,240	465,973	300,000	**(165,973)**
Departmental Revenue							
Fines and Forfeitures	289,047	295,770	464,584	314,065	400,000	300,000	**(100,000)**
Total Revenue	289,047	295,770	464,584	314,065	400,000	300,000	**(100,000)**
				Fund Balance	65,973	-	**(65,973)**

Contingencies of $973 is slightly decreased and represent funds not planned for expenditure in 2008-09.

Operating transfers out of $299,027 are decreased by $158,973 based on collections in 2007-08. The department is monitoring the costs associated with performing this public safety function and the revenue it generates. If revenues continue to decline, the department will implement a plan to reduce budgeted staffing supported by these funds within the District Attorney's Criminal Prosecution budget unit.

Departmental revenue of $300,000 is decreased by $100,000 based on reduced revenue estimates for 2008-09.

Federal Asset Forfeitures

DESCRIPTION OF MAJOR SERVICES

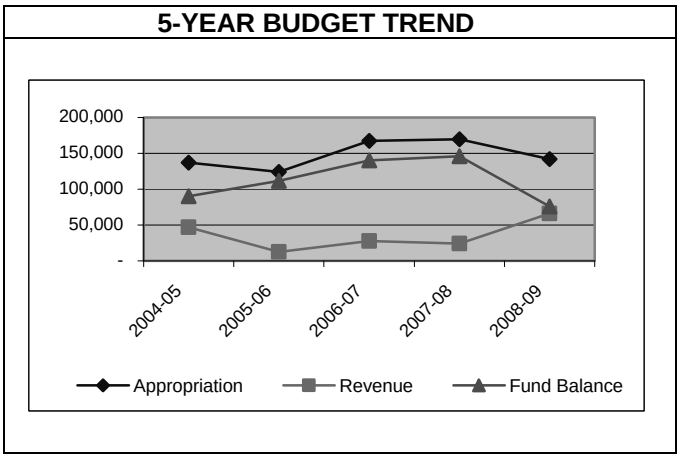
In 1984, Congress enacted the Comprehensive Crime Control Act, which gave federal prosecutors new forfeiture provisions to combat crime. Also created by this legislation was the Department of Justice Assets Forfeiture Fund (AFF). The proceeds from the sale of forfeited assets such as real property, vehicles, businesses, financial instruments, vessels, aircraft and jewelry are deposited into the AFF and are subsequently used to further law enforcement initiatives.

Under the Equitable Sharing Program, the proceeds from sales are often shared with the state and local enforcement agencies that participated in the investigation, which led to the seizure of the assets. This important program enhances law enforcement cooperation between state/local agencies and federal agencies. This budget unit represents federal asset forfeitures processed by the District Attorney's asset forfeiture unit. The U.S. Department of Justice sets forth the terms by which law enforcement may use these funds.

A portion of these funds will be transferred to the District Attorney's Criminal budget unit for the asset forfeiture unit's operating expenses and safety equipment according to the terms set forth by the U.S. Department of Justice.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY



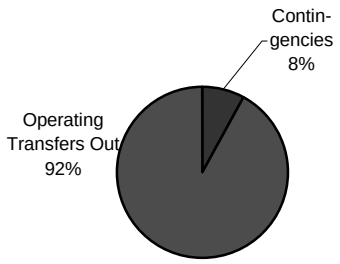
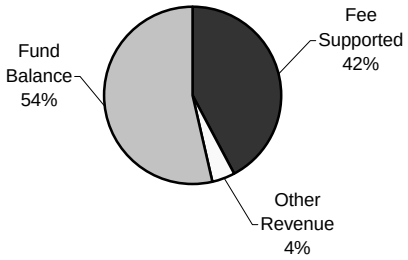
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	41,389	44,049	169,769	166,333
Departmental Revenue	16,574	70,000	49,758	24,000	96,583
Fund Balance				145,769	

Actual appropriation for 2007-08 is slightly less than modified budget. The use of $95,000 in contingencies was necessary in 2007-08 to acquire furniture for a minor remodel of the District Attorney's Chino office. The use of contingencies was approved by the Board of Supervisors on January 8, 2008 (#56).

Actual departmental revenue for 2007-08 is greater than modified budget based on increased receipt of forfeiture funds in this budget unit.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Federal Asset Forfeitures

BUDGET UNIT: SDN DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	-	41,389	44,049	-	71,333	-	**(71,333)**
Contingencies	-	-	-	-	98,436	11,436	**(87,000)**
Total Appropriation	-	41,389	44,049	-	169,769	11,436	**(158,333)**
Operating Transfers Out	-	-	-	166,333	-	130,583	**130,583**
Total Requirements	-	41,389	44,049	166,333	169,769	142,019	**(27,750)**
Departmental Revenue							
Fines and Forfeitures	14,660	65,158	42,971	89,003	20,000	60,000	**40,000**
Use of Money and Prop	2,065	4,842	6,787	7,580	4,000	6,000	**2,000**
Other Revenue	(151)	-	-	-	-	-	**-**
Total Revenue	16,574	70,000	49,758	96,583	24,000	66,000	**42,000**
				Fund Balance	145,769	76,019	**(69,750)**

Transfers are decreased by $71,333 as part of a technical change in the way these costs are budgeted. These costs are now budgeted as operating transfers out.

Operating transfers out of $130,583 to the District Attorney's Criminal Prosecution budget unit (AAA DAT) represent $70,583 for asset forfeiture staff operating expenses $40,000 for IT equipment and $20,000 for general and safety equipment.

Contingencies of $11,436 are reduced and represent funds not planned for expenditure in 2008-09.

Departmental revenue is increased by $42,000 based on current receipts. Asset forfeiture revenue is difficult to predict and can vary greatly from year to year. Federal asset forfeiture monies are one-time funds used to offset law enforcement operating expenses.

Vehicle Fees – Auto Theft

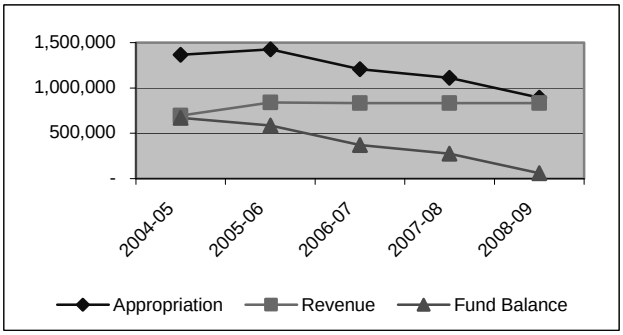
DESCRIPTION OF MAJOR SERVICES

In May of 1995, the San Bernardino County Board of Supervisors adopted a resolution, pursuant to Vehicle Code 9250.14 to impose a $1.00 fee on each San Bernardino County new and renewal vehicle registration to be used to enhance the capacity of local police and prosecutors to deter, investigate and prosecute vehicle theft crimes. This budget unit represents the District Attorney's share of the $1.00 registration assessment on vehicles registered in San Bernardino County and finances prosecutors and an investigator assigned to automobile theft crimes countywide.

There is no staffing associated with this budget unit. Staff that provide these services are budgeted in the District Attorney's Criminal Prosecution budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



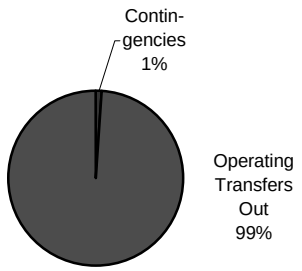
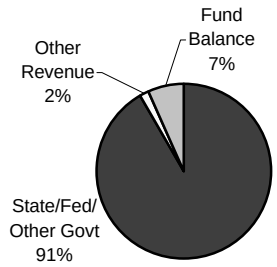
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	877,520	1,049,326	944,677	1,110,119	1,053,676
Departmental Revenue	793,586	835,468	849,199	833,500	837,903
Fund Balance				276,619	

Actual appropriation for 2007-08 is less than modified budget primarily due to salary savings as the result of delay in the ability to hire a Deputy District Attorney and vacancy of an Office Assistant position. Contingencies were not utilized in 2007-08.

Actual departmental revenue for 2007-08 is slightly higher than modified budget due to an increase in the shared $1 received by the county from the vehicle registration assessment.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Vehicle Fees-Auto Theft

BUDGET UNIT: SDM DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	877,520	1,049,326	944,677	1,053,676	1,100,380	-	**(1,100,380)**
Contingencies	-	-	-	-	9,739	9,638	**(101)**
Total Appropriation	877,520	1,049,326	944,677	1,053,676	1,110,119	9,638	**(1,100,481)**
Operating Transfers Out	-	-	-	-	-	884,708	**884,708**
Total Requirements	877,520	1,049,326	944,677	1,053,676	1,110,119	894,346	**(215,773)**
Departmental Revenue							
Fines and Forfeitures	580,454	-	613,728	823,860	-	-	**-**
Use of Money and Prop	14,767	19,214	20,083	14,043	13,500	13,500	**-**
State, Fed or Gov't Aid	198,365	816,254	215,388	-	820,000	820,000	**-**
Total Revenue	793,586	835,468	849,199	837,903	833,500	833,500	**-**
				Fund Balance	276,619	60,846	**(215,773)**

Transfers are decreased by $1,110,380 as part of a technical change in the way these costs are budgeted. These costs are now budgeted as operating transfers out.

Operating transfers out of $884,708 represent costs for prosecutors and an investigator assigned to automobile theft crimes. The overall net decrease between transfers and operating transfers out of $215,672 over 2007-08 primarily represents a reduction in costs associated with 1.0 Deputy District Attorney claimed against this revenue. The department will continue to monitor expenses associated with this function and if necessary, other staffing reductions will be made.

Contingencies of $9,638 is slightly decreased and represents funds not planned for expenditure in 2008-09.

Departmental revenue of $833,500 is unchanged as current receipts are at expected levels and no significant change is expected. This revenue has not increased over the last several years therefore revenue budgeted for 2008-09 remains the same.

LAW AND JUSTICE GROUP ADMINISTRATION
James B. Hackleman

MISSION STATEMENT

The Law and Justice Group Executive Committee enhances the quality of life, provide for the safety of all citizens, and promote the principles of justice within San Bernardino County by coordinating resources and services, including justice facilities and information management.

STRATEGIC GOALS

1. Reduce the length of time required to move cases through the criminal justice system.

2. Increase the amount of funding received for Law and Justice Group projects.

3. Reduce the negative effects of gang-related crimes on the citizens of the county.

SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Law & Justice Group Admin	232,161	78,503	153,658		1.0
Total General Fund	232,161	78,503	153,658		1.0
Special Revenue Funds					
2005 COPS Technology Grant	13,986	10,000		3,986	-
2006 COPS Technology Grant	337,481	325,364		12,117	-
2005 Justice Assistance Grant	3,255	50		3,205	-
2006 Justice Assistance Grant	39,216	500		38,716	-
2007 Justice Assistance Grant	123,252	900		122,352	-
Southwest Border Prosecution Initiative	9,251,074	1,100,000		8,151,074	-
Total Special Revenue Funds	9,768,264	1,436,814		8,331,450	-
Total - All Funds	10,000,425	1,515,317	153,658	8,331,450	1.0

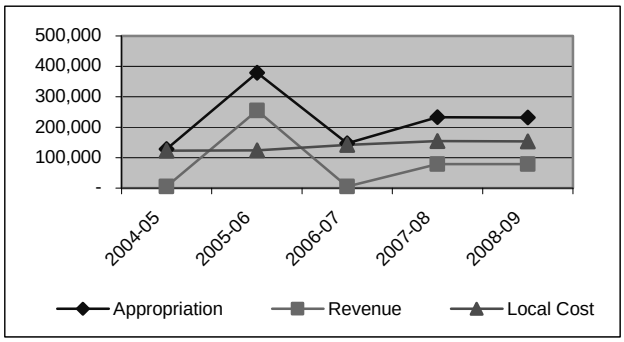
Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

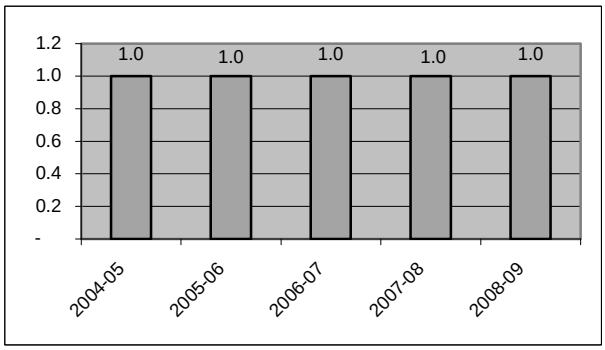
Under general direction of the Law and Justice Group Chairman, the law and justice departments collaborate on grant applications, projects and operational enhancements, with the assistance and coordination by the Administrative Analyst for the Law and Justice Group.

BUDGET HISTORY

5-YEAR BUDGET TREND



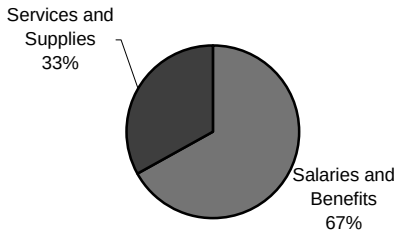
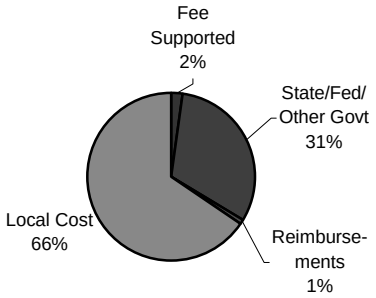
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	123,806	147,980	146,887	232,951	232,503
Departmental Revenue	297,097	13,891	5,000	78,503	78,503
Local Cost	(173,291)	134,089	141,887	154,448	154,000
Budgeted Staffing				1.0	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: General

BUDGET UNIT: AAA LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	122,075	137,896	144,922	157,455	156,886	156,183	**(703)**
Services and Supplies	751	9,776	720	73,717	77,534	73,852	**(3,682)**
Central Computer	790	105	988	1,067	1,067	1,028	**(39)**
Travel	-	-	-	-	-	2,693	**2,693**
Transfers	190	203	257	264	264	230	**(34)**
Total Exp Authority	123,806	147,980	146,887	232,503	235,751	233,986	**(1,765)**
Reimbursements	-	-	-	-	(2,800)	(1,825)	**975**
Total Appropriation	123,806	147,980	146,887	232,503	232,951	232,161	**(790)**
Departmental Revenue							
State, Fed or Gov't Aid	287,097	-	-	73,503	73,503	73,503	**-**
Current Services	10,000	5,000	5,000	5,000	5,000	5,000	**-**
Other Financing Sources	-	8,891	-	-	-	-	**-**
Total Revenue	297,097	13,891	5,000	78,503	78,503	78,503	**-**
Local Cost	(173,291)	134,089	141,887	154,000	154,448	153,658	**(790)**
				Budgeted Staffing	1.0	1.0	**-**

Salaries and benefits of $156,183 fund 1.0 budgeted position and are decreasing by $703 primarily due to decreased workers compensation and long and short-term disability rate adjustments.

Services and supplies of $73,852 include costs associated with the “pass-through” of the Juvenile Accountability Block Grant (JABG) program to the Superior Court to fund a portion of the salaries associated with a judicial hearing officer and legal processing clerk. The decrease of $3,682 is primarily due to the separation of travel expenses from this appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $2,693 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue of $78,503 primarily represents funding from the Juvenile Accountability Block Grant program which is a collaborative project between the Superior Court, County Schools, and the Law and Justice Group. The grant provides partial funding for a judicial hearing officer and a legal processing clerk. These two positions are needed to adjudicate an increasing number of juvenile citations emanating from the schools and the Sheriff's CleanSweep program.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of cases e-filed.	10%	12%	6%	15%
Percentage of L&J Group expenditures with grant funding sources.	68%	60%	50%	60%
Average gang related arrests per sweep.	9	10	6.7	10
New gang members identified per sweep.	5	5	5	5

2003 US BJA Congressional Mandate Award

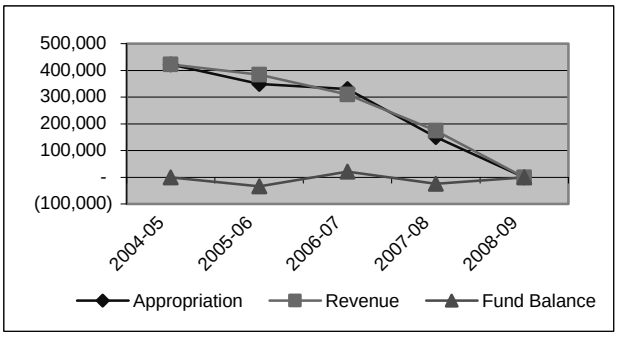
DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding for the development of the law enforcement document imaging system called Storage Technology Optical Records Management (STORM). This collaborative project seeks to electronically transmit data and documents between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	45,879	(20,000)	194,015	179,898	179,664
Departmental Revenue	37,082	34,594	149,495	203,862	202,266
Fund Balance				(23,964)	

ANALYSIS OF FINAL BUDGET

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2003 US BJA Congress Mand Awd

BUDGET UNIT: SDY LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	24,311	-	122,776	100,974	71,807	-	**(71,807)**
Equipment	21,568	-	70,039	78,690	78,924	-	**(78,924)**
Total Appropriation	45,879	-	192,815	179,664	150,731	-	**(150,731)**
Operating Transfers Out	-	(20,000)	1,200	-	-	-	**-**
Total Requirements	45,879	(20,000)	194,015	179,664	150,731	-	**(150,731)**
Departmental Revenue							
State, Fed or Gov't Aid	37,082	34,594	149,495	202,266	174,695	-	**(174,695)**
Total Revenue	37,082	34,594	149,495	202,266	174,695	-	**(174,695)**
				Fund Balance	(23,964)	-	**23,964**

Funding under this grant was depleted in March 2008.

2005 COPS Technology Grant

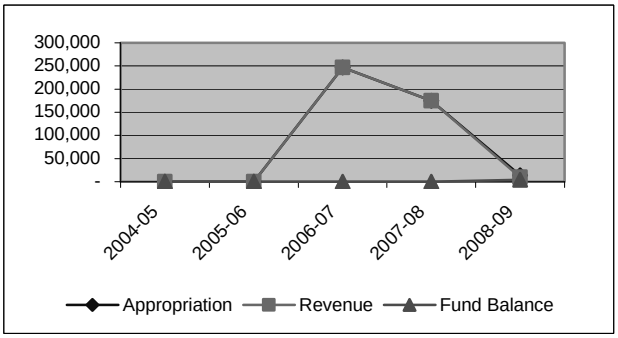
DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding to begin implementation of the integrated electronic criminal case filing system known as Storage Technology Optical Records Management (STORM), whereby transmittal of document images will occur between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

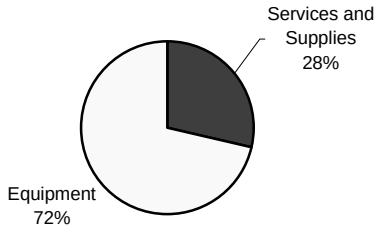
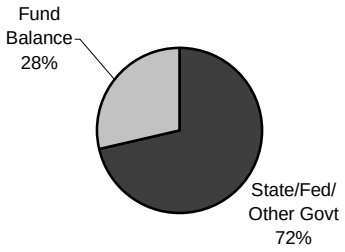


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	71,651	175,079	144,653
Departmental Revenue	-	-	71,720	175,010	148,450
Fund Balance				69	

Actual appropriation for 2007-08 is less than modified budget due to a delay in the planned purchase of storage disks for the STORM project resulting in corresponding revenue variances.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Administration
FUND: 2005 COPS Tech Grant

BUDGET UNIT: SEC LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	71,651	120,429	141,079	3,986	**(137,093)**
Equipment	-	-	-	24,224	34,000	10,000	**(24,000)**
Total Appropriation	-	-	71,651	144,653	175,079	13,986	**(161,093)**
Departmental Revenue							
Use of Money and Prop	-	-	134	721	-	-	**-**
State, Fed or Gov't Aid	-	-	71,586	147,729	175,010	10,000	**(165,010)**
Total Revenue	-	-	71,720	148,450	175,010	10,000	**(165,010)**
				Fund Balance	69	3,986	**3,917**

Services and supplies of $3,986 are decreased by $137,093 to reflect the one-time availability of grant funding in 2007-08.

Equipment of $10,000 is for the purchase of computer storage disks for the STORM project.

Expenditures under this program are reimbursed after they are incurred, so projected revenue decreases proportionately with expenditures.

2006 COPS Technology Grant

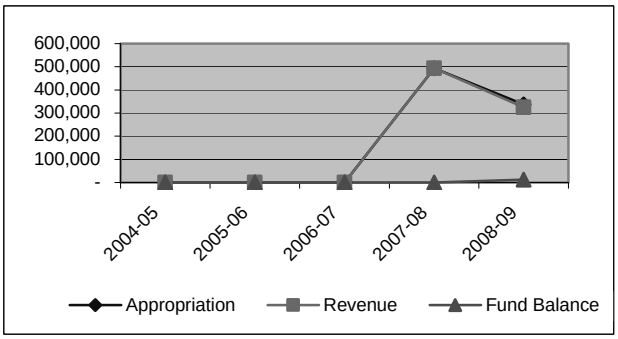
DESCRIPTION OF MAJOR SERVICES

This earmark award provides funding for further implementation of the integrated electronic criminal case filing system known as Storage Technology Optical Records Management (STORM), whereby transmittal of document images will occur between the Sheriff, District Attorney and Superior Court. Ultimately, the project will expand to include Probation, Public Defender and external law enforcement agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

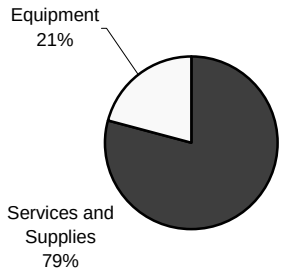
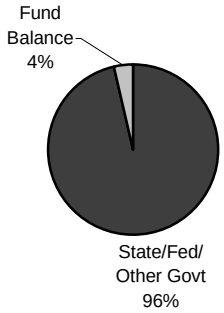


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	493,614	91,173
Departmental Revenue	-	-	-	493,614	103,290
Fund Balance				-	

Programming for the project was delayed and will occur predominantly in 2008-09, resulting in both expense and corresponding revenue variances.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2006 COPS Technology Grant

BUDGET UNIT: SII LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	91,173	423,077	266,944	**(156,133)**
Equipment	-	-	-	-	70,537	70,537	**-**
Total Appropriation	-	-	-	91,173	493,614	337,481	**(156,133)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	-	103,290	493,614	325,364	**(168,250)**
Total Revenue	-	-	-	103,290	493,614	325,364	**(168,250)**
				Fund Balance	-	12,117	**12,117**

Services and supplies of $266,944 include costs associated with computer programming and the implementation of a software solutions package for the STORM project. The decrease of $156,133 reflects the one-time availability of grant funding in 2007-08.

Equipment of $70,537 reflects fixed asset purchases for the STORM project.

Expenditures under this program are reimbursed after they are incurred, so projected revenue decreases proportionately with expenditures.

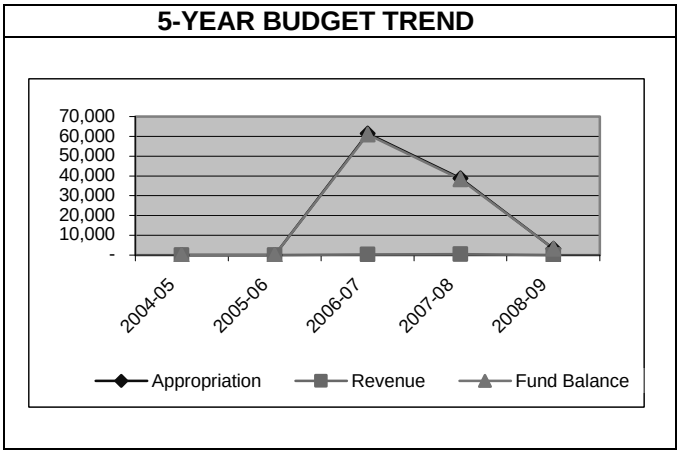
2005 Justice Assistance Grant

DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the county's law and justice departments, resources are used for e-Filing system maintenance, equipment for mobile command operations, teleconferencing equipment, polygraph testing for probationers, and costs associated with Mental Health Court.

There is no staffing associated with this budget unit.

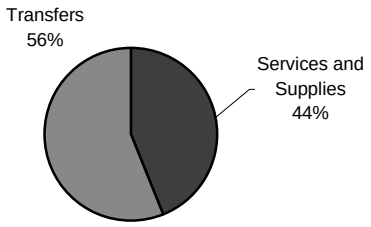
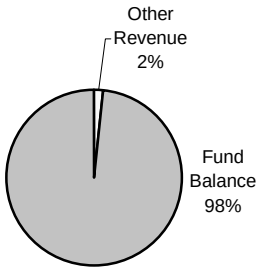
BUDGET HISTORY



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	958,168	25,108	38,736	35,936
Departmental Revenue	-	1,019,183	2,328	500	905
Fund Balance				38,236	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2005 Justice Assistance Grant

BUDGET UNIT: SEG LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	871,097	8,250	35,936	35,936	1,430	**(34,506)**
Transfers	-	-	16,858	-	2,800	1,825	**(975)**
Total Appropriation	-	871,097	25,108	35,936	38,736	3,255	**(35,481)**
Operating Transfers Out	-	87,071	-	-	-	-	**-**
Total Requirements	-	958,168	25,108	35,936	38,736	3,255	**(35,481)**
Departmental Revenue							
Use of Money and Prop	-	3,632	2,328	905	500	50	**(450)**
State, Fed or Gov't Aid	-	1,015,551	-	-	-	-	**-**
Total Revenue	-	1,019,183	2,328	905	500	50	**(450)**
				Fund Balance	38,236	3,205	**(35,031)**

Services and supplies of $1,430 is the result of unanticipated available fund balance. The decrease of $34,506 reflects the one-time availability of the grant funding.

Transfers of $1,825 is anticipated to offset Law and Justice Group administrative expenses.

Departmental revenue of $50 is the anticipated interest earned in this budget unit.

2006 Justice Assistance Grant

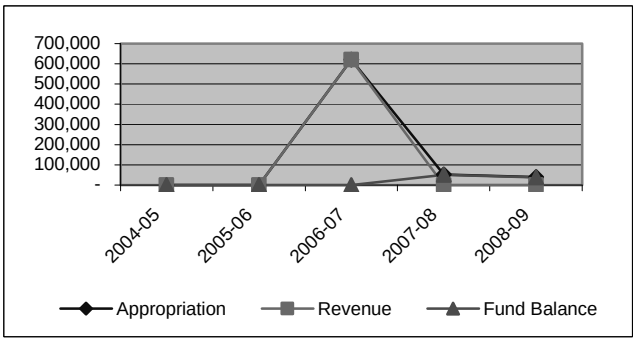
DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the county law and justice departments, resources are used for polygraph testing, a restorative justice community corrections program, and costs associated with Drug Courts.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



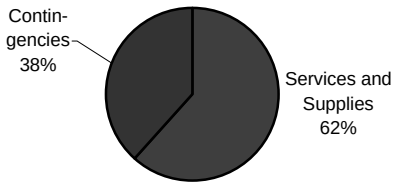
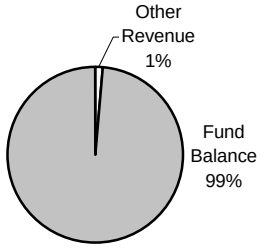
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	574,757	52,100	16,007
Departmental Revenue	-	-	626,107	750	3,373
Fund Balance				51,350	

Actual appropriation for 2007-08 is less than modified budget due to deferral of anticipated expenses for Probation's polygraph testing project and the maintenance and support agreement for the E-filing/EIS projects. Contingencies were not used in 2007-08.

Actual departmental revenue for 2007-08 is slightly higher than modified budget due to higher than anticipated interest earnings.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2006 Justice Assistance Grant

BUDGET UNIT: SFX LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	574,757	16,007	48,774	24,146	**(24,628)**
Contingencies	-	-	-	-	3,326	15,070	**11,744**
Total Appropriation	-	-	574,757	16,007	52,100	39,216	**(12,884)**
Departmental Revenue							
Use of Money and Prop	-	-	5,862	3,373	750	500	**(250)**
Other Revenue	-	-	620,245	-	-	-	**-**
Total Revenue	-	-	626,107	3,373	750	500	**(250)**
				Fund Balance	51,350	38,716	**(12,634)**

Services and supplies of $24,146 include costs for polygraph testing for probationers and software maintenance and support for the e-filing project. The decrease of $24,628 reflects the one-time availability of grant funding in 2007-08.

Contingencies of $15,070 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $500 is the anticipated interest earned in this budget unit.

2007 Justice Assistance Grant

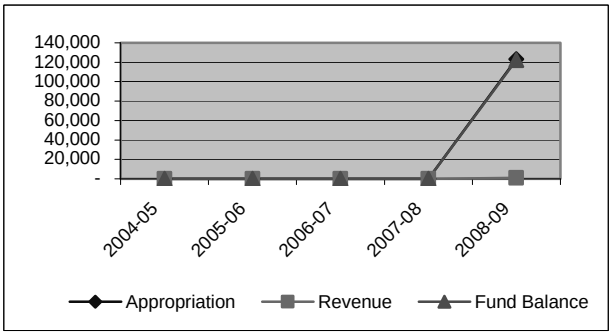
DESCRIPTION OF MAJOR SERVICES

This federal grant supports a broad range of law enforcement activities to improve the overall criminal justice system. The County of San Bernardino serves as the lead agency and passes allocation through to the various local jurisdictions. Within the County's law and justice departments, resources are used for e-Filing system maintenance, computer software, and costs associated with the Victorville Juvenile Drug Court.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

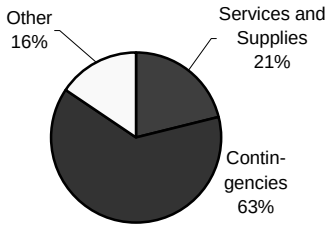
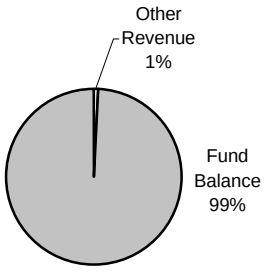


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	985,496	870,163
Departmental Revenue	-	-	-	985,496	992,515
Fund Balance				-	

Actual appropriation for 2007-08 is less than modified budget as anticipated expenditures for Victorville Drug Court were deferred until 2008-09.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: 2007 Justice Assistance Grant

BUDGET UNIT: SIE LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	-	-	25,868	**25,868**
Other Charges	-	-	-	826,999	-	-	**-**
Contingencies	-	-	-	-	-	78,172	**78,172**
Total Appropriation	-	-	-	826,999	-	104,040	**104,040**
Operating Transfers Out	-	-	-	43,164	-	19,212	**19,212**
Total Requirements	-	-	-	870,163	-	123,252	**123,252**
Departmental Revenue							
Use of Money and Prop	-	-	-	7,019	-	900	**900**
State, Fed or Gov't Aid	-	-	-	985,496	-	-	**-**
Total Revenue	-	-	-	992,515	-	900	**900**
				Fund Balance	-	122,352	**122,352**

Services and supplies of $25,868 include costs for software maintenance and support for the e-filing/EIS project.

Contingencies of $78,172 represent that portion of fund balance not planned to be spent in 2008-09.

Operating transfers out of $19,212 include costs associated with the Victorville Juvenile Drug Court.

Departmental revenue of $900 is the anticipated interest earned in this budget unit.

Southwest Border Prosecution Initiative

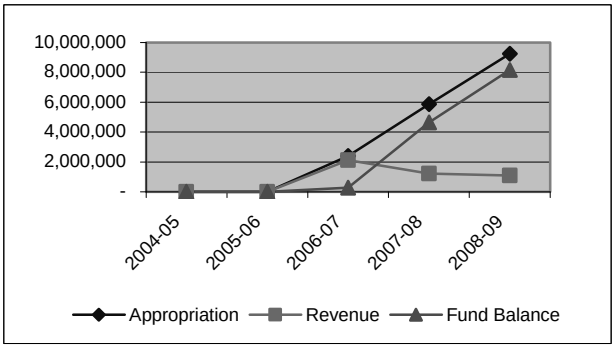
DESCRIPTION OF MAJOR SERVICES

The Law and Justice Group compiles documentation of expenditures for the Southwest Border Prosecution Initiative, a reimbursement project under which jurisdictions in the four Southwestern U.S. Border States (Arizona, California, Texas, and New Mexico) are eligible to be reimbursed for a portion of prosecution and detention costs in federal cases. These funds are used for law and justice activities that support and enhance prosecutorial and detention services.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



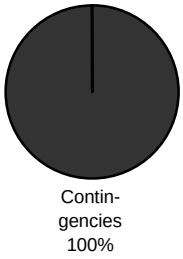
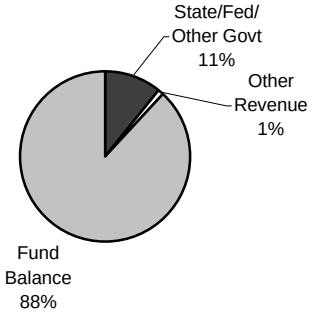
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	19,216	5,861,949	1,568,009
Departmental Revenue	-	288,794	4,382,371	1,210,000	5,067,134
Fund Balance				4,651,949	

Actual appropriation for 2007-08 is less than modified budget as a result of funds held in contingencies and reserved for law and justice activities. Contingencies cannot be utilized without approval from the Board of Supervisors. In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is greater than modified budget as a result of higher than anticipated reimbursements from the federal government.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group Admin
FUND: Southwest Border Prosecution Initiative

BUDGET UNIT: SWI LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	19,216	193,253	50,144	15,000	**(35,144)**
Equipment	-	-	-	52,384	-	-	**-**
Contingencies	-	-	-	1,988	5,811,805	9,236,074	**3,424,269**
Total Appropriation	-	-	19,216	247,625	5,861,949	9,251,074	**3,389,125**
Operating Transfers Out	-	-	-	1,320,384	-	-	**-**
Total Requirements	-	-	19,216	1,568,009	5,861,949	9,251,074	**3,389,125**
Departmental Revenue							
Use of Money and Prop	-	-	36,780	247,540	10,000	100,000	**90,000**
State, Fed or Gov't Aid	-	288,794	2,621,604	4,819,594	1,200,000	1,000,000	**(200,000)**
Total Revenue	-	288,794	2,658,384	5,067,134	1,210,000	1,100,000	**(110,000)**
Operating Transfers In	-	-	1,723,987	-	-	-	**-**
Total Financing Sources	-	288,794	4,382,371	5,067,134	1,210,000	1,100,000	**(110,000)**
				Fund Balance	4,651,949	8,151,074	**3,499,125**

Services and supplies of $15,000 include costs associated with the Board-approved automated citation device program that grants funds to participating local jurisdictions. The decrease of $35,144 is due to the one-time purchase of a Mobile Command Vehicle completed in 2007-08.

Contingencies of $9,236,074 represent that portion of departmental revenue and fund balance undesignated for 2008-09.

Departmental revenue of $1,100,000 represents the anticipated quarterly claims and interest earned in this budget unit.

PROBATION
Jerry L. Harper

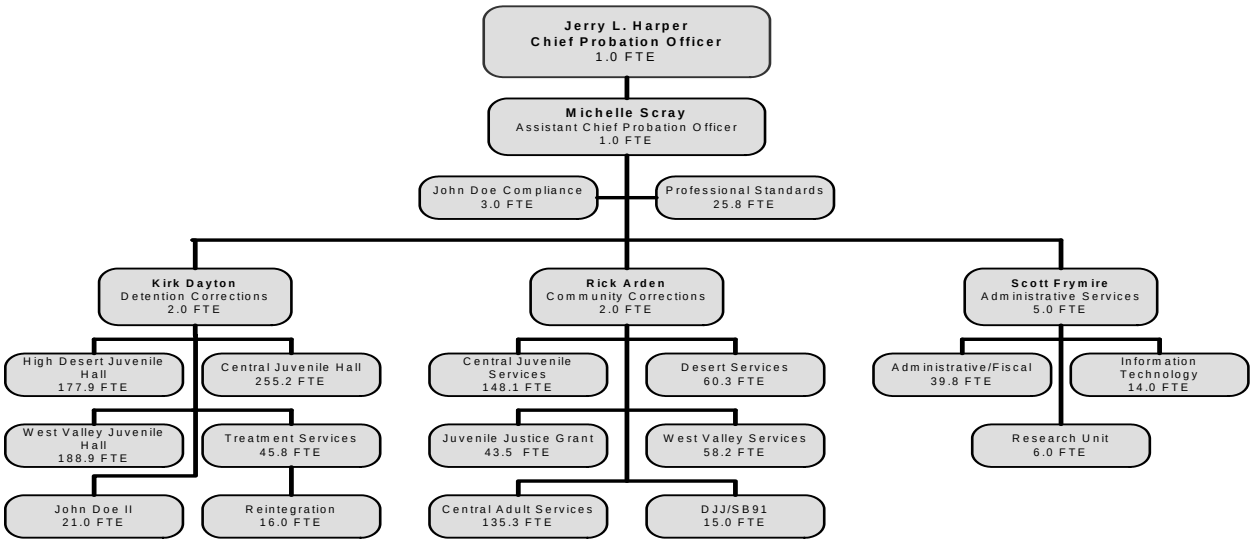
MISSION STATEMENT

The Probation Department protects the community through assessment, treatment and control of adult and juvenile offenders by providing a range of effective services based on legal requirements and recognized professional standards.

STRATEGIC GOALS

1. Assess new probationers to ensure treatment and supervision levels based on criminogenic factors and risk to community.
2. Supervise probationers at a level consistent with their individual risk to the community.
3. Provide proven treatment options for probationers according to their risk level and criminogenic factors.

ORGANIZATIONAL CHART



It is anticipated that staff and wards for 60 beds will shift from Central Valley Juvenile Detention and Assessment Center (JDAC) to the High Desert JDAC due to the Central Valley JDAC's pending construction. The timing for that change has not been finalized, so this organizational chart reflects the department's current staffing.

SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Admin, Corrections and Detention	114,124,910	49,243,806	64,881,104		1,221.3
Court-Ordered Placements	3,122,330	-	3,122,330		-
Total General Fund	117,247,240	49,243,806	68,003,434		1,221.3
Special Revenue Funds					
Juvenile Justice Grant Program	7,894,744	6,218,472		1,676,272	43.5
Asset Forfeiture 15%	14,559	432		14,127	-
State Seized Assets	59,303	1,800		57,503	-
Total Special Revenue Funds	7,968,606	6,220,704		1,747,902	43.5
Total - All Funds	125,215,846	55,464,510	68,003,434	1,747,902	1,264.8

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Administration, Corrections and Detention

DESCRIPTION OF MAJOR SERVICES

Probation Administration is responsible for overall management of the department. To ensure safe field services and institutions, administration focuses on leadership with integrity and satisfaction of customers and staff.

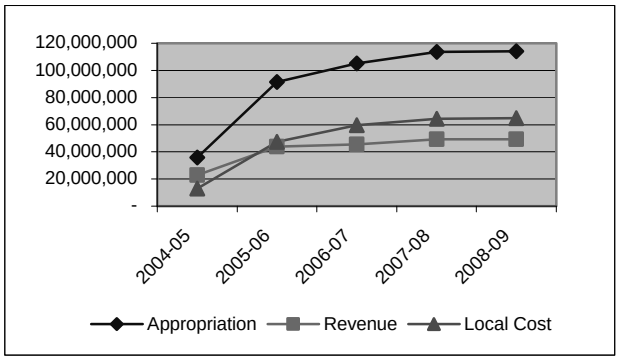
The Community Corrections Bureau provides adult and juvenile probationer investigation and case management services. As the primary public safety arm for probation, the Bureau focuses on providing efficient and cost-effective strategies, thereby promoting safe communities and quality of life for all residents in San Bernardino County.

The Detention Corrections Bureau (DCB) operates the county's juvenile detention and assessment centers that protect the community by providing a secure environment for legally detained youth. The centers provide for the medical, educational and other programmatic needs of the minors. The DCB houses an average daily population of 500 youth.

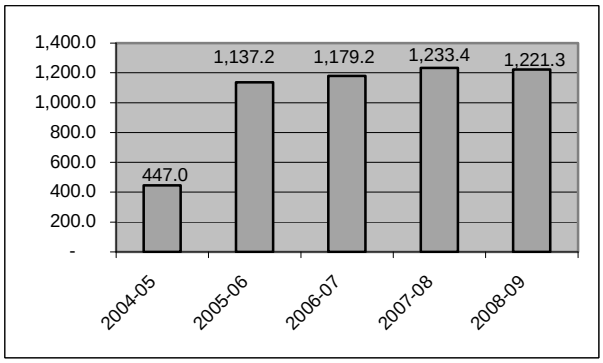
The Probation Department's emphasis on juvenile mental health services in the Juvenile Detention and Assessment Centers (JDAC) and other programs continues in 2008-09. Funding is allocated for the identification, assessment and treatment of minors with physical, emotional and mental health needs and learning disabilities.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



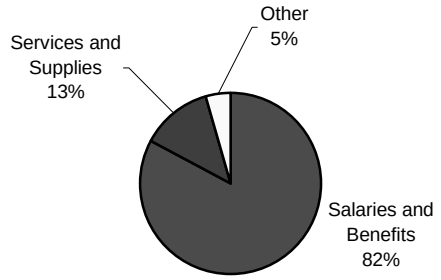
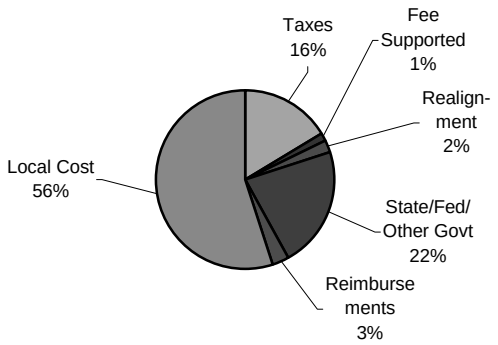
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	38,536,510	91,955,844	104,096,784	116,502,794	112,177,742
Departmental Revenue	21,826,181	44,225,036	47,117,171	51,882,268	48,052,702
Local Cost	16,710,329	47,730,808	56,979,613	64,620,526	64,125,040
Budgeted Staffing				1,249.4	

Actual appropriation for 2007-08 is less than modified budget due to salary savings related to vacancies and staff turnover.

Actual departmental revenue for 2007-08 is also less than modified budget due to Federal Title IV-E reductions resulting from revised claiming processes, fewer wards maintained in the detention facilities, vacancies in various revenue-earning positions, as well as a shortfall of Proposition 172 sales tax revenue.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: General

BUDGET UNIT: AAA PRB
FUNCTION: Public Protection
ACTIVITY: Detention and Corrections

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	35,980,744	79,846,142	89,588,924	95,901,417	99,029,128	97,402,006	**(1,627,122)**
Services and Supplies	5,761,132	12,729,536	13,337,734	14,502,660	13,669,398	13,057,122	**(612,276)**
Central Computer	427,255	880,074	1,129,381	1,280,615	1,280,602	1,340,229	**59,627**
Travel	-	-	-	-	-	644,620	**644,620**
Other Charges	267,595	477,976	584,007	608,465	542,000	570,325	**28,325**
Equipment	5,765	38,462	233,235	135,913	43,000	-	**(43,000)**
Vehicles	217,173	89,375	41,921	189,446	85,000	-	**(85,000)**
Transfers	831,250	1,696,183	1,970,896	3,509,400	3,297,766	4,729,571	**1,431,805**
Total Exp Authority	43,490,914	95,757,748	106,886,098	116,127,916	117,946,894	117,743,873	**(203,021)**
Reimbursements	(5,128,054)	(4,451,904)	(3,594,314)	(3,950,174)	(4,239,409)	(3,618,963)	**620,446**
Total Appropriation	38,362,860	91,305,844	103,291,784	112,177,742	113,707,485	114,124,910	**417,425**
Operating Transfers Out	173,650	650,000	805,000	-	-	-	**-**
Total Requirements	38,536,510	91,955,844	104,096,784	112,177,742	113,707,485	114,124,910	**417,425**
Departmental Revenue							
Taxes	8,413,820	16,875,000	19,452,753	18,562,500	20,937,500	19,312,500	**(1,625,000)**
Fines and Forfeitures	1	35	60	405	-	-	**-**
Realignment	-	2,700,630	2,660,630	2,700,630	2,700,630	2,700,630	**-**
State, Fed or Gov't Aid	11,739,884	21,683,028	23,336,767	24,546,054	24,000,031	25,737,321	**1,737,290**
Current Services	1,310,332	1,788,567	1,666,961	1,634,981	1,711,848	1,490,855	**(220,993)**
Other Revenue	10,000	-	-	5,180	5,950	2,500	**(3,450)**
Other Financing Sources	352,144	-	-	-	-	-	**-**
Total Revenue	21,826,181	43,047,260	47,117,171	47,449,750	49,355,959	49,243,806	**(112,153)**
Operating Transfers In	-	1,177,776	-	602,952	-	-	**-**
Total Financing Sources	21,826,181	44,225,036	47,117,171	48,052,702	49,355,959	49,243,806	**(112,153)**
Local Cost	16,710,329	47,730,808	56,979,613	64,125,040	64,351,526	64,881,104	**529,578**
				Budgeted Staffing	1,233.4	1,221.3	**(12.1)**

Salaries and benefits of $97,402,006 fund 1,221.3 budgeted positions and is decreasing by $1,627,122 primarily due to a reduction of $1,564,034 in costs to maintain services including retirement rates and workers compensation adjustments and a reduction of $3,980,684 as a result of the deletion of 50.0 budgeted positions due to a lack of funding for three Probation's institutional/treatment programs, including the BRIDGES alternative to detention program (BRIDGES) and the Regional Youth Educational Facilities (RYEF) Boys and Girls programs. However, these decreases are partially offset by an increase of $4,351,530 primarily due to staffing increases of 33.0 budgeted positions as a result of the state funded Juvenile Justice Realignment program. In addition, the department originally budgeted to expand to full year funding projected Superior Court Judgeship staffing (5.0 positions), and has increased overtime positions by 1.5 budgeted staff. Finally, this budget unit has experienced an increase in budgeted staffing of 3.4 as a result of a technical change to the rounding of position

numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions.

The department originally budgeted the reclassification of a vacant Office Assistant IV to a Supervising Office Specialist in order to oversee and standardize office procedures and policies throughout the Probation Department. This position was to provide overall supervision of clerical staff. The department also originally budgeted the reclassification of two filled Office Assistant III positions to Payroll Specialist positions to allow complete coverage of payroll functions at all locations within the department. Finally, the department originally budgeted the reclassification of a Personnel Technician to an Administrative Supervisor to reflect the added responsibility for personnel information in the budget preparation process. This was also included in order to combine the payroll and personnel sections of the department, thus providing one point of service for these disciplines within one section.

At the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation reflects the reduction of $433,934 and 5.0 in budgeted staffing. Associated revenue/general fund financing were also decreased by $433,934.

Services and supplies of $13,057,122 are comprised of operational costs. The decrease of $612,276 reflects decreases of $301,426 primarily in clothing, food, kitchen and dining, and general household expenses due to the closure of BRIDGES and RYEF-Boys & Girls. Reductions in Title IV-E and JPCF Ranch/Camp revenue have resulted in decreases of $155,468 primarily in 800 MHz radio equipment and radio charges. The department is decreasing general office supplies, general equipment maintenance and vehicle charges to cover necessary increases in staff costs of $359,383. Additionally, decreases are a result of a shift of $644,620 to the new travel appropriation unit, and a shift of Purchasing Department charges in the amount of $509,970 that are moved from this expense series to interdepartmental transfers. These decreases are partially offset by increases in risk management liabilities costs of $304,800, ongoing costs of $26,816 for projected Superior Court judgeships staffing, and an increase of $1,026,975 primarily due to law enforcement liability costs, malpractice insurance costs, non inventoriable equipment expenses, and medical expenses as a result of increased revenue from State Juvenile Justice Realignment funding.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $644,620 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in services and supplies.

Other charges of $570,325 reflect an increase of $28,325 in costs to the Independent Living Skills program, reimbursed through the county's Human Services (HS).

Transfers of $4,729,571 reflect an increase of $1,431,805 primarily due to Juvenile Justice Realignment program costs of $1,100,933 transferred to the Department of Behavioral Health and Workforce Development. In addition there are increased costs of $55,575 to Human Resources (to reimburse a Human Resource Officer and for advertising) and Facilities Management (building maintenance). A shift in Purchasing Department charges to this expense series from the services and supplies expense series also resulted in an increase of $509,970. These increases are offset by reductions of $26,899 for Employee Health And Productivity charges, $95,753 to Sheriff as a result of food costs being returned to the departments services and supplies expense series, $49,236 in Human Services administrative services no longer utilized, and $62,785 for Behavioral Health's ten percent cost cut in State Mentally Ill Offender Crime Reduction (MIOCR) grant funding.

Reimbursements of $3,618,963 reflect a decrease of $620,446 due to state funding cuts to the Proposition 36 ($734,014), MIOCR-Adult ($42,833) and Independent Living Skills ($60,000) programs. These decreases are partially offset by increases to the Transitional Assistance Department/Foster Care Memorandum of Understanding ($9,090), the Offender Treatment Program ($98,194), and the Juvenile Justice Crime Prevention Act of 2000 reimbursement for the cost of a supervising probation officer to oversee probation officers performing school duties ($109,117).

Departmental revenue of $49,243,806 reflects a net decrease of $112,153. Proposition 172 sales tax revenue has been affected by the economic downturn and is expected to decrease by $1,625,000. In addition, federal revenues are decreased $2,682,491 primarily due to a reduction in Federal Title IV-E funding. This funding issue has forced the closing of the BRIDGES program and the RYEF-Boys and Girls programs, which has resulted in additional losses in ranch/camp funding, meal claims and institutional fees. Although the department anticipates reduction in state funds to Juvenile Placement & Camp Funding and PROP 69 revenue for DNA testing due to budget cuts, the department still expects a net increase in state aid of $4,419,781 primarily due to the inclusion of $5,200,000 in state Juvenile Justice Realignment program funds. The department also anticipates increases in Mentally Ill Offender Crime Reduction Juvenile grant funds, Office of Transportation Safety Drunk Driving grant funds, and a Chlamydia Screening Project (ClaSP) award reimbursement for nurse time spent on Chlamydia testing. Current services show a net decrease of $220,993 due to decreased diversion, substance abuse, and institutional service fee revenues. Other revenue also reflects a decrease of $3,450.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of new probationers assesed with risk instrument within 60 days of release.	76%	80%	86%	80%
Number of home calls and searches per high risk caseload.	33	30	20	25
Percentage of adult offenders referred to treatment programs.	17%	45%	30%	24%
Percentage of RYEF graduates recidivating during probation.	13%	20%	5%	9%
Percentage of adults successfully completing probation.	96%	85%	96%	95%
Percentage of juveniles successfully completing probation.	91%	85%	90%	90%
Percentage of mentally impaired offenders not spending time in county jail.	69%	75%	67%	75%
Percentage increase of probationers attending counseling or training in Morongo Valley.	0%	30%	0%	0%

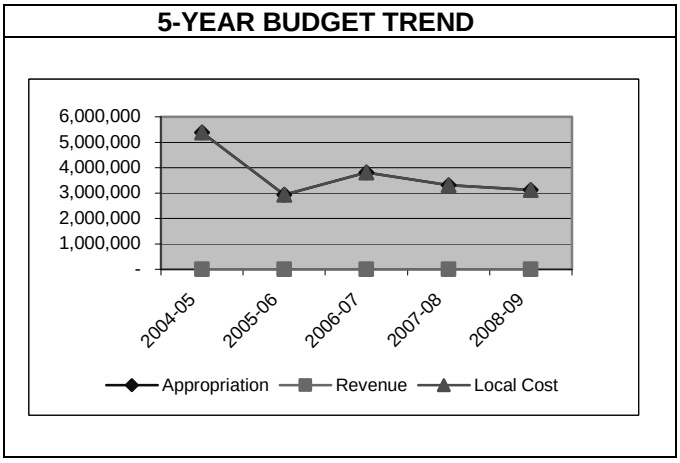
Court-Ordered Placements

DESCRIPTION OF MAJOR SERVICES

Juveniles are committed to the California Youth Authority or group homes to facilitate their rehabilitation, in an attempt to offer intervention programs that will lead to their future safety and productivity. The county is required to pay costs of support for those minors not eligible for state or federal reimbursement programs. Appropriation is managed in an independent budget to identify expenditures and separate ongoing operational costs.

There is no staffing associated with this budget unit.

BUDGET HISTORY



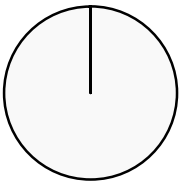
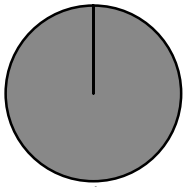
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,236,684	2,022,143	2,502,454	3,122,330	2,050,665
Departmental Revenue	-	-	-	-	2,305
Local Cost	2,236,684	2,022,143	2,502,454	3,122,330	2,048,360

Actual appropriation for 2007-08 is less than modified budget because the department continues to utilize alternatives that reduce court-ordered placements through a variety of programs that offer better service for our clients, and are innovative, efficient, and cost effective.

Departmental revenue for 2007-08 is greater than anticipated due to reimbursement received from a client who was no longer a minor.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
 Other Charges 100%	 Local Cost 100%

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: General

BUDGET UNIT: AAA PYA
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Other Charges	3,079,255	2,781,439	2,502,454	2,050,665	3,308,330	3,122,330	**(186,000)**
Total Exp Authority	3,079,255	2,781,439	2,502,454	2,050,665	3,308,330	3,122,330	**(186,000)**
Reimbursements	(842,571)	(759,296)	-	-	-	-	**-**
Total Appropriation	2,236,684	2,022,143	2,502,454	2,050,665	3,308,330	3,122,330	**(186,000)**
Departmental Revenue							
Current Services	-	-	-	2,305	-	-	**-**
Total Revenue	-	-	-	2,305	-	-	**-**
Local Cost	2,236,684	2,022,143	2,502,454	2,048,360	3,308,330	3,122,330	**(186,000)**

Other charges of $3,122,330 finances commitments of minors to the California Youth Authority and foster care placements. In concert with the adoption of Senate Bill (SB) 81, related to State Juvenile Justice Realignment funding, the department transferred appropriation in the amount of $186,000 to Probation's Administrative, Corrections and Detention budget unit. This adjustment was contemplated when the state adopted the legislation to provide a framework for the shift of responsibility to counties for certain offenders committed for non-violent offenses, based on prior delinquent history. Further savings in the Court-Ordered Placements budget unit are a direct result of this legislative change. Therefore, the permanent transfer of appropriation between budget units is warranted.

Juvenile Justice Grant Program

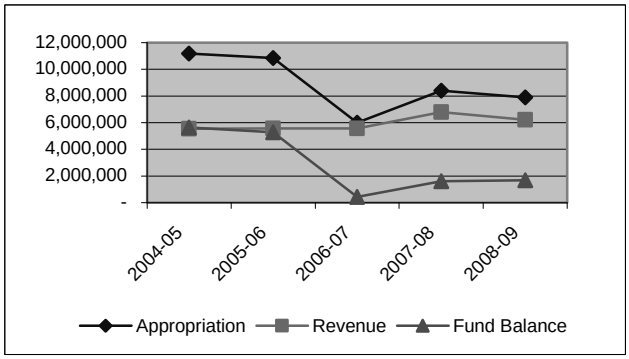
DESCRIPTION OF MAJOR SERVICES

The Juvenile Justice Crime Prevention Act allocates state resources annually to fund programs that address juvenile crime prevention and focus on public safety. The Juvenile Justice Coordinating Council, mandated to oversee local programming, consists of a variety of county and community leaders that develop and recommend the Comprehensive Multi-Agency Juvenile Justice Plan. This Plan identifies and addresses the public safety gaps in services for juvenile offenders and their families throughout San Bernardino County.

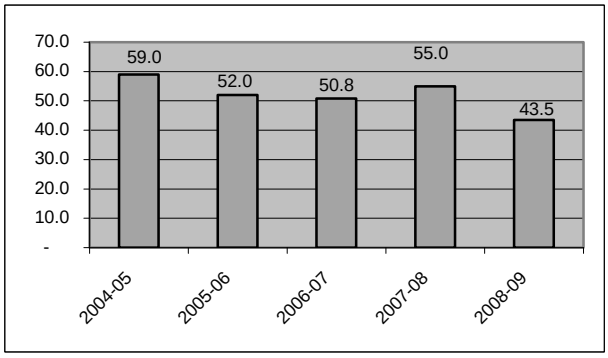
Current programs include Day Reporting Centers, House Arrest Program and School Probation Officers and a variety of others, each designed to effectively meet the diverse needs of youth. The SUCCESS Program was eliminated due to State Budget constraints.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



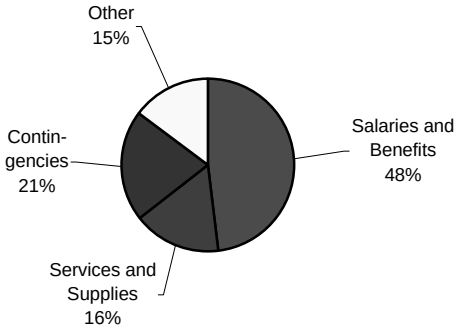
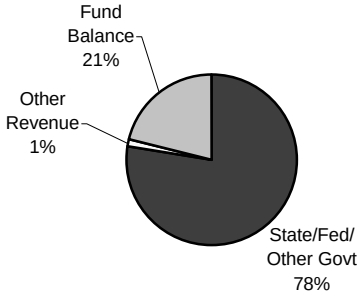
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	5,651,433	5,681,990	6,498,884	8,470,221	6,812,231
Departmental Revenue	5,582,332	1,737,484	6,768,905	6,858,677	6,873,862
Fund Balance				1,611,544	
Budgeted Staffing				55.0	

Actual appropriation for 2007-08 is less than modified budget as a result of funds held in contingencies to be used in fiscal year 2008-09.

Actual departmental revenue for 2007-08 slightly exceeded budget due to an unanticipated increase in funding from the state.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: Juvenile Justice Grant

BUDGET UNIT: SIG PRG
FUNCTION: Public Protection
ACTIVITY: Detention and Correction

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,866,857	4,010,361	4,360,424	4,775,368	4,868,626	3,790,429	**(1,078,197)**
Services and Supplies	1,106,721	937,682	909,196	843,428	827,189	1,203,500	**376,311**
Central Computer	45,231	3,573	48,689	50,092	50,092	53,338	**3,246**
Travel	-	-	-	-	-	44,408	**44,408**
Other Charges	1,326	890	10,596	147	612	-	**(612)**
Vehicles	-	-	70,689	41,392	-	-	**-**
Transfers	631,298	729,484	884,290	1,101,804	1,036,831	1,170,992	**134,161**
Contingencies	-	-		-	1,611,544	1,632,077	**20,533**
Total Appropriation	5,651,433	5,681,990	6,283,884	6,812,231	8,394,894	7,894,744	**(500,150)**
Operating Transfers Out	-	-	215,000	-	-	-	**-**
Total Requirements	5,651,433	5,681,990	6,498,884	6,812,231	8,394,894	7,894,744	**(500,150)**
Departmental Revenue							
Use of Money and Prop	164,121	136,988	179,907	159,162	130,166	100,000	**(30,166)**
State, Fed or Gov't Aid	5,407,635	1,590,486	6,583,538	6,676,044	6,653,184	6,118,472	**(534,712)**
Current Services	2,196	-	-	-	-	-	**-**
Other Revenue	-	80	5,460	(5,460)	-	-	**-**
Other Financing Sources	8,380	9,930	-	-	-	-	**-**
Total Revenue	5,582,332	1,737,484	6,768,905	6,829,746	6,783,350	6,218,472	**(564,878)**
Operating Transfers In	-	-	-	44,116	-	-	**-**
Total Financing Sources	5,582,332	1,737,484	6,768,905	6,873,862	6,783,350	6,218,472	**(564,878)**
				Fund Balance	1,611,544	1,676,272	**64,728**
				Budgeted Staffing	55.0	43.5	**(11.5)**

Salaries and benefits of $3,790,429 fund 43.5 budgeted positions representing a decrease of $1,078,197 primarily due to the elimination of the SUCCESS Program as a result of state budget constraints. The department will be deleting 12.0 budgeted staffing (8.0 Probation Officers, 2.0 Office Assistants, and 2.0 Supervising Probation Officers), 11.0 of which will be transferring to Probation's Administrative, Corrections and Detention budget unit and will be funded primarily through State Juvenile Justice Realignment Program funds. The remaining 1.0 vacant Probation Officer position will be deleted from this budget unit. These deletions are partially offset by an increase in overtime by 0.5 budgeted staffing.

Services and supplies of $1,203,500 is comprised of operational costs associated with existing programs and includes risk management liabilities, fleet costs, and professional service costs associated with various Juvenile Justice Grant programs. The increase of $376,311 is mainly a result of an increase in professional service costs for Day Reporting Centers as well as tutoring and counseling services for juvenile offenders and their families.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $44,408 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses and previously budgeted in the services and supplies appropriation unit.

Transfers of $1,170,992 include reimbursements to other county departments, including District Attorney's Let's End Truancy Program and Human Services, for their role in administering some of the programs under this grant, as well as rent payments and Human Resources costs. The increase of $134,161 is primarily due to this budget unit's payment for 1.0 School Probation Officer in Probation's Administrative, Corrections and Detention budget unit.

Contingencies of $1,632,077 primarily reflect the first quarter of state allocation for 2009-10, plus estimated interest.

Departmental revenue of $6,218,472 reflects a decrease of $564,878 due to the projected ten percent decrease of State allocated funding ($638,253), which also results in a decrease in estimated interest earnings. This amount is partially offset by an increase of $73,375 for reimbursement by various school districts for School Probation Officers.

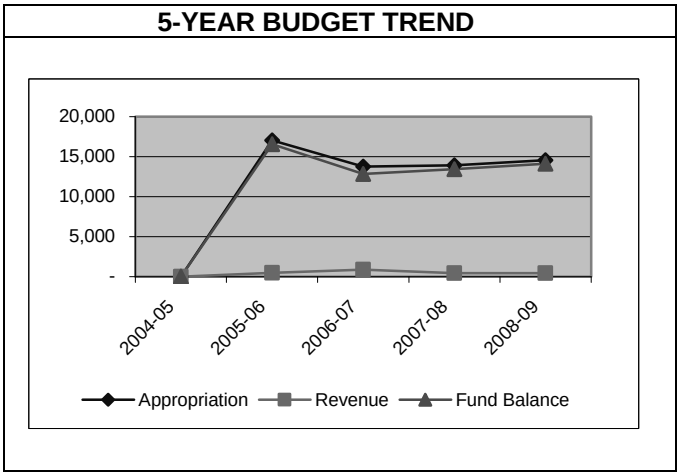
Asset Forfeiture 15%

DESCRIPTION OF MAJOR SERVICES

State of California Health and Safety Code Section 11489 mandates that fifteen percent of distributed seizure funds are used for the sole purpose of funding programs designed to combat drug abuse and divert gang activity. Expenditures for this budget unit include drug and gang unit expenses not reimbursed through other sources.

There is no staffing associated with this budget unit.

BUDGET HISTORY



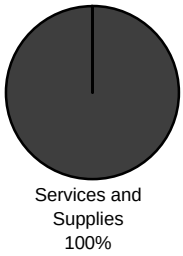
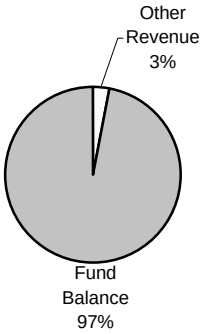
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	2,000	-	13,903	-
Departmental Revenue	16,551	(1,706)	608	450	674
Fund Balance				13,453	

In accordance with Section 39009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation for 2007-08 is less than modified budget as some expenses were funded in Probation's Administration, Corrections, and Detention budget unit.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: Asset Forfeiture 15%

BUDGET UNIT: SYM PRB
FUNCTION: Public Safety
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	2,000	-	-	13,903	11,659	**(2,244)**
Travel	-	-	-	-	-	2,900	**2,900**
Total Appropriation	-	2,000	-	-	13,903	14,559	**656**
Departmental Revenue							
Use of Money and Prop	-	495	608	674	450	432	**(18)**
Other Revenue	16,551	(2,201)	-	-	-	-	**-**
Total Revenue	16,551	(1,706)	608	674	450	432	**(18)**
				Fund Balance	13,453	14,127	**674**

Services and supplies of $11,659 include funding for costs related to equipment and other expenses associated with drug abuse and gang diversion programs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $2,900 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue of $432 represents the anticipated interest earned in this budget unit.

State Seized Assets

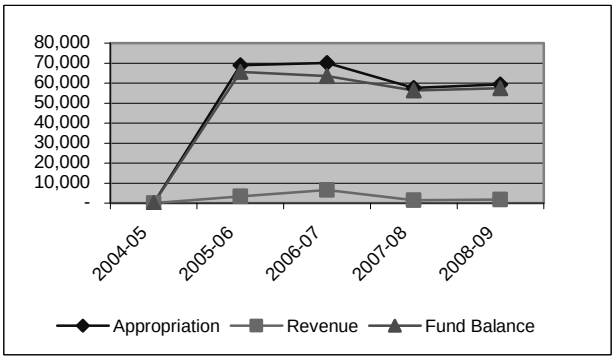
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for Probation's proportionate share of asset forfeitures seized in conjunction with federal agencies. Expenditures for this budget unit include safety equipment and training expenses not reimbursed through other sources.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



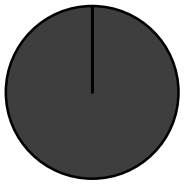
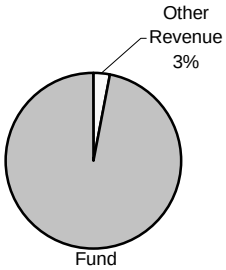
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	6,359	10,152	57,660	1,559
Departmental Revenue	65,652	4,288	2,831	1,400	2,802
Fund Balance				56,260	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation for 2007-08 is less than modified budget as some expenses were funded in Probation's Administration, Corrections and Detention budget unit.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Probation
FUND: State Seized Assets

BUDGET UNIT: SYN PRB
FUNCTION: Public Safety
ACTIVITY: Judiial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	5,559	9,602	1,559	57,660	47,303	**(10,357)**
Travel	-	-	-	-	-	12,000	**12,000**
Transfers	-	800	550	-	-	-	**-**
Total Appropriation	-	6,359	10,152	1,559	57,660	59,303	**1,643**
Departmental Revenue							
Use of Money and Prop	60	2,087	2,831	2,802	1,400	1,800	**400**
Other Revenue	65,592	2,201	-	-	-	-	**-**
Total Revenue	65,652	4,288	2,831	2,802	1,400	1,800	**400**
				Fund Balance	56,260	57,503	**1,243**

Services and supplies of $47,303 include funding for safety equipment and incentives for graduates of the youth Gang Resistance Education and Training (G.R.E.A.T.) program. The decrease of $10,357 is primarily due to the elimination of training and travel expenses, which are now budgeted in a separate appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $12,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue of $1,800 represents anticipated interest earnings in this budget unit.

PUBLIC DEFENDER
Doreen Boxer

MISSION STATEMENT

The Public Defender protects the constitutional rights of indigent defendants by providing skilled legal counsel and passionate advocacy at all critical phases of state level criminal and civil commitment litigation.

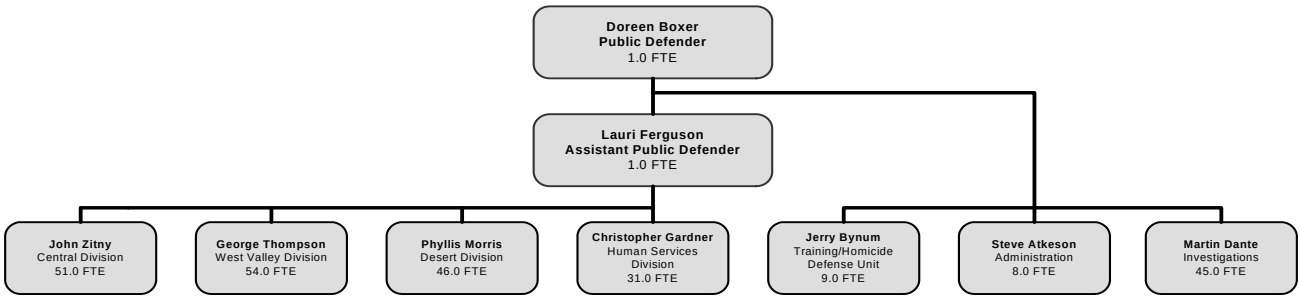
STRATEGIC GOALS

1. Reduce backlog of old cases in the pursuit of providing efficient and cost effective service to our customers.

2. Reduce caseload per staff member in order to provide a healthy work environment.

3. Provide constitutionally mandated representation at all critical phases of criminal litigation with high-quality customer service delivered with respect and dignity.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

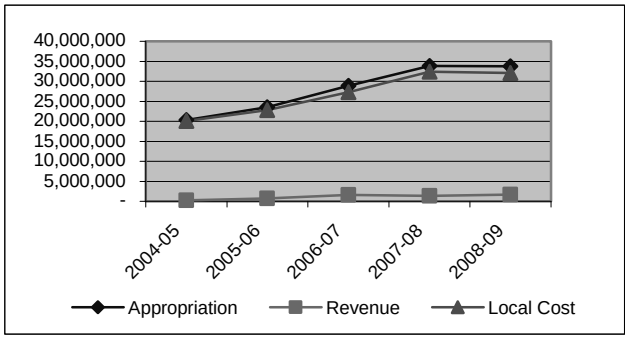
The Public Defender represents indigent clients in misdemeanor, felony, juvenile delinquency, and mental health civil commitment cases. The Public Defender's Office plays a key role in the timely administration of justice by providing constitutionally mandated legal services to indigent clients at critical stages of the proceedings. Services provided by the Public Defender include investigating the underlying facts and circumstances of each case, performing legal research, writing briefs and writs, counseling clients regarding their legal rights and applicable procedures, negotiating with prosecuting authorities, filing and litigating pre-trial motions, and conducting bench and jury trials.

The present Public Defender was appointed on March 14, 2006 and has worked diligently to keep pace with the county's rapidly growing criminal filings. The Public Defender has focused on establishing stability within the department, addressing significant chronic staffing shortages, and updating technological processes so the department can deliver exceptional representation at all critical stages of litigation. The Public Defender's accomplishments in 2007-08 include:

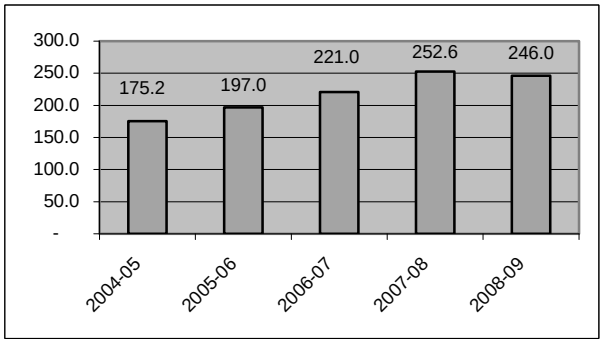
- Summer and Post-Bar Clerkship programs
- Sponsored County-wide Law Day programs
- Created new Supervising Office Assistant positions
- Established Annual State of the Department Meetings
- Expanded post-dispositional representation for juveniles pursuant to Juvenile Rule of Court 5-663
- Launched Investigator Training Program – Level 1
- Moved into new facilities in San Bernardino, Rancho Cucamonga, and Victorville

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

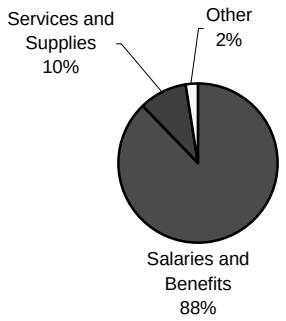
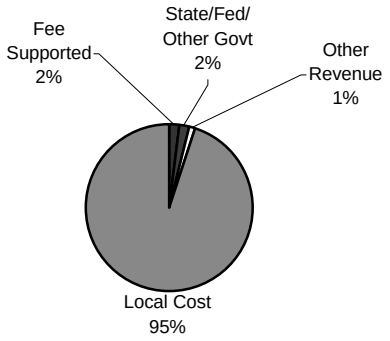


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	21,714,034	24,301,876	28,803,312	34,090,131	32,693,176
Departmental Revenue	621,504	1,163,105	1,638,442	1,666,384	1,444,092
Local Cost	21,092,530	23,138,771	27,164,870	32,423,747	31,249,084
Budgeted Staffing				252.6	

Actual appropriation for 2007-08 is less than modified budget due to vacancies in several attorney positions at the beginning of the fiscal year. However, once the California State Bar Exam results were announced, the department was able to quickly fill the positions and is virtually fully staffed. Actual departmental revenue for 2007-08 is less than the modified budget due to the timing of SB 90 reimbursements the state implemented this fiscal year as well as less than expected payments for services.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Public Defender
FUND: General

BUDGET UNIT: AAA PBD
FUNCTION: Public Protection
ACTIVITY: Judicial

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	18,498,044	21,879,392	25,190,243	29,004,532	30,390,801	29,612,245	**(778,556)**
Services and Supplies	2,556,733	1,996,507	2,936,824	2,800,702	2,506,080	2,962,296	**456,216**
Central Computer	123,443	165,499	192,949	218,229	218,229	248,625	**30,396**
Travel	-	-	-	-	-	120,114	**120,114**
Equipment	182,648	68,504	24,364	46,297	-	-	**-**
Vehicles	175,985	-	175,319	168,677	165,351	-	**(165,351)**
Transfers	191,159	191,974	203,613	454,739	543,286	843,244	**299,958**
Total Exp Authority	21,728,012	24,301,876	28,723,312	32,693,176	33,823,747	33,786,524	**(37,223)**
Reimbursements	(13,978)	-	-	-	-	-	**-**
Total Appropriation	21,714,034	24,301,876	28,723,312	32,693,176	33,823,747	33,786,524	**(37,223)**
Operating Transfers Out	-	-	80,000	-	-	-	**-**
Total Requirements	21,714,034	24,301,876	28,803,312	32,693,176	33,823,747	33,786,524	**(37,223)**
Departmental Revenue							
State, Fed or Gov't Aid	54,551	213,369	1,018,231	521,293	500,000	608,165	**108,165**
Current Services	463,903	878,816	602,096	653,685	900,000	698,039	**(201,961)**
Other Revenue	103,050	70,920	-	2,730	-	-	**-**
Other Financing Sources	-	-	18,115	-	-	-	**-**
Total Revenue	621,504	1,163,105	1,638,442	1,177,708	1,400,000	1,306,204	**(93,796)**
Operating Transfers In	-	-	-	266,384	-	396,000	**396,000**
Total Financing Sources	621,504	1,163,105	1,638,442	1,444,092	1,400,000	1,702,204	**302,204**
Local Cost	21,092,530	23,138,771	27,164,870	31,249,084	32,423,747	32,084,320	**(339,427)**
				Budgeted Staffing	252.6	246.0	**(6.6)**

Salaries and benefits of $29,612,245 fund 246.0 budgeted positions and are decreasing by $778,556. The department originally budgeted the deletion of 6.6 budgeted positions and the addition of 7.0 budgeted positions.

However, at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions included in the departmental budgets receiving general fund financing for 2008-09. Based on this action, the final budget reflects the reduction of $698,979 in appropriation and 7.0 in budgeted staffing. Associated general fund financing was also decreased by $698,979.

Services and supplies of $2,962,296 include computer hardware and software expense, professional and specialized services, expert witness fees, vehicle charges, non-inventoriable equipment, and general office expenses. The increase of $456,216 is due to expected increases in professional services and expert witness fees in anticipation of increased filings by the District Attorney's office and a new case management system funded with Business Process Improvement (BPI) Reserve funds. Equipment rental costs are also expected to increase in order to serve increased staff at new offices in Victorville and Rancho Cucamonga.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $120,114 reflects anticipated travel costs in the areas of private mileage, meals, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Vehicle costs are being reduced by $165,351. The decrease is the result of the department being able to purchase several cars over the past two fiscal years. The department's fleet is now sufficient to serve investigative needs and no new cars are required in 2008-09.

Transfers of $843,244 have increased by $299,958 due to new leased properties in Victorville and Rancho Cucamonga. A new facility is being sought in San Bernardino to replace the current space being occupied.

Revenue of $1,306,204 has decreased by a net $93,796. SB 90 revenues collected from the state are expected to increase by a net $108,165 due to the state approving seven years of retroactive payments for the MDO PC 2966 (Treatment as a Condition of Parole) program. However, the department is projecting a decrease in revenues for legal services. These are fees charged to clients as a result of a court-order. However, collection of these fees has decreased in 2007-08. The department is budgeting fewer fees in 2008-09 as the general economic outlook is not good and, as a result, the ability for clients to pay these fees is diminishing.

Operating transfers in of $396,000 reflects the Board approved BPI funding for a new case management system.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Reduce percentage of 'old cases' - defined as more than 180 days in felonies.	6%	5%	22%	5%
Reduce percentage of 'old cases' - defined as more than 120 days in misdemeanors.	6%	5%	10%	5%
Reduce caseload per supervising attorney.	N/A	New	5,169	5,559
Reduce caseload per attorney.	N/A	New	490	527
Reduce caseload per supervising investigator.	N/A	New	13,568	15,288
Reduce caseload per investigator.	N/A	New	1,814	1,911
Staff video arraignments.	2,780	10,000	14,759	17,017
Staff In-Court arraignments.	12,601	10,000	15,316	19,112

SHERIFF-CORONER
Gary S. Penrod

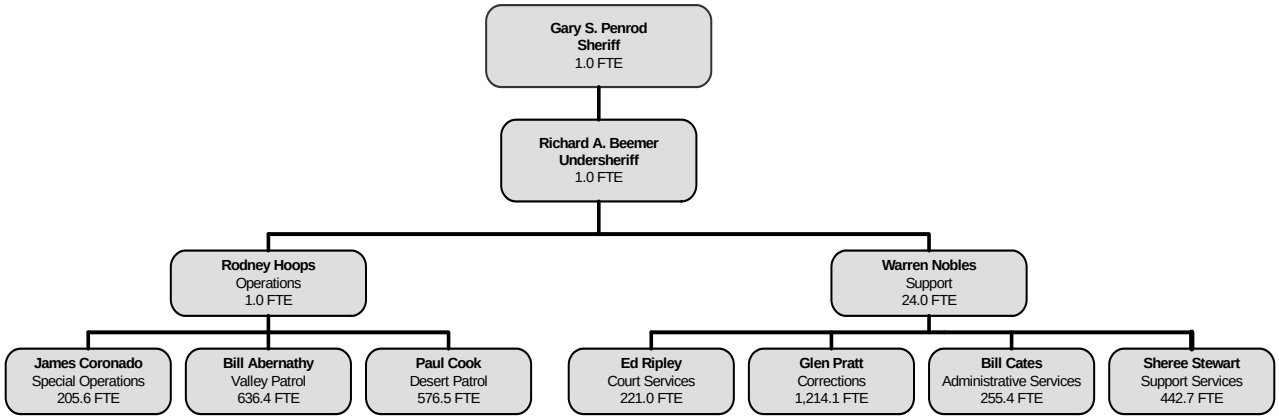
MISSION STATEMENT

To provide professional public safety services to residents and visitors of San Bernardino County so they can be safe and secure in their homes and businesses.

STRATEGIC GOALS

1. Enhance response capabilities to disasters and other emergencies.
2. Enhance mandated detention and correction services.
3. Enhance the service capability of Coroner operations.
4. Enhance first responder and investigative capabilities to reported crimes.
5. Implement the Department's Annual Strategic Plan.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Sheriff-Coroner	415,623,711	271,275,863	144,347,848		3,560.7
Total General Fund	415,623,711	271,275,863	144,347,848		3,560.7
Special Revenue Funds					
Contract Training	3,399,817	2,090,000		1,309,817	-
Public Gatherings	1,623,295	1,500,483		122,812	18.0
Aviation	1,541,369	500,000		1,041,369	-
IRNET Federal	1,617,732	661,000		956,732	-
IRNET State	208,607	100,000		108,607	-
Federal Seized Assets (DOJ)	3,138,419	805,000		2,333,419	-
Federal Seized Assets (Treasury)	35,431	18,400		17,031	-
State Seized Assets	2,672,497	1,120,000		1,552,497	-
Vehicle Theft Task Force	972,226	919,137		53,089	-
Search and Rescue	263,844	107,000		156,844	-
CAL-ID Program	3,851,164	3,580,736		270,428	-
COPSMORE Grant	205,480	-		205,480	-
Capital Project Fund	2,107,527	305,332		1,802,195	-
Court Services Auto	1,172,389	530,000		642,389	-
Court Services Tech	1,124,764	395,000		729,764	-
Local Detention Facility Revenue	2,510,057	2,482,000		28,057	-
Total Special Revenue Funds	26,444,618	15,114,088		11,330,530	18.0
Total - All Funds	442,068,329	286,389,951	144,347,848	11,330,530	3,578.7

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

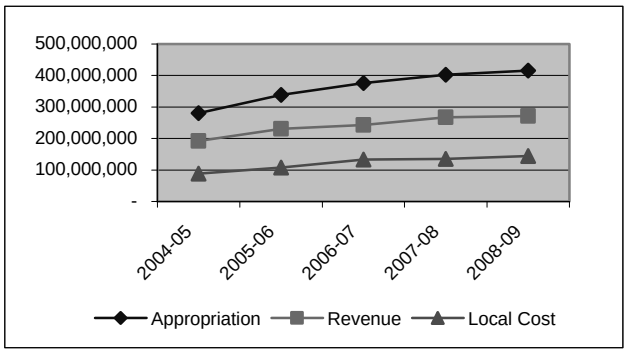
DESCRIPTION OF MAJOR SERVICES

The Sheriff acts as chief law enforcement officer, coroner and director of safety and security for the county by providing a full range of services throughout the unincorporated areas as well as to 14 cities that contract for law enforcement protection.

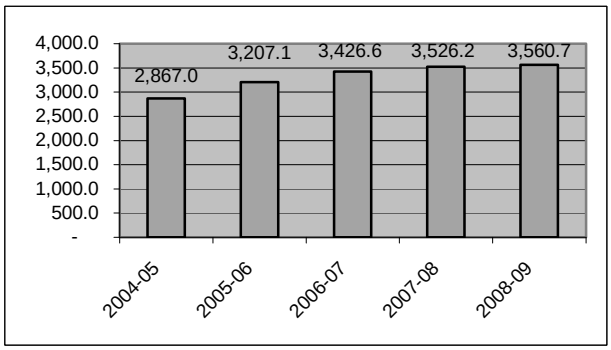
The general law enforcement mission is carried out through the operation of 10 county stations and a centralized headquarters, using basic crime and narcotic investigations, a crime laboratory and identification bureau, central records, communications dispatch, and an aviation division for general patrol and search and rescue activities. The Sheriff also contracts with the courts to provide security in the courtrooms, operates a civil processing division, and manages four major detention facilities – Central Detention Center, Glen Helen Rehabilitation Center, West Valley Detention Center, and Adelanto Detention Center. The department also operates a regional law enforcement training center and emergency driver training facility.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



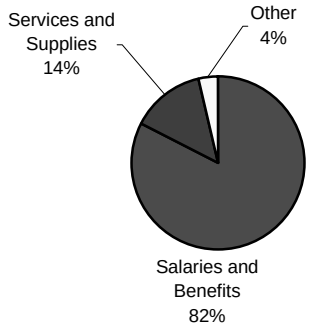
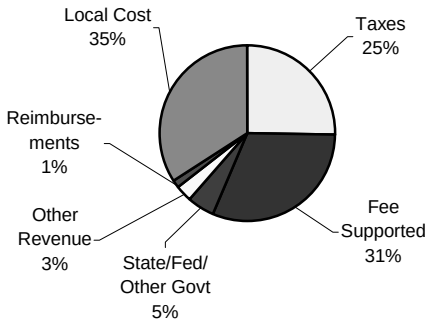
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	302,366,319	350,275,152	388,970,483	415,786,300	410,438,182
Departmental Revenue	202,932,952	230,808,414	250,973,239	280,354,356	265,550,899
Local Cost	99,433,367	119,466,738	137,997,244	135,431,944	144,887,283
Budgeted Staffing				3,565.4	

Actual appropriation for 2007-08 is less than modified budget primarily due to savings from vacant contract city positions and savings from fixed assets and vehicle purchases implemented to help ensure a balanced departmental budget. The savings recognized as a result of the vacant contract city positions are offset by a corresponding decrease in revenue for those positions. Total savings were partially offset by additional overtime required to maintain safe security levels at the County's major detention facilities, an increase in fuel and vehicle maintenance costs, and an increase in inmate medical costs primarily due to a higher number of inmates requiring prescription medication and specialty healthcare services.

Actual departmental revenue for 2007-08 is less than modified budget due to decreased Proposition 172 sales tax revenue and credits to contract cities for vacant positions. Although these reductions are partially offset by increased revenue for federal prisoners and state and federal grant revenue, the department required additional general fund financing at year end.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: General

BUDGET UNIT: AAA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	246,772,378	287,926,951	329,090,141	344,935,910	341,744,280	347,954,207	**6,209,927**
Services and Supplies	40,537,325	41,433,157	47,851,554	52,504,562	47,707,601	51,489,354	**3,781,753**
Central Computer	2,371,097	2,915,960	3,311,320	4,332,803	4,332,803	5,010,927	**678,124**
Travel	-	-	-	-	-	1,314,588	**1,314,588**
Other Charges	1,600,260	1,652,816	2,267,615	2,185,096	2,150,621	3,015,841	**865,220**
Equipment	9,079,622	7,581,673	4,151,466	954,342	1,198,671	1,127,240	**(71,431)**
Vehicles	4,218,158	3,893,764	5,635,619	6,094,714	5,873,000	5,417,083	**(455,917)**
Capitalized Software	-	-	-	-	1,000,000	1,000,000	**-**
Transfers	1,469,235	1,510,362	2,321,548	4,485,983	4,551,715	4,822,094	**270,379**
Total Exp Authority	306,048,075	346,914,683	394,629,263	415,493,410	408,558,691	421,151,334	**12,592,643**
Reimbursements	(6,916,570)	(3,428,018)	(5,739,902)	(5,192,537)	(6,554,373)	(5,592,623)	**961,750**
Total Appropriation	299,131,505	343,486,665	388,889,361	410,300,873	402,004,318	415,558,711	**13,554,393**
Operating Transfers Out	3,234,814	6,788,487	81,122	137,309	-	65,000	**65,000**
Total Requirements	302,366,319	350,275,152	388,970,483	410,438,182	402,004,318	415,623,711	**13,619,393**
Departmental Revenue							
Taxes	82,760,025	105,900,000	105,486,643	103,950,000	116,150,000	107,050,000	**(9,100,000)**
Licenses & Permits	5,942	5,446	6,002	6,416	7,500	7,500	**-**
Fines and Forfeitures	3,606	2,305	735	1,939	5,000	2,000	**(3,000)**
Use of Money and Prop	3,243	5,019	5,204	6,167	3,000	5,500	**2,500**
State, Fed or Gov't Aid	23,623,030	23,100,678	22,529,273	26,636,097	23,334,763	21,045,662	**(2,289,101)**
Current Services	83,538,087	93,656,972	113,639,733	123,417,149	120,009,239	130,647,822	**10,638,583**
Other Revenue	5,776,497	5,711,059	5,550,717	5,748,920	4,658,919	5,490,437	**831,518**
Other Financing Sources	435,558	605,061	375,718	309,478	300,000	300,000	**-**
Total Revenue	196,145,988	228,986,540	247,594,025	260,076,166	264,468,421	264,548,921	**80,500**
Operating Transfers In	6,786,964	1,821,874	3,379,214	5,474,733	2,550,000	6,726,942	**4,176,942**
Total Financing Sources	202,932,952	230,808,414	250,973,239	265,550,899	267,018,421	271,275,863	**4,257,442**
Local Cost	99,433,367	119,466,738	137,997,244	144,887,283	134,985,897	144,347,848	**9,361,951**
				Budgeted Staffing	3,526.2	3,560.7	**34.5**

LAW AND JUSTICE

Salaries and benefits of $347,954,207 fund 3,560.7 budgeted positions and are increasing by $6,209,927 primarily due to mid-year adjustments of $5,857,440 (53.2 positions), $10,379,342 in costs to maintain services which include MOU and retirement rate increases and additional funding to provide mandated dental services to inmates. Additionally, the department originally included increases in salaries and benefits of $1,277,753 primarily for 1.0 Proposition 69 funded Criminalist II, 3.0 contract city Dispatcher IIs, the equivalent of 3.6 budgeted positions for San Manuel contract overtime, 2.0 Public Information Officers, 1.0 Deputy Sheriff, 0.9 to fully fund an Automated Systems Technician, and 0.2 budgeted staffing directed toward additional overtime for an Accountant I. These increases were offset by a decrease of $8,571,948 in workers compensation costs. In addition, the department has seen a decrease of $2,495,404 primarily due to a reduction in budgeted staffing of 15.0 Sheriff Trainee positions in anticipation of fewer additional contract city positions, a reduction in Call Back Pay, and savings due to retirement of top step personnel and replacement with officers in the lower steps. Finally, this budget unit has experienced a decrease in budgeted staffing of 8.4 as a result of a technical change to the rounding of position numbers to one decimal place in the county's budget system. This change does not affect the number of authorized positions.

The department originally included the reclassification of an Office Assistant II to Office Specialist to accommodate workload changes in the Specialized Enforcement Division and a Deputy Sheriff to Detective to supervise the Sheriff's Evidence Division.

At the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation reflects a reduction of $620,256 and 7.0 in budgeted staffing. Associated revenue/general fund financing were also decreased by $620,256. In addition, the Board approved a policy item increasing the department's salary and benefits by $383,000 to support the City of San Bernardino Operation Phoenix program.

Services and supplies of $51,489,354 are comprised of the department's operational costs and reflect a net increase of $3,781,753. Increases of $5,359,967 are primarily a result of increases in Risk Management liabilities, contract city cost increases for general office expenses, officer training, and various equipment installed in vehicles, increases in county security costs, and increases in grant-funded expenditures for equipment purchases. In addition, the Board approved $761,000 in Business Process Improvement (BPI) funding for the department's Records Data Conversion project. These increases are offset by a reduction of $400,000 necessary to offset a decrease in US Marshal medical inmates. Additionally, decreases are a result of a shift of $1,278,500 to the new travel appropriation unit, and a shift of Purchasing Department charges in the amount of $660,714 that are moved from this expense series to interdepartmental transfers. Included in this appropriation is the reallocation of funding for inventoriable equipment and professional services related to the Laboratory Information Management System (LIMS) project.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $1,314,588 reflects anticipated travel costs in the areas of private mileage, air travel, hotel , car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $3,015,841 include medical costs for inmates and the funding of one position at the Los Angeles Regional Gang Intelligence Network which tracks information of identified gang members operating in Los Angeles and the Inland Empire region. Other charges have increased $865,220 as a result of reimbursements to contract cities for expenditures funded by the Governor's Office of Homeland Security grant and as a result of Board approved policy items to support various county entities through the Operation Phoenix program ($97,000) and Operation Desert Heat gang programs ($200,000).

Equipment of $1,127,240 finances replacement of computer servers and routers, crime lab equipment, and detention security, maintenance and kitchen equipment. The decrease of $71,431 is due to a reduction of grant-funded fixed asset purchases.

Vehicles of $5,417,083 is budgeted to purchase marked patrol units, 4-wheel drive patrol vehicles for mountain and desert stations, replacement marked units and patrol motorcycles for contract cities, and undercover vehicles. The decrease of $455,917 is due to the removal of one-time funding of $500,000 for a prisoner bus as well as the removal of $105,000 to purchase seven (7) unmarked vehicles for the newly funded Crime Impact team. Additionally, decreases are a result of the removal of a one-time transfer of funds from the special revenue fund State Seized Assets in the amount of $750,000 for the purchase of additional unmarked units and a net reduction of $58,874 in grant-funded vehicle purchases. These reductions are offset by an increase of $447,957 for additional vehicles for contract cities as well as the Board approved policy item in the amount of $510,000 for the replacement of a prisoner bus.

The capitalized software budget of $1,000,000 reflects the reallocation of BPI funding for the unfinished LIMS project from the prior year, as discussed above.

Transfers increased by $270,379 for a total of $4,822,094. Transfers reflect charges paid to Human Resources for various employee related programs, grant-funded transfers to other county departments for salaries, services and supplies and equipment purchases, and transfers to Real Estate Services for costs associated with building rentals. The net increase in transfers is a result of a shift in Purchasing Department office expense charges to this expense series from the services and supplies appropriation unit.

Reimbursements of $5,592,623 decreased by $961,750 due to a reduction in reimbursements from the Sheriff-Coroner's special revenue funds in the amount of $621,930 for academy personnel salaries, a decrease of $473,097 due to vacancies in Cal-ID personnel, and decreases of $96,425 from the Probation Department for food delivered to the Juvenile Hall. Decreases are offset by an increase of $97,327 representing reimbursement for county security charges from the Courts and an increase of $132,375 for SANCATT task force personnel salaries.

Operating transfers out of $65,000 reflect a transfer to the County's Code Enforcement Division for assistance with the Operation Phoenix program as referenced above.

Total revenue of $264,548,921 reflects a net increase of $80,500 and primarily consist of $107,050,000 in Proposition 172 sales tax revenue, and $130,647,822 in current services, primarily from law enforcement contracts. In addition, the department anticipates $21,045,662 in state, federal and other governmental aid consisting of: $8,020,722 in state revenues which includes $4,142,652 from state grants; federal grants of $2,880,940; and $10,144,000 in revenue from the US Marshal Service for housing federal prisoners. Other revenue of $5,490,437 includes $3,625,864 in reimbursements from the Inmate Welfare Fund for additional healthcare, inmate education and administrative personnel. Finally, the department expects $300,000 in revenues from the sale of used vehicles; $15,000 from various permit fees, fines, and rental revenue.

Operating transfers in of $6,726,942 includes $2,482,000 associated with a booking fee allocation from the state; $620,000 in SCAAP reimbursement for incarceration of illegal aliens; $1,063,942 in Homeland Security grant revenues; $1,800,000 reallocation of BPI funding for the LIMS project; and $761,000 in Board approved BPI funding for the Records Data Conversion project.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Number of incoming calls per dispatcher.	10,643	12,021	8,475	8,176
Number of inmate-on-inmate assaults per 1,000 prisoners per month.	8.86	9.02	7.39	5.77
Percentage of autopsies/assessments performed per reportable death. (9,566 reportable deaths in 2006)	17%	16%	19%	19%
Deputy to citizen ratio in unincorporated areas. (Currently 233 deputies in unincorporated patrol operations)	1:1,326	1:1,876	1:1,279	1:1,270
Percentage of strategic goals implemented.	N/A	100%	75%	100%
Percentage of injuries to suspects in use-of-force incidents.	62%	60%	39%	29%
High level drug trafficker cases per year.	123	Amended	255	173

Contract Training

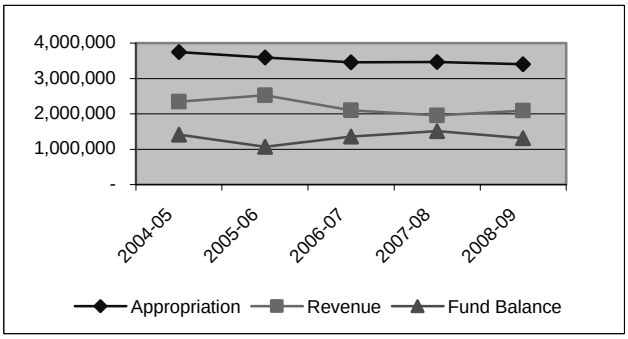
DESCRIPTION OF MAJOR SERVICES

Contract Training represents a special law enforcement training function provided to the Sheriff Department and other law enforcement agencies that prepare candidates for law enforcement positions and update skills of those already in the field. Fees for service provide the funding for contract law enforcement training activities. A large contract for driver training with San Bernardino Valley College provides substantial funding for this program.

There is no staffing associated with this budget unit; however, salaries and benefits costs are reimbursed to the Sheriff-Coroner's general fund budget unit for those positions billing for their services at both the Emergency Vehicle Operations Center (EVOC) and the Training Academy.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

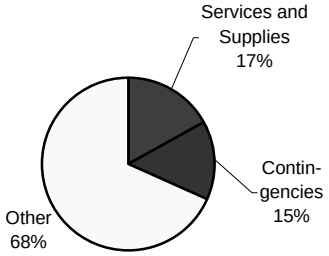
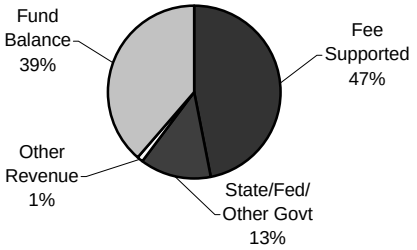
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,003,847	1,666,114	2,391,960	3,466,919	2,065,181
Departmental Revenue	1,655,749	1,955,492	2,544,395	1,955,657	1,863,735
Fund Balance				1,511,262	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation for 2007-08 is less than modified budget as a result of lower salary and benefit reimbursement to the general fund.

Actual departmental revenue for 2007-08 is lower than modified budget due to reduced classes offered to outside agencies and lower Peace Officer Standards and Training (POST) reimbursement from the State.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Contract Training

BUDGET UNIT: SCB SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	415,858	448,028	677,282	615,175	621,900	572,265	**(49,635)**
Travel	-	-	-	-	-	7,500	**7,500**
Land and Improvements	8,000	-	85,075	-	-	110,000	**110,000**
Equipment	22,848	6,830	22,269	-	134,890	600,000	**465,110**
Vehicles	100,572	1,500	200,000	44,604	100,000	320,000	**220,000**
Transfers	1,491,230	1,243,391	1,450,047	1,443,953	1,908,210	1,296,345	**(611,865)**
Contingencies	-	-	-	-	701,919	493,707	**(208,212)**
Total Exp Authority	2,038,508	1,699,749	2,434,673	2,103,732	3,466,919	3,399,817	**(67,102)**
Reimbursements	(34,661)	(33,635)	(42,713)	(38,551)	-	-	**-**
Total Appropriation	2,003,847	1,666,114	2,391,960	2,065,181	3,466,919	3,399,817	**(67,102)**
Departmental Revenue							
Use of Money and Prop	30,111	44,423	64,220	77,581	20,000	40,000	**20,000**
State, Fed or Gov't Aid	296,360	608,805	1,071,923	308,322	630,000	450,000	**(180,000)**
Current Services	1,241,185	1,292,226	1,407,157	1,477,727	1,305,657	1,600,000	**294,343**
Other Revenue	88,093	10,038	1,095	105	-	-	**-**
Total Revenue	1,655,749	1,955,492	2,544,395	1,863,735	1,955,657	2,090,000	**134,343**
				Fund Balance	1,511,262	1,309,817	**(201,445)**

Services and supplies of $572,265 include structural and vehicle repairs and maintenance, materials and supplies for both the Training Academy and EVOC, computer equipment purchases, and contracted services. The slight decrease of $49,635 primarily reflects the reclassification of the travel related expenditures to the new appropriation category and the reduction of special department expenditures.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $7,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Land and improvements of $110,000 is for the construction of a deceleration lane for the EVOC training track.

Equipment of $600,000 is for new modular classrooms for the Training Academy and an upgrade to the Range's Target Practice System. Vehicles of $320,000 represent the replacement of the Academy's motorcycle fleet and unmarked patrol practice units.

Transfers of $1,296,345 represent anticipated salaries and benefits reimbursement to the Sheriff-Coroner's general fund budget unit for services rendered at both EVOC and the Training Academy. The decrease of $611,865 is due to the reduction of assigned personnel relative to an anticipated reduction in reimbursement from POST.

Contingencies of $493,707 are decreased by $208,212 primarily due to increased one-time allocations for equipment and improvement to structures.

Departmental revenue of $2,090,000 includes POST reimbursement of $450,000, interest estimated at $40,000, and fees totaling $1,600,000 from various outside agencies. The overall revenue increase of $134,343 is due to projected increase in enrollment from outside agencies for EVOC classes.

