

## Alcohol and Drug Services

### DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health's Alcohol and Drug Services program consists of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and approximately 30 contractors. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 12,500 clients are served and over 80,000 hours of prevention services are performed.

Alcohol and Drug services (ADS) are primarily funded by federal block grant and state revenues (62%). The remaining sources of revenue are court fines for Driving Under the Influence (DUI) offenses, fees for services, and reimbursements provided by Human Services System (HSS) CalWORKs program and the Proposition 36 (Prop. 36) – Substance Abuse and Crime Prevention Act program. In addition, the county must fund the required maintenance of effort (MOE) for the block grant and state funds. The department's local cost of \$149,458 finances the required MOE.

### BUDGET AND WORKLOAD HISTORY

	<b>Actual 2003-04</b>	<b>Budget 2004-05</b>	<b>Actual 2004-05</b>	<b>Budget 2005-06</b>
Appropriation	19,218,436	20,577,850	19,050,106	19,104,240
Departmental Revenue	19,068,977	20,428,392	18,900,649	18,954,782
Local Cost	149,459	149,458	149,457	149,458
Budgeted Staffing		74.1		75.8

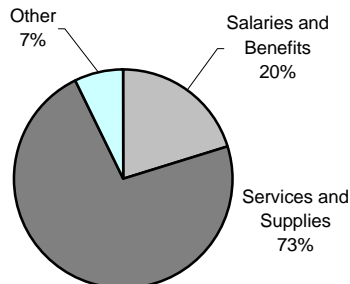
#### **Workload Indicators**

Drug Abuse Prevention Hours	84,470	85,000	80,264	81,600
Residential Treatment Clients	2,399	2,500	2,213	2,475
Outpatient Treatment Clients	8,009	8,100	9,113	9,751
Methadone Treatment Clients	895	900	1,102	1,179

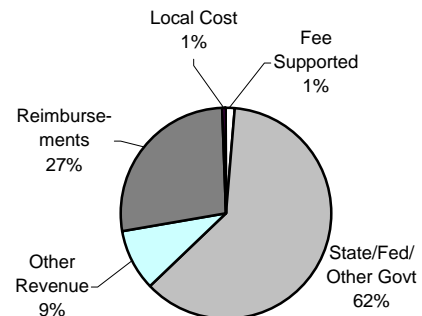
Variances between actual and budget for 2004-05 existed in:

- 1) Salaries and benefits due to holding some positions vacant throughout the year.
- 2) Service and supplies due to planned MEDITECH software costs not occurring; contract agency expenditures being less than budgeted due to decreased expenditures for Medi-Cal and CalWORKS Providers; lower than planned need for drug testing kits; and unanticipated savings in communications costs.
- 3) Reimbursements due to under-spending of CalWORKs allocation funds. The department continues to explore ways to maximize this funding source.
- 4) Revenues due to decreases in Medi-Cal and Federal Aid.

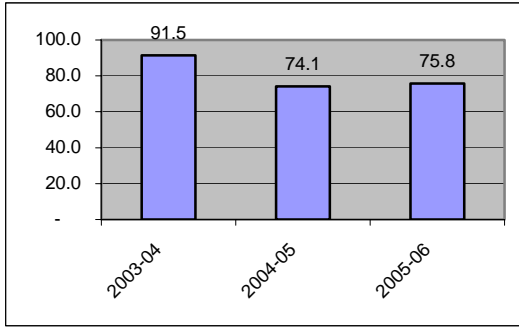
#### **2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY**



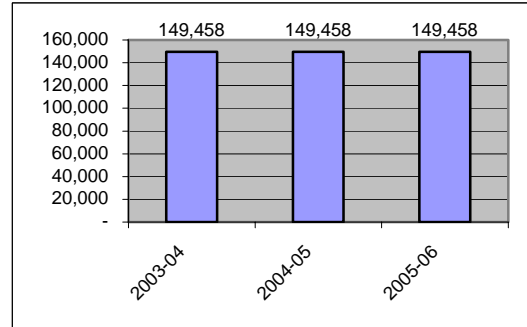
#### **2005-06 BREAKDOWN BY FINANCING SOURCE**



**2005-06 STAFFING TREND CHART**



**2005-06 LOCAL COST TREND CHART**



The majority of the Alcohol & Drug program services provided by the department are through contracted providers, which account for approximately 71% of total budgeted expenditures.

