COUNTY OF SAN BERNARDINO

2003-04
FINAL BUDGET

Supervisor Bill Postmus, Vice Chair ..... First District

Supervisor Paul Biane ..... Second District

Supervisor Dennis Hansberger, Chair ..... Third District

Supervisor Fred Aguiar .....Fourth District

Supervisor Jerry Eaves ..... Fifth District

Wally Hill, County Administrative Officer

Larry Walker, Auditor/Controller-Recorder

COUNTY OF
SAN BERNARDINO
County Administrative Office

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WALLY HILL
County Administrative Officer

BOARD OF SUPERVISORS

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The Honorable Board of Supervisors
County of San Bernardino
San Bernardino, California

The Board adopted the final budget for 2003-04 on June 24, 2003.

This fiscal year continues to be noteworthy as 2003 marked the County of San Bernardino's 150th anniversary – a century and a half of public service. While the County of San Bernardino commemorates the growth and progress made in the last 150 years, the county cautiously stepped forward into the 2003-04 year. It was a complex budget year where development of the budget required difficult decisions of the Board due to reduced available resources.

The struggles and efforts made by county departments and the Board produced an adopted 2003-04 budget which stands as a fiscally sound spending plan. The 2003-04 budget provides for the operational needs of county departments, increases the county's general purpose reserve, and sets aside a significant amount of contingencies for uncertainties that the county may face during the current year and next fiscal year.

The key elements of this 2003-04 budget include:

4% Spend Down Plan

In October 2002, the Board authorized the County Administrative Office to direct departments to develop a plan to reduce general fund support to a manner that by June 30, 2003, departmental budgetary levels were positioned to be 4% lower in the beginning of the 2003-04 fiscal year. The 4% Spend Down Plans were approved in December as a means of funding the rising ongoing expenses. This plan, which was incorporated into the 2003-04 base budget, produced $8.6 million in savings and eliminated 54.8 vacant positions.

30% Cost Reduction Plan

As a continuation of fiscally conservative approach to budgeting, the County Administrative Office requested departments to submit 30% Cost Reduction Plans, in a prioritized manner, with their 2003-04 budget projections. These cost reduction plans enabled the county to better position itself for the potential deep cuts expected from the State.

To further brace for these impacts and as a result of the Governor's proposed budget released in January, the Board approved a spending reduction plan that included a hiring freeze and a freeze on fixed asset/equipment purchases. Additionally, evaluations of the capital improvement program and existing lease space were performed; service contracts reviewed; and out of state travel requests were reduced to an absolute necessity.

On March 18, 2003, the Board took their first action with the 30% Cost Reduction Plans by approving the Level 1 Reduction (the lowest of the departmental program priorities). This action, which was incorporated into the 2003-04 base budget, resulted in cost reductions of $10.5 million and eliminated 70.5 vacant budgeted positions.

Deletion of Vacant Budgeted Positions

In April, the Board directed the County Administrative Office to delete vacant budgeted positions in the upcoming 2003-04 budget that had not been in active recruitment. The County Administrative Office recommended that exceptions be made for some positions, such as revenue generating positions or positions funded with external revenue sources. Additionally, departments with positions slated for deletion were provided the opportunity to request restoration from the Board during the budget workshops and hearings. The Board approved the majority of the County Administrative Office's recommendations and several restoration requests of departments. Positions deleted as a result of this action totaled 98.7 vacant budgeted positions, which produced a local cost savings of $3.7 million.

Additional Departmental Requests Approved

The Board approved two additional departmental policy items; one policy item for the Sheriff to fund technical staff previously funded by the COPSMORE grant and one policy item for the Clerk of the Board restoring the Chief Deputy Clerk position deleted in the 30% Cost Reduction Plan – Level 1.

Additionally, the Board approved establishing $1.0 million in reserve for the Museum's Hall of Paleontology and increasing the existing Bark Beetle reserve by $2.0 million.

During the budget hearings, the Board approved some additional requests. Included in these were the restoration of additional revenue supported positions for the Treasurer-Tax Collector, a request from the Public Administrator/Guardian/Conservator/Coroner for a position to review the current body removal services contract with a department objective of eventually bringing this service in-house, and positions for the Sheriff which consisted of continued general fund support for technical staff of a prior COPSMORE grant and the restoration of vacant budgeted positions that were not in recruitment.

Contingencies & Reserves

The Board prudently set aside a total of $67.4 million in the contingencies budget to mitigate the impact of uncertainties presented by the state's financial picture, increases due to negotiated employee MOUs, increases in retirement, and increases in insurance costs. This amount is comprised of $62.2 million of available financing and $5.2 million as required by Board policy, which states that 1.5% of budgeted locally funded appropriations must be set aside in contingencies.

In addition, the Board contributed $2.9 million to the general purpose reserve in 2003-04, bringing the total to $34.8 million (10% of locally funded appropriations). Contingencies and reserves serves as an insurance policy to safeguard essential programs should the county experience an economic downturn.

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In summary, the 2003-04 final budget demonstrates the Board's continual commitment to responsible fiscal management and a fair, cost-effective government for the citizens of San Bernardino County. While there are still issues for the County to face in the future, this budget is a further step forward, and one in which the Board can take pride. It is also a budget that places the County in a good position to meet the challenges of future budget years.

Respectfully submitted,

Wally Hill

WALLY HILL
County Administrative Officer

The Board of Supervisors adopted the County of San Bernardino's 2003-04 Final Budget on June 24, 2003. This budget covers the period from July 1, 2003 – June 30, 2004. Each department is responsible for operating within their budget and has the authority to spend up to the approved budget amount. The County of San Bernardino's 2003-04 Final Budget consisting of the general fund, special revenue funds, capital projects funds, and enterprise funds has a total appropriation of $2.6 billion.

General Fund Budget Process

The County Administrative Office has the responsibility of developing the county financing plan for all general fund departments. The 2003-04 financing plan included a total of $348.2 million in discretionary revenue. This revenue is comprised of property taxes, vehicle license fees, interest on the county investment pool, sales tax and other taxes. Mandatory costs such as previously negotiated salary increases, previous year's Board approved costs and other mandated costs are first financed by the discretionary revenue. After the mandatory costs are financed, the remaining unallocated discretionary revenue is presented to the Board of Supervisors for approval of distribution during the budget workshop. In 2003-04 the amount of unallocated revenue was $59.1 million.

A budget workshop was held June 4th through 6th, 2003, to discuss each department's proposed budget. Each department submitted a departmental budget based on the general fund financing amount allocated to them and their own departmental revenues. Departments also request funding for those workload and program changes that were unable to be financed in their proposed budget. Additionally, requests for restoration of vacant budgeted positions slated for deletion were also presented as policy items.

The Board of Supervisors approved the deletion of vacant budgeted positions that were not in recruitment, which increased financing available by $4.3 million. In addition, the Board also approved $4.3 million in departmental requests, of which $0.4 million was approved requests for restoration of vacant positions, $0.9 million represented approved policy items for the Sheriff and Clerk of the Board, and $3.0 million represented contributions to reserves. These changes, shown below, were incorporated in the 2003-04 Final Budget that was presented to the Board during the budget and fee hearing in June. The remaining revenue not allocated was $59.1 million.

BOARD APPROVED CHANGES AT BUDGET WORKSHOP

	Approp	Revenue	Local Cost	Addt'l Pos.
Vacant Budgeted Positions Deleted:				
Aging & Adult Services	(162,632)	(162,632)	-	(10.6)
Alcohol and Drug	(352,815)	(352,815)	-	(7.8)
Architecture & Engineering	-	-	-	(2.0)
Auditor/Controller-Recorder	(699,350)	(375,027)	(324,323)	(14.7)
Behavioral Health	(647,322)	(647,322)	-	(6.4)
California Children's Services	(698,094)	(633,750)	(64,344)	(12.8)
Child Support Services	(73,524)	(73,524)	-	(1.0)
County Administrative Office	(32,002)	-	(32,002)	(1.0)
District Attorney	(119,236)	-	(119,236)	(1.6)
Facilities Management	(388,739)	(70,367)	(318,372)	(12.7)
HSS Administrative Claim	(498,130)	(498,130)	-	(20.0)
Human Resources	(522,516)	(53,427)	(469,089)	(11.0)
Information Services - Emerging Technology	(161,992)	-	(161,992)	(2.0)
Information Services - Systems Development	(71,866)	-	(71,866)	(1.0)
Land Use Services	(295,675)	(246,171)	(49,504)	(5.2)
Probation	(2,495,957)	(523,535)	(1,972,422)	(43.0)
Public Health	(1,010,426)	(957,618)	(52,808)	(21.4)
Real Estate Services	(304,201)	(208,920)	(95,281)	(4.0)
Registrar of Voters	(102,760)		(102,760)	(4.4)
Sheriff	(499,218)	-	(499,218)	(15.9)
Treasurer-Central Collections	(150,905)	(150,905)	-	(5.5)
Treasurer-Tax Collector	(139,166)	(139,166)	-	(4.0)
Total Vacant Budgeted Positions Deleted	**(9,426,526)**	**(5,093,309)**	**(4,333,217)**	**(208.8)**

BOARD APPROVED CHANGES AT BUDGET WORKSHOP

	Approp	Revenue	Local Cost	Addt'l Pos.
Vacant Budgeted Positions Restored:				
Aging & Adult Services	162,632	162,632	-	10.6
Alcohol and Drug	352,815	352,815	-	7.8
Auditor/Controller-Recorder	109,120	89,290	19,830	3.2
Behavioral Health	545,750	545,750	-	4.6
California Children's Services	698,094	633,750	64,344	12.8
Child Support Services	73,524	73,524	-	1.0
District Attorney	90,668	-	90,668	0.8
Facilities Management	70,367	70,367	-	4.0
HSS Administrative Claim	498,130	498,130	-	20.0
Human Resources	219,548	53,427	166,121	2.0
Land Use Services	246,171	246,171	-	5.2
Public Health	835,899	783,091	52,808	15.9
Real Estate Services	182,470	182,470	-	2.0
Registrar of Voters	102,760	-	102,760	4.4
Sheriff	-	-	-	3.0
Treasurer-Central Collections	74,254	74,254	-	4.0
Treasurer-Tax Collector	94,341	94,341	-	3.0
Total Vacant Budgeted Positions Restored	**4,356,543**	**3,860,012**	**496,531**	**104.3**
Policy Items:				
Clerk of the Board - Chief Deputy Clerk	80,540	-	80,540	1.0
Sheriff - COPSMORE Technical staff	843,285	-	843,285	12.0
Total Policy Items	**923,825**	**-**	**923,825**	**13.0**
Additions to Reserves:				
Bark Beetle	2,000,000	-	2,000,000	-
Museum's Hall of Paleontology	1,000,000	-	1,000,000	-
Total Additions to Reserves	**3,000,000**	**-**	**3,000,000**	**-**
TOTAL CHANGES TO SOURCES/USES	**(1,146,158)**	**(1,233,297)**	**87,139**	**(91.5)**

A budget and fee hearing was held on June 23, 2003, for public input on the county budget and fee ordinance changes and to obtain Board approval on the 2003-04 final budget. During the budget and fee hearings, an additional $0.6 million was approved and allocated to departmental final budgets. The remaining balance of $58.5 million was unallocated and set aside for future funding issues such as current salary negotiations, pending legislation, etc. In addition, the Board of Supervisors directed that any fund balance adjustment in the general fund would be made to the appropriations for contingencies and any unspent appropriation in the Priority Policy Needs be carried forward in its respective budget unit. The fund balance adjustment totaled $15.5 million. Of this amount, $13,378,742 was added to contingencies and $2,167,983 was carried over to the Priority Policy Needs. No money can be spent from contingencies without obtaining Board of Supervisors approval.

The following worksheet describes in detail what was approved at the budget and fee hearing.

BOARD APPROVED CHANGES AT BUDGET AND FEE HEARING

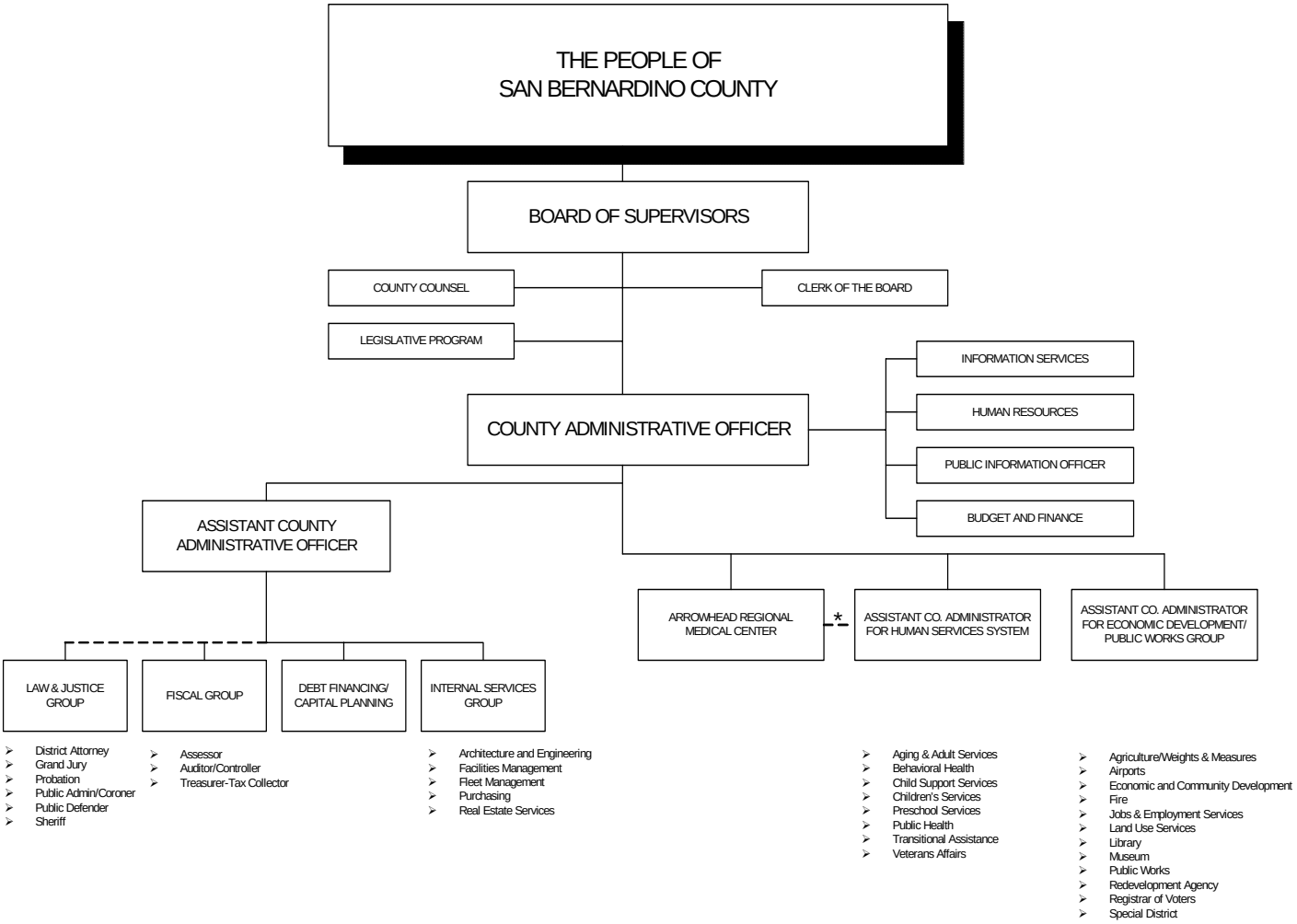
	Approp	Revenue	Local Cost	Addt'l Pos.
Agriculture/Weights and Measures - Fee Increases	79,610	79,610	-	-
Auditor/Controller-Recorder - Fee Increases	49,606	49,606	-	-
County Fire - Fee Increases	500	500	-	-
County Museum - Fee Increases	132,501	132,501	-	-
Library - Fee Increases	230,000	230,000	-	-
PA/Guardian/Conservator/Coroner				
Body Removal Services	96,062	191,000	(94,938)	1.0
Fee Increases	27,000	28,620	(1,620)	-
Public Health - Fee Increases	426,043	426,043	-	6.0
Public Works - Regional Parks - Fee Increases	8,185	8,185	-	-
Sheriff				
Continued funding for previous COPSMORE funded positions	682,222	-	682,222	10.3
General Fund Fee Increases	155,000	155,000	-	-
Other Funds Fee Increases	435,303	435,303	-	-
Solid Waste Management - Fee Increases	471,776	471,776	-	-
Treasurer-Tax Collector				
Restore Staff Analyst II position - Admin Support	67,238	67,238	-	1.0
Restore Automated Systems Tech position for Systems Support	22,715	22,715	-	0.5
Fee Increases	25,000	25,000	-	-
TOTAL CHANGES TO SOURCES/USES	**2,908,761**	**2,323,097**	**585,664**	**18.8**

Other Funds Budget Process

In addition to the general fund, the County of San Bernardino has special revenue funds, capital projects funds, internal service funds and enterprise funds. All of these funds are restricted to the revenue sources they receive. Each department who has these types of funds is responsible for developing its budget based on the revenue resources available to them. These resources include projected revenue to be collected in 2003-04 and any revenue not spent and carried forward from prior years (for example, fund balance for special revenue funds). These budgets were also discussed during the budget workshop and budget and fee hearing. In addition, the Board of Supervisors gave approval to make necessary fund balance adjustments for special revenue funds to agree to the Auditor/Controller-Recorder's actual fund balance.

Budget Book Format

The County of San Bernardino's 2003-04 Final Budget is presented in this book based on the County Organizational Structure, which is depicted on page 6. The Administrative/Executive Group is those departments that report directly to the Board of Supervisors or those departments that report directly to the County Administrative Office which perform functions related to the overall support of the county. In addition, there is a sample of the departmental budget format on pages 7 and 8 of this Preface that shows and explains how each budget unit is presented in the book. There is also a list of Final Budget Definitions on pages 9-12 of this Preface that defines budget terms commonly used throughout the budget workbook.



* Reflects coordination on Behavioral Health Unit

Revised October 7, 2003

OVERVIEW OF BUDGET

Departments that have multiple budget units will have a summary at the front that lists the budget units and the adopted budgets for 2003-04 which they are responsible for.

DEPARTMENT:
DEPARTMENT HEAD:

The department being described and the responsible administrator are listed at the top.

2003-04

	Appropriations	Revenue	Local Cost/ Fund Balance	Staffing
Budget #1				
Budget #2				
Budget #3				
TOTAL	-	-	-	-

BUDGET UNIT: BUDGET UNIT NAME (FUND DEPT)

I. GENERAL PROGRAM STATEMENT

Section I is the General Program Statement, which provides a narrative describing the function and activity of the budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation				
Total Revenue				
Local Cost	-	-	-	-
Budgeted Staffing				
Workload Indicators				
Workload Indicator #1				
Workload Indicator #2				

Section II is the Budget & Workload History, which provides a historical overview of the budget unit, including two years worth of actuals, prior year adopted budget, and the current adopted budget.

It also includes budget and actual information related to measurements of workload, called Workload Indicators.

For those departments that have significant variances between budget and actual in 2002-03, there will be an explanation here of why this occurred. The 2002-03 Budget is the original budget adopted in late June and does not reflect any mid year changes approved by the Board during the fiscal year. In many cases, this is why there are variances between budget and actual in 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

PROGRAM CHANGES

Section III highlights, in narrative form, some of the major changes that are detailed in the following section in a numeric format. Not all departments will have information here, especially if the overall functioning and responsibilities of the department have not changed.

If there are important changes to highlight, they will be broken out into the categories: Staffing Changes and/or Program Changes.

GROUP:
DEPARTMENT:
FUND :

The header shows which budget unit you are looking at and lists the Function and Activity that tie this page to the summary financial schedules at the back of the

FUNCTION:
ACTIVITY:

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriations					
Salaries and Benefits					-
Services and Supplies					
Central Computer					
Transfers					
Total Expenditure Authority					
Reimbursements					
Total Appropriation					
Revenue					
Taxes					
Other Revenue					
Total Revenue					
Local Cost					
Budgeted Staffing					

This section provides a summary overview of how the budget incrementally progresses from prior year adopted to current adopted. A more detailed breakout of these expenditure and revenue changes by category is included in the following sections. Prior year actuals are included for informational purposes.

From left to right following actuals are: the prior year approved budget; the Board approved base budget which includes non-discretionary budget changes, such as changes due to legal requirements or salary negotiations; Board approved changes to the base budget which includes any type of discretionary changes made by the department or policy items approved; and finally the Final Budget which is the sum of the Base Budget and the Changes to Base Budget column.

Total Changes Included in Board Approved Base Budget

Salaries and Benefits		
Services and Supplies		
Central Computer		
Total Appropriation Change	-	
Total Revenue Change	-	A
Total Local Cost Change	-	
Total 2002-03 Appropriation	-	
Total 2002-03 Revenue	-	B
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	-	
Total Base Budget Revenue	-	C
Total Base Budget Local Cost	-	

The top part of this section shows detail of changes that are being added to last years adopted budget to create this years "Base Budget," or the starting point from which the budget is built. The detail is then summarized below in the section labeled "A"

The "Changes Included in Base Budget" section shows in detail what changes were made to last years budget to reach the "Board Approved Base Budget" summarized in the previous section.

The three groups of data listed here show: A – the sum of changes, as detailed; B – last years approved budget which is the starting point; and C – the approved base budget, which is the sum of A and B. The numbers in C directly correspond to the "Base Budget" column in the section at the top of this page.

Board Approved Changes to Base Budget

Salaries and Benefits	-
Services and Supplies	-
Central Computer	-
Transfers	-
Total Expenditure Authority	-
Reimbursements	-
Total Appropriation	-
Other Revenue	-
Total Revenue	-
Local Cost	-

This final section shows, in detail by category, the approved changes to the base budget. This could be due to any change in activity by a department including: approved policy items, new program implementation, etc.

This section directly corresponds to the column titled "Board Approved Changes to Base Budget" shown on the section at the top of this page. These changes added to the base budget equal the final adopted budget.

FINAL BUDGET DEFINITIONS

4% Spend Down Plan: This year's budget includes a 4% Spend Down Plan that was approved by the Board on December 10, 2002. Approved reductions are shown under Changes Included in Board Approved Budget.

30% Cost Reduction Plan: The 30% Cost Reduction Plan, approved by the Board on January 28, 2003, details cost saving measures. The cost saving measures that have been implemented are detailed under Changes Included in Board Approved Budget.

Activity: A component within a fund; usually a specific line of work performed to accomplish a function for which a governmental unit is responsible.

Appropriation: An authorization granted by a legislative body to make expenditures and incur obligations for a specific purpose.

Base Year Adjustments: All non-discretionary budget changes that are factored into the base budget and approved by the Board with the County Administrative Office's financing plan; these include the cost of new mandates and negotiated salary increases.

Board Approved Base Budget: The Board Approved Base Budget reflects the anticipated costs of carrying out the current level of service or activities as authorized by the Board of Supervisors in the prior years. It may include an adjustment for cost increases, but does not include changes in level of service over that authorized by the Board of Supervisors. This year's base budget represents the prior year approved budget plus mandated costs such as salary negotiations (MOU), retirement costs, risk management liabilities and previous year's mid year Board approved costs.

Budgeted Staffing: The equivalent of full-time positions funded in the budget.

Capital Project Funds: Capital Project Funds are used to account for financial resources designated for the acquisition or construction of major capital facilities other than those financed by Enterprise and Internal Service Funds.

Central Computer: Central Computer expense category is set up specifically to allocate Information Services Department's computer charges to departments based on usage. These are countywide costs for computer infrastructure such as email, wide area network, payroll processing, and software/hardware staff support. Each departmental Central Computer budget amount is estimated at the beginning of the fiscal year by the Information Services Department and is billed based on that estimate. Next year's budget will be adjusted based upon the actual usage of the prior fiscal year.

Contingencies: An amount set aside within a budget for unforeseen expenditure requirements. Board action must be taken to spend contingency funds.

COWCAP: COWCAP is an acronym that stands for County Wide Cost Allocation Plan. It is the method by which indirect support costs for services such as Human Resources, Payroll, Purchasing, etc. are allocated to departments. It is prepared annually by the County Auditor/Controller-Recorder in accordance with the Office of Management and Budget, Budget Circular A-87, which is the guideline for state and federal reimbursements for indirect costs.

Department: An organizational division used by County management to group programs of a like nature.

Depreciation: The recording of expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Discretionary Revenue: Revenue not legally designated for a specific purpose or program that can be appropriated at the discretion of the Board of Supervisors.

Employee Health & Productivity Program (EHaP): A modified duty/return to work program that utilizes specialized nurses to obtain effective and timely treatment for injured or ill employees. Overall goals are to return the employee to the workplace as soon as possible and to increase the health and productivity of employees through health promotion and risk reduction programs.

Enterprise Funds: Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through operational revenues.

Fiscal Year: County accounting period which runs from July 1 through June 30.

Fixed Asset: An asset of a long-term character such as land, buildings, or furniture and other equipment costing $5,000 or more.

Function: A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. This designation is specified by the State Controller. For example: “Public Protection” is the function of the Sheriff’s Department.

Fund Balance: The excess of assets over its liabilities, including the cancellation of prior year encumbrances.

GASB 33: GASB 33 signifies Governmental Accounting Standards Board, Statement 33. Statement #33 establishes accounting and financial reporting standards for nonexchange transactions involving financial or capital resources. A nonexchange transaction is where a government gives or receives value without directly receiving or giving value in return. Some examples of nonexchange transactions are taxes, grants, fines, donations, and state and federal funding.

The main change is revenue must be recognized for the above transactions when the underlying exchange has occurred or when eligibility requirements are met. Therefore, money that is received under this criteria and is being put aside in trust funds must be recognized when received and trust funds that are not fiduciary in nature must be eliminated.

GASB 34: GASB 34 signifies Governmental Accounting Standards Board, Statement 34. Statement #34 establishes new requirements for the annual financial reports of state and local governments. The goal is to make annual reports easier to understand and more useful to people who use governmental financial information to make decisions.

There are many components of GASB 34, but as it relates to the budget, it is primarily composed of how services provided between county budget units are accounted for. GASB 34 specifies how payments for services should be accounted for, i.e. either as reimbursements or as revenues. While the net impact is zero, reclassifications between these two categories cause inconsistencies when comparing year-to-year budgets by specific expense or revenue categories. In situations where this impact is significant, the departments have included an explanation of the reclassification.

General Fund: The General Fund is used to account for resources traditionally associated with government which are not accounted for in a specific fund to satisfy legal requirements or financial management objectives.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Local Cost: Local cost is the amount contributed by the county general fund from its general revenue sources to finance the activities of a department.

Memorandum of Understanding (MOU): For budget purposes, the MOU refers to an approved labor agreement between the County and an employee labor organization that details the salary, benefits, and other conditions of employment.

Mid-year Adjustments: Board approved changes to a department's budget after the adoption of the final budget.

Operating Transfers In/Out: A method of providing financing from one fund to another for the implementation of a project or program.

Other Charges: A category of accounts established for expenditures other than salaries and benefits, services and supplies, and fixed assets. Example: In Home Supportive Services.

Policy Item: Funding requests made by departments for the restoration of program cuts or the addition of program/workload changes for which the department could not finance from within their local cost allocation.

Proposed Budget: The working document of the fiscal year under discussion. Approval of this document does not allow expenditures for fixed assets and for new permanent employee positions unless specifically approved by the Board of Supervisors.

Proposition 172: A permanent extension of a half-cent Local Public Safety Sales Tax approved by California voters on November 2, 1993. Proceeds of this sales tax must be dedicated to public safety.

Public Service Employee (PSE): PSEs are employees assigned to entry level positions in a variety of fields and occupations for a limited duration. They are not full regular county employees and are subject to an expedited recruiting process to accommodate additional workload or to handle one-time special projects. They do not receive the full range of benefits, nor have the civil service status of regular county employees.

Realignment Funding (Health & Welfare): In 1991-92 the state approved the Health & Welfare Realignment Program which involves a shift of program responsibilities from the state to the counties. This shift is funded through corresponding shift of dedicated Sales Tax and Vehicle License Fee revenue.

Reimbursements: Amount received as a repayment of the cost of work, or service performed, or of other expenditures made for or on behalf of another governmental unit or department. Reimbursements represent the recovery of an expenditure.

Revenue: The addition of cash or other current assets of governmental costs funds (receipts) which do not increase any liability or reserve and do not represent the recovery of an expenditure, i.e., reimbursements. Generally, revenue is derived from taxes, licenses and fees or investment earnings. Revenues are deposited in a fund for future appropriation.

Risk Management Liabilities: Liability insurance charges, such as general liability, auto liability, property and fire liability insurance billed to county departments from the Risk Management internal service fund.

SB 90 State-Mandated Local Program: State reimbursements to local governments for the cost of activities required by State legislative and executive acts.

Special Revenue Funds: Special Revenue Funds account for the proceeds of specific sources that are legally restricted to expenditures for specific purposes.

Transfers: The movement of resources from one fund to another usually for payment of services received.

APPROPRIATIONS SUMMARY

The 2003-04 final budget includes appropriations of $2,615,449,248, an increase of $45,336,733 or 1.76% over a restated 2002-03 final budget. The restatement of 2002-03 appropriations is the result of previously including the Redevelopment and In-Home Supportive Services budget units in the county summary. These budget units, which are considered other agency funds, are now reported separate from the county budget.

	Restated Final 2002-03	Final 2003-04	Change	Percentage Change
Countywide Operations				
Admin/Exec Group	45,994,239	41,810,387	(4,183,852)	(9.10%)
Contingencies	48,516,783	70,572,366	22,055,583	45.46%
Financial Administration	6,000,000	6,000,000	0	0.00%
Debt Service	23,068,480	16,066,040	(7,002,440)	(30.36%)
ED/Public Services Group	41,860,977	43,638,543	1,777,566	4.25%
Fiscal Group	35,952,915	38,240,919	2,288,004	6.36%
Human Services System	1,125,855,387	1,110,767,075	(15,088,312)	(1.34%)
Internal Services Group	32,428,987	32,300,857	(128,130)	(0.40%)
Law & Justice Group	422,878,079	449,670,081	26,792,002	6.34%
Total General Fund	**1,782,555,847**	**1,809,066,268**	**26,510,421**	**1.49%**
Capital Projects & Other Debt Service	113,362,674	85,123,027	(28,239,647)	(24.91%)
Special Revenue Funds	326,280,313	336,057,150	9,776,837	3.00%
Subtotal	**2,222,198,834**	**2,230,246,445**	**8,047,611**	**0.36%**
Enterprise Funds				
Arrowhead Regional Medical Ctr	238,391,803	255,631,781	17,239,978	7.23%
Medical Center Lease Payment	53,115,289	53,158,112	42,823	0.08%
County Museum Store	154,789	132,448	(22,341)	(14.43%)
Ultrascreen Theatre	4,000	-	(4,000)	(100.00%)
Regional Parks Snackbars	86,262	71,129	(15,133)	(17.54%)
Solid Waste Management	56,161,538	76,209,333	20,047,795	35.70%
Subtotal	**347,913,681**	**385,202,803**	**37,289,122**	**10.72%**
Total Countywide Funds	**2,570,112,515**	**2,615,449,248**	**45,336,733**	**1.76%**

Countywide Operations

Countywide operations show an increase in appropriations of $26,510,421. The most significant increases are in Contingencies and the Law and Justice Group, however, each group is discussed below.

The Admin/Exec Group shows a net decrease due to reductions in litigation, systems development, human resources, and employee health and wellness budget units. These decreases are offset by increases in the school claims budget unit, due to the consolidation of costs previously accounted for in various budget units, and increased unemployment insurance costs.

The appropriation for contingencies includes the amount set aside per county policy (1.5% of locally funded appropriations), which is $5.2 million. The other component of contingencies consists of unallocated financing available to the Board for distribution.

Furthermore, Debt Service decreased $7.0 million due to the elimination of a one-time prepayment of $3.2 million of the Glen Helen taxable debt, annual debt service savings resulting from that prepayment, current year savings from the refinancing of the West Valley Detention Center, and other minor changes in debt service schedules and costs.

The Economic Development/Public Service Group shows a net increase mainly attributed to increases in the Registrar of Voters budget unit, as the result of an additional election occurring in 2003-04, and the Building and Safety budget unit due to an anticipated increase in workload and new projects. The most significant decrease anticipated is reflected in the County Museum budget unit due to an expected decrease in research projects.

Within the Fiscal Group, all budget units are expected to experience an increase. The most significant increase is reflected in Central Collections budget unit as a result of anticipated increases in collection activities.

The Human Services System decreased due to staffing reductions and reduced services, supplies and equipment costs. These decreases are offset by increases related to MOU, retirement, and risk management costs, as well as increases in in-home supportive service provider costs, and caseload increases in foster care, aid to adoptive children, seriously emotionally disturbed children, and childcare. Additionally, the Behavioral Health budget unit also anticipates increased costs due to contract services with Arrowhead Regional Medical Center and outside contractors.

The Internal Services group shows a slight decrease from the previous budget year. While most of the budget units within this group experienced decreases, the utilities budget increased significantly due to anticipated increases in utility costs.

The Law and Justice group increase is mainly in the Sheriff, District Attorney, and Probation budget units. The increase costs to these budget units are the direct result of increased safety MOU/retirement, specifically the retirement benefit known as 3% at 50.

Capital Projects and Other Debt Service

Capital Projects and Other Debt Service appropriations decreased $28,239,647 primarily due to a $26.0 million reduction in Capital Improvement Projects appropriations, which is the result of the completion of several projects, including the West Valley Juvenile Detention facility.

Capital Improvement Projects appropriations decreased to approximately $85.1 million in 2003-04. The $85.1 million is composed of $6.3 million budgeted for new projects and $78.8 million of carry over projects, which includes $14.5 million in appropriations budgeted for the High Desert Detention Center.

Special Revenue Funds

Special Revenue funds increased $9,776,837 mainly due to increases in the Economic and Community Development programs of Neighborhood Initiative, Community Development Block Grant, and general administration. In Transportation, appropriation increases are anticipated in the operations and the equipment budget units due to the Highway Bridge and Restoration projects, the installation of passing lanes for the National Trails Highway in the Oro Grande area, and replacement of aging equipment. Decreased appropriations are reflected in the Sheriff COPSMORE budget unit due to the termination of grant funding for personnel and in the Transportation Measure I budget units due to the completion of several large projects. The Jobs and Employment Services Department budget unit also reflects decreases due to a reorganization of the department coupled with a decrease in the Workforce Investment Act funding.

Enterprise Funds

The increase in Arrowhead Regional Medical Center reflects increased salary and benefit costs and a 4% increase in emergency room and outpatient visits. Medical Center Lease Payments increased slightly, reflecting the increases in net lease payments and trustee/administrative fees.

There are no appropriations associated with the UltraScreen Theatre budget as this fund has been closed due to the final sale of the remaining equipment.

Solid Waste Management appropriations have been increased as a result of a variety of new projects scheduled for 2003-04, increases in tonnage at the landfills, and Bark Beetle related costs.

REVENUE SUMMARY

The 2003-04 county budget is financed from a variety of sources, which are listed below. As with the appropriation summary, revenues for 2002-03 were restated to exclude the Redevelopment and In-Home Support Services budget units. In addition, an adjustment to the Solid Waste Management 2002-03 revenue figure eliminated bond proceeds from revenues, as these proceeds are considered other financing not revenues generated from operations.

	Restated Final 2002-03	Final 2003-04	Change	Percentage Change
REVENUES FOR ALL COUNTY FUNDS (Excluding Enterprise Funds)				
Property Taxes	127,697,750	136,148,669	8,450,919	6.62%
Other Taxes	128,926,083	141,340,847	12,414,764	9.63%
State and Federal Aid	1,354,820,627	1,342,417,579	(12,403,048)	(0.92%)
Charges for Current Services	305,385,527	317,349,319	11,963,792	3.92%
Other Revenue	118,915,297	108,559,481	(10,355,816)	(8.71%)
Subtotal	**2,035,745,284**	**2,045,815,895**	**10,070,611**	**0.49%**
ENTERPRISE FUNDS				
Arrowhead Regional Medical Center	246,621,803	263,031,781	16,409,978	6.65%
Medical Center Lease Payment	24,466,969	24,484,009	17,040	0.07%
County Museum Store	159,000	148,400	(10,600)	(6.67%)
UltraScreen Theatre	7,000	0	(7,000)	(100.00%)
Regional Parks Snackbars	103,500	76,600	(26,900)	(25.99%)
Solid Waste Management	52,062,043	49,151,850	(2,910,193)	(5.59%)
Subtotal	**323,420,315**	**336,892,640**	**13,472,325**	**4.17%**
Total County Budget	**2,359,165,599**	**2,382,708,535**	**23,542,936**	**1.00%**

Property Taxes

Property tax revenue increased based on higher than projected assessed valuation growth in 2002-03 combined with an estimated increase in assessed valuation of 8% in 2003-04.

Other Taxes

Other taxes are increased due to an anticipated increase in Prop 172 sales tax. The 2003-04 budget also estimates a 6.2% increase in sales tax from 2002-03 projected actuals for sales tax generated in the unincorporated area of the county. Property Transfer Tax and Supplemental Property Tax are increased to reflect rising home prices and sales volume activity.

State and Federal Aid

A decrease in revenues is reflected in the revenue category of state and federal aid. This decrease is due to considerable reductions in health and welfare administration offset by increases in aid for children due to changes in program caseloads. Further reductions in this category include the elimination of SB 90 revenues as the state has temporarily discontinued its reimbursement of mandates programs. Decreases are also expected in the law and justice area, which includes reductions associated with the COPSMORE grant and the Challenge Grant II. These decreases were offset by an increase in the U.S. Marshall contract revenues due to the increase in costs associated with the safety MOU/retirement and increases in prescription medication costs.

Funding related to state and federal capital grants has decreased overall due to the completion of various projects, including the West Valley Juvenile Detention facility and the major phases of the Etiwanda Interchange Improvement Project. These decreases were offset by an increase in airport projects, transportation highway projects, and a renovation project of the boat docks at Park Moabi. Additionally, anticipated increases in revenues are expected from Proposition 40, River Parkway Funding, for the Santa Ana River Trail, as well as revenues from the U.S. Army for perimeter fencing at the Barstow-Daggett airport.

Realignment vehicle license fee (VLF) revenues for health, welfare and Behavioral Health are also estimated to increase. Additionally, the non-realignment portion of vehicle license fees is expected to grow 3.7% over current year-end estimates. These estimates assume the entire VLF backfill from the state.

Charges for Current Services

Charges for current services are expected to increase from 2002-03 budget year. The most significant increases in departmental business activity consist of $4.6 million in law enforcement services, which are a result of safety MOU/retirement increases, $3.3 million in indirect cost reimbursement (COWCAP) due to increased costs mainly in salaries and benefits, $1.4 million attributed to an expected increase in the recording fees of legal documents, $1.4 million in election services due to the addition of one election in 2003-04, and $1.4 million increase related to property tax administration fee due to growth in supplemental assessments. In addition, minor increases, which total approximately $3.9 million, occurred in various programs. Significant decreases are expected in health service fees, of which $4.2 million is due to the loss of the First Five grant revenue in Public Health for the “Early Steps” and “The Earlier, the Better” programs, an anticipated decrease of $2.0 million in Information Services revenues, and $1.0 million decrease in the County Museum due to fewer research projects. Additionally, charges for current services reflects decreases due to the reclassification of revenue to reimbursement as required by GASB 34 offset by various increases due to the reclassification of other revenue to charges for current services in order to correctly categorize revenues.

Other Revenue

Other revenue includes licenses, permits, franchises, fines and penalties, interest earnings, and tobacco settlement funds. The majority of the decrease reflected in this category of revenue is due to the reclassification of other revenue into current services, as well as the reclassification of other revenue to reimbursements and other financing sources, as required by GASB 34. Other anticipated decreases include $2.7 million in tobacco settlement proceeds and $2.1 million in interest earnings. These decreases were offset by increases in grants received by Transitional Assistance and Children's Services, the addition of a new civil filing fee for the seismic courthouse retrofit, increases in housing sales for the Neighborhood Initiative Program, and expected increases in building construction permits.

Enterprise Funds

Arrowhead Regional Medical Center revenues are expected to grow due to volume increases and anticipated fee increases. This growth is reflected in insurance, private pay, Medi-Cal, and Medicare revenues.

Anticipated slight increase in revenue for the medical center lease payment fund represents state payments from the Construction Renovation/Reimbursement Program (SB 1732).

There are no proposed revenues for the UltraScreen Theatre as the only revenue associated with this fund last year was interest revenue. Since the fund has been closed, the remaining cash was transferred to the general fund.

Solid Waste Management revenues decreased a net $2.9 million as a result of a change in budgeting practices, which reduced budgeted revenues by $6.0 million. This decrease was partially offset by a $3.1 million increase in revenues primarily resulting from additional tonnage anticipated at the county landfill and transfer stations in addition to Board approved increases in tipping fees.

BUDGETED STAFFING SUMMARY

	Restated 2002-03 Staffing	Caseload Driven/ Grant or Special Funded Programs	All Other Programs	Total Change	2003-04 Staffing	Percentage Change
		Change from Previous Year				
General Fund	13,789.1	(1,374.9)	(145.5)	(1,520.4)	12,268.7	(11.0%)
Other Funds	4,386.4	(130.1)	0.0	(130.1)	4,256.3	(3.0%)
Total	18,175.5	(1,505.0)	(145.5)	(1,650.5)	16,525.0	

The net decrease in caseload driven/grant or special funded programs for the general fund includes the following significant changes:

General Fund

- **Human Services System** (HSS) Administrative Claim budgeted staffing is decreased by 986.4 to reflect the November 5, 2002, reduction of 233.6 and an additional reduction of 752.8 in 2003-04. Of the 986.4 included in the total reduction, 711.1 are in the Transitional Assistance Department, 58.0 are in the Department of Children's Services, 61.3 are in the Department of Aging and Adult Services, and 156.0 are in HSS Administration.
- **Behavioral Health** budgeted staffing is decreased by 47.9 as part of the Department's plan to reduce use of Realignment funding.
- **Child Support Services** budgeted staffing is decreased by 84.7, which is due to reductions in program funding and the elimination of vacant budgeted positions and all extra help positions.
- **Public Health** budgeted staffing is decreased by 179.0. Increases totaling 1.9 budgeted staff are offset by program staffing reductions of 180.9, which include decreases in the Maternal Health program (67.4), Perinatal and Adolescent Life program (33.9), Child Health (8.9), Family Planning (3.5), Aging (17.0), the Field Nursing program (17.5), and various other programs (32.7).
- **Probation** budgeted staffing is decreased by 70.4 positions: 48 positions (45 local cost, 3 grant funded) were reduced as a result of changes in workload indicators and shift relief factors and 22.4 positions were deleted due to decreases in grant funding and the termination of school contracts.
- **District Attorney** increased 7.0 budgeted positions due to court expansion and 2.0 budgeted positions for the grant funded Elder Abuse Vertical Prosecution program.
- **Sheriff** increased 16.0 budgeted positions: 12.0 for contract cities, 1.0 for Megan’s Law, 2.0 for Inmate Welfare, and 1.0 for CAL-ID.

Other Funds

- **Preschool Services Department** budgeted staffing is decreased by 77.9. This net reduction is a result of a 14.7 increase due to site expansion, a 6.2 increase due to support staff workload increases, a 71.0 reduction due to the deletion of vacant positions, a reduction of 41.4 due to work hours reduction for part-day teachers from eight to six hours per day, and the elimination of 13.6 vacancy factor.
- **Sheriff's** budgeted staffing includes a reduction of 8.0 technical positions for which COPSMORE funding is no longer available.

The net decrease in other programs budgeted staffing includes the following:

- **Human Resources Department** budgeted staffing is decreased by 13.3 to reflect the reduction of 3.3 positions as part of the department's 30% Cost Reduction Plan implemented, the deletion of 1.0 position that is no longer required to administer the EHaP program, and the elimination of 9.0 vacant positions.
- **Information Services'** Computer Operations budget unit decreased budgeted staffing by 29.0 vacant positions. These deletions were needed for cost savings to compensate for projected revenue decreases and budget constraints. The Network Service budget unit decreased staffing by 17.1 budgeted positions as a result of adding and deleting positions of various classifications to adjust for workload changes.
- **County Museum** budgeted staffing is decreased by 25.2 due to implementation of the 4% Spend Down Plan, decreased revenues related to research projects, and the deletion of vacant positions.
- **Solid Waste Management** budgeted staffing is increased by 12.1 primarily in response to the local emergency in the San Bernardino County mountain communities resulting from the Bark Beetle infestation.
- **Facilities Management** budgeted staffing decrease of 24.8 reflects 5.0 as part of the 4% Spend Down Plan; 5.0 as part of the department's 30% Cost Reduction Plan implemented; and 14.8 due to reduction in services and elimination of vacant positions. These reductions are in the following divisions: 15.5 in Custodial; 4.3 in Grounds; and 5.0 in Maintenance.
- **Fleet Management** budgeted staffing is decreased by 13.4 to reflect decreased demand for services and the deletion of vacant positions, which are part of the department's 30% Cost Reduction Plan implemented.

Countywide staffing changes are outlined by county department in the following chart:

BUDGETED STAFFING SUMMARY

Department	2002-03 Final Budget	2003-04 Final Budget	Change
ADMINISTRATIVE/EXECUTIVE GROUP			
GENERAL FUND			
BOARD OF SUPERVISORS	39.8	39.5	(0.3)
LEGISLATION	0.0	1.0	1.0
CLERK OF THE BOARD	15.0	14.0	(1.0)
COUNTY ADMINISTRATIVE OFFICE	33.5	26.0	(7.5)
COUNTY COUNSEL	71.0	65.7	(5.3)
HUMAN RESOURCES	129.8	116.5	(13.3)
HUMAN RESOURCES - EMPLOYEE HEALTH & WELLNESS	13.8	13.0	(0.8)
INFORMATION SERVICES - APPLICATIONS DEVELOPMENT	101.3	93.8	(7.5)
INFORMATION SERVICES - EMERGING TECHNOLOGIES	19.1	15.2	(3.9)
SUBTOTAL GENERAL FUND	423.3	384.7	(38.6)
OTHER FUNDS			
HUMAN RESOURCES - COMMUTER SERVICES	4.0	3.5	(0.5)
HUMAN RESOURCES - RISK MANAGEMENT	65.0	65.0	0.0
INFORMATION SERVICES - COMPUTER OPERATIONS	154.4	125.4	(29.0)
INFORMATION SERVICES - NETWORK SERVICES	110.1	93.0	(17.1)
SUBTOTAL OTHER FUNDS	333.5	286.9	(46.6)
TOTAL ADMINISTRATIVE/EXECUTIVE GROUP	**756.8**	**671.6**	**(85.2)**
ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP			
GENERAL FUND			
AGRICULTURE/WEIGHTS & MEASURES	72.7	64.5	(8.2)
AIRPORTS	28.9	28.9	0.0
COUNTY MUSEUM	77.7	52.5	(25.2)
ECD - ECONOMIC PROMOTION	2.0	2.0	0.0
ECD - SMALL BUSINESS DEVELOPMENT	4.0	4.0	0.0
ED/PUBLIC SERVICES GROUP	20.5	17.0	(3.5)
LAND USE SERVICES - ADMINISTRATION	12.0	11.0	(1.0)
LAND USE SERVICES - CURRENT PLANNING	27.0	27.0	0.0
LAND USE SERVICES - ADVANCE PLANNING	19.0	19.0	0.0
LAND USE SERVICES - BUILDING AND SAFETY	57.2	62.2	5.0
LAND USE SERVICES - CODE ENFORCEMENT	31.0	30.0	(1.0)
LAND USE SERVICES - FIRE HAZARD ABATEMENT	21.0	21.0	0.0
PUBLIC WORKS - REGIONAL PARKS	117.1	117.1	0.0
PUBLIC WORKS - SURVEYOR	39.3	39.4	0.1
REGISTRAR OF VOTERS	38.6	42.9	4.3
SPECIAL DISTRICTS - FRANCHISE ADMINISTRATION	3.0	3.0	0.0
SUBTOTAL GENERAL FUND	571.0	541.5	(29.5)

BUDGETED STAFFING SUMMARY

Department	2002-03 Final Budget	2003-04 Final Budget	Change
ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP (continued)			
OTHER FUNDS			
COUNTY LIBRARY	212.0	209.2	(2.8)
COUNTY MUSEUM STORE	2.3	2.1	(0.2)
ECONOMIC AND COMMUNITY DEVELOPMENT	61.0	61.0	0.0
JOBS AND EMPLOYMENT SERVICES	133.0	141.0	8.0
LAND USE SERVICES - HABITAT CONSERVATION	1.0	0.0	(1.0)
PUBLIC WORKS - CALICO GHOST TOWN MARKETING SVCS	1.0	1.0	0.0
PUBLIC WORKS - COUNTY TRAIL SYSTEM	4.0	4.0	0.0
PUBLIC WORKS - REGIONAL PARKS SNACK BARS	1.0	1.3	0.3
PUBLIC WORKS - ROAD OPERATIONS CONSOLIDATED	364.9	357.7	(7.2)
PUBLIC WORKS - SOLID WASTE MANAGEMENT	62.3	74.4	12.1
SUBTOTAL OTHER FUNDS	842.5	851.7	9.2
TOTAL ECON DEVELOP/PUBLIC SERVICES GROUP	**1,413.5**	**1,393.2**	**(20.3)**
FISCAL GROUP			
GENERAL FUND			
ASSESSOR	165.8	159.9	(5.9)
AUDITOR/CONTROLLER-RECORDER	189.9	181.6	(8.3)
TREASURER-TAX COLLECTOR	66.5	66.5	0.0
TREASURER-TAX COLLECTOR - CENTRAL COLLECTIONS	93.9	93.5	(0.4)
SUBTOTAL GENERAL FUND	516.1	501.5	(14.6)
OTHER FUNDS			
AUDITOR/CONTROLLER - RECORDS MANAGEMENT	2.0	2.0	0.0
STATE/COUNTY PROPERTY TAX ADMINISTRATION	30.0	29.0	(1.0)
SUBTOTAL OTHER FUNDS	32.0	31.0	(1.0)
TOTAL FISCAL GROUP	**548.1**	**532.5**	**(15.6)**

BUDGETED STAFFING SUMMARY

Department	2002-03 Final Budget	2003-04 Final Budget	Change
HUMAN SERVICES SYSTEM			
GENERAL FUND			
HSS ADMINISTRATIVE CLAIM	4,409.1	3,422.7	(986.4)
AGING AND ADULT SERVICES	111.9	101.1	(10.8)
BEHAVIORAL HEALTH	734.1	686.2	(47.9)
BEHAVIORAL HEALTH - ALCOHOL AND DRUG	100.9	91.5	(9.4)
CHILD SUPPORT SERVICES	649.7	565.0	(84.7)
HEALTH CARE COSTS	4.0	4.0	0.0
PUBLIC HEALTH	1,100.3	921.3	(179.0)
PUBLIC HEALTH - CALIFORNIA CHILDREN'S SERVICES	154.3	145.0	(9.3)
VETERANS AFFAIRS	19.0	17.0	(2.0)
SUBTOTAL GENERAL FUND	7,283.3	5,953.8	(1,329.5)
OTHER FUNDS			
ARROWHEAD REGIONAL MEDICAL CENTER	2,290.3	2,299.9	9.6
PRESCHOOL SERVICES	653.7	575.8	(77.9)
SUBTOTAL OTHER FUNDS	2,944.0	2,875.7	(68.3)
TOTAL HUMAN SERVICES SYSTEM	**10,227.3**	**8,829.5**	**(1,397.8)**
INTERNAL SERVICES GROUP			
GENERAL FUND			
ARCHITECTURE AND ENGINEERING	25.0	23.0	(2.0)
FACILITIES MANAGEMENT - ADMINISTRATION	4.0	4.0	0.0
FACILITIES MANAGEMENT - CUSTODIAL	63.0	47.5	(15.5)
FACILITIES MANAGEMENT - GROUNDS	28.0	23.7	(4.3)
FACILITIES MANAGEMENT - HOME REPAIR	12.0	12.0	0.0
FACILITIES MANAGEMENT - MAINTENANCE	61.0	56.0	(5.0)
PURCHASING	19.1	18.0	(1.1)
REAL ESTATE SERVICES	28.0	24.0	(4.0)
SUBTOTAL GENERAL FUND	240.1	208.2	(31.9)
OTHER FUNDS			
FLEET MANAGEMENT - GARAGE AND WAREHOUSE	103.3	94.0	(9.3)
FLEET MANAGEMENT - MOTOR POOL	8.1	4.0	(4.1)
PURCHASING - CENTRAL STORES	15.0	14.0	(1.0)
PURCHASING - MAIL AND COURIER SERVICES	35.0	34.0	(1.0)
PURCHASING - PRINTING AND MICROFILM SERVICES	18.0	17.0	(1.0)
SUBTOTAL OTHER FUNDS	179.4	163.0	(16.4)
TOTAL INTERNAL SERVICES GROUP	**419.5**	**371.2**	**(48.3)**

BUDGETED STAFFING SUMMARY

Department	2002-03 Final Budget	2003-04 Final Budget	Change
LAW AND JUSTICE GROUP			
GENERAL FUND			
COUNTY TRIAL COURTS - DRUG COURT PROGRAMS	0.0	0.0	0.0
COUNTY TRIAL COURTS - GRAND JURY	0.0	0.0	0.0
COUNTY TRIAL COURTS - INDIGENT DEFENSE	0.0	0.0	0.0
DISTRICT ATTORNEY - CRIMINAL	382.0	397.0	15.0
DISTRICT ATTORNEY - CHILD ABDUCTION	7.0	7.0	0.0
LAW AND JUSTICE GROUP ADMINISTRATION	1.0	1.0	0.0
PROBATION - ADMINISTRATION/COMM CORRECTIONS	482.0	458.6	(23.4)
PROBATION - DETENTION CORRECTIONS	654.0	613.0	(41.0)
PROBATION - PRE-TRIAL DETENTION	7.0	7.0	0.0
PROBATION - AB1913 GRANT	78.0	72.0	(6.0)
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	78.5	76.1	(2.4)
PUBLIC DEFENDER	186.3	180.3	(6.0)
SHERIFF	2,879.5	2,867.0	(12.5)
SUBTOTAL GENERAL FUND	4,755.3	4,679.0	(76.3)
OTHER FUNDS			
DISTRICT ATTORNEY - SPECIAL REVENUE	32.0	33.0	1.0
SHERIFF - SPECIAL REVENUE	23.0	15.0	(8.0)
SUBTOTAL OTHER FUNDS	55.0	48.0	(7.0)
TOTAL LAW AND JUSTICE GROUP	**4,810.3**	**4,727.0**	**(83.3)**
TOTAL COUNTY DEPARTMENTS - GENERAL FUND	**13,789.1**	**12,268.7**	**(1,520.4)**
TOTAL COUNTY DEPARTMENTS - OTHER FUNDS	**4,386.4**	**4,256.3**	**(130.1)**
GRAND TOTAL COUNTY DEPARTMENTS	**18,175.5**	**16,525.0**	**(1,650.5)**

RESERVES ANALYSIS

The county has a number of reserves and designations that have been established over the years for a variety of purposes. On January 6, 1998, the Board of Supervisors adopted a county policy to provide guidelines and goals for reserve levels. That policy calls for the county's general purpose reserves to equal 10% of locally funded appropriations by 2002-03. It also anticipates establishing special purpose reserves to help meet future needs.

	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04
Total General Purpose Reserve	**25.2**	**27.4**	**27.4**	**30.2**	**31.9**	**34.8**
Specific Purpose Reserves						
Medical Center debt service	11.5	34.3	32.0	32.0	32.1	32.1
Justice facilities reserve	3.6	11.7	5.2	5.0	4.9	3.9
Juvenile maximum security reserve	0.6	1.2	1.5	1.5	1.5	1.5
Future retirement rate increase reserve		1.5	1.5	1.5	7.0	7.0
Equity Pool					1.9	4.7
Teeter				19.3	19.3	19.3
Restitution				8.9	2.1	2.1
Insurance					5.0	5.0
Electronic Voting System					5.7	5.7
Valley and Pepper Intersection					-	0.0
Capital Projects Reserve					4.0	4.0
Bark Beetle					-	2.0
Museum's Hall of Paleontology						1.0
Library Facility/Book Reserve						-
Total Specific Purpose Reserves	**15.7**	**48.7**	**40.2**	**68.2**	**83.5**	**88.3**
Total Reserves	**40.9**	**76.1**	**67.6**	**98.4**	**115.4**	**123.1**

The County has several reserves. Some are for specific purposes, such as to meet future known obligations or to build a reserve for capital projects. The general reserves are funds held to protect the County from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the County.

For 2002-03 mid-year Board actions authorized the use of $122,856 of the equity pool reserve to fund equity increases for employees in the District Attorney, Public Defender and Assessor departments.

On December 17, 2002 the Board authorized the use of contingencies in the amount of $26.7 million to increase one existing reserve and to establish five new specific purpose reserves.

- $5.5 million was set aside to help fund the projected $14 million increase in locally funded retirement costs for 2003-04. Ultimately, these increases were funded by ongoing sources of revenue in the 2003-04 financing plan. The $5.5 million increase brings the total retirement designation to $7.0 million which remains available for future anticipated increases in retirement costs.

- $5.0 million was used to establish an Insurance reserve. The purpose of this reserve is to provide funding for the new five-year insurance recovery plan developed to manage increased costs of workers compensation and property insurance.

- $5.7 million was used to establish an Electronic Voting System Reserve. The State has mandated that the county change from a punch card to electronic voting system by January of 2004. This reserve sets aside the projected general fund share of this new voting system.

- $6.0 million was used to establish the Valley and Pepper Intersection reserve. The county has a requirement to improve this intersection, located near the Arrowhead Regional Medical Center (ARMC), as a result of the Environmental Impact Report approved by the Board before construction of the ARMC began. On June 10, 2003, the Board approved the use of this reserve to finance the design and construction of the intersection.

- $4.0 million was used to establish the Capital Projects reserve. This reserve was established to address the backlog of deferred maintenance projects as well as other capital project needs.

- $0.5 million was used to establish the Bark Beetle reserve to help address the bark beetle infestation in the local mountains. On April 8, 2003, the Board approved the use of $300,000 of this reserve; $100,000 to provide financial assistance for tree removal to low-income individuals and $200,000 to conduct a feasibility study and survey for a Special Assessment or Special Tax District in the San Bernardino Mountains. On June 10, 2003, the Board allocated the remaining $0.2 million of this reserve to the “Dead Tree Hazard Abatement Revolving Fund” established on that date to facilitate immediate removal of as many dead trees as possible in the infected mountain areas.

For 2003-04, general-purpose reserves are increased $2.9 million. The equity pool, which funds the costs and results of employee classifications studies, is increased by $3.0 million. Uses of $160,949 of the Equity Pool reserve are planned to fund the 2003-04 costs of equity increases for employees in the District Attorney, Public Defender and Assessor departments approved by the Board in 2002-03. A planned use of $1.0 million of the Justice Facilities reserve will be used to offset a portion of the first year cost of the recently approved safety MOU.

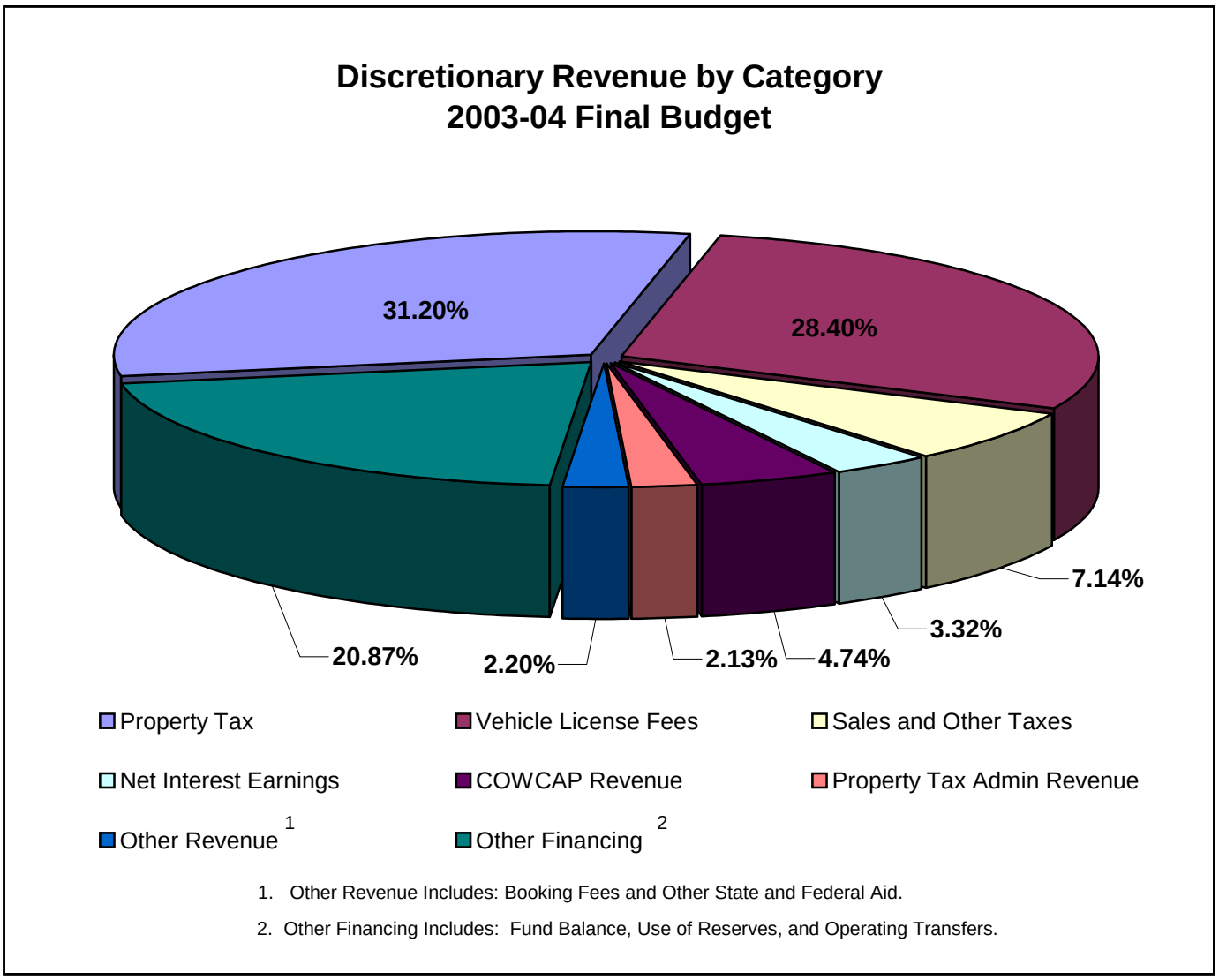
In final budget action, the Board established a reserve of $1.0 million for the Museum’s Hall of Paleontology, allocated on additional $2.0 million to the Bark Beetle Reserve, and established, but did not fund, a Library Facility/Book Reserve.