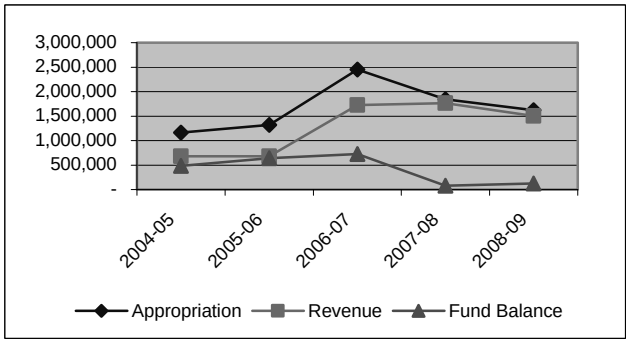
Public Gatherings

DESCRIPTION OF MAJOR SERVICES

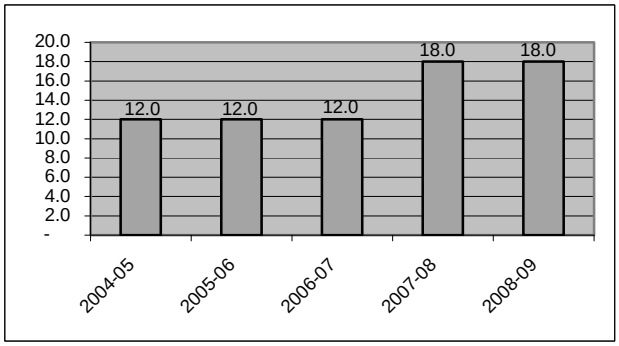
Public Gatherings represents protective services provided by the Sheriff's Department, for a fee, for various public gathering functions throughout the county. These services are fully funded by fees charged to the sponsoring organizations.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

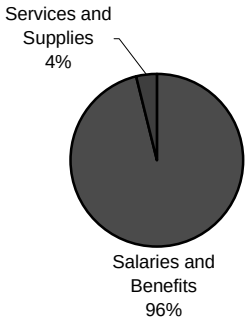
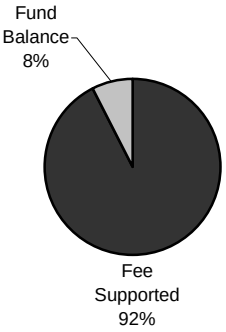


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	634,845	1,416,870	1,922,280	1,841,797	1,360,625
Departmental Revenue	778,794	1,507,499	1,271,180	1,764,638	1,406,278
Fund Balance				77,159	
Budgeted Staffing				18.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Public Gatherings

BUDGET UNIT: SCC SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	622,712	1,405,029	1,197,451	1,254,143	1,298,412	1,553,940	**255,528**
Services and Supplies	10,476	9,418	21,751	3,316	17,817	65,208	**47,391**
Central Computer	-	-	-	-	22,402	-	**(22,402)**
Transfers	2,859	2,423	3,078	3,166	3,166	4,147	**981**
Total Exp Authority	636,047	1,416,870	1,222,280	1,260,625	1,341,797	1,623,295	**281,498**
Reimbursements	(1,202)	-	-	-	-	-	**-**
Total Appropriation	634,845	1,416,870	1,222,280	1,260,625	1,341,797	1,623,295	**281,498**
Operating Transfers Out	-	-	700,000	100,000	500,000	-	**(500,000)**
Total Requirements	634,845	1,416,870	1,922,280	1,360,625	1,841,797	1,623,295	**(218,502)**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	50,466	(12,316)	-	-	**-**
Current Services	778,794	1,506,832	1,220,343	1,418,594	1,764,638	1,500,483	**(264,155)**
Other Revenue	-	667	371	-	-	-	**-**
Total Revenue	778,794	1,507,499	1,271,180	1,406,278	1,764,638	1,500,483	**(264,155)**
				Fund Balance	77,159	122,812	**45,653**
				Budgeted Staffing	18.0	18.0	**-**

Salaries and benefits of $1,553,940 fund 18.0 budgeted positions and are increasing by $255,528 primarily due to cost increases associated with Safety unit Memorandum of Understanding adjustments.

Services and supplies of $65,208 increased by $47,391 primarily as a result of available fund balance.

Transfers of $4,147 are related to nominal charges from the Human Resources Department.

Departmental revenue of $1,500,483 is from projected fees for service and has decreased slightly over last fiscal year.

Aviation

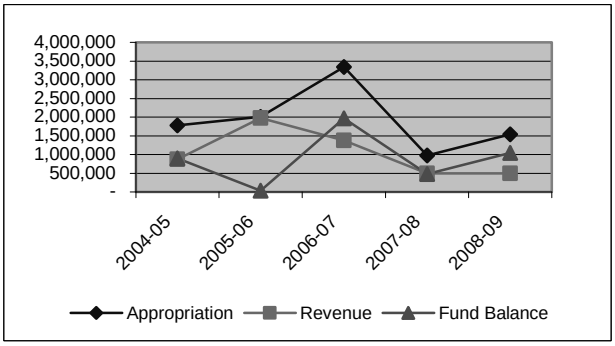
DESCRIPTION OF MAJOR SERVICES

The Aviation Division of the Sheriff's Department provides law enforcement, search and rescue, fire suppression and transportation services for the county and other fire and law enforcement agencies. This budget unit is established for the maintenance and acquisition of helicopters, aircraft, and equipment for search and rescue, fire fighting and flight operations, with contract revenue and proceeds from the sale of surplus aircraft and equipment.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



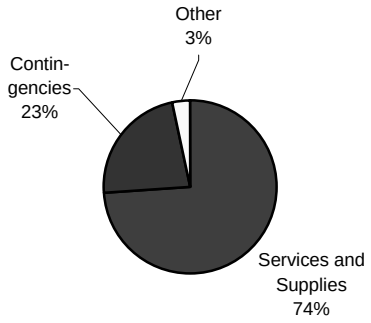
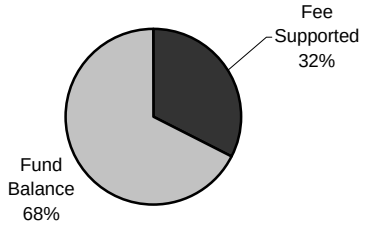
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,000,000	230,898	3,269,079	976,475	398,187
Departmental Revenue	137,135	2,157,012	1,781,985	500,000	960,881
Fund Balance				476,475	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is greater than modified budget because of increased law enforcement services for other agencies, and also due to additional revenue generated from the sale of a used aircraft.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Aviation

BUDGET UNIT: SCE SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	230,898	333,570	16,416	740,000	1,140,000	**400,000**
Equipment	-	-	135,509	79,296	100,000	50,000	**(50,000)**
Contingencies	-	-	-	-	136,475	351,369	**214,894**
Total Appropriation	-	230,898	469,079	95,712	976,475	1,541,369	**564,894**
Operating Transfers Out	1,000,000	-	2,800,000	302,475	-	-	**-**
Total Requirements	1,000,000	230,898	3,269,079	398,187	976,475	1,541,369	**564,894**
Departmental Revenue							
Current Services	118,285	343,237	578,985	543,350	500,000	500,000	**-**
Other Revenue	18,850	585,275	-	7,531	-	-	**-**
Other Financing Sources	-	1,228,500	1,203,000	410,000	-	-	**-**
Total Revenue	137,135	2,157,012	1,781,985	960,881	500,000	500,000	**-**
				Fund Balance	476,475	1,041,369	**564,894**

Services and supplies of $1,140,000 include aircraft repairs and fuel consumption used for fire service missions. The increase of $400,000 reflects the anticipated increase in both costs in 2008-09.

Equipment of $50,000 is for aircraft equipment upgrades that are expected to decrease in 2008-09.

Contingencies have increased by $351,369 based on undesignated available fund balance.

Departmental revenue of $500,000 represents fees for service for firefighting and air patrol.

IRNET Federal

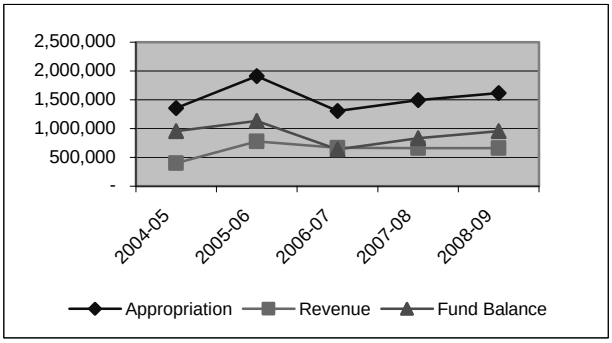
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project among city, county, state and federal agencies in the Inland Empire aimed at combating major narcotics and money laundering operations. It also accounts for the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy allocated for the task force operation expenses. The budget unit is maintained according to federal audit requirements.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



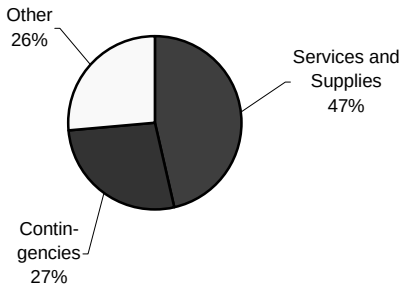
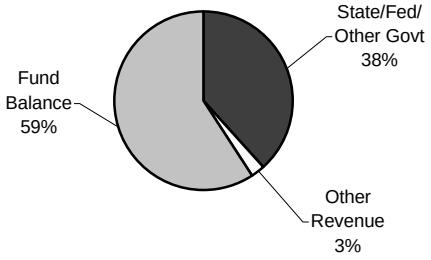
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	434,926	761,730	526,471	1,493,734	848,850
Departmental Revenue	611,854	260,588	722,024	660,000	971,748
Fund Balance				833,734	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is higher than modified budget due the increased number of federal asset forfeiture cases settled in 2007-08.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: IRNET Federal

BUDGET UNIT: SCF SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	349,933	394,432	496,364	650,724	587,850	687,214	**99,364**
Travel	-	-	-	-	-	61,500	**61,500**
Equipment	84,993	367,298	30,107	-	150,000	150,000	**-**
Transfers	-	-	-	198,126	275,776	276,423	**647**
Contingencies	-	-	-	-	480,108	442,595	**(37,513)**
Total Appropriation	434,926	761,730	526,471	848,850	1,493,734	1,617,732	**123,998**
Departmental Revenue							
Use of Money and Prop	21,004	35,061	30,463	37,381	40,000	41,000	**1,000**
State, Fed or Gov't Aid	133,764	10,167	650,561	934,367	620,000	620,000	**-**
Other Revenue	457,086	215,360	41,000	-	-	-	**-**
Total Revenue	611,854	260,588	722,024	971,748	660,000	661,000	**1,000**
				Fund Balance	833,734	956,732	**122,998**

Services and supplies of $687,214 include low value equipment, utilities for leased office space, communication charges, vehicle maintenance and repairs, and fuel. The increase of $99,364 reflects increases in other professional services for overtime reimbursements made to city, county or state agencies participating in the project.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $61,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $150,000 is for the purchase of technical investigative equipment.

Transfers of $276,423 primarily include reimbursement to the Sheriff-Coroner's general fund budget unit for information technology personnel working on system enhancements and reimbursement to Purchasing Department for office supplies.

Contingencies of $442,595 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $661,000 includes asset forfeiture revenue projected in the coming year, along with anticipated interest in this budget unit.

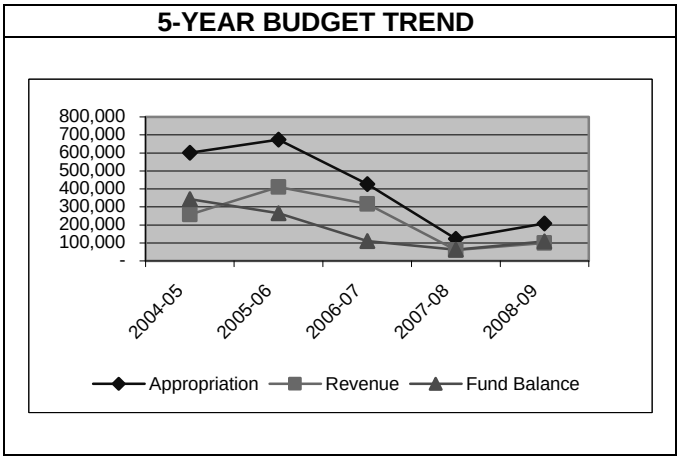
IRNET State

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of state asset forfeitures, and was established to comply with Federal guidelines requiring state forfeiture funds to be kept separate from federal forfeiture funds. IRNET is a joint project among city, county, state and federal agencies in the Inland Empire aimed at combating major narcotics and money laundering operations. Expenditures in this budget unit include task force operating expenses not reimbursed by the High Intensity Drug Trafficking Area (HIDTA) grant and electronic surveillance used to efficiently investigate sophisticated criminal organizations.

There is no staffing associated with this budget unit.

BUDGET HISTORY



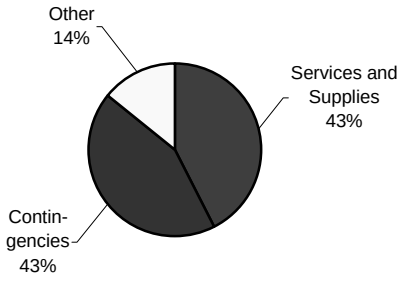
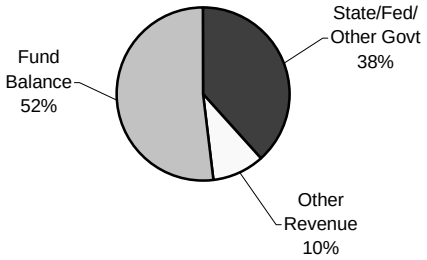
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	231,392	269,510	87,048	122,485	55,272
Departmental Revenue	152,737	116,266	38,893	59,600	100,994
Fund Balance				62,885	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is higher than modified budget due to the increased number of state asset forfeiture cases settled during the fiscal year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: IRNET State

BUDGET UNIT: SCX SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	64,562	60,956	84,002	55,272	53,989	74,918	**20,929**
Travel	-	-	-	-	-	14,000	**14,000**
Equipment	-	42,000	3,046	-	68,496	25,000	**(43,496)**
Transfers	166,830	166,554	-	-	-	4,319	**4,319**
Contingencies	-	-	-	-	-	90,370	**90,370**
Total Appropriation	231,392	269,510	87,048	55,272	122,485	208,607	**86,122**
Departmental Revenue							
Use of Money and Prop	7,836	10,000	8,364	3,761	10,000	10,000	**-**
State, Fed or Gov't Aid	129,564	98,823	27,406	96,224	40,000	80,000	**40,000**
Other Revenue	15,337	7,443	3,123	1,009	9,600	10,000	**400**
Total Revenue	152,737	116,266	38,893	100,994	59,600	100,000	**40,400**
				Fund Balance	62,885	108,607	**45,722**

Services and supplies of $74,918 include general office expenses and professional services and have increased by $20,929 due to an expected increase in program activity as indicated by the increase in projected revenues.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $14,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $25,000 represents purchases of computer hardware and technical investigative equipment and has decreased by $43,496 due to the partial purchase of equipment completed in 2007-08.

Transfers of $4,319 include a reimbursement for office supplies to the Purchasing Department.

Contingencies of $90,370 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $100,000 primarily includes asset forfeiture revenue and projected interest earnings in this budget unit. The increase of $40,400 is based on pending asset forfeiture cases expected to close, the number of cases in process and projected asset forfeiture cases.

Federal Seized Assets (DOJ)

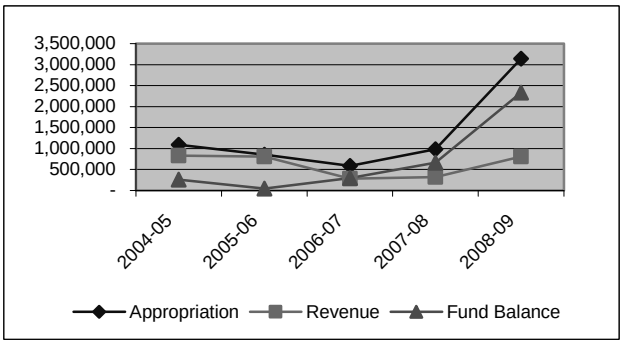
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for asset forfeitures from Federal cases filed with the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all receipts from the program be maintained in a separate fund and must not replace any existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



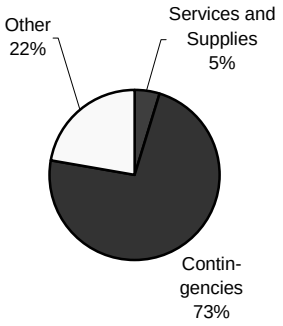
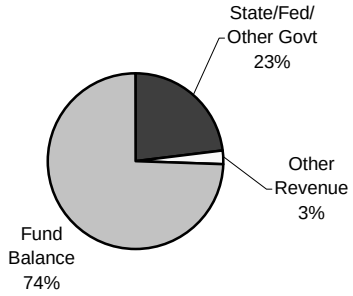
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	768,233	224,512	312,661	983,863	234,576
Departmental Revenue	552,160	481,063	676,552	320,000	1,904,132
Fund Balance				663,863	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is higher than modified budget due to the increased number of federal seized asset cases settled and an increase in estimated interest due to anticipated higher fund balance.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Federal Seized Assets (DOJ)

BUDGET UNIT: SCK SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	768,233	164,654	312,661	100,237	283,863	143,950	**(139,913)**
Travel	-	-	-	-	-	1,500	**1,500**
Equipment	-	-	-	60,263	200,000	200,000	**-**
Vehicles	-	59,858	-	74,076	500,000	500,000	**-**
Contingencies	-	-	-	-	-	2,292,969	**2,292,969**
Total Appropriation	768,233	224,512	312,661	234,576	983,863	3,138,419	**2,154,556**
Departmental Revenue							
Use of Money and Prop	5,278	2,449	27,014	49,012	20,000	65,000	**45,000**
State, Fed or Gov't Aid	419,882	385,815	649,538	1,852,120	300,000	725,000	**425,000**
Other Revenue	-	-	-	3,000	-	15,000	**15,000**
Other Financing Sources	127,000	92,799	-	-	-	-	**-**
Total Revenue	552,160	481,063	676,552	1,904,132	320,000	805,000	**485,000**
				Fund Balance	663,863	2,333,419	**1,669,556**

Services and supplies of $143,950 include law enforcement equipment purchases and have decreased by $139,913 as a result of a decrease in operation activities.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $1,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $200,000 is to purchase tracking devices and other investigative and specialized equipment for new vehicles. Vehicles of $500,000 will be used to replace existing unmarked vehicles. Both the equipment and vehicle purchases are possible due to available fund balance.

Contingencies of $2,292,969 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $805,000 is increased by $485,000 due to the anticipated increase in DOJ cases to be settled within 2008-09.

Federal Seized Assets (Treasury)

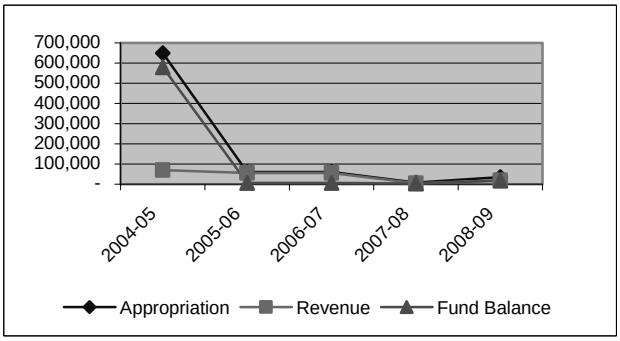
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for asset forfeitures from cases filed with the U.S. Department of Treasury. Receipts from this program are required to be maintained in a separate fund and must not replace existing funds that would be made available to the Sheriff's Department in the absence of forfeiture funds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



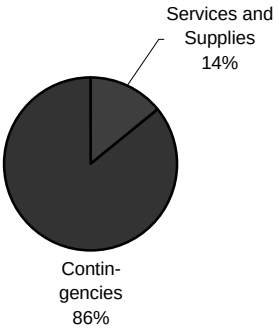
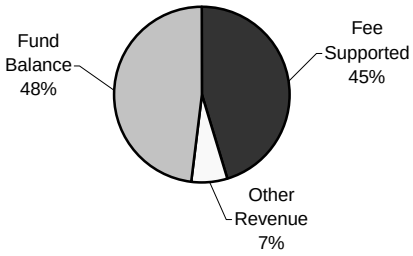
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	568,432	-	2,600	7,727	-
Departmental Revenue	(4,950)	232	274	4,170	13,475
Fund Balance				3,557	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is higher than modified budget due to the increase in number of federal seized assets cases filed with the U.S. Department of Treasury that were settled during the fiscal year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Federal Seized Assets (Treasury)

BUDGET UNIT: SCO SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	568,432	-	2,600	-	7,727	5,000	**(2,727)**
Contingencies	-	-	-	-	-	30,431	**30,431**
Total Appropriation	568,432	-	2,600	-	7,727	35,431	**27,704**
Departmental Revenue							
Fines and Forfeitures	-	-	-	-	-	16,000	**16,000**
Use of Money and Prop	1,050	232	274	575	170	400	**230**
Other Revenue	-	-	-	12,900	4,000	2,000	**(2,000)**
Total Revenue	1,050	232	274	13,475	4,170	18,400	**14,230**
Operating Transfers In	(6,000)	-	-	-	-	-	**-**
Total Financing Sources	(4,950)	232	274	13,475	4,170	18,400	**14,230**
				Fund Balance	3,557	17,031	**13,474**

Services and supplies of $5,000 reflect the level of expenditures in relation to anticipated program activity for 2008-09.

Contingencies of $30,431 represent that portion of fund balance and departmental revenue not planned to be spent in 2008-09.

Departmental revenue of $18,400 includes projected asset seizures and projected interest earnings in this budget unit.

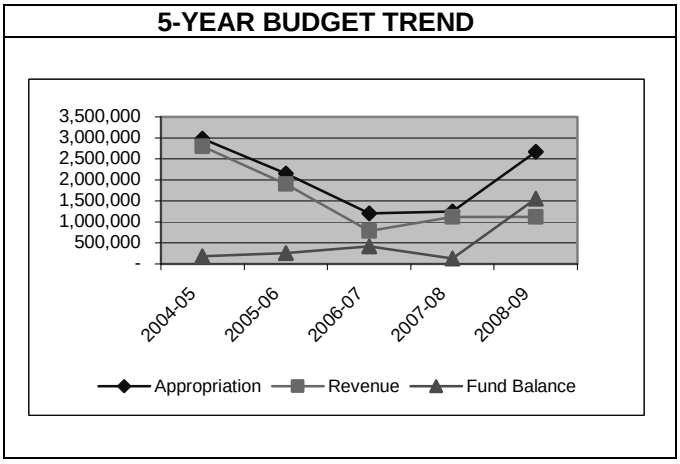
State Seized Assets

DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for asset forfeiture proceeds from cases filed and adjudicated under state asset seizure statutes. The California Health Safety Code requires these funds to be maintained and accounted for in a special fund and that 15% of all forfeitures made after January 1994 is set aside for drug education and gang intervention programs. Current appropriations offset a portion of the labor costs for staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Density Drug Trafficking Area (HIDTA) task forces. The 15% allocated to drug education programs is used to fund the Sheriff's Drug Use is Life Abuse (DUILA) program, Crime-Free Multi-Housing, Law Enforcement Internship and Operation Clean Sweep Programs. Funds are also used for maintenance of seized properties.

There is no staffing associated with this budget unit; however, salaries and benefits costs are reimbursed to the Sheriff-Coroner's general fund budget unit for those positions assigned to the drug education program.

BUDGET HISTORY



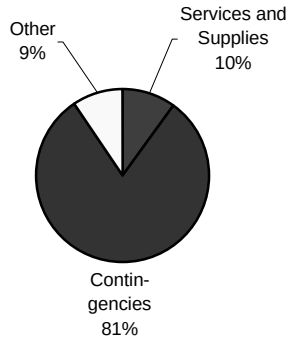
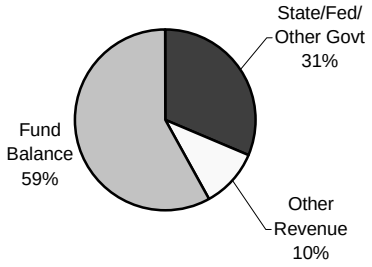
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,404,986	(409,799)	1,288,861	1,249,889	540,545
Departmental Revenue	2,474,519	(247,177)	1,000,899	1,120,000	1,963,152
Fund Balance				129,889	

Actual appropriation for 2007-08 is less than budget as a result of reduced personnel reimbursements to the Sheriff-Coroner's general fund budget unit.

Actual departmental revenue for 2007-08 is greater than modified budget due to the settlement of additional state cases.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: State Seized Assets

BUDGET UNIT: SCT SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	244,926	140,967	177,956	200,935	249,889	257,946	**8,057**
Travel	-	-	-	-	-	10,200	**10,200**
Transfers	2,257,001	-	1,110,905	(410,390)	250,000	250,000	**-**
Contingencies	-	-	-	-	-	2,154,351	**2,154,351**
Total Exp Authority	2,501,927	140,967	1,288,861	(209,455)	499,889	2,672,497	**2,172,608**
Reimbursements	(96,941)	-	-	-	-	-	**-**
Total Appropriation	2,404,986	140,967	1,288,861	(209,455)	499,889	2,672,497	**2,172,608**
Operating Transfers Out	-	(550,766)	-	750,000	750,000	-	**(750,000)**
Total Requirements	2,404,986	(409,799)	1,288,861	540,545	1,249,889	2,672,497	**1,422,608**
Departmental Revenue							
Use of Money and Prop	26,370	22,422	31,616	66,079	30,000	30,000	**-**
State, Fed or Gov't Aid	1,978,937	(398,035)	706,184	1,531,404	840,000	840,000	**-**
Other Revenue	469,212	128,436	263,099	365,669	250,000	250,000	**-**
Total Revenue	2,474,519	(247,177)	1,000,899	1,963,152	1,120,000	1,120,000	**-**
				Fund Balance	129,889	1,552,497	**1,422,608**

Services and supplies of $257,946 include $200,000 in materials for drug education programs and $57,946 for vehicle maintenance, fuel and repairs, and other general expenses for the resolution of asset forfeitures.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,200 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $250,000 will reimburse the Sheriff-Coroner's general fund budget unit for salaries of personnel assigned to the drug education program.

Contingencies of $2,154,351 represent that portion of departmental revenue and available fund balance not planned to be spent in 2008-09.

Departmental revenue of $1,120,000 includes state asset seizures, reimbursement for the care of property, and anticipated interest earnings in this fund.

Vehicle Theft Task Force

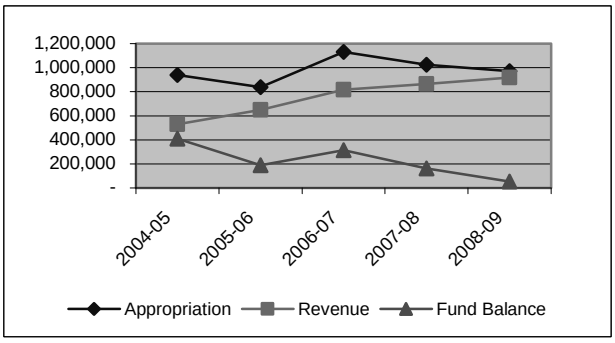
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for vehicle registration assessments allocated to the San Bernardino County Auto Theft Task Force (SANCATT), established in 1995 by the Board of Supervisors to investigate major vehicle theft organizations. Revenue from these fees offsets operating expenses for qualified expenditures by participating agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

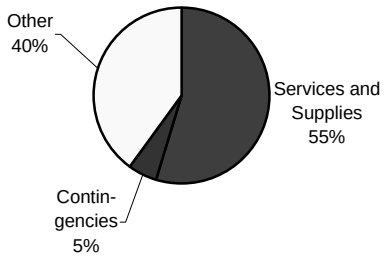
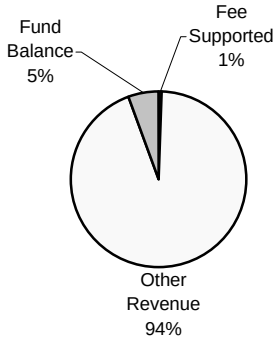


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,009,768	911,977	794,193	1,025,556	946,370
Departmental Revenue	787,597	1,033,394	642,202	864,000	837,903
Fund Balance				161,556	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Auto Theft Task Force

BUDGET UNIT: SCL SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	561,355	936,167	553,723	752,325	774,794	521,936	**(252,858)**
Travel	-	-	-	-	-	8,800	**8,800**
Transfers	448,413	(24,190)	240,470	233,103	250,762	388,401	**137,639**
Contingencies	-	-	-	-	-	53,089	**53,089**
Total Exp Authority	1,009,768	911,977	794,193	985,428	1,025,556	972,226	**(53,330)**
Reimbursements	-	-	-	(39,058)	-	-	**-**
Total Appropriation	1,009,768	911,977	794,193	946,370	1,025,556	972,226	**(53,330)**
Departmental Revenue							
Use of Money and Prop	8,607	15,545	13,398	13,323	14,000	10,000	**(4,000)**
Current Services	-	-	-	50	-	6,000	**6,000**
Other Revenue	778,990	1,017,849	628,804	824,530	850,000	903,137	**53,137**
Total Revenue	787,597	1,033,394	642,202	837,903	864,000	919,137	**55,137**
				Fund Balance	161,556	53,089	**(108,467)**

Services and supplies of $521,936 include $407,824 for salary reimbursements to participating agencies and other various task force operating costs. The decrease of $252,858 is primarily a result of the anticipated decrease in activity level of the task force.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $8,800 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $388,401 reflect reimbursement to the Sheriff-Coroner's general fund budget unit for salaries and benefits of personnel. Reimbursement to the Purchasing Department for office supplies is also included in this appropriation unit.

Contingencies of $53,089 reflect the undesignated available fund balance.

Departmental revenue of $919,137 includes an anticipated increase in vehicle registration fees, along with anticipated interest earnings in this budget unit.

Search and Rescue

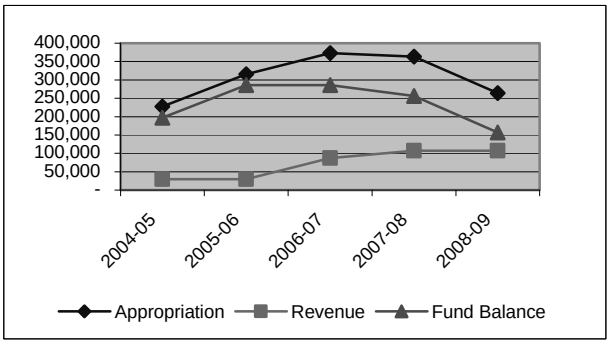
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for the principal and interest from a restricted donation for search and rescue, along with reimbursements for search and rescue operations.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



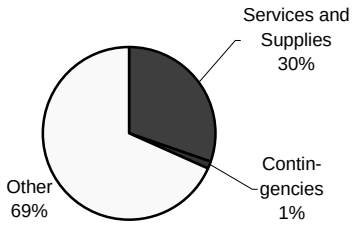
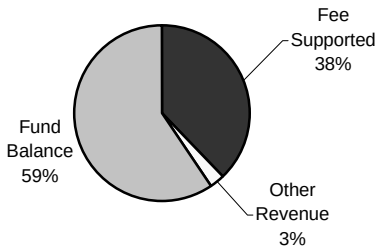
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	60,139	23,027	145,791	363,002	115,980
Departmental Revenue	148,403	23,292	116,108	107,000	16,822
Fund Balance				256,002	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is lower than modified budget due to fewer than anticipated reimbursable search and rescue missions during the fiscal year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Search and Rescue

BUDGET UNIT: SCW SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	60,139	23,027	59,324	44,028	88,768	60,000	**(28,768)**
Travel	-	-	-	-	-	20,000	**20,000**
Equipment	-	-	-	1,885	80,000	80,000	**-**
Vehicles	-	-	86,467	70,067	100,000	100,000	**-**
Contingencies	-	-	-	-	94,234	3,844	**(90,390)**
Total Appropriation	60,139	23,027	145,791	115,980	363,002	263,844	**(99,158)**
Departmental Revenue							
Use of Money and Prop	4,617	9,560	15,541	13,822	7,000	7,000	**-**
Current Services	142,786	13,156	100,273	-	100,000	100,000	**-**
Other Revenue	1,000	576	294	3,000	-	-	**-**
Total Revenue	148,403	23,292	116,108	16,822	107,000	107,000	**-**
				Fund Balance	256,002	156,844	**(99,158)**

Services and supplies of $60,000 include budget for low value equipment and professional services such as instructors for specialized training. The decrease of $28,768 primarily represents a shift in costs to the new travel appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $20,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $80,000 is to purchase computer equipment and specialized search and rescue gear. Vehicles of $100,000 is predominantly for those vehicles appropriate for mountain terrain.

Contingencies of $3,844 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $107,000 include reimbursements received from rescue missions plus anticipated interest earned in this budget unit.

CAL-ID Program

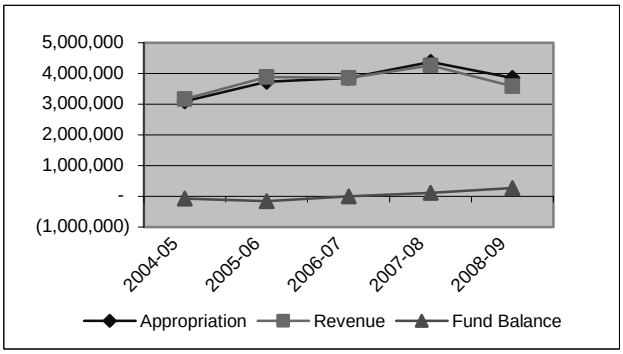
DESCRIPTION OF MAJOR SERVICES

CAL-ID funding is used for the operating expenses of the Local Automated Fingerprint Identification System (AFIS), and reimburses general fund expenditures for salaries and benefits. The budget unit is funded from joint trust contributions by all local contracting municipal agencies.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



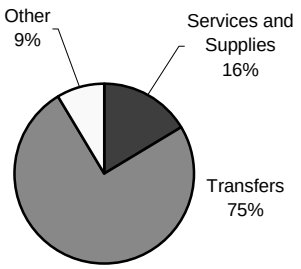
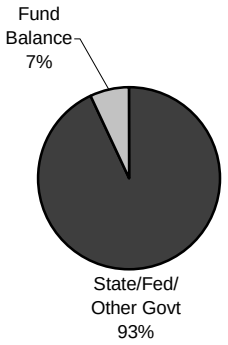
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,379,684	3,081,101	3,051,469	4,373,641	2,858,280
Departmental Revenue	2,297,244	3,236,584	3,168,699	4,255,998	3,009,694
Fund Balance				117,643	

Actual appropriation for 2007-08 is less than modified budget due to the reduced transfers to reimburse the Sheriff-Coroner's general fund budget unit for salaries and reduced maintenance costs.

Actual departmental revenue for 2007-08 is also lower because the trust fund reimburses this budget unit based on actual appropriation.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: CAL-ID Program

BUDGET UNIT: SDA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	407,973	359,497	395,705	360,783	603,500	595,136	**(8,364)**
Travel	-	-	-	-	-	40,500	**40,500**
Equipment	66,288	559,997	160,643	61,020	400,000	300,000	**(100,000)**
Vehicles	10,215	-	16,055	-	-	-	**-**
Transfers	1,895,208	2,161,607	2,479,066	2,436,477	3,370,141	2,915,528	**(454,613)**
Total Appropriation	2,379,684	3,081,101	3,051,469	2,858,280	4,373,641	3,851,164	**(522,477)**
Departmental Revenue							
State, Fed or Gov't Aid	2,297,244	3,236,584	3,168,699	3,008,994	4,255,998	3,580,736	**(675,262)**
Other Revenue	-	-	-	700	-	-	**-**
Total Revenue	2,297,244	3,236,584	3,168,699	3,009,694	4,255,998	3,580,736	**(675,262)**
				Fund Balance	117,643	270,428	**152,785**

Services and supplies of $595,136 include monitoring and maintenance cost for equipment, as well as costs for fuel, computer hardware and software items.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $40,500 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $300,000 is to purchase replacement fingerprinting stations and upgrades to serviceable stations. This amount reflects a reduction of $100,000 as replacements vary from year to year.

Transfers of $2,915,528 will reimburse the Sheriff-Coroner's general fund budget unit for salaries and benefits of personnel and will reimburse Real Estate Services Department for the rent of the CAL-ID offices. The decrease of $454,613 is primarily related to a reduction in worker's compensation rates for all classes of employees and a reduction in retirement rates for general employees.

Departmental revenue of $3,580,736 is from the CAL-ID Program trust fund. The $675,262 decrease is consistent with the anticipated reduction of benefit costs for 2008-09. Departmental revenue directly offsets all claimable costs in the this budget unit.

COPSMORE Grant

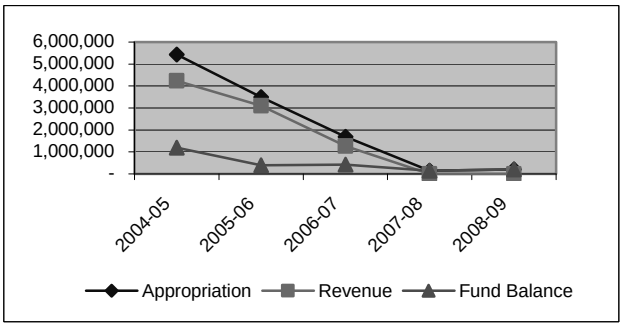
DESCRIPTION OF MAJOR SERVICES

The COPSMORE 1998 Grant provided funding to upgrade Computer Aided Dispatch (CAD), Records Management System (RMS) software and Mobile Data Computers (MDC) for patrol units.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

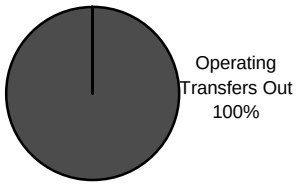
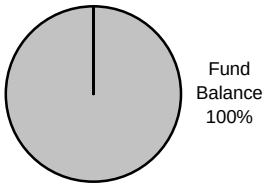


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,187,485	1,497,509	982,073	149,703	-
Departmental Revenue	1,805,449	1,523,649	713,586	-	14,723
Fund Balance				149,703	

There is no appropriation in 2007-08 because the transfer of remaining excess match funds back to the Sheriff-Coroner's Capital Project Fund budget unit has been deferred to 2008-09.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: COPS MORE Grant

BUDGET UNIT: SDE SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	8,472	556,463	222,115	-	-	-	**-**
Equipment	2,179,013	941,046	759,958	-	-	-	**-**
Transfers	-	-	-	-	149,703	-	**(149,703)**
Total Appropriation	2,187,485	1,497,509	982,073	-	149,703	-	**(149,703)**
Operating Transfers Out	-	-	-	-	-	205,480	**205,480**
Total Requirements	2,187,485	1,497,509	982,073	-	149,703	205,480	**55,777**
Departmental Revenue							
Use of Money and Prop	25,233	21,544	15,135	10,723	-	-	**-**
State, Fed or Gov't Aid	1,780,216	1,502,105	698,451	4,000	-	-	**-**
Total Revenue	1,805,449	1,523,649	713,586	14,723	-	-	**-**
				Fund Balance	149,703	205,480	**55,777**

Operating transfers out of $205,480 reflect the remaining unused grant matching balance of this budget unit which will be transferred to the Sheriff-Coroner's Capital Project Fund budget unit upon closure of this budget unit in 2008-09.

Capital Project Fund

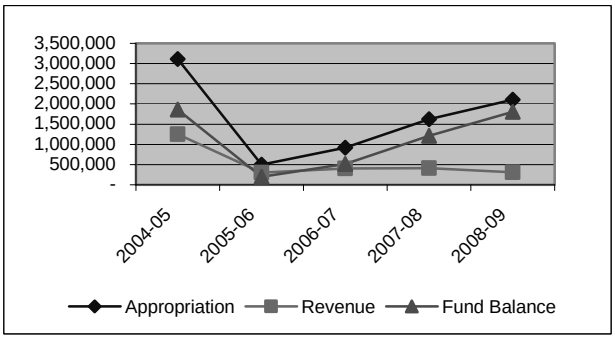
DESCRIPTION OF MAJOR SERVICES

This budget unit represents revenue received from the State Criminal Alien Assistance Program (SCAAP) and other special programs for one-time law enforcement or detention projects.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



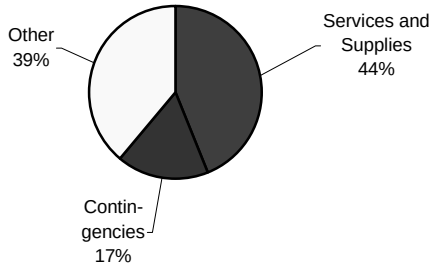
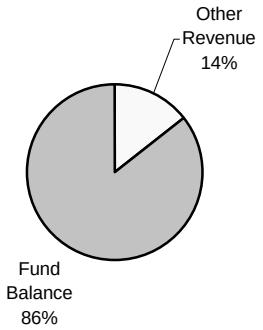
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,204,500	109,004	637,754	2,213,570	752,229
Departmental Revenue	541,181	425,190	1,335,067	1,001,155	1,342,010
Fund Balance				1,212,415	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 is higher than modified budget due to receiving two years worth of SCAAP claims reimbursements in 2007-08.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Capital Project Fund

BUDGET UNIT: SQA SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	109,004	37,754	-	1,000,000	925,641	**(74,359)**
Equipment	-	-	-	-	200,000	200,000	**-**
Contingencies	-	-	-	-	422,415	361,886	**(60,529)**
Total Appropriation	-	109,004	37,754	-	1,622,415	1,487,527	**(134,888)**
Operating Transfers Out	2,204,500	-	600,000	752,229	-	620,000	**620,000**
Total Requirements	2,204,500	109,004	637,754	752,229	1,622,415	2,107,527	**485,112**
Departmental Revenue							
Use of Money and Prop	54,036	17,610	35,067	126,981	10,000	75,000	**65,000**
Other Revenue	487,145	407,580	1,300,000	1,215,029	400,000	-	**(400,000)**
Total Revenue	541,181	425,190	1,335,067	1,342,010	410,000	75,000	**(335,000)**
Operating Transfers In		-	-	-	-	230,332	**230,332**
Total Financing Sources	541,181	425,190	1,335,067	1,342,010	410,000	305,332	**(104,668)**
				Fund Balance	1,212,415	1,802,195	**589,780**

Services and supplies of $925,641 include furniture and carpet replacement for Sheriff facilities, and represent a decrease of $74,359 over the previous year.

Equipment of $200,000 is for specialized law enforcement equipment.

Contingencies of $361,886 represent that portion of fund balance not planned to be spent in 2008-09.

Operating transfer out of $620,000 is for SCAAP revenue from 2007-08 to be transferred to Sheriff-Coroner's general fund budget unit.

Total financing sources of $305,332 represents an operating transfer in from the COPSMORE Grant to reimburse the fund for an excessive grant match. In addition, departmental revenue includes interest earned in this budget unit.

Court Services Auto

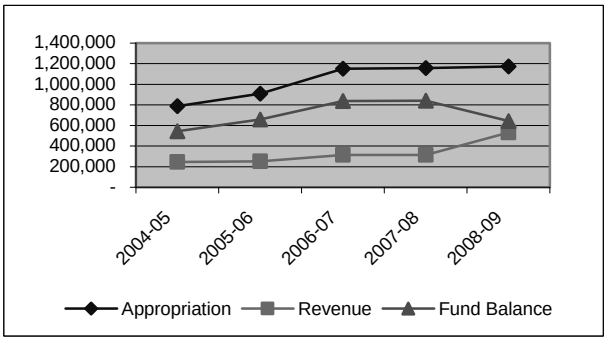
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for processing fees collected under AB1109 and is used for purchase and maintenance of automotive equipment necessary to operate court services.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

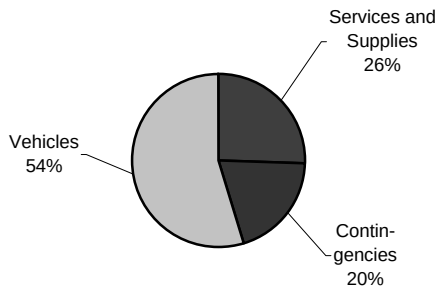
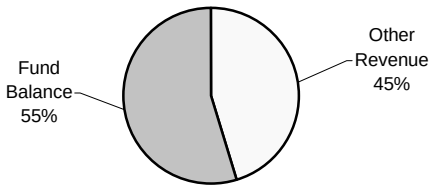
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	404,892	353,186	600,054	1,156,504	882,949
Departmental Revenue	517,507	534,468	603,592	315,000	683,834
Fund Balance				841,504	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation in 2007-08 is lower than modified budget due to equipment purchases not made during the year.

Actual departmental revenue for 2007-08 is greater than modified budget due to court fines and interest earned in this budget unit being more than anticipated.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Court Services Auto

BUDGET UNIT: SQR SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	287,655	223,165	300,055	14,671	300,000	300,000	**-**
Equipment	-	95,261	-	-	100,000	-	**(100,000)**
Vehicles	117,237	34,760	299,999	600,000	600,000	640,000	**40,000**
Contingencies	-	-	-	-	156,504	232,389	**75,885**
Total Appropriation	404,892	353,186	600,054	614,671	1,156,504	1,172,389	**15,885**
Operating Transfers Out	-	-	-	268,278	-	-	**-**
Total Requirements	404,892	353,186	600,054	882,949	1,156,504	1,172,389	**15,885**
Departmental Revenue							
Use of Money and Prop	16,179	28,838	42,302	53,723	15,000	30,000	**15,000**
Other Revenue	501,328	505,630	561,290	630,111	300,000	500,000	**200,000**
Total Revenue	517,507	534,468	603,592	683,834	315,000	530,000	**215,000**
				Fund Balance	841,504	642,389	**(199,115)**

Services and supplies of $300,000 include automotive maintenance and repair charges for the Court's Civil Division vehicles and miscellaneous services and supplies expenses.

Vehicles of $640,000, an increase of $40,000, is for the purchase of additional marked units for the Court's Civil Division operations.

Contingencies of $232,389 represent that portion of fund balance not planned to be spent in 2008-09.

Departmental revenue of $530,000, which is increasing by $215,000, reflects anticipated court fines plus anticipated interest earned in this budget unit.

Court Services Tech

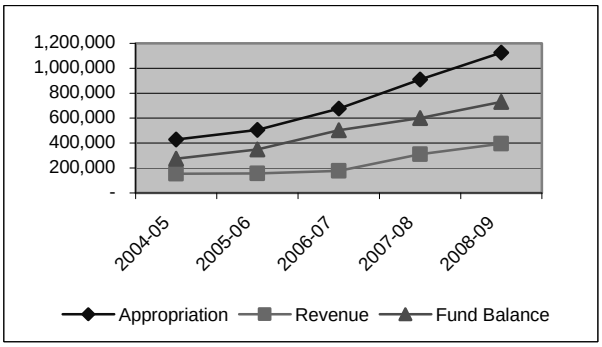
DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for processing fees collected under AB709 and is used for automated equipment necessary and furnishings necessary to operate court services.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

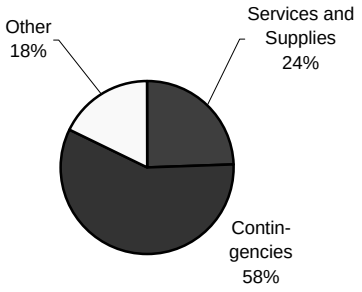
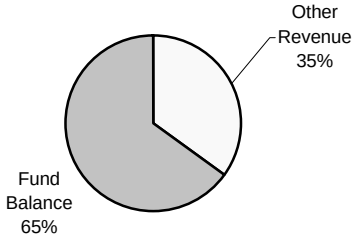
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	232,403	192,591	261,000	911,137	298,190
Departmental Revenue	307,554	344,898	284,325	310,000	426,817
Fund Balance				601,137	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

In addition, actual appropriation in 2007-08 is lower than modified budget due to equipment purchases not made during the year.

Actual departmental revenue for 2007-08 is greater than modified budget due to fines and interest earned in this budget unit being more than anticipated.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff - Coroner
FUND: Court Services Tech

BUDGET UNIT: SQT SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	226,587	173,401	261,000	92,747	275,000	255,000	**(20,000)**
Travel	-	-	-	-	-	20,000	**20,000**
Equipment	5,816	19,190	-	34,081	200,000	200,000	**-**
Contingencies	-	-		-	436,137	649,764	**213,627**
Total Appropriation	232,403	192,591	261,000	126,828	911,137	1,124,764	**213,627**
Operating Transfers Out	-	-		171,362	-	-	**-**
Total Requirements	232,403	192,591	261,000	298,190	911,137	1,124,764	**213,627**
Departmental Revenue							
Use of Money and Prop	7,918	17,912	16,178	36,175	10,000	20,000	**10,000**
Other Revenue	299,636	326,986	268,147	390,642	300,000	375,000	**75,000**
Total Revenue	307,554	344,898	284,325	426,817	310,000	395,000	**85,000**
				Fund Balance	601,137	729,764	**128,627**

Services and supplies of $255,000 include equipment repairs and maintenance charges for the Court's Civil Division. Services and supplies have decreased by $20,000 due to the reclassification of travel from the services and supplies appropriation unit to the new travel appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $20,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $200,000 is to purchase computer equipment.

Contingencies of $649,764 represent that portion of fund balance not planned to be spent in 2008-09.

Department revenue of $395,000 reflects anticipated court fines and anticipated interest earned in this budget unit.

Local Detention Facility Revenue

DESCRIPTION OF MAJOR SERVICES

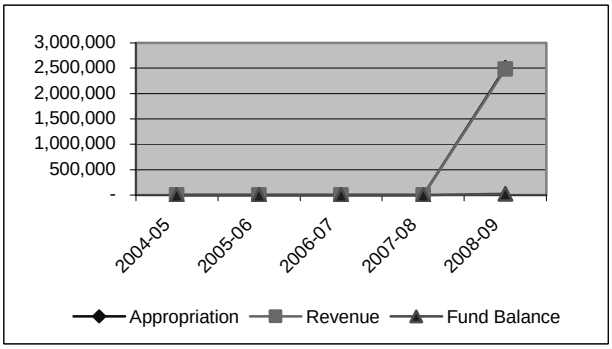
In accordance with State legislation (AB 1805) effective July 1, 2007, this budget unit accounts for an allocation of funds from the State replacing booking fees previously charged by the county to cities and local entities, as permitted by Government Code Section 29550. Funds are required to be used for the purpose of operating, renovating, remodeling, or constructing local detention facilities.

This is a newly established budget unit during 2007-08.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

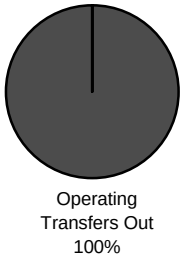
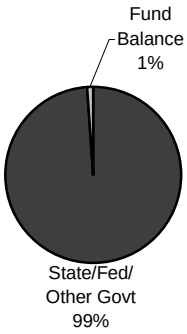


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	2,783,792	2,783,792
Departmental Revenue	-	-	-	2,783,792	2,811,850
Fund Balance				-	

Actual departmental revenue for 2007-08 exceeded modified budget as a result of higher than anticipated interest in the budget unit.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Law and Justice
DEPARTMENT: Sheriff-Coroner
FUND: Local Detention Facility Revenue

BUDGET UNIT: SRL SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Operating Transfers Out	-	-	-	2,783,792	-	2,510,057	**2,510,057**
Total Requirements	-	-	-	2,783,792	-	2,510,057	**2,510,057**
Departmental Revenue							
Use of Money and Prop	-	-	-	53,793	-	-	**-**
State, Fed or Gov't Aid	-	-	-	2,758,057	-	2,482,000	**2,482,000**
Total Revenue	-	-	-	2,811,850	-	2,482,000	**2,482,000**
				Fund Balance	-	28,057	**28,057**

Operating transfers out of $2,510,057 will be used to reimburse the Sheriff-Coroner's general fund budget unit for expenditures related to the operation, renovation, remodeling, or construction of local detention facilities.

Departmental revenue of $2,482,000 represent the proposed state allocation for the county in lieu of booking fees previously charged to cities and local entities.

Public and Support Services Group

2008-09 Final Budget

PUBLIC AND SUPPORT SERVICES GROUP
SUMMARY

GENERAL FUND	Page #	Appropriation	Departmental Revenue	Local Cost
PUBLIC AND SUPPORT SERVICES GROUP ADMINISTRATION SUMMARY	469	1,977,648	-	1,977,648
AGRICULTURE/WEIGHTS AND MEASURES SUMMARY	475			
AGRICULTURE/WEIGHTS AND MEASURES	476	6,548,707	4,075,133	2,473,574
AIRPORTS SUMMARY	481			
AIRPORTS	482	2,767,147	2,767,147	-
ARCHITECTURE AND ENGINEERING	489	585,320	-	585,320
COUNTY MUSEUM SUMMARY	499			
COUNTY MUSEUM	500	4,144,827	1,520,579	2,624,248
FACILITIES MANAGEMENT SUMMARY	505			
FACILITIES MANAGEMENT	506	14,479,851	5,174,237	9,305,614
UTILITIES	510	17,879,196	371,082	17,508,114
LAND USE SERVICES SUMMARY	519			
ADMINISTRATION	520	440,000	440,000	-
ADVANCE PLANNING	522	5,095,642	2,390,858	2,704,784
CURRENT PLANNING	525	3,335,080	3,335,080	-
BUILDING AND SAFETY	528	10,244,406	10,244,406	-
CODE ENFORCEMENT	531	4,993,795	560,300	4,433,495
FIRE HAZARD ABATEMENT	534	2,851,163	2,851,163	-
PUBLIC WORKS DEPARTMENT SUMMARY	538			
SURVEYOR	539	5,203,207	4,935,069	268,138
REAL ESTATE SERVICES SUMMARY	574			
REAL ESTATE SERVICES	575	2,544,054	1,538,500	1,005,554
RENTS AND LEASES	578	419,311	419,311	-
COURTS PROPERTY MANAGEMENT	580	382,430	337,430	45,000
REGIONAL PARKS SUMMARY	584			
REGIONAL PARKS	585	10,026,441	7,236,617	2,789,824
REGISTRAR OF VOTERS	609	8,418,890	3,480,870	4,938,020
TOTAL GENERAL FUND		102,337,115	51,677,782	50,659,333

SPECIAL REVENUE FUNDS	Page #	Appropriation	Departmental Revenue	Fund Balance
PUBLIC AND SUPPORT SERVICES GROUP ADMINISTRATION:				
DISASTER RECOVERY FUND	473	77,227	76,385	842
AGRICULTURE/WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	479	137,779	2,000	135,779
AIRPORTS:				
CHINO AIRPORT COMMERCIAL HANGARS	485	1,706,720	857,791	848,929
CHINO AIRPORT INCENTIVE FUND	487	1,204,458	500,000	704,458
COUNTY LIBRARY	494	19,524,100	18,761,019	763,081
LAND USE SERVICES:				
GENERAL PLAN UPDATE	536	86,824	-	86,824

PUBLIC AND SUPPORT SERVICES GROUP
SUMMARY

SPECIAL REVENUE FUNDS continued	Page #	Appropriation	Departmental Revenue	Fund Balance
PUBLIC WORKS DEPARTMENT:				
SURVEYOR				
SURVEY MONUMENT PRESERVATION	542	262,883	40,000	222,883
TRANSPORTATION				
ROAD OPERATIONS	544	109,290,804	90,316,706	18,974,098
ETIWANDA INTERCHANGE IMPROVEMENT	550	154,748	1,000	153,748
HIGH DESERT CORRIDOR PROJECT	552	1,877,393	1,704,435	172,958
FACILITIES DEVELOPMENT PLANS	554	10,193,941	1,116,072	9,077,869
MEASURE I PROGRAM	556	24,273,239	9,157,124	15,116,115
REGIONAL DEVELOPMENT MITIGATION PLAN	559	2,824,578	1,395,285	1,429,293
REAL ESTATE SERVICES:				
CHINO AGRICULTURAL PRESERVE	582	8,431,786	1,333,411	7,098,375
REGIONAL PARKS:				
COUNTY TRAIL SYSTEM	589	6,335,047	6,745,911	(410,864)
PROPOSITION 12 PROJECTS	591	-	6,811	(6,811)
PROPOSITION 40 PROJECTS	593	1,986,395	2,147,034	(160,639)
GLEN HELEN PAVILION	595	1,978,351	1,285,000	693,351
PAVILION IMPROVEMENTS AT GLEN HELEN	597	348,861	34,000	314,861
PARK MAINTENANCE/DEVELOPMENT	599	695,593	204,687	490,906
CALICO GHOST TOWN MARKETING SERVICES	601	574,077	508,500	65,577
OFF-HIGHWAY VEHICLE LICENSE FEE	603	1,144,171	340,000	804,171
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	615	37,083	9,150	27,933
TOTAL SPECIAL REVENUE FUNDS		193,146,058	136,542,321	56,603,737

INTERNAL SERVICES FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
FLEET MANAGEMENT SUMMARY	512			
GARAGE	513	14,225,859	14,483,400	257,541
MOTOR POOL	516	13,169,738	14,306,500	1,136,762
TOTAL INTERNAL SERVICES FUNDS		27,395,597	28,789,900	1,394,303

ENTERPRISE FUNDS	Page #	Appropriation	Departmental Revenue	Revenue Over (Under) Exp
COUNTY MUSEUM:				
MUSEUM STORE	503	93,546	100,000	6,454
PUBLIC WORKS DEPARTMENT:				
SOLID WASTE MANAGEMENT				
OPERATIONS	561	77,591,716	78,299,840	708,124
SITE CLOSURE AND MAINTENANCE	566	11,534,351	11,637,276	102,925
SITE ENHANCEMENT, EXPANSION & ACQUISITION	568	8,824,963	6,047,054	(2,777,909)
ENVIRONMENTAL FUND	570	11,971,970	8,523,438	(3,448,532)
ENVIRONMENTAL MITIGATION FUND	572	3,590,586	3,126,288	(464,298)
REGIONAL PARKS:				
SNACK BARS	605	93,392	104,000	10,608
ENVIRONMENTAL SCIENCE DAY CAMP	607	89,012	89,012	-
TOTAL ENTERPRISE FUNDS		113,789,536	107,926,908	(5,862,628)

PUBLIC AND SUPPORT SERVICES GROUP - ADMINISTRATION
Norman A. Kanold

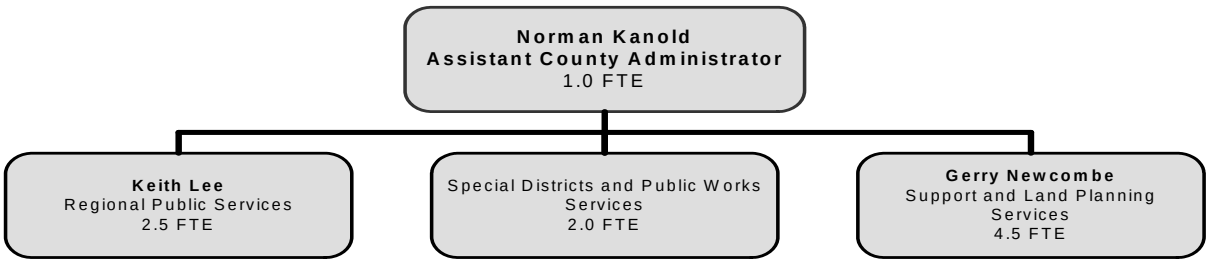
MISSION STATEMENT

Public and Support Services Group (PSSG) - Administration effectively oversees fourteen county departments providing a variety of regional and municipal public services that enhance/protect the quality of life for county residents as well as internal support services that increase the level of efficiency for county operations.

STRATEGIC GOALS

Public and Support Services Group - Administration is a function of the County Administrative Office (CAO) and therefore shares the same strategic goals of the CAO.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
PSSG Administration	1,977,648	-	1,977,648		10.0
Total General Fund	1,977,648	-	1,977,648		10.0
Special Revenue Fund					
Disaster Recovery Fund	77,227	76,385		842	-
Total Special Revenue Fund	77,227	76,385		842	-
Total - All Funds	2,054,875	76,385	1,977,648	842	10.0

DESCRIPTION OF MAJOR SERVICES

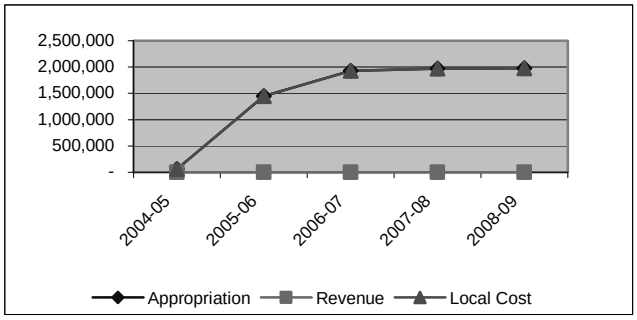
PSSG was formed during a county organizational restructuring approved by the Board of Supervisors in May 2005. This group includes those departments having a strong interface with the general public as well as a number of internal support departments.

PSSG - Administration coordinates the administrative and budget activities of fourteen county departments charged with providing services to the public and to other county departments. The departments are: Architecture & Engineering, Agriculture/Weights and Measures, Airports, County Fire, Facilities Management, Fleet Management, Land Use Services (which includes Building and Safety, Current and Advance Planning, and Code Enforcement), County Library, County Museum, Public Works (which includes Transportation/Flood, Surveyor, and Solid Waste Management), Real Estate Services, Regional Parks, Registrar of Voters, and Special Districts. PSSG - Administration also ensures that these departments operate within legal and Board approved policy parameters by providing internal policy and procedural guidance for all departments within the group.

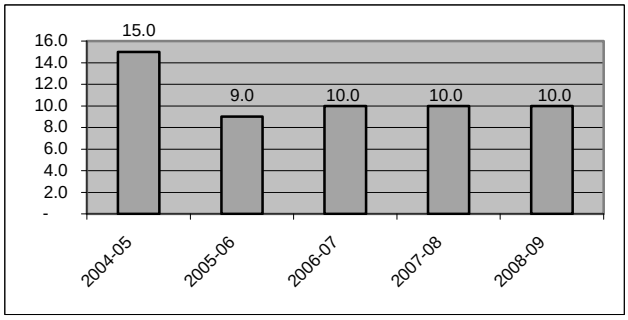
The Assistant County Administrator for PSSG serves as a principal assistant to the County Administrative Officer and works closely with the Board of Supervisors on all matters involving the group's activities.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

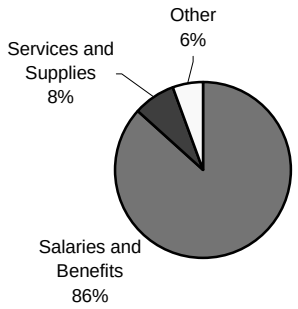
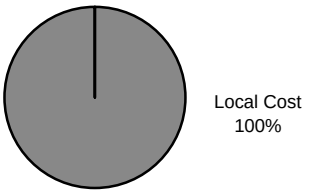


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	108,005	1,556,542	2,024,312	1,971,766	1,940,600
Departmental Revenue	-	-	-	-	-
Local Cost	108,005	1,556,542	2,024,312	1,971,766	1,940,600
Budgeted Staffing				10.0	

The large increase in appropriation and local cost from 2004-05 to 2005-06 is due to Board approval of the county's organizational restructuring in May 2005. This action established the Public and Support Services Group – Administration as being completely local cost funded. Prior to this action, this budget unit was primarily funded through reimbursements received from departments within the group.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: PSSG - Administration
FUND: General

BUDGET UNIT: AAA PSG
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,369,449	1,417,059	1,652,222	1,720,434	1,750,167	1,716,510	**(33,657)**
Services and Supplies	212,678	44,362	140,745	102,275	103,708	116,248	**12,540**
Central Computer	35,595	30,310	31,277	12,425	12,425	13,200	**775**
Travel	-	-	-	-	-	20,000	**20,000**
Other Charges	59,876	59,876	59,876	100,000	100,000	100,000	**-**
Equipment	-	-	19,798	-	-	-	**-**
Transfers	3,240	4,935	120,394	5,466	5,466	11,690	**6,224**
Total Exp Authority	1,680,838	1,556,542	2,024,312	1,940,600	1,971,766	1,977,648	**5,882**
Reimbursements	(1,572,833)	-	-	-	-	-	**-**
Total Appropriation	108,005	1,556,542	2,024,312	1,940,600	1,971,766	1,977,648	**5,882**
Local Cost	108,005	1,556,542	2,024,312	1,940,600	1,971,766	1,977,648	**5,882**
				Budgeted Staffing	10.0	10.0	**-**

Salaries and benefits of $1,716,510 fund 10.0 budgeted positions and are decreasing by $33,657 due to 2.0 positions (Administrative Analyst III and Executive Secretary III) being budgeted at a lower salary step than in the previous year.

Services and supplies of $116,248 include professional services, hardware/software upgrades, insurance, Internal Service Fund charges, and costs associated with automation of the Computer Aided Facilities Management (CAFM) program. The $12,540 increase reflects the replacement of computer equipment and adjustments for inflation.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $20,000 reflects anticipated travel costs in the areas of conferences and training, including the related hotel, meals, and car rental charges. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $100,000 represent payment to the University of California Cooperative Extension to support research and education programs in San Bernardino County.

Transfers of $11,690 include EHaP charges and reimbursements to the Information Services Department for technical support. The $6,224 increase reflects office depot charges now being expensed in this category rather than in services and supplies appropriation unit.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of county-owned and leased buildings with electronic format (AutoCAD) floor plan drawings. (The county has 10.0 million square feet of owned and leased facilities as of June 30, 2008.)	30%	40%	40%	50%
Percentage increase in the number of master gardeners trained (46 master gardeners were trained in 2006-07).	N/A	10%	10%	10%

In 2006-07, the Board of Supervisors approved funding for the addition of 2.0 positions to improve the building inventory, centralize the database for capital planning activities/information, and track facility condition data with inventory, preventative maintenance schedules, and energy management systems. Both positions were subsequently filled and considerable progress has now been made in improving the building inventory, including the addition of approximately 938,000 square feet of electronic format floor plans during 2007-08. Activities related to the complete automation of CAFM continue to be ongoing.

The mission of the University of California Cooperative Extension (UCCE) Master Gardener program is to educate volunteers who render service and provide non-biased, research based horticultural information to the community. Volunteers receive a minimum of 50 hours of instruction that cover topics including water conservation; lawn care; ornamental trees and shrubs; insect, disease, and weed management; soils and plant nutrition; vegetable gardening; home fruit production and garden flowers. In exchange for training, participants are obligated to volunteer at least 50 hours of service to the community within one year following the training. In San Bernardino County, Master Gardeners volunteers provide over 5,000 volunteer hours annually staffing a hotline addressing consumer horticulture questions via phone and e-mail; staffing public service booths for non-profit events throughout the county; assisting in the development of community and therapeutic gardens in conjunction with local school districts, parks departments and hospitals; and, conducting gardening and firescape workshops for local residents. In 2007-08, the Board of Supervisors approved $40,000 annually to UCCE for the addition of a Master Gardener Program Coordinator. This position is responsible for scheduling and coordinating hotline volunteers, overseeing class scheduling, directing student recruitment/selection, and coordinating volunteer activities.

Disaster Recovery Fund

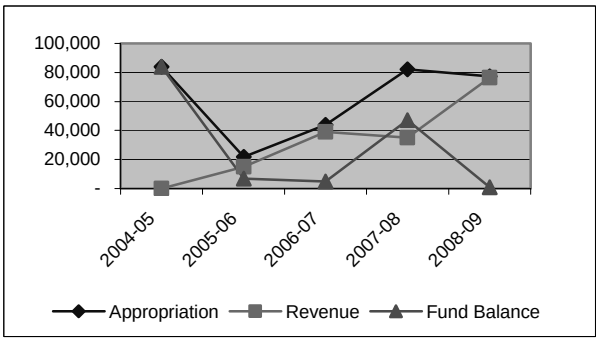
DESCRIPTION OF MAJOR SERVICES

The Disaster Recovery Fund was established to provide separate accountability for specific administrative and program costs related to the county's disaster recovery efforts. Prior incidents have included the Grand Prix/Old Fires in October 2003 and the Grass Valley/Slide Fires of October 2007.

There is no staffing associated with this budget unit.

BUDGET HISTORY

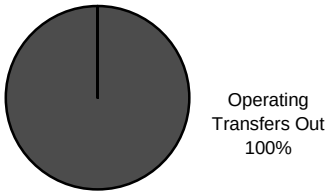
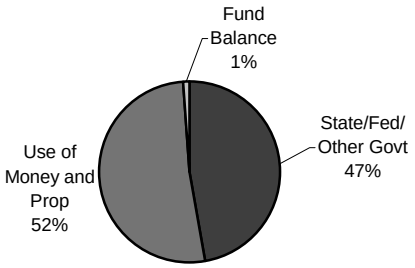
5-YEAR BUDGET TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	32,832	9,259	43,809	432,227	404,570
Departmental Revenue	(44,293)	44,107	38,996	385,000	358,185
Fund Balance				47,227	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: PSSG - Administration
FUND: Disaster Recovery Fund

BUDGET UNIT: SFH CAO
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	4,498	9,259	7,551	404,570	-	-	**-**
Other Charges	28,334	-	-	-	-	-	**-**
Total Appropriation	32,832	9,259	7,551	404,570	-	-	**-**
Operating Transfers Out	-	-	36,258	-	82,227	77,227	**(5,000)**
Total Requirements	32,832	9,259	43,809	404,570	82,227	77,227	**(5,000)**
Departmental Revenue							
Use of Money and Prop	27,455	42,323	36,247	49,013	35,000	40,000	**5,000**
State, Fed or Gov't Aid	(71,748)	1,027	2,749	174,912	-	36,385	**36,385**
Current Services	-	-	-	134,260	-	-	**-**
Other Revenue	-	757	-	-	-	-	**-**
Total Revenue	(44,293)	44,107	38,996	358,185	35,000	76,385	**41,385**
				Fund Balance	47,227	842	**(46,385)**

Operating transfers out of $77,227 are budgeted to reimburse county departments for specific administrative and program costs related to the county's disaster recovery efforts.

Use of money and property revenue of $40,000 represents interest earnings on this budget unit's cash balance.

State, federal and other governmental aid revenue of $36,385 is anticipated for reimbursement of costs associated with the Grass Valley/Slide Fires of October 2007.

AGRICULTURE/WEIGHTS AND MEASURES
John Gardner

MISSION STATEMENT

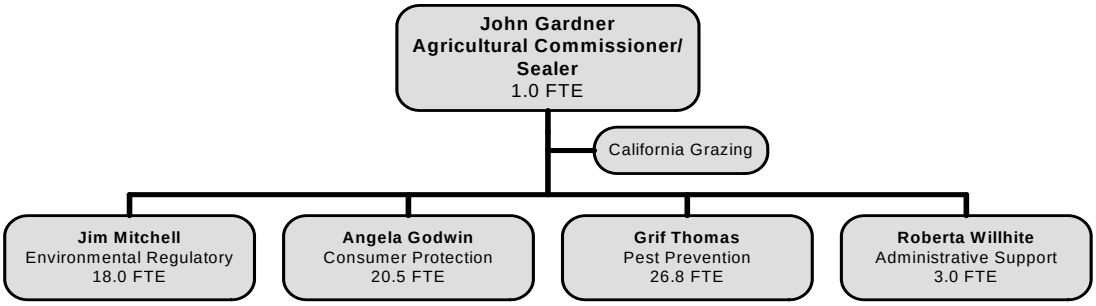
The Department of Agriculture/Weights and Measures protects the environment, agricultural industry, businesses and consumers of this state and county through regulation and satisfies its customers by providing services that promote the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the customers it serves.

STRATEGIC GOALS

1. Continue to protect the public's health and environment by preventing foreign pest infestations and misuse of pesticides.

2. Continue to protect county residents from being overcharged for purchased goods by ensuring accuracy in the measurement of commodities sold, and prices charged by retail businesses that utilize barcode scanning equipment.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Agriculture/Weights and Measures	6,548,707	4,075,133	2,473,574		69.3
Total General Fund	6,548,707	4,075,133	2,473,574		69.3
Special Revenue Fund					
California Grazing	137,779	2,000		135,779	-
Total Special Revenue Fund	137,779	2,000		135,779	-
Total - All Funds	6,686,486	4,077,133	2,473,574	135,779	69.3

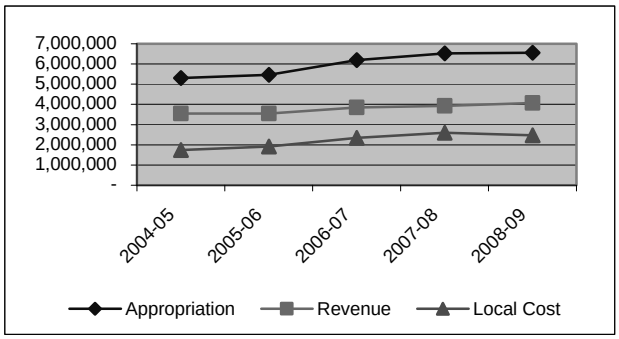
Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

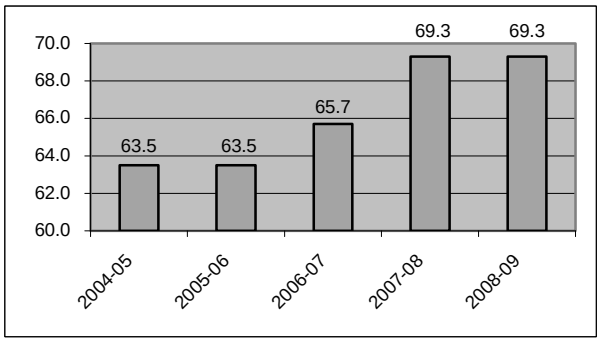
The Department of Agriculture/Weights and Measures protects the environment, public health, worker safety and the welfare of the public by enforcing state and local agricultural and consumer protection laws. The department enforces plant quarantines, detects and eradicates unwanted foreign pests, regulates pesticide use, verifies pricing accuracy of goods, and regulates all business transactions based on units of measures such as weight or volume. Additional duties include, inspecting eggs, produce and nursery stock, certifying plant shipments for export, controlling vegetation along state and county right-of-ways and flood control channels, manufacturing rodent baits for sale to the public and other miscellaneous services provided to businesses and the general public. The department also administers the California Grazing budget which funds rangeland improvements on federal land within the county.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



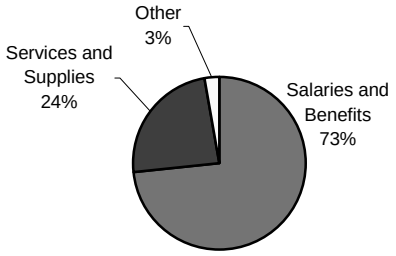
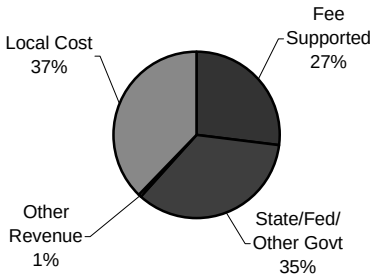
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	4,839,605	5,396,168	5,875,747	6,517,685	6,058,885
Departmental Revenue	3,273,639	3,732,827	3,848,035	3,921,170	4,454,148
Local Cost	1,565,966	1,663,341	2,027,712	2,596,515	1,604,737
Budgeted Staffing				69.3	

Actual appropriation for 2007-08 is $458,800 less than the modified budget. This is primarily due to salaries and benefits savings ($186,804) from vacant positions, services and supplies savings ($250,888), and other savings mainly due to a decrease in herbicide purchases, general office expense, non-inventoriable equipment, and special department expense.

Actual departmental revenue for 2007-08 is over-realized by $532,978 relative to modified budget. This is primarily due to a greater than anticipated collection of state/federal government aid.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Agriculture/Weights and Measures
FUND: General

BUDGET UNIT: AAA AWM
FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	3,731,358	4,237,599	4,567,126	4,650,245	4,837,049	4,808,777	**(28,272)**
Services and Supplies	989,575	1,032,247	1,118,068	1,247,428	1,498,316	1,503,729	**5,413**
Central Computer	17,101	22,686	27,100	30,296	30,296	32,480	**2,184**
Travel	-	-	-	-	-	26,000	**26,000**
Other Charges	3,266	1,683	401	-	3,140	3,140	**-**
Equipment	-	-	14,737	-	7,000	30,000	**23,000**
Vehicles	-	-	44,936	101	-	-	**-**
L/P Struct/Equip/Vehicles	28,184	27,145	20,565	-	29,682	29,682	**-**
Transfers	70,121	74,808	82,814	130,815	112,202	114,899	**2,697**
Total Appropriation	4,839,605	5,396,168	5,875,747	6,058,885	6,517,685	6,548,707	**31,022**
Departmental Revenue							
Licenses & Permits	573,858	605,798	740,855	767,610	709,900	738,800	**28,900**
Fines and Forfeitures	45,481	79,826	157,559	137,754	100,000	120,000	**20,000**
Use of Money and Prop	2,974	882	1,096	1,670	1,200	1,200	**-**
State, Fed or Gov't Aid	1,880,909	2,184,024	2,107,754	2,736,567	2,155,520	2,274,083	**118,563**
Current Services	705,165	791,872	768,472	775,866	898,050	899,050	**1,000**
Other Revenue	65,252	67,525	72,299	34,681	56,500	42,000	**(14,500)**
Other Financing Sources	-	2,900	-	-	-	-	**-**
Total Revenue	3,273,639	3,732,827	3,848,035	4,454,148	3,921,170	4,075,133	**153,963**
Local Cost	1,565,966	1,663,341	2,027,712	1,604,737	2,596,515	2,473,574	**(122,941)**
				Budgeted Staffing	69.3	69.3	**-**

Salaries and benefits of $4,808,777 fund 69.3 budgeted positions, a decrease of $28,272. The salary and benefit appropriation net decrease of $28,272 is primarily based on reductions of $81,165 in benefit plan costs, retirement, and worker's compensation charges; and $52,893 in salary step adjustments. The department originally budgeted for the addition of 1.0 Office Assistant II position. However, at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets for 2008-09. Based on this action, appropriation reflects a reduction of $40,465 and 1.0 in budgeted staffing. Associated general fund financing was also decreased by $40,465.

Services and supplies of $1,503,729 include herbicide purchases, vehicle and maintenance charges, routine small equipment purchases, communications, and general operating expenses. The increase of $5,413 is due to minor adjustments in operating expenses. Travel and educational expenses have been removed from services and supplies and are budgeted in the new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $26,000 reflects anticipated travel costs for State Association conference provisions ($4,500), staff training ($5,100), and mileage/meals/lodging primarily for field staff performing inspection services ($16,400). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment and lease purchases of $59,682 collectively funds the second year of lease-purchase payments for a weed control spray truck ($29,682) and the purchase of two new high-volume liquid test measure units to be used in performing weights and measures inspections at gasoline stations ($30,000), for an overall increase of $23,000.

Transfers of $114,899 reimburse the cost of the employee health and wellness program ($15,969), rent for two office locations ($72,730) and custodial/maintenance charges ($26,200). The increase of $2,697 is due to changes in rent.

Departmental revenue totaling $4,075,133 is derived from a variety of services, permits, contracts and mandates. Major sources of revenue are: device registration fees ($500,000), scanner registration fees ($120,000), packer registration ($94,000), state funded pest detection services ($1,079,845), unclaimed gas tax ($600,000), pesticide mill fee ($290,000), weed control services ($771,000), and weights/measures and pesticide violations ($120,000). The overall increase of $153,963 is primarily due to an increase in state aid resulting from additional unclaimed gas tax ($70,000), an increase in the data entry contract with the State Department of Pesticide Regulation ($21,000), and an increase in device and packer registration fees ($23,000).

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of terminals inspected on a daily basis. (# of terminals)	N/A	N/A	N/A	100% (10)
The average number of trap placements per month.	5,764	4,850	6,826	6,100
The average number of trap servicing conducted each month.	12,128	12,440	14,525	14,000
Percentage increase of inspections for pesticide applications that are performed by a variety of companies on multiple occasions. (532 inspections in 2007-08)	N/A	N/A	N/A	3% (548)
Percentage of all registered businesses inspected.	99%	100%	100%	100% (3,650)
Percentage of businesses with pricing errors exceeding 5% offered consultation service. (2008-09 baseline is 0)	N/A	N/A	N/A	100%

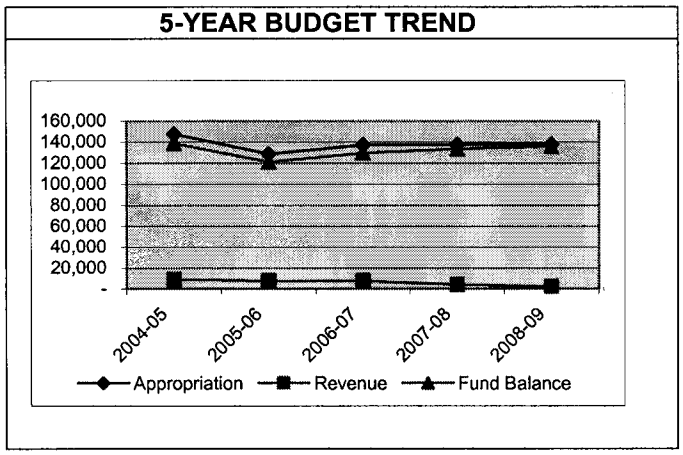
California Grazing

DESCRIPTION OF MAJOR SERVICES

The California Grazing budget unit funds a variety of range improvement projects such as cattle guards, fencing, pipelines, tanks and other water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife representative, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The BLM, the federal agency responsible for leasing the grazing allotments to the ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing rights by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on federal lands. The county acts in a trustee capacity for these funds.

There is no staffing associated with this budget unit.

BUDGET HISTORY

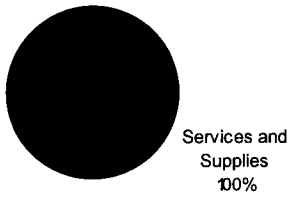
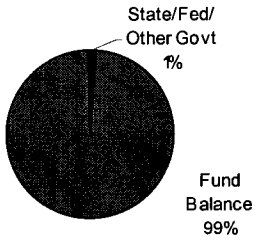


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	25,964	-	-	137,685	-
Departmental Revenue	8,165	8,623	3,969	3,900	1,994
Fund Balance				133,785	

There were no expenditures in 2007-08, and expenditures in general are substantially less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the State Government Code. Decreased grazing activity and a reduction in the areas leased has resulted in less grazing-right fee revenues and less demand for grazing improvements (which are funded by fees paid by the ranchers).

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Agriculture, Weights and Measures
FUND: California Grazing

BUDGET UNIT: SCD ARE
FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	25,964	-	-	-	137,685	137,779	94
Total Appropriation	25,964	-	-	-	137,685	137,779	94
Departmental Revenue							
State, Fed or Gov't Aid	8,165	8,623	3,969	1,994	3,900	2,000	(1,900)
Total Revenue	8,165	8,623	3,969	1,994	3,900	2,000	(1,900)
				Fund Balance	133,785	135,779	1,994

Services and supplies of $137,779 include a variety of range improvement projects on federal lands, such as cattle guards, fencing, pipelines, tanks, and other water dispensing facilities.

Departmental revenue of $2,000 is from fees paid to the federal government for grazing rights by ranchers.

AIRPORTS
Mike N. Williams

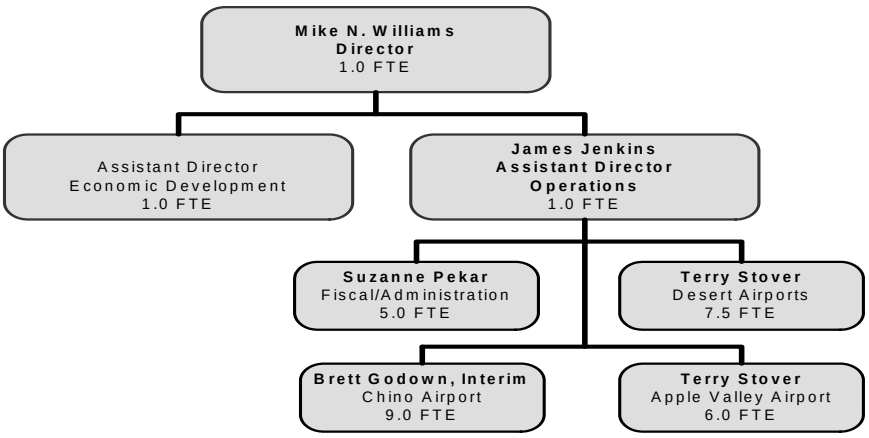
MISSION STATEMENT

The Department of Airports plans, organizes and directs the county's airport and aviation system to provide high-quality aviation facilities and services in a safe and efficient manner, optimizing the benefit to the communities and citizens of the county.

STRATEGIC GOALS

1. Improve Administration of Leasing Activity.
2. Improve Coordination and Management of Airport Capital Improvement Program.
3. Improve Airport Infrastructure.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Airports	2,767,147	2,767,147	-		30.5
Total General Fund	2,767,147	2,767,147	-		30.5
Special Revenue Funds					
Chino Airport Commercial Hangars	1,706,720	857,791		848,929	-
Chino Airport Incentive Fund	1,204,458	500,000		704,458	-
Total Special Revenue Funds	2,911,178	1,357,791		1,553,387	-
Total - All Funds	5,678,325	4,124,938	-	1,553,387	30.5

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

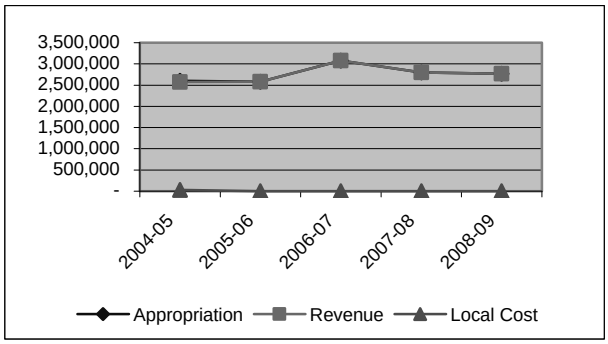
DESCRIPTION OF MAJOR SERVICES

The Department of Airports provides for the management, maintenance, and operation of six airports. The department assures that county airports are maintained and operated in compliance with state and federal regulations. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing Federal Aviation Administration (FAA) general aviation requirements.

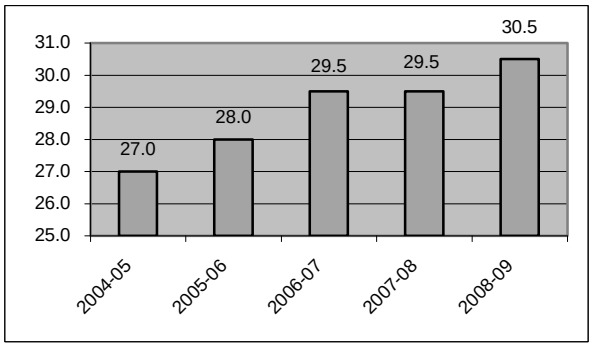
The county's six airports are as follows: Chino Airport, a FAA designated reliever to John Wayne Airport and one of the largest general aviation airports in the country with approximately 800 based aircraft; Apple Valley Airport, a county service area (CSA-60) with a significant sport aviation base; Barstow-Daggett Airport, an airport with significant military activity and home to the Fort Irwin Helicopter Maintenance Base; Twentynine Palms Airport, a center for soaring activity in addition to serving the community as a general aviation airport; Needles Airport, a critical transportation link and key point for medical and law enforcement activity along the Colorado River; and Baker Airport, a small facility on land leased from the Bureau of Land Management that serves as an emergency landing field between Barstow and Las Vegas.

BUDGET HISTORY

5-YEAR BUDGET TREND



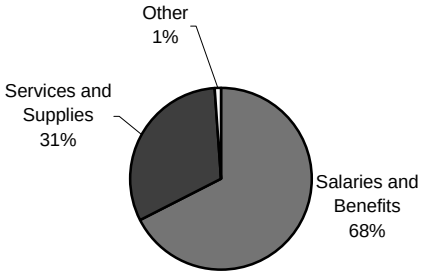
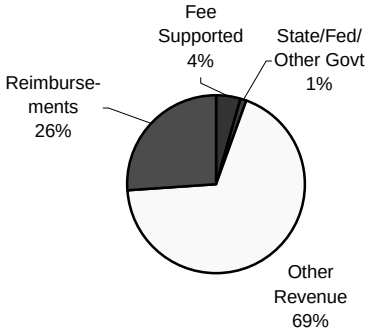
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,598,928	2,582,322	3,080,550	2,848,296	2,788,086
Departmental Revenue	2,570,016	2,582,322	3,080,550	2,848,296	2,788,055
Local Cost	28,912	-	-	-	31
Budgeted Staffing				29.5	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Airports
FUND: General Fund

BUDGET UNIT: AAA APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation Terminals

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,542,263	1,880,074	2,121,334	2,318,036	2,349,520	2,526,823	**177,303**
Services and Supplies	1,200,030	885,652	1,158,666	1,043,113	1,093,559	1,118,918	**25,359**
Central Computer	9,834	12,083	16,452	18,217	18,217	33,040	**14,823**
Travel	-	-	-	-	-	23,304	**23,304**
Other Charges	46,990	44,727	42,464	40,201	40,532	10,652	**(29,880)**
Equipment	-	34,852	26,257	-	-	-	**-**
Transfers	21,835	33,115	20,921	42,206	21,166	34,714	**13,548**
Total Exp Authority	2,820,952	2,890,503	3,386,094	3,461,773	3,522,994	3,747,451	**224,457**
Reimbursements	(633,149)	(487,367)	(675,488)	(701,366)	(724,698)	(980,304)	**(255,606)**
Total Appropriation	2,187,803	2,403,136	2,710,606	2,760,407	2,798,296	2,767,147	**(31,149)**
Operating Transfers Out	411,125	179,186	369,944	27,679	-	-	**-**
Total Requirements	2,598,928	2,582,322	3,080,550	2,788,086	2,798,296	2,767,147	**(31,149)**
Departmental Revenue							
Use of Money and Prop	2,389,210	2,365,719	2,747,923	2,436,170	2,520,772	2,373,397	**(147,375)**
State, Fed or Gov't Aid	40,094	41,949	41,085	40,000	40,000	40,000	**-**
Current Services	31,911	112,405	332,680	174,718	176,524	163,250	**(13,274)**
Other Revenue	105,801	59,904	(41,138)	79,527	61,000	70,500	**9,500**
Other Financing Sources	3,000	2,345	-	7,640	-	-	**-**
Total Revenue	2,570,016	2,582,322	3,080,550	2,738,055	2,798,296	2,647,147	**(151,149)**
Operating Transfers In	-	-	-	50,000	-	120,000	**120,000**
Total Financing Sources	2,570,016	2,582,322	3,080,550	2,788,055	2,798,296	2,767,147	**(31,149)**
Local Cost	28,912	-	-	31	-	-	**-**
				Budgeted Staffing	29.5	30.5	**1.0**

Salaries and benefits of $2,526,823 fund 30.5 budgeted positions. The 2008-09 budget is increasing by $177,303 primarily due to the addition of 1.0 Assistant Director of Airports, approved by the Board of Supervisors in November 2007, which is responsible for planning and coordinating the department's economic development activities.

The department originally recommended the addition of 1.0 new Airport Maintenance Worker I position to assist staffing with workload demands at Chino Airport, as well as the reclassification of a Fiscal Assistant to Fiscal Specialist and a Secretary I to Secretary II. However at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of all new positions and reclassifications included in departmental budgets for 2008-09. Based on this action, appropriation and associated revenues for the Airports Department reflect a reduction of $59,742 and 1.0 budgeted staffing.

Services and supplies of $1,118,918 reflect the cost of operating the county airports, including expenses for insurance and maintenance.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $23,304 reflects anticipated travel costs. Of this amount, $12,000 is related to the performance of work duties. The balance of approximately $11,000 is for staff to attend conferences and training. These costs were based on departmental analysis of past travel related expenses budgeted in the services and supplies appropriation unit.

Other charges of $10,652 represent repayment of two state aviation loans. A third loan was repaid in full during 2007-08, thus reflecting a decrease of $29,880 from prior year.

Transfers of $34,714 finance Human Resources, computer services, payroll, and EHaP charges. Additional charges for County Counsel and surveying services represent the $13,548 increase for 2008-09.

Reimbursements of $980,304 represent the amount of salaries and benefits costs associated with CSA 60, Apple Valley Airport ($609,004) and the Chino Airport Commercial Hangars ($371,300). The $255,606 increase is primarily due to the addition of the Assistant Director position as mentioned above.

Use of money and property revenue of $2,373,397 represents revenue from the lease and rental of airport facilities. The $147,375 decrease reflects the loss of three airport tenants during 2007-08.

State revenue of $40,000 is an annual stipend from the State of California to assist the department with operating costs at the airports.

Current services revenue of $163,250 represents revenue from fuel flowage. The $13,274 decrease projected for 2008-09 is based on an anticipated reduction in fuel sales due to increased fuel prices.

Other revenue of $70,500 mainly represents reimbursements from the U.S. Army for maintaining their portion of the Waste Water Treatment plant at the Barstow-Daggett Airport.

Operating transfers in of $120,000 are monies being transferred from the department's Chino Airport Commercial Hangar budget unit to help finance the cost of operating and maintaining the county airports.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of lease renewals not executed prior to lease expiration.	3%	0%	0%	0%
Percentage of revenue producing land compared to land available for revenue production at Chino Airport.	39%	41%	39%	45%
Percentage of revenue producing land compared to land available for revenue production at Apple Valley Airport.	36%	42%	36%	42%
Average length of time to complete airport capital improvement projects (in months).	16	18	20	16
Percentage of pavement rehabiliation completed (total square footage of pavement is 15.7 million).	N/A	N/A	N/A	15%

Due to construction delays, the department was not able to achieve its projected outcome in regards to revenue producing land at Apple Valley Airport as well as the average length of time to complete capital improvement projects. The percentage of revenue producing land at Chino Airport was also less than anticipated. This is attributed to an economic development plan that is still being developed for the airport.

Chino Airport Commercial Hangars

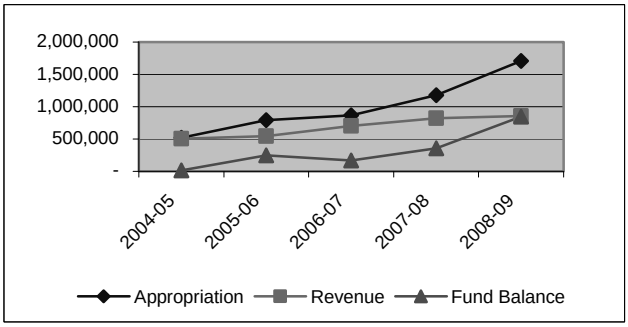
DESCRIPTION OF MAJOR SERVICES

The Department of Airports manages, maintains, and operates the Chino Airport Commercial Hangar complex. The Commercial Hangars were constructed in 1987 with proceeds from a 30-year bond issue. In addition to maintenance expenses, appropriation is budgeted annually for insurance costs. Appropriation for this budget unit are financed from rental revenues and available fund balance.

There is no staffing associated with this budget unit. However, this budget unit finances some staffing in the Airport's general fund budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

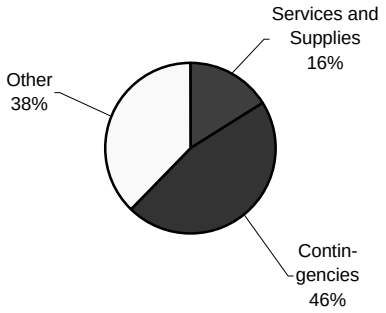
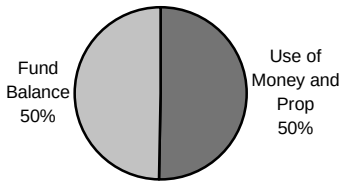


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	164,314	211,287	454,965	1,177,245	403,776
Departmental Revenue	396,863	129,341	644,677	821,347	896,807
Fund Balance				355,898	

Actual appropriation for 2007-08 was approximately $773,000 less than modified budget primarily due to unspent appropriation for contingencies, vehicle purchases, and pavement repair/replacement.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Airports
FUND: Chino Airport Comercial Hangars

BUDGET UNIT: RCI APT
FUNCTION: Public Way and Facilities
ACTIVITY: Transportation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	42,251	211,287	188,688	170,341	347,151	273,757	**(73,394)**
Land and Improvements	-	-	99,945	10,391	150,000	50,000	**(100,000)**
Equipment	-	-	13,085	118,529	125,000	175,000	**50,000**
Vehicles	-	-	49,022	5,374	150,000	50,000	**(100,000)**
Transfers	122,063	-	104,225	99,141	122,321	371,300	**248,979**
Contingencies	-	-	-	-	282,773	786,663	**503,890**
Total Appropriation	164,314	211,287	454,965	403,776	1,177,245	1,706,720	**529,475**
Departmental Revenue							
Use of Money and Prop	396,863	129,341	644,677	859,619	821,347	857,791	**36,444**
Current Services	-	-	-	37,188	-	-	**-**
Total Revenue	396,863	129,341	644,677	896,807	821,347	857,791	**36,444**
				Fund Balance	355,898	848,929	**493,031**

Services and supplies of $273,757 include maintenance and insurance costs. The $73,394 decrease reflects a reduction in the amount budgeted for maintenance of the hangar facility.

Land and improvements of $50,000 are budgeted for new pavement at the Chino Airport Commercial Hangar complex.

Equipment of $175,000 consists of a Crack Sealer ($75,000), trailer jet ($25,000), and extension of security cameras installed around the perimeter of the Commercial Hangars ($75,000).

Vehicles of $50,000 are budgeted for a 1 ton truck with utility bed for increased maintenance activities.

Transfers of $371,300 consist of labor reimbursement to the Airports' general fund budget unit. The increase of $248,979 is primarily due to financing additional staffing of 1.0 Assistant Airport Director and 1.0 Airport Maintenance Worker I.

Contingencies of $786,663 are being held in the event of unforeseen expenses. This amount represents a $503,890 increase from the previous fiscal year based primarily on additional fund balance available.

Use of money and property revenue consists of lease revenues. The $857,791 budgeted for 2008-09 represents a $36,444 increase due largely to CPI adjustments on existing leases and additional interest earned on cash balances.

Chino Airport Incentive Fund

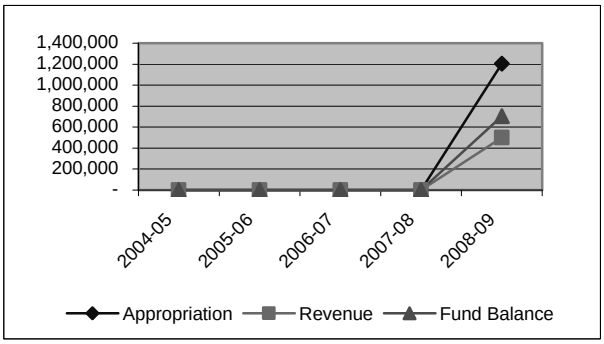
DESCRIPTION OF MAJOR SERVICES

The Chino Airport Incentive Fund was established in 2007-08 to provide separate accountability for all costs and revenues related to the goal of attracting and retaining businesses at Chino Airport.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

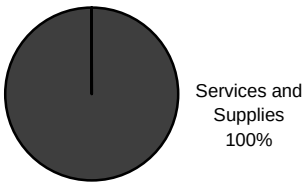
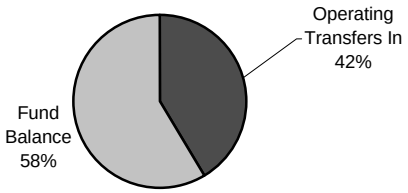


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	1,000,000	309,176
Departmental Revenue	-	-	-	1,000,000	1,013,634
Fund Balance				-	

On November 6, 2007, the Board of Supervisors approved a $1,000,000 operating transfer from the county general fund to facilitate economic development at Chino Airport. In 2007-08, $309,176 of these funds have been spent for this purpose and the remaining amount will be carried over to be spent in 2008-09.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Airports
FUND: Chino Airport Incentive Fund

BUDGET UNIT: RCO APT
FUNCTION: Public Way and Facilities
ACTIVITY: Transportation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	309,176	-	1,204,458	**1,204,458**
Total Appropriation	-	-	-	309,176	-	1,204,458	**1,204,458**
Departmental Revenue							
Use of Money and Prop	-	-	-	13,634	-	-	**-**
Total Revenue	-	-	-	13,634	-	-	**-**
Operating Transfers In	-	-	-	1,000,000	-	500,000	**500,000**
Total Financing Sources	-	-	-	1,013,634	-	500,000	**500,000**
				Fund Balance	-	704,458	**704,458**

Services and supplies of $1,204,458 are budgeted for costs related to economic development activities at Chino Airport.