Budget to budget there is a decrease in both appropriations and revenue of \$1.5 million.

Salaries and benefits will increase by approximately \$0.6 million out of which sixty two percent is due to increased costs in retirement, workers compensation, and potential MOU increases. The other thirty-eight percent (\$230,000) is due to the increase in budgeted staffing of 1.7 positions. There are no new positions being requested. The increase in budgeted positions is a result of transferring positions from the Mental Health budget to the Alcohol & Drug program, adding additional budget for a deputy director and a contracted doctor, and deleting a Mental Health Program Manager position no longer needed in the department.

Services and supplies will decrease by approximately \$1.2 million due to: 1) the restructure of contracts to reflect current year expenditures trend and an expansion on CalWORKs services; 2) a reduction in computer services expenditures as MEDITECH implementation costs are now reflected in the Mental Health budget; 3) a reduction in County-Wide Cost Allocation Plan (COWCAP) charges; 4) a reduction in medical supplies to reflect current needs for drug testing kits for Prop. 36 clients; and 5) a minor reduction in miscellaneous expenditures including risk management insurance.

Transfers will increase by \$53,771 due to increases in rent expense and court administration partially offset by a minor decrease in Employee Health and Productivity (EHAP).

Reimbursements will increase by \$0.9 million due to the net impact of increasing the CalWORKs and Prop. 36 budgets. The reimbursement increase is partially offset by an increase in the collection of Prop. 36 fees as reflected in Current Services.

The 2005-06 final budget includes an accounting change for the SAPT Block Grant and transfer to the Special Revenue Fund SDH. Previous budgets reflected the entire allocation as part of the ADS budgeted revenue. However, amounts have been reduced to meet the guidelines set by the state to maintain a contingency of 20-30% in the SDH fund. The transfer is made possible by increases to Drug Court and Parolee Services Network (PSN) claims, Patient Payments and Insurance as well as reductions in contracted services.

Other revenue changes include a reduction in Other Revenue to reflect current collections of child care fees and a reduction in Operating Transfers In due to the projected increase in Parolee Services Network claims and insurance collections.



**GROUP: Administrative/Executive**  
**DEPARTMENT: Alcohol and Drug Services**  
**FUND: General**

**BUDGET UNIT: AAA ADS**  
**FUNCTION: Health & Sanitation**  
**ACTIVITY: Hospital Care**

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
<b>Appropriation</b>					
Salaries and Benefits	3,835,104	4,713,977	5,090,762	248,923	5,339,685
Services and Supplies	18,997,932	20,228,376	20,218,214	(1,207,392)	19,010,822
Transfers	1,838,454	1,813,600	1,813,600	53,771	1,867,371
Total Exp Authority	24,671,490	26,755,953	27,122,576	(904,698)	26,217,878
Reimbursements	(5,621,384)	(6,178,103)	(6,178,103)	(935,535)	(7,113,638)
Total Appropriation	19,050,106	20,577,850	20,944,473	(1,840,233)	19,104,240
<b>Departmental Revenue</b>					
State, Fed or Gov't Aid	16,136,772	17,554,888	17,871,051	(1,782,716)	16,088,335
Current Services	399,153	215,982	222,946	165,807	388,753
Other Revenue	44,923	125,000	125,000	(75,200)	49,800
Total Revenue	16,580,848	17,895,870	18,218,997	(1,692,109)	16,526,888
Operating Transfers In	2,319,801	2,532,522	2,576,018	(148,124)	2,427,894
Total Financing Sources	18,900,649	20,428,392	20,795,015	(1,840,233)	18,954,782
Local Cost	149,457	149,458	149,458	-	149,458
Budgeted Staffing		74.1	74.1	1.7	75.8