DISCRETIONARY REVENUE

County general fund operations are financed with two major types of funding: departmental program revenues; and countywide discretionary revenues, reserves, and fund balance.

Departmental program revenues include fees, service charges, and state and federal support for programs such as welfare, health care, child support and behavioral health. The balance of departmental costs not funded by these departmental revenue sources is considered local cost. Local cost is funded by countywide, discretionary revenues such as property tax and vehicle license fees as well as other financing such as use of reserves, fund balance and operating transfers.

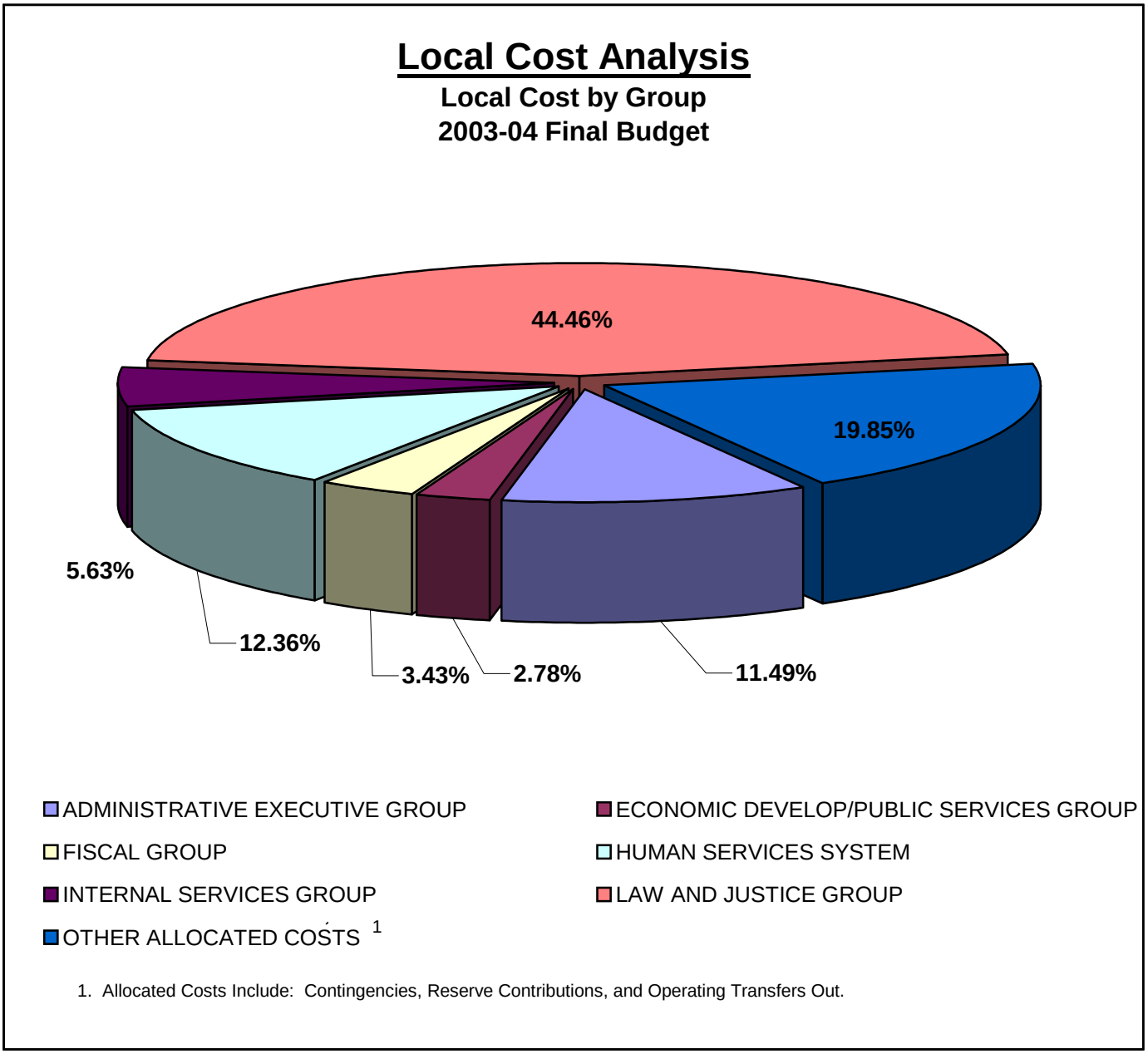
Gross local cost financing for 2003-04 is $440,083,510. Shown below are the sources of local cost financing:



COUNTYWIDE REVENUES AND OTHER FINANCING WHICH PAY FOR GENERAL FUND LOCAL COST

	Final Budget 2002-03	Actual 2002-03	Final Budget 2003-04
Net Non-Departmental Revenue			
Property Taxes:			
Current Secured, Unsecured, Unitary	118,485,250	121,813,873	125,905,507
Supplementals	2,316,700	4,937,268	4,885,025
Penalty on Current Taxes	1,036,200	1,132,479	1,135,599
Prior Property Taxes, Penalties and Interest	3,722,170	3,872,247	5,366,233
Total Property Taxes	125,560,320	131,755,867	137,292,364
Vehicle License Fees	115,154,588	117,661,384	124,974,967
Sales Tax	14,400,000	15,862,952	16,518,694
Other Taxes	12,086,450	14,079,195	14,910,372
Net Interest Earnings	17,100,000	18,263,176	14,600,000
COWCAP Revenue	17,500,000	17,282,020	20,847,838
Property Tax Admin Revenue	7,995,750	9,505,324	9,395,173
Booking Fee Revenue	3,937,000	4,323,386	3,937,000
Other State and Federal Aid	3,199,000	3,324,839	3,329,275
Other Revenue	2,430,000	5,260,818	2,430,000
Subtotal	319,363,108	337,318,961	348,235,683
Other Financing			
Fund balance, beginning	57,668,914	57,668,914	55,946,725
Use of Reserves	900,000	13,928,479	1,160,949
Operating Transfers	27,888,005	29,270,374	34,740,153
Subtotal	86,456,919	100,867,766	91,847,827
TOTAL	405,820,027	438,186,727	440,083,510

The most significant sources of county local cost financing are property tax and vehicle license fees. These two sources account for $262,267,331 or 75.3% of net non-departmental revenues. Year-end fund balance available for financing is $55.9 million. Operating transfers includes transfers into the county general fund from the Courthouse and Criminal Justice Construction funds, Solid Waste Management, savings from refinancing and capital improvement projects, and the use of $17.7 million of the tobacco settlement funds, of which $15.0 million is to be applied towards Medical Center Debt Service.



Countywide revenues are allocated to various county departments as local cost as outlined in the following chart:

Department Title	Final Budget 2002-03: Appropriation	Final Budget 2002-03: Revenue	Final Budget 2002-03: Local Cost	Final Budget 2003-04: Appropriation	Final Budget 2003-04: Revenue	Final Budget 2003-04: Local Cost	Change Between Final 2002-03 and 2003-04: Appropriation	Change Between Final 2002-03 and 2003-04: Revenue	Change Between Final 2002-03 and 2003-04: Local Cost
BOARD OF SUPERVISORS (ALL DISTRICTS)	4,237,112	0	**4,237,112**	3,812,528	0	**3,812,528**	(424,584)	0	**(424,584)**
LEGISLATIVE COSTS	0	0	**0**	474,914	0	**474,914**	474,914	0	**474,914**
CLERK OF THE BOARD	931,793	95,675	**836,118**	912,389	62,500	**849,889**	(19,404)	(33,175)	**13,771**
COUNTY ADMINISTRATIVE OFFICE	4,452,965	275,987	**4,176,978**	3,466,745	0	**3,466,745**	(986,220)	(275,987)	**(710,233)**
COUNTY ADMINISTRATIVE OFFICE - LITIGATION	1,709,664	900,000	**809,664**	400,000	0	**400,000**	(1,309,664)	(900,000)	**(409,664)**
COUNTY ADMINISTRATIVE OFFICE - JOINT POWERS LEASES	23,068,480	0	**23,068,480**	20,467,787	0	**20,467,787**	(2,600,693)	0	**(2,600,693)**
COUNTY COUNSEL	6,959,841	3,696,950	**3,262,891**	7,102,029	3,777,460	**3,324,569**	142,188	80,510	**61,678**
HUMAN RESOURCES	9,457,530	4,283,077	**5,174,453**	8,157,864	3,103,566	**5,054,298**	(1,299,666)	(1,179,511)	**(120,155)**
HUMAN RESOURCES-EMPLOYEE HEALTH AND WELLNESS	1,600,000	1,600,000	**0**	30,000	30,000	**0**	(1,570,000)	(1,570,000)	**0**
HUMAN RESOURCES-UNEMPLOYMENT INSURANCE	1,500,000	0	**1,500,000**	2,700,000	0	**2,700,000**	1,200,000	0	**1,200,000**
INFORMATION SERVICES-EMERGING TECHNOLOGY	1,792,210	273,940	**1,518,270**	1,593,869	274,900	**1,318,969**	(198,341)	960	**(199,301)**
INFORMATION SERVICES-SYSTEMS DEVELOPMENT	11,722,743	6,431,886	**5,290,857**	10,136,609	4,480,501	**5,656,108**	(1,586,134)	(1,951,385)	**365,251**
LOCAL AGENCY FORMATION COMMISSION	161,353	0	**161,353**	173,400	0	**173,400**	12,047	0	**12,047**
SCHOOL CLAIMS	1,186,804	0	**1,186,804**	2,850,040	0	**2,850,040**	1,663,236	0	**1,663,236**
SUPERINTENDENT OF SCHOOLS	282,224	0	**282,224**	0	0	**0**	(282,224)	0	**(282,224)**
ADMINISTRATIVE/EXECUTIVE GROUP SUBTOTAL:	**69,062,719**	**17,557,515**	**51,505,204**	**62,278,174**	**11,728,927**	**50,549,247**	**(6,784,545)**	**(5,828,588)**	**(955,957)**
ASSESSOR	10,704,022	359,195	**10,344,827**	10,986,443	363,210	**10,623,233**	282,421	4,015	**278,406**
AUDITOR-CONTROLLER	12,610,406	8,721,209	**3,889,197**	12,494,542	9,689,972	**2,804,570**	(115,864)	968,763	**(1,084,627)**
CENTRAL COLLECTIONS	6,894,549	6,894,549	**0**	7,932,320	7,932,320	**0**	1,037,771	1,037,771	**0**
TREASURER-TAX COLLECTOR	6,273,423	4,160,138	**2,113,285**	6,827,614	5,157,548	**1,670,066**	554,191	997,410	**(443,219)**
FISCAL GROUP SUBTOTAL:	**36,482,400**	**20,135,091**	**16,347,309**	**38,240,919**	**23,143,050**	**15,097,869**	**1,758,519**	**3,007,959**	**(1,249,440)**
ARCHITECTURE AND ENGINEERING	645,063	5,000	**640,063**	634,174	0	**634,174**	(10,889)	(5,000)	**(5,889)**
FACILITIES MANAGEMENT DEPARTMENT	12,822,532	6,190,560	**6,631,972**	12,110,568	5,645,888	**6,464,680**	(711,964)	(544,672)	**(167,292)**
REAL ESTATE SERVICES	2,263,523	1,546,921	**716,602**	2,142,465	1,547,050	**595,415**	(121,058)	129	**(121,187)**
RENTS	1,053,739	341,241	**712,498**	571,138	323,000	**248,138**	(482,601)	(18,241)	**(464,360)**
UTILITIES	14,503,536	0	**14,503,536**	15,730,303	0	**15,730,303**	1,226,767	0	**1,226,767**
PURCHASING	1,140,594	5,000	**1,135,594**	1,112,209	10,000	**1,102,209**	(28,385)	5,000	**(33,385)**
INTERNAL SERVICES GROUP SUBTOTAL:	**32,428,987**	**8,088,722**	**24,340,265**	**32,300,857**	**7,525,938**	**24,774,919**	**(128,130)**	**(562,784)**	**434,654**
COUNTY TRIAL COURTS-MAINTENANCE OF EFFORT	31,828,295	21,697,281	**10,131,014**	34,090,295	23,721,081	**10,369,214**	2,262,000	2,023,800	**238,200**
COUNTY TRIAL COURTS-JUDICIAL BENEFITS/FACILITIES COST	1,806,975	0	**1,806,975**	1,873,598	0	**1,873,598**	66,623	0	**66,623**
COUNTY TRIAL COURTS-DRUG COURT	50,320	50,320	**0**	358,096	358,096	**0**	307,776	307,776	**0**
DISTRICT ATTORNEY-CRIMINAL	31,888,034	21,979,480	**9,908,554**	37,083,842	21,353,905	**15,729,937**	5,195,808	(625,575)	**5,821,383**
DISTRICT ATTORNEY-CHILD ABDUCT	741,042	741,042	**0**	773,000	0	**773,000**	31,958	(741,042)	**773,000**
GRAND JURY	301,148	0	**301,148**	201,460	0	**201,460**	(99,688)	0	**(99,688)**
LAW & JUSTICE ADMINISTRATION	114,080	49,000	**65,080**	115,587	49,000	**66,587**	1,507	0	**1,507**
PROBATION-INSTITUTIONS	39,825,733	17,994,623	**21,831,110**	42,043,813	16,003,119	**26,040,694**	2,218,080	(1,991,504)	**4,209,584**
PROBATION-PRETRIAL DETENTION	480,982	0	**480,982**	512,610	0	**512,610**	31,628	0	**31,628**
PROBATION-COURT ORDERED PLACEMENTS	8,329,483	0	**8,329,483**	7,382,883	0	**7,382,883**	(946,600)	0	**(946,600)**
PROBATION-CMJJP GRANT	317,384	317,384	**0**	260,781	260,781	**0**	(56,603)	(56,603)	**0**
PROBATION-ADMIN/COMM CORRECTIONS	30,833,153	20,273,167	**10,559,986**	33,879,650	20,846,422	**13,033,228**	3,046,497	573,255	**2,473,242**
PUB ADMIN/PUB GUARDIAN/CONSERVATOR/CORONER	4,755,894	614,000	**4,141,894**	5,468,851	1,259,556	**4,209,295**	712,957	645,556	**67,401**
PUBLIC DEFENDER	17,745,871	1,142,272	**16,603,599**	19,718,736	500,000	**19,218,736**	1,972,865	(642,272)	**2,615,137**
SHERIFF	244,244,638	159,288,512	**84,956,126**	257,886,910	170,859,153	**87,027,757**	13,642,272	11,570,641	**2,071,631**
COUNTY TRIAL COURTS- INDIGENT DEFENSE	9,615,047	0	**9,615,047**	9,219,969	0	**9,219,969**	(395,078)	0	**(395,078)**
LAW AND JUSTICE GROUP SUBTOTAL:	**422,878,079**	**244,147,081**	**178,730,998**	**450,870,081**	**255,211,113**	**195,658,968**	**27,992,002**	**11,064,032**	**16,927,970**

Department Title	Final Budget 2002-03: Appropriation	Final Budget 2002-03: Revenue	Final Budget 2002-03: Local Cost	Final Budget 2003-04: Appropriation	Final Budget 2003-04: Revenue	Final Budget 2003-04: Local Cost	Change Between Final 2002-03 and 2003-04: Appropriation	Change Between Final 2002-03 and 2003-04: Revenue	Change Between Final 2002-03 and 2003-04: Local Cost
AIRPORTS	2,518,785	2,461,028	**57,757**	2,461,753	2,422,940	**38,813**	(57,032)	(38,088)	**(18,944)**
AGRICULTURE, WEIGHTS AND MEASURES	5,256,794	3,638,090	**1,618,704**	5,195,346	3,433,055	**1,762,291**	(61,448)	(205,035)	**143,587**
ECD-ECONOMIC PROMOTION	926,263	68,000	**858,263**	780,751	0	**780,751**	(145,512)	(68,000)	**(77,512)**
ECD-SMALL BUSINESS DEVELOPMENT	228,956	40,000	**188,956**	200,107	40,000	**160,107**	(28,849)	0	**(28,849)**
FRANCHISE ADMINISTRATION	296,432	0	**296,432**	298,177	0	**298,177**	1,745	0	**1,745**
LAND USE SERVICES-BUILDING AND SAFETY	4,743,001	4,654,771	**88,230**	5,629,926	5,629,926	**0**	886,925	975,155	**(88,230)**
LAND USE SERVICES-CODE ENFORCEMENT	2,803,194	258,200	**2,544,994**	2,960,413	408,200	**2,552,213**	157,219	150,000	**7,219**
LAND USE SERVICES-WEED ABATEMENT	1,872,613	1,872,613	**0**	1,951,692	1,951,692	**0**	79,079	79,079	**0**
LAND USE SERVICES - CURRENT PLANNING	2,150,272	2,150,272	**0**	2,292,380	2,292,380	**0**	142,108	142,108	**0**
LAND USE SERVICES-ADVANCED PLANNING	3,665,734	1,979,710	**1,686,024**	3,395,955	2,142,113	**1,253,842**	(269,779)	162,403	**(432,182)**
MUSEUMS	4,540,213	3,145,487	**1,394,726**	3,844,442	2,231,590	**1,612,852**	(695,771)	(913,897)	**218,126**
REGISTRAR OF VOTERS	3,393,942	673,500	**2,720,442**	4,484,686	1,744,134	**2,740,552**	1,090,744	1,070,634	**20,110**
PUBLIC WORKS-REGIONAL PARKS	6,407,943	5,760,448	**647,495**	6,766,471	5,812,110	**954,361**	358,528	51,662	**306,866**
PUBLIC WORKS-SURVEYOR	2,958,835	2,958,835	**0**	3,310,588	3,310,588	**0**	351,753	351,753	**0**
ECON. DEV/PUBLIC SERVICES GROUP ADMINISTRATION	98,000	0	**98,000**	65,856	0	**65,856**	(32,144)	0	**(32,144)**
ECON DEVELOP/PUBLIC SERVICES SUBTOTAL:	**41,860,977**	**29,660,954**	**12,200,023**	**43,638,543**	**31,418,728**	**12,219,815**	**1,777,566**	**1,757,774**	**19,792**
AID TO INDIGENTS	1,614,343	269,772	**1,344,571**	1,275,123	330,986	**944,137**	(339,220)	61,214	**(400,434)**
ADMINISTRATIVE CLAIM	331,489,425	319,725,182	**11,764,243**	297,664,713	286,197,963	**11,466,750**	(33,824,712)	(33,527,219)	**(297,493)**
AMBULANCE REIMBURSEMENTS	472,501	0	**472,501**	472,501	0	**472,501**	0	0	**0**
BEHAVIORAL HEALTH	113,215,605	111,372,852	**1,842,753**	121,296,698	119,453,945	**1,842,753**	8,081,093	8,081,093	**0**
BEHAVIORAL HEALTH-OADP	24,784,682	24,577,582	**207,100**	20,063,339	19,913,881	**149,458**	(4,721,343)	(4,663,701)	**(57,642)**
CALIFORNIA CHILDREN'S SERVICES	10,716,023	9,177,982	**1,538,041**	10,723,433	9,185,392	**1,538,041**	7,410	7,410	**0**
HEALTH CARE COSTS	135,600,146	117,900,146	**17,700,000**	135,628,083	120,628,083	**15,000,000**	27,937	2,727,937	**(2,700,000)**
PUBLIC HEALTH	73,675,031	73,020,711	**654,320**	73,611,885	72,967,163	**644,722**	(63,146)	(53,548)	**(9,598)**
VETERAN'S AFFAIRS	1,108,218	264,000	**844,218**	1,130,068	257,018	**873,050**	21,850	(6,982)	**28,832**
DEPT OF CHILD SUPPORT	40,798,946	40,798,946	**0**	39,889,326	39,889,326	**0**	(909,620)	(909,620)	**0**
AGING AND ADULT SERVICES	8,874,173	7,900,036	**974,137**	8,147,202	8,147,202	**0**	(726,971)	247,166	**(974,137)**
CALWORKS-FAMILY GROUP	213,396,272	208,761,366	**4,634,906**	196,553,943	192,123,884	**4,430,059**	(16,842,329)	(16,637,482)	**(204,847)**
KIN-GAP PROGRAM	2,709,753	2,334,426	**375,327**	3,351,569	2,795,803	**555,766**	641,816	461,377	**180,439**
AFDC-FOSTER CARE	91,761,451	78,257,382	**13,504,069**	97,635,819	83,857,781	**13,778,038**	5,874,368	5,600,399	**273,969**
CALWORKS-2 PARENT FAMILIES	24,044,059	23,477,958	**566,101**	18,846,462	18,408,416	**438,046**	(5,197,597)	(5,069,542)	**(128,055)**
AID FOR SERIOUSLY EMOTIONALLY DISTURBED	2,365,658	1,734,312	**631,346**	3,345,010	2,613,701	**731,309**	979,352	879,389	**99,963**
AID TO ADOPTIVE CHILDREN	14,103,489	13,176,268	**927,221**	17,152,146	15,946,603	**1,205,543**	3,048,657	2,770,335	**278,322**
CHILD ABUSE /DOMESTIC VIOLENCE	1,432,136	1,432,136	**0**	1,380,611	1,380,611	**0**	(51,525)	(51,525)	**0**
CASH ASSISTANCE - IMMIGRANTS	1,053,030	1,053,030	**0**	1,053,030	1,053,030	**0**	0	0	**0**
CHILDREN'S OUT OF HOME CARE	437,521	0	**437,521**	338,164	0	**338,164**	(99,357)	0	**(99,357)**
ENTITLEMENT PAYMENTS (CHILD CARE)	68,504,316	68,504,316	**0**	93,919,917	93,919,917	**0**	25,415,601	25,415,601	**0**
REFUGEE CASH ASSISTANCE	520,000	520,000	**0**	520,000	520,000	**0**	0	0	**0**
HUMAN SERVICES SYSTEM SUBTOTAL:	**1,162,676,778**	**1,104,258,403**	**58,418,375**	**1,143,999,042**	**1,089,590,705**	**54,408,337**	**(18,677,736)**	**(14,667,698)**	**(4,010,038)**
SUBTOTAL:	**1,765,389,940**	**1,423,847,766**	**341,542,174**	**1,771,327,616**	**1,418,618,461**	**352,709,155**	**5,937,676**	**(5,229,305)**	**11,166,981**
CONTINGENCIES	48,516,783	0	**48,516,783**	70,572,366	0	**70,572,366**	22,055,583	0	**22,055,583**
RESERVE CONTRIBUTIONS	3,791,381	0	**3,791,381**	8,887,258	0	**8,887,258**	5,095,877	0	**5,095,877**
OPERATING TRANSFERS OUT	11,969,689	0	**11,969,689**	7,914,731	0	**7,914,731**	(4,054,958)	0	**(4,054,958)**
TOTAL ALLOCATED COSTS:	**64,277,853**	**0**	**64,277,853**	**87,374,355**	**0**	**87,374,355**	**23,096,502**	**0**	**23,096,502**
GRAND TOTAL:	**1,829,667,793**	**1,423,847,766**	**405,820,027**	**1,858,701,971**	**1,418,618,461**	**440,083,510**	**29,034,178**	**(5,229,305)**	**34,263,483**

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ADMINISTRATIVE/EXECUTIVE GROUP
SUMMARY

	Page #	Approp	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
BOARD OF SUPERVISORS	2	3,812,528	-	3,812,528
LEGISLATION	4	474,914	-	474,914
CLERK OF THE BOARD	6	912,389	62,500	849,889
COUNTY ADMINISTRATIVE OFFICE:				
COUNTY ADMINISTRATIVE OFFICE	9	3,466,745	-	3,466,745
LITIGATION	11	400,000	-	400,000
JOINT POWER LEASES	13	20,467,787	-	20,467,787
COUNTY COUNSEL	24	7,102,029	3,777,460	3,324,569
HUMAN RESOURCES:				
HUMAN RESOURCES	26	8,157,864	3,103,566	5,054,298
EMP HEALTH & WELLNESS	29	30,000	30,000	-
UNEMPLOYMENT INSURANCE	31	2,700,000		2,700,000
INFORMATION SERVICES:				
APPLICATION DEVELOPMENT	40	10,136,609	4,480,501	5,656,108
EMERGING TECHNOLOGIES	43	1,593,869	274,900	1,318,969
LOCAL AGENCY FORMATION COMMISSION	53	173,400	-	173,400
COUNTY SCHOOLS	54	2,850,040	-	2,850,040
SUPERINTENDENT OF SCHOOLS	56	-	-	-
TOTAL GENERAL FUND		62,278,174	11,728,927	50,549,247
COUNTY ADMINISTRATIVE OFFICE				
CONTINGENCIES AND RESERVES	15	70,572,366		
NON-DEPARTMENTAL REVENUE	17	6,000,000	354,235,683	
SPECIAL REVENUE FUNDS		**Approp Requirements**	**Revenue**	**Fund Balance**
COUNTY ADMINISTRATIVE OFFICE:				
FEDERAL FOREST RESERVE	19	130,368	65,050	65,318
MASTER SETTLEMENT AGREEMENT	21	27,886,223	17,876,000	10,010,223
HUMAN RESOURCES:				
COMMUTER SERVICES	32	891,034	506,000	385,034
EMPLOYEE BENEFITS & SERVICES	34	3,335,953	2,072,000	1,263,953
TOTAL SPECIAL REVENUE FUNDS		32,243,578	20,519,050	11,724,528
INTERNAL SERVICES FUNDS		**Operating Expense**	**Revenue/ Financing Sources**	**Revenue Over (Under) Exp**
HUMAN RESOURCES:				
RISK MANAGEMENT	35	4,614,219	4,614,219	-
INSURANCE PROGRAMS	38	47,652,314	49,002,994	1,350,680
INFORMATION SERVICES:				
COMPUTER OPERATIONS	46	19,031,142	15,981,129	(3,050,013)
NETWORK SERVICES	50	16,845,334	16,845,334	-
TOTAL INTERNAL SERVICE FUNDS		88,143,009	86,443,676	(1,699,333)
ENTERPRISE FUNDS				
COUNTY ADMINISTRATIVE OFFICE:				
MEDICAL CENTER LEASE PAYMENTS	23	53,158,112	53,158,112	-

OVERVIEW OF BUDGET

DEPARTMENT: BOARD OF SUPERVISORS
BUDGET UNIT: AAA BDF

I. GENERAL PROGRAM STATEMENT

The Board of Supervisors is the governing body of the county government and Board-governed special districts. It establishes policy and exercises supervision over the official conduct of all county officers, Board-governed districts and special commissions. The Board approves and adopts the annual budget and initiates and makes recommendations regarding proposed legislation at state and federal levels.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	4,017,618	4,237,112	4,086,834	3,812,528
Local Cost	4,017,618	4,237,112	4,086,834	3,812,528
Budgeted Staffing		39.8		39.5

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Included in base budget is the reduction of 1.6 budgeted positions. One Project Coordinator and 0.6 Field Representative were eliminated in the department's 4% Spend Down Plan.

In 2002-03, voters in the Second District elected a new supervisor, Paul Biane. Supervisor Biane has restructured the Second District's staff deleting 1.0 Executive Secretary III and 1.0 Field Representative. These deletions were offset by the addition of 1.0 Executive Secretary I, 1.0 Executive Analyst, 0.8 Special Projects Coordinator, and 0.8 Public Service Employee. Other districts made minor changes resulting in a net decrease of 0.3 budgeted staffing.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive | **FUNCTION: General**
DEPARTMENT: Board of Supervisors | **ACTIVITY: Legislative and Administration**
FUND: General AAA BDF

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,463,627	3,615,514	3,762,320	10,916	3,773,236
Services and Supplies	512,380	511,482	453,154	145,056	598,210
Central Computer	34,960	34,960	22,719	-	22,719
Equipment	11,939	-	-	-	-
Transfers	70,555	75,156	74,335	3,263	77,598
Total Exp Authority	4,093,461	4,237,112	4,312,528	159,235	4,471,763
Reimbursements	(6,627)	-	(500,000)	(159,235)	(659,235)
Total Appropriation	4,086,834	4,237,112	3,812,528	-	3,812,528
Local Cost	4,086,834	4,237,112	3,812,528	-	3,812,528
Budgeted Staffing		39.8	38.2	1.3	39.5

BOARD OF SUPERVISORS

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(110,866)	4% Spend Down Plan - delete 1.0 Project Coordinator and 0.6 Field Representative.
	73,977	MOU.
	168,969	Retirement.
	14,726	Risk Management Workers Comp.
	146,806	
Services and Supplies	(7,195)	4% Spend Down Plan - decrease in maintenance agreements.
	(51,423)	4% Spend Down Plan - decrease in office expense.
	290	Risk Management Liabilities.
	(58,328)	
Central Computer	(12,241)	
Transfers	(821)	Incremental Change in EHAP.
Reimbursements	(500,000)	30% Cost Reduction Plan.
Total Appropriation Change	(424,584)	
Total Revenue Change	-	
Total Local Cost Change	(424,584)	
Total 2002-03 Appropriation	4,237,112	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	4,237,112	
Total Base Budget Appropriation	3,812,528	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	3,812,528	

Board Approved Changes to Base Budget

Salaries and Benefits	57,292	Net increase of 1.6 to the Second District consisting of a decrease of 1.0 Executive Secretary III and 1.0 Field Representative offset by the addition of 1.0 Executive Secretary I, 1.0 Executive Analyst, 0.8 Special Projects Coordinator and 0.8 Public Service Employee.
	(24,705)	Net decrease of 0.3 for the remaining districts consisting of a decrease of 1.5 Field Representative and 0.6 Office Assistant offset by an increase of 0.6 Project Coordinator, 0.2 Community Liaison and 1.0 Constituent Service Representative.
	(21,671)	Decreases in costs due to new staff beginning at lower rates than previous staff.
	10,916	
Services and Supplies	(6,000)	Decrease in Comnet charges.
	(8,050)	Decrease in cellular charges due to inclusion in employment contracts.
	(7,721)	GASB 34 Accounting Change (EHAP).
	17,300	Increase in Motor Pool charges.
	3,000	Increase in Mail Services charges.
	11,550	Increase in outside phone company charges previously accounted for in office expense.
	16,000	Increase in general maintenance, structures, and grounds previously accounted for in office expense.
	3,792	Increase in subscriptions previously accounted for in officeexpense.
	115,185	Net increase in general office expense and other miscellaneous expenses.
	145,056	
Transfers	7,721	GASB 34 Accounting Change (EHAP).
	(4,458)	Decrease in rental costs for district offices
	3,263	
Total Exp Authority	159,235	
Reimbursements	(159,235)	Increase in transfer from Priority Policy Needs budget unit.
Total Appropriation	-	
Local Cost	-	

BUDGET UNIT: LEGISLATION (AAA LEG)

I. GENERAL PROGRAM STATEMENT

This program provides federal and state advocacy services to the County of San Bernardino. On February 5, 2002, the Board of Supervisors approved an administrative report that recommended numerous enhancements to San Bernardino County's legislative program. Through the restructuring of federal and state advocacy offices, six advocates currently represent the County. The creation of this new budget unit was approved by the Board of Supervisors on December 17, 2002, and was established to consolidate expenses associated with state and federal advocacy efforts. The position funded through this budget unit is the Director of Legislative Affairs for the Board of Supervisors. The position was previously in the County Administrative Office budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	-	-	474,914
Local Cost	-	-	-	474,914
Budgeted Staffing				1.0
Workload Indicators				
Federal Advocacy Contracts				233,572
State Advocacy Contracts				258,440

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

See General Program Statement above.

PROGRAM CHANGES

See General Program Statement above.

GROUP: Administrative/Executive
DEPARTMENT: Board of Supervisors - Legislation
FUND: General AAA LEG

FUNCTION: General
ACTIVITY: Legislative and Administration

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	-	-	140,787	6,887	147,674
Services and Supplies	-	-	527,240	-	527,240
Total Exp Authority	-	-	668,027	6,887	674,914
Reimbursements	-	-	(200,000)	-	(200,000)
Total Appropriation	-	-	468,027	6,887	474,914
Local Cost	-	-	468,027	6,887	474,914
Budgeted Staffing		-	1.0		1.0

BOARD OF SUPERVISORS

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	140,787	Salary and benefits for Director of Legislative Affairs.
Services and Supplies	35,228	Anticipated general office expense for Director of Legislative Affairs.
	492,012	Anticipated costs for five service contracts for state and federal advocacy.
	527,240	
Reimbursements	(200,000)	Reimbursements from Solid Waste, Transportation and Flood Control District.
Total Appropriation Change	468,027	
Total Revenue Change	-	
Total Local Cost Change	468,027	
Total 2002-03 Appropriation	-	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	468,027	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	468,027	

Board Approved Changes to Base Budget

Salaries and Benefits	6,887	Transfer of local cost from County Administrative Office budget unit for position transferred to this budget unit to pay for increases in retirement and workers comp costs.
Total Appropriation	6,887	
Local Cost	6,887	

OVERVIEW OF BUDGET

DEPARTMENT: CLERK OF THE BOARD
CLERK OF THE BOARD: J. RENEE BASTIAN
BUDGET UNIT: AAA CBD

I. GENERAL PROGRAM STATEMENT

The Clerk of the Board of Supervisors takes official minutes of all meetings of the Board of Supervisors, maintains the files for all actions of the Board, and distributes copies of orders and directives of the Board to appropriate agencies and members of the public; schedules, prepares, and distributes the board agendas; prepares, publishes, and distributes the fair statement of all proceedings before the Board of Supervisors; serves the Assessment Appeals Board and the various building and joint powers authorities, CoRDA and ColDA and the Handicap Authority; gives notice of the hearings and disperses direction of particular boards; publishes and distributes the County Code, supplements, and ordinances; maintains the roster of all committees, commissions, and public agencies, and maintains conflict of interest files for county departments, committees, commissions, and public entities.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	835,909	931,793	760,694	912,389
Total Revenue	82,285	95,675	75,880	62,500
Local Cost	753,624	836,118	684,814	849,889
Budgeted Staffing		15.0		14.0
Workload Indicators				
Board Agenda Items	3,598	3,500	3,697	3,700
Assessment Appeals	2,454	3,500	2,073	2,700
Licenses	125	300	143	320
Notices of Determination/Exemption	489	1,550	939	900
Resolutions	309	600	280	350
Conflict of Interest Filings	1,103	1,500	1,029	1,250
Customer Service Hours	5,000	5,000	5,000	5,000

Expenditures for 2002-03 were less than appropriations due to several vacant positions, delays in hiring, an employee on disability leave, and reduced expenditures of services and supplies. Revenue was under budget due to the loss of state SB90 revenue and the over-estimation of the first year of collections of fees for Notices of Determination/Exemption.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Included in base budget was the deletion of 2.0 positions (1.0 Administrative Clerk II and 1.0 Chief Deputy Clerk) that were included in the 4% Spend Down Plan and a portion of the 30% Cost Reduction Plan that was implemented.

During the budget workshops the 1.0 Chief Deputy Clerk eliminated in the 30% Cost Reduction Plan was added back as an approved policy item.

PROGRAM CHANGES

The fee for providing supplements to the County Code was deleted since it was no longer used. There was no impact to the budget.

CLERK OF THE BOARD

GROUP: Administrative/Executive
DEPARTMENT: Clerk of the Board
FUND: General AAA CBD

FUNCTION: General
ACTIVITY: Legislative and Administration

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	611,984	755,551	686,097	72,454	758,551
Services and Supplies	135,237	162,769	146,588	(8,021)	138,567
Central Computer	13,473	13,473	12,670	-	12,670
Transfers	-	-	(331)	2,932	2,601
Total Appropriation	760,694	931,793	845,024	67,365	912,389
Revenue					
Licenses & Permits	39,630	28,000	28,000	6,000	34,000
Current Services	5,406	2,475	2,475	1,025	3,500
State, Fed or Gov't Aid	(1,256)	20,000	-	-	-
Other Revenue	32,100	45,200	45,200	(20,200)	25,000
Total Revenue	75,880	95,675	75,675	(13,175)	62,500
Local Cost	684,814	836,118	769,349	80,540	849,889
Budgeted Staffing		15.0	13.0	1.0	14.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(14,700)	4% Spend Down Plan - replace Administrative Clerk II with Clerk II position.
	20,448	MOU.
	34,377	Retirement.
	806	Risk Management Workers Comp.
	(110,385)	30% Cost Reduction Plan - delete 1.0 Clerk II and 1.0 Chief Deputy Clerk.
	(69,454)	
Services and Supplies	(18,745)	4% Spend Down Plan.
	2,564	Risk Management Liabilities.
	(16,181)	
Central Computer	(803)	
Transfers	(331)	Incremental change in EHAP.
Revenue		
State, Fed or Gov't Aid	(20,000)	SB90 revenue loss.
Total Appropriation Change	(86,769)	
Total Revenue Change	(20,000)	
Total Local Cost Change	(66,769)	
Total 2002-03 Appropriation	931,793	
Total 2002-03 Revenue	95,675	
Total 2002-03 Local Cost	836,118	
Total Base Budget Appropriation	845,024	
Total Base Budget Revenue	75,675	
Total Base Budget Local Cost	769,349	

CLERK OF THE BOARD

	Board Approved Changes to Base Budget	
Salaries and Benefits	(7,824)	Adjustment for savings in benefits.
	80,278	Addition of 1.0 Chief Deputy Clerk as policy item.
	72,454	
Services and Supplies	(5,351)	Cumulative reduction in various services and supplies.
	(2,932)	GASB 34 Accounting Change (EHAP)
	262	Supplies for additional Chief Deputy Clerk.
	(8,021)	
Transfers	2,932	GASB 34 Accounting Change (EHAP).
Total Appropriation	67,365	
Revenue		
Licenses & Permits	6,000	Increase in licenses & permits revenue to reflect actual trends.
Current Services	1,025	Increase in other miscellaneous services revenue to reflect actual trends.
Other Revenue	(20,200)	Adjust Notices of Determination/Exemption fees to reflect actual collections.
Total Revenue	(13,175)	
Local Cost	80,540	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY ADMINISTRATIVE OFFICE
COUNTY ADMINISTRATIVE OFFICER: WALLY HILL
BUDGET UNIT: AAA CAO

I. GENERAL PROGRAM STATEMENT

The County Administrative Office is responsible to the Board of Supervisors for the general administration and coordination of all county operations and programs, together with the preparation and administration of the county budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	3,455,918	4,452,965	4,019,214	3,466,745
Total Revenue	186,110	275,987	81,899	-
Local Cost	3,269,808	4,176,978	3,937,315	3,466,745
Budgeted Staffing		33.5		26.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Included in final budget is the reduction of 7.5 budgeted positions. One contract position, Director of Legislative Affairs, is transferred to the new legislative program budget unit (AAA LEG). Three contract positions and 0.5 Clerk I position were eliminated when the legislative program was restructured. Additionally, 1.0 Administrative Analyst was eliminated due to the deferral of SB90 revenue, 1.0 Deputy Administrative Officer was eliminated in the 30% cost reduction plan. Per Board direction 1.0 vacant Clerk II budgeted position that was not in recruitment was deleted during budget adoption.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive **FUNCTION: General**
DEPARTMENT: County Administrative Office **ACTIVITY: Legislative and Administration**
FUND: General AAA CAO

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,333,689	3,547,501	3,058,703	(38,889)	3,019,814
Services and Supplies	844,137	1,030,548	492,452	(6,352)	486,100
Central Computer	33,607	33,607	25,391	-	25,391
Other Charges	-	2,000	-	-	-
Equipment	20,000	26,000	-	-	-
Transfers	28,148	53,676	(545)	6,352	5,807
Total Exp Authority	4,259,581	4,693,332	3,576,001	(38,889)	3,537,112
Reimbursements	(240,367)	(240,367)	(70,367)	-	(70,367)
Total Appropriation	4,019,214	4,452,965	3,505,634	(38,889)	3,466,745
Revenue					
State, Fed or Gov't Aid	81,899	275,987	-	-	-
Total Revenue	81,899	275,987	-	-	-
Local Cost	3,937,315	4,176,978	3,505,634	(38,889)	3,466,745
Budgeted Staffing		33.5	27.0	(1.0)	26.0

COUNTY ADMINISTRATIVE OFFICE

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(110,642)	Eliminate 1.0 Administrative Analyst III position proposed to be funded by SB90 reimbursements from the state.
	(517,904)	Eliminate 3.0 contract positions and 0.5 Clerk I position with the restructuring of the legislative program. Transfer 1.0 contract Director of Legislative Affairs to the newly created budget unit for legislation (AAA LEG).
	(144,452)	30% Cost Reduction Plan - eliminate 1.0 Deputy Administrative Officer position.
	93,774	MOU.
	185,870	Retirement.
	4,556	Risk Management Workers Comp.
	(488,798)	
Services and Supplies	(139,079)	4% Spend Down Plan.
	74,725	Approved by the Board on December 17, 2002 - increased costs of legislative program.
	(221,925)	Transfer to newly created budget unit for legislation (AAA LEG).
	(300,000)	30% Cost Reduction Plan - reduce management audit expenditures.
	43,000	Approved by the Board on April 15, 2003 - Sesquicentennial Event Planning.
	5,183	Risk Management Liabilities.
	(538,096)	
Central Computer	(8,216)	
Other Charges	(2,000)	4% Spend Down Plan - eliminate lease-purchase of photocopier.
Equipment	(26,000)	4% Spend Down Plan - eliminate lease-purchase of photocopier.
Transfers	(53,676)	Transfer to newly created budget unit for legislation (AAA LEG).
	(545)	Incremental change in EHAP.
	(54,221)	
Reimbursements	170,000	Transfer to newly created budget unit for legislation (AAA LEG).
Revenue		
State, Fed or Gov't Aid	(110,642)	Reduce SB90 revenues to reflect elimination of 1.0 position to be funded by this revenue source.
	(165,345)	Reduce revenues from Riverside County for legislative services previously provided on a contract basis.
	(275,987)	
Total Appropriation Change	(947,331)	
Total Revenue Change	(275,987)	
Total Local Cost Change	(671,344)	
Total 2002-03 Appropriation	4,452,965	
Total 2002-03 Revenue	275,987	
Total 2002-03 Local Cost	4,176,978	
Total Base Budget Appropriation	3,505,634	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	3,505,634	

Board Approved Changes to Base Budget

Salaries and Benefits	(6,887)	Transfer local cost target for position transferred to the AAA LEG budget unit. Target funds increases in retirement and workers compensation charges.
	(32,002)	Deletion of 1.0 vacant Clerk II position.
	(38,889)	
Services and Supplies	(6,352)	GASB 34 Accounting Change (EHAP).
Transfers	6,352	GASB 34 Accounting Change (EHAP).
Total Appropriation	(38,889)	
Local Cost	(38,889)	

BUDGET UNIT: LITIGATION (AAA LIT)

I. GENERAL PROGRAM STATEMENT

The litigation budget funds external attorney services and other litigation related expenses. The Board approved the establishment of this budget unit in 2001-02. For 2003-04, local cost has been reduced to reflect the actual level of normal expenditures incurred over the last three years and does not include the costs of the larger lawsuits. The use of contingencies will be required for any new major legal contracts proposed that exceed the $400,000 base budget. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	3,808,878	1,709,664	1,532,605	400,000
Total Financing Sources	2,235,003	900,000	870,470	-
Local Cost	1,573,875	809,664	662,135	400,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The 2002-03 budget included the use of $900,000 of restitution proceeds set aside to fund the ongoing corruption litigation. The remaining spending authority for the contract relating to this litigation is included in the 2002-03 actual column. For 2003-04 this results in a reduction of $900,000 in appropriation and an offsetting reduction of $900,000 to operating transfers in from the restitution reserve. If the contract relating to the corruption litigation is increased in the future, an agenda item will be brought back to the Board requesting an increase in appropriation and the use of the restitution reserve as the funding source.

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office - Litigation
FUND: General AAA LIT
FUNCTION: General
ACTIVITY: Legislative and Administration

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	1,542,605	1,709,664	1,300,000	(900,000)	400,000
Total Exp Authority	1,542,605	1,709,664	1,300,000	(900,000)	400,000
Reimbursements	(10,000)	-	-	-	-
Total Appropriation	1,532,605	1,709,664	1,300,000	(900,000)	400,000
Financing Sources					
Operating Transfers In	870,470	900,000	900,000	(900,000)	-
Total Financing Sources	870,470	900,000	900,000	(900,000)	-
Local Cost	662,135	809,664	400,000	-	400,000

COUNTY ADMINISTRATIVE OFFICE

Total Changes Included in Board Approved Base Budget

Services and Supplies	(409,664)	30% Cost Reduction Plan
Financing Sources		
Operating Transfers In	-	
Total Appropriation Change	(409,664)	
Total Financing Sources Change	-	
Total Local Cost Change	(409,664)	
Total 2002-03 Appropriation	1,709,664	
Total 2002-03 Financing Sources	900,000	
Total 2002-03 Local Cost	809,664	
Total Base Budget Appropriation	1,300,000	
Total Base Budget Financing Sources	900,000	
Total Base Budget Local Cost	400,000	

Board Approved Changes to Base Budget

Services and Supplies	(900,000)	Reduce appropriation for the county corruption litigation. The remaining spending authority for this contract is included in 2002-03 actuals. If the contract relating to the corruption litigation is increased in the future, an agenda item will be brought back to the Board requesting an increase in appropriation and the use of the restitution reserve as the funding source.
Total Appropriation	(900,000)	
Financing Sources		
Operating Transfers In	(900,000)	Reduce use of restitution reserve that funds the county corruption litigation. Funding for the remaining spending authority for this contract is included in 2002-03 actuals. If the contract relating to the corruption litigation is increased in the future an agenda item will be brought back to the Board requesting an incrase in appropriation and the use of the restitution reserve as the funding source.
Total Financing Sources	(900,000)	
Local Cost	-	

BUDGET UNIT: JOINT POWERS LEASES (AAA JPL)

I. GENERAL PROGRAM STATEMENT

This component funds the cost of long-term lease payments for joint power facility agreements. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	21,109,895	23,068,480	20,828,948	20,467,787
Total Revenue	629,201	-	64,365	-
Local Cost	20,480,694	23,068,480	20,764,583	20,467,787

2002-03 actual expenditures were less than budgeted. This is primarily a result of savings in interest expense on the county's variable rate certificates of participation due to historical lows in short term interest rates. These savings are partially offset by increased letter of credit fees on two of the county's variable rate issues.

Leases included in this budget for 2003-04 are:

1997 Public Improvement Financing (ENVEST, West End Juvenile Facility, Preschool Building)	1,429,699
County Government Center	3,244,600
West Valley Detention Center	5,292,858
Glen Helen Blockbuster Pavilion	1,352,868
Justice Center/Chino Airport Improvements	6,302,291
Subtotal:	17,622,316
Savings from Refinancing of West Valley Detention Center Project to be Transferred for General Fund Financing Purposes	4,401,747
Debt Administration (Trustee Fees, Letter of Credit Fees, Remarketing, Audit and Arbitrage	823,075
Reimbursements**	(2,379,351)
Subtotal:	2,845,471
Total:	20,467,787

** Reimbursements include Preschool building rents, Chino Airport rents, lease payments from Glen Helen Pavilion and a transfer from the utilities budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

In 2003-04, savings due to the refinancing of the West Valley Detention Center Project total $4,401,747. Due to the potential impacts of the state budget on the county's general fund these savings will be transferred to the non-departmental budget unit as one-time financing available for allocation. This amount is included as one-time financing available in the 2003-04 financing plan.

COUNTY ADMINISTRATIVE OFFICE

GROUP: Administrative/Executive | **FUNCTION: General**
DEPARTMENT: County Administrative Office - Joint Powers Lease | **ACTIVITY: Property Mgmt**
FUND: General AAA JPL

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	23,100,680	25,340,212	22,847,138	(4,401,747)	18,445,391
Total Exp Authority	23,100,680	25,340,212	22,847,138	(4,401,747)	18,445,391
Reimbursements	(2,271,732)	(2,271,732)	(2,379,351)	-	(2,379,351)
Total Appropriation	20,828,948	23,068,480	20,467,787	(4,401,747)	16,066,040
Operating Transfers Out	-	-	-	4,401,747	4,401,747
Total Requirements	20,828,948	23,068,480	20,467,787	-	20,467,787
Revenue					
Other Revenue	64,365	-	-	-	-
Total Revenue	64,365	-	-	-	-
Local Cost	20,764,583	23,068,480	20,467,787	-	20,467,787
Budgeted Staffing		15.0	27.0	(1.0)	26.0

Total Changes Included in Board Approved Base Budget

Services and Supplies	(2,144,223)	Reduce appropriation for one-time allocation of fund balance attributable to savings from the refinancing of the 1992 Justice Center/Airport Improvement Project. This combined with $1,055,777 of savings from the refinancing of the 1992 West Valley Detention Center Project, was used to prepay $3,200,000 of the Glen Helen taxable Certificates of Participation in 2002-03.
	12,167	Minor changes in lease schedules.
	(286,000)	On-going savings from the prepayment of Glen Helen taxable certificates of participation.
	90,383	Increase lease expense to exclude interest on 1997 Public Improvement Project until a certificate of completion is filed.
	(333,661)	Return one-time appropriation to rebate payment on 1997 Public Improvement Project.
	168,260	Increase in Letter of Credit fees.
	(2,493,074)	
Reimbursements	(100,000)	Estimated increase in reimbursement from Glen Helen Pavilion special revenue fund for naming rights.
	(7,619)	Minor changes in reimbursement schedules.
	(107,619)	
Total Requirements Change	(2,600,693)	
Total Revenue Change	-	
Total Local Cost Change	(2,600,693)	
Total 2002-03 Requirements	23,068,480	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	23,068,480	
Total Base Budget Requirements	20,467,787	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	20,467,787	

Board Approved Changes to Base Budget

Services and Supplies	(4,401,747)	Transfer appropriation from the 2003-04 one time savings from the refinancing of the West Valley Detention Center Project.
Total Appropriation	(4,401,747)	
Operating Transfers Out	4,401,747	Increase operating transfers out to transfer the 2003-04 refinancing savings to the non-departmental budget unit to help offset impacts of the state budget.
Total Requirements	-	
Local Cost	-	

BUDGET UNIT: CONTINGENCIES AND RESERVES (AAA CNA, CNR, CON)

I. GENERAL PROGRAM STATEMENT

Board Policy requires the county to maintain an appropriated contingency fund to accommodate unanticipated operational changes, legislative impacts or other economic events affecting the county's operations which could not have reasonably been anticipated at the time the budget was prepared. Funding for contingencies is targeted at 1.5% of locally funded appropriations. The contingency budget also includes an annual base allocation of $1,000,000 for priority district and program needs. Final budget action includes a provision that allocates any difference between estimated and final fund balance be placed in contingencies.

County reserves include both general purpose and specific purpose reserves. General purpose reserves are funds held to protect the county from unforeseen increases in expenditures or reductions in revenues, or other extraordinary events, which would harm the fiscal health of the county. Board policy requires the establishment of an ongoing general purpose reserve for the general fund targeted at 10% of locally funded appropriations. Specific reserves are funds held to meet future known obligations or to build a reserve for capital projects.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Contingencies				
Per County Policy	-	4,790,447	-	5,223,535
Set aside for Specific Uncertainties	-	41,081,132	-	62,180,848
Transfers - Priority Policy Needs	455,971	2,645,204	477,221	3,167,983
	455,971	48,516,783	477,221	70,572,366

Actual uses of contingencies are reflected in departmental budget units.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

A. Contingencies

A base allocation to the contingency budget of $5,223,535 is established pursuant to Board policy, based on 1.5% of the budgeted locally funded appropriations of $348.2 million. An additional base allocation of $1,000,000 (transfers) is established for priority district and program needs.

In final budget action, the Board allocated an additional $62,180,848 of available financing to contingencies. This amount is set aside for specific uncertainties. Specific uncertainties include uncertainty surrounding state finances, the cost of the recall election, relocation space for the courts and rising local expenses such as workers compensation, MOU adjustments, and retirement benefits. The Board also re-appropriated the unspent allocation of $2,167,983 of the 2002-03 priority policy needs to the 2003-04 budget bringing the total to $3,167,983.

B. Reserves/Designations

For 2003-04, general-purpose reserves are increased by $2.9 million to conform to the Board policy. This increase is based on 10% of the budgeted locally funded appropriations of $348.2 million and brings the balance of general-purpose reserves to $34.8 million.

As part of the 2002-03 final budget a reserve of $2.0 million for equity studies for the county's general employees was established pursuant to the new MOU agreement. The Medical Center Debt Service reserve was increased slightly to reflect a planned contribution pursuant to the Medical Center Financing Plan. The projected use of $900,000 of the restitution reserve represented the estimated 2002-03 expense of the continuing corruption litigation.

During 2002-03 the Board authorized the use of $26.7 million in contingencies to increase one existing reserve and to establish five new specific purposes reserves. $5.5 million was used to increase the reserve for Future Retirement Rate Increases; $5.0 million was used to establish an Insurance reserve to manage increased costs in workers compensation and property insurance, $5.7 million was used to establish an Electronic Voting System reserve, which represents the estimated local cost of the new system; $6.0 million was used to establish the Valley and Pepper Intersection reserve; $4.0 million was used to establish a Capital Projects reserve; and $0.5 million was used to establish the Bark Beetle reserve to address the infestation in the local mountains.

During 2002-03 the Board approved the use of the $6.0 million in the newly established Valley and Pepper Intersection reserve to fund the design and construction of the intersection. The Board also approved the use of the newly established $0.5 million Bark Beetle reserve. The use of $6,365,153 of the Restitution reserve was allocated to the Solid Waste Management Division to finance costs related to the perchlorate investigation at the Mid-Valley Sanitary Landfill. The budgeted use of $900,000 of the Restitution reserve was reduced to $870,470 to reflect actual budgetary expenses of the ongoing corruption litigation. Other uses include $70,000 from the Justice Facilities reserve to purchase a modular office building to be used as a Sheriff's substation in Montclair and the use of $122,856 of the Equity Pool reserve to fund equity increases for employees in the District Attorney, Public Defender and Assessor departments.

For 2003-04 the Equity Pool reserve, which funds the costs and results of employee classification studies, is increased by $3.0 million. Uses of $160,949 of the Equity Pool are planned to fund the 2003-04 costs of equity increases in the District Attorney, Public Defender and Assessor departments approved by the Board in 2002-03. A planned use of $1.0 million of the Justice Facilities reserve will be used to offset a portion of the first year cost of the recently approved safety MOU. In final budget action the Board established a reserve of $1.0 million for the Museum's Hall of Paleontology allocated an additional $2.0 million to the Bark Beetle Reserve, and established, but did not fund, a Library Facility/Book reserve.

	2001-02	2002-03		2002-04		Estimated
	Ending Balance	Approved Contributions	Approved Uses	Recommended Contributions	Recommended Uses	30-Jun-04 Balance
General Purpose Reserve	**30,227,528**	**1,708,782**		**2,887,258**		**34,823,568**
Specific Purpose Reserves						
Medical Center Debt Service	31,992,306	82,599				**32,074,905**
Teeter Reserve	19,260,087					**19,260,087**
Restitution Reserve	8,858,662	491,195	(7,235,623)			**2,114,234**
Retirement Reserve	1,500,000	5,500,000				**7,000,000**
Justice Facilities Reserve	4,955,408		(70,000)		(1,000,000)	**3,885,408**
West Valley Maximum Security	1,492,986					**1,492,986**
Equity Pool Reserve		2,000,000	(122,856)	3,000,000	(160,949)	**4,716,195**
Insurance Reserve		5,000,000				**5,000,000**
Electronic Voting Reserve		5,700,000				**5,700,000**
Pepper & Valley Intersection Reserve		4,000,000				**4,000,000**
Bark Beetle Reserve		6,000,000	(6,000,000)			**-**
Museum's Hall of Paleontology		500,000	(500,000)	2,000,000		**2,000,000**
Library Facility/Book Reserve				1,000,000		**1,000,000**
Total Specific Purpose	**68,059,449**	**29,273,794**	**(13,928,479)**	**6,000,000**	**(1,160,949)**	**88,243,815**
Total Reserves	**98,286,977**	**30,982,576**	**(13,928,479)**	**8,887,258**	**(1,160,949)**	**123,067,383**

BUDGET UNIT: NON-DEPARTMENTAL REVENUE (AAA FAD)

I. GENERAL PROGRAM STATEMENT

The non-departmental revenue program includes income that is not directly related to any particular county activity. This discretionary revenue finances departmental budgets' local cost. The interest on notes appropriation reflects costs related to the county's annual short-term borrowing for cash flow needs. These costs are more than offset by earnings in the county's investment program. Special departmental expense appropriations are for county expenses that cannot be appropriately charged to a specific department.

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Appropriations				
Special Dept Expense	1,371,645	1,000,000	603,453	1,000,000
Interest on Notes	4,799,268	5,000,000	3,011,231	5,000,000
Total Appropriation	6,170,913	6,000,000	3,614,684	6,000,000
Revenue				
Taxes	150,047,566	152,046,770	161,698,014	168,721,430
Use of Money & Prop	51,517,007	23,100,000	21,877,860	20,600,000
State Aid	114,518,053	116,953,588	119,451,943	126,773,967
Federal Aid	1,497,589	1,400,000	1,534,280	1,530,275
Current Services	26,562,698	30,432,750	32,781,213	35,180,011
Other	18,940,451	1,430,000	3,590,335	1,430,000
Total Revenue	363,083,364	325,363,108	340,933,645	354,235,683

II. BREAKDOWN OF REVENUES

TAXES

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Co Share - Prop Tax	114,760,004	118,485,250	121,813,873	125,905,507
Supplemental Tax Roll	2,918,443	2,316,700	4,937,268	4,885,025
Penalty on Current Taxes	1,055,112	1,036,200	1,132,479	1,135,599
Prior Prop Txs/Pnlts	3,814,650	3,722,170	3,872,247	5,366,233
Sales and Use Tax	14,204,651	14,400,000	15,862,952	16,518,694
Franchise	5,453,307	4,780,000	4,846,384	5,010,000
Property Transfer	5,938,919	5,442,000	7,752,989	8,163,750
Other Taxes	1,902,480	1,864,450	1,479,822	1,736,622
Total Taxes	150,047,566	152,046,770	161,698,014	168,721,430

The county's share of the 1.0% property tax for 2003-04 is estimated to be $125.9 million. This is based on an estimated 8.0% increase to assessed valuation.

In addition to property tax, the county is authorized to collect other types of taxes in the unincorporated areas. Sales and use taxes are projected to increase approximately 6.2% over the 2002-03 year end estimate. Franchise taxes, which are collected primarily from utility company and cable TV revenue, are projected to grow slightly.

USE OF MONEY AND PROPERTY - $20,600,000

Total interest earnings for 2003-04 are projected at $20.6 million. These earnings will be offset by $5.0 million in expenses associated with the short-term revenue anticipation notes program (TRANS). The decrease in this revenue source is attributable to lower interest revenue projections on the TRANS. The TRANS is not expected to produce a significant amount of revenue in 2003-04, due to low spreads between borrowed and invested funds.

STATE AID

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Motor Vehicle In Lieu	111,964,215	115,154,588	117,661,384	124,974,967
Other Aid	2,553,838	1,799,000	1,790,559	1,799,000
Total State Aid	114,518,053	116,953,588	119,451,943	126,773,967

Motor vehicle in-lieu tax (VLF) is based on vehicle registration fees and new car sales statewide. The majority of these fees are allocated to local governments as general purpose financing. Distribution of these funds is made on the basis of population. In 2002-03 VLF fees to vehicle owners had been reduced by 67.5% by the State, who then backfilled these lost revenues to local governments from the State's general fund. Effective June 20, 2003, the state ceased making these backfill payments and reinstated the full VLF. However, VLF fees will not be returned to their full rate until October 1, 2003. This resulted in a loss of approximately $2.2 million to the County's VLF general-purpose revenue in 2002-03. The 2003-04 budgeted amount reflects estimated VLF revenues assuming the backfill would remain until the full VLF rate was reinstated. It also assumes a 6% revenue increase from the 2002-03 year end estimates prior to the elimination of the backfill, based on a stable growth rate in these revenues and an increase in the County's population share.

Other aid consists of a payment from the welfare realignment trust fund, which replaced the state revenue stabilization program, and SB90 reimbursements from the state.

FEDERAL AID - $1,530,275

Federal payments in lieu of taxes are due to federally owned lands within the county. This revenue source is budgeted to be consistent with actual revenues received in 2002-03.

CURRENT SERVICES

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Reimbursement-Indirect Costs	13,514,238	17,500,000	17,282,020	20,847,838
Law Enforcement Svc	3,983,962	3,937,000	4,323,386	3,937,000
Sheriff Contract Overhead	898,438	1,000,000	1,670,483	1,000,000
SB 813 Cost Reimbursement	1,455,700	1,295,750	2,668,128	2,720,173
Other Services	6,710,360	6,700,000	6,837,196	6,675,000
Total Current Services	26,562,698	30,432,750	32,781,213	35,180,011

Various state and federal grants permit the county to claim certain overhead costs against them. In addition, most fee supported general fund departments and taxing entities, such as the library and Board-governed special districts, are charged COWCAP to recover costs incurred in the general fund on their behalf. Reimbursement for indirect costs reflects those recovered allowable costs included in the 2003-04 countywide cost allocation plan (COWCAP). The increase in the 2003-04 budget from prior year actual is due to a change in the billing method for seven Human Services Departments, increased salary and benefit costs for employees, and increases in Unemployment Insurance costs, mainly in the Preschool Services Department.