Operating transfers in are budgeted at $500,000 for 2008-09. On November 1, 2005, the Board of Supervisors approved a $4.0 million allocation from the County General Fund to the Department of Public Works for road projects in the unincorporated area of the Fourth Supervisorial District. These funds were originally earmarked for a storm drain project in the Chino area, but were subsequently diverted to a number of sidewalk projects that are currently in the design phase. During the 2008-09 budget process, $1.0 million of these funds were redirected toward economic development activities in the fourth district. Of this amount, $500,000 will be transferred to the Department of Economic Development and $500,000 transferred to the Chino Airport Development Fund.

ARCHITECTURE AND ENGINEERING
Carl R. Alban

MISSION STATEMENT

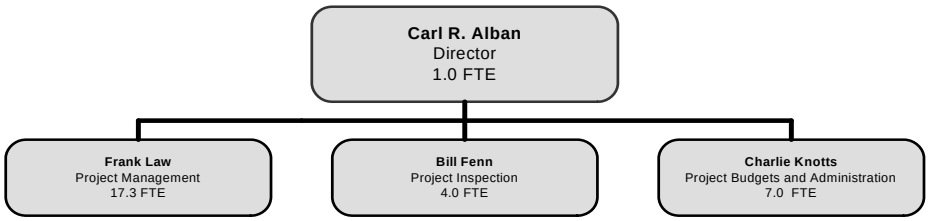
The Architecture and Engineering Department is committed to the timely and cost effective design and construction of projects included in the county's annual Capital Improvement Program and providing quality improvements to ensure accessible and safe environments for county departments and the public they serve.

STRATEGIC GOALS

1. Improve the quality and cost-effectiveness of design and construction management services.

2. Decrease the average time required for completion of Capital Improvement Program and other construction projects.

ORGANIZATIONAL CHART



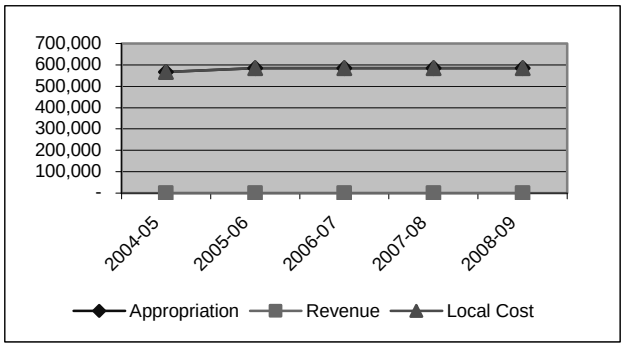
DESCRIPTION OF MAJOR SERVICES

The Architecture and Engineering Department (A&E) is responsible for planning and implementing the quality design and construction of projects included in the county's Capital Improvement Program; as well as other Regional Parks, Airports, and Community Development and Housing Department projects. The department collaborates with other county agencies, the County Administrative Office, and the Board of Supervisors to develop project scope, schedule, and budget. A&E then administers these projects from conceptual design through construction to completion. Staff issues requests for proposals to secure consultant services; prepares the bid package; solicits competitive construction bids; obtains the appropriate jurisdictional approvals; and provides inspection and construction management services through project completion and closeout.

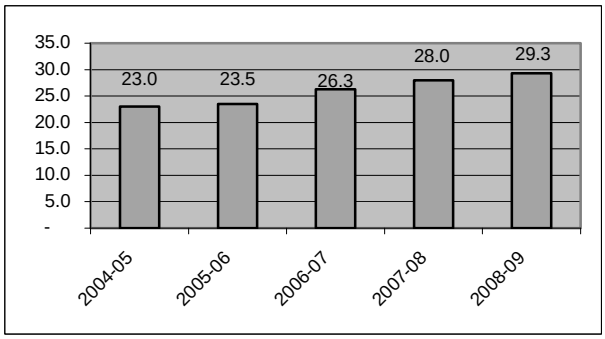
A&E strives to be a competitive public service organization dedicated to delivering successful projects and quality services for San Bernardino County in a timely and cost effective manner. A&E takes pride in its ability to respond quickly to changing organizational needs and priorities, while continuing to provide quality improvements for the benefit of county departments and the public they serve.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

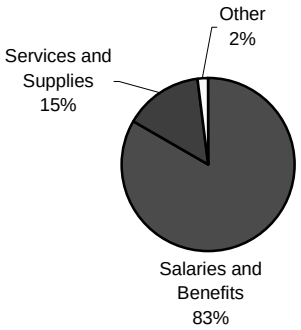
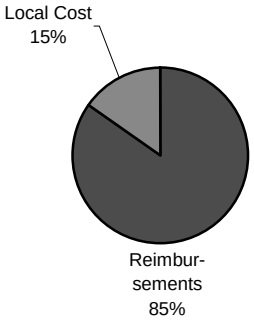


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	569,016	606,177	402,424	585,320	507,156
Departmental Revenue	11,143	300	-	-	-
Local Cost	557,873	605,877	402,424	585,320	507,156
Budgeted Staffing				28.0	

Actual appropriation for 2007-08 is less than modified budget as a result of keeping three positions vacant pending the completion of an organizational study performed by Human Resources (HR). Temporary help and Public Service Employees were utilized to meet the department's workload.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Architecture and Engineering
FUND: General

BUDGET UNIT: AAA ANE
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,946,934	2,274,515	2,494,206	2,834,335	2,932,742	3,223,651	**290,909**
Services and Supplies	173,691	160,381	551,782	489,070	416,930	519,862	**102,932**
Central Computer	18,776	22,139	27,495	31,200	31,200	36,681	**5,481**
Travel	-	-	-	-	-	10,000	**10,000**
Equipment	-	-	18,206	-	12,500	-	**(12,500)**
Vehicles	-	-	39,301	44,914	45,000	25,000	**(20,000)**
Transfers	13,098	23,370	27,006	36,933	31,781	50,105	**18,324**
Total Exp Authority	2,152,499	2,480,405	3,157,996	3,436,452	3,470,153	3,865,299	**395,146**
Reimbursements	(1,583,483)	(1,874,228)	(2,755,572)	(2,929,296)	(2,884,833)	(3,279,979)	**(395,146)**
Total Appropriation	569,016	606,177	402,424	507,156	585,320	585,320	**-**
Departmental Revenue							
Other Revenue	11,143	300	-	-	-	-	**-**
Total Revenue	11,143	300	-	-	-	-	**-**
Local Cost	557,873	605,877	402,424	507,156	585,320	585,320	**-**
				Budgeted Staffing	28.0	29.3	**1.3**

Salaries and benefits of $3,223,651 fund 29.3 budgeted positions, which is an increase of $290,909 and 1.3 budgeted staffing. Cost adjustments reflect various staffing changes and decreased workers' compensation charges. The department requested two reclassifications and the addition of an Office Specialist in 2007-08 which were put on hold as the department requested assistance from HR to do an organizational study. The following budgeted staffing changes reflect Human Resources recommendations:

- Dual fill the Assistant Director position for three months which equates to 0.3 FTE. The Assistant Director is retiring in March 2009 after 35 years. Dual filling this management position is necessary to assure a smooth transition for project management.
- Deletion of a 1.0 Office Specialist (pay range 35). This position was requested in 2007-08 and is not necessary as a result of the above recommendations.

New positions, originally included in budget:

- Addition of a 0.8 Supervising Project Manager (pay range 71) to help with the span of control of the Assistant Director to help mentor, develop, and supervise entry level Project Managers.
- Addition of a 0.7 Staff Analyst II (pay range 56) to assist with all phases of the Board Agenda item process, including drafting of the agenda items, contracts, and amendments.
- The department also budgeted for a 1.0 Public Service Employee to perform the duties of an accounting technician who is currently on extended leave.

Two reclassifications, originally included in budget:

- Engineering Technician (pay range 34) to Office Assistant III (pay range 31) to ensure project files are maintained accurately and timely.
- Secretary I (pay range 35) to Office Specialist (pay range 35) to better align the classification with the actual duties of the position, which includes document retrieval, filing, and management of the new Document Management System.

In addition, the Board of Supervisors (Board) approved a 1.0 Contract Management position on December 18, 2007 (Item No. 23), to be the on-site manager through the construction of the Arrowhead Regional Medical Center (ARMC) 6th Floor Remodel project. Finally, the Board approved a Contract Inspector of Record position on May 6, 2008 (Item No. 20), to provide continuous inspection services during the construction of the ARMC 6th Floor Remodel project.

However, at the 2008-09 Budget Hearing, the Board directed the removal of new positions and reclassifications included in departmental budgets for 2008-09. Based on this action, appropriation reflects a reduction of $175,126 and 2.5 in budgeted staffing. Associated reimbursements were also reduced by $175,126.

Services and supplies of $519,862 primarily include non-inventoriable equipment, contract services, charges for telephone and vehicles services, and systems development charges. The increase of $102,932 is to continue and finish the work started on a number of major system enhancements. These enhancements are designed to provide more timely and accurate information on the financial status of projects underway and completed and to enhance the information available to the Project Managers on-line to improve the efficiency of managing the projects assigned to each of them.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,000 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

The equipment budget has been reduced by $12,500 as no fixed asset purchases are anticipated in 2008-09.

The vehicle budget of $25,000 represents the department's request to purchase one hybrid vehicle in 2008-09.

Transfers of $50,105 represent payments to other departments for EHaP, Human Resources support, information technology support, and Office Depot purchases made through the Purchasing Department which were previously budgeted in services and supplies appropriation unit.

All the budget adjustments detailed above, totaling $395,146, are fully offset by increased reimbursements from customers for project management services.

PERFORMANCE MEASURES				
Description of Performance Measure	**2006-07 Actual**	**2007-08 Projected**	**2007-08 Actual**	**2008-09 Projected**
Projects with administration costs less than 10% of the total project budget for projects over $25,000 and less than $500,000.	70%	95%	79%	80%
Projects with administrative costs less than 5% of the total project budget for projects over $500,000.	76%	95%	50%	85%
Percent of projects completed within two years of the project approval.	75%	75%	63%	75%

The initial targets for performance measures one and two above were developed intuitively, and not supported with historical data. Clearly the actual metrics that were developed from completed projects for 2006-07 indicate that our projections were optimistic. On the other hand, the department believes that the project financial tracking system that is being developed in conjunction with the Information Services Department will provide more timely financial data that will improve the project managers ability to effectively control project administrative costs. In addition, the ongoing departmental reorganization studies are specifically targeted to improve the efficiency of the project managers and enable them to manage a greater number of projects and thereby reduce administrative costs.

In addition it is important to note that for performance measure number two, the department completed two out of four projects with administrative costs of 5% of the total project budget and the other two projects with administrative costs of 6%.

For performance measure number three, the department focused on completing the 2005-06 projects within the two year milestone, but also worked to reduce the backlog of projects by completing over 100 older projects during the same two year period. The next reporting period includes projects approved in 2006-07, along with the remaining backlog of over 60 projects. The department continues to focus on meeting its goals through the ongoing administrative reorganization and continuing work with the Information Services Department to develop improved access to project data and information.

COUNTY LIBRARY
Ed Kieczykowski

MISSION STATEMENT

The San Bernardino County Library is to be the community's resource for access to information that promotes knowledge, education, lifelong learning, leisure and cultural enrichment for the people of San Bernardino County.

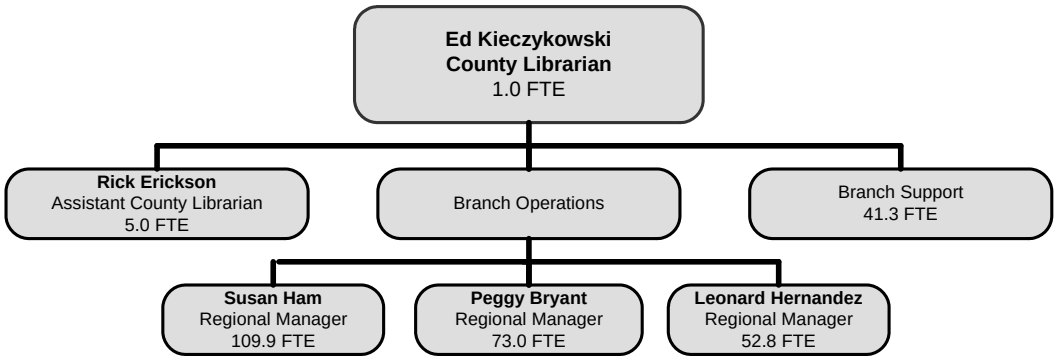
STRATEGIC GOALS

1. Increase the physical capacity of library facilities.

2. Enhance computer and electronic resources for the public.

3. Continue implementing patron self-sufficiency at branch libraries to improve customer service and increase department productivity.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Library provides public library services through a network of 30 branches in the unincorporated areas and 17 cities within the county. County Library also has two bookmobiles, one of which is utilized to reach people who live in sparsely populated areas or are unable to use the traditional branches. 2007-08 witnessed the opening of the new Fontana and Highland Libraries, as well as expansion of the existing Loma Linda Library. A satellite station was also opened in Lytle Creek. The impact of these new/expanded facilities will carry over into the new fiscal year, with Fontana, Highland and Loma Linda becoming the largest, second largest, and fifth largest facilities in the Library system. Their increased space will provide significant enhancement of library services in their respective communities, but will similarly increase the cost of providing library services. The coming year will see the opening of new facilities in Chino Hills, Phelan, and Crestline as well as the potential improvement of facilities in other communities such as Running Springs and Chino.

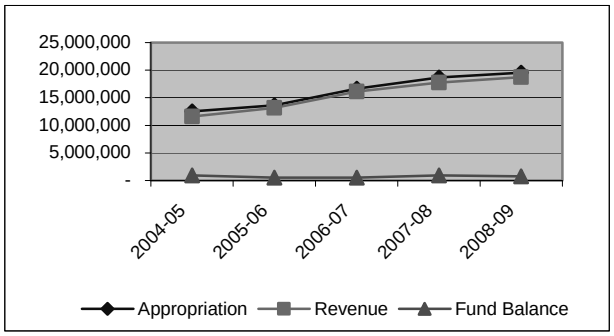
The County Library continues to provide access to information through its materials collection and 800 Internet accessible computers. The public computers also provide access to a number of online databases and other electronic resources. Electronic access to the County Library's collection of materials is available through the Internet, and daily delivery services provide for materials to be shared among the various branches.

The Library's on-line catalog, a joint project with the County of Riverside, provides access to 2.5 million items. The system allows for patrons in either system to directly request materials held by the other and to have those items delivered to their local branch for pick up. In 2008-09, 200,000 items are expected to cross county lines to the benefit of residents in both counties. The Library's book collection is supplemented by materials in other formats, such as magazines, newspapers, government documents, books on tape, pamphlets, compact discs, DVD's videotapes, microfilm and electronic/on-line services and materials. Cultural and educational programs for all ages, including literacy services and other specialized programs, are provided at branch locations. County Recorder services are also located at the Apple Valley, Fontana and Montclair branch libraries. Additionally, the department is in the process of installing self-service checkout equipment at selected branches within the library system. By the end of 2007-08, eleven (11) branches will be capable of providing this service.

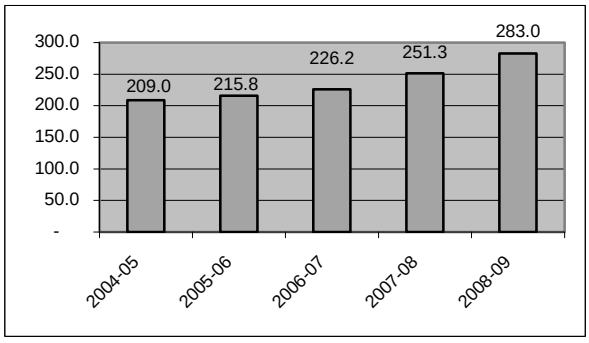
The County Library system is financed primarily through dedicated property tax revenues and is supported by local Friends of the Library organizations that financially assist library branches in local communities. A total of 1,500 volunteers perform a variety of tasks in supporting local libraries. The Library has also developed active partnerships with the communities it serves, resulting in additional funding and the provision of facilities at minimal cost.

BUDGET HISTORY

5-YEAR BUDGET TREND



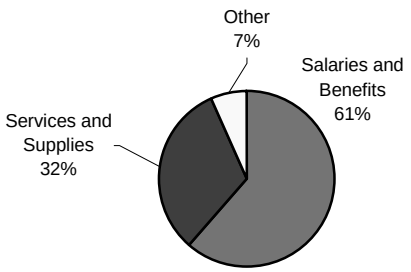
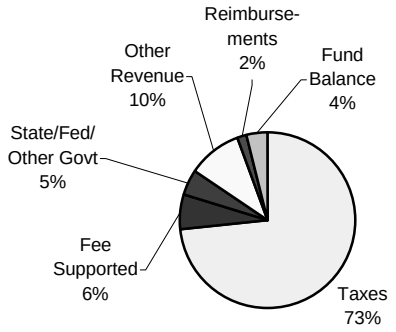
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	13,499,959	17,867,292	16,405,837	19,976,180	19,386,052
Departmental Revenue	13,035,681	17,877,850	16,792,742	19,055,359	19,178,269
Fund Balance				920,821	
Budgeted Staffing				251.3	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: County Library
FUND: County Library

BUDGET UNIT: SAP CLB
FUNCTION: Education
ACTIVITY: Library

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	8,158,931	8,947,324	9,860,518	11,006,512	11,298,657	12,217,846	**919,189**
Services and Supplies	4,704,467	5,148,509	5,792,834	7,264,930	6,591,900	6,053,796	**(538,104)**
Central Computer	98,281	112,736	135,571	155,757	155,757	161,884	**6,127**
Travel	-	-	-	-	-	121,500	**121,500**
Other Charges	115,825	849,235	296,564	135,141	178,251	178,105	**(146)**
Land and Improvements	94,618	-	32,900	1,966	-	-	**-**
Equipment	24,626	7,854	163,022	402,745	102,000	400,000	**298,000**
Transfers	508,761	518,916	474,318	524,852	505,881	535,541	**29,660**
Total Exp Authority	13,705,509	15,584,574	16,755,727	19,491,903	18,832,446	19,668,672	**836,226**
Reimbursements	(290,314)	(328,243)	(549,890)	(310,298)	(356,266)	(344,572)	**11,694**
Total Appropriation	13,415,195	15,256,331	16,205,837	19,181,605	18,476,180	19,324,100	**847,920**
Operating Transfers Out	84,764	2,610,961	200,000	204,447	200,000	200,000	**-**
Total Requirements	13,499,959	17,867,292	16,405,837	19,386,052	18,676,180	19,524,100	**847,920**
Departmental Revenue							
Taxes	9,697,425	10,971,681	12,316,474	13,857,388	13,625,300	14,552,000	**926,700**
State, Fed or Gov't Aid	762,035	987,321	1,219,322	1,215,130	1,304,809	979,940	**(324,869)**
Current Services	1,007,904	1,104,983	1,167,014	1,100,206	1,407,600	1,264,000	**(143,600)**
Other Revenue	801,467	512,015	1,104,332	1,805,520	317,800	1,003,229	**685,429**
Other Financing Sources	5,000	495,000	-	-	-	-	**-**
Total Revenue	12,273,831	14,071,000	15,807,142	17,978,244	16,655,509	17,799,169	**1,143,660**
Operating Transfers In	761,850	3,806,850	985,600	1,200,025	1,099,850	961,850	**(138,000)**
Total Financing Sources	13,035,681	17,877,850	16,792,742	19,178,269	17,755,359	18,761,019	**1,005,660**
				Fund Balance	920,821	763,081	**(157,740)**
				Budgeted Staffing	251.3	283.0	**31.7**

Salaries and benefits of $12,217,846 fund 283.0 budgeted positions. The additional $919,189 in appropriation reflects a 31.7 increase in budgeted staffing. The large majority of this increase contains full year funding for existing positions that were added toward the end of 2007-08. These positions (Library Assistant, Library Page and Student Intern) were added to correspond with the opening of larger facilities at the Fontana, Highland and Loma Linda branch libraries. The department's budget also includes partial year funding for additional staffing at the new Chino Hills and Phelan branches that are expected to open midyear 2008-09. In addition, the budget includes the reclassification of an existing Automated Systems Analyst II to a Business Systems Analyst II.

Services and supplies of $6,053,796 are primarily budgeted for the cost of operating the branch libraries. This amount includes such costs for utilities, maintenance, custodial services, COWCAP charges, computer hardware/software purchases, furniture, insurance and publications/subscriptions. Also included in this amount is $1,936,000 for the purchase of library materials and online database subscriptions. While an inflationary increase has been applied to operational costs, a total reduction of $538,104 is budgeted in services and supplies due to a reduction in appropriation for library materials. This reduction, which is in response to the Governor's proposed decrease in state aid available to public libraries, was anticipated and therefore the amount expended in 2007-08 for materials has been curtailed accordingly. The 2008-09 budget also includes $30,000 for software needed to convert to Radio Frequency Identification (RFID) technology at three branch libraries.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $121,500 reflects $68,500 for seminars, conferences and training (including the cost of hotels, meals and car rental) as well as $53,000 for employee mileage reimbursements and daily usage of county motor pool vehicles needed in the performance of job duties. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $178,105 reflect loan payments pertaining to the Apple Valley and Wrightwood library facilities.

Equipment is budgeted at $400,000 for the following: conversion of barcode technology to RFID technology at three branch libraries ($170,000), the purchase of book security systems ($140,000), two library circulation system servers ($40,000), audio/visual items including a backup tape drive ($35,000), and replacement of a color copier/printer ($15,000).

Transfers of $535,541 represents payments to the Real Estate Services Department for rent/lease costs of occupying non-county owned buildings.

Reimbursements of $344,572 include anticipated amounts from the Auditor/Controller-Recorder for recorder services provided at branch locations, as well as from the Human Services Group to utilize storage at the basement of the Library administration building.

Operating transfers out of $200,000 are budgeted to reimburse the Capital Improvement Project (CIP) Fund for the cost of replacing the HVAC system at the Yucaipa Branch Library. This amount is in addition to the $200,000 that was transferred to the CIP Fund in 2007-08 for this same purpose.

Taxes of $14,552,000 represent an increase of approximately 5% from the amount received in 2007-08.

State, federal and other governmental aid revenue of $979,940 includes financing from the State Public Library Fund (PLF) and other state grants for literacy programs. The $324,869 decrease is largely due to proposed reductions in the PLF allocation.

Current services revenue of $1,264,000 include revenues from fines, fees, and the rental of videos. The $143,600 decrease is primarily due to a reduction in fines and fees based on 2007-08 activity.

Other revenue is budgeted at $1,003,229 for 2008-09. The significant increase of $685,429 is due to anticipated proceeds from sale of the Highland Branch property vacated by completion of the new branch. Other revenue in this category include federal e-rate reimbursements and contributions from the local Library Friends groups. The actual amount received in this category for 2007-08 ($1,805,520) was significantly more than budget due to the receipt of $1,200,000 from the City of Fontana for the purchase of additional books and other library materials for the new library facility in Fontana.

Operating transfers in of $961,850 include the following:

- $500,000 of ongoing support from the county general fund to enhance the Library's annual book/materials budget.
- $261,850 of ongoing support from the county general fund for costs related to additional hours of operation.
- $200,000 of one-time Business Process Improvement Reserve funds for the continued conversion to RFID technology at existing library facilities. Specifically, these funds will be used to convert to this technology at the Rialto, Yucaipa and Yucca Valley branch libraries. This conversion will allow County Library to reduce personnel costs by providing patrons with the ability to obtain or return materials without the need of staff intervention.

PERFORMANCE MEASURES				
Description of Performance Measure	**2006-07 Actual**	**2007-08 Projected**	**2007-08 Actual**	**2008-09 Projected**
Percentage increase of square feet of space available at branch libraries (222,321 sq ft in 2006-07; 326,015 sq ft in 2007-08).	11%	40%	47%	12%
Percentage increase in the number of personal computers dedicated for public usage (443 computers in 2006-07; 814 in 2007-08).	18%	30%	84%	10%
Percentage increase in the amount expensed for electronic resources ($117,000 expensed in 2006-07; $158,000 expensed in 2007-08).	22%	10%	35%	6%
Amount of fees collected through electronic payments.	$6,431	$100,000	$17,960	$60,000
Number of items circulated via self-support.	83,000	200,000	273,794	300,000
Percentage increase in circulation of materials for the new or expanded branches.	40%	10%	40%	30%
Percentage of library patrons utilizing self-service modules at those libraries with RFID technology.	30%	40%	43%	40%

Of the performance measures listed above, the department exceeded its projections for 2007-08 with the exception of fees collected through electronic payments. In 2006-07, County Library began accepting payments through the Internet using PayPal as the processor of patron payments. The Library's 2007-08 target of electronic payments ($100,000) was based on the installation of 2 payment modules – PayPal and an E-commerce module, which would provide patrons a variety of electronic payment options. However, software development delays with the Library's automation vendor prevented the installation of the E-commerce module as originally planned.

COUNTY MUSEUM
Robert L. McKernan

MISSION STATEMENT

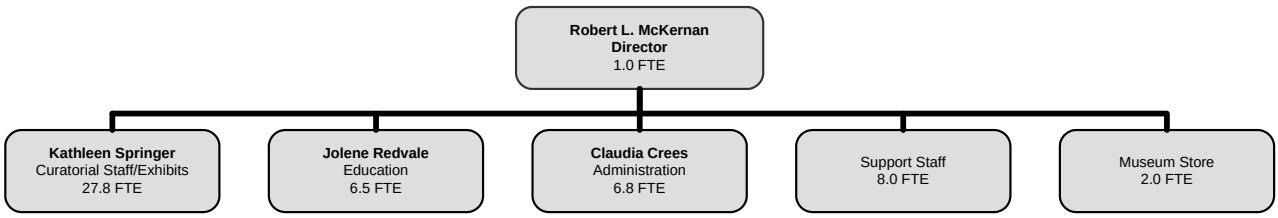
The County Museum maintains and develops unique cultural and natural science collections related to the region and the greater Southwest. Through responsible collection, preservation, exhibition, and education, the County Museum inspires the public to a deeper understanding of their cultural and natural history.

STRATEGIC GOALS

1. Enhance public awareness of museum services/programs and increase accessibility to museum collections/programs.

2. Expansion/refurbishment of the Museum's main facility in Redlands.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
General Fund					
County Museum	4,144,827	1,520,579	2,624,248		50.1
Total General Fund	4,144,827	1,520,579	2,624,248	-	50.1
Enterprise Fund					
Museum Store	93,546	100,000		6,454	2.0
Total Enterprise Fund	93,546	100,000	-	6,454	2.0
Total - All Funds	4,238,373	1,620,579	2,624,248	6,454	52.1

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

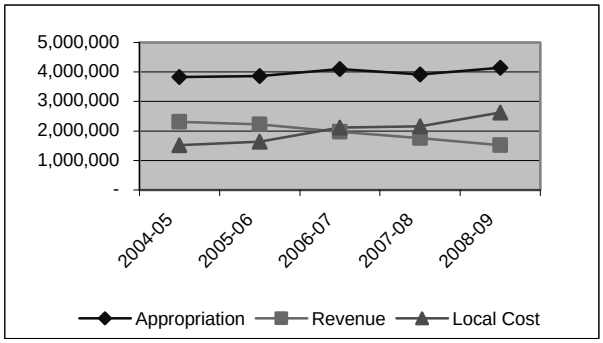
The Museum provides cultural and educational programs and activities for the public at its main facility in Redlands and the following seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These programs and activities involve the preservation of cultural and natural heritage collections that represent the Southwest region, display of permanent and special exhibitions, and care and preservation of historical sites depicting the history and culture of San Bernardino County. Museum programs promote learning, awareness and enrichment through community outreach, partnerships with educational institutions, and research that enhances both the museum collections and educational services. Approximately two million permanent and loaned collections are preserved for the benefit of the public, educational, and the scientific community. The County Museum has been accredited from the American Association of Museums since February 23, 1973. In 2002, the Museum received its decennial accreditation that will continue through 2012.

The Museum is comprised of the following divisions: Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. All divisions provide educational services for families, general public, school groups, educators, and scholars at the main Museum facility and historic sites. In addition, the Biological Science and the Geological Sciences divisions conduct scientific field research and studies for public and private agencies. This research consists of both short and long-term scientific field studies resulting in significant revenue for the department. A portion of this revenue is used to support other Museum programs and activities. Furthermore, this field research results in valuable collections being accessioned into the museum collections that are curated and exhibited for public education at the main facility and historic sites.

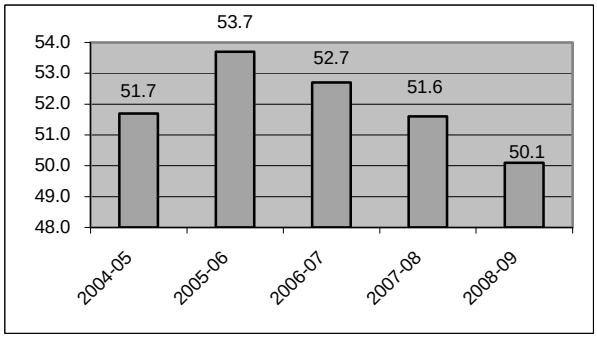
Over the past four years, the San Bernardino County Museum has received funding from the Institute of Museum and Library Services (IMLS). With these funds, SBCM has designed and implemented a multi-functional Web Module and media archive for the Inland Southern California. The museum web module provides electronic access to the museum's cultural and natural heritage collections and programs, which better informs the general public, educators, students, and business of San Bernardino County and the region as to their rich regional heritage.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

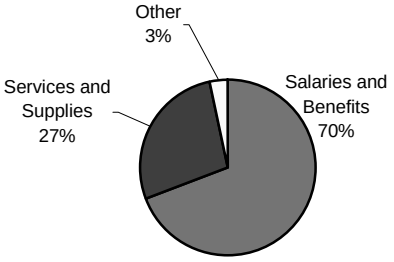
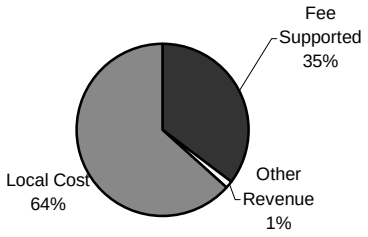


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,392,935	3,419,727	3,653,038	3,911,145	3,723,642
Departmental Revenue	1,756,254	1,670,226	1,533,206	1,753,400	1,567,493
Local Cost	1,636,681	1,749,501	2,119,832	2,157,745	2,156,149
Budgeted Staffing				51.6	

Actual appropriation and departmental revenue for 2007-08 were less than modified budget due to fewer research projects during the year than originally anticipated.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: County Museum
FUND: General

BUDGET UNIT: AAA CCM
FUNCTION: Recreational and Cultural Services
ACTIVITY: Culture

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,517,937	2,692,743	2,735,789	2,859,700	3,051,930	2,871,727	**(180,203)**
Services and Supplies	684,950	672,107	695,253	818,163	686,315	1,064,681	**378,366**
Central Computer	40,564	32,657	34,320	39,911	39,911	39,000	**(911)**
Travel	-	-	-	-	-	30,000	**30,000**
Land and Improvements	19,195	-	-	-	-	-	**-**
Equipment	5,386	2,146	72,769	-	-	-	**-**
L/P Struct/Equip/Vehicles	9,630	9,630	7,222	-	-	-	**-**
Transfers	9,446	10,444	107,685	137,868	132,989	139,419	**6,430**
Total Exp Authority	3,287,108	3,419,727	3,653,038	3,855,642	3,911,145	4,144,827	**233,682**
Reimbursements	(25,423)	-	-	(132,000)	-	-	**-**
Total Appropriation	3,261,685	3,419,727	3,653,038	3,723,642	3,911,145	4,144,827	**233,682**
Operating Transfers Out	131,250	-	-	-	-	-	**-**
Total Requirements	3,392,935	3,419,727	3,653,038	3,723,642	3,911,145	4,144,827	**233,682**
Departmental Revenue							
Use of Money and Prop	61,362	56,119	38,019	32,229	59,000	35,000	**(24,000)**
State, Fed or Gov't Aid	7,083	2,403	2,752	2,874	2,200	2,200	**-**
Current Services	1,216,886	1,229,286	1,094,051	1,061,734	1,470,300	1,460,379	**(9,921)**
Other Revenue	442,320	379,598	240,752	288,470	191,900	3,000	**(188,900)**
Other Financing Sources	7,603	2,820	-	-	-	-	**-**
Total Revenue	1,735,254	1,670,226	1,375,574	1,385,307	1,723,400	1,500,579	**(222,821)**
Operating Transfers In	21,000	-	157,632	182,186	30,000	20,000	**(10,000)**
Total Financing Sources	1,756,254	1,670,226	1,533,206	1,567,493	1,753,400	1,520,579	**(232,821)**
Local Cost	1,636,681	1,749,501	2,119,832	2,156,149	2,157,745	2,624,248	**466,503**
				Budgeted Staffing	51.6	50.1	**(1.5)**

Salaries and benefits of $2,871,727 fund 50.1 budgeted positions. The $180,203 decrease is mainly the result of deleting 1.5 vacant positions, coupled with a reduction in workers' compensation costs.

Services and supplies are budgeted at $1,064,681 for 2008-09. This amount includes a $500,000 approved policy item for exhibit fabrication of the new Hall of Geological Wonders. Completion of the Hall's exhibit fabrication is decisive to improve customer service and visitation through new exhibitions of the county's significant natural heritage. The remaining budgeted amount of $564,681 reflects operating expenses required to complete research projects, educational programming, advertising of Museum programs/activities, and maintenance of facilities.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $30,000 reflects $16,000 towards departmental field-related expenses for billable projects; $10,000 for employees' mileage reimbursement (partially billable); and $4,000 for conferences/training. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $139,419 represents payments to the Real Estate Services Department for costs related to the Museum's off-site storage.

Use of money and property revenue of $35,000 reflects revenue from the rental of Museum facilities for weddings, receptions, and other special events. The budget is being reduced by $24,000 based on 2007-08 activity.

Current services revenue of $1,460,379 primarily consists of research revenue from the department's Geological and Biological Sciences Divisions.

Other revenue of $3,000 is decreasing by $188,900 due to the completion of several grant funded projects during 2007-08.

Operating transfers in of $20,000 are anticipated from the Museum Gift Store to help finance operational costs.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage increase of Museum visitors (number of visitors).	3.7% (82,445)	5.0%	10.1% (90,810)	20.7%
Percentage increase of participants at cultivation events (number of participants).	28.6% (1,800)	40.0%	22.2% (2,200)	9.7%
Percentage increase of objects/artifacts accessible to the public (number of objects/artifacts).	0% (1,500,000)	5.0%	20.0% (1,800,000)	5.6%
Percentage increase of attendants to gallery/lecture programs (number of attendants).	29.3% (1,034)	25.0%	8.9% (1,125)	23.1%

Museum Store

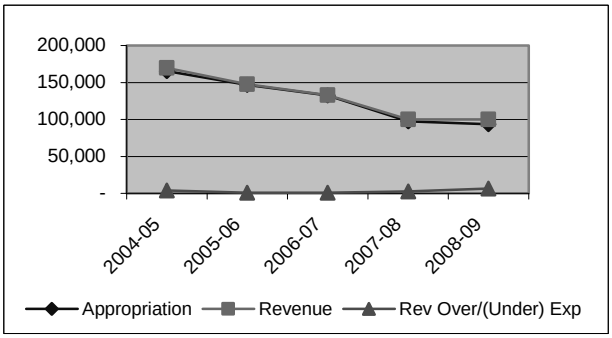
DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The Store supports the Museum operations and makes an annual financial contribution to the Museum.

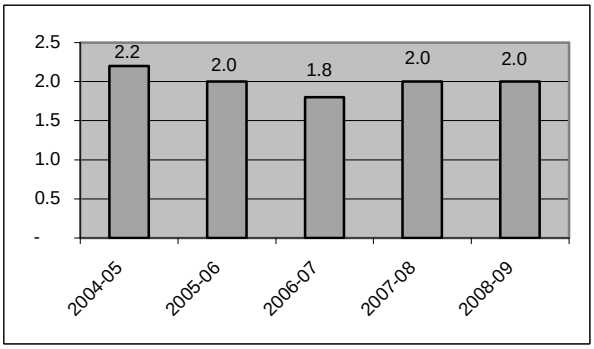
In 2003-04, the Museum Store opened a Garden Café offering sandwiches, snack products, pastries, and bottled beverages for Museum visitors. The café helps to enhance the visitor experience and satisfaction.

BUDGET HISTORY

5-YEAR BUDGET TREND



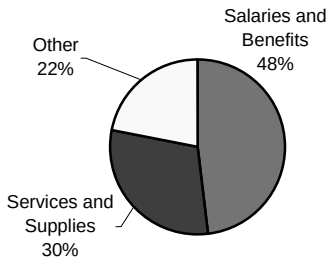
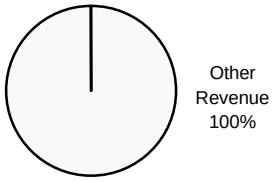
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	131,866	116,283	85,652	97,207	52,721
Departmental Revenue	129,708	100,163	98,608	100,000	85,995
Revenue Over/(Under) Exp	(2,158)	(16,120)	12,956	2,793	33,274
Budgeted Staffing				2.0	
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	1,866	7,141	20,097		17,918

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: County Museum
FUND: Museum Store

BUDGET UNIT: EMM CCR
FUNCTION: Recreational and Cultural Services
ACTIVITY: Culture

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	95,217	106,537	67,754	35,855	64,209	44,866	**(19,343)**
Services and Supplies	31,248	9,301	2,386	1,392	27,524	28,219	**695**
Transfers	401	445	512	474	474	461	**(13)**
Total Appropriation	126,866	116,283	70,652	37,721	92,207	73,546	**(18,661)**
Operating Transfers Out	5,000	-	15,000	15,000	5,000	20,000	**15,000**
Total Requirements	131,866	116,283	85,652	52,721	97,207	93,546	**(3,661)**
Departmental Revenue							
State, Fed or Gov't Aid	5,000	-	-	-	-	-	**-**
Other Revenue	124,708	100,163	98,608	85,995	100,000	100,000	**-**
Total Revenue	129,708	100,163	98,608	85,995	100,000	100,000	**-**
Rev Over/(Under) Exp	(2,158)	(16,120)	12,956	33,274	2,793	6,454	**3,661**
				Budgeted Staffing	2.0	2.0	**-**

Salaries and benefits of $44,866 fund 2.0 budgeted positions. The $19,343 decrease reflects the replacement of a vacant Office Assistant II position with the use of Public Service Employees.

Services and supplies of $28,219 include operating expenses and purchases for resale (inventory).

Operating transfers out of $20,000 are budgeted for the County Museum's general fund budget unit to assist with financing its operations.

Other revenue of $100,000 represents the store's projected sales revenue.

FACILITIES MANAGEMENT
David S. Gibson

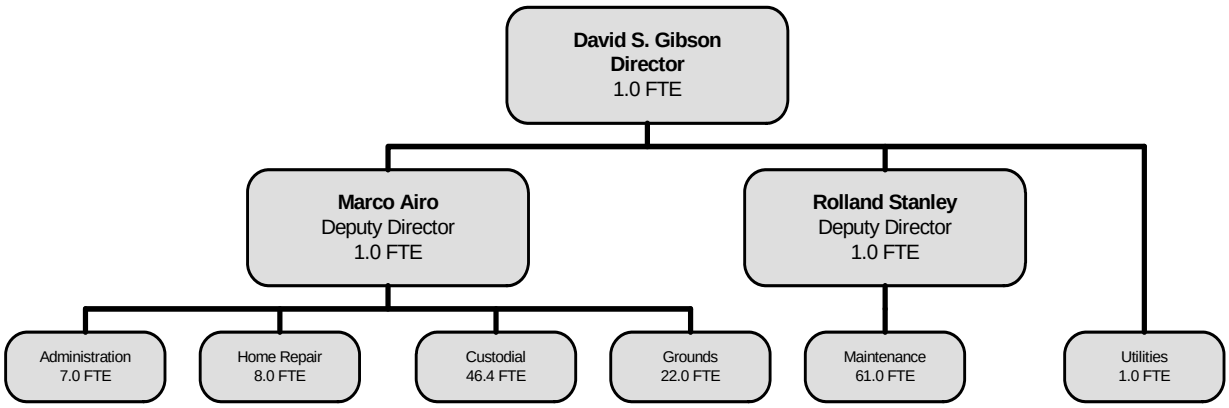
MISSION STATEMENT

The Facilities Management Department serves the public by providing quality custodial, grounds, and maintenance services that enable departments and staff to effectively meet the expectations of their customers.

STRATEGIC GOALS

1. Improve business practices to enhance customer service and increase staff efficiency.
2. Provide thorough preventive maintenance assessments and reports on county owned facilities.
3. Reduce utility consumption/Implement sustainability projects.
4. Safeguard county facility assets.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Appropriation	Revenue	Local Cost	Staffing
General Fund				
Facilities Management	14,479,851	5,174,237	9,305,614	147.4
Utilities	17,879,196	371,082	17,508,114	1.0
Total General Fund	32,359,047	5,545,319	26,813,728	148.4

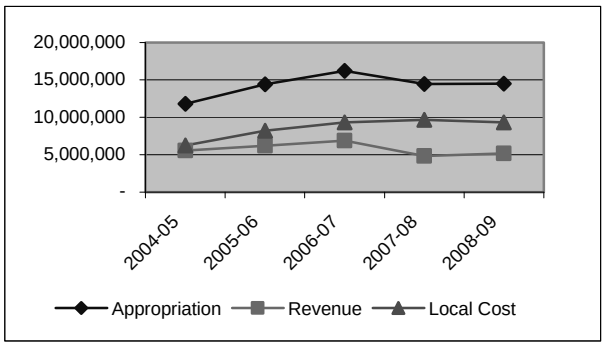
Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

DESCRIPTION OF MAJOR SERVICES

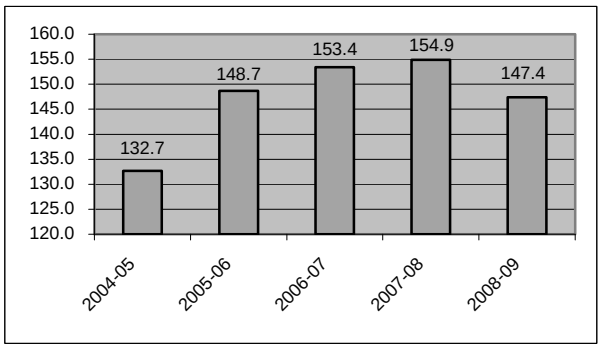
The mission of the Facilities Management Department is to serve the public by providing quality services and enabling county departments to effectively meet the expectations of their customers. This mission is implemented through services provided by the Custodial, Grounds, Maintenance, Home Repair and Administration divisions. The focus for each of these divisions is to ensure a clean, safe, and well-maintained environment for County customers and employees.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



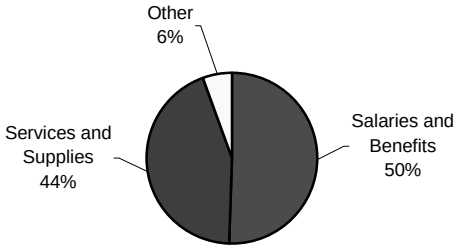
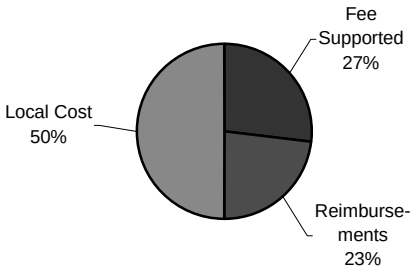
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	11,783,686	13,706,972	14,483,106	14,462,720	13,551,774
Departmental Revenue	5,345,089	5,372,902	5,656,524	4,827,546	4,325,191
Local Cost	6,438,597	8,334,070	8,826,582	9,635,174	9,226,583
Budgeted Staffing				154.9	

Actual appropriation for 2007-08 is less than the modified budget due to salary savings from vacant positions. These positions were intentionally left unfilled to avoid layoffs pending the status of legislation and negotiations concerning the Court's facilities transfers between county governments and the Administrative Office of the Courts (AOC). Through a legislative decision, these transfers were rescheduled to take effect on September 30, 2008.

Actual departmental revenue for 2007-08 is less than the modified budget because requisition work from other county departments was lower than anticipated.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Facilities Management
FUND: General

BUDGET UNIT: AAA FMD
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	7,268,716	8,372,443	9,025,076	9,478,651	10,107,672	9,496,055	**(611,617)**
Services and Supplies	5,257,699	6,040,188	6,125,395	7,545,235	7,593,357	8,189,795	**596,438**
Central Computer	24,259	31,833	37,713	51,984	51,984	52,227	**243**
Travel	-	-	-	-	-	8,300	**8,300**
Equipment	17,487	17,902	42,339	53,700	55,100	52,000	**(3,100)**
Vehicles	-	26,144	11,892	-	-	-	**-**
Transfers	27,300	26,806	846,395	441,655	1,021,117	993,462	**(27,655)**
Total Exp Authority	12,595,461	14,515,316	16,088,810	17,571,225	18,829,230	18,791,839	**(37,391)**
Reimbursements	(811,775)	(808,344)	(1,605,704)	(4,019,451)	(4,363,906)	(4,311,988)	**51,918**
Total Appropriation	11,783,686	13,706,972	14,483,106	13,551,774	14,465,324	14,479,851	**14,527**
Departmental Revenue							
State, Fed or Gov't Aid	2,289	43,288	-	31,268	-	-	**-**
Current Services	5,342,800	5,329,614	5,656,524	4,291,453	4,827,546	5,039,237	**211,691**
Other Financing Sources	-	-	-	2,470	-	-	**-**
Total Revenue	5,345,089	5,372,902	5,656,524	4,325,191	4,827,546	5,039,237	**211,691**
Operating Transfers In	-	-	-	-	-	135,000	**135,000**
Total Financing Sources	5,345,089	5,372,902	5,656,524	4,325,191	4,827,546	5,174,237	**346,691**
Local Cost	6,438,597	8,334,070	8,826,582	9,226,583	9,637,778	9,305,614	**(332,164)**
				Budgeted Staffing	154.9	147.4	**(7.5)**

Salaries and benefits of $9,496,055 fund 147.4 budgeted positions, which is a decrease of $611,617 and 7.5 budgeted staff. In the Custodial Division, 5.0 vacant positions are replaced by outside custodial services contracts. In the Grounds Division, 4.0 vacant positions are replaced by outside contractors. These decreases are offset by a reduction in the distributed vacancy factor by 1.5.

Services and supplies of $8,189,795 include contracts for custodial and ground services, as well as costs related to building maintenance. The increase of $596,438 is a result of the following adjustments:

- $117,000 increase in the Custodial division for contracts.
- $140,000 increase in the Grounds division for contracts.
- $230,000 increase for minor construction, carpet and paint projects.
- $24,438 for anticipated inflationary increases in department-wide contract costs.
- $50,000 decrease in funding from the Department of Community Development and Housing for the Home Repair program.
- $135,000 increase for a one-time Business Process Improvement (BPI) funding for the purchase of rugged Personal Digital Assistants (PDAs) in order to reduce the Work Request backlog and improve staff efficiency.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $8,300 reflects anticipated travel costs for service and facility inspections of $5,300 and for regional conference fees of $3,000. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $52,000 is to purchase various fixed assets including one mower and one aerator for the Grounds Division and a plotter/printer for the Maintenance Division.

Transfers of $993,462 reflect a reduction in EHaP charges and a reallocation of administrative overhead costs.

Reimbursements of $4,311,988 are payments from general fund departments for special custodial, grounds, and maintenance service requests. The decrease of $51,918 is due to an anticipated decrease for reimbursable projects and requisition work from county departments.

Departmental revenue of $5,039,237 is primarily from non-general fund departments for special custodial, grounds, and maintenance requests. The increase of $211,691 is due to an anticipated increase in minor projects and the recovery of overtime costs on revenue-generating projects through a board-approved rate.

Operating transfers in of $135,000 is for a one-time BPI funding for the purchase of rugged PDAs in order to reduce the Work Request backlog and improve staff efficiency.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Decrease length of time required to provide final cost data to customers by 50%. Current length of time is 90 days.	0%	50% (45 days)	50% (45 Days)	N/A
Implement capability for county departments to submit work requests on-line through CAFM-enabled interface on department's homepage.	N/A	100%	100%	N/A
Percentage of facility assessments completed.	82%	100%	87%	100%
Hours freed up from administrative work for field staff.	3200 hours	6400 hours	6400 hours	N/A
Additional productive hours from new specialty trade positions.	2400 hours	4800 hours	4800 hours	N/A
Additional service hours provided by Community Options contract to additional buildings.	7500 hours	10000 hours	6000 hours	10000 hours
Percentage decrease in water consumption per project area based on meter readings at current time of project implementation.	N/A	N/A	N/A	25%
Number of audits of county maintained facilities completed.	N/A	N/A	N/A	45

Performance measures with projections of N/A for 2008-09 reflect measures that have been achieved. These measures support goals of the Facilities Management Department (Facilities) as articulated in the business plan and previous years' budget documents.

The performance measure to decrease the length of time to provide final cost data to customers was achieved in 2007-08; hence, it will not be an ongoing performance measure in 2008-09. However, Facilities will continue to monitor this measure to ensure ongoing efficiencies.

Through implementation of the CAFM (Computer Aided Facilities Management), Facilities was able to complete the objectives of implementing the capability for county departments to submit work requests on-line in 2007-08.

Due to problems with the facility assessment contractor, only eighty-seven percent of facilities assessments were completed in 2007-08. Facilities is seeking a new contractor and plans to complete the remaining thirteen percent in 2008-09.

The performance measure of hours freed up from administrative work for field staff has been achieved through the hiring of a Staff Analyst II, an Office Assistant II, a Project Scheduler, and a Parts Runner. The work that these individuals perform was previously done by field staff. Through filling these positions, the staff is now able to spend more time in the field supervising jobs and projects rather than performing administrative tasks. Additional productive hours from new specialty trade positions of plumber, electrician, and sprinkler system worker have been achieved by filling positions approved in the 2006-07 budget. This performance measure is now a part of Facilities' normal operations and budget.

Facilities was successful in increasing the number of Community Options crew by adding three additional crews. The estimated hours for the expansion of the Community Options contract were based on the one building that had a Community Options crew working on it at the time the projections were developed. Upon evaluating the specific needs of the individual sites, Facilities was able to meet customer needs with fewer hours per week of additional service, hence the increase to 6,000 hours rather than the originally projected 10,000 hours.

New performance measures for 2008-09 focus on resource conservation and protection of facility assets. Through the Grounds Division, Facilities is installing water-wise landscaping and irrigation systems at different county locations and monitoring the reduction in water consumption that results from these projects.

The Maintenance Division will perform building audits of county-maintained facilities. These audits will provide an ongoing method for updating the baseline data collected through the facility assessments. The information from these audits will allow Facilities to develop preventive and predictive maintenance plans that will extend the useful life of buildings and equipment thus safeguarding the county's facility assets.

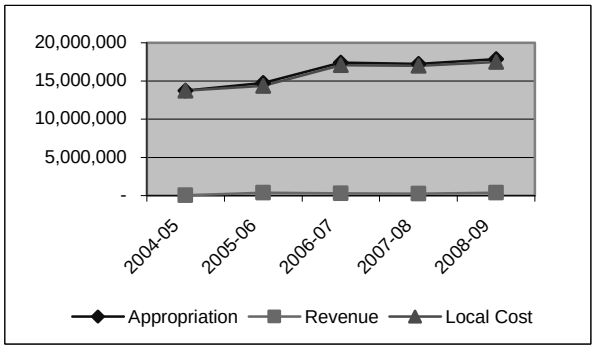
Utilities

DESCRIPTION OF MAJOR SERVICES

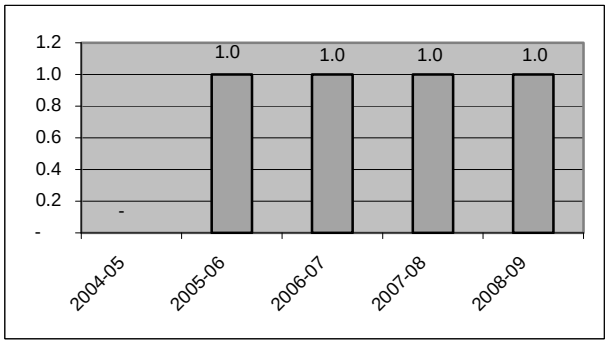
The county's utility budget finances the cost of electricity, natural gas, water, sewage, refuse disposal, and other related costs for county-owned and various leased facilities.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



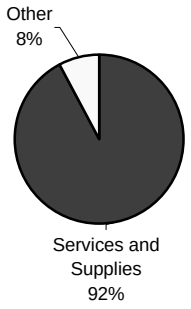
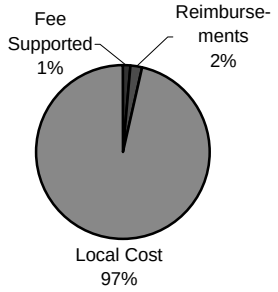
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	13,743,759	14,719,997	17,393,161	17,238,296	16,645,883
Departmental Revenue	33,133	367,637	306,949	258,043	191,530
Local Cost	13,710,626	14,352,360	17,086,212	16,980,253	16,454,353
Budgeted Staffing				1.0	

Actual appropriation for 2007-08 is less than modified budget due mainly to a decrease in electricity costs because of cooler temperatures compared to previous years; this is partly offset by rate increases in water, gas, and disposal.

Actual departmental revenue for 2007-08 is less than modified budget due to a decrease in charges for electricity costs.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Facilities Management - Utilities
FUND: General

BUDGET UNIT: AAA UTL
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	12,651	76,390	77,456	86,851	87,523	87,022	**(501)**
Services and Supplies	13,565,489	14,478,977	17,069,828	15,752,679	16,156,343	16,766,984	**610,641**
Central Computer	-	-	843	906	906	906	**-**
Transfers	470,000	470,000	588,108	1,227,906	1,403,548	1,438,092	**34,544**
Total Exp Authority	14,048,140	15,025,367	17,736,235	17,068,342	17,648,320	18,293,004	**644,684**
Reimbursements	(304,381)	(305,370)	(343,074)	(422,459)	(409,984)	(413,808)	**(3,824)**
Total Appropriation	13,743,759	14,719,997	17,393,161	16,645,883	17,238,336	17,879,196	**640,860**
Departmental Revenue							
State, Fed or Gov't Aid	-	230,084	4,587	-	-	-	**-**
Current Services	-	137,553	280,799	178,350	258,043	246,082	**(11,961)**
Other Revenue	33,133	-	21,563	13,180	-	-	**-**
Total Revenue	33,133	367,637	306,949	191,530	258,043	246,082	**(11,961)**
Operating Transfers In	-	-	-	-	-	125,000	**125,000**
Total Financing Sources	33,133	367,637	306,949	191,530	258,043	371,082	**113,039**
Local Cost	13,710,626	14,352,360	17,086,212	16,454,353	16,980,293	17,508,114	**527,821**
				Budgeted Staffing	1.0	1.0	**-**

Salaries and benefits of $87,022 fund 1.0 budgeted position. The $501 decrease is due to lower benefits rates.

Services and supplies of $16,766,984 fund the utility costs. The increase of $610,641 is due to rate increases in water, disposal, and gas, and to an anticipated increase in electricity under review with the California Public Utilities Commission (CPUC). The increase also includes a one-time Business Process Improvement (BPI) funding of $75,000 for consultant services to assess utility usage in multi-occupant buildings and $50,000 to conduct a study to assess the use of alternative energy sources.

Transfers of $1,438,092 include $470,000 for bond payments related to the Gilbert Street Complex's heating, ventilating, and air conditioning (HVAC) project completed in 1997. In addition, approximately $800,000 involves a reclassification from utilities expenditures to reimburse the Administrative Office of the Court (AOC) for the county's share of the utilities cost for the Big Bear and Central Courthouses which were transferred to the state on June 30, 2007. The balance of transfers is due to an allocation of administrative overhead costs to the Facilities Management Administrative Division. The increase of $34,544 is due to utility rates.

Reimbursements and departmental revenue totaling $659,890 are charges for utility costs passed on to customers and third parties that occupy county-owned space. The increase of $3,824 in reimbursements is due to an increase in utility rates. The decrease of $11,961 in departmental revenue is due to the end of La Verne University's payments for past years' utilities use.

Operating transfers in for $125,000 includes a one-time BPI funding of $75,000 for consultant services to assess utility usage in multi-occupant buildings and a one-time BPI funding of $50,000 to conduct a study to assess the use of alternative energy sources.

FLEET MANAGEMENT
Roger Weaver

MISSION STATEMENT

The Fleet Management Department provides vehicles, equipment, and related services to the officials and employees of the County so that they may, in turn, provide services that promote health, safety, well being, and quality of life to the residents of the County.

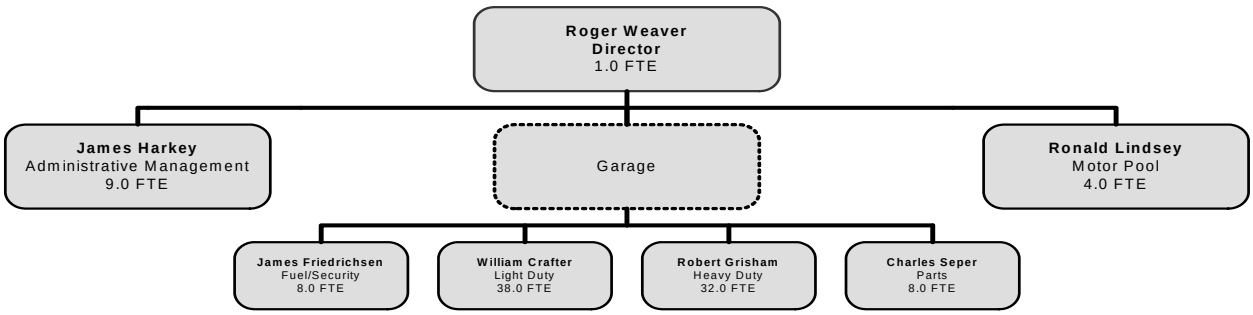
STRATEGIC GOALS

1. Maintain current high levels of customer service and user satisfaction.

2. Decrease vehicle downtime for preventive maintenance and routine repairs.

3. Reduce overall motor pool vehicle emissions.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09			
	Operating Exp	Revenue	Revenue Over/ (Under) Exp	Staffing
Internal Service Funds				
Garage	14,225,859	14,483,400	257,541	96.0
Motor Pool	13,169,738	14,306,500	1,136,762	4.0
Total Internal Service Funds	27,395,597	28,789,900	1,394,303	100.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

Garage

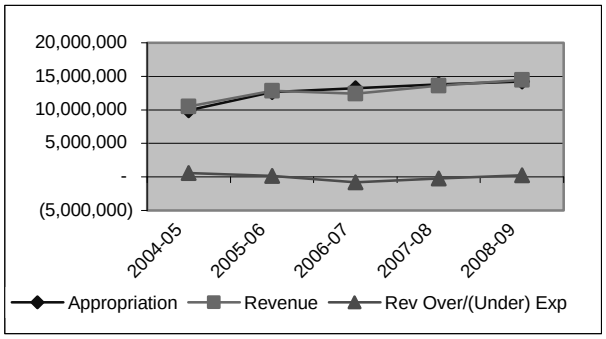
DESCRIPTION OF MAJOR SERVICES

Fleet Management's Garage Division provides fuel, maintenance, repair, fabrication and emergency field services for the county's fleet of vehicles and heavy equipment.

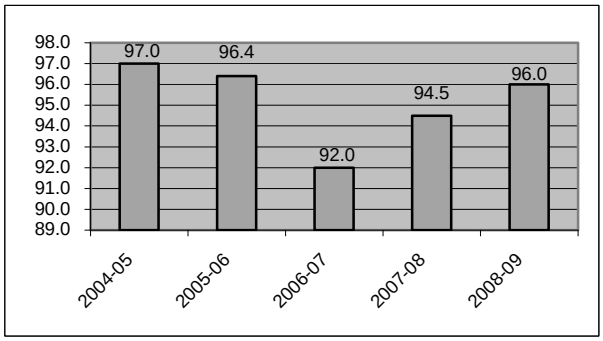
The Garage budget unit is an internal services fund (ISF). All operational costs of the Garage Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

BUDGET HISTORY

5-YEAR BUDGET TREND



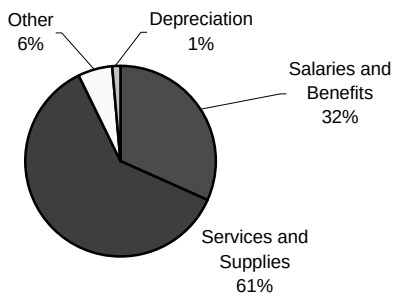
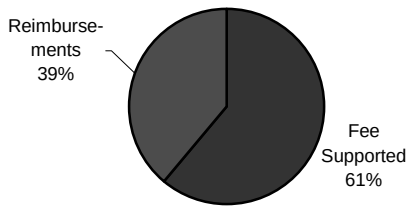
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	11,632,895	12,359,046	12,654,267	13,808,972	13,406,334
Departmental Revenue	12,153,868	11,804,063	12,208,423	13,588,052	13,358,602
Revenue Over/(Under) Exp	520,973	(554,983)	(445,844)	(220,920)	(47,732)
Budgeted Staffing				94.5	
Fixed Assets	50,809	470,199	17,564	97,000	22,137
Unrestricted Net Assets Available at Year End	534,947	11,197	(216,398)		552,598

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Fleet Management
FUND: Garage Warehouse

BUDGET UNIT: ICB VHS
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	5,936,657	6,691,953	6,898,667	6,984,269	7,551,792	7,392,478	**(159,314)**
Services and Supplies	10,216,267	11,937,806	12,274,855	13,997,897	13,076,502	14,262,392	**1,185,890**
Central Computer	33,232	35,463	42,784	44,143	46,785	42,472	**(4,313)**
Travel	-	-	-	-	-	21,000	**21,000**
Transfers	604,810	564,854	799,715	868,887	864,993	1,253,317	**388,324**
Total Exp Authority	16,790,966	19,230,076	20,016,021	21,895,196	21,540,072	22,971,659	**1,431,587**
Reimbursements	(5,383,722)	(7,235,155)	(7,736,958)	(8,808,530)	(8,021,100)	(9,193,600)	**(1,172,500)**
Total Appropriation	11,407,244	11,994,921	12,279,063	13,086,666	13,518,972	13,778,059	**259,087**
Depreciation	225,651	268,435	273,100	290,000	290,000	345,000	**55,000**
Operating Transfers Out	-	95,690	102,104	29,668	-	102,800	**102,800**
Total Requirements	11,632,895	12,359,046	12,654,267	13,406,334	13,808,972	14,225,859	**416,887**
Departmental Revenue							
Use of Money and Prop	20,627	53,217	67,226	70,353	58,000	68,000	**10,000**
State, Fed or Gov't Aid	1,188	166	-	575	-	-	**-**
Current Services	10,075,523	11,743,636	12,139,751	13,265,084	13,530,052	14,415,400	**885,348**
Other Revenue	(23,812)	7,044	1,446	16,940	-	-	**-**
Other Financing Sources	80,342	-	-	5,650	-	-	**-**
Total Revenue	10,153,868	11,804,063	12,208,423	13,358,602	13,588,052	14,483,400	**895,348**
Operating Transfers In	2,000,000	-	-	-	-	-	**-**
Total Financing Sources	12,153,868	11,804,063	12,208,423	13,358,602	13,588,052	14,483,400	**895,348**
Rev Over/(Under) Exp	520,973	(554,983)	(445,844)	(47,732)	(220,920)	257,541	**478,461**
				Budgeted Staffing	94.5	96.0	**1.5**
Fixed Assets							
Improvement to Structures	44,538	470,199	-	-	-	-	**-**
Equipment	6,271	-	17,564	22,137	97,000	49,000	**(48,000)**
Total Fixed Assets	50,809	470,199	17,564	22,137	97,000	49,000	**(48,000)**

Salaries and benefits of $7,392,478 fund 96.0 budgeted positions. The decrease of $159,314 reflects decreased workers' compensation charges. The increase of 1.5 budgeted staffing represents a 1.0 increase for an Administrative Supervisor I and a 0.5 increase for a Public Service Employee.

Services and supplies of $14,262,392 include $9.3 million for the purchase of fuel and $3.7 million for the purchase of automotive parts and payments of sublet services. The increase of $1,185,890 is due to cost adjustments for fuel, parts and sublet services, and it is partially offset by a decrease in COWCAP charges and liability insurance costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $21,000 reflects anticipated travel costs in the areas of conference for $9,200, training fees for $1,800, hotel for $4,700, and $3,500 for air travel. The balance of $1,800 is for meals, car rental and private mileage. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $1,253,317 include $810,000 for intra-department charges between the Garage's cost centers and $288,000 for the remainder of vehicle charges paid to Motor Pool. The increase of $388,324 is to recognize allocation of salaries and benefits associated with hourly shop rates, parts mark-ups, and fuel mark-ups in order to facilitate Garage's rates review as recommended by the Auditor/Controller-Recorder's Office.

Reimbursements of $9,193,600 are primarily received from Motor Pool for fuel, maintenance, repairs, and allocated department overhead. The balance of reimbursements is for intra-department charges between the Garage's cost centers. The increase of $1,172,500 is due primarily to cost increases for fuel and automotive parts, increases in the number of miles driven, and to Board-approved rate adjustments for Garage services and mark-ups.

Operating transfers out of $102,800 represents a repayment to Motor Pool for prior-year's projects for the replacement of fuel tanks and an upgrade of the heating, ventilation and air conditioning (HVAC) units in the department's buildings 1 and 6, as well as a request for a building construction in the Barstow Service Center in 2008-09.

Current services revenue of $14,415,400 is from maintenance and repair services, and from the sale of fuel. The increase of $885,348 is due primarily to cost adjustments for fuel and parts, and to Board-approved rate adjustments for Garage services and mark-ups.

Fixed assets of $49,000 is for Garage's various shops performing revenue-generating functions. The decrease of $48,000 is due primarily to equipment no longer needed.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of respondents satisfied with Fleet Management services.	95%	95%	98%	95%
Percentage of programmed maintenance (PM) services completed the same day the vehicle is delivered to Fleet Management.	72%	75%	78%	76%
Percentage of repairs completed within two days of vehicle delivery to Fleet Management.	84%	75%	85%	85%

To measure customer satisfaction, survey placards are placed in vehicles upon completion of any service. In 2006-07, the department completed a customer sensitivity training for its employees to augment the county's Service FIRST training.

The department measures maintenance turnaround times by noting the start and completion times on each preventive maintenance and repair work order.

Motor Pool

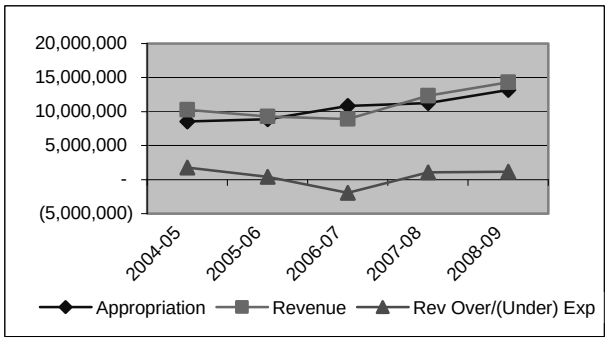
DESCRIPTION OF MAJOR SERVICES

Fleet Management's Motor Pool Division has ownership and/or maintenance responsibility for approximately 1,700 automobiles, vans, pick-up trucks and various specialty vehicles assigned to county departments. Motor Pool coordinates the collection and distribution of vehicle replacement, fuel, maintenance, insurance, overhead and other operational costs of fleet vehicles.

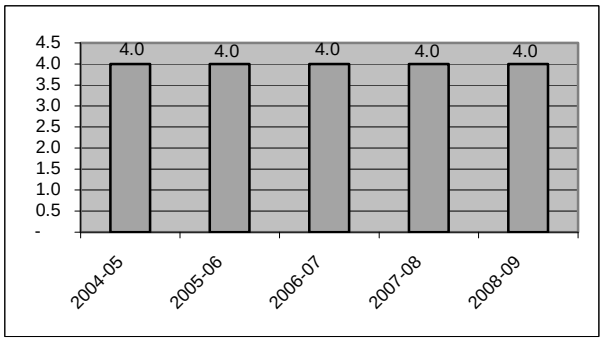
The Motor Pool budget unit is an internal service fund (ISF). All operational costs of the Motor Pool Division are financed through Board-approved rates. As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year to provide working capital, finance the replacement of fixed assets, and fund capital improvements. Any excess/shortage is incorporated into the rate structure during the annual rate review process.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



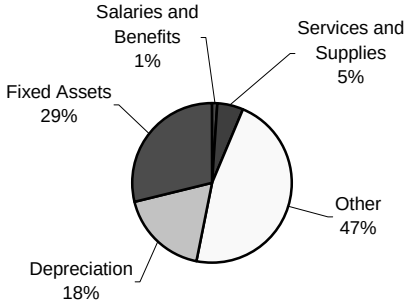
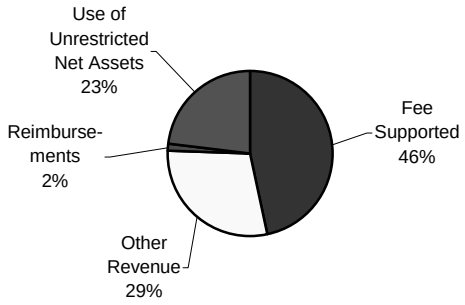
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	9,656,163	10,235,900	11,059,794	11,273,120	12,081,352
Departmental Revenue	9,604,368	9,081,927	11,334,246	12,346,300	13,218,045
Revenue Over/(Under) Exp	(51,795)	(1,153,973)	274,452	1,073,180	1,136,693
Budgeted Staffing				4.0	
Fixed Assets	2,647,463	3,032,580	4,131,273	5,000,000	4,991,699
Unrestricted Net Assets Available at Year End	11,152,970	7,200,860	7,107,392		5,600,000

Actual appropriation for 2007-08 is more than modified budget due to increases in cost of fuel and automotive parts.

Actual departmental revenue for 2007-08 is more than modified budget due to an increase in miles driven by the user departments.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Fleet Management
FUND: Motor Pool

BUDGET UNIT: IBA VHS
FUNCTION: General
ACTIVITY: Other General

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	167,767	188,438	212,044	230,104	228,896	232,300	**3,404**
Services and Supplies	458,794	790,749	577,676	902,062	999,968	968,503	**(31,465)**
Central Computer	2,409	3,319	4,149	3,510	4,200	3,314	**(886)**
Travel	-	-	-	-	-	4,000	**4,000**
Transfers	4,905,681	6,810,439	7,188,379	8,314,421	7,470,556	8,384,421	**913,865**
Total Exp Authority	5,534,651	7,792,945	7,982,248	9,450,097	8,703,620	9,592,538	**888,918**
Reimbursements	(108,208)	(108,137)	(248,279)	(262,861)	(280,500)	(287,800)	**(7,300)**
Total Appropriation	5,426,443	7,684,808	7,733,969	9,187,236	8,423,120	9,304,738	**881,618**
Depreciation	2,229,720	2,551,092	2,700,000	2,850,000	2,850,000	3,390,000	**540,000**
Operating Transfers Out	2,000,000	-	625,825	44,116	-	475,000	**475,000**
Total Requirements	9,656,163	10,235,900	11,059,794	12,081,352	11,273,120	13,169,738	**1,896,618**
Departmental Revenue							
Use of Money and Prop	233,205	325,106	318,538	308,926	218,000	218,000	**-**
State, Fed or Gov't Aid	-	-	-	-	-	74,400	**74,400**
Current Services	6,543,950	5,748,766	6,311,587	7,894,092	7,384,800	8,802,300	**1,417,500**
Other Revenue	2,470,309	2,470,171	4,198,672	4,568,355	4,343,500	4,619,000	**275,500**
Other Financing Sources	356,904	528,684	502,649	446,672	400,000	490,000	**90,000**
Total Revenue	9,604,368	9,072,727	11,331,446	13,218,045	12,346,300	14,203,700	**1,857,400**
Operating Transfers In	-	9,200	2,800	-	-	102,800	**102,800**
Total Financing Sources	9,604,368	9,081,927	11,334,246	13,218,045	12,346,300	14,306,500	**1,960,200**
Rev Over/(Under) Exp	(51,795)	(1,153,973)	274,452	1,136,693	1,073,180	1,136,762	**63,582**
				Budgeted Staffing	4.0	4.0	**-**
Fixed Assets							
Equipment	23,553	-	-	-	-	145,000	**145,000**
Vehicles	2,623,910	3,032,580	4,131,273	4,991,699	5,000,000	5,330,000	**330,000**
Total Fixed Assets	2,647,463	3,032,580	4,131,273	4,991,699	5,000,000	5,475,000	**475,000**

Salaries and benefits of $232,300 fund 4.0 budgeted positions. The increase of $3,404 reflects step increases offset by a decrease in retirement rates and workers' compensation charges.

Services and supplies of $968,503 include $388,000 for liability insurance costs, $175,000 for COWCAP charges, $159,000 for the purchase and installation of Global Positioning Units (GPS) for existing Motor Pool vehicles, and $74,400 to install new decals and logos on county vehicles. The decrease of $31,465 reflects lower cost for liability insurance.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $4,000 reflects anticipated travel costs for training fees. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $8,384,421 are payments to the Garage budget unit for fuel, maintenance, and repairs for Motor Pool vehicles. The increase of $913,865 is due primarily to rising fuel and automotive parts costs.

Reimbursements of $287,800 include payments from other departments for vehicle purchases. The increase of $7,300 is due to an increase in miles driven by vehicles assigned to the Garage.

Operating transfers out of $475,000 represents costs for a new building construction in the Barstow Service Center.

Revenue of $14,203,700 is increasing by $1,857,400 and includes a Board-approved grant application to South Coast Air Quality Management District (SCAQMD) for the purchase of GPS for $74,400. Current services and other revenues increase a combined total of $1,693,000 due to Board-approved Motor Pool rate adjustments. The increase of $90,000 in revenue from other financing sources is due to an estimated increase in auction proceeds from the sale of surplus county vehicles.

Operating transfers in of $102,800 constitute partial payment from the Garage for projects completed in 2007-08 and a new project in 2008-09.

Vehicle purchases of $5,330,000 is increasing by $330,000 because based on the vehicle replacement policy, the number of vehicles to be purchased in 2008-09 will increase. These purchases will also increase the number of Motor Pool vehicles classified as ultra low emission vehicles (ULEV). Equipment of $145,000 reflects an anticipated need for the use of generators by county departments.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of Motor Pool vehicles classified as ULEV or better.	35%	45%	52%	55%

During its regular purchasing cycle, Fleet Management will continue replacing the existing fleet with ULEV or better, including hybrids and other low emission technologies. It is estimated that the entire fleet will consist of only ULEV's (or better) by 2009-10 (excluding a small percentage of specialty vehicles).

LAND USE SERVICES DEPARTMENT
Julie Rynerson Rock

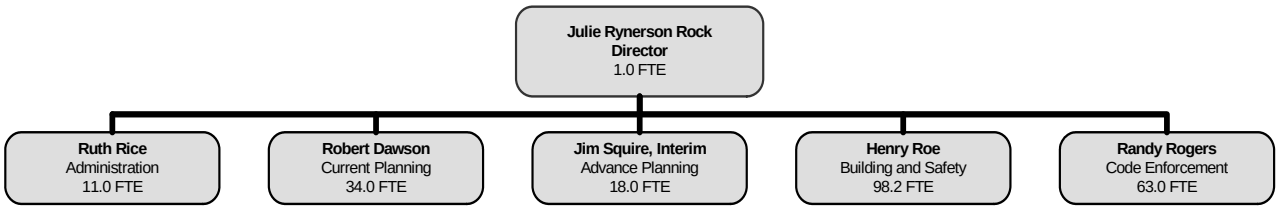
MISSION STATEMENT

The Land Use Services Department is dedicated to ensuring a balance in the areas of housing, business, and recreational needs for the diverse cultures and communities of San Bernardino County. This is accomplished through comprehensive regional planning and enforcement of building standards, land uses, and environmental impacts.

STRATEGIC GOALS

1. Advance Planning: Decrease processing times for mining applications or reclamation permits.
2. Current Planning: Decrease the processing time for "applications accepted" as complete or return to applicant in a timely fashion.
3. Building and Safety: Decrease the processing time for plan review services to the adopted service standards of residential - 10 working days; subdivisions and multi-residential - 20 working days; and grading and non-residential - 30 working days.
4. Code Enforcement: Increase the number of initial inspections performed within three weeks of receiving complaint.
5. Fire Hazard Abatement: Increase the number of abatements performed from the date of non-compliance final notice (NCFN).

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Administration	440,000	440,000	-		12.0
Advance Planning	5,095,642	2,390,858	2,704,784		18.0
Current Planning	3,335,080	3,335,080	-		34.0
Building and Safety	10,244,406	10,244,406	-		98.2
Code Enforcement	4,993,795	560,300	4,433,495		41.0
Fire Hazard Abatement	2,851,163	2,851,163	-		22.0
Total General Fund	26,960,086	19,821,807	7,138,279		225.2
Special Revenue Fund					
General Plan Update	86,824	-		86,824	-
Total Special Revenue Fund	86,824	-		86,824	-
Total - All Funds	27,046,910	19,821,807	7,138,279	86,824	225.2

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

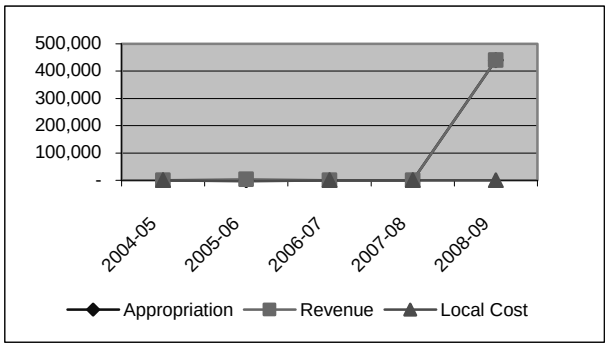
Administration

DESCRIPTION OF MAJOR SERVICES

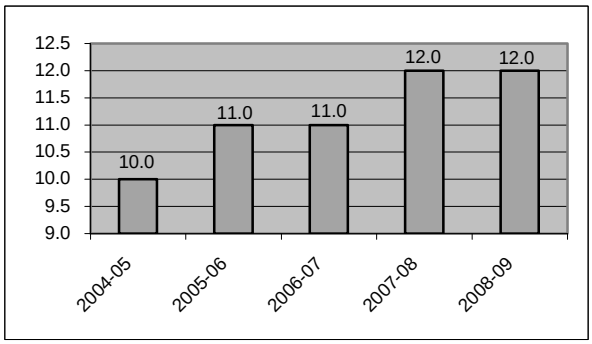
The Administration Division provides administrative support including centralized budgeting, personnel, and automation services to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement, and Fire Hazard Abatement divisions.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

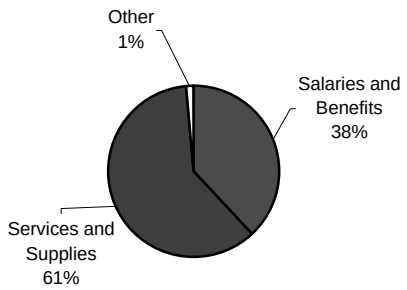
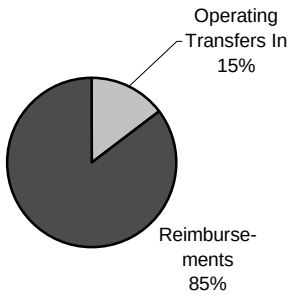


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	530,231	168	176	-	703
Departmental Revenue	156	3,501	-	-	-
Local Cost	530,075	(3,333)	176	-	703
Budgeted Staffing				12.0	

PUBLIC & SUPPORT SERVICES

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Administration
FUND: General

BUDGET UNIT: AAA LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	740,207	847,056	931,347	925,873	1,059,156	1,123,770	**64,614**
Services and Supplies	1,231,865	690,157	856,192	1,134,364	1,148,837	1,745,609	**596,772**
Central Computer	9,455	11,514	21,361	34,925	34,925	33,685	**(1,240)**
Travel	-	-	-	-	-	14,500	**14,500**
Equipment	27,030	10,019	-	-	-	-	**-**
Transfers	126,408	2,020	2,821	3,605	2,902	44,165	**41,263**
Total Exp Authority	2,134,965	1,560,766	1,811,721	2,098,767	2,245,820	2,961,729	**715,909**
Reimbursements	(1,604,734)	(1,560,598)	(1,811,545)	(2,098,064)	(2,245,820)	(2,521,729)	**(275,909)**
Total Appropriation	530,231	168	176	703	-	440,000	**440,000**
Departmental Revenue							
Current Services	673	3,115	-	-	-	-	**-**
Other Revenue	(517)	386	-	-	-	-	**-**
Total Revenue	156	3,501	-	-	-	-	**-**
Operating Transfers In	-	-	-	-	-	440,000	**440,000**
Total Financing Sources	156	3,501	-	-	-	440,000	**440,000**
Local Cost	530,075	(3,333)	176	703	-	-	**-**
				Budgeted Staffing	12.0	12.0	**-**

Salaries and benefits of $1,123,770 fund 12.0 budgeted positions. The increase of $64,614 is due to yearly step adjustments.

Services and supplies of $1,745,609 include an increase of $156,772 due to higher COWCAP and computer-related expenses, which are partially offset by a decrease in general office expenses due to the reclassification of some of these expenditures to transfers. There is also an increase of $440,000 for a one-time Business Process Improvement (BPI) funding for the purchase and implementation of a third-party web based enhancement, which would enable a countywide, end-to-end electronic process for development and construction plans review.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $14,500 reflects anticipated travel costs for job related activities such as CSAC statewide committees, Greenhouse Gas Emissions meetings, memberships in professional organizations, and staff training. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Reimbursements of $2,521,729 are from the department's operational budget units for services provided.

Operating transfers in of $440,000 constitutes a one-time BPI funding for the purchase and implementation of a third-party web based enhancement, which would enable a countywide, end-to-end electronic process for development and construction plans review.

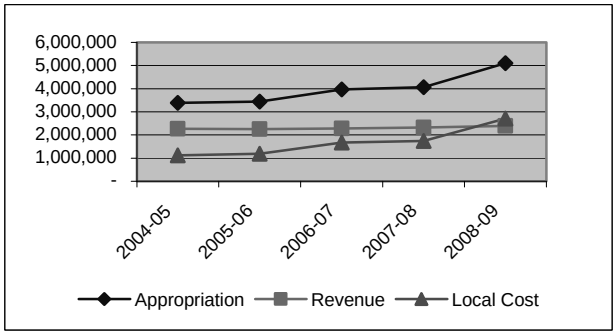
Advance Planning

DESCRIPTION OF MAJOR SERVICES

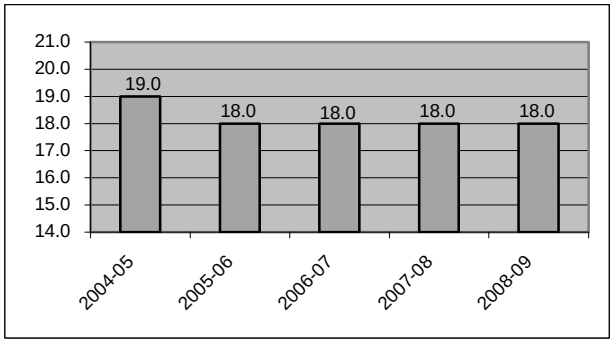
The Advance Planning Division prepares short and long-range plans for the development of the county and the conservation of its resources, including the county general plan and various specific plans. In addition, this division is responsible for inspections of mining facilities and mine reclamation plans, and provides professional staff assistance to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances. This division prepares the county general plan every ten to fifteen years. As part of the 2002-03 budget, a special revenue fund named General Plan Update was created to track costs related to the update process.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



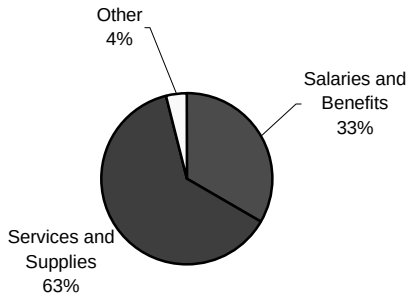
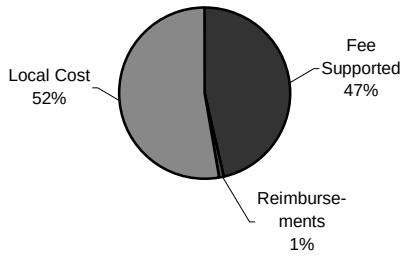
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,678,322	2,201,701	2,604,064	4,094,230	2,848,181
Departmental Revenue	679,697	1,007,295	1,018,133	2,328,829	1,082,780
Local Cost	998,625	1,194,406	1,585,931	1,765,401	1,765,401
Budgeted Staffing				18.0	

Actual appropriation for 2007-08 is less than modified budget due to vacant planner positions resulting from recruitment and retention issues and decreased professional services expenditures due to reduced Environmental Impact Review (EIR) requirements.

Actual departmental revenue for 2007-08 is less than modified budget because of fewer than anticipated environmental impact reviews completed.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Advance Planning
FUND: General

BUDGET UNIT: AAA ADV
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,013,488	1,277,890	1,436,749	1,508,695	1,689,564	1,714,391	**24,827**
Services and Supplies	580,329	832,420	1,063,796	1,199,600	2,251,259	3,181,307	**930,048**
Central Computer	-	-	18,536	20,634	20,634	21,558	**924**
Travel	-	-	-	-	-	12,500	**12,500**
Transfers	147,425	180,495	190,831	154,576	163,097	201,210	**38,113**
Total Exp Authority	1,741,242	2,290,805	2,709,912	2,883,505	4,124,554	5,130,966	**1,006,412**
Reimbursements	(62,920)	(89,104)	(105,848)	(35,324)	(60,324)	(35,324)	**25,000**
Total Appropriation	1,678,322	2,201,701	2,604,064	2,848,181	4,064,230	5,095,642	**1,031,412**
Departmental Revenue							
State, Fed or Gov't Aid	-	-	-	257,069	-	-	**-**
Current Services	674,308	999,115	1,012,896	821,914	2,321,829	2,383,858	**62,029**
Other Revenue	5,389	8,180	5,237	3,797	7,000	7,000	**-**
Total Revenue	679,697	1,007,295	1,018,133	1,082,780	2,328,829	2,390,858	**62,029**
Local Cost	998,625	1,194,406	1,585,931	1,765,401	1,735,401	2,704,784	**969,383**
				Budgeted Staffing	18.0	18.0	**-**

Salaries and benefits of $1,714,391 fund 18.0 budgeted positions, which is an increase of $24,827. The department originally requested the addition of 1.0 position for an intern position classified as a Public Service Employee, as well as the reclassification of a Geographic Information System (GIS) Technician II position to a Land Use Technician II position due to the adoption of the General Plan Update. However, at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of new positions and reclassifications included in departmental budgets for 2008-09. Based on this action, appropriation reflects the reduction of $33,377 and 1.0 in budgeted staffing. Associated revenue was also decreased by $33,377.

Approximately $1,785,071 of services and supplies costs of $3,181,307 are budgeted for contract services related to the completion of various environmental impact reports. These costs are fully paid by the applicant through fees included in the county's fee ordinance. Additionally, $320,000 is included for costs related to the completion of various commercial area and community plans, and $980,000 is due to a Board-approved one-time funding for the following policy items:

- $75,000 for the West Mojave Plan to help establish a regional conservation strategy for federal, state, and local governments.
- $30,000 for the Santa Ana Wash Plan to cover the County's share of the increased Wash Plan costs during 2007-08.
- $300,000 for the Cedar Avenue (Bloomington) Specific Plan for the preparation of a comprehensive guide for quality land development.
- $175,000 for the Snow Drop Road Area Plan to provide more specific policy direction and development standards.
- $400,000 for the Helendale-Silver Lakes Specific Plan for the preparation of a comprehensive guide for quality land development.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $12,500 reflects anticipated travel costs for continuing education requirements ($10,500) and memberships ($2,000) for certified planners. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $201,210 are increased by $38,113 due to the reallocation of departmental administrative costs paid by the various operational budgets to the Land Use Services Administration budget unit.

Reimbursements of $35,324 are payments from other general fund departments for services provided. There is a decrease of $25,000 because funding from Public Works for the General Plan Update is no longer needed.

Current services revenue of $2,383,858 is primarily from planning services and the preparation of environmental impact reports. The increase of $62,029 is due to Board-approved adjustments to hourly billing rates for 2008-09.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Decrease processing times for mining applications or reclamation permits.	86%	95%	95%	97%
2007/08: Initiate project and hire consultants for the Lake Gregory, Joshua Tree, and Wrightwood Community Plans.	N/A	100%	70%	N/A
2008/09: Develop project plan.	N/A	N/A	98%	100%

Funding for the Wrightwood Community Plan has been reallocated to the Helendale Specific Plan. This plan will begin in 2008-09.

The mining section is now fully staffed with experienced employees who have improved the review and turn around time. At this time, the division anticipates meeting the target or being very close to doing so.

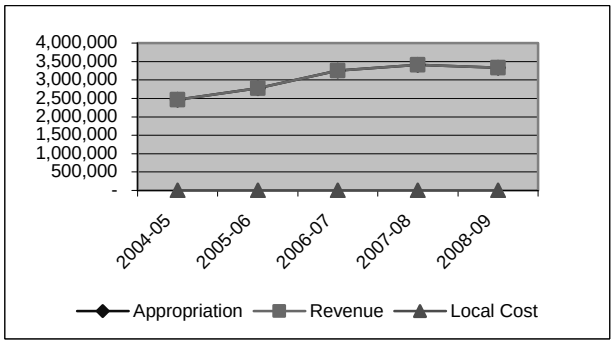
Current Planning

DESCRIPTION OF MAJOR SERVICES

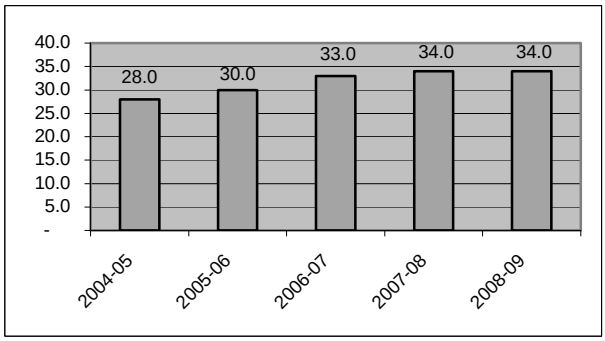
The Current Planning Division reviews all land use applications for compliance with county codes and environmental laws and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



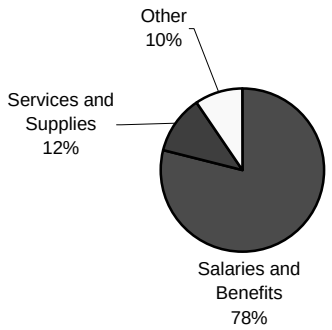
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,321,693	2,514,949	2,962,050	3,406,036	3,123,423
Departmental Revenue	2,174,059	2,519,159	2,959,531	3,406,036	2,923,902
Local Cost	147,634	(4,210)	2,519	-	199,521
Budgeted Staffing				34.0	

Actual appropriation for 2007-08 is less than modified budget due to vacant positions occurring during the year. The vacancies were the result of the retirement of long-term employees, as well as recruitment and retention issues.

Actual departmental revenue for 2007-08 is also less than modified budget due to a reduced amount of billable hours.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Current Planning
FUND: General

BUDGET UNIT: AAA CUR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,852,022	1,957,868	2,280,706	2,258,696	2,665,403	2,637,995	**(27,408)**
Services and Supplies	206,434	244,694	331,283	521,455	378,562	324,970	**(53,592)**
Central Computer	34,978	42,964	28,694	32,874	32,874	52,084	**19,210**
Travel	-	-	-	-	-	10,700	**10,700**
Vehicles	-	-	24,992	-	-	-	**-**
Transfers	251,509	280,673	307,625	321,648	340,447	320,581	**(19,866)**
Total Exp Authority	2,344,943	2,526,199	2,973,300	3,134,673	3,417,286	3,346,330	**(70,956)**
Reimbursements	(23,250)	(11,250)	(11,250)	(11,250)	(11,250)	(11,250)	**-**
Total Appropriation	2,321,693	2,514,949	2,962,050	3,123,423	3,406,036	3,335,080	**(70,956)**
Departmental Revenue							
Use of Money and Prop	-	-	-	46,689	-	-	**-**
Current Services	2,173,831	2,519,763	2,958,205	2,867,499	3,406,036	3,335,080	**(70,956)**
Other Revenue	228	(604)	1,326	9,714	-	-	**-**
Total Revenue	2,174,059	2,519,159	2,959,531	2,923,902	3,406,036	3,335,080	**(70,956)**
Local Cost	147,634	(4,210)	2,519	199,521	-	-	**-**
				Budgeted Staffing	34.0	34.0	**-**

Salaries and benefits of $2,637,995 fund 34.0 budgeted positions. The decrease of $27,408 is due to retirement rate reductions and step adjustments.

Services and supplies of $324,970 are decreased by $53,592 due to a decrease in COWCAP and general office expenditures, and it is partly offset by an increase in publications and systems development costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,700 reflects anticipated travel costs for training ($9,700) and memberships dues ($1,000). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $320,581 are allocations for departmental administrative costs paid by the various operational budgets to the Land Use Services Administration budget unit. The decrease of $19,866 is due to a reallocation of these costs.

Current services revenue of $3,335,080 is for the provision of planning services. The decrease of $70,956 is due to a leveling-off of projects submitted for review.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of "Applications Accepted" as complete or return to applicant in a timely fashion.	96%	98%	98%	99%

The Current Planning Division has implemented a policy of advising applicants within the 30-day window period if their application is complete; in some instances, the applicant decides to withdraw an incomplete application and subsequently “re-submit” it when all of the information is available.

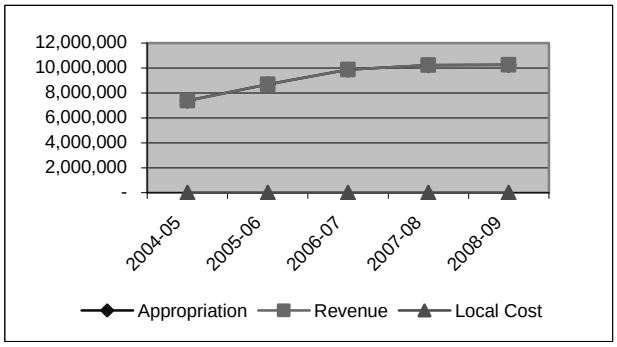
Building and Safety

DESCRIPTION OF MAJOR SERVICES

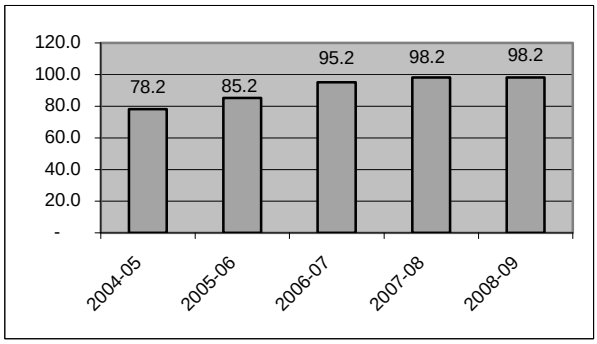
The Building and Safety Division administers construction and occupancy standards to safeguard life, health, and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances and state laws, and through the inspection of construction, alteration, moving, demolition, repair, occupancy, and use of buildings and structures.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

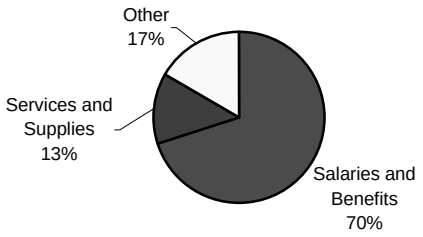
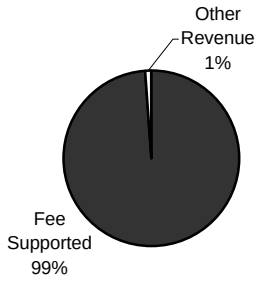


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	7,074,539	7,840,181	8,734,641	10,218,677	8,565,707
Departmental Revenue	7,164,978	7,506,953	8,734,281	10,218,677	8,311,243
Local Cost	(90,439)	333,228	360	-	254,464
Budgeted Staffing				98.2	

Actual appropriation for 2007-08 is less than the modified budget due to vacant positions and a decreased need for professional services. The vacancies are a result of the retirement of long-term employees as well as recruitment and retention issues. Professional services have decreased because of a reduction in plan review requests. All of these savings are reflected in reduced permit revenues. Local cost of $254,464 is due to the Board-approved building permit fee waiver program. On November 6, 2007, the Board of Supervisors approved the use of general fund contingencies to reimburse the Building and Safety Division for permit fees waived for victims of the Grass Valley and Slide Fires.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Building & Safety
FUND: General

BUDGET UNIT: AAA BNS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,728,275	5,599,797	6,039,289	5,965,335	7,145,936	7,165,179	**19,243**
Services and Supplies	1,121,413	1,175,771	1,205,251	1,105,075	1,440,566	1,114,003	**(326,563)**
Central Computer	50,064	56,241	69,656	95,032	95,032	169,769	**74,737**
Travel	-	-	-	-	-	92,500	**92,500**
Vehicles	75,016	(1,500)	158,678	-	-	-	**-**
Transfers	1,099,771	1,010,351	1,265,370	1,460,265	1,537,143	1,702,955	**165,812**
Total Exp Authority	7,074,539	7,840,660	8,738,244	8,625,707	10,218,677	10,244,406	**25,729**
Reimbursements	-	(479)	(3,603)	(60,000)	-	-	**-**
Total Appropriation	7,074,539	7,840,181	8,734,641	8,565,707	10,218,677	10,244,406	**25,729**
Departmental Revenue							
Licenses & Permits	6,894,319	7,336,799	8,530,860	8,168,004	9,918,677	9,944,406	**25,729**
State, Fed or Gov't Aid	5,444	730	-	689	-	-	**-**
Current Services	176,929	21,681	113,325	76,790	200,000	200,000	**-**
Other Revenue	88,286	147,743	90,096	65,760	100,000	100,000	**-**
Total Revenue	7,164,978	7,506,953	8,734,281	8,311,243	10,218,677	10,244,406	**25,729**
Local Cost	(90,439)	333,228	360	254,464	-	-	**-**
				Budgeted Staffing	98.2	98.2	**-**

Salaries and benefits of $7,165,179 fund 98.2 budgeted positions. The increase of $19,243 reflects annual step and benefit rate adjustments.

Services and supplies of $1,114,003 are decreased by $326,563 due to a reduction in COWCAP and professional services charges, and the reclassification of travel and related costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $92,500 reflects anticipated travel costs for training ($15,000) resulting from the adoption of the International Building Codes in January 2008, training materials ($25,000), seminars ($20,000), memberships ($7,500), and private mileage ($25,000). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $1,702,955 are increased by $165,812 due primarily to the reallocation of departmental administrative costs paid by the various operational budgets to the Land Use Services Administration budget unit.

Permits, current services, and other revenues totaling $10,244,406 are increased by a total of $25,729 based on the expected demand for services and will fully offset projected expenditures.

PERFORMANCE MEASURES				
Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of plan review services completed within adopted service standards.	90%	95%	95%	98%

The increase in the number of plan reviews completed within proposed timeframes reached its target of 95%. This is a result of several measures, which included sending plans to consultants for review, hiring an additional plans examiner, the hiring of additional building-inspection field staff who relieved the plans examiners of the responsibility of providing backup inspections in the field, and utilization of building inspectors usually assigned to the field to perform simple plan reviews.