**DEPARTMENT: Alcohol and Drug Services**  
**FUND: General**  
**BUDGET UNIT: AAA ADS**

**BOARD APPROVED CHANGES TO BASE BUDGET**

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Net transfer of staff between the Mental Health budget unit (MLH) and ADS Five positions were transferred from MLH to ADS and three were transferred from ADS to MLH to more accurately reflect the duties and funding of positions.	2.0	246,033	-	246,033
<b>** Final Budget Adjustment - Mid Year Item</b> <b>Increase in costs and revenue in the amount of \$18,800 related to the Clerical Classification Study approved by the Board on April 5, 2005 #67. Related revenue is shown in other revenue.</b>				
2. Delete Mental Health (MH) Program Manager position This position was incorrectly added to the ADS budget in 2004-05 and was also budgeted in the MLH budget. For 2005-06 is correctly budgeted in the MLH budget only.	(1.0)	(112,749)	-	(112,749)
3. Deputy Director MH Program position Added additional budget for vacant Deputy Director position expected to be filled in 2005-06.	0.3	32,128	-	32,128
4. Increase in contract doctor positions Hours were increased to adequately staff clinics to meet the growing demands of co-occurring disorders (mental health and drug and alcohol disorders). Expansion of clinic hours also resulted in the need for additional Doctor's (MD) time.	0.4	83,511	-	83,511
5. Software The 2004-05 budget included plans for the implementation of MEDITECH. However, these costs did not materialize. Planning estimates for MEDITECH have been included in the MLH budget for 2005-06.	-	(200,000)	-	(200,000)
6. COWCAP reduction COWCAP charges decreased for the 2005-06 year.	-	(110,414)	-	(110,414)
7. Service contract changes Several contracts are being restructured to reflect current year expenditure trend and to expand CalWORKs services. Additional CalWORKS funding was awarded and is reflected in Reimbursements. The net change is a decrease of \$521,446.	-	(521,446)	-	(521,446)
8. Reduce Medical Supplies The 2004-05 budget included plans to purchase a large quantity of drug testing kits, to be utilized by Prop. 36 clients. However, only a portion of these were purchased due to lower than anticipated need. The proposed budget includes plans to continue at the current purchasing level.	-	(330,344)	-	(330,344)
9. Miscellaneous Line-Item Changes Net decreases in miscellaneous costs such as phone services, food, and equipment rental.	-	(45,188)	-	(45,188)
10. Miscellaneous changes to Transfers Transfers changes include the following: Rent paid to Real Estate Services increased by \$33,446, Drug Court Administration transfer to Courts increased by \$22,798, and EHAP decreased by \$2,473	-	53,771	-	53,771



## BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
11. Changes to Reimbursements Net impact of increasing CalWORKS and Prop. 36 budgets, partially offset by an anticipated increase in Prop. 36 fees as reflected in Current Services. Minor adjustments were made to other reimbursements to reflect the Memorandum Of Understanding (MOU) increases in other departments.	-	(935,535)	-	(935,535)
12. State, Federal and Government Aid Increases to Drug Court and Parolee Services Network (PSN) claims, Patient Payments and Insurance as well as reductions in contracted expenses reduce the reliance on the SAPT Block Grant allocation. The unused revenue is now reflected in the special revenue fund SDH.	-	-	(1,782,716)	1,782,716
13. Current Services The 2004-05 budget did not include line-item budgets for Patient Payments and Insurance. The 2005-06 budget is based on current collection trends. Also contributing to this change is the anticipated increase in Prop. 36 fee collections.	-	-	165,807	(165,807)
14. Other Revenue (Child Care fees CPS) Child Care fees are decreased to reflect current collection trends. Revenue is increased by \$18,800 to reflect increased costs for Clerical Classification study approved by the Board on April 5, 2005 #67.	-	-	(75,200)	75,200
15. Operating Transfers In from Special Revenue Funds Net result of proposed revenue and appropriations presented in the 2005-06 budget. The reduction in the required transfer is based on projected Drug Court and PSN claims continuing at the current level.	-	-	(148,124)	148,124
<b>Total</b>	<b>1.7</b>	<b>(1,840,233)</b>	<b>(1,840,233)</b>	<b>-</b>

\*\* Final Budget Adjustments were approved by the Board after the proposed budget was submitted.