Law enforcement services reflect the amount estimated to be recovered through the jail booking fee. The budget is based on a fee of $159.72 on approximately 24,600 bookings. This fee was not increased for 2003-04.

Sheriff contract overhead represents certain county overhead charges recovered through city law enforcement contracts with the Sheriff's Department.

SB 813 cost reimbursement represents allowable charges for administration and operation of the supplemental property tax program. This reimbursement is tied directly to the performance of supplemental property tax revenue. Other services reflect the property tax administrative fee, which the legislature provided for counties to recover the cost of property assessment and tax collection process from certain other local jurisdictions. This revenue is tied directly to the cost of that collection effort.

OTHER REVENUE - $1,430,000

Other revenue consists of voided warrants issued by the county, projected transfers of unclaimed property tax refunds to the general fund, the county share of vehicle code violation revenue, and other miscellaneous revenues.

BUDGET UNIT: FEDERAL FOREST RESERVES (SFB CAO)

I. GENERAL PROGRAM STATEMENT

In 1908, Congress enacted a law that requires 25% of the revenues derived from the National Forest System to be given to counties in which the lands are situated for the equal benefit of public schools and roads. Pursuant to Public Law No. 106-393, enacted on October 30, 2000, counties could elect to remain under the 25% Payment Method with fluctuating funding levels or change to the Full Payment Method, that requires these revenues to fund either Title II or Title III projects under the Act. The County elected the Full Payment Method. Title II project funds may be used for the purpose of making additional investments in, and creating additional employment opportunities through projects that improve the maintenance of existing infrastructure, implementing stewardship objectives that enhance forest ecosystems, and restoring and improving land health and water quality. Authorized uses for Title III projects include search, rescue, and emergency services; community service work camps, easement purchases; forest-related educational opportunities; fire prevention and county planning; and community forestry. The State Controller's Office distributes funds to each eligible county according to the agreed upon formula and the counties' election of fund distribution. There is no staffing associated with this budget unit.

During March 2002, this funding source was transferred to a special revenue fund, as required by GASB 34.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	-	-	-	130,368
Total Revenue	-	-	65,318	65,050
Fund Balance		-		65,318

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office - Federal Forest Reserve
FUND: Special Revenue SFB CAO

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Operating Transfers Out	-	-	64,000	66,368	130,368
Total Requirements	-	-	64,000	66,368	130,368
Revenue					
Use of Money & Prop	723	-	-	50	50
State, Fed or Gov't Aid	64,595	-	64,000	1,000	65,000
Total Revenue	65,318	-	64,000	1,050	65,050
Fund Balance		-	-	65,318	65,318

COUNTY ADMINISTRATIVE OFFICE

	Total Changes Included in Board Approved Base Budget	
Operating Transfers Out	64,000	Operating transfers out to fund aerial photography project and fund program manager position related to bark beetle infestation. Approved by the Board on April 8, 2003.
Revenue		
State, Fed or Gov't Aid	64,000	National Forest System revenue.
Total Requirements Change	64,000	
Total Revenue Change	64,000	
Total Fund Balance Change	-	
Total 2002-03 Requirements	-	
Total 2002-03 Revenue	-	
Total 2002-03 Fund Balance	-	
Total Base Budget Requirements	64,000	
Total Base Budget Revenue	64,000	
Total Base Budget Fund Balance	-	

	Board Approved Changes to Base Budget	
Operating Transfers Out	66,368	Anticipated increase in operating transfers out to fund approved Title II or Title III projects and fund balance adjustment.
Total Requirements	66,368	
Revenue		
Use of Money & Prop.	50	Anticipated increase in revenue.
State, Fed or Gov't Aid	1,000	Projected 2003-04 National Forest System allocation increase.
Total Revenue	1,050	
Fund Balance	65,318	

BUDGET UNIT: MASTER SETTLEMENT AGREEMENT (RSM MSA)

I. GENERAL PROGRAM STATEMENT

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998 a settlement was reached in a lawsuit filed by states against the tobacco industry. In California the proceeds of the settlement are to be divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	18,341,126	26,947,289	18,386,633	27,886,223
Total Revenue	22,720,793	20,433,000	21,931,131	17,876,000
Fund Balance		6,514,289		10,010,223

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated requirements in this fund are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Program changes in services and supplies include a decrease of $686,093 as a result of the completion of the tobacco cessation programs, which were established with an allocation in the 2000-01 budget. In addition, $2.7 million, previously appropriated in services and supplies, is now reflected in operating transfers for general financing purposes. Beginning with 2003-04, annual payments to the county from the Master Settlement Agreement for the next four years are scheduled at $17.5 million. This $2.7 million expected decrease in tobacco settlement proceeds directly corresponds to the $2.7 million scheduled decrease in general fund financing for the Medical Center debt.

GROUP: Administrative/Executive — **FUNCTION: General**
DEPARTMENT: County Administrative Office - Master Settlement — **ACTIVITY: Finance**
FUND: Special Revenue RSM MSA

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	686,633	9,247,289	9,247,289	414,486	9,661,775
Contingencies	-	-	-	491,448	491,448
Total Appropriation	686,633	9,247,289	9,247,289	905,934	10,153,223
Operating Transfers Out	17,700,000	17,700,000	17,700,000	33,000	17,733,000
Total Requirements	18,386,633	26,947,289	26,947,289	938,934	27,886,223
Revenue					
Use of Money & Prop	349,405	200,000	200,000	160,000	360,000
Other Revenue	21,581,726	20,233,000	20,233,000	(2,717,000)	17,516,000
Total Revenue	21,931,131	20,433,000	20,433,000	(2,557,000)	17,876,000
Fund Balance		6,514,289	6,514,289	3,495,934	10,010,223

COUNTY ADMINISTRATIVE OFFICE

Board Approved Changes to Base Budget

Services & Supplies	3,833,579	Budgeted adjustment for estimated fund balance.
	(2,733,000)	Transferred appropriation to operating transfers out.
	(686,093)	Allocation for Tobacco Use Reduction program from 2000-01.
	414,486	
Contingencies	491,448	Final fund balance adjustment placed in contingencies.
Total Appropriation	905,934	
Operating Transfers Out	(2,700,000)	Decrease in financing for the Medical Center debt.
	2,733,000	Increase in general purpose financing.
	33,000	
Total Requirements	938,934	
Revenue		
Use of Money & Prop	160,000	Anticipated increase in interest due to fund balance.
Other Revenue	(2,717,000)	Anticipated decrease in tobacco proceeds per the Master Settlement Agreement.
Total Revenue	(2,557,000)	
Fund Balance	3,495,934	

BUDGET UNIT: MEDICAL CENTER LEASE PAYMENT FUND (EMD JPL)

I. GENERAL PROGRAM STATEMENT

This unit funds the cost of long-term lease payments to the Inland Empire Public Facilities Corporation for the Arrowhead Regional Medical Center (ARMC) facility. Funding sources include state revenues from the SB 1732 – Construction Renovation/Reimbursement Program, operating transfers from ARMC representing Medicare and fee for service revenues, and operating transfers from the general fund backed by realignment revenues and tobacco settlement proceeds. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	53,529,236	53,115,289	53,023,459	53,158,112
Total Financing Sources	53,529,236	53,115,289	53,023,459	53,158,112

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

Services and supplies reflect a slight increase due to an estimated increase in net lease payments coupled with an increase in trustee/administrative fees associated with the debt. State revenues from the SB 1732 – Construction Renovation/Reimbursement program are increased as this reimbursement is based on a percentage of the net lease payments. As mentioned in the Master Settlement Agreement budget unit, annual payments to the County of San Bernardino of tobacco settlement proceeds are scheduled to decrease by $2.7 million in 2003-04. This decrease will be offset by an increase in realignment revenues of $2.7 million.

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office - Medical Ctr Lease
FUND: Enterprise EMD JPL
FUNCTION: General
ACTIVITY: Property Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	53,023,459	53,115,289	53,115,289	42,823	53,158,112
Total Operating Expense	53,023,459	53,115,289	53,115,289	42,823	53,158,112
Revenue					
State, Fed or Gov't Aid	27,108,973	24,466,969	24,466,969	17,040	24,484,009
Total Revenue	27,108,973	24,466,969	24,466,969	17,040	24,484,009
Operating Transfers In	25,914,486	28,648,320	28,648,320	25,783	28,674,103
Total Financing Sources	53,023,459	53,115,289	53,115,289	42,823	53,158,112

Board Approved Changes to Base Budget

Services and Supplies	6,178	Increase in trustee/administrative fees associated with the debt.
	36,645	Increase in net lease payments.
	42,823	
Total Operating Expense	42,823	
State, Fed or Gov't Aid	17,040	Increase in SB1732 state revenues due to an increase in net lease payments.
Total Revenue	17,040	
Operating Transfers In	2,725,783	Increase in realignment from health care costs budget.
	(2,700,000)	Decrease in tobacco settlement proceeds.
	25,783	
Total Financing Sources	42,823	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY COUNSEL
COUNTY COUNSEL: RON REITZ
BUDGET UNIT: AAA CCL

I. GENERAL PROGRAM STATEMENT

County Counsel provides civil legal services to the Board of Supervisors, county departments, and agencies, commissions, special districts, and school districts. County Counsel also provides legal advice to various joint powers authorities and represents the courts and judges on request.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	6,195,376	6,959,841	6,453,046	7,102,029
Total Revenue	4,087,894	3,696,950	4,250,966	3,777,460
Local Cost	2,107,482	3,262,891	2,202,080	3,324,569
Budgeted Staffing		71.0		65.7
Workload Indicators				
Attorney-Client Hours	72,400	73,800	74,903	75,200

Expense variance is due primarily to salary savings from vacant positions during the hiring freeze; spend down plan and medical leave of absences. Revenue variance is due primarily from additional services provided to: Department of Children's Services, Risk Management, and Flood Control.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 5.3 positions. Included in base budget is a decrease of 2.0 positions (1.0 Deputy County Counsel IV and 1.0 Clerk) which were eliminated as a result of the 4% Spend Down Plan and 30% Cost Reduction Plan. Program budgeted staffing changes of 3.3 positions consisted of the reduction of 1.0 Deputy County Counsel I, 1.0 Executive Secretary I, 1.0 Executive Secretary II and a reduction of 0.3 hours of part time Deputy County Counsel IV employees.

PROGRAM CHANGES

None.

GROUP: Administrative/Executive — **FUNCTION: General**
DEPARTMENT: County Counsel — **ACTIVITY: Counsel**
FUND: General AAA CCL

	2002-03 Actuals	2002-03 Approved Budget	2002-03 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	6,382,395	6,954,474	7,334,770	(49,970)	7,284,800
Services and Supplies	737,184	772,796	702,794	42,643	745,437
Central Computer	65,269	65,269	44,901	-	44,901
Other Charges	-	660	660	(660)	-
Equipment	-	30,500	5,500	(5,500)	-
Transfers	(1,944)	-	(1,178)	13,487	12,309
Total Exp Authority	7,182,904	7,823,699	8,087,447	-	8,087,447
Reimbursements	(729,858)	(863,858)	(985,418)	-	(985,418)
Total Appropriation	6,453,046	6,959,841	7,102,029	-	7,102,029
Revenue					
State Aid	(145)				
Current Services	4,251,111	3,696,950	3,777,460	-	3,777,460
Total Revenue	4,250,966	3,696,950	3,777,460	-	3,777,460
Local Cost	2,202,080	3,262,891	3,324,569	-	3,324,569
Budgeted Staffing		71.0	69.0	(3.3)	65.7

COUNTY COUNSEL

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	173,485	MOU.
	315,466	Retirement.
	8,045	Risk Management Workers Comp.
	(31,700)	4% Spend Down Plan - 1.0 Clerk II.
	(85,000)	30% Cost Reduction Plan - 1.0 Deputy County Counsel IV.
	380,296	
Services and Supplies	6,814	Risk Management Liabilities.
	(73,816)	4% Spend Down Plan.
	(3,000)	30% Cost Reduction Plan.
	(70,002)	
Central Computer	(20,368)	
Transfers	(1,178)	Incremental Change in EHAP.
Fixed Assets	(25,000)	4% Spend Down Plan.
Reimbursements	(121,560)	30% Cost Reduction Plan.
Revenue		
Current Services	80,510	30% Cost Reduction Plan.

Total Appropriation Change	142,188
Total Revenue Change	80,510
Total Local Cost Change	61,678
Total 2002-03 Appropriation	6,959,841
Total 2002-03 Revenue	3,696,950
Total 2002-03 Local Cost	3,262,891
Total Base Budget Appropriation	7,102,029
Total Base Budget Revenue	3,777,460
Total Base Budget Local Cost	3,324,569

Board Approved Changes to Base Budget

Salaries and Benefits	72,131	Budget Adjustment- due to equity adjustments and merits
	(122,101)	Budget Adjustment- reduction of hours on part-time employees equivalent to 3.3 employees.
	(49,970)	
Services and Supplies	56,130	Budget Adjustments - Increase of expert witnesses and case costs.
	(13,487)	GASB 34 Acounting Change (EHAP).
	42,643	
Other Charges	(660)	Budget Adjustment- to remove interest charges - contract complete.
Equipment	(5,500)	Budget Adjustment - reduction of fixed assets.
Transfers	13,487	GASB 34 Accounting Change (EHAP).
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN RESOURCES
DIRECTOR: MARCEL TURNER

	2003-04					
	Operating Exp/ Appropriation	Financing Sources	Local Cost	Fund Balance	Revenue Over (Under) Exp	Staffing
Human Resources	8,157,864	3,103,566	5,054,298			116.5
Emp Hlth & Wellness	30,000	30,000	-			13.0
Unemployment Insurance	2,700,000	-	2,700,000			-
Commuter Services	891,034	506,000		385,034		3.5
Emp Benefits & Services	3,335,953	2,072,000		1,263,953		-
Risk Management	4,614,219	4,614,219			-	65.0
Insurance Programs	47,652,314	49,002,994			1,350,680	-
TOTAL	67,381,384	59,328,779	7,754,298	1,648,987	1,350,680	198.0

BUDGET UNIT: HUMAN RESOURCES (AAA HRD)

I. GENERAL PROGRAM STATEMENT

The Human Resources Department administers the county's human resources programs. This includes responsibility for employee testing, certification, and selection; employee benefits and services; employee relations; systems and program administration for a portion of the Employee Management and Compensation System (EMACS); the Equal Employment Opportunity Office; and the Commission on the Status of Women. Human Resources also shares the responsibility, through a partnership with Human Services System, for countywide organizational and employee development and the Management Leadership Academy.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	8,308,492	9,457,530	7,291,454	8,157,864
Total Financing Sources	3,491,462	4,283,077	3,041,486	3,103,566
Local Cost	4,817,030	5,174,453	4,249,968	5,054,298
Budgeted Staffing		129.8		116.5
Workload Indicators				
Applications accepted	65,012	65,000	53,867	93,000
Applicants tested	24,935	25,000	14,422	28,000

Total expenditures and revenue for 2002-03 was less than budget. This is due to a change in accounting whereby payments from departments for the Employee Health and Productivity (EHAP) program and the Employee Assistance Program (EAP) were recognized as abatements to services and supplies rather than revenue as budgeted. In 2003-04, these payments are correctly budgeted as reimbursements rather than revenue.

The number of applications is expected to increase due to the online application process implemented in 2002-03, which has enabled the Employment Division to accept employment applications via the Internet.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by a total of 13.3 positions. Included in base budget is the deletion of 2.0 Public Service Employee, 0.3 Staff Analyst II, and 1.0 Personnel Technician, which is a portion of the department's 30% cost reduction plan implemented. In addition, 1.0 Nurse Practitioner II is deleted because it is no longer required to administer the EHAP program. Per Board direction 9.0 vacant budgeted positions (2.0 Clerk II, 1.0 Employee Benefits Representative, 2.0 Human Resources Analyst 1, 2.0 Human Resources Analyst II, and 2.0 Human Resources Officer II) that were not in recruitment were deleted during budget adoption.

PROGRAM CHANGES

Per GASB 34, departmental reimbursements for the EHAP program, EAP, and the Center for Employee Health and Wellness are accounted for as reimbursements rather than revenue.

HUMAN RESOURCES

GROUP: Administrative/Executive
DEPARTMENT: Human Resources
FUND: General AAA HRD

FUNCTION: General
ACTIVITY: Personnel

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	7,006,102	7,728,774	8,199,577	(444,149)	7,755,428
Services and Supplies	1,712,639	3,844,467	3,635,275	128,266	3,763,541
Central Computer	129,054	129,054	106,156	-	106,156
Equipment	-	20,000	-	20,000	20,000
Transfers	143,201	144,870	144,870	47,816	192,686
Total Exp Authority	8,990,996	11,867,165	12,085,878	(248,067)	11,837,811
Reimbursements	(1,699,542)	(2,409,635)	(2,445,535)	(1,234,412)	(3,679,947)
Total Appropriation	7,291,454	9,457,530	9,640,343	(1,482,479)	8,157,864
Revenue					
Use of Money/Property	31	-	-	-	-
Current Services	393	-	-	-	-
Current Services	2,655,832	399,000	399,000	35,500	434,500
Other Revenue	385,230	3,884,077	3,884,077	(3,844,077)	40,000
Total Revenue	3,041,486	4,283,077	4,283,077	(3,808,577)	474,500
Other Financing Sources	-	-	-	2,629,066	2,629,066
Total Financing	3,041,486	4,283,077	4,283,077	(1,179,511)	3,103,566
Local Cost	4,249,968	5,174,453	5,357,266	(302,968)	5,054,298
Budgeted Staffing		129.8	126.5	(10.0)	116.5

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	204,619	MOU.
	369,749	Retirement.
	10,235	Risk Management Workers' Compensation.
	(113,800)	30% Cost Reduction Plan (delete 2.0 Public Service Employee, 0.3 Staff Analyst II, 1.0 Personnel Technician).
	470,803	
Services and Supplies	(186,978)	4% Spend Down Plan.
	50,000	Tuition fund for Specialized Peach Officers - approved by the board on September 10, 2002.
	14,302	Risk Management Liabilities.
	(816)	Incremental change in EHAP.
	(85,700)	30% Cost Reduction Plan.
	(209,192)	
Central Computer	(22,898)	
Equipment	(20,000)	
Reimbursements	(35,900)	30% Cost Reduction Plan.

Total Appropriation Change	182,813
Total Financing Sources Change	-
Total Local Cost Change	182,813
Total 2002-03 Appropriation	9,457,530
Total 2002-03 Financing Sources	4,283,077
Total 2002-03 Local Cost	5,174,453
Total Base Budget Appropriation	9,640,343
Total Base Budget Financing Sources	4,283,077
Total Base Budget Local Cost	5,357,266

HUMAN RESOURCES

Board Approved Changes to Base Budget

Salaries and Benefits	(80,506)	Delete 1.0 Nurse Practitioner II.
	(602,256)	Delete 9.0 vacant positions--2.0 Clerk II; 1.0 Employee Benefits Representative; 2.0 Human Resources Analyst I; 2.0 Human Resources Analyst II; 2.0 Human Resources Officer II.
	238,613	Step increases for various positions.
	(444,149)	
Services and Supplies	(23,319)	GASB 34 accounting change (EHAP).
	151,585	Adjustments for expected cost increases.
	128,266	
Equipment	20,000	Digital identification card machine.
Transfers	24,497	Increase for County Counsel charges.
	23,319	GASB 34 accounting change (EHAP).
	47,816	
Total Expenditure Authority	(248,067)	
Reimbursements	(1,234,412)	GASB 34 accounting change (EHAP, CEHW, and EAP).
Total Appropriation	(1,482,479)	
Revenue		
Current Services	35,500	Increased revenue for positions funded by various county departments.
Other Revenue	(1,215,011)	GASB 34 accounting change (EHAP, CEHW, and EAP).
	(2,629,066)	Accounting change--Employee Benefits reimbursements from special revenue fund SDG HRD.
	(3,844,077)	
Total Revenue	(3,808,577)	
Other Financing Sources	2,629,066	Accounting change--Employee Benefits reimbursements from special revenue fund SDG HRD.
Total Financing Sources	(1,179,511)	
Local Cost	(302,968)	

BUDGET UNIT: EMPLOYEE HEALTH AND WELLNESS (AAA OCH)

I. GENERAL PROGRAM STATEMENT

The Center for Employee Health and Wellness is responsible for employee and applicant pre-employment and in-service medical examinations, medical records, representing the county in hearings before the Civil Service Commission regarding appeals of medical findings, and advising the county's management on compliance with Occupational Safety and Health Administration (OSHA) regulations and occupational medical problems. The program had been financed through the county's workers' compensation insurance sub fund. Beginning in 2001-02, the program has been financed by direct reimbursements from county departments with costs allocated on the basis of the number of budgeted positions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,234,479	1,600,000	639,991	30,000
Total Revenue	1,633,020	1,600,000	784,736	30,000
Local Cost	(398,541)	-	(144,745)	-
Budgeted Staffing		13.8		13.0
Workload Indicators				
Preplacement Physicals	4,314	5,000	2,604	2,500
Work Injury/Illness Exams	1,416	1,500	1,727	1,600
Fitness-For -Duty-Exams	32	25	32	30
Other Exams	6,488	5,675	7,378	7,800

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by a total of 0.8 positions based on an anticipated reduction in countywide hiring. The deleted positions include 0.5 Licensed Vocational Nurse and 0.3 Contract Occupational Physician.

PROGRAM CHANGES

Per GASB 34, departmental reimbursements are accounted for as reimbursements rather than revenue.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Employee Health and Wellness
FUND: General AAA OCH
FUNCTION: General
ACTIVITY: Personnel

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	823,731	944,780	1,024,105	(57,651)	966,454
Services and Supplies	(192,134)	518,117	96,621	47,581	144,202
Central Computer	8,394	8,394	7,249	-	7,249
Transfers	128,709	128,709	128,709	40,070	168,779
Total Exp Authority	768,700	1,600,000	1,256,684	30,000	1,286,684
Reimbursements	(128,709)	-	-	(1,256,684)	(1,256,684)
Total Appropriation	639,991	1,600,000	1,256,684	(1,226,684)	30,000
Revenue					
Current Services	54,956	1,600,000	1,256,684	(1,226,684)	30,000
Other Revenue	729,780	-	-	-	-
Total Revenue	784,736	1,600,000	1,256,684	(1,226,684)	30,000
Local Cost	(144,745)	-	-	-	-
Budgeted Staffing		13.8	13.8	(0.8)	13.0

HUMAN RESOURCES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	23,975	MOU.
	45,306	Retirement.
	10,044	Risk Management Workers Comp.
	79,325	
Services and Supplies	7,055	Risk Management Liabilities.
	(208)	Incremental change in EHAP.
	(428,343)	Cost reductions due to decrease in demand.
	(421,496)	
Central Computer	(1,145)	
Revenue		
Current Services	(343,316)	Revenue adjustments for budget changes and cost reductions.
Total Appropriation Change	(343,316)	
Total Revenue Change	(343,316)	
Total Local Cost Change	-	
Total 2002-03 Appropriation	1,600,000	
Total 2002-03 Revenue	1,600,000	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	1,256,684	
Total Base Budget Revenue	1,256,684	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	(57,651)	Staffing decreases due to decreased demand for service.
Services and Supplies	(2,600)	GASB 34 accounting change (EHAP).
	50,181	Adjustments for expected cost increases.
	47,581	
Transfers	2,600	GASB 34 accounting change (EHAP).
	37,470	Increase in rent expense.
	40,070	
Total Exp Authority	30,000	
Reimbursements	(1,256,684)	GASB 34 accounting change (departmental charges for OCH services).
Total Appropriation	(1,226,684)	
Current Services	(1,226,684)	GASB 34 accounting change (departmental charges for OCH services).
Total Revenue	(1,226,684)	
Local Cost	-	

BUDGET UNIT: UNEMPLOYMENT INSURANCE (AAA UNI)

I. GENERAL PROGRAM STATEMENT

This is a mandated program based upon a 1978 amendment to the California Unemployment Insurance Code extending unemployment insurance benefits to all public employees. Management's objective for the program is cost containment. Unemployment insurance claims filed by former county employees are monitored, reviewed for eligibility, and challenged when appropriate to prevent abuse of the program. There is no staffing associated with this budget unit.

II. BUDGET AND WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,558,511	1,500,000	2,529,061	2,700,000
Local Cost	1,558,511	1,500,000	2,529,061	2,700,000

Actual program costs in 2002-03 were significantly higher than budgeted due to an increase in the number of claims, which is attributable in part to the countywide reduction in Public Service Employees and increased unemployment benefits. Former employees, including Public Service Employees, who are currently unemployed through no fault of their own, are eligible to receive unemployment benefits.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Unemployment Insurance
FUND: General AAA UNI
FUNCTION: General
ACTIVITY: Personnel

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	2,464,061	1,435,000	2,625,000	-	2,625,000
Services and Supplies	15,000	15,000	25,000	-	25,000
Transfers	50,000	50,000	50,000	-	50,000
Total Appropriation	2,529,061	1,500,000	2,700,000	-	2,700,000
Local Cost	2,529,061	1,500,000	2,700,000	-	2,700,000

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	1,190,000	Expected increase in cost of claims based on 2002-03 estimates.
Services and Supplies	10,000	Increased contract costs.
Total Appropriation Change	1,200,000	
Total Revenue Change	-	
Total Local Cost Change	1,200,000	
Total 2002-03 Appropriation	1,500,000	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	1,500,000	
Total Base Budget Appropriation	2,700,000	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	2,700,000	

BUDGET UNIT: COMMUTER SERVICES (SDF HRD)

I. GENERAL PROGRAM STATEMENT

This is a fund established to account for funds received under AB 2766 to finance mobile source air pollution reduction programs. AB 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the District. This fund receives AB 2766 funding from both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD).

II. BUDGET AND WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	566,502	258,348	891,034
Total Revenue	289,502	277,000	352,576	506,000
Fund Balance		289,502		385,034
Budgeted Staffing		4.0		3.5

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing decreases by 0.5 due to the deletion of 1.0 Public Service Employee offset by the addition of 0.5 Clerk III.

PROGRAM CHANGES

Appropriations and revenues are increased due to the restructuring of the Vanpool Program as approved by the Board on June 10, 2003.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Commuter Services
FUND: Special Revenue SDF HRD

FUNCTION: General
ACTIVITY: Personnel

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	204,694	230,968	248,656	696	249,352
Services and Supplies	33,654	315,534	316,441	(77,579)	238,862
Transfers	20,000	20,000	20,693	15,000	35,693
Contingencies	-	-	-	367,127	367,127
Total Appropriation	258,348	566,502	585,790	305,244	891,034
Revenue					
Use of Money and Property	13,645	-	-	16,000	16,000
State, Fed or Gov't Aid	213,768	277,000	277,000	8,000	285,000
Current Services	141,581	-	-	205,000	205,000
Other Revenue	(16,418)	-	-	-	-
Total Revenue	352,576	277,000	277,000	229,000	506,000
Fund Balance		289,502	308,790	76,244	385,034
Budgeted Staffing		4.0	4.0	(0.5)	3.5

HUMAN RESOURCES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	6,468	MOU.
	10,920	Retirement.
	300	Risk Management Workers' Comp.
	17,688	
Services and Supplies	907	Risk Management Liabilities.
Transfers	693	Incremental change in EHAP.
Total Appropriation Change	19,288	
Total Revenue Change	-	
Total Fund Balance Change	19,288	
Total 2002-03 Appropriation	566,502	
Total 2002-03 Revenue	277,000	
Total 2002-03 Fund Balance	289,502	
Total Base Budget Appropriation	585,790	
Total Base Budget Revenue	277,000	
Total Base Budget Fund Balance	308,790	

Board Approved Changes to Base Budget

Salaries and Benefits	696	Step increases offset by the decrease of 1.0 part-time PSE and the addition of 0.5 Clerk III.
Services and Supplies	(282,579)	Reduce budgeted services and supplies and move excess appropriation to contingencies.
	205,000	Final budget change to add $205,000 for vanpool program approved by the Board on June 10, 2003 #85.
	(77,579)	
Transfers	15,000	Increased costs for administrative overhead.
Contingencies	367,127	Appropriation moved from services and supplies since funding is not yet earmarked for program expense.
Total Appropriation	305,244	
Revenue		
Use of Money & Prop	16,000	Interest.
State, Fed or Gov't Aid	8,000	Expected increase in program revenue from SCAQMD and MDAQMD.
Current Services	205,000	Final budget change to add $205,000 for vanpool program approved by the Board on June 10, 2003 #85.
Total Revenue	229,000	
Fund Balance	76,244	

BUDGET UNIT: EMPLOYEE BENEFITS & SERVICES (SDG HRD)

I. GENERAL PROGRAM STATEMENT

This fund was established to account for administrative and management fees collected for managing the County's various employee benefit plans. The fees collected are subsequently transferred to the general fund for the reimbursement of actual administrative and management costs. There is no staffing associated with this budget unit.

II. BUDGET AND WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	2,621,200	2,419,579	3,335,953
Total Revenue	1,598,761	1,022,439	2,084,771	2,072,000
Fund Balance		1,598,761		1,263,953

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Beginning in 2003-04, revenues for consulting fees will be transferred in from various medical and dental trust funds and then transferred out to the general fund. Previously, these costs were paid directly from the various trust funds. This change will provide better accountability and tracking for fully costing employee benefits administration. Revenues are also increased as per the investment services provider contract with ING, which was approved by the Board on April 9, 2003.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Employee Benefits & Services
FUND: Special Revenue SDG HRD
FUNCTION: General
ACTIVITY: Personnel

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Transfers	2,419,579	2,621,200	2,621,200	7,866	2,629,066
Contingencies	-	-	-	706,887	706,887
Total Appropriation	2,419,579	2,621,200	2,621,200	714,753	3,335,953
Revenue					
Use of Money & Prop	190,069	-	-	150,000	150,000
Current Services	1,894,702	-	-	1,337,000	1,337,000
Other Revenue	-	1,022,439	1,022,439	(437,439)	585,000
Total Revenue	2,084,771	1,022,439	1,022,439	1,049,561	2,072,000
Fund Balance		1,598,761	1,598,761	(334,808)	1,263,953

Board Approved Changes to Base Budget

Transfers	7,866	Projected cost increase for benefits administration.
Contingencies	706,887	Adjustment for fund balance.
Total Appropriation	714,753	
Revenue		
Use of Money & Prop	150,000	Interest.
Current Services	900,000	Change in accounting; moved from other revenue. Also reflects reduced revenues due to projected countywide staffing decreases.
	437,000	Revenue from ING for salary savings plan administration.
	1,337,000	
Other Revenue	(1,022,439)	Change in accounting; moved to current services revenue.
	585,000	Revenue for consulting fees. Previously paid directly from trust funds.
	(437,439)	
Total Revenue	1,049,561	
Fund Balance	(334,808)	

BUDGET UNIT: RISK MANAGEMENT (IBP RMG)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs, and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each is billed for their specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs. This budget unit consists of staffing and related operating expenses.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	3,595,779	4,259,651	4,365,635	4,614,219
Total Financing Sources	3,919,490	4,259,651	4,532,581	4,614,219
Revenue Over/(Under) Expense	323,711	-	166,946	-
Budgeted Staffing		65.0		65.0
Fixed Assets	38,491	8,429	-	-
Workload Indicators				
FISCAL SECTION				
Database Transactions	69,052	54,896	117,619	105,000
LIABILITY SECTION				
Auto Accidents	616	608	496	475
Open Claims	1,308	1,389	1,029	1,042
New Claims	1,542	1,727	1,374	1,265
Cases Per Adjuster	187	198	129	130
WORKERS' COMP SECTION				
Open Claims	2,457	2,422	2,674	2,630
New Claims	1,754	1,753	1,819	1,586
Cases Per Adjuster	189	186	206	202
SAFETY SECTION				
Employees Trained	3,800	5,000	5,200	5,000
Emergency Responses	156	85	80	85

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

HUMAN RESOURCES

GROUP: Internal Services
DEPARTMENT: Human Resources - Risk Management
FUND: Internal Services IBP RMG
FUNCTION: General
ACTIVITY: Insurance Programs

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,625,938	3,638,796	3,967,913	130,582	4,098,495
Services and Supplies	1,040,459	920,195	924,047	(74,872)	849,175
Central Computer	39,834	39,834	38,345	-	38,345
Other Charges	153	1,575	1,575	(1,575)	-
Transfers	118,500	118,500	118,432	25,037	143,469
Total Exp Authority	4,824,884	4,718,900	5,050,312	79,172	5,129,484
Reimbursements	(459,249)	(459,249)	(459,249)	(56,016)	(515,265)
Total Operating Expense	4,365,635	4,259,651	4,591,063	23,156	4,614,219
Revenue					
Use of Money & Prop	64,254	-	-	70,000	70,000
Current Services	200,418	-	-	225,000	225,000
Other Revenue	(171)	50,000	50,000	(50,000)	-
Total Revenue	264,501	50,000	50,000	245,000	295,000
Operating Transfers In	4,268,080	4,209,651	4,541,063	(221,844)	4,319,219
Total Financing Sources	4,532,581	4,259,651	4,591,063	23,156	4,614,219
Revenue Over/(Under) Exp	166,946	-	-	-	-
Budgeted Staffing		65.0	65.0	-	65.0
Fixed Asset Exp					
Equipment	-	8,429	8,429	(8,429)	-
Total Fixed Asset Exp	-	8,429	8,429	(8,429)	-

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	108,225	MOU.
	202,528	Retirement.
	18,364	Risk Management Workers Comp.
	329,117	
Services and Supplies	3,852	Risk Management Liabilities.
Central Computer	(1,489)	
Transfers	(68)	Incremental change in EHAP.
Revenue		
Operating Transfer In	331,412	
Total Operating Expense	331,412	
Total Financing Sources Change	331,412	
Total Revenue Over/(Under) Exp	-	
Total 2002-03 Operating Expense	4,259,651	
Total 2002-03 Financing Sources	4,259,651	
Total 2002-03 Rev Over/(Under) Exp	-	
Total Base Budget Operating Exp	4,591,063	
Total Base Budget Financing Sources	4,591,063	
Total Base Rev Over/(Under) Exp	-	

HUMAN RESOURCES

	Board Approved Changes to Base Budget	
Salaries and Benefits	130,582	Step increases for various positions.
Services and Supplies	(11,337)	GASB 34 accounting change (EHAP).
	(63,535)	Decrease for expected spending reduction.
	(74,872)	
Other Charges	(1,575)	Reduced interest costs for lease-purchase of equipment.
Transfers	11,337	GASB 34 accounting change (EHAP).
	13,700	Increased administrative overhead paid to AAA HRD.
	25,037	
Total Expenditure Authority	79,172	
Reimbursements	(56,016)	Increased reimbursements due to increased salary and benefit costs for out-stationed safety specialists.
Total Operating Expenses	23,156	
Revenue		
Use of Money/Property	70,000	Expected interest earnings.
Current Services	225,000	Emergency Physicians Reimbursement program.
Other Revenue	(50,000)	Reclassification of revenue to current services.
Total Revenue	245,000	
Operating Transfer In	(221,844)	Reduced operating transfers-in due to increased revenue from other sources.
Total Financing Sources	23,156	
Rev Over/(Under) Exp	-	
Fixed Asset Exp		
Lease-Purchase Equip	(8,429)	Eliminate budgeted fixed assets.

BUDGET UNIT: INSURANCE PROGRAMS (ALL ISFs EXCEPT IBP)

I. GENERAL PROGRAM STATEMENT

Risk Management, under the direction of the Human Resources Department, administers the county's self-insured and insured insurance programs. All programs are paid from these self-insurance funds and financed by general fund and non-general fund departments, as well as the Board Governed Special Districts and County Service Areas. Self-insurance and insurance programs include auto liability, property, surety, comprehensive auto, law enforcement liability, workers' compensation, aircraft liability, airport liability, environmental liability, medical malpractice, and general liability. Revenue over expense is used to meet actuarially determined claims reserve requirements. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	54,999,503	46,735,896	63,914,428	47,652,314
Total Financing Sources	48,018,910	49,765,885	59,968,838	49,002,994
Revenue Over/(Under) Expense	(6,980,593)	3,029,989	(3,945,590)	1,350,680

Actual operating expenses and revenue for 2002-03 are higher than budget due to an accounting change regarding reporting for guaranteed investment contract (GIC) disbursements and reimbursements. Transfers for the GIC were $10,762,476 and revenues were $10,704,530. Per the investment schedule, there is minimal GIC activity in 2003-04.

Revenue over/(under) expense varied significantly from budget because of an unbudgeted $4.5 million dividend paid to Transportation/Flood Control; increased Workers' Compensation payments due to the increased benefit levels; decreased Workers' Compensation revenue due to decreased staffing in the County; and increased excess insurance premiums for general, automobile, and pollution liability programs.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Compared to 2002-03, operating transfers in and out are impacted significantly due to scheduled reductions in GIC disbursements and reimbursements.

GROUP: Administrative/Executive
DEPARTMENT: Human Resources - Risk Management
FUND: Internal Service (All Except IBP)
FUNCTION: General
ACTIVITY: Insurance Programs

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	44,386,278	38,874,268	38,874,268	4,321,827	43,196,095
Other Charges	97,869	142,500	142,500	(5,500)	137,000
Transfers	459,249	-	-	-	-
Total Appropriation	44,943,396	39,016,768	39,016,768	4,316,327	43,333,095
Operating Transfers Out	18,971,032	7,719,128	7,719,128	(3,399,909)	4,319,219
Total Oper Expense	63,914,428	46,735,896	46,735,896	916,418	47,652,314
Revenue					
Use of Money & Prop	30,520	948,175	948,175	(679,375)	268,800
Current Services	41,532,866	41,592,810	41,592,810	6,571,884	48,164,694
Other Revenue	28,976	81,900	81,900	(35,400)	46,500
Total Revenue	41,592,362	42,622,885	42,622,885	5,857,109	48,479,994
Operating Transfers In	18,376,476	7,143,000	7,143,000	(6,620,000)	523,000
Total Financing Sources	59,968,838	49,765,885	49,765,885	(762,891)	49,002,994
Rev Over/(Under) Exp	(3,945,590)	3,029,989	3,029,989	(1,679,309)	1,350,680

HUMAN RESOURCES

Board Approved Changes to Base Budget

Services and Supplies	496,815	Increased workers' compensation excess insurance premiums.
	1,005,168	Increase for other excess insurance premiums.
	572,185	Increased other general liability insurance premiums.
	150,528	Increased malpractice insurance premiums.
	(261,502)	Decreased airport and aircraft liability insurance.
	1,333,163	Increase for other insurance premiums.
	99,750	Increase for risk reduction programs.
	780,170	Increase for judgments and settlements.
	(91,450)	Decreased management and technical services.
	237,000	Increase for medical treatment expenses.
	4,321,827	
Other Charges	(5,500)	Decreased taxes and assessments.
Total Appropriation	4,316,327	
Operating Transfers Out	(3,399,909)	Decreased GIC payments of $3,475,521 and transfers to IBP for overhead.
Total Operating Expenses	916,418	
Revenue		
Use of Money & Prop	(679,375)	Decreased interest revenue.
Current Services	6,571,884	Increased insurance premium revenue of $ 7,069,384, decreased claim cost recoveries of $360,500 and subrogation for departments of $137,000.
Other Revenue	(35,400)	Decreased revenue from return of stale-dated checks.
Total Revenue	5,857,109	
Operating Transfers In	(6,620,000)	Decreased GIC proceeds.
Total Financing Sources	(762,891)	
Total Rev Over/(Under) Exp	(1,679,309)	

OVERVIEW OF BUDGET

DEPARTMENT: INFORMATION SERVICES DEPARTMENT
CHIEF INFORMATION OFFICER: LEYDEN L. HAHN

	2003-04				
	Appropriation/Oper Expense	Revenue/ Financing Sources	Local Cost	Revenue Over/(Under) Expense	Staffing
Application Development	10,136,609	4,480,501	5,656,108		93.8
Emerging Technology Division	1,593,869	274,900	1,318,969		15.2
Computer Operations	19,031,142	15,981,129		(3,050,013)	125.4
Network Services	16,845,334	16,845,334		-	93.0
Total	47,606,954	37,581,864	6,975,077	(3,050,013)	327.4

BUDGET UNIT: APPLICATION DEVELOPMENT (AAA SDD)

I. GENERAL PROGRAM STATEMENT

Information Services' Application Development Division develops, enhances, and maintains computerized business systems. In addition, Application Development provides management and coordination of large multi-departmental automation projects, consultation for a wide variety of vendor platforms, acquisition and integration of turnkey software applications, and proposal development.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	12,763,168	11,722,743	10,475,663	10,136,609
Total Revenue	6,512,817	6,431,886	5,447,268	4,480,501
Local Cost	6,250,351	5,290,857	5,028,395	5,656,108
Budgeted Staffing		101.3		93.8
Workload Indicators				
Project Hours	149,873	149,479	128,881	127,400

In 2002-03, appropriations of $11,722,743 are under budget by $1,247,080 as a result of cost reduction measures implemented to offset reduced revenues caused by State budget cuts and adjustments for the 4% spend down plan. Expenditure reductions include savings from vacant positions ($524,049); reduced services and supplies ($673,031); and the deletion of fixed asset purchases ($50,000). The decrease in project hours in 2003-04 reflects the impact of the 4% spend down and reduced revenues from Human Services System. These reductions translate into a loss of 20,598 project hours from contracted professional services and regular staff time of 7.5 budgeted staffing.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 7.5 positions. Included in base budget is a decrease of 3.0 positions (1.0 Team Leader, 1.0 Team Aide II and 1.0 Programmer Analyst/Programmer) which were eliminated as a result of the 4% Spend Down Plan. The reduction of 3.5 Programmer III positions was eliminated based on further cost reduction measures to compensate for lower revenues.

Per Board direction 1.0 vacant budgeted Programmer III position that was not in recruitment was deleted during budget adoption.

PROGRAM CHANGES

Service revenues from Human Services System, Courts, Public Health, and District Attorney decreased from a budget of $3.8 million in 2002-03 to $1.3 million in 2003-04. This reduction of $2.5 million was caused primarily by state budget cuts and has impacted this budget significantly. Some of the lost revenue has been offset partially by projected revenue increases of $500,000 by projects in Public Works, GIS parcel base map, and various countywide management projects. Support costs in computer software, training, equipment purchases, general office expenses, and travel budgets have been reduced drastically to offset these revenue losses in

order to stay within local cost. For the most part, service levels within the unit have declined for affected departments and the ability to respond to additional service requests has also been impacted. The use of contract resources in the professional services budget has also been reduced by $1.2 million and nearly eliminated to accommodate needed cost reductions.

GROUP: Administrative/Executive **FUNCTION: General**
DEPARTMENT: Information Services **ACTIVITY: Other General**
FUND: General AAA SDD

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	7,606,223	8,130,272	8,558,182	(77,921)	8,480,261
Services and Supplies	2,340,593	3,013,624	1,999,371	(862,490)	1,136,881
Central Computer	117,269	117,269	90,327	-	90,327
Equipment	-	50,000	-	-	-
Transfers	411,578	411,578	363,891	65,249	429,140
Total Appropriation	10,475,663	11,722,743	11,011,771	(875,162)	10,136,609
Revenue					
Current Services	5,447,268	6,431,886	5,283,797	(803,296)	4,480,501
Total Revenue	5,447,268	6,431,886	5,283,797	(803,296)	4,480,501
Local Cost	5,028,395	5,290,857	5,727,974	(71,866)	5,656,108
Budgeted Staffing		101.3	98.3	(4.5)	93.8

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	223,983	MOU.
	423,444	Retirement.
	10,755	Risk Management Workers Comp.
	(230,272)	4% Spend Down Plan (delete 1.0 Team Leader, 1.0 Team Aide II, 1.0 Programmer Analyst/Programmer).
	427,910	
Services and Supplies	(1,037,228)	4% Spend Down Plan.
	22,975	Risk Management Liabilities.
	(1,014,253)	
Central Computer	(26,942)	
Equipment	(50,000)	4% Spend Down Plan.
Transfers	(42,223)	4% Spend Down Plan.
	(5,464)	Incremental change in EHAP.
	(47,687)	
Revenue		
Current Services	(1,148,089)	4% Spend Down Plan.

Total Appropriation Change	(710,972)
Total Revenue Change	(1,148,089)
Total Local Cost Change	437,117
Total 2002-03 Appropriation	11,722,743
Total 2002-03 Revenue	6,431,886
Total 2002-03 Local Cost	5,290,857
Total Base Budget Appropriation	11,011,771
Total Base Budget Revenue	5,283,797
Total Base Budget Local Cost	5,727,974

INFORMATION SERVICES

	Board Approved Changes to Base Budget	
Salaries and Benefits	(6,055)	The reduction of 3.5 Programmer III's was due to reduced service revenues; offset by step increases and increase cost for overtime and call back.
	(71,866)	Deletion of 1.0 vacant budgeted Programmer III position during budget workshop.
	(77,921)	
Services and Supplies	(839,464)	Reduced professional services contractor costs due to decreased revenues.
	(23,026)	GASB 34 Accounting Change (EHAP).
	(862,490)	
Transfers	42,223	Increase to reflect changes in internal cost transfers to IAJ.
	23,026	GASB 34 Accounting Change (EHAP).
	65,249	
Total Appropriation	(875,162)	
Revenue	(803,296)	Decreased to reflect reduced service revenues from HSS, Public Health and Courts partially offset by increased revenues from Public Works, GIS and workflow and content management projects.
Total Revenue	(803,296)	
Local Cost	(71,866)	

BUDGET UNIT: EMERGING TECHNOLOGIES DIVISION (AAA ETD)

I. GENERAL PROGRAM STATEMENT

The Emerging Technologies Division (ETD) researches, evaluates and recommends technology-oriented products and solutions with the focus of improving internal county processes as well as enabling electronic access by the public to county services. ETD is responsible for maintaining and managing the county's internal and external web sites. Through the Geographic Information Management System (GIMS), ETD also provides mapping products and geography-based application services for both the county departments and the public. GIMS responsibilities include ongoing maintenance of the county's street network and development of the parcel basemap.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation		1,792,210	1,569,049	1,593,869
Total Revenue		273,940	248,095	274,900
Local Cost	-	1,518,270	1,320,954	1,318,969
Budgeted Staffing		19.1		15.2
Workload Indicators				
Emerging Technology major projects	-	4	12	7
GIS Application Projects	-	150	41	36
GIS Mapping Projects	-	250	330	280
Street Network: Segments maintained	-	128,463	150,037	165,000
Parcel Basemap: Parcels maintained		N/A	308,895	458,900

In 2002-03 appropriations are under budget by $223,161 resulting from cost reductions measures implemented for the 4% spend down plan that include vacant budgeted staffing savings of $265,235 and increase expenditures in software and equipment purchases totaling $67,648 and deletion of fixed purchases totaling $25,574. Reduced revenue is in connection with not filling vacant positions.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 3.9 positions. Included in base budget is a net decrease of 1.0 Programmer III in the 4% Spend Down Plan, 1.0 Programmer III in the 30% Cost Reduction Plan. These reductions were offset by 0.1 of overtime hours in the Programmer III position.

Per Board direction, 2.0 vacant Programmer III positions that were not in recruitment were also deleted during budget adoption.

PROGRAM CHANGES

Services and supplies cost in computer software, equipment purchases, and professional services budget were reduced to compensate for salary cost increases of employee step advancement, increased on-call, and higher administrative support cost. Minor reductions in interest and lease purchase principal payments were made to adjust for declining requirements of existing lease purchase loans. ETD will provide Geographic Information System (GIS) support for the Big Bear Watershed program in 2003-04 using grant funding secured by the City of Big Bear.

Projected revenue increased slightly reflecting change in Street Network subscription services, completion of contract with the City of Rialto, mapping projects, and GIS Watershed program with City of Big Bear.

OTHER CHANGES

ETD will provide GIMS quality assurance and control of data delivered to the county by contract vendor in the completion of the parcel basemap.

INFORMATION SERVICES

GROUP: Administrative/Executive
DEPARTMENT: Information Services - Emerging Technologies
FUND: General AAA ETD

FUNCTION: General
ACTIVITY: Other

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,120,733	1,385,968	1,320,477	(112,708)	1,207,769
Services and Supplies	353,277	285,629	306,645	(46,467)	260,178
Central Computer	3,513	3,513	8,345	-	8,345
Other Charges	393	750	750	(500)	250
Equipment	6,418	31,635	31,635	(2,335)	29,300
Transfers	84,715	84,715	87,049	978	88,027
Total Appropriation	1,569,049	1,792,210	1,754,901	(161,032)	1,593,869
Revenue					
Current Services	248,095	273,940	273,940	960	274,900
Total Revenue	248,095	273,940	273,940	960	274,900
Local Cost	1,320,954	1,518,270	1,480,961	(161,992)	1,318,969
Budgeted Staffing		19.1	17.2	(2.0)	15.2

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	30,775	MOU.
	58,724	Retirement.
	1,438	Risk Management Workers Comp.
	(60,731)	4% Spend Down Plan - delete 1.0 Programmer III offset by 0.1 in overtime.
	(95,697)	30% Cost Reduction Plan - delete 1.0 Programmer III.
	(65,491)	
Services and Supplies	21,016	Risk Management Liabilities.
Central Computer	4,832	
Transfers	2,334	Incremental change in EHAP.

Total Appropriation Change	(37,309)
Total Revenue Change	-
Total Local Cost Change	(37,309)
Total 2002-03 Appropriation	1,792,210
Total 2002-03 Revenue	273,940
Total 2002-03 Local Cost	1,518,270
Total Base Budget Appropriation	1,754,901
Total Base Budget Revenue	273,940
Total Base Budget Local Cost	1,480,961

INFORMATION SERVICES

		Board Approved Changes to Base Budget
Salaries and Benefits	49,284	Step increases.
	(161,992)	The deletion of 2.0 vacant Programmer Analyst III positions were deleted during budget hearings
	(112,708)	
Services and Supplies	(45,489)	Cost reductions in computer software, equipment purchases and professional services.
	(978)	GASB 34 Accounting Change (EHAP).
	(46,467)	
Other Charges	(500)	Reduced interest cost loans.
Equipment	(2,335)	Reduced principal portion on lease-purchase loans.
Transfers	978	GASB 34 Accounting Change (EHAP).
Total Appropriation	(161,032)	
Revenue		
Current Services	960	Net increase in projected revenues from Street Network Subscription, Mapping and Technology projects.
Total Revenue	960	
Local Cost	(161,992)	

BUDGET UNIT: COMPUTER OPERATIONS (IAJ ALL)

I. GENERAL PROGRAM STATEMENT

The Computer Operations Division is comprised of five Sections: Technology Production Control, Integrated Document Management, Wide Area Network, Local Area Network, and Systems Support Services. The division supports county departments on a 24/7 basis.

Technology Production Control Section is tasked with the administration and support of the county's enterprise servers, departmental mid-range computers, and over 140 client-server computer systems. The section is responsible for maintaining a stabilized environment for the enterprise data center, cross system platform automation, report distribution and disaster recovery.

The Integrated Document Management Section operates the integrated document management, document conversion, data entry and microfilm for the county. The Systems Support Services Section centralizes and physically consolidates the infrastructure and administration to support the efficient management of countywide servers.

The Wide Area Network (WAN) Section provides the communications infrastructure for interconnecting all county departments and provides support for approximately 20,000 users. The Local Area Network (LAN) Section provides departmental support for the management of local networks connecting computers within buildings.

The Computer Operations budget unit is an Internal Service Fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	18,457,651	20,177,069	17,682,633	19,031,142
Total Financing Sources	19,440,566	20,177,069	20,806,164	15,981,129
Revenue Over/(Under) Expense	982,915	-	3,123,531	(3,050,013)
Budgeted Staffing		154.4		125.4
Fixed Assets	1,123,668	2,879,261	1,030,042	1,522,046
Unrestricted Net Assets Available at Yr End	7,275,075		5,414,070	
Workload Indicators				
PC Users/E-Mail Customers	15,463	14,467	14,970	14,697
Record Keyed	19,023,588	19,901,199	18,516,399	21,065,667
Dist. Depart. Sys. Sup. Bill. Hrs.	10,328	6,868	7,821	3,767
Telepro. Sup. Billiable Hrs.	6,117	7,146	5,189	3,600
WAN Connections	359	363	371	370
CPU Hours	17,621	13,630	17,973	17,902
PC Desktop Billiable Hours	19,369	26,299	16,432	20,000

Expense variance resulted from customer reduced service demands due to budget cutbacks, hiring, and fixed asset freeze. Material purchases, non-fixed asset equipment purchases, training, equipment maintenance, and equipment leases were all cutback to reduce overall cost. The decreased expense resulted in reduced revenue; however, a one-time operating transfer in for the GIS project resulted in revenue exceeding budget.

INFORMATION SERVICES

III. HIGHLIGHTS OF BOARD APRPOVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 29.0 vacant budgeted positions.

Salaries and benefit cost for 24.0 positions totaling $1,122,385 was deleted in order to manage to projected workload changes, decreased service revenues, and to help offset cost increases in other expense areas. Changes included the deletion of 6.0-Automated Systems Analyst I; 1.0-Automated Systems Analyst II; 1.0-Chief Data Entry Supervisor; 3.0-Clerk II; 3.0-Computer Operator; 1.0-Data Control Clerk III; 2.0-Data Entry Operator II; 1.0-Data Processing Scheduler; 3.0-P1-Product Analyst; 3.0-Product Specialist and 1.0-Programmer Analyst III X-Help. Decreases were offset slightly by increaseD overtime usage equivalent to 1.0 budget position.

Per Board direction of 5.0 vacant budgeted positions that were not in recruitment were also deleted during budget adoption.

PROGRAM CHANGES

Staffing and the purchase of services and supplies were reduced to bare minimum levels to hold current year service rates the same and to help offset cost increases.

Services and supplies cost in computer software, equipment purchases, training, equipment rental, and interest expense budgets were decrease by $1,417,639. These reductions were required to offset declining revenues and cost increases of $1,166,976 for inflation and insurance; higher cost to maintain internal business applications; GIS parcel base map costs; increase in administrative support costs; increased equipment depreciation expenses; and to establish a Quality Assurance (QA) program. COWCAP budget was reduced by $110,592 to reflect actual cost allocation of the plan.

The above changes are necessary to maintain a break-even status with projected service revenues, which are declining.

Service revenue projections have decreased by $1,483,640 in anticipation of further service impacts of future state budget cuts in user departments.

Fixed asset equipment purchases decreased by $1,357,215 to reflect current requirements; fully amortized lease purchase equipment loans; and budget constraints.

INFORMATION SERVICES

GROUP: Administrative/Executive
DEPARTMENT: Information Services - Computer Operations
FUND: Internal Services IAJ ALL

FUNCTION: General
ACTIVITY: Computer Operations

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budet	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	8,379,722	9,598,469	10,410,457	(1,377,584)	9,032,873
Services and Supplies	9,437,629	10,439,585	10,439,585	(68,184)	10,371,401
Other Charges	37,990	36,446	36,446	(8,151)	28,295
Total Exp Authority	17,855,341	20,074,500	20,886,488	(1,453,919)	19,432,569
Reimbursements	(858,368)	(856,920)	(856,920)	22,863	(834,057)
Depreciation	685,660	959,489	959,489	(526,859)	432,630
Total Operating Expense	17,682,633	20,177,069	20,989,057	(1,957,915)	19,031,142
Revenue					
Current Services	18,078,073	20,177,069	17,464,769	(1,483,640)	15,981,129
Operating Transfers In	2,728,091	-	-	-	-
Total Financing Sources	20,806,164	20,177,069	17,464,769	(1,483,640)	15,981,129
Revenue Over/(Under) Exp.	3,123,531	-	(3,524,288)	474,275	(3,050,013)
Fixed Asset Expense					
Equipment	703,701	2,143,225	2,143,225	(912,643)	1,230,582
Equip/Lease Purchase	326,341	736,036	736,036	(444,572)	291,464
Total Fixed Assets	1,030,042	2,879,261	2,879,261	(1,357,215)	1,522,046
Budgeted Staffing		154.4	154.4	(29.0)	125.4

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	279,278	MOU.
	518,511	Retirement.
	14,199	Risk Management Workers Comp.
	811,988	
Revenue		
Current Services	(2,712,300)	Decrease in CPU and infrastructure rate for 2003-04.

Total Operating Expense	811,988
Total Financing Sources Change	(2,712,300)
Total Revenue Over/(Under) Exp	(3,524,288)
Total 2002-03 Operating Expense	20,177,069
Total 2002-03 Financing Sources	20,177,069
Total 2002-03 Rev Over/(Under) Exp	-
Total Base Budget Operating Exp	20,989,057
Total Base Budget Financing Sources	17,464,769
Total Base Rev Over/(Under) Exp	(3,524,288)

Service rates for CPU and Infrastructure services were decreased to return $2,712,300 in retained earning to users of this fund. Base Year increases in MOU, Retirement and Worker Comp cost totaling $811,988 were absorbed without any offsetting rate increases.

INFORMATION SERVICES

	Board Approved Changes to Base Budget	
Salaries and Benefits	(1,122,385)	Decreased to reflect deletion of 25.0 positions and increased overtime usage of 1.0 position.
	(255,199)	Deletion of 5.0 vacant budgeted positions during budget workshop.
	(1,377,584)	
Services and Supplies		
Computer Software Expense	(286,772)	Decreased for cost savings purposes and reduced users projected requirement.
Inventoriable Equipment	(447,256)	Decrease for cost saving purposes and projected user needs.
Training	(171,469)	Decreased for cost savings purposes.
COWCAP	(110,592)	Decreased allocation per approved plan.
Distributed Dp Equipment	(300,331)	Decreased to user projected needs and cost savings purposes.
Purchase of Material	256,934	Increased cost for paper, tape, and other computer supplies.
Insurance & Other General Svcs	221,592	Increased cost for insurance and other business related expenses.
Transfers	(32,278)	GASB 34 Accounting Change (EHAP).
Rents & Leases-Equipment	(203,660)	Decreased reflecting lease to purchase conversion and reduced projection by ISF users.
Application Development Svcs	567,876	Increased to reflect current cost of maintaining internal business systems, GIS parcel basemap support and to establish a Quality Assurance function.
	437,772	GIS parcel base map project
	(68,184)	
Other Charges	(8,151)	Reduced interest on fully paid loans.
Total Exp Authority	(1,453,919)	
Reimbursements	(9,415)	Decrease in projected reimbursements of internal adminstrative cost allocation among ISD operating divisions.
	32,278	GASB 34 Accounting Change (EHAP).
	22,863	
Depreciation	(526,859)	Depreciation expense for full year of new purchases.
Total Operating Expense	(1,957,915)	
Revenue	(1,483,640)	Decreased to reflect projected reduction in service revenues.
Revenue Over/(Under) Exp	474,275	
Fixed Asset Expense		
Equipment	(912,643)	Decrease to reflect current need for capital equipment.
Equip Lease-Purchase	(444,572)	Reduced principal payment portion for fully paid loans.
Total Fixed Asset	(1,357,215)	

BUDGET UNIT: NETWORK SERVICES (IAM ALL)

I. GENERAL PROGRAM STATEMENT

Information Services' Network Services Division provides countywide telephone, microwave and radio services and the operation of related hardware, software and communications facilities, including a network of microwave sites.

The Network Services budget unit is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	19,517,107	20,172,114	19,137,508	16,845,334
Total Revenue	19,794,354	18,172,114	18,180,206	16,845,334
Revenue Over/(Under) Expense	277,247	(2,000,000)	(957,302)	-
Budgeted Staffing		110.1		93.0
Fixed Assets	2,348,654	2,585,785	1,847,824	2,491,319
Unrestricted Net Assets Available at Yr End	3,864,562		963,116	
Workload Indicators				
Service Calls	22,567	26,000	21,740	21,500
Radios	8,845	9,424	9,203	9,200
Telephone	19,646	19,000	19,670	19,500
Circuits	1,582	1,582	959	1,237

Expense variances are due to reduced professional services contract related to GIS that was transferred to Computer Operation; hiring and fixed asset purchase freeze, and the deletion of all funded vacant positions.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 17.1 positions. This resulted from a combination of adding and deleting positions of various classifications to adjust for workload changes.

Sixteen positions were deleted, which included 2.0 Clerk II; 9.0 Communications Technician II; 1.0 Network Control Specialist; 2.0 Electronic Drafting Technician; 1.0 Multimedia Coordinator; and 1.0 Telephone Service Specialist.

Usage of overtime equivalent to 4.9 budgeted staffing (0.3 Help Desk Technician; 0.8 Communications Installer; 0.5 800 MHz Analyst; 2.5 Communications Technician I, II, III; and 0.8 Supervising Communications Technician) is increased to meet current workload; 2.0 Communications Technician III are added to provide senior field service skills that require independent judgment; and 1.0 Network Services Supervisor is added to provide supervision of the Network Control area.

Per Board direction 9.0 vacant budgeted positions that were not in recruitment were also deleted during budget adoption.

PROGRAM CHANGES

Reduction in expenses comes mostly from reduced outside communication services and electronic parts that include data/voice circuits, network trunking, intra/inter state connectivity for calls off the county's microwave network and other communication services needed to manage the county's 19,500 user telephone system. Budgeted costs for these areas were increased in 2002-03 to support projected growth in new county facilities and system upgrades. This growth did not occur as expected and outside communication services and parts cost budget have been reduced to reflect recent expense trends and requirements.