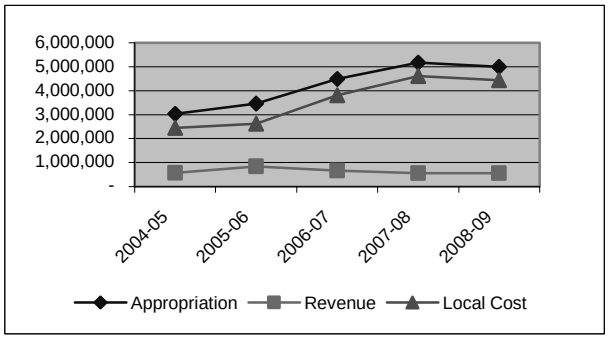
Code Enforcement

DESCRIPTION OF MAJOR SERVICES

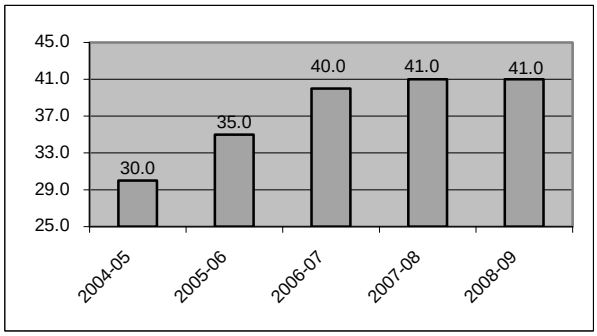
The Code Enforcement Division administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



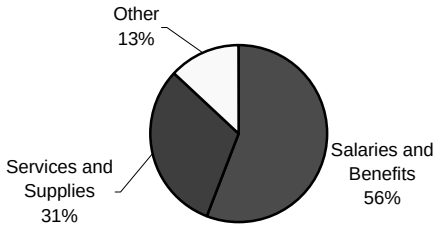
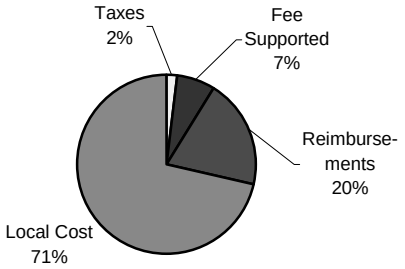
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,029,912	3,460,524	4,484,906	5,165,959	4,700,861
Departmental Revenue	578,789	847,990	673,706	560,300	181,124
Local Cost	2,451,123	2,612,534	3,811,200	4,605,659	4,519,737
Budgeted Staffing				41.0	

Actual appropriation for 2007-08 is less than modified budget because of savings in salaries and benefits due to a vacant Code Enforcement Officer position and less costs incurred in services and supplies.

Actual departmental revenue for 2007-08 is less than modified budget due to less than expected licenses and permits processing.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Services - Code Enforcement
FUND: General

BUDGET UNIT: AAA CEN
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,006,037	2,527,755	2,961,973	3,315,114	3,389,306	3,469,067	**79,761**
Services and Supplies	709,749	756,013	1,233,716	975,342	2,036,223	1,839,963	**(196,260)**
Central Computer	23,279	26,022	35,546	52,135	52,135	89,904	**37,769**
Travel	-	-	-	-	-	10,000	**10,000**
Equipment	-	-	101,043	4,275	-	-	**-**
Vehicles	72,443	15,692	75,056	18,580	25,000	-	**(25,000)**
Transfers	289,925	252,069	282,078	717,581	740,841	803,593	**62,752**
Total Exp Authority	3,101,433	3,577,551	4,689,412	5,083,027	6,243,505	6,212,527	**(30,978)**
Reimbursements	(71,521)	(117,027)	(204,506)	(382,166)	(1,077,546)	(1,218,732)	**(141,186)**
Total Appropriation	3,029,912	3,460,524	4,484,906	4,700,861	5,165,959	4,993,795	**(172,164)**
Departmental Revenue							
Taxes	135,329	121,619	146,308	56,216	125,000	125,000	**-**
Licenses & Permits	97,943	98,718	226,519	48,571	110,000	110,000	**-**
Use of Money and Prop	-	310	-	-	-	-	**-**
State, Fed or Gov't Aid	144,716	419,067	160,976	(29,601)	-	-	**-**
Current Services	200,262	197,822	133,536	104,939	325,300	325,300	**-**
Other Revenue	539	3,914	6,367	999	-	-	**-**
Other Financing Sources	-	6,540	-	-	-	-	**-**
Total Revenue	578,789	847,990	673,706	181,124	560,300	560,300	**-**
Local Cost	2,451,123	2,612,534	3,811,200	4,519,737	4,605,659	4,433,495	**(172,164)**
				Budgeted Staffing	41.0	41.0	**-**

Salaries and benefits of $3,469,067 fund 41.0 budgeted positions. The increase of $79,761 reflects annual step and benefit adjustments.

Services and supplies of $1,839,963 are decreased by $196,260 due to a reduction in computer hardware expenses, special departmental expenses, professional services, and the reclassification of travel and related costs.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $10,000 reflects anticipated travel costs for memberships ($1,000) and training ($9,000) related to Code Enforcement. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Transfers of $803,593, including an increase of $62,752, are for costs paid to County Counsel and allocated departmental overhead.

Reimbursements of $1,218,732 are from non-general fund departments for blight, litter, and graffiti abatement. The increase of $141,186 is due to the increase of reimbursable blight abatement and demolition services in the redevelopment areas of Victorville.

Departmental revenue of $560,300 is primarily for licenses and permits.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of initial inspections within three weeks of receiving the complaint.	95%	98%	98%	99%
Percentage of illegal OHV riders contacted and provided educational material regarding legal OHV areas.	55%	60%	61%	70%
Percentage increase of waste and recyclable materials collected by Code Enforcement during community cleanup activities.	18%	25%	25%	30%
Percentage increase in number of graffiti sites abated. (12,000)	N/A	100%	10%	25%
Percentage increase in number of illegal rider contacts. (21,780)	N/A	100%	25%	25%

Code Enforcement has adjusted the way complaints are taken to streamline the process. Complaints are now entered into the complaint tracking system as the clerical staff receives a call and are then forwarded to the technical staff in a shorter time frame. Technical staff now has online access to more information that needs to be researched. Through this new procedure, complaints can be processed and assigned to a Code Enforcement Officer faster, which reduces the amount of time it takes for them to get into the field for the initial inspection. The Countywide programs for the graffiti abatement and the illegal rider contacts were not fully implemented at the end of 2007-08.

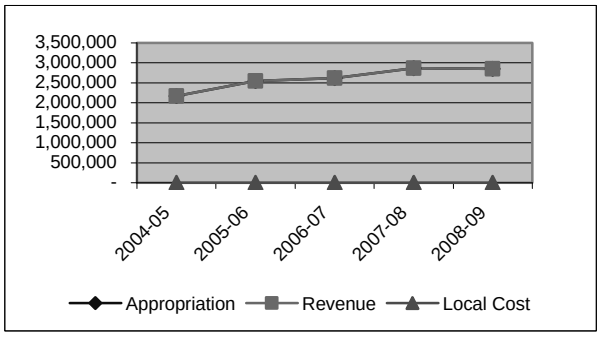
Fire Hazard Abatement

DESCRIPTION OF MAJOR SERVICES

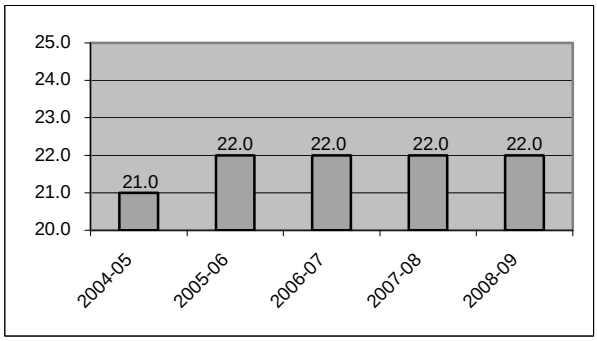
Through the Fire Hazard Abatement program, the Code Enforcement Division enforces the county's Fire and Hazardous Trees Ordinance in unincorporated portions of the county, as well as under contract to certain cities and fire districts. These services include inspections, notifications to property owners, and removal of hazards caused by vegetation and flammable debris.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



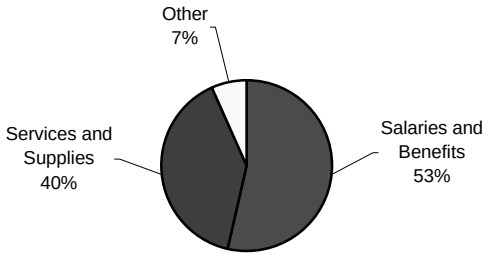
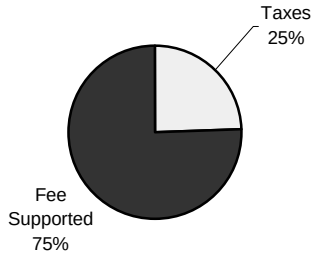
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,023,280	2,086,905	2,371,623	2,867,674	2,745,579
Departmental Revenue	1,968,717	2,087,755	2,372,526	2,867,674	2,745,579
Local Cost	54,563	(850)	(903)	-	-
Budgeted Staffing				22.0	

Actual appropriation for 2007-08 is less than modified budget because of a decrease in services and supplies costs due primarily to reduced computer hardware purchases, presort and packaging costs, and COWCAP charges.

Actual departmental revenue for 2007-08 is less than modified budget due to the decrease in expenditures.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Land Use Servicees - Fire Hazard Abatement
FUND: General

BUDGET UNIT: AAA WAB
FUNCTION: Public Protection
ACTIVITY: Protective Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,096,228	1,226,652	1,340,874	1,489,796	1,489,219	1,528,035	**38,816**
Services and Supplies	877,516	712,146	876,304	1,064,774	1,176,244	1,103,865	**(72,379)**
Central Computer	13,030	16,593	19,610	19,568	19,568	30,843	**11,275**
Vehicles	-	24,791	18,641	-	-	-	**-**
Transfers	121,506	106,723	119,136	171,441	182,643	188,420	**5,777**
Total Exp Authority	2,108,280	2,086,905	2,374,565	2,745,579	2,867,674	2,851,163	**(16,511)**
Reimbursements	(85,000)	-	(2,942)	-	-	-	**-**
Total Appropriation	2,023,280	2,086,905	2,371,623	2,745,579	2,867,674	2,851,163	**(16,511)**
Departmental Revenue							
Taxes	727,465	482,378	490,880	574,449	700,000	700,000	**-**
Current Services	1,240,583	1,606,190	1,882,064	2,171,472	2,167,674	2,151,163	**(16,511)**
Other Revenue	669	(813)	(418)	(342)	-	-	**-**
Total Revenue	1,968,717	2,087,755	2,372,526	2,745,579	2,867,674	2,851,163	**(16,511)**
Local Cost	54,563	(850)	(903)	-	-	-	**-**
				Budgeted Staffing	22.0	22.0	**-**

Salaries and benefits of $1,528,035 fund 22.0 budgeted positions, which is an increase of $38,816 due to annual step and benefit adjustments.

Services and supplies of $1,103,865 include costs for contracted abatement services and vehicle services. The decrease of $72,379 is due to reductions in computer hardware expense, 800 MHz charges, presort and packaging costs, and COWCAP charges.

Transfers of $188,420, including an increase of $5,777, are for allocated departmental overhead.

Departmental revenue of $2,851,163 is from contracting agencies and property owners and is decreased due to the decrease in costs for 2008-09.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of abatements performed within five weeks of non-compliant final notice (NCFN).	96%	98%	98%	99%

Work distribution has been analyzed and workloads have been adjusted to more evenly distribute abatements so contractors can complete the necessary work in a shorter time. Improvements are in process to the Fire Hazard Abatement computer system to improve the retrieval of information, which will allow warrants to be processed in a more efficient manner.

General Plan Update

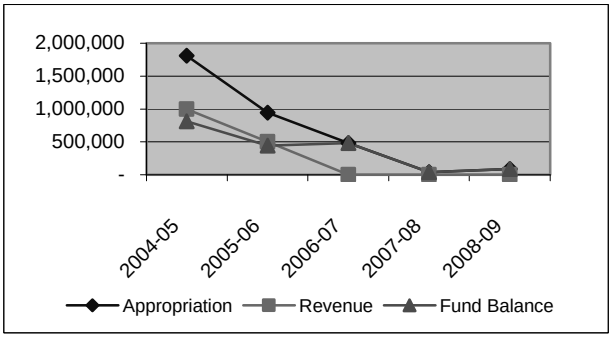
DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division updates the county General Plan every ten to fifteen years. This special revenue fund was created in 2002-03 to track the actual cost of the update process. The current General Plan Update was approved by the Board of Supervisors on March 13, 2007.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,400,000	518,822	501,360	39,908	(25,134)
Departmental Revenue	1,034,185	557,910	57,258	-	21,782
Fund Balance				39,908	

Actual appropriation for 2007-08 reflects a negative balance due to an accrual reversal for anticipated expenditures for 2006-07, related to the General Plan Update. The update was adopted by the Board of Supervisors on March 13, 2007 and the expenditure was not required. The remaining fund balance in this special revenue fund will be transferred to the Advance Planning budget during 2008-09. The division has responsibility for the plan, including implementation of adopted changes and ongoing amendments.

ANALYSIS OF FINAL BUDGET

GROUP: Public and Support Services
DEPARTMENT: Land Use Services
FUND: General Plan Update

BUDGET UNIT: RHJ LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,650,000	465,042	418,556	(25,134)	39,908	-	**(39,908)**
Equipment	-	-	12,524	-	-	-	**-**
Transfers	-	53,780	70,280	-	-	-	**-**
Total Exp Authority	1,650,000	518,822	501,360	(25,134)	39,908	-	**(39,908)**
Reimbursements	(250,000)	-	-	-	-	-	**-**
Total Appropriation	1,400,000	518,822	501,360	(25,134)	39,908	-	**(39,908)**
Residual Equity Transfers Out	-	-	-	-	-	86,824	**86,824**
Total Requirements	1,400,000	518,822	501,360	(25,134)	39,908	86,824	**46,916**
Departmental Revenue							
Use of Money and Prop	34,185	57,910	57,258	21,782	-	-	**-**
Operating Transfers In	1,000,000	500,000	-	-	-	-	**-**
Total Financing Sources	1,034,185	557,910	57,258	21,782	-	-	**-**
				Fund Balance	39,908	86,824	**46,916**

Given that the current General Plan Update was completed in 2007-08 and all invoices related to the preparation of the Plan have been processed, this budget unit will be closed at the end of 2008-09.

PUBLIC WORKS
Vana R. Olson

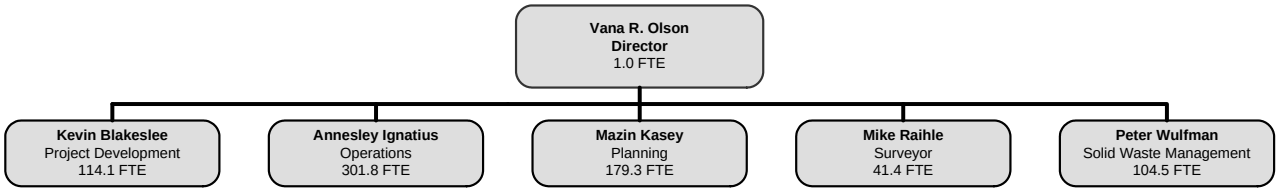
MISSION STATEMENT

The Department of Public Works provides a broad range of services and infrastructure to help ensure safe and desirable communities for the people of San Bernardino County. Areas of responsibility include roads, traffic, flood control, storm water quality, water conservation, solid waste services, and county surveyor functions.

STRATEGIC GOALS

1. ***Surveyor Function*** – Provide timely map and plan check services for customers.
2. ***Transportation Division*** – Maintain the level of safety and maintenance for county maintained roads.
3. ***Solid Waste Management Division*** – Maintain the level of efficiency concerning landfill space utilization.
4. ***Flood Control District*** – Improve flood protection and increase water recharge at flood control facilities.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Surveyor Function:						
Surveyor	5,203,207	4,935,069	268,138			41.4
Survey Monument Preservation	262,883	40,000		222,883		-
Transportation Division:						
Road Operations	109,290,804	90,316,706		18,974,098		415.8
Etiwanda Interchange Improvement	154,748	1,000		153,748		-
High Desert Corridor Project	1,877,393	1,704,435		172,958		-
Facilities Development Plans	10,193,941	1,116,072		9,077,869		-
Measure I Program	24,273,239	9,157,124		15,116,115		-
Regional Development Mitigation Plan	2,824,578	1,395,285		1,429,293		-
Solid Waste Management Division:						
Operations	77,591,716	78,299,840			708,124	104.5
Site Closure and Maintenance	11,534,351	11,637,276			102,925	-
Site Enhancement, Expansion & Acquistition	8,824,963	6,047,054			(2,777,909)	-
Environmental Fund	11,971,970	8,523,438			(3,448,532)	-
Environmental Mitigation Fund	3,590,586	3,126,288			(464,298)	-
Flood Control District:						
Consolidated Funds	154,613,883	102,305,628		52,308,255		180.4
Equipment Fund	1,587,000	2,520,000			933,000	
TOTAL	423,795,262	321,125,215	268,138	97,455,219	(4,946,690)	742.1

Note: The Flood Control District is reported separately in the Special Districts budget book.

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

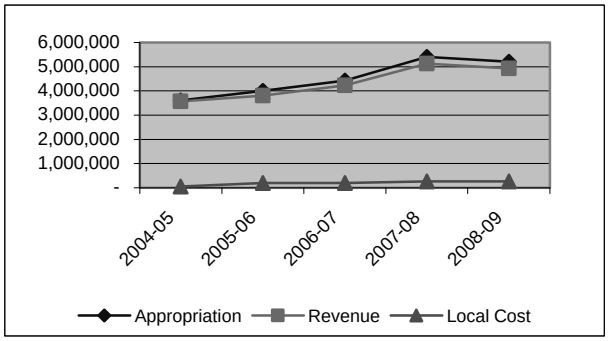
Surveyor

DESCRIPTION OF MAJOR SERVICES

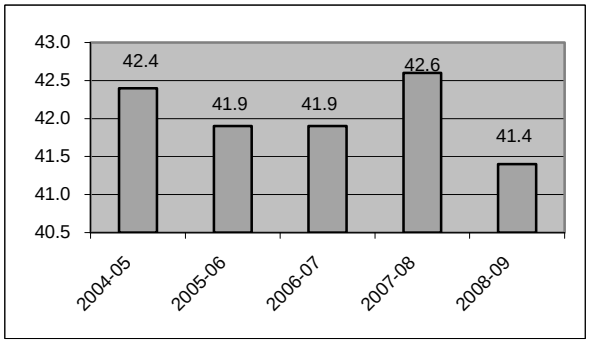
The function of the County Surveyor is to review subdivision maps as prescribed by state law, prepare legal descriptions and maps for other county departments, assist the public in matters relating to land boundaries, and ensure that sound surveying is used in the preparation of maps and plans for project development within the county. The Surveyor ensures these maps and plans conform to the conditions of approval, local ordinances, standards for development, and state laws. Field crews perform boundary and construction surveys for other county departments and are responsible for perpetuation of controlling survey monuments.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

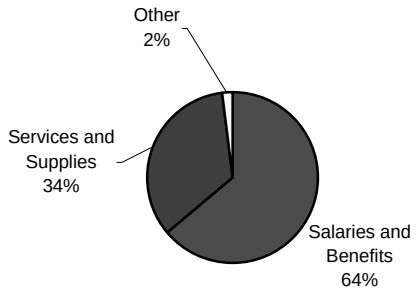
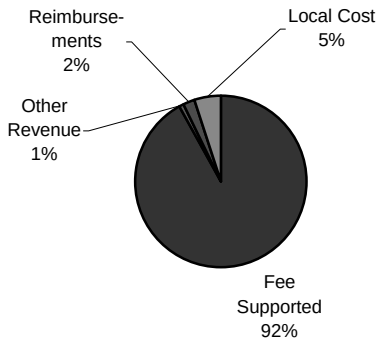


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,206,455	3,429,546	3,803,189	5,400,409	3,792,085
Departmental Revenue	3,159,210	3,251,009	3,624,700	5,132,271	3,537,200
Local Cost	47,245	178,537	178,489	268,138	254,885
Budgeted Staffing				42.6	

Actual appropriation and departmental revenue for 2007-08 were both approximately $1.6 million less than modified budget due to various staffing vacancies and the decrease in development activity that occurred during the year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Surveyor
FUND: General

BUDGET UNIT: AAA SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	2,903,981	2,923,964	3,237,836	3,285,659	3,713,264	3,400,827	**(312,437)**
Services and Supplies	271,103	449,103	487,250	456,834	1,549,059	1,740,104	**191,045**
Central Computer	18,375	23,187	27,422	32,447	32,447	45,567	**13,120**
Travel	-	-	-	-	-	30,600	**30,600**
Equipment	22,929	31,469	54,903	41,495	112,200	8,500	**(103,700)**
Transfers	60,438	86,480	98,796	98,040	102,979	87,851	**(15,128)**
Total Exp Authority	3,276,826	3,514,203	3,906,207	3,914,475	5,509,949	5,313,449	**(196,500)**
Reimbursements	(70,371)	(84,657)	(103,018)	(122,390)	(109,540)	(110,242)	**(702)**
Total Appropriation	3,206,455	3,429,546	3,803,189	3,792,085	5,400,409	5,203,207	**(197,202)**
Departmental Revenue							
State, Fed or Gov't Aid	-	646	-	-	-	-	**-**
Current Services	3,068,919	3,141,329	3,530,641	3,468,425	5,042,271	4,885,069	**(157,202)**
Other Revenue	90,291	109,034	94,059	68,775	90,000	50,000	**(40,000)**
Total Revenue	3,159,210	3,251,009	3,624,700	3,537,200	5,132,271	4,935,069	**(197,202)**
Local Cost	47,245	178,537	178,489	254,885	268,138	268,138	**-**
				Budgeted Staffing	42.6	41.4	**(1.2)**

Salaries and benefits of $3,400,827 fund 41.4 budgeted positions. The $312,437 decrease is mostly due to reduced workers' compensation rates, reduction in the amount budgeted for termination benefits, and a reduction of 1.6 budgeted staff due to an increase to the division's distributed vacancy factor. The budgeted staffing was also increased by 0.4, at no cost impact, due to a technical change that rounded position numbers in the county's budget system.

Services and supplies of $1,740,104 include the cost of using private land surveying firms in the event of unanticipated workload increases, computer software/hardware upgrades, application development and support, safety equipment for the field crews, field crew assigned vehicle charges and employee tuition reimbursements. The additional $191,045 is largely due to the replacement of computers, increased COWCAP charges, additional services from the Information Services Department (ISD) for development of new projects, increased fees for vehicle charges, and inflationary adjustments for various other costs.

Travel of $30,600 captures specific categories of expense such as conference/training/seminar fees, mileage, hotel, meals, air fare, and car rental. Of this amount, $21,850 was budgeted for the training of staff in Global Positioning System (GPS) and Geographic Information System (GIS) survey procedures, protocol, equipment and computer software usage; $5,300 is for attendance at conferences, committees and meetings in order to review land surveying complaints and to propose, review and disseminate legislation information affecting the land surveying profession; and $3,450 has been appropriated to reimburse field survey crew members for travel related expenses incurred during the performance of their work assignments in remote locations. These expenses were previously included within services and supplies.

Equipment of $8,500 is to purchase a scanner needed for the management and imaging of 11 x 17 maps and documents.

Transfers of $87,851 represent the Surveyor's share of the department's human resources, payroll and computer services costs, as well as the Surveyor's portion of cost relative to maintaining the Land Use Services job costing system.

Reimbursements of $110,242 are from Public Work's Transportation Division for utilizing the Surveyor's services.

Current services revenue of $4,885,069 is primarily from fees charged to customers for the review of subdivision maps, preparation of legal descriptions/maps, and for field surveys. The $157,202 decrease is mainly due to reduced revenue from the review of subdivision maps and the preparation of maps/legal descriptions resulting from the slowing of development. Nevertheless, the 2008-09 budget does reflect a sizeable increase in revenue from the actual amount received in 2007-08. This increase is premised on the Surveyor's Office performing additional work as requested by the Transportation Division.

Other revenue of $50,000 reflects taxable sales of map updates on microfilm/CD, microfiche prints, plotter prints, electronic map images and photocopies.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of parcel maps completed within 70 working days (2006-07), 65 working days (2007-08), and 60 working days (2008-09).	100%	100%	100%	100%
Percentage of record of surveys completed within 75 working days (2006-07), 75 working days (2007-08), and 70 working days (2008-09).	70%	100%	100%	100%
Percentage of corner records completed within 75 working days (2006-07), 75 working days (2007-08), and 70 working days (2008-09).	80%	100%	100%	100%
Percentage of final maps completed within 40 working days (2006-07), 35 working days (2007-08), and 35 working days (2008-09).	100%	100%	100%	100%

The above performance measures demonstrate the Surveyor's emphasis of providing efficient map and plan checking services that are crucial for the pace of development in this county. This function is necessary for development to proceed in a controlled manner and is mandated by either state laws or internal county standards.

Survey Monument Preservation

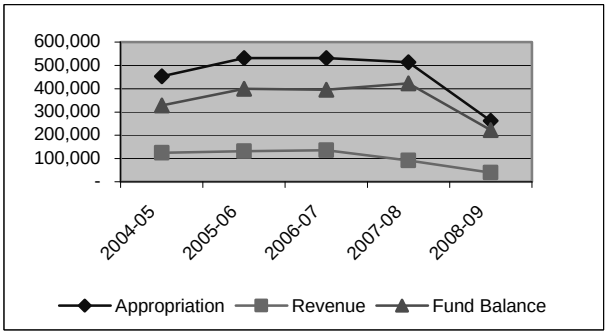
DESCRIPTION OF MAJOR SERVICES

The Survey Monument Preservation budget unit was established to account for expenses incurred related to the retracement or re-monument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. The services related to this budget unit are financed by a $10 fee charged to the public for filing or recording specific types of grant deeds conveying real property.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

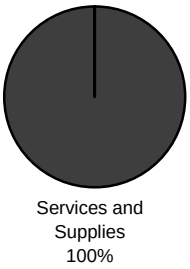
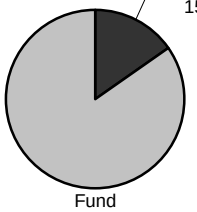


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	73,617	139,489	59,693	513,854	264,393
Departmental Revenue	144,990	134,980	86,620	91,509	64,930
Fund Balance				422,345	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Surveyor
FUND: Survey Monument Preservation

BUDGET UNIT: SBS SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	73,617	139,489	59,693	264,393	513,854	262,883	**(250,971)**
Total Appropriation	73,617	139,489	59,693	264,393	513,854	262,883	**(250,971)**
Departmental Revenue							
Current Services	144,990	134,980	86,620	64,930	91,509	40,000	**(51,509)**
Total Revenue	144,990	134,980	86,620	64,930	91,509	40,000	**(51,509)**
				Fund Balance	422,345	222,883	**(199,462)**

Services and supplies of $262,883 represent the availability of funds to pay the Surveyor for services specifically relating to retracement or re-monument surveys. The $250,971 decrease is based upon decreased revenue and less fund balance available.

Current services revenue of $40,000 represents a $51,509 decrease from prior year due to anticipated reduction in activity related to the conveyance of real property.

Transportation – Road Operations

DESCRIPTION OF MAJOR SERVICES

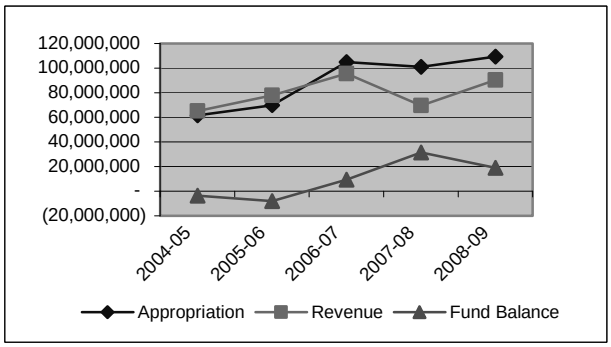
The Transportation Division is responsible for the operation, maintenance, and improvement of the county's road system that currently includes approximately 2,780 miles of roadways. Additional activities include administration, planning, design, construction, and traffic operations.

The division's routine maintenance activities include patching and crack filling on approximately 7,500 lane-miles of asphalt pavement, grading of 533 miles of unpaved roads, shoulder maintenance, snowplowing of over 300 miles of mountain roads, traffic signal maintenance at 56 intersections, roadside weed abatement in urban areas, traffic sign and pavement striping maintenance throughout the system, storm repairs and cleanup, maintenance of 380 bridges and thousands of concrete box and metal pipe culverts, as well as maintenance of drainage facilities such as inlets, ditches, dikes, and gutters. Maintenance functions are provided through 13 yard districts with regional facilities located to best serve the 20,000 square-mile area of the county.

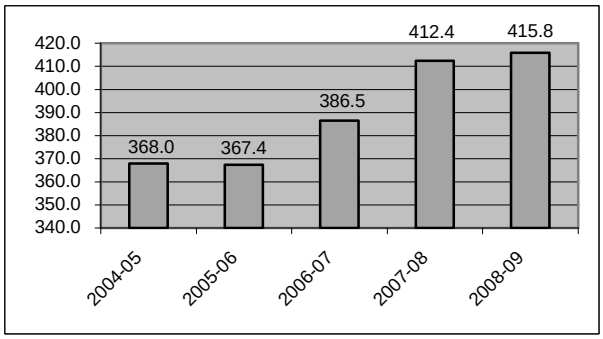
Road activities are funded almost entirely from highway-users sources. These sources consist primarily of state and federal fuel taxes, voter-approved state transportation infrastructure bond (Proposition 1B), local transportation funds generated by sales tax revenues (Measure I), and development fees (the department has established nine local and one regional transportation fee plan areas throughout the county to collect funds for the purpose of mitigating the impacts of new development). Construction of major improvements (such as new roads, bridges, or adding of lanes) is limited to a few projects per year based on available funding.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

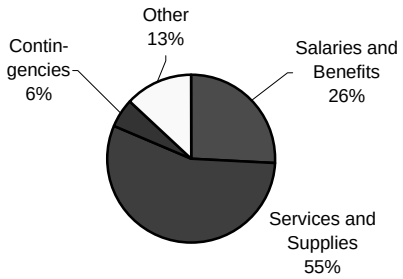
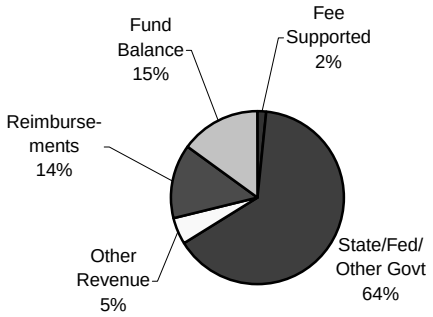


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	57,608,930	62,138,947	67,567,752	101,102,388	72,317,629
Departmental Revenue	40,044,246	74,616,937	89,128,105	69,576,157	65,310,595
Fund Balance				31,526,231	
Budgeted Staffing				412.4	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Road Operations

BUDGET UNIT: SAA, SVF, SVJ, SVK, SVL, SVM
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	21,437,225	26,506,879	27,604,880	27,468,858	32,797,258	32,821,386	**24,128**
Services and Supplies	30,481,955	32,403,820	38,241,265	40,633,487	67,682,810	70,294,320	**2,611,510**
Central Computer	167,621	204,873	235,338	273,291	273,583	325,833	**52,250**
Travel	-	-	-	-	-	208,000	**208,000**
Other Charges	533,803	993,970	2,017,563	408,434	4,394,234	4,385,755	**(8,479)**
Land and Improvements	94,196	36,688	2,065,185	1,173,977	2,338,000	2,245,000	**(93,000)**
Equipment	317,656	259,399	109,569	711,118	937,500	992,000	**54,500**
Vehicles	3,514,825	1,193,390	2,099,799	2,420,353	3,200,000	4,820,000	**1,620,000**
L/P Struct/Equip/Vehicles	880,312	925,083	972,327	780,267	895,000	835,000	**(60,000)**
Transfers	930,196	2,061,486	1,022,806	881,047	1,913,233	1,880,458	**(32,775)**
Contingencies	-	-	-	-	7,000,000	7,000,000	**-**
Total Exp Authority	58,357,789	64,585,588	74,368,732	74,750,832	121,431,618	125,807,752	**4,376,134**
Reimbursements	(748,859)	(3,261,910)	(7,172,698)	(3,033,203)	(20,879,230)	(17,866,948)	**3,012,282**
Total Appropriation	57,608,930	61,323,678	67,196,034	71,717,629	100,552,388	107,940,804	**7,388,416**
Operating Transfers Out	-	815,269	371,718	600,000	550,000	1,350,000	**800,000**
Total Requirements	57,608,930	62,138,947	67,567,752	72,317,629	101,102,388	109,290,804	**8,188,416**
Departmental Revenue							
Licenses & Permits	189,421	234,141	562,940	516,042	500,000	600,000	**100,000**
Use of Money and Prop	489,064	819,937	1,664,637	1,712,154	1,252,500	2,055,600	**803,100**
State, Fed or Gov't Aid	35,210,113	52,882,163	69,161,562	59,302,851	64,050,397	81,967,329	**17,916,932**
Current Services	974,794	1,448,079	2,850,934	2,759,945	2,321,760	1,627,277	**(694,483)**
Other Revenue	606,618	1,846,916	4,018,610	135,130	1,346,500	3,611,500	**2,265,000**
Other Financing Sources	2,574,236	4,635,701	2,669,690	336,973	105,000	105,000	**-**
Total Revenue	40,044,246	61,866,937	80,928,373	64,763,095	69,576,157	89,966,706	**20,390,549**
Operating Transfers In	-	12,750,000	8,199,732	547,500	-	350,000	**350,000**
Total Financing Sources	40,044,246	74,616,937	89,128,105	65,310,595	69,576,157	90,316,706	**20,740,549**
				Fund Balance	31,526,231	18,974,098	**(12,552,133)**
				Budgeted Staffing	412.4	415.8	**3.4**

APPROPRIATION

Salaries and benefits of $32,821,386 fund 415.8 budgeted positions. Of the 3.4 increase in budgeted staffing, 1.5 reflects a technical change in 2008-09 that rounded position numbers to one decimal place in the county's budget system. The remaining increase of 1.9 is the net result of adding several new positions largely offset by eliminating a number of existing vacant positions. The detail of these additions/deletions, which results in virtually no additional cost impact to the department, is as follows:

- 5.0 new positions (2.0 Maintenance and Construction Worker I; 1.0 Maintenance and Construction Worker II; 1.0 Equipment Operator I; 1.0 Equipment II) are being added to Operations for a new Bridge Crew. This crew will be used primarily to repair/maintain 137 bridges on the National Trails Highway and address recommendations put forth by CalTrans concerning the age and deterioration of these bridges.
- 1.0 Office Assistant III to assist the Department's superintendents with online inputting and additional clerical work.
- 1.0 Engineering Technician V to coordinate the work flow of the Permits Section.
- 1.0 Business Systems Analyst III to supervise the Business Systems section and oversee all application development.
- 1.0 Departmental IS Administrator to develop Informational Technology strategies/plans and manage the Department's technology staff.
- 1.0 Public Works Engineer II for Transportation Planning to prepare engineering cost estimates, conduct field reviews, and prepare engineering reports.
- 1.0 Transportation Analyst II to further develop coordination with regional agencies such as SANBAG, SCAG and Caltrans.
- 1.0 Engineering Technician V to coordinate and oversee the traffic tracking and monitoring program.
- 3.0 Public Service Employee positions increase due to seasonal operations needs, departmental imaging transition, and clerical requirements as needed.
- 8.0 positions deleted (7.0 Equipment Operator II; 1.0 Equipment Operator III) due to completion of the right of way clearing phase of the Bark Beetle project.
- 1.4 Contract Project Managers are being deleted since they are no longer needed to augment construction management staff.
- 3.7 reduction in staffing (1.0 Engineering Tech II; 1.0 Engineering Tech III; 1.0 Engineering Tech IV; 0.7 Engineering Tech V) within the Traffic and Transportation Planning sections due to a realignment of work duties within the department.

In addition to the above, the department is reclassifying an Engineering Technician IV position to a Geographic Information Systems Technician III.

Services and supplies of $70,294,320 include professional service contracts for external road construction projects, road materials, and vehicle usage related to in-house road maintenance and construction projects. This category also includes costs for computer hardware/software, insurance charges, general maintenance and office supplies. The additional $2,611,510 reflects increased costs for insurance, equipment usage charges, and road materials.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $208,000 includes $150,000 to compensate field crews for the cost of food and lodging while in the performance of their work duties; $43,000 for training and conferences (including air travel costs); and $15,000 for motor pool rentals. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $4,385,755 represent contributions to other agencies of approximately $1.6 million for projects in the Fontana, Needles and Twenty-Nine Palms areas; debt service payments of $2.5 million; interest on lease purchases of $160,000; and temporary right-of-easement expenses of $150,000.

Land and improvements of $2,245,000 include $1,500,000 in right-of-way purchases needed for road construction projects. The balance of $745,000 is for the following structures and improvements:

- $300,000 for construction of equipment building and office at Yard 4 (Running Springs Yard).
- $200,000 for demolition of house and construction of new yard office at Yard 3 (West Valley Yard).
- $150,000 for re-roofing and insulation of equipment building at Yard 8 (Blue Jay Yard).
- $ 70,000 for installation of Materials Lab at 825 E. Third Street.
- $ 15,000 for exhaust fans for equipment building at Yard 7 (Crestline Yard).
- $ 10,000 for security improvements recommended by the Sheriff's Department.

Equipment of $992,000 includes the following large equipment purchases:

- $320,000 for 8 traffic signal poles at various locations
- $180,000 for 12 new federally mandated diesel exhaust systems
- $120,000 for 4 controller assemblies (replacements)
- $100,000 for crack fill trailer with air compressor (replacement)
- $ 70,000 for 7 yellow flashing beacons (replacements)
- $ 60,000 for 3 axle equipment trailer (replacement)
- $ 25,000 for air compressor trailer (replacement)
- $ 20,000 for material dump trailer
- $ 20,000 for pneumatic compactor attachment for grader

Vehicles of $4,820,000 represent the following replacements and new purchases:

Replacements:

- $950,000 for five 3 axle dump trucks
- $620,000 for two AWD motor graders with blades
- $375,000 for two 2 axle dump trucks
- $275,000 for speed loader
- $250,000 for loader with attachments
- $250,000 for tractor semi
- $225,000 for 4x4 dump, plow truck with sander
- $190,000 for 3 axle dump truck with blade
- $180,000 for stencil truck
- $180,000 for thermal truck
- $175,000 for 4x4 patch truck with blade
- $ 90,000 for pup roller compactor and trailer
- $ 80,000 for ½ ton 4x4 service truck

New Vehicles:

- $200,000 for loader, bucket and forks (Bridge crew)
- $160,000 for two sign trucks
- $100,000 for 4x4 2 ton pick up with blade
- $100,000 for crew cab service truck with generator (Bridge crew)
- $ 80,000 for 4x4 1½ ton pick up
- $ 80,000 for 1½ ton pick up

- $ 70,000 for track skid steer with trailer (Bridge crew)
- $ 50,000 for two sedans
- $ 50,000 for 4x4 ½ ton short bed full size pickup
- $ 50,000 for 4x4 ¾ ton full size pickup
- $ 40,000 for pick up (Bridge crew)

Lease purchases of $835,000, reflects a $60,000 net decrease resulting from completion of two outstanding leases ($185,000) and the addition of a new lease for computers ($125,000).

Transfers of $1,880,458, reflects a decrease of $32,775 primarily due to minor adjustments to estimated labor and services for 2008-09 provided by other County departments.

Contingencies of $7,000,000 represent a portion of the unreserved fund balance set aside for future projects that are not expected to commence until after 2008-09.

Reimbursements of $17,866,948 are from three largest sources as follows:

- $6,500,000 from other agencies such as Community Development and Housing (CDH) and San Bernardino County Redevelopment Agency (RDA).
- $6,000,000 from inter-departmental transfers for equipment and materials usage.
- $5,000,000 for labor allocated to departmental projects funded by other revenues, such as Measure I and Development Fees.

The $3,012,282 decrease is mainly the result of reduced contributions of $400,000 from Measure I funds due to completion of the Central Road and Ocotillo Way overlay projects, $1,200,000 decrease from RDA for the Cherry Avenue widening project, and $1,500,000 less from CDH due to the completion of several sidewalk projects in various areas of the county.

Operating transfers out of $1,350,000 include $350,000 for an intra-departmental transfer to finance projects for 2008-09. The balance of $1,000,000 is explained as follows:

On November 1, 2005, the Board of Supervisors approved a $4.0 million allocation from the County General Fund to the Department of Public Works for road projects in the unincorporated area of the Fourth Supervisorial District. These funds were originally earmarked for a storm drain project in the Chino area, but were subsequently diverted to a number of sidewalk projects that are currently in the design phase. During the 2008-09 budget process, $1.0 million of these funds were redirected toward economic development activities in the fourth district. Of this amount, $500,000 will be transferred to the Department of Economic Development and $500,000 transferred to the Chino Airport Development Fund.

DEPARTMENTAL REVENUE

Licenses and permits of $600,000 represent anticipated revenue from road permits.

Use of money and property revenue of $2,055,600 reflects an $803,100 increase from the previous year based on anticipated interest earnings from available cash balances.

State, federal and other governmental aid of $81,967,329 includes $37,500,000 of state highway users tax, $15,500,000 of Proposition 42 funds, $7,500,000 of Proposition 1B funds, and $21,467,329 from various other state and federal sources. The revenue in this category is increasing by approximately $17,900,000 primarily due to the following changes in funding:

- $7,500,000 increase in state highway users tax due to a six month delay in apportionment distribution from the State of California, which will now be received September 2008. This $7,500,000 was originally scheduled for distribution in April, May, and June of 2007-08.
- $15,500,000 increase in Proposition 42 (AB2928) funding.
- $5,000,000 increase in federal aid committed for construction of Garnet Street Bridge and Needles Highway.
- $3,000,000 decrease in Local Transportation Funds based on anticipated needs of Local Transit Agencies.
- $7,500,000 decrease in Proposition 1B funds.

Current services revenue of $1,627,277 is decreasing by $694,483 primarily due to the completion of a $700,000 contribution from the City of Fontana for their share of a signal installation and roadway widening project at Slover Avenue/Locust Avenue during 2007-08.

Other revenue of $3,611,500 is increasing by $2,265,000 primarily due to the anticipated proceeds from sale of surplus right-of-way in connection with the Valley Boulevard at Pepper Street intersection realignment project in Colton.

Other financing sources of $105,000 represent proceeds from vehicles sold at auction.

Operating transfers in of $350,000 reflect an intra-departmental transfer to finance projects for 2008-09.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Average Pavement Condition Index (PCI) of county maintained roads.	76	75	77	75

The above performance measure reflects the division's commitment to maintaining a high level of road safety and conditions, as roads are historically high on the concerns of the public. The average Pavement Condition Index is the standard used for the overall structural status of a road. Any road with a grade of 70 or greater is considered to be in very good condition.

Transportation – Etiwanda Interchange Improvement Project

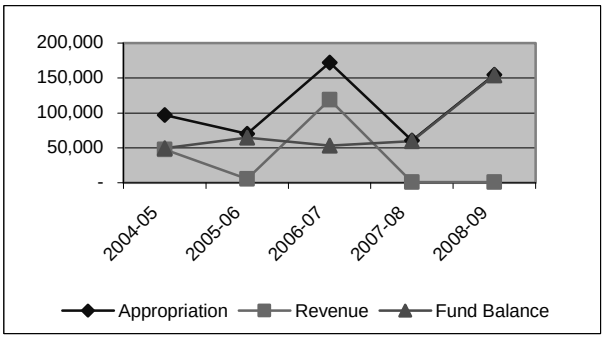
DESCRIPTION OF MAJOR SERVICES

This budget unit was established to separately account for the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works, the California Department of Transportation (Caltrans), and the Catellus Corporation. This agreement allows for the redesign of the interchange at Etiwanda Avenue and Interstate 10 near Fontana. This project has been designed and constructed in three Phases. Phase I consisted of the realignment of Valley Boulevard, Phase II was the reconstruction of the Etiwanda Avenue at I-10 interchange, and Phase III is the landscaping for the project. Phase I and Phase II have been completed. Phase III, which began in 2003-04, is expected for completion in 2008-09.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

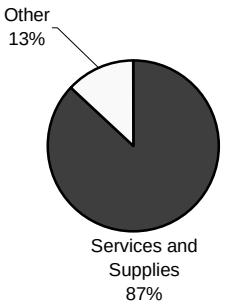
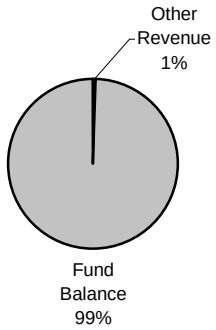


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	(14,128)	18,189	2,732	60,395	44,416
Departmental Revenue	(144,801)	6,913	9,037	1,000	138,770
Fund Balance				59,395	

Actual departmental revenue for 2007-08 exceeded modified budget due to grant funds received from the state to assist with the financing of this project.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Etiwanda Interchange Improvement

BUDGET UNIT: SVE TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	(16,961)	11,657	6	30,022	58,395	134,748	**76,353**
Transfers	2,833	6,532	2,726	14,394	2,000	20,000	**18,000**
Total Appropriation	(14,128)	18,189	2,732	44,416	60,395	154,748	**94,353**
Departmental Revenue							
Use of Money and Prop	5,956	6,913	5,574	3,237	1,000	1,000	**-**
State, Fed or Gov't Aid	(161,485)	-	3,463	120,304	-	-	**-**
Current Services	1,821	-	-	15,229	-	-	**-**
Other Revenue	8,907	-	-	-	-	-	**-**
Total Revenue	(144,801)	6,913	9,037	138,770	1,000	1,000	**-**
				Fund Balance	59,395	153,748	**94,353**

Services and supplies of $134,748 are increasing by $76,353 based on the need of professional services for the project's final landscaping phase.

Transfers of $20,000 are increasing by $18,000 based on additional departmental labor costs anticipated to complete the project.

Transportation - High Desert Corridor Project

DESCRIPTION OF MAJOR SERVICES

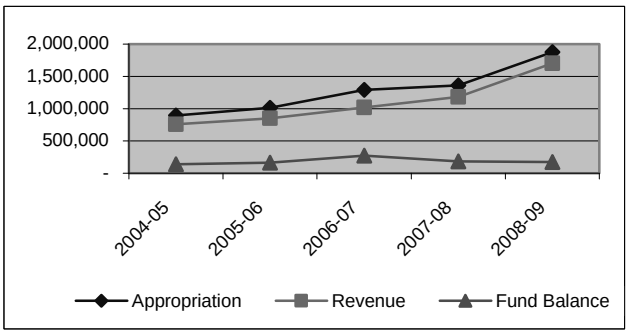
In 2000-01, the Board of Supervisors approved a cooperative agreement between the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor north of Victorville from Highway 395 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project.

In October 2006, the Board of Supervisors established the High Desert Corridor Joint Powers Authority (JPA) with Los Angeles County. The primary purpose of this JPA is to oversee the financing and construction of a 66 mile stretch of freeway corridor from State Route 14 in the Palmdale/Lancaster area through the high desert cities of Adelanto, Victorville, and Apple Valley. At the present time, appropriation and revenue related to this much larger project are not included in this budget unit. However, the budget may be subsequently adjusted to accommodate this project as the need arises.

There is no staffing associated with this budget unit.

BUDGET HISTORY

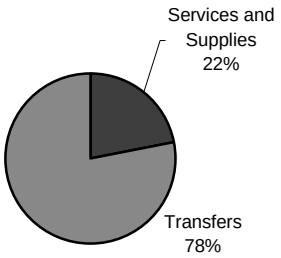
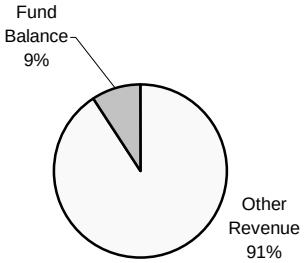
5-YEAR BUDGET TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	508,363	737,709	918,835	1,363,247	1,127,949
Departmental Revenue	529,305	850,583	823,961	1,181,119	1,117,823
Fund Balance				182,128	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project

BUDGET UNIT: SWL TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	33,592	144,945	126,575	161,384	394,236	412,549	**18,313**
Equipment	-	8,246	-	-	-	-	**-**
Transfers	474,771	584,518	792,260	966,565	969,011	1,464,844	**495,833**
Total Appropriation	508,363	737,709	918,835	1,127,949	1,363,247	1,877,393	**514,146**
Departmental Revenue							
Use of Money and Prop	3,351	3,058	6,381	5,118	7,500	7,500	**-**
State, Fed or Gov't Aid	63,975	847,525	817,580	1,112,705	-	-	**-**
Current Services	461,979	-	-	-	-	-	**-**
Other Revenue	-	-	-	-	1,173,619	1,696,935	**523,316**
Total Revenue	529,305	850,583	823,961	1,117,823	1,181,119	1,704,435	**523,316**
				Fund Balance	182,128	172,958	**(9,170)**

Services and supplies of $412,549 include professional service contracts, vehicle usage, computer hardware and software, communication charges, and office supplies.

Transfers of $1,464,044 are increasing by $495,833 as the result of additional manpower requirements for this project.

Other revenue of $1,696,935 is increasing by $523,316 to reflect additional reimbursements from the City of Victorville, which is the lead agency for this project.

Transportation – Facilities Development Plans

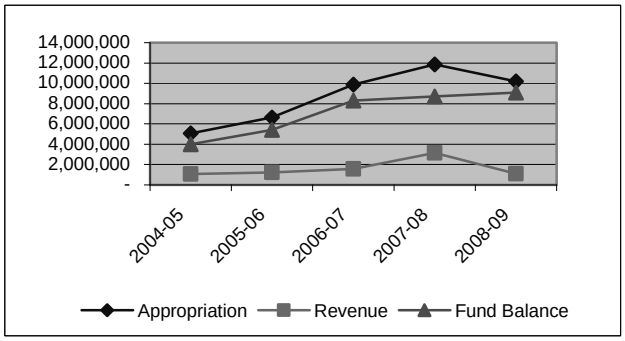
DESCRIPTION OF MAJOR SERVICES

Transportation Facilities Development Plans are established by county ordinance to collect fees on new construction. These plans provide funds for construction of roads within the boundaries of the established fee area. As fees are collected, these monies are deposited into restricted accounts until sufficient funds have been accumulated to complete projects identified in the Plan Priority Project List. Fee ordinances have been approved in the areas of Helendale/Oro Grande, High Desert (Phelan and Pinon Hills), Lucerne Valley, Oak Glen, Oak Hills, Snowdrop Road, South & East Apple Valley, and Summit Valley. Interim fee plans in the areas of Big Bear and Joshua Tree have been approved to collect fees pending final community approval.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



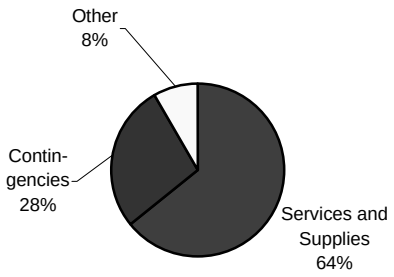
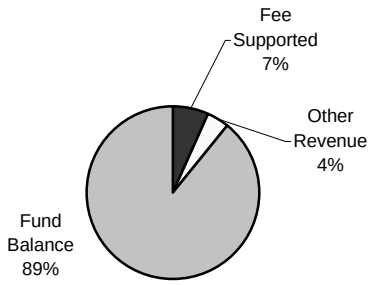
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	192,359	(560,876)	2,237,431	11,858,260	721,110
Departmental Revenue	1,589,829	2,347,544	2,645,063	3,137,604	1,084,631
Fund Balance				8,720,656	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Also, departmental revenue was approximately $2.0 million less than modified budget since fees generated through development were lower than anticipated.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Facilities Development Plans

BUDGET UNIT: Various
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	141,933	110,573	1,934,863	446,731	7,650,429	6,530,562	**(1,119,867)**
Other Charges	-	-	12,160	2,800	120,500	120,500	**-**
Transfers	50,426	128,551	290,408	271,579	727,020	727,020	**-**
Contingencies	-	-	-	-	3,360,311	2,815,859	**(544,452)**
Total Exp Authority	192,359	239,124	2,237,431	721,110	11,858,260	10,193,941	**(1,664,319)**
Reimbursements	-	(800,000)	-	-	-	-	**-**
Total Appropriation	192,359	(560,876)	2,237,431	721,110	11,858,260	10,193,941	**(1,664,319)**
Departmental Revenue							
Use of Money and Prop	90,175	202,286	394,593	445,336	398,725	443,210	**44,485**
Current Services	1,499,654	2,145,258	1,813,018	639,295	2,738,879	672,862	**(2,066,017)**
Other Revenue	-	-	746	-	-	-	**-**
Other Financing Sources	-	-	436,706	-	-	-	**-**
Total Revenue	1,589,829	2,347,544	2,645,063	1,084,631	3,137,604	1,116,072	**(2,021,532)**
				Fund Balance	8,720,656	9,077,869	**357,213**

Services and supplies of $6,530,562 include professional service contracts for external road construction projects, road materials, and vehicle usage related to in-house road maintenance and construction projects. The $1,119,867 decrease is primarily due to the completion of two significant road projects in 2007-08: signal installation at Phelan Road/Wilson Ranch Road (Phelan area) and paving of Escondido Road (Hesperia area).

Other charges of $120,500 represent temporary right-of-way purchases anticipated for 2008-09.

Transfers of $727,020 represent the anticipated labor cost of department staff assigned to Transportation Facilities Development projects.

Contingencies of $2,815,859 represent a portion of the unreserved fund balance set aside for future projects that are not expected to commence until after 2008-09.

Use of money and property revenue of $443,210 is increasing by $44,485 based on the estimated interest earnings on available cash.

Current services revenue of $672,862 is decreasing by $2,066,017 for 2008-09. This significant reduction is the result of decreased development activity in the Oak Hills, Apple Valley, and Helendale/Oro Grande areas.

Transportation – Measure I Program

DESCRIPTION OF MAJOR SERVICES

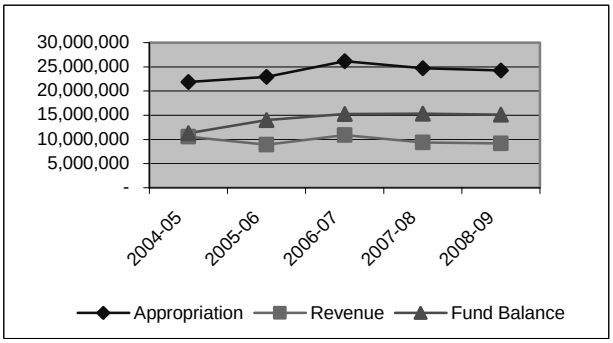
Measure I is a twenty-year program that provides funding for roadway resurfacing, rehabilitation, and widening projects, as well as providing funds for elderly and handicap transit services. The source of funding is a countywide one-half cent sales tax that was passed by the voters in November 1989. The county is divided into six sub-areas, and the Measure I funds received must be spent within the sub-area in which they were collected. The sub-areas are as follows: North Desert, Morongo Basin, San Bernardino Mountains, Colorado River, Victor Valley, and San Bernardino Valley.

In November 2004, the voters of San Bernardino County approved the extension of this program for thirty years starting in 2010 and extending until 2040.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

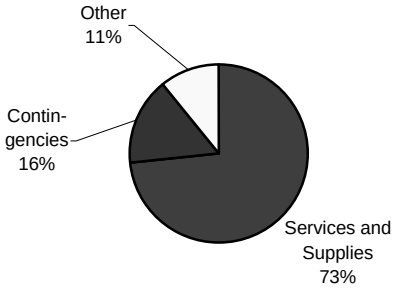
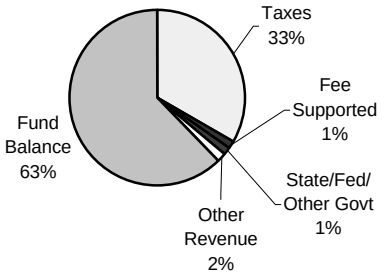


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	5,145,800	9,458,882	9,515,522	24,686,328	9,135,378
Departmental Revenue	7,593,066	10,282,444	9,290,847	9,365,850	8,379,553
Fund Balance				15,320,478	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation for these budget units are less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Measure I Program

BUDGET UNIT: Various
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	4,524,857	8,715,563	6,847,222	8,244,201	17,981,920	17,781,846	**(200,074)**
Other Charges	81,881	1,500	2,650	(380)	137,425	40,000	**(97,425)**
Transfers	740,840	750,804	1,893,424	891,557	2,736,290	2,620,700	**(115,590)**
Contingencies	-	-	-	-	3,830,693	3,830,693	**-**
Total Exp Authority	5,347,578	9,467,867	8,743,296	9,135,378	24,686,328	24,273,239	**(413,089)**
Reimbursements	(201,778)	(8,985)	(402,774)	-	-	-	**-**
Total Appropriation	5,145,800	9,458,882	8,340,522	9,135,378	24,686,328	24,273,239	**(413,089)**
Operating Transfers Out	-	-	1,175,000	-	-	-	**-**
Total Requirements	5,145,800	9,458,882	9,515,522	9,135,378	24,686,328	24,273,239	**(413,089)**
Departmental Revenue							
Taxes	7,006,380	7,785,906	7,999,511	7,220,836	8,233,560	8,078,364	**(155,196)**
Use of Money and Prop	269,121	578,937	797,147	845,627	441,048	422,060	**(18,988)**
State, Fed or Gov't Aid	(62,163)	1,448,419	27,710	-	-	330,000	**330,000**
Current Services	377,641	149,890	182,845	311,645	691,242	326,700	**(364,542)**
Other Revenue	2,087	319,292	16,634	1,445	-	-	**-**
Total Revenue	7,593,066	10,282,444	9,023,847	8,379,553	9,365,850	9,157,124	**(208,726)**
Operating Transfers In	-	-	267,000	-	-	-	**-**
Total Financing Sources	7,593,066	10,282,444	9,290,847	8,379,553	9,365,850	9,157,124	**(208,726)**
				Fund Balance	15,320,478	15,116,115	**(204,363)**

Services and supplies of $17,781,846 include professional service contracts for external road construction projects, road materials, and vehicle usage related to in-house road maintenance and construction projects. The $200,074 decrease is due to a reduction in fund balance available.

Other charges of $40,000 represent the purchase of temporary right-of-way needed for projects.

Transfers of $2,620,700 include contributions to the Road Operations Fund for project expenses, including labor costs. The amount budgeted is decreasing by $115,590 primarily due to projects completed in 2007-08, including the Ocotillo Way and Central Road overlay projects (Apple Valley area).

Taxes of $8,078,364 are decreasing by $155,196 in the half-cent sales tax revenue due to current trend.

Use of money and property revenue of $422,060 is decreasing by $18,988 based on an anticipated reduction in cash balances for fiscal year 2008-09 largely due to the Vista Road grade separation project in the Helendale area. This $1.9 million project was approved by the Board of Supervisors on January 15, 2008 and was added to the Measure I 5-Year Plan.

State, federal and governmental aid revenue of $330,000 represents state grants for the following projects: construction of turn lane at Reche Road/State Highway 247 in the Landers area ($80,000) and installation of traffic signal at Paradise Way/State Highway 38 in the Big Bear area ($250,000).

Current services revenue of $326,700 is decreasing by $364,542 due to projects with financial contributions from local agencies and/or cities being completed in 2007-08. These projects include the Wolf Road overlay project (Big Bear area) and Kiowa Road rehabilitation project (Apple Valley area).

Transportation – Regional Development Mitigation Plan

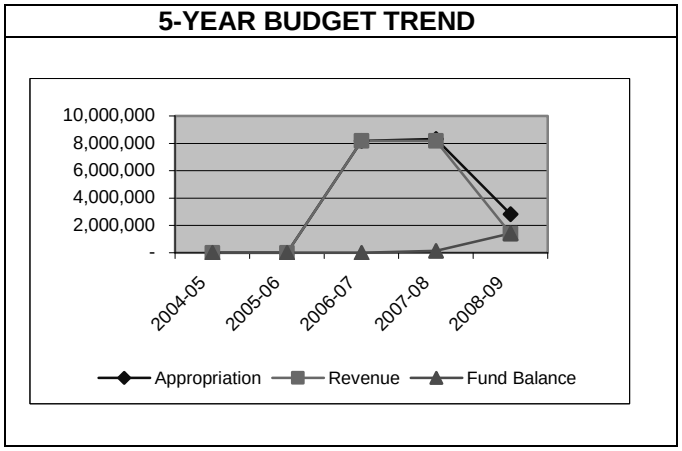
DESCRIPTION OF MAJOR SERVICES

Pursuant to Measure I and the November 2005 Congestion Management Program (CMP) update (as approved by SANBAG), local jurisdictions were required to adopt a development mitigation program by November 2006 to generate fair-share development contributions to regional transportation needs, including freeway interchanges, regional arterials, and railroad grade separation projects. The County of San Bernardino's development contribution target shares were calculated for each of the unincorporated city spheres of influence in the San Bernardino Valley and Victor Valley as part of SANBAG's Development Mitigation Nexus Study. The County's Regional Transportation Development Mitigation Plan was adopted by the Board in November 2006.

Development impact fees, based upon the Nexus Study development contribution amounts, area growth projections, and regional transportation projects, are collected at the time of issuance of a building permit for all residential, commercial, and industrial development. When sufficient fees are collected to cover the development contribution fair-share amount of projects, applications are submitted to SANBAG for the Measure I and/or Federal and State funds necessary to construct the regional arterial roads, freeway interchanges, and railroad grade separation projects listed in the Regional Development Mitigation Plan.

There is no staffing associated with this budget unit.

BUDGET HISTORY



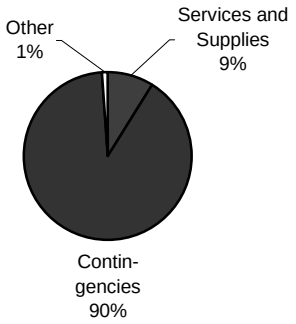
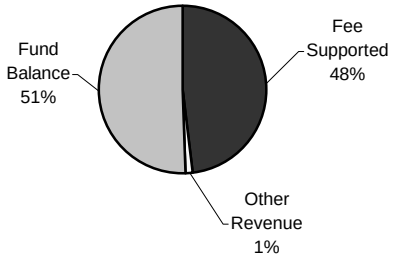
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	8,325,517	-
Departmental Revenue	-	-	145,287	8,180,230	1,277,489
Fund Balance				145,287	

In accordance with Section 29009 of the State Government code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Also, departmental revenue for 2007-08 was approximately $6.9 million less than budget since fees generated through development were lower than anticipated.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Transportation
FUND: Regional Development Mitigation Plan

BUDGET UNIT: Various
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	-	1,227,800	250,088	**(977,712)**
Transfers	-	-	-	-	183,650	29,250	**(154,400)**
Contingencies	-	-	-	-	6,914,067	2,545,240	**(4,368,827)**
Total Appropriation	-	-	-	-	8,325,517	2,824,578	**(5,500,939)**
Departmental Revenue							
Use of Money and Prop	-	-	80	26,300	77,827	36,617	**(41,210)**
Current Services	-	-	145,207	1,251,189	8,102,403	1,358,668	**(6,743,735)**
Total Revenue	-	-	145,287	1,277,489	8,180,230	1,395,285	**(6,784,945)**
				Fund Balance	145,287	1,429,293	**1,284,006**

Services and supplies of $250,088 include professional service contracts for external road construction projects. The amount budgeted is decreasing by $977,712 because of a reduction in the amount of development fees received.

Transfers of $29,250 are decreasing by $154,400 based on anticipated labor needs for evaluation of new projects.

Contingencies of $2,545,240 are decreasing by $4,368,827 due to reduced revenue from development fees. The amount appropriated in contingencies is for future projects that are expected to commence after 2008-09.

Use of money and property revenue of $36,617 is decreasing by $41,210 based on less interest revenue generated from available cash balances.

Current services revenue of $1,358,668 is decreasing by $6,743,735 resulting from decreased development activity.

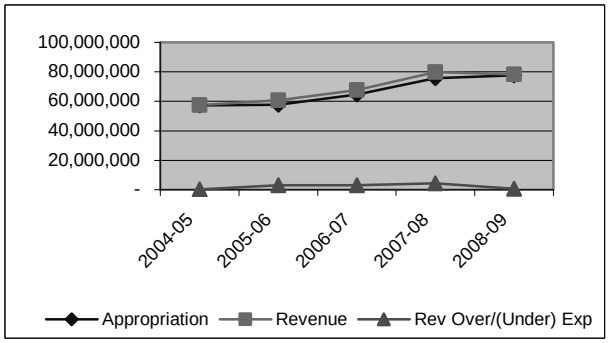
Solid Waste Management - Operations

DESCRIPTION OF MAJOR SERVICES

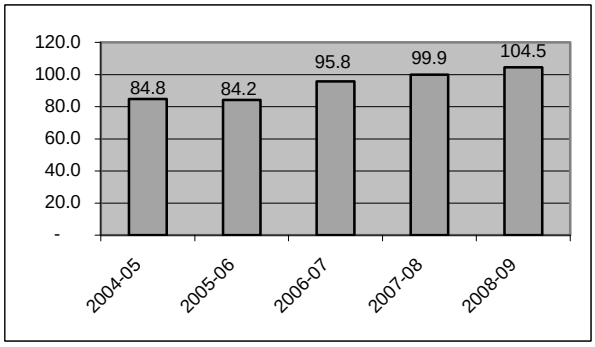
The Solid Waste Management Division (SWMD) is responsible for the operation and management of the county's solid waste disposal system, which consists of six regional landfills, eight transfer stations, five low volume transfer operations/community collection centers and thirty-three closed landfills or disposal sites. The SWMD also administers the county's solid waste franchise program, which authorizes and regulates trash collection by private haulers in the county unincorporated area, and state mandated waste diversion and recycling programs.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PERFORMANCE HISTORY

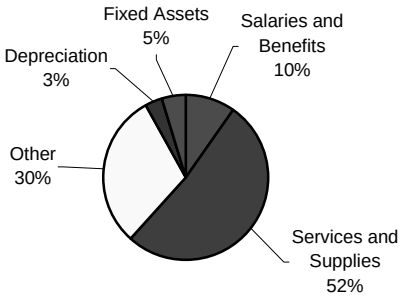
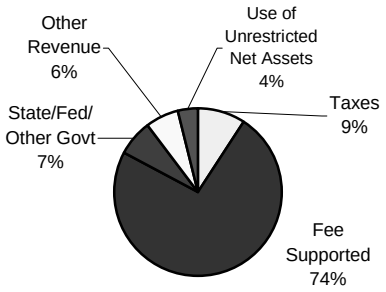
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	58,981,396	106,058,334	60,045,978	78,898,552	71,807,589
Departmental Revenue	64,983,166	114,295,404	60,980,594	83,177,603	74,366,875
Revenue Over/(Under) Exp	6,001,770	8,237,070	934,616	4,279,051	2,559,286
Budgeted Staffing				99.9	
Fixed Assets	126,740	419,206	431,638	2,215,000	348,114
Unrestricted Net Assets Available at Year End	13,357,987	4,407,830	5,342,446		15,514,776

Actual appropriation for 2007-08 was approximately $7.1 million less than modified budget primarily due to reduced operating transfers to the SWMD Site Enhancement/Expansion Fund because certain capital projects are being deferred to a later year.

Actual departmental revenue for 2007-08 was approximately $8.8 million below modified budget primarily because the amount of tonnage received from Ordinary Waste and Waste Delivery Agreements (WDA) during 2007-08 was not as much as originally anticipated.

Fixed assets for 2007-08 were approximately $1.9 million less than modified budget due to the deferment of some capital improvement projects.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt.
FUND: Operations

BUDGET UNIT: EAA, EWC, EWE
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,807,998	5,233,365	6,371,030	7,258,879	7,936,741	7,847,204	**(89,537)**
Services and Supplies	27,900,829	29,241,225	31,240,496	44,099,675	39,807,980	42,204,520	**2,396,540**
Central Computer	51,363	59,534	67,311	80,120	80,120	139,378	**59,258**
Travel	-	-	-	-	-	138,456	**138,456**
Other Charges	11,270,660	13,782,543	13,206,535	16,285,307	15,080,216	19,388,078	**4,307,862**
Transfers	258,662	350,492	464,993	378,297	265,793	393,956	**128,163**
Total Appropriation	44,289,512	48,667,159	51,350,365	68,102,278	63,170,850	70,111,592	**6,940,742**
Depreciation	315,368	-	947,346	257,305	1,522,352	2,661,929	**1,139,577**
Operating Transfers Out	14,376,516	57,391,175	7,748,267	3,448,006	10,924,337	4,818,195	**(6,106,142)**
Total Requirements	58,981,396	106,058,334	60,045,978	71,807,589	75,617,539	77,591,716	**1,974,177**
Departmental Revenue							
Taxes	7,473,566	7,170,963	7,319,867	7,535,009	7,334,581	7,513,610	**179,029**
Licenses & Permits	1,983,621	2,715,069	2,518,018	2,497,422	2,946,280	2,408,121	**(538,159)**
Use of Money and Prop	455,282	763,841	941,826	1,169,654	711,219	1,377,980	**666,761**
State, Fed or Gov't Aid	931,971	717,532	180,519	7,786,842	239,326	5,595,425	**5,356,099**
Current Services	52,283,375	54,350,397	50,262,147	49,856,962	68,434,504	57,677,041	**(10,757,463)**
Other Revenue	1,341,372	917,126	(939,869)	2,071,904	112,400	393,005	**280,605**
Other Financing Sources	273,616	47,158,117	7,500	26,000	-	-	**-**
Total Revenue	64,742,803	113,793,045	60,290,008	70,943,793	79,778,310	74,965,182	**(4,813,128)**
Operating Transfers In	240,363	502,359	690,586	3,423,082	99,293	3,334,658	**3,235,365**
Total Financing Sources	64,983,166	114,295,404	60,980,594	74,366,875	79,877,603	78,299,840	**(1,577,763)**
Rev Over/(Under) Exp	6,001,770	8,237,070	934,616	2,559,286	4,260,064	708,124	**(3,551,940)**
				Budgeted Staffing	99.9	104.5	**4.6**
Fixed Assets							
Land	105,000	70,000	-	-	-	-	**-**
Improvement to Land	773	214,253	204,523	142,069	1,331,000	2,521,000	**1,190,000**
Improvement to Structures	-	-	-	-	635,000	905,000	**270,000**
Equipment	20,967	28,284	150,371	83,703	72,013	314,554	**242,541**
Vehicles	-	106,669	76,744	122,342	142,000	60,000	**(82,000)**
Capitalized Software	-	-	-	-	16,000	137,200	**121,200**
Total Fixed Assets	126,740	419,206	431,638	348,114	2,196,013	3,937,754	**1,741,741**

APPROPRIATION

Salaries and benefits of $7,847,204 fund 104.5 budgeted positions. The net decrease of $89,537 is primarily due to the following:

$356,701 decrease from reduced costs for workers' compensation, termination benefits, and overtime.

$345,675 increase for the addition of 4.6 new positions, as follows:

- 1.0 Business Systems Analyst I ($85,121) for the Information Technology (IT) section to provide assistance in installation of automated truck lanes at landfills and to oversee all automated systems projects under general supervision of the department's Business Applications Manager.

- 1.0 Planner III ($98,438) for the Planning and Permitting Section for regulatory review and compliance with expected rapidly changing state and local regulations of solid waste facilities and greenhouse gas emissions as well as to support, promote and remain consistent with San Bernardino County's Green County Initiative.

- 1.0 Engineering Tech IV ($76,195) for the Engineering section to monitor the Landfill Gas Extraction Systems at Heaps Peak Disposal Site and the San Timoteo Sanitary Landfill, determine what maintenance and repairs are necessary, and also perform basic landfill gas extraction system maintenance and other field inspection duties.

- 1.0 Scale Operator ($53,677) for the Operations and Scales section to reduce overtime and provide adequate vacation, holiday, and sick hour coverage, as well as provide coverage to allow off site training for existing scale operators.

- 0.5 Staff Analyst II ($32,244) as a returning retiree for disaster planning and the Golden Guardian disaster exercise.

- Budgeted staffing was also increased by 0.1 due to a technical change that rounded position numbers in the county's budget system.

Services and supplies of $42,204,520 include $23,602,216 in payments to Burrtec for operation and maintenance of the county's disposal sites. The remaining $18,602,304 is for consultant contracts and other professional services/technical assistance - $11,191,485; miscellaneous services and supplies - $3,444,071; legal fees - $2,080,500; insurance - $1,307,755; and COWCAP charges - $578,493. The $2,396,540 increase from prior year is primarily due to the cost of the Disaster Debris Program for the October 2007 fires.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $138,456 reflects anticipated travel costs. This amount includes $40,000 for private mileage reimbursements to employees performing job duties; $64,500 for tuition reimbursements, conference registrations, and seminars; $18,500 for the cost of attending regulatory agency public hearings and meetings with state regulators; and $15,456 for other travel related costs such as hotels, meals, and car rentals. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Other charges of $19,388,078 include Article 19 payments to cities and the potential cost of legal settlements. Also included in other charges are lease payments to the Inland Empire Public Facilities Corporation. Amounts budgeted in 2008-09 for these payments are as follows:

Principal	$ 6,430,000
Interest	$ 4,678,212
Total	$11,108,212

Other costs related to these lease payments are Letter of Credit, Remarketing, Trustee, Rating, and other fees totaling $401,000 that are budgeted in the services and supplies appropriation unit.

Transfers of $393,956 represent amounts paid to other departments for such costs as legislative services, Human Resources/Payroll charges and EHaP expenses. The $128,163 increase is due to an additional amount to the Auditor/Controller-Recorder for building maintenance/security and to Code Enforcement for addressing illegal dumping activities.

Depreciation of $2,661,929 is increasing by $1,139,577 based on existing depreciation schedules. This increase does not impact the financial resources of SWMD, since depreciation expense is a non-cash transaction that is adjusted annually for accounting purposes.

Operating transfers out of $4,818,195 are primarily comprised of the following:

- $3.3 million to the Site Enhancement/Expansion Fund for construction of one new septic pond at the Barstow Landfill, expansion of Ponds 1 and 2 at Barstow Landfill, and construction of a Land Farm at the Landers Landfill.

- $1.4 million to the Site Enhancement/Expansion Fund, which represents distribution of proceeds from the 2005-06 Milliken Land Sale that will be used to fund capital projects.

DEPARTMENTAL REVENUE

Taxes of $7,513,610 are increasing by $179,029 based on prior year estimates for the equivalent single family residence (ESFR) and hauler fees paid with the property tax bill.

Licenses and permits of $2,408,121 are decreasing by $538,159 due to the transfer of franchise fees to newly created Community Service Districts, as well as the receipt of one-time revenues in the prior fiscal year.

Use of money and property of $1,377,980 is increasing by $666,761 due to additional interest earnings on this fund's cash balance.

State, federal and other governmental aid of $5,595,425 is increasing by $5,356,099 primarily due to state and federal funding anticipated as reimbursement for costs associated with the October 2007 Fires Debris Removal Program.

Current services revenue of $57,677,041 primarily consist of revenue from landfill gate fees. A conservative 2% increase in tonnage over the June 30, 2008 estimate was used to develop the 2008-09 revenue projection. The 2008-09 budget also reflects fee increases approved by the Board of Supervisors in March 2008 and additional revenue generated from increased participation in the Comprehensive Disposal Site Diversion Program. The $10,757,463 decrease from the amount budgeted in the prior year reflects a reduction in ordinary refuse revenues due to a combination of the following: reduced tonnage because of the decline in construction activity, increased waste diversion/recycling, decreased Article 19/Article 20 waste, reduction in processed green materials received, and elimination of the Perchlorate Surcharge Fee on Waste Delivery Agreements' tonnage. Over the last two years, there has been an industry-wide downturn in the actual amount of landfilled waste. San Bernardino County has experienced a 17% decrease in tonnage from 2,118,524 tons received in 2005-06 to the 1,755,738 tons expected for 2007-08.

Other revenue of $393,005 is increasing by $280,605, which is due to the prior years' density calculation penalty outlined in the operations contract.

Operating transfers in of $3,334,658 is increasing by $3,235,365 primarily because of the return of funds previously transferred to the Site Closure and Maintenance Fund.

FIXED ASSETS

Improvement to land of $2,521,000 consist of the following:
- $1,000,000 for installation of LFG perimeter monitoring probes at Landers, Mid-Valley and Victorville landfills.
- $350,000 for construction of access road at Victorville Landfill.

- $310,000 for purchase and installation of 2 new permanent scales and 3 concrete vaults at Victorville Landfill.
- $286,000 for resurfacing the entry road at Twentynine Palms Landfill.
- $250,000 for Parking Lot Settlement Repairs at Heaps Peak.
- $200,000 to install an irrigation system for perimeter landscaping at Mid-Valley Landfill.
- $125,000 for purchase and installation of one new permanent scale at Heaps Peak Transfer Station.

Improvement to structures of $905,000 include the following:
- $425,000 for construction of a Permanent Scale House at Victorville Sanitary Landfill.
- $230,000 for Permanent Scale House Project at Heaps Peak Transfer Station.
- $150,000 for purchase/installation of a Mobile Office Trailer at Mid-Valley Landfill to house field staff.
- $100,000 for purchase/installation of new Modular Style Scale House at Twentynine Palms Transfer Station.

Equipment of $314,554 includes the following:
- $75,000 - Victorville Automated Lanes RFID (Hardware, Software and groundwork).
- $52,100 - Trailer with restroom for San Timoteo Landfill.
- $38,713 - Towable Hydroseeder to seed inactive landfills.
- $29,040 - Heaps Peak RFID System (Hardware and Software.)
- $29,040 - Mid-Valley Automated Lanes RFID (Hardware and Software).
- $27,000 - 5 Panasonic ToughBook Computer Workstations.
- $19,101 - 2 Trimble GeoXH Global Positioning System Devices, including TerraSync and Pathfinder Software.
- $16,200 - Victorville Automated Lanes-Close Proximity Reader Solution (Hardware).
- $12,960 - 2 Network Printers.
- $10,000 – Camera surveillance system at Heaps Peak Transfer Station.
- $ 5,400 - Paradigm Software, LLC-Compu/Weigh Original Data Archive System (Hardware).

Vehicles of $60,000 consist of the addition of a half-ton 4x4 pickup truck for field staff ($30,000) and a small van for the IT section ($30,000).

Capitalized Software of $137,200 is for the system development of Disaster Management Software.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Pounds of trash per cubic yard of capacity - Low Volume Sites.	1,000 lbs	1,030 lbs	1,030 lbs	1,030 lbs
Pounds of trash per cubic yard of capacity - Medium Volume Sites.	1,200 lbs	1,170 lbs	1,170 lbs	1,170 lbs
Pounds of trash per cubic yard of capacity - High Volume Sites.	1,100 lbs	1,130 lbs	1,130 lbs	1,130 lbs

SWMD's goal of efficiently utilizing landfill capacity is the most important element for the Solid Waste Management Division and its operations. By utilizing capacity in the most effective manner, the division is able to operate each landfill to its maximum life expectancy and provide services to the public at the lowest possible cost. The division has determined that the 2008-09 projected densities are optimal amounts and representative of efficient landfill operations, thus the goal is maintain this level. The density of landfilled trash is an easily measured objective and is one of the performance measures in the county's contract with Burrtec for landfill operations.

The amounts listed above for 2007-08 are estimates. SWMD will not have the actual density amounts calculated until November, 2008. However, these actual amounts will be included in the County's 2009-10 Business Plan.

Solid Waste Management - Site Closure and Maintenance

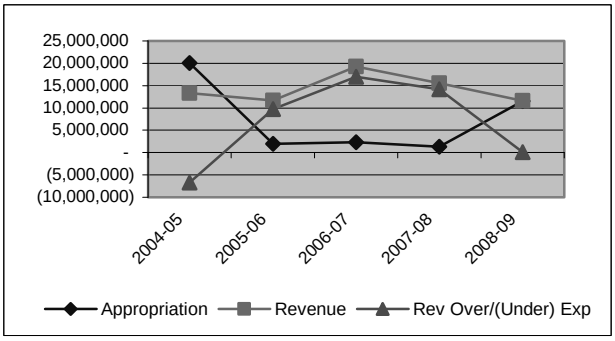
DESCRIPTION OF MAJOR SERVICES

The Site Closure and Maintenance Fund provides for the closure of landfills and for post-closure maintenance [e.g., fencing, storm damage, soil erosion, but excluding landfill gas and groundwater monitoring] required by Titles 14 and 25 of the California Code of Regulations. This budget unit accounts for the expenses and revenues related to the planning, design, permitting and construction activities required for closure and post-closure maintenance of county landfills.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

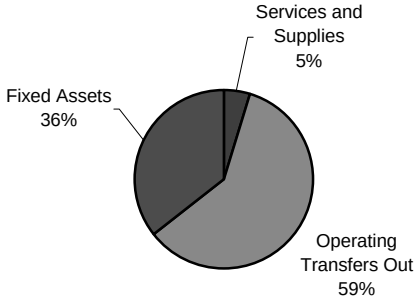
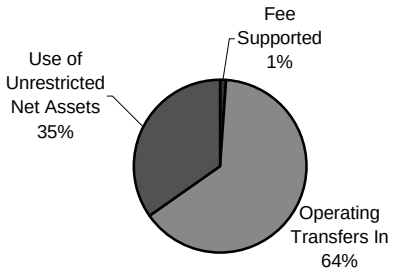
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	1,107,038	967,784	1,437,077	1,300,203	2,993,221
Departmental Revenue	9,718,833	5,544,220	19,353,342	15,520,380	10,442,571
Revenue Over/(Under) Exp	8,611,795	4,576,436	17,916,265	14,220,177	7,449,350
Fixed Assets	11,010,059	8,589,789	16,619,926	7,486,281	-
Unrestricted Net Assets Available at Year End	3,627,850	628,022	1,924,361		9,454,250

In 2007-08, actual appropriation exceeded modified budget by approximately $1.7 million because of a $2,575,000 unbudgeted operating transfer to the SWMD Financial Assurance Fund to return monies received in the prior fiscal year and $804,000 savings in professional services related to deferred capital projects until next fiscal year.

Actual departmental revenue was $5.1 million under modified budget due to not receiving an operating transfer from the SWMD Financial Assurance Fund as projected. The California Integrated Waste Management Board (CIWMB) is being slower than anticipated in providing approval for the release of closure funds.

No fixed assets were expensed in 2007-08 due to the deferral of capital projects until next fiscal year because of delays in receiving approvals from regulatory agencies.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Closure and Maintenance

BUDGET UNIT: EAB SWM
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	923,781	967,784	1,260,435	343,136	1,187,767	844,564	**(343,203)**
Other Charges	6,615	-	-	-	-	-	**-**
Total Appropriation	930,396	967,784	1,260,435	343,136	1,187,767	844,564	**(343,203)**
Depreciation	176,642	-	176,642	75,067	112,436	75,067	**(37,369)**
Operating Transfers Out	-	-	-	2,575,018	-	10,614,720	**10,614,720**
Total Requirements	1,107,038	967,784	1,437,077	2,993,221	1,300,203	11,534,351	**10,234,148**
Departmental Revenue							
Taxes	-	9,935	9,897	10,099	9,897	10,099	**202**
Use of Money and Prop	144,943	176,360	195,405	218,977	212,000	25,000	**(187,000)**
Current Services	154,857	135,827	165,459	150,704	220,500	186,994	**(33,506)**
Other Revenue	392,010	7,415	(6,615)	-	-	-	**-**
Total Revenue	691,810	329,537	364,146	379,780	442,397	222,093	**(220,304)**
Operating Transfers In	9,027,023	5,214,683	18,989,196	10,062,791	15,077,983	11,415,183	**(3,662,800)**
Total Financing Sources	9,718,833	5,544,220	19,353,342	10,442,571	15,520,380	11,637,276	**(3,883,104)**
Rev Over/(Under) Exp	8,611,795	4,576,436	17,916,265	7,449,350	14,220,177	102,925	**(14,117,252)**
Fixed Assets							
Land	4,000	950,140	-	-	-	-	**-**
Improvement to Land	11,006,059	7,639,649	16,619,926	-	7,486,281	6,318,810	**(1,167,471)**
Total Fixed Assets	11,010,059	8,589,789	16,619,926	-	7,486,281	6,318,810	**(1,167,471)**

Appropriation (including $844,564 for services and supplies and $6,318,810 for improvement to land) are budgeted in 2008-09 for the Big Bear closure construction project, Mid-Valley south mound pre-construction work, and the Milliken perimeter landscape plan.

Operating transfers out of $10,614,720 includes reimbursement of $3,000,000 to the SWMD Operations Fund for repayment of a previous loan and $7,614,720 to the SWMD Environmental Fund for mitigation/monitoring of air and groundwater issues at closed sites.

Departmental revenue of $11,637,276 reflects a decrease of $3,883,104 from last year's budgeted amount. This decrease is primarily due to reduced operating transfers in from the SWMD Financial Assurance Fund.

Solid Waste Management - Site Enhancement, Expansion, and Acquisition

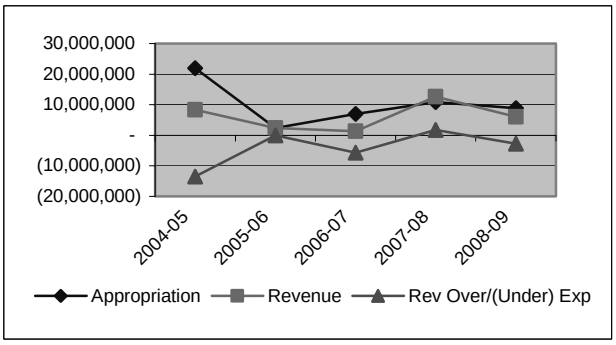
DESCRIPTION OF MAJOR SERVICES

The Site Enhancement, Expansion and Acquisition budget unit provides for the expansion construction of landfills and transfer stations, the purchase of land, the construction of new facilities, and site enhancements. This budget unit accounts for the expenses and revenues related to the planning, permitting, construction, and design activities required for the expansion and/or enhancement of county landfill and transfer station operations.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

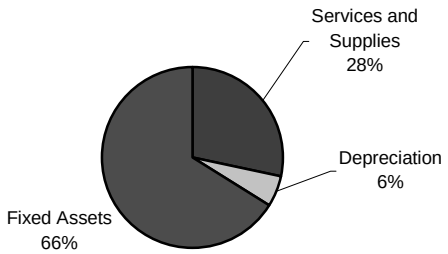
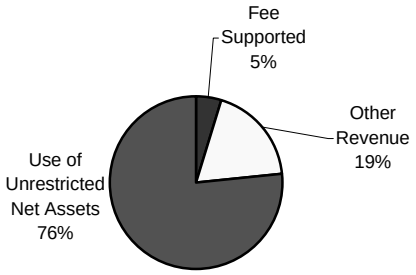
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	3,970,933	918,734	4,030,254	10,872,664	2,689,062
Departmental Revenue	2,724,134	36,035,239	4,425,714	12,629,794	2,517,786
Revenue Over/(Under) Exp	(1,246,799)	35,116,505	395,460	1,757,130	(171,276)
Fixed Assets	7,082,850	3,239,589	10,167,392	23,603,000	7,981,754
Unrestricted Net Assets Available at Year End	-	36,370,167	21,845,870		19,862,981

Actual expenses (including fixed assets) were $23.8 million less than budget mainly due to the following:

- $13.9 million of projects being deferred until 2008-09.
- $5.6 million in net cost decreases on existing projects.
- $3.9 million in over-stated budgeted depreciation amount.

Departmental revenue for 2007-08 was $10.1 million under budget. This decrease was the result of not receiving operating transfers in from the SWMD Operations Fund because of projects being deferred.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Site Enhancement, Expansion, & Acq.

BUDGET UNIT: EAC SWM
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,073,263	918,734	1,132,584	1,224,021	5,536,316	7,359,922	**1,823,606**
Depreciation	2,897,670	-	2,897,670	1,465,041	5,336,348	1,465,041	**(3,871,307)**
Total Requirements	3,970,933	918,734	4,030,254	2,689,062	10,872,664	8,824,963	**(2,047,701)**
Departmental Revenue							
Use of Money and Prop	118,659	204,766	1,448,666	1,489,374	403,000	144,000	**(259,000)**
Current Services	976,434	862,837	1,052,048	958,048	1,401,750	1,192,606	**(209,144)**
Other Revenue	-	-	-	3,549	-	-	**-**
Other Financing Sources	-	-	1,900,000	-	-	-	**-**
Total Revenue	1,095,093	1,067,603	4,400,714	2,450,971	1,804,750	1,336,606	**(468,144)**
Operating Transfers In	1,629,041	34,967,636	25,000	66,815	10,825,044	4,710,448	**(6,114,596)**
Total Financing Sources	2,724,134	36,035,239	4,425,714	2,517,786	12,629,794	6,047,054	**(6,582,740)**
Rev Over/(Under) Exp	(1,246,799)	35,116,505	395,460	(171,276)	1,757,130	(2,777,909)	**(4,535,039)**
Fixed Assets							
Land	2,521	2,404	82,843	17,996	3,000	1,830	**(1,170)**
Improvement to Land	7,080,329	3,237,185	10,084,549	7,963,758	23,600,000	17,150,000	**(6,450,000)**
Total Fixed Assets	7,082,850	3,239,589	10,167,392	7,981,754	23,603,000	17,151,830	**(6,451,170)**

Appropriation (including services and supplies of $7,359,922 and improvement to land of $17,150,000) are budgeted in 2008-09 for a number of projects including the following:

- Mid-Valley unit 3 liner project
- Landers septic pond/landfarm expansion
- Barstow new septic pond and basin area liner
- Colton scale area liner
- Victorville phase 1B liner
- San Timoteo Detention Basin
- Barstow tortoise fencing

Departmental revenue for 2008-09 is budgeted at $6,047,054, a decrease of $6,582,740 from the prior year. This decrease is due to the reduced need for operating transfers in from the SWMD Operations Fund.

Solid Waste Management - Environmental Fund

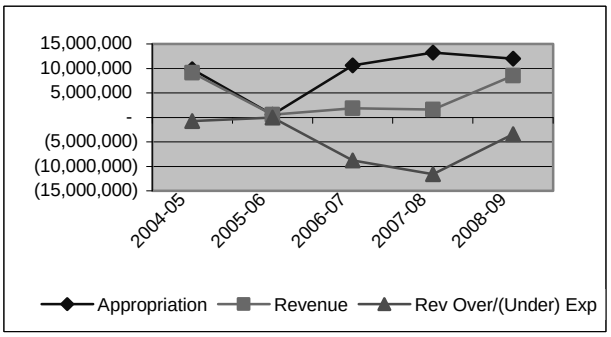
DESCRIPTION OF MAJOR SERVICES

The Environmental Fund provides environmental mitigation activities (e.g., landfill gas extraction and groundwater remediation created by the landfill) at closed and inactive landfill sites for the health and safety of the public. This budget unit accounts for the expenses and revenues related to these environmental mitigation activities.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



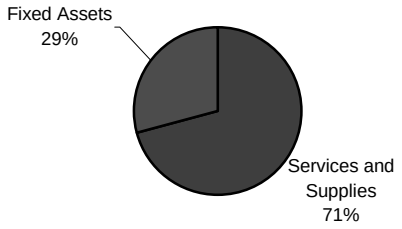
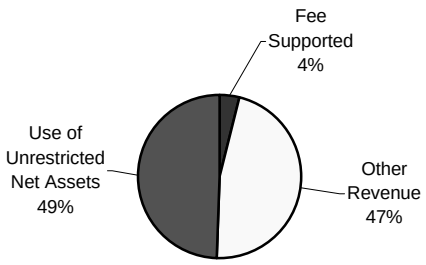
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	4,576,787	4,002,812	3,409,549	13,261,133	5,803,175
Departmental Revenue	9,613,247	18,081,424	3,254,433	1,630,905	1,957,393
Revenue Over/(Under) Exp	5,036,460	14,078,612	(155,116)	(11,630,228)	(3,845,782)
Fixed Assets	245,216	269,400	2,108,890	1,600,000	2,826,811
Unrestricted Net Assets Available at Year End	-	18,798,205	13,230,228		10,467,906

Actual appropriation (including fixed assets) for 2007-08 were $6.2 million less than modified budget due to project deferrals.

Actual departmental revenue for 2007-08 was $326,488 greater than modified budget due to additional interest earnings on the fund's cash balance.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Fund

BUDGET UNIT: EAL SWM
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	4,270,462	4,002,812	3,103,224	5,766,656	12,782,610	11,935,451	**(847,159)**
Depreciation	306,325	-	306,325	36,519	478,523	36,519	**(442,004)**
Total Requirements	4,576,787	4,002,812	3,409,549	5,803,175	13,261,133	11,971,970	**(1,289,163)**
Departmental Revenue							
Use of Money and Prop	25,310	166,942	831,343	836,742	262,000	225,000	**(37,000)**
Current Services	-	-	1,706,032	1,120,651	1,368,905	647,199	**(721,706)**
Other Revenue	-	-	713,598	-	-	-	**-**
Total Revenue	25,310	166,942	3,250,973	1,957,393	1,630,905	872,199	**(758,706)**
Operating Transfers In	9,587,937	17,914,482	3,460	-	-	7,651,239	**7,651,239**
Total Financing Sources	9,613,247	18,081,424	3,254,433	1,957,393	1,630,905	8,523,438	**6,892,533**
Rev Over/(Under) Exp	5,036,460	14,078,612	(155,116)	(3,845,782)	(11,630,228)	(3,448,532)	**8,181,696**
Fixed Assets							
Improvement to Land	245,216	269,400	2,108,890	2,826,811	1,600,000	4,900,000	**3,300,000**

Appropriation (including services and supplies of $11,935,451 and improvement to land of $4,900,000) are budgeted in 2008-09 for a number of projects including the following:

- Heaps Peak leachate treatment system
- Lenwood-Hinkley CAP system
- Apple Valley gas treatment system
- Yucaipa groundwater treatment system
- Barstow gas extraction system
- Landers groundwater monitoring wells

Departmental revenue for 2008-09 are budgeted at $8,523,438, an increase of $6,892,533 from the prior year. This increase is due to operating transfers in from the SWMD Site Closure and Maintenance Fund. Construction projects are increasing for 2008-09, yet this budget unit will incur a substantial decrease in perchlorate gate fees; consequently, a large influx of funds from the Site Closure and Maintenance budget will be needed for financing purposes. It is likely that SWMD will no longer be able to charge the Perchlorate fee against WDA city tons due to the anticipated end result of a series of lawsuits with the cities.

Solid Waste Management - Environmental Mitigation Fund

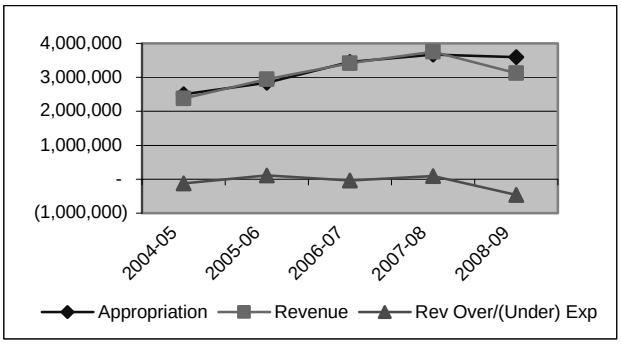
DESCRIPTION OF MAJOR SERVICES

The Environmental Mitigation Fund (EMF) was established to provide separate accountability of that portion of the tipping fee designated as a resource for addressing solid waste facilities impacts on local communities. The Board of Supervisors (Board) approved an Environmental Mitigation Fund Use Policy on July 10, 2001. In accordance with this policy, projects or programs must reduce, avoid, or otherwise mitigate impacts arising from the operations and management of a county owned landfill or transfer station to be eligible for use of EMF monies. Current programs funded through EMF monies are the Household Hazardous Waste (HHW) Program in unincorporated county communities, ongoing since 1993; the Community Clean Up Program approved by the Board in 1994; the Community Collection Program; and a partnership providing funding for Code Enforcement's staffing coordination of the Supervisory Districts community clean-up projects. Revenues collected in this fund are also used to make contractual payments to the six host cities with a county landfill within its boundary or sphere of influence. On March 30, 2004, the Board approved an amended EMF Use Policy that revised the eligibility criteria to include the county's portion of costs associated with debris cleanup in the aftermath of a locally declared disaster. Also, for 2008-09 and forward, all uncovered load fees will be transferred into this budget unit and used to finance the SWMD Community Service Program.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



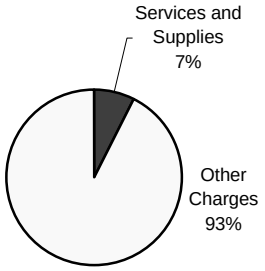
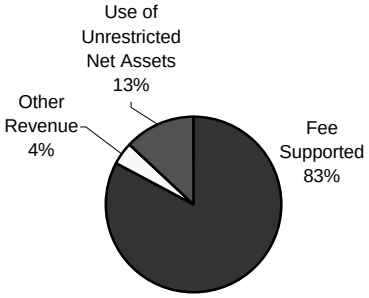
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,856,621	3,033,334	3,126,323	3,668,815	3,183,176
Departmental Revenue	2,718,784	3,173,479	3,025,711	3,756,449	2,980,254
Revenue Over/(Under) Exp	(137,837)	140,145	(100,612)	87,634	(202,922)
Fixed Assets	75,323	-	-	-	-
Unrestricted Net Assets Available at Year End	2,280,480	2,493,036	2,392,424		2,228,879

Actual appropriation for 2007-08 were $485,639 under modified budget due to City Host Fees being less than anticipated because of reduced tonnage.

Departmental revenue for 2007-08 were $776,195 under modified budget because the original projections for Landfill Gate Fees were based on inflated system tonnage, which included contract maximum tons for Article 19 and Article 20 waste, as well as much higher WDA city tons.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Pubic Works - Solid Waste Mgmt
FUND: Environmental Mitigation

BUDGET UNIT: EWD SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	58,545	95,538	102,456	147,656	250,000	260,620	**10,620**
Travel	-	-	-	-	-	6,000	**6,000**
Other Charges	2,586,261	2,937,196	3,011,439	3,034,946	3,405,281	3,323,392	**(81,889)**
Total Appropriation	2,644,806	3,032,734	3,113,895	3,182,602	3,655,281	3,590,012	**(65,269)**
Depreciation	-	-	12,428	574	13,534	574	**(12,960)**
Operating Transfers Out	211,815	600	-	-	-	-	**-**
Total Requirements	2,856,621	3,033,334	3,126,323	3,183,176	3,668,815	3,590,586	**(78,229)**
Departmental Revenue							
Use of Money and Prop	56,633	87,423	119,757	128,206	98,000	83,500	**(14,500)**
Current Services	2,462,934	3,086,056	2,905,954	2,852,048	3,658,449	2,971,560	**(686,889)**
Total Revenue	2,519,567	3,173,479	3,025,711	2,980,254	3,756,449	3,055,060	**(701,389)**
Operating Transfers In	199,217	-	-	-	-	71,228	**71,228**
Total Financing Sources	2,718,784	3,173,479	3,025,711	2,980,254	3,756,449	3,126,288	**(630,161)**
Rev Over/(Under) Exp	(137,837)	140,145	(100,612)	(202,922)	87,634	(464,298)	**(551,932)**
Fixed Assets							
Improvement to Land	75,323	-	-	-	-	-	**-**

Total requirements of $3,590,586 for 2008-09 primarily represent contractual payments to host cities with a county landfill within its boundary or sphere of influence. The $78,229 decrease is primarily due to a reduction in budgeted tonnage for Article 19 and Article 20 waste.

Departmental revenue of $3,126,288 principally reflect that portion of the landfill gate fee designated for addressing solid waste facilities impacts on local communities. The $630,161 decrease is the result of the prior year budget being based on inflated tonnage projections as described above.

REAL ESTATE SERVICES
David H. Slaughter

MISSION STATEMENT

The Real Estate Services Department partners with county departments and other public agencies to develop innovative, professional processes and provide cost-effective, efficient, high quality and timely support to accomplish their real estate needs to include lease negotiations and documentation, property management, appraisal services, right-of-way acquisitions, land and building purchases, surplus property sales and maintenance of the database inventory of county-owned buildings, land and leased facilities.

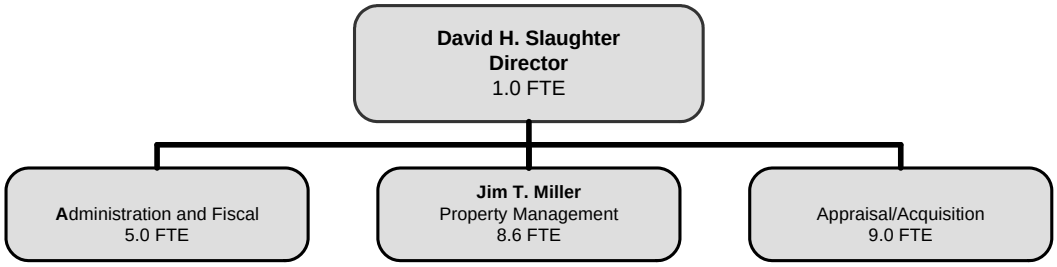
STRATEGIC GOALS

1. Improve the quality and professionalism of services.

2. Improve the department's fiscal services by automating manual fiscal functions and systems.

3. Improve customer service with departments that lease non-county owned space and/or lease county-owned space to others.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Real Estate Services	2,544,054	1,538,500	1,005,554		23.6
Rents and Leases	419,311	419,311	-		-
Courts Property Management	382,430	337,430	45,000		-
Total General Fund	3,345,795	2,295,241	1,050,554		23.6
Special Revenue Fund					
Chino Agricultural Preserve	8,431,786	1,333,411		7,098,375	-
Total Special Revenue Fund	8,431,786	1,333,411		7,098,375	-
Total - All Funds	11,777,581	3,628,652	1,050,554	7,098,375	23.6

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

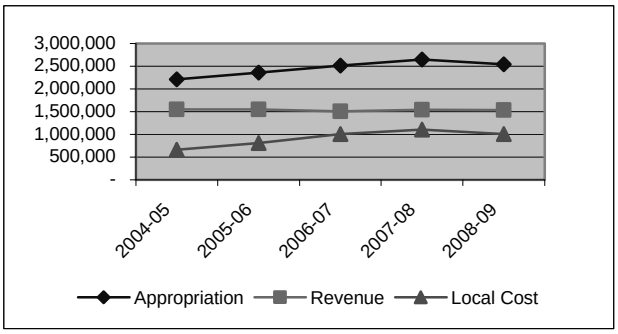
DESCRIPTION OF MAJOR SERVICES

Real Estate Services Department (RESD) negotiates and administers revenue and expenditure leases on behalf of county departments. More than 300 revenue leases allow for the use of county-owned facilities, generally at county parks and airports, and generate revenue to offset expenses incurred to provide such facilities to residents and users. Approximately 240 expenditure leases are managed to provide facilities throughout the county for departments and their employees to support the delivery of services in locations convenient to the residents served.

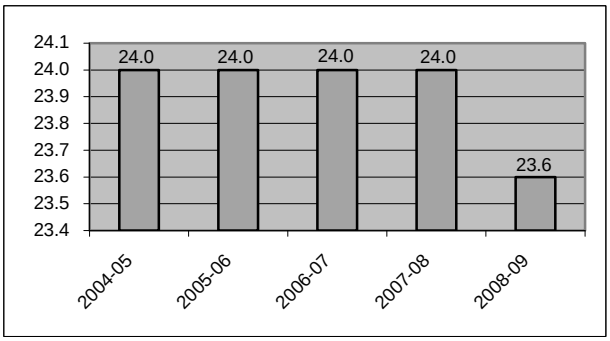
RESD also provides appraisal, acquisition and relocation assistance for county departments and, upon request, to other agencies including San Bernardino Associated Governments (SANBAG), the State of California, and various cities. The department establishes values and acquires the necessary rights-of-way needed to complete public safety projects, including the construction and maintenance of transportation corridors and floodways. The department also acquires land and facilities for various functions, disposes of property determined to be surplus to the county's needs, and maintains an inventory of all county land and facilities.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

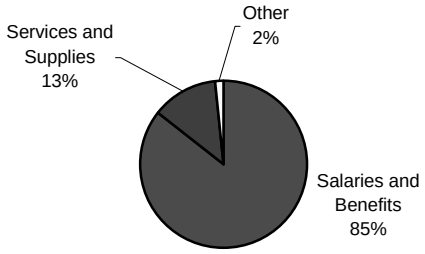
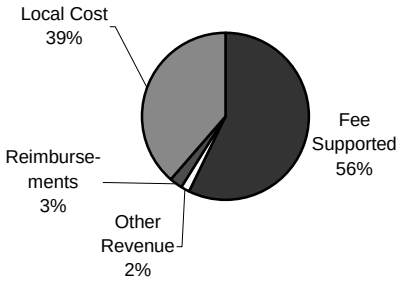


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,011,922	2,092,315	2,229,075	2,916,820	2,742,542
Departmental Revenue	1,381,410	1,276,108	1,338,430	1,850,755	1,731,770
Local Cost	630,512	816,207	890,645	1,066,065	1,010,772

Actual appropriation for 2007-08 is less than the modified budget due to salaries and benefits savings from two positions that were vacant for part of the year and estimated lower costs for services and supplies.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Real Estate Services
FUND: General

BUDGET UNIT: AAA RPR
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,773,588	1,895,182	1,963,384	2,193,524	2,298,580	2,229,827	**(68,753)**
Services and Supplies	187,224	145,557	192,452	178,738	352,839	279,271	**(73,568)**
Central Computer	17,519	35,953	44,025	54,578	54,578	52,862	**(1,716)**
Travel	-	-	-	-	-	4,400	**4,400**
Transfers	22,658	15,623	29,214	321,606	41,983	43,209	**1,226**
Total Exp Authority	2,000,989	2,092,315	2,229,075	2,748,446	2,747,980	2,609,569	**(138,411)**
Reimbursements	-	-	-	(5,904)	(100,000)	(65,515)	**34,485**
Total Appropriation	2,000,989	2,092,315	2,229,075	2,742,542	2,647,980	2,544,054	**(103,926)**
Operating Transfers Out	10,933	-	-	-	-	-	**-**
Total Requirements	2,011,922	2,092,315	2,229,075	2,742,542	2,647,980	2,544,054	**(103,926)**
Departmental Revenue							
Use of Money and Prop	45,245	38,551	32,724	32,118	44,611	45,000	**389**
Current Services	1,336,165	1,237,557	1,305,706	1,348,416	1,498,056	1,493,500	**(4,556)**
Other Revenue	-	-	-	351,236	-	-	**-**
Total Revenue	1,381,410	1,276,108	1,338,430	1,731,770	1,542,667	1,538,500	**(4,167)**
Local Cost	630,512	816,207	890,645	1,010,772	1,105,313	1,005,554	**(99,759)**
				Budgeted Staffing	24.0	23.6	**(0.4)**

Salaries and benefits of $2,229,827 fund 23.6 budgeted positions. The 0.4 decrease represents the reduction of two Real Property Agents positions by 0.2 each. The decrease of $68,753 is due to a reduction in benefits and retirement rates, as well as replacing a Real Estate Services Manager position with a lower step position due to the retirement of the incumbent. The department originally included the addition of 1.0 analyst position. However, at the 2008-09 Budget Hearing, the Board of Supervisors directed the removal of all new positions and reclassifications, included in departmental budgets receiving general fund financing for 2008-09. Based on this action, appropriation and general fund financing reflects the reduction of $68,874 and 1.0 in budgeted staffing.

Services and supplies of $279,271 are decreased by $73,568 due to lower costs for services provided by the Risk Management Department and Information Services Department (ISD).

Travel is a new appropriation unit for 2008-09. The amount budgeted of $4,400 reflects anticipated travel costs in the areas of private mileage, air travel, hotel, car rental and conference fees for this budget unit. These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Reimbursements of $65,515 are for architectural and space design services to be completed for large projects. The decrease of $34,485 is based on a reduction of anticipated projects.

Current services revenue of $1,493,500 reflects monies received from non-general fund departments and non-county governmental entities for services rendered.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage of leases in new locations in excess of 5,000 square feet for which architectural and space design plans have been completed.	N/A	100%	75%	100%
Percentage of projects (leases for more than 10,000 square feet or acquisitions that include five or more parcels) utilizing a project schedule.	No Projects	100%	No Projects	100%
Increase the total percentage of fiscal tasks that are automated. (There are approximately 260 fiscal tasks to be automated).	N/A	62%	90%	77%
Increase percentage of expenditure leases adjusted timely and accurately, in accordance with contract terms.	N/A	90%	90%	90%
Percentage of leases, appraisals, and surplus property sales completed with the projected schedule.	87%	100%	100%	100%
Percentage of Amendments submitted for Board approval at least 20 days prior to the scheduled termination date of the existing lease.	81%	100%	80%	90%

In 2007-08, an estimate of four projects fits the stated criteria in the first performance measure, one of which is a project for a department in Human Services (HS) that is a carry-over from the previous year, and for which HS has completed the plans and specifications. Therefore, only three out of four (75%) projects were completed in 2007-08.

Several factors delayed the department from reaching its goal of submitting amendments for Board approval at least 20 days prior to the scheduled termination date of the existing lease. Ongoing negotiations with landlords regarding tenant improvements and rental rates caused RESD to reach only 80% of the target goal.

Rents and Leases

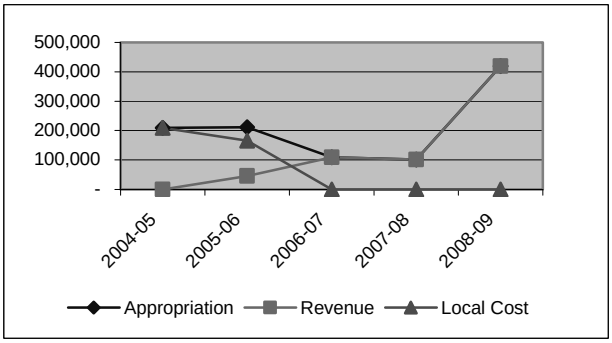
DESCRIPTION OF MAJOR SERVICES

This budget unit is used to fund the rental of leased space utilized by county departments except long-term facility agreements for joint use power authorities. Lease payments are reimbursed from various user departments.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

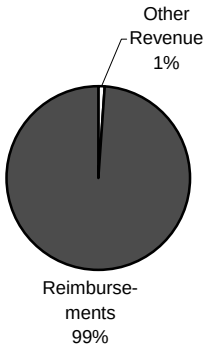


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	723,964	239,335	43,748	101,179	120,481
Departmental Revenue	72,858	172,631	54,563	101,179	100,557
Local Cost	651,106	66,704	(10,815)	-	19,924

Local cost of $19,924 is due to a lease payment to the Authority for the Handicapped that was budgeted in 2006-07, but was not paid until 2007-08.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Real Estate Services - Rents and Leases
FUND: General

BUDGET UNIT: AAA RNT
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	33,123,059	33,727,419	34,993,561	36,887,441	37,254,380	39,698,305	**2,443,925**
Transfers	-	-	-	-	-	272,468	**272,468**
Total Exp Authority	33,123,059	33,727,419	34,993,561	36,887,441	37,254,380	39,970,773	**2,716,393**
Reimbursements	(32,698,268)	(33,488,084)	(34,949,813)	(36,766,960)	(37,153,201)	(39,551,462)	**(2,398,261)**
Total Appropriation	424,791	239,335	43,748	120,481	101,179	419,311	**318,132**
Operating Transfers Out	299,173	-	-	-	-	-	**-**
Total Requirements	723,964	239,335	43,748	120,481	101,179	419,311	**318,132**
Departmental Revenue							
Use of Money and Prop	72,858	172,631	53,914	100,557	101,179	419,311	**318,132**
Other Revenue	-	-	649	-	-	-	**-**
Total Revenue	72,858	172,631	54,563	100,557	101,179	419,311	**318,132**
Local Cost	651,106	66,704	(10,815)	19,924	-	-	**-**

Services and supplies of $39,698,305 represent annual lease payments for 3,174,126 square feet of leased space. The increase of $2,443,925 is due to inflationary lease cost adjustments based on the Consumer Price Index or a fixed amount as specified in the various lease agreements.

Transfers of $272,468 constitute payments to the Sheriff's Department for the reimbursement of security services at the Courthouse building located at 303 Third Street in San Bernardino.

Reimbursements of $39,551,462 are payments from various user departments to pay for lease costs. The $2,398,261 increase is based on increased lease costs.

Departmental revenue of $419,311 reflects revenue from the lease of county-owned space, which includes the lease of the Courthouse building located at 303 Third Street in San Bernardino.

Courts Property Management

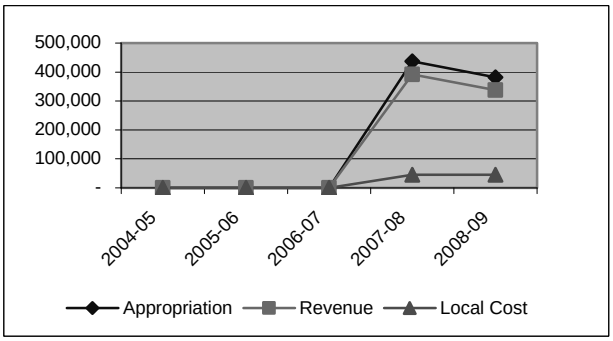
DESCRIPTION OF MAJOR SERVICES

The Trial Court Facilities Act of 2002, SB 1732, requires the transfer of responsibility for funding and operation of trial court facilities from all counties to the State of California on behalf of the Judicial Council of California, Administrative Office of the Courts (Court). In addition, when each transfer occurs, the County and Court enter into an agreement that defines who manages the operations and maintenance of the building. This budget unit is used to manage and account for reimbursements from the Court for maintenance, utilities, insurance, overhead expenditures, and work order requests for space occupied by the Court in county-managed facilities. This budget unit is also used to manage and account for payments to the Court for costs associated with the space occupied by the county in court-managed facilities.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

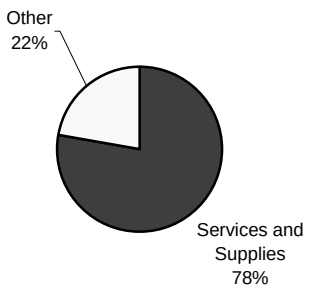
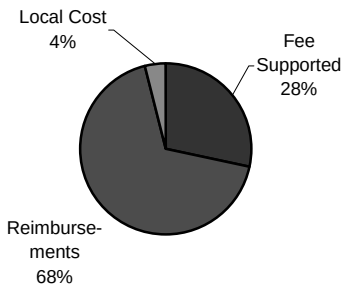


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	-	-	-	437,165	293,515
Departmental Revenue	-	-	-	392,165	226,144
Local Cost	-	-	-	45,000	67,371

Local cost in 2007-08 is more than the modified budget due to a decision by the State, to withhold payment to the County for earthquake insurance in the Central Courthouse and Annex until the County retrofits the building to a Seismic Level Type 4. The County is currently working on retrofitting the courthouse and expects to complete the project by the end of 2010.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Real Estate Services
FUND: General

BUDGET UNIT: AAA CRT
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	-	-	-	932,496	934,165	926,430	**(7,735)**
Transfers	-	-	-	340,938	310,000	263,000	**(47,000)**
Total Exp Authority	-	-	-	1,273,434	1,244,165	1,189,430	**(54,735)**
Reimbursements	-	-	-	(979,919)	(807,000)	(807,000)	**-**
Total Appropriation	-	-	-	293,515	437,165	382,430	**(54,735)**
Departmental Revenue							
Current Services	-	-	-	226,144	392,165	337,430	**(54,735)**
Total Revenue	-	-	-	226,144	392,165	337,430	**(54,735)**
Local Cost	-	-	-	67,371	45,000	45,000	**-**

Services and supplies of $926,430 represent payments to the State for the County's share of maintenance, utilities, and liability insurance costs for the Big Bear and Central Courthouses. The decrease of $7,735 is due to a reduction of liability insurance's costs.

Transfers of $263,000 constitute reimbursements to the Facilities Management Department for costs paid by that department for an elevator operator, maintenance, and utilities for the Big Bear Courthouse, the Central Courthouse, and the Central Plant. The decrease of $47,000 is due to anticipated lower costs for maintenance and utilities.

Reimbursements of $807,000 is from the Facilities Management Department for the county's share of maintenance and utilities, which in turn fund the payments to the State in services and supplies.

Departmental revenue of $337,430 includes reimbursements from the State for the Court's share of an elevator operator, maintenance, utilities and liability insurance costs. The decrease of $54,735 is due to a reduction of liability insurance costs, maintenance and utilities.

Chino Agricultural Preserve

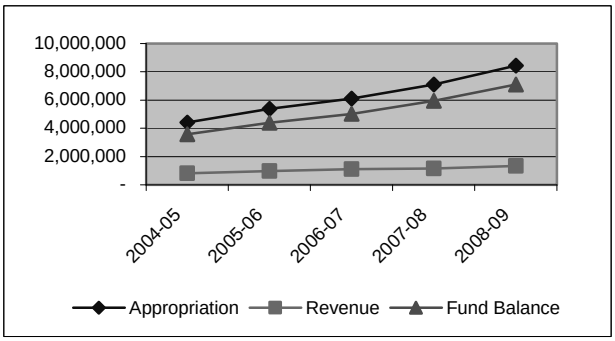
DESCRIPTION OF MAJOR SERVICES

The Real Estate Services Department administers a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Costal and Parkland Conservation Act. The department is responsible for negotiating and managing leases, preparing conservation easements, managing properties acquired, and recommending future acquisitions. Property management activities include arranging for all ordinary and emergency repairs, and improvements necessary to preserve the properties at their present condition, enhancing their operating efficiency, or altering them to enhance lease potential and/or comply with lease requirements. Expenditures are fully financed through revenues received from the lease of acquired properties.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

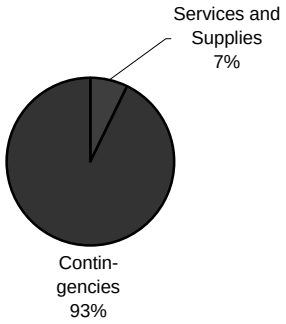
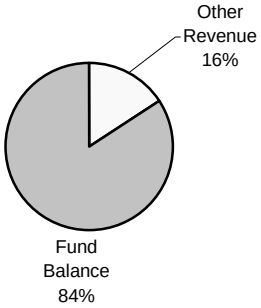


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	445,174	487,636	324,385	7,105,752	209,745
Departmental Revenue	1,261,470	1,102,950	1,254,738	1,160,648	1,363,017
Fund Balance				5,945,104	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Real Estate Services
FUND: Chino Agricultural Preserve

BUDGET UNIT: SIF INQ
FUNCTION: General
ACTIVITY: Property Management

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	420,232	465,853	301,983	197,886	647,053	617,053	**(30,000)**
Other Charges	24,942	21,783	22,402	11,859	32,000	29,000	**(3,000)**
Contingencies	-	-	-	-	6,426,699	7,785,733	**1,359,034**
Total Appropriation	445,174	487,636	324,385	209,745	7,105,752	8,431,786	**1,326,034**
Departmental Revenue							
Use of Money and Prop	981,970	1,102,834	1,254,738	1,363,017	1,160,648	1,333,411	**172,763**
Current Services	279,500	116	-	-	-	-	**-**
Total Revenue	1,261,470	1,102,950	1,254,738	1,363,017	1,160,648	1,333,411	**172,763**
				Fund Balance	5,945,104	7,098,375	**1,153,271**

Services and supplies of $617,053 are for costs related to ongoing maintenance of program properties. The decrease of $30,000 is due to anticipated fewer operating costs.

Other charges of $29,000 are decreased by $3,000 to reflect a reduction in property taxes.

Contingencies of $7,785,733 increased by $1,359,034 due to increases in departmental revenue as well as available fund balance.

Departmental revenue of $1,333,411 reflects leasing of county-owned properties that are part of this program. The increase of $172,763 reflects annual rents adjustments, which are based on fixed rates or changes to the Consumer Price Index.

REGIONAL PARKS
Thomas A. Potter

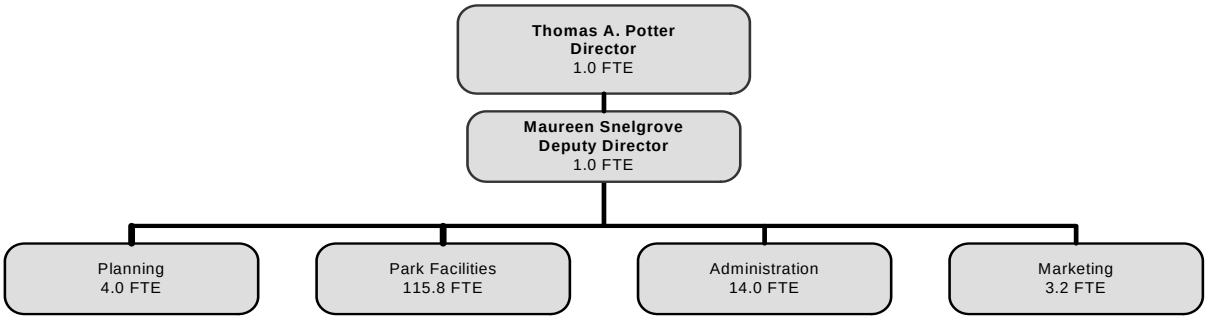
MISSION STATEMENT

The Regional Parks Department ensures diversified recreational opportunities for the enrichment of county residents and visitors while protecting the county's natural, cultural, historical and land resources.

STRATEGIC GOALS

1. Increase public awareness of new enhancements and amenities throughout the county regional park system and provide excellent customer service to ensure return visitors.
2. Ensure public safety and maintenance of the county trail system.
3. Focus on programs that promote an outdoor recreational lifestyle.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2008-09					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
General Fund						
Regional Parks	10,026,441	7,236,617	2,789,824			133.6
Total General Fund	10,026,441	7,236,617	2,789,824			133.6
Special Revenue Funds						
County Trail System	6,335,047	6,745,911		(410,864)		-
Proposition 12 Projects	-	6,811		(6,811)		-
Proposition 40 Projects	1,986,395	2,147,034		(160,639)		-
Glen Helen Pavilion	1,978,351	1,285,000		693,351		-
Pavilion Improvements at Glen Helen	348,861	34,000		314,861		-
Park Maintenance/Development	695,593	204,687		490,906		-
Calico Ghost Town Marketing Services	574,077	508,500		65,577		1.2
Off-Highway Vehicle License Fee	1,144,171	340,000		804,171		-
Total Special Revenue Funds	13,062,495	11,271,943		1,790,552		1.2
Enterprise Funds						
Snack Bars	93,392	104,000			10,608	1.1
Environmental Science Day Camp	89,012	89,012			-	3.1
Total Enterprise Funds	182,404	193,012			10,608	4.2
Total - All Funds	23,271,340	18,701,572	2,789,824	1,790,552	10,608	139.0

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and applicable performance measures.

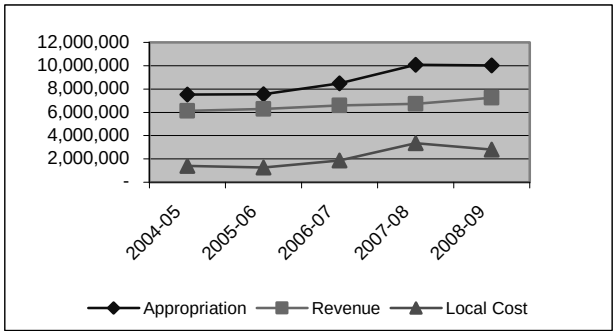
DESCRIPTION OF MAJOR SERVICES

The Regional Parks Department is responsible for the operation and maintenance of nine regional parks located throughout the county. These parks, which encompass approximately 9,200 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). Visitors to the county parks enjoy open space, walking trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities available to the public. The department sponsors cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities. Park special events include Civil War Days at Calico, Huck Finn Jubilee at Mojave Narrows, and Jamboree Days at Lake Gregory.

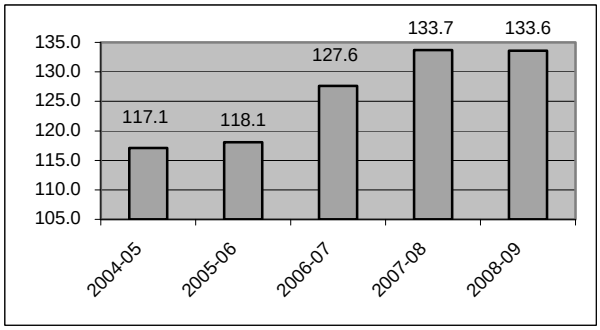
The department also administers the County's Trails Program (currently there are 17.8 miles of open, accessible, and usable trails throughout the county being maintained by Regional Parks), oversees operation of the Morongo Wildlife Preserve in Morongo Valley, is responsible for enforcing the lease with the operators of the Pavilion at Glen Helen Regional Park, and manages over $11 million in projects funded by Federal Grants and State Bond Proposition 40. Additionally, Regional Parks programs include a one–day environmental studies day camp for elementary and middle school children at Yucaipa Regional Park, and the department is introducing two new programs, a junior fishing program and "Fam Camp," a free program for low-income families to learn the basics of camp life.

BUDGET HISTORY

5-YEAR BUDGET TREND



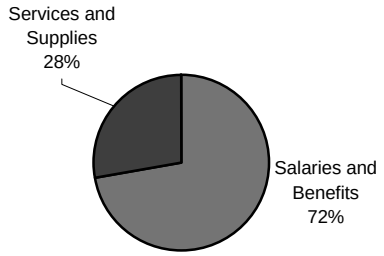
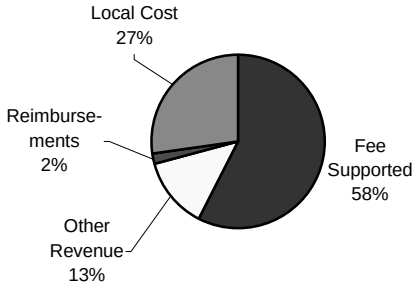
5-YEAR STAFFING TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	8,016,242	7,635,823	8,398,716	10,448,762	10,453,757
Departmental Revenue	6,661,076	6,076,329	6,519,402	7,089,800	7,094,321
Local Cost	1,355,166	1,559,494	1,879,314	3,358,962	3,359,436
Budgeted Staffing				133.7	

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: General

BUDGET UNIT: AAA CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	4,812,916	5,113,030	6,045,978	7,400,069	6,518,612	7,322,651	**804,039**
Services and Supplies	2,714,076	2,202,598	2,667,989	2,941,256	3,396,888	2,702,480	**(694,408)**
Central Computer	26,633	36,046	36,546	46,718	46,718	60,741	**14,023**
Travel	-	-	-	-	-	66,450	**66,450**
Equipment	-	-	-	-	-	12,000	**12,000**
Vehicles	-	-	-	213,920	245,000	-	**(245,000)**
Transfers	490,622	199,175	30,290	35,004	41,609	36,807	**(4,802)**
Total Exp Authority	8,044,247	7,550,849	8,780,803	10,636,967	10,248,827	10,201,129	**(47,698)**
Reimbursements	(28,005)	(65,026)	(386,740)	(383,210)	(160,065)	(174,688)	**(14,623)**
Total Appropriation	8,016,242	7,485,823	8,394,063	10,253,757	10,088,762	10,026,441	**(62,321)**
Operating Transfers Out	-	150,000	4,653	200,000	-	-	**-**
Total Requirements	8,016,242	7,635,823	8,398,716	10,453,757	10,088,762	10,026,441	**(62,321)**
Departmental Revenue							
Use of Money and Prop	1,321,805	1,116,151	1,103,160	1,191,831	1,115,900	1,253,000	**137,100**
Current Services	5,085,678	4,905,590	5,329,435	5,822,648	5,547,000	5,874,617	**327,617**
Other Revenue	230,680	54,588	86,807	41,229	46,900	54,000	**7,100**
Other Financing Sources	3,913	-	-	-	-	-	**-**
Total Revenue	6,642,076	6,076,329	6,519,402	7,055,708	6,709,800	7,181,617	**471,817**
Operating Transfers In	19,000	-	-	38,613	20,000	55,000	**35,000**
Total Financing Sources	6,661,076	6,076,329	6,519,402	7,094,321	6,729,800	7,236,617	**506,817**
Local Cost	1,355,166	1,559,494	1,879,314	3,359,436	3,358,962	2,789,824	**(569,138)**
				Budgeted Staffing	133.7	133.6	**(0.1)**

Salaries and benefits of $7,322,651 fund 133.6 budgeted positions to oversee administration, planning, marketing, operations and maintenance for nine regional parks, 17.8 miles of trails, Big Morongo Preserve, maintenance of the Mentone Library grounds, and various special events and programs such as the environmental science day camp program. The significant increase of $804,039 is the result of recent increases in the minimum wage that have been the catalyst for higher salaries to retain seasoned, skilled part-time workers already on staff with the department. The higher wages have also allowed the department to reduce shortages in personnel for the lifeguard program. Budgeted staffing was decreased by 0.1 due to a technical change that rounded position numbers in the county's budget system.

Regional Parks originally included the addition of 1.0 new Contract Revenue Resource Coordinator position to produce special events at the parks. The department also included the following two reclassifications: Office Assistant III to Parks Recreation Coordinator and General Service Worker II to Office Assistant II. However at the 2008-09 Budget Hearing, the Board of Supervisor directed the removal of all new positions and reclassifications included in departmental budgets for 2008-09. Based on this action, appropriation and associated revenue for the Regional Parks Department reflect the reduction of $64,696 and 1.0 in budgeted staffing.

Services and supplies of $2,702,480 include the cost of stocking the lakes with fish, mowing contracts at a number of parks, supplies for maintenance and special projects (i.e., paint, hardware and herbicides/pesticides), aquatic facility supplies, park vehicle charges, office supplies, computer hardware and software replacement/upgrades, credit card use fee charges, advertising park events/amenities, restroom supplies, and insurance liability. The $694,408 decrease is due to a variety of factors including the following:

- $330,000 less for contracted maintenance services since this work is now being accomplished by the addition of the parks maintenance crew.
- $250,000 reduction in one-time general fund financing for support of the Healthy Parks Program.
- Travel costs of $66,450 now accounted for in a separate appropriation unit.
- $30,000 reduction in insurance costs based on estimates provided by Risk Management.
- Approximately $20,000 reduction in pool supplies because the swim complex at Cucamonga-Guasti Regional Park is now being operated under a concession contract.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $66,450 includes the following for this budget unit:

- $35,865 for costs related to the performance of work duties, including attendance at the monthly park management meetings, the annual three day park superintendent retreat to discuss and develop departmental policies/procedures, reimbursement for the department's roving maintenance crew, and compensation to staff for traveling to and from the more distant parks such as Calico Ghost Town and Moabi Regional Park.
- $29,085 for the cost of job-related professional development training/conferences that offer continuing professional educational units or promote the parks as a destination for tourists.
- $1,500 is for an annual tour to familiarize the Park's Advisory Commission with the various parks and their amenities.

These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Equipment of $12,000 is budgeted for the purchase of a file server, which is necessary due to a significant increase in the department's data storage needs.

Transfers of $36,807 represent costs paid to other departments for various services provided. The decrease of $4,802 represents a reduced amount for EHaP costs and advertising charges paid to the Human Resources Department based on estimates provided by that department.

Reimbursements of $174,688 primarily represent the amount of staff time and resources allocated for project management on grant funded programs, including the senior nutrition luncheon program in Crestline, various Proposition 40 and federally funded construction projects, and special event production at Calico Ghost Town Regional Park.

Use of money and property revenue of $1,253,000 is based on current contract estimates with parks concessions, including an additional $55,000 for concession operation of the Cucamonga-Guasti pool complex.

Current services revenue of $5,874,617 are anticipated from fees for camping, fishing, park entrance, swimming, facility use, and special events. The additional $327,617 is primarily due to fee adjustments approved by the Board of Supervisors in March 2008 and a 2.2% projected increase in park attendance for 2008-09.

Other revenue of $54,000 represent fees collected primarily from sales of bait, firewood and snack bar sales at the Lake Gregory Regional Park boathouse.

Operating transfers in reflect approval of Business Process Improvement Reserve funds in the amount of $55,000. These funds will be used for the purchase of a file server and the installation of T1 lines at Moabi, Calico Ghost Town and Cucamonga-Guasti regional parks. The file server is a necessary improvement as the department's growth of data storage needs has become more significant. The T1 lines are critical to the data connectivity and are necessary to effectively finish implementing Regional Parks' new reservation system.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Actual	2008-09 Projected
Percentage increase in attendance at all regional parks (total attendance).	5% (2,208,205)	5%	0% (2,200,205)	2%
Percent of surveys indicating customer service was excellent and that they would visit the park again.	86%	80%	80%	85%
Percentage of trail complaints responded within 72 hours of notification.	100%	100%	100%	100%
Number of families participating in "Fam Camp".	N/A	N/A	N/A	10
Numer of children participating in Junior Fishing Program.	N/A	N/A	N/A	100
Percentage decrease in the number of significant vandalism incidents.	0%	5%	0%	5%
Number of large scale/specialized projects completed.	N/A	8	7	8

Overall park attendance did not increase in 2007-08 due to higher gas prices having a negative impact on attendance at destination parks like Calico and Moabi.

County Trail System

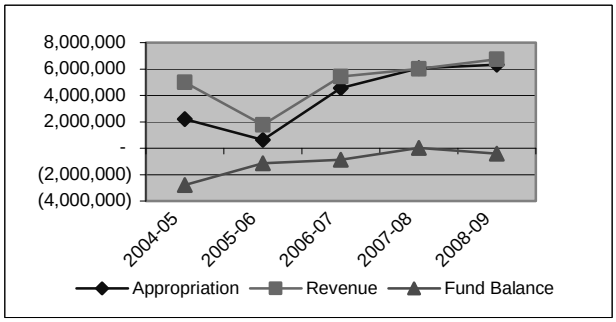
DESCRIPTION OF MAJOR SERVICES

Regional Parks Department is the steward of the County's Regional Trail Program charged with the development, operation and maintenance of regional and diversified trails throughout the county. The trail system is enjoyed by the region's burgeoning population for cycling, hiking and equestrian use, linking open space with parks and non-motorized transportation corridors. In the spring of 2007, construction was completed on a 3.3-mile segment of the Santa Ana River Trail (SART). This stretch was the connection from San Bernardino County to the Riverside County Line, offering cyclists over 22 miles of contiguous trail along the Santa Ana River within the two counties. Design and environmental work are currently underway for both Phase III (from Waterman Avenue to California Street) and Phase IV (from California Street to the San Bernardino Mountains) of the SART.

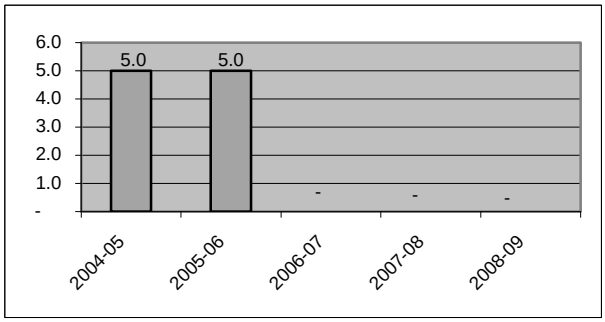
There is no staffing associated with this budget unit in 2008-09.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

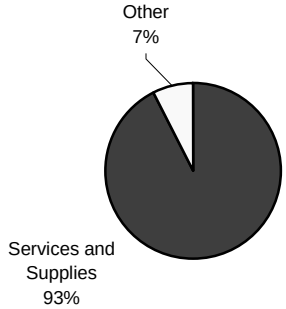
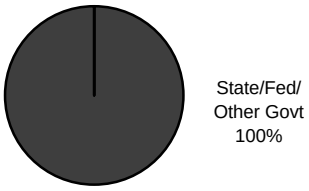


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	498,690	289,839	4,155,845	6,053,583	736,053
Departmental Revenue	2,153,686	545,587	4,897,597	6,017,266	288,872
Fund Balance				36,317	

Actual appropriation for 2007-08 was $5.3 million less than modified budget primarily because construction of Phase III of the Santa Ana River Trail did not commence as originally anticipated due to the need for additional environmental studies. Similarly, actual departmental revenue for 2007-08 was $5.7 million below modified budget mostly due to less state and federal revenues received because of the aforementioned project not commencing as scheduled.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: County Trail System

BUDGET UNIT: RTS CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	249,368	221,523	-	-	-	-	**-**
Services and Supplies	464,090	242,403	3,622,933	719,696	5,590,083	5,863,547	**273,464**
Other Charges	-	-	360,000	-	-	-	**-**
Land and Improvements	-	-	-	-	445,500	453,500	**8,000**
L/P Struct/Equip/Vehicles	40,277	-	-	-	-	-	**-**
Transfers	7,108	1,011	172,912	26,357	18,000	18,000	**-**
Total Exp Authority	760,843	464,937	4,155,845	746,053	6,053,583	6,335,047	**281,464**
Reimbursements	(262,153)	(175,098)	-	(10,000)	-	-	**-**
Total Appropriation	498,690	289,839	4,155,845	736,053	6,053,583	6,335,047	**281,464**
Departmental Revenue							
Use of Money and Prop	4,422	3,249	4,918	21,348	2,200	6,000	**3,800**
State, Fed or Gov't Aid	2,054,814	480,658	4,259,459	172,052	6,002,484	6,739,911	**737,427**
Other Revenue	89,450	61,680	-	82,890	-	-	**-**
Total Revenue	2,148,686	545,587	4,264,377	276,290	6,004,684	6,745,911	**741,227**
Operating Transfers In	5,000	-	633,220	12,582	12,582	-	**(12,582)**
Total Financing Sources	2,153,686	545,587	4,897,597	288,872	6,017,266	6,745,911	**728,645**
				Fund Balance	36,317	(410,864)	**(447,181)**

Services and supplies of $5,863,547 are budgeted for design, environmental and construction costs associated with Phase III of the SART, in addition to design and environmental work on Phase IV.

Land and improvements of $453,500 are budgeted for construction of lighting improvements at the soccer fields at Yucaipa Regional Park, as well as construction of a pocket park along the Santa Ana River. Both of these projects are federally grant funded.

Transfers of $18,000 are anticipated to Regional Park's general fund budget unit for project management costs for the above referenced projects.

State, federal, or government aid revenue of $6,739,911 includes the following:

- $854,940 in state grants for both Phase III and IV of the Santa Ana River Trail.
- $5,884,971 in federal aid for construction of Phase III of the SART and finalizing design/environmental on Phase IV, along with reimbursements from HUD for the Yucaipa soccer field lighting project and the Santa Ana River pocket park.

Proposition 12 Projects

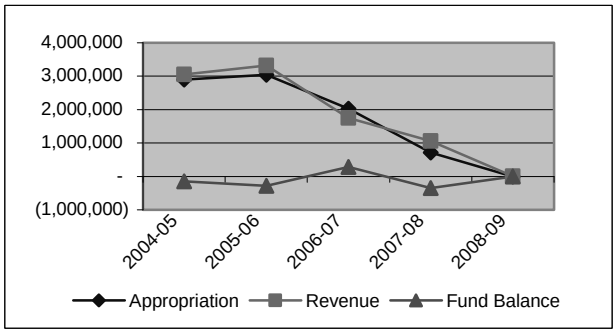
DESCRIPTION OF MAJOR SERVICES

In 2000, the voters approved Proposition 12, the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act responding to the recreational and open-space needs of a growing population and expanding urban communities. The Regional Parks Department's allocation of Proposition 12 funds was $4,832,410. The final projects under this bond act were completed in March 2008. All project expenditures have been completed and final reimbursements are now pending. Consequently, this budget unit is no longer necessary and is expected to be closed out during 2008-09.

There is not staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	506,425	1,752,311	1,824,322	838,100	834,130
Departmental Revenue	379,737	2,279,790	1,184,452	1,182,544	1,171,764
Fund Balance				(344,444)	

ANALYSIS OF FINAL BUDGET

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Proposition 12 Projects

BUDGET UNIT: RKL RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	1,683	-	-	-	-	-	**-**
Land and Improvements	505,069	1,703,585	1,824,322	666,828	687,000	-	**(687,000)**
Transfers	(327)	25,000	-	-	-	-	**-**
Total Appropriation	506,425	1,728,585	1,824,322	666,828	687,000	-	**(687,000)**
Operating Transfers Out	-	23,726	-	167,302	31,100	-	**(31,100)**
Total Requirements	506,425	1,752,311	1,824,322	834,130	718,100	-	**(718,100)**
Departmental Revenue							
Use of Money and Prop	4,199	7,833	11,553	10,349	8,000	-	**(8,000)**
State, Fed or Gov't Aid	575,538	1,149,316	1,556,644	1,161,415	1,054,544	-	**(1,054,544)**
Other Revenue	(200,000)	200,000	-	-	-	-	**-**
Other Financing Sources	-	-	-	-	-	6,811	**6,811**
Total Revenue	379,737	1,357,149	1,568,197	1,171,764	1,062,544	6,811	**(1,055,733)**
Operating Transfers In	-	922,641	(383,745)	-	-	-	**-**
Total Financing Sources	379,737	2,279,790	1,184,452	1,171,764	1,062,544	6,811	**(1,055,733)**
				Fund Balance	(344,444)	(6,811)	**337,633**

Other financing sources of $6,811 reflect a residual equity transfer to close out this budget unit.

PUBLIC & SUPPORT SERVICES

Proposition 40 Projects

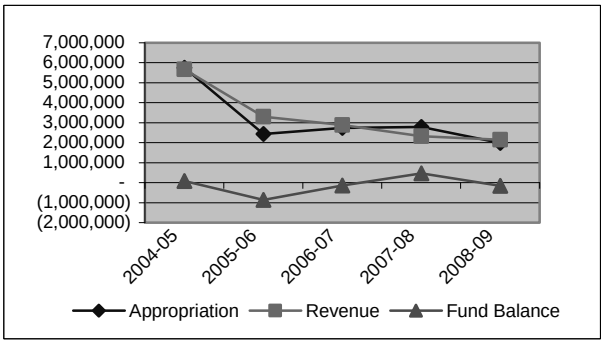
DESCRIPTION OF MAJOR SERVICES

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002, responding to the recreational and open-space needs of a growing population and expanding urban communities. The program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 40 per capita funds is $4,858,000. On December 16, 2003, the Board of Supervisors approved a list of per capita projects to be funded by this financing source.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

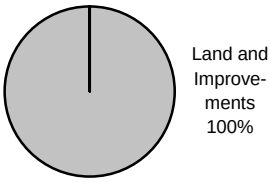
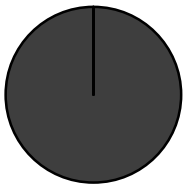


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	2,027,391	64,577	(82,222)	2,781,037	796,625
Departmental Revenue	1,080,283	634,838	523,138	2,320,368	165,208
Fund Balance				460,669	

Actual appropriation for 2007-08 was $2.0 million less than modified budget due to a number of Proposition 40 projects not commencing as originally anticipated. Correspondingly, actual departmental revenue to finance these projects will not be received until 2008-09.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Proposition 40 Projects

BUDGET UNIT: RKM RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	336,929	-	-	-	-	-	**-**
Land and Improvements	1,760,462	64,577	(82,222)	784,043	2,768,455	1,986,395	**(782,060)**
Transfers	230,000	-	-	-	-	-	**-**
Total Exp Authority	2,327,391	64,577	(82,222)	784,043	2,768,455	1,986,395	**(782,060)**
Reimbursements	(300,000)	-	-	-	-	-	**-**
Total Appropriation	2,027,391	64,577	(82,222)	784,043	2,768,455	1,986,395	**(782,060)**
Operating Transfers Out	-	-	-	12,582	12,582	-	**(12,582)**
Total Requirements	2,027,391	64,577	(82,222)	796,625	2,781,037	1,986,395	**(794,642)**
Departmental Revenue							
Use of Money and Prop	5,983	2,953	5,511	12,847	5,000	7,500	**2,500**
State, Fed or Gov't Aid	729,300	346,885	517,627	52,361	2,297,268	2,139,534	**(157,734)**
Other Revenue	345,000	285,000	-	100,000	-	-	**-**
Total Revenue	1,080,283	634,838	523,138	165,208	2,302,268	2,147,034	**(155,234)**
Operating Transfers In	-	-	-	-	18,100	-	**(18,100)**
Total Financing Sources	1,080,283	634,838	523,138	165,208	2,320,368	2,147,034	**(173,334)**
				Fund Balance	460,669	(160,639)	**(621,308)**

Land and improvements of $1,986,395 is for the construction of a snack bar and restroom renovation project at Mojave Narrows Regional Park, a sewer treatment facility at Moabi Regional Park, a domestic water system at Prado Regional Park, and completion of a nature interpretive trail at Glen Helen Regional Park. The decrease of $782,060 is primarily due to completion of the Mojave Narrows front entry gate project in 2007-08.

State, federal, or governmental aid revenue of $2,139,534 represents the Proposition 40 revenues that are anticipated to finance the above projects.

Glen Helen Pavilion

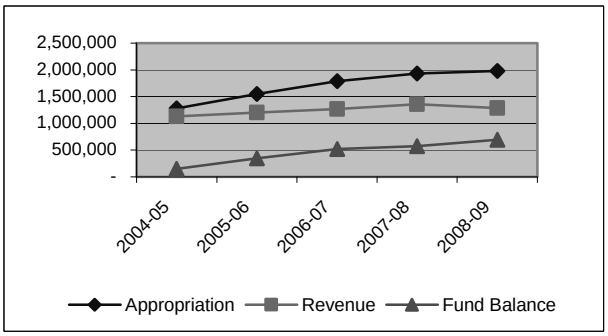
DESCRIPTION OF MAJOR SERVICES

This budget unit was established to account for lease payments received annually from the operators of the Pavilion at Glen Helen Regional Park. Each year, this revenue is transferred to the county general fund to finance the cost of the facility's debt service payment.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

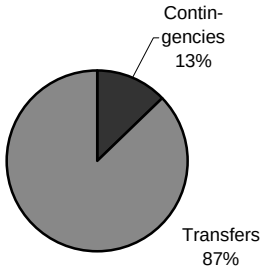
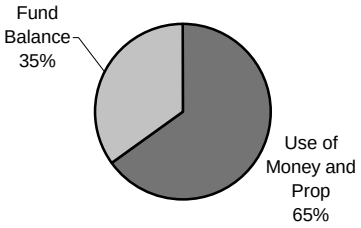


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	969,500	1,039,182	1,211,563	1,929,877	1,348,972
Departmental Revenue	1,165,561	1,213,118	1,267,027	1,355,000	1,467,446
Fund Balance				574,877	

Actual appropriation for 2007-08 was $580,905 less than modified budget due to unspent contingencies.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Glen Helen Pavilion

BUDGET UNIT: SGH CAO
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Transfers	969,500	1,039,182	1,211,563	1,348,972	1,378,000	1,725,000	**347,000**
Contingencies	-	-	-	-	551,877	253,351	**(298,526)**
Total Appropriation	969,500	1,039,182	1,211,563	1,348,972	1,929,877	1,978,351	**48,474**
Departmental Revenue							
Use of Money and Prop	1,025,561	1,213,118	1,267,027	1,467,446	1,235,000	1,285,000	**50,000**
Other Revenue	140,000	-	-	-	120,000	-	**(120,000)**
Total Revenue	1,165,561	1,213,118	1,267,027	1,467,446	1,355,000	1,285,000	**(70,000)**
				Fund Balance	574,877	693,351	**118,474**

Transfers of $1,725,000 are primarily due to the county general fund for the cost of the Pavilion's debt service payment.

Contingencies of $253,351 represent that portion of the fund balance set aside for unanticipated costs.

Use of money and property reserve of $1,285,000 includes rent from the operators of the Pavilion ($1,225,000), as well as anticipated interest earnings on this fund's cash balance ($60,000).

Other revenue is decreasing by $120,000 since the County is no longer receiving this amount from the Pavilion operators for naming rights of the facility.

Pavilion Improvements at Glen Helen

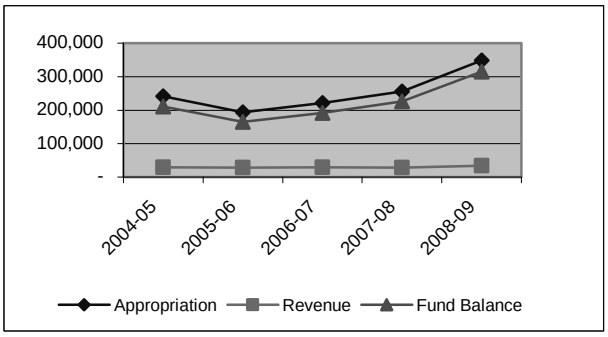
DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for improvements to the Pavilion at Glen Helen Regional Park. These improvements are designed to maintain the Pavilion and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This budget unit is financed jointly by deposits from the Regional Parks Department and the operators of the Pavilion.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



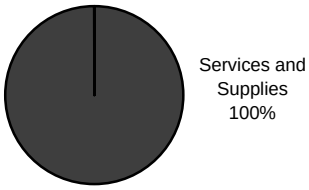
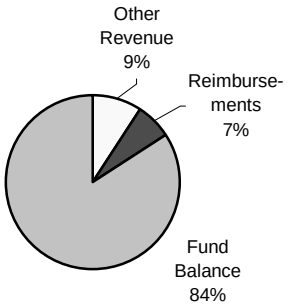
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	75,066	4,077	-	255,448	-
Departmental Revenue	28,798	31,281	34,076	29,024	88,437
Fund Balance				226,424	

There were no improvement projects expensed in 2007-08. Accordingly, the appropriation for this budget unit has been carried over to 2008-09.

Actual departmental revenue for 2007-08 was $59,413 greater than modified budget primarily because an analysis of the contract with the operators of the Pavilion indicated payments to this budget unit were a year behind. During 2007-08, the Pavilion operators and the Regional Parks Department jointly made deposits for years 14 and 15 of the lease.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Pavilion Improvements

BUDGET UNIT: SGR RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	75,066	4,077	-	-	255,448	373,861	**118,413**
Total Exp Authority	75,066	4,077	-	-	255,448	373,861	**118,413**
Reimbursements	-	-	-	-	-	(25,000)	**(25,000)**
Total Appropriation	75,066	4,077	-	-	255,448	348,861	**93,413**
Departmental Revenue							
Use of Money and Prop	3,798	6,281	9,076	13,437	4,024	9,000	**4,976**
Other Revenue	25,000	25,000	25,000	75,000	25,000	25,000	**-**
Total Revenue	28,798	31,281	34,076	88,437	29,024	34,000	**4,976**
				Fund Balance	226,424	314,861	**88,437**

Services and supplies of $373,861 have increased by $118,413 primarily based on additional fund balance available.

Reimbursements of $25,000 represent the County's contribution towards improvements to the Pavilion per provisions of the lease. In prior years, the County's matching contribution was accounted for under other revenue.

Departmental revenue of $34,000 includes $9,000 in anticipated interest, plus a $25,000 deposit from the operators of the Pavilion per the lease agreement. The matching County contribution is now accounted for under reimbursements as the contribution amount will now be made from the Pavilion debt service fund.

Park Maintenance/Development

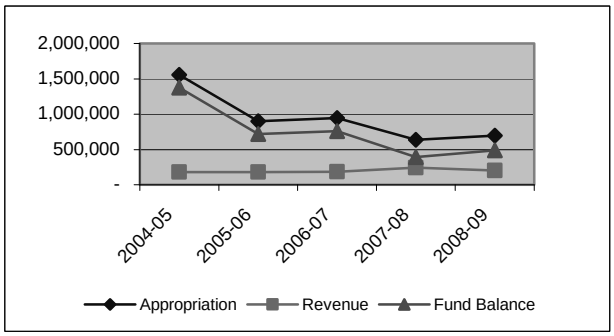
DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for development, special maintenance projects, and emergency repair at all regional parks. The costs associated with this fund are financed through a small percentage of park admission fees.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



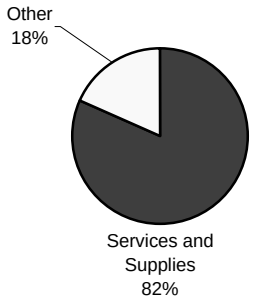
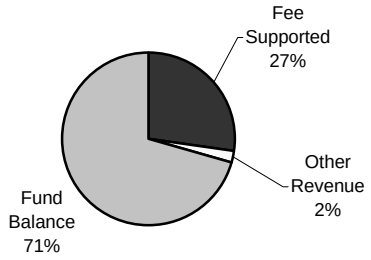
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	924,218	636,915	844,874	637,418	384,208
Departmental Revenue	263,528	659,972	311,436	243,100	480,026
Fund Balance				394,318	

Actual appropriation for 2007-08 was $253,210 less than modified budget primarily due to the cost of some equipment purchases being less than originally anticipated, as well as one piece of equipment not being purchased because of approval of a turf maintenance contract.

Actual departmental revenue for 2007-08 exceeded modified budget by $236,926 due to an increased amount of park admission fees being set aside for park maintenance projects.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Pakrs
FUND: Park Maintenance/ Development

BUDGET UNIT: SPR CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	856,513	535,513	492,343	360,522	390,598	568,593	**177,995**
Land and Improvements	-	-	-	10,587	-	46,000	**46,000**
Equipment	63,075	10,769	95,682	111,345	228,720	-	**(228,720)**
Vehicles	-	-	-	3,754	-	81,000	**81,000**
Capitalized Software	-	48,575	-	-	-	-	**-**
Transfers	4,630	(1,093)	-	-	-	-	**-**
Total Exp Authority	924,218	593,764	588,025	486,208	619,318	695,593	**76,275**
Reimbursements	-	-	-	(102,000)	-	-	**-**
Total Appropriation	924,218	593,764	588,025	384,208	619,318	695,593	**76,275**
Operating Transfers Out	-	43,151	256,849	-	18,100	-	**(18,100)**
Total Requirements	924,218	636,915	844,874	384,208	637,418	695,593	**58,175**
Departmental Revenue							
Use of Money and Prop	28,396	32,161	38,188	54,518	22,000	15,000	**(7,000)**
State, Fed or Gov't Aid	352	148,776	(29,455)	(5,491)	-	-	**-**
Current Services	252,098	94,619	320,203	395,456	190,000	189,687	**(313)**
Other Revenue	(17,500)	(25,384)	(17,500)	(105,141)	-	-	**-**
Other Financing Sources	182	12,061	-	11,995	-	-	**-**
Total Revenue	263,528	262,233	311,436	351,337	212,000	204,687	**(7,313)**
Operating Transfers In	-	397,739	-	128,689	31,100	-	**(31,100)**
Total Financing Sources	263,528	659,972	311,436	480,026	243,100	204,687	**(38,413)**
				Fund Balance	394,318	490,906	**96,588**

Services and supplies of $568,593 are budgeted for special maintenance and emergency repair projects at the various regional parks during 2008-09.

Land and improvements are budgeted at $46,000. This amount includes the following improvements at Calico Ghost Town Regional Park: deck/handicap ramp at the candle shop and deck and cover at the saloon.

Vehicles of $81,000 include $36,000 for three turf utility vehicles and $45,000 for a small backhoe.

Current services revenue of $189,687 include a portion of gate entrance fees and reservation fees.

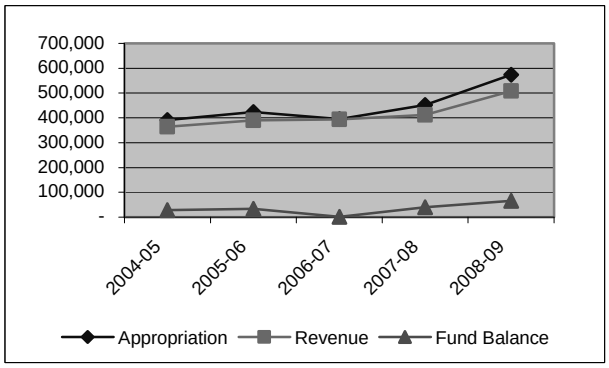
Calico Ghost Town Marketing Services

DESCRIPTION OF MAJOR SERVICES

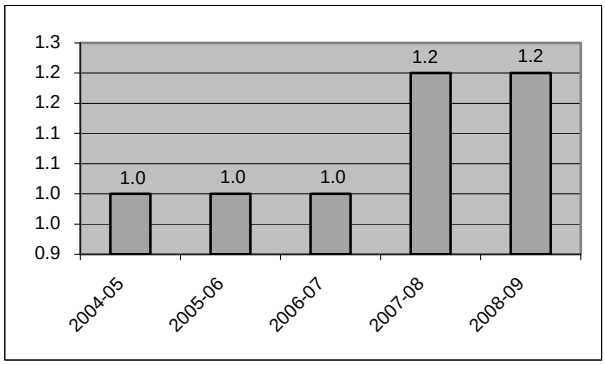
This special revenue fund was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from Calico Ghost Town concessionaire operations and park admission fees are used to advertise and market several special events including Calico Days, Spring Bluegrass Festival, Heritage Fest, Calico Ghost Haunt, and the Civil War reenactment.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

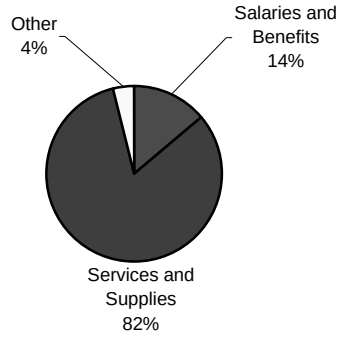
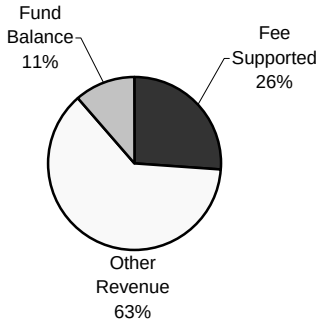


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	391,606	423,487	398,292	517,406	517,404
Departmental Revenue	363,820	390,996	436,690	477,627	543,203
Fund Balance				39,779	
Budgeted Staffing				1.2	

Actual departmental revenue for 2007-08 exceeded modified budget by approximately $66,000 due to additional special events scheduled at the Park during 2007-08.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Calico Ghost Town Marketing Svcs

BUDGET UNIT: SPS CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreation Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	59,148	62,896	60,643	78,420	67,480	79,295	**11,815**
Services and Supplies	332,268	360,388	332,392	423,720	369,235	465,406	**96,171**
Travel	-	-	-	-	-	7,100	**7,100**
Transfers	190	203	5,257	15,264	15,264	22,276	**7,012**
Total Appropriation	391,606	423,487	398,292	517,404	451,979	574,077	**122,098**
Departmental Revenue							
Use of Money and Prop	57,912	62,956	64,519	67,044	61,200	67,500	**6,300**
Current Services	112,312	108,537	107,954	162,201	105,000	150,000	**45,000**
Other Revenue	193,596	219,503	264,217	313,958	246,000	291,000	**45,000**
Total Revenue	363,820	390,996	436,690	543,203	412,200	508,500	**96,300**
				Fund Balance	39,779	65,577	**25,798**
				Budgeted Staffing	1.2	1.2	**-**

Salaries and benefits of $79,295 fund a full-time Special Events Coordinator and a part-time position for a total of 1.2 budgeted staffing. The increase of $11,815 is primarily due to increased salary for the Special Events Coordinator as approved by the Board of Supervisors in 2007-08.

Services and supplies of $465,406 represent the cost of producing special events at the Park. The $96,171 increase is based on additional departmental revenue and fund balance available.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $7,100 reflects anticipated costs for participation in the annual Pow-Wow International Trade Show. Attendance at this event is crucial to the promotion of Calico Ghost Town and its specialized events.

Transfers of $22,276 represent reimbursements to the Regional Parks general fund budget unit for the cost of department resources used to produce the special events.

Use of money and property revenue of $67,500 includes estimated revenues from a percentage of concession sales.

Current services revenue of $150,000 include revenue from a portion of gate entrance fees. This amount is being increased by $45,000 based on prior year activity.

Other revenue of $291,000 includes revenues from the special events held at the park. Due to the growing popularity of the special events, and the addition of an extra weekend for hosting the Calico Ghost Haunt event, this revenue is estimated to increase by $45,000 from the amount budgeted in the previous year.

Off-Highway Vehicle License Fee

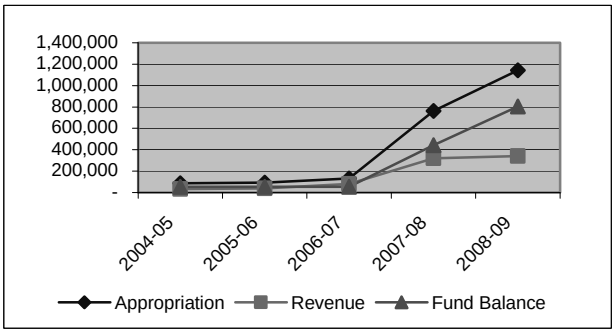
DESCRIPTION OF MAJOR SERVICES

Off-Highway vehicle (OHV) funds are provided pursuant to state law, and derived from fines for violation of off-highway vehicle operations and licensing. These funds are used for the development of off-highway trails and recreation areas in compliance with state requirements.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND



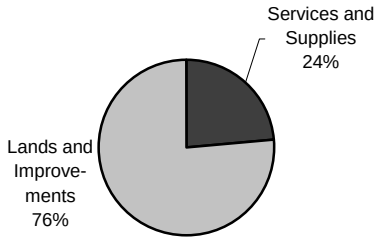
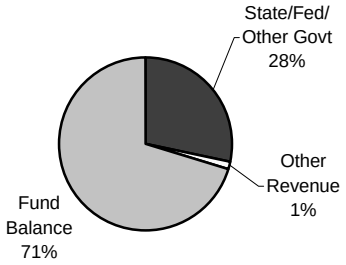
PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	87,298	-	14,422	763,731	41,947
Departmental Revenue	33,082	-	404,297	321,000	403,388
Fund Balance				442,731	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation in this budget unit is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

Actual departmental revenue for 2007-08 was $82,388 more than modified budget primarily because the state changed the calculations for dispersing fees, thus resulting in more revenues for San Bernardino County.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Off-Highway Vehicle License Fee

BUDGET UNIT: SBY AMS
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	5,502	-	-	41,947	440,618	270,551	**(170,067)**
Land and Improvements	-	-	-	-	-	873,620	**873,620**
Equipment	-	-	14,422	-	-	-	**-**
Vehicles	81,796	-	-	-	-	-	**-**
Total Appropriation	87,298	-	14,422	41,947	440,618	1,144,171	**703,553**
Operating Transfers Out	-	-	-	-	323,113	-	**(323,113)**
Total Requirements	87,298	-	14,422	41,947	763,731	1,144,171	**380,440**
Departmental Revenue							
Use of Money and Prop	-	-	1,303	27,499	-	15,000	**15,000**
State, Fed or Gov't Aid	33,082	-	402,994	375,889	321,000	325,000	**4,000**
Total Revenue	33,082	-	404,297	403,388	321,000	340,000	**19,000**
				Fund Balance	442,731	804,171	**361,440**

Total appropriation of $1,144,171 is budgeted in 2008-09 for costs related to development of off-highway trails. This includes such items as new restrooms and additional camping cabins within OHV campground areas. The $380,440 increase is primarily due to additional fund balance available.

State aid revenue of $325,000 includes revenue derived from fines for violation of off-highway vehicle operations and licensing.

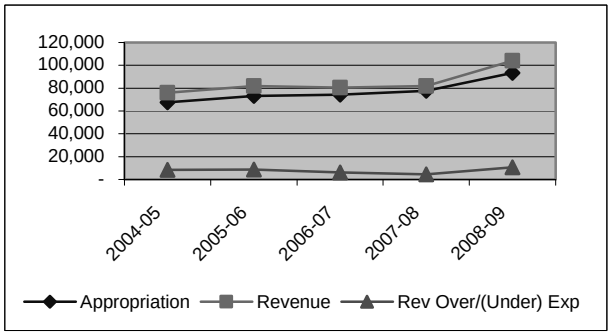
Snack Bars

DESCRIPTION OF MAJOR SERVICES

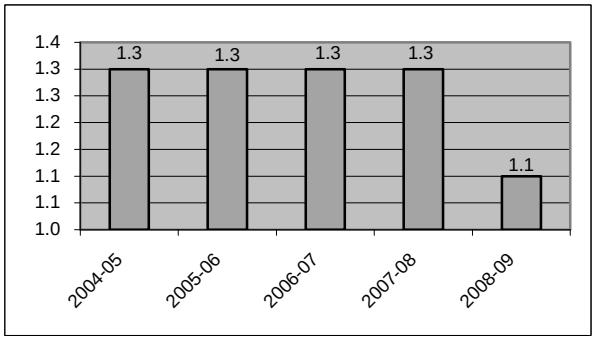
The Regional Parks Department provides staff to operate four snack bars located at the following parks: Glen Helen (island site and swimming complex), Lake Gregory, and Mojave Narrows. Enterprise funds were established for each snack bar to provide management with sound accountability and timely reports. Excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at other regional parks (Cucamonga-Guasti, Yucaipa and Prado) are operated by Board-approved private contractors.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

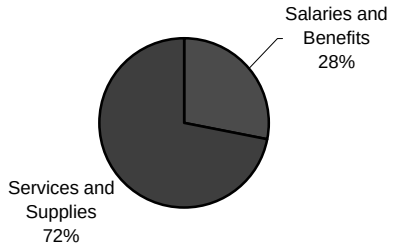
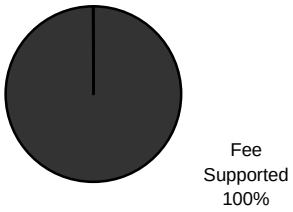


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	87,782	71,477	74,035	77,609	92,994
Departmental Revenue	86,836	76,631	54,901	82,000	108,788
Revenue Over/(Under) Exp	(946)	5,154	(19,134)	4,391	15,794
Budgeted Staffing				1.3	

Actual appropriation and departmental revenue for 2007-08 were greater than modified budget primarily due to a larger volume of sales activity at the park snack bars.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Snack Bars

BUDGET UNIT: EMO, EMP. EMT
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreaton Faciltiies

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	21,000	-	-	15,600	23,566	26,092	**2,526**
Services and Supplies	47,535	71,214	73,702	77,051	53,700	67,000	**13,300**
Transfers	247	263	333	343	343	300	**(43)**
Total Appropriation	68,782	71,477	74,035	92,994	77,609	93,392	**15,783**
Operating Transfers Out	19,000	-	-	-	-	-	**-**
Total Requirements	87,782	71,477	74,035	92,994	77,609	93,392	**15,783**
Departmental Revenue							
Current Services	86,836	76,631	54,901	108,788	82,000	104,000	**22,000**
Total Revenue	86,836	76,631	54,901	108,788	82,000	104,000	**22,000**
Rev Over/(Under) Exp	(946)	5,154	(19,134)	15,794	4,391	10,608	**6,217**
				Budgeted Staffing	1.3	1.1	**(0.2)**

Salaries and benefits of $26,092 fund 1.1 extra help employees because the snack bars are typically seasonally operated. The 0.2 decrease in staffing reflects a technical change that rounded positions numbers in the county's budget system. A slight increase of $2,526 has been budgeted based on incremental wage increases for the snack bar employees.

Services and supplies of $67,000 represent purchases of food and bait for resale at the snack bars. An increase of $13,300 is anticipated for snack bar supplies based on prior year activity.

Current services revenue of $104,000 includes revenue from the sales of food and bait items at the four snack bar locations. The $22,000 increase is based upon prior year activity, which is anticipated to continue.

Environmental Science Day Camp

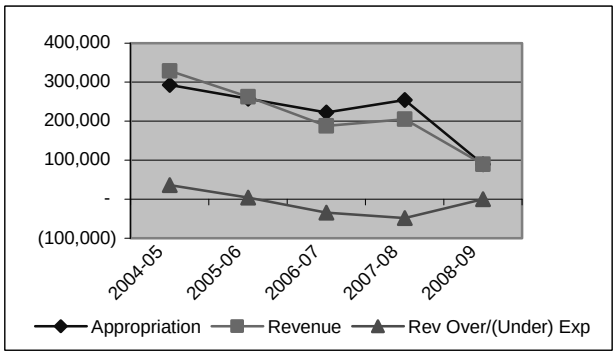
DESCRIPTION OF MAJOR SERVICES

This budget unit was originally established to account for revenues and expenses related to the operation of Camp Bluff Lake located in the San Bernardino Mountains. In 2003-04, the Board of Supervisors approved an agreement with The Wildlands Conservancy for the County to operate the facility for a children's summer camping program on a trial basis. The Conservancy subsequently determined that operating this camp was not a cost effective venture; therefore operations were discontinued in 2006-07 after the summer camp season.

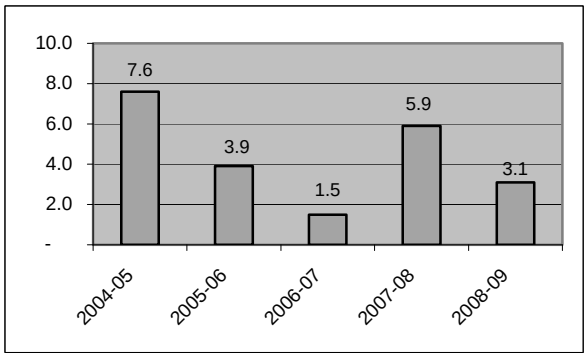
Seizing the opportunity to expand the youth services programs, the Board approved a separate agreement with The Conservancy to develop an Environmental Science Day Camp. This one-day environmental studies retreat for children was originally located at The Conservancy's Bearpaw Preserve in Forest Falls; however, it has since been relocated to Yucaipa Regional Park to allow better access by school buses, affording a greater number of schools to participate in the program. The revenues and expenses for this youth services program are being accounted for in this enterprise fund.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND

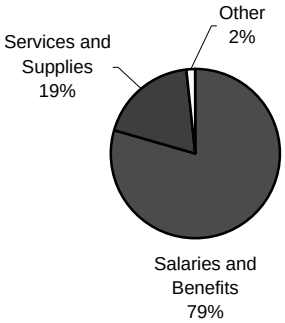
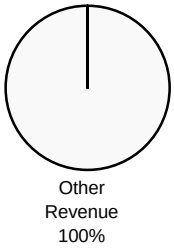


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	98,227	38,828	269,648	253,860	80,510
Departmental Revenue	23,080	138,999	209,674	205,200	36,084
Revenue Over/(Under) Exp	(75,147)	100,171	(59,974)	(48,660)	(44,426)
Budgeted Staffing				5.9	
Fixed Assets	-	-	-	-	-
Unrestricted Net Assets Available at Year End	10,713	100,002	48,660		4,234

Actual appropriation and departmental revenue for 2007-08 were significantly less than modified budget because it was originally anticipated that there would be operations at Camp Bluff Lake during the year.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Regional Parks
FUND: Environmental Science Day Camp

BUDGET UNIT: EME CCP
FUNCTION: Recreational and Cultural Services
ACTIVITY: Recreation Facilites

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	70,350	32,523	120,572	43,548	171,714	70,774	**(100,940)**
Services and Supplies	27,877	4,770	81,291	31,291	16,265	16,878	**613**
Central Computer	-	-	-	-	896	-	**(896)**
Transfers	-	1,535	67,785	5,671	64,985	1,360	**(63,625)**
Total Appropriation	98,227	38,828	269,648	80,510	253,860	89,012	**(164,848)**
Departmental Revenue							
Use of Money and Prop	545	499	6,746	1,524	5,200	-	**(5,200)**
Current Services	2,535	500	102,928	4,560	-	-	**-**
Other Revenue	20,000	138,000	100,000	30,000	200,000	89,012	**(110,988)**
Total Revenue	23,080	138,999	209,674	36,084	205,200	89,012	**(116,188)**
Rev Over/(Under) Exp	(75,147)	100,171	(59,974)	(44,426)	(48,660)	-	**48,660**
				Budgeted Staffing	5.9	3.1	**(2.8)**

Salaries and benefits of $70,774 fund 3.1 budgeted positions for the Environmental Science Day Camp. The $100,940 decrease reflects the deletion of 2.8 vacant positions due to the department no longer operating the Camp Bluff Lake program.

Services and supplies of $16,878 include costs to operate the Environmental Science Day Camp program.

Transfers of $1,360 represent costs for the employee health and productivity program administered by the Human Resources department. The decrease of $63,625 reflects the elimination of costs related to administration of Camp Bluff Lake operations.

Other revenue of $89,012 is anticipated from grants to fund the Environmental Science Day Camp program.

REGISTRAR OF VOTERS
Kari Verjil

MISSION STATEMENT

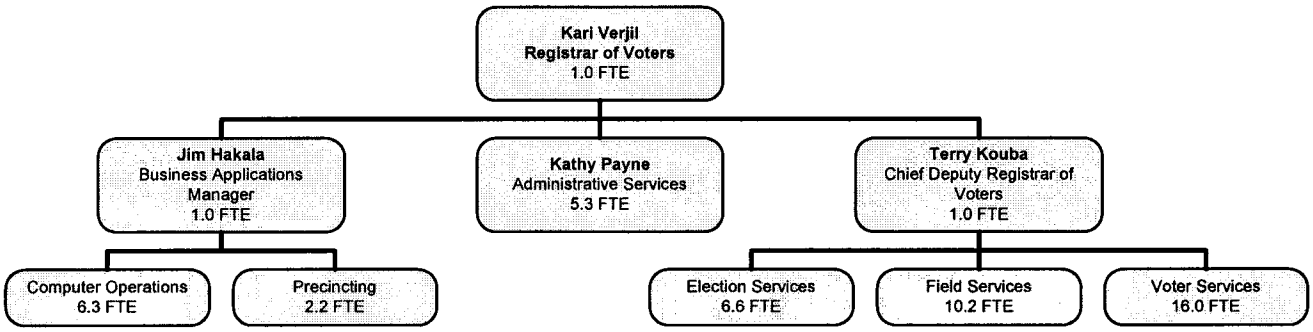
The Registrar of Voters upholds the integrity of the electoral process by consistently conducting fair and open elections that are accessible to all and that accurately reflect the intent of the electorate, promotes public confidence, increases voter participation, and strengthens democracy while providing the highest quality of customer service.

STRATEGIC GOALS

1. Increase voter participation in the electoral process.

2. Maintain and expand a directory of experienced and dependable poll workers.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The primary function of the Registrar of Voters is to conduct elections as prescribed by district, city, county, state and federal laws and regulations.

The Administrative Services Section oversees the preparation and monitoring of department budget, prepares estimates and billing for election services, oversees contracting and purchasing, and manages personnel and payroll.

The Computer Operations Section provides computer support to the department through the in-house computer system and vendor supplied election software, coordinates technical services with the Department of Information Services, and oversees all counting operations in-house.

The Precincting Section creates and maintains jurisdictional boundaries. This involves maintenance of street address files, updating of zip code changes, and realignment of district boundaries. Depending upon which jurisdictions are on the ballot, voter precincts can be combined to form larger election precincts that meet policy guidelines.

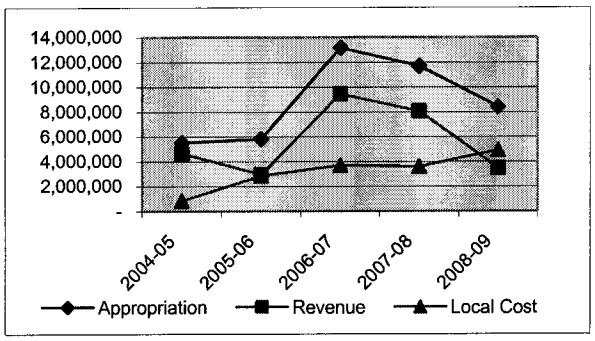
The Election Services Section oversees the filing of candidates, calling of elections, petition process, preparation of sample ballots, campaign disclosure filings, and provides information/data to candidates/campaigns. Recruits poll workers, coordination of the student and county poll worker programs, provides their training, and assigns them to the appropriate poll locations.

The Field Services Section provides programming and maintenance of electronic voting equipment in preparation for each election. Assembles/distributes/retrieves poll election supplies, and provide facility support to the department. Recruits locations to service as polling places.

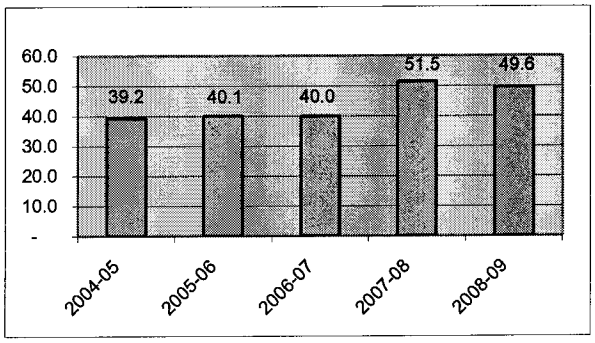
The Voter Services Section maintains the computerized voter files, verifies petition signatures, and provides phone and counter assistance to voters. Voter registration cards and signatures are electronically captured to provide additional security and reducing future labor costs. Coordinates Voter Outreach training and state mandated programs to increase registration and provides Vote-by-Mail and other mail ballot voting services.

BUDGET HISTORY

5-YEAR BUDGET TREND



5-YEAR STAFFING TREND



PUBLIC & SUPPORT SERVICES

PERFORMANCE HISTORY

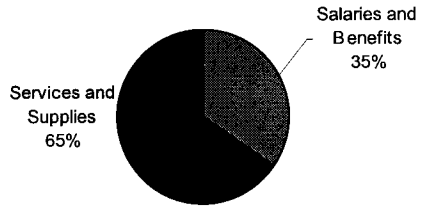
	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	5,509,773	5,825,181	11,090,278	11,694,748	10,697,810
Departmental Revenue	4,670,300	2,966,043	7,445,738	8,077,133	7,707,306
Local Cost	839,473	2,859,138	3,644,540	3,617,615	2,990,504
Budgeted Staffing				51.5	

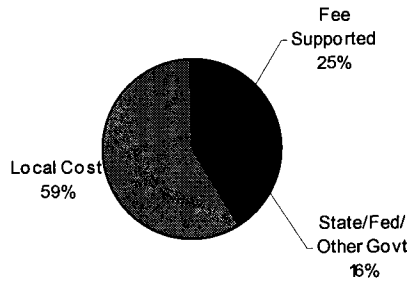
Actual appropriation for 2007-08 is $996,938 less than modified budget. This is primarily due to salaries and benefits savings ($544,237) from positions that remained vacant for extended periods because of lengthy recruitments, and adjusted net savings ($452,701) for services/supplies because of lower than budgeted Help America Vote Act (HAVA)-related expenses that were offset by an increase in election-related expenses due to paper ballot requirements.

Actual departmental revenue for 2007-08 is $369,827 less than modified budget. This is primarily attributed to an under-realization of HAVA reimbursable revenue for this fiscal year that will be claimed in 2008-09, and an under-realization of election services revenue for three major elections due to budgeted reimbursable election-related expenses that were based on utilizing an electronic voting system.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES





GROUP: Public and Support Services
DEPARTMENT: Registrar of Voters
FUND: General

BUDGET UNIT: AAA ROV
FUNCTION: General
ACTIVITY: Elections

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Salaries and Benefits	1,782,124	1,840,351	1,918,953	2,564,263	3,108,500	2,934,736	**(173,764)**
Services and Supplies	3,321,880	3,941,550	5,752,304	7,512,184	8,529,075	5,405,375	**(3,123,700)**
Central Computer	27,241	35,361	34,686	38,620	38,620	45,124	**6,504**
Travel	-	-	-	-	-	13,100	**13,100**
Equipment	370,350	-	118,408	185,600	-	-	-
Vehicles	-	-	32,150	-	-	-	-
Transfers	8,178	7,919	10,284	30,110	18,553	20,555	**2,002**
Total Appropriation	5,509,773	5,825,181	7,866,785	10,330,777	11,694,748	8,418,890	**(3,275,858)**
Operating Transfers Out	-	-	3,223,493	367,033	-	-	-
Total Requirements	5,509,773	5,825,181	11,090,278	10,697,810	11,694,748	8,418,890	**(3,275,858)**
Departmental Revenue							
Licenses & Permits	-	(3,019)	-	-	-	-	-
State, Fed or Gov't Aid	2,653,653	31,822	6,376,944	4,640,969	4,385,683	1,356,700	**(3,028,983)**
Current Services	1,980,481	2,894,864	1,037,888	3,029,359	3,661,000	2,093,720	**(1,567,280)**
Other Revenue	21,166	42,376	30,906	36,978	30,450	30,450	-
Other Financing Sources	15,000	-	-	-	-	-	-
Total Revenue	4,670,300	2,966,043	7,445,738	7,707,306	8,077,133	3,480,870	**(4,596,263)**
Local Cost	839,473	2,859,138	3,644,540	2,990,504	3,617,615	4,938,020	**1,320,405**
				Budgeted Staffing	51.5	49.6	**(1.9)**

The overall budgetary changes in the 2008-09 budget, from that of the 2007-08 Final Budget, are characterized by the following significant factors: (1) the reduction of $1.04 million of the total budgeted amount of $ 2.1 million in HAVA one-time funds that were available from the state via a contractual agreement (No. 07G30124) that were expended in 2007-08 with restrictive carry-over funds of $1.07 million for the 2008-09 budget, (2) reverting to a more costly paper ballot processing system versus electronic voting due to the Secretary of State's decertification of the electronic voting system in August 2007; and (3) transitioning from a three-election cycle in 2007-08 to a one-election cycle in 2008-09. Although the Registrar of Voters Office will be conducting only one major election during 2008-09, the November 2008 Presidential Election will be more costly due to anticipated high voter turnout, a two-card ballot instead of the typical one card ballot, and paper versus electronic voting.

Salaries and benefits of $2,934,736 fund 49.6 budgeted positions and are decreasing by $173,764 and 1.9 budgeted positions. The salaries and benefits appropriation net decrease of $173,764 represents current reductions of $10,703 in benefit plan costs, retirement, and workers compensation charges; a decrease of $173,755 in overtime due to transitioning from three major elections to one major election; and an increase of $10,694 for extra-help and salary step adjustments.

Services and supplies of $5,405,375 include appropriation authority to cover routine operating expenses, in addition to election-related expenses (such as postage, printing, temporary help, ballots and other services); and residual HAVA grant funded expenses of $1,071,700. The overall decrease of $3,123,700 is attributed to a decrease in costs associated with conducting one major election instead of three elections that were included in the 2007-08 budget ($2,094,717); and by a reduction of one-time HAVA funding ($1,028,983). Travel and educational expenses have been removed from services and supplies and are budgeted in the new appropriation unit.

Travel is a new appropriation unit for 2008-09. The amount budgeted of $13,100 reflects anticipated travel costs for State Association conferences and meetings in Sacramento ($12,500), and staff training mileage ($600). These costs were based on departmental analysis of past travel related expenses previously budgeted in the services and supplies appropriation unit.

Departmental revenue totaling $3,480,870 is derived from the state for the reimbursement of postage ($25,000), for the SB90 program ($260,000), and for residual HAVA grant funding ($1,071,700); from the sale of ROV services/products ($31,450); and from election services ($2,092,720) for participating jurisdictions that share in the cost of the election. Budgeted election services revenues include minor fee adjustments that were approved by the Board in March 2008 with an effective date of July 1, 2008. The overall decrease of $4,596,263 is attributed to a decrease of $2,000,000 in state reimbursements for the February 2008 election; a decrease of $1,567,280 primarily for two other elections services not budgeted in 2008-09; and a decrease of $1,028,983 for HAVA grant funding reimbursement from that of 2007-08.

PERFORMANCE MEASURES

Description of Performance Measure	2006-07 Actual	2007-08 Projected	2007-08 Estimated	2008-09 Projected
Off-site Early Voting Locations.	10	8	0	N/A
Percentage of completion of existing polling places for compliance with accessibility requirements.	18%	25%	0%	10%
Percentage of completion of marketing plan - to increase voter turnout.	N/A	N/A	N/A	75%
Percentage of completion of marketing plan - VBM/Early Voting.	N/A	N/A	N/A	75%
County employees (total) serving as poll workers for all major elections.	363 (1 major election)	700 (2 major elections)	1,150 (3 major elections)	450 (1 major election)
Number of lead poll workers (Inspectors and ROVers) assessed and granted certificates of competency.	N/A	N/A	N/A	100% (450)
Percentage of polling places that have a Bilingual Poll Worker assigned.	N/A	N/A	N/A	100% (410)

As a result of the Secretary of State's electronic voting system decertification order in August 2007, restrictions have been placed on electronic voting systems statewide. The Registrar of Voters has suspended off-site early voting due to restrictions associated with the decertification order, until such time that off-site early voting can comply accordingly.

The Registrar of Voters was faced with the challenge of replacing some existing polling locations and developing new polling locations in preparation for three major elections to be conducted during 2007-08. The Registrar of Voters utilized 407 polling places for the November 2007 election, which was the first of these three elections. Prior to this election, 17 polling place locations became unavailable, which reduced the department's polling place inventory down to 390. It was also determined that 19 polling places were overcrowded. Therefore, the survey teams were required to locate and survey new polling locations, of which approximately 75 potential locations were identified for review. The Registrar of Voters has been greatly impacted by the addition of a Statewide February 5, 2008 Presidential Primary Election, the June 3, 2008 Statewide Primary, and the November 4, 2008 Presidential Election. As a result of conducting three statewide elections in a nine month timeframe, polling place surveys for the remainder of 2007-08 and for 2008-09 will be conducted specifically to address accessibility issues if time is available.

The 2007-08 actual total number of county employees serving as pollworkers increased from the 2007-08 projected number because of the statewide February 5, 2008 Presidential Primary Election that was added after the projection was originally established for two major elections.

Fish and Game Commission

DESCRIPTION OF MAJOR SERVICES

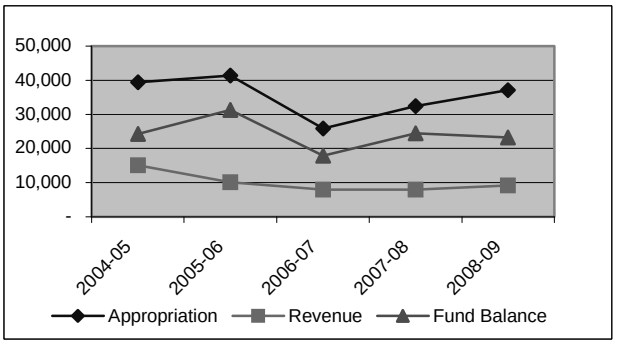
The Fish & Game Commission is administered by the Special Districts Department, and its primary function is to act as the liaison between the State Department of Fish & Game, the County Board of Supervisors, and the public. The Commission makes recommendations to the Board of Supervisors on matters pertaining to wildlife in San Bernardino County.

The Fish and Game Commission budget unit receives funding from fines imposed on hunting, fishing and environmental infractions. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and with its propagation in San Bernardino County.

There is no staffing associated with this budget unit.

BUDGET HISTORY

5-YEAR BUDGET TREND

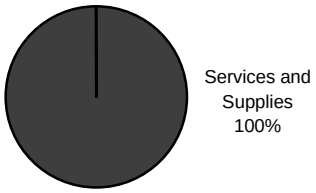
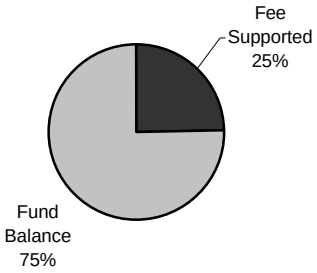


PERFORMANCE HISTORY

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Modified Budget	2007-08 Actual
Appropriation	13	21,528	2,810	32,408	8,200
Departmental Revenue	7,011	8,081	9,372	8,000	11,726
Fund Balance				24,408	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual appropriation is less than modified budget. The amount not expended is carried over to the subsequent year's budget.

ANALYSIS OF FINAL BUDGET

2008-09 EXPENDITURE AUTHORITY	2008-09 FINANCING SOURCES
	

GROUP: Public and Support Services
DEPARTMENT: Special Districts
FUND: Fish and Game Commission

BUDGET UNIT: SBV CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2004-05 Actual	2005-06 Actual	2006-07 Actual	2007-08 Actual	2007-08 Final Budget	2008-09 Final Budget	Change From 2007-08 Final Budget
Appropriation							
Services and Supplies	13	21,528	2,810	8,200	32,408	37,083	**4,675**
Total Appropriation	13	21,528	2,810	8,200	32,408	37,083	**4,675**
Departmental Revenue							
Fines and Forfeitures	7,011	8,081	9,372	11,726	8,000	9,150	**1,150**
Total Revenue	7,011	8,081	9,372	11,726	8,000	9,150	**1,150**
				Fund Balance	24,408	27,933	**3,525**

The 2008-09 budget contains an increase in services and supplies appropriation based on the unreserved fund balance available, which is appropriated in its entirety in accordance with Section 29009 of the State Government Code.

PUBLIC & SUPPORT SERVICES

Capital Improvement Program

2008-09 Final Budget

CAPITAL IMPROVEMENT PROGRAM
SUMMARY

NEW PROJECTS	Page #	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
ARCHITECTURE AND ENGINEERING (A&E)	623	17,462,500	536,300	960,000	18,958,800
REGIONAL PARKS PROJECTS	632	-	-	650,000	650,000
DEPT. OF PUBLIC WORKS (DPW) PROJECTS:					
TRANSPORTATION	633	-	6,757,000	23,605,689	30,362,689
SOLID WASTE MANAGEMENT	635	-	-	15,530,000	15,530,000
TOTAL NEW PROJECTS - DPW		-	6,757,000	39,135,689	45,892,689
TOTAL NEW PROJECTS		**17,462,500**	**7,293,300**	**40,745,689**	**65,501,489**
CARRYOVER PROJECTS					
A&E (FUNDS CJV, CJS AND CMV)	637	44,737,969	24,566,363	45,683,027	114,987,359
ARMC (FUNDS CJZ, CJE & CJM)	654	-	2,327,937	26,430,458	28,758,395
AIRPORTS	655	-	-	43,280,035	43,280,035
REGIONAL PARKS	657	-	10,000	8,775,588	8,785,588
TRANSPORTATION	658	-	2,265,000	39,498,924	41,763,924
SOLID WASTE MANAGEMENT	661	-	-	16,266,640	16,266,640
TOTAL CARRYOVER PROJECTS		**44,737,969**	**29,169,300**	**179,934,672**	**253,841,941**
TOTAL 2008-09 CIP BUDGET		**62,200,469**	**36,462,600**	**220,680,361**	**319,343,430**

SUPPLEMENTAL INFORMATION

NEW PROJECTS BY GEOGRAPHIC LOCATION	A&E CIP Funds	Airports	Reg. Parks	DPW CIP Funds	Total New Projects
COUNTYWIDE - ALL DISTRICTS	3,734,000	-	-	1,000,000	4,734,000
FIRST DISTRICT	5,156,000	-	300,000	18,165,413	23,621,413
SECOND DISTRICT	2,390,000	-	-	4,793,276	7,183,276
THIRD DISTRICT	2,867,500	-	-	7,502,015	10,369,515
FOURTH DISTRICT	750,000	-	350,000	4,781,575	5,881,575
FIFTH DISTRICT	4,061,300	-	-	9,650,410	13,711,710
TOTAL NEW PROJECTS	**18,958,800**	**-**	**650,000**	**45,892,689**	**65,501,489**

CAPITAL IMPROVEMENT PROGRAM

SUMMARY

The County's Capital Improvement Program (CIP) includes construction, rehabilitation, and repair projects for numerous facilities and structures administered by several departments. Solid Waste Management and Transportation Division projects are administered by the Department of Public Works (DPW). Architecture and Engineering Department (A&E) administers projects for Arrowhead Regional Medical Center (ARMC), Community Development and Housing (CDH), Airports, Regional Parks and other general fund departments. Regional Parks Department administers some grant funded CIP projects. These may eventually be assigned to A&E after planning and scope of work is determined.

Table 1 provides a summary of all new projects for 2008-09. The CIP budget includes $17,462,500 from the general fund financing, which includes $1,530,000 for five approved policy items added by the Board of Supervisors during budget hearings. The total funding from the general fund of $17,462,500 includes $15,300,000 of ongoing money and $2,162,500 of one-time funding representing savings from completed general funded projects reallocated to new projects in 2008-09. Several projects are being funded from department budgets and other funding sources that the Board of Supervisors has discretionary control over in the amount of $7,293,300 and there are numerous projects with restricted funding sources from dedicated sources for dedicated purposes (for example, Regional Parks grants, Community Development Block Grants (CDBG), Transportation and Solid Waste projects) in the amount of $40,745,689. There were no new Airports projects for 2008-09. The total 2008-09 New CIP Projects budget is $65,501,489.

Table 1

SUMMARY OF 2008-09 NEW CIP PROJECTS					
	# of Projects	General Fund Local Cost	Other Discretionary Funding	Restricted Funding	Total
NEW PROJECTS ADMINISTERED BY A&E:					
Total New Projects (Fund CJV)	41	17,462,500	536,300	960,000	18,958,800
Airports New Projects (Various Funds)	-	-	-	-	-
Total New Projects Administered by A&E	**41**	**17,462,500**	**536,300**	**960,000**	**18,958,800**
NEW PROJECTS ADMINISTERED BY OTHER DEPARTMENTS:					
Regional Parks New Projects	2	-	-	**650,000**	**650,000**
Dept. of Public Works (DPW) New Projects:					
Transportation New Projects (Various Funds)	38	-	6,757,000	23,605,689	30,362,689
Solid Waste Mgmt New Projects (Various Funds)	20	-	-	15,530,000	15,530,000
Total New Projects - DPW	**58**	**-**	**6,757,000**	**39,135,689**	**45,892,689**
TOTAL NEW CIP PROJECTS	**101**	**17,462,500**	**7,293,300**	**40,745,689**	**65,501,489**

Five year projected staffing and other costs associated with new capital projects administered by A&E are estimated at $7.8 million and will be funded in department budgets in the year costs are incurred.

Details on capital projects administered by A&E are provided in:

- Exhibit A – 2008-09 Capital Improvement Program New Projects Administered by Architecture and Engineering by District by Location
- Exhibit B – 2008-09 Capital Improvement Program New Projects Administered by Architecture and Engineering: Projected Staffing and Other Costs

Details on capital projects administered by Regional Parks are provided in:

- Exhibit C – 2008-09 Capital Improvement Program New Projects Administered by Regional Parks

Details on capital projects administered by the Department of Public Works are provided in:

- Exhibit D – 2008-09 Capital Improvement Program New Projects Administered by Department of Public Works – Transportation
- Exhibit E – 2008-09 Capital Improvement Program New Projects Administered by Department of Public Works – Solid Waste Management

A summary of the status of previously approved CIP projects still in progress administered by A&E is provided in:

- Exhibit F – 2008-09 Carryover Projects Administered by Architecture and Engineering by District by Location (Funds CJV, CJS and CMV)
- Exhibit G – 2008-09 Arrowhead Regional Medical Center Carryover Projects (Funds CJZ, CJE and CJM)
- Exhibit H – 2008-09 Airports Carryover Projects (Various Funds)
- Exhibit I – 2008-09 Regional Parks Carryover Projects (Various Funds)

A summary of the status of previously approved CIP projects still in progress administered by the Department of Public Works is attached as:

- Exhibit J – 2008-09 Transportation Carryover Projects (Various Funds)
- Exhibit K – 2008-09 Solid Waste Management Carryover Projects (Various Funds).

Carryover balances have been adjusted based on ending balances as of June 30, 2008. The total 2008-09 Carryover Balances is $253,841,941. Table 2 provides a summary of all Carryover Projects.

Table 2

SUMMARY OF 2008-09 CARRYOVER BALANCES

	# of Proj.	General Fund Local Cost	Other Discretionary Funding	Restricted Funding	Total
CARRYOVER PROJECTS ADMINISTERED BY A&E:					
Structures & Improvements to Structures (Fund CJV)	147	36,022,767	24,566,363	44,894,370	105,483,500
Land (Fund CJV)	1	381,000	-	-	381,000
Contributions to Other Agencies (Fund CJV)	10	4,311,668	-	-	4,311,668
Inter-Fund Contributions (Fund CJV)	8	-	-	788,657	788,657
Structures & Improvements to Structures (Fund CJS)	1	20,428	-	-	20,428
Structures & Improvements to Structures (Fund CMV)	1	4,002,106	-	-	4,002,106
ARMC Capital Funds (Funds CJE, CJM, CJZ)	12	-	2,327,937	26,430,458	28,758,395
Airports Carryover Projects (Various Funds)	46	-	-	43,280,035	43,280,035
Total A&E Carryover Projects	**226**	**44,737,969**	**26,894,300**	**115,393,520**	**187,025,789**
CARRYOVER PROJECTS ADMINISTERED BY OTHER DEPARTMENTS:					
Regional Parks Carryover Projects	**12**	**-**	**10,000**	**8,775,588**	**8,785,588**
Dept. of Public Works (DPW) Carryover Projects:					
Transportation Carryover Projects (Various Funds)	54	-	2,265,000	39,498,924	41,763,924
Solid Waste Mgmt Carryover Projects (Various Funds)	21	-	-	16,266,640	16,266,640
Total Carryover Projects - DPW	**75**	**-**	**2,265,000**	**55,765,564**	**58,030,564**
TOTAL CARRYOVER PROJECTS	**313**	**44,737,969**	**29,169,300**	**179,934,672**	**253,841,941**

A&E completed 126 projects in 2007-08 (including some multi-year projects) with original project budgets totaling $55.5 million. General Fund Local Cost completed projects had a remaining balance (or savings) of $2,413,464. $2,162,500 of this amount was reallocated to new projects in 2008-09. $250,964 was retained in A&E Carryover Projects as contingency for 2008-09 A&E CIP projects. A&E also completed one project for ARMC with an original project budget of $260,000. The project was completed under budget by $62,712.

Details on completed projects administered by A&E are provided in:

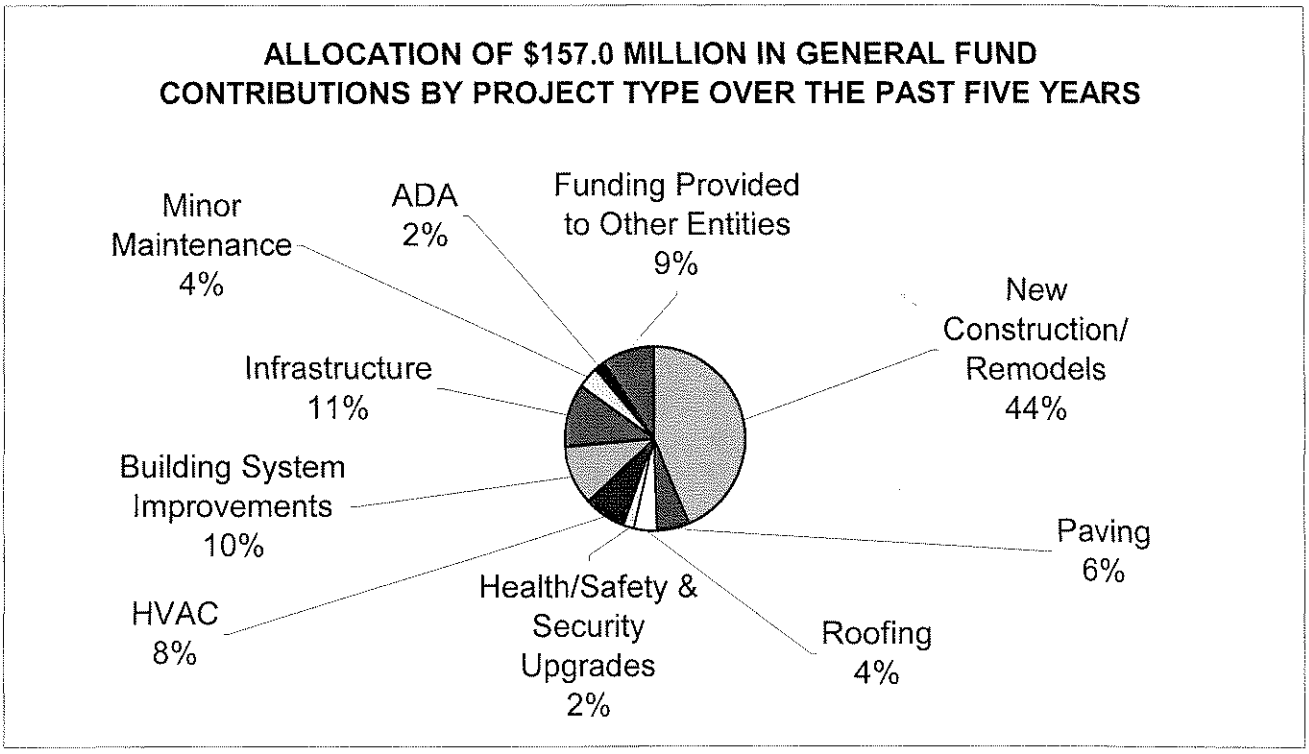
- Exhibit L – 2007-08 Completed Projects Administered by Architecture and Engineering (Fund CJV)
- Exhibit M – 2007-08 Arrowhead Regional Medical Center Completed Projects Administered by Architecture and Engineering (Fund CJZ)

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM PLAN

The Five-Year Capital Improvement Program Plan (Five-Year CIP) includes short-range and long-range capital acquisition and development plans. Projects included in the Five-Year CIP are non-recurring projects that are expensive, have a long service life, and will be underway (or need to be underway, but are unfunded) at some point during 2008-09 through 2012-13.