INFORMATION SERVICES

GROUP: Administrative/Executive Group
DEPARTMENT: Information Services - Network Services
FUND: Internal Services IAM ALL

FUNCTION: General
ACTIVITY: Tele., Microwv., Radio

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	6,345,827	7,095,980	7,762,624	(716,146)	7,046,478
Services and Supplies	10,434,492	11,204,153	9,204,153	(1,342,895)	7,861,258
Central Computer	9,116	9,116	9,116	26,402	35,518
Other Charges	59,218	67,208	67,208	(13,494)	53,714
Transfers	449,808	468,571	468,571	16,346	484,917
Total Appropriation	17,298,461	18,845,028	17,511,672	(2,029,787)	15,481,885
Depreciation	1,839,047	1,327,086	1,327,086	36,363	1,363,449
Total Operating Expense	19,137,508	20,172,114	18,838,758	(1,993,424)	16,845,334
Revenue					
Use of Money & Property	-	1,500	1,500	(1,000)	500
Current Services	18,180,206	18,170,614	16,883,614	(38,780)	16,844,834
Total Revenue	18,180,206	18,172,114	16,885,114	(39,780)	16,845,334
Rev Over/(Under) Exp.	(957,302)	(2,000,000)	(1,953,644)	1,953,644	-
Fixed Asset Exp.					
Equipment	1,033,132	1,750,000	1,750,000	(150,000)	1,600,000
Equip/Lease Purchase	814,692	835,785	835,785	55,534	891,319
Total Fixed Assets	1,847,824	2,585,785	2,585,785	(94,466)	2,491,319
Budgeted Staffing		110.1	110.1	(17.1)	93.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	666,644	Increased due to MOU, Retirement and Workers Comp Adjustments.
Services and Supplies	(2,000,000)	One-time funding for GIS parcel base map project transferred to IAJ in 2002-03.
Revenue		
Current Services	(1,287,000)	
Total Operating Expense	(1,333,356)	
Total Revenue Change	(1,287,000)	
Total Revenue Over/(Under) Exp	(46,356)	
Total 2002-03 Operating Expense	20,172,114	
Total 2002-03 Revenue	18,172,114	
Total 2002-03 Rev Over/(Under) Exp	(2,000,000)	
Total Base Budget Operting Expense	18,838,758	
Total Base Budget Revenue	16,885,114	
Total Base Rev Over/(Under) Exp	(1,953,644)	

The telephone rate will decrease from $32.50 to $27.00 effective with the beginning of the new fiscal year. This rate reduction is achievable from the completion of the multi-year telephone network switch infrastructure upgrade program, which resulted in lower operating cost. Project cost associated with the completion of upgrading the telephone systems were deleted resulting in a rate decrease for telephones and annual cost savings of approximately $1,287,000 to phone users.

Base year increases of $666,644 for MOU salary and benefit, retirement and workers comp cost increases were absorbed without any offsetting rate change.

INFORMATION SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(61,723)	Decrease reflecting deletion of positions, increase overtime usage and step advances and addition of supervisor position.
	(654,423)	Deletion of 9.0 vacant budgeted positions during budget workshop.
	(716,146)	
Services and Supplies	(1,902,895)	Decrease cost of outside phone company services and supplies to show cost reduction efforts and to adjust to workload changes.
	579,088	Increase long distance usage by county departments.
	(19,088)	GASB 34 Accounting Change (EHAP).
	(1,342,895)	
Central Computer	26,402	Increase usage of Central Computer Operations ISF services.
Other Charges	(13,494)	Decrease interest charges on fully paid lease-purchase loans.
Transfers In/Out	(2,742)	Decrease reflect's a new accounting method for EHAP and cost increases in allocated admin cost.
	19,088	GASB 34 Accounting Change (EHAP).
	16,346	
Depreciation	36,363	Increase to reflect full year depreciation of new fixed asset purchases.
Total Operating Expense	(1,993,424)	Cost reduction to stay within projected revenues.
Revenue		
Use of Money and Property	(1,000)	
Current Services	615,643	Increase due to projected higher long distance usage and service contracts.
	(654,423)	Loss of revenue due to the deletion of 9.0 vacant budgeted positions during budget hearings.
	(38,780)	
Total Revenue	(39,780)	
Revenue Over/(Under) Exp	(1,953,644)	
Fixed Asset Expense		
Equipment	(150,000)	Decrease as part of the cost reduction plan.
Equipment lease-Purchase	55,534	Increase principal for new lease-purchase loans of proposed lease purchase of telephone systems.
Total Fixed Assets	(94,466)	

OVERVIEW OF BUDGET

DEPARTMENT: LOCAL AGENCY FORMATION COMMISSION
EXECUTIVE OFFICER: KATHLEEN ROLLINGS-McDONALD
BUDGET UNIT: AAA LAF

I. GENERAL PROGRAM STATEMENT

The Local Agency Formation Commission (LAFCO) is an independent regulatory body charged with the responsibility for the discouragement of urban sprawl and the encouragement of orderly formation and development of local agencies within San Bernardino County. In meeting these responsibilities the Commission 1) regulates proposed boundary changes for cities and special districts; 2) determines the spheres of influence for local agencies and conducts related municipal service reviews; 3) regulates the formation and dissolution of cities and special districts; and 4) reviews contracts for the provision of services outside the boundaries of cities and special districts. In addition to those authorities, LAFCO has the authority to initiate and make studies of existing government agencies and initiate proposals for consolidations, mergers, or dissolution of special districts based upon its findings. Costs in this budget represent the county's legally mandated contribution to LAFCO; which is one-third of the operating cost that is not reimbursed by fees and other revenue. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	158,189	161,353	170,000	173,400
Local Cost	158,189	161,353	170,000	173,400

Actual cost for 2002-03 exceeded the amount budgeted by $8,647 because LAFCO adopted its final budget for 2002-03 after the county financing was established. The Board of Supervisors approved using contingencies for the increase in appropriations on June 3, 2003.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Administrative/Executive — **FUNCTION: Public Protection**
DEPARTMENT: Local Agency Formation Commission — **ACTIVITY: Other Protection**
FUND: General AAA LAF

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	170,000	161,353	173,400	-	173,400
Total Appropriation	170,000	161,353	173,400	-	173,400
Local Cost	170,000	161,353	173,400	-	173,400

	Total Changes Included in Board Approved Base Budget	
Other Charges	12,047	Anticipated increase in county's legally mandated contribution.
Total Appropriation Change	12,047	
Total Revenue Change	-	
Total Local Cost Change	12,047	
Total 2002-03 Appropriation	161,353	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	161,353	
Total Base Budget Appropriation	173,400	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	173,400	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY SCHOOLS
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCL

I. GENERAL PROGRAM STATEMENT

Beginning in 2003-04, this budget unit represents the county's total legal and contractual obligations to contribute to the costs of the County Superintendent of Schools and School Claims. Prior to 2003-04, this budget unit included only the county's costs for School Claims.

The County Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for 33 school districts and two regional occupational programs and provides ancillary services to five community college districts within the county. As a fiscally dependent County Office of Education, this budget supports administrative housing, maintenance, and other contracted support. Through state and other funding sources, the Superintendent provides services to 380,830 Kindergarten through 12th students and approximately 37,000 community college students in accordance with the education code, as well as services which include alternative education, special education, and curriculum and instruction.

The function of the School Claims Division is to perform warrant production, control, and accounting to include a prepayment examination and audit of the expenditures from the funds of the school districts, community college districts, regional occupational programs in the county, and from the County School Service Fund of the County Superintendent of Schools. This involves the audit of all payrolls and accounts payable to include contracts and expenses for supplies, materials, services, and equipment. The division performs all audits and approval functions required of the County Auditor/Controller and County Superintendent of Schools, and is jointly responsible to those elected officials.

There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,174,581	1,186,804	1,186,792	2,850,040
Local Cost	1,174,581	1,186,804	1,186,792	2,850,040

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The county's obligation to fund schools was previously recorded in several other county budget units; the Superintendent of Schools, Real Estate Services, and Facilities Management. Beginning this year, all expenditures are contained in this single budget unit. Local cost has been transferred accordingly.

GROUP: Administrative/Executive **FUNCTION: Education**
DEPARTMENT: County Schools **ACTIVITY: School Administration**
FUND: General AAA SCL

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	1,186,792	1,186,804	1,222,408	1,161,584	2,383,992
Transfers	-	-	-	466,048	466,048
Total Appropriation	1,186,792	1,186,804	1,222,408	1,627,632	2,850,040
Local Cost	1,186,792	1,186,804	1,222,408	1,627,632	2,850,040

COUNTY SCHOOLS

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	35,604	Contract obligation for increased schools' employee costs.

Total Appropriation Change	35,604
Total Revenue Change	-
Total Local Cost Change	35,604
Total 2002-03 Appropriation	1,186,804
Total 2002-03 Revenue	-
Total 2002-03 Local Cost	1,186,804
Total Base Budget Appropriation	1,222,408
Total Base Budget Revenue	-
Total Base Budget Local Cost	1,222,408

Board Approved Changes to Base Budget

Services and Supplies	282,224	Cost transferred from Superintendent of Schools budget unit (AAA SCS).
	464,360	Cost transferred from Real Estate Services for rents and leases.
	415,000	Cost transferred from utilities budget for ISD telephone services charges.
	1,161,584	
Transfers	466,048	Reimbursement to Facilities Management for utilities.
Total Appropriation	1,627,632	
Local Cost	1,627,632	

OVERVIEW OF BUDGET

DEPARTMENT: SUPERINTENDENT OF SCHOOLS
SUPERINTENDENT: HERB FISCHER
BUDGET UNIT: AAA SCS

I. GENERAL PROGRAM STATEMENT

The County Superintendent of Schools is the elected chief school administrative officer of the county and is mandated by state law to provide various services for the school districts and two regional occupational programs and provides ancillary services to five community college districts within the county. As a fiscally dependent County Office of Education, this budget supports administrative housing, maintenance, and other contracted support. Through state and other funding sources, the Superintendent provides services to 380,830 Kindergarten through 12th grade students and approximately 37,000 community college students in accordance with the education code, and includes alternative education, special education, and curriculum and instruction.

There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	290,356	282,224	281,997	-
Local Cost	290,356	282,224	281,997	-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

The county's obligation to fund schools was previously recorded in several budget units. Beginning in 2003-04, this budget unit is being closed out and added into the former School Claims budget unit (AAA SCL) in order to reflect the total county obligation for funding schools in a single budget unit.

GROUP: Administrative/Executive **FUNCTION: Education**
DEPARTMENT: Superintendent of Schools **ACTIVITY: School Administration**
FUND: General AAA SCS

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Charges to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	281,997	282,224	-	-	-
Total Appropriation	281,997	282,224	-	-	-
Local Cost	281,997	282,224	-	-	-

Board Approved Changes to Base Budget

Services and Supplies	(282,224)	Transfer cost to consolidated County Schools budget unit (AAA SCL).
Total Appropriation	(282,224)	
Local Cost	(282,224)	

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

GENERAL FUND	Page #	Approp	Revenue/ Financing Sources	Local Cost
AGRICULTURE, WEIGHTS AND MEASURES	60	5,195,346	3,433,055	1,762,291
AIRPORTS	65	2,461,753	2,422,940	38,813
COUNTY MUSEUM	71	3,844,442	2,231,590	1,612,852
ECONOMIC AND COMMUNITY DEVELOPMENT:				
ECONOMIC PROMOTION	80	780,751	-	780,751
SMALL BUSINESS DEVELOPMENT	82	200,107	40,000	160,107
ECONOMIC DEV/PUBLIC SVC GROUP ADMIN	58	65,856	-	65,856
LAND USE SERVICES:				
ADMINISTRATION	88	-	-	-
ADVANCE PLANNING	93	3,395,955	2,142,113	1,253,842
BUILDING AND SAFETY	95	5,629,926	5,629,926	-
CODE ENFORCEMENT	97	2,960,413	408,200	2,552,213
CURRENT PLANNING	90	2,292,380	2,292,380	-
FIRE HAZARD ABATEMENT	99	1,951,692	1,951,692	-
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS DIVISION	103	6,766,471	5,812,110	954,361
SURVEYOR	117	3,310,588	3,310,588	-
REGISTRAR OF VOTERS	141	4,484,686	1,744,134	2,740,552
SPECIAL DISTRICTS:				
FRANCHISE ADMINISTRATION	144	298,177	-	298,177
TOTAL GENERAL FUND		43,638,543	31,418,728	12,219,815

SPECIAL REVENUE FUNDS		Approp/ Requirement	Revenue/ Financing Sources	Fund Balance
AGRICULTURE, WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	64	148,825	6,000	142,825
AIRPORTS:				
COMMERCIAL HANGAR	67	1,171,133	438,809	732,324
COUNTY LIBRARY	68	11,561,194	10,875,152	686,042
ECONOMIC AND COMMUNITY DEVELOPMENT	77	62,479,653	45,674,109	16,805,544
JOBS AND EMPLOYMENT SERVICES	84	17,020,579	18,977,350	(1,956,771)
LAND USE SERVICES:				
GENERAL PLAN UPDATE	101	2,312,826	1,000,000	1,312,826
HABITAT CONSERVATION	102	142,735	-	142,735

ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY

SPECIAL REVENUE FUNDS	Page #	Approp	Revenue/ Financing Sources	Fund Balance
PUBLIC WORKS DEPARTMENT:				
COUNTY TRAIL SYSTEM	106	9,184,203	9,225,000	(40,797)
MOABI BOAT LAUNCHING FACILITY	110	948,000	1,115,807	(167,807)
PROPOSITION 12 PROJECTS	108	1,963,990	2,164,184	(200,194)
PROPOSITION 40 PROJECTS	109	1,000,000	1,000,000	-
REGIONAL PARKS MAINTENANCE/DEV	112	1,441,634	185,000	1,256,634
CALICO GHOST TOWN MARKETING SCVS	113	428,694	370,500	58,194
OFF-HIGHWAY VEHICLE LICENSE FEE	114	109,012	25,000	84,012
GLEN HELEN PAVILION IMPROVEMENTS	115	194,509	29,500	165,009
GLEN HELEN AMPHITHEATER	111	1,140,960	1,087,000	53,960
SURVEY MONUMENT PRESERVATION	120	360,356	94,190	266,166
ROAD OPERATIONS CONSOLIDATED	121	70,485,718	52,112,083	18,373,635
ETIWANDA INTERCHANGE IMPROVEMENT	125	1,180,000	2,125,085	(945,085)
HIGH DESERT CORRIDOR	126	967,769	772,225	195,544
CALTRANS CONTRACT	124	146,718	298,186	(151,468)
DEVELOPMENT PROJECTS	127	3,897,444	779,743	3,117,701
MEASURE I FUNDS	128	19,715,714	8,793,864	10,921,850
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	146	69,753	59,200	10,553
TOTAL SPECIAL REVENUE FUNDS		208,071,419	157,207,987	50,863,432

ENTERPRISE FUNDS		Operating Expense	Revenue	Revenue Over (Under) Exp
MUSEUM:				
ULTRASCREEN THEATRE	74	-	-	-
MUSEUM STORE	75	147,448	148,400	952
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS SNACK BARS	116	71,129	76,600	5,471
SOLID WASTE OPERATIONS	130	46,985,412	46,015,356	(970,056)
SITE CLOSURE/MAINTENANCE	134	10,806,246	10,059,246	(747,000)
SITE ENHANCEMENT/EXPANSION	136	3,806,788	8,204,667	4,397,879
GROUNDWATER REMEDIATION	138	3,422,934	9,283,976	5,861,042
ENVIRONMENTAL MITIGATION	139	2,003,000	2,095,595	92,595
TOTAL ENTERPRISE FUNDS		67,242,957	75,883,840	8,640,883

OTHER AGENCY FUNDS	Page #	Approp	Revenue	Fund Balance
COUNTY ECONOMIC DEVELOPMENT CORP	378	18,659	12,600	6,059
INDUSTRIAL DEVELOPMENT AUTHORITY	379	45,544	1,200	44,344
REDEVELOPMENT AGENCY:				
OPERATING FUND	380	7,071,747	1,586,200	5,485,547
HOUSING FUND	383	4,562,661	632,900	3,929,761
DEBT SERVICE FUND	384	4,638,620	3,664,296	974,324
RDA CAPITAL PROJECTS	385	7,236,136	73,350	7,162,786
RDA HOUSING PROJECTS	386	252,570	4,350	248,220
VICTOR VALLEY ECONOMIC DEVELOPMENT	387	704,983	174,415	530,568
VICTOR VALLEY ECON DEVLP - HOUSING	388	253,541	43,604	209,937
TOTAL OTHER AGENCY FUNDS		24,784,461	6,192,915	18,591,546

OVERVIEW OF BUDGET

DEPARTMENT: **ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP ADMINISTRATION**
ASSISTANT COUNTY ADMINISTRATOR: **JOHN GOSS**
BUDGET UNIT: **AAA PSG**

I. GENERAL PROGRAM STATEMENT

Economic Development/Public Services Group (ED/PSG) Administration is responsible to the County Administrative Officer for the overall administration of 12 county departments and functions. These departments, which provide most of the municipal functions and services for the county, include the following: Agriculture/Weights and Measures, Airports, Economic and Community Development, County Fire, Jobs and Employment Services, County Library, Land Use Services, Museums, the Redevelopment Agency, Registrar of Voters, Special Districts, and Public Works. This latter department includes the divisions of Transportation, Flood Control, Regional Parks and Solid Waste Management.

Included in this budget unit is an ongoing contribution to the University of California/Riverside Agricultural Extension program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	256,214	98,000	159,696	65,856
Total Revenue	31,565	-	4,363	-
Local Cost	224,649	98,000	155,333	65,856
Budgeted Staffing		20.5		17.0

2002-03 actual expenditures exceeded budget by approximately $62,000. This overage is primarily due to a $60,000 Board-approved allocation of funds to support programs provided by the Arts Council for San Bernardino County.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The department reduced budgeted staffing by 3.5 positions. This reduction includes the defunding of 2.5 vacant positions (1.0 Staff Analyst I, 1.0 Clerk II, and 0.5 Public Service Employee) and the transfer of 1.0 Staff Analyst II to the Jobs and Employment Services Department (JESD). This reduction in staff is the result of changing workload priorities and requirements of the office.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic Development/Public Services Administration
FUND: General AAA PSG
FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,533,152	1,749,809	1,866,794	(134,352)	1,732,442
Services and Supplies	382,028	347,090	346,696	(139,040)	207,656
Central Computer	38,629	38,629	28,819	-	28,819
Other Charges	190,000	100,000	65,856	-	65,856
Transfers	-	41,123	41,123	(37,568)	3,555
Total Exp Authority	2,143,809	2,276,651	2,349,288	(310,960)	2,038,328
Reimbursements	(1,984,113)	(2,178,651)	(2,283,432)	310,960	(1,972,472)
Total Appropriation	159,696	98,000	65,856	-	65,856
Revenue					
Charges for Current Svcs	4,363	-	-	-	-
Total Revenue	4,363	-	-	-	-
Local Cost	155,333	98,000	65,856	-	65,856
Budgeted Staffing		20.5	20.5	(3.5)	17.0

ED/PSG ADMINISTRATION

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	39,051	MOU.
	75,902	Retirement.
	2,032	Risk Management Workers' Comp.
	116,985	
Services and Supplies	(2,136)	Risk Management Liabilities.
	(258)	Incremental change in EHAP.
	2,000	Increase resulting from the 2% local cost reduction from 2002-03 being transferred to the other charges category.
	(394)	
Central Computer	(9,810)	
Other Charges	(3,920)	4% Spend Down Plan.
	(28,224)	30% Cost Reduction Plan.
	(2,000)	2% local cost reduction from 2002-03 transferred from services & supplies.
	(34,144)	
Reimbursements	(104,781)	Increase from ED/PSG non general fund departments to offset additional costs in salaries & benefits, services & supplies, and computer charges.

Total Appropriation Change	(32,144)
Total Revenue Change	-
Total Local Cost Change	(32,144)
Total 2002-03 Appropriation	98,000
Total 2002-03 Revenue	-
Total 2002-03 Local Cost	98,000
Total Base Budget Appropriation	65,856
Total Base Budget Revenue	-
Total Base Budget Local Cost	65,856

Board Approved Changes to Base Budget

Salaries and Benefits	(134,352)	Decrease is due to the defunding of 2.5 vacant positions (1.0 Staff Analyst I, 1.0 Clerk II, and 0.5 PSE) and the transfer of 1.0 Staff Analyst II to JESD.
Services and Supplies	(145,651)	Decrease is primarily the result of reduced appropriations for services related the the Economic Development Subgroup. These reductions include the following: Media Buys (25,000), Conferences/Events (38,307), International Trade/Promotion (41,040), Rent Expense (21,920), and Travel Costs (19,384).
	(3,555)	GASB 34 Accounting charge (EHAP).
	10,166	Increased memberships related to the Economic Development Subgroup (6,980) and a number of other minimal increases totaling approximately $3,000.
	(139,040)	
Transfers	3,555	GASB 34 Accounting charge (EHAP).
	(41,123)	Elimination of transfer to the county's Redevelopment Agency for reimbursement of costs of non-RDA related activities.
	(37,568)	
Reimbursements	310,960	Reduced reimbursements from ED/PSG non-general departments primarily due to less costs associated with the Economic Development Subgroup and the deletion of vacant positions.
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: AGRICULTURE/WEIGHTS AND MEASURES
AGRICULTURAL COMMISSIONER/SEALER: EDOUARD P. LAYAYE

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Ag, Weights & Measures	5,195,346	3,433,055	1,762,291		64.5
California Grazing	148,825	6,000		142,825	-
Total	5,344,171	3,439,055	1,762,291	142,825	64.5

BUDGET UNIT: AGRICULTURE/WEIGHTS AND MEASURES (AAA AWM)

I. GENERAL PROGRAM STATEMENT

The Department of Agriculture, Weights and Measures enforces state and local laws protecting the environment, public health, worker safety and the general welfare of the public by regulating the agricultural industry, pest control businesses, and all business transactions based on count, weight and volume. Additional duties include the inspection of produce and eggs, control of vegetation along state and county road right-of-ways and flood control channels, and the manufacture of rodent baits for sale to the public. The Department is also responsible for management of the county's predatory animal control program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	4,560,872	5,256,794	4,703,187	5,195,346
Total Revenue	3,479,143	3,638,090	3,234,608	3,433,055
Local Cost	1,081,729	1,618,704	1,468,579	1,762,291
Budgeted Staffing		72.7		64.5
Workload Indicators				
Quarantine Shipments	27,743	33,000	25,581	30,000
Detection Traps	5,318	6,600	4,802	5,100
Pesticide Use Inspections	1,075	1,100	1,138	1,100
Dozen Eggs Inspected	2,194,494	2,000,000	1,530,870	1,000,000
Weed Control Acres	5,730	7,000	5,255	6,500
Devices Inspected	33,967	35,000	35,899	34,000
Packages Inspected	175,129	200,000	112,710	125,000
Petroleum Sign Inspections	1,523	1,700	1,345	1,500

The variance between the 2002-03 budget and actual appropriations is primarily attributed to salary savings resulting from the hiring restrictions and the downsizing of the state-funded pest detection program, reduction in services/supplies for weed control supplies, non-inventoriable equipment and general expenditures due to a reduced staff.

The variance between the 2002-03 budget and actual revenue is attributed to a reduction in the pest detection program, less weed control work requested and a reduction in the amount of unclaimed gas tax revenue received from the State.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by a total of 8.2 positions. Included in base budget is the elimination of 3.2 positions (1.0 Plant Path/Entomologist, 1.0 Agricultural Standards Officer (ASO) and 1.2 PSE) as a result of the 4% Spend Down Plan and the portion of the 30% Cost Reduction Plan implemented. Staffing changes include the elimination of 3.0 Agricultural Field Aide positions that were added in the 2002-03 budget in anticipation of an increase in pest detection services provided to the state, which did not occur; the reduction of 0.5 Public Service Employee (PSE) used in the pest detection program; and the elimination of 1.0 Agricultural Standards Officer IV position due to budgeting this position as an Agricultural Field Aide. The department has also reduced budgeted staffing from 1.0 to 0.5 Agricultural Field Aide due to workload requirements.

PROGRAM CHANGES

The Pest Detection program was reduced in accordance with the contract terms specified by the California Department of Food and Agriculture resulting in the reduction of the positions specified in staffing changes and $84,000 in equipment budgeted last year for the acquisition of compact trucks.

Staffing and revenues associated with egg inspection have decreased as a result of the current Newcastle disease epidemic at poultry ranches. The Agricultural Standards Officer IV position has been reassigned to weights and measures inspections. The workload indicator for package inspection has been decreased as staff is encountering smaller lots of packaged goods more frequently. The amount of time spent on inspecting a small lot compared to a large lot is not significantly different.

Fee adjustments approved during the final budget hearing increased revenue by $79,610 and were offset by a corresponding increase in services/supplies appropriations to restore previous cuts associated with the 4% Spend Down Plan and 30% Cost Reduction Plan.

GROUP: Economic Development/Public Services
DEPARTMENT: Agriculture/Weights and Measures
FUND: General AAA AWM

FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,364,729	3,635,585	3,817,805	(121,135)	3,696,670
Services and Supplies	1,127,187	1,375,341	1,347,347	16,914	1,364,261
Central Computer	17,034	17,034	13,587	-	13,587
Other Charges	6,963	7,405	5,943	69	6,012
Equipment	116,320	150,822	112,405	(82,647)	29,758
Transfers	70,954	70,607	69,724	15,334	85,058
Total Appropriation	4,703,187	5,256,794	5,366,811	(171,465)	5,195,346
Revenue					
License & Permits	465,713	448,600	448,600	65,730	514,330
Fines & Forfeitures	32,379	42,000	42,000	(5,000)	37,000
Use of Money & Prop	1,446	1,000	1,000	300	1,300
Current Services	868,801	940,050	940,050	(5,420)	934,630
State, Fed or Gov't Aid	1,818,104	2,159,940	2,126,370	(217,575)	1,908,795
Other Revenue	46,814	46,500	46,500	(9,500)	37,000
Other Financing Sources	1,351	-	-	-	-
Total Revenue	3,234,608	3,638,090	3,604,520	(171,465)	3,433,055
Local Cost	1,468,579	1,618,704	1,762,291	-	1,762,291
Budgeted Staffing		72.7	69.5	(5.0)	64.5

AGRICULTURE/WEIGHTS AND MEASURES

	Total Changes Included in Board Approved Base Budget	
Salaries and Benefits	100,270	MOU.
	184,192	Retirement.
	47,623	Risk Management Workers Comp.
	(66,365)	Pest exclusion support, 4% Spend Down Plan, 1.0 Plant Path/Entomologist.
	(26,800)	Red Imported Fire Ant survey staff, 1.2 PSE, 30% Cost Reduction Plan.
	(56,700)	Fruit, vegetable inspection, 1.0 Agricultural Standards Officer IV position, 30% Cost Reduction Plan.
	182,220	
Services and Supplies	(9,575)	Risk Management Liabilities.
	(13,445)	General miscellaneous reductions, 30% Cost Reduction Plan.
	(4,574)	Small equipment and training, 4% Spend Down Plan.
	(400)	Membership fee reduction, 4% Spend Down Plan, Plant Path/Ent. Position.
	(27,994)	
Central Computer	(3,447)	
Other Charges	(1,462)	Lease-purchase interest, 4% Spend Down Plan.
Equipment	(38,417)	Lease-purchase termination, 4% Spend Down Plan.
Transfers	(883)	Incremental change in EHAP.
Revenue		
State, Fed or Gov't Aid	(46,470)	Gas tax reimbursement change, 4% Spend Down Plan.
	12,900	Accounting change, 30% Cost Reduction Plan.
	(33,570)	
Total Appropriation Change	110,017	
Total Revenue Change	(33,570)	
Total Local Cost Change	143,587	
Total 2002-03 Appropriation	5,256,794	
Total 2002-03 Revenue	3,638,090	
Total 2002-03 Local Cost	1,618,704	
Total Base Budget Appropriation	5,366,811	
Total Base Budget Revenue	3,604,520	
Total Base Budget Local Cost	1,762,291	

AGRICULTURE/WEIGHTS AND MEASURES

		Board Approved Changes to Base Budget
Salaries and Benefits	(111,763)	Reduction of 3.0 Ag. Field Aide, 0.5 PSE and deletion of 1.0 Ag. Standard Officer position.
	(20,315)	Reduction of 0.5 Agricultural Field Aide.
	10,943	Net change in benefits, range and step adjustments for all staff.
	(121,135)	
Services and Supplies	(49,900)	Reduction in herbicides ($20,000), purchase for resale ($10,000) and non-inventoriable equipment ($19,000).
	9,000	Increase in presort, mail and courier service rates.
	(13,488)	GASB Accounting Changes (EHAP).
	(8,308)	Net reduction from adjustment of all other services and supply categories.
	79,610	Various appropriation increases resulting from fee adjustments (final budget hearing)
	16,914	
Other Charges	69	Net increase for interest on lease-purchase agreements.
Equipment	(84,000)	Elimination of last year's one-time funding for compact trucks.
	1,353	Net change in Lease purchase agreements.
	(82,647)	
Transfers	1,721	Rent increase for Ontario and Fontana office space.
	13,488	GASB Accounting Changes (EHAP).
	125	Sign making charges from Public Works.
	15,334	
Total Appropriation	(171,465)	
Revenue		
Licenses & Permits	14,000	Increase in device and price scanner registrations.
	1,700	Net increase from changes in pest control business registrations and native plant permits.
	50,030	Fee adjustments adopted (final budget hearing)
	65,730	
Fines & Forfeitures	6,000	Increase in administrative penalties levied for pesticide violations.
	(11,000)	Decrease in administrative penalties levied for weights and measures violations.
	(5,000)	
Use of Money & Prop	300	Increase in the amount of rent received from beekeepers for use of county property.
Current Services	(15,000)	Reduction in phytosanitary certification ($7,000) and grape maturity certification ($8,000).
	(10,000)	Net reduction in weed control services.
	(10,000)	Net reduction in reinspection fees, standby, non-commercial device inspections and other svcs.
	29,580	Fee adjustments adopted (final budget hearing)
	(5,420)	
State, Fed or Gov't Aid	(18,460)	Reduction in egg inspection reimbursement due to Newcastle epidemic.
	(167,155)	Elimination of last year's one-time funding for vehicles for pest detection and contract funding correction.
	(46,430)	Net reduction in unclaimed gas tax revenue based on anticipate local cost to perform agriculture programs.
	(9,930)	Reduction in reimbursement rate for petroleum and weighmaster inspections.
	24,400	Net increase in all other state revenue sources.
	(217,575)	
Other Revenue	(10,000)	Reduction in the amount of rodent baits sold to the public.
	500	Increase in the amount of data sales.
	(9,500)	
Total Revenue	(171,465)	
Local Cost	-	

BUDGET UNIT: CALIFORNIA GRAZING (SCD ARE)

I. GENERAL PROGRAM STATEMENT

The California Grazing budget funds a variety of range improvement projects such as cattle guards, pipelines, tanks, and water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife member, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The Bureau of Land Management, the federal agency responsible for leasing the grazing allotments to ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing leases by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on the federal lands. The county acts in a trustee capacity for these funds. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	140,240	-	148,825
Total Revenue	9,207	6,000	8,585	6,000
Fund Balance		134,240		142,825

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are significantly less than budgeted. The amount not expended in 2002-03 has been carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Agriculture/Weights and Measures - California Grazing
FUND: Special Revenue SCD ARE
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	140,240	140,240	8,585	148,825
Total Appropriation	-	140,240	140,240	8,585	148,825
Revenue					
State, Fed or Gov't Aid	8,585	6,000	6,000	-	6,000
Total Revenue	8,585	6,000	6,000	-	6,000
Fund Balance		134,240	134,240	8,585	142,825

Board Approved Changes to Base Budget

Services and Supplies	8,585	Available fund balance based on 2002-03 revenue received.
Total Appropriation	8,585	
Fund Balance	8,585	

OVERVIEW OF BUDGET

DEPARTMENT: AIRPORTS
DIRECTOR: J. WILLIAM INGRAHAM

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Airports	2,461,753	2,422,940	38,813		28.9
Commercial Hangar	1,171,133	438,809		732,324	-
TOTAL	3,632,886	2,861,749	38,813	732,324	28.9

BUDGET UNIT: AIRPORTS (AAA APT)

I. GENERAL PROGRAM STATEMENT

Airports provides for the management, maintenance, and operation of the five county owned airports (Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker) and the special district facility at Apple Valley. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing FAA general aviation requirements.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	2,415,329	2,518,785	2,341,857	2,461,753
Total Revenue	2,356,612	2,461,028	2,279,907	2,422,940
Local Cost	58,717	57,757	61,950	38,813
Budgeted Staffing		28.9		28.9
Workload Indicators				
Maintenance Hours:				
Chino	10,510	11,000	11,891	11,800
Barstow-Daggett	5,488	7,200	5,596	7,200
Apple Valley	5,960	7,200	5,996	7,200
Needles	603	400	883	600
Twentynine Palms	832	800	502	600
Baker	83	120	221	120

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: ED/PSG
DEPARTMENT: Airports
FUND: General AAA APT

FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,558,953	1,668,587	1,798,201	32,749	1,830,950
Services and Supplies	1,155,112	1,247,920	1,388,771	(148,000)	1,240,771
Central Computer	6,741	6,741	5,182	-	5,182
Other Charges	43,772	51,519	51,519	(2,264)	49,255
Transfers	5,015	-	(932)	22,842	21,910
Total Exp Authority	2,769,593	2,974,767	3,242,741	(94,673)	3,148,068
Reimbursements	(427,736)	(455,982)	(686,315)	-	(686,315)
Total Appropriation	2,341,857	2,518,785	2,556,426	(94,673)	2,461,753
Revenue					
Use of Money & Prop	2,046,315	2,199,794	2,256,379	(100,066)	2,156,313
State Aid	40,323	40,000	40,000	-	40,000
Current Services	137,381	140,128	140,128	26,499	166,627
Other Revenue	55,888	81,106	81,106	(21,106)	60,000
Total Revenue	2,279,907	2,461,028	2,517,613	(94,673)	2,422,940
Local Cost	61,950	57,757	38,813	-	38,813
Budgeted Staffing		28.9	28.9	-	28.9

AIRPORTS

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	41,263	MOU.
	77,160	Retirement.
	11,191	Risk Management Workers' Compensation.
	129,614	
Services and Supplies	140,851	Risk Management Liabilities increase (143,161) less 4% Spend Down ($2310).
Central Computer	(1,559)	
Transfers	(932)	Incremental change in EHAP.
Reimbursements	(186,661)	Recovery of risk management charges for Apple Valley Airport and commercial hangars.
	(43,672)	Recovery salaries and benefits increases related to operation of Apple Valley Airport.
	(230,333)	
Revenue		
Use of Money & Prop	56,585	Revenue necessary to offset base year adjustments and meet 30% Spend Down.

Total Appropriation Change	37,641
Total Revenue Change	56,585
Total Local Cost Change	(18,944)
Total 2002-03 Appropriation	2,518,785
Total 2002-03 Revenue	2,461,028
Total 2002-03 Local Cost	57,757
Total Base Budget Appropriation	2,556,426
Total Base Budget Revenue	2,517,613
Total Base Budget Local Cost	38,813

Board Approved Changes to Base Budget

Salaries and Benefits	32,749	Increase in salary cost related to upgrade of Supervising Accounting Tech to Staff Analyst II ($19,000) and step increases ($13,749).
Services and Supplies	(30,158)	Reduction in professional services due to funding constraints.
	(15,842)	GASB 34 Accounting Change (EHAP).
	(102,000)	Reduction in maintenance expenses due to funding constraints.
	(148,000)	
Other Charges	(2,264)	Reduction in debt service payments on state construction loans.
Transfers	22,842	Includes reimbursement to Small Business Development for service provide to comply with federal Disadvantage Business Enterprise requirments ($7,000) and GASB 34 Accounting Change ($15,842).
Total Appropriation	(94,673)	
Revenue		
Use of Money & Property	(100,066)	Reduction in rent estimates based on experience in 2002-03.
Current Services	26,499	Fees for consulting services provided to San Bernardino International Airport Authority.
Other Revenue	(21,106)	Decrease in revenue from U.S. Army for wastewater treatment svcs at Barstow-Daggett Airport.
Total Revenue	(94,673)	
Local Cost	-	

BUDGET UNIT: CHINO AIRPORT COMMERCIAL HANGAR FACILITY (RCI APT)

I. GENERAL PROGRAM STATEMENT

The Commercial Hangar Facility located at Chino Airport was constructed in 1987 through proceeds from a 30-year bond issue. Since 1996, the Airports Department has been responsible for the facility's maintenance and operation. Expenditures include the annual transfer of approximately $860,000 to the General Fund for the debt service payment. Expenditures are financed from the remaining fund balance, as well as revenues generated from leasing the facility. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	553,198	2,198,380	893,454	1,171,133
Total Revenue	394,792	888,640	316,038	438,809
Fund Balance		1,309,740		732,324
Workload Indicators				
Maintenance Hours	305	400	400	400

The 2002-03 budgeted appropriations include contingencies in the amount of $1,288,628 that are not reflected in the 2002-03 actual amounts. This is because appropriations in this category cannot be spent without prior Board approval. The 2002-03 actual revenues are $572,602 less than budget due to vacancies at the hangar facility during the year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None

GROUP: ED/PSG
DEPARTMENT: Airport
FUND: Special Revenue RCI APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	37,172	53,470	53,470	12,530	66,000
Contingencies & Reserves	-	1,288,628	1,288,628	(1,177,871)	110,757
Transfers	856,282	856,282	856,282	138,094	994,376
Total Appropriation	893,454	2,198,380	2,198,380	(1,027,247)	1,171,133
Revenue					
Use of Money & Prop	316,038	888,640	888,640	(449,831)	438,809
Total Revenue	316,038	888,640	888,640	(449,831)	438,809
Fund Balance		1,309,740	1,309,740	(577,416)	732,324

Board Approved Changes to Base Budget

Services and Supplies	12,530	Increase due to additional maintenance requirements.
Contingencies	(1,177,871)	Reduction due to less revenues anticipated in 2003-04 and less fund balance available.
Transfers	138,094	Reimburse the general fund (AAA APT) for Risk Management charges.
Total Appropriation	(1,027,247)	
Revenue		
Use of Money & Prop.	(449,831)	Decrease in rental revenue due to low occupancy rates.
Total Revenue	(449,831)	
Fund Balance	(577,416)	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY LIBRARY
COUNTY LIBRARIAN: EDWARD KIECZYKOWSKI
BUDGET UNIT: SAP CLB

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Library provides public library services through a network of 29 branches in the unincorporated areas and 18 cities within the county. Two bookmobiles reach people who live in sparsely populated areas or are unable to use the traditional branches. The County Library also operates a mobile unit in the High Desert that serves young children and their parents and caregivers. The County Library provides access to information through its collection of approximately 1,200,000 items as well as 300 Internet Accessible Public Computers. Cultural and educational programs for all ages are provided at Branch locations. The County Library system is financed primarily through property taxes.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	11,749,004	12,217,331	11,536,150	11,561,194
Total Financing Sources	11,930,075	11,759,634	11,697,656	10,875,152
Fund Balance		457,697		686,042
Budgeted Staffing		212.0		209.2
Workload Indicators				
Circulation	2,931,733	3,025,100	2,902,322	2,900,000
Reference Inquiries	567,531	599,700	547,728	625,000
Branches	28	28	29	29
Total Branch Hours	66,632	66,700	67,864	67,800
Patron Visits	3,124,386	3,200,000	3,309,508	3,350,000

Actual expenditures for 2002-03 were $681,181 less than originally budgeted. The Department experienced a $221,596 savings in salaries and benefits due to the countywide hiring freeze and its related impact on filling vacant positions. Also, book purchases were curtailed by $285,375 in response to a cutback in state revenues. The remaining savings of $174,210 is primarily the result of County Library contracting for fewer professional services than initially projected.

Branch hours and patron visits have increased resulting from the addition of the Serrano Branch Library during 2002-03. However, the library materials circulation has remained virtually unchanged due to significant reductions to the book budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The department's 2003-04 budgeted staffing has a net decrease of 2.8 positions from the prior year. Included in base budget is the addition of 1.0 Librarian I for the Highland Environmental Learning Center Project and 0.6 Library Associate for the new Serrano Branch Library, which were both approved by the Board as mid-year adjustments during 2002-03. There is a reduction in budgeted staffing of 3.4 positions (1.0 Librarian IV, 1.0 Clerk II, 1.0 Library Assistant, and 0.4 Library Pages) due to the frequent turnover of positions in these two classifications. Per Board direction 1.0 vacant budgeted Librarian II position that was not in recruitment was deleted during budget adoption.

PROGRAM CHANGES

The Board approved an increase in fines for overdue books and audio-visual materials, as well as approving a new computer printing fee. The additional revenue from these fee revisions, which is estimated to be $249,000 per year, will be used primarily to augment the Department's book budget. The 2003-04 budget reflects this additional revenue and corresponding appropriations.

County Library's 2003-04 budget also reflects a $762,942 reduction in purchases in library materials. This decrease was necessitated by further cuts in state revenues.

COUNTY LIBRARY

GROUP: Economic Development/Public Services
DEPARTMENT: County Library
FUND: Special Revenue SAP CLB

FUNCTION: Education
ACTIVITY: Library

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	7,014,957	7,236,552	7,954,985	(150,481)	7,804,504
Services and Supplies	3,783,368	4,103,468	3,697,989	(483,410)	3,214,579
Central Computer	100,104	100,104	100,104	(27,095)	73,009
Other Charges	75,560	112,395	112,395	530	112,925
Structures & Imprvmts.	-	306,000	306,000	(156,000)	150,000
Equipment	7,475	-	-	-	-
Vehicles	29,475	32,000	32,000	(32,000)	-
Transfers	912,578	750,070	750,070	(229,363)	520,707
Total Exp Authority	11,923,517	12,640,589	12,953,543	(1,077,819)	11,875,724
Reimbursements	(387,367)	(423,258)	(423,258)	108,728	(314,530)
Total Appropriation	11,536,150	12,217,331	12,530,285	(969,091)	11,561,194
Revenue					
Taxes	7,892,701	7,692,850	8,250,649	-	8,250,649
Current Services	889,494	765,000	838,631	241,369	1,080,000
State, Fed or Gov't Aid	1,555,748	1,692,043	1,373,567	(729,664)	643,903
Other Revenue	1,056,142	1,309,741	1,309,741	(697,141)	612,600
Total Revenue	11,394,085	11,459,634	11,772,588	(1,185,436)	10,587,152
Other Financing Sources	303,571	300,000	300,000	(12,000)	288,000
Total Financing Sources	11,697,656	11,759,634	12,072,588	(1,197,436)	10,875,152
Budgeted Staffing		212.0	213.6	(4.4)	209.2
Fund Balance		457,697	457,697	228,345	686,042

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	214,151	MOU.
	407,355	Retirement.
	12,927	Risk Management Workers' Comp.
	29,000	0.6 budgeted Library Associate for new Serrano Branch, Board approved September 27, 2002.
	55,000	1.0 budgeted Librarian I to manage Highland's Environmental Learning Center Project, Board approved October 29, 2002.
	718,433	
Services and Supplies	(84,000)	Reduction to professional services to offset increased salaries & benefits.
	(318,476)	Reduction to book budget to offset decreased state aid per Board item dated October 8, 2002.
	(3,003)	Incremental change in EHAP.
	(405,479)	
Revenue		
Taxes	557,799	Projected increase in property tax revenue to offset above costs.
Current Services	73,631	Projected increase in service fees revenues based on 2002-03 estimates.
State, Fed or Gov't Aid	(318,476)	Reductions to state aid after final approval of state budget per Board item dated October 8, 2002.

Total Appropriation Change	312,954
Total Financing Sources Change	312,954
Total Fund Balance Change	-
Total 2002-03 Appropriation	12,217,331
Total 2002-03 Financing Sources	11,759,634
Total 2002-03 Fund Balance	457,697
Total Base Budget Appropriation	12,530,285
Total Base Budget Financing Sources	12,072,588
Total Base Budget Fund Balance	457,697

COUNTY LIBRARY

		Board Approved Changes to Base Budget
Salaries and Benefits	(150,481)	Decrease of 1.0 Librarian IV ($75,000), 1.0 Librarian II ($60,000), and 1.0 Clerk II ($32,000), as well as a 1.4 decrease for various Library Assistant/Library Page positions ($37,000). These decreases are partially offset by step increases of $53,519.
Services and Supplies	79,757	Increase in telecommunications expenses and ISD costs.
	(444,466)	Reduction of materials budget.
	(150,000)	Decrease in PCs and non-inventoriable equipment.
	45,000	Increased reimbursement to Friends groups for video rentals.
	49,066	Increased general office expenses.
	(106,000)	Reduced budgets for the following: Professional services ($16,000), software ($35,000) Training ($13,000), Publications ($11,000), Printing ($12,000), Utilities ($9,000), and Travel ($10,000).
	49,678	Increase of COWCAP.
	30,310	Increase in advertising costs ($9,000), custodial services ($10,000) and a net increase in various other accounts ($11,310).
	(36,755)	GASB 34 acounting change (EHAP).
	(483,410)	
Central Computer	(27,095)	
Other Charges	530	Increased debt service on Infrastructure Bank loan (financed Apple Vly Library Construction).
Structures/Improvements	(156,000)	Apple Valley Library construction funds expended 2002-03.
Vehicles	(32,000)	No vehicle purchases planned in 2003-04.
Transfers	36,755	GASB 34 acounting change (EHAP).
	(16,118)	Reduction in rent due to termination of old Apple Valley Branch leased building.
	(250,000)	One-time donation used in 2002-03 to reimburse A & E for construction costs related to the Apple Valley Branch Library.
	(229,363)	
Reimbursements	3,970	Reduced reimbursements for Recorder's services & space rent.
	53,000	Projected reduction in CDBG Grant funding.
	51,758	Reduced amount from trust fund for Bloomington Library.
	108,728	
Total Appropriation	(969,091)	
Revenue		
Current Services	241,369	Additional revenue the result of the Board approved increases in fines for overdue books and audio-visual materials.
State, Fed or Gov't Aid	(729,664)	Reduction is mainly the result of less revenue from the State Public Library Fund.
Other Revenue	(250,000)	One-time Apple Valley library contribution expended in 2002-03.
	11,000	Big Bear Library utility reimbursement.
	(80,000)	Reduction in E-rate reimbursement .
	(310,141)	Reduction in First Five Grant (formerly Children & Families Commission LITE Program Grant).
	(20,000)	Projected reduction in Friends of the Library donations.
	(48,000)	HSS space reimb was incorrectly listed in both 9970 (Revenue) and 5013 (Reimbursements) in 2002-03.
	(697,141)	
Total Revenue	(1,185,436)	
Other Financing Sources	(12,000)	Less revenue from the Co. General Fund as a result of the Board approved 4% cost reduction plan.
Total Financing Sources	(1,197,436)	
Fund Balance	228,345	

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY MUSEUM
DIRECTOR: ROBERT MCKERNAN

	2003-04				
	Appropriation	Revenue/ Financing Sources	Local Cost	Rev Over (Under) Appr	Staffing
County Museum	3,844,442	2,231,590	1,612,852		52.5
UltraScreen Theatre	-	-		-	-
Museum Store	147,448	148,400		952	2.1
TOTAL	3,991,890	2,379,990	1,612,852	952	54.6

BUDGET UNIT: COUNTY MUSEUM (AAA CCM)

I. GENERAL PROGRAM STATEMENT

The Museum provides cultural and educational programs and activities at the main facility in Redlands and seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These activities involve preservation of collections, display of permanent and special exhibitions, and care for historical sites depicting the history and culture of San Bernardino County. Museum programs promote learning and awareness through community outreach, partnerships with educational institutions, and research that enhances both the collections and educational services. Permanent and loaned collections are preserved for the benefit of the public and for the scientific community. The Museum has several divisions including Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. The Biological Science division performs short and long-term field studies involving the flora and fauna in the southwestern United States. The Geological Sciences division conducts research including geologic mapping and paleontologic assessments for excavation and mitigation of fossil specimens. The revenue received for research by these two divisions subsidizes a portion of Museum activities.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	5,227,425	4,540,213	4,069,878	3,844,442
Total Financing Sources	2,319,560	3,145,487	2,676,985	2,231,590
Local Cost	2,907,865	1,394,726	1,392,893	1,612,852
Budgeted Staffing		77.7		52.5
Workload Indicators				
Total Attendance	108,909	78,900	65,185	70,000
Collected Lots, Objects & Specimen	1,200,000	1,200,000	1,500,000	1,510,000
Research Revenue	1,836,246	2,694,200	2,088,020	1,648,500

The 2002-03 revenue shortfall of $468,502 is partly attributed to a $234,657 budgeted Bureau of Reclamation contract for Southwestern Willow Flycatcher field studies that was not awarded to the county. In addition, other budgeted revenue not realized included anticipated projects for The Wildlands Conservancy of $200,000 and the Santa Ana Water Authority of $215,000. These reductions were partially offset by unanticipated research revenue mainly from a project for Nevada Power. As a result of research work being less than expected, the department was able to achieve a savings in salaries & benefits and services & supplies to offset the overall revenue shortfall.

The workload indicators reflect a decrease in Museum attendance from 2001-02 based on impacts from the declining economic conditions and reductions in the number of outside exhibits presented at the County Museum.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by a total of 25.2 positions. A decrease of 24.7 positions are due to fewer research projects anticipated in 2003-04. These staffing reductions include 16.0 unclassified research positions, 5.2 education positions, 1.0 associate curator, 1.0 secretary, and 1.5 historic site managers. These staffing deletions involve the layoff of one regular status position and five non-regular status positions (unclassified positions, contract employees, and/or probationary employees). The remaining 18.7 positions deleted were already vacant. In addition, the Department defunded 0.5 Security Officer as part of the 4% Spend Down Plan.

PROGRAM CHANGES

The 2003-04 budget is based on a reduction in revenue previously generated through the Bureau of Reclamation's Southwestern Willow Flycatcher and Metropolitan Water District research projects. This loss of revenue has required the Department to decrease its staff by 24.7 positions, as described above.

The Museum's budget reflects a reorganization within the Education Division that will emphasize school programs, exploration station, gallery interpretation, exhibit development, and the volunteer program. Public programming and outreach will be available on a limited schedule.

Traveling exhibits presented at the County Museum in the past have been discontinued for the future, as staff shifts the focus from leased exhibits to development of special exhibits using Museum collections. There was one exhibit reserved for the summer of 2003, but there are no other leased traveling exhibits scheduled.

The Board approved an increase in admission fees at the County Museum, which is expected to generate approximately $122,000 per year in additional revenues. This anticipated revenue, along with $10,000 from an increase in the Paleontologic record research fee, will be used to restore previous budget cuts in marketing, facilities/grounds maintenance, and custodial services. The Department's 2003-04 budget reflects this additional fee revenue and the corresponding appropriation increases.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum
FUND: General AAA CCM
FUNCTION: Cultural Services
ACTIVITY: Museums

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	2,877,289	3,240,578	3,503,041	(795,811)	2,707,230
Services and Supplies	1,116,049	1,257,722	1,218,539	(131,756)	1,086,783
Central Computer	33,983	34,577	29,423	-	29,423
Equipment	35,593	9,800	9,800	-	9,800
Transfers	22,536	22,536	22,536	13,670	36,206
Total Exp Authority	4,085,450	4,565,213	4,783,339	(913,897)	3,869,442
Reimbursements	(15,572)	(25,000)	(25,000)	-	(25,000)
Total Appropriation	4,069,878	4,540,213	4,758,339	(913,897)	3,844,442
Revenue					
Use of Money & Prop	42,747	41,200	41,200	15,350	56,550
Current Services	2,334,401	2,876,875	2,876,875	(866,674)	2,010,201
State, Fed or Gov't Aid	20,470	4,000	4,000	-	4,000
Other Revenue	264,471	223,412	223,412	(77,573)	145,839
Total Revenue	2,662,089	3,145,487	3,145,487	(928,897)	2,216,590
Operating Transfer In	14,896	-	-	15,000	15,000
Total Financing Sources	2,676,985	3,145,487	3,145,487	(913,897)	2,231,590
Local Cost	1,392,893	1,394,726	1,612,852	-	1,612,852
Budgeted Staffing		77.7	77.2	(24.7)	52.5

COUNTY MUSEUM

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	92,075	MOU.
	149,992	Retirement.
	28,214	Risk Management Workers Comp.
	(7,818)	Defund vacant 0.5 Security Officer as part of the 4% Spend Down Plan.
	262,463	
Services and Supplies	11,121	Risk Management Liabilities.
	(2,333)	Incremental change in EHAP.
	(47,971)	Various services and supplies have been decreased as part of the 4% Spend Down Plan.
	(39,183)	
Central Computer	(5,154)	
Total Appropriation Change	218,126	
Total Financing Sources Change	-	
Total Local Cost Change	218,126	
Total 2002-03 Appropriation	4,540,213	
Total 2002-03 Financing Sources	3,145,487	
Total 2002-03 Local Cost	1,394,726	
Total Base Budget Appropriation	4,758,339	
Total Base Budget Financing Sources	3,145,487	
Total Base Budget Local Cost	1,612,852	

Board Approved Changes to Base Budget

Salaries and Benefits	(795,811)	Savings related to the reduction of 24.7 budgeted positions due to a decrease in research revenue.
Services and Supplies	(68,585)	Decrease in expenses related to reduction in research projects. Includes operating expenses, motor pool charges, rent expense, hotel stays, utilities, communication charges, and travel.
	(22,600)	Decrease in inventoriable equipment resulting from less research revenue anticipated in 2003-04.
	(56,000)	Decrease in operating expenses formerly allocated for Getty Grant.
	(18,460)	Decrease in operating expenses for education division, related to reorganization.
	(15,100)	Reduction in purchase of computer equipment.
	(13,089)	GASB 34 Accounting Change (EHAP).
	24,750	Refurbishment for permanent exhibit galleries.
	10,177	Planned expenditures for AmeriCorps members throught the City of Redlands.
	11,067	Increase in insurance costs.
	16,084	Increases to various expenditures inluding marketing, maintenance and custodial services.
	(131,756)	
Transfers	13,670	GASB 34 Accounting Change (EHAP).
Total Appropriation	(913,897)	
Revenue		
Use of Money & Prop	15,350	Increse in use of money and property due to facility rentals and Death Valley exhibit.
Current Services	(1,008,343)	Decrease in revenue for research projects.
	132,501	Increase in revenue from Board approved fee adjustments.
	(9,670)	Decrease in admissions revenue projected.
	18,838	Increase in revenue related to education programs.
	(866,674)	
Other Revenue	33,500	Increase in cultural resource management services and research.
	(75,000)	Getty Grant forecast reduction.
	(22,750)	SCAQMD project completed.
	(15,000)	Contribution from Museum Store reclassified to other financing sources.
	1,677	Net increase in various other revenue accounts.
	(77,573)	
Other Financing Sources	15,000	Contribution from Museum Store now classified in this category.
Total Financing Sources	(913,897)	
Local Cost	-	

BUDGET UNIT: ULTRASCREEN THEATRE (EML CCR)

I. GENERAL PROGRAM STATEMENT

The UltraScreen Theatre, which was the county's large screen facility located at the Ontario Mills Mall, was sold to the Ontario Mills Corporation in December of 1999. Also, the debt the county incurred to finance the Theatre was retired in November of 2000. However, this budget unit remained active to account for the cost of storing the projection equipment. The county sold the equipment in July 2002; consequently, this budget unit has now been closed out.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	6,062	4,000	2,815	-
Total Revenue	23,593	7,000	(1,764,073)	-
Revenue Over/(Under) Exp	17,531	3,000	(1,766,888)	-

Negative revenues of $1,764,073 in 2002-03 reflect the loss from the sale of the Theatre's projection equipment. As mentioned above, the sale took place in July 2002 and was the last remaining transaction that was needed to occur for this budget unit to terminate.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
FUNCTION: Cultural Services
DEPARTMENT: County Museum - Ultra Screen Theatre
ACTIVITY: Recreation Facilities
FUND: Enterprise EML CCR

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services & Supplies	2,815	4,000	-	(4,000)	-
Depreciation	-	-	-	-	-
Total Operating Expense	2,815	4,000	-	(4,000)	-
Revenue					
Use of Money & Prop	6,754	7,000	-	(7,000)	-
Other Revenue	(1,770,827)	-	-	-	-
Total Revenue	(1,764,073)	7,000	-	(7,000)	-
Revenue Over/(Under) Exp	(1,766,888)	3,000	-	(3,000)	-

Board Approved Changes to Base Budget

Services and Supplies	(4,000)	Close out budget unit.
Total Operating Expense	(4,000)	
Revenue	(7,000)	Close out budget unit.
Revenue Over/(Under) Exp	(3,000)	

BUDGET UNIT: MUSEUM STORE (EMM CCR)

I. GENERAL PROGRAM STATEMENT

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered an integral part of the visitor experience and provides many items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store supports Museum operations and makes an annual financial contribution to the Museum.

II. BUDGET & WORKLOAD HISTORY

	2001-02	2002-03	2002-03	2003-04
Total Operating Expense	217,085	154,789	179,220	147,448
Total Revenue	225,740	159,000	174,800	148,400
Revenue Over/(Under) Exp	8,655	4,211	(4,420)	952
Budgeted Staffing		2.3		2.1
Workload Indicators				
Purchases for resale	96,213	55,000	72,330	46,380
Taxable sales	194,165	159,000	174,800	148,400

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The Museum store has decreased budgeted staffing by 0.2 to reflect minimum staffing levels that correlate to an anticipated decrease in sales based on projected attendance for 2003-04.

PROGRAM CHANGES

Changes in programming, with a shift away from traveling exhibits toward the development of in-house special exhibits, along with the declining economy, will result in an estimated decrease in attendance and related decrease in taxable sales.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum - Museum Store
FUND: Enterprise EMM CCR
FUNCTION: Cultural Services
ACTIVITY: Cultural Services

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries & Benefits	84,562	80,262	87,191	(1,521)	85,670
Services & Supplies	79,658	69,527	62,598	(16,218)	46,380
Other Charges	15,000	5,000	5,000	(5,000)	-
Transfers	-	-	-	15,398	15,398
Total Operating Expense	179,220	154,789	154,789	(7,341)	147,448
Revenue					
Other Revenue	174,800	159,000	159,000	(10,600)	148,400
Total Revenue	174,800	159,000	159,000	(10,600)	148,400
Revenue Over/(Under) Exp	(4,420)	4,211	4,211	(3,259)	952
Budgeted Staffing		2.3	2.3	(0.2)	2.1

COUNTY MUSEUM

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	2,328	MOU.
	4,493	Retirement.
	108	Risk Management Workers Comp.
	6,929	
Services and Supplies	(6,929)	Reduction necessary to offset increased salaries and benefits costs.
Total Operating Expense	-	
Total Revenue Change	-	
Total Revenue Over/(Under) Exp	-	
Total 2002-03 Operating Expense	154,789	
Total 2002-03 Revenue	159,000	
Total 2002-03 Rev Over/(Under) Exp	4,211	
Total Base Budget Operating Exp	154,789	
Total Base Budget Revenue	159,000	
Total Base Rev Over/(Under) Exp	4,211	

Board Approved Changes to Base Budget

Salaries and Benefits	(1,521)	Savings related to the reduction of 0.2 budgeted position due to a decrease in sales.
Services and Supplies	(15,000)	Decrease in purchase for resale.
	(1,200)	Decrease in printing expenditures.
	(18)	Net decrease in various expense accounts.
	(16,218)	
Other Charges	(5,000)	Museum contribution for 2002-03 is reclassified to transfers.
Transfers	15,398	EHAP Charges ($398); reclassification of Museum contribution from other charges ($5,000) plus increase in contribution to Museum ($10,000).
Total Operating Expense	(7,341)	
Total Revenue	(10,600)	Decrease in taxable sales due to programming changes.
Revenue Over/(Under) Exp	(3,259)	

OVERVIEW OF BUDGET

DEPARTMENT: ECONOMIC AND COMMUNITY DEVELOPMENT
DIRECTOR: THOMAS R. LAURIN

	2003-04				
	Appropriation/ Requirement	Revenue	Local Cost	Fund Balance	Staffing
ECD Consolidated	62,479,653	45,674,109		16,805,544	61.0
Economic Promotion	780,751	-	780,751		2.0
Small Business Dev	200,107	40,000	160,107		4.0
TOTAL	63,460,511	45,714,109	940,858	16,805,544	67.0

BUDGET UNIT: ECONOMIC AND COMMUNITY DEVELOPMENT CONSOLIDATED (SAR, SAS, SAT, SAU, SAV, SBA, SBC, SBD, SBE, SBQ, SBR, SBT, SBW, SBZ, SCS, SDJ, SDK, SDR)

I. GENERAL PROGRAM STATEMENT

Economic and Community Development is responsible for applying for and administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), Home Investment Partnership Grant (HOME), the Neighborhood Initiative Grant (NI), and the Economic Development Initiative Program (EDI) Grant.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirement	23,021,281	56,888,676	23,714,740	62,479,653
Total Revenue	27,223,213	41,540,670	25,026,053	45,674,109
Fund Balance		15,348,006		16,805,544
Budgeted Staffing		61.0		61.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Most of ECD's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpended and unrealized amounts in 2002-03 have been carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

This budget remains at 61.0 budgeted staffing. An ECD Analyst II 1.0 budgeted staffing has been added to handle the additional workload due to the increase in funding and subsequent increase in Community Development Block Grant projects, this increase is offset by the deletion of 1.0 Educational Specialist due to workload reduction in the HOME section.

PROGRAM CHANGES

None.

ECONOMIC AND COMMUNITY DEVELOPMENT

GROUP: Economic Development/Public Service
DEPARTMENT: Economic and Community Development
FUND: Consolidated Special Revenue
(SAR, SAS, SAT, SAU, SAV, SBA, SBC, SBD, SBE, SBQ, SBR, SBT, SBW, SBZ, SCS, SDJ, SDK, SDR)

FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,270,192.00	3,530,594	3,828,781	69,281	3,898,062
Services and Supplies	1,197,528.00	1,564,483	1,574,837	829,697	2,404,534
Grants/Direct Projects	16,155,866.00	48,281,576	48,281,576	3,606,071	51,887,647
Central Computer	51,123.00	51,187	34,249	-	34,249
Transfers	4,642,619	4,235,923	4,235,923	1,705,068	5,940,991
Total Exp Authority	25,317,328	57,663,763	57,955,366	6,210,117	64,165,483
Reimbursements	(2,202,751)	(3,436,155)	(3,436,155)	1,538,017	(1,898,138)
Total Appropriation	23,114,577	54,227,608	54,519,211	7,748,134	62,267,345
Operating Transfer Out	600,163	2,661,068	2,661,068	(2,448,760)	212,308
Total Requirements	23,714,740	56,888,676	57,180,279	5,299,374	62,479,653
Revenue					
Fines & Forfeitures	2,357	1,500	1,500	-	1,500
Taxes	16,583	31,983	31,983	(31,983)	-
Use of Money & Prop	776,499	629,099	629,099	206,354	835,453
State, Fed or Gov't Aid	17,326,715	33,586,270	33,877,873	1,561,138	35,439,011
Other Revenue	6,903,899	7,291,818	7,291,818	2,106,327	9,398,145
Total Revenue	25,026,053	41,540,670	41,832,273	3,841,836	45,674,109
Fund Balance		15,348,006	15,348,006	1,457,538	16,805,544
Budgeted Staffing		61.0	61.0	-	61.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	189,936	Retirement.
	108,251	MOU.
	298,187	
Services and Supplies	11,115	Risk Management Liabilities.
	(761)	Incremental Change in EHAP.
	10,354	
Central Computer	(16,938)	
Revenue		
State, Fed or Gov't Aid	291,603	Increase in revenue to cover base year adjustments.

Total Requirement Change	291,603
Total Revenue Change	291,603
Total Fund Balance Change	-
Total 2002-03 Requirement	56,888,676
Total 2002-03 Revenue	41,540,670
Total 2002-03 Fund Balance	15,348,006
Total Base Budget Requirement	57,180,279
Total Base Budget Revenue	41,832,273
Total Base Budget Fund Balance	15,348,006

ECONOMIC AND COMMUNITY DEVELOPMENT

Board Approved Changes to Base Budget

Salaries and Benefits	69,281	Increase due to step increases and benefit changes.
Services and Supplies	46,080	Increase in ISD charges.
	(22,078)	Decrease in communication charges.
	256,116	Increase due to settlement payoff (SDJ).
	141,412	Increase in COWCAP charges.
	146,000	Increase for providing additional services due to increased funding (SBA).
	256,116	Increase in fund balance due to High Country Density Housing Settlements (SDJ).
	75,000	Increase in micro loan program professional services due to expense hsitory (SBW).
	(10,576)	GASB 34 Accounting Change (EHAP).
	3,435	Increase in miscellaneous costs.
	(61,808)	Final bund balance adjustment.
	829,697	
Grants/Direct Projects	230,522	Increase for providing additional services due to increased funding (SDK).
	(140,433)	Decrease in HOME Program projects due to fund limit (SAS).
	(94,172)	Decrease in Section 108 program projects (SBE).
	742,267	Increase in business expansion loans (SBR).
	6,216,532	Increase in Neighborhood Initiative Program (NIP) grant expenditures for acquisition and rehab of homes (SAR).
	867,384	Increase in small business revolving loans (SBW)
	2,212,755	Increase in CDBG projects due to grant increase and fund reallocations from SBT (SBA).
	(1,632,552)	Decrease in acquisition and rehab loans due to fund allocation trans. (SBT).
	(77,000)	Decrease in Economic Development Initiative (EDI) grant projects due to current year expenditure history (SCS).
	21,541	Increase in miscellaneous costs.
	(4,740,773)	Final bund balance adjustment.
	3,606,071	
Transfers	1,706,458	Moved from operating transfers due to accounting change of object codes.
	10,576	GASB 34 Accounting Change (EHAP).
	(11,966)	Final fund balance adjustment.
	1,705,068	
Reimbursements	950,636	Reduction of reimbursement for salaries allocated to ECD programs based on actuals.
	209,952	Reduction of reimbursement for services and supplies allocated to ECD programs and county departments based on
	377,429	Final bund balance adjustment.
	1,538,017	
Total Appropriation	7,748,134	
Operating Transfers	(1,706,458)	Moved to transfers due to accounting changes of object codes.
	(742,302)	Decrease in costs allocated to ECD programs.
	(2,448,760)	
Total Requirement	5,299,374	
Revenue		
Taxes	(31,983)	Reduction of special assessment tax receipts for current and prior years.
Use of Money & Prop	207,501	Increase interest from business expansion loans and Section 108 loans (SBR, SBE).
	(1,147)	Final fund balance adjustment.
	206,354	
State, Fed or Gov't Aid	1,705,000	Increase in funds from CDBG (SBA).
	(1,133,058)	Decrease in HOME funds (SAS).
	820,313	Increase in CDBG administration funding based on actuals (SAU).
	964,802	Increase in miscellaneous project funding.
	(40,347)	Decraase in miscellaneous revenues.
	(800,000)	Decrease in available revolving loan funds (SAV).
	44,428	Final bund balance adjustment.
	1,561,138	
Other Revenue	1,000,000	Increase in NIP revenue from sales of HUD houses (SAR).
	275,000	Increase in revenue based upon actuals (SBW).
	300,000	Increase in CDBG revolving loans revenue (SAV).
	160,000	Increase in CDBG project income (SBA).
	250,000	Increase in CDBG revenue (SAU).
	100,000	Increase in CDBG housing acquisition revenue (SBT).
	21,327	Increase in miscellaneous revenues.
	2,106,327	
Total Revenue	3,841,836	
Fund Balance	1,457,538	

BUDGET UNIT: ECONOMIC PROMOTION (AAA ECD)

I. GENERAL PROGRAM STATEMENT

The Department of Economic and Community Development administers an economic promotion program, which includes distribution of Transient Occupancy Tax funds for marketing and promotional activities within the county, administers the Agua Mansa Enterprise Zone, manages sponsorships of regional economic councils and helps support the Quad State Joint Powers Authority.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,662,168	926,263	930,119	780,751
Total Revenue	845,164	68,000	67,872	-
Local Cost	817,004	858,263	862,247	780,751
Budgeted Staffing		2.0		2.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development - Promotion
FUND: General AAA ECD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	151,275	153,272	166,588	(1,235)	165,353
Services and Supplies	845,632	640,691	589,553	(67,112)	522,441
Transfers	132,251	132,300	92,610	347	92,957
Total Exp Authority	1,129,158	926,263	848,751	(68,000)	780,751
Reimbursements	(199,039)	-	-	-	-
Total Appropriation	930,119	926,263	848,751	(68,000)	780,751
Revenue					
State, Fed or Gov't Aid	67,872	68,000	68,000	(68,000)	-
Total Revenue	67,872	68,000	68,000	(68,000)	-
Local Cost	862,247	858,263	780,751	-	780,751
Budgeted Staffing		2.0	2.0		2.0

ECONOMIC AND COMMUNITY DEVELOPMENT

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	4,425	MOU.
	8,679	Retirement.
	212	Risk Management Worker's Comp.
	13,316	
Services and Supplies	(22)	Risk Management Liabilities.
	(2,241)	Reduction in CEDS part of approved 30% Cost Reduction Plan.
	(14,500)	Reduction in special departmental expense, part of 30% Cost Reduction Plan.
	(44)	Incremental Change in EHAP.
	(34,331)	4% Spend Down Plan.
	(51,138)	
Transfers	(39,690)	Reduction in ED/PSG Admin. Cost, part of 30% Cost Reduction Plan.
Total Appropriation Change	(77,512)	
Total Revenue Change	-	
Total Local Cost Change	(77,512)	
Total 2002-03 Appropriation	926,263	
Total 2002-03 Revenue	68,000	
Total 2002-03 Local Cost	858,263	
Total Base Budget Appropriation	848,751	
Total Base Budget Revenue	68,000	
Total Base Budget Local Cost	780,751	

Board Approved Changes to Base Budget

Salaries & Benefits	(1,235)	Decrease due to employee opting out of health benefits.
Services and Supplies	(27,312)	Decrease in Travel and Mileage due to loss of revenue.
	(5,100)	Reduction in special departmental expense due to loss of revenue.
	(16,600)	Reduction in communication charges due to loss of revenue.
	(17,753)	Reduction of other miscellaneous supplies due to loss of revenue.
	(347)	GASB 34 Accounting Change (EHAP).
	(67,112)	
Transfers	347	GASB 34 Accounting Change (EHAP).
Total Appropriation	(68,000)	
Revenue	(68,000)	Not receiving state grant in 2003-04.
Total Revenue	(68,000)	
Local Cost	-	

BUDGET UNIT: SMALL BUSINESS DEVELOPMENT (AAA SBD)

I. GENERAL PROGRAM STATEMENT

The Office of Small Business Development (OSBD) promotes training and education programs through countywide seminars and workshops it sponsors. These workshops focus on contracting and purchasing opportunities available to small business owners in the county. It also maintains a directory of local small business vendors available to the 42 county departments and prime contractors, assuring consideration and access to ongoing bid requests and contracts throughout the county. In addition to these duties, OSBD assists in the validation of U.S. Department of Transportation Disadvantaged Business Enterprises (DBE) requirements for the county.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	304,529	228,956	179,112	200,107
Total Revenue	118,951	40,000	-	40,000
Local Cost	185,578	188,956	179,112	160,107
Budgeted Staffing		4.0		4.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development - Small Business
FUND: Gneeral AAA SBD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	290,377	302,393	327,280	(4,957)	322,323
Services and Supplies	61,000	63,033	45,250	4,154	49,404
Central Computer	130	130	2,437	-	2,437
Transfers	25,000	-	-	22,803	22,803
Total Exp Authority	376,507	365,556	374,967	22,000	396,967
Reimbursements	(197,395)	(136,600)	(174,860)	(22,000)	(196,860)
Total Appropriation	179,112	228,956	200,107	-	200,107
Revenue					
State, Fed or Gov't Aid	-	40,000	40,000	-	40,000
Total Revenue	-	40,000	40,000	-	40,000
Local Cost	179,112	188,956	160,107	-	160,107
Budgeted Staffing		4.0	4.0		4.0

ECONOMIC AND COMMUNITY DEVELOPMENT

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	8,390	MOU.
	16,108	Retirement.
	389	Risk Management Workers' Comp.
	24,887	
Services and Supplies	(520)	Risk Management Liabilities.
	(284)	Incremental Change in EHAP.
	(9,421)	Part of approved 30% Cost Reduction Plan.
	(7,558)	4% Spend Down Plan.
	(17,783)	
Central Computer	2,307	
Reimbursements	(38,260)	Increase in CDBG approved projects (as part of 30% Cost Reduction Plan).

Total Appropriation Change	(28,849)
Total Revenue Change	-
Total Local Cost Change	(28,849)
Total 2002-03 Appropriation	228,956
Total 2002-03 Revenue	40,000
Total 2002-03 Local Cost	188,956
Total Base Budget Appropriation	200,107
Total Base Budget Revenue	40,000
Total Base Budget Local Cost	160,107

Board Approved Changes to Base Budget

Salaries & Benefits	(4,957)	Decrease due to rate change in budgeted position.
Services and Supplies	(693)	GASB 34 Accounting Change (EHAP).
	4,847	Increase in various Services and Supplies.
	4,154	
Transfers	22,110	Rent charge from JESD.
	693	GASB 34 Accounting Change (EHAP).
	22,803	
Reimbursements	(7,000)	Increase in reimbursement from Airports for DBE.
	(15,000)	Increase in reimbursement from Transportation Dept. for DBE.
	(22,000)	
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: JOBS AND EMPLOYMENT SERVICES
DIRECTOR: BARBARA HALSEY, INTERIM DIRECTOR
BUDGET UNIT: SAC JOB

I. GENERAL PROGRAM STATEMENT

In 2002-03 the Jobs and Employment Services Department (JESD) was responsible for administration and operation of employment programs funded through the Workforce Investment Act Program (WIA) and the CalWORKs – Employment Services Program. The department receives funding from the Department of Labor (DOL) for programs operated under the WIA, and from the County's Human Service System (HSS) for the provision of services under the CalWORKS Program. On March 11, 2003, the Board Of Supervisors approved a structural reorganization of JESD with the transition of the CalWORKs Division from JESD into the Transitional Assistance Department (TAD). Also approved as part of the transition, the Board also approved a Memorandum of Understanding between HSS and JESD, providing reimbursement of staffing costs to JESD for staff performing Job Development and Job Placement functions in support of the CalWORKS Program. This action was effective February 25, 2003.

There are three primary funding streams under the Workforce Investment Act: Title I Adult funding, Dislocated Worker funding, and Youth Services funding. The primary mission of the Workforce Investment Act is to enhance the employment opportunities available for county residents by providing universal access to career/employment information, vocational skills training to increase the employability of customers, and placement services. All programs funded under this DOL funding source are performance based programs with specific goals related to the number of individuals assisted, placed, and retained in employment, as well as the amount of earnings gain achieved by customers completing training programs and obtaining employment.

All programs operated under the WIA are subject to the administrative oversight of the Workforce Investment Board. This Board consists of representatives from the Public and Private sector who have been appointed to serve by the Board of Supervisors. Programs implemented with WIA funding are carried out under contractual agreements with public/private schools, community-based organizations, and other government agencies.

WIA Services are made available to the public at 10 locations throughout San Bernardino County. The 10 locations make up the San Bernardino County One-Stop System. The JESD One-Stop Offices are known as the Employment Resource Centers (ERC's) of San Bernardino County. Four full service ERC's are located in Ontario, Victorville, Redlands, and San Bernardino. Satellite Centers are located in Hesperia, Fontana, Yucca Valley (Copper Mountain College), and San Bernardino Valley College. Administrative offices and an Employment Center are located in Colton, and the final site is a Business Resource Center located in Hesperia.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02		Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	21,271,610		20,697,693	18,478,494	17,020,579
Total Revenue	22,485,644		20,678,428	16,437,316	18,977,350
Fund Balance			19,265		(1,956,771)
Budgeted Staffing			133.0		141.0
Workload Indicators					
General Public*	27,035		26,439	26,071	28,093
Customers Receiving Services	6,523		5,561	3,329	4,566
Number of Participants Served	33,558	**	32,000	29,400	32,659

* Self service customers seeking available employment information.

** Corrected

The 2003-04 Customers Receiving Services workload is projected to decrease from prior year's budget due to the decrease in funding levels.

The actual revenue is less than budgeted as a result of the Department of Labor, at the direction of Congress, rescinding $1.0 million of grant funding, and the actual allocation from the Department of Labor being $3.0 million less than anticipated. The actual expenses are less than budgeted as a result of the reduction in expenditures related to the reduction in grant funding.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by a total of 8.0 positions. Included in base budget is a net increase of 28.0 budgeted positions as a result of the structural reorganization of JESD.

As part of the reorganization process and the development of the 2003-04 budget, JESD evaluated every position in its department. The result of this evaluation is the recommendation to delete 22.0 budgeted positions that were no longer needed and add 1.0 budgeted position for a long term contract employee assigned to the Workforce Investment Board that has not previously been budgeted. In addition, 1.0 Staff Analyst II budgeted position was transferred from ED/PSG to assist with administering of WIA programs. Approved staffing changes show a net reduction of 20.0 budgeted positions.

PROGRAM CHANGES

See general program statement.

GROUP: Economic Development/Public Services
DEPARTMENT: Jobs and Employment Services
FUND: Special Revenue SAC JOB
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	4,847,086	6,150,063	8,167,113	(887,838)	7,279,275
Services and Supplies	1,710,537	1,489,604	1,671,876	(83,591)	1,588,285
Central Computer	79,873	79,873	69,732	38,888	108,620
Other Charges	10,192,351	11,222,177	11,372,177	(3,409,836)	7,962,341
Equipment	19,705	30,000	30,000	-	30,000
Transfers	1,743,348	1,850,842	1,850,842	368,022	2,218,864
Total Exp Authority	18,592,900	20,822,559	23,161,740	(3,974,355)	19,187,385
Reimbursements	(114,406)	(124,866)	(2,124,866)	(41,940)	(2,166,806)
Total Appropriation	18,478,494	20,697,693	21,036,874	(4,016,295)	17,020,579
Revenue					
State, Fed or Gov't Aid	16,437,316	20,678,428	21,017,609	(2,202,259)	18,815,350
Other	-	-	-	162,000	162,000
Total Revenue	16,437,316	20,678,428	21,017,609	(2,040,259)	18,977,350
Fund Balance		19,265	19,265	(1,976,036)	(1,956,771)
Budgeted Staffing		133.0	161.0	(20.0)	141.0

JOBS AND EMPLOYMENT SERVICES

	Total Changes Included in Board Approved Base Budget	
Salaries and Benefits	186,342	MOU.
	328,976	Retirement.
	5,696	Risk Management Workers Comp.
	1,671,625	Increase 30.0 budgeted staff to service MOU requirements between JESD and TAD approved by the Board on March 11, 2003. Positions include 28.0 Employment Services Specialists and 2.0 Supervising Employment Services Specialists I.
	(175,589)	Net decrease of 2.0 positions that were blended between WIA and CalWORKs duties that transferred to TAD as a result of the action taken by the Board on March 11, 2003 to transition the CalWORKs Division to JESD to TAD.
	2,017,050	
Services and Supplies	14,656	Risk Management Liabilities.
	(10,759)	Incremental change in EHAP.
	178,375	Increase in services and supplies to cover costs of TAD MOU.
	182,272	
Central Computer	(10,141)	
Other Charges	150,000	On-the-job training for CalWORKs clients per TAD MOU.
Reimbursements	(2,000,000)	Reimbursements from TAD per MOU for salaries and administrative costs.
Revenue		
State, Fed or Gov't Aid	514,770	Reimbursements from the state to cover base year adjustments.
	(175,589)	Decrease in revenue related to a net decrease of 2.0 positions transferred to CalWORKs.
	339,181	
Total Appropriation Change	339,181	
Total Revenue Change	339,181	
Total Fund Balance Change	-	
Total 2002-03 Appropriation	20,697,693	
Total 2002-03 Revenue	20,678,428	
Total 2002-03 Fund Balance	19,265	
Total Base Budget Appropriation	21,036,874	
Total Base Budget Revenue	21,017,609	
Total Base Budget Fund Balance	19,265	

JOBS AND EMPLOYMENT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	58,920	Increase 1.0 Staff Analyst II position transferred from ED/PSG to assist management with MIS operations and federal customer reporting requirements for WIA.
	44,847	Increase 1.0 contract position for the Workforce Investment Board.
	(991,605)	Decrease a total of 22.0 positions (10.0 budgeted positions and 4.0 PSE positions used in the former JTPA Program, and 8.0 other vacant unbudgeted positions).
	(887,838)	
Services & Supplies	330,000	Panels, desks, phones, and other furniture for Rancho One-Stop opening.
	25,000	Additional training needed to update staff on WIA regulations and procedures to improve service to customers.
	57,040	Increase in utility costs.
	(2,873)	Projected decrease in publications.
	(47,464)	Projected decrease in purchase of non-inventoriable equipment.
	(33,816)	GASB 34 Accounting Change (EHAP).
	(50,400)	Estimated decrease in general office expense.
	(44,957)	Estimated decrease in charges for courier & printing fees.
	(20,118)	Decrease in COWCAP charges
	(101,193)	Estimated decrease in ISD fees.
	(30,700)	Projected decrease in other professional and specialized services charges.
	(164,110)	Decrease in misc services and supplies due to decrease in WIA funding.
	(83,591)	
Central Computer	38,888	
Other Charges	(3,409,836)	Decrease projected in participant services due to anticipated decrease in WIA funding.
Transfers	61,963	Increase in rent charges for Redlands One-Stop location.
	506,879	Rent charges for Rancho One-Stop and new Victorville One-Stop/Hesperia Resource Center.
	55,990	Increase in rents & leases for other locations.
	23,057	GASB 34 Accounting Change (EHAP).
	(199,663)	Decrease in transfer to ED/PSG.
	(60,000)	Decrease in HRO support for JESD.
	(7,294)	Decrease in WIA administrative oversight cost.
	(12,910)	Decrease in HSS administrative support cost.
	368,022	
Reimbursements	(8,775)	Increase in C-IV staff salary and benefits.
	(33,165)	Rent reimbursements from ECD and RDA for space at 2nd and D St.
	(41,940)	
Total Appropriation	(4,016,295)	
Revenue		
State, Fed or Gov't Aid	(4,197,560)	Decrease in WIA reimbursements due to decrease in State funding.
	1,995,301	Final Fund Balance Adjustment-Additional revenue to cover accrued expenses.
	(2,202,259)	
Other Revenue	162,000	Rent reimbursements from EDD, a One-Stop partner, for Rancho One-Stop.
Total Revenue	(2,040,259)	
Fund Balance	(1,976,036)	

OVERVIEW OF BUDGET

DEPARTMENT: LAND USE SERVICES
DIRECTOR: MICHAEL E. HAYS

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Administration	-	-	-		11.0
Current Planning	2,292,380	2,292,380	-		27.0
Advance Planning	3,395,955	2,142,113	1,253,842		19.0
Building and Safety	5,629,926	5,629,926	-		62.2
Code Enforcement	2,960,413	408,200	2,552,213		30.0
Fire Hazard Abatement	1,951,692	1,951,692	-		21.0
General Plan Update	2,312,826	1,000,000		1,312,826	-
Habitat Conservation	142,735	-		142,735	-
TOTAL	18,685,927	13,424,311	3,806,055	1,455,561	170.2

BUDGET UNIT: ADMINISTRATION (AAA LUS)

I. GENERAL PROGRAM STATEMENT

The Administration Division of Land Use Services provides administrative support (including centralized budgeting, personnel, and automation services) to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement and Fire Hazard Abatement divisions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	102,152	-	-	-
Total Revenue	1,914	-	-	-
Local Cost	100,238	-	-	-
Budgeted Staffing		12.0		11.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Included in base budget is the deletion of 1.0 Clerk III based on the portion of the 30% Cost Reduction Plan implemented.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Administration
FUND: General AAA LUS
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	651,602	726,550	747,290	9,288	756,578
Services and Supplies	617,566	638,611	589,192	87,405	676,597
Central Computer	8,442	8,442	8,767	-	8,767
Equipment	-	14,000	14,000	-	14,000
Transers	84,355	103,000	102,734	2,146	104,880
Total Exp Authority	1,361,965	1,490,603	1,461,983	98,839	1,560,822
Reimbursements	(1,361,965)	(1,490,603)	(1,461,983)	(98,839)	(1,560,822)
Total Appropriation	-	-	-	-	-
Local Cost	-	-	-	-	-
Budgeted Staffing		12.0	11.0	-	11.0

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	12,767	MOU.
	36,459	Retirement.
	830	Risk Management Worker's Comp.
	(29,316)	Delete 1.0 Clerk III, 30% Cost Reduction Plan.
	20,740	
Services and Supplies	581	Risk Management Liabilities.
	(25,000)	Reduction in Professional Services, 4% Spend Down Plan.
	(25,000)	Reduction in Professional Services, 30% Cost Reduction Plan.
	(49,419)	
Central Computer	325	
Transfers	(266)	Incremental change in EHAP.
Reimbursements	25,000	Decrease in reimbursements from all LUS divisions, 4% Spend Down Plan.
	54,316	Decrease in reimbursements from all LUS divisions, 30% Cost Reduction Plan.
	(50,696)	Increase in reimbursements from all LUS divisions based on increased operating costs.
	28,620	
Total Appropriation Change	-	
Total Revenue Change	-	
Total Local Cost Change	-	
Total 2002-03 Appropriation	-	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	-	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	9,288	Annual step increases.
Services and Supplies	113,765	Increase in COWCAP.
	(2,346)	GASB 34 Accounting Change (EHAP).
	(24,014)	Reduction in special departmental expense to reflect anticipated need.
	87,405	
Transfers	(200)	Decrease in PSG Administration HR & Payroll Costs.
	2,346	GASB 34 Accounting Change (EHAP).
	2,146	
Reimbursements	(98,839)	Increase in Reimb. from all LUS Divisions- Net of Recommneded Program Adj. Increases.
	(98,839)	
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: CURRENT PLANNING DIVISION (AAA CUR)

I. GENERAL PROGRAM STATEMENT

The Current Planning Division of Land Use Services reviews all land use applications for compliance with county codes and environmental laws, and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

II. BUDGET & WORKLOAD HISTORY

	* Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,499,197	2,150,272	1,732,855	2,292,380
Total Revenue	1,547,651	2,150,272	1,536,723	2,292,380
Local Cost	(48,454)	-	196,132	-
Budgeted Staffing		27.0		27.0
Workload Indicators				
Conditional use permit	204	200	178	220
Tentative parcel maps	24	21	82	55
Tentative tracts	12	10	11	10
Temporary special	14	15	15	15
Concurrently filed (i.e. GPA/CUP or Tentative Tract/CUP, two or more actions are requested at one time)	55	55	67	65

* This column is for informational purposes only, transferred from AAA PLN.

Local Cost is over budget by $196,132 reflecting cost savings and decreased revenue. The actual expenses are less than budgeted expense due to salary savings, reductions in services & supplies (i.e. consulting services, postage, and printing services), reduction in new vehicle purchase, and reduced administrative cost allocations. Actual revenues are less than budgeted revenue due in part to difficulties in recruiting staff to process applications and the increase in the number of tentative parcel maps. In addition, actual revenues are less than budgeted due to a decrease in planning fees approved in the 2001-02 budget. The Board backfilled this revenue loss with $90,500 of Local Cost at that time, of which that amount was incorrectly not included in either the 2002-03 or 2003-04 budgets.

Growth in Conditional Use Permits and Tentative Parcel Maps is a reflection of the increased development activity throughout the county.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes include the deletion of 1.0 Planner I (Extra Help) position that is no longer necessary and an increase of 1.0 Staff Analyst I (Regular) position to assist management in tracking projects, analyzing appropriate staffing levels, and tracking actual costs for billable accounts.

PROGRAM CHANGES

None.

LAND USE SERVICES

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Current Planning
FUND: General AAA CUR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,258,116	1,563,176	1,664,289	59,908	1,724,197
Services and Supplies	222,957	281,800	280,369	4,298	284,667
Central Computer	43,879	43,879	22,122	-	22,122
Equipment	-	25,000	25,000	(25,000)	-
Transfers	231,153	259,667	259,667	24,977	284,644
Total Exp Authority	1,756,105	2,173,522	2,251,447	64,183	2,315,630
Reimbursements	(23,250)	(23,250)	(23,250)	-	(23,250)
Total Appropriation	1,732,855	2,150,272	2,228,197	64,183	2,292,380
Revenue					
Current Services	1,539,456	2,142,716	2,220,641	71,739	2,292,380
Other Revenue	(2,733)	7,556	7,556	(7,556)	-
Total Revenue	1,536,723	2,150,272	2,228,197	64,183	2,292,380
Local Cost	196,132	-	-	-	-
Budgeted Staffing		27.0	27.0		27.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	36,004	General MOU.
	63,455	Retirement.
	1,654	Worker's Comp.
	101,113	
Services and Supplies	(1,067)	Risk Management Liabilities.
	(364)	Decrease in EHAP charges.
	(1,431)	
Central Computer	(21,757)	
Revenue		
Current Services	77,925	Increase in revenue to cover base year adjustments.

Total Appropriation Change	77,925
Total Revenue Change	77,925
Total Local Cost Change	-
Total 2002-03 Appropriation	2,150,272
Total 2002-03 Revenue	2,150,272
Total 2002-03 Local Cost	-
Total Base Budget Appropriation	2,228,197
Total Base Budget Revenue	2,228,197
Total Base Budget Local Cost	-

LAND USE SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(4,905)	Savings from OPT OUT program.
	10,000	Conversion of 1.0 (Extra Help) Planner I to 1.0 (Regular) Staff Analyst I.
	54,813	Cost of annual step increases and benefit changes related to salary increases.
	59,908	
Services and Supplies	13,808	Increase in COWCAP.
	(4,829)	Risk Management Liabilities moved to AAA-ADV for proper accounting of costs.
	(4,681)	GASB 34 Accounting Change (EHAP).
	4,298	
Equipment	(25,000)	New Vehicle will not be required in 2003-04.
Transfers	(56)	Decreased transfers to LUS-Administration.
	20,352	Increased rent for Victorville office.
	4,681	GASB 34 Accounting Change (EHAP).
	24,977	
Total Appropriation	64,183	
Revenue		
Current Services	71,739	Increase in revenue related to anticipated workload increases.
Other Revenue	(7,556)	Other Revenue accounted for in Current Services.
Total Revenue	64,183	
Local Cost	-	

BUDGET UNIT: ADVANCE PLANNING DIVISION (AAA ADV)

I. GENERAL PROGRAM STATEMENT

The Advance Planning Division of Land Use Services prepares short and long-range plans for the development of the county and the conservation of its resources, including the County General Plan and various specific plans. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances. The division also will oversee the preparation of the General Plan Update, which is funded in another budget unit (RHJ LUS).

II. BUDGET & WORKLOAD HISTORY

	* Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	3,564,447	3,665,734	1,955,111	3,395,955
Total Revenue	1,137,534	1,979,710	416,062	2,142,113
Local Cost	2,426,913	1,686,024	1,539,049	1,253,842
Budgeted Staffing		19.0		19.0
Workload Indicators				
Environmental review	24	25	16	25
Mine inspections	63	63	65	63
Mining/Land Reclamation	25	25	16	25

* This column is for informational purposes only, transferred from AAA PLN.

Actual revenue and appropriation are under budget due to a reduced level of Environmental Impact Report (EIR) requests, which results in reduced professional services for EIR consultants and the offsetting revenue.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Advance Planning
FUND: General AAA ADV

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,033,350	1,218,757	1,300,650	46,716	1,347,366
Services and Supplies	755,804	2,659,210	2,230,597	(266,569)	1,964,028
Equipment	-	25,000	-	-	-
Transfers	165,957	181,767	170,809	23,580	194,389
Total Exp Authority	1,955,111	4,084,734	3,702,056	(196,273)	3,505,783
Reimbursements	-	(419,000)	(419,000)	309,172	(109,828)
Total Appropriation	1,955,111	3,665,734	3,283,056	112,899	3,395,955
Revenue					
Current Services	416,062	1,979,710	1,979,710	162,403	2,142,113
Total Revenue	416,062	1,979,710	1,979,710	162,403	2,142,113
Local Cost	1,539,049	1,686,024	1,303,346	(49,504)	1,253,842
Budgeted Staffing		19.0	19.0		19.0

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	27,773	MOU.
	52,850	Retirement.
	1,270	Risk Management Workers Comp.
	81,893	
Services and Supplies	(520)	Risk Management Liabilities.
	(66)	Incremental change in EHAP.
	(64,027)	Professional Services - 4% Spend Down Plan.
	(364,000)	Professional Services - 30% Cost Reduction Plan.
	(428,613)	
Equipment	(25,000)	Vehicle purchase - 30% Cost Reduction Plan.
Transfers	(3,414)	Transfers to LUS Administration - 4% Spend Down Plan.
	(7,544)	Transfers to LUS Administration - 30% Cost Reduction Plan.
	(10,958)	

Total Appropriation Change	(382,678)
Total Revenue Change	-
Total Local Cost Change	(382,678)
Total 2002-03 Appropriation	3,665,734
Total 2002-03 Revenue	1,979,710
Total 2002-03 Local Cost	1,686,024
Total Base Budget Appropriation	3,283,056
Total Base Budget Revenue	1,979,710
Total Base Budget Local Cost	1,303,346

Board Approved Changes to Base Budget

Salaries and Benefits	(6,532)	Savings from OPT OUT program.
	53,248	Cost of annual step increases and benefit changes related to salary increases.
	46,716	
Services and Supplies	4,830	Increased Risk Mgmt Charges not included in base budget adjustment.
	(3,294)	GASB 34 Accounting Change (EHAP).
	(268,105)	Reduction in professional services for reduced costs.
	(266,569)	
Transfers	20,286	Increased transfers to LUS-Administration.
	3,294	GASB 34 Accounting Change (EHAP).
	23,580	
Reimbursements	319,000	Reduction in estimated support for General Plan Update to cover salary & benefits.
	100,000	Transfer of reimbursement from transportation fund to general plan update fund.
	(25,000)	Increase reimbursement from Flood for daily coordination of general plan.
	(35,324)	Increase reimbursement from Building & Safety for daily coordination of general plan.
	(49,504)	Increase reimbursement from General Plan Update (RHJ-LUS) for GIS Tech per Board direction during workshops.
	309,172	
Total Appropriation	112,899	
Total Revenue	162,403	Anticipated increased EIR revenue.
Local Cost	(49,504)	

BUDGET UNIT: BUILDING AND SAFETY DIVISION (AAA BNS)

I. GENERAL PROGRAM STATEMENT

The Building and Safety Division of Land Use Services administers construction and occupancy standards to safeguard life, health and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances, state laws and inspection of construction, alteration, moving, demolition, repair, occupancy and use of buildings and structures.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	4,240,006	4,743,001	4,591,029	5,629,926
Total Revenue	4,353,311	4,654,771	4,593,069	5,629,926
Local Cost	(113,305)	88,230	(2,040)	-
Budgeted Staffing		57.2		62.2
Workload Indicators				
Permit applications	16,486	14,000	19,238	18,500
Inspections	41,332	44,500	47,693	46,000
Plan reviews	4,308	4,500	5,591	5,500

Budgeted workload indicators have increased based on actual 2002-03 workload within the Building & Safety Division and anticipated increases based on projects currently under review with Current Planning.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by a total of 5.0 positions, which include 2.0 Building Inspector III, 2.0 Building Inspector II (Extra Help), and 1.0 Clerk II. The approved increase in staff is based on actual increases in workload and anticipated new projects within the county that are in process with the Current Planning Division, and the conversion of a PSE position to a regular position. Additionally, the work that is currently being directed to outside vendors could be processed at lower rates by extra help staff when required.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services — **FUNCTION: Public Protection**
DEPARTMENT: Land Use Services - Building and Safety — **ACTIVITY: Other Protection**
FUND: General AAA BNS

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,322,424	3,416,181	3,730,590	291,167	4,021,757
Services and Supplies	606,709	587,126	587,757	156,355	744,112
Central Computer	57,971	57,971	45,103	-	45,103
Equipment	-	-	-	40,000	40,000
Transfers	603,925	681,723	651,520	127,434	778,954
Total Appropriation	4,591,029	4,743,001	5,014,970	614,956	5,629,926
Revenue					
Licenses & Permits	4,500,964	4,522,741	4,882,940	614,956	5,497,896
Current Services	45,502	68,030	68,030	-	68,030
Other Revenue	46,603	64,000	64,000	-	64,000
Total Revenue	4,593,069	4,654,771	5,014,970	614,956	5,629,926
Local Cost	(2,040)	88,230	-	-	-
Budgeted Staffing		57.2	57.2	5.0	62.2

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	94,473	MOU.
	176,162	Retirement.
	43,774	Risk Management Worker's Comp.
	314,409	
Services and Supplies	631	Risk Management Liabilities.
Central Computer	(12,868)	
Transfers	(1,264)	Incremental change in EHAP.
	(3,529)	Transfers to LUS Administration - 4% Spend Down Plan.
	(25,410)	Transfers to LUS Administration - 30% Cost Reduction Plan.
	(30,203)	
Revenue		
Licenses & Permits	300,908	Increased revenue to cover base year adjustments.
	59,291	Increased revenue to cover reduction of local cost as par tof the 30% Cost Reduction Plan.
	360,199	
Total Appropriation Change	271,969	
Total Revenue Change	360,199	
Total Local Cost Change	(88,230)	
Total 2002-03 Appropriation	4,743,001	
Total 2002-03 Revenue	4,654,771	
Total 2002-03 Local Cost	88,230	
Total Base Budget Appropriation	5,014,970	
Total Base Budget Revenue	5,014,970	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	277,994	Increase 2.0 Building Inspector III, 2.0 Building Inspector (Extra Help) and 1.0 Clerk II.
	13,173	Step increases.
	291,167	
Services and Supplies	50,535	Increase in COWCAP charges.
	(11,181)	GASB 34 accounting change (EHAP).
	20,000	Increase in Non Inventoriable Equipment for computer replacement and purchases for new employees.
	40,000	Increase in supplies and equipment for increased costs new employees.
	22,800	Increase in mileage reimbursement for 2.0 Building Inspector II (Extra Help).
	34,201	Increase in vehicle charges for new employees.
	156,355	
Equipment	40,000	Purchase of 2 vehicles for new employees.
Transfers	11,181	GASB 34 accounting change (EHAP).
	67,675	Increase transfer to AAA-LUS Administration.
	48,578	Increase in building rent - Yucca Valley - based on Real Estate Svcs correction.
	127,434	
Total Appropriation	614,956	
Revenue		
Current Services	614,956	Increased revenue reflects projects in process and anticipated increased workload.
Total Revenue	614,956	
Local Cost	-	

BUDGET UNIT: CODE ENFORCEMENT DIVISION (AAA CEN)

I. GENERAL PROGRAM STATEMENT

The Code Enforcement Division of Land Use Services administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	2,847,328	2,803,194	2,865,944	2,960,413
Total Revenue	230,261	258,200	263,724	408,200
Local Cost	2,617,067	2,544,994	2,602,220	2,552,213
Budgeted Staffing		31.0		30.0
Workload Indicators				
Code enforcement complaints	3,089	3,000	3,065	3,000
Rehab/demolitions	200	135	177	140
Permits	462	700	460	600

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Included in base budget is the deletion of 1.0 Public Service Employee as a result of the portion of the 30% Cost Reduction Plan implemented.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services — **FUNCTION: Public Protection**
DEPARTMENT: Land Use Services - Code Enforcement — **ACTIVITY: Other Protection**
FUND: General AAA CEN

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,824,602	1,907,369	2,046,306	(4,592)	2,041,714
Services and Supplies	737,989	655,157	650,332	277,174	927,506
Central Computer	22,430	22,430	17,928	-	17,928
Transfers	589,470	618,238	495,847	97,418	593,265
Total Exp Authority	3,174,491	3,203,194	3,210,413	370,000	3,580,413
Reimbursements	(308,547)	(400,000)	(400,000)	(220,000)	(620,000)
Total Appropriation	2,865,944	2,803,194	2,810,413	150,000	2,960,413
Revenue					
Licenses & Permits	95,295	106,000	106,000	-	106,000
Taxes	2,157	-	-	-	-
State, Fed or Gov't Aid	-	-	-	150,000	150,000
Current Services	116,993	122,200	122,200	-	122,200
Other Revenue	49,279	30,000	30,000	-	30,000
Total Revenue	263,724	258,200	258,200	150,000	408,200
Local Cost	2,602,220	2,544,994	2,552,213	-	2,552,213
Budgeted Staffing		31.0	30.0	-	30.0

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	51,922	MOU.
	97,181	Retirement.
	12,353	Risk Management Workers' Comp.
	(22,519)	Reduction 1.0 Public Service Employee - 30% Cost Reduction Plan
	138,937	
Services and Supplies	(3,564)	Risk Management Liabilities.
	(1,261)	Reduce other travel - 4% Spend Down Plan.
	(4,825)	
Central Computer	(4,502)	
Transfers	(18,057)	Reduction to LUS - Administration - 4% Spend Down Plan.
	(82,482)	Reduction to Fire Hazard Abatement - 4% Spend Down Plan.
	(21,362)	Reduction to LUS - Administration - 30% Cost Reduction Plan.
	(490)	Decrease in EHAP Charges.
	(122,391)	

Total Appropriation Change	7,219
Total Revenue Change	-
Total Local Cost Change	7,219
Total 2002-03 Appropriation	2,803,194
Total 2002-03 Revenue	258,200
Total 2002-03 Local Cost	2,544,994
Total Base Budget Appropriation	2,810,413
Total Base Budget Revenue	258,200
Total Base Budget Local Cost	2,552,213

Board Approved Changes to Base Budget

Salaries and Benefits	(4,592)	Misc salary and benefit decreases.
Services and Supplies	220,000	Increase demo/rehab/blight abatement costs - fully offset by reimbursements from ECD.
	(5,864)	GASB 34 Accounting Change (EHAP).
	63,038	Increase vehicle service charges.
	277,174	
Transfers	85,000	Transfer to Fire Hazard Abatement to offset Code Enforcement time.
	5,864	GASB 34 Accounting Change (EHAP).
	6,554	Increased transfers to LUS Administration.
	97,418	
Reimbursements	(220,000)	Increase demo/rehab/blight abatement costs - fully offset by reimbursements from ECD.
Total Appropriation	150,000	
Revenue	150,000	State of California HCD Code Enforcement Grant.
Local Cost	-	

BUDGET UNIT: FIRE HAZARD ABATEMENT (AAA WAB)

I. GENERAL PROGRAM STATEMENT

The Code Enforcement Division enforces the County's Fire and Hazardous Trees Ordinance in the unincorporated portions of the County, as well as under contract with certain cities and fire districts. This service includes inspections, notifications to property owners and removal of hazards due to vegetation and flammable debris.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,605,437	1,872,613	1,787,909	1,951,692
Total Revenue	1,521,728	1,872,613	1,627,403	1,951,692
Local Cost	83,709	-	160,506	-
Budgeted Staffing		21.0		21.0
Workload Indicators				
Weed notices issued	50,477	49,500	55,813	51,500
Weed abatements	3,326	5,000	3,283	4,700
Warrants issued	1,037	1,000	1,271	1,515
D.B.O. Fee (Done by Owner)	3,056	2,800	1,780	2,000

The actual Weed Abatements required and Done by Owner fees assessed is less than budgeted due to the increased responsiveness of property owners. This resulted in the actual revenue being less than budgeted revenue by $245,210.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - Fire Hazard Abatement
FUND: General AAA WAB
FUNCTION: Public Protection
ACTIVITY: Protective Inspections

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	877,924	916,207	1,000,132	43,881	1,044,013
Services and Supplies	784,250	786,617	790,841	(56,518)	734,323
Central Computer	11,820	11,820	10,245	-	10,245
Equipment	-	20,000	20,000	(20,000)	-
Transfers	200,594	222,969	222,701	25,410	248,111
Total Exp Authority	1,874,588	1,957,613	2,043,919	(7,227)	2,036,692
Reimbursements	(86,679)	(85,000)	(85,000)	-	(85,000)
Total Appropriation	1,787,909	1,872,613	1,958,919	(7,227)	1,951,692
Revenue					
Taxes	347,876	744,621	744,621	(287,621)	457,000
Current Services	1,272,407	1,127,992	1,214,298	280,394	1,494,692
Other Revenue	7,120	-	-	-	-
Total Revenue	1,627,403	1,872,613	1,958,919	(7,227)	1,951,692
Local Cost	160,506	-	-	-	-
Budgeted Staffing		21.0	21.0	-	21.0

LAND USE SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	25,616	MOU.
	46,339	Retirement.
	11,970	Risk Management Workers' Comp.
	83,925	
Services and Supplies	4,224	Risk Management Liabilities.
Central Computer	(1,575)	
Transfers	(268)	Incremental Change in EHAP.
Revenue		
Current Services	86,306	Increased revenue to cover increased costs.
Total Appropriation Change	86,306	
Total Revenue Change	86,306	
Total Local Cost Change	-	
Total 2002-03 Appropriation	1,872,613	
Total 2002-03 Revenue	1,872,613	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	1,958,919	
Total Base Budget Revenue	1,958,919	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	43,881	Step advances, promotion of 1.0 Code Enforcement Officer from Trainee to I.
Services and Supplies	(50,000)	Reduce contract services for abatement work.
	(6,249)	COWCAP.
	3,640	Increase uniform expenditures.
	(3,909)	GASB 34 accounting change (EHAP)
	(56,518)	
Equipment	(20,000)	No additional vehicles are required by this program.
Transfers	3,909	GASB 34 accounting change (EHAP).
	21,501	Transfers to LUS Administration.
	25,410	
Total Appropriation	(7,227)	
Revenue		
Taxes	(287,621)	Reclassification of revenue from taxes to current services for accounts with Central Collections.
Current Services	280,394	Reclassification of revenue from taxes to current services for accounts with Central Collections and increases based on workload.
Total Revenue	(7,227)	
Local Cost	-	

BUDGET UNIT: GENERAL PLAN UPDATE (RHJ LUS)

I. GENERAL PROGRAM STATEMENT

This budget unit provides a separate accounting for all expenditures and revenues related to the County's General Plan Update. The Advance Planning Division of Land Use Services prepares the County General Plan. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	1,615,336	320,000	2,312,826
Total Financing Sources	615,336	1,000,000	1,017,490	1,000,000
Fund Balance		615,336		1,312,826

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget. Land Use Services Advance Planning Division manages this project, with completion projected during 2005-06.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Land Use Services - General Plan Update
FUND: Special Revenue RHJ LUS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	420,000	1,296,336	1,296,336	1,216,986	2,513,322
Transfers	-	319,000	319,000	(269,496)	49,504
Total Exp Authority	420,000	1,615,336	1,615,336	947,490	2,562,826
Reimbursements	(100,000)	-	-	(250,000)	(250,000)
Total Appropriation	320,000	1,615,336	1,615,336	697,490	2,312,826
Revenue					
Use of Money & Prop	17,490	-	-	-	-
Total Revenue	17,490	-	-	-	-
Operating Transfer In	1,000,000	1,000,000	1,000,000	-	1,000,000
Total Financing Sources	1,017,490	1,000,000	1,000,000	-	1,000,000
Fund Balance		615,336	615,336	697,490	1,312,826

Board Approved Changes to Base Budget

Services and Supplies	1,258,039	Increase appropriation for fund balance requirements.
	(49,504)	Reduce Services and Supplies expenditures to balance increase in transfers out for GIS Tech per Bd direction during workshops.
	8,451	Final Fund Balance Adjustment
	1,216,986	
Transfers	(319,000)	Delete transfers to AAA-ADV for Salary & Benefit support.
	49,504	Transfer out to AAA-ADV for GIS Tech per Board direction during workshops.
	(269,496)	
Reimbursements	(250,000)	Move Transportation Reimbursements for Circulation Element from AAA-ADV ($100,000), Increase Transportation, Flood Control and RDA Contribution ($50,000 each).
Total Appropriation	697,490	
Total Financing Sources	-	
Fund Balance	697,490	

BUDGET UNIT: HABITAT CONSERVATION (RHC PLN)

I. GENERAL PROGRAM STATEMENT

The Habitat Conservation Program budget was created in January 1999, in response to the January 12, 1999 Board of Supervisors action to continue work on preparation of the Multi-Species Habitat Conservation Plan for the San Bernardino Valley. The Habitat Conservation Plan is a study of endangered species located in the San Bernardino Valley that will conclude in recommendations regarding protection and mitigation of habitat to facilitate contiguous development opportunities. Land Use Services Advance Planning Division manages this project.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	(1,079,366)	260,479	1,025	142,735
Total Revenue	(462,810)	120,996	4,277	-
Fund Balance		139,483		142,735
Budgeted Staffing		1.0		-

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

Staffing changes consist of the reduction of 1.0 vacant Planner III due to inactivity. Any required work effort will be accomplished by existing Advance Planning staff.

PROGRAM CHANGES

Land Use Services Advance Planning Division manages this project, which is currently on hold, while the requirements and funding sources are re-evaluated and a decision is made regarding continuing this program.

GROUP: Economic Development/Public Works
DEPARTMENT: Land Use Services - Habitat Conservation
FUND: Special Revenue RHC PLN
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,025	60,479	60,479	(60,479)	-
Services and Supplies	-	200,000	200,000	(57,265)	142,735
Total Appropriation	1,025	260,479	260,479	(117,744)	142,735
Revenue					
Use of Money & Prop	4,277	-	-	-	-
State, Fed or Gov't Aid	-	120,996	120,996	(120,996)	-
Other Revenue	-	-	-	-	-
Total Revenue	4,277	120,996	120,996	(120,996)	-
Fund Balance		139,483	139,483	3,252	142,735
Budgeted Staffing		1.0	1.0	(1.0)	-

Board Approved Changes to Base Budget

Salaries and Benefits	(60,479)	Elimination of 1.0 Planner III.
Services and Supplies	(59,072)	Elimination of professional services.
	1,807	Final fund balance adjustment.
	(57,265)	
Total Appropriation	(117,744)	
Total Revenue	(120,996)	Elimination of revenue.
Fund Balance	3,252	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC WORKS
DIRECTOR: KEN A. MILLER

The Public Works Department was established on March 14, 2000 resulting from the Board of Supervisors approving a restructuring of the county's organization. This department includes divisions for Regional Parks, Transportation, Solid Waste, and the Flood Control District. The department's mission is to maintain county roads, administer special transportation projects, manage the Surveyor functions, provide recreational opportunities for the public through the use of regional parks, oversee the operation and management of the county's solid waste system, and provide flood control and related services throughout the County. The Public Works Department has responsibility for the following budget units (the Flood Control District is included in the Special Districts budget book):

	2003-04					
	Appropriation/ Operating Exp	Revenue	Local Cost	Fund Balance	Rev Over/ (Under Exp)	Staffing
Regional Parks Div						
Regional Parks	6,766,471	5,812,110	954,361			117.1
County Trail System	9,184,203	9,225,000		(40,797)		4.0
Proposition 12 Projects	1,963,990	2,164,184		(200,194)		-
Proposition 40 Projects	1,000,000	1,000,000		-		-
Moabi Boat Launching Facility	948,000	1,115,807		(167,807)		-
Glen Helen Amphitheater	1,140,960	1,087,000		53,960		-
Park Maintenance /Dev	1,441,634	185,000		1,256,634		-
Calico Marketing	428,694	370,500		58,194		1.0
Off-Highway Veh License	109,012	25,000		84,012		-
Glen Helen Pavilion Imp	194,509	29,500		165,009		-
Park Snack Bars	71,129	76,600			5,471	1.3
Transportation Div						
Surveyor	3,310,588	3,310,588	-			39.4
Survey Monument	360,356	94,190		266,166		-
Road Operations	70,485,718	52,112,083		18,373,635		357.7
CalTrans Contract	146,718	298,186		(151,468)		-
Etiwanda Interchange	1,180,000	2,125,085		(945,085)		-
High Desert Corridor	967,769	772,225		195,544		-
Development Projects	3,897,444	779,743		3,117,701		-
Measure I Funds	19,715,714	8,793,864		10,921,850		-
Solid Waste Division						
Operations	46,985,412	46,015,356			(970,056)	74.4
Site Closure/Maint	10,806,246	10,059,246			(747,000)	-
Site Enhancement/Exp	3,806,788	8,204,667			4,397,879	-
Groundwater Remediation	3,422,934	9,283,976			5,861,042	-
Environmental Mitigation	2,003,000	2,095,595			92,595	-
TOTAL	190,337,289	165,035,505	954,361	32,987,354	8,639,931	594.9

Note: Including the Flood Control District, the total 2003-04 budget is as follows: Appropriation ($305,912,269); Revenue ($238,022,081); Local Cost ($954,361); Fund Balance ($75,726,553); and Staffing (755.0).

BUDGET UNIT: REGIONAL PARKS (AAA CCP)

I. GENERAL PROGRAM STATEMENT

The Regional Parks Division is responsible for the operation and maintenance of nine regional parks located throughout the county. These parks, which encompass approximately 9,200 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). The division also oversees the operation of 180 acres at the Big Morongo Canyon Wildlife Preserve in Morongo Valley. Together, these parks offer open space, trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities to the public. The division sponsors special cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	5,817,430	6,407,943	6,363,461	6,766,471
Total Revenue	5,438,542	5,760,448	5,728,337	5,812,110
Local Cost	378,888	647,495	635,124	954,361
Budgeted Staffing		117.1		117.1
Workload Indicators				
Attendance (*):				
Calico Ghost Town	314,350	372,200	314,531	346,300
Moabi	289,115	330,700	295,206	331,770
Glen Helen	563,345	647,000	528,855	653,000
Mojave Narrows	78,224	89,400	79,604	86,000
Prado	286,517	280,400	266,501	281,000
Cucamonga-Guasti	148,838	164,800	149,765	160,700
Yucaipa	305,140	328,400	301,135	331,000
Lake Gregory	290,111	294,400	281,201	293,000
Mojave River Forks	11,820	8,700	10,368	12,000
Total Attendance	2,287,460	2,516,000	2,227,166	2,494,770

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Regional Parks' 2003-04 budget reflects additional revenues (approximately $8,000) that will be generated from Board approved increases to certain fees.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Regional Parks
FUND: General AAA CCP
FUNCTION: Rec & Cultural Service
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,843,747	3,977,343	4,347,488	290	4,347,778
Services and Supplies	2,387,674	2,287,897	2,229,929	26,070	2,255,999
Central Computer	26,605	26,605	21,294	-	21,294
Transfers	130,328	130,098	130,098	25,302	155,400
Total Exp Authority	6,388,354	6,421,943	6,728,809	51,662	6,780,471
Reimbursements	(24,893)	(14,000)	(14,000)	-	(14,000)
Total Appropriation	6,363,461	6,407,943	6,714,809	51,662	6,766,471
Revenue					
Use of Money & Prop	1,093,678	1,134,900	1,134,900	45,900	1,180,800
Current Services	4,573,757	4,574,748	4,574,748	7,562	4,582,310
Other Revenue	60,902	50,800	50,800	(1,800)	49,000
Total Revenue	5,728,337	5,760,448	5,760,448	51,662	5,812,110
Local Cost	635,124	647,495	954,361	-	954,361
Budgeted Staffing		117.1	117.1	-	117.1

PUBLIC WORKS

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	119,996	MOU.
	205,658	Retirement.
	44,491	Risk Management Workers' Comp.
	370,145	
Services and Supplies	(25,900)	4$ Spend Down Plan.
	(3,975)	Incremental Change in EHAP.
	(59,377)	30% Cost Reduction Plan.
	31,284	Risk Management Liabilities.
	(57,968)	
Central Computer	(5,311)	

Total Appropriation Change	306,866
Total Revenue Change	-
Total Local Cost Change	306,866
Total 2002-03 Appropriation	6,407,943
Total 2002-03 Revenue	5,760,448
Total 2002-03 Local Cost	647,495
Total Base Budget Appropriation	6,714,809
Total Base Budget Revenue	5,760,448
Total Base Budget Local Cost	954,361

Board Approved Changes to Base Budget

Salaries and Benefits	290	No change in staff. Additional amount is due to minimal increase in termination benefits.
Services and Supplies	51,372	Increases in maintenance, advertising, and vehicle charges.
	(25,302)	GASB 34 accounting change (EHAP).
	26,070	
Transfers	25,302	GASB 34 accounting change (EHAP).
Total Appropriation	51,662	
Revenue		
Use of Mny & Prop	45,900	Increase in concessionaire revenues primarily from Calico Regional Park.
Current Services	7,562	increase from Board approved fee adjustments.
Other Revenue	(1,800)	Slight decrease from sale of fire wood and fishing licenses.
Total Revenue	51,662	
Local Cost	-	

BUDGET UNIT: COUNTY TRAIL SYSTEM (RTS CCP)

I. GENERAL PROGRAM STATEMENT

On October 6, 1998, the Board of Supervisors approved County Policy #08-16 regarding the development of a county trail system. Under this policy, the Board designated Regional Parks to act as the lead agency for overseeing the development and maintenance of riding (non-motorized) and hiking trails within San Bernardino County. This separate budget unit was established to account for activity related to the trail system independently from other park operations.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	739,461	6,339,243	994,711	9,184,203
Total Revenue	535,522	5,541,665	156,336	9,225,000
Fund Balance		797,578		(40,797)
Budgeted Staffing		4.0		4.0

Actual expenditures for 2002-03 were approximately $5.3 million less than budget primarily due to development of the Santa Ana River Trail (Phase II and III) not initiating as projected. The projects have been delayed due to permitting issues with the BNSF Railroad. These appropriations have been carried over to 2003-04 when development is now expected to commence. These portions of the trail are financed through grants from SANBAG. The grant funds are obtained on a reimbursable basis. Thus, the department will receive these funds after the trail improvements have initiated.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The 2003-04 budget includes appropriations for development of Phase II (La Cadena Dr. to Waterman Ave.) and Phase III (Waterman Ave. to Alabama St.) of the Santa Ana River Trail, as well as for the following new projects: Santa Ana River Parkway Improvements ($3.3 million), Wilson Creek Trail ($65,000), and the Cooley Ranch Landfill Brownfields Project ($150,000).