THE LAST FIVE YEARS

Over the past five years, the Board of Supervisors has allocated over $157.0 million in general fund contributions for the CIP. The following chart indicates how those resources have been allocated by project type:



PROPOSED FIVE-YEAR CIP

The Five-Year CIP is reviewed annually and revised based on current circumstances and opportunities and considers historic requirements and expenditures for capital projects. While the Five-Year CIP does not appropriate funds, it does serve as a budgeting tool to set priorities, identify needed capital projects, estimate capital requirements, and coordinate financing and timing. It identifies projects for annual funding, focuses resources in program areas, and supports Business and Master Space Plan recommendations. It also identifies project impacts on future operating budgets, including additional staffing, maintenance, and other recurring operational expenditures that require ongoing funding and must be considered in the planning and approval of projects.

The current general fund annual allocation for CIP projects is $15.3 million. That funding has been programmed over the next five years and is summarized on Exhibit N – 2008-09 through 2012-13 Five-Year Capital Improvement Program and includes capital expenditures as well as operating cost impacts for identified projects.

CIP NEEDS ADDRESSED IN THIS PLAN

The Five-Year CIP addresses the following needs:

- **Departmental Requirements**
  - Carpet/paint
  - Minor remodels
  - Restroom upgrades/ADA improvements
- **Building Systems**
  - Backlog of deferred maintenance
  - Moving towards emphasis on Preventative Maintenance
- **Site Infrastructure**
  - Building exteriors, landscaping, irrigation and lighting
  - Increases parking and provides a pavement management plan
- **New Projects**
  - Allocates un-programmed dollars for new projects each year

MAJOR PROJECTS PREVIOUSLY FUNDED

The Five-Year CIP does not include larger projects that may require debt financing. The following major projects have been approved and funding is in process.

- **New Central Juvenile Hall** – The Central Juvenile Hall facility in San Bernardino was constructed in the 1950's and 1970's and the facilities require major updates and renovations. Assessments were conducted and evaluated and as a result, the Board approved a plan to consolidate the existing facility from 25 to 14.8 acres, demolish the 1950's and 1970's buildings, and build new facilities. A Juvenile Maximum Security reserve has been established and $4.0 million has been set aside annually to finance the project. A&E plans to utilize the design/build method of construction for this project. A Request for Proposals was approved by the Board in June 2008. Award of a design/build contract is expected in late fall with construction expected to take approximately 30 months.

- **Arrowhead Regional Medical Center** - The hospital has reached bed capacity. A project to convert 6th floor administrative space to medical/surgical beds and to construct a new Medical Office Building is in process. The cost of the expansion will be funded from Realignment.
  - Addition of Medical/Surgical Beds – 84 Beds - $30 million – Administrative staff were relocated from the 6th floor to modular buildings on the site. Demolition of the 6th floor was completed and the remodel project is currently out to bid. Construction began in June 2008 and is expected to be completed by July 2009.
  - New Medical Office Building – 67,210 Square Feet - $25 million – A&E plans to use the design/build method of construction for this project. Three firms have been short-listed to provide proposals due in November 2008. A&E expects to award a contract in February 2009 and complete construction June 2010.

- **Master Space Plan Implementation** – Beginning in the 2006-07 budget, the Board of Supervisors approved the annual set-aside of $20.0 million for future space needs. This annual set-aside, net of expenditures incurred for design costs, had a reserve balance of $37.7 million at the end of 2007-08. Projects to be funded by this set-aside through debt financing include office space needs in San Bernardino and the high desert and crime lab improvements for the Sheriff:
  - Downtown San Bernardino – 480,000 Square Feet of New Construction and Reuse of 326,000 Square Feet – Approximately $318 million – A space needs assessment for county offices in San Bernardino was completed in early 2008. Master Developers and Design/Build Contractors were interviewed in response to a Request for Qualifications process. Selection and specific proposals are pending.
  - High Desert Government Center – 56,000 Square Feet - $22 million – In March 2008, the Board approved an agreement with the City of Hesperia to take the lead on design and pre-construction of a new high desert government center in Hesperia. The City will donate the 4.42 acre site to the County at its government center location at 7th Avenue and Smoke Tree Street in Hesperia. The county's building will be constructed in conjunction with the city's new police station. Design is expected to be complete by March 2009.
  - Sheriff's Crime Lab - $25 million – Options to address space requirements for the Sheriff's Crime Lab facilities in San Bernardino are still under development.

MAJOR PROJECTS FOR FUTURE FUNDING

- **Public Safety Operations Center (PSOC)** - The County Fire and Sheriff Public Safety Operations are currently co-located in inadequate modular/trailer facilities at the Rialto Airport. The needs assessment to determine requirements for a new Public Safety Operations Center was completed the end of 2007 and identified requirements for Sheriff and Fire Dispatch centers, the County's Emergency Operations Center (EOC), and 800 MHz infrastructure support group. Options to address these needs are under consideration.

- **Additional Jail Beds** – While the addition of jail beds at Adelanto will address some of the future requirements, other expansions may be considered in the future at the Glen Helen and West Valley Detention Facilities.

- **Law & Justice Space related to New Judgeships** – The State budget crisis has delayed the funding of additional judicial positions until 2009-10, however, long-term requirements for District Attorney, Public Defender and Probation staff to support additional criminal courts will need to be addressed in the coming years. Three areas have the greatest need for new judgeships.
  - Victorville
  - Fontana
  - Morongo

- **Major New Facilities**
  - High Growth Areas – A critical mass of centralized services is developing and expansion of government centers may be considered in the west end of the San Bernardino Valley and desert regions. Opportunities to acquire and own new space will be given first priority over the lease of space.New Parks, Museums and Libraries – As population increases, the need for additional recreation and learning facilities increases.

EXHIBIT A

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
2008-09 New Projects (Fund CJV-Object 4030-Structures and Improvements to Structures)											
Countywide											
1	09-155	8X00	Architecture and Engineering (A&E)/ Facilities Management (FM)	Countywide	Various	Boiler Remove/Replace (R/R) - 2nd year funding	I	255,000			255,000
2	09-156	8X03	A&E/FM	Countywide	Various	Elevator cab refurbish - 2nd year funding	DM	105,000			105,000
3	09-162	FMMR	A&E/FM	Countywide	Various	FM Minor CIP	DM	735,000			735,000
4	09-163	FMPC	A&E/FM	Countywide	Various	Paint/Carpet	DM	700,000			700,000
5	09-164	8X06	A&E/FM	Countywide	Various	Additional funding for emergency generators	HS	110,000			110,000
6	09-166	ADA	A&E/FM	Countywide	Various	Americans with Disability Act (ADA) improvements	HS	682,500			682,500
7	09-167	9X05	A&E/FM	Countywide	Various	Pavement Management-SB Sheriff Headquarters and New Hall of Records	P	296,500			296,500
8	09-112	9X10	A&E/FM	Countywide	Various	Roof repairs/replacements at Victorville Courthouse, Public Health Cube in SB, and General Services Bldg. in SB.	R	500,000			500,000
	Total Countywide (CJV-4030)							**3,384,000**	**-**	**-**	**3,384,000**
First District											
9	09-034	9X15	Probation	Apple Valley	21101 Dale Evans Pkwy	Install 1,500 sq. ft. modular unit for office space for John Doe II settlement.	RE	460,000			460,000
10	09-107	8X09	A&E/FM	Barstow	225 E. Mtn. View	Sheriff Sub-station expansion/remodel - Add funding to existing project for expanded parking. $150,000 from CDBG funding.	RE	2,796,000		150,000	2,946,000
11	09-006	9F00	Fleet Mgmt.	Barstow	29802 Highway 58	Construct 5,000 sq. ft. new service center and office and vacate Public Works building at this site for PW expansion. Funding-dept. budget.	C		500,000		500,000
12	09-175	9Y35	BOS-1st District/ County Fire	Ludlow/ Amboy	TBD	Construct 6500 SF Fire station. 2008-09 funding of $300,000 is for design. Construction in the amount of $2,700,000 will be proposed for funding from CIP in 2010-11 for a total project budget of $3 million.	C	300,000			300,000
13	09-174	9Y05	BOS-1st District/ County Fire	Trona	83732 Trona Rd.	Trona Fire Station - Remove and replace parking lot	P	150,000			150,000

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT A

2008-09
CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
First District (Cont'd)											
14	09-047	9X20	Regional Parks	Yermo	36600 Ghost Town Rd.	Calico Ghost Town well and water quality treatment improvements.	HS	800,000			800,000
	Total First District (CJV-4030)							**4,506,000**	**500,000**	**150,000**	**5,156,000**
Second District											
15	09-121	70565	A&E/FM	Crestline	2401 Lake Gregory Dr.	Library - Add funding for existing project. Current scope would cost $5.522 million. $4.222 million was previously funded (CIP #06-184, #07-268, #07-280 and #08-188) requiring additional funding of $1.3 million. Other funding - CDBG.	C	1,100,000		200,000	1,300,000
16	09-118	9X25	A&E/FM	Rancho Cucamonga	8303 N. Haven Ave.	Foothill Law & Justice Bldg. - Fire alarm upgrade. Complete replacement cost is $747,500.	HS	250,000			250,000
17	09-115	8X33	A&E/FM	Rancho Cucamonga	9500 Etiwanda Ave.	West Valley Detention Center (WVDC) - Roof replacement- Phase II. Phase III will be $637,500 in 2009-2010.	R	450,000			450,000
18	09-113	9X30	A&E/FM	Rancho Cucamonga	9500 Etiwanda Ave.	WVDC - Repair/replace air handler filters	H	195,000			195,000
19	09-114	9X35	A&E/FM	Rancho Cucamonga	9500 Etiwanda Ave.	WVDC - Remove/replace kitchen water heaters.	I	195,000			195,000
	Total Second District (CJV-4030)							**2,190,000**	**-**	**200,000**	**2,390,000**
Third District											
20	09-007	9Y15	County Fire	Angeles Oaks	5766 Frontage Rd.	Construct new 6,500 SF fire station at existing site. County Fire has $500,000 in funding currently to be added to 2008-09 funding of $80,000 for design. Construction of $2,920,000 will be proposed for funding by CIP in 2009-10 for a total project budget of $3.5 million.	C	80,000			80,000
21	09-172	9Y20	A&E/FM	Joshua Tree	6527 White Feather Rd.	29,400 SF new office building; 16,800 SF finished space, 12,600 SF shell space. 2008-09 funding of $700,000 will be for design. Construction of $5.5 million will be proposed for funding by CIP in 2009-10 for a total project budget of $6.2 million.	C	700,000			700,000

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT A

2008-09
CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
Third District (Cont'd)											
22	09-126	7578	A&E/FM	Redlands	2024 Orange Tree Ln.	Museum - HVAC/Humidification system. Additional funding for existing project.	H	1,250,000			1,250,000
23	09-099 & 09-100	8L00	Library	Yucaipa	12040 5th St.	Additional funding to complete existing HVAC replacement project and roof replacement projects. Total cost $700,000. $300,000 funded by Library prior year. $100,000 additional funding by Library 08-09.	H	300,000		100,000	400,000
	Total Third District (CJV-4030)							**2,330,000**	**-**	**100,000**	**2,430,000**
Fourth District											
24	09-170	9X40	4th District / Airports	Chino	7000 Merrill Ave.	Chino Airport - Detention and Storm Water conveyance.	I	500,000			500,000
25	09-169	9X45	4th District / Airports	Chino	7000 Merrill Ave.	Chino Airport - Tie down ramp pavement improvement.	P	250,000			250,000
	Total Fourth District (CJV-4030)							**750,000**	**-**	**-**	**750,000**
Fifth District											
26	09-176	9Y25	Library	Bloomington	1202 E. Locust St.	Improvements for interior of 5,400 SF school-district owned modular to be placed on Bloomington High School property for new library. This facility will replace the existing leased library at 10145 Orchard in Bloomington. CIP contribution for 2008-09 is $300,000. Library has $160,000 in a trust fund for a total project budget of $460,000.	C	300,000		160,000	460,000
27	09-116	9X50	A&E/FM	Devore	19777 Cajon Blvd.	Devore Animal Shelter - Emergency generator - 100 kV-A.	HS	325,000			325,000
28	09-157	9X55	A&E/FM	Fontana	17830 Arrow Rte.	Mechanical Plant electrical service replacement with additional capacity.	I	300,000			300,000
29	09-128	9X60	A&E/FM	Fontana	17830 Arrow Rte.	County Building - East parking lot improvements. Repairs $250,000, add lights - $250,000	P	500,000			500,000
30	09-149	9X70	A&E/FM	San Bernardino	157-175 W. 5th St.	Civic Center Building - R/R cooling tower	H	390,000			390,000
31	09-158	9X75	A&E/FM	San Bernardino	157-175 W. 5th St.	Civic Center Building - security lighting	I	200,000			200,000

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT A

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
Fifth District (Cont'd)											
32	09-032	9M05	Auditor/ Controller-Recorder (ACR)	San Bernardino	222 W. Hospitality Ln.	NHoR-Replace transformer - 3rd floor. Funding - ACR's General Fund.	I		25,000		25,000
33	09-037	9Y30	Clerk of the Board	San Bernardino	385 N. Arrowhead Ave.	Remodel 2nd floor space to provide conference room space, additional filing and equipment areas and make lobby more efficient.	RE	150,000			150,000
34	09-151	9X80	A&E/FM	San Bernardino	3rd and Lena Rd.	3rd St. Complex - water shut off valves	I	390,000			390,000
35	09-138	9X85	A&E/FM	San Bernardino	630 E. 3rd St.	Central Detention Center (CDC) - R/R air handler	H	390,000			390,000
36	09-001	9V00	Information Services	San Bernardino	670 E. Gilbert St.	Install accordian door between conference rooms. Funding - Dept. budget.	RE		11,300		11,300
37	09-130	9X90	A&E/FM	San Bernardino	777 E. Rialto Ave.	General Services Building (GSG) - 1-hr. corridor ceiling	HS	260,000			260,000
38	09-135	9X95	A&E/FM	San Bernardino	777 E. Rialto Ave.	GSG - R/R cooling tower	H	260,000			260,000
39	09-140	9Y00	A&E/FM	San Bernardino	825 E. 3rd St.	Public Works Building - 1-hr. corridor ceilings	HS	400,000			400,000
	Total Fifth District (CJV-4030)							**3,865,000**	**36,300**	**160,000**	**4,061,300**
	Total New Projects Administered by A&E (CJV-4030)							**17,025,000**	**536,300**	**610,000**	**18,171,300**

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT A

2008-09
CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
2008-09 New Projects (Fund CJV-Object-3305-Contributions to Other Agencies)											
Countywide								-	-	-	-
First District								-	-	-	-
Second District								-	-	-	-
Third District											
40	08-197 / 09-165	8B00	3rd Dist. Supervisor	Yucca Valley	TBD	Year 2 of 4 years of funding for joint project with the Town of Yucca Valley to construct an animal control facility.	C	437,500			437,500
	Total Third District New Projects (CJV-3305)							**437,500**	-	-	**437,500**
Fourth District								-	-	-	-
Fifth District								-	-	-	-
	Total New Projects Administered by A&E (CJV-3305)							**437,500**	-	-	**437,500**

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT A

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

By District by Location

# Proj.	CIP Log #	A&E Proj. #	Department	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total
2008-09 New Projects (Fund CJV-Object 3310-Inter-Fund Contributions)											
Countywide											
41	09-173	CDHL	A&E/FM	Countywide	Various	Community Development Block Grant (CDBG) minor projects.	DM			350,000	350,000
	Total Countywide (CJV-3310)							-	-	**350,000**	**350,000**
First District								-			
Second District								-			
Third District								-			
Fourth District								-			
Fifth District								-			
	Total New Projects Administered by A&E (CJV-3310)							-	-	**350,000**	**350,000**
41	**TOTAL NEW PROJECTS ADMINISTERED BY A&E (FUND CJV)**							**17,462,500**	**536,300**	**960,000**	**18,958,800**

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT B

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

Projected Staffing and Other Costs

Project Description	One-Time Capital Cost	Ongoing Costs 2008-09 Staffing (1)	2008-09 Other (2)	2009-10 Staffing	2009-10 Other	2010-11 Staffing	2010-11 Other	2011-12 Staffing	2011-12 Other	2012-13 Staffing	2012-13 Other	Total Staffing	Total Other
Countywide													
Countywide-A&E-Boiler Remove/Replace	255,000	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-A&E-Elevator cab refurbish	105,000	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-FM-Minor CIP	735,000	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-FM-Paint/Carpet	700,000	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-A&E-Emer. Generators	110,000	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-A&E/FM-ADA	682,500	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-A&E-Pavement Mgmt	296,500	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-A&E-Roof Repairs/ Replacements	500,000	-	-	-	-	-	-	-	-	-	-	-	-
Countywide-A&E-CDBG Projects	350,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Countywide	**3,734,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
First District													
Apple Valley-Probation-HDJDAC-Modular Bldg. 15000 SF	460,000	-	11,000	-	11,300	-	11,600	-	12,000	-	12,300	-	58,200
Barstow-Sheriff-Sub-Station Expansion/Remodel - 4000 SF	2,946,000	-	29,200	-	30,100	-	31,000	-	31,900	-	32,900	-	155,100
Barstow-Fleet Mgmt.-New Service Center	500,000	-	-	-	-	-	-	-	-	-	-	-	-
Ludlow/ Amboy-BOS-1st District/County Fire-New Fire Station	300,000	240,000	353,200	249,300	107,300	342,400	111,600	384,800	116,100	479,100	120,700	1,695,600	808,900
Trona-BOS-1st District/County Fire-R/R Parking Lot	150,000	-	-	-	-	-	-	-	-	-	-	-	-
Yermo-Regional Pks-Calico Ghost Town Well/Water Treatment Improvements	800,000	-	-	-	87,600	-	87,600	-	87,600	-	87,600	-	350,400
First District	**5,156,000**	**240,000**	**393,400**	**249,300**	**236,300**	**342,400**	**241,800**	**384,800**	**247,600**	**479,100**	**253,500**	**1,695,600**	**1,372,600**
Second District													
Crestline-A&E-Library 7641 SF	1,300,000	-	-	56,000	55,800	58,000	57,500	60,000	59,200	62,000	62,000	236,000	234,500
Rancho Cucamonga-A&E-Foothill L&J-Fire Alarm Upgrade	250,000	-	-	-	-	-	-	-	-	-	-	-	-
Rancho Cucamonga-A&E-WVDC Roof Replacemeint	450,000	-	-	-	-	-	-	-	-	-	-	-	-
Rancho Cucamonga-A&E-WVDC Repair/replace Air Handler Filters	195,000	-	-	-	-	-	-	-	-	-	-	-	-
Rancho Cucamonga-A&E-WVDC Remove/replace Kitchen Water Heaters	195,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Second District	**2,390,000**	**-**	**-**	**56,000**	**55,800**	**58,000**	**57,500**	**60,000**	**59,200**	**62,000**	**62,000**	**236,000**	**234,500**

EXHIBIT B

Page 2 of 3

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

Projected Staffing and Other Costs

Project Description	One-Time Capital Cost	Ongoing Costs 2008-09 Staffing (1)	2008-09 Other (2)	2009-10 Staffing	2009-10 Other	2010-11 Staffing	2010-11 Other	2011-12 Staffing	2011-12 Other	2012-13 Staffing	2012-13 Other	Total Staffing	Total Other
Third District													
Angeles Oaks-County Fire-New Fire Station	80,000	-	-	-	-	-	-	-	-	-	-	-	-
Joshua Tree-A&E-New Office Bldg.	700,000	-	-	828,500	196,700	853,400	178,400	878,900	183,800	905,300	189,300	3,466,100	748,200
Redlands-A&E/ Museum-HVAC/Humidification System	1,250,000	-	-	-	-	-	-	-	-	-	-	-	-
Yucaipa-Library-HVAC and Roof Replacement	400,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Third District	**2,430,000**	**-**	**-**	**828,500**	**196,700**	**853,400**	**178,400**	**878,900**	**183,800**	**905,300**	**189,300**	**3,466,100**	**748,200**
Fourth District													
Chino-BOS-4th District-Airports-Detention and Storm Water Conveyance	500,000	-	-	-	-	-	-	-	-	-	-	-	-
Chino-BOS-4th District-Airports-Tie Down Ramp Pavement Improvement	250,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Fourth District	**750,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Fifth District													
Bloomington-Library-Modular Interior Improvements	460,000	-	-	-	-	-	-	-	-	-	-	-	-
Devore-A&E/PH-Animal Shelter Emergency Generator	325,000	-	-	-	2,000	-	2,200	-	2,400	-	2,700	-	9,300
Fontana-A&E-Mechanical Plant Electrical Service Replacement	300,000	-	-	-	-	-	-	-	-	-	-	-	-
Fontana-A&E-County Building East Parking Lot Improvements	500,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-A&E-Civic Center Bldg. R/R Cooling Tower	390,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-A&E-Civic Center Bldg. Security Lighting	200,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-ACR-New Hall of Records Transformer Replacement	25,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-COB-CGC 2nd Floor Remodel	150,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-A&E-3rd St. Complex Water Shut-Off Valves	390,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-A&E-CDC R/R Air Handler	390,000	-	-	-	-	-	-	-	-	-	-	-	-

EXHIBIT B

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY ARCHITECTURE AND ENGINEERING

Projected Staffing and Other Costs

Project Description	One-Time Capital Cost	Ongoing Costs 2008-09 Staffing (1)	2008-09 Other (2)	2009-10 Staffing	2009-10 Other	2010-11 Staffing	2010-11 Other	2011-12 Staffing	2011-12 Other	2012-13 Staffing	2012-13 Other	Total Staffing	Total Other
Fifth District (Cont'd)													
San Bernardino-Information Svcs.-Accordian Door	11,300	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-A&E-GSG-1hr. Corridor Ceiling	260,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-A&E-GSG-R/R Cooling Tower	260,000	-	-	-	-	-	-	-	-	-	-	-	-
San Bernardino-A&E-PW-1 Hr. Corridor Ceilings	400,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Fifth District	4,061,300	-	-	-	2,000	-	2,200	-	2,400	-	2,700	-	9,300
Sub-Total	18,521,300	240,000	393,400	1,133,800	490,800	1,253,800	479,900	1,323,700	493,000	1,446,400	507,500	5,397,700	2,364,600
Contributions to Other Agencies												-	-
Yucca Valley-PH-Animal Control Facility	437,500	-	-	-	21,780	-	23,958	-	26,354	-	-	-	72,092
Sub-Total	18,958,800	240,000	393,400	1,133,800	512,580	1,253,800	503,858	1,323,700	519,354	1,446,400	507,500	5,397,700	2,436,692
TOTAL PROJECT COSTS	18,958,800		633,400		1,646,380		1,757,658		1,843,054		1,953,900		7,834,392

(1) Staffing costs are projected for new positions in new space only.

(2) Other ongoing costs/(savings) include services and supplies, and operations and maintenance costs for new space estimated at $7.30/SF/year increasing 3% annually.

EXHIBIT C

2008-09
CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS
ADMINISTERED BY REGIONAL PARKS
(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Countywide					-	-	-	-	
First District									
1	Needles	I-40 and Park Moabi Rd.	Moabi Reg. Park - Sewer Treatment Facility	I			300,000	300,000	Prop 40
	Total First District				-	-	**300,000**	**300,000**	
Second District					-	-	-	-	
Third District					-	-	-	-	
Fourth District									
2	Chino	16700 Euclid Ave.	Prado Reg. Park - Domestic Water System & Booster Station	I			350,000	350,000	Prop 40
	Total Fourth District				-	-	**350,000**	**350,000**	
Fifth District					-	-	-	-	
2	**TOTAL REGIONAL PARKS NEW PROJECTS**				-	-	**650,000**	**650,000**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT D

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Countywide						-	-	-	-	
First District										
1	Baker	Baker Blvd.	Bridge 54-C127,0.25M W,SH127	Bridge Replacement	I			215,000	215,000	HBP 88.53%, Gas Tax, amount is for PE phase only
2	Lucerne	Highland Road	@ SH18	Left Turn Lane	P			125,000	125,000	Fee Plan
3	Lucerne	Meridian Rd	0289M S,SH18 N/SH18	Rehabilitation	P			1,900,000	1,900,000	Proposition 1B
4	Lucerne	Visalia Avenue	@ SH18	Left Turn Lane	P			125,000	125,000	Fee Plan
5	Manix	Yermo Bridge	Yermo Road Over Manix Wash	Bridge Replacement	I			265,000	265,000	HBP 88.53%, Gas Tax, amount is for PE phase only
6	Needles	National Trails Highway	.0068M, Park Moabi RD E.0239M	Rehabilitation	P			850,000	850,000	Proposition 1B
7	Oak Hills	Oak Hills Road	.02M N, Caliente Rd N/.03M S, Jenny	Relaignment	I			50,000	50,000	Gas Tax
8	Oak Hills	Ranchero St.	.30M E, Mariposa E/1.00M E, Escondido Ave	Widen	I			2,000,000	2,000,000	Measure I
9	Phelan	Caughlin Road	Phelan Road N 1M	Pave dirt road	P			1,200,000	1,200,000	Proposition 1B
10	Phelan	Phelan Road	At Lilac	Realignment	I			300,000	300,000	Proposition 1B
11	Pinon Hills	Duncan Rd	Oasis/Wilson Ranch RD	Pave dirt road	P			576,413	576,413	Proposition 1B
12	Silver Lakes	Vista Road	Helendale Rd W/Lakeview Dr	Sidewalk construction	I			89,000	89,000	LTF Article III
13	Silver Lakes	Vista Road	Garious Locations	Grade Separation	I			1,295,000	1,295,000	Measure I
14	Victorville	El Evado Rd	At Luna Rd	Signal installation	I			600,000	600,000	Measure I
	Total First District					-	-	**9,590,413**	**9,590,413**	
Second District										
15	Fontana	Napa St.	Etiwanda Ave. E.82M	Rehabilitation	P			1,080,976	1,080,976	Proposition 1B
16	Fontana	San Bernardino Avenue	Mulberry Ave. E/Cherry Ave.	Rehabilitation	P			1,830,000	1,830,000	Proposition 1B
17	Fontana	Sequoia Ave.	from Hemlock Ave. to Existing Sidewalk	Sidewalk construction	I		60,000	498,300	558,300	State SRTS, 2nd SD General Fund, Gas Tax
18	Lytle Creek	Glen Helen Parkway Bridge	Over Cajon Wash	Bridge Replacement	I		-	1,324,000	1,324,000	HBP 88.53%, Gas Tax, amount is for PE phase only
	Total Second District					-	**60,000**	**4,733,276**	**4,793,276**	
Third District										
19	Big Bear City	Pine View Dr.	Big Bear Blvd. (SH38) N/Aeroplane	Storm Drain	I			970,000	970,000	Proposition 1B
20	Colton	Reche Canyon Rd	1.20M S,Barton Rd (CLN CL) N .78M	Widen	I			400,000	400,000	Proposition 1B

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT D

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - TRANSPORTATION

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Third District (Cont'd)										
21	Green Valley Lake	Green Valley Lake Rd.	SH18 NELY 2.00	Rehabilitation	P			1,200,000	1,200,000	Measure I
22	Mentone	Colton Ave.	Wabash Ave. E/Crafton Ave.	Rehabilitation	P			1,527,015	1,527,015	Proposition 1B
	Total Third District					-	-	**4,097,015**	**4,097,015**	
Fourth District										
23	Chino	Cozzens Avenue	.12M S,m Pamela Dr N/ Riverside Dr	Sidewalk construction	I		735,000	-	735,000	General Fund
24	Chino	Pipe Line Ave	Chino Ave N/ Biscayne St	Sidewalk construction	I		1,300,000	-	1,300,000	General Fund
25	Chino	Roswell Ave.	Chino Ave N/Walnut Ave	Rehabilitation	P			681,575	681,575	Proposition 1B
26	Chino	Roswell Ave.	Philadelphia Ave N/ Francis	Sidewalk construction	I		965,000	-	965,000	General Fund
27	Montclair	Howard Street	Central Ave E/ Vernon Ave	Sidewalk construction	I		900,000	-	900,000	General Fund
28	Montclair	Wesley Ave.	Phillips Blvd N/.0013M N,Grand Ave.	Rehabilitation	P			200,000	200,000	Proposition 1B
	Total Fourth District					-	**3,900,000**	**881,575**	**4,781,575**	
Fifth District										
29	Arrowhead Farms	Forty-Eighth Street	Third St E/ N I Street	Sidewalk construction	I		250,000	-	250,000	General Fund
30	Bloomington	Alder Ave	Santa Ana N .38M	Sidewalk construction	I		380,000	-	380,000	General Fund
31	Bloomington	Linden Ave	Santa Ana N/ Slover	Sidewalk construction	I		185,000	-	185,000	General Fund
32	Fontana	Santa Ana Avenue	Alder Ave E/Laurel Ave	Sidewalk construction	I		380,000	-	380,000	General Fund
33	Fontana	Slover Ave.	Laurel Ave E/Locust Ave	Signal installation	I			2,653,410	2,653,410	Proposition 1B, Measure I
34	Lytle Creek	Glen Helen Parkway Grade Separation	at UPRR-BNSF Crossing	Grade Separation	I		650,000	-	650,000	General Fund, amount is for PE and environmental only
35	Muscoy	California Street	Mesa St N/ Porter St	Sidewalk construction	I		205,000	-	205,000	General Fund
36	Rialto	Bohnert Ave	Linden Avenue / Cedar St	Sidewalk construction	I		395,000	-	395,000	General Fund
37	San Bernardino	Pine Street	Little 3rd N. Monterey St	Sidewalk construction	I		352,000	-	352,000	General Fund
38	Rialto	Riverside Ave.	.05M S,Pecan Ave. N 1.33M	Rehabilitation	P			1,650,000	1,650,000	Proposition 1B
	Total Fifth District					-	**2,797,000**	**4,303,410**	**7,100,410**	
38	**TOTAL TRANSPORTATION NEW PROJECTS**					-	**6,757,000**	**23,605,689**	**30,362,689**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT E

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - SOLID WASTE MANAGEMENT

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Countywide									
1	Countywide	Various	Installation of Title 27 LFG perimeter monitoring probes at Mid-Valley, Landers, Victorville	I			1,000,000	1,000,000	EAA - Operations Fund
	Total Countywide				-	-	**1,000,000**	**1,000,000**	
First District									
2	Apple Valley	13401 Laguna Seca Dr.	Apple Valley Construction of LFG Extraction/Treatment System	I			500,000	500,000	EAL - Environmental Fund
3	Barstow	32553 Barstow Rd.	Barstow Phase 1 Stage 1 (Basin Area) Liner Construction	I			1,500,000	1,500,000	EAC - Acquisition and Expansion Fund
4	Barstow	32553 Barstow Rd.	Barstow Landfill - Surface Impoundment #3 & Septic Receiving Facility Construction	I			500,000	500,000	EAC - from EAA and Designated Septic Fee
5	Barstow	32553 Barstow Rd.	Barstow Tortoise Fence Construction	I			300,000	300,000	EAC - Acquisition and Expansion Fund
6	Barstow	32553 Barstow Rd.	LFGES Construction - RFP	I			1,800,000	1,800,000	EAL - Environmental Fund
7	Hinkley	37751 Lenwood Rd.	Lenwood-Hinkley Design/install groundwater monitoring wells - CAP	I			500,000	500,000	EAL - Environmental Fund
8	Victorville	18600 Stoddard Wells Rd.	Landfill Access Road Construction	I			150,000	150,000	EAA - Operations Fund
9	Victorville	18600 Stoddard Wells Rd.	Permanent Scale House Construction	C			75,000	75,000	EAA - Operations Fund
10	Victorville	18600 Stoddard Wells Rd.	Purchase/Install 2 new permanent scales, including 3 concrete vaults	I			50,000	50,000	EAA - Operations Fund
11	Victorville	18600 Stoddard Wells Rd.	Phase 1B Stage 2 Liner Construction	I			3,200,000	3,200,000	EAC - Acquisition and Expansion Fund
	Total First District				-	-	**8,575,000**	**8,575,000**	
Second District					-	-	-	-	
Third District									
12	Big Bear City	38550 Holcomb Valley Rd.	Final closure construction of an inactive landfill.	I			1,500,000	1,500,000	EAB - Financial Assurance
13	Landers	59200 Winter Rd.	Design/install 2 groundwater quality monitoring wells	I			600,000	600,000	EAL - Environmental Fund
14	Running Springs	29800 Heaps Peak Rd.	Heaps Peak LCRS - Construction of Treatment System - CAP	I			200,000	200,000	EAL - Environmental Fund
15	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Transfer Station - Permanent Scale	I			230,000	230,000	EAA - Operations Fund

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint. H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT E

2008-09

CAPITAL IMPROVEMENT PROGRAM NEW PROJECTS

ADMINISTERED BY DEPARTMENT OF PUBLIC WORKS - SOLID WASTE MANAGEMENT

(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Total	Funding Source
Third District (Cont'd)									
16	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Transfer Station - Permanent Scalehouse Project	I			125,000	125,000	EAA - Operations Fund
17	Yucaipa	33900 Oak Glen Rd.	Construction of groundwater Extraction/Treatment System - Construction/CAP	I			750,000	750,000	EAL - Environmental Fund
	Total Third District				-	-	**3,405,000**	**3,405,000**	
Fourth District					-	-	-	-	
Fifth District									
18	Colton	850 Tropica Rancho Rd.	Construction of a Scale Area Liner	I			2,000,000	2,000,000	EAC - Acquisition and Expansion Fund
19	Rialto	2340 Alder Ave.	Unit 3 Temporary Storm Water Retention Basin Constuction	I			350,000	350,000	EAC - Acquisition and Expansion Fund
20	Rialto	2340 Alder Ave.	Mid-Valley Landscaping	I			200,000	200,000	
	Total Fifth District				-	-	**2,550,000**	**2,550,000**	
20	**TOTAL SOLID WASTE MANAGEMENT NEW PROJECTS**				-	-	**15,530,000**	**15,530,000**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint. H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
FUND CJV (Structures and Improvements to Structures - Object 4030)													
Countywide													
1	06-116	60020	A&E/Fac. Mgmt.	Countywide	Various	Minor CIP, flooring and painting lobbies/exteriors	DM	100,000	100,000			100,000	General Fund
2		60510	A&E	Countywide	Various	Savings from Completed General Fund projects	PL	2,433,320	883,464			883,464	General Fund
3	07-227	70100	Fac. Mgmt.	Countywide	Various	Miscell. Carpet and paint projects	DM	984,418	704,007			704,007	General Fund
4	07-265	70538	A&E/Fac. Mgmt.	Countywide	Various	Energy conservation improvements	I	400,000	400,000			400,000	General Fund
5	07-266	70540	Health Comm./ Regional Parks	Countywide	Various	Recreation and Fitness Trails	I	400,000	399,457			399,457	General Fund
6	07-296	70680	Regional Parks	Countywide	Various	Security system installations at 7 parks	HS	300,000	256,073			256,073	General Fund
7	04-194	90680	A&E/Fac. Mgmt.	Countywide	Various	Site assessment and remediation	HS	1,275,160	205,944			205,944	General Fund
8	Various	FMMR	A&E/Fac. Mgmt.	Countywide	Various	FM Minor CIP	DM	700,000	155,094			155,094	General Fund
9	08-165	ADA	A&E/Fac. Mgmt.	Countywide	Various	ADA Project funding	HS	650,000	435,349			435,349	General Fund
10	08-161	8X00	Fac. Mgmt.	Countywide	Various	Boiler replacements to meet new SCAQMD requirements	I	300,000	78,831			78,831	General Fund
11	08-170	8X03	A&E/Fac. Mgmt.	Countywide	Various	Refurbish elevator cabs. Total is $875,000. Multi-year funding.	DM	110,300	83,218			83,218	General Fund
12	08-171	8X06	A&E/Fac. Mgmt.	Countywide	Various	Emergency generator replacements. Phase I, Communication Sites.	I	368,000	130,210			130,210	General Fund
13	Various	PROB	A&E/ Probation.	Countywide	Various	Probation Residual	C	42,295		42,295		42,295	Probation
14	Various	ADAR	A&E/Fac. Mgmt.	Countywide	Various	ADA Restroom Remodel	C	729,061	792,061			792,061	General Fund
15	07-347	70805	Probation	Rancho Cuca. & San Bern.	9487 Etiwanda Ave. & 900 E. Gilbert St.	WVJDAC and CJDAC kitchen retherm project.	RE	505,000			103,980	103,980	Prop 172
	Total Countywide (CJV-4030)							**9,297,554**	**4,623,708**	**42,295**	**103,980**	**4,769,983**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
First District													
16	05-158	50880	Sheriff	Adelanto	9330-9348 Commerce Rd.	Adelanto Jail rehab	RE	31,307,989	24,418			24,418	General Fund/ Prop 172/ Sheriff
17	07-305	70700	Board of Supervisors (BOS)	Adelanto	9330-9348 Commerce Rd.	Adelanto Detention Center Expansion design project.	PL	4,950,000	196,704			196,704	General Fund
18	07-343	7P03	Probation	Apple Valley	21107 Dale Evans Pkwy	HDJDAC cooling and heating for warehouse	H	131,200		101		101	Probation
19	08-147	8X09	Sheriff-Coroner	Barstow	225 E. Mtn. View	Barstow Sheriff's Station Remodel/Expansion of 5,980 sq. ft. from 6,936 to 12,916 sq. ft. Total budget $2,946,000. Phase I $600,000.	RE	600,000	510,337			510,337	General Fund
20	08-161	8X04	A&E/Fac. Mgmt.	Barstow	301 E. Mt View	Boiler replacements to meet new SCAQMD requirements	I	51,000	17,749			17,749	General Fund
21	08-161	8X05	A&E/Fac. Mgmt.	Barstow	303 E. Mt View	Boiler replacements to meet new SCAQMD requirements	I	51,000	19,000			19,000	General Fund
22	06-001	60060	Sheriff	Earp	Parker Dam Rock House, Parker Dam Rd N, across the street from Fire Station #1	Lease 3 acres of land at no cost & build a resident compound to relocate the Parker Dam Sheriff Station	LS/C	580,000	577,013			577,013	General Fund
23	08-328	8Y10	BOS	Hesperia	7th Ave & Smoke Tree Street	Design of the High Desert Government Center	C	1,537,000	28,129			28,129	General Fund
24	08-199	8X12	1st District Sup.	High Desert	TBD	Museum and Business Resource Center lease or build larger facility.	L/C	500,000	500,000			500,000	General Fund
25	06-126	60040	A&E/Fac. Mgmt.	Needles	1111 Bailey Ave.	Remodel County and City owned bldgs.	RE	550,000	506,085			506,085	General Fund
26	08-091	8X15	Regional Parks	Needles	Park Moabi Road at I-40	Moabi Peninsula Sewer Holding Tank Replacement	I	968,000	944,700			944,700	General Fund

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EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
First District (Cont'd)													
27	07-358	7R00	Regional Parks	Needles	Pk Moabi	Restroom & Shower Replacement		125,000			88,776	88,776	Prop 40
28	08-340	8K50	Transportation	Trona	80311 Trona Rd	Road Yd Reroof	DM	50,000		50,000		50,000	Trans.
29	08-160	8X20	Fac. Mgmt.	Victorville	14455 Civic Dr.	Expand parking for courthouse.	P	347,000	299,267			299,267	General Fund
30	08-324	8Y20	Courts	Victorville	14455 Civic Dr.	Victorville Courthouse Traffic Court Addition	C	160,000			130,999	130,999	Law & Justice Group, Southwest Border Grant
31	03-151	30050	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Reg Pk weir meter	I	814,379		68,109		68,109	Regional Parks
32	07-148	70420	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows playground restroom and shelter replacement	C	526,500	13,825			13,825	General Fund
33	08-312	8R06	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Snack Bar/Restroom Remodel	C	56,000			15,120	15,120	Prop 40
34	05-102	50746	Regional Parks	Yermo	36600 Ghost Town	Yermo Calico Pk playground	I	150,000	149,410			149,410	General Fund
35	07-091	70430	Regional Parks	Yermo	36600 Ghost Town	Calico campground restroom replacement	C	1,670,000	695,617			695,617	General Fund
	Total First District (CJV-4030)							**45,125,068**	**4,482,254**	**118,210**	**234,895**	**4,835,359**	
Second District													
36	07-308	8K40	Transportation	Blue Jay	26830 State Hwy 189	Seal roof, remove and replace insulation at the Blue Jay Road Yard		65,000		65,000		65,000	Trans.
37	07-268/ 07-280	70565	Library	Crestline	2401 Lake Gregory Dr.	New Library construction. Library will vacate leased location at 23555 Knapps Cutoff	C	4,220,000	3,704,105			3,704,105	General Fund
38	05-103	50748	Regional Parks	Crestline	24171 Lake Dr.	Lake Gregory San Moritz Lodge repairs	DM	750,000	233,824			233,824	General Fund
39	06-169	60585	Board of Supervisors (BOS)	Crestline	24171 Lake Dr.	Lake Gregory Reg. Pk. - paving of parking lot	P	175,000	174,952			174,952	General Fund
40	07-226h	70120	A&E/Fac. Mgmt.	Crestline	24171 Lake Dr.	Lake Gregory slurry/stripe parking lot	P	130,000	85,231			85,231	General Fund

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EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Second District (Cont'd)													
41	07-093	70130	Regional Parks	Crestline	24171 Lake Dr.	Lake Gregory waterslide & splash pool rehabilitation	I	787,500	769,249			769,249	General Fund
42		10470	Regional Parks	Crestline	24171 Lake Dr.	Lake Gregory dam valve replacement	I	180,000	92,820			92,820	General Fund
43	08-326	8R00	BOS/ Regional Parks	Crestline	24171 Lake Dr.ive	Lake Gregory Regional Park dog park facility.	C	200,000		200,000		200,000	Board Discretionary Project budget.
44	02-082	30441	Sheriff	Devore	18000 W. Institution Rd.	GHRC Minimum Security Dorm - Construction	C	1,928,222			107,311	107,311	Inmate Welfare
45	03-045	30445	Sheriff	Devore	18000 W. Institution Rd.	GHRC Security system master plan	PL	75,000			72,161	72,161	Inmate Welfare
46	08-207	8X84	Sheriff-Coroner	Devore	18000 W. Institution Rd.	Sheriff's Regional Training Center Design	PL	500,000	427,236			427,236	General Fund
47	07-229	70150/ 70568	A&E/FM	Devore	Institution Rd.	Upgrade Institution Rd. to All-Weather	P	1,500,000	1,500,000			1,500,000	General Fund
48	03-251 04-194	30280	A&E/Fac. Mgmt.	Devore	2555 Glen Helen Pkwy	Glen Helen water system improvements - Phase II & III	I	3,563,171	16,618			16,618	General Fund
49	06-207	60730	Regional Parks	Devore	2555 Glen Helen Pkwy	Glen Helen Regional Park (GHRF) improvements	I	2,687,625	69,773	2,000,000		2,069,773	General Fund, $2,000 from land easement sale.
50	06-207, 07-226g	60734	Regional Parks	Devore	2555 Glen Helen Pkwy	GHRP - Paving Improvements	P	894,775	23,810			23,810	General Fund
51	Various	GHRP	A&E/Fac. Mgmt.	Devore	2555 Glen Helen Pkwy	Various Park Projects	C	361,349	361,349			361,349	General Fund
52	06-097	60070	A&E/Fac. Mgmt.	Devore	Glen Helen	Emergency generator for water system	I	250,000	72,568			72,568	General Fund
53	08-167	8X27	A&E/Fac. Mgmt.	Devore	Glen Helen	Improvements to existing GHRP water tank.	I	180,000	34,364			34,364	General Fund
54	08-168	8X30	A&E/Fac. Mgmt.	Devore	Glen Helen	Turbine pump replacement at Booster Station.	I	300,000	241,898			241,898	General Fund
55	07-259	70522	A&E/Fac. Mgmt.	Devore	Glen Helen	Glen Helen - Automatic water system controls	I	200,000	122,852			122,852	General Fund

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EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Second District (Cont'd)													
56	08-002	8K00	DA	Rancho Cuca.	8303 N. Haven Ave	Paint & recarpet	DM	80,000		79,976		79,976	District Attny
57	07-173	70093	A&E/Fac. Mgmt.	Rancho Cuca.	8303 N. Haven Ave.	ADA Path of Travel	HS	300,000	165,490			165,490	General Fund
58	07-179	70190	A&E/Fac. Mgmt.	Rancho Cuca.	8303 N. Haven Ave.	Foothill Law and Justice Center (FLJC) Exterior Panels & Window Caulking	DM	180,000	180,000			180,000	General Fund
59	07-180	70200	A&E/Fac. Mgmt.	Rancho Cuca.	8303 N. Haven Ave.	FLJC Base isolation testing	I	80,000	80,000			80,000	General Fund
60	07-228	70210	A&E/Fac. Mgmt.	Rancho Cuca.	8303 N. Haven Ave.	FLJC Parking lot expansion	P	1,395,000	141,787		405,800	547,587	General Fund, City of R.C.
61	05-086, 06-153, 06-159	50660	A&E/Fac, Mgmt.	Rancho Cuca.	9500 Etiwanda Ave.	WVDC security and fire system	HS	4,115,000	9,500		276,901	286,401	General Fund/Inmate Welfare
62	07-271	70570	A&E/Fac. Mgmt.	Rancho Cuca.	9500 Etiwanda Ave.	WVDC - replace additional chiller and controls	HS	1,000,000	285,346			285,346	General Fund
63	07-279	70625	BOS	Rancho	TBD	Sheriff's substation	C	1,500,000	1,500,000			1,500,000	General Fund
64	08-216	8S00	Sheriff	Rancho Cucamonga	9500 Etiwanda Ave.	WVDC Refrigerator/Freezer Project	DM	250,000		32,850		32,850	Sheriff Capital Projects
65	08-185	8X33	A&E/Fac. Mgmt.	Rancho Cucamonga	9500 Etiwanda Ave.	West Valley Detention Center low roof replacement at housing units. Total estimated cost of $1,750,000. Phase I - $875,000	R	875,000	838,445			838,445	General Fund
66	06-214	60800	Sheriff	San Antonio Heights	TBD	Acquire site and construct new Sheriff sub-station	AC/C	69,000	69,000			69,000	General Fund
	Total Second District (CJV-4030)							**28,791,642**	**11,200,217**	**2,377,826**	**862,173**	**14,440,216**	

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EXHIBIT F
2008-09 CARRYOVER PROJECTS
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By District by Location
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Third District													
67	08-161	8X02	Transportation	Big Bear	42090 N Shore Rd	Road Yard Boiler Repl	I	79,000	24,174			24,174	General Fund
68	07-269	70575	A&E/Fac. Mgmt.	Joshua Tree	6527 Whitefeather Rd.	Add modular unit to relocate Sheriff Cout Services, remodel space for DA	C	250,000	220,815			220,815	General Fund
69	09-172	8T05	Courts	Joshua Tree	6527 Whitefeather Rd.	Courthouse Modular Addition	C	1,575,000			1,497,654	1,497,654	Courts
70	08-343	8K18	Dept. of Aging and Adult Services DAAS)	Mentone	1330 Opal Ave	Community Center Kitchen Remodel	DM	20,000		6,883		6,883	Aging & Adult Svcs
71	08-205	8X81	Museums	Redlands	2024 Orange Tree	Museum Hall of History Refurbishing	RE	500,000	450,000			450,000	General Fund
72	07-088	30390	Museums	Redlands	2024 Orange Tree Ln.	Design and construction of Hall of Geological Wonders	C	7,438,012	70,924			70,924	CDBG/Federal Grant, Gen. Fund, Hall of Geol. Reserve
73	07-270	70578	A&E/Fac. Mgmt.	Redlands	2024 Orange Tree Ln.	Museum humification	H	230,000	23,773			23,773	General Fund
74	07-089	70665	Museums	Redlands	2024 Orange Tree Ln.	Refurbishment of Museum Admission and Lobby	C	65,000	65,000			65,000	General Fund
75	05-178	50826	County Fire	Running Springs	2607 Park Dr	Fire Hazzard Abatement modula office	C	1,082,656			45,640	45,640	Federal Grant
76	08-180	8X38	A&E/Fac. Mgmt.	Twin Peaks	26010 Hwy 189	Comp shingle/torch down new roof.	R	360,000	324,442			324,442	General Fund
77	06-109h	60190	A&E/Fac. Mgmt.	Yucaipa	12040 5th St.	Library - Pavement Management	P	12,000	12,000			12,000	General Fund
78	08-126	8L00	Library	Yucaipa	12040 5th St.	Yucaipa Library HVAC Replacement	H	270,000		265,082		265,082	Library
79	08-127	8L03	Library	Yucaipa	12040 5th St.	Yucaipa Library Roof Replacement	R	225,000		222,196		222,196	Library
80	08-192	8X87	A&E/Fac. Mgmt.	Yucaipa	12040 5th St.	North parking lot expansion.	P	200,000	199,073			199,073	General Fund
81	06-109c	60180	A&E/Fac. Mgmt.	Yucaipa	34282 Yucaipa Blvd.	Sheriff - Pavement Management	P	23,000	22,999			22,999	General Fund

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2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
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Third District (Cont'd)													
82	08-177	8X44	A&E/Fac. Mgmt.	Yucaipa	34282 Yucaipa Blvd.	Sheriff roof repair/replacement.	R	160,000	67,316			67,316	General Fund
	Total Third District (CJV-4030)							**12,489,668**	**1,480,516**	**494,161**	**1,543,294**	**3,517,971**	
Fourth District													
83	08-096	8X47	Regional Parks	Chino	16700 S. Euclid Ave.	Prado Park & Parking Lot Lighting Improvements	I	600,000	572,856			572,856	General Fund
84	07-272	70584	Regional Parks	Chino	16700 S. Euclid Ave.	Prado Regional Park Picnic Shelter	C	433,000	385,520			385,520	General Fund
85	08-307	8R03	Regional Parks	Chino	16700 S. Euclid Ave.	Prado Regional Park Install Water booster pump	C	247,000			10,634	10,634	Prop 40
86	07-249	70070	BOS	Chino	7000 Merrill Ave.	Rehab entrance	I	800,000	930,921			930,921	General Fund
87	07-253	70526	Fac. Mgmt.	Chino	7000 Merrill Ave.	Lighting retrofit. Payback 2 1/2 years.	I	800,000	800,000			800,000	General Fund
88	07-101	70582	Regional Parks	Ontario	800 N. Archibald Ave.	Guasti Reg Pk Grading & Irrigation		296,000	85,174			85,174	General Fund
89	08-092	8X50	Regional Parks	Ontario	800 N. Archibald Ave.	Cucamonga Guasti Park Paving & Road Extension. Total budget of $1.4 million. Phase I - $700,000	P	700,000	700,000			700,000	General Fund
	Total Fourth District (CJV-4030)							**3,876,000**	**3,474,471**	**-**	**10,634**	**3,485,105**	
Fifth District													
90	07-292	70660	BOS	Bloomington/ Muscoy	Various	Planning for hiking, bicyle and horse trails including green space and planting trees	I	300,000	300,000			300,000	General Fund
91	08-016	8X55	Public Health - Animal Care and Control	Devore	19777 Shelter Way	Construction of a 12,200 sq. ft. Devore Animal Care/Adoption Facility. Total project cost is $5.725 million. Phase I and design new building is $1.3 million.	C	1,300,000	1,199,680			1,199,680	General Fund

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2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
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Fifth District (Cont'd)													
92	07-230 07-261	70170	A&E/Fac. Mgmt.	Fontana	17780 & 17830 Arrow Route	Expand 17780 and relocate jury assembly from 17830 and modify 17830 for DA/PD, remove/replace parking lot.	C	8,000,000	3,582,807		3,650,000	7,232,807	General Fund-$4,350,000, Courts-$3,650,000
93	06-180; 07-274; 07-291	8Y35		Muscoy	Darby & Macy St.	Construct newMuscoy/Community Center/Library	C	3,996,421	3,996,421			3,996,421	General Fund
94	06-132	60360	A&E/Fac. Mgmt.	San Benardino	385 N. Arrowhead Ave.	County Govt. Ctr. Weatherization: Remove & Replace patios, recaulk, solar film and reroof	DM	996,930	203,181			203,181	General Fund
95	08-087	8H00	Human Resources	San Bernardino	157 W. 5th St.	Paint and replace ceiling tiles 1st floor conference room	DM	20,000		20,000		20,000	Human Resources
96	07-077	70320	Human Resources	San Bernardino	157-175 W. 5th St.	Install card reader/security access system	HS	100,000	82,336			82,336	General Fund
97	08-085	8H03	Human Resources	San Bernardino	157-175 W. 5th St.	New carpet 1st floor	DM	220,000		220,000		220,000	Human Resources
98	08-173	8X60	A&E/Fac. Mgmt.	San Bernardino	157-175 W. 5th St.	Fire rated corridors (Phase II)	HS	250,000	222,928			222,928	General Fund
99	06-166	60575	Assessor	San Bernardino	172 W. 3rd St.	Old Hall of Records - Assessor 3rd, 4th and 5th floor remodel	P	1,600,000	526,675			526,675	General Fund
100	04-159	50090	Sheriff-Coroner	San Bernardino	175 S. Lena Rd.	Sheriff Coroner morgue expansion	C	3,487,000	17,316			17,316	General Fund, Justice Facility Reserve
101	04-161	50350	Sheriff-Coroner	San Bernardino	175 S. Lena Rd.	Sheriff/Coroner storage expansion	RE	53,000			52,249	52,249	Sheriff
102	05-172	50890	Probation	San Bernardino	175 W. 5th St.	Probation Admin paint and recarpet	DM	366,200			61,601	61,601	Probation
103	07-018	70480	Probation	San Bernardino	175 W. 5th St.	Remodel 4th floor bathrooms.	RE	290,000		290,000		290,000	Probation

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2008-09 CARRYOVER PROJECTS
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Fifth District (Cont'd)													
104	08-215	8S03	Sheriff	San Bernardino	200 S. Lena Rd.	Forensics Biology Laboratory Remodel	RE	176,000		22,378		22,378	Sheriff DNA Grant
105	06-151	60720	Public Works	San Bernardino	210 N. Lena Rd.	Trailer replacement	C	435,000			435,000	435,000	Flood Control
106	04-006	40220	Auditor/ Controller-Recorder (ACR)	San Bernardino	222 W. Hospitality Ln.	Remodel 1st floor	RE	710,127			14,078	14,078	ACR
107	05-143	50730	ACR	San Bernardino	222 W. Hospitality Ln.	ACR data center electrical	I	34,500		19,088		19,088	ACR
108	07-085	70500	Risk Mgmt.	San Bernardino	222 W. Hospitality Ln.	Office remodel - 3rd floor	RE	200,000		186,821		186,821	Department Budget
109	07-010	70595	A&E/Fac. Mgmt	San Bernardino	222 W. Hospitality Ln.	HVAC upgrade - 3rd floor	H	300,000	300,000			300,000	General Fund
110	07-313	70740	A&E/Fac. Mgmt.	San Bernardino	222 W. Hospitality Ln.	New Hall of Records 1st Floor HVAC replacement	H	1,185,000			649,544	649,544	Recorder's System Dev. Fund
111	07-314	70760	A&E/Fac. Mgmt.	San Bernardino	222 W. Hospitality Ln.	ACR 2nd Floor Remodel	DM	530,000			71,009	71,009	ACR
112	05-157	40390	CAO	San Bernardino	303 W. 3rd St.	303 Building improvements	RE	26,535,998	411,495			411,495	General Fund/ Courthouse Project
113	06-098	60240	A&E/Fac. Mgmt	San Bernardino	340 N. Mtn. View Ave.	Repair Roof	R	170,000	137,754			137,754	General Fund
114	03-088	10830	A&E/Fac. Mgmt.	San Bernardino	351 N. Arrowhead Ave.	Central Courthouse Seismic Retrofit/Remodel	RE	47,938,948	(8,549,856)	6,800,000	37,205,913	35,456,057	FEMA/Courts/ State Grant
115		90780	Public Health	San Bernardino	351 N. Mtn. View Ave.	Public Health remodel	RE	390,000		176,075		176,075	Public Health
116	07-221	70370	A&E/Fac. Mgmt	San Bernardino	364 N. Mtn. View	Roof repair	R	240,000	203,666			203,666	General Fund
117	08-334	8K45	CAO/Legislative Affairs	San Bernardino	385 N. Arrowhead	CGC 2nd Fl Leg. Remodel	DM	120,000	20,000	100,000		120,000	Ofc of Leg Affairs/CAO
118		8Y00	BOS	San Bernardino	385 N. Arrowhead Ave.	BOS Chamber Improvements		80,000	45,029			45,029	General Fund

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Fifth District (Cont'd)													
119		8Y40	BOS	San Bernardino	385 N. Arrowhead Ave.	First District Supervisor's Office Remodel	C	35,000		35,000		35,000	General Fund
120	03-184	30150	Sheriff	San Bernardino	630 E. Rialto Ave.	CDC remove/replace HVAC Phase II & III	H	1,300,000	500,000			500,000	General Fund
121	06-109e	60290	A&E/Fac. Mgmt.	San Bernardino	630 E. Rialto Ave.	Central Detention Center - Pavement Management	P	59,000	44,462			44,462	General Fund
122	07-273	70586	A&E/Fac. Mgmt.	San Bernardino	655 E. 3rd St.	Sheriff Admin./HVAC upgrades	H	1,050,000	946,898			946,898	General Fund
123	08-135	8V10	Information Services	San Bernardino	670 E. Gilbert St.	Back-Up Generator	I	200,000		177,984		177,984	Information Services
124	08-195	8X63	A&E/Fac. Mgmt.	San Bernardino	670 E. Gilbert St.	HVAC Replacement - Phase II (1st & 2nd Floors)	H	321,400	51,455			51,455	General Fund
125	06-101	60250	A&E/Fac. Mgmt.	San Bernardino	700 E. Gilbert , Bldgs 2 thru 6	Repair Roof	R	250,000	250,000			250,000	General Fund
126	03-263	30200	Behavioral Health	San Bernardino	700 E. Gilbert St.	Campus parking lot and road improvements	P	375,000	266,100			266,100	General Fund
127	08-020	8N00	Behavioral Health	San Bernardino	700 E. Gilbert St., Bldg. H	Remodel building H consisting of 31,310 sq. ft. for crisis, short-term residential and drop-in Transitional Age Youth with mental and behavioral disabilities	RE	7,360,000		7,334,477		7,334,477	Behavioral Health
128	07-338	8D00	A&E/Fac. Mgmt.	San Bernardino	777 E. Rialto Ave.	Remodel ISD space @ GSG Bldg	RE	450,000		448,249		448,249	ISD Budget and ROV Remodel project
129	06-094	60011	A&E/Fac. Mgmt.	San Bernardino	777 E. Rialto Ave.	General Services ADA Path of Travel	HS	289,400	144,202			144,202	General Fund
130	07-159, 08-179	70390	A&E/Fac. Mgmt.	San Bernardino	777 E. Rialto Ave.	HVAC equipment replacement	H	2,535,000	2,504,998			2,504,998	General Fund
131	05-159	70400	Registrar of Voters	San Bernardino	777 E. Rialto Ave.	Remodel office space	RE	3,902,193	27,109			27,109	General Fund
132	07-231	70450	Agriculture	San Bernardino	777 E. Rialto Ave.	Recarpet offices.	RE	16,000		16,000		16,000	Department Budget

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Fifth District (Cont'd)													
133	08-178	8X66	A&E/Fac. Mgmt.	San Bernardino	777 E. Rialto Ave.	Electrical evaluation at GSG building.	I	120,000	100,063			100,063	General Fund
134	07-336	8X99	Sheriff	San Bernardino	777 E. Rialto Ave.	Sheriff's Vehicle Storage Space--GSG	RE	220,163	156,644			156,644	General Fund
135	09-140	9Y00	A&E/FM	San Bernardino	825 E. 3rd St	Public works Bldg 1-hr Corridor	HS		(1,030)			(1,030)	General Fund
136	07-160	70410	A&E/Fac. Mgmt.	San Bernardino	825 E. 3rd St.	HVAC equipment replacement	H	1,980,000	1,883,006			1,883,006	General Fund
137	08-134	8V20	Information Services	San Bernardino	840 E. Gilbert St.	Relocation of 800 MHz Storage Facility	RE	300,000		269,342		269,342	Information Services
138	03-187	30260	Probation	San Bernardino	900 E. Gilbert St.	Perris Hill Park R/R water storage tank	I	441,000	431,864			431,864	General Fund
139	07-012	70490	Probation	San Bernardino	900 E. Gilbert St.	CVJDAC renovation (Phase I of 4). Includes remodel of Unit 1 into max. security unit and addition of emergency generators, kitchen and laundry remodels	RE	5,200,000		5,160,008		5,160,008	Department Budget
140	07-340	7P09	Probation	San Bernardino	900 E. Gilbert St.	CJH security fencing	HS	38,000		2,434		2,434	Probation
141	05-064, 07-341	7P12	Probation	San Bernardino	900 E. Gilbert St.	CJH holding area door replacements	HS	300,000		103,699		103,699	Probation
142	07-352	7P15	A&E/Fac. Mgmt.	San Bernardino	900 E. Gilbert St.	YJC Recreational Area Resurfacing	P	215,000		101,399		101,399	Probation
143	03-262, 07-263	70534	A&E/Fac. Mgmt.	San Bernardino	Gilbert Street Campus	Campus improvements	I	840,250	605,826			605,826	General Fund
144	07-363	60810	CAO	San Bernardino	Government Center Campus	Master plan implementation	C	150,000	66,710			66,710	General Fund
145	07-262	70530	A&E/Fac. Mgmt.	San Bernardino	SEC of 3rd and Arrowhead	Pave City-owned site for 336 additional parking spaces	P	1,050,000		50,917		50,917	General Fund, City of San Bernardino
146	07-293	70600	Sheriff	San Bernardino	TBD	Crime Lab	C	250,000	15,307			15,307	General Fund

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Fifth District (Cont'd)													
147	08-191	8X75	A&E/Fac. Mgmt.	San Bernardino	Various	Add boilers to supplement geothermal water temperature serving CDC, Sheriff's Headquarters & Public Works.	I	500,000	68,555			68,555	General Fund
	Total Fifth District (CJV-4030)							**129,772,530**	**10,761,601**	**21,533,871**	**42,139,394**	**74,434,866**	
147	**Total Carryover Projects (CJV-4030)**							**229,352,462**	**36,022,767**	**24,566,363**	**44,894,370**	**105,483,500**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Carryover Projects (Fund CJV-Object 4005-Land)													
Countywide								-	-	-	-	-	
First District								-	-	-	-	-	
Second District													
1	06-214	60800	Sheriff	San Antonio Heights	TBD	Acquire site for new Sheriff sub-station	AC/C	381,000	381,000	-	-	381,000	General Fund
	Total Second District (CJV-4005)							**381,000**	**381,000**	**-**	**-**	**381,000**	
Third District								-	-	-	-	-	
Fourth District								-	-	-	-	-	
Fifth District								-	-	-	-	-	
1	**Total Carryover Project (CJV-4005)**							**381,000**	**381,000**	**-**	**-**	**381,000**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Carryover Projects (Fund CJV-Object 3305-Contribitions to Other Agencies)													
Countywide								-	-	-	-	-	
First District								-	-	-	-	-	
Second District													
1	06-181	60630	BOS-2nd District	Crestline	607 Forest Shade	Boys & Girls Club improvements	DM	25,000	25,000			25,000	General Fund
2	05-125	50620	BOS-2nd District	Devore	Various Locations	Equestrian Trails	I	220,000	214,995			214,995	General Fund
3	05-119	50700	BOS-2nd District	Devore	Various Locations	Devore Community and neighborhood watch signs	I	25,000	23,579			23,579	General Fund
4	05-126	50815	BOS-2nd District	Rancho Cuca.	15505 Cultural Center Dr.	Rancho Cucamonga Library	C	500,000	8,094			8,094	General Fund
5	05-124	50615	BOS-2nd District	Upland	Various Locations	San Antonio Heights - Horse & Pedestrian Trails	I	150,000	150,000			150,000	General Fund
	Total Second District (CJV-3305)							**920,000**	**421,668**	**-**	**-**	**421,668**	
Third District													
6	07-289	70650	BOS-3rd District	Running Springs	TBD	Running Springs Library - Plan	PL	50,000	50,000			50,000	General Fund
7	08-197	8B00	BOS-3rd District	Yucca Valley	TBD	Construct animal control facility. Joint project with the Town of Yucca Valley. Total project cost $3.5 million to be shared 50/50 with Town. County to set aside $437,500 annually for four years.	C	437,500	437,500			437,500	General Fund
	Total Third District (CJV-3305)							**487,500**	**487,500**	**-**	**-**	**487,500**	
Fourth District													
8	07-290	70652	BOS-4th District	Chino Hills	14565 Pipeline	Community Center project.	C	4,000,000	3,000,000			3,000,000	General Fund
9	06-138	60440	BOS-4th District	Montclair	4351 Kingsley	Sunset park Improvements	I	175,000	175,000			175,000	General Fund
10	06-135	60410	BOS-4th District	Montclair	5201 Benito St.	Alma Hoffman Park Improvements	I	227,500	227,500			227,500	General Fund
	Total Fourth District (CJV-3305)							**4,402,500**	**3,402,500**	**-**	**-**	**3,402,500**	
Fifth District								-	-	-	-	-	
10	**Total Carryover Projects (CJV-3305)**							**5,810,000**	**4,311,668**	**-**	**-**	**4,311,668**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Carryover Projects (Fund CJV-Object 3310-Inter-Fund Contributions)													
Countywide													
1	08-190	CDH	CDH	Countywide	Various	Minor Community Development Block Grant (CDBG) projects	C	23,709			23,709	23,709	CDBG
	Total Countywide (CJV-3310)							**23,709**	**-**	**-**	**23,709**	**23,709**	
First District													
2	08-190	8C07	CDH	Lake Arrowhead	27176 E. Peninsula Dr.	Fire Station #94 Museum Reroof	RE	58,000			18,403	18,403	CDBG
3	07-174	70516	CDH	Morongo Valley	11165 Vale Dr.	ADA Improvements	C	41,000			40,842	40,842	CDBG
4	08-190	8C04	CDH	Yucca Mesa	3133 Balsa Ave	Community Center lighting	C	9,000			9,000	9,000	CDBG
5	08-190	8C05	CDH	Yucca Mesa	3133 Balsa Ave	Construct patio	C	5,000			4,606	4,606	CDBG
6	08-190	8C08	CDH	Yucca Mesa	3133 Balsa Ave	Improvement Association Bldg R	C	6,500			6,500	6,500	CDBG
	Total First District (CJV-3310)							**119,500**	**-**	**-**	**79,351**	**79,351**	
Second District								**-**	**-**	**-**	**-**	**-**	
Third District								**-**	**-**	**-**	**-**	**-**	
Fourth District								**-**	**-**	**-**	**-**	**-**	
Fifth District													
7	03-055	50950	ARMC	San Bernardino	1543 W. 8th St.	West Side Family Health Center Remodel	RE	630,000			630,000	630,000	ARMC
8		30770	CDH	San Bernardino	9th Street	San Bernardino 9th St. Youth Golf Academy	C	100,000			55,597	55,597	CDBG
	Total Fifth District (CJV-3310)							**730,000**	**-**	**-**	**685,597**	**685,597**	
8	**Total Carryover Projects (CJV-3310)**							**873,209**	**-**	**-**	**788,657**	**788,657**	
166	**TOTAL CARRYOVER PROJECTS (Fund CJV)**							**236,416,671**	**40,715,435**	**24,566,363**	**45,683,027**	**110,964,825**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Carryover Projects (Fund CJS-Object 4030-Structures and Improvements to Structures)													
Countywide								-	-	-	-	-	
First District													
1		10740	Probation	Apple Valley	21101 Dale Evans Pkwy	High Desert Juvenile Detention Facility	C	31,264,062	20,428	-	-	20,428	General Fund
	Total First District (CJS-4030)							**31,264,062**	**20,428**	**-**	**-**	**20,428**	
Second District								-	-	-	-	-	
Third District								-	-	-	-	-	
Fourth District								-	-	-	-	-	
Fifth District								-	-	-	-	-	
1	**TOTAL CARRYOVER PROJECTS (Fund CJS)**							**31,264,062**	**20,428**	**-**	**-**	**20,428**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT F
2008-09 CARRYOVER PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
By District by Location
(Fund CJV, CJS and CMV)

# Proj.	CIP Log #	AE Proj. #	Department	Location	Address	Description	Proj. Type	Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Carryover Projects (Fund CMV-Object 4030-Structures and Improvements to Structures)													
Countywide								-	-	-	-	-	
1	08-153	8X69	Probation	San Bernardino	900 E. Gilbert St.	New Central Juvenile Hall facility. Total project cost - $63 million; $11 million from Juv. Max.Security Reserves and salary savings; $52 million debt service of $4 million/yr.	C	4,000,000	4,002,106			4,002,106	General Fund
	Total First District (CMV-4030)							**4,000,000**	**4,002,106**	**-**	**-**	**4,002,106**	
Second District								-	-	-	-	-	
Third District								-	-	-	-	-	
Fourth District								-	-	-	-	-	
Fifth District								-	-	-	-	-	
1	**TOTAL CARRYOVER PROJECTS (Fund CMV)**							**4,000,000**	**4,002,106**	**-**	**-**	**4,002,106**	
168	**TOTAL A&E FUNDS**							**271,680,733**	**44,737,969**	**24,566,363**	**45,683,027**	**114,987,359**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint.I, H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT G

2008-09 ARROWHEAD REGIONAL MEDICAL CENTER
CARRYOVER PROJECTS
(Funds CJZ, CJE and CJM)

# Proj.	CIP Log #	AE Proj. #	Location	Address	Description		Total Budget	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Carryover Projects (Fund CJZ-Object 4030-Structures and Improvements to Structures)												
1	06-196, 06-219	60740	Colton	400 N. Pepper Ave.	Med-Surg Remodel	RE	23,790,000			23,637,243	23,637,243	ARMC
2	06-219	60741	Colton	400 N. Pepper Ave.	ARMC - Site Demo	I	150,000			119,204	119,204	ARMC
3	06-219	60742	Colton	400 N. Pepper Ave.	ARMC - Site Preparation	I	1,050,000			-	-	ARMC
4	06-219	60743	Colton	400 N. Pepper Ave.	ARMC - Purchase Modular Office	C	2,200,000			951,326	951,326	ARMC
5	06-219	60744	Colton	400 N. Pepper Ave.	ARMC - Vacuum Pump Replacement		260,000			51,215	51,215	ARMC
6	06-219	60745	Colton	400 N. Pepper Ave.	ARMC - Purchase Modular Office		750,000			278,187	278,187	ARMC
7	07-309	70730	Colton	400 N. Pepper Ave.	ARMC - Medical Office Building	C	1,800,000			43,283	43,283	ARMC
7	**Total Carryover Projects (Fund CJZ)**						**30,000,000**	**-**	**-**	**25,080,458**	**25,080,458**	
Carryover Projects (Fund CJE-Object 4030 - Structures and Improvements to Structures)												
1	08-019	8G05	Colton	400 N. Pepper Ave.	Install perchlorate filter system. Payback 1.6 years.	I	550,000			550,000	550,000	ARMC Operating Budget
2	08-209	8G10	Colton	400 N. Pepper Ave.	Room preparation for installation of Open Magnetic Resonance Imaging	RE	350,000			350,000	350,000	ARMC Operating Budget
3	08-211	8G15	Colton	400 N. Pepper Ave.	ARMC-Linear Accelerator	I	450,000			450,000	450,000	ARMC Operating Budget
3	**Total Carryover Projects (Fund CJE)**						**1,350,000**	**-**	**-**	**1,350,000**	**1,350,000**	
Carryovewr Projects (Fund CJM-Object 4030-Structures and Improvements to Structures)												
1		20650	Colton	400 N. Pepper Ave.	ARMC Shower Replacement	DM	800,000		777,541		777,541	Lawsuit settlement funds
2	06-159	60660	Colton	400 N. Pepper Ave.	ARMC Terrazzo floor repair	DM	2,000,000		1,550,396		1,550,396	Lawsuit settlement funds
2	**Total Carryover Projects (Fund CJM)**						**2,800,000**	**-**	**2,327,937**	**-**	**2,327,937**	
12	**TOTAL ARMC CARRYOVER PROJECTS**						**34,150,000**	**-**	**2,327,937**	**26,430,458**	**28,758,395**	

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

EXHIBIT H

2008-09 AIRPORTS CARRYOVER PROJECTS
(Various Funds)

# Proj.	CIP Log #	Sup. Dist.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Airport Carryover Projects (Various Funds)											
1		All	All Airports	Various	Contingency (Airports Operating Funds)				384,176	384,176	RCD
2		All	All Airports	Various	Contingency (Airports Capital Projects)				560,845	560,845	RAA
3		All	All Airports	Various	Contingency (Airports Maintenance Projects)					-	RAW
4		1	Baker	565000 Hwy 127	Baker Airport 002 Runway Rehabilitation	P			326,667	326,667	
5		4	Chino	7000 Merrill Ave.	Reverted Building Improvements	C			50,000	50,000	RAW
6		4	Chino	7000 Merrill Ave.	Dome Hangars 1-4 Rehab & Lighting/Elect Impvmts	C			50,000	50,000	RAW
7		4	Chino	7000 Merrill Ave.	Demolition and Fencing - Dairy Sites	I			40,000	40,000	RAW
8		4	Chino	7000 Merrill Ave.	Infrastructure Improvement and Rehabilitation	I			60,000	60,000	RAW
9		4	Chino	7000 Merrill Ave.	Pavement Repair	P			40,000	40,000	RAW
10		4	Chino	7000 Merrill Ave.	Test/Monitor Ground Water for PCE's & TCE's	I			600,000	600,000	RAA
11		4	Chino	7000 Merrill Ave.	Relocate ILS	I			1,500,000	1,500,000	RAA
12		4	Chino	7000 Merrill Ave.	Update Master Plan - Burrowing Owl Plan	PL			100,000	100,000	RAA
13		4	Chino	7000 Merrill Ave.	Update CLUP	PL			50,000	50,000	RAA
14	05-074	4	Chino	7000 Merrill Ave.	Land Acquistion for Runway Protection Zones	AC			28,421,053	28,421,053	RAA
15	07-129	4	Chino	7000 Merrill Ave.	Rejuvenate and repaint Runway 8R-26L, associated taxiways and itinerant ramp.	P			675,000	675,000	RAA
16		4	Chino	7000 Merrill Ave.	Chino Wash Racks	I			100,000	100,000	RAA
17		4	Chino	7000 Merrill Ave.	Tie Down Ramp Pavement Improvement	I			500,000	500,000	
18		4	Chino	7000 Merrill Ave.	Detention And Storm Water Conveyance	I			500,000	500,000	
19		4	Chino	7000 Merrill Ave.	Perimeter Fencing Improvement	I			250,000	250,000	
20		1	Daggett	39500 National Trails Hwy	Demolish Delapidated Buildings	C			200,000	200,000	RAW
21		1	Daggett	39500 National Trails Hwy	Pavement Repairs	P			20,000	20,000	RAW
22		1	Daggett	39500 National Trails Hwy	Coat Interior of Water Tanks	I			200,000	200,000	RAA
23	06-069	1	Daggett	39500 National Trails Hwy	Waste Water Treatment Plant	I			50,000	50,000	RAW
24	07-126	1	Daggett	39500 National Trails Hwy	Rejuvenate and repaint Runway 8-26, runway 4-22, and associated taxiways.	P			150,000	150,000	RAA
25	07-254	1	Daggett	39500 National Trails Hwy	Taxiway A & C electrical upgrades and Taxiway B Extension	I			3,650,000	3,650,000	RAA

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT H

2008-09 AIRPORTS CARRYOVER PROJECTS
(Various Funds)

# Proj.	CIP Log #	Sup. Dist.	Location	Address	Description	Proj. Type	Fund Local Cost	Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Airport Carryover Projects (Various Funds) (Cont'd)											
26	07-255	1	Daggett	39500 National Trails Hwy	Land Acquisition for Runway Object Free Area	P			450,000	450,000	RAA
27		1	Needles	711 Airport Rd.	Pavement Repair	P			20,000	20,000	RAW
28	07-127	1	Needles	711 Airport Rd.	Rejuvenate and repaint Runways and associated taxiways.	P			150,000	150,000	RAA
29		1	Needles	711 Airport Rd.	Needles Building Improvements	I			10,000	10,000	RAW
30		1	Needles	711 Airport Rd.	Needles Hangar Replacement	I			150,000	150,000	RAA
31		1	Needles	711 Airport Rd.	Construct Perimeter Fencing and Rehabilitate Terminal Ramps	P			350,000	350,000	RAA
32		1	Twentynine Palms	78569 29 Palms Highway	Pavement Repair	P			20,000	20,000	RAW
33		1	Twentynine Palms	78569 29 Palms Highway	Rehabilitate Water System	I			10,000	10,000	RAW
34		1	Twentynine Palms	78569 29 Palms Highway	Construct aircraft storage T-Hangars	C			631,579	631,579	RAA
35	07-128	1	Twentynine Palms	78569 29 Palms Highway	Rejuvenate and repaint runways 8-26, 17-35 and associated taxiways.	P			150,000	150,000	RAA
35	**Total Airport Carryover Projects (Various Funds)**						-	-	**39,474,299**	**39,474,299**	
Apple Valley Airport - County Service Area 60 (CSA 60)											
1		All	Apple Valley	21600 Corwin Rd.	Contingency (CSA 60 Capital Projects)				540,736	540,736	RAI
2		1	Apple Valley	21600 Corwin Rd.	Runway 8/26 Drainage Improvements	I			200,000	200,000	RAI
3		1	Apple Valley	21600 Corwin Rd.	Construct Storage Building	C			75,000	75,000	RAI
4		1	Apple Valley	21600 Corwin Rd.	Pavement Repairs	P			50,000	50,000	RAI
5		1	Apple Valley	21600 Corwin Rd.	Reconstruct Access Road	P			250,000	250,000	RAI
6	05-042	1	Apple Valley	21600 Corwin Rd.	Remodel Terminal Building (midyear project)	C			100,000	100,000	RAI
7	07-125	1	Apple Valley	21600 Corwin Rd.	Rejuvenate and repaint Runways 18-36, 8-26 and associated taxiways.	P			100,000	100,000	RAI
8		1	Apple Valley	21600 Corwin Rd.	Reconstruct Access Road	P			150,000	150,000	RAI
9		1	Apple Valley	21600 Corwin Rd.	Apple Valley complex - Phase III	C			1,800,000	1,800,000	RAI
10		1	Apple Valley	21600 Corwin Rd.	Land Acquisition for RPZ -RW18	AC			500,000	500,000	
11	05-042	1	Apple Valley	21600 Corwin Rd.	Remodel Terminal Building	C			40,000	40,000	RAI
11	**Total Apple Valley Airport - CSA 60 - Carryover Projects**						-	-	**3,805,736**	**3,805,736**	
46	**TOTAL AIRPORTS CARRYOVER PROJECTS**						-	-	**43,280,035**	**43,280,035**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT I

2008-09 REGIONAL PARKS CARRYOVER PROJECTS
(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Countywide									
1	S.B./Redlands	Santa Ana River Trail	Construct hiking/biking/equestrian trail - Phase 3	I			5,575,745	5,575,745	Federal/State Grants
	Total Countywide				-	-	**5,575,745**	**5,575,745**	
First District									
2	Needles	I-40 and Park Moabi Rd.	Moabi Special Projects				250,000	250,000	Prop 40
3	Victorville	8000 Yates Rd.	Mojave Narrows Reg. Pk - Snack Bar & Restroom renovation	C			636,500	636,500	Prop 40
	Total First District				-	-	**886,500**	**886,500**	
Second District									
4	Glen Helen		Nature Trail	I			487,000	487,000	Prop 40
	Total Second District				-	-	**487,000**	**487,000**	
Third District									
5	Redlands	Santa Ana River Trail	Construct hiking/biking/equestrian trail - Phase 4	I			643,000	643,000	Federal/State Grants
6	Redlands	Santa Ana River Trail	Construct hiking/biking/equestrian trail - Phase 4				180,000	180,000	Prop 84
7	Yucaipa	33900 Oak Glen Rd.	Yucaipa Reg. Park - Sports Complex Lighting	I		10,000	346,500	356,500	Federal Grant/ 2008 Priority Policy
	Total Third District				-	**10,000**	**1,169,500**	**1,179,500**	
Fourth District									
8	Chino	16700 Euclid Ave.	Prado New Shelters				350,000	350,000	Prop 40
9	Ontario	800 N Archibald Ave	Cucamonga-Guasti Reclaimed Water Retro Fit				11,843	11,843	Prop 40
	Total Fourth District				-	-	**361,843**	**361,843**	
Fifth District									
10	San Bernardino	Along Santa Ana River	Santa Ana River(/San Timeteo Creek Confluence Park and Rest Area)	I			99,000	99,000	Federal Grant
11	San Bernardino	Along Santa Ana River	Santa Ana River(/San Timeteo Creek Confluence Park and Rest Area)				76,000	76,000	State Grant
12	San Bernardino	Along Santa Ana River	Santa Ana River(/San Timeteo Creek Confluence Park and Rest Area)				120,000	120,000	Prop 84
	Total Fifth District				-	-	**295,000**	**295,000**	
12	**TOTAL REGIONAL PARKS CARRYOVER PROJECTS**				-	**10,000**	**8,775,588**	**8,785,588**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT J

2008-09 TRANSPORTATION CARRYOVER PROJECTS
(Various Funds)

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Countywide						-	-	-	-	
First District										
1	Apple Valley	El Mirage Road	Colorado Rd to 965' W/Tanner Rd and 250' E/Tanner Rd to 195'E/Sheep Creek Rd	Pulverize/Reprofile	P			750,000	750,000	Gas Tax, Measure I
2	Apple Valley	Rock Springs Rd.	At Mojave River	Repair railroad crossing	I			100,000	100,000	Gas Tax
3	Apple Valley	Rock Springs Rd.	At Mojave River	Realign roadway	I			600,000	600,000	Proposition 1B
4	Baker	Baker Blvd.	Bridge 54-C127,0.25M W,SH127	Bridge repair	I			50,000	50,000	Gas Tax
5	Hesperia	Summit Valley Rd.	Various roads	Widen and realign road	PL			2,000,000	2,000,000	Public Land Highway (PLH)
6	Lenwood	Lenwood Rd	N/Main St.	Grade Separation	I			400,000	400,000	Gas Tax, Federal Surface Transportation Program (STP)
7	Lucerne	Trade Post	SH18 (Lake Gregory Drive)	Intersection improvement	P			130,000	130,000	Fee Plan
8	Ludlow	Dola Ditch Bridge	Nth, Br No 54C 285, 2.08M E, Kelbaker	Bridge replacement	I			750,000	750,000	Federal Highway Bridge Replacement & Rehabilitation (HBRR)
9	Ludlow	Lanzit Ditch Bridge	Nth, Br No 54C 286, 2.77 E, Kelbaker	Bridge replacement	I			1,000,000	1,000,000	HBRR
10	Needles	Needles Highway	N Street N&E/State Line	Rehabilitation	P			3,746,571	3,746,571	STP, PLH
11	Oak Hills	Muscatel St.	.04 W, Verbena Rd E/End	Pave existing dirt rd	P			100,000	100,000	Fee Plan
12	Oak Hills	Ranchero St.	Escondido Ave. E 1.00M	Widen Roadway	I			500,000	500,000	Measure I
13	Oro Grande	National Trails Hwy	Bryman Rd/Bryman Rd	Widen/install passing lanes	I			3,116,747	3,116,747	STP, Proposition 1B
14	Phelan	Beekley Rd.	SH138 N/Phelan Rd.	Install Culverts	I			1,900,000	1,900,000	Proposition 1B
15	Phelan	Duncan Road	At UPRR Crossing	RR Xing gates installation	I			504,000	504,000	Fee Plan
16	Phelan	Phelan Rd.	Beekley Rd E/Los Banos Ave	Drainage improvements	I			300,000	300,000	Measure I
17	Phelan	Wilson Ranch Road	At UPRR Crossing	RR Xing installation	I			504,000	504,000	Fee Plan
18	Phelan	Wilson Ranch Road	Goss/Duncan	Road construction	P			1,450,000	1,450,000	Fee Plan
19	Pinon Hills	Duncan Road	Oasis/Buckwheat	Pave dirt road	P			90,000	90,000	Fee Plan
20	Pinon Hills	Phelan Rd.	At Sheep Creek Wash	Drainage improvements	I		485,000		485,000	General Fund
21	Spring Valley Lake	Yates Rd.	.24M N,Chinquapin Dr E & S/.02S, Fortuna	Widen Roadway	P			87,856	87,856	Gas Tax

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT J

2008-09 TRANSPORTATION CARRYOVER PROJECTS
(Various Funds)

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
First District (Cont'd)										
22	Victorville	Hi Desert Corr Proj	SH395 E/SH 18	Engineering and environmental	PL			677,500	677,500	Gas Tax
23	Victorville	San Martin Road	Dos Palmas Rd. NL/Palmdale	Pave dirt road.	P		280,000		280,000	General Fund
24	Wrightwood	Lone Pine Canyon Rd.	.4 M S, SR138 N .05M	Re-profiling	I			235,000	235,000	Gas Tax
	Total First District					-	**765,000**	**18,991,674**	**19,756,674**	
Second District										
25	Crestline	Lake Driive	At Springwater Rd	Rehabilitation	P			295,000	295,000	Community Development Block Grant (CDBG)
26	Crestline	Springwater Rd	At Thousand Pines Rd	Rehabilitation	P			53,000	53,000	CDBG
27	Crestline	Lake Gregory Dr.	Lake Dr SE & S/SH189	Retaining Wall repair	I			720,000	720,000	Measure I
28	Devore	Cajon Boulevard	.22 NW, Palm Ave NW/CL,AT&SF overcsg	Rehabilitation	P			864,700	864,700	Measure I
29	Fontana	Arrow Route	Hickory Ave. E/Beech Ave.1	Rehab/drainage/inter IMPS	I			2,870,000	2,870,000	Measure I
30	Fontana	Cherry Avenue	I-10	Improve interchange	PL			2,410,000	2,410,000	Redevelopment Agency (RDA)
31	Fontana	Cherry Avenue	Whittran Ave. N/Foothill Blvd.	Widen Roadway	I			2,030,000	2,030,000	RDA
32	Fontana	San Bernardino Avenue	1.0M E, Etiwanda E/Redwood Ave	Widen Roadway, add Sidewalk	I			35,000	35,000	RDA
33	Fontana	San Bernardino Avenue	At Cherry Ave.	Left turn pocket, sidewalk	I			10,000	10,000	RDA
34	Fontana	Cherry Avenue	.13M N, Merrill Ave at RR Xing	Grade Separation	I			465,000	465,000	RDA
35	Lytle Creek	Lytle Creek Rd.	.32M S, Sierra Ave.	Guardrail installation	I			70,000	70,000	Measure I
36	Lytle Creek	South Fork Rd.	.0003M SW, Melody Ln. NELY/Lytle Creek Rd.	Drainage improvements	I			245,000	245,000	Gas Tax
37	Verdemont SD 5	Institution Rd.	.20M W, Verdemont Rch Rd E .40M	Rehabilitation	P		1,000,000	0	1,000,000	General Fund
	Total Second District					-	**1,000,000**	**10,067,700**	**11,067,700**	
Third District										
38	Lake Arrowhead	Daley Canyon Road	SH18 (Lake Gregory Drive)	Improve intersection safety/realign	I			25,000	25,000	Measure I
39	Lake Arrowhead	Cottage Grove Rd	AT 655 Cottage Grove Rd	Retaining Wall repair	I			190,000	190,000	Measure I
40	Mentone	Fifth Ave.	At Walnut	Improve Sight Distance	PL			1,200,000	1,200,000	Prop. 1B
41	Mentone	Turquoise Ave	Nice Avenue N 350'	Pave dirt road	P			200,000	200,000	CDBG
42	Moonridge	Maple Ln	Barton Lane N/SH38	Slope Protection	PL			800,000	800,000	Prop. 1B
43	Redlands	Garnet St. Bridge	Mill Creek, Br No. 54C 420	Bridge replacement	I			2,753,000	2,753,000	HBP 80%, Gas Tax

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT J

2008-09 TRANSPORTATION CARRYOVER PROJECTS
(Various Funds)

# Proj.	Location	Road Name	Limits	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Third District (Cont'd)										
44	Yucca Valley	Reche Road	SH247	Construct turn lane	I			310,500	310,500	Measure I
45	Yucca Valley	La Contenta Rd.	Yucca Tr N/sH62	Widen Roadway	I			1,078,800	1,078,800	Measure I
	Total Third District					-	-	**6,557,300**	**6,557,300**	
Fourth District										
46	Chino	Pipeline Avenue	At Chino Avenue	Signal modification	I			150,000	150,000	AB2928
	Total Fourth District					-	-	**150,000**	**150,000**	
Fifth District										
47	Bloomington	Cedar Avenue	At I-10	Interchange PSR/PR	PL			10,000	10,000	Gas Tax
48	Bloomington	Cedar Avenue	At Jurupa	Signal installation	I			319,250	319,250	Measure I, CDBG
49	Bloomington	Cedar Avenue	At Seventh St.	Improve intersection	I			125,000	125,000	CDBG
50	Bloomington	Fifth St.	Cedar E/End	Drainage improvements	I			200,000	200,000	Prop. 1B
51	Colton	Pepper Avenue	At I-10	Reconstruct interchange	PL		500,000	2,000,000	2,500,000	DEMO 80%, General Fund
52	Fontana	Arrow Route	Locust Ave.	Signal modification	I			349,000	349,000	HES, Gas Tax
53	Fontana	Slover Ave.	At Locust Ave.	Install signal & widen roadway	I			575,000	575,000	Gas Tax
54	Rialto	Linden Avenue	Bohnert Ave. N/Rialto Ave.	Sidewalk construction	I			154,000	154,000	Safe Route to School, Gas Tax
	Total Fifth District					-	**500,000**	**3,732,250**	**4,232,250**	
54	**TOTAL TRANSPORTATION CARRYOVER PROJECTS**					-	**2,265,000**	**39,498,924**	**41,763,924**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT K

2008-09 SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Countywide									
First District									
1	Barstow	32553 Barstow Rd.	Barstow Landfill - Surface Impoundment #3 & Septic Receiving Facility Construction	I			1,750,000	1,750,000	EAC - Acquisition and Expansion Fund
2	Barstow	32553 Barstow Rd.	Barstow Landfill - Land Transfer Project	I			1,830	1,830	EAC - Acquisition and Expansion Fund
3	Barstow	32553 Barstow Rd.	Barstow Landfill - Tortoise Fence Construction	I			700,000	700,000	EAC - Acquisition and Expansion Fund
4	Barstow	32553 Barstow Rd.	Barstow Landfill - Phase 1 Stage 1 (Basin Area) Liner Construction	I			1,500,000	1,500,000	EAC - Acquisition and Expansion Fund
5	Hinkley	37751 Lenwood Rd.	Lenwood-Hinkley Landfill - Design/Install Groundwater Monitoring Wells - CAP.	I			250,000	250,000	EAL - Environmental Fund
6	Twentynine Palms	7501 Pinto Mtn. Rd.	Twentynine Palms Landfill - Resurface Entry Road.	P			286,000	286,000	EAA - Operations Fund
7	Twentynine Palms	7501 Pinto Mtn. Rd.	Twentynine Palms Landfill - Purchase and Install New Modular Style Scale House	I			100,000	100,000	EAA - Operations Fund
8	Victorville	18600 Stoddard Wells Rd.	Victorville Landfill - Purchase/Install 2 new permanent scales, including 3 concrete vaults	I			260,000	260,000	EAA - Operations Fund
9	Victorville	18600 Stoddard Wells Rd.	Victorville Landfill Access Road Construction	P			200,000	200,000	EAA - Operations Fund
10	Victorville	18600 Stoddard Wells Rd.	Victorville Landfill - Phase 1B Stage 1 Liner Construction	I			700,000	700,000	EAC - Acquisition and Expansion Fund
11	Victorville	18600 Stoddard Wells Rd.	Victorville Sanitary Landfill Permanent Scalehouse Construction	I			350,000	350,000	EAA - Operations Fund
	Total First District				-	-	**6,097,830**	**6,097,830**	
Second District									
12	Ontario	2050 S. Milliken Ave.	Milliken Landfill - Perimeter Landscape Plan.	I			318,810	318,810	EAN - Financial Assurance Fund
	Total Second District				-	-	**318,810**	**318,810**	
Third District									
13	Big Bear	38550 Holcomb Valley Rd.	Big Bear Landfill - Final Closure Construction.	I			4,500,000	4,500,000	EAN - Financial Assurance Fund
14	Landers	59200 Winters Rd.	Landers Landfill - Construction of Septic Pond #3.	I			1,800,000	1,800,000	EAC - from EAA and Designated Septic Fee

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

EXHIBIT K

2008-09 SOLID WASTE MANAGEMENT CARRYOVER PROJECTS
(Various Funds)

# Proj.	Location	Address	Description	Proj. Type	General Fund Local Cost	Other Discre-tionary Funding	Restricted Funding	Carryover Balance	Funding Source
Third District (Cont'd)									
15	Redlands	31 Refuse Rd.	San Timoteo Landfill - Detention Basin Construction	I			1,000,000	1,000,000	EAC - Acquisition and Expansion Fund
16	Redlands	31 Refuse Rd.	San Timoteo Landfill - Unit 2 Phase 3 Liner Construction / Excavation	I			500,000	500,000	EAC - Acquisition and Expansion Fund
17	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Landfill - LCRS/Construction of Treatment System - CAP.	I			300,000	300,000	EAL - Environmental Fund
18	Running Springs	29818 Heaps Peak Rd.	Heaps Peak Parking Area Settlement Repairs	P			250,000	250,000	EAA - Operations Fund
	Total Third District				-	-	**8,350,000**	**8,350,000**	
Fourth District					-	-	-	-	
Fifth District									
19	Colton	850 Tropica Rancho Rd.	Colton Landfill Scale Area Liner Construction.	I			1,000,000	1,000,000	EAC - Acquisition and Expansion Fund
20	Rialto	2390 Alder Ave.	Mid-Valley Landfill - Liner Expansion Clay Purchase Unit 3 Phase 7 - Unit 4 Phase 8	I			350,000	350,000	
21	Rialto	2390 Alder Ave.	Mid-Valley Landfill - 60' Dbl wide Mobile Office Trailer	I			150,000	150,000	EAA - Operations Fund
	Total Fifth District				-	-	**1,500,000**	**1,500,000**	
21	**TOTAL SOLID WASTE CARRYOVER PROJECTS**				-	-	**16,266,640**	**16,266,640**	

Project Type: AC-Acquisition, C-New Construction, DM-Deferred Maint., H-HVAC, HS-Health/Safety/Security/ADA, I-Infrastructure, L-Leases, P-Paving, PL-Planning, R-Roofing, RE-Remodels/Expansions