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - County Trail System
FUND: Special Revenue RTS CCP
FUNCTION: Rec & Cultural Services
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	158,884	201,392	219,449	18,527	237,976
Services and Supplies	1,014,777	6,308,966	6,308,966	2,766,666	9,075,632
Transfers	-	-	-	693	693
Total Exp Authority	1,173,661	6,510,358	6,528,415	2,785,886	9,314,301
Reimbursements	(178,950)	(171,115)	(171,115)	41,017	(130,098)
Total Appropriation	994,711	6,339,243	6,357,300	2,826,903	9,184,203
Revenue					
Use of Money & Prop	26,787	10,000	10,000	-	10,000
State, Fed or Gov't Aid	9,999	5,100,000	5,100,000	3,515,000	8,615,000
Other Revenue	119,550	431,665	449,722	150,278	600,000
Total Revenue	156,336	5,541,665	5,559,722	3,665,278	9,225,000
Fund Balance		797,578	797,578	(838,375)	(40,797)
Budgeted Staffing		4.0	4.0	-	4.0

PUBLIC WORKS

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	5,883	MOU.
	9,727	Retirement.
	2,447	Risk Management Workers' Comp.
	18,057	
Revenue		
Other Revenue	18,057	Other revenue to offset the above increases in salaries and benefits.
Total Appropriation Change	18,057	
Total Revenue Change	18,057	
Total Fund Balance Change	-	
Total 2002-03 Appropriation	6,339,243	
Total 2002-03 Revenue	5,541,665	
Total 2002-03 Fund Balance	797,578	
Total Base Budget Appropriation	6,357,300	
Total Base Budget Revenue	5,559,722	
Total Base Budget Fund Balance	797,578	

Board Approved Changes to Base Budget

Salaries & Benefits	18,527	Increase primarily due to an upgrade of a contract program coordinator to a regional parks program manager.
Services & Supplies	2,766,666	Increase due to the following new projects in 2003-04: Santa Ana River Parkway Improvements ($3.3 million), the Wilson Creek Trail ($65,000), and Cooley Ranch Landfill Brownfields ($150,000). These new projects are partially offset by the completion of other projects in 2002-03 totaling approximately $750,000.
Transfers	693	EHAP charges to Human Resources.
Reimbursements	41,017	Completion of Lake Gregory Fitness Trail in 2002-03 requires no further reimbursement for this project.
Total Appropriation	2,826,903	
Revenue		
State, Fed or Gov't Aid	3,515,000	Expected state and federal grants to fund new projects listed above.
Other Revenue	150,278	Expected grant match funds from the Wildlands Conservancy.
Total Revenue	3,665,278	
Fund Balance	(838,375)	

BUDGET UNIT: PROPOSITION 12 PROJECTS (RKL RGP)

I. GENERAL PROGRAM STATEMENT

Proposition 12 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 passed by the voters in November, 2000. Over the life of this program, $4,832,410 of Proposition 12 funds will be allocated to the Department for use in renovating and rehabilitating facilities at various regional parks. This fund has been established to separately account for all activity related to the bond act. The list of projects to be funded from the Proposition 12 funds was provided to the Board of Supervisors on January 29, 2002. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation		2,000,000	226,908	1,963,990
Total Revenue		2,000,000	26,714	2,164,184
Fund Balance		-		(200,194)

Several Proposition 12 projects did not commence in 2002-03 as scheduled because the Department was in the process of completing the required environmental documentation. It is anticipated that many of these projects will now begin in 2003-04.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Prop 12
FUND: Special Revenue RKL RGP
FUNCTION: Rec & Cultural Servic
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	226,908	1,975,494	1,975,494	(11,504)	1,963,990
Transfers	-	24,506	24,506	(24,506)	-
Total Appropriation	226,908	2,000,000	2,000,000	(36,010)	1,963,990
Revenue					
State, Fed or Gov't Aid	26,714	2,000,000	2,000,000	164,184	2,164,184
Total Revenue	26,714	2,000,000	2,000,000	164,184	2,164,184
Fund Balance		-	-	(200,194)	(200,194)

Board Aprpoved Changes to Base Budget

Services and Supplies	(11,504)	Decrease due to a contract being encumbered in 2002-03.
Transfers	(24,506)	Transfer out to Trail Program budget will not occur until completion of all projects.
Total Appropriation	(36,010)	
Total Revenue	164,184	Additional revenue based on number of projects expected to be completed.
Fund Balance	(200,194)	

BUDGET UNIT: PROPOSITION 40 PROJECTS (RKM RGP)

I. GENERAL PROGRAM STATEMENT

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002 passed by the voters in March, 2002. Over the life of this program, $4,768,919 of Proposition 40 funds will be allocated to the Department for use in renovating and rehabilitating facilities at various regional parks. This fund has been established to separately account for all activity related to this bond act. A proposed list of projects recommended to be funded from this revenue source will be presented to the Board of Supervisors prior to receiving any Proposition 40 funds. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	1,000,000	-	1,000,000
Total Revenue	-	1,000,000	-	1,000,000
Fund Balance		-	-	-

There was no activity in the fund in 2002-03 due to the state not having completed the guidelines for this program. It is expected that these guidelines will be finalized in early 2003-04. This will allow the Department to proceed with a contract with the State and then move forward with projects.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services **FUNCTION:** Rec & Cultural Services
DEPARTMENT: Public Works - Prop 40 **ACTIVITY:** Recreation Facilities
FUND: Special Revenue RKM RGP

	2002-03 Actuals	2002-03 Approved Budget	2002-03 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	990,000	990,000	-	990,000
Transfers	-	10,000	10,000	-	10,000
Total Appropriation	-	1,000,000	1,000,000	-	1,000,000
Revenue					
State, Fed or Gov't Aid	-	1,000,000	1,000,000	-	1,000,000
Total Revenue	-	1,000,000	1,000,000	-	1,000,000
Fund Balance	-	-	-	-	-

BUDGET UNIT: MOABI REGIONAL PARK BOAT LAUNCHING FACILITY (RTP CCP)

I. GENERAL PROGRAM STATEMENT

In July 2002, the Regional Parks Division was awarded a grant from the California Department of Boating and Waterways in the amount of $1,273,000. These funds are for the purpose of renovating the Moabi Regional Park Boat Launching Facility. This budget unit was established to separately account for all activity related to the grant. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	-	375,602	948,000
Total Revenue	-	-	207,795	1,115,807
Fund Balance		-		(167,807)

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Moabi Regional Park Boat Launching Facility
FUND: Special Revenue RTP CCP
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	375,602	-	-	948,000	948,000
Total Appropriation	375,602	-	-	948,000	948,000
Revenue					
Rev from Use of Money/Prop	193				
State, Fed or Gov't Aid	156,801			1,115,807	1,115,807
Other	50,801	-	-	-	-
Total Revenue	207,795	-	-	1,115,807	1,115,807
Fund Balance		-	-	(167,807)	(167,807)

Board Approved Changes to Base Budget

Services and Supplies	948,000	Professional services contracts to complete the project.
Total Appropriation	948,000	
Revenue		
State, Fed or Gov't Aid	1,115,807	Remaining grant balance from the State Department of Boating and Waterways.
Fund Balance	(167,807)	

BUDGET UNIT: GLEN HELEN AMPHITHEATER (SGH CAO)

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established to account for lease payments received annually from the operators of the amphitheater at Glen Helen Regional Park. Each year, this revenue is transferred to the county general fund to abate the cost of the facility's debt service payment. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	840,791	910,067	862,650	1,140,960
Total Revenue	802,483	903,000	909,543	1,087,000
Fund Balance		7,067		53,960

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Glen Helen Amphitheater
FUND: Special Revenue SGH CAO
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	47,417	47,417	121,443	168,860
Transfers	862,650	862,650	862,650	109,450	972,100
Total Appropriation	862,650	910,067	910,067	230,893	1,140,960
Revenue					
Use of Money & Prop	909,543	903,000	903,000	72,000	975,000
Other Revenue	-	-	-	112,000	112,000
Total Revenue	909,543	903,000	903,000	184,000	1,087,000
Fund Balance		7,067	7,067	46,893	53,960

Board Approved Changes to Base Budget

Services and Supplies	121,443	Increase based on additional revenue anticipated in 2003-04.
Transfers	109,450	Increased amount transferred to the general fund to finance debt service on the Amphitheater.
Total Appropriation	230,893	
Revenue		
Use of Money & Prop	72,000	Increase in annual lease payment to the county from the operators of the Amphitheater.
Other Revenue	112,000	Revenue from changing the name of the Amphitheater to the Hyundai Pavilion.
Total Revenue	184,000	
Fund Balance	46,893	

BUDGET UNIT: REGIONAL PARKS MAINTENANCE/DEVELOPMENT (SPR CCR)

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1997-98 to provide for the maintenance, development, and emergency repair at all regional parks. This fund is financed through a five percent allocation of park admission fees. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	338,690	982,057	662,523	1,441,634
Total Revenue	415,973	185,000	1,118,550	185,000
Fund Balance		797,057		1,256,634

Actual revenues for 2002-03 were approximately $934,000 greater than budget due to unanticipated proceeds from the sale of Baldwin Lake properties.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGE

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Maintenance/Development
FUND: Special Revenue SPR CCR
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services & Supplies	546,583	875,057	875,057	195,925	1,070,982
Equipment	115,940	107,000	107,000	263,652	370,652
Total Appropriation	662,523	982,057	982,057	459,577	1,441,634
Revenue					
Use of Money & Prop	23,307	20,000	20,000	-	20,000
Current Services	1,095,243	165,000	165,000	-	165,000
Total Revenue	1,118,550	185,000	185,000	-	185,000
Fund Balance		797,057	797,057	459,577	1,256,634

Board Approved Changes to Base Budget

Services and Supplies	195,925	Increase due to net effect of an additional $459,577 in fund balance, partially offset by a reallocation of $263,652 to purchase needed equipment.
Equipment	263,652	Purchase of skiploader, backhoe, tractor, mower, and playground equipment.
Total Appropriation	459,577	
Total Revenue	-	
Fund Balance	459,577	

BUDGET UNIT: CALICO GHOST TOWN MARKETING SERVICES (SPS CCR)

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1997-98 to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. These services include advertising and marketing for special events such as Calico Days, Spring Festival, Hullabaloo, the Fine Arts Show, and other smaller events. 3% of the Calico Ghost Town concessionaire's gross sales, as well as 15% of the park's admission fees are used to finance these services.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	364,750	405,156	338,741	428,694
Total Revenue	317,156	389,300	380,479	370,500
Fund Balance		15,856		58,194
Budgeted Staffing		1.0		1.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Calico Ghost Town Marketing Services
FUND: Special Revenue SPS CCR
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Promotion

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	36,754	47,130	47,130	2,411	49,541
Services and Supplies	301,987	358,026	358,026	20,954	378,980
Transfers	-	-	-	173	173
Total Appropriation	338,741	405,156	405,156	23,538	428,694
Revenue					
Use of Money & Prop	53,681	65,500	65,500	(9,500)	56,000
Current Services	102,235	145,000	145,000	(35,000)	110,000
Other Revenue	224,563	178,800	178,800	25,700	204,500
Total Revenue	380,479	389,300	389,300	(18,800)	370,500
Fund Balance		15,856	15,856	42,338	58,194
Budgeted Staffing		1.0	1.0	-	1.0

		Board Approved Changes to Base Budget
Salaries and Benefits	2,411	Step increase in salary for Marketing Coordinator.
Services and Supplies	20,954	Increase mainly the result of additional fund balance available.
Transfers	173	Marketing Coordinator increase in EHAP expenses.
Total Appropriation	23,538	
Revenue		
Use of Money & Prop	(9,500)	Decrease due to a decline in tourism at the Park.
Current Services	(35,000)	Decrease due to a decline in tourism at the Park.
Other Revenue	25,700	Anticipated increase in festival and special event revenue.
Total Revenue	(18,800)	
Fund Balance	42,338	

BUDGET UNIT: OFF-HIGHWAY VEHICLE LICENSE FEE (SBY AMS)

I. GENERAL PROGRAM STATEMENT

Off-Highway vehicle funds are provided pursuant to state law. These funds are derived from fines for violation of off-highway vehicle operations and licensing. Subject to state requirements, these funds may be used for the development of trails and areas for off-highway. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	23,625	76,842	6,740	109,012
Total Revenue	34,092	25,000	38,910	25,000
Fund Balance		51,842		84,012

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than the budget. The amount not spent in 2002-03 has been re-appropriated in the 2003-04 budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Off Highway Vehicle License Fee
FUND: Special Revenue SBY AMS
FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	6,740	76,842	-	32,170	109,012
Total Appropriation	6,740	76,842	-	32,170	109,012
Revenue					
State, Fed or Gov't Aid	38,910	25,000	-	-	25,000
Total Revenue	38,910	25,000	-	-	25,000
Fund Balance		51,842	-	32,170	84,012

Board Approved Changes to Base Budget

Services and Supplies	32,170	Increase is based on additional fund balance available.
Total Appropriation	32,170	
Revenue	-	
Fund Balance	32,170	

BUDGET UNIT: GLEN HELEN PAVILION IMPROVEMENTS (SGR RGP)

I. GENERAL PROGRAM STATEMENT

This special revenue fund was established in 1993-94 to provide for improvements to the Glen Helen Pavilion. These improvements are designed to maintain the amphitheater and its facilities in their current condition. This fund is financed jointly by deposits from the Regional Parks Division and the operators of the pavilion. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	341	169,958	5,752	194,509
Total Revenue	30,384	29,000	29,803	29,500
Fund Balance		140,958		165,009

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2002-03 has been re-appropriated in 2003-04.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Glen Helen Pavilion Imp
FUND: Special Revenue SGR RGP

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Recreation Facilities

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	5,752	169,958	169,958	24,551	194,509
Total Appropriation	5,752	169,958	169,958	24,551	194,509
Revenue					
Use of Money & Prop	4,084	4,000	4,000	500	4,500
Other Revenue	24,999	25,000	25,000	-	25,000
Total Revenue	29,083	29,000	29,000	500	29,500
Fund Balance		140,958	140,958	24,051	165,009

Board Approved Changes to Base Budget

Services and Supplies	24,551	Increase based on fund balance available and increased revenue.
Total Appropriation	24,551	
Revenue	500	Increase in earned interest.
Fund Balance	24,051	

BUDGET UNIT: REGIONAL PARKS SNACK BARS (EMO, EMP & EMT)

I. GENERAL PROGRAM STATEMENT

The Regional Parks Division provides staff to operate three snack bars located at the following parks: Glen Helen (island site), Lake Gregory, and Mojave Narrows. In 1995-96, enterprise funds were established for the snack bars to provide management with sound accountability and timely reports. Any excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at Cucamonga-Guasti, Yucaipa, Prado, and Glen Helen (swimming complex) are operated by a Board-approved private contractor.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	84,688	86,262	69,138	71,129
Total Revenue	95,777	103,500	66,162	76,600
Revenue Over/(Under) Exp	11,089	17,238	(2,976)	5,471
Budgeted Staffing		1.0		1.3

Actual expenditures and revenues for 2002-03 are less than budget due to snack bar operations at Prado Regional Park being operated by a Board-approved private contractor.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

Budgeted staffing has been increased by a net of 0.3 positions. Of this amount, 0.8 was increased due to the county assuming snack bar operations from a concessionaire at Lake Gregory Regional Park, and 0.5 was decreased resulting from the snack bar at Prado Regional Park now being operated by a Board-approved private contractor.

PROGRAM CHANGES

As mentioned above, Regional Parks has taken over snack bar operations at Lake Gregory from a concessionaire while turning the Prado snack bar operation over to a Board-approved private contractor.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Park Snack Bar
FUND: Enterprise EMO, EMP, EMT CCR

FUNCTION: Rec & Cultural Svcs
ACTIVITY: Snack Bar Sales

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	17,778	19,262	19,262	4,694	23,956
Services and Supplies	51,360	67,000	67,000	(20,000)	47,000
Transfers	-	-	-	173	173
Total Operating Expense	69,138	86,262	86,262	(15,133)	71,129
Revenue					
Other Revenue	66,162	103,500	103,500	(26,900)	76,600
Total Revenue	66,162	103,500	103,500	(26,900)	76,600
Total Rev Over/(Under) Exp	(2,976)	17,238	17,238	(11,767)	5,471
Budgeted Staffing		1.0	1.0	0.3	1.3

Board Approved Changes to Base Budget

Salaries and Benefits	4,694	Increase due to the addition of 0.3 in budgeted staff.
Services and Supplies	(20,000)	Less supplies needed due to Prado snack bar being operated by a concessionaire.
Transfers	173	EHAP Charges.
Total Operating Expense	(15,133)	
Revenue	(26,900)	Less revenues due to Prado snack bar now operated by a concessionaire.
Total Rev Over/(Under) Exp	(11,767)	

BUDGET UNIT: SURVEYOR (AAA SVR)

I. GENERAL PROGRAM STATEMENT

The Surveyor Division is composed of two functions: office mapping and field survey services. The office mapping section is responsible for the review of subdivision maps as prescribed by state law, preparation of legal descriptions and maps for other county departments, and assisting the public in matters relating to land boundaries. The field section performs boundary and construction surveys primarily for other county departments and is responsible for perpetuation of controlling survey monuments.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	2,185,167	2,958,835	2,428,905	3,310,588
Total Revenue	2,242,866	2,958,835	2,480,789	3,310,588
Local Cost	(57,699)	-	(51,884)	-
Budgeted Staffing		39.3		39.4
Workload Indicators				
Final Maps	27	25	14	10
Parcel Maps	47	46	42	47
Records of Survey	152	175	194	160
Corner Records	1,002	1,300	1,048	800

Actual expenditures for 2002-03 were $529,930 less than budget primarily due to a $367,268 savings in salaries and benefits resulting from delays in filling vacant positions. In addition, services and supplies were also under budget by $136,569. This savings is due to not re-modeling the public service counter and research area, as well as motor pool, microfilming, field survey supplies, training and travel costs being less than anticipated. Actual revenues for 2002-03 were under-realized by $478,046 mainly because of the delays with filling revenue generating positions.

While the above workload indicators reflect a decrease in work performed for the private sector, the Surveyor's workload related to other county entities is on the rise. Work requested by the Transportation Division and the Flood Control District for field surveys, as well as by the Information Services Department for automation of the Geographic Information Systems (GIS) parcel basemap, will offset the private sector workload decreases. Workload indicators for performing field surveys and automation of the GIS parcel basemap are not reflected, as they are not easily measurable.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased by 0.1 to reflect additional hours for an existing retiree extra help Land Surveyor. Revenues generated by the Surveyor's Division will fund the costs associated with this increase.

PROGRAM CHANGES

In 2003-04, the Surveyor will be providing increased services to assist the Information Services Department (ISD) with the automation of the GIS parcel basemap. The Surveyor will provide quality control, maintenance, and perform surveys to establish control points for the parcel basemap. Revenues from ISD have been increased by approximately $300,000 in 2003-04 for providing this service. When the GIS program was approved, an ongoing maintenance cost for the Surveyor was identified at $200,000 per year. ISD will reimburse the Surveyor for these costs in 2003-04 and for approximately six months of 2004-05 (at that time the GIS parcel basemap is expected to be fully automated). Sources of revenue to fund ongoing maintenance costs subsequent to December 2004 have not been identified and will need to be addressed at a later date.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Surveyor
FUND: General AAA SVR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	2,180,402	2,547,670	2,756,292	11,130	2,767,422
Services and Supplies	218,851	355,420	355,911	89,903	445,814
Central Computer	15,406	15,406	12,978	-	12,978
Equipment	45,902	69,000	69,000	15,900	84,900
Transfers	26,565	31,128	31,128	36,510	67,638
Total Exp Authority	2,487,126	3,018,624	3,225,309	153,443	3,378,752
Reimbursements	(58,221)	(59,789)	(59,789)	(8,375)	(68,164)
Total Appropriation	2,428,905	2,958,835	3,165,520	145,068	3,310,588
Revenue					
Current Services	2,420,383	2,917,535	3,124,220	145,068	3,269,288
Other Revenue	60,406	41,300	41,300	-	41,300
Total Revenue	2,480,789	2,958,835	3,165,520	145,068	3,310,588
Local Cost	(51,884)	-	-	-	-
Budgeted Staffing		39.3	39.3	0.1	39.4

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	62,625	MOU.
	115,655	Retirement.
	30,342	Risk Management Workers' Comp.
	208,622	
Services and Supplies	949	Risk Management Liabilities.
	(458)	Incremental Change in EHAP.
	491	
Central Computer	(2,428)	
Revenue		
Current Services	206,685	Includes $72,114 in additional revenues that will be generated due to th MOU hourly rate increases that, in turn, increases the hourly rate chargeable to county departments (primarily Transportation and Flood Control). The remaining $134,571 will be covered primarily by revenues generated from ISD relating to automation of the GIS parcel basemap.

Total Appropriation Change	206,685
Total Revenue Change	206,685
Total Local Cost Change	-
Total 2002-03 Appropriation	2,958,835
Total 2002-03 Revenue	2,958,835
Total 2002-03 Local Cost	-
Total Base Budget Appropriation	3,165,520
Total Base Budget Revenue	3,165,520
Total Base Budget Local Cost	-

PUBLIC WORKS

Board Approved Changes to Base Budget

Salaries and Benefits	7,094	Additional amount for 0.1 staffing increase for retiree extra help Land Surveyor.
	45,236	Step increases.
	(41,200)	Less termination benefit cash-outs needed in 2003-04.
	11,130	
Services and Supplies	(8,200)	Monthly access charges of $2,200 for field crew's cell phones replacing 800 Mhz hand held radios costing $7,980; reduced rates for telephone system costs of $2,420.
	11,161	Add'l for computers for three staff members to process work and for the replacement of failing computers.
	6,254	Add'l need for desks, tables, chairs and filing cabinets for three staff members & public counter research area.
	69,661	COWCAP increase, $66,361; Central Mail Services postage rate increase, $3,300.
	(15,000)	Delay for remodel of public service counter/research area.
	11,000	Increased need based on ISD's revised estimate for the ongoing development of the document imaging project.
	(8,450)	Reduced Vehicle Services & County Garage charges for not purchasing a vehicle for office, ($9,200); increased private mileage, $750.
	30,290	New mileage costs for ISD's requests for surveys related to parcel basemap including Vehicle Services rate increase.
	(6,813)	GASB 34 Accounting Change (EHAP).
	89,903	
Equipment	45,900	Two Global Positioning System (GPS) units needed to perform field surveys to replace older, worn units.
	(30,000)	Not purchasing vehicle for office section.
	15,900	
Transfers	6,813	GASB 34 Accounting Change (EHAP).
	25,700	Increase for Public Works computer services charges.
	3,997	Increase Surveyor's share of department's Human Resources/Payroll costs, $2,997; signs for field crews, $1,000.
	36,510	
Reimbursements	(8,375)	Increase from Public Works, Transportation for Land Development's share of Surveyor's costs.
Total Appropriation	145,068	
Revenue		
Current Services	166,087	From ISD for quality control, maintenance and survey control points for the automation of the parcel basemap.
	43,433	Revenues for mileage costs for typical surveys related to preserving monuments, $13,143; revenues for mileage costs for surveys requested by ISD for the parcel basemap project that relate to monument preservation, $30,290 .
	(64,452)	Conservative estimate results in decreasing revenues for review of subdivision maps due to unknown state of economy.
Total Revenue	145,068	
Local Cost	-	

BUDGET UNIT: SURVEY MONUMENT PRESERVATION (SBS SVR)

I. GENERAL PROGRAM STATEMENT

The Survey Monument Preservation Fund was established to account for expenses incurred related to the retracement or remonument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, grant lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	140,709	304,903	57,846	360,356
Total Revenue	99,387	91,751	110,860	94,190
Fund Balance		213,152		266,166

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended in 2002-03 has been re-appropriated for 2003-04.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Survey Monument Preservation
FUND: Special Revenue SBS SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	57,846	304,903	304,903	55,453	360,356
Total Appropriation	57,846	304,903	304,903	55,453	360,356
Revenue					
Current Services	110,860	91,751	91,751	2,439	94,190
Total Revenue	110,860	91,751	91,751	2,439	94,190
Fund Balance		213,152	213,152	53,014	266,166

Board Approved Changes to Budget

Services and Supplies	55,453	Increase primarily the result of additional fund balance available.
Total Appropriation	55,453	
Revenue		
Current Services	2,439	Increased revenues collected by County Recorder.
Total Revenue	2,439	
Fund Balance	53,014	

BUDGET UNIT: ROAD OPERATIONS CONSOLIDATED (SAA, SVJ, SVK, SVL, SVM)

I. GENERAL PROGRAM STATEMENT

The Transportation Division of the Public Works Department is responsible for the operation of the county maintained road system, including administration, planning, design, contract administration, traffic management and maintenance of approximately 2,834 miles of road. The program is financed principally from revenues generated by the state highway users tax, a small share of the state sales tax which is, by law, allocated to a countywide local transportation fund, federal and state aid for specific road improvements and reimbursable projects from other agencies. The program also includes facilities development fees and one-half cent sales tax passed in November 1990 as Measure I, which are accounted for in separate budget units.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	43,173,441	59,289,203	42,024,558	70,485,718
Total Financing Sources	45,685,271	43,294,639	42,797,170	52,112,083
Fund Balance	16,767,176	15,994,564		18,373,635
Budgeted Staffing		364.9		357.7
Workload Indicators				
Maintained road miles	2,830	2,829	2,834	2,834

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended in 2002-03 has been re-appropriated for 2003-04.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGE

Budgeted staffing for 2003-04 has been decreased by a net of 7.2 positions resulting from the deletion of the following 11.6 positions: 2.0 vacant Engineering Technician II's, 1.0 vacant Public Works Engineer III, 1.0 Public Service Employee, and the equivalent of 7.6 budgeted staff in overtime. These decreases, which are the result of a projected $3.0 million loss of Traffic Congestion Relief Funds, are partially offset by the following 4.4 increases in staff: 1.0 Clerk III is needed to support the Department's front office personnel, 1.0 Public Works Engineer II to assist in Long-Term Program Planning, 1.0 Maintenance Construction Worker II to keep up with current workload demands at various county road yards, 0.9 contract employees (0.5 Contract Project Senior Inspector and 0.4 Contract Construction Project Manager) to assist the department with the high volume of construction projects anticipated in 2003-04, and 0.5 for the Caltrans Study Team assigned to the High Desert Corridor Project.

OTHER CHANGES

The Department's 2003-04 budget includes $6.0 million in appropriations for construction of the Valley Boulevard at Pepper Street Interchange Reconstruction Project in Colton.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Road Operations Consolidated
FUND: Special Revenue SAA SVJ SVK SVL SVM

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	19,296,428	21,073,133	23,004,162	(254,221)	22,749,941
Services and Supplies	19,689,169	38,276,381	38,276,381	12,620,514	50,896,895
Central Computer	144,783	144,848	104,836	-	104,836
Other Charges	245,913	760,400	760,400	464,100	1,224,500
Land	-	250,000	250,000	-	250,000
Structures & Imprmts	55,618	371,000	371,000	(209,000)	162,000
Equipment	1,916,320	2,245,500	2,245,500	707,500	2,953,000
Transfers	2,222,049	2,360,702	2,367,027	(417,356)	1,949,671
Total Exp Authority	43,570,280	65,481,964	67,379,306	12,911,537	80,290,843
Reimbursements	(3,045,722)	(7,692,761)	(7,692,761)	(4,112,364)	(11,805,125)
Total Appropriation	40,524,558	57,789,203	59,686,545	8,799,173	68,485,718
Operating Transfer Out	1,500,000	1,500,000	1,500,000	500,000	2,000,000
Total Requirements	42,024,558	59,289,203	61,186,545	9,299,173	70,485,718
Revenue					
License & Permits	227,461	175,000	175,000	50,000	225,000
Use of Money & Prop	744,888	450,000	450,000	225,000	675,000
Current Services	1,541,104	3,530,921	3,530,921	(2,297,621)	1,233,300
State, Fed or Gov't Aid	32,104,839	37,502,658	39,400,000	2,477,783	41,877,783
Other Revenue	635,796	136,060	136,060	(35,060)	101,000
Total Revenue	35,254,088	41,794,639	43,691,981	420,102	44,112,083
Operating Transfer In	7,543,082	1,500,000	1,500,000	6,500,000	8,000,000
Total Financing Sources	42,797,170	43,294,639	45,191,981	6,920,102	52,112,083
Fund Balance		15,994,564	15,994,564	2,379,071	18,373,635
Budgeted Staffing		364.9	364.9	(7.2)	357.7

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	621,086	MOU.
	1,017,752	Retirement.
	292,191	Risk Management Workers' Comp.
	1,931,029	
Central Computer	(40,012)	
Transfers	6,325	Increase in EHAP charges.
Revenue		
State, Fed or Gov't Aid	1,897,342	Revenue necessary to offset above costs.

Total Requirements Change	1,897,342
Total Financing Sources Change	1,897,342
Total Fund Balance Change	-
Total 2002-03 Requirements	59,289,203
Total 2002-03 Financing Sources	43,294,639
Total 2002-03 Fund Balance	15,994,564
Total Base Budget Requirements	61,186,545
Total Base Budget Financing Sources	45,191,981
Total Base Budget Fund Balance	15,994,564

PUBLIC WORKS

		Board Approved Changes to Base Budget
Salaries and Benefits	(254,221)	Reduction related to net decrease of 7.2 positions ($415,153) partially offset by step increases totaling $160,932.
Services and Supplies	6,000,000	Construction of the Valley Boulevard at Pepper Street interchange.
	686,327	Net increase in various other construction projects anticipated for the year.
	1,291,764	Increase in equipment distribution based on increased rental and depreciations costs for vehicles.
	324,492	Increased system development charges from ISD for a new Job Cost Accounting System.
	193,638	Increase in software primarily due to purchase of project management and maintenance activity software.
	864,357	Increase in vehicle services and warehouse purchases for road projects, vehicle maintenance, etc.
	67,539	Increase in COWCAP charges.
	(214,900)	Decrease in utilities due to lower energy costs and installation of cost saving lighting.
	3,407,297	Increase in professional services due to additional fund balance available.
	12,620,514	
Land	464,100	Increase in anticipated right of way purchases for 2003-04 road projects.
Structures/Imprmts	(209,000)	Decrease in requests for 2003-04. Included are requests for building security improvements, relocation of offices, and yard maintenance projects.
Equipment	707,500	Increase due to purchase of 6 motorgraders for $1,380,000 needed to replace aging equipment, while other equipment requests have reduced by $672,500.
Transfers	(417,356)	Decrease due to contribution to Measure I Rock Springs Road project completed in 2002-03.
Reimbursements	(4,112,364)	Increase due to funds from the San Sevaine RDA ($3 million) are now in this category rather than shown under revenue (current services). Also, an additional $1.1 million is anticipated from the Measure I fund to finance various projects.
Total Appropriation	8,799,173	
Operating Transfer Out	500,000	Increase for equipment purchases in 2003-04.
Total Requirements	9,299,173	
Revenue		
License & Permits	50,000	Increase based on current year estimate amounts.
Use of Money & Prop	225,000	Increase in interest based on additional cash in interest bearing account.
Current Services	(2,297,621)	Decrease due to $3 million from the San Sevaine RDA being reclassified to reimbursements, partially offset by a $700,000 increase for a number of joint projects with cities.
State, Fed or Gov't Aid	2,477,783	Increase in federal funds for projects completed in 2002-03 and commencing in 2003-04 ($5.5 million), partially offset by a $3 million reduction in State Traffic Congestion Relief Funds.
Other Revenue	(35,060)	Reduced sales from fixed assets.
Total Revenue	420,102	
Operating Transfer In	6,500,000	Increase for equipment purchases in 2003-04 ($500,000) and revenue from the Capital Improvement fund for Valley Boulevard at Pepper Street Project ($6,000,000).
Total Financing Sources	6,920,102	
Fund Balance	2,379,071	

BUDGET UNIT: CALTRANS CONTRACT (SVB TRA)

I. GENERAL PROGRAM STATEMENT

This budget reflects a cooperative agreement between the county's Public Works Department and the California Department of Transportation (Caltrans). This separate fund allows for the coordination and administration of consultant engineering contracts in support of Caltrans projects. Currently, two major projects are budgeted. The first is a feasibility study for truck lanes on the Interstate 15 and 40 freeways. The second is a preliminary design study for widening Interstate 15 from Victorville to Barstow. Both are multi-year projects receiving federal pass through funding from Caltrans. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	174,997	288,100	78,902	146,718
Total Revenue	13,967	415,487	54,821	298,186
Fund Balance		(127,387)		(151,468)

Actual expenditures for 2002-03 were significantly less than budget due to staff assigned to the Caltrans Contract working on other departmental projects for a considerable portion of the year. Similarly, revenues from Caltrans were also less than projected.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - CalTRANS Contract
FUND: Special Revenue SVB TRA
FUNCTION: Public Ways/Fac
ACTIVITY: Public Ways

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	11,434	38,100	38,100	8,618	46,718
Transfers	67,468	250,000	250,000	(150,000)	100,000
Total Appropriation	78,902	288,100	288,100	(141,382)	146,718
Revenue					
Use of Money & Prop	4,833	5,000	5,000	686	5,686
State, Fed or Gov't Aid	49,988	410,487	410,487	(117,987)	292,500
Total Revenue	54,821	415,487	415,487	(117,301)	298,186
Fund Balance		(127,387)	(127,387)	(24,081)	(151,468)

Board Approved Changes to Base Budget

Services and Supplies	8,618	Increase based on anticipated use of outside professional services.
Transfers	(150,000)	Decrease based on less anticipated work left to complete the projects.
Total Appropriation	(141,382)	
Revenue		
Use of Money & Prop	686	Increase in interest based on 2002-03 estimates.
State, Fed or Govt Aid	(117,987)	Decrease in federal reimbursement resulting from less work now anticipated to complete the projects.
Total Revenue	(117,301)	
Fund Balance	(24,081)	

BUDGET UNIT: ETIWANDA INTERCHANGE IMPROVEMENT (SVE TRA)

I. GENERAL PROGRAM STATEMENT

This budget was established to separately account for a cooperative agreement (approved by the Board during 2001-02) between the county's Public Works Department, the California Department of Transportation (Caltrans), and the Catellus Corporation for redesign of the Etiwanda Boulevard at I-10 interchange. This project is being designed and constructed in three Phases, Phase I is the realignment of Valley Boulevard, Phase II is the reconstruction of the Etiwanda at I-10 interchange, and Phase III is the landscaping of the project. Phase I and Phase II are virtually complete. Phase III will begin in 2003-04. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	16,858,156	1,477,489	1,022,666	1,180,000
Total Revenue	9,821,321	8,504,313	7,022,981	2,125,085
Fund Balance		(7,026,824)		(945,085)

Actual expenditures for 2002-03 were approximately $450,000 less than budget. This is mainly the result of work on Phase III being delayed until 2003-04, in addition to costs for Phase I and Phase II being less than projected. Correspondingly, revenues in the form of reimbursements from Caltrans and the Catellus Corporation for work completed are under budget as well.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Etiwanda Interchange Improvements
FUND: Special Revenue SVE TRA
FUNCTION: Public Ways/Facilitie
ACTIVITY: Public Ways

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	976,009	997,489	997,489	102,511	1,100,000
Other Charges	-	20,000	20,000	(15,000)	5,000
Transfers	46,657	460,000	460,000	(385,000)	75,000
Total Appropriation	1,022,666	1,477,489	1,477,489	(297,489)	1,180,000
Revenue					
Use of Money & Prop	20,182	2,500	2,500	1,500	4,000
State, Fed or Gov't Aid	5,038,065	7,991,813	7,991,813	(5,895,728)	2,096,085
Other Revenue	1,964,734	510,000	510,000	(485,000)	25,000
Total Revenue	7,022,981	8,504,313	8,504,313	(6,379,228)	2,125,085
Fund Balance		(7,026,824)	(7,026,824)	6,081,739	(945,085)

	Board Approved Changes to Base Budget	
Services and Supplies	102,511	Increase for Phase III of the project.
Other Charges	(15,000)	Decrease in anticipated right of way needs.
Transfers	(385,000)	Decrease in reimbursements to road fund for staff assigned to this project.
Total Appropriation	(297,489)	
Revenue		
Use of Money & Prop	1,500	Increase in interest revenue earned on the fund's cash balance.
State, Fed or Gov't Aid	(5,895,728)	Decrease in reimbursements from the state based on work completed in 2002-03.
Other Revenue	(485,000)	Decrease in reimbursements from Catellus based on construction completed in 2002-03.
Total Revenue	(6,379,228)	
Fund Balance	6,081,739	

BUDGET UNIT: HIGH DESERT CORRIDOR PROJECT (SWL TRA)

I. GENERAL PROGRAM STATEMENT

In 2000-01, the Board of Supervisors approved a cooperative agreement between the County, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor. This corridor will be north of Victorville from Highway 395 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	648,400	326,496	967,769
Total Revenue	201,943	446,457	320,097	772,225
Fund Balance		201,943		195,544

Initial coordination between the City of Victorville and Caltrans resulted in delaying the start of this project. This delay resulted in less than anticipated expenditures and revenues for 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - High Desert corridor
FUND: Special Revenue SWL TRA

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	24,709	30,400	30,400	337,369	367,769
Transfers	301,787	618,000	618,000	(18,000)	600,000
Total Appropriation	326,496	648,400	648,400	319,369	967,769
Revenue					
Use of Money & Prop	4,861	8,000	8,000	(4,400)	3,600
State, Fed or Gov't Aid	315,236	438,457	438,457	330,168	768,625
Total Revenue	320,097	446,457	446,457	325,768	772,225
Fund Balance		201,943	201,943	(6,399)	195,544

Board Approved Changes to Base Budget

Services and Supplies	337,369	Increase in anticipated use of outside professional services for High Desert Corridor Project.
Transfers	(18,000)	Decrease in anticipated labor for High Desert Corridor Project.
Total Appropriation	319,369	
Revenue		
Use of Money & Prop	(4,400)	Decrease in interest based on less fund balance.
State, Fed or Gov't Aid	330,168	Increase in reimbursements from the City of Victorville to offset the costs of this porject.
Total Revenue	325,768	
Fund Balance	(6,399)	

BUDGET UNIT: DEVELOPMENT PROJECTS (SWB, SWD, SWG, SWJ, SWM, SWN, SWO, SWQ, SWX, SXP, SXQ)

I. GENERAL PROGRAM STATEMENT

The transportation facilities development fee funds are established by county ordinance to collect fees on new construction in the areas of Big Bear, Helendale/Oro Grande, Rancho Cucamonga, Yucaipa, High Desert, Oak Hills, Oak Glen, and Southeast Apple Valley. These fees provide funds for construction of roads in the established fee area that will ultimately be incorporated into the county road system. Funds must be spent in the area in which they are collected. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	202,394	3,131,112	172,555	3,897,444
Total Revenue	571,893	631,421	790,565	779,743
Fund Balance		2,499,691		3,117,701

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended in 2002-03 has been re-appropriated for 2003-04.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Development Projects
FUND: Special Revenue SWB, SWD, SWJ, SWM, SWN SWO, SWQ, SWX, SXP

FUNCTION: Public Ways/Facilities
ACTIVITY: Public Ways

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	104,571	2,915,883	2,915,883	299,661	3,215,544
Other Charges	-	-	-	145,000	145,000
Transfers	67,984	380,229	380,229	156,671	536,900
Total Expen Authority	172,555	3,296,112	3,296,112	601,332	3,897,444
Reimbursements	-	(165,000)	(165,000)	165,000	-
Total Appropriation	172,555	3,131,112	3,131,112	766,332	3,897,444
Revenue					
Use of Money & Prop	83,129	113,275	113,275	(23,715)	89,560
Current Services	707,436	518,146	518,146	172,037	690,183
Total Revenue	790,565	631,421	631,421	148,322	779,743
Fund Balance		2,499,691	2,499,691	618,010	3,117,701

	Board Approved Changes to Base Budget	
Services and Supplies	299,661	Increase based on current construction program.
Other Charges	145,000	Increase based on anticipated Right of Way needs for current construction program.
Transfers	156,671	Increase based on anticipated labor for 2003-04.
Reimbursements	165,000	Decrease due to completion of prior year projects financed by Measure I Funds.
Total Appropriation	766,332	
Revenue		
Use of Money & Prop	(23,715)	Decrease in interest based on 2002-03 estimates.
Current Services	172,037	Increase due to development in Summit Valley, Oak Hills (Zones A & B), and High Desert.
Total Revenue	148,322	
Fund Balance	618,010	

BUDGET UNIT: MEASURE I FUNDS (RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW)

I. GENERAL PROGRAM STATEMENT

Measure I was approved by the voters in November 1989, to provide funds for transit support, congestion relief, and safety improvements to roads. The primary source of funds is from a countywide one-half percent sales tax. Budget units were established for Measure I to separately manage the funds collected. The county is divided into six subareas: Barstow, Morongo, mountains, Needles, Victor Valley, and San Bernardino Valley. Funds must be spent in the subarea in which they are collected. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	6,407,657	25,400,625	12,685,302	19,715,714
Total Revenue	6,890,612	9,182,484	7,218,362	8,793,864
Fund Balance		16,218,141		10,921,850

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not expended in 2002-03 has been re-appropriated for 2003-04. The 2002-03 actual revenues were approximately $2.0 million less than anticipated due to not receiving funds from the City of Fontana for their participation in the Slover Avenue Project. This Project, previously scheduled for construction in 2002-03, is now expected to commence during the fall of 2003. The Department will receive the $2.0 million from the City at that time.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Measure I Funds
FUND: Special Revenue - RRR, RRS, RRT, RRV, RWR, RWS RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW
FUNCTION: Public Ways/Facilities
ACTIVITY: Transportation System

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	12,523,968	22,669,528	22,669,528	(6,032,789)	16,636,739
Other Charges	2,310	304,500	304,500	(85,500)	219,000
Transfers	1,584,024	3,601,597	3,601,597	(641,622)	2,959,975
Total Exp Authority	14,110,302	26,575,625	26,575,625	(6,759,911)	19,815,714
Reimbursements	(1,425,000)	(1,175,000)	(1,175,000)	1,075,000	(100,000)
Total Appropriation	12,685,302	25,400,625	25,400,625	(5,684,911)	19,715,714
Revenue					
Taxes	5,912,077	5,444,609	5,444,609	341,813	5,786,422
Use of Money & Prop	476,082	690,875	690,875	(391,433)	299,442
Current Services	161,766	2,297,000	2,297,000	(50,000)	2,247,000
State, Fed or Gov't Aid	557,010	750,000	750,000	(290,000)	460,000
Other Revenue	111,427	-	-	1,000	1,000
Total Revenue	7,218,362	9,182,484	9,182,484	(388,620)	8,793,864
Fund Balance		16,218,141	16,218,141	(5,296,291)	10,921,850

PUBLIC WORKS

Board Approved Changes to Base Budget

Services and Supplies	(6,032,789)	Decrease primarily due to the completion of various larger projects including: Rock Springs Road realignment, Beekley Road signal and paving, and overlays on Irwin Road, Maple Lane and North Bay Road.
Other Charges	(85,500)	Decrease because less right of way needs are anticipated in 2003-04.
Transfers	(641,622)	Decrease in transfers due to $357,522 less in anticipated salary and labor costs for projects in 2003-04. Also, decrease of approximately $300,000 from other funds for their participation in various projects which were completed in 2002-03.
Reimbursements	1,075,000	Decrease in anticipated reimbursements due to the completion of Rock Springs Road and Beekley Road.
Total Appropriation	(5,684,911)	
Revenue		
Taxes	341,813	Increase based on half-cent sales tax revenue projections.
Use of Money & Prop	(391,433)	Reduction in interest revenues due to a significant decrease in cash balances because of the completion of various projects.
Current Services	(50,000)	Reduced revenues from local agencies due to fewer participation projects.
State, Fed or Gov't Aid	(290,000)	Decrease in state aid primarily because of the completion of Beekley Road.
Other Revenue	1,000	Revenues anticipated from sales of plans and specifications for projects being advertised.
Total Revenue	(388,620)	
Fund Balance	(5,296,291)	

SOLID WASTE MANAGEMENT SUMMARY

	2003-04				
	Operating Expense	Financing Sources	Revenue Over/(Under)	Fixed Assets	Staffing
Operations	46,985,412	46,015,356	(970,056)	-	74.4
Site Closure/Maintenance	10,806,246	10,059,246	(747,000)	8,694,365	-
Site Enhancement/Expand	3,806,788	8,204,667	4,397,879	9,686,116	-
Groundwater Remediation	3,422,934	9,283,976	5,861,042	5,861,042	-
Environmental Mitigation	2,003,000	2,095,595	92,595	100,000	-
TOTAL	67,024,380	75,658,840	8,634,460	24,341,523	74.4

BUDGET UNIT: SOLID WASTE MANAGEMENT OPERATIONS (EAA SWM)
RECYCLING PROGRAMS (EWE SWM)
FINANCIAL ASSURANCE (EAN SWM)
WASTE CHARACTERIZATION (EWC SWM)

I. GENERAL PROGRAM STATEMENT

The Solid Waste Management Division (SWMD) is responsible for the operation and management of the County of San Bernardino's solid waste disposal system, which consists of 6 regional landfills, 8 transfer stations, oversight and/or post-closure maintenance at 28 inactive or closed landfills and waste disposal sites throughout the County. SWMD provides scale operations and maintenance; accounts payable/receivable; engineering, design, and construction management; and education and waste diversion. SWMD provides oversight, direction, guidance and control of the contractor, Burrtec Waste Industries, Inc. (Burrtec), for the daily operations of the county's active landfills, transfer stations, and maintenance of the inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens. SWMD receives state and federal grant monies, county and private industry matching funds to be used to further the education and outreach for waste reduction, reuse and recycling programs. In addition, SWMD is funding a waste characterization study analyzing the unincorporated waste stream material type, source, and location.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	38,394,270	42,323,884	42,272,333	46,985,412
Total Financing Sources	40,154,555	43,827,202	49,767,433	46,015,356
Revenue Over/(Under) Exp	1,760,285	1,503,318	7,495,100	(970,056)
Budgeted Staffing		62.3		74.4
Fixed Assets	17,512	223,965	265,067	-
Workload Indicators				
Total Tonnage Landfilled	1,142,707	1,313,700	1,484,693	1,432,600
Active Facilities	14	14	14	14
Inactive Facilities	28	28	28	28

Total financing sources for 2002-03 were $5,940,231 greater than budget because of the Board-approved $6.3 million transfer of NORCAL settlement funds to SWMD. These funds will be used in 2003-04 and subsequent years to finance the cost of several projects including the perchlorate investigation at the Mid-Valley Landfill.

The Workload Indicator for total tonnage has been increased by 118,900 tons in 2003-04 to reflect the following: an additional 75,000 tons of Article 19 waste (in accordance with Article 19 of Contract No. 01-237, Burrtec can deliver between 250,000 and 300,000 tons/year of in-county solid waste that is not currently being conveyed into the County disposal system) and an additional 43,900 tons resulting from franchise service growth and increased populations.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing in 2003-04 has been increased by 12.1 positions. Included in this increase is a Board approved mid-year adjustment to add 8.0 Equipment Operators to respond to the bark beetle infestation. The remaining increase of 4.1 positions is comprised of the following: 1.0 Recycling Specialist to assist with the Source Reduction and Recycling Element of AB 939 for the purpose of increasing the current 43% diversion credit up to the state mandated 50%, 1.0 Scale Operator to support existing staff with increased workload demands anticipated in 2003-04 at the various landfills and transfer stations, 1.0 Planner III to provide assistance for groundwater monitoring and landfill gas programs, as well as to assist SWMD with short term projects such as the bark beetle infestation and the perchlorate investigation, 1.0 Staff Analyst II to perform long range financial planning including exploring grant opportunities and seeking new markets to increase SWMD's revenue base, and 0.1 for additional overtime costs.

PROGRAM CHANGES

SWMD has implemented a television and computer monitor (CRT) collection program at the landfills and transfer stations for third party processing. This program is a proposed solution to the Department of Toxic Substance Control's ban on television and computer monitor disposal at Class III landfills. SWMD has estimated the collection of approximately 7,200 televisions and computer monitors at a processing cost of $20/unit for an annual expense of $144,000. The CRT program costs are expected to be funded by redirecting $72,000 from the Education and Outreach Committee funds and $72,000 to be generated from a new $10.00 fee approved by the Board.

In addition to the new CRT fee, the Board approved a $1.04/ton increase to the ordinary refuse fee, from $33.52/ton to $34.56/ton. This increase is expected to produce an additional $400,000 in revenue per year.

SWMD's 2003-04 budget also reflects the impact of changes in accordance with contractual agreements with the fifteen Waste Delivery Agreement (WDA) cities. For 2003-04, the WDA refuse fee has been increased by $1.10/ton for inflationary costs, which is expected to produce an additional $600,000 in annual revenue for SWMD.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Operations & Recycling Program
FUND: EAA SWM, EWE SWM
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,396,118	3,427,618	4,224,267	502,310	4,726,577
Services and Supplies	25,938,992	26,189,996	26,501,996	2,543,550	29,045,546
Central Computer	28,878	28,878	20,665	-	20,665
Other Charges	5,300,158	6,707,282	6,707,282	1,200,419	7,907,701
Transfers	221,786	184,000	184,000	100,923	284,923
Total Appropriations	34,885,932	36,537,774	37,638,210	4,347,202	41,985,412
Operating Transfers Out	7,386,401	5,786,110	5,786,110	(786,110)	5,000,000
Total Operating Expenses	42,272,333	42,323,884	43,424,320	3,561,092	46,985,412
Revenue					
Licenses & Permits	1,065,898	770,000	770,000	130,000	900,000
Taxes	7,129,352	6,890,500	6,890,500	273,936	7,164,436
Use of Money & Prop	259,310	162,000	162,000	84,679	246,679
State, Fed or Gov't Aid	624,352	-	779,790	-	779,790
Current Services	34,018,337	34,237,586	34,558,232	2,227,905	36,786,137
Other Revenue	76,345	1,767,116	1,767,116	(1,756,802)	10,314
Total Revenue	43,173,594	43,827,202	44,927,638	959,718	45,887,356
Operating Transfers In	6,593,839	-	-	128,000	128,000
Total Financing Sources	49,767,433	43,827,202	44,927,638	1,087,718	46,015,356
Revenue Over/(Under) Exp	7,495,100	1,503,318	1,503,318	(2,473,374)	(970,056)
Budgeted Staffing		62.3	70.3	4.1	74.4
Fixed Asset Exp					
Improvement to Land	-	15,200	15,000	(15,000)	-
Equipment	265,067	208,965	208,965	(208,965)	-
Total Fixed Asset Exp	265,067	224,165	223,965	(223,965)	-

PUBLIC WORKS

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	99,093	MOU.
	42,860	Retirement.
	186,906	Risk Management Workers Comp.
	467,790	(Addition of 4.0 Equipment Operator III's and 4.0 Equipment Operator II's in accordance with Board action on April 8, 2003 to respond to the bark beetle infestation.
	796,649	
Services and Supplies	312,000	Amount approved by the Board on April 8, 2003 for bin hauling services for wood waste and slash/debris removal in relation to the bark beetle infestation.
Central Computer	(8,213)	
Revenue		
Current Services	320,646	Additional revenue to offset the above cost increases.
State, Fed or Gov't Aid	779,790	FEMA grant to fund the above bark beetle related costs.
Total Operating Expense	1,100,436	
Total Financing Sources Change	1,100,436	
Total Revenue Over/(Under) Exp	-	
Total 2002-03 Operating Expense	42,323,884	
Total 2002-03 Financing Sources	43,827,202	
Total 2002-03 Rev Over/(Under) Exp	1,503,318	
Total Base Budget Operating Exp	43,424,320	
Total Base Budget Financing Sources	44,927,638	
Total Base Rev Over/(Under) Exp	1,503,318	

PUBLIC WORKS

Board Approved Changes to Base Budget

Salaries and Benefits	267,310	Increased amount for the addition of 4.1 positins (1.0 Recycling Specialist, 1.0 Scale Operator, 1.0 Planner III, 1.0 Staff Analyst II, and 0.1 in overtime).
	157,500	Additional amount needed for step increases.
	77,500	Increase in reimbusements to other departments for direct salary charges.
	502,310	
Services and Supplies	1,078,060	Increased amount to Burrtec in 2003-04 for additional standard tonnage, excess tonnage, inflation, and incentive payment.
	735,552	Additional amount for design and management of capital projects for closed landfills and corrective actions.
	300,000	For Waste Characterization and Refuse Rate Study.
	150,000	Perchlorate investigation legal fees.
	50,000	Design of septic pond at the Landers Landfill.
	72,000	Increase for television and computer monitor disposition program at landfills and transfer stations.
	(81,810)	Reduction in special departmental expenses resulting in work now being done in-house.
	(150,000)	Less appropriations in 2003-04 due to office remodeling being completed in prior year.
	(82,028)	Reductions to a variety of other accounts.
	471,776	Additional appropriations as a result of increased revenues from Board approved fee adjustments.
	2,543,550	
Other Charges	1,200,419	Increase primarily due to the amount of additional Article 19 revenues that are being transferred to other SWMD funds for payment to WDA cities.
Transfers	100,923	Increased costs for ED/PSG charges, PWG payroll charges, and EHAP charges.
Total Appropriation	4,347,202	
Operating Transfers Out	(786,110)	Reduction mainly due to decreased operating transfers to other SWMD funds for capital project design work.
Total Operating Expenses	3,561,092	
Revenue		
Licenses & Permits	130,000	Increased franchise and permit fees based on additional tonnage and inflation.
Taxes	273,936	Increased interest and penalties on delinquent taxes.
Use of Money & Prop	84,679	Increased interest revenue based on greater cash balance.
Current Services	1,756,129	Increase based on additional anticipated tonnage (including Article 19 tonnage), and inflationary increases for contracts with WDA cities.
	471,776	Additional revenue from Board approved fee increases.
	2,227,905	
Other Revenue	(1,756,802)	Prior year revenues are not being rebudgeted in 2003-04.
Total Revenue	959,718	
Operating Transfers In	128,000	Increase in transfers from other SWMD Funds is anticipated in 2003-04.
Total Financing Sources	1,087,718	
Revenue Over/(Under) Exp	(2,473,374)	
Fixed Asset Exp		
Improvement to Land	(15,000)	Delete funding. No scale house improvements or weather stations budgeted.
Equipment	(208,965)	Delete funding. No equipment items budgeted.
Total Fixed Asset Exp	(223,965)	

BUDGET UNIT: SOLID WASTE MANAGEMENT – SITE CLOSURE AND MAINTENANCE (EAB SWM)

I. GENERAL PROGRAM STATEMENT

The Site Closure and Maintenance Fund includes expenses and revenues for planning, permitting, construction, and design activities related to the closure of county landfill operations. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	(11,314)	939,285	4,688,406	10,806,246
Total Financing Sources	6,234,267	8,355,325	5,670,418	10,059,246
Revenue Over/(Under) Exp	6,245,581	7,416,040	982,012	(747,000)
Fixed Assets	733,761	6,821,864	7,000	8,694,365

Total Operating Expenses for 2002-03 were approximately $3.7 million greater than budget primarily due to increased operating transfers to SWMD's Site Expansion Fund. Total Financing Sources were $2.7 million less than budget resulting from not receiving anticipated revenues from the prior year. Actual expenditures for fixed assets were $6.8 million less than budget resulting from various capital improvement projects not being completed during the year; consequently, appropriations for these projects have been carried over to 2003-04.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Site Closure & Maint
FUND: Enterprise EAB SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	198,387	939,285	939,285	594,027	1,533,312
Total Appropriation	198,387	939,285	939,285	594,027	1,533,312
Operating Transfer Out	4,490,019	-	-	9,272,934	9,272,934
Total Operating Expense	4,688,406	939,285	939,285	9,866,961	10,806,246
Revenue					
Use of Money & Prop	127,876	180,000	180,000	(41,848)	138,152
Taxes	-	9,500	9,500	-	9,500
Current Services	128,023	108,000	108,000	(3,000)	105,000
Other Revenue	-	3,742,389	3,742,389	(3,742,389)	-
Total Revenue	255,899	4,039,889	4,039,889	(3,787,237)	252,652
Operating Transfers In	5,414,519	4,315,436	4,315,436	5,491,158	9,806,594
Total Financing Sources	5,670,418	8,355,325	8,355,325	1,703,921	10,059,246
Total Rev Over/(Under) Exp	982,012	7,416,040	7,416,040	(8,163,040)	(747,000)
Fixed Asset Exp					
Improvements to Land	7,000	6,821,864	6,821,864	1,872,501	8,694,365
Total Fixed Asset Exp	7,000	6,821,864	6,821,864	1,872,501	8,694,365

PUBLIC WORKS

Board Approved Changes to Base Budget

Services and Supplies	594,027	Increase in professional services is anticipated due to a carry-over of projects.
Total Operating Expense	594,027	
Operating Transfer Out	9,272,934	Additional bond proceeds to Expansion/Acquisition fund (EAC).
Total Requirements	9,866,961	
Revenue		
Use of Money and Prop	(41,848)	Decrease in interest on daily average bank balance.
Current Services	(3,000)	Decrease based on 2002-03 estimates.
Other Revenue	(3,742,389)	Decrease is a result of prior year revenues not being re-budgeted in 2003-04.
Total Revenue	(3,787,237)	
Operating Transfers In	5,491,158	Bond proceeds to be received to fund projects in 2003-04.
Total Financing Sources	1,703,921	
Revenue Over/(Under) Exp.	(8,163,040)	
Structures/Improvmts	1,872,501	Increase in closure construction is anticipated due to new projects.

BUDGET UNIT: SOLID WASTE MANAGEMENT – SITE ENHANCEMENT, EXPANSION & ACQUISITION (EAC SWM)

I. GENERAL PROGRAM STATEMENT

The Site Enhancement, Expansion, and Acquisition Fund includes expenses and revenues for planning, permitting, construction, and design activities related to the expansion and/or enhancement of county landfill and transfer station operations. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	906,398	3,033,798	896,163	3,806,788
Total Financing Sources	5,648,791	5,246,861	8,422,779	8,204,667
Revenue Over/(Under) Exp	4,742,393	2,213,063	7,526,616	4,397,879
Fixed Assets	1,423,631	2,213,063	1,001,641	9,686,116

Total Operating Expenses and Fixed Assets were $2.1 million and $1.2 million less than budget, respectively. This savings is primarily the result of two projects (Mid-Valley Landfill Expansion and Alder Avenue Improvements) not commencing as scheduled. The appropriations for these projects have been carried over to the 2003-04 budget. Total Financing Sources were $3.2 million greater than budget due to increased operating transfers from SWMD's Site Closure and Maintenance Fund.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

PROGRAM CHANGES

None

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Solid Waste Site Enhancement
FUND: Enterprise EAC SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	896,163	3,033,798	3,033,798	(99,604)	2,934,194
Total Appropriation	896,163	3,033,798	3,033,798	(99,604)	2,934,194
Operating Transfer Out	-	-	-	872,594	872,594
Total Operating Expense	896,163	3,033,798	3,033,798	772,990	3,806,788
Revenue					
Use of Money & Prop	97,640	15,000	15,000	102,205	117,205
Current Services	798,263	1,858,500	1,858,500	(1,198,500)	660,000
Other Revenue	-	475,834	475,834	(475,834)	-
Total Revenue	895,903	2,349,334	2,349,334	(1,572,129)	777,205
Operating Transfer In	7,526,876	2,897,527	2,897,527	4,529,935	7,427,462
Total Financing Sources	8,422,779	5,246,861	5,246,861	2,957,806	8,204,667
Revenue Over/(Under) Exp	7,526,616	2,213,063	2,213,063	2,184,816	4,397,879
Fixed Asset Exp					
Land	-	13,063	13,063	6,937	20,000
Improvement to Land	1,001,641	2,200,000	2,200,000	7,466,116	9,666,116
Total Fixed Asset Exp.	1,001,641	2,213,063	2,213,063	7,473,053	9,686,116

PUBLIC WORKS

		Board Approved Changes to Base Budget
Services and Supplies	(99,604)	Decrease in professional services for new projects.
Total Appropriation	(99,604)	
Operating Transfer Out	872,594	Return of funds to Site Closure & Maintenance fund (EAB).
Total Operating Expense	772,990	
Revenue		
Use of Money	102,205	Increased interest on daily average bank balance.
Current Services	(1,198,500)	Decrease due to net Article 19 profit being kept in Fund EAA to help fund the payment to the general fund and for special projects.
Other Revenue	(475,834)	Decrease is a result of prior year revenues not being re-budgeted in 2003-04.
Total Revenue	(1,572,129)	
Operating Transfer In	4,529,935	Additional bond reimbursements from Trustee are anticipated in 2003-04.
Total Financing Sources	2,957,806	
Rev Over/(Under) Exp	2,184,816	
Fixed Assets		
Land	6,937	Continuing work with the Bureau of Land Management regarding the Barstow Land Transfer Project.
Structures/Imprmts	7,466,116	Includes additional funding of approximately $7.3M for Mid-Valley Sanitary Landfill for liner expansion.
Total Fixed Assets	7,473,053	

BUDGET UNIT: SOLID WASTE MGMT
GROUNDWATER REMEDIATION (EAL SWM)

I. GENERAL PROGRAM STATEMENT

The Groundwater Remediation Fund includes expenses and revenues related to environmental remediation activities at County landfills due to continuing, expanding, or closure type operations. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	2,026,285	3,195,223	2,827,626	3,422,934
Total Financing Sources	3,160,023	4,770,789	4,653,329	9,283,976
Revenue Over/(Under) Exp	1,133,738	1,575,566	1,825,703	5,861,042
Fixed Assets	(266,776)	1,575,566	1,255,358	5,861,042

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services — **FUNCTION: Health & Sanitation**
DEPARTMENT: Public Works - Groundwater Remediation — **ACTIVITY: Sanitation**
FUND: EAL SWM

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	2,827,626	3,195,223	3,195,223	227,711	3,422,934
Total Operating Expense	2,827,626	3,195,223	3,195,223	227,711	3,422,934
Revenue					
Use of Money & Prop	2,176	20,000	20,000	(17,891)	2,109
Other Revenue	-	-	-	8,933	8,933
Total Revenue	2,176	20,000	20,000	(8,958)	11,042
Operating Transfers In	4,651,153	4,750,789	4,750,789	4,522,145	9,272,934
Total Financing Sources	4,653,329	4,770,789	4,770,789	4,513,187	9,283,976
Revenue Over/(Under) Exp	1,825,703	1,575,566	1,575,566	4,285,476	5,861,042
Fixed Asset Exp					
Improvements to Land	1,255,358	1,575,566	1,575,566	4,285,476	5,861,042
Total Fixed Asset Exp	1,255,358	1,575,566	1,575,566	4,285,476	5,861,042

		Board Approved Changes to Base Budget
Services and Supplies	227,711	Increase in professional services related to 2003-04 capital projects.
Total Operating Expense	227,711	
Revenue		
Use of Money and Prop	(17,891)	Decrease in interest on daily average bank balance.
Other Revenue	8,933	Based on 2002-03 estimates.
Total Revenue	(8,958)	
Operating Transfers In	4,522,145	Increase in bond proceeds from EAB Fund to cover increase in cost of capital projects.
Total Financing Sources	4,513,187	
Revenue Over/(Under) Exp.	4,285,476	
Fixed Assets		
Improvements to Land	4,285,476	Increase in capital projects based on additional funding from EAB Fund bond proceeds.
Total Fixed Assets	4,285,476	

BUDGET UNIT: SOLID WASTE MANAGEMENT – ENVIRONMENTAL MITIGATION FUND (EWD SWM)

I. GENERAL PROGRAM STATEMENT

The Environmental Mitigation Fund (EMF) was established to provide separate accountability of that portion of the tipping fee designated as a resource for addressing solid waste facility impacts in local communities. The Board of Supervisors (Board) approved an Environmental Mitigation Fund Use Policy on July 10, 2001. In accordance with that policy, projects or programs must reduce, avoid, or otherwise mitigate impacts arising from the operation and management of a County-owned landfill or transfer station to be eligible for use of EMF monies. Current programs funded through EMF monies are the Household Hazardous Waste (HHW) Program in unincorporated County communities, ongoing since 1993; the Community Clean Up Credit Card program approved by the Board in 1994; and the Community Collection Program. Revenues collected in this fund are also used to make contractual payments to the six cities with a county landfill within its boundary or sphere of influence (Cities). The revenue source for this fund is the gate fee. $1.00 per ton is collected at the Colton, San Timoteo, Victorville, Barstow and Landers Landfills; $2.26 per ton is collected at the Mid-Valley Landfill. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	552,849	1,621,000	2,099,039	2,003,000
Total Revenue	3,599,225	1,820,618	2,302,279	2,095,595
Revenue Over/(Under) Exp	3,046,376	199,618	203,240	92,595
Fixed Assets	-	-	-	100,000

Actual operating expenses for 2002-03 were are $478,039 greater than budget. This overage is the result of payments to cities for the environmental impact of a landfill or transfer station within a city limit (also called Host Community Fees) being greater than anticipated. The excess expenses were offset by additional gate fee revenue generated during the year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Public Works - Environmental Mitigation
FUND: Enterprise fund EWD SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	2,099,039	1,621,000	1,621,000	382,000	2,003,000
Total Operating Expense	2,099,039	1,621,000	1,621,000	382,000	2,003,000
Revenue					
Use of Money & Prop	103,623	-	-	32,775	32,775
Current Services	2,198,656	1,820,618	1,820,618	242,202	2,062,820
Other Revenue	-	-	-	-	-
Total Revenue	2,302,279	1,820,618	1,820,618	274,977	2,095,595
Revenue Over/(Under) Exp	203,240	199,618	199,618	(107,023)	92,595
Fixed Asset Exp					
Improvement to Land	-	-	-	100,000	100,000
Total Fixed Asset Exp	-	-	-	100,000	100,000

PUBLIC WORKS

Board Approved Changes to Base Budget

Other Charges	382,000	Increase in host community fees to cities.
Total Operating Expense	382,000	
Revenue		
Use of Money & Prop	32,775	Increase in interest revenue based on 2002-03 estimates.
Current Services	242,202	Per accounting policy changes, revenue from the tipping fee component for environmental mitigation is now accounted for in this budget unit.
Total Revenue	274,977	
Revenue Over/(Under) Exp	(107,023)	
Fixed Asset Expense		
Structures/Improvements	100,000	Repaving of entry road into the Victorville Sanitary Landfill (special unincorporated area project).
Total Fixed Assets	100,000	

OVERVIEW OF BUDGET

DEPARTMENT: REGISTRAR OF VOTERS
REGISTRAR: SCOTT KONOPASEK
BUDGET UNIT: AAA ROV

I. GENERAL PROGRAM STATEMENT

The Registrar of Voters conducts elections as prescribed by district, city, county, state and federal laws, and regulations. The department is also responsible for registering voters, examining petitions, and maintaining voter records, boundary changes and precinct boundaries to reflect realignments of all political subdivisions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	4,649,831	3,393,942	3,134,710	4,484,686
Total Revenue	2,840,316	673,500	543,214	1,744,134
Local Cost	1,809,515	2,720,442	2,591,496	2,740,552
Budgeted Staffing		38.6		42.9
Workload Indicators				
Elections	187	110	113	210
Registered Voters	628,675	675,000	612,801	635,000
Polling Places	1,235	850	893	1,400
State Petitions Checked	6	5	1	3
Signatures Checked on State Petitions	61,994	39,200	3,638	42,500
Absentee Ballots issued	117,325	100,000	103,124	250,000

The favorable variance between the 2002-03 budget and actual appropriations is primarily attributed to salary/benefit savings resulting from a vacant clerical position that was part of the 4% Spend Down Plan, and a vacant Assistant ROV position because of an extended recruitment.

The unfavorable variance between the 2002-03 budget and actual revenue is attributed to uncollectible SB90 reimbursement, early voting system deferred revenue and an increase due to windfall election services revenue**.**

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been increased a net of 4.3 positions. Included iThe staffing increased 5.3 budgeted positions due to three factors:

- The department's election cycle entails two major elections in 2003-04, vs. one election in 2002-03. This increase of a major election increased the need for overtime by 0.4 budgeted positions.
- The increase in extra help of 4.9 budgeted positions is due to a combination of the extra major election plus a change in department policy of using extra help employees in lieu of temporary help. Corresponding reductions have been made in outside temporary help.

PROGRAM CHANGES

Effective the March 2004 Presidential Primary Election, the California Secretary of State has decertified the use of punchcard voting systems in California elections. The Registrar of Voters Office is currently in the process of replacing the existing punchcard system with an electronic voting system.

This budget is based on historical costs and revenues necessary to perform two major punchcard voting system elections, although both of these elections are anticipated to be conducted with electronic optical voting systems. When actual costs associated with the new electronic voting system are incurred, subsequent budget adjustments will be necessary and will be brought back to the Board for further action.

During the final budget hearing, the Board approved the addition of a new fee that enables the department to initially recover equipment rental costs in connection with the new electronic voting units. This fee was established at a rate that is comparable to that of the de-certified punchcard systems. Neither of these final budget changes resulted in an adjustment to revenues, appropriations, or budgeted staffing.

REGISTRAR OF VOTERS

GROUP: Economic Development/Public Services
DEPARTMENT: Registrar of Voters
FUND: General AAA ROV

FUNCTION: General
ACTIVITY: Elections

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,611,960	1,818,392	1,920,885	213,247	2,134,132
Services and Supplies	1,482,691	1,547,905	2,440,891	(115,570)	2,325,321
Central Computer	27,645	27,645	18,540	-	18,540
Equipment	12,414	-	-	-	-
Transfers	-	-	(1,264)	7,957	6,693
Total Appropriation	3,134,710	3,393,942	4,379,052	105,634	4,484,686
Revenue					
Current Services	535,026	198,500	1,463,500	177,084	1,640,584
State, Fed or Gov't Aid	(20,653)	450,000	150,000	(76,450)	73,550
Other Revenue	28,841	25,000	25,000	5,000	30,000
Total Revenue	543,214	673,500	1,638,500	105,634	1,744,134
Local Cost	2,591,496	2,720,442	2,740,552	-	2,740,552
Budgeted Staffing		38.6	37.6	5.3	42.9

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	48,974	MOU.
	84,112	Retirement.
	(33,136)	4% Spend Down Plan - Fiscal Clerk II.
	2,543	Risk Management Workers' Comp.
	102,493	
Services and Supplies	3,668	Risk Management Liabilities.
	1,265,000	Change in election cycle - two major elections vs. one for last fiscal year.
	(75,682)	4% Spend Down Plan reductions.
	(300,000)	2002 Board action.
	892,986	
Central Computer	(9,105)	
Transfers	(1,264)	Incremental Change in EHAP.
Revenue		
Current Services	1,265,000	Increase in revenues due to the election cycle - two major elections vs. one major election last fiscal year.
State, Fed or Gov't Aid	(300,000)	Reduction of state SB90 reimbursement; budget adjustment made based on October 8, 2002 Board action.

Total Appropriation Change	985,110
Total Revenue Change	965,000
Total Local Cost Change	20,110
Total 2002-03 Appropriation	3,393,942
Total 2002-03 Revenue	673,500
Total 2002-03 Local Cost	2,720,442
Total Base Budget Appropriation	4,379,052
Total Base Budget Revenue	1,638,500
Total Base Budget Local Cost	2,740,552

REGISTRAR OF VOTERS

Board Approved Changes to Base Budget

Salaries and Benefits	213,247	Increase is primarily due to election cycle (two major elections vs. one in prior year) - net increase in overtime (.4) and Extra Help (4.9) costs. Also, the department is planning to replace outside temporary help with extra help positions where possible. Corresponding decreases have been made in outside temporary help.
	(41,150)	Reduction in inventoriable equipment (decrease in available appropriations from State Early Voting funding).
	(105,378)	Reduction in temporary help - outside services is due to the planned increase in use of extra help positions to replace temporary help for a two election cycle.
	(7,957)	GASB 34 accounting change (EHAP).
	17,000	Postage increase for a two election cycle.
	4,389	Publications increase for a two election cycle.
	10,793	Office expense increase for a two election cycle.
	6,733	Increase in various object codes for a two election cycle.
Services and Supplies	(115,570)	
Transfers	7,957	GASB 34 accounting change (EHAP).
Total Appropriation	105,634	
Revenue		
Current Services	177,084	Increase in revenue is due to the election cycle - two major elections vs. one.
State and Federal Aid	(41,450)	Decrease in available revenue from state early voting funding.
	(35,000)	Decrease is due to expected decrease in state mailing reimbursement claims.
	(76,450)	
Other Revenue	5,000	Increase is due to election cycle - two major elections vs. one.
Total Revenue	105,634	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: SPECIAL DISTRICTS
DIRECTOR: EMIL MARZULLO

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Franchise Administration	298,177	-	298,177		3.0
Fish and Game Comm	69,753	59,200		10,553	-
TOTAL	367,930	59,200	298,177	10,553	3.0

BUDGET UNIT: FRANCHISE ADMINISTRATION (AAA FRN)

I. GENERAL PROGRAM STATEMENT

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

The Franchise Administration Division collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are reflected as workload indicators, and are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	277,311	296,432	282,586	298,177
Local Cost	277,311	296,432	282,586	298,177
Budgeted Staffing		3.0		3.0
Workload Indicators				
Number of Franchises:				
Cable Television	13	13	13	13
Gas	4	4	4	3
Water	25	27	27	29
Electric	2	3	3	3
Pipeline and Telecom	5	8	8	10
Franchise Revenues:			-	-
Cable Television	1,031,041	975,000	1,057,714	1,080,000
Gas	2,113,861	1,750,000	1,269,639	1,380,000
Water	213,223	180,000	189,014	190,000
Electric	2,027,870	1,800,000	2,241,725	2,300,000
Pipeline and Telecom	63,567	75,000	88,292	60,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Special Districts - Franchise Administration
FUND: General AAA FRN

FUNCTION: General
ACTIVITY: Legislation & Admin

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	180,515	187,699	201,989	-	201,989
Services and Supplies	56,935	62,812	50,922	(5,492)	45,430
Central Computer	2,052	2,052	1,463	-	1,463
Transfers	43,084	43,869	43,803	5,492	49,295
Total Appropriation	282,586	296,432	298,177	-	298,177
Local Cost	282,586	296,432	298,177	-	298,177
Budgeted Staffing		3.0	3.0	-	3.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	4,765	MOU.
	9,302	Retirement.
	223	Risk Management Workers' Comp.
	14,290	
Services and Supplies	(11,857)	4% Spend Down Plan.
	(33)	Risk Management Liabilities.
	(11,890)	
Central Computer	(589)	
Transfers	(66)	Incremental Change in EHAP.
Total Appropriation Change	1,745	
Total Revenue Change	-	
Total Local Cost Change	1,745	
Total 2002-03 Appropriation	296,432	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	296,432	
Total Base Budget Appropriation	298,177	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	298,177	

Board Approved Changes to Base Budget

Services and Supplies	(2,500)	Non-inventoriable equipment.
	(2,500)	Air/other travel.
	(520)	GASB 34 Accounting Change (EHAP).
	28	Net increase in various operating expenses.
	(5,492)	
Transfers	4,972	Increase in transfer to the Special Districts Department for administrative support.
	520	GASB 34 Accounting Change (EHAP).
	5,492	
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: FISH AND GAME COMMISSION (SBV CAO)

I. GENERAL PROGRAM STATEMENT

The Fish and Game Commission was created by county ordinance. Revenues received from certain fines levied under the code are returned to the county and used for improvement of fish and game facilities. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	25,608	41,861	24,908	69,753
Total Revenue	(1,697)	15,000	8,599	59,200
Fund Balance		26,861		10,553

In accordance with Section 29009 of the California Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended has been carried over to the subsequent year's budget.

Revenues for this program are based upon fines levied by the court for code violations. Revenue is lower than expected because fish and game violations and citations, written by State Fish and Game Wardens, are down this year.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Special Districts - Fish and Game Commission
FUND: Special Revenue SBV CAO
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	24,908	41,861	41,861	27,892	69,753
Total Appropriation	24,908	41,861	41,861	27,892	69,753
Revenue					
Fines & Forfeitures	8,599	15,000	15,000	44,200	59,200
Total Revenue	8,599	15,000	15,000	44,200	59,200
Fund Balance		26,861	26,861	(16,308)	10,553

Board Approved Changes to Base Budget

Services and Supplies	24,292	Special department expense increase for fish and game facility improvements, fund balance adjustment.
	2,000	Agency administration expense.
	1,600	Net increase in various object codes.
	27,892	
Total Appropriation	27,892	
Revenue		
Fines & Forfeitures	44,200	Anticipated revenue from District Attorney environmental violations funds.
Total Revenue	44,200	
Fund Balance	(16,308)	

FISCAL GROUP SUMMARY

	Page #	Approp/ Requirements	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
ASSESSOR	148	10,986,443	363,210	10,623,233
AUDITOR/CONTROLLER-RECORDER	153	12,494,542	9,689,972	2,804,570
TREASURER/TAX COLLECTOR:				
TREASURER/TAX COLLECTOR	162	6,827,614	5,157,548	1,670,066
CENTRAL COLLECTIONS	165	7,932,320	7,932,320	-
TOTAL GENERAL FUND		38,240,919	23,143,050	15,097,869

SPECIAL REVENUE FUNDS		Approp/ Requirements	Revenue	Fund Balance
ASSESSOR:				
STATE/COUNTY PROPERTY TAX ADMINISTRATION	151	3,356,677	2,179,938	1,176,739
AUDITOR/CONTROLLER-RECORDER:				
MICROGRAPHICS	156	699,054	-	699,054
SYSTEM DEVELOPMENT	157	13,557,790	3,380,000	10,177,790
VITAL RECORDS	159	524,163	128,000	396,163
TOTAL SPECIAL REVENUE FUNDS		18,137,684	5,687,938	12,449,746

INTERNAL SERVICES FUND		Operating Expense	Revenue	Revenue Over (Under) Exp
AUDITOR/CONTROLLER-RECORDER:				
RECORDS MANAGEMENT	160	133,772	133,865	93

OVERVIEW OF BUDGET

DEPARTMENT: ASSESSOR
ASSESSOR: DONALD WILLIAMSON

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Assessor	10,986,443	363,210	10,623,233		159.9
State/County Property Tax Administration Prog	3,356,677	2,179,938		1,176,739	29.0
TOTAL	14,343,120	2,543,148	10,623,233	1,176,739	188.9

BUDGET UNIT: ASSESSOR (AAA ASR)

I. GENERAL PROGRAM STATEMENT

Under California law, the Assessor has the following basic responsibilities: 1) Locate and describe all taxable property in the county and identify ownership; 2) Establish a taxable value for all property subject to property taxation; 3) List all the taxable value of all property on the assessment roll and 4) Apply all legal exemptions.

The Assessor maintains current records on approximately 675,000 parcels of real property, 43,000 business property accounts and 33,000 other assessments, including boats, aircraft and manufactured home accessories. The Assessor also administers 17 different types of property tax exemptions including homeowners, veteran, disabled veteran, church, religious and welfare exemptions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	11,256,876	10,704,022	10,617,333	10,986,443
Total Revenue	381,904	359,195	463,745	363,210
Local Cost	10,874,972	10,344,827	10,153,588	10,623,233
Budgeted Staffing		165.8		159.9
Workload Indicators				
Assessments-Bus/Personal	62,346	49,000	42,001	47,000
Assessments-Real Property	250,980	250,000	224,586	230,000
Assessment Appeals	1,496	3,500	1,876	4,500
Transfers of Ownership	154,008	160,000	165,152	165,000
Assessment Corrections	86,820	80,000	69,317	80,000

Expense variance is due primarily to salary savings on keeping vacant positions open as a part of the county spend down plan. Revenue exceeds projections due to increased number of change of ownership penalties received.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Included in base budget is the deletion of 7.0 positions (2.0 Clerk III's, 1.0 Appraiser Technician, 1.0 Appraiser III, 1.0 Appraiser II, 1.0 Title Technician I and 1.0 Assistant Assessor) that were included in the 4% Spend Down Plan.

Due to increased public inquiries in the Fontana District Office, reinstatement of 1.0 Clerk III position plus overtime (1.1 budgeted staffing) was included in the 2003-04 budget.

ASSESSOR

GROUP: Fiscal
DEPARTMENT: Assessor
FUND: General AAA ASR

FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	8,785,588	9,061,111	9,468,580	24,811	9,493,391
Services and Supplies	641,443	617,889	608,177	(46,207)	561,970
Central Computer	763,446	763,446	648,697	-	648,697
Transfers	426,856	261,576	256,974	25,411	282,385
Total Appropriation	10,617,333	10,704,022	10,982,428	4,015	10,986,443
Revenue					
Taxes	327,880	176,000	176,000	49,015	225,015
Other Revenue	135,865	183,195	183,195	(45,000)	138,195
Total Revenue	463,745	359,195	359,195	4,015	363,210
Local Cost	10,153,588	10,344,827	10,623,233	-	10,623,233
Budgeted Staffing		165.8	158.8	1.1	159.9

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	252,620	MOU.
	483,338	Retirement.
	77,166	Risk Management Workers' Comp.
	(405,655)	4% Spend Down Plan - 7.0 positions deleted (2.0 Clerk III's, 1.0 Appraiser Technician, 1.0 Appraiser III, 1.0 Appraiser II, 1.0 Title Technician I and 1.0 Assistant Assessor).
	407,469	
Services and Supplies	(1,574)	Risk Management Liabilities.
	(8,138)	4% Spend Down Plan.
	(9,712)	
Central Computer	(114,749)	
Transfers	(4,602)	Incremental Change in EHAP.

Total Appropriation Change	278,406
Total Revenue Change	-
Total Local Cost Change	278,406
Total 2002-03 Appropriation	10,704,022
Total 2002-03 Revenue	359,195
Total 2002-03 Local Cost	10,344,827
Total Base Budget Appropriation	10,982,428
Total Base Budget Revenue	359,195
Total Base Budget Local Cost	10,623,233

ASSESSOR

Board Approved Changes to Base Budget

Salaries and Benefits	20,796	Addition of 1.1 Clerk in Fontana.
	4,015	May 20, 2003 Board-approved action authorizing the reclassification of a Automated System Analyst II to a Business Systems Analyst III.
	24,811	
Services and Supplies	(12,860)	Various services and supply decreases.
	(33,347)	GASB 34 Accounting Change (EHAP).
	(46,207)	
Transfers	(7,936)	
	33,347	GASB 34 Accounting Change (EHAP).
	25,411	
Total Appropriation	4,015	
Revenue		
Taxes	49,015	Increase from taxes collected.
Other Revenue	(45,000)	
Total Revenue	4,015	
Local Cost	-	

BUDGET UNIT: STATE/COUNTY PROPERTY TAX ADMINISTRATION PROGRAM (RCS ASR)

I. GENERAL PROGRAM STATEMENT

On February 13, 1996, the Board of Supervisors approved an agreement with the State of California to participate in a state/county property tax administration program for calendar year 1996. The agreement provided a loan of $2,139,938 for 1996, with a provision for the same in the following two calendar years. The state passed legislation extending this program through calendar year 2002.

Effective January 1, 2002, the State legislature approved authorization of AB589. This bill creates the State-County Property Tax Grant Program to replace the prior loan program. The grant is effective starting with calendar year 2002 and is authorized for the County until calendar year 2007. As with the prior loan program, these funds are intended to supplement the county's property tax administrative cost. The amount of the loan is set forth on a schedule established by the state and is anticipated to be the same as the previous loan program. Contingencies are used to set aside funds that are available from the state on a calendar year basis but are budgeted and managed in the county system on a fiscal year basis.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	2,195,667	3,287,378	2,110,575	3,356,677
Total Revenue	2,187,384	2,179,938	2,183,040	2,179,938
Fund Balance		1,107,440		1,176,739
Budgeted Staffing		30.0		29.0
Workload Indicators				
Assessment Backlogs:				
Proposition 8	109,066	107,391	84,107	42,294
Mandatory Audits	468	370	482	370

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, estimated requirements in this fund are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Reduction in staffing of 1.0 position due to the deletion of a Public Service Employee.

PROGRAM CHANGES

None

GROUP: Fiscal
DEPARTMENT: Assessor
FUND: Special Revenue RCS ASR
FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,565,193	1,533,489	1,533,489	226,627	1,760,116
Services and Supplies	545,382	805,643	805,643	(201,169)	604,474
Transfers	-	-	(859)	6,059	5,200
Contingencies	-	948,246	948,246	38,641	986,887
Total Appropriation	2,110,575	3,287,378	3,286,519	70,158	3,356,677
Revenue					
Taxes	43,102	40,000	40,000	-	40,000
State, Fed Or Gov't Aid	2,139,938	2,139,938	2,139,938	-	2,139,938
Total Revenue	2,183,040	2,179,938	2,179,938	-	2,179,938
Fund Balance		1,107,440	1,106,581	70,158	1,176,739
Budgeted Staffing		30.0	30.0	(1.0)	29.0

ASSESSOR

Total Changes Included in Board Approved Base Budget

Transfers	(859)	Incremental Change in EHAP.
Total Appropriation Change	(859)	
Total Revenue Change	-	
Total Fund Balance Change	(859)	
Total 2002-03 Appropriation	3,287,378	
Total 2002-03 Revenue	2,179,938	
Total 2002-03 Fund Balance	1,107,440	
Total Base Budget Appropriation	3,286,519	
Total Base Budget Revenue	2,179,938	
Total Base Budget Fund Balance	1,106,581	

Board Approved Changes to Base Budget

Salaries and Benefits	226,627	Increase in salaries due to MOU and retirement increases offset by reduction in 1.0 PSE.
Services and Supplies	(384,962)	Decrease expenses to compensate for salaries and benefits increase.
	(6,059)	GASB 34 Accounting Change (EHAP).
	189,852	Increase due to fund balance adjustment.
	(201,169)	
Transfers	6,059	GASB 34 Accounting Change (EHAP).
Contingencies	38,641	Increase due to fund balance adjustment.
Total Appropriation	70,158	
Total Revenue	-	
Fund Balance	70,158	

OVERVIEW OF BUDGET

DEPARTMENT: AUDITOR/CONTROLLER-RECORDER
AUDITOR/CONTROLLER-RECORDER: LARRY WALKER

	2003-04					
	Appropriations/Oper Expense	Revenue	Local Cost	Fund Balance	Rev Over/ (Under) Exp	Staffing
Auditor/Controller-Records	12,494,542	9,689,972	2,804,570			181.6
Micrographics	699,054	-		699,054		-
System Development	13,557,790	3,380,000		10,177,790		-
Vital Records	524,163	128,000		396,163		-
Records Management	133,772	133,865			93	2.0
Total	27,409,321	13,331,837	2,804,570	11,273,007	93	183.6

BUDGET UNIT: AUDITOR/CONTROLLER-RECORDER (AAA ACR)

I. GENERAL PROGRAM STATEMENT

The Office of the Auditor/Controller-Recorder and County Clerk is responsible for providing a variety of accounting services and document recording services. The Auditor and Controller Divisions record the collections, and perform the disbursements and audits of all county financial activities to ensure sound financial management. In addition, it is responsible for personnel payroll services, developing and implementing accounting systems, and administering the countywide cost allocation plan. The Recorder Division is responsible for accepting all documents for recording that comply with applicable recording laws, producing and maintaining official records relating to documents evidencing ownership and encumbrances of real and personal property and other miscellaneous records. The Recorder Division is also responsible for County Archives and County Clerk functions. County Archives maintains all the historical records for the county. The Office of the County Clerk produces and maintains the official records relating to vital statistics, fictitious business names, and other entities required by the State to register with the County Clerk.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	11,823,477	12,610,406	11,894,771	12,494,542
Total Sources	10,169,895	8,721,209	12,560,881	9,689,972
Local Cost	1,653,582	3,889,197	(666,110)	2,804,570
Budgeted Staffing		189.9		181.6
Workload Indicators				
Marriage ceremonies	3,147	2,943	3,289	2,950
Notary bonds files	2,022	1,967	2,721	2,400
Fund transfers processed	27,069	21,000	21,047	2,100
Deposits processed	11,852	11,250	12,870	12,500
Warrants issued/audited	333,047	350,000	370,903	330,000
Payroll direct deposits	462,843	471,000	482,145	481,600
Payroll warrants issued	36,953	36,000	29,526	29,900
Tax refunds/corrections	52,985	58,000	36,131	64,700
Legal docs recorded	671,000	691,491	860,496	720,000
Audits	148	74	85	76
Marriage licenses	10,035	10,268	9,870	9,200
Fict business names filed	14,685	13,851	15,941	15,105
Birth certs issued	54,165	49,929	53,237	50,430
Marriage certs issued	17,679	16,777	17,772	16,950
Death certs issued	7,433	7,440	8,211	8,000

The actual local cost in 2002-03 is lower as the result of salary savings and higher than expected Recorder revenues due to a historical record of refinances caused by lower interest rates.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by a net 8.3 positions. There was an increase of 3.2 budgeted positions due to a technical correction to remove the vacancy factor included in the prior year's budget. No new position numbers were added and there is no increase in funding associated with this technical correction.

Per Board direction 11.5 vacant budgeted positions that were not in recruitment were deleted during budget adoption.

PROGRAM CHANGES

None.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: General AAA ACR

FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	9,088,728	9,780,046	10,569,067	(288,542)	10,280,525
Services and Supplies	1,594,559	1,764,141	1,755,070	301,705	2,056,775
Central Computer	736,734	736,734	872,222	-	872,222
Transfers	750	-	(3,297)	86,699	83,402
Total Exp Authority	11,420,771	12,280,921	13,193,062	99,862	13,292,924
Reimbursements	-	-	(251,986)	(546,396)	(798,382)
Total Appropriation	11,420,771	12,280,921	12,941,076	(446,534)	12,494,542
Operating Transfer Out	474,000	329,485	329,485	(329,485)	-
Total Requirements	11,894,771	12,610,406	13,270,561	(776,019)	12,494,542
Revenue					
Licenses & Permits	410,715	404,000	404,000	(39,000)	365,000
Current Services	11,601,766	7,380,061	9,020,350	203,150	9,223,500
State, Fed or Gov't Aid	4,926	288,950	88,950	(45,478)	43,472
Other Revenue	72,976	177,700	177,700	(119,700)	58,000
Total Revenue	12,090,383	8,250,711	9,691,000	(1,028)	9,689,972
Operating Transfer In	470,498	470,498	470,498	(470,498)	-
Total Financing Sources	12,560,881	8,721,209	10,161,498	(471,526)	9,689,972
Local Cost	(666,110)	3,889,197	3,109,063	(304,493)	2,804,570
Budgeted Staffing		189.9	189.9	(8.3)	181.6

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	271,081	MOU.
	508,347	Retirement.
	9,593	Risk Management Workers' Comp.
	789,021	
Services and Supplies	7,331	Risk Management Liabilities.
	(16,402)	4% Spend Down Plan.
	(9,071)	
Central Computer	135,488	
Transfers	(3,297)	Incremental Change in EHAP.
Reimbursements	(251,986)	30% Cost Reduction Plan.
Revenue		
Current Services	345,000	Court MOU.
	956,123	30% Cost Reduction Plan.
	139,166	4% Spend Down Plan
	200,000	Increased recording revenue.
	(200,000)	Less SB90 revenue.
	1,440,289	

Total Requirements Change	660,155
Total Financing Sources Change	1,440,289
Total Local Cost Change	(780,134)
Total 2002-03 Requirements	12,610,406
Total 2002-03 Financing Sources	8,721,209
Total 2002-03 Local Cost	3,889,197
Total Base Budget Requirements	13,270,561
Total Base Budget Financing Sources	10,161,498
Total Base Budget Local Cost	3,109,063

AUDITOR/CONTROLLER-RECORDER

Board Approved Changes to Base Budget

Salaries and Benefits	301,688	Increase in budget for step increases, paid vacation and administrative leave.
	(590,230)	Deletion of 11.5 vacant budgeted positions.
	(288,542)	
Services and Supplies	(2,000)	Reduce special department expense.
	(36,220)	GASB 34 Accounting Change (EHAP).
	(19,166)	Reduce courier & printing expense.
	(20,000)	Reduce temporary help - outside services.
	260,000	Increase in postage
	45,858	Comnet , cellular and other services
	6,127	Increase in Property Insurance
	7,000	Increase in other banking charges
	1,500	Increase in shredding
	9,000	Increase in Air Travel
	49,606	Increased for Board Approved fees during budget hearings
	301,705	
Transfers	50,479	Transfer to Records Management IRM ACR.
	36,220	GASB 34 Accounting Change (EHAP).
	86,699	
Reimbursements	(105,000)	Reimbursement from TTX (repay cost of Bank Reconciliation).
	(470,498)	Due to GASB 34 shown as reimbursement from SDW and SDV instead of Operating Transfers In.
	29,102	Decrease in reimbursement from SDW and SDV.
	(546,396)	
Operating Transfer Out	(329,485)	Fourth floor remodel budgeted in 2002-03.
Total Requirements	(776,019)	
Revenue		
Licenses, Permits	(39,000)	Estimate reduced activity.
Current Services	439,281	Estimated increased levels of recording activity.
	(285,737)	Reduction of 11.5 positions that were tied to revenue.
	49,606	Increase in Board Approved fees.
	203,150	
State and Federal Aid	(45,478)	Do not expect to receive claimed state funds this year.
Other Revenue	(119,700)	Reduction in number of hours billed to others.
Operating Transfers In	(470,498)	Due to GASB 34 funds received from SDW and SDV now budgeted as reimbursements
Total Financing Sources	(471,526)	
Local Cost	(304,493)	

BUDGET UNIT: MICROGRAPHICS (SDV REC)

I. GENERAL PROGRAM STATEMENT

The Micrographics fund was established to defray the cost of converting the county recorder's documents into an electronic storage system. The budget primarily reflects expenditures in services and supplies to upgrade and maintain systems that convert the ever-present flow of paper documents to microfilm and/or digital images. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	473,181	919,822	192,239	699,054
Total Revenue	57,674	31,820	-	-
Fund Balance		888,002	192,239	699,054

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder - Micrographics
FUND: Special Revenue SDV REC

FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	64,293	791,953	791,953	(250,546)	541,407
Equipment	77	-	-	-	-
Transfers	-	-	-	157,647	157,647
Total Appropriation	64,370	791,953	791,953	(92,899)	699,054
Operating Transfers Out	127,869	127,869	127,869	(127,869)	-
Total Requirements	192,239	919,822	919,822	(220,768)	699,054
Revenue					
Mircro Fees	-	31,820	31,820	(31,820)	-
Total Revenue	-	31,820	31,820	(31,820)	-
Fund Balance	-	888,002	888,002	(188,948)	699,054

Board Approved Changes to Base Budget

Services and Supplies	(245,571)	Reduction is due to more accurate and conservative reflection of actual expenditures.
	(4,975)	Decrease due to fund balance adjustment.
	(250,546)	
Transfers	157,647	Increased staff support cost from AAA ACR budget unit (prior year $127,869).
Total Appropriation	(87,924)	
Operating Transfer Out	(127,869)	Reclassed to transfers.
Total Requirements	(215,793)	
Revenue	(31,820)	Reduction in interest income.
Fund Balance	(183,973)	

BUDGET UNIT: SYSTEMS DEVELOPMENT (SDW REC)

I. GENERAL PROGRAM STATEMENT

The Systems Development fund was established to support, maintain, and improve the system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	1,775,455	12,457,832	3,615,341	13,557,790
Total Revenue	2,769,996	2,750,000	4,066,883	3,380,000
Fund Balance		9,707,832		10,177,790

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

PROGRAM CHANGES

None.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder - Systems Development
FUND: Special Revenue SDW REC
FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	2,505,485	10,170,703	10,170,703	(506,180)	9,664,523
Equipment	622,727	1,800,000	1,800,000	998,000	2,798,000
Transfers	144,500	-	-	685,555	685,555
Contingencies	-	-	-	242,212	242,212
Total Appropriation	3,272,712	11,970,703	11,970,703	1,419,587	13,390,290
Operating Transfer Out	342,629	487,129	487,129	(319,629)	167,500
Total Requirements	3,615,341	12,457,832	12,457,832	1,099,958	13,557,790
Revenue					
Micro Fees	4,066,883	2,750,000	2,750,000	630,000	3,380,000
Total Revenue	4,066,883	2,750,000	2,750,000	630,000	3,380,000
Fund Balance		9,707,832	9,707,832	469,958	10,177,790

AUDITOR/CONTROLLER-RECORDER

Board Approved Changes to Base Budget

Services and Supplies	(308,680)	Reduction is due to more accurate and conservative reflection of actual expenditures.
	(167,500)	Moved to Operating Transfer Out for CIP Request.
	(30,000)	Decreased to fund air conditioning network.
	(506,180)	
Equipment	868,000	Continuing improvements to the Recorder's imaging system.
	100,000	American Power Conversion Infrastructure.
	30,000	American Power Conversion network.
	998,000	
Transfers	487,129	Due to GASB 34 reclassed from operating transfers out.
	120,171	Increase in amount to Library (SAP CLB) for staffing and space for County Clerk functions.
	78,255	Increase in staff support costs to AAA ACR.
	685,555	
Contingencies	242,212	Increase due to fund balance adjustment.
Total Appropriation	1,419,587	
Operating Trans Out	(487,129)	Due to GASB 34 funds disbursed to Auditor/Controller (AAA ACR) and County Library (SAP CLB) for staffing now budgeted as transfers.
	167,500	CIP request for 1st floor remodel.
	(319,629)	
Total Requirements	1,099,958	
Revenue		
Micro Fees	630,000	To reflect the level of recording activity.
Total Revenue	630,000	
Fund Balance	469,958	

BUDGET UNIT: VITAL RECORDS (SDX REC)

I. GENERAL PROGRAM STATEMENT

The Vital Records fund was established to support vital records operations, including improvement and automation of vital record systems. Revenue includes fees collected pursuant to Health and Safety Code Section 10605.3, for certified copies of vital statistic records. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	48,205	529,074	165,032	524,163
Total Revenue	114,547	99,000	131,122	128,000
Fund Balance		430,074		396,163

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder - Vital Records
FUND: Special Revenue SDX REC
FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	165,032	529,074	529,074	(172,411)	356,663
Total Appropriation	165,032	529,074	529,074	(172,411)	356,663
Operating Transfers Out	-	-	-	167,500	167,500
Total Requirements	165,032	529,074	529,074	(4,911)	524,163
Revenue					
Micro Fees	131,122	99,000	99,000	29,000	128,000
Total Revenue	131,122	99,000	99,000	29,000	128,000
Fund Balance		430,074	430,074	(33,911)	396,163

Board Approved Changes to Base Budget

Services and Supplies	(2,955)	Reduction is due to more accurate and conservative reflection of actual expenditures.
	(167,500)	Move to Operating Transfer for CIP Request.
	(1,956)	Decrease due to fund balance adjustment.
Total Appropriation	(172,411)	
Operating Transfer Out	167,500	CIP Request for 1st floor remodel.
Total Requirements	(4,911)	
Micro Fees	29,000	Increase is due to slight increase in requests for certified copies of vital statistic records.
Revenue	29,000	
Fund Balance	(33,911)	

BUDGET UNIT: RECORDS MANAGEMENT (IRM ACR)

I. GENERAL PROGRAM STATEMENT

Records Management is responsible for storage of vital documents and records destruction. This division relocates inactive files from County departments into a central storage facility, where the files are maintained and made accessible to user departments upon request. The division also identifies records eligible for destruction based on schedules established by the owning agency.

The Records Management budget unit is an Internal Service Fund (ISF). As an ISF any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	98,445	132,356	220,275	133,772
Total Revenue	123,699	132,356	118,331	133,865
Revenue Over/(Under) Expense	25,254	-	(101,944)	93
Budgeted Staffing		2.0		2.0
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	108,141		46,157	
Workload Indicators				
Shredding/Reams	47,137	46,000	37,419	26,700
Storage Cubic Feet	36,000	36,000	32,531	33,010

The increase in operating expenses is primarily due to the Board approved consulting contract on December 17, 2002, for a not to exceed cost of $99,500 for Records Management improvements.

Decrease in revenue is due to Shredder becoming inoperable and therefore the service was outsourced.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

On March 4, 2003, the Board of Supervisors approved rate increase for storage of $.08 per cubic foot per month for a total of $.29 per cubic foot per month and a decrease for shredding of $1.60 per box for a total of $6.33 per box per month, to be effective July 1, 2003.

AUDITOR/CONTROLLER-RECORDER

GROUP: Fiscal
DEPARTMENT: Auditor/Controller-Recorder
FUND: Internal Services IRM ACR

FUNCTION: General
ACTIVITY: Records Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	45,491	76,949	84,002	18,446	102,448
Services and Supplies	174,784	55,407	55,407	26,049	81,456
Transfers	-	-	347	-	347
Total Exp. Authority	220,275	132,356	139,756	44,495	184,251
Reimbursements	-	-	-	(50,479)	(50,479)
Total Operating Expense	220,275	132,356	139,756	(5,984)	133,772
Revenue					
State Aid	(147)				
Current Services	118,478	132,356	132,356	1,509	133,865
Total Revenue	118,331	132,356	132,356	1,509	133,865
Rev Over/(Under) Exp	(101,944)	-	(7,400)	7,493	93
Budgeted Staffing		2.0	2.0	-	2.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	2,376	MOU.
	4,220	Retirement.
	457	Risk Management Workers, Comp.
	7,053	
Services and Supplies	347	Incremental Change in EHAP.
Total Operating Expense	7,400	
Total Revenue Change	-	
Total Revenue Over/(Under) Exp	7,400	
Total 2002-03 Operating Expense	132,356	
Total 2002-03 Revenue	132,356	
Total 2002-03 Rev Over/(Under) Exp	-	
Total Base Budget Operating Exp	139,756	
Total Base Budget Revenue	132,356	
Total Base Rev Over/(Under) Exp	(7,400)	

Board Approved Changes to Base Budget

Salaries and Benenfits	18,446	Cost of .25 budgeted staff - Record Management Supervisor.
Services and Supplies	26,440	Increase COWCAP , decrease professional services and increase general office expense.
	(391)	GASB 34 Accounting Change (EHAP).
	26,049	
Reimbursements	(50,479)	Reimbursement to IRM for recording services.
Total Operating Expense	(5,984)	
Revenue		
Current Services	1,900	Estimated increase in storage revenue.
	(391)	GASB 34 Accounting Change (EHAP).
	1,509	
Total Revenue	1,509	
Total Base Year Rev Over/(Under) Exp	7,493	

OVERVIEW OF BUDGET

DEPARTMENT: TREASURER-TAX COLLECTOR
TREASURER-TAX COLLECTOR: RICHARD LARSEN

	2003-04			
	Appropriations	Revenue	Local Cost	Staffing
Treasurer-Tax Collector	6,827,614	5,157,548	1,670,066	66.5
Central Collections	7,932,320	7,932,320	-	93.5
TOTAL	14,759,934	13,089,868	1,670,066	160.0

BUDGET UNIT: TREASURER-TAX COLLECTOR (AAA TTX)

I. GENERAL PROGRAM STATEMENT

The Treasurer-Tax Collector has two distinct functions: the collection of property taxes and the treasury function. The tax collection function involves the collection and accounting of property taxes for all taxing entities in the county. This currently amounts to more than $1.0 billion in property taxes, plus county licenses and other fees. The Treasurer is also responsible for the investment of the county investment pool, which includes county funds and all school districts within the county, as well as providing banking services for these agencies. The Treasurer currently manages assets of over $2.0 billion.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	6,574,194	6,273,423	6,473,242	6,827,614
Total Revenue	4,075,854	4,160,138	4,812,657	5,157,548
Local Cost	2,498,340	2,113,285	1,660,585	1,670,066
Budgeted Staffing		66.5		66.5
Workload Indicators				
Tax bills sent Out:				
Annual Secured	701,205	705,000	704,219	711,000
Annual Unsecured	41,770	42,000	42,903	41,000
Supplementals	89,013	62,000	92,003	64,000
Total	831,988	809,000	839,125	816,000
Tax charges (in millions):				
Annual Secured	1,027	1,070	1,113	1,221
Annual Unsecured	69	70	73	77
Supplementals	50	33	54	34
Total	1,146	1,173	1,240	1,332
Phone Calls (Interactive Voice Response System)*	267,000	289,000	318,688	300,000
Tax Sale Parcels Sold*	1,165	1,600	3,378	4,700
Checks Deposited*	2,225,949	Not Available	2,399,275	2,410,000
Warrants Processed*	2,297,246	Not Available	2,275,821	2,367,000
Assets Managed (in thousands) (as of Dec. 31)*	2,170,907	Not Available	2,233,072	2,250,000

*First time included in budget book.

Actual costs for 2002-03 are over budget by $199,819. Costs for title search, auction and advertising costs related to two tax sales exceeded the 2002-03 budget due to efforts to accelerate the number of properties offered at tax sales. These costs were offset by increased revenue (see below).

The majority of the actual 2002-03 revenue increases over budget are due to the increase in tax sale revenues ($693,000), increased assessment and tax collection fees ($80,000) and increased collection fees from unsecured delinquent parcels ($52,000). The Treasurer-Tax Collector originally budgeted to sell approximately 1,600 properties at tax sales but actually sold approximately 3,400 properties. These estimated revenue increases over budget are partially offset by an expected decrease in administrative charges to the Treasury Pool resulting from an analysis of its costs.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

An increased interest in real estate ownership by the public, as a result of the decline in the stock market along with historical low interest rates, has caused the number of properties sold at tax sales to skyrocket. In addition, being able to purchase properties using the Internet (one sale in 2002-03 and two planned in 2003-04) has increased participation at tax sales. Based on the success of tax sales in 2002-03, the County Treasurer-Tax Collector intends to continue to aggressively return tax-defaulted properties to the tax roll through the tax sales in 2003-04. The department plans to auction approximately 5,500 properties in 2003-04. The increased emphasis on tax sales will result in an increase to the department's services and supplies expenses (all of which are reimbursable through tax sale fees). Specifically, title search and auction/advertising costs are expected to be approximately $386,000 higher than the 2002-03 budget and tax sale postage and other costs are expected to be approximately $46,000 higher than the 2002-03 budget.

GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector
FUND: General AAA TTX

FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,238,522	3,486,873	3,756,700	56,412	3,813,112
Services and Supplies	2,767,341	2,319,171	2,290,967	600,219	2,891,186
Central Computer	609,159	609,159	659,670	-	659,670
Transfers	-	-	-	116,529	116,529
Total Exp Authority	6,615,022	6,415,203	6,707,337	773,160	7,480,497
Reimbursements	(341,780)	(341,780)	(675,554)	22,671	(652,883)
Total Appropriation	6,273,242	6,073,423	6,031,783	795,831	6,827,614
Operating Transfer Out	200,000	200,000	200,000	(200,000)	-
Total Requirement	6,473,242	6,273,423	6,231,783	595,831	6,827,614
Revenue					
Licenses and Permits	750	1,000	1,000	-	1,000
Taxes	248,120	245,000	245,000	12,000	257,000
Current Services	2,642,421	1,817,138	2,240,717	933,871	3,174,588
State, Fed or Gov't Aid	273	22,000	-	-	-
Other Revenue	1,921,093	2,075,000	2,075,000	(350,040)	1,724,960
Total Revenue	4,812,657	4,160,138	4,561,717	595,831	5,157,548
Local Cost	1,660,585	2,113,285	1,670,066	-	1,670,066
Budgeted Staffing		66.5	66.5		66.5

TREASURER-TAX COLLECTOR

	Total Changes Included in Board Approved Base Budget	
Salaries and Benefits	94,878	MOU.
	170,655	Retirement.
	4,294	Risk Management Workers' Comp.
	269,827	
Services and Supplies	(6,204)	Risk Management Liabilities.
	(22,000)	Loss of SB90 revenue.
	(28,204)	
Central Computer	50,511	
Reimbursements	(333,516)	30% Cost Reduction Plan.
	(258)	Incremental Change in EHAP.
	(333,774)	
Revenue		
Current Services	339,048	30% Cost Reduction Plan.
	84,531	4% Spend Down Plan.
	423,579	
State, Fed or Gov't Aid	(22,000)	Loss of SB90 revenue.
Total Requirement Change	(41,640)	
Total Revenue Change	401,579	
Total Local Cost Change	(443,219)	
Total 2002-03 Requirement	6,273,423	
Total 2002-03 Revenue	4,160,138	
Total 2002-03 Local Cost	2,113,285	
Total Base Budget Requirement	6,231,783	
Total Base Budget Revenue	4,561,717	
Total Base Budget Local Cost	1,670,066	

The Treasurer-Tax Collector expects to meet its 30% cost reductions plan through increased cost reimbursements from tax sale revenues and reimbursements from Central Collections.

	Board Approved Changes to Base Budget	
Salaries and Benefits	56,412	Increase in salary and benefits for budgeted step increases and paid vacation and administrative leave.
Services and Supplies	443,787	Increases in costs related to tax sales (title search, auction, advertising, postage and other costs).
	138,000	Increases in system development and distributed DP equipment charges.
	5,219	Net increase in all other costs.
	(11,787)	GASB 34 Accounting Change EHAP.
	25,000	Increased for Board Approved fees during budget hearings
	600,219	
Transfers	105,000	Bank reconciliation fees paid to Auditor/Controller ($105,000) and other employee programs.
	(258)	Correction of previous accounting error.
	11,787	GASB 34 Accounting Change EHAP.
	116,529	
Reimbursement	258	Correction of previous accounting error.
	22,413	Adjustment for administration cost.
	22,671	
Operating Transfers Out	(200,000)	Decrease for expenses related to a remodel of the County Treasurer's Offices in 2002-03.
Total Requirement	595,831	
Revenue		
Taxes	12,000	Increase in penalties on taxes.
Current Services	933,871	Increase in the tax sale revenues, assessment and tax collection fees and unsecured tax collection fees.
Other Revenue	(365,040)	Decrease in administrative charges to Treasury Pool related to remodel of the County Treasurer's Offices in 2002-03 and analysis of data processing charges.
	15,000	Other increases.
	(350,040)	
Total Revenue	595,831	
Local Cost	-	

BUDGET UNIT: CENTRAL COLLECTIONS (AAA TCC)

I. GENERAL PROGRAM STATEMENT

Central Collections is a division of the Treasurer-Tax Collector. The division's purpose is to centrally coordinate the county's collection functions by providing a collection service for the county, as well as to provide accounting and collections of court ordered payments. Total collections by the division are estimated at $31.0 million for 2003-04. The majority of these collections are from court-ordered fines and the Arrowhead Regional Medical Center's delinquent accounts receivable.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	5,175,474	6,894,549	5,786,056	7,932,320
Total Revenue	6,711,371	6,894,549	6,968,201	7,932,320
Local Cost	(1,535,897)	-	(1,182,145)	-
Budgeted Staffing		93.9		93.5
Workload Indicators				
Total collections ($)	30,004,855	26,000,000	30,693,954	31,000,000
Open accounts	270,826	Not Available	351,832	350,000
Assigned accounts	174,716	Not Available	204,449	192,000

Actual costs for 2002-03 reflect a savings in salaries and benefits due to open positions during the year and a savings in services and supplies due to decreased professional services expenses.

Revenues exceeded budget due mainly to increased Court collection fees.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted Staffing decreased by a net 0.4 positions and is funded with existing resources. Staffing changes include the following:

(1) Increase 1.0 new Programmer Analyst III position to support the increased workload and general programming updates and modifications and specific programming projects such as the HIPAA, AB3000 and SB1732 implementations.

(2) Increases of 3.1 positions (1.1 Collections Officers, 1.0 Fiscal Clerk II and 1.0 Public Information Clerk) filled during the year due to increased workload.

(3) Decreases of 3.5 positions (1.0 Supervising Accountant II, 2.0 Public Service Employees (PSEs) and 0.5 Supervising Fiscal Clerk I) that are no longer needed as a result of organizational changes in the Accounting Section.

(4) Decrease 1.0 vacant budgeted Supervising Accounting Technician position that was not in recruitment per Board direction during budget adoption.

PROGRAM CHANGES

As a result of collections increasing to an expected $31.0 million for 2003-04, the department's services and supplies expenses will also increase. Specifically, County Counsel expenses are expected to be $51,000 higher than the 2002-03 budget, other professional services (Columbia Ultimate Business Systems) are expected to be $29,000 higher than the 2002-03 budget, and non-inventoriable equipment is expected to be $46,000 higher than the 2002-03 budget.

TREASURER-TAX COLLECTOR

GROUP: Fiscal
DEPARTMENT: Treasurer-Tax Collector - Central Collections
FUND: General AAA TCC

FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,658,257	4,429,885	4,726,898	167,548	4,894,446
Services and Supplies	1,724,522	2,061,387	2,066,346	131,663	2,198,009
Central Computer	61,497	61,497	48,290	-	48,290
Equipment	-	-	-	100,000	100,000
Transfers	341,780	341,780	340,565	351,010	691,575
Total Appropriation	5,786,056	6,894,549	7,182,099	750,221	7,932,320
Revenue					
Fines & Forfeitures	55,087	107,977	107,977	(57,006)	50,971
Current Services	6,693,555	6,525,072	6,812,622	772,585	7,585,207
State, Fed or Gov't Aid	97,867	100,000	100,000	13,156	113,156
Other Revenue	121,692	161,500	161,500	21,486	182,986
Total Revenue	6,968,201	6,894,549	7,182,099	750,221	7,932,320
Local Cost	(1,182,145)	-	-	-	-
Budgeted Staffing		93.9	93.9	(0.4)	93.5

Total Changes in Board Approved Base Budget

Salaries and Benefits	106,371	MOU.
	185,877	Retirement.
	4,765	Risk Management Workers' Comp.
	297,013	
Services and Supplies	4,959	Risk Management Liabilities.
Central Computer	(13,207)	
Transfers	(1,215)	Incremental Change in EHAP.
Revenue		
Current Services	287,550	Expected increase in revenues due to increase in collections.

Total Appropriation Change	287,550
Total Revenue Change	287,550
Total Local Cost Change	-
Total 2002-03 Appropriation	6,894,549
Total 2002-03 Revenue	6,894,549
Total 2002-03 Local Cost	-
Total Base Budget Appropriation	7,182,099
Total Base Budget Revenue	7,182,099
Total Base Budget Local Cost	-

TREASURER-TAX COLLECTOR

Board Approved Changes to Base Budget

Salaries and Benefits	221,484	Increase in salaries and benefits for a net 0.6 budgeted staffing increase which includes the conversion of 2.0 PSEs and step increases for existing positions.
	(53,936)	Deletion of 1.0 vacant budgeted Supervising Accounting Technician position during budget hearings.
	167,548	
Services and Supplies	149,157	Increase in costs related to County Counsel expenses, professional services, noninventoriable equipment and general office expenses.
	(17,494)	GASB 34 Accounting Change (EHAP).
	131,663	
Equipment	100,000	Increase to computer hardware.
Transfers	333,516	Increase in reimbursements for salaries and benefits and services and supplies costs provided by the Treasurer-Tax Collector.
	17,494	GASB 34 Accounting Change (EHAP).
	351,010	
Total Appropriation	750,221	
Revenue		
Fines & Forfeitures	(57,006)	Decrease in vehicle code fines.
Current Services	826,521	Increase in accounting fees for services performed for various agencies, for reimbursements for ARMC collection costs, and for fees for traffic fine collections.
	(53,936)	Loss of revenue due to the deletion of 1.0 vacant budgeted Supervising Accountant position during budget hearings.
	772,585	
State, Fed or Gov't Aid	13,156	Increase in revenues from the 10% state incentive on restitution collections.
Other Revenue	21,486	Increase in other revenues for NSF checks.
Total Revenue	750,221	
Local Cost	-	

HUMAN SERVICES GROUP
SUMMARY

	Page #	Approp/ Requirements	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
AGING AND ADULT SERVICES:				
AGING PROGRAMS	170	8,147,202	8,147,202	-
BEHAVIORAL HEALTH:				
BEHAVIORAL HEALTH	185	121,296,698	119,453,945	1,842,753
OFFICE OF ALCOHOL AND DRUG ABUSE	190	20,063,339	19,913,881	149,458
CHILD SUPPORT SERVICES	194	39,889,326	39,889,326	-
HEALTH CARE COSTS	198	135,628,083	120,628,083	15,000,000
HUMAN SERVICES SYSTEM:				
ADMINISTRATIVE CLAIM	202	297,664,713	286,197,963	11,466,750
SUBSISTENCE PAYMENTS	212	434,096,671	412,619,746	21,476,925
AID TO INDIGENTS	231	1,275,123	330,986	944,137
PUBLIC HEALTH:				
PUBLIC HEALTH	240	73,611,885	72,967,163	644,722
CALIFORNIA CHILDREN'S SERVICES	245	10,723,433	9,185,392	1,538,041
INDIGENT AMBULANCE	249	472,501	-	472,501
VETERANS AFFAIRS	252	1,130,068	257,018	873,050
TOTAL GENERAL FUND		1,143,999,042	1,089,590,705	54,408,337

SPECIAL REVENUE FUNDS		Approp/ Requirements	Revenue	Fund Balance
AGING AND ADULT SERVICES:				
AGING PROGRAMS	174	-	-	-
ARROWHEAD REGIONAL MEDICAL CENTER:				
TELEMEDICINE FEDERAL GRANT FUND	182	-	-	-
TOBACCO TAX	183	4,390,510	3,648,209	742,301
BEHAVIORAL HEALTH :				
SPECIAL PATIENT ACCOUNT	193	16,600	3,800	12,800
HUMAN SERVICES SYSTEM:				
PROPOSITION 36	233	8,123,826	5,852,721	2,271,105
AB212	235	612,000	558,988	53,012
PRESCHOOL SERVICES	237	37,487,002	37,861,261	(374,259)
PUBLIC HEALTH:				
CAJON PASS	250	112,359	81,800	30,559
TOTAL SPECIAL REVENUE FUNDS		50,742,297	48,006,779	2,735,518

ENTERPRISE FUND		Operating Expense	Revenue/ Financing Sources	Revenue Over (Under) Exp
ARROWHEAD REGIONAL MEDICAL CENTER	176	274,094,127	263,631,781	(10,462,346)

OTHER AGENCY FUND	Page #	Approp	Revenue	Fund Balance
IN-HOME SUPPORTIVE SERVICES	376	8,091,439	6,738,893	1,352,546

REALIGNMENT	255

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES (DAAS)
DIRECTOR: MARY SAWICKI
BUDGET UNIT: AGING PROGRAMS (AAF OOA)

I. GENERAL PROGRAM STATEMENT

The Aging Programs are predominately funded by several federal and state sources and are budgeted in the newly established budget unit AAF OOA reported in organization codes (SBB, SBG, SYA, and SYW) as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services *(Budget Unit AAF OOA SBG)*
- Title IIIE – Special programs for aging families in a caregiver relationship, which provide case management, transportation, assisted transportation, counseling, caregiver training, respite adult care, respite skilled nursing, home safety devices, assistance devices, and minor home modification services *(Budget Unit AAF OOA SBG)*
- Title VII – Long-term care ombudsman and elder abuse prevention *(Budget Unit AAF OOA SBG)*
- Title V – Senior Employment Program, which provides part-time employment services for seniors age 60 and over. *(Budget Unit AAF OOA SBB)*
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes *(Budget Unit AAF OOA SYA)*
- CDBG – Supplements the nutrition program *(Budget Unit AAF OOA SBG)*
- Community-Based Services Programs which provides surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes *(Budget Unit AAF OOA SYW)*
- USDA – Supplements the cost of the nutrition program *(Budget Unit AAF OOA SBG)*
- Medi-Cal Administrative Activities (MAA) - Administrative activities necessary for the proper and efficient administration of the Medi-Cal program. *(Budget Unit AAF OOA SBG)*
- Targeted Case Management (TCM) - Case management services that assist Medi-Cal eligible individuals within a specific target group to gain access to needed medical, social, educational and other services. *(Budget Unit AAF OOA SYW)*

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	8,874,173	8,878,761	8,147,202
Total Revenue	-	7,900,036	8,316,651	8,147,202
Local Cost	-	974,137	562,110	-
Budgeted Staffing		111.9		101.1
Workload Indicators				
Senior Employment Enrollees	-	127	117	85
Meals Served	-	1,182,749	1,006,153	1,050,206
Sr Home & Health Care clients	-	345	316	314
Community Based Svcs clients	-	1,300	1,625	1,240
Information & Assistance contacts	-	41,958	44,995	50,194

In the 2002-03 final budget book, the budgeted workload indicator for 2002-03 for the Senior Employment Enrollees was incorrectly recorded as 197. The corrected number is 127 as indicated in the budget and workload history.

In 2002-03 one-time local cost was required to supplement traditional funding due to stagnation of funding streams and to fund nutrition contracts at current levels. During the year, the department has realigned staff and made other necessary adjustments to reduce services and supplies in order to stay within existing funding allocations in 2003-04.

Due to salary savings resulting from attrition and one-time-only funding for the Family Caregiver Program, DAAS used $559,847 of the one-time local cost for expenditures. The remaining local cost was used to repay loans held by the discontinued special revenue funds.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing decreased by a net 10.8 budgeted staffing in 2003-04. Changes consist of the following:

Added 3.0 budgeted staffing by transferring staff from the DPA Administrative Claim budget to the Aging budget. These positions split time between Aging and Adult services. Transferring them to the Aging budget enables the department to save administrative overhead costs (1.0 Administrative Supervisor II and 2.0 Clerk IIs).

Added 1.0 budgeted staffing for the Title III/VII programs to assist with increase workload for Family Caregiver program (Senior Information and Referral Area Representative).

Added 0.5 budgeted staffing to assist with increased workload in the Ombudsman program (Ombudsman Contractor Field Coordinator).

Deleted 12.0 budgeted staffing from the Title III/VII Programs. Four became vacant through attrition and were not replaced. (2.0 Accountant Is, 1.0 Accounting Technician, and 1.0 Fiscal Clerk II). One Senior Service Counselor was deleted because it was incorrectly budgeted in 2002-03. Three vacant Social Service Aides that were not needed as originally anticipated were deleted. Two HSS Program Specialist positions were transferred to the DPA Administrative Claim budget. Due to reduced funding in 2003-04, it will also be necessary to eliminate 2.0 additional budgeted staffing (1.0 Supervising Fiscal Clerk, 1.0 Staff Analyst I).

Deleted 1.0 vacant Clerk III from the Title XIX program that was not needed as originally anticipated.

Deleted 51.6 budgeted vacant staffing that were not filled in Title V Program due to lower contract requirements (33.75 Contract National on Aging positions, 14.25 contract CDA positions, 1.75 Contract Senior Program Representative and 1.8 Contract private sector positions).

Deleted 0.2 budgeted Social Services Practitioner in the Title XIX program due to decrease in funding.

The vacancy factor of 49.5 has been eliminated.

PROGRAM CHANGES

Due to fiscal constraints at the state level, the California Department of Aging eliminated the Senior Companion program and reduced funding for the Multi Service Senior, Health Insurance Counseling and Senior Employment programs in 2003-04, for a total reduction in funding of $288,925. The Senior Companion program is a contracted service provided by the City of San Bernardino and will be cancelled in 2003-04. The Health Insurance Counseling is a contracted service provided by Inland Agency and will be reduced in 2003-04. Services and supplies costs are reduced to accommodate the reduction in the Multi Service Senior and Senior Employment Programs.

Two new funding sources will add to the department's revenues in 2003-04, Targeted Case Management (TCM) and Medi-Cal Administrative Activities (MAA). TCM and MAA revenues are estimated at $123,500 and $315,000 respectively. TCM services are case management services that assist Medi-Cal eligible individuals within a specific target group gain access to needed medical, social, educational and other services. MAA activities are administrative activities necessary for the proper and efficient administration of the Medi-Cal program.

An overall decrease in expenditures is anticipated due to reduced budgeted staffing and by reductions made in services and supplies.

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General
AAF OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,276,183	3,787,658	3,598,251	90,588	3,688,839
Services and Supplies	6,061,015	5,399,509	5,246,612	(137,129)	5,109,483
Central Computer	44,797	44,797	84,286	(44,796)	39,490
Equipment	5,124	-	-	-	-
Other Charges	24,747	-	-	40,000	40,000
Transfers	689,224	519,843	459,323	(53,028)	406,295
Total Exp Authority	10,101,090	9,751,807	9,388,472	(104,365)	9,284,107
Reimbursements	(1,222,329)	(877,634)	(1,063,677)	(73,228)	(1,136,905)
Total Appropriation	8,878,761	8,874,173	8,324,795	(177,593)	8,147,202
Revenue					
Use of Money & Prop	2,954	25,000	25,000	(25,000)	-
State, Fed or Gov't Aid	7,662,077	7,845,036	8,269,795	(437,593)	7,832,202
Other Revenue	4,835	30,000	30,000	285,000	315,000
Other Financing Sources	646,785	-	-	-	-
Total Revenue	8,316,651	7,900,036	8,324,795	(177,593)	8,147,202
Local Cost	562,110	974,137	-	-	-
Budgeted Staffing		111.9	101.1	-	101.1

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	104,112	MOU.
	142,664	Retirement.
	11,980	Risk Management Workers' Comp.
	(448,163)	Decrease in budgeted staffing through attrition and staff reduction.
	(189,407)	
Services and Supplies	2,535	Risk Management Liabilities.
	22,000	Increase inservices for Targeted Case Management Program. Board agenda item dated April 22, 2003.
	(63,105)	Transfer to newly created budget unit for legislation (AAA LEG).
	(114,327)	30% Cost Reduction Plan - reduce management audit expenditures.
	(152,897)	
Central Computer	39,489	
Transfers	479	Incremental Change in EHAP.
	101,500	Increase for Targeted Case Management Program. Board item dated April 22, 2003.
	(100,241)	Decrease for DPA salaries.
	(62,258)	Decrease for Public Health nurse salaries.
	(60,520)	
Reimbursements	(38,043)	Increase for Case Manager in MSSP working part time in In-Home Supportive Service Program.
	(148,000)	Increase for supplemental funding for Nutrition Program.
	(186,043)	
Revenue		
State, Fed or Gov't Aid	424,759	Two new funding sources from tCM and MAA.
Total Appropriation Change	(549,378)	
Total Revenue Change	424,759	
Total Local Cost Change	(974,137)	
Total 2002-03 Appropriation	8,874,173	
Total 2002-03 Revenue	7,900,036	
Total 2002-03 Local Cost	974,137	
Total Base Budget Appropriation	8,324,795	
Total Base Budget Revenue	8,324,795	
Total Base Budget Local Cost	-	

AGING AND ADULT SERVICES

Board Approved Changes to Base budget

Salaries and Benefits	30,569	Salary transfers between the Aging programs will be processed through payroll reimbursements. In 2002-03 this was processed as transfers.
	60,019	Per diem ordinance increase.
	90,588	
Services and Supplies	(26,644)	Decrease in advertising expenditures.
	(19,500)	Decrease in non-inventoriable and inventoriable equipment purchase expenditures.
	(17,148)	Decrease in communication expenditures.
	(73,837)	Over budgeted 2002-03 professional services expenditures due to the actual awarding of contracts for Family Caregiver Program.
	(137,129)	
Central Computer	(44,796)	
Other Charges	40,000	Emergency assistance for Family Caregiver Program.
Transfers	(30,569)	Salary transfers between the aging programs will be processed in payroll reimbursements.
	(22,459)	Decrease due to the transfer of 3.0 Adult Service staff to the Aging budget in 2003-04.
	(53,028)	
Reimbursements	32,635	Decrease in transfers in from Adult Service budget.
	(60,481)	Increase county match for the Family Caregiver Program for the full year funding of program.
	(45,382)	Increase due to the transfer of 3.0 Adult Service staff to the Aging budget in 2003-04.
	(73,228)	
Total Appropriation	(177,593)	
Revenue		
State, Fed or Gov't Aid	(25,000)	Decrease in interest earned.
Use of Money & Property	(126,861)	Decrease in state funding for Senior Companion & Health Insurance Counseling Program and administrative costs associated with programs.
	(11,185)	Decrease in federal and state funding for Senior Employment 502E Program
	(187,449)	Decrease in federal funding for the Multi Service Senior Program.
	(112,098)	Decrease due to over estimating anticipated revenue for 2002-03 in the Senior Employment and Community Base Programs.
	(437,593)	
Other Revenue	285,000	Increase in federal funding for Medical Administrative activities for 2002-03 and 2003-04.
Total Revenue	(177,593)	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES
DIRECTOR: MARY SAWICKI
BUDGET UNIT: AGING PROGRAMS (SBB OOA, SBG OOA, SYA OOA, SYW OOA)

I. GENERAL PROGRAM STATEMENT

The aging programs are predominately funded by several federal and state sources and are budgeted in budget units SBB, SBG, SYA, and SYW as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services *(Budget Unit SBG)*
- Title VII – Long-term care ombudsman and elder abuse prevention *(Budget Unit SBG)*
- Title V – Senior Employment Program, which provides part-time employment services for seniors. *(Budget Unit SBB)*
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes *(Budget Unit SYA)*
- CDBG – Supplements the nutrition program *(Budget Unit SBG)*
- Community-Based Services Programs which provides surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes *(Budget Unit SYW)*
- USDA – Supplements the cost of the nutrition program *(Budget Unit SBG)*

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	7,580,716	160,518	(50)	-
Total Revenue	7,617,717	-	(6,379)	-
Fund Balance		160,518		-
Budgeted Staffing		-		-
Workload Indicators				
Senior Employment Enrollees	163	-	-	-
Meals Served	1,137,831	-	-	-
Sr Home & Health Care clients	380	-	-	-
Community Based Svcs clients	1,284	-	-	-
Information & Assistance contacts	34,513	-	-	-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

For 2002-03, the Board of Supervisors approved the establishment of specialized general fund AAF OOA for the Aging programs. On June 30, 2002, the combined fund balances in special revenue funds SBB, SBG, SYA, and SYW totaled $160,518 and was transferred into the new AAF OOA general fund budget unit in 2002-03. Additionally, activity erroneously occurred in these funds in 2002-03. The transactions have subsequently been moved to the new fund. These funds are now closed and deactivated. The fund balances will be removed when the Auditor-Controller performs the annual closing process in the spring of 2004.

The movement of the Aging programs from special revenue funds to the general fund has eliminated the consistent cash flow problems experienced as a result of the state reimbursement process. Due to long delays in state reimbursement, service providers often wait for payment from the department. Additionally, when the state budget is not approved on schedule, funds may not be available to the department for several months. The department is current in its payments to service providers and ensuring expenditures are staying within allocated funds provided.