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
2007-08 Completed Projects (Fund CJV-Structures and Improvements to Structures - Object 4030)													
Countywide													
1		20705	Fac. Mgmt.	Countywide	Various	Paint and carpet - various buildings	DM	740,000	739,685	315	315	Trns to Residual	General Fund
2	04-175a h, m,n,p	50100	A&E/Fac. Mgmt.	Countywide	Various	Valley parking lot pavement mgmt program	P	175,150	172,429	2,721	2,721	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
3	06-094	60010	A&E/Fac. Mgmt.	Countywide	Various	ADA Improvements / various sites	HS	294,316	293,174	1,142	1,142	Funding of $379 to be combined with Project ADA	General Fund
4	07-183a, b, c, 07-283b	70010	A&E/Fac. Mgmt.	Countywide	Various	Hydraulic Elevator Upgrade Projects	I	528,000	374,373	153,627	153,627	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund-funds for 70160, 70050, 60510 trans. to this project
5	07-173	70090	County Administrative Office (CAO)	Countywide	Various	ADA improvements to improve accessibility to county facilities	HS	430,000	430,000	-		Project Complete	General Fund
6	07-172	70110	A&E/Fac. Mgmt.	Countywide	Various	FM Minor CIP	DM	500,000	500,000	-			General Fund
7	06-093	70542	A&E/Fac. Mgmt.	Countywide	Various	ADA restroom remodels	HS	1,270,000	530,577	739,423		tms to ADAR, BAI #10, 6-24-08	General Fund
8	08-156	FMPC	Fac. Mgmt.	Countywide	Various	Paint/Carpet Replacements	DM	500,000	500,000	-		Project complete	General Fund
9	05-086	50562	Probation	Apple Valley & Rancho Cucamonga	21101 Dale Evans Pkwy & 9378 Etiwanda Ave.	WVJDAC & HDJDAC Video Security Enhancement	HS	725,000	741,125	(16,125)		Probation billed for additional costs	General Fund/ Probation
10	04-143	40250	A&E/Fac. Mgmt.	Redlands & San Bern.	Various	Rehabilitate Hydraulic Elevators		586,000	593,781	(7,781)	(7,781)	Trns from Residual, BAI #15, 6-10-08	
	Total Countywide (CJV-4030)							**5,748,466**	**4,875,144**	**873,322**	**150,024**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
First District													
11	06-213	60750	Probation	Apple Valley	21101 Dale Evans Pkwy	HDCDAC parking lot fencing	HS	185,000	169,717	15,283		Transferred to Probation Residual, BAI #10, 6-24-08	Probation/ General Fund
12	07-342	7P00	Probation	Apple Valley	21107 Dale Evans Pkwy	High Desert Juvenile Detention and Assessment Center (HDJDAC) Building 3 roof access	RE	28,240	28,240	-		Projects Completed no further billings on the Project number	Probation
13	07-184	70000	A&E/Fac. Mgmt.	Barstow	235 E. Mt. View Ave.	Remove and replace boiler	HS	100,000	120,060	(20,060)	(20,060)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
14	07-223	70020	A&E/Fac. Mgmt.	Barstow	235 E. Mt. View Ave.	Electric service main switchgear replacement	I	100,000	-	100,000	100,000	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
15	04-072	50310	Fleet Mgmt.	Barstow	29802 Hwy 58	Barstow Fleet Mgmt install above ground fuel tanks	I	150,000	131,772	18,228		Billed & received total eligible from Fleet Mgmt, no further billings	Fleet Mgmt
16	07-225	70030	A&E/Fac. Mgmt.	Barstow	301 E. Mt. View Ave.	Reroof	R	250,000	104,308	145,692	145,692	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
17	06-212	60760	Probation	Barstow	301 E. Mtn. View	Paint and carpet	DM	40,000	31,666	8,334		Funding transferred to 7P18, BAI #14, 10-23-07	Probation
18	07-224	70040	A&E/Fac. Mgmt.	Barstow	303 E. Mt. View Ave.	Reroof	R	80,000	59,936	20,064	20,064	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
19	07-151	70180	A&E/Fac. Mgmt.	Needles	1111 Bailey Ave.	Roof replacement - Library building, Building A & B	R	380,800	347,133	33,667	33,667	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
20	04-094	40060	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows Reg Pk design park flood control	PL	47,000	-	47,000	20,000	Trns to Residual, BAI #10, 6-24-08	General Fund / Flood Control
21	05-097	50732	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows roads paving	P	269,500	265,913	3,587	3,587	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
22	05-100	50738	Regional Parks	Victorville	18000 Yates Rd.	Mojave Narrows playground renovation	I	774,316	774,256	60	60	Under/(Over) to CIP Residual, BAI #15, 1-19-08; $217,480 to 50734, $150,342 to 60510, $450,555 from 50734	
	Total First District							**2,404,856**	**2,033,001**	**371,855**	**303,010**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
Second District													
23	07-268	60645	Library	Crestline	2401 Lake Gregory Dr.	Crestline Library Design	PL	-		-		Combined with 70565	General Fund
24	05-104	50750	Regional Parks	Crestline	24171 Lake Dr.	Lake Gregory water slide	I	-		-		Combined with 70130	General Fund
25	05-170	50870	A&E/Fac. Mgmt.	Crestline	24171 Lake Dr.	Lake Gregory Senior Center water damage repairs	DM	85,560	76,752	8,808	8,808	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
26	04-167	50360	Sheriff	Devore	18000 W. Institution Rd.	GHRC kitchen/restroom addition	C	668,995	664,763	4,232		Project complete	Inmate Welfare
27	02-082	30440	Sheriff	Devore	18000 W. Institution Rd.	GHRC Minimum Security Dorm - Design	C	250,000	250,000	-		Combined with project 30441	Inmate Welfare
28	05-169	50910	Public Health	Devore	19777 Shelter Way	Animal Shelter safety/security additions	HS	322,750	320,047	2,703	2,703	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
29		60739	Regional Parks	Devore	2555 Glen Helen Pkwy	GHRC Paving Improvements	P	120,000	116,190	3,810		Funding of $3,810 transferred to GHRP, BAI #10, 6-24-08	General Fund
30	06-207	60735	Regional Parks	Devore	2555 Glen Helen Pkwy	GHRP - Paving of Canyon Road	P	952,000	772,800	179,200		Transferred to Probation Residual, BAI #10, 6-24-08	General Fund
31	07-297	70685	Regional Parks	Devore	2555 Glen Helen Pkwy	Parkway, landscape and trail improvements.	I	1,640,000	1,685,043	(45,043)		Transfer from 6534, BAI #18,9 11-07	General Fund
32	08-166	8X24	A&E/Fac. Mgmt.	Devore	Glen Helen	Various new meter connections and CLA-VAL pressure reducing stations.	I	160,000	160,000	-		Project Transferred to Special Districts	General Fund
33	02-041	40710	Courts	Rancho Cuca.	8303 N. Haven Ave.	WVLJC Family Court Services move	RE	199,790	196,203	3,587		Billed & received total eligible from Courts, no further billings	Courts
34	05-123	50785	A&E/Fac. Mgmt.	Rancho Cuca.	8303 N. Haven Ave.	Rancho Law & Justice Center building exterior renovation	DM	300,000	275,536	24,464	24,464	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
35	06-123	60090	A&E/Fac. Mgmt.	Rancho Cuca.	8303 N. Haven Ave.	Remodel portion of cafeteria space (8,457sf) for DA/PD Juvenile functions (5,185sf)	RE	1,024,845	14,919	1,009,926	14,919	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
36	07-226d	70220	A&E/Fac. Mgmt.	Rancho Cuca.	8810 Hemlock	John Rains House pavement management	P	300,000	298,381	1,619	1,619	Transferred to Residual, BAI #10, 6-24-08	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
Second District (Cont'd)													
37	05-062	50560	Probation	Rancho Cuca.	9378 Etiwanda Ave.	West Valley Juvenile Hall Video Security	HS	1,305,107	1,338,430	(33,323)		Probation billed for additional costs	General Fund/ Probation
38	07-362	70765	A&E/Fac. Mgmt.	Rancho Cuca.	9478 Etiwanda Ave.	WVJDAC Modular Units	C	300,000	298,926	1,074		Trns to Probation Residual, , BAI # 10, 6-24-08	Probation
39	07-156	70230	A&E/Fac. Mgmt.	Rancho Cuca.	9500 Etiwanda Ave.	WVDC chiller #1 replacement	H	600,000	597,144	2,856	2,856	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
40	07-175	70240	A&E/Fac. Mgmt.	Rancho Cuca.	9500 Etiwanda Ave.	WVDC emergency generator controls replacement	I	200,000	-	200,000	200,000	Cancelled. Trns to Residual, BAI #15, 6-10-08	General Fund
41	06-211	70610	Courts	Rancho Cuca.	8303 N. Haven Ave.	Superior Court Data Room HVAC	H	268,218	291,730	(23,512)	(23,512)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
	Total Second District (CJV-4030)							**8,697,265**	**7,356,864**	**1,340,401**	**231,857**		
Third District													
42	06-026b	60110	A&E/Fac. Mgmt.	Big Bear	477 Summit Blvd.	Divert melting snow from Bldg entries	HS	135,000	152,296	(17,296)	(17,296)	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
43	03-060 & 05-173	40620	Probation	Big Bear		Camp Heartbar electrical upgrade/emergency generator	HS	312,500	17,459	295,041		Funding trns to 7P18, BAI #14, 10-23-07	Probation
44	06-201	20455	A&E/Fac. Mgmt.	Joshua Tree	6527 Whitefeather Rd.	Morongo bus stop shelter and ADA improvements	HS	244,430	234,954	9,476	9,476	Trns to Residual	CDBG/ General Fund
45	06-178	60615	BOS	Joshua Tree	6527 Whitefeather Rd.	Expand parking lot, add lighting, 29 Palms Hwy improvements & access & fencing for Sheriff	P/I	605,000	616,082	(11,082)	(11,082)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
10	07-260	70524	A&E/FM	Joshua Tree	6527 Whitefeather Rd.	HVAC unit replacements (Phase II)	HS	550,500	546,738	3,762	3,762	Under/(Over) to CIP Residual, BAI #10, 6-24-08	General Fund
46	04-187f	40560	CDH	Mentone	Opal Ave./ Mentone Blvd.	Mentone Senior Ctr reading room	C	4,652,436	4,655,367	(2,931)		CDH billed for additional costs	Library / CDGB Neighborhood Initiative Pgm
47	08-206	8X78	Museums	Redlands	2024 Orange Tree Ln.	Museum Exhibit Fabricaton--Hall of Geological Wonders	C	500,000	500,000	-		Project complete	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
Third District (Cont'd)													
48	04-105e	50060	Arch & Engr	Redlands	2024 Orange Tree Ln.	Redlands Museum roof repairs	RE	30,060	28,510	1,550	1,550	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
49	07-182	70260	A&E/Fac. Mgmt.	Redlands	2024 Orange Tree Ln.	Museum Association buildings HVAC replacement	H	100,000	54,846	45,154	45,154	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
50	07-153	70270	A&E/Fac. Mgmt.	Redlands	216 Brookside Ave	Roof Replacement Project	R	134,000	123,239	10,761	10,761	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
51		30620	District Attorney	Redlands	216 Brookside Ave.	DA Offices remodel	RE	-		-		Funding of $150,000 trns to Fontana DA Modular Bldg, BAI #11, 10-2-07	General Fund
52	06-125	60150	A&E/Fac. Mgmt.	Redlands	222 Brookside Ave.	Rehabilitate bldg for Public Guardian	RE	926,900	14,361	912,539	14,361	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
53	07-152	70290	A&E/Fac. Mgmt.	Redlands	222 Brookside Ave.	Roof replacement project	R	88,334	93,089	(4,755)	(4,755)	Trns $31,666 to residual, BAI #11, 6-6-07 & $4,755 from residual BAI #15, 6-10-08	General Fund
54	07-226e	70300	A&E/Fac. Mgmt.	Redlands	26930 Barton Rd.	Assistencia slurry/stripe parking lot.	P	30,000	30,103	(103)	(103)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
55	06-026a	60160	A&E/Fac. Mgmt.	Twin Peaks	26010 State Hwy 189	Divert melting snow from Bldg entries	HS	45,000	21,981	23,019	21,981	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
56	07-226f	70440	A&E/Fac. Mgmt.	Yucaipa	32183 Kentucky	Yucaipa Adobe slurry/stripe parking lot	P	-		-		Funding of $40,000 combnined with Project 70220	General Fund
57	06-075	60210	Regional Parks	Yucaipa	33900 Oak Glen Rd.	Yucaipa Reg Pk Parking lot and roadway rehabilitation	P	415,000	415,050	(50)	(50)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
58	08-198	8X41	3rd District Sup.	Yucaipa	35308 Panorama Rd.	Mouseley Museum reroof	R	100,000	81,740	18,260	18,260	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
	Total Third District (CJV-4030)							**8,869,160**	**7,585,815**	**1,283,345**	**92,019**		
Fourth District													
59	06-093	70543	A&E/Fac. Mgmt.	Chino	13260 Central Ave.	ADA restroom remodels	HS	223,000	162,299	60,701		trns to ADAR, BAI #10, 6-24-08	General Fund
60	07-094	70580	Regional Parks	Chino	16700 S. Euclid Ave.	Prado campground shower renovation	DM	296,000	162,564	133,436	133,436	Under/(Over) to CIP Residual, BAI #10, 6-24-08	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
Fourth District (Cont'd)													
61	07-364	70585	Regional Parks	Chino	16700 S. Euclid Ave.	Prado - High voltage electrical distribution cable replacement	I	259,600	245,636	13,964	13,964	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
62	07-226b	70060	A&E/Fac. Mgmt.	Chino	17127 Pomona Rincon Rd.	Yorba Slaughter slurry/stripe parking lot	P	-		-		Funding of $50,000 combnined with Project 70220	General Fund
63	03-130	30300	Regional Parks	Ontario	800 N. Archibald Ave.	Guasti Reg Park pool filtration system	I	470,000	334,343	135,657	135,657	Trns to Residual, BAI #15, 6-10-08	General Fund
64	05-113	50768	Regional Parks	Ontario	800 N. Archibald Ave.	Cucamonga-Guasti restrooms	C	66,255	58,012	8,243	8,243	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
65	05-115	50772	Regional Parks	Ontario	800 N. Archibald Ave.	Cucamonga-Guasti perimeter landcape	I	300,000	289,638	10,362	10,362	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
	Total Fourth District (CJV-4030)							**1,614,855**	**1,252,492**	**362,363**	**301,662**		
Fifth District													
66	04-187b	20465	A&E/Fac. Mgmt.	Bloomington	18313 Valley Blvd.	Bloomington Ayala Park improvements	I	302,000	293,156	8,844	8,844	Under/(Over) to CIP Residual, BAI #15, 1-29-08	CDBG/ General Fund
67	07-226c	70080	A&E/Fac. Mgmt.	Colton	2001 W. Agua Mansa	Agua Mansa slurry/strip parking lot	P	25,000	11,992	13,008	13,008	Funding of $35,000 trns to 70220, BAI #16, 11-6-07. Balance of $13,008 to CIP Residual, BAI #15, 1-29-08	General Fund
68	04-018	40240	ARMC	Colton	400 N. Pepper Ave.	Convert Behavioral Health beds to medical beds	RE	-		-		Project cancelled.	ARMC
69	07-309	70725	ARMC	Colton	400 N. Pepper Ave.	ARMC Retention Basin Rehabilitation	I	120,000	136,065	(16,065)		ARMC billed for overage	ARMC
70	07-359	7X00	District Attorney	Fontana	17830 Arrow Rte.	DA Offices remodel	RE	150,000	112,300	37,700	37,700	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
71	06-165	60570	County Fire	Rialto	1743 Miro Way	1,560 sq. ft. Modular building expansion	RE	490,000	58,076	431,924	431,924	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
72	06-128	60330	A&E/Fac. Mgmt.	Rialto	1771 Miro Way	Roof Repairs	R	70,000	47,396	22,604	22,604	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
73	07-153	70310	A&E/Fac. Mgmt.	Rialto	1771 Miro Way	HVAC modernization, replace/upgrade system & controls	H	250,000	250,613	(613)	(613)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
Fifth District (Cont'd)													
74	06-109b	60270	A&E/Fac. Mgmt.	San Bernardino	104 W. 4th St.	Library Admin. - Pavement Management	P	12,000	-	12,000	12,000	Cancelled. Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
75	05-078	50630	Facilities Mgmt	San Bernardino	157-175 W. 5th St	Civic Center Bldg HVAC Replacement	H	1,172,988	1,197,670	(24,682)	(24,682)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
76	07-080, 08-084	70330	Human Resources	San Bernardino	157-175 W. 5th St.	Remodel employee restrooms on 1st floor	RE	370,000	369,931	69	69	Transferred to Residual, BAI #10, 6-24-08	General Fund
77	05-083, 05-084, 05-085	50655	A&E/Fac. Mgmt.	San Bernardino	157-175 W. 5th St., 172 W. 3rd, 351 N. Mtn. View	Elevator retrofits	I	1,258,896	1,257,747	1,149	1,149	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
78	06-124	60300	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.	Old Hall of Records - Remove & Replace paving on street & install sidewalks to bldg.	P	250,000		250,000	250,000	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
79	05-089	50670	A&E/Fac. Mgmt.	San Bernardino	172 W. 3rd St.	Old Hall of Records electrical power modernization	I	630,000	62,782	567,218	567,218	Under/(Over) to CIP Residual, BAI #15, 1-29-08	
80	04-107 & 05-156	50580	CAO	San Bernardino	172 W. 3rd St.	Old Hall of Records 1st Floor Restrooms & Entrance Ramp, ADA Improvement Project	HS	203,000	196,089	6,911	6,911	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
81	07-150	70350	A&E/Fac. Mgmt.	San Bernardino	200 S. Lena Rd.	Fire alarm enhancement project. Sheriff Scientific Investigation building.	I	-	2,472	(2,472)	(2,472)	Funding of $150,000 combined with Project 70340 Trns $2,472 from Residual, BAI #15, 6-10-08	General Fund
82	07-149, 07-150	70340	A&E/Fac. Mgmt.	San Bernardino	200 S. Lena Rd.	FM & SID Fire alarm enhancement project. FM building.	I	300,000	170,173	129,827	129,827	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
83	07-222	70360	A&E/Fac. Mgmt.	San Bernardino	210 N. Lena Rd.	Reroof, building 1	R	70,000	61,869	8,131	8,131	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
84	07-312	70735	A&E/Fac. Mgmt.	San Bernardino	222 W. Hospitality Ln.	ACR Boiler Replacement	DM	60,000	50,927	9,073		Project complete, $50,927 billing sent to Auditor	Auditor-Controller
85	06-092	60380	Auditor/ Controller-Recorder	San Bernardino	222 W. Hospitality Ln.	Upgrade interconnected parking lot lights & trim trees.	DM	25,000		25,000		Project cancelled.	Auditor-Controller

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
Fifth District (Cont'd)													
86	03-088	10832	A&E/Fac. Mgmt.	San Bernardino	351 N. Arrowhead Ave.	T-Wing ADA Restrooms	HS	210,000	220,471	(10,471)		Trns $10,471 from ADA Restroom Remodel (7542)	General Fund
87	05-165	20765	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.	CGC Security & Parking Improvements	P	500,000	497,318	2,682	2,682	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
88	06-132	50643	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.	CGC Solar Film	I	56,370	54,015	2,355	2,355	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
89	06-133	60370	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.	County Gvt. Ctr. - Install additional Chiller in Mechanical Plant	H	-		-		Funding of $100,000 trns to Project 1830, BAI #11, 11-6-07	General Fund
90	07-158	70532	A&E/Fac. Mgmt.	San Bernardino	385 N. Arrowhead Ave.	Additional funding for emergency generator	I	400,000		400,000	400,000	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
91	05-166, 05-185 & 06-149	50955	CAO/BOS/ County Counsel	San Bernardino	385 N. Arrowhead Ave.	County Govt. Ctr. 4th & 5th Floor remodel & ceiling tiles	RE	2,307,200	2,856,369	(549,169)	(549,169)	Project Complete	General Fund
92	07-176	70380	A&E/Fac. Mgmt.	San Bernardino	401 N. Arrowhead	Central Courts Annex repair and refurbish roof	R	70,000	60,519	9,481	9,481	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
93	07-264	70536	A&E/Fac. Mgmt.	San Bernardino	670 E. Gilbert St.	ISD fuel storage tank	I	130,000	128,708	1,292	1,292	Under/(Over) to CIP Residual, BAI #10, 6-24-08	General Fund
94	03-189 05-076	30320	Fac. Mgmt.	San Bernardino	670 E. Gilbert St.	Information Services Building 1st & 2nd floor HVAC replacement	H	1,585,723	1,573,984	11,739	11,739	Trns to Residual, BAI #15, 6-10-08	General Fund
95	05-053	50610	Inform. Svcs Dept. (ISD)	San Bernardino	670 E. Gilbert St.	ISD basement HVAC Backup Unit	H	188,000	187,920	80		Billed & received total eligible from ISD, no further billings	ISD
96	03-081 03-082	40730	Probation	San Bernardino	700 & 900 E. Gilbert St.	Remove classrooms #10 and #11 & move ROP Horticulture	C	105,055	79,674	25,381		Funding trns to 7P18, BAI #14, 10-23-07	Probation
97	06-211	60780	Probation	San Bernardino	740 E. Gilbert St.	RYEF athletic surface	I	105,000	78,977	26,023		Transferred to Probation Residual, BAI #10, 6-24-08	Probation
98	07-349	7P18	Probation	San Bernardino	740 E. Gilbert St.	First Step Building Remodel	RE	390,828	474,051	(83,223)		Trns from 7P12, BAI #16, 5-13-08	Probation

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
Fifth District (Cont'd)													
99		90330	A&E/Fac. Mgmt.	San Bernardino	780 E. Gilbert St.	CMC demolition and site reuse	C	5,772,000	5,769,377	2,623	2,623	Under/(Over) to CIP Residual, BAI #15, 1-29-08	General Fund
100	06-093	70544	A&E/Fac. Mgmt.	San Bernardino	825 E. 3rd St.	ADA restroom remodels	HS	218,000	215,592	2,408		trns to ADAR, BAI #10, 6-24-08	General Fund
101	06-096	60230	A&E/Fac. Mgmt.	San Bernardino	825 w. 3rd St-Public Works Bldg	Design to upgrade fire safety system (Phase I)	LS/C	140,000	148,289	(8,289)	(8,289)	Under/(Over) to CIP Residual, BAI #15, 6-10-08	General Fund
102	05-171	50897	Probation	San Bernardino	900 E. Gilbert St.	Central Juvenil Hall grease interceptor repair	DM	120,000	57,928	62,072		Funding trns to 7P18, BAI #14, 10-23-07	Probation
103	05-064	50570	Probation	San Bernardino	900 E. Gilbert St.	Central Juvenile Hall Electrical Modernization	I	-		-		Funding transferred to 7P12, BAI #12, 1-15-08	
104	03-188	30250	Probation	San Bernardino	900 E. Gilbert St.	Juvenile hall electrical repair/HVAC & controls	I	2,250,145	2,249,585	560	560	Trns from Residual, BAI #15, 6-10-08	General Fund
105		30690	Probation	San Bernardino	900 E. Gilbert St.	SB Juvenile Hall master plan	PL	30,000	25,000	5,000		Transferred to Probation Residual, BAI #10, 6-24-08	Probation
106	07-262	70531	A&E/Fac. Mgmt.	San Bernardino	SEC of 3rd & Arrowhead	So Lot Landscape Imrpovements		50,000	50,000	-		Project Complete	General Fund
107	04-007, 04-129, 04-130, 05-087, 05-088	40260	A&E/Fac. Mgmt.	San Bernardino	Various	Upgrade fire alarm systems: 777 E. Rialto, 655 W. 3rd, 670 E. Gilbert, 172 W. 3rd, 351 N. Mtn. View.	HS	848,000	869,700	(21,700)		Probation billed for additional costs	General Fund-combined with 40270, 50665, 50668 and 50270
108	06-180	60625	BOS	San Bernardino	Darby and Macy St.	Muscoy Community Center improvements	C	1,000,000	1,000,000	-		Combined with 8Y35	General Fund
109	07-291	70655	BOS	San Bernardino	TBD	Muscoy Community Center improvements	C	1,000,000	3,579	996,421		Trns to 8Y35, BAI #4, 4-1-08	General Fund
110	07-274	70590	Library	San Bernardino	TBD	Library construction	C	1,000,000	1,000,000	-		Trns to 8Y35, BAI #4, 4-1-08	General Fund
	Total Fifth District (CJV-4030)							**24,235,205**	**21,880,314**	**2,354,891**	**1,334,892**		
110	**Total Completed Projects (CJV-4030)**							**51,569,807**	**44,983,630**	**6,586,177**	**2,413,464**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
2007-08 Completed Projects (Fund CJV-Contributions to Other Agencies - Object 3305)													
Countywide								-	-	-	-		
First District													
1	08-225	8X90	BOS	Adelanto	17537 Montezuma Rd.	Boys & Girls Club of the Victor Valley - Property Acquisition	AC	650,000	650,000	-		Fds distributed	General Fund
2	08-226	8X93	BOS	Victorville	17251 Dante Rd.	Hope through Housing	C	650,000	650,000	-		Fds distributed	General Fund
	Total First District (CJV-3305)							**1,300,000**	**1,300,000**	-	-		
3	05-127	50790	BOS-2nd District	Fontana	8437 Sierra Ave.	Fontana Library	C	300,000	300,000			Project Complete	General Fund
4	05-128	50795	BOS-2nd District	Fontana	Various Locations	Fontana Rails to Trails	I	300,000	300,000			Project Complete	General Fund
5	07-283	70640	BOS-2nd District	Lytle Creek	14082 Center Rd.	County Library - Internet Services	I	10,000	10,000			Fds distributed	General Fund
	Total Second District (CJV-3305)							**610,000**	**610,000**	-	-		
Third District								-	-	-	-		
Fourth District								-	-	-	-		
Fifth District													
6	06-172	60595	BOS-5th District	Colton	955 W. Laurel	Davis Park - Park Improvements	I	500,000	500,000			Project Complete	General Fund
7	06-183	60640	BOS	San Bern.	728 E. 21st	Perris Hills Senior Center 2,500 sq.ft. expansion	C	550,000	550,000	-		Fds distributed	General Fund
	Total Fifth District (CJV-3305)							**1,050,000**	**1,050,000**	-	-		
7	**Total Completed Projects (CJV-3305)**							**2,960,000**	**2,960,000**	-	-		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT L

2007-08 COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJV)

# Proj.	CIP #	AE Proj. #	Departmen	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments	Funding
2007-08 Completed Projects (Fund CJV-Inter-Fund Contributions - Object 3310)													
Countywide													
1	07-174	70510	CDH	Countywide	Various	Minor Community Development Block Grant (CDBG) projects	DM	259,000	49,318	209,682		Projects Completed no further billings on the Project number	CDBG
2	08-190	CDHL	A&E/Fac. Mgmt.	Countywide	Various	Community Development Block Grant (CDBG)	RE	141,218	112,057	29,161		Projects Completed no further billings on the Project number	CDBG
	Total Countywide (CJV-3310)							**400,218**	**161,375**	**238,843**	**-**		
First District													
3	06-119f	70790	CDH	Daggett	Daggett Mountain	Daggett Security Fence for Water Storage Tanks		40,000	34,225	5,775		Complete, Reimbursement received from CDH	CDBG
4		70980	CDH	Homestead Valley Park	1501 Belfield Blvd	Homestead Vly Pk Septic Tank & Utility Installation		77,512	61,713	15,799		Complete, Reimbursement received from CDH	CDBG
5	06-119f	70982	CDH	Newberry Springs	30884 Newberry Rd	Newberry Springs Park Lighting Project		47,800	28,485	19,315		Complete, Reimbursement received from CDH	CDBG
6	06-119f	60393	CDH	Yermo	38315 McCormick	Yermo Community Center HVAC Improvements		68,200	62,963	5,237		Complete, Reimbursement received from CDH	CDBG
	Total First District (CJV-3310)							**233,512**	**187,386**	**46,126**	**-**		
Second District													
7	06-119g	50925	CDH	Crestline	23460 Crest Forest Dr.	Crest Services Family remodel	RE	222,932	211,370	11,562		Projects Completed no further billings on the Project number	CDBG
8	08-165	8C00	CDH	Lake Arrowhead	27176 E. Peninsula Dr	Lake Arrowhead Old Fire Station ADA Restroom Improvements		39,000	38,991	9		Complete, Reimbursement received from CDH	CDBG
	Total Second District (CJV-3310)							**261,932**	**250,361**	**11,571**	**-**		
Third District													
9	07-174	70516	CDH	Morongo Valley	11165 Vale Dr	Morongo Community Bldg Concrete Breezeway	DM	41,000	40,318	682		Projects Completed no further billings on the Project number	CDBG
	Total Third District (CJV-3310)							**41,000**	**40,318**	**682**	**-**		
Fourth District								**-**	**-**	**-**	**-**		
Fifth District								**-**	**-**	**-**	**-**		
9	**Total Completed Projects (CJV-3310)**							**936,662**	**639,440**	**297,222**	**-**		
126	**TOTAL COMPLETED PROJECTS (FUND CJV)**							**55,466,469**	**48,583,070**	**6,883,399**	**2,413,464**		

Legend: AC-Acquisition, C-New Construction, RE-Remodels/Expansions, DM-Deferred Maint., I-Infrastructure, L-Leases, HS-Health/Safety/Security/ADA, P-Paving, PL-Planning, R-Roofing, H-HVAC

Period Ending 6/30/08

EXHIBIT M

2007-08 ARROWHEAD REGIONAL MEDICAL CENTER COMPLETED PROJECTS
ADMINISTERED BY ARCHITECTURE AND ENGINEERING
(Fund CJZ)

# Proj.	CIP #	AE Proj. #	Location	Address	Description	Proj. Type	Total Project Budget	Actual Expenditures	Under/ (Over)	General Fund Local Cost Portion	Comments
2007-08 Completed Projects (Fund CJZ - Structures and Improvements to Structures - Object 4030)											
Countywide							-	-	-	-	
First District							-	-	-	-	
Second District							-	-	-	-	
Third District							-	-	-	-	
Fourth District							-	-	-	-	
Fifth District							-	-	-	-	
1	08-018	8G00	Colton	400 N. Pepper Ave.	Expand parking lot in front of Outpatient clinic by 31 spaces (14 ADA, 17 one-hour)	P	260,000	197,288	62,712	-	Complete. Reimbursement received from ARMC
	Total Fifth District						**260,000**	**197,288**	**62,712**	-	
1	**Total Completed Projects (CJZ-4030)**						**260,000**	**197,288**	**62,712**	-	

Appendices

2008-09 Final Budget

The following schedules summarize what was approved by the Board of Supervisors for inclusion in the final budget. These schedules represent items approved after compilation of the Proposed Budget Workbook.

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Appropriation	Departmental Revenue	Local Cost	Addt'l Staffing
GENERAL FUND FINANCING REQUESTS - POLICY ITEMS:				
County Museum - Exhibit Fabrication for the New Hall of Geological Wonders	500,000	-	500,000	-
Financial Administration - Funding for County Fire Policy Items	340,000	-	340,000	-
Land Use Services - Advance Planning				
Cedar Avenue (Bloomington) Specific Plans	300,000	-	300,000	-
Helendale-Silver Lakes Specific Plan	400,000	-	400,000	-
Santa Ana Wash Plan	30,000	-	30,000	-
Snow Drop Road Area Plan	175,000	-	175,000	-
West Mojave Plan	75,000	-	75,000	-
Sheriff-Coroner				
Continue Operation Phoenix	545,000	-	545,000	-
Desert H.E.A.T. Program - First District	200,000	-	200,000	-
Jail Bus Replacement	510,000	-	510,000	-
County Fire				
Citizens Emergency Response Team (CERT) - Background Checks	40,000	40,000	-	-
Telephone Emergency Notification System Continuation	300,000	300,000	-	-
Total Policy Items Approved	**3,415,000**	**340,000**	**3,075,000**	**-**
GENERAL FUND FINANCING REQUESTS - BUSINESS PROCESS IMPROVEMENTS:				
Assessor - Future Disasters Emergency Equipment	125,000	125,000	-	-
County Library - Radio Frequency Identification Technology	200,000	200,000	-	-
Facilities Management - Rugged Hand Held PDAs	135,000	135,000	-	-
Facilities Management- Utilities				
Accountability for Utility Usage	75,000	75,000	-	-
Assessment Alternative Energy Sources	50,000	50,000	-	-
Financial Administration - Funding for Business Process Improvements	2,237,000	-	2,237,000	-
Land Use Services - Administration - Project Dox	440,000	440,000	-	-
Public Defender - Case Management System	396,000	396,000	-	-
Regional Parks - Infrastructure Improvements to Data Systems	55,000	55,000	-	-
Sheriff-Coroner - Records Data Conversion Project	761,000	761,000	-	-
Total Business Process Improvements Approved	**4,474,000**	**2,237,000**	**2,237,000**	**-**
GENERAL FUND FINANCING REQUESTS - CAPITAL PROJECT IMPROVEMENTS:				
Capital Improvement Program				
Clerk of the Board / CIP - Office Remodel	150,000	150,000	-	-
County Fire / CIP - Fire Station Construction - Angelus Oaks	80,000	80,000	-	-
Architecture and Engineering / CIP - County Office Building in Joshua Tree	700,000	700,000	-	-
County Library / CIP - Bloomington Library	300,000	300,000	-	-
County Fire / CIP - Fire Station Construction - Ludlow	300,000	300,000	-	-
Total Capital Project Improvements Approved	**1,530,000**	**1,530,000**	**-**	**-**
Total Approved Requests for Additional General Fund Financing	**9,419,000**	**4,107,000**	**5,312,000**	**-**

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Appropriation	Departmental Revenue	Local Cost	Addt'l Staffing
OTHER CHANGES TO THE PROPOSED BUDGET				
County Library - Reduction in Revenue	(308,000)	(308,000)	-	-
Board of Supervisors / Financial Administration				
Fontana Sewer Memorandum of Understanding	1,904,982	-	1,904,982	-
Board of Supervisors - Board Elective Funding	5,000,000	-	5,000,000	-
Economic Development - Redirect 2005-06 Board Allocation - 4th District	500,000	500,000	-	-
Airports - Chino Airport Incentive Fund				
Redirect 2005-06 Board Allocation - 4th District	500,000	500,000	-	-
Assessor - State Funding Loss / Local Backfill	(940,688)	-	(940,688)	(9.8)
Total Other Changes to the Proposed Budget	**6,656,294**	**692,000**	**5,964,294**	**(9.8)**
REMOVAL OF NEW GENERAL FUND POSITIONS				
Aging and Adult Services	(315,765)	(315,765)	-	(6.4)
Aging and Adult Services - Public Guardian	(93,534)	(93,534)	-	(1.0)
Agriculture/Weights and Measures	(40,465)	-	(40,465)	(1.0)
Airports	(54,157)	(54,157)	-	(1.0)
Architecture and Engineering *	-		-	(2.5)
Auditor/Controller-Recorder	(882,890)	(138,896)	(743,994)	(14.9)
Behavioral Health	(4,299,403)	(4,299,403)	-	(63.8)
Behavioral Health - Alcohol and Drug Services	(88,938)	(88,938)	-	(1.0)
Child Support Services	(1,366,048)	(1,366,048)	-	(18.0)
District Attorney - Criminal Prosecution	(706,454)	-	(706,454)	(5.0)
Economic Development *	(36,864)	-	(36,864)	(2.0)
Health Care Administration	(135,983)	(135,983)	-	(2.0)
Human Services Administrative Claim	(775,482)	(697,934)	(77,548)	(10.6)
Information Services *	(34,809)	-	(34,809)	(1.5)
Land Use Services - Advance Planning	(33,377)	(33,377)	-	(1.0)
Probation - Admin, Corrections and Detention	(397,511)	(75,134)	(322,377)	(5.0)
Public Defender	(698,979)	-	(698,979)	(7.0)
Public Health *	(1,525,716)	(1,525,716)	-	(25.0)
Public Health - California Children Services	(185,245)	(185,245)	-	(2.0)
Purchasing	(74,311)	(74,311)	-	(1.0)
Real Estate Services	(68,874)	-	(68,874)	(1.0)
Regional Parks	(57,141)	(57,141)	-	(1.0)
Sheriff-Cororner	(608,741)	(317,777)	(290,964)	(7.0)
Treasurer-Tax Collector/Public Administrator	(51,888)	(51,888)	-	(1.0)
Total Removal of New General Fund Positions	**(12,532,575)**	**(9,511,247)**	**(3,021,328)**	**(181.7)**
REMOVAL OF NEW GENERAL FUND RECLASSIFICATIONS				
Aging and Adult Services	(49,547)	(49,547)	-	-
Aging and Adult Services - Public Guardian	(7,549)	(7,549)	-	-
Airports	(5,585)	(5,585)	-	-
Architecture and Engineering *	-	-	-	-
Auditor/Controller-Recorder	(13,159)	-	(13,159)	-
Department of Child Support Services	(9,597)	(9,597)	-	-
District Attorney - Criminal Prosecution	(1,848)	-	(1,848)	-
Economic Development *	(51,990)	-	(51,990)	-
Probation - Admin, Corrections and Detention	(36,423)	-	(36,423)	-
Public Health	(12,030)	(12,030)	-	-
Purchasing	(1,510)	(1,510)	-	-
Regional Parks	(7,555)	(7,555)	-	-
Sheriff-Coroner	(11,515)	-	(11,515)	-
Total Removal of New General Fund Reclassifications	**(208,308)**	**(93,373)**	**(114,935)**	**-**

**** Appropriation also reduced by departmental reimbursement***

BOARD APPROVED CHANGES TO THE PROPOSED BUDGET WORKBOOK

	Appropriation	Departmental Revenue	Local Cost	Addt'l Staffing
ITEMS APPROVED MID-YEAR AFTER COMPILATION OF THE PROPOSED BUDGET WORKBOOK:				
Behavioral Health - Alcohol and Drug Program				
Proposition 36 Subtance Abuse and Crime Prevention Act of 2000 Plan and Substance Abuse Offender Treatment Program Application for Fiscal Year 2008-09 *(Approved June 17, 2008, Item No. 76)*	(523,804)	(523,804)	-	-
District Attorney - Criminal Prosecution				
Grant Application to the Governor's Office of Emergency Services to Fund the San Bernardino County Vertical Prosecution Block Grant Program *(Approved June 10, 2008, Item No. 43)*	(81,261)	(81,261)	-	-
Classification Action *(Approved June 10, 2008, Item No. 45)* *$4,500 appropriation offset by salary savings, net zero.*	-	-	-	-
Financial Administration				
Supplemental County Fire Department Staffing (FY 2008-09) *(Approved June 10, 2008, Item No. 11)*	290,000	-	290,000	-
Human Services				
Proposition 36 Subtance Abuse and Crime Prevention Act of 2000 Plan and Substance Abuse Offender Treatment Program Application for Fiscal Year 2008-09 *(Approved June 17, 2008, Item No. 76)*	(16,000)	(16,000)	-	-
Sheriff-Coroner				
Twenty-Sixth Amendment to Contract No. 94-909 with the City of Victorville for the Sheriff's Department to Provide Law Enforcement Services *(Approved April 8, 2008, Item No. 36)*	1,104,421	1,104,421	-	10.0
Grant Award from the State of California, Governor's Office of Emergency Services, Law Enforcement and Victim Services Division, 2007-08 Anti-gang Iniative Program *(Approved May 13, 2008, Item No. 66)*	54,000	54,000	-	-
Grant Award from the State of California, Governor's Office of Emergency Services, Law Enforcement and Victim Services Division, Paul Coverdell Forensic Science Improvement Program *(Approved June 10, 2008, Item No. 46)*	32,088	32,088	-	-
Contract for Chaplain Services *(Approved June 17, 2008, Item No. 57)*	333,572	333,572	-	4.0
Probation				
Proposition 36 Subtance Abuse and Crime Prevention Act of 2000 Plan and Substance Abuse Offender Treatment Program Application for Fiscal Year 2008-09 *(Approved June 17, 2008, Item No. 76)*	(16,546)	(16,546)	-	-
Total Items Approved Mid-Year After Compilation of the Proposed Budget Workbook:	**1,176,470**	**886,470**	**290,000**	**14.0**

APPENDICES

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ADMINISTRATIVE/EXECUTIVE GROUP

	Restated Fiscal Year 2006-07 Adopted Budget	Restated Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	50,591,978	55,990,676	56,681,701
Services and Supplies	38,090,832	39,099,708	45,458,575
Central Computer Charges	564,154	641,456	604,548
Travel			581,732
Other Charges	231,104	338,215	350,000
Capital Assets / Equipment	204,981	177,500	59,520
Expenditure Transfer & Reimbursements	(3,806,735)	(6,533,016)	(18,999,945)
Contingencies and Reserves	1,328,340	1,882,556	1,489,447
Subtotal	87,204,654	91,597,095	86,225,578
Operating Transfers Out	74,869	2,450,134	2,045,014
Total	87,279,523	94,047,229	88,270,592
Revenue			
State and Federal Aid	7,092,480	6,566,681	316,000
Charges for Current Services	13,551,105	10,843,035	14,565,930
Other Revenue	1,098,984	2,566,489	233,915
Fund Balance/Net Assets	2,928,042	2,613,172	1,890,064
General Fund Allocation/Local Cost	62,608,912	71,457,852	71,264,683
Total	87,279,523	94,047,229	88,270,592
Budgeted Staffing	807.0	834.0	849.3

Restatement represents the separation of Health Care from Administrative/Executive Group.

ECONOMIC DEVELOPMENT AGENCY

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	13,652,380	14,413,233	13,061,416
Services and Supplies	45,733,524	35,899,619	37,240,446
Central Computer Charges	196,395	192,320	182,726
Travel			323,718
Other Charges	4,578,825	4,450,301	3,642,815
Capital Assets / Equipment	-	13,000	61,800
Expenditure Transfer & Reimbursements	6,659,240	6,774,741	6,723,186
Contingencies and Reserves	-	7,986,699	8,577,518
Subtotal	70,820,364	69,729,913	69,813,625
Operating Transfers Out	1,338,225	1,764,379	432,092
Total	72,158,589	71,494,292	70,245,717
Revenue			
Property Related Revenue	29,500	40,000	40,000
State and Federal Aid	43,657,379	44,787,770	41,542,436
Charges for Current Services	-	441,412	174,337
Other Revenue	5,551,635	4,921,753	4,401,909
Operating Transfers In	-	550,000	500,000
Fund Balance/Net Assets	15,037,407	13,490,705	16,848,137
General Fund Allocation/Local Cost	7,882,668	7,262,652	6,738,898
Total	72,158,589	71,494,292	70,245,717
Budgeted Staffing	180.0	181.5	158.0

FISCAL GROUP

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	45,015,357	48,035,474	46,856,834
Services and Supplies	16,177,169	18,795,024	15,944,849
Central Computer Charges	3,687,365	4,614,140	4,075,596
Travel			449,552
Other Charges	-	2,000,000	-
Capital Assets / Equipment	1,955,500	1,941,000	1,904,000
Expenditure Transfer & Reimbursements	438,069	1,477,608	1,502,211
Contingencies and Reserves	14,077,950	7,907,855	6,875,293
Subtotal	81,351,410	84,771,101	77,608,335
Operating Transfers Out	353,929	157,920	1,025,000
Total	81,705,339	84,929,021	78,633,335
Revenue			
Property Related Revenue	739,000	939,000	935,000
State and Federal Aid	263,722	184,858	192,410
Charges for Current Services	23,898,353	24,503,751	23,178,865
Other Revenue	1,154,072	1,042,406	1,067,710
Operating Transfers In	2,493,735	2,697,858	125,000
Fund Balance/Net Assets	16,943,571	17,884,591	15,400,606
General Fund Allocation/Local Cost	36,212,886	37,676,557	37,733,744
Total	81,705,339	84,929,021	78,633,335
Budgeted Staffing	659.8	671.7	656.9

HEALTH CARE

	Restated Fiscal Year 2006-07 Adopted Budget	Restated Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	322,951,551	345,496,384	351,452,764
Services and Supplies	343,147,378	354,678,280	377,434,271
Central Computer Charges	2,440,806	2,794,234	3,255,223
Travel			2,652,673
Other Charges	139,752,970	137,308,597	45,598,696
Capital Assets / Equipment	3,515,038	42,251,018	42,213,073
Expenditure Transfer & Reimbursements	(3,335,625)	(3,470,273)	4,807,120
Contingencies and Reserves	14,563,186	32,759,001	62,137,124
Subtotal	823,035,304	911,817,241	889,550,944
Operating Transfers Out	96,145,874	102,861,324	102,702,962
Total	919,181,178	1,014,678,565	992,253,906
Revenue			
Property Related Revenue	1,835,000	1,865,560	1,623,644
State and Federal Aid	499,170,845	496,594,123	527,126,379
Charges for Current Services	236,752,730	250,636,778	172,446,396
Other Revenue	30,813,556	35,106,679	35,686,213
Operating Transfers In	105,554,973	119,972,385	133,477,021
Fund Balance/Net Assets	21,935,858	84,358,308	96,497,539
General Fund Allocation/Local Cost	23,118,216	26,144,732	25,396,714
Total	919,181,178	1,014,678,565	992,253,906
Budgeted Staffing	4,419.8	4,614.5	4,693.4

Restatement represents the separation of Health Care from Administrative/Executive Group.

HUMAN SERVICES

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	287,555,644	301,666,458	290,951,200
Services and Supplies	54,682,773	53,014,594	52,090,775
Central Computer Charges	4,840,832	4,630,973	5,040,652
Travel			2,810,798
Other Charges	492,103,735	486,062,073	552,371,942
Capital Assets / Equipment	1,129,594	1,392,667	1,334,100
Expenditure Transfer & Reimbursements	35,998,307	38,503,075	40,427,592
Subtotal	876,310,885	885,269,840	945,027,059
Operating Transfers Out	2,343,643	837,821	797,206
Total	878,654,528	886,107,661	945,824,265
Revenue			
State and Federal Aid	825,207,819	831,124,405	887,676,986
Charges for Current Services	2,316,122	2,303,608	2,581,115
Other Revenue	437,879	888,840	3,841,571
Operating Transfers In	2,451,404	1,313,495	1,216,495
Fund Balance/Net Assets	(140,701)	(397,795)	164,516
General Fund Allocation/Local Cost	48,382,005	50,875,108	50,343,582
Total	878,654,528	886,107,661	945,824,265
Budgeted Staffing	4,549.8	4,612.7	4,517.2

LAW AND JUSTICE GROUP

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	501,604,245	538,682,606	542,778,173
Services and Supplies	79,110,606	87,093,217	90,063,033
Central Computer Charges	5,164,739	6,418,864	7,280,134
Travel			2,679,239
Other Charges	38,015,272	39,059,048	43,013,020
Capital Assets / Equipment	14,549,229	11,756,669	11,099,860
Expenditure Transfer & Reimbursements	(790,976)	3,374,647	6,444,404
Contingencies and Reserves	8,869,616	12,607,941	20,552,851
Subtotal	646,522,731	698,992,992	723,910,714
Operating Transfers Out	23,881,971	26,990,391	21,333,425
Total	670,404,702	725,983,383	745,244,139
Revenue			
Other Taxes	154,832,892	166,400,000	153,400,000
State and Federal Aid	63,667,141	75,207,860	75,836,547
Charges for Current Services	131,696,204	142,971,559	155,238,199
Other Revenue	21,748,307	18,700,374	21,019,631
Operating Transfers In	4,822,450	5,303,550	16,211,123
Fund Balance/Net Assets	28,748,713	36,186,419	29,652,606
General Fund Allocation/Local Cost	264,888,995	281,213,621	293,886,033
Total	670,404,702	725,983,383	745,244,139
Budgeted Staffing	5,383.4	5,626.2	5,627.5

PUBLIC AND SUPPORT SERVICES GROUP

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Salaries and Benefits	103,693,249	110,063,819	111,428,500
Services and Supplies	261,157,704	259,060,318	263,741,953
Central Computer Charges	954,384	1,122,826	1,436,766
Travel			854,210
Other Charges	22,604,650	23,441,579	27,578,622
Capital Assets / Equipment	93,461,861	86,851,015	84,847,390
Expenditure Transfer & Reimbursements	(46,431,425)	(55,740,983)	(55,205,674)
Contingencies and Reserves	7,533,834	29,129,698	26,466,159
Subtotal	442,974,257	453,928,272	461,147,926
Operating Transfers Out	33,187,737	27,142,215	29,083,983
Total	476,161,994	481,070,487	490,231,909
Revenue			
Property Related Revenue	20,007,910	21,948,147	23,059,709
Other Taxes	7,721,532	8,233,560	8,078,364
State and Federal Aid	134,035,281	120,936,845	137,423,194
Charges for Current Services	108,528,623	124,097,914	100,889,264
Other Revenue	29,639,601	30,507,142	36,029,857
Operating Transfers In	40,000,547	27,363,952	30,235,606
Fund Balance/Net Assets	91,335,219	99,317,422	103,856,582
General Fund Allocation/Local Cost	44,893,281	48,665,505	50,659,333
Total	476,161,994	481,070,487	490,231,909
Budgeted Staffing	1,601.4	1,693.8	1,721.7

CAPITAL IMPROVEMENT PROGRAM

	Fiscal Year 2006-07 Adopted Budget	Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Other Charges	11,273,500	6,758,609	5,887,825
Capital Assets / Equipment	176,691,712	130,299,472	128,058,334
Expenditure Transfer & Reimbursements	-	(464)	
Subtotal	187,965,212	137,057,617	133,946,159
Operating Transfers Out	-		19,594,495
Total	187,965,212	137,057,617	153,540,654
Revenue			
State and Federal Aid	6,106,852	8,513,411	11,786,294
Other Revenue	487,632	20,776,753	25,928,631
Operating Transfers In	113,969,755	69,827,397	56,546,941
Fund Balance/Net Assets	67,400,973	37,940,056	59,278,788
Total	187,965,212	137,057,617	153,540,654

FINANCE - OTHER

	Restated Fiscal Year 2006-07 Adopted Budget	Restated Fiscal Year 2007-08 Adopted Budget	Fiscal Year 2008-09 Adopted Budget
Appropriation			
Services and Supplies	1,000,000	1,000,000	1,000,000
Other Charges	6,500,000	6,500,000	6,500,000
Expenditure Transfer & Reimbursements	4,172,225	15,812,788	14,830,389
Contingencies and Reserves	105,587,038	117,179,267	159,330,314
Subtotal	117,259,263	140,492,055	181,660,703
Operating Transfers Out	129,730,769	83,648,219	87,453,625
Total	246,990,032	224,140,274	269,114,328
Revenue			
Property Related Revenue	419,819,560	456,465,475	478,000,846
Other Taxes	25,109,351	24,892,074	26,732,040
State and Federal Aid	3,647,156	3,660,738	3,650,060
Charges for Current Services	51,605,128	55,424,829	55,794,878
Other Revenue	32,809,815	40,345,370	42,628,501
Operating Transfers In	44,993,881	29,862,837	25,445,245
Fund Balance/Net Assets	85,682,334	92,216,456	98,928,452
General Fund Unreserved Fund Balance	100,698,815	56,425,431	77,342,818
Use of Reserves	6,063,708	2,688,000	4,096,300
General Fund Allocation/Local Cost	(487,986,963)	(523,296,027)	(536,022,987)
Contributions to Reserves	(35,452,753)	(14,544,909)	(7,481,825)
Total	246,990,032	224,140,274	269,114,328

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PROJECTED CHANGES IN BUDGETARY FUND BALANCE – GOVERNMENTAL FUNDS

	General Fund	Restricted General Fund	Special Revenue Funds	Capital Project Funds
2008-09 Beginning Budgetary Fund Balance	**77,342,818**	**162,024,682**	**185,642,064**	**59,278,788**
Add:				
Revenues	2,291,505,929	210,325,212	377,171,092	17,967,345
Other Financing Sources	19,285,813	6,159,432	4,045,835	76,294,521
Use of Reserves	4,096,300			
Total Available Financing	2,392,230,860	378,509,326	566,858,991	153,540,654
Less:				
Expenditures	2,249,119,438	178,134,418	441,562,420	153,540,654
Other Financing Uses	38,426,903	42,842,918		
Increase in Reserves	46,381,825			
Total Requirements	2,333,928,166	220,977,336	441,562,420	153,540,654
2008-09 Projected Ending Budgetary Fund Balance	**58,302,694**	**157,531,990**	**125,296,571**	**(0)**

General Fund

For the General Fund, budgetary fund balance is expected to decrease by $19.0 million. The main cause of the anticipated decrease is the large anticipated contribution to reserves to be funded from unspent ongoing set-asides that are projected to be unspent at the end of the fiscal year.

Restricted General Fund

For the Restricted General Fund, fund balance is expected to decrease by $4.5 million.

Fund balance is estimated to increase a net $1.2 million in the Prop 172 restricted fund mainly due to interest income. Fund balance is anticipated to decrease by a net $5.7 million in the Realignment restricted fund. The decrease is a combination of projected decreases in budgetary inflows from sales tax and vehicle license fees growth of 2.7% and 4%, respectively, coupled with increases in budgetary outflows for departmental usage.

Special Revenue Funds

In accordance with Section 29009 of the California Government Code, the entire unreserved fund balance in special revenue funds must be appropriated each year. Budgeted contingencies are appropriated for future or unplanned expenditures that are not anticipated for the current budget year. The projected 2008-09 ending fund balance of $125.3 million is the contingency appropriation. Therefore, overall fund balances in the special revenue funds are anticipated to decrease by $60.3 million from a beginning budgetary fund balance of $185.6 million to the projected ending budgetary fund balance listed in the previous schedule. All appropriation not expended this fiscal year will be carried over to the 2009-10 budget as fund balance.

Significant details regarding projected reductions in fund balances for Special Revenue Funds:

- Transportation's special revenue funds are anticipating a total net decrease of $28.7 million. Of this amount, the budget units estimated to have significant reductions in budgetary fund balance include: The Measure I Program in which planned revenues are less than planned expenditures for external road construction projects and maintenance. Transportations - Road Operations budget unit is likely to have a reduced fund balance at the end of 2008-09 due to intended expenditures for the year being financed with a combination of increased revenues and fund balance.

- The Community Development and Housing special revenue funds are projected to have a reduced 2008-09 ending budgetary fund balance as expenditures for the upcoming year are budgeted to exceed expected revenues. These expenditures are primarily for grants and direct projects such as housing projects.

- The budgetary fund balance for the Auditor/Controller-Recorder's Systems Development special revenue fund is anticipated to decrease $7.8 million as expected revenues for the 2008-09 year are declining from the previous year and prior year contingencies were targeted to fund expenditures.

- The Courthouse Facility – Excess 25% budget unit is expected to have a reduced budgetary fund balance at the end of 2008-09. This decline is the result of using available fund balance to pay for the construction costs for the Central Courthouse Seismic retrofit/remodel project.

- The budgetary fund balance for Behavioral Health's Block Grant Carryover Program is projected to decrease $2.8 million. The department forecasts a decline in revenue from the State Alcohol and Drug Program over last year. Additionally, contingencies from the previous year are anticipated to be used to fund program costs.

Significant details regarding projected increases in fund balances for Special Revenue Funds:

- Behavioral Health's Mental Health Services Act (MHSA) budget unit projects a $2.6 million increase in ending 2008-09 fund balance due in part to funding increases for new components for the MHSA exceeding the planned growth in expenditures.

- Anticipated revenues for the Master Settlement Agreement special revenue fund are expected to exceed budgeted expenditures by $3.6 million. Therefore, this budget unit is expected to have a higher fund balance at the end of 2008-09.

Capital Project Funds

The entire fund balance for capital projects is appropriated each year by project; therefore, the projected ending fund balance will be zero. Historically, the amount budgeted each year is greater than the amount actually expended because large capital projects often span many fiscal years and project balances are carried over annually until project completion. Hence, the actual ending fund balance is typically much greater than budgeted.

General Fund	
Agriculture/Weights and Measures	AAA AWM
Airports	AAA APT
Architecture and Engineering	AAA ANE
Assessor	AAA ASR
Auditor Controller-Recorder	AAA ACR
Behavioral Health	AAA MLH
Behavioral Health - Alcohol & Drug Services	AAA ADS
Board of Supervisors	AAA BDF
Board of Supervisors - Legislation	AAA LEG
Board of Supervisors - Priority Policy Needs	AAA CNA
Board of Supervisors - Board Elective Funding	AAA FLF
Child Support Services	AAA DCS
Clerk of the Board	AAA CBD
County Administrative Office	AAA CAO
County Administrative Office - Franchise Administration	AAA FRN
County Administrative Office - Health Care Administration	AAA HCC
County Administrative Office - Joint Powers Leases	AAA JPL
County Administrative Office - Litigation	AAA LIT
County Counsel	AAA CCL
County Museum	AAA CCM
County Schools	AAA SCL
County Trial Courts - Court Facilities Payments	AAA CFP
County Trial Courts - Court Facilities/Judicial Benefits	AAA CTN
County Trial Courts - Drug Court Programs	AAA FLP
County Trial Courts - Grand Jury	AAA GJY
County Trial Courts - Indigent Defense	AAA IDC
County Trial Courts - Trial Court Funding - Maintenance of Effort	AAA TRC
District Attorney - Child Abduction	AAA DOS
District Attorney - Criminal Prosecution	AAA DAT
Economic Development Agency	AAA EDF
Facilities Management	AAA FMD
Facilities Management - Utilities	AAA UTL
Human Resources	AAA HRD
Human Resources - The Center for Employee Health & Wellness	AAA OCH
Human Resources - Unemployment Insurance	AAA UNI
Human Services - Administrative Claim	AAA DPA
Human Services - AFDC - Foster Care	AAB BHI
Human Services - Aging and Adult Svcs - Aging Programs	AAF OOA
Human Services - Aging and Adult Svcs - Public Guardian-Conservator	AAA PGD
Human Services - Aid to Adoptive Children	AAB ATC
Human Services - Aid to Indigents (General Relief)	AAB ATI
Human Services - CalWORKS - 2 Parent Families	AAB UPP
Human Services - CalWORKS - All Other Families	AAB FGR
Human Services - Cash Assistance for Immigrants	AAB CAS
Human Services - Domestic Violence / Child Abuse Services	AAA DVC
Human Services - Entitlement Payments (Childcare)	AAA ETP
Human Services - Kinship Guardianship Assistance Program	AAB KIN
Human Services - Out-of-Home Child Care	AAA OCC
Human Services - Refugee Cash Assistance	AAB CAP
Human Services - Seriously Emotionally Disturbed	AAB SED
Information Services - Application Development	AAA SDD
Land Use Services - Administration	AAA LUS
Land Use Services - Advance Planning	AAA ADV
Land Use Services - Building & Safety	AAA BNS
Land Use Services - Code Enforcement	AAA CEN
Land Use Services - Current Planning	AAA CUR
Land Use Services - Fire Hazard Abatement	AAA WAB

General Fund	
Law & Justice Group Administration	AAA LNJ
Local Agency Formation Commission	AAA LAF
Probation - Administration, Corrections and Detention	AAA PRB
Probation - Court-Ordered Placements	AAA PYA
Public and Support Services Group Administration	AAA PSG
Public Defender	AAA PBD
Public Health	AAA PHL
Public Health - California Children's Services	AAA CCS
Public Health - Indigent Ambulance	AAA EMC
Public Works - Surveyor	AAA SVR
Purchasing	AAA PUR
Real Estate Services	AAA RPR
Real Estate Services - Courts Property Management	AAA CRT
Real Estate Services - Rents and Leases	AAA RNT
Regional Parks	AAA CCP
Registrar of Voters	AAA ROV
Sheriff-Coroner	AAA SHR
Treasurer-Tax Collector/Public Administrator	AAA TTC
Veterans Affairs	AAA VAF

Restricted General Funds	
Prop 172 - District Attorney	AAG DAT
Prop 172 - Probation	AAG PRB
Prop 172 - Sheriff	AAG SHR
Realignment - Behavioral Health	AAC HCC
Realignment - Health Services	AAE HCC
Realignment - Social Services	AAD HCC

Special Revenue Funds	
Agriculture/Weights and Measures - California Grazing	SCD ARE
Airports - Chino Airport Commercial Hangars	RCI APT
Airports - Chino Airport Incentive Fund	RCO APT
Arrowhead Regional Medical Center - Archstone Foundation Grant	RMT MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGA MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGB MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGC RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGE MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGF MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGG MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGG RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGI MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGJ MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGK RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGM MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGN MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGQ MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGQ RMG
Arrowhead Regional Medical Center - Tobacco Tax Funds	RGR MCR
Arrowhead Regional Medical Center - Tobacco Tax Funds	RHB RMG
Assessor - State/County Property Tax Administration Program	RCS ASR
Auditor/Controller-Recorder - Systems Development	SDW REC
Auditor/Controller-Recorder - Vital Records	SDX REC
Auditor/Controller-Recorder - Electronic Recording	SIW REC
Auditor/Controller-Recorder - Recorder Records	SIX REC
Auditor/Controller-Recorder - Social Security Number Truncation	SST REC

Special Revenue Funds	
Behavioral Health - Court Alcohol and Drug Program	SDI MLH
Behavioral Health - Driving Under the Influence Programs	SDC MLH
Behavioral Health - Mental Health Services Act	RCT MLH
Behavioral Health - Proposition 36	RHD MLH
Behavioral Health - Block Grant Carryover Program	SDH MLH
County Administrative Office - Federal Forest Reserve	SFB CAO
County Library	SAP CLB
County Trial Courts - Alternate Dispute Resolution	SEF CAO
County Trial Courts - Courthouse Facility - Excess 25%	RSD CAO
County Trial Courts - Courthouse Seismic Surcharge	RSE CAO
County Trial Courts - Registration Fees	RMX IDC
District Attorney - Real Estate Fraud	REB DAT
District Attorney - Workers' Compensation Insurance Prosecution	ROB DAT
District Attorney - Auto Insurance Fraud	RIP DAT
District Attorney - Federal Asset Forfeitures	SDN DAT
District Attorney - Specialized Prosecutions	SBI DAT
District Attorney - State Asset Forfeitures	SBH DAT
District Attorney - Vehicle Fees - Auto Theft	SDM DAT
Economic Development - Community Development and Housing	SAR ECD
Economic Development - Community Development and Housing	SAS ECD
Economic Development - Community Development and Housing	SAT ECD
Economic Development - Community Development and Housing	SAU ECD
Economic Development - Community Development and Housing	SAV ECD
Economic Development - Community Development and Housing	SBA ECD
Economic Development - Community Development and Housing	SBC ECD
Economic Development - Community Development and Housing	SBD ECD
Economic Development - Community Development and Housing	SBE ECD
Economic Development - Community Development and Housing	SBQ ECD
Economic Development - Community Development and Housing	SBR ECD
Economic Development - Community Development and Housing	SBT ECD
Economic Development - Community Development and Housing	SBW ECD
Economic Development - Community Development and Housing	SBZ ECD
Economic Development - Community Development and Housing	SCS ECD
Economic Development - Community Development and Housing	SDJ ECD
Economic Development - Community Development and Housing	SDK ECD
Economic Development - Community Development and Housing	SDR ECD
Economic Development - Community Development and Housing	SEI ECD
Economic Development - Community Development and Housing	SIH ECD
Economic Development - San Bernardino Valley Enterprise Zone	SYZ EDF
Economic Development - Workforce Development	SAC JOB
Fish & Game Commission	SBV CAO
Health Care Administration - Ambulance Performance Based Fines	SDS HCC
Health Care Administration - Pediatric Trauma	SZA HCC
Health Care Administration - Hospital Preparedness	SZB HCC
Health Care Administration - Master Settlement Agreement	RSM MSA
Human Resources - Commuter Services	SDF HRD
Human Resources - Employee Benefits and Services	SDG HRD
L&J Group - 2003 US BJA Congressional Mandate Award	SDY LNJ
L&J Group - 2005 Justice Assistance Grant	SEG LNJ
L&J Group - 2006 Justice Assistance Grant	SFX LNJ
L&J Group - 2007 Justice Assistance Grant	SIE LNJ
L&J Group - 2005 COPS Technology Grant	SEC LNJ
L&J Group - 2006 COPS Technology Grant	SII LNJ
L&J Group - Southwest Border Prosecution Initiative	SWI LNJ
Land Use Services - General Plan Update	RHJ LUS
Preschool Services	RSC HPS
Probation - Asset Forfeiture 15%	SYM PRB
Probation - Juvenile Justice Grant Program	SIG PRG
Probation - State Seized Assets	SYN PRB

Special Revenue Funds	
Public Health - Bio-Terrorism Preparedness	RPL PHL
Public Health - Tobacco Use Reduction Now	RSP PHL
Public Health - Vector Control Assessments	SNR PHL
Public Health - Vital Statistics State Fees	SCI PHL
Public & Support Services Administration - Disaster Recovery Fund	SFH CAO
Public Works - Transportation - Etiwanda Interchange Improvement Project	SVE TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEE TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEH TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEM TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEQ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SER TRA
Public Works - Transportation - Regional Development Mitigation Plan	SES TRA
Public Works - Transportation - Regional Development Mitigation Plan	SET TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEV TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEY TRA
Public Works - Transportation - Regional Development Mitigation Plan	SEZ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFR TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SFW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGC TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGQ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGV TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SGX TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHC TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHE TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHF TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHH TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHI TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHJ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHK TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHL TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHM TRA

Special Revenue Funds	
Public Works - Transportation - Regional Development Mitigation Plan	SHN TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHO TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHQ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHR TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHT TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHU TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHW TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHX TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHY TRA
Public Works - Transportation - Regional Development Mitigation Plan	SHZ TRA
Public Works - Transportation - Regional Development Mitigation Plan	SIA TRA
Public Works - Transportation - Regional Development Mitigation Plan	SIB TRA
Public Works - Transportation - Regional Development Mitigation Plan	SIC TRA
Public Works - Transportation - Regional Development Mitigation Plan	SID TRA
Public Works - Transportation - Facilities Development Plans	SWA TRA
Public Works - Transportation - Facilities Development Plans	SWB TRA
Public Works - Transportation - Facilities Development Plans	SWC TRA
Public Works - Transportation - Facilities Development Plans	SWD TRA
Public Works - Transportation - Facilities Development Plans	SWE TRA
Public Works - Transportation - Facilities Development Plans	SWF TRA
Public Works - Transportation - Facilities Development Plans	SWG TRA
Public Works - Transportation - Facilities Development Plans	SWH TRA
Public Works - Transportation - Facilities Development Plans	SWJ TRA
Public Works - Transportation - Facilities Development Plans	SWM TRA
Public Works - Transportation - Facilities Development Plans	SWN TRA
Public Works - Transportation - Facilities Development Plans	SWO TRA
Public Works - Transportation - Facilities Development Plans	SWQ TRA
Public Works - Transportation - Facilities Development Plans	SWX TRA
Public Works - Transportation - Facilities Development Plans	SWY TRA
Public Works - Transportation - Facilities Development Plans	SWZ TRA
Public Works - Transportation - Facilities Development Plans	SXL TRA
Public Works - Transportation - Facilities Development Plans	SXM TRA
Public Works - Transportation - Facilities Development Plans	SXN TRA
Public Works - Transportation - Facilities Development Plans	SXP TRA
Public Works - Transportation - Facilities Development Plans	SXQ TRA
Public Works - Transportation - Facilities Development Plans	SXR TRA
Public Works - Transportation - Facilities Development Plans	SXS TRA
Public Works - Transportation - Facilities Development Plans	SXT TRA
Public Works - Transportation - High Desert Corridor Project	SWL TRA
Public Works - Transportation - Measure I Program	RRR TRA
Public Works - Transportation - Measure I Program	RRS TRA
Public Works - Transportation - Measure I Program	RRT TRA
Public Works - Transportation - Measure I Program	RRU TRA
Public Works - Transportation - Measure I Program	RRV TRA
Public Works - Transportation - Measure I Program	RWR TRA
Public Works - Transportation - Measure I Program	RWS TRA
Public Works - Transportation - Measure I Program	RWT TRA
Public Works - Transportation - Measure I Program	RWU TRA
Public Works - Transportation - Measure I Program	RWV TRA
Public Works - Transportation - Measure I Program	SWR TRA
Public Works - Transportation - Measure I Program	SWS TRA
Public Works - Transportation - Measure I Program	SWT TRA
Public Works - Transportation - Measure I Program	SWU TRA
Public Works - Transportation - Measure I Program	SWV TRA
Public Works - Transportation - Measure I Program	SWW TRA

Special Revenue Funds	
Public Works - Transportation - Road Operations	SAA TRA
Public Works - Transportation - Road Operations	SVF TRA
Public Works - Transportation - Road Operations	SVJ TRA
Public Works - Transportation - Road Operations	SVK TRA
Public Works - Transportation - Road Operations	SVL TRA
Public Works - Transportation - Road Operations	SVM TRA
Public Works - Survey Monument Preservation	SBS SVR
Real Estate Services - Chino Agricultural Preserve	SIF INQ
Regional Parks - County Trail System	RTS CCP
Regional Parks - Proposition 12 Projects	RKL RGP
Regional Parks - Proposition 40 Projects	RKM RGP
Regional Parks - Glen Helen Pavilion	SGH CAO
Regional Parks - Pavilion Improvements at Glen Helen	SGR RGP
Regional Parks - Park Maintenance/Development	SPR CCR
Regional Parks - Calico Ghost Town Marketing Services	SPS CCR
Regional Parks - Off-Highway Vehicle License Fee	SBY AMS
Sheriff-Coroner - Aviation	SCE SHR
Sheriff-Coroner - CAL-ID Program	SDA SHR
Sheriff-Coroner - Capital Project Fund	SQA SHR
Sheriff-Coroner - Contract Training	SCB SHR
Sheriff-Coroner - COPSMORE Grant	SDE SHR
Sheriff-Coroner - Court Services Auto	SQR SHR
Sheriff-Coroner - Court Services Tech	SQT SHR
Sheriff-Coroner - Federal Seized Assets (DOJ)	SCK SHR
Sheriff-Coroner - Federal Seized Assets (Treasury)	SCO SHR
Sheriff-Coroner - IRNET Federal	SCF SHR
Sheriff-Coroner - IRNET State	SCX SHR
Sheriff-Coroner - Public Gatherings	SCC SHR
Sheriff-Coroner - Search and Rescue	SCW SHR
Sheriff-Coroner - State Seized Assets	SCT SHR
Sheriff-Coroner - Vehicle Theft Task Force	SCL SHR
Sheriff-Coroner - Local Detention Facility Revenue	SRL SHR
Treasurer-Tax Collector/Public Administrator - Redemption Maintenance	SDQ TTX

Capital Improvement Funds	
ARMC - Capital Improvements	CJC CIP
ARMC - Capital Improvements	CJE CIP
ARMC - Capital Improvements	CJM CIP
Architecture and Engineering - Capital Improvements and Maintenance	CJV CIP

Enterprise Funds	
Arrowhead Regional Medical Center (ARMC)	EAD MCR
County Museum - Museum Store	EMM CCR
Health Care Administration - Medical Center Lease Payments	EMD JPL
Public Works - Solid Waste Management - Environmental Fund	EAL SWM
Public Works - Solid Waste Management - Environmental Mitigation	EWD SWM
Public Works - Solid Waste Management - Operations	EAA SWM
Public Works - Solid Waste Management - Operations	EWC SWM
Public Works - Solid Waste Management - Operations	EWE SWM
Public Works - Solid Waste Management - Site Closure and Maintenance	EAB SWM
Public Works - Solid Waste Management - Site Enhancement, Expansion, and Acquistion	EAC SWM
Regional Parks - Enviromental Science Day Camp	EME CCP
Regional Parks - Snack Bars	EMO CCR
Regional Parks - Snack Bars	EMP CCR
Regional Parks - Snack Bars	EMT CCR

Internal Service Funds	
Fleet Management - Garage	ICB VHS
Fleet Management - Motor Pool	IBA VHS
Information Services - Computer Operations	IAJ COD
Information Services - Computer Operations	IAJ CSB
Information Services - Computer Operations	IAJ DDP
Information Services - Computer Operations	IAJ DEK
Information Services - Computer Operations	IAJ FIS
Information Services - Computer Operations	IAJ GMS
Information Services - Computer Operations	IAJ SSD
Information Services - Computer Operations	IAJ TPS
Information Services - Computer Operations	IAJ WAN
Information Services - Telecommunication Services	IAM DTS
Information Services - Telecommunication Services	IAM FSC
Information Services - Telecommunication Services	IAM MHZ
Information Services - Telecommunication Services	IAM NMC
Information Services - Telecommunication Services	IAM TOP
Information Services - 800 Megahertz-Rebanding Project	IBT MHZ
Purchasing - Mail/Courier Services	IAY PUR
Purchasing - Printing Services	IAG PUR
Purchasing - Surplus Property and Storage Operations	IAV PUR
Risk Management - Insurance Programs	IAA RMG
Risk Management - Insurance Programs	IAB RMG
Risk Management - Insurance Programs	IAD RMG
Risk Management - Insurance Programs	IAE RMG
Risk Management - Insurance Programs	IAF RMG
Risk Management - Insurance Programs	IAH RMG
Risk Management - Insurance Programs	IAI RMG
Risk Management - Insurance Programs	IAL RMG
Risk Management - Insurance Programs	IAN RMG
Risk Management - Insurance Programs	IAO RMG
Risk Management - Insurance Programs	IAQ RMG
Risk Management - Insurance Programs	IAR RMG
Risk Management - Insurance Programs	IAS RMG
Risk Management - Insurance Programs	IAT RMG
Risk Management - Insurance Programs	IAU RMG
Risk Management - Insurance Programs	IAW RMG
Risk Management - Insurance Programs	IAX RMG
Risk Management - Insurance Programs	IBB RMG
Risk Management - Insurance Programs	IBC RMG
Risk Management - Insurance Programs	IBD RMG
Risk Management - Insurance Programs	IBF RMG
Risk Management - Insurance Programs	IBG RMG
Risk Management - Insurance Programs	IBH RMG
Risk Management - Insurance Programs	IBI RMG
Risk Management - Insurance Programs	IBK RMG
Risk Management - Insurance Programs	IBL RMG
Risk Management - Insurance Programs	IBM RMG
Risk Management - Insurance Programs	IBR RMG
Risk Management - Insurance Programs	IBS RMG
Risk Management - Insurance Programs	IMM RMG
Risk Management - Insurance Programs	ISB RMG
Risk Management - Insurance Programs	IXX RMG
Risk Management - Operations	IBP RMG

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Accrual: An accrual is an accounting entry that recognizes revenue when earned and expenses when incurred. An accrual is made at the end of the fiscal year to ensure revenue and expenses are recorded in the appropriate fiscal year.

Activity: A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

Amortization: The process of gradually extinguishing an asset on the books.

Appropriation: An appropriation is an authority to spend. It represents the authorization for the county to make expenditures/incur obligations for a specified purpose and period of time. An appropriation represents the authorized expenditure limit for a budget unit for the current fiscal year.

Balanced Budget: The annual operating budget will be structurally balanced upon adoption of the Board of Supervisors. Total revenues, including carry-over fund balances, will equal the total fund appropriation and reserves.

Base Budget: The base budget represents the prior year approved budget plus mandated cost adjustments such as across-the-board salary increases (MOU), retirement costs, risk management liabilities, and previous year's mid-year Board approved costs.

Budgeted Staffing: The number of equivalent positions funded in the budget unit. Also referred to as full-time equivalent (FTE).

Budget Unit: An organizational component which is represented by the combination of a fund and department into one unit for purposes of budgeting.

Capital Project Funds: Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Central Computer: The Central Computer expense category is set up to allocate the Information Services Department's computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each department's Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget (2009-10) will be adjusted based upon the actual usage in 2008-09.

Contingencies: An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds and a 4/5 vote is required for approval.

Costs to Maintain Current Program Services: All non-discretionary budget changes that are factored into the base budget: these include the cost of new mandates and negotiated salary increases. The Board of Supervisors approves these costs for general fund departments in the County Administrative Office's financing plan.

COWCAP: COWCAP is an acronym for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Department: An organizational unit used by county management to group programs of a like nature. In terms of financial structure, departments can have multiple funding sources, i.e. general fund, special revenue etc. that are based on specified uses. The combinations of the various funds are consolidated at the department level.

Department Recommended Funded Adjustments: A proposal by the department to change or implement a new program funded through existing resources that is not currently authorized by the Board.

Depreciation: The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Deficit: Insufficient revenues or other available funds to fully finance expenditures and other disbursements during a fiscal year.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Employee Health & Productivity Program (EHaP): A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

Encumbrance: An obligation placed on an appropriation to pay for goods or services that have been ordered by means of contracts, but not yet received. In other words, the money is tied up. Even though it has not been spent, it cannot be used for any other purpose.

Enterprise Funds: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

Expenditure: Decreases in net financial resources. An expenditure includes current operating expenses that require the present or future use of resources.

Fiscal Year (FY): The County's twelve-month accounting period (July 1 through the following June 30), which varies from the calendar year and the federal fiscal year.

Fixed Asset: An asset of a long-term character such as land, buildings, furniture, and other equipment costing $5,000 or more and having a useful life of one year or more. Additionally, computer software is capitalized if the value is $100,000 or greater.

Full-time Equivalent (FTE): The number of equivalent positions funded in the budget units. Also referred to as budgeted staffing. An equivalent position is calculated by taking the total number of work hours budgeted for the budget unit and dividing by 2080, which represents the total number of hours in a work year.

Function: A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: "Public Protection" is the function of the Sheriff's Department.

Fund: A legal unit that provides for the segregation of moneys or other resources in the county treasury for specific activities or obligations in accordance with specific restrictions or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and fund balance, as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specific fund income or expenditures.

Fund Balance: An amount comprised of accumulated excess or deficiency of revenues less expenditures of a fund, including the cancellation of prior year encumbrances. This is measured at the end of each fiscal year. Fund balance may be used in the budget unit for the upcoming year as a funding source for one-time projects or services.

GASB 34: Governmental Accounting Standards Board (GASB), Statement 34 establishes requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions.

There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted for. GASB 34 specifies how payments for services should be accounted for (either as reimbursements or as departmental revenues). All transactions between departments within the same fund (i.e. general fund) are budgeted as reimbursements. While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories.

General Fund: The General Fund is the predominate fund for financing county programs. It is used to account for revenues that are not specifically designated to be accounted for by any other fund. The primary sources of revenue for the general fund are property taxes and other taxes, state and federal aid, current services, and other revenue. The general fund is used as the major funding source for the administrative/executive, economic development, fiscal, human services, law and justice, and public and support services groups.

General Fund Financing: Describes the overall process of administering local cost, which is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

Geographic Information System (GIS): A geographic information system integrates hardware, software, and data for capturing, managing, analyzing, and displaying all forms of geographically referenced information.

Governmental Funds: Governmental funds consist of the general fund, special revenue funds, capital projects funds and debt service funds.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Local Cost: Local cost (or general fund financing) is the amount contributed by the county general fund from its discretionary revenue sources to finance the activities of a department.

Mandate: A program that meets constitutional, statutory or court-ordered requirements from either federal or state entities.

Memorandum of Understanding (MOU): For budget purposes, the MOU refers to a negotiated and approved labor agreement between the county and an employee labor organization or group that details the salary, benefits, and other conditions of employment.

Mid-year Adjustments: Board approved changes to a department's budget after the adoption of the final budget.

Mission: A clear, concise statement of purpose for the entire department. The mission focuses on the broad, yet distinct, results the department will achieve for its customers.

Operating Transfers In/Out: A method of providing financing from one fund to another for the implementation of a project or program.

Other Charges: A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: Interest expense, public assistance costs, etc.

Performance Measure: An ongoing, quantitative indicator of resources consumed, workload, productivity, efficiency, and effectiveness. Performance measures should relate to objectives and allow for measurement of the same thing over time.

Policy Item: A funding request by a department for workload and program changes that were not financed within existing departmental revenue or general fund allocations. A policy item requests additional general fund financing.

Position: A specific employment, whether occupied or vacant, involving duties requiring the services of one person. A position may be full or part-time as reflected in the FTE value or budgeted staffing amounts.

Proposed Budget: A proposed budget is the working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets or for new permanent employee positions unless specifically approved by the Board of Supervisors.

Proposition 172 (Prop 172): A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

Proprietary Funds: Classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

Public Service Employee (PSE): PSEs are employees assigned to entry-level positions in a variety of fields and occupations for a limited duration. They are not full-time, regular county employees. PSEs are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits or have the civil service status of regular county employees.

Realignment Funding (Health & Welfare): In 1991-92 the state approved the Health & Welfare Realignment Program that involves a shift of program responsibilities from the state to the counties. This shift is funded through a corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

Reimbursements: Amount received as a repayment of the cost of work, or service performed, or of other expenditures made, for or on behalf of another governmental unit or department. Reimbursements represent the recovery of expenditure and are considered a financing source.

Restricted Financing Funds: Restricted financing funds consist of two restricted financing sources – Prop 172 and Realignment. Prop 172 revenue assists in financing the Sheriff, District Attorney, and Probation departments. Realignment assists in financing mental health, social services, and health programs within the county.

Revenue: The addition of cash or other current assets to governmental funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees, or investment earnings. Revenues are deposited in a fund for future appropriation.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Services and Supplies: A category of expenditures within the budget for all standard costs of daily operations, including such items as office supplies, training, contractual services, and travel.

Set-Aside Reserve: A reserve made up from available balances materializing throughout one or more fiscal years which are not required to support disbursements of a legal or emergency nature and are held (set aside) for future funding requirements.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific sources of revenue whereby the use of such revenue is restricted by law for particular functions or activities of government.

Step Increases: An employee, based upon the completion of the required service hours in their classification, satisfactory work performance, and appointing authority recommendation, may receive step advancements. Step advancements within the base salary range shall be based on two (2) step increments. Each increment is 2.5%.

Strategic Goal: A strategic goal translates resources into significant results to be achieved, providing the basis for evaluating the department as a whole.

Transfers: The movement of resources from one fund to another usually for payment of services received.

Trend: A documented recurrence of a measurable event or circumstance over time that is increasing, decreasing or even staying the same.

Unrestricted Net Assets: That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

Vacancy Factor: A reduction in the budgeted salaries and benefits cost calculation in order to estimate the cost savings attributed to positions left unfilled for some portion of the year.

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2009

	AVAILABLE FINANCING			
COUNTY FUNDS	FUND BALANCE UNRESERVED/ UNDESIGNATED 6/30/2008	CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS	ESTIMATED ADDITIONAL FINANCING SOURCES	TOTAL AVAILABLE FINANCING
(1)	(2)	(3)	(4)	(5)
General Fund	77,342,818	4,096,300	2,314,888,042	2,396,327,160
Restricted General Fund	162,024,682		(57,414,144)	104,610,538
Transportation	18,974,098		90,316,706	109,290,804
County Library	763,081		18,761,019	19,524,100
Economic and Community Development	16,593,196		33,447,531	50,040,727
Aging and Adult Services	1,405,872		4,594,266	6,000,138
Jobs and Employment Services	(36,079)		12,529,260	12,493,181
Central Courthouse - Surcharge	468,649		2,702,000	3,170,649
AB 75 Tobacco Tax Program	305,438		2,202,553	2,507,991
Special Aviation	6,632,953		37,505,144	44,138,097
Local Law Enforcement Block Grant	8,331,450		1,436,814	9,768,264
Sheriff's Special Projects	11,330,530		15,114,088	26,444,618
Special Transportation	25,949,983		13,373,916	39,323,899
Preschool Services Department	164,516		40,032,157	40,196,673
Micrographics Fees	15,227,824		4,125,368	19,353,192
Capital Improvements	59,278,788		94,261,866	153,540,654
DA Special Projects	3,960,825		5,742,500	9,703,325
Probation Asset Forfeiture	71,630		2,232	73,862
Mental Health Services Act	35,769,828		48,109,482	83,879,310
Substance Abuse and Crime Prevention	31,440		4,994,336	5,025,776
General Plan Update	86,824		(86,824)	0
Regional Parks Prop 12 Project	(6,811)		6,811	0
Regional Parks Prop 40 Project	(160,639)		2,147,034	1,986,395
Museum Special Projects	278,313		20,000	298,313
Mental Health Patient Fund	13		0	13
ARMC Archstone Foundation	4,534		1,000	5,534
Registration Fee Projects	61,018		8,000	69,018
Bio-Terrorism Preparedness	482,417		2,781,164	3,263,581
Courthouse Facilities - Excess 25%	3,665,378		1,890,000	5,555,378
Tobacco Settlement Agreement	13,484,079		18,600,000	32,084,079
Tobacco Use Reduction Now	61,300		392,696	453,996
County Trail System	(410,864)		6,745,911	6,335,047
Survey Monument Preservation	222,883		40,000	262,883
County Fish and Game	27,933		9,150	37,083
Off-Highway Vehicle License Fees	804,171		340,000	1,144,171
California Grazing Fees	135,779		2,000	137,779

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2009

FINANCING REQUIREMENTS			
ESTIMATED FINANCING USES (6)	PROVISIONS FOR NEW RESERVES/ DESIGNATIONS (7)	TOTAL FINANCING REQUIREMENTS (8)	COUNTY FUNDS (9)
2,388,845,335	7,481,825	2,396,327,160	General Fund
104,610,538		104,610,538	Restricted General Fund
109,290,804		109,290,804	Transportation
19,524,100		19,524,100	County Library
50,040,727		50,040,727	Economic and Community Development
6,000,138		6,000,138	Aging and Adult Services
12,493,181		12,493,181	Jobs and Employment Services
3,170,649		3,170,649	Central Courthouse - Surcharge
2,507,991		2,507,991	AB 75 Tobacco Tax Program
44,138,097		44,138,097	Special Aviation
9,768,264		9,768,264	Local Law Enforcement Block Grant
26,444,618		26,444,618	Sheriff's Special Projects
39,323,899		39,323,899	Special Transportation
40,196,673		40,196,673	Preschool Services Department
19,353,192		19,353,192	Micrographics Fees
153,540,654		153,540,654	Capital Improvements
9,703,325		9,703,325	DA Special Projects
73,862		73,862	Probation Asset Forfeiture
83,879,310		83,879,310	Mental Health Services Act
5,025,776		5,025,776	Substance Abuse and Crime Prevention
0		0	General Plan Update
0		0	Regional Parks Prop 12 Project
1,986,395		1,986,395	Regional Parks Prop 40 Project
298,313		298,313	Museum Special Projects
13		13	Mental Health Patient Fund
5,534		5,534	ARMC Archstone Foundation
69,018		69,018	Registration Fee Projects
3,263,581		3,263,581	Bio-Terrorism Preparedness
5,555,378		5,555,378	Courthouse Facilities - Excess 25%
32,084,079		32,084,079	Tobacco Settlement Agreement
453,996		453,996	Tobacco Use Reduction Now
6,335,047		6,335,047	County Trail System
262,883		262,883	Survey Monument Preservation
37,083		37,083	County Fish and Game
1,144,171		1,144,171	Off-Highway Vehicle License Fees
137,779		137,779	California Grazing Fees

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2009

	AVAILABLE FINANCING			
COUNTY FUNDS	FUND BALANCE UNRESERVED/ UNDESIGNATED 6/30/2008	CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS	ESTIMATED ADDITIONAL FINANCING SOURCES	TOTAL AVAILABLE FINANCING
(1)	(2)	(3)	(4)	(5)
Birth and Death Certificate Surcharge Fees	510,258		159,820	670,078
DUI/PC 1000 Program	165,935		139,554	305,489
Commuter Services	670,927		548,000	1,218,927
Employee Benefits and Services	1,206,515		2,684,008	3,890,523
State - NNA Carryover Program	3,903,203		406,995	4,310,198
Just/Muni Alcohol and Drug Prevention	753,859		401,861	1,155,720
Domestic Violence/Child Abuse	1,101,207		320,136	1,421,343
Marrige License Fee Program	316,848		411,000	727,848
Redemption Maintenance	172,782		6,704	179,486
Performance Based Fines	354,972		203,000	557,972
Alternate Dispute Resolution Program	86,854		605,700	692,554
Federal Forest Reserve	12,622		0	12,622
Disaster Recovery Fund	842		76,385	77,227
Glen Helen Pavilion	693,351		1,285,000	1,978,351
Glen Helen Pavilion Improvements	314,861		34,000	348,861
Chino Agriculture Preserve	7,098,375		1,333,411	8,431,786
Juvenile Justice Grant Program	1,676,272		6,218,472	7,894,744
Vector Control Program	2,074,235		1,601,666	3,675,901
County Redevelopment Agency	63,011,810		15,141,702	78,153,512
Park Maintenance and Repairs	490,906		204,687	695,593
Calico Marketing Services	65,577		508,500	574,077
San Bernardino Valley Enterprise Zone	291,020		101,891	392,911
Pediatric Trauma	224,024		104,000	328,024
Hospital Preparedness	180,929		570,089	751,018
GRAND TOTAL	**548,706,034**	**4,096,300**	**2,752,688,659**	**3,305,490,993**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2009

FINANCING REQUIREMENTS			
ESTIMATED FINANCING USES (6)	PROVISIONS FOR NEW RESERVES/ DESIGNATIONS (7)	TOTAL FINANCING REQUIREMENTS (8)	COUNTY FUNDS (9)
670,078		670,078	Birth and Death Certificate Surcharge Fees
305,489		305,489	DUI/PC 1000 Program
1,218,927		1,218,927	Commuter Services
3,890,523		3,890,523	Employee Benefits and Services
4,310,198		4,310,198	State - NNA Carryover Program
1,155,720		1,155,720	Just/Muni Alcohol and Drug Prevention
1,421,343		1,421,343	Domestic Violence/Child Abuse
727,848		727,848	Marrige License Fee Program
179,486		179,486	Redemption Maintenance
557,972		557,972	Performance Based Fines
692,554		692,554	Alternate Dispute Resolution Program
12,622		12,622	Federal Forest Reserve
77,227		77,227	Disaster Recovery Fund
1,978,351		1,978,351	Glen Helen Pavilion
348,861		348,861	Glen Helen Pavilion Improvements
8,431,786		8,431,786	Chino Agriculture Preserve
7,894,744		7,894,744	Juvenile Justice Grant Program
3,675,901		3,675,901	Vector Control Program
78,153,512		78,153,512	County Redevelopment Agency
695,593		695,593	Park Maintenance and Repairs
574,077		574,077	Calico Marketing Services
392,911		392,911	San Bernardino Valley Enterprise Zone
328,024		328,024	Pediatric Trauma
751,018		751,018	Hospital Preparedness
3,298,009,168	**7,481,825**	**3,305,490,993**	**GRAND TOTAL**

APPENDICES

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
FOR FISCAL YEAR 2009

		LESS: RESERVES AND DESIGNATIONS AT 6/30/2008		
COUNTY FUNDS (1)	FUND EQUITY AS OF 6/30/2008 ACTUAL (2)	RESERVED FOR ENCUMBRANCES (3)	GENERAL AND OTHER RESERVES (4)	DESIGNATIONS (5)
General Fund	362,145,594	23,354,565	39,663,778	221,271,502
Restricted General Fund	162,049,593	0	0	0
Transportation	33,213,376	14,074,867	133,003	0
County Library	825,635	57,054	5,500	0
Economic and Community Development	19,672,049	3,058,360	750	0
Aging and Adult Services	1,406,875	0	200	0
Jobs and Employment Services	98,533	131,771	2,500	0
Central Courthouse - Surcharge	472,770	0	0	0
AB 75 Tobacco Tax Program	305,868	0	0	0
Special Aviation	7,966,421	1,328,202	0	0
Local Law Enforcement Block Grant	8,450,439	114,007	0	0
Sheriff's Special Projects	12,161,519	812,066	8,500	0
Special Transportation	31,214,823	5,239,390	0	0
Preschool Services Department	398,759	223,961	9,500	0
Micrographics Fees	16,715,511	1,487,322	0	0
Capital Improvements	80,117,814	20,826,846	0	0
DA Special Projects	3,962,000	0	0	0
Probation Asset Forfeiture	71,696	0	0	0
Property Assessment Education	402	0	0	0
Mental Services Health Act	35,797,902	0	0	0
Substance Abuse and Crime Prevention	33,031	0	0	0
General Plan Update	87,273	31	0	0
Regional Parks Prop 12 Project	1,212	7,825	0	0
Regional Parks Prop 40 Project	36,141	196,533	0	0
Museum Special Projects	278,799	0	0	0
Mental Health Patient Fund	13	0	0	0
ARMC Archstone Foundation	4,555	0	0	0
Registration Fee Projects	61,062	0	0	0
Bio-Terrorism Preparedness	483,597	0	0	0
Courthouse Facilities - Excess 25%	3,668,241	0	0	0
Tobacco Settlement Agreement	13,496,591	0	0	0
Tobacco Use Reduction Now	61,382	0	0	0
County Trail System	633,922	1,044,376	0	0
Survey Monument Preservation	222,883	0	0	0
County Fish and Game	27,933	0	0	0
Off-Highway Vehicle License Fees	820,177	15,478	0	0
California Grazing Fees	135,779	0	0	0
Birth and Death Certificate Surcharge Fees	510,700	0	0	0
DUI/PC 1000 Program	166,173	0	0	0
Commuter Services	671,455	0	0	0
Employee Benefits and Services	1,205,876	(1,876)	0	0
State - NNA Carryover Program	3,909,654	0	0	0
Just/Muni Alcohol and Drug Prevention	754,707	0	0	0

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
FOR FISCAL YEAR 2009

FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS) 6/30/2008 ACTUAL (6)	MINUS GASB 31 ADJUSTMENT (7)	FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS) 6/30/2008 ACTUAL (8)	COUNTY FUNDS (9)
77,855,748	(512,930)	77,342,818	General Fund
162,049,593	(24,911)	162,024,682	Restricted General Fund
19,005,505	(31,407)	18,974,098	Transportation
763,081	0	763,081	County Library
16,612,939	(19,742)	16,593,196	Economic and Community Development
1,406,675	(803)	1,405,872	Aging and Adult Services
(35,738)	(341)	(36,079)	Jobs and Employment Services
472,770	(4,121)	468,649	Central Courthouse - Surcharge
305,868	(431)	305,438	AB 75 Tobacco Tax Program
6,638,219	(5,265)	6,632,953	Special Aviation
8,336,432	(4,983)	8,331,450	Local Law Enforcement Block Grant
11,340,953	(10,423)	11,330,530	Sheriff's Special Projects
25,975,433	(25,449)	25,949,983	Special Transportation
165,298	(782)	164,516	Preschool Services Department
15,228,189	(365)	15,227,824	Micrographics Fees
59,290,968	(12,181)	59,278,788	Capital Improvements
3,962,000	(1,175)	3,960,825	DA Special Projects
71,696	(67)	71,630	Probation Asset Forfeiture
402	(402)	0	Property Assessment Education
35,797,902	(28,074)	35,769,828	Mental Services Health Act
33,031	(1,591)	31,440	Substance Abuse and Crime Prevention
87,242	(418)	86,824	General Plan Update
(6,612)	(199)	(6,811)	Regional Parks Prop 12 Project
(160,393)	(247)	(160,639)	Regional Parks Prop 40 Project
278,799	(486)	278,313	Museum Special Projects
13	0	13	Mental Health Patient Fund
4,555	(21)	4,534	ARMC Archstone Foundation
61,062	(44)	61,018	Registration Fee Projects
483,597	(1,180)	482,417	Bio-Terrorism Preparedness
3,668,241	(2,863)	3,665,378	Courthouse Facilities - Excess 25%
13,496,591	(12,512)	13,484,079	Tobacco Settlement Agreement
61,382	(81)	61,300	Tobacco Use Reduction Now
(410,454)	(410)	(410,864)	County Trail System
222,883	0	222,883	Survey Monument Preservation
27,933	0	27,933	County Fish and Game
804,699	(528)	804,171	Off-Highway Vehicle License Fees
135,779	0	135,779	California Grazing Fees
510,700	(442)	510,258	Birth and Death Certificate Surcharge Fees
166,173	(238)	165,935	DUI/PC 1000 Program
671,455	(527)	670,927	Commuter Services
1,207,752	(1,237)	1,206,515	Employee Benefits and Services
3,909,654	(6,451)	3,903,203	State - NNA Carryover Program
754,707	(849)	753,859	Just/Muni Alcohol and Drug Prevention

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
FOR FISCAL YEAR 2009

		LESS: RESERVES AND DESIGNATIONS AT 6/30/2008		
COUNTY FUNDS (1)	FUND EQUITY AS OF 6/30/2008 ACTUAL (2)	RESERVED FOR ENCUMBRANCES (3)	GENERAL AND OTHER RESERVES (4)	DESIGNATIONS (5)
Domestic Violence/Child Abuse	1,102,390	0	0	0
Marriage License Fee Program	316,848	0	0	0
Redemption Maintenance	172,940	0	0	0
Performance Based Fines	355,194	0	0	0
Alternate Dispute Resolution Program	86,909	0	0	0
Federal Forest Reserve	12,660	0	0	0
Disaster Recovery Fund	1,783	0	0	0
Glen Helen Pavilion	694,742	0	0	0
Glen Helen Pavilion Improvements	315,119	0	0	0
Chino Agriculture Preserve	7,105,031	696	0	0
Juvenile Justice Grant Program	1,902,966	223,639	0	0
Vector Control Program	2,076,135	0	0	0
County Redevelopment Agency	73,833,868	870,990	9,895,632	0
Park Maintenance and Repairs	784,868	293,499	0	0
Calico Marketing Services	65,658	0	0	0
San Bernardino Valley Enterprise Zone	297,373	6,210	0	0
Pediatric Trauma	224,089	0	0	0
Hospital Preparedness	181,146	0	0	0
GRAND TOTAL	**893,848,454**	**73,365,814**	**49,719,364**	**221,271,502**

APPENDICES

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
FOR FISCAL YEAR 2009

FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS) 6/30/2008 ACTUAL (6)	MINUS GASB 31 ADJUSTMENT (7)	FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS) 6/30/2008 ACTUAL (8)	COUNTY FUNDS (9)
1,102,390	(1,183)	1,101,207	Domestic Violence/Child Abuse
316,848	0	316,848	Marriage License Fee Program
172,940	(158)	172,782	Redemption Maintenance
355,194	(222)	354,972	Performance Based Fines
86,909	(55)	86,854	Alternate Dispute Resolution Program
12,660	(38)	12,622	Federal Forest Reserve
1,783	(941)	842	Disaster Recovery Fund
694,742	(1,391)	693,351	Glen Helen Pavilion
315,119	(258)	314,861	Glen Helen Pavilion Improvements
7,104,335	(5,959)	7,098,375	Chino Agriculture Preserve
1,679,328	(3,055)	1,676,272	Juvenile Justice Grant Program
2,076,135	(1,900)	2,074,235	Vector Control Program
63,067,245	(55,436)	63,011,810	County Redevelopment Agency
491,369	(463)	490,906	Park Maintenance and Repairs
65,658	(81)	65,577	Calico Marketing Services
291,163	(143)	291,020	San Bernardino Valley Enterprise Zone
224,089	(65)	224,024	Pediatric Trauma
181,146	(217)	180,929	Hospital Preparedness
549,491,774	**(785,739)**	**548,706,034**	**GRAND TOTAL**

APPENDICES

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2009

DESCRIPTION (1)	RESERVES/ DESIGNATIONS BALANCE AS OF 6/30/2008 (2)	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASES TO BE PROVIDED IN BUDGET YEAR		TOTAL RESERVES/ DESIGNATIONS FOR FY 2009 (7)
		RECOMMENDED (3)	APPROVED/ ADOPTED BY THE BOARD (4)	RECOMMENDED (5)	APPROVED/ ADOPTED BY THE BOARD (6)	
General Fund						
Reserved for:						
Inventory	423,595					423,595
Imprest Cash	112,315					112,315
Revolving Funds	313,400					313,400
Change Funds	39,314					39,314
CSA Revolving Loan	534,098					534,098
Prepaid Items	4,317,348					4,317,348
Loans Receivable	15,629,583					15,629,583
Advances	2,350,000					2,350,000
Teeter	15,941,676					15,941,676
Designated for:						
Moonridge Zoo	4,750,000			1,000,000	1,000,000	5,750,000
Medical Center Debt Service	32,074,905					32,074,905
Justice Facilities	119,316			21,246	21,246	140,562
Juvenile Maximum Security	13,941,206			3,944,454	3,944,454	17,885,660
Future Retirement Rate	38,600,000					38,600,000
Teeter	1,805,525					1,805,525
General Purpose	57,217,492			2,516,125	2,516,125	59,733,617
Restitution	1,790,025					1,790,025
Insurance	3,000,000					3,000,000
Electronic Voting Systems	370,000					370,000
Capital Projects	4,000,000					4,000,000
Business Process Improvements	4,390,033	4,096,300	4,096,300			293,733
Jail Expansion	21,500,000					21,500,000
Future Space Needs	37,713,000					37,713,000
General Fund Total	260,932,831	4,096,300	4,096,300	7,481,825	7,481,825	264,318,356
Transportation						
Reserved for:						
Inventory	130,503					130,503
Imprest Cash	2,500					2,500
Transportation Total	133,003	0	0	0	0	133,003
County Library						
Reserved for:						
Imprest Cash	2,775					2,775
Change Funds	2,725					2,725
County Library Total	5,500	0	0	0	0	5,500
Economic and Community Development						
Reserved for:						
Imprest Cash	750					750
Aging and Adult Services						
Reserved for:						
Imprest Cash	200					200
Jobs and Employment Services						
Reserved for:						
Imprest Cash	2,500					2,500

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2009

DESCRIPTION (1)	RESERVES/ DESIGNATIONS BALANCE AS OF 6/30/2008 (2)	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASES TO BE PROVIDED IN BUDGET YEAR		TOTAL RESERVES/ DESIGNATIONS FOR FY 2009 (7)
		RECOMMENDED (3)	APPROVED/ ADOPTED BY THE BOARD (4)	RECOMMENDED (5)	APPROVED/ ADOPTED BY THE BOARD (6)	
Sheriff's Special Projects						
Reserved for:						
Imprest Cash	3,500					3,500
Revolving Funds	5,000					5,000
	8,500	0	0	0	0	8,500
Headstart/Preschool Services						
Reserved for:						
Imprest Cash	9,500					9,500
County Redevelopment Agency						
Reserved for:						
Imprest Cash	200					200
Land Held For Resale	9,895,432					9,895,432
	9,895,632	0	0	0	0	9,895,632
GRAND TOTAL	**270,988,416**	**4,096,300**	**4,096,300**	**7,481,825**	**7,481,825**	**274,373,941**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 4

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2009

DESCRIPTION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
SUMMARIZATION BY SOURCE:				
Taxes	646,084,199	692,962,989	682,863,569	682,907,090
Licenses, Permits and Franchises	25,010,338	24,943,606	26,891,434	26,815,255
Fines, Forfeitures and Penalties	13,955,002	16,674,901	13,073,028	12,937,045
Revenue from Use of Money and Property	64,199,677	67,401,047	58,997,678	58,963,604
Intergovernmental Revenues	1,297,299,696	1,305,174,055	1,383,975,543	1,405,018,124
Charges for Current Services	303,211,701	305,898,443	337,567,898	337,823,738
Other Revenues	41,561,672	39,294,563	48,114,103	48,411,426
Other Financing Sources	158,822,507	129,035,603	194,558,992	179,812,377
GRAND TOTAL	**2,550,144,792**	**2,581,385,207**	**2,746,042,245**	**2,752,688,659**
SUMMARIZATION BY FUND:				
General Fund	2,060,974,366	2,190,892,939	2,319,177,892	2,314,888,042
Restricted General Fund	79,644,073	9,307,607	(81,636,688)	(57,414,144)
Transportation	89,129,472	65,310,594	90,316,706	90,316,706
County Library	16,795,891	19,178,269	18,561,019	18,761,019
Economic and Community Development	22,825,735	18,314,522	33,447,531	33,447,531
Aging and Adult Services	4,847,830	3,785,695	4,594,266	4,594,266
Job and Employment Services	11,499,821	11,341,090	12,529,260	12,529,260
Central Courthouse - Surcharge	2,661,959	2,795,963	2,702,000	2,702,000
AB 75 Tobacco Tax Program	1,695,595	1,792,620	2,202,553	2,202,553
Special Aviation	5,895,079	7,708,078	37,072,478	37,505,144
Local Law Enforcement Block Grant	5,160,301	6,517,934	1,436,814	1,436,814
Sheriff's Special Projects	15,047,782	18,328,050	15,384,516	15,114,088
Special Transportation	12,914,194	11,998,267	13,342,167	13,373,916
Preschool Services Department	37,453,645	39,454,980	40,032,157	40,032,157
Micrographic Fees	5,313,377	4,810,202	4,125,368	4,125,368
Capital Improvements	68,954,553	61,267,219	107,598,047	94,261,866
DA Special Projects	5,492,629	7,637,938	5,742,500	5,742,500
Probation Asset Forfeiture	3,439	3,476	2,232	2,232
Property Assessment Education	2,282,750	2,160,861	0	0
Mental Services Health Act	32,910,045	27,960,044	48,109,482	48,109,482
Substance Abuse and Crime Prevention	5,928,609	5,315,394	4,994,336	4,994,336
AB 212 Teacher Stipends	(38,155)	0	0	0
General Plan Update	57,258	21,782	0	(86,824)
Regional Parks Prop 12 Project	1,184,452	1,171,764	0	6,811
Regional Parks Prop 40 Project	523,138	165,208	2,147,034	2,147,034
Museum Special Projects	25,516	25,341	20,000	20,000
Mental Health Patient Fund	13	0	0	0

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 4

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2009

DESCRIPTION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
ARMC Archstone Foundation	40,393	4,975	1,000	1,000
Registration Fee Projects	11,784	17,358	8,000	8,000
Bio-Terrorism Preparedness	2,561,418	2,407,488	2,781,164	2,781,164
Courthouse Facilities - Excess 25%	1,817,178	1,681,746	1,890,000	1,890,000
Tobacco Settlement Agreement	18,440,431	19,549,193	18,600,000	18,600,000
Tobacco Use Reduction Now	0	405,680	392,696	392,696
Boating Grant - Moabi Regional	418	0	0	0
County Trail System	4,897,598	288,872	6,745,911	6,745,911
Survey Monument Preservation	86,620	64,930	40,000	40,000
County Fish and Game	9,372	11,726	9,150	9,150
Off-Highway Vehicle License Fees	404,296	403,388	340,000	340,000
California Grazing Fees	3,969	1,994	2,000	2,000
Birth and Death Certificate Surcharge Fees	172,294	176,146	159,820	159,820
DUI/PC 1000 Program	128,217	133,217	139,554	139,554
Commuter Services	642,905	523,843	548,000	548,000
Employee Benefits and Services	2,562,799	2,300,325	2,684,008	2,684,008
State - NNA Carryover Program	(396,906)	601,653	406,995	406,995
Just/Muni Alcohol and Drug Prevention	442,241	443,080	401,861	401,861
Domestic Violence/Child Abuse	685,068	682,739	620,136	320,136
Marriage License Fee Program	425,182	426,246	411,000	411,000
Redemption Maintenance	7,332	8,244	7,162	6,704
Performance Based Fines	173,637	179,521	203,000	203,000
Alternate Dispute Resolution Program	582,905	603,116	605,700	605,700
Federal Forest Reserve	69,933	70,264	0	0
Disaster Recovery Fund	38,996	358,185	40,000	76,385
Glen Helen Pavilion	1,267,027	1,467,446	1,285,000	1,285,000
Glen Helen Pavilion Improvements	34,076	88,437	34,000	34,000
Chino Agriculture Preserve	1,254,738	1,363,017	1,333,411	1,333,411
Juvenile Justice Grant Program	6,768,905	6,873,862	6,218,472	6,218,472
Vector Control Program	1,731,896	1,734,203	1,601,666	1,601,666
County Redevelopment Agency	15,083,483	19,457,070	15,141,702	15,141,702
Park Maintenance and Repairs	311,436	468,031	204,687	204,687
Calico Marketing Services	436,690	543,203	508,500	508,500
Unified Property System	20,275	0	0	0
Enterprise Zone - San Bernardino Valley	0	326,250	101,891	101,891
Pediatric Trauma	14,768	209,256	104,000	104,000
Hospital Preparedness	230,047	244,667	570,089	570,089
GRAND TOTAL	**2,550,144,792**	**2,581,385,207**	**2,746,042,245**	**2,752,688,659**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2009

SOURCE CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
TAXES					
Property Taxes - Current Secured - Debt Service	40,739	55,008	0	0	CSA - DS
Property Taxes - Current Secured 1% Debt Service	14,634,529	20,875,195	8,771,251	8,771,251	CSA - DS
Property Taxes - Current Secured 1%	168,345,431	192,290,818	200,750,750	200,750,750	GENERAL
Property Taxes - Current Secured 1%	9,877,836	11,212,015	11,727,000	11,727,000	LIBRARY
Property Taxes - Current Unsecured Debt Service	5,032	5,843	0	0	CSA - DS
Property Taxes - Current Unsecured	792,520	981,389	0	0	CSA - DS
Property Taxes - Current Unsecured	6,915,242	7,943,020	7,500,000	7,500,000	GENERAL
Property Taxes - Current Unsecured	417,134	472,116	499,000	499,000	LIBRARY
Property Taxes - Current Utility Unitary	15,164	9,400	0	0	CSA - DS
Property Taxes - Current Utility Unitary	11,232,640	11,989,217	11,275,122	11,275,122	GENERAL
Property Taxes - Current Utility Unitary	417,330	451,006	476,000	476,000	LIBRARY
Property Taxes - Prior Secured Debt Service	320	294	0	0	CSA - DS
Property Taxes - Prior Secured Unclaimed Refunds	0	5,003,865	0	0	GENERAL
Property Taxes - Prior Secured	26,007	24,741	0	0	CSA - DS
Property Taxes - Prior Secured	531,144	831,083	0	0	GENERAL
Property Taxes - Prior Secured	541,062	858,761	672,000	672,000	LIBRARY
Property Taxes - Prior Unsecured Debt Service	38	139	0	0	CSA - DS
Property Taxes - Prior Unsecured	5,245	21,012	0	0	CSA - DS
Property Taxes - Prior Unsecured	392,222	467,678	0	0	GENERAL
Property Taxes - Prior Unsecured	25,333	27,601	36,000	36,000	LIBRARY
Property Tax In Lieu of VLF	185,845,127	215,060,239	221,512,046	221,512,046	GENERAL
Penalties, Interest and Costs	20,860	13,499	0	0	CSA - DS
Penalties, Interest and Costs	18,982	17,217	20,000	20,000	E. C. D.
Penalties, Interest and Costs	6,513,894	8,118,415	6,633,491	6,633,491	GENERAL
Penalties, Interest and Costs	29,724	59,803	59,000	59,000	LIBRARY
Penalties, Interest and Costs	41,204	34,536	33,290	33,290	VECTOR CONTROL PROGRAM
Assessor Cos Penalty	1,298	0	0	0	GENERAL
Special Assessments All Prior Years	47,539	46,336	20,000	20,000	E. C. D.
Special Assessments All Prior Years	310,375	404,589	435,000	435,000	GENERAL
Special Assessments All Prior Years	110,710	104,364	90,230	90,230	VECTOR CONTROL PROGRAM
Special Assessments-Current Year	19,118	0	0	0	E. C. D.
Special Assessments-Current Year	1,252,936	1,416,185	927,409	927,409	GENERAL
Special Assessments-Current Year	1,487,781	1,496,325	1,397,715	1,397,715	VECTOR CONTROL PROGRAM
Other Taxes - Aircraft Tax	783,021	937,186	790,000	790,000	GENERAL
Other Taxes - Delinquent Mobile Home	5,045	223	0	0	GENERAL
Other Taxes - Racehorse	3,428	2,016	0	0	GENERAL
Other Taxes - Supplemental Rolls	975,751	859,657	0	0	CSA - DS
Other Taxes - Supplemental Rolls	33,796,438	26,749,108	14,000,000	14,000,000	GENERAL
Other Taxes - Supplemental Rolls	1,008,056	776,087	1,083,000	1,083,000	LIBRARY
Other Taxes - Property Transfer	13,978,462	7,913,918	8,500,000	8,500,000	GENERAL
Other Taxes - Hotel/Motel	1,328,899	1,554,746	1,400,000	1,400,000	GENERAL
In Lieu Local Sales & Use Tax	6,920,753	6,106,555	5,771,432	5,771,432	GENERAL
Sales and Use Taxes	17,008,295	13,463,924	17,005,469	17,005,469	GENERAL
Sales and Use Taxes	7,999,511	7,220,836	8,078,364	8,078,364	SPECIAL TRANSPORTATION
1/2% Sales Tax - Public Safety	152,328,010	147,038,594	153,400,000	153,443,521	GENERAL
Prop 10 Tobacco Tax	34,017	48,429	0	0	PRESCHOOL SERVICES
TOTAL TAXES	**646,084,199**	**692,962,989**	**682,863,569**	**682,907,090**	
LICENSES, PERMITS AND FRANCHISES					
Ambulance Licenses	98,580	106,521	115,828	115,828	GENERAL
Animal Licenses	946,400	983,731	673,887	673,887	GENERAL
Business Licenses	49,255	51,710	40,940	40,940	GENERAL
Construction Permits	8,528,590	8,676,936	9,944,406	9,944,406	GENERAL
Construction Permits	3,148	0	0	0	LIBRARY
Construction Permits	8,855	7,245	0	0	TRANSPORTATION
Road Permits	554,084	508,797	600,000	600,000	TRANSPORTATION
Other Licenses and Permits	7,925,550	7,930,313	8,023,323	7,947,144	GENERAL
Cable Television	1,340,085	1,373,083	1,404,000	1,404,000	GENERAL
Gas	2,329,802	2,237,089	2,496,000	2,496,000	GENERAL
Water	230,581	232,752	232,300	232,300	GENERAL
Electricity	2,878,996	2,716,473	3,240,000	3,240,000	GENERAL
Pipeline	113,561	118,955	120,750	120,750	GENERAL
Telecommunications	2,850	0	0	0	GENERAL
TOTAL LICENSES, PERMITS AND FRANCHISES	**25,010,338**	**24,943,606**	**26,891,434**	**26,815,255**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2009

SOURCE CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
FINES, FOERFEITURES,AND PENALTIES					
Vehicle Code Fines	40,380	6,613	35,000	35,000	GENERAL
Victim Restitution	60	405	0	0	GENERAL
Parking Fines	129,432	98,055	110,000	110,000	GENERAL
Other Court Fines	9,372	11,726	9,150	9,150	FISH AND GAME
Other Court Fines	11,571,713	11,784,181	10,906,076	10,770,093	GENERAL
Other Court Fines	395,567	397,932	358,271	358,271	JUST/MUNI ALCOHOL & DRUG PREV
Other Court Fines	0	0	102,000	102,000	PEDIATRIC TRAUMA
Court Administration Assessments	2,051	599	0	0	GENERAL
Warrant Servicing	(396,970)	1,939	2,000	2,000	GENERAL
Other Forfeitures	0	0	16,000	16,000	SHERIFF'S SPECIAL PROJECTS
Penalties	4,668	4,145	2,000	2,000	E. C. D.
Penalties	173,776	160,888	126,031	126,031	GENERAL
Penalties	161,068	167,942	195,000	195,000	PERFORMANCE BASED FINES
Forfeitures - District Attorney	1,863,884	4,038,285	1,210,000	1,210,000	DA SPECIAL PROJECTS
Forfeitures - District Attorney	0	2,191	1,500	1,500	GENERAL
TOTAL FINES, FORFEITURES AND PENALTIES	**13,955,002**	**16,674,901**	**13,073,028**	**12,937,045**	
REVENUE FROM USE OF MONEY AND PROPERTY					
Interest	4,987	0	0	0	AB 212 TEACHER SRIPENDS
Interest	32,615	41,835	38,000	38,000	AGING AND ADULT SERVICES
Interest	2,706	2,876	2,700	2,700	ALTERNATE DISPUTE RESOLUTION
Interest	1,387	1,074	1,000	1,000	ARMC ARCHSTONE FOUNDATION
Interest	44,892	61,458	78,605	78,605	BIO-TERRORISM PREPAREDNESS
Interest	17,692	23,021	19,820	19,820	BIRTH & DEATH CERT. SURCHARGE
Interest	418	0	0	0	BOATING GRANT - MOABI
Interest	1,556	4,198	2,500	2,500	CALICO MARKETING SVCS
Interest	8,456	632,410	0	0	CAPITAL IMPROVEMENTS
Interest	507,537	214,675	350,000	350,000	CENTRAL COURTHOUSE SURCHARGE
Interest	241,352	310,432	241,350	241,350	CHINO AGRICULTURE PRESERVE
Interest	16,302	27,474	10,000	10,000	COMMUTER SERVICES
Interest	4,918	21,348	6,000	6,000	COUNTY TRAIL SYSTEM
Interest	177,497	149,116	190,000	190,000	COURTHOUSE FACILITIES - EXCESS
Interest	3,005,440	3,107,622	1,719,850	1,719,850	CSA - DS
Interest	38,909	61,191	28,500	28,500	DA SPECIAL PROJECTS
Interest	36,247	49,013	40,000	40,000	DISASTER RECOVERY FUND
Interest	53,023	61,615	43,000	43,000	DOMESTIC VIOLENCE/CHILD ABUSE
Interest	13,272	12,401	12,418	12,418	DUI/PC 1000 PROGRAM
Interest	1,066,055	1,321,958	974,200	974,200	E. C. D.
Interest	39,465	64,430	30,000	30,000	EMPLOYEE BENEFITS AND SERVICES
Interest	0	7,470	2,554	2,554	ENTERPRISE ZONE - SAN BERNARDINO
Interest	1,513	1,984	0	0	FEDERAL FOREST RESERVE
Interest	45,284,975	46,608,946	41,784,075	41,810,201	GENERAL
Interest	57,258	21,782	0	0	GENERAL PLAN UPDATE
Interest	62,027	72,446	60,000	60,000	GLEN HELEN PAVILION
Interest	9,076	13,437	9,000	9,000	GLEN HELEN PAVILION REPAIRS
Interest	546	11,313	10,200	10,200	HOSPITAL PREPAREDNESS
Interest	4,657	17,764	15,732	15,732	J.E.S.D.
Interest	44,891	44,208	43,590	43,590	JUST/MUNI ALCOHOL & DRUG PREV
Interest	179,907	159,162	100,000	100,000	JUVENILE JUSTICE GRANT PROGRAM
Interest	44,970	259,559	101,450	101,450	L.L.E.B.G.
Interest	620,745	1,462,406	774,482	774,482	MENTAL HEALTH SERVICES
Interest	0	18,991	0	0	MICROGRAPHIC FEES
Interest	24,841	25,341	20,000	20,000	MUSEUM SPECIAL PROJECTS
Interest	1,303	27,499	15,000	15,000	OFF HIGHWAY VEHICLE
Interest	38,188	24,105	15,000	15,000	PARK MAINTENANCE AND REPAIRS
Interest	0	3,412	2,000	2,000	PEDIATRIC TRAUMA
Interest	12,569	11,579	8,000	8,000	PERFORMANCE BASED FINES
Interest	33,453	40,752	0	0	PRESCHOOL SERVICES
Interest	3,439	3,476	2,232	2,232	PROBATION ASSET FORFEITURE
Interest	52,455	20,923	0	0	PROPERTY ASSESSMENT EDUCATION
Interest	7,332	8,244	7,162	6,704	REDEMPTION MAINTENANCE
Interest	11,553	10,349	0	0	REGIONAL PARKS PROP 12 PROJECT
Interest	5,511	12,847	7,500	7,500	REGIONAL PARKS PROP 40 PROJECT
Interest	4,496	2,285	3,000	3,000	REGISTRATION FEE PROJECTS
Interest	312,072	542,929	328,400	328,400	SHERIFF'S SPECIAL PROJECTS
Interest	211,452	274,229	85,000	85,000	SPECIAL AVIATION
Interest	1,203,776	1,325,618	910,387	910,387	SPECIAL TRANSPORTATION
Interest	303,332	336,058	220,000	220,000	STATE - NNA CARRYOVER
Interest	231,502	82,864	100,000	100,000	SUBSTANCE ABUSE
Interest	689,675	651,795	600,000	600,000	TOBACCO SETTLEMENT
Interest	53,142	22,438	64,573	64,573	TOBACCO TAX
Interest	0	4,226	4,236	4,236	TOBACCO USE REDUCTION NOW
Interest	1,593,683	1,636,047	2,005,600	2,005,600	TRANSPORTATION
Interest	242	0	0	0	UNIFIED PROPERTY SYSTEM
Interest	92,200	98,977	80,431	80,431	VECTOR CONTROL PROGRAM
SB90 Interest on Late Payments	55,916	0	0	0	GENERAL

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

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FOR FISCAL YEAR 2009

SOURCE CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
REVENUE FROM USE OF MONEY AND PROPERTY (Continued)					
Rents and Concessions	62,963	62,846	65,000	65,000	CALICO MARKETING SERVICES
Rents and Concessions	1,013,386	1,052,585	1,092,061	1,092,061	CHINO AGRICULTURE PRESERVE
Rents and Concessions	1,000	500	50,000	50,000	E. C. D.
Rents and Concessions	4,393,930	3,660,815	4,136,650	4,076,908	GENERAL
Rents and Concessions	1,205,000	1,395,000	1,225,000	1,225,000	GLEN HELEN PAVILION
Rents and Concessions	206,038	210,516	308,629	308,629	J.E.S.D.
Rents and Concessions	0	30,413	0	0	PARK MAINTENANCE AND REPAIRS
Rents and Concessions	633,216	832,242	847,791	847,791	SPECIAL AVIATION
Rents and Concessions	72,322	76,106	50,000	50,000	TRANSPORTATION
Rents and Concessions-Vending Machines	44,401	46,416	55,000	55,000	GENERAL
TOTAL REVENUE FROM MONEY AND PROPERTY	64,199,677	67,401,047	58,997,678	58,963,604	
INTERGOVERNMENTAL REVENUES					
State Aid:					
Aviation - State Matching	40,000	40,000	40,000	40,000	GENERAL
Aviation - State Matching	27,898	214,057	1,156,187	1,156,187	SPECIAL AVIATION
Highway Users Tax	29,363,062	29,149,803	37,500,000	37,500,000	TRANSPORTATION
Vehicle License Fees In-Lieu Tax	1,267,176	0	0	0	GENERAL
Court Services Restitution	49,153	20,007	0	0	GENERAL
Welfare Administration	74,805,046	82,331,707	98,230,326	98,230,326	GENERAL
Aid for Children	165,185,171	159,052,392	179,391,130	179,302,192	GENERAL
Aid for Children	2,341,402	2,461,090	2,461,091	2,461,091	PRESCHOOL SERVICES
Health Administration	28,455,034	32,650,273	30,300,800	30,300,800	GENERAL
Realignment Revenue	2,278,838	(9,793,876)	(121,043,480)	(95,764,370)	GENERAL
Aid to Crippled Children	8,176,865	8,395,559	10,769,058	10,583,813	GENERAL
Aid for Health	4,350,596	3,983,713	4,905,000	4,381,196	GENERAL
Aid for Health	229,501	233,354	559,889	559,889	HOSPITAL PREPAREDNESS
Aid for Health	1,961,398	2,479,403	2,702,559	2,702,559	BIO-TERRORISM PREPAREDNESS
Aid for Health	6,049,773	5,232,530	4,894,336	4,894,336	SUBSTANCE ABUSE
Social Services Realignment	96,367,521	79,317,108	91,105,880	91,105,880	GENERAL
Realignment Revenue for Health	16,037,075	12,827,784	15,612,923	15,612,923	GENERAL
Aid for Mental Health	14,569,974	14,802,694	13,644,559	13,644,559	GENERAL
Mental Health Realignment	27,036,466	31,519,534	34,860,638	34,860,638	GENERAL
Vehicle License Fees Realignment	65,683,925	70,219,230	68,653,962	67,527,749	GENERAL
Aid for Agriculture	2,067,140	2,701,055	2,236,408	2,236,408	GENERAL
Aid for Agriculture	1,959,306	2,051,083	2,051,083	2,051,083	PRESCHOOL SERVICES
Aid for Disaster	3,855	36,217	0	0	DISASTER RECOVERY FUND
Aid for Disaster	4,418	196,175	2,475	2,475	GENERAL
Aid for Disaster	(7,328)	(1,598)	0	0	PARK MAINTENANCE AND REPAIRS
Aid for Disaster	387,206	141,902	0	0	TRANSPORTATION
State - Capital Grants	0	0	550,000	550,000	CAPITAL IMPROVEMENTS
State - Capital Grants	4,155,951	0	854,940	854,940	COUNTY TRAIL SYSTEM
State - Capital Grants	160,976	227,468	0	0	GENERAL
State - Capital Grants	0	120,304	330,000	330,000	SPECIAL TRANSPORTATION
State - Capital Grants	0	91,652	0	0	TRANSPORTATION
Aid for Exchange/Matching Funds	1,194,369	1,194,369	1,194,369	1,194,369	TRANSPORTATION
State Aid for Veterans Affairs	136,107	148,224	145,000	145,000	GENERAL
Cops Program	1,935,459	1,917,801	671,685	671,685	GENERAL
Juvenile Justice Program	6,361,772	6,392,983	5,753,685	5,753,685	JUVENILE JUSTICE GRANT PROGRAM
Homeowner's Tax Relief	4,207	6,028	0	0	CSA - DS
Homeowner's Tax Relief	2,557,994	2,675,209	2,558,005	2,558,005	GENERAL
Homeowner's Tax Relief	144,460	150,897	159,000	159,000	LIBRARY
Other State Support	15,591,395	17,621,298	7,664,791	7,589,657	GENERAL
Other State Support	32,289,300	26,497,638	47,335,000	47,335,000	MENTAL HEALTH SERVICES
Other State Support	3,888,029	2,963,389	4,000,000	4,000,000	TRANSPORTATION
Other State Aid	(18,338)	0	0	0	AGING AND ADULT SERVICES
Other State Aid	96,326	3,077	125,000	125,000	ALTERNATE DISPUTE RESOLUTION
Other State Aid	2,266,595	2,645,269	820,000	820,000	DA SPECIAL PROJECTS
Other State Aid	0	75,651	0	0	DOMESTIC VIOLENCE/CHILD ABUSE
Other State Aid	16,086,023	18,926,743	22,556,760	22,540,214	GENERAL
Other State Aid	0	0	0	0	J.E.S.D.
Other State Aid	1,064,541	1,021,293	0	0	LIBRARY
Other State Aid	402,994	375,889	325,000	325,000	OFF-HWY VEH LIC
Other State Aid	24,237	71,611	0	0	PRESCHOOL SERVICES
Other State Aid	1,805,514	4,631,627	3,852,000	3,852,000	SHERIFF'S SPECIAL PROJECTS
Other State Aid	1,642,453	1,769,893	2,137,980	2,137,980	TOBACCO TAX
Other State Aid	0	512,000	0	0	TRANSPORTATION
State Traffic Congestion	12,825,018	0	15,500,000	15,500,000	TRANSPORTATION
Medi-Cal - Inpatient	32,835,260	22,121,590	44,474,137	43,964,502	GENERAL
Medi-Cal - Outpatient	5,814,047	5,750,795	5,760,131	5,298,461	GENERAL
STC 924 Program	803,660	852,830	792,195	792,195	GENERAL
SB 90 Mandated Cost Reimbursement	0	392	0	0	CSA - DS
SB 90 Mandated Cost Reimbursement	0	7,415	0	0	EMPLOYEE BENEFITS AND SERVICES
SB 90 Mandated Cost Reimbursement	10,372,149	3,461,677	3,011,612	3,013,612	GENERAL
SB 90 Mandated Cost Reimbursement	0	244	0	0	J.E.S.D.
SB 90 Mandated Cost Reimbursement	619	0	0	0	LIBRARY

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

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ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2009

SOURCE CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
INTERGOVERNMENTAL REVENUES (Continued)					
SB 90 Mandated Cost Reimbursement	2,137	0	0	0	PRESCHOOL SERVICES
SB 90 Mandated Cost Reimbursement	12,580	0	0	0	TRANSPORTATION
Assembly Bills and Senate Bills	722,796	1,047,589	1,097,500	995,375	GENERAL
State - Unrestricted Grants	1,759,421	1,213,054	1,480,526	1,480,526	AGING AND ADULT SERVICES
State - Unrestricted Grants	0	0	2,684,000	2,684,000	D.A. SPECIAL PROJECTS
State - Unrestricted Grants	13,145	11,754	3,026,855	3,026,855	E.C.D.
State - Unrestricted Grants	36,880,515	36,809,811	50,847,061	49,292,975	GENERAL
State - Unrestricted Grants	11,276,100	10,843,705	12,134,564	12,134,564	J.E.S.D.
State - Unrestricted Grants	0	0	819,500	819,500	LIBRARY
State - Unrestricted Grants	555,128	0	0	0	BIO-TERRORISM PREPAREDNESS
State - Unrestricted Grants	0	401,454	388,460	388,460	TOBACCO USE REDUCTION NOW
State - Unrestricted Grants	853,521	978,573	1,619,325	1,619,325	PRESCHOOL SERVICES
Federal Aid:					
Welfare Administration	152,264,330	150,318,036	152,672,464	151,958,530	GENERAL
Aid for Children	185,384,178	226,041,685	249,775,903	249,775,903	GENERAL
Aid for Day Care	2,430,229	2,953,928	3,229,054	3,229,054	GENERAL
Aid for Day Care	31,855,053	33,425,941	33,799,658	33,799,658	PRESCHOOL SERVICES
Health Administration	41,472,979	46,156,680	30,889,644	30,889,644	GENERAL
Medicare - Inpatient	192,992	(136,997)	175,000	175,000	GENERAL
Medicare - Outpatient	105,502	134,771	116,900	116,900	GENERAL
Federal - Capital Grants	0	0	4,630,866	4,630,866	CAPITAL IMPROVEMENTS
Federal - Capital Grants	102,763	38,089	5,341,971	5,341,971	COUNTY TRAIL SYSTEM
Federal - Capital Grants	27,710	0	0	0	SPECIAL TRANSPORTATION
Federal - Capital Grants	16,637,332	2,506,366	13,771,959	13,771,959	TRANSPORTATION
Federal - Grants	2,107,155	2,047,211	2,277,734	2,277,734	AGING AND ADULT SERVICES
Federal - Grants	0	0	543,000	543,000	COUNTY TRAIL SYSTEM
Federal - Grants	15,474,074	13,195,606	26,362,493	26,362,493	E.C.D.
Federal - Grants	17,905,620	17,922,913	45,577,836	44,425,895	GENERAL
Federal - Grants	0	171,693	18,524	18,524	J.E.S.D.
Federal - Grants	709,094	5,229,986	335,364	335,364	L.L.E.B.G.
Federal - Grants	0	0	1,440	1,440	LIBRARY
Federal - Grants	1,380,729	866,956	420,000	420,000	SHERIFF'S SPECIAL PROJECTS
Federal - Grants	0	0	34,637,500	34,637,500	SPECIAL AVIATION
Aid for Disaster - FEMA	(1,106)	138,695	0	36,385	DISASTER RECOVERY FUND
Aid for Disaster - FEMA	(22,127)	(3,893)	0	0	PARK MAINTENANCE AND REPAIRS
Aid for Disaster - FEMA	0	933,573	1,183,004	1,183,004	GENERAL
Aid for Disaster - FEMA	1,392,844	133,577	250,000	250,000	TRANSPORTATION
Aid for Disaster - FHER	1,677,651	1,829,762	2,251,001	2,251,001	TRANSPORTATION
Forest Reserve Revenue	68,420	68,280	0	0	FEDERAL FOREST RESERVE
Forest Reserve Revenue	136,841	136,560	0	0	TRANSPORTATION
Grazing Fees	3,969	1,994	2,000	2,000	CALIFORNIA GRAZING FEES
Other In-Lieu Taxes	1,819,881	1,808,465	1,850,060	1,850,060	GENERAL
Other Federal Aid	124,047	0	0	0	AGING AND ADULT SERVICES
Other Federal Aid	0	115,874	0	0	E. C. D.
Other Federal Aid	41,753,815	41,830,704	14,973,904	14,872,821	GENERAL
Other Federal Aid	0	0	0	0	JUVENILE JUSTICE GRANT PROGRAM
Other Federal Aid	2,682,250	1,028,389	1,000,000	1,000,000	L.L.E.B.G.
Other Federal Aid	2,890	0	0	0	LIBRARY
Other Federal Aid	739,872	1,982,496	925,000	925,000	SHERIFF'S SPECIAL PROJECTS
Other Federal Aid	1,455,136	4,798,367	0	0	SPECIAL AVIATION
Other Federal Aid	(700,238)	265,595	186,995	186,995	STATE - NNA CARRYOVER
Other Federal Aid	(352,666)	352,666	0	0	SUBSTANCE ABUSE
Other Federal Aid	1,556,126	74,495	0	0	TRANSPORTATION
Other Governmental Aid:					
Aid From Other Governmental Agencies	467,492	3,052,105	3,999,560	6,605,428	CAPITAL IMPROVEMENTS
Aid From Other Governmental Agencies	428,328	303,225	316,000	316,000	COMMUTER SERVICES
Aid From Other Governmental Agencies	745	133,963	0	0	COUNTY TRAIL SYSTEM
Aid From Other Governmental Agencies	223,096	241,618	261,225	261,225	CSA - DS
Aid From Other Governmental Agencies	15,023,707	16,154,542	13,640,094	13,640,094	GENERAL
Aid From Other Governmental Agencies	221,766	283,061	364,787	364,787	JUVENILE JUSTICE GRANT PROGRAM
Aid From Other Governmental Agencies	6,812	42,940	0	0	LIBRARY
Aid From Other Governmental Agencies	1,556,644	1,161,415	0	0	REGIONAL PARKS PROP 12
Aid From Other Governmental Agencies	517,627	52,361	2,139,534	2,139,534	REGIONAL PARKS PROP 40
Aid From Other Governmental Agencies	3,168,699	3,008,994	3,851,164	3,580,736	SHERIFF'S SPECIAL PROJECTS
Aid From Other Governmental Agencies	90,503	20,568,976	7,500,000	7,500,000	TRANSPORTATION
TOTAL INTERGOVERNMENTAL REVENUES	**1,297,299,696**	**1,305,174,055**	**1,383,975,543**	**1,405,018,124**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2009

SOURCE CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
CHARGES FOR CURRENT SERVICES					
Adoption Fees	104,074	85,604	84,072	84,072	GENERAL
Agricultural Services	2,567,066	(217,461)	3,059,245	3,059,245	GENERAL
Weed Abatement Contracts	173,683	54,858	167,000	167,000	GENERAL
SB 813 Implementation Cost	9,116,410	7,485,443	6,800,000	6,800,000	GENERAL
Assessment and Tax Collection Fees	2,905,435	3,404,206	3,211,200	3,211,200	GENERAL
Tax Sale Fees	369,450	193,344	180,000	180,000	GENERAL
Reimbursement Fee-Tax Deeded Property	963,175	621,454	617,500	617,500	GENERAL
Exclusion Fees	169,152	142,092	100,000	100,000	GENERAL
Auditing Fees	316,362	362,186	293,903	293,903	GENERAL
Accounting Services	5,248,912	4,869,628	6,667,378	6,528,482	GENERAL
Electronic Monitoring	86,623	64,623	250	250	GENERAL
Change of Plea	71,209	74,411	70,000	70,000	GENERAL
Probation Diversion Fees	56,429	35,658	35,000	35,000	GENERAL
Sealing of Records	8,280	9,605	8,500	8,500	GENERAL
Institutional Care and Services	3,222,742	3,099,930	4,004,722	4,004,722	GENERAL
Adult Supervision Fees	698,619	671,674	645,000	645,000	GENERAL
Juvenile Supervision Fees	493	0	0	0	CALICO MARKETING SERVICES
Civil Process Service	1,228,841	1,472,386	1,500,000	1,500,000	GENERAL
Registration Fees	266,844	589,673	785,000	785,000	GENERAL
Registration Fees	7,288	15,074	5,000	5,000	REGISTRATION FEE PROJECTS
Jury Fees	140	60	0	0	GENERAL
Court Fees - Civil	483,873	597,163	478,000	478,000	ALTERNATE DISPUTE RESOLUTION
Court Fees - Civil	2,154,422	2,581,287	2,352,000	2,352,000	CENTRAL COURTHOUSE - SURCHARGE
Court Fees	11,476,471	11,919,538	12,800,000	12,800,000	GENERAL
Court Installment Fees	114,400	75,886	80,000	80,000	GENERAL
Reimbursement For Welfare Child Support	1,390,050	2,015,414	1,577,991	1,577,991	GENERAL
Health Fees	1,042,466	1,294,823	1,766,261	1,766,261	GENERAL
Health Service Fees	33,490,716	27,503,719	41,303,042	41,303,042	GENERAL
Vitals and Health Statistic Fees	169,038	169,227	165,839	165,839	MICROGRAPHICS FEES
Private Pay - Inpatient	107,666	127,731	186,500	186,500	GENERAL
Private Pay - Outpatient	467,877	425,851	335,147	335,147	GENERAL
California Childrens Services	21,184	4,757	1,073	1,073	GENERAL
Coroner's Removal Fees	214,115	219,595	200,000	200,000	GENERAL
Coroner's Report Fees	30,205	29,610	35,557	35,557	GENERAL
Mental Health Services	159,112	223,976	220,000	220,000	GENERAL
Mental Health Services	114,945	120,816	127,136	127,136	DUI/PC 1000 PROGRAM
Humane Services	840,767	392,508	1,356,992	1,356,992	GENERAL
Telephone & Telegraph	96,535	163,776	100,000	100,000	GENERAL
Educational Services	537,468	444,106	401,975	401,975	GENERAL
Election Services	1,037,151	3,028,749	2,092,720	2,092,720	GENERAL
Estate Fees	308,796	352,722	307,000	307,000	GENERAL
Legal Services	6,638,298	5,084,711	6,183,899	6,183,899	GENERAL
Legal Services - Justice Courts	236,472	266,563	249,725	249,725	GENERAL
SB 2557 Booking Fees-Accrued	(353,536)	0	0	0	GENERAL
Booking Fees	2,717,143	473,171	0	0	GENERAL
Law Enforcement Services	113,322,489	122,631,993	128,543,496	129,432,265	GENERAL
Law Enforcement Services	3,141,628	3,388,958	3,540,483	3,540,483	SHERIFF'S SPECIAL PROJECTS
Library Services	1,167,014	1,100,206	1,264,000	1,264,000	LIBRARY
Substance Abuse Test Fee	743	230	100	100	GENERAL
Park and Recreation Fees	107,461	162,201	150,000	150,000	CALICO MARKETING SERVICES
Park and Recreation Fees	5,320,044	5,818,040	5,939,313	5,874,617	GENERAL
Park and Recreation Fees	320,203	395,456	189,687	189,687	PARK MAINTENANCE AND REPAIRS
Museum Admission Fees	197,147	188,786	202,000	202,000	GENERAL
Personnel Services	320,684	312,010	297,500	297,500	GENERAL
Credit Card Service Fees	33,500	32,772	30,000	30,000	GENERAL
Collection Fees	3,981,405	4,534,395	4,523,014	4,471,126	GENERAL
Vital Records	785,285	788,905	708,713	708,713	GENERAL
Sale of Public Information	527,005	322,306	346,500	346,500	GENERAL
County Clerk	927,948	806,690	850,908	850,908	GENERAL
Recording Fees	154,602	148,477	140,000	140,000	BIRTH & DEATH CERT SURCHARGE
Recording Fees	11,790,192	6,917,527	7,541,341	7,541,341	GENERAL
Micrographics Fees	5,144,339	3,332,286	2,504,529	2,504,529	MICROGRAPHICS
Electronic Recording	0	539,823	485,000	485,000	MICROGRAPHICS
ACR Records Revenue	0	539,821	485,000	485,000	MICROGRAPHICS
Redaction Fee	0	210,054	485,000	485,000	MICROGRAPHICS
Adult Investigations Fees	250,119	272,590	250,000	250,000	GENERAL
Facilities Development Fees	1,958,224	1,890,484	1,999,781	2,031,530	SPECIAL TRANSPORTATION
Planning Services	2,683,989	3,456,760	3,344,644	3,311,267	GENERAL
Planning Services	16,825	15,045	15,000	15,000	TRANSPORTATION
Land Development Engineering Svcs	3,530,641	3,468,425	4,885,069	4,885,069	GENERAL
Land Development Engineering Svcs	501,499	299,497	350,000	350,000	TRANSPORTATION
EIR Consultant Fees	883,522	165,908	2,105,071	2,105,071	GENERAL
Developers Buy-in Fee	0	258,473	25,000	25,000	TRANSPORTATION
Security Bond Management Fees	16,610	4,565	20,000	20,000	TRANSPORTATION
Permit and Inspection Fees	231,108	158,576	300,000	300,000	TRANSPORTATION
Road and Street Services	15,792	19,081	10,000	10,000	TRANSPORTATION
Sanitation Services	1,195,246	1,179,474	1,348,733	1,348,733	GENERAL
Map Automation Fees	25,337	26,518	23,658	23,658	GENERAL

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2009

SOURCE CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
CHARGES FOR CURRENT SERVICES (Continued)					
Fuel Flowage	99,118	88,401	104,900	104,900	GENERAL
Fuel Flowage	0	30,466	0	0	SPECIAL AVIATION
Landing Fees	8,998	4,062	8,350	8,350	GENERAL
Landing Fees	0	5,780	0	0	SPECIAL AVIATION
Subrogation For Departments	379,129	140,123	3,825	3,825	GENERAL
Subrogation For Departments	0	1,040	0	0	PRESCHOOL SERVICES
Subrogation For Departments	765,147	523,445	0	0	SPECIAL TRANSPORTATION
Subrogation For Departments	16,325	400	0	0	TRANSPORTATION
Reimbursement for Indirect Costs	20,726,617	25,086,312	27,958,508	27,958,508	GENERAL
Other Services	915	0	0	0	AB212 TEACHER STIPENDS
Other Services	14,365	2,046,858	0	0	CAPITAL IMPROVEMENTS
Other Services	198,275	193,145	222,000	222,000	COMMUTER SERVICES
Other Services	(91,336)	(84,037)	0	0	CSA - DS
Other Services	1,323,242	893,193	1,000,000	1,000,000	DA SPECIAL PROJECTS
Other Services	0	134,260	0	0	DISASTER RECOVERY FUND
Other Services	542,884	545,473	527,136	227,136	DOMESTIC VIOLENCE/CHILD ABUSE
Other Services	703,748	646,891	2,654,008	2,654,008	EMPLOYEE BENEFITS AND SERVICES
Other Services	21,806,305	23,788,311	23,604,335	23,528,514	GENERAL
Other Services	165,130	50,763	166,000	166,000	SHERIFF'S SPECIAL PROJECTS
Other Services	0	942	0	0	SPECIAL AVIATION
Other Services	1,003,887	1,439,579	2,023,635	2,023,635	SPECIAL TRANSPORTATION
Other Services	86,620	64,930	40,000	40,000	SURVEY MONUMENT
Other Services	2,052,774	2,004,308	907,277	907,277	TRANSPORTATION
ISD Direct Labor Services	3,782,098	4,039,494	4,790,420	4,790,420	GENERAL
Central Stores Sales	0	17	0	0	GENERAL
Operating Revenue From Ouside Agencies	0	317,810	99,337	99,337	ENTERPRISE ZONE - SAN BERNARDINO
TOTAL CHARGES FOR CURRENT SERVICES	**303,211,701**	**305,898,443**	**337,567,898**	**337,823,738**	
OTHER REVENUE					
Assessor Revenue/Municipal Court Suspense	62,116	72,062	75,000	75,000	GENERAL
PIMS Access Fee	21,729	69,797	30,000	30,000	GENERAL
Property Characteristics File	12	0	0	0	GENERAL
Revenue Applicable to Prior Years	1,400	0	0	0	AB212 TEACHER STIPENDS
Revenue Applicable to Prior Years	167,915	0	0	0	E. C. D.
Revenue Applicable to Prior Years	85,030	7,282	3,000	3,000	GENERAL
Revenue Applicable to Prior Years	1,898	21,539	0	0	PRESCHOOL SERVICES
Taxable Sales to the Public	156,339	121,091	113,500	113,500	GENERAL
Taxable Sales to the Public	3,068	1,412	0	0	SPECIAL TRANSPORTATION
Taxable Sales to the Public	(6,518)	21,375	20,000	20,000	TRANSPORTATION
Other Sales	7,024	5,702	6,000	6,000	CALICO MARKETING SVCS
Other Sales	27	0	0	0	CSA - DS
Other Sales	292,202	239,547	155,500	155,500	GENERAL
Other Sales	0	10	0	0	SPECIAL TRANSPORTATION
Other Sales	5,469	9,181	3,191,500	3,191,500	TRANSPORTATION
Cash Contributions	5	20	0	0	GENERAL
Contributions and Donations	39,817	30,404	0	0	GENERAL
Contributions and Donations	9,602	6,285	0	0	PRESCHOOL SERVICES
Litigation Settlement	0	2,203,235	0	0	GENERAL
Evidence and Seizures	122,451	263,643	100,000	100,000	SHERIFF'S SPECIAL PROJECTS
Evidence and Seizures	1,644,883	0	0	0	SPECIAL AVIATION
Other Revenues	(45,456)	0	0	0	AB212 TEACHER STIPENDS
Other Revenues	325	218	800	800	AGING AND ADULT SERVICES
Other Revenues	39,006	3,901	0	0	ARMC ARCHSTONE FOUNDATION
Other Revenues	0	4,648	0	0	BIRTH & DEATH CERT SURCHARGE
Other Revenues	257,193	308,256	285,000	285,000	CALICO MARKETING SERVICES
Other Revenues	1,538,391	4,685,405	6,217,300	6,181,051	CAPITAL IMPROVEMENTS
Other Revenues	0	82,890	0	0	COUNTY TRAIL SYSTEM
Other Revenues	(8,216,328)	(10,631,796)	0	0	CSA - DS
Other Revenues	89,162	0	50,000	50,000	DOMESTIC VIOLENCE/CHILD ABUSE
Other Revenues	6,013,239	3,601,132	2,991,983	2,991,983	E. C. D.
Other Revenues	1,819,587	1,581,589	0	0	EMPLOYEE BENEFITS AND SERVICES
Other Revenues	10,730,208	11,808,584	12,927,343	13,260,915	GENERAL
Other Revenues	25,000	75,000	25,000	25,000	GLEN HELEN PAVILION REPAIRS
Other Revenues	13,027	97,169	51,811	51,811	J.E.S.D.
Other Revenues	1,783	940	0	0	JUST/MUNI ALCOHOL & DRUG PREV
Other Revenues	5,460	(5,460)	0	0	JUVENILE JUSTICE GRANT PROGRAM
Other Revenues	1,104,332	1,805,520	1,003,229	1,003,229	LIBRARY
Other Revenues	425,182	426,246	411,000	411,000	MARRIAGE LICENSE FEE PROGRAM
Other Revenues	13	0	0	0	MENTAL HEALTH PATIENT FUND
Other Revenues	675	0	0	0	MUSEUM SPECIAL PROJECTS
Other Revenues	(17,500)	(105,141)	0	0	PARK MAINTENANCE AND REPAIRS
Other Revenues	14,768	205,844	0	0	PEDIATRIC TRAUMA
Other Revenues	337,379	343,895	101,000	101,000	PRESCHOOL SERVICES
Other Revenues	0	100,000	0	0	REGIONAL PARKS PROP 40 PROJECT
Other Revenues	0	970	0	0	ENTERPRISE ZONE - SAN BERNARDINO
Other Revenues	3,008,687	3,181,683	1,955,137	1,955,137	SHERIFF'S SPECIAL PROJECTS
Other Revenues	18,342	870	0	0	SPECIAL AVIATION

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2009

SOURCE CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
OTHER REVENUE (Continued)					
Other Revenues	14,312	23	0	0	SPECIAL TRANSPORTATION
Other Revenues	0	(352,666)	0	0	SUBSTANCE ABUSE
Other Revenues	17,750,757	18,897,398	18,000,000	18,000,000	TOBACCO SETTLEMENT
Other Revenues	0	288	0	0	TOBACCO TAX
Other Revenues	4,019,660	104,574	400,000	400,000	TRANSPORTATION
TOTAL OTHER REVENUE	**41,561,672**	**39,294,563**	**48,114,103**	**48,411,426**	
OTHER FINANCING SOURCES					
Operating Transfers In	842,605	483,379	797,206	797,206	AGING AND ADULT SERVICES
Operating Transfers In	0	(133,373)	0	0	BIO-TERRORISM PREPAREDNESS
Operating Transfers In	66,925,849	50,850,441	72,573,912	56,546,941	CAPITAL IMPROVEMENTS
Operating Transfers In	633,220	12,582	0	0	COUNTY TRAIL SYSTEM
Operating Transfers In	1,639,682	1,532,630	1,700,000	1,700,000	COURTHOUSE FACILITIES - EXCESS
Operating Transfers In	3,642,172	3,971,067	4,389,376	4,389,376	CSA - DS
Operating Transfers In	66,256,303	66,114,523	93,341,592	93,948,124	GENERAL
Operating Transfers In	0	44,116	0	0	JUVENILE JUSTICE GRANT PROGRAM
Operating Transfers In	1,723,987	0	0	0	L.L.E.B.G.
Operating Transfers In	985,600	1,200,025	761,850	961,850	LIBRARY
Operating Transfers In	0	128,689	0	0	PARK MAINTENANCE AND REPAIRS
Operating Transfers In	2,230,295	2,139,938	0	0	PROPERTY ASSESSMENT EDUCATION
Operating Transfers In	(383,745)	0	0	0	REGIONAL PARKS PROP 12 PROJECT
Operating Transfers In	0	0	230,332	230,332	SHERIFF'S SPECIAL PROJECTS
Operating Transfers In	1,139,005	1,027,679	346,000	846,000	SPECIAL AVIATION
Operating Transfers In	703,706	0	0	0	SPECIAL TRANSPORTATION
Operating Transfers In	8,199,732	547,500	350,000	350,000	TRANSPORTATION
Operating Transfers In	20,033	0	0	0	UNIFIED PROPERTY SYSTEM
Sale of Fixed Assets	389,733	364,693	337,315	337,315	GENERAL
Sale of Fixed Assets	1,640	4,740	0	0	PRESCHOOL SERVICES
Sale of Fixed Assets	1,203,000	410,000	0	0	SHERIFF'S SPECIAL PROJECTS
Sale of Fixed Assets	169,690	336,973	105,000	105,000	TRANSPORTATION
Long-term Debt Proceeds	0	0	19,626,409	19,747,580	CAPITAL IMPROVEMENTS
Long-term Debt Proceeds	2,500,000	0	0	0	TRANSPORTATION
Residual Equity Transfers In	0	0	0	6,811	REGIONAL PARKS PROP 12 PROJECT
Residual Equity Transfers In	0	0	0	51,122	SPECIAL AVIATION
Residual Equity Transfers Out	0	0	0	(86,824)	GENERAL PLAN UPDATE
Residual Equity Transfers Out	0	0	0	(118,456)	SPECIAL AVIATION
TOTAL OTHER FINANCING SOURCES	**158,822,507**	**129,035,603**	**194,558,992**	**179,812,377**	
TOTAL FINANCING SOURCES	**2,550,144,792**	**2,581,385,207**	**2,746,042,245**	**2,752,688,659**	

APPENDICES

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 6

COUNTY OF SAN BERNARDINO
ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION
FOR FISCAL YEAR 2009

Description	Apportionment from Countywide Tax Rate	Voter Approved Debt Rate	Voter Approved Debt Amount	Total
Current Secured Property Taxes				
General Fund	168,018,017	0	0	168,018,017
County Library	9,781,355	0	0	9,781,355
Grand Total	177,799,372	0	0	177,799,372
Current Unsecured Property Taxes				
General Fund	9,073,272	0	0	9,073,272
County Library	528,210	0	0	528,210
Grand Total	9,601,482	0	0	9,601,482

COUNTYWIDE TAX BASE (In Thousands)

	SECURED ROLL				
	Locally Assessed	State Assessed	Total Secured	Unsecured Roll	Total Secured and Unsecured
Land	51,730,157	597,495	52,327,652	0	52,327,652
Improvements	115,031,592	3,460,286	118,491,878	4,357,219	122,849,097
Personal Property	426,951	936,401	1,363,352	5,231,992	6,595,344
Total Gross Assessed Valuation	167,188,700	4,994,182	172,182,882	9,589,211	181,772,093
Less Exemptions:					
Homeowners	1,083,535	0	1,083,535	0	1,083,535
Other	3,383,749	0	3,383,749	457,745	3,841,494
Total Net Assessed Valuation	162,721,416	4,994,182	167,715,598	9,131,466	176,847,064
Less Allowance for:					
Delinquencies: 4%, 0%, 4%	6,508,857	0	6,508,857	365,259	6,874,116
Identify: Redevelopment Increments	46,192,537	1,120,767	47,313,304	4,360,783	51,674,087
Adjusted Valuation for Estimated Tax Revenue Computation	110,020,022	3,873,415	113,893,437	4,405,424	118,298,861

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 7

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FOR FISCAL YEAR 2009

DESCRIPTION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
SUMMARIZATION BY FUNCTION:				
General	361,277,912	316,841,701	481,292,511	519,746,705
Public Protection	772,302,364	818,560,803	848,964,282	853,118,554
Public Ways and Facilities	83,647,204	86,344,311	142,779,519	135,836,111
Health and Sanitation	391,929,622	426,297,469	514,998,554	508,596,720
Public Assistance	803,851,336	843,580,040	930,295,297	932,115,995
Education	19,125,149	21,769,517	23,872,461	23,832,705
Recreation and Cultural Services	20,506,331	19,003,925	26,750,183	27,278,725
Total Specific Financing Uses	2,452,639,919	2,532,397,766	2,968,952,807	3,000,525,515
Appropriation for Contingencies	0	1,988	262,007,802	297,483,653
Subtotal - Estimated Financing Uses	**2,452,639,919**	**2,532,399,754**	**3,230,960,609**	**3,298,009,168**
Provisions for Reserves & Designations	0	0	7,481,825	7,481,825
TOTAL FINANCING REQUIREMENTS	**2,452,639,919**	**2,532,399,754**	**3,238,442,434**	**3,305,490,993**
SUMMARIZATION BY FUND:				
General Fund	2,044,370,320	2,133,456,177	2,355,843,592	2,396,327,160
Restricted General Fund	39,380,354	38,381,085	114,281,287	104,610,538
Transportation	67,567,749	72,317,628	115,263,311	109,290,804
County Library	16,405,837	19,386,051	19,563,856	19,524,100
Economic and Community Development	25,635,360	15,422,595	48,414,008	50,040,727
Aging and Adult Services	4,846,078	3,777,663	5,946,812	6,000,138
Job and Employment Services	11,873,040	11,199,044	12,529,260	12,493,181
Central Courthouse - Surcharge	0	15,488,724	2,702,000	3,170,649
AB 75 Tobacco Tax Program	2,885,810	2,027,409	2,202,553	2,507,991
Special Aviation	8,208,888	3,066,235	42,143,397	44,138,097
Local Law Enforcement Block Grant	815,110	2,905,605	5,653,128	9,768,264
Sheriff's Special Projects	16,344,947	14,141,025	23,085,170	26,444,618
Special Transportation	12,674,520	11,028,853	40,216,228	39,323,899
Preschool Services Department	37,921,768	39,473,841	40,032,157	40,196,673
Micrographics Fees	4,585,084	7,054,011	16,870,393	19,353,192
Capital Improvements	70,268,460	44,488,006	141,022,787	153,540,654
DA Special Projects	5,909,494	7,319,094	10,665,188	9,703,325
Probation Asset Forfeiture	10,152	1,559	71,371	73,862
Property Assessment Education	2,133,002	2,466,257	0	0
Mental Health Services Act	5,278,776	20,707,217	73,751,583	83,879,310
Substance Abuse and Crime Prevention	5,982,214	5,333,256	5,043,638	5,025,776
AB 212 Teacher Stipends	0	0	0	0
General Plan Update	501,361	(25,134)	0	0
Regional Parks Prop 12 Project	1,824,323	834,131	0	0
Regional Parks Prop 40 Project	(82,222)	796,625	2,320,003	1,986,395
Museum Special Projects	142,632	167,186	360,158	298,313
Mental Health Patient Fund	0	0	0	13
ARMC Archstone Foundation	41,791	34,147	1,000	5,534

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 7

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FOR FISCAL YEAR 2009

DESCRIPTION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
Registration Fee Projects	0	0	59,259	69,018
Bio-Terrorism Preparedness	2,242,714	2,853,631	3,373,829	3,263,581
Courthouse Facilities - Excess 25%	0	3,500,000	5,881,952	5,555,378
Tobacco Settlement Agreement	22,933,000	15,000,000	31,993,683	32,084,079
Tobacco Use Reduction Now	0	344,379	484,423	453,996
Boating Grant - Moabi Regional	(55,150)	0	0	0
County Trail System	4,155,844	736,054	6,299,093	6,335,047
Survey Monument Preservation	59,693	264,393	245,547	262,883
County Fish and Game	2,810	8,200	32,400	37,083
Off-Highway Vehicle License Fees	14,422	41,947	873,620	1,144,171
California Grazing Fees	0	0	137,779	137,779
Birth and Death Certificate Surcharge Fees	117,466	86,302	586,505	670,078
DUI/PC 1000 Program	156,245	161,943	316,556	305,489
Commuter Services	273,662	536,754	1,186,483	1,218,927
Employee Benefits and Services	2,149,772	2,514,677	4,213,431	3,890,523
State - NNA Carryover Program	2,037,530	2,500,000	4,646,192	4,310,198
Just/Muni Alcohol and Drug Prevention	437,000	407,000	1,114,501	1,155,720
Domestic Violence/Child Abuse	591,414	455,245	753,000	1,421,343
Marriage License Fee Program	448,142	475,623	463,495	727,848
Redemption Maintenance	0	0	179,486	179,486
Performance Based Fines	229,597	0	596,478	557,972
Alternate Dispute Resolution Program	544,818	644,742	674,942	692,554
Federal Forest Reserve	67,743	67,000	11,803	12,622
Disaster Recovery Fund	43,808	404,570	77,227	77,227
Glen Helen Pavilion	1,211,563	1,348,972	1,981,877	1,978,351
Glen Helen Pavilion Improvements	0	0	344,924	348,861
Chino Agriculture Preserve	324,385	209,745	8,107,967	8,431,786
Juvenile Justice Grant Program	6,498,885	6,812,230	7,864,642	7,894,744
Vector Control Program	1,592,378	1,641,384	3,264,902	3,675,901
County Redevelopment Agency	19,773,761	18,906,046	72,108,448	78,153,512
Park Maintenance and Repairs	844,874	384,208	564,992	695,593
Calico Marketing Services	398,292	517,404	581,429	574,077
Unified Property System	20,406	0	0	0
Enterprise Zone - San Bernardino Valley	0	35,230	466,015	392,911
Pediatric Trauma	0	0	305,203	328,024
Hospital Preparedness	0	293,786	667,471	751,018
TOTAL FINANCING REQUIREMENTS	**2,452,639,919**	**2,532,399,754**	**3,238,442,434**	**3,305,490,993**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY FINANCING REQUIREMENTS
FOR FISCAL YEAR 2009

DESCRIPTION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
Total Specific Financing Uses	2,452,639,919	2,532,397,766	2,968,952,807	3,000,525,515
APPROPRIATION FOR CONTINGENCIES:				
General Fund	0	0	72,706,806	97,202,694
Restricted General Fund	0	0	71,798,369	62,127,620
Special Aviation	0	0	1,195,041	2,235,283
Transportation	0	0	7,000,000	7,000,000
Economic and Community Development	0	0	8,394,120	8,394,120
Aging and Adult Services	0	0	1,352,546	1,352,546
Sheriff Special Projects	0	0	3,462,761	7,156,764
Special Transportation	0	0	9,172,962	9,191,792
Micrographics Fees	0	0	4,392,494	6,875,293
Job and Employment Services	0	0	183,398	183,398
Local Law Enforcement Block Grant	0	1,988	5,230,923	9,329,316
DA Special Projects	0	0	3,507,339	2,434,694
Mental Health Services Act	0	0	28,214,725	38,342,452
Substance Abuse and Crime Prevention	0	0	49,302	31,440
State Bio-Terrorism	0	0	843,711	733,463
Tobacco Settlement Agreement	0	0	16,993,683	17,084,079
Tobacco Use Reduction Now	0	0	95,963	65,536
Birth and Death Certificate Surcharge Fees	0	0	419,505	503,078
DUI/PC 1000 Program	0	0	159,342	148,275
Commuter Services	0	0	590,116	622,560
Employee Benefits and Services	0	0	1,189,795	866,887
State - NNA Carryover Program	0	0	1,396,192	1,060,198
Just/Muni Alcohol and Drug Prevention	0	0	707,501	748,720
Performance Based Fines	0	0	500,193	461,687
Glen Helen Amphitheater	0	0	256,877	253,351
Chino Open Space Project	0	0	7,461,914	7,785,733
Juvenile Justice Program	0	0	1,601,975	1,632,077
Vector Control Program	0	0	1,202,205	1,613,204
Pediatric Trauma	0	0	305,203	328,024
Hospital Preparedness	0	0	131,600	215,147
County Redevelopment Agency	0	0	11,491,241	11,504,222
Total Appropriation for Contingencies	0	1,988	262,007,802	297,483,653
Subtotal - Total Estimated Financing Uses	**2,452,639,919**	**2,532,399,754**	**3,230,960,609**	**3,298,009,168**
PROVISIONS FOR RESERVES/DESIGNATIONS:				
General Fund	0	0	7,481,825	7,481,825
Total Provisions for Reserves/Designations	0	0	7,481,825	7,481,825
TOTAL FINANCING REQUIREMENTS	**2,452,639,919**	**2,532,399,754**	**3,238,442,434**	**3,305,490,993**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2009

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
GENERAL FUNCTION				
Legislative and Administrative:				
Board of Supervisors	6,103,887	6,663,873	6,975,899	6,975,899
County Administrative Office	4,133,535	4,650,909	5,408,994	5,608,994
Clerk of the Board	1,365,483	1,426,540	1,558,975	1,558,975
Priority Policy Needs	1,443,023	3,953,892	2,500,000	4,358,896
Jail Expansion	0	350,000	0	0
Board Elective Funding	0	4,528,507	0	10,471,493
Franchise Administration	204,940	199,816	0	0
Legislation	291,173	800,605	902,075	902,075
Litigation	15,441	629,128	388,681	388,681
Total Legislative and Administrative	13,557,481	23,203,270	17,734,624	30,265,013
Finance:				
Auditor/Controller	15,467,100	16,576,283	19,967,543	19,071,494
Assessor	16,911,826	19,156,851	19,954,395	19,138,707
Financial Administration	95,252,548	48,892,684	43,369,297	50,023,203
Purchasing	1,265,412	1,299,649	1,512,604	1,436,783
Treasurer-Tax Collector	17,128,241	19,070,687	20,942,344	20,890,456
Property Assessment Education	2,133,002	2,466,257	0	0
Redemption Maintenance	0	0	179,486	179,486
Unified Property System	20,406	0	0	0
Total Finance	148,178,535	107,462,412	105,925,669	110,740,129
Counsel:				
County Counsel	10,150,981	8,731,032	10,600,311	10,600,311
Personnel:				
Human Resources	7,548,503	6,853,992	7,205,212	7,311,757
Center for Employee Health and Wellness	366,072	821,164	1,375,368	1,375,368
Unemployment Insurance	2,872,222	2,491,685	4,000,500	4,000,500
Total Personnel	10,786,797	10,166,841	12,581,080	12,687,625
Elections:				
Registrar of Voters	11,090,278	11,812,269	8,418,890	8,418,890
Property Management:				
Architecture and Engineering	402,425	507,156	585,320	585,320
Facilities Management Department	14,483,106	13,436,968	14,344,851	14,479,851
Joint Powers Leases	20,147,355	18,675,497	20,612,356	21,812,356
Rents	43,748	120,481	419,311	419,311

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2009

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
GENERAL FUNCTION (Continued)				
Real Estate Services	2,229,074	2,742,543	2,612,928	2,544,054
Utilities	17,393,161	16,645,883	17,754,196	17,879,196
Total Property Management	54,698,868	52,128,527	56,328,962	57,720,088
Plant Acquisition:				
Capital Improvements Fund	70,268,460	44,488,006	141,022,787	153,540,654
Special Aviation - State	8,208,888	3,066,235	40,948,356	41,902,814
Courthouse Facilities - Excess 25%	0	3,500,000	5,881,952	5,555,378
Central Courthouse Surcharge	0	15,488,724	2,702,000	3,170,649
Total Plant Acquisition	78,477,348	66,542,965	190,555,095	204,169,495
Other General:				
Public and Support Services Group	2,024,312	1,940,600	1,977,648	1,977,648
Systems Development	12,539,551	15,947,739	16,553,025	16,518,216
Victor Valley RDA	178,158	84,136	1,400,576	1,482,279
San Sevaine RDA	18,281,947	18,063,598	56,262,226	61,981,621
Cedar Glen RDA	1,267,593	698,779	2,804,562	3,073,987
Mission Boulevard RDA	26,461	9,984	149,843	111,403
Bloomington RDA	17,778	17,535	0	0
Muscoy RDA	1,824	32,013	0	0
Total Other General	34,337,624	36,794,385	79,147,880	85,145,154
TOTAL GENERAL FUNCTION	**361,277,912**	**316,841,701**	**481,292,511**	**519,746,705**
PUBLIC PROTECTION FUNCTION				
Judicial:				
Court Facilities Payments	31,010	869,334	869,334	869,334
Court Property Management	0	293,515	382,430	382,430
Court Facilities/Judicial Benefits	1,656,764	1,390,836	1,875,564	1,875,564
District Attorney	53,185,916	60,597,678	66,960,831	66,671,268
Child Support Services	39,717,494	40,427,026	41,428,199	40,082,554
Child Abduction and Recovery	903,689	877,985	0	0
Drug Court Programs	192,573	57,345	157,430	157,430
Grand Jury	288,215	331,407	388,592	388,592
Indigent Defense - Trial Courts	8,597,066	9,090,092	9,342,672	9,352,431
Law and Justice Group Administration	146,887	232,503	232,161	232,161
Public Defender	28,803,313	32,693,177	33,823,503	33,786,524
Court Ordered Placements	2,502,454	2,050,665	3,122,330	3,122,330
Trial Court Funding - Maintenance of Effort	35,361,083	31,579,590	35,736,490	35,736,490
District Attorney - Real Estate Fraud	1,335,055	1,558,896	1,617,927	1,670,507
District Attorney - Auto Insurance Fraud	922,560	914,774	796,609	783,206

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2009

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
PUBLIC PROTECTION FUNCTION (Continued)				
District Attorney - Worker's Comp. Ins. Fraud	1,502,467	2,048,801	1,992,600	1,992,600
Drug Forfeiture/Hazardous Waste Awards	2,149,412	2,796,623	2,750,713	2,822,318
Marriage License Fee Program	448,142	475,623	463,495	727,848
Local Law Enforcement Block Grant	886,761	2,903,617	422,205	438,948
Alternate Dispute Resolution Program	544,818	644,742	674,942	692,554
Probation Asset Forfeiture - 15%	0	0	14,430	14,559
Asset Forfeiture - Probation	10,152	1,559	56,941	59,303
Total Judicial	179,185,831	191,835,789	203,109,398	201,858,951
Police Protection:				
Sheriff-Coroner	388,970,484	410,438,182	410,866,386	415,623,711
Sheriff's Special Projects	16,273,296	14,141,025	19,622,409	19,287,854
Total Police Protection	405,243,780	424,579,207	430,488,795	434,911,565
Detention and Correction:				
Probation	104,096,784	112,177,743	114,575,390	114,124,910
Juvenile Justice Grant Program	6,498,885	6,812,230	6,262,667	6,262,667
Total Detention and Correction	110,595,668	118,989,973	120,838,057	120,387,577
Protective Inspection:				
Agriculture, Weights and Measures	5,875,749	6,058,885	6,589,172	6,548,707
Weed Abatement	2,371,623	2,745,579	2,851,163	2,851,163
Total Protective Inspection	8,247,371	8,804,464	9,440,335	9,399,870
Other Protection:				
Land Use Services - Advance Planning	2,604,064	2,848,181	4,149,019	5,095,642
Land Use Services - Building and Safety	8,734,642	8,565,708	10,244,406	10,244,406
Land Use Services - Code Enforcement	4,484,907	4,700,860	4,993,795	4,993,795
Land Use Services - Current Planning	2,962,050	3,123,423	3,335,080	3,335,080
Local Agency Formation Commission	231,000	338,215	350,000	350,000
Land Use Services - Administration	176	703	0	440,000
Public Guardian	784,705	881,684	1,267,260	1,166,177
Public Works - Surveyor	3,803,190	3,792,086	5,203,207	5,203,207
General Plan Update	501,361	(25,134)	0	0
Bio-Terrorism Preparedness	2,242,714	2,853,631	2,530,118	2,530,118
Preschool Services	37,921,768	39,473,841	40,032,157	40,196,673
Survey Monument Preservation	59,693	264,393	245,547	262,883
County Fish and Game	2,810	8,200	32,400	37,083
California Grazing Fees	0	0	137,779	137,779
Micrographics Fees	4,585,084	7,054,011	12,477,899	12,477,899

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2009

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
PUBLIC PROTECTION FUNCTION (Continued)				
Federal Forest Reserve	67,743	67,000	11,803	12,622
Disaster Recovery Fund	43,808	404,570	77,227	77,227
Total Other Protection	69,029,713	74,351,370	85,087,697	86,560,591
TOTAL PUBLIC PROTECTION FUNCTION	**772,302,364**	**818,560,803**	**848,964,282**	**853,118,554**
PUBLIC WAYS AND FACILITIES FUNCTION				
Public Ways:				
Special Transportation	12,674,520	11,028,853	31,043,266	30,132,107
Road Operations	67,567,749	72,317,628	108,263,311	102,290,804
Chino Open Space Project	324,385	209,745	646,053	646,053
Total Public Ways	80,566,654	83,556,226	139,952,630	133,068,964
Transportation Terminals:				
Airports	3,080,550	2,788,085	2,826,889	2,767,147
TOTAL PUBLIC WAYS AND FACILITIES FUNCTION	**83,647,204**	**86,344,311**	**142,779,519**	**135,836,111**
HEALTH AND SANITATION FUNCTION				
Health:				
Public Health	78,609,657	77,107,825	83,073,662	81,595,216
Tobacco Use Reduction Now	0	344,379	388,460	388,460
Birth and Death Certificate Surcharge	117,466	86,302	167,000	167,000
Commuter Services	273,662	536,754	596,367	596,367
Employee Benefits	2,149,772	2,514,677	3,023,636	3,023,636
Performance Based Fines	229,597	0	0	0
Vector Control Program	1,592,378	1,641,384	2,062,697	2,062,697
Total Health	82,972,532	82,231,321	89,311,822	87,833,376
Hospital Care:				
Office of Alcohol & Drug Services	21,516,624	23,990,031	23,717,776	23,105,034
California Children's Services	15,083,112	15,743,777	20,145,914	19,960,669
Ambulance Reimbursement	472,501	472,501	472,501	472,501
Health Care Costs	61,720,187	54,582,494	64,839,387	64,703,404
Behavioral Health	131,031,947	164,431,502	201,847,119	197,547,716
Health Realignment	39,380,354	38,381,085	42,482,918	42,482,918
Mental Health Services Act	5,278,776	20,707,217	45,536,858	45,536,871
AB 75 Tobacco Tax Program	2,885,810	2,027,409	2,202,553	2,507,991
Substance Abuse	5,982,214	5,333,256	4,994,336	4,994,336
ARMC Archstone Foundation	41,791	34,147	1,000	5,534
Tobacco Settlement Agreement	22,933,000	15,000,000	15,000,000	15,000,000

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2009

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
HEALTH AND SANITATION FUNCTION (Continued)				
DUI/PC 1000 Program	156,245	161,943	157,214	157,214
State - NNA Carryover Program	2,037,530	2,500,000	3,250,000	3,250,000
Just/Muni Alcohol and Drug Prevention	437,000	407,000	407,000	407,000
Performance Based Fines	0	0	96,285	96,285
Hospital Preparedness	0	293,786	535,871	535,871
Total Hospital Care	308,957,091	344,066,148	425,686,732	420,763,344
TOTAL HEALTH AND SANITATION FUNCTION	**391,929,622**	**426,297,469**	**514,998,554**	**508,596,720**
PUBLIC ASSISTANCE FUNCTION				
Administration:				
Social Services Group	336,164,096	353,108,172	361,718,517	360,927,035
Domestic Violence and Child Abuse Services	1,627,970	1,488,344	1,622,818	1,622,818
Aging and Adult Services	15,993,915	14,559,397	15,143,958	14,831,972
Domestic Violence/Child Abuse	591,414	455,245	753,000	1,421,343
Total Administration	354,377,394	369,611,158	379,238,293	378,803,168
Aid Programs:				
Child Care	75,310,636	77,067,053	85,905,228	85,905,228
Out-of-Home Child Care	705,511	502,708	859,415	859,415
Aid to Adoptive Children	32,515,990	36,935,857	42,543,049	42,543,049
Foster Care	85,014,346	84,900,721	94,387,086	94,387,086
Refugee Cash Assistance Program	3,397	37,688	100,000	100,000
Cash Assistance For Immigrants	548,136	541,347	623,764	623,764
AFDC - Family Group	186,254,610	207,308,985	228,225,185	228,225,185
Kinship Guardianship	4,449,022	5,129,830	6,161,472	6,161,472
Seriously Emotionally Disturbed	3,882,573	4,881,618	5,000,301	5,000,301
AFDC - Unemployed Parents	13,750,366	19,686,384	24,880,956	24,880,956
Total Aid Programs	402,434,587	436,992,190	488,686,456	488,686,456
General Relief:				
Aid to Indigents	1,070,106	1,224,323	1,469,770	1,469,770
Veterans' Services:				
Veterans' Affairs	1,376,320	1,511,318	1,488,402	1,488,402
Other Assistance:				
Economic and Community Development	32,719,889	23,122,007	47,066,514	49,358,416
Job Employment Services	11,873,040	11,119,044	12,345,862	12,309,783
Total Other Assistance	44,592,929	34,241,051	59,412,376	61,668,199
TOTAL PUBLIC ASSISTANCE FUNCTION	**803,851,336**	**843,580,040**	**930,295,297**	**932,115,995**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2009

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY) (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)
EDUCATION FUNCTION				
School Administration:				
County Schools	2,719,313	2,383,466	4,308,605	4,308,605
Total School Administration	2,719,313	2,383,466	4,308,605	4,308,605
Library:				
County Library	16,405,837	19,386,051	19,563,856	19,524,100
TOTAL EDUCATION FUNCTION	**19,125,149**	**21,769,517**	**23,872,461**	**23,832,705**
RECREATION AND CULTURAL SERVICES FUNCTION				
Recreation Facilities:				
Regional Parks	8,398,715	10,453,756	10,036,137	10,026,441
Regional Parks Prop 12 Project	1,824,323	834,131	0	0
Regional Parks Prop 40 Project	(82,222)	796,625	2,320,003	1,986,395
Boating Grant - Moabi Regional	(55,150)	0	0	0
County Trail System	4,155,844	736,054	6,299,093	6,335,047
Off-Highway Vehicle License Fees	14,422	41,947	873,620	1,144,171
Glen Helen Amphitheater	1,211,563	1,348,972	1,725,000	1,725,000
Blockbuster Pavilion Improvements	0	0	344,924	348,861
Park Maintenance and Repairs	844,874	384,208	564,992	695,593
Calico Marketing Services	398,292	517,404	581,429	574,077
Total Recreation Facilities	16,710,660	15,113,097	22,745,198	22,835,585
Culture:				
County Museum	3,653,039	3,723,642	3,644,827	4,144,827
Museum Special Projects	142,632	167,186	360,158	298,313
Total Culture	3,795,671	3,890,828	4,004,985	4,443,140
TOTAL RECREATION AND CULTURAL SERVICES FUNCTION	**20,506,331**	**19,003,925**	**26,750,183**	**27,278,725**
TOTAL SPECIFIC FINANCING USES	**2,452,639,919**	**2,532,397,766**	**2,968,952,807**	**3,000,525,515**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2009

FINANCING USES CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
SALARIES AND BENEFITS					
Salaries And Benefits	1,042,062	1,205,894	1,481,366	1,481,366	AGING AND ADULT SERVICES
Salaries And Benefits	60,643	78,420	79,295	79,295	CALICO MARKETING SERVICES
Salaries And Benefits	137,532	137,939	188,234	188,234	COMMUTER SERVICES
Salaries And Benefits	(12,533)	0	0	0	COUNTY TRAIL SYSTEM
Salaries And Benefits	508,835	696,963	939,563	939,563	CSA - DS
Salaries And Benefits	4,296,314	3,934,271	0	0	DA SPECIAL PROJECTS
Salaries And Benefits	3,441,243	3,029,496	3,393,694	3,393,694	E.C.D.
Salaries And Benefits	1,994,481	2,182,010	2,392,392	2,392,392	EMPLOYEE BENEFITS AND SERVICES
Salaries And Benefits	1,008,343,791	1,082,539,025	1,125,921,594	1,114,691,623	GENERAL
Salaries And Benefits	5,016,039	4,537,849	5,462,587	5,462,587	J.E.S.D.
Salaries And Benefits	4,360,424	4,775,368	3,790,429	3,790,429	JUVENILE JUSTICE GRANT PROGRAM
Salaries And Benefits	9,860,518	11,006,512	12,217,846	12,217,846	LIBRARY
Salaries And Benefits	740,314	1,057,874	2,332,845	2,332,845	MICROGRAPHICS FEES
Salaries And Benefits	21,251,649	22,431,350	21,983,640	21,983,640	PRESCHOOL SERVICES
Salaries And Benefits	1,808,973	953,275	0	0	PROPERTY ASSESSMENT EDUCATION
Salaries And Benefits	1,197,451	1,254,143	1,553,940	1,553,940	SHERIFF'S SPECIAL PROJECTS
Salaries And Benefits	1,920,206	1,739,095	4,313,994	4,313,994	SPECIAL TRANSPORTATION
Salaries And Benefits	25,396,502	27,468,858	28,571,386	28,571,386	TRANSPORTATION
TOTAL SALARIES AND BENEFITS	**1,091,364,443**	**1,169,028,344**	**1,214,622,805**	**1,203,392,834**	
SERVICES AND SUPPLIES					
Services And Supplies	379,939	485,219	624,685	678,011	AGING AND ADULT SERVICES
Services And Supplies	544,818	644,742	674,942	692,554	ALTERNATE DISPUTE RESOLUTION
Services And Supplies	41,791	34,147	1,000	5,534	ARMC ARCHSTONE FOUNDATION
Services And Supplies	328,497	423,720	472,758	465,406	CALICO MARKETING SERVICES
Services And Supplies	301,983	197,886	617,053	617,053	CHINO AGRICULTURE PRESERVE
Services And Supplies	276,247	306,996	326,868	326,868	COMMUTER SERVICES
Services And Supplies	3,635,466	719,696	5,827,593	5,863,547	COUNTY TRAIL SYSTEM
Services And Supplies	629,778	1,818,548	21,809,100	27,841,183	CSA - DS
Services And Supplies	375,050	427,627	0	0	DA SPECIAL PROJECTS
Services And Supplies	7,550	404,570	0	0	DISASTER RECOVERY FUND
Services And Supplies	15,554,319	9,785,953	28,270,780	29,913,301	E.C.D.
Services And Supplies	810,138	718,298	1,147,166	1,147,166	EMPLOYEE BENEFITS AND SERVICES
Services And Supplies	0	42,341	447,015	373,911	ENTERPRISE ZONE - SAN BERNARDINO
Services And Supplies	2,810	8,200	32,400	37,083	FISH AND GAME
Services And Supplies	370,949,684	405,001,946	441,827,997	447,728,622	GENERAL
Services And Supplies	418,556	(25,134)	0	0	GENERAL PLAN UPDATE
Services And Supplies	0	0	369,924	373,861	GLEN HELEN PAVILION REPAIRS
Services And Supplies	0	0	137,779	137,779	GRAZING FEES
Services And Supplies	1,343,637	1,073,316	1,220,911	1,220,911	J.E.S.D.
Services And Supplies	909,196	841,848	1,203,500	1,203,500	JUVENILE JUSTICE GRANT PROGRAM
Services And Supplies	727,013	557,772	320,631	337,374	L.L.E.B.G.
Services And Supplies	5,787,525	7,263,687	6,263,552	6,053,796	LIBRARY
Services And Supplies	2,120,463	2,125,819	5,910,125	5,910,125	MICROGRAPHICS FEES
Services And Supplies	0	41,947	0	270,551	OFF-HWY VEHICLE LICENSE FEES
Services And Supplies	492,343	360,522	437,992	568,593	PARK MAINTENANCE AND REPAIRS
Services And Supplies	6,869,827	6,413,898	5,698,771	5,863,287	PRESCHOOL SERVICES
Services And Supplies	9,602	1,559	56,471	58,962	PROBATION ASSET FORFEITURE
Services And Supplies	314,814	294,324	0	0	PROPERTY ASSESSMENT EDUCATION
Services And Supplies	3,997,883	2,897,407	5,941,974	5,604,214	SHERIFF'S SPECIAL PROJECTS
Services And Supplies	190,608	498,503	673,757	1,628,215	SPECIAL AVIATION
Services And Supplies	8,908,666	8,882,338	26,020,952	25,109,793	SPECIAL TRANSPORTATION
Services And Supplies	59,693	264,393	245,547	262,883	SURVEY MONUMENT PRESERVATION
Services And Supplies	2,885,810	2,027,409	2,202,553	2,505,072	TOBACCO TAX
Services And Supplies	38,233,394	40,628,432	77,269,698	70,294,320	TRANSPORTATION
TOTAL SERVICES AND SUPPLIES	**467,107,099**	**495,167,930**	**636,053,494**	**643,093,475**	
DATA PROCESSING CHARGES					
Data Processing Charges	17,149	15,653	18,497	18,497	AGING AND ADULT SERVICES
Data Processing Charges	2,574	2,645	2,887	2,887	COMMUTER SERVICES
Data Processing Charges	4,418	9,203	10,195	10,195	CSA - DS
Data Processing Charges	27,083	23,102	0	0	DA SPECIAL PROJECTS
Data Processing Charges	54,454	47,077	50,417	50,417	E.C.D.
Data Processing Charges	24,434	29,754	30,927	30,927	EMPLOYEE BENEFITS AND SERVICES
Data Processing Charges	15,904,762	18,194,121	19,462,782	19,462,782	GENERAL
Data Processing Charges	93,979	79,303	83,615	83,615	J.E.S.D.
Data Processing Charges	48,689	50,092	53,338	53,338	JUVENILE JUSTICE GRANT PROGRAM
Data Processing Charges	135,571	155,757	161,884	161,884	LIBRARY
Data Processing Charges	101,713	106,797	147,612	147,612	PRESCHOOL SERVICES
Data Processing Charges	235,338	273,291	325,833	325,833	TRANSPORTATION
TOTAL DATA PROCESSING CHARGES	**16,650,164**	**18,986,795**	**20,347,987**	**20,347,987**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2009

FINANCING USES CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
TRAVEL AND RELATED COSTS					
Travel and Related Costs	0	97	44,000	44,000	AGING AND ADULT SERVICES
Travel and Related Costs	3,895	0	7,100	7,100	CALICO MARKETING SERVICES
Travel and Related Costs	911	0	1,100	1,100	COMMUTER SERVICES
Travel and Related Costs	0	0	14,900	14,900	PROBATION ASSET FORFEITURE
Travel and Related Costs	2,536	928	12,900	12,900	CSA - DS
Travel and Related Costs	6,409	3,274	0	0	DA SPECIAL PROJECTS
Travel and Related Costs	4,710	707	29,000	29,000	E.C.D.
Travel and Related Costs	808	3,275	25,000	25,000	EMPLOYEE BENEFITS AND SERVICES
Travel and Related Costs	0	375	0	0	ENTERPRISE ZONE - SAN BERNARDINO
Travel and Related Costs	1,139,142	1,034,560	8,715,828	8,751,916	GENERAL
Travel and Related Costs	11,836	15,592	66,118	66,118	J.E.S.D.
Travel and Related Costs	0	1,580	44,408	44,408	JUVENILE JUSTICE GRANT PROGRAM
Travel and Related Costs	5,309	1,243	121,500	121,500	LIBRARY
Travel and Related Costs	0	0	27,098	27,098	MICROGRAPHICS FEES
Travel and Related Costs	6,519	6,581	220,600	220,600	PRESCHOOL SERVICES
Travel and Related Costs	1,956	2,960	0	0	PROPERTY ASSESSMENT EDUCATION
Travel and Related Costs	9,632	9,222	184,000	184,000	SHERIFF'S SPECIAL PROJECTS
Travel and Related Costs	0	0	800	800	SPECIAL TRANSPORTATION
Travel and Related Costs	7,870	5,055	208,000	208,000	TRANSPORTATION
TOTAL TRAVEL AND RELATED COSTS	**1,201,533**	**1,085,450**	**9,722,352**	**9,758,440**	
OTHER CHARGES					
Other Charges	3,325,496	2,017,608	2,306,000	2,306,000	AGING AND ADULT SERVICES
Other Charges	9,585,490	2,919,622	6,645,492	5,887,825	CAPITAL IMPROVEMENTS
Other Charges	22,402	11,859	29,000	29,000	CHINO AGRICULTURE PRESERVE
Other Charges	360,000	0	0	0	COUNTY TRAIL SYSTEM
Other Charges	3,812,432	3,887,609	3,861,100	3,861,100	CSA - DS
Other Charges	0	0	20,000	20,000	E.C.D.
Other Charges	525,015,715	557,993,030	637,993,227	638,290,227	GENERAL
Other Charges	3,357,642	3,835,491	3,658,894	3,622,815	J.E.S.D.
Other Charges	10,596	147	0	0	JUVENILE JUSTICE GRANT PROGRAM
Other Charges	0	826,999	0	0	L.L.E.B.G.
Other Charges	296,564	135,141	178,105	178,105	LIBRARY
Other Charges	0	1,500,000	0	0	MICROGRAPHICS FEES
Other Charges	6,559,441	7,025,160	8,866,542	8,866,542	PRESCHOOL SERVICES
Other Charges	14,810	2,420	160,500	160,500	SPECIAL TRANSPORTATION
Other Charges	4,000,000	0	0	0	TOBACCO SETTLEMENT AGREEMENT
Other Charges	2,017,563	408,434	4,382,884	4,385,755	TRANSPORTATION
TOTAL OTHER CHARGES	**558,378,150**	**580,563,518**	**668,101,744**	**667,607,869**	
LAND					
Land	7,393,314	4,963,594	6,359,454	6,359,454	CSA - DS
Land	0	0	0	381,000	CAPITAL IMPROVEMENTS
Land	0	0	28,871,053	28,871,053	SPECIAL AVIATION
Land	1,913,114	0	0	0	TRANSPORTATION
TOTAL LAND	**9,306,428**	**4,963,594**	**35,230,507**	**35,611,507**	
IMPROVEMENTS TO LAND					
Improvements to Land	(55,150)	0	0	0	BOATING GRANT - MOABI REGIONAL
Improvements to Land	1,356,907	(1)	0	0	REGIONAL PARKS PROP 12 PROJECT
Improvements to Land	56,196	0	0	0	REGIONAL PARKS PROP 40 PROJECT
Improvements to Land	7,026,982	2,008,620	9,773,246	9,773,246	SPECIAL AVIATION
TOTAL IMPROVEMENTS TO LAND	**8,384,936**	**2,008,619**	**9,773,246**	**9,773,246**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2009

FINANCING USES CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
EASEMENTS/RIGHT OF WAYS					
Easements/Right of Ways	0	1,134,613	1,500,000	1,500,000	TRANSPORTATION
TOTAL EASEMENTS/RIGHT OF WAYS	**0**	**1,134,613**	**1,500,000**	**1,500,000**	
STRUCTURES & IMPROVEMENTS					
Structures & Improvements to Structures	60,566,714	41,547,138	134,377,295	127,677,334	CAPITAL IMPROVEMENTS
Structures & Improvements to Structures	0	0	453,500	453,500	COUNTY TRAIL SYSTEM
Structures & Improvements to Structures	9,148	(236)	0	0	GENERAL
Structures & Improvements to Structures	32,900	1,966	0	0	LIBRARY
Structures & Improvements to Structures	530,000	0	1,040,000	1,040,000	MICROGRAPHICS FEES
Structures & Improvements to Structures	0	0	873,620	873,620	OFF-HWY VEHICLE LICENSE FEES
Structures & Improvements to Structures	0	10,587	46,000	46,000	PARK MAINTENANCE AND REPAIRS
Structures & Improvements to Structures	0	108,587	0	0	PRESCHOOL SERVICES
Structures & Improvements to Structures	467,415	666,829	0	0	REGIONAL PARKS PROP 12 PROJECT
Structures & Improvements to Structures	(138,418)	784,043	2,320,003	1,986,395	REGIONAL PARKS PROP 40 PROJECT
Structures & Improvements to Structures	85,075	0	110,000	110,000	SHERIFF'S SPECIAL PROJECTS
Structures & Improvements to Structures	55,905	286,068	780,000	780,000	SPECIAL AVIATION
Structures & Improvements to Structures	152,071	39,364	745,000	745,000	TRANSPORTATION
TOTAL STRUCTURES & IMPROVEMENTS	**61,760,810**	**43,444,347**	**140,745,418**	**133,711,849**	
EQUIPMENT					
Equipment	24,972	0	0	0	E.C.D.
Equipment	0	11,510	0	0	EMPLOYEE BENEFITS AND SERVICES
Equipment	6,309,312	2,985,552	2,126,948	2,148,948	GENERAL
Equipment	12,524	0	0	0	GENERAL PLAN UPDATE
Equipment	51,997	866	9,800	9,800	J.E.S.D.
Equipment	70,039	155,298	80,537	80,537	L.L.E.B.G.
Equipment	163,022	402,745	230,000	400,000	LIBRARY
Equipment	134,661	303,215	620,000	620,000	MICROGRAPHICS FEES
Equipment	14,422	0	0	0	OFF-HWY VEHICLE LICENSE FEES
Equipment	95,682	111,345	0	0	PARK MAINTENANCE AND REPAIRS
Equipment	37,100	251,384	0	0	PRESCHOOL SERVICES
Equipment	1,111,532	236,544	1,805,000	1,805,000	SHERIFF'S SPECIAL PROJECTS
Equipment	13,085	118,529	175,000	175,000	SPECIAL AVIATION
Equipment	109,569	711,118	992,000	992,000	TRANSPORTATION
TOTAL EQUIPMENT	**8,147,917**	**5,288,107**	**6,039,285**	**6,231,285**	
VEHICLES					
Vehicles	0	48,695	33,000	33,000	COMMUTER SERVICES
Vehicles	111,049	16,202	0	0	DA SPECIAL PROJECTS
Vehicles	7,106,980	9,519,403	5,539,083	6,049,083	GENERAL
Vehicles	70,689	41,392	0	0	JUVENILE JUSTICE GRANT PROGRAM
Vehicles	0	25,000	0	0	MICROGRAPHICS FEES
Vehicles	0	3,754	81,000	81,000	PARK MAINTENANCE AND REPAIRS
Vehicles	229,801	0	0	0	PRESCHOOL SERVICES
Vehicles	602,521	788,746	1,560,000	1,560,000	SHERIFF'S SPECIAL PROJECTS
Vehicles	49,022	5,374	50,000	50,000	SPECIAL AVIATION
Vehicles	2,099,799	2,420,353	4,820,000	4,820,000	TRANSPORTATION
TOTAL VEHICLES	**10,269,861**	**12,868,921**	**12,083,083**	**12,593,083**	
LEASE PURCHASE - EQUIPMENT					
Lease Purchase - Equipment	0	0	52,000	52,000	E.C.D.
Lease Purchase - Equipment	234,271	243,232	360,294	360,294	GENERAL
Lease Purchase - Equipment	972,327	780,267	835,000	835,000	TRANSPORTATION
TOTAL LEASE PURCHASE - EQUIPMENT	**1,206,598**	**1,023,499**	**1,247,294**	**1,247,294**	
CAPITALIZED SOFTWARE					
Capitalized Software	494,600	99,125	300,000	1,300,000	GENERAL
TOTAL CAPITALIZED SOFTWARE	**494,600**	**99,125**	**300,000**	**1,300,000**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2009

FINANCING USES CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
OPERATING TRANSFERS OUT					
Operating Transfers Out	2,242,714	2,853,631	2,530,118	2,530,118	BIO-TERRORISM PREPAREDNESS
Operating Transfers Out	117,466	86,302	167,000	167,000	BIRTH & DEATH CERTIFICATE SURCHARGE
Operating Transfers Out	116,255	21,246	0	19,594,495	CAPITAL IMPROVEMENTS
Operating Transfers Out	0	15,488,724	2,702,000	3,170,649	CENTRAL COURTHOUSE SURCHARGE
Operating Transfers Out	0	3,500,000	5,881,952	5,555,378	COURTHOUSE FACILITIES - EXCESS 25%
Operating Transfers Out	3,930,889	3,922,188	17,527,617	17,527,617	CSA - DS
Operating Transfers Out	0	1,743,544	7,157,849	7,268,631	DA SPECIAL PROJECTS
Operating Transfers Out	36,258	0	77,227	77,227	DISASTER RECOVERY FUND
Operating Transfers Out	591,414	455,245	753,000	1,421,343	DOMESTIC VIOLENCE/CHILD ABUSE
Operating Transfers Out	156,245	161,943	157,214	157,214	DUI/PC 1000 PROGRAM
Operating Transfers Out	3,718,326	711,235	432,092	432,092	E.C.D.
Operating Transfers Out	67,743	67,000	11,803	12,622	FEDERAL FOREST RESERVE
Operating Transfers Out	176,263,623	119,598,259	106,275,340	112,994,246	GENERAL
Operating Transfers Out	0	293,786	535,871	535,871	HOSPITAL PREPAREDNESS
Operating Transfers Out	437,000	407,000	407,000	407,000	JUST/MUNI ALCOHOL AND DRUG
Operating Transfers Out	215,000	0	0	0	JUVENILE JUSTICE GRANT PROGRAM
Operating Transfers Out	0	1,363,548	19,212	19,212	L.L.E.B.G.
Operating Transfers Out	200,000	204,447	200,000	200,000	LIBRARY
Operating Transfers Out	448,142	475,623	463,495	727,848	MARRIAGE LICENSE FEE PROGRAM
Operating Transfers Out	5,278,776	0	0	13	MENTAL HEALTH PATIENT FUND
Operating Transfers Out	0	20,707,217	45,536,858	45,536,858	MENTAL HEALTH SERVICES ACT
Operating Transfers Out	20,033	695,927	1,000,000	1,000,000	MICROGRAPHICS FEES
Operating Transfers Out	142,632	167,186	360,158	298,313	MUSEUM SPECIAL PROJECTS
Operating Transfers Out	256,849	0	0	0	PARK MAINTENANCE AND REPAIRS
Operating Transfers Out	229,597	0	96,285	96,285	PERFORMANCE BASED FINES
Operating Transfers Out	0	5,000	0	0	PRESCHOOL SERVICES
Operating Transfers Out	0	1,208,230	0	0	PROPERTY ASSESSMENT EDUCATION
Operating Transfers Out	0	167,302	0	0	REGIONAL PARKS PROP 12 PROJECT
Operating Transfers Out	0	12,582	0	0	REGIONAL PARKS PROP 40 PROJECT
Operating Transfers Out	0	0	59,259	69,018	REGISTRATION FEE PROJECTS
Operating Transfers Out	4,100,000	5,128,136	3,332,332	3,335,537	SHERIFF'S SPECIAL PROJECTS
Operating Transfers Out	769,061	50,000	254,000	254,000	SPECIAL AVIATION
Operating Transfers Out	1,175,000	0	0	0	SPECIAL TRANSPORTATION
Operating Transfers Out	2,037,530	2,500,000	3,250,000	3,250,000	STATE - NNA CARRYOVER PROGRAM
Operating Transfers Out	18,933,000	15,000,000	15,000,000	15,000,000	TOBACCO SETTLEMENT AGREEMENT
Operating Transfers Out	0	0	0	2,919	TOBACCO TAX
Operating Transfers Out	0	344,379	388,460	388,460	TOBACCO USE REDUCTION NOW
Operating Transfers Out	371,718	600,000	350,000	1,350,000	TRANSPORTATION
Operating Transfers Out	20,406	0	0	0	UNIFIED PROPERTY SYSTEM
Operating Transfers Out	1,592,378	1,641,384	2,062,697	2,062,697	VECTOR CONTROL PROGRAM
TOTAL OPERATING TRANSFERS OUT	**223,468,053**	**199,581,062**	**216,988,839**	**245,442,663**	
INTRA/INTER-FUND TRANSFERS					
Intra/Inter-Fund Transfers	81,433	53,192	119,718	119,718	AGING AND ADULT SERVICES
Intra/Inter-Fund Transfers	5,257	15,264	22,276	22,276	CALICO MARKETING SERVICES
Intra/Inter-Fund Transfers	(143,602)	40,479	44,278	44,278	COMMUTER SERVICES
Intra/Inter-Fund Transfers	172,912	16,357	18,000	18,000	COUNTY TRAIL SYSTEM
Intra/Inter-Fund Transfers	3,491,560	3,607,012	10,097,278	10,097,278	CSA - DS
Intra/Inter-Fund Transfers	1,093,589	1,171,074	0	0	DA SPECIAL PROJECTS
Intra/Inter-Fund Transfers	2,837,336	1,848,127	7,771,905	7,756,103	E.C.D.
Intra/Inter-Fund Transfers	(680,089)	(430,171)	(571,849)	(571,849)	EMPLOYEE BENEFITS AND SERVICES
Intra/Inter-Fund Transfers	0	(7,486)	19,000	19,000	ENTERPRISE ZONE - SAN BERNARDINO
Intra/Inter-Fund Transfers	(28,020,354)	(25,370,757)	(30,385,214)	(17,652,182)	GENERAL
Intra/Inter-Fund Transfers	70,280	0	0	0	GENERAL PLAN UPDATE
Intra/Inter-Fund Transfers	1,211,563	1,348,972	1,725,000	1,725,000	GLEN HELEN PAVILION
Intra/Inter-Fund Transfers	0	0	(25,000)	(25,000)	GLEN HELEN PAVILION IMPROVEMENTS
Intra/Inter-Fund Transfers	1,997,911	1,656,627	1,843,937	1,843,937	J.E.S.D.
Intra/Inter-Fund Transfers	884,290	1,101,804	1,170,992	1,170,992	JUVENILE JUSTICE GRANT PROGRAM
Intra/Inter-Fund Transfers	18,058	0	1,825	1,825	L.L.E.B.G.
Intra/Inter-Fund Transfers	(75,572)	214,554	190,969	190,969	LIBRARY
Intra/Inter-Fund Transfers	1,039,613	1,346,176	1,547,831	1,547,831	MICROGRAPHICS FEES
Intra/Inter-Fund Transfers	0	(102,000)	0	0	PARK MAINTENANCE AND REPAIRS
Intra/Inter-Fund Transfers	2,865,718	3,125,084	3,114,992	3,114,992	PRESCHOOL SERVICES
Intra/Inter-Fund Transfers	550	0	0	0	PROBATION ASSET FORFEITURE
Intra/Inter-Fund Transfers	7,259	7,467	0	0	PROPERTY ASSESSMENT EDUCATION
Intra/Inter-Fund Transfers	0	0	179,486	179,486	REDEMPTION MAINTENANCE
Intra/Inter-Fund Transfers	5,240,853	3,826,827	5,135,163	5,135,163	SHERIFF'S SPECIAL PROJECTS
Intra/Inter-Fund Transfers	104,225	99,141	371,300	371,300	SPECIAL AVIATION
Intra/Inter-Fund Transfers	655,838	405,000	547,020	547,020	SPECIAL TRANSPORTATION
Intra/Inter-Fund Transfers	5,982,214	5,333,256	4,994,336	4,994,336	SUBSTANCE ABUSE
Intra/Inter-Fund Transfers	(3,941,514)	(2,152,156)	(11,736,490)	(11,736,490)	TRANSPORTATION
TOTAL INTRA/INTER-FUND TRANSFERS	**(5,100,673)**	**(2,846,159)**	**(3,803,247)**	**8,913,983**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2009

FINANCING USES CLASSIFICATION (1)	FY 2007 ACTUAL (2)	FY 2008 ACTUAL (3)	FY 2009 RECOMMENDED BY CAO (4)	FY 2009 APPROVED/ ADOPTED (5)	FUND (6)
OTHER FINANCING USES					
Other Financing Uses	0	0	1,352,546	1,352,546	AGING AND ADULT SERVICES
Other Financing Uses	0	0	843,711	733,463	BIO-TERRORISM PREPAREDNESS
Other Financing Uses	0	0	419,505	503,078	BIRTH & DEATH CERTIFICATE SURCHARGE
Other Financing Uses	0	0	7,461,914	7,785,733	CHINO AGRICULTURE PRESERVE
Other Financing Uses	0	0	590,116	622,560	COMMUTER SERVICES
Other Financing Uses	0	0	11,491,241	11,504,222	CSA - DS
Other Financing Uses	0	0	3,507,339	2,434,694	DA SPECIAL PROJECTS
Other Financing Uses	0	0	159,342	148,275	DUI/PC 1000 PROGRAM
Other Financing Uses	0	0	8,394,120	8,394,120	E.C.D.
Other Financing Uses	0	0	1,189,795	866,887	EMPLOYEE BENEFITS AND SERVICES
Other Financing Uses	0	0	144,505,175	159,330,314	GENERAL
Other Financing Uses	0	0	256,877	253,351	GLEN HELEN PAVILION
Other Financing Uses	0	0	131,600	215,147	HOSPITAL PREPAREDNESS
Other Financing Uses	0	0	183,398	183,398	J.E.S.D.
Other Financing Uses	0	0	707,501	748,720	JUST/MUNI ALCOHOL & DRUG PREV
Other Financing Uses	0	0	1,601,975	1,632,077	JUVENILE JUSTICE GRANT PROGRAM
Other Financing Uses	0	1,988	5,230,923	9,329,316	L.L.E.B.G.
Other Financing Uses	0	0	28,214,725	38,342,452	MENTAL HEALTH SERVICES ACT
Other Financing Uses	0	0	4,392,494	6,875,293	MICROGRAPHICS FEES
Other Financing Uses	0	0	305,203	328,024	PEDIATRIC TRAUMA
Other Financing Uses	0	0	500,193	461,687	PERFORMANCE BASED FINES
Other Financing Uses	0	0	3,462,761	7,156,764	SHERIFF'S SPECIAL PROJECTS
Other Financing Uses	0	0	1,195,041	2,235,283	SPECIAL AVIATION
Other Financing Uses	0	0	9,172,962	9,191,792	SPECIAL TRANSPORTATION
Other Financing Uses	0	0	1,396,192	1,060,198	STATE - NNA CARRYOVER PROGRAM
Other Financing Uses	0	0	49,302	31,440	SUBSTANCE ABUSE
Other Financing Uses	0	0	16,993,683	17,084,079	TOBACCO SETTLEMENT AGREEMENT
Other Financing Uses	0	0	95,963	65,536	TOBACCO USE REDUCTION NOW
Other Financing Uses	0	0	7,000,000	7,000,000	TRANSPORTATION
Other Financing Uses	0	0	1,202,205	1,613,204	VECTOR CONTROL PROGRAM
TOTAL OTHER FINANCING USES	**0**	**1,988**	**262,007,802**	**297,483,653**	
GRAND TOTAL	**2,452,639,919**	**2,532,399,754**	**3,230,960,609**	**3,298,009,168**	

APPENDICES

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Board of Supervisors • County Administrative Office • County Counsel • Clerk of the Board • Human Resources • Information Services • Purchasing • Risk Management • Arrowhead Regional Medica
Auditor/Controller-Recorder • Treasurer-Tax Collector/Public Administrator • Transitional Assistance • Children's Services • Aging and Adult Services • Child Support Services • Preschool Service
County Library • County Museum • County Fire • Facilities Management • Fleet Management • Land Use Services • Public Works • Real Estate Services • Regional Parks • Registrar of Voter
Purchasing • Risk Management • Arrowhead Regional Medical Center • Behavioral Health • Public Health • Economic Development • Community Development and Housing • Redevelopme
Preschool Services • Aging and Adult Services • Children's Services • Veterans Affairs • District Attorney • Probation • Public Defender • Sheriff-Coroner • Agriculture/Weights and Measures • A
Real Estate Services • Public Works • Regional Parks • Registrar of Voters • Special Districts • Board of Supervisors • County Administrative Office • County Counsel • Clerk of the Board • H
Redevelopment • Economic Development • Community Development and Housing • Workforce Development • Assessor • Auditor/Controller-Recorder • Treasurer-Tax Collector/Public Administrator • Transit
Probation • Public Defender • Sheriff-Coroner • Agriculture/Weights and Measures • Airports • Architecture and Engineering • County Library • County Museum • County Fire • Facilities Management •

COUNTY OF SAN BERNARDINO
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