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue Summary
SBB OOA, SBG OOA, SYA OOA, SYW OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	(50)	-	-	-	-
Transfers	-	160,518	160,518	(160,518)	-
Total Appropriation	(50)	160,518	160,518	(160,518)	-
Revenue					
State, Fed or Gov't Aid	(6,379)	-	-	-	-
Total Revenue	(6,379)	-	-	-	-
Fund Balance		160,518	160,518	(160,518)	-

Board Approved Changes to Base Budget

Transfers	(160,518)	Transfers out accumulated fund balance to AAF fund.
Total Appropriation	(160,518)	
Total Revenue	-	
Fund Balance	(160,518)	

DEPARTMENT: ARROWHEAD REGIONAL MEDICAL CENTER
DIRECTOR: MARK H. UFFER

	2003-04				
	Operating Exp/ Appropriation	Revenue	Fund Balance	Rev Over/ (Under) Exp	Staffing
Arrowhead Regional Medical Center	274,094,127	263,631,781		(10,462,346)	2,299.9
Telemedicine Federal Grant Fund	-	-	-		-
Tobacco Tax Funds	4,390,510	3,648,209	742,301	-	-
Total	278,484,637	267,279,990	742,301	(10,462,346)	2,299.9

BUDGET UNIT: ARROWHEAD REGIONAL MEDICAL CENTER (EAD MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center (ARMC) provides inpatient and outpatient medical care to county residents in accordance with state law. The medical center operates through an enterprise fund. Under this system, revenues earned from operations are retained to fund the program.

Revenue sources for ARMC are comprised of the following: current services, Disproportionate Share Hospital (DSH) Programs (SB 855, SB 1255, GME), third party payors such as Medi-Cal and Medicare, tobacco tax funds, miscellaneous revenue, and Health Realignment. Summary information regarding key components of this budget unit appears below. The “Rev Over/(Under) Exp” amount shown above reflects the enterprise fund’s depreciation requirement, and is not a shortfall to the budget. Depreciation expense of $12,000,000 is included as an operating expense; because funding is not required to offset this amount, a corresponding amount of revenue is not budgeted.

- The current services revenue category is comprised of:
  - Insurance revenue from third party insurance carriers paying on behalf of patients primarily receiving services from ARMC’s trauma center. This revenue accounts for 14.2% of ARMC’s net revenue.
  - A contract with the Department of Behavioral Health, for provision of services to mentally ill inpatients, accounts for 7.5% of ARMC’s net revenue.
  - Self-pay revenue consists of payments from patients who do not qualify for any reimbursement program and are responsible for their own bills; it accounts for 2.2% of ARMC’s net revenue.
- The DSH programs were established to provide supplemental Medi-Cal payments to certain hospitals that provide services to disproportionate numbers of Medi-Cal and other low-income patients. These programs assist safety net hospitals in meeting the uncompensated costs associated with providing medical services to uninsured and underinsured patients. These programs are mechanisms for distributing federal health care funds. The programs require the county to transfer general fund dollars (reflected in the Health Care Costs (HCC) budget unit) to the state. Through a matching process, the county receives back its initial contribution, which is recorded in the HCC budget unit as current services revenue. In addition to the return of the initial contribution, the county receives federal health dollars which are accounted for in the ARMC budget in the state and federal category. The level of the county’s contribution is set during the year by the state. As a result, the amounts in the HCC budget only represent estimates of the funds that will be needed to support the transfers, which take place during the coming fiscal year. In a similar fashion, this budget cannot fully reflect the amount of federal health dollars received via DSH programs until the county is notified of the matching amounts during the course of the fiscal year. The DSH programs are comprised of two elements:
  - The SB 855 program provides supplemental payments to hospitals that serve a disproportionate number of low-income individuals. Public entities are required to transfer funds to the State Department of Health Services by an intergovernmental transfer. These funds are matched with federal funds and redistributed as supplemental payments to all eligible hospitals including non-public hospitals. A hospital may receive DSH payments if its Medi-Cal utilization rate exceeds an established threshold or it uses minimum percentage of its revenues to provide health care to Medi-Cal and uninsured patients. This accounts for approximately 11.3% of ARMC’s net revenue.

- The SB 1255 program supplements eligible hospitals that are licensed to provide emergency medical services and contract with the California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program. Intergovernmental transfers are also made. These funds are combined with matching federal funds and redistributed by CMAC as supplemental payments to hospitals demonstrating a need for additional funds. CMAC ultimately determines the amount received by each participating hospital. This accounts for approximately 12.4% of ARMC's net revenue.

  The GME program is part of the SB 1255 program and it provides supplemental payments to DSH hospitals that are also teaching facilities. Payments are determined solely by CMAC and the amount can vary from year to year. Similar to other SB 1255 revenues, the amount actually received is determined by the state during the course of the fiscal year. This accounts for approximately 1.0% of ARMC's net revenue.

- Medicare is a federal insurance program for people over the age of 65 and it accounts for 9.8% of ARMC's net revenue.
- Medi-Cal fee for service is a state run insurance program that covers medical bills for low-income patients and accounts for 23.4% of ARMC's net revenue.
- Medi-Cal Managed Care is a program that is administered by Inland Empire Health Plan and it covers medical costs for low-income patients under an HMO type structure and it accounts for 4% of ARMC's net revenue.
- Tobacco Tax funds are allocated by the state to partially reimburse hospitals for uncompensated medical care and they account for 1.2% of ARMC's net revenue.
- Other revenue is primarily cafeteria sales, reimbursements from contracted physicians for office space, and payment from Riverside Regional County Medical Center (RRCMC) for services provided by ARMC's medical residents assigned to RRCMC. This revenue accounts for 1.4% of ARMC's net revenue.
- Health Realignment is a portion of the vehicle license fees and sales tax collected by the state and distributed to counties to cover the cost of indigent health care. It accounts for 11.6% of ARMC's net revenue.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	235,044,213	244,992,195	249,993,243	274,094,127
Total Financing Sources	231,496,839	246,621,803	257,161,998	263,631,781
Revenue Over/(Under) Expense	(3,547,374)	1,629,608	7,168,755	(10,462,346)
Budgeted Staffing		2,290.3		2,299.9
Fixed Assets	1,541,483	1,629,608	843,329	1,537,654
Workload Indicators				
Aver. Daily Inpatient Census ARMC	246	246	251	249
Aver. Daily Inpatient Census DBH	58	59	57	56
Emergency Room Visits	60,490	63,000	66,734	74,000
Outpatient Clinic Visits	210,057	208,000	221,101	221,000

Salaries and benefits were higher than budgeted in 2002-03 by $3.4 million due to increased staff in the inpatient units to better monitor difficult patients and additional personnel required in the emergency room. Services and supplies were up by approximately $200,000 due to higher utility usage and costs, increased security measures as recommended by the Sheriff's Department to better monitor the facility, increased medical supply costs due to increased drug costs and an increase in the number of prescriptions written, and increased costs to maintain the Medical Center's mechanical systems. These increases were partially offset by a reduction in medically indigent patient care costs.

Actual revenue for 2002-03 reflects the rate increase for Behavioral Health patients and the payment of a pro-rated share of ARMC's debt service which was partially offset by a decrease in DSH funds. Other revenue increased due to payment received from Riverside Regional County Medical Center (RRCMC) for ARMC's residents who rotate there for additional training.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Overall budgeted staffing increased by 9.6 positions. The base budget reflect salary and benefit cost increases of $11.9 million due to labor negotiations, retirement costs, and workers' compensation rate increases.

Budgeted staffing was increased by 65.0 positions as a result of five factors: (1) the need for increased personnel (19.0) in the emergency department to address volume increases that were not addressed in previous years; (2) the need for staff (43.0) on the nursing floors and at the Behavioral Health Unit to meet restraint regulations and better monitor disturbed/suicidal patients; (3) the addition of 1.0 Lactation Specialist to provide education for new mothers; (4) the addition of 1.0 Public Service Employee (PSE) to accommodate the Community Options Program; and (5) the addition of 1.0 Chief Financial Officer approved by the Board on May 13, 2003 (Item # 63).

Budgeted staffing was decreased by 55.4 positions as a result of six factors: (1) a decrease in security personnel (13.0) as their services are now incorporated into the external security contract; (2) the deletion of personnel (6.8) as a result of "The Right from the Start" (Proposition 10) program ending on June 30, 2003; (3) an accounting change requiring the Human Resources Officer (1.0) to be budgeted as a transfer out to reflect reimbursement for services provided by a Human Resources Department employee; (4) the deletion of 2.0 Custodians as their duties were reassigned to other personnel; and (5) the deletion of 22.0 clerical and 9.6 technical/other vacant positions; and (6) the deletion of 1.0 position as a result of eliminating a Radiology Assistant Manager, since these duties have been assumed by other personnel.

Also reflected is an increase of approximately $0.8 million for the new Per Diem Nurse rate to be competitive with other area hospitals with the goal of reducing overtime, maintaining staffing ratios and providing proper patient care; an increase of approximately $0.5 million for an underestimation of double time pay to Per Diem Nurses and other patient care personnel and an increase of approximately $0.3 million for the elimination of the vacancy factor.

PROGRAM CHANGES

Within Board approved changes to the base budget, services and supplies increased from $113,732,058 to $117,156,033, a net increase of $3,423,975. This increase is related to several changes with the most significant explained below:

- Based on experience on 2002-03:
  - Medical supplies cost is expected to increase $1.1 million as a result of volume increases and the expiration of a lawsuit that previously provided ARMC with free drugs that now have to be purchased in the market.
  - Utility costs are rising by approximately $0.5 million due to higher electricity usage and water charges that resulted from well water problems.
  - Temporary help cost is increasing by approximately $0.4 million to account for vacant positions.
  - Professional services increases of approximately $0.8 million are due to higher usage/costs related to kidney dialysis services, outside lab services, outside legal services, and payments to other hospitals for managed care patients assigned to ARMC.
  - Other contracts are increasing by approximately $1.0 million due to a projected increase in maintenance cost as the equipment becomes aged and requires more upkeep, and laundry services for volume increases and lost linen replacement.
- Inflation, related primarily to medical supplies (approximately 3%), is projected to increase by approximately $1.3 million.
- Overall Insurance premiums are increasing by approximately $0.6 million, with Malpractice Insurance making up most of the hike.

These increases are partially offset by cost decreases of $2.4 million with the elimination of Arrowhead Health Administrators, the closure of the Colton Clinic, elimination of expenses previously supported by Proposition 10 revenues, and EHAP and leases expenses now being recorded as transfers.

Within Board approved changes to the base budget, total revenue increased from $221,289,803 to $232,481,781 for a net increase of $11,191,978. This increase is comprised of a number of substantial changes.

- The current services revenue category will increase by a net $1.4 million. This will result from the following:

- ARMC will increase fees, raising revenues by approximately $4.7 million. These increases reflect growing operational costs and are consistent with fee schedules of other area hospitals.
- Since the Medical Center continues to operate nearer full capacity, fewer insured patients can be accommodated. This situation is projected to reduce revenues by approximately $4.0 million.
- Enhanced collection efforts are projected to increase Private Pay revenues by approximately $700,000.

❖ The state and federal revenue category will increase by a net $9.5 million. This will result from the following:

- Tobacco Tax revenues, distributed by a statutory allocation formula, are projected to decrease by approximately $0.8 million based on receipt trends.
- Proposition 10 revenue will decrease by approximately $1.4 million as a result of "The Right from the Start" grant ending on June 30, 2003.
- Medicare revenue is projected to increase by approximately $3.9 million for an additional payment (commonly referred as exception payment) to offset the cost of building the new facility. These federal funds are available to help offset ARMC construction costs since the new facility enhances service to Medicare patients; funds are anticipated annually through 2009.
- Medi-Cal revenue is projected to increase by approximately $1.4 million as the result of an expected rate increase.
- Projected receipt of Medi-Cal managed care funding via Inland Empire Health Plan has been decreased by approximately $1.9 million to reflect member growth at a slower rate than previously anticipated.
- SB 855 funding is expected to decline by approximately $4.7 million as result of reductions in federal funding (commonly referred to as the "Federal Cliff") and increased state administrative fees.
- SB 1255 funds are projected to increase by approximately $13.0 million. (As in past years, the amount of funding ultimately received is not identified until late in the fiscal year.)

❖ Other revenue increased as a result of assigning medical resident staff to Riverside Regional County Medical Center and getting reimbursement for their services.

The Board approved several contracts due to renewals or replacements of old contracts that decreased services and supplies by $1.1 million and increased revenues by $5.5 million. The revenue increased is primarily due to additional Behavioral Health revenues as a result of a rate increase to realign revenues with expenses.

GROUP: Human Services System | **FUNCTION: Health and Sanitation**
DEPARTMENT: Arrowhead Regional Medical Center | **ACTIVITY: County Medical Center**
FUND: Enterprise EAD MCR

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	124,266,268	120,773,138	132,651,067	2,527,540	135,178,607
Services and Supplies	115,001,468	114,838,886	113,732,058	3,423,975	117,156,033
Central Computer	893,981	893,981	893,981	(276,943)	617,038
Other Charges	648,866	78,545	78,545	(68,425)	10,120
Transfers	211,931	177,645	177,645	954,684	1,132,329
Total Exp Authority	241,022,514	236,762,195	247,533,296	6,560,831	254,094,127
Depreciation	-	-	-	12,000,000	12,000,000
Operating Transfers Out	8,970,729	8,230,000	8,230,000	(230,000)	8,000,000
Total Operating Expense	249,993,243	244,992,195	255,763,296	18,330,831	274,094,127
Revenue					
Current Services	68,349,655	55,578,700	61,578,700	1,427,639	63,006,339
State, Fed or Gov't Aid	155,346,591	157,471,006	156,919,006	9,466,645	166,385,651
Other Revenue	3,277,016	2,792,097	2,792,097	297,694	3,089,791
Total Revenue	226,973,262	215,841,803	221,289,803	11,191,978	232,481,781
Operating Transfers In	30,188,736	30,780,000	30,780,000	370,000	31,150,000
Total Financing Sources	257,161,998	246,621,803	252,069,803	11,561,978	263,631,781
Rev Over/(Under) Exp.	7,168,755	1,629,608	(3,693,493)	(6,768,853)	(10,462,346)
Budgeted Staffing		2,290.3	2,290.3	9.6	2,299.9
Fixed Asset					
Fixed Asset Equipment	521,238	1,000,000	1,000,000	250,000	1,250,000
Capital Lease Equipment	322,091	629,608	629,608	(341,954)	287,654
Total Fixed Asset	843,329	1,629,608	1,629,608	(91,954)	1,537,654

ARROWHEAD REGIONAL MEDICAL CENTER

	Total Changes Included in Board Approved Base Budget	
Salaries and Benefits	4,779,330	MOU.
	5,967,240	Retirement.
	1,135,509	Risk Management Workers' Comp.
	20,696	Approved by the Board on December 17, 2002 - upgraded the Compliance Officer contract.
	34,772	Approved by the Board on December 17, 2002 - upgraded the Business & Marketing Director.
	2,223	Approved by the Board on January 28, 2003 - reclassified a Licensed Vocational Nurse (LVN) II to LVN III.
	3,522	Approved by the Board on February 11, 2003 - upgraded an Ultrasound Technician I to a Ultrasound Technician II.
	(65,363)	Approved by the Board on February 11, 2003 - deleted 1.0 R$adiology Assistant Manager.
	11,877,929	
Services and Supplies	(506,368)	Approved by the Board on June 25, 2002 - reduced contract with Institutional Pharmacy Services, Inc. related to operation of the inpatient & outpatient Pharmacy.
	(2,130,388)	Approved by the Board on October 2, 2002 - decreased contracts with various physicians that provide services at the hospital.
	(166,000)	Approved by the Board on October 29, 2002 - radiation contract reduction for oncology services.
	524,000	Approved by the Board on November 19, 2002- increased the contract with the California Emergency Physicians.
	156,000	Approved by the Board on December 3, 2002 - state mandated newborn screening tests of all babies delivered at ARMC.
	121,668	Approved by the Board on December 17, 2002 - new contract with Clinica Del Sol to replace Medical Personal Management contract to provide medical services to medically indigent adults.
	15,842	Approved by the Board on February 4, 2003 - increased contract with Wound Management for wound consulting services.
	808,471	Approved by the Board on February 25, 2003 - increased contract with AKAL for security services.
	69,947	Approved by the Board on March 25, 2003 - contract with 3M Corp. for unlimited software license used to maintain patient census data.
	(1,106,828)	
Revenue		
Current Services	6,000,000	Approved by the Board on march 4, 2003 - increased Behavioral Health contract for inpatient psychiatric services.
State, Fed or Gov't Aid	(552,000)	Approved by the Board on October 22, 2002 - decreased managed care contract with Inland Empire Health Plan.

Total Operating Expense	10,771,101
Total Financing Sources Change	5,448,000
Total Rev Over/(Under) Exp Change	(5,323,101)
Total 2002-03 Operating Expense	244,992,195
Total 2002-03 Financing Sources	246,621,803
Total 2002-03 Rev Over/(Under) Exp	1,629,608
Total Base Budget Operating Expense	255,763,296
Total Base Budget Financing Sources	252,069,803
Total Base Budget Rev Over/Under) Exp	(3,693,493)

ARROWHEAD REGIONAL MEDICAL CENTER

Board Approved Changes to Base Budget

Salaries and Benefits	1,468,514	Additional 19.0 positions for the emergency room.
	824,531	Per diem ordinance increase.
	(462,925)	Delete 6.75 positions related to "The Right From The Start" Program.
	1,353,897	Add 43.0 positions to nursing and ARMC Behavioral Health unit to act as patients' observers.
	(466,963)	Delete 10.0 Security Technician I's and 3.0 Security Technician II's.
	72,011	Add 1.0 Lactation Specialist for Doula services.
	17,631	Add 1.0 PSE to accommodate Community Options personnel.
	(69,202)	Delete 2.0 Custodian II's.
	(89,909)	Delete 1.0 Human Resources Officer now recorded as transfer out.
	468,981	Increase special earnings (pad holiday) underestimated in prior year.
	(946,894)	Net decrease due to deletion of 31.6 vacant positions offset by addition of 1.0 Chief Financial Officer position.
	357,868	Eliminate vacancy factor.
	2,527,540	
Services and Supplies	(310,627)	Elimination of Arrowhead Health Administrators.
	(210,000)	Closure of Colton Clinic.
	450,600	Increased electricity usage and increased water charges with well water problems.
	(427,979)	GASB 34 Accounting Change (EHAP).
	(430,149)	GASB 34 Accounting Change - rent expense now budgeted in transfers.
	577,825	Increased overall insurance costs per Risk Management.
	391,000	Additional temporary help to fill vacant positions.
	1,312,100	Inflation primarily in medical supplies ($1,181,000).
	(927,677)	The "Right From The Start" grant from the First Family commission ended June 30, 2003.
	809,000	Increase in professional services due to volume increases in Kidney Dialysis ($123K), legal services ($100K), outside
	288,500	Increased costs related to laundry services due to volume increase and lost linen replacement.
	1,076,000	Incrase volume of prescriptions and expiration of free durg distribution from lawsuit settlement.
	683,500	Increased maintenance costs on equipment.
	90,000	Incrased at home nursing services.
	51,882	Net increase for all other services and supplies.
	3,423,975	
Central Computer	(276,943)	
Other Charges	(68,425)	Reduction in lease payments.
Transfers	93,300	Additional HRO I and part of HR Chief.
	397,067	GASB 34 Accounting Change (EHAP).
	464,317	GASB 34 Accounting Change - rent leases previously budgeted as services and supplies.
	954,684	
Total Expenditure Authority	6,560,831	
Depreciation	12,000,000	Accounting adjustment to record depreciation as an operating expense.
Operating Transfers Out	(230,000)	Decrease in Architecture & Engineering site reuse fees.
Total Operating Expense	18,330,831	
Revenue		
Current Services	738,700	Increased private pay revenue because of enhanced collection effort.
	688,939	Net changes - decreased insurance revenue because of decline in volume plus increased revenue due to a fee increase of 10%.
	1,427,639	Anticipated decrease in patient pay and insurance.
State, Fed or Gov't Aid	(1,390,602)	The "right From The Start" grant ends on June 30, 2003.
	(810,899)	Reduction in Tobacco Tax revenue.
	(1,852,500)	Reduction in IEHP and Health Net Managed Care volume growth ($1.3M), IEHP Indigent Fund ($120K), IEHP Risk
	(4,751,003)	Reduction in SB 855 revenue because of federal cliff (legislation) and additional state administrative fee.
	1,395,167	Increase Medi-Cal due to rate increase.
	12,984,203	Increase in SB 1255 payments from the state.
	3,892,279	Increased Medicare inpatient revenue from additional exception payment.
	9,466,645	
Other Revenue	297,694	Various increases and decreases in other revenue.
Total Revenue	11,191,978	
Operating Transfer In	370,000	Decrease in realignment ($230,000) and increase in trauma revenue.
Total Financing Sources	11,561,978	
Fixed Assets	250,000	Increased capital costs to buy out Radiology leases and buy additional Meditech servers.
	(341,954)	Reduction in lease payments.
	(91,954)	

BUDGET UNIT: TELEMEDICINE (RMT MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established this fund in 2001-02 to facilitate the transfer of Telemedicine Federal Grant funds to the County, as required by the U.S. Department of Health and Human Services. Funds were provided to assist ARMC in purchasing equipment needed to offer telemedicine services. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	1,264,031	100,000	1,053	-
Total Revenue	1,265,059	98,972	(154)	-
Fund Balance		1,028		-

The grant has ended; the 2002-03 activity represents close out transactions as all the revenue for the grant was received in 2001-02 and the $100,000 budgeted in 2002-03 was an over estimation. The remaining fund balance was transferred to the Medical Center's operating budget. The grant revenues reimbursed the Medical Center for the program's implementation costs, including equipment. Currently, the Medical Center provides Telemedicine services to its patients and bills the corresponding payors accordingly. This operational revenue is accounted for in the ARMC budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

See above.

GROUP: Human Services System
FUNCTION: Health & Sanitation
DEPARTMENT: Arrowhead Regional Medical Ctr - Telemedicine Fed Grant
ACTIVITY: Hospital Care
FUND: Special Revenue RMT MCR

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Operating Transfer Out	1,053	100,000	100,000	(100,000)	-
Total Requirements	1,053	100,000	100,000	(100,000)	-
Revenue					
State, Fed or Gov't Aid	(154)	98,972	98,972	(98,972)	-
Total Revenue	(154)	98,972	98,972	(98,972)	-
Fund Balance		1,028	1,028	(1,028)	-

Board Approved Changes to Base Budget

Operating Transfers Out	(100,000)	Fund closed.
Total Requirements	(100,000)	
Revenue		
State, Fed or Gov't Aid	(98,972)	Fund closed.
Total Revenue	(98,972)	
Fund Balance	(1,028)	

BUDGET UNIT: TOBACCO TAX (RGA THROUGH RGR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established these funds in 1989-1990 to facilitate the transfer of Tobacco Tax funds to the County hospital, Non-County hospitals and Physicians, as required by the State Department of Health Services. The funds will then be disbursed per guidelines established by the state. There is no staffing associated with this budget unit.

These funds are allocated by the state to county hospitals, non-county hospitals, and physicians to partially reimburse them for uncompensated medical services. ARMC is projected to net approximately $2.78 million from this revenue source in 2003-04, and will transfer the balance to area hospitals in accordance with the prescribed distribution formula.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	2,194,832	5,598,797	3,673,891	4,390,510
Total Financing Sources	1,711,201	4,791,542	3,606,658	3,648,209
Fund Balance		807,255		742,301

The distribution schedule for these funds is three months behind. The Medical Center received nine months of this year's allocation plus three months of the previous year allocation. The actual revenue for 2002-03 is down since the Medical Center budgeted for fifteen months worth of revenue but only received revenue for a twelve-month period.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

The state continues to reduce the amount distributed to counties for Tobacco Tax and has eliminated entirely the amount paid to physicians. These funds may be reduced even more in the future with the ongoing state budget crisis.

The department's request for 2003-04 assumes a decrease in revenues, consistent with recent trends for receipt of revenue from taxes imposed on tobacco products.

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Ctr - Tobacco Tax
FUND: Special Revenue RGA through RGR

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	3,673,891	5,576,367	5,576,367	(1,185,857)	4,390,510
Total Appropriation	3,673,891	5,576,367	5,576,367	(1,185,857)	4,390,510
Operating Transfers Out	-	22,430	22,430	(22,430)	-
Total Requirements	3,673,891	5,598,797	5,598,797	(1,208,287)	4,390,510
Revenue					
Use of Money & Prop	50,456	102,122	102,122	42,878	145,000
State, Fed or Gov't Aid	3,556,202	4,666,990	4,666,990	(1,163,781)	3,503,209
Total Revenue	3,606,658	4,769,112	4,769,112	(1,120,903)	3,648,209
Operating Transfers In	-	22,430	22,430	(22,430)	-
Total Financing Sources	3,606,658	4,791,542	4,791,542	(1,143,333)	3,648,209
Fund Balance		807,255	807,255	(64,954)	742,301

ARROWHEAD REGIONAL MEDICAL CENTER

		Board Approved Changes to Base Budget
Services & Supplies	(1,185,857)	Twelve months budgeted, only nine months from current year, three months from prior year.
Operating Transfers Out	(22,430)	Eliminate transfer among funds used to correct fund balances.
Total Requirements	(1,208,287)	
Revenue		
Use of Money & Prop.	42,878	Increase in interest.
State, Fed or Gov't Aid	(1,163,781)	Twelve months budgeted, only nine months from current year, three months from prior year.
Other Financing	(22,430)	Eliminate transfer among funds used to correct fund balances.
Total Revenue	(1,143,333)	
Fund Balance	(64,954)	

OVERVIEW OF BUDGET

DEPARTMENT: BEHAVIORAL HEALTH
DIRECTOR: RUDY G. LOPEZ

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Behavioral Health	121,296,698	119,453,945	1,842,753	-	686.2
Alcohol & Drug	20,063,339	19,913,881	149,458	-	91.5
Special Patient	16,600	3,800		12,800	-
Total	141,376,637	139,371,626	1,992,211	12,800	777.7

BUDGET UNIT: BEHAVIORAL HEALTH (AAA MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health (DBH) is responsible for providing mental health services to county residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the county via a network of department operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools and other community based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

Mental health services are principally funded by realignment funds generated from state sales tax and vehicle license fees (56%), state revenues (18%) and federal revenue (23%). The remaining three percent of revenue sources are insurance/patient fees and other miscellaneous revenue. In addition, the county must fund the required realignment revenue maintenance of effort (MOE). The department's local cost of $1,842,753 finances the required MOE.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	94,992,130	113,215,605	117,341,111	121,296,698
Total Revenue	93,149,377	111,372,852	115,498,359	119,453,945
Local Cost	1,842,753	1,842,753	1,842,752	1,842,753
Budgeted Staffing		734.1		686.2
Workload Indicators				
Inpatient Days	43,550	43,625	-	-
Habilitative Day Treatment Days	57,884	54,000		-
Outpatient Service Hours	540,779	517,854	-	-
Residential Days	109,597	117,000	-	-
Unduplicated Clients	34,014	32,140	-	-
Managed Care Autho/Reviews/Claims	35,804	32,848	-	-
Direct Billable Hours:				
CLINIC	185,996		242,418	202,754
CONTRACT	59,402		107,684	68,104
Fee For Service	22,552		34,220	24,205
Medical Adminsitrative Activity Hours	29,987		33,087	33,496
Quality Assurance hours	7,961		15,532	8,120
Outreach hours clinic & contract	69,506		84,865	75,764
Day Treatment Hours:				
Habilitative (Clinic and Contract)	57,884		56,692	-
Intensive			59,639	20,800

Significant variances between actual and budget for 2002-03 existed in contract agency costs, state hospital costs and state aid.

The ARMC contract was re-negotiated which translated into an additional cost of $5.0 million for 2002-03; increased rates more accurately reflect the cost for providing treatment at ARMC. The 2003-04 cost impact of this rate adjustment is estimated at $5.2 million.

State hospital costs were expected to drop by 50% in the current year due to the anticipated addition of the Assertive Community Treatment (ACT) contract. ACT services enable the consumer to live in lower levels of care at a lower cost to the county. However, due to a lengthy RFP process, the ACT contract was not in place until mid-year and as a result the state hospital bed usage remained the same. The ACT contract provides services to mentally ill consumers who are high users of emergency and inpatient psychiatric services and those at risk of needing such care. DBH is actively trying to transition patients away from the higher-level setting and the 2003-04 budget reflects the anticipated change.

The 2002-03 budget included state aid for AB3632, SB90 and full Children's System of Care (CSOC) funding. AB3632 is a state mandated program for services to special education pupils (SEP) and state revenue of $721,688 was included in the 2002-03 budget for this program. Additional funds of $900,000 (primarily for the AB3632 program) were budgeted as SB90 revenue to cover the portion of mandated program costs beyond the budgeted revenue. The SB90 program reimburses the county for unfunded state mandated services. Funding for both these programs was eliminated from the state budget. In addition, half of the funding ($650,000) budgeted for the CSOC program was also eliminated. CSOC provides services to seriously emotionally disturbed children at risk for out of home placement and those children already in placement who are at risk for higher levels of care. In an effort to offset the reduction in funding, the department postponed planned system upgrades ($900,000). Realignment revenue was used to backfill the remaining revenue losses.

Workload indicators have been changed to better reflect the activity of department staff. With regionalization in the department and a move towards the Recovery Model, the existing workload indicators did not provide a tool that could be used to measure outcomes. The department is moving away from Day Treatment Habilitative services and focusing more on providing Intensive Day Treatment. Intensive Day Treatment is designed to prevent hospitalization for high-risk consumers and places an emphasis upon assessment of consumers' activities of daily living and vocational skills, and services targeted at enhancing clients' self-sufficiency and ability to function as members of the community.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing changes include the deletion of 47.9 budgeted vacant and Extra Help positions as part of the Department's plan to reduce use of Realignment funding. The proposed budget also includes an increase of $583,000 to fund an MOU between DBH and the Human Services System (HSS). The MOU provides for 12 HSS positions (which will be retained by HSS) for assignment to DBH clinics. These positions will enable DBH to: expand the centralized employment component to all the regions of the county, assist clients in obtaining health benefits, screen and refer potential clients to needed services.

PROGRAM CHANGES

The majority of Behavioral Health services are funded with State Realignment revenues. In recent years, appropriations have included a combination of ongoing Realignment funds as well as use of unspent Realignment fund balance. Analysis of projected revenues, as well as use of fund balance over the next two fiscal years, indicated the need to significantly reduce expenditures beginning in 2003-04 rather than attempt to make dramatic cuts in 2004-05. To better align spending with receipt of ongoing Realignment funding, this budget proposes a fiscal "glide path" which spreads cuts over two fiscal years. The 2003-04 budget would reduce the department's reliance upon Realignment funding by approximately $8.0 million.

The department reduced operating costs as part of a two-year plan to decrease use of Realignment fund balance. These cost reductions include a net decrease of $8.5 million in services and supplies expenditures primarily due to a $6.2 million reduction in contracted services to align with 2002-03 service levels. Other reductions include $1.1 million in equipment costs by foregoing office furniture purchases, and suspending the personal computer replenishment program. Expenditures for software were decreased by $1.38 million.

Reductions also included the redesignation of $6.5 million in structure leases and Fee for Service Inpatient payments as Transfers to comply with recent accounting guideline changes (GASB 34). The decreases were partially offset by an increase of $5.2 million in the contract with the Arrowhead Regional Medical Center for inpatient services. Other increases include $1.3 million for medications provided to adult inmates (a cost previously borne by general fund allocation to the Sheriff's Department), $961,000 in COWCAP charges, and $550,000 for anticipated payments to Fee-For-Service providers for outpatient services to indigents in the high desert region.

State, federal and governmental aid reflects a net decrease of $7.6 million. Approximately $3 million in funding for CSOC, AB3632 and SB90 programs was eliminated by the state and $527,000 in state grant funds for the Mentally Ill Offender program was discontinued (the grant program concluded). Other decreases included a $1 million reduction in Medi-Cal FFP and a $7.8 million reduction in use of Realignment funds. These decreases were offset by a $2.5 million increase in EPSDT revenue, and $525,000 in combined increased revenues for Managed Care, Homeless Recovery and Medicare. In addition, $1.8 million was reclassified from other charges to the state, federal and governmental aid category to conform to accounting guidelines.

In addition to the program changes described above, the Board approved the following adjustments to the 2003-04 budget. Salaries and benefits increased $4.7 million due to increased MOU, retirement and workers compensation costs. Services and supplies increased by approximately $11 million as a result of Board approved expansion of the EPSDT program. State, Federal and Governmental Aid increases included $5.5 million in Medi-Cal to fund 50% of the EPSDT contracts and $10.2 million in realignment revenue ($5.5 for EPSDT and $4.7 to fund salary and benefit increases).

GROUP: Human Services System | **FUNCTION: Health & Sanitation**
DEPARTMENT: Behavioral Health | **ACTIVITY: Hospital Care**
FUND: General AAA MLH

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	41,805,578	42,382,851	47,012,411	(1,085,253)	45,927,158
Services and Supplies	64,896,741	60,740,763	72,034,200	(8,573,384)	63,460,816
Central Computer	550,342	550,342	407,902	-	407,902
Other Charges	4,301,849	2,943,804	2,943,804	1,160,421	4,104,225
Equipment	-	198,000	198,000	(198,000)	-
Transfers	1,838,745	2,462,419	2,462,419	2,287,920	4,750,339
Total Exp Authority	113,393,255	109,278,179	125,058,736	(6,408,296)	118,650,440
Reimbursements	(4,091,776)	(4,198,074)	(4,198,074)	101,579	(4,096,495)
Total Appropriation	109,301,479	105,080,105	120,860,662	(6,306,717)	219,634,050
Operating Transfers Out	8,039,632	8,135,500	8,135,500	(1,392,747)	6,742,753
Total Requirements	117,341,111	113,215,605	128,996,162	(7,699,464)	121,296,698
Revenue					
Current Services	294,391	289,666	289,666	(21,167)	268,499
State, Fed or Gov't Aid	113,660,432	109,341,375	125,121,932	(7,640,894)	117,481,038
Other Revenue	1,543,536	1,741,811	1,741,811	(37,403)	1,704,408
Total Revenue	115,498,359	111,372,852	127,153,409	(7,699,464)	119,453,945
Local Cost	1,842,752	1,842,753	1,842,753	-	1,842,753
Budgeted Staffing		734.1	734.1	(47.9)	686.2

BEHAVIORAL HEALTH

	Total Changes Included in Board Approved Base Budget	
Salaries and Benefits	1,418,575	MOU.
	2,300,215	Retirement.
	643,249	Risk Management Workers' Comp.
	267,521	Full year funding for West Valley Detention Center mid-year minute order #79.
	4,629,560	
Services and Supplies	11,076,579	EPSDT minute order #60 dated January 14, 2003.
	225,752	Risk Management Liabilities.
	(8,894)	Incremental Change in EHAP.
	11,293,437	
Central Computer	(142,440)	
Revenue		
State, Fed or Gov't Aid	5,538,289	Increase in Medi-Cal for EPSDT contracts (minute order #60)
	5,538,290	Increase in realignment in lieu of state EPSDT revenue (minute order #60)
	4,703,978	Increase realignment required to fund base year adjustments.
	15,780,557	

Total Requirements Change	15,780,557
Total Revenue Change	15,780,557
Total Local Cost Change	-
Total 2002-03 Requirements	113,215,605
Total 2002-03 Revenue	111,372,852
Total 2002-03 Local Cost	1,842,753
Total Base Budget Requirements	128,996,162
Total Base Budget Revenue	127,153,409
Total Base Budget Local Cost	1,842,753

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	583,854	ESS positions from HSS MOU.
	(1,567,535)	Reduction of 46.1 positions.
	(101,572)	Deleted 1.8 vacant positions.
	(1,085,253)	
Services and Supplies	5,201,000	ARMC contract increase.
	1,300,000	Medication for incarcerated adults.
	(3,500,000)	Fee-for-Service Inpatient payments now being paid out of operating transfers out.
	(3,083,909)	Real Estate services will be assuming responsibility for rents/lease payments. The budget has been recategorized to intra-fund transfers.
	(1,380,669)	Software reduction. Removed plans to upgrade the existing client data system.
	(1,117,256)	Reduce equipment; 1/3 PC replenishment has been put on hold and furniture orders are expected to be reduced significantly in 2003-04.
	961,137	COWCAP increase.
	(600,000)	Align budget with current year actuals for Fee-for-Service contracts.
	(468,247)	Reduction in incorporated MD contracts.
	(217,085)	Reduce professional fees.
	550,000	Anticipated Fee-for-Service provider payments for indigent services. This was not budgeted in 2002-03.
	135,097	Increase malpractice insurance.
	(100,000)	Decrease motor pool.
	(6,284,513)	Reduction in contracted services to 2002-03 levels.
	31,061	Miscellaneous changes.
	(8,573,384)	
Other Charges	1,324,961	Increase state hospitals costs.
	(164,540)	Reduction in interim assistance for clients.
	(1,842,753)	Local cost accounting change now reflected as operating transfers out.
	1,842,753	Local cost accounting change now reflected in revenue.
	1,160,421	
Equipment	(198,000)	No new equipment budgeted.
Transfers	2,903,909	Real Estate Services will be assuming responsibility for rents/lease payments. Previously budgeted in services and supplies.
	28,536	HSS Administration increase.
	127,271	EHAP costs.
	2,511	HRD salary and benefit cost increases.
	(500,000)	Eliminated reimbursement to the alcohol & Drug Program for aftercare services.
	(274,307)	Reduction in transfers to Public Health and Probation due to loss of CSOC funding.
	2,287,920	
Reimbursements	101,579	Reduction in interagency agreements.
	101,579	
Total Appropriation	(6,306,717)	
Operating Transfers Out	(5,635,500)	Phoenix construction project near completion.
	(1,100,000)	Reduce Building H project.
	1,842,753	Local cost accounting change. Reclassed from other charges.
	3,500,000	Fee-for-service Inpatient payments, formerly paid out of services and supplies.
	(1,392,747)	
Total Requirements	(7,699,464)	
Revenue		
Current Services	(21,167)	Anticipated decrease in patient pay and insurance.
State, Fed or Gov't Aid	(1,300,000)	CSOC funding eliminated.
	(721,668)	AB3632 funding eliminated.
	(900,000)	SB90 funding eliminated.
	(527,107)	Elimination of MIOCR I (SPAN) grant.
	(1,091,581)	Reduction in Medical FFP.
	173,553	Estimated increase in Medicare revenue.
	2,510,405	Change to EPSDT program base.
	(7,847,773)	Decrease realignment.
	104,809	State allocation increase for homeless program.
	247,960	State allocation incrase for managed care program.
	1,842,753	Local cost accounting change relcassed from other charges.
	(30,673)	Miscellaneous.
	(101,572)	Reduce realignment revenue due to deletion of 1.8 positions.
	(7,640,894)	
Other Revenue	(37,403)	Reduction due to state-wide budget cuts.
Total Revenue	(7,699,464)	
Local Cost	-	

BUDGET UNIT: ALCOHOL AND DRUG ABUSE SERVICES (AAA ADS)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health's Alcohol and Drug Abuse Services consist of comprehensive substance abuse prevention and treatment programs for county residents. Services are provided by 6 county operated clinics and 30 to 40 contractors depending on the number of responses to RFPs. The major components include outpatient, residential, prevention, methadone, and case management services. Annually, approximately 13,000 clients are served and over 73,000 hours of prevention services are performed.

Services are primarily provided to clients who are indigent or receiving Medi-Cal. A small number of cases are private pays. ADS programs are principally funded by federal revenue (65%), state revenue (13%) and Medi-Cal (9%). To remain eligible for the state and federal funds, the county is required to provide a 10% match of state revenue. The department's local cost of $149,458 funds the required match. The department also receives reimbursements ($6.2 million) from other county departments. The two primary reimbursements are for services provided to the Human Services System (HSS) CalWorks program ($1.4 million) and the Proposition 36 – Substance Abuse and Crime Prevention Act program ($4.0 million).

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	17,624,241	24,784,682	20,595,302	20,063,339
Total Sources	17,414,932	24,577,582	20,433,134	19,913,881
Local Cost	209,309	207,100	162,168	149,458
Budgeted Staffing		100.9		91.5
Workload Indicators				
Drug Abuse Prevention Hours	88,768	80,000	76,699	73,000
Residential Treatment Clients	2,496	2,800	2,774	2,300
Outpatient Treatment Clients	7,886	8,800	9,054	9,500
Methadone Treatment Clients	854	1,200	947	1,259

The variances between the 2001-02 actual and budget for 2002-03 were due in part to the difficulty in filling budgeted positions and high staff turnover. In addition, the treatment costs related to the Proposition 36 program did not materialize as initially projected.

The 2002-03 actual expenditures reflect a reduction in salary and benefits of $960,000 as the department held positions vacant due to the uncertainty of the state budget. In addition, services and supplies decreased by $1.3 million as a result of the department postponing the purchase of software and a decrease in contract costs. Overall, revenues decreased by approximately $4.0 million due to a combination of reduced CalWorks funding and reclassifying revenue to reimbursements thus reducing both revenue and total appropriations. Local cost was also reduced to reflect the minimum required 10% match of actual State revenue.

The prevention hours were below budget due to county clinics devoting more time to outpatient services. Residential services declined and outpatient services increased due to an effort to place clients in a less costly outpatient service mode.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Salaries and benefit program changes reflect a decrease of $397,701 from the Board approved base budget. The Board approved base budget initially reflected increased salary and benefit costs due to employee MOUs. Since then, the department defunded 9.4 vacant positions; that budgetary savings will now offset the majority of increased MOU costs.

PROGRAM CHANGES

The reduction to services and supplies is due primarily to contract reductions of 6% ($1,058,262) which reflects the net reduction of available funding. Program funding decreased by approximately $1.6 million reflecting a reduction in CalWorks reimbursements due to HSS funding limitations. In addition, $500,000 in reimbursements for aftercare services was eliminated due to a reduction in the Behavioral Health realignment sales tax and vehicle license fee revenue. These reductions were partially offset by an increase in funding from the State Department of Alcohol and Drug and special revenue funds.

GROUP: Human Services System
DEPARTMENT: Behavioral Health - Substance Abuse
FUND: General AAA ADS

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	4,195,721	5,155,322	5,578,461	(397,701)	5,180,760
Services and Supplies	19,157,205	21,373,845	21,308,280	(1,073,678)	20,234,602
Equipment	(11,798)	-	-	-	-
Transfers	862,676	814,000	814,000	36,039	850,039
Total Exp Authority	24,203,804	27,343,167	27,700,741	(1,435,340)	26,265,401
Reimbursements	(3,608,502)	(2,558,485)	(2,558,485)	(3,643,577)	(6,202,062)
Total Appropriation	20,595,302	24,784,682	25,142,256	(5,078,917)	20,063,339
Revenue					
Current Services	218,452	4,041,502	4,041,502	(3,825,520)	215,982
State, Fed or Gov't Aid	16,027,926	16,437,876	16,853,092	439,807	17,292,899
Other Revenue	151,333	125,000	125,000	-	125,000
Total Revenue	16,397,711	20,604,378	21,019,594	(3,385,713)	17,633,881
Operating Transfer In	4,035,423	3,973,204	3,973,204	(1,693,204)	2,280,000
Total Financing Sources	20,433,134	24,577,582	24,992,798	(5,078,917)	19,913,881
Local Cost	162,168	207,100	149,458	-	149,458
Budgeted Staffing		100.9	100.9	(9.4)	91.5

BEHAVIORAL HEALTH

Total Changes Included in Board Approved Base Budget

BASE YEAR		
Salaries and Benefits	423,139	MOU and Retirement Increases.
Services and Supplies	(8,284)	4% Spend Down Plan.
	(7,923)	Risk Management and EHAP reductions.
	(49,358)	Approved local cost reduction.
	(65,565)	
Revenue		
State, Fed or Gov't Aid	415,216	Increase in state and federal funding from the State Department of Alcohol and Drug.

Total Appropriation Change	357,574
Total Financing Sources Change	415,216
Total Local Cost Change	(57,642)
Total 2002-03 Appropriation	24,784,682
Total 2002-03 Financing Sources	24,577,582
Total 2002-03 Local Cost	207,100
Total Base Budget Appropriation	25,142,256
Total Base Budget Financing Sources	24,992,798
Total Base Budget Local Cost	149,458

Board Approved Changes to Base Budget

Salaries and Benefits	(397,701)	Deleted 9.4 vacant positions due to funding reductions.
Services and Supplies	(1,058,262)	Reduction of contracted services due to net loss of available funding.
	(15,416)	Miscellaneous service and supplies adjustments due to funding reductions.
	(1,073,678)	
Transfers	17,493	EHAP cost previously budgeted in services and supplies.
	18,546	Increase in drug court administration costs.
	36,039	
Reimbursements	(1,417,427)	Reclassification from revenue to reimbursement for CalWorks services .
	(670,000)	Reclassification from revenue to reimbursement for DCS/CPS services .
	(3,973,204)	Reclassification from operating transfer to reimbursement for Substance Abuse & Crime Prevention Act (SACPA) services .
	1,924,554	Reclassification from reimbursement to operating transfers for transfer from special revenue funds.
	500,000	Loss of reimbursement from DBH for aftercare services.
	(7,500)	Increase in reimbursement from Probation Dept for the Repeat Offender Program.
	(3,643,577)	
Total Appropriation	(5,078,917)	
Revenue		
Current Services	(3,760,520)	Reclassification of CalWorks/DCS to transfers In. (CalWorks $3,090,520, and DCS $670,000).
	(65,000)	Payments under the CARRS program no longer available to ADS.
	(3,825,520)	
State, Fed or Gov't Aid	439,807	This is based on the preliminary allocation from the State Department of Alcohol & Drug.
Total Revenue	(3,385,713)	
Operating Transfers In	(1,693,204)	Net of reclassing special revenue funds from revenue to op transfers $2,280,000 and SACPA to reimbursements ($3,973,204).
Total Financing Sources	(5,078,917)	
Local Cost	-	

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RMC MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health established the Special Patient Account to monitor funds set aside for special purposes. Revenues from vending machines, donations, and Adopt-a-Duck are used for therapy supplies, poster contest awards, and other items. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	12,583	-	16,600
Total Revenue	1,251	1,000	1,216	3,800
Fund Balance		11,583		12,800

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Human Services System
DEPARTMENT: Behavioral Health - Special Patient Account
FUND: Special Revenue RMC MLH
FUNCTION: Health & Sanitation
ACTIVITY: Health Care

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	12,583	12,583	4,017	16,600
Total Appropriation	-	12,583	12,583	4,017	16,600
Revenue					
Other Revenue	1,216	1,000	1,000	2,800	3,800
Total Revenue	1,216	1,000	1,000	2,800	3,800
Fund Balance		11,583	11,583	1,217	12,800

Board Approved Changes to Base Budget

Services and Supplies	4,017	Increase special deprtmental expense to align with available funding.
Total Appropriation	4,017	
Revenue		
Other Revenue	2,800	Increase in anticipated donations.
Total Revenue	2,800	
Fund Balance	1,217	

OVERVIEW OF BUDGET

DEPARTMENT: CHILD SUPPORT SERVICES
DIRECTOR: CORY NELSEN
BUDGET UNIT: AAA DCS

I. GENERAL PROGRAM STATEMENT

Title IV-D of the Federal Social Security Act, which was originally enacted in 1975, governs the County Child Support Enforcement Program. Federal regulations require that the program be administered at the state level by a single agency, which, in turn, may contract with counties to conduct the enforcement program. Federal financial participation consists of payment of 66% of program costs and payment of graduated incentives to states for meeting program objectives. The balance of allowable county expenditures is reimbursed by the state. Basic program activities include locating absent parents, establishment of paternity, establishment of support orders pursuant to state guidelines, enforcement of support obligations, modification of support obligations when needed, and collection and distribution of support payments.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	31,995,423	40,798,946	38,845,942	39,889,326
Total Revenue	31,914,757	40,798,946	38,869,853	39,889,326
Local Cost	80,666	-	(23,911)	-
Budgeted Staffing		649.7		565.0
Workload Indicators				
Collections	$123,250,485	$141,130,000	$129,977,528	$135,000,000
Open Cases	166,987	151,000	162,785	160,000
Cases per Officer	732	583	733	842

Services and supplies expenditures were under budget by approximately $0.9 million. This was due to one-time costs allocated for expenditures for the new office in Victorville that was expected to open during 2002-03. Some costs were not incurred in 2002-03 due to delays in securing building permits. They include communication/data equipment such as patch panels, digital phone instruments and infrastructure costs (such as T-1 lines) and Cisco switches and servers.

Salaries and benefits expenditures were under budget by approximately $1.0 million. Prior to the end of the fiscal year, the department learned that 2003-04 funding would be reduced. As a result, DCSS instituted a hiring freeze and implemented measures for further staffing reductions.

The Child Support program is a state and federal reimbursement program and revenues received to reflect actual expenditures.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing decreased by a net of 84.7 budgeted positions due to increased MOU-related costs, staffing reclassifications from 2001-02 per Board item #02-045 dated May 21, 2002, and an anticipated decrease in state funding for 2003-04.

CHILD SUPPORT SERVICES

Net reduction of 3.0 in budgeted staffing due to reclassifications:

- Reclassification from 1.0 Supervising Child Support Field Investigator, 2.0 Child Support Field Investigators, 5.0 Investigative Technicians and 3.0 Clerk IIIs to 11.0 Child Support Officer Is.
- Reclassification from 8.0 Clerk IIIs and 6.0 Clerk IIs to 14.0 Child Support Assistants; reclass from 3.0 Clerk IVs to 3.0 Staff Aides; reclass from 1.0 Clerk IVs and 1.0 Chief Clerk to 2.0 Secretary Is.

Of these reclassified positions, 2.0 Child Support Assistants and 1.0 Staff Aide were eliminated due to funding restrictions.

Net reduction of 147.0 in budgeted staffing for vacant positions being deleted due to elimination of the vacancy factor are: 12.0 Child Support Officer IIs, 10.0 Child Support Assistants, 33.0 Child Support Officer Is, and 26.0 Clerk IIs.

Net reduction of 66.0 in budgeted staffing for positions that are vacant and being eliminated are: 1.0 Supervising Child Support Officer, 5.0 Automated Systems Technicians, 1.0 Automated Systems Analyst,1 8.0 Child Support Assistants, 1.0 Assistant Operations Manager, 1.0 Compliance Officer, 1.0 Operations Manager, 1.0 Media Specialist, 4.0 Staff Development Specialists, 1.0 Chief Clerk, 29.0 Clerk IIs, 2.0 Clerk IVs, 1.0 Executive Secretary, 3.0 Investigative Technicians, 4.0 Paralegals, 1.0 Fiscal Clerk II, 1.0 Clerk III, 39.0 Child Support Officer Is, and 33.0 Child Support Officer IIs.

One Deputy District Attorney IV position has been funded in 2003-04; this position was actually underfilled in June 2002 by a Child Support Attorney III.

Net reduction of 21.0 in budgeted staffing due to the deletion of all extra help positions. Ten Fiscal Clerk II positions and 11.0 Public Service Employees have been eliminated.

The vacancy factor of 118.0 has been eliminated.

PROGRAM CHANGES

Salaries and benefits are expected to increase due to MOU provisions and increased retirement contributions, even though budgeted positions have decreased by 84.7 positions. Given budget constraints, all overtime will be suspended effective July 1, 2003 and all vacant and extra help positions have been eliminated.

The state budget crisis has forced the department to reallocate and realign resources to salaries and benefits where it is needed most. In 2002-03 approximately $2.1 million was allocated in services and supplies and fixed assets for one-time expenditures for a build-to-suit facility in the high desert near the Victorville courthouse. This allocation has been moved to fund projected increases in salaries and benefits for 2003-04.

Other major budget changes include COWCAP increases of $76,052, as well as decreases totaling approximately $100,000 in hardware and software expenditures, training, and other services and supplies categories. Temporary help was reduced by $100,000 to $0 for 2003-04. Effective 2002-03, the department suspended use of all temporary help services to ensure compliance with County policies. These expenditure reductions will assure a budget that is cost effective.

In addition to reductions in services and supplies, no fixed asset equipment purchases have been budgeted for 2003-04.

Interfund transfers out have increased overall by approximately $495,651. These changes represent increases in EHAP costs (GASB 34 Accounting Change), HSS ITSD and Administration costs, and an expected increase of $369,408 in lease costs due primarily to the new Victorville facility.

The Child Support Services program is 100% funded by state and federal reimbursement. Revenue has been reduced to reflect budgeted reductions in allocations.

CHILD SUPPORT SERVICES

GROUP: Human Services System
DEPARTMENT: Child Support Services
FUND: General AAA DCS

FUNCTION: Public Protection
ACTIVITY: Child Support

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	27,727,973	28,712,774	29,591,380	(139,447)	29,451,933
Services and Supplies	7,914,415	8,536,938	6,817,463	114,461	6,931,924
Central Computer	481,047	481,047	361,631	-	361,631
Equipment	206,367	420,000	-	-	-
Other Charges	2,516,140	2,648,187	3,118,852	24,986	3,143,838
Total Appropriation	38,845,942	40,798,946	39,889,326	-	39,889,326
Revenue					
State, Fed or Gov't Aid	38,869,853	40,798,946	39,889,326	-	39,889,326
Total Revenue	38,869,853	40,798,946	39,889,326	-	39,889,326
Local Cost	(23,911)	-	-	-	-
Budgeted Staffing		649.7	649.7	(84.7)	565.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	971,848	MOU.
	1,734,620	Retirement.
	55,927	Workers' Compensation.
	(1,883,789)	Decreases ins taffing due to reduced funding.
	878,606	
Services and Supplies	(1,682,623)	Decreases due to elimination of one-time costs in 2002-03 for Victorville.
	(12,095)	Risk Management Liabilities.
	(24,757)	Other decreases.
	(1,719,475)	
Central Computer	(119,416)	
Equipment	(420,000)	One-time costs in 2002-03 due to Victorville.
Transfers	470,665	Increase in transfers due to additional lease costs for Victorville, Rancho, Redlands Offices.
Revenue		
State, Fed or Gov't Aid	(909,620)	Decrease in revenue to match appropriations.

Total Appropriation Change	(909,620)
Total Revenue Change	(909,620)
Total Local Cost Change	-
Total 2002-03 Appropriation	40,798,946
Total 2002-03 Revenue	40,798,946
Total 2002-03 Local Cost	-
Total Base Budget Appropriation	39,889,326
Total Base Budget Revenue	39,889,326
Total Base Budget Local Cost	-

CHILD SUPPORT SERVICES

		Board Approved Changes to Base Budget
Salaries & Benefits	(139,447)	Net decrease due to staffing reductions.
Services & Supplies	76,052	COWCAP increase.
	(189,832)	Decrease in hardware purchases for 2003-04.
	295,151	Increase of $231,151 to professional services (15%) + $64,000 estimated for case file process
	(66,910)	Net decreases in miscellaneous service and supplies categories.
	114,461	
Transfers	24,986	Net increase in ISF department costs.
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: HEALTH CARE COSTS
BUDGET UNIT: AAA HCC

I. GENERAL PROGRAM STATEMENT

This budget unit represents the costs of health care related programs for the county general fund. Health care related transactions represented by this budget unit include the Disproportionate Share Hospital (DSH) Supplemental Payments Programs (SB 855, SB 1255, and Graduate Medical Education (GME)), Realignment "AB 8" match, and the county's contribution for Arrowhead Regional Medical Center debt service payments. Summary information regarding key components of this budget unit appears below.

Disproportionate Share Hospital Programs

The DSH programs were established to provide supplemental Medi-Cal payments to hospitals that provide services to disproportionate numbers of Medi-Cal and other low-income patients. These programs assist safety net hospitals in meeting the uncompensated costs associated with providing medical services to uninsured and underinsured patients. These programs are mechanisms for distributing federal health care funds. The programs require the county to transfer general fund dollars (shown in this budget unit as Other Charges) to the state. Through a matching process, the county receives back its initial contribution, which is recorded in this budget unit as Current Services revenue. In addition to the return of the initial contribution, the county receives federal health dollars which are accounted for in the ARMC budget. The level of the county's contribution is set during the year by the state. As a result, the amounts only represent estimates of the funds needed at the time the budget is prepared. In a similar fashion, the ARMC budget cannot fully reflect the amount of federal health dollars received via DSH programs until the county is notified of the matching amounts during the course of the Fiscal Year. The DSH program comprises two elements:

- The SB 855 program provides supplemental payments to hospitals that serve a disproportionate number of low-income individuals. Public entities are required to transfer funds to the State Department of Health Services by an intergovernmental transfer. These funds are matched with federal funds and redistributed as supplemental payments to all eligible hospitals including non-public hospitals. A hospital may receive DSH payments if its Medi-Cal utilization rate exceeds an established threshold or it uses a designated percentage of its revenues to provide health care to Medi-Cal and uninsured patients.

- The SB 1255 program supplements eligible hospitals that are licensed to provide emergency medical services and contract with the California Medical Assistance Commission (CMAC) to serve Medi-Cal patients under the Selective Provider Contracting Program. Intergovernmental transfers are also made. These funds are combined with matching federal funds and redistributed by CMAC as supplemental payments to hospitals demonstrating a need for additional funds. CMAC ultimately determines the amount received by each participating hospital.

The GME program is part of the SB 1255 program and it provides supplemental payments to DSH hospitals that are also a teaching facility/institute. Payments are determined solely by CMAC and the amount can vary from year to year. Similar to other SB 1255 revenues, the amount actually received is determined by the state during the course of the fiscal year.

Realignment and General Fund Support

General fund support and realignment funds are used to pay for the ARMC debt service lease payments, Realignment "AB 8" match and administrative costs related to this budget unit. Note: Specific details regarding the financing sources which are used to cover the county's $53.1 million annual debt service obligation for the ARMC facility are provided in the ARMC Lease Payments (EMD JPL) section of the budget book.

HEALTH CARE COSTS

To qualify for receipt of Health Realignment funding from the state, the county must contribute a "match" of local funds. The matching amount is based on a formula, established through AB 8 in 1979, through which the state provided funding to preserve critical health programs in the aftermath of Proposition 13. When the Realignment program was created in 1991, funding allocations were based on the historical AB 8 formula, and local match requirements remained. The county's match requirement for 2003-04 is $4.3 million; this amount remains constant each year per the historical formula. The Realignment match funded in the Health Care Costs budget meets the County's full obligation to receive Health Realignment dollars which support the Public Health Department and Arrowhead Regional Medical Center. For 2003-04, the county anticipates receipt of approximately $51.0 million in Health Realignment funding. Important note: The local match requirement for receipt of Mental Health Realignment funding is reflected in the operating budget for the Department of Behavioral Health.

Realignment funds support this budget as follows:

- Mental Health at 3% (which covers half of administrative costs).
- Health at 97% (which covers half of administrative costs plus debt service payments).

The amounts listed as "Operating Transfers Out" represent the county's net debt service obligation for the payment of the Arrowhead Regional Medical Center facility ($20.7 million) and the required Realignment "AB 8" match ($4.3 million) which must by law be transferred into trust before Realignment monies can be directed toward health programs.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	170,638,249	135,600,146	118,341,508	135,628,083
Total Revenue	151,094,038	117,900,146	100,641,507	120,628,083
Local Cost	19,544,211	17,700,000	17,700,001	15,000,000
Budgeted Staffing		4.0		4.0

Increased 2002-03 services and supplies expenditures reflect one-time costs to provide Health Insurance Portability and Accountability Act (HIPAA) training for county employees.

There is a significant variance in Other Charges ($15.0 million) as the county's requirement to transfer funds to participate in the Disproportionate Share Hospital programs is not determined until later in the fiscal year. Since these expenses are fully offset by an equivalent amount of revenue (recorded as current services), any variance has no impact on local cost.

Operating transfers out and realignment are lower than anticipated as a result of a higher reimbursement rate from the state.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Use of Realignment funding has been increased by approximately $2.7 million out of which $2,643,434 is related to the decrease in local cost contribution for debt service payments and $59,780 is primarily due to increases in services and supplies for expenses related to Health Insurance Portability and Accountability Act (HIPAA).

HEALTH CARE COSTS

GROUP: Human Services System
DEPARTMENT: Health Care Costs
FUND: General AAA HCC

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	377,298	408,183	433,289	-	433,289
Services and Supplies	985,900	73,063	73,019	59,933	132,952
Other Charges	94,510,731	110,000,000	110,000,000	-	110,000,000
Equipment	80,264	-	-	-	-
Transfers	73,551	71,302	71,213	(153)	71,060
Total Appropriation	96,027,744	110,552,548	110,577,521	59,780	110,637,301
Operating Transfer Out	22,313,764	25,047,598	22,347,598	2,643,184	24,990,782
Total Requirements	118,341,508	135,600,146	132,925,119	2,702,964	135,628,083
Revenue					
Current Services	94,510,731	110,000,000	110,000,000	-	110,000,000
Realignment	6,130,776	7,900,146	7,925,119	2,702,964	10,628,083
Total Revenue	100,641,507	117,900,146	117,925,119	2,702,964	120,628,083
Local Cost	17,700,001	17,700,000	15,000,000	-	15,000,000
Budgeted Staffing		4.0	4.0		4.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	8,349	MOU.
	16,358	Retirement.
	399	Risk Management Workers' Comp.
	25,106	
Services and Supplies	(44)	Risk Management Liabilities.
Transfers	(89)	Incremental Change in EHAP.
Operating Transfers Out	(2,700,000)	Reduced local cost.
Revenue		
Realignment	24,973	Change in use of realignment funds to cover salaries and benefits, and services and supplies costs.

Total Requirements Change	(2,675,027)
Total Revenue Change	24,973
Total Local Cost Change	(2,700,000)
Total 2002-03 Requirements	135,600,146
Total 2002-03 Revenue	117,900,146
Total 2002-03 Local Cost	17,700,000
Total Base Budget Requirements	132,925,119
Total Base Budget Revenue	117,925,119
Total Base Budget Local Cost	15,000,000

Board Approved Changes to Base Budget

Services and Supplies	(782)	GASB 34 Accounting Change (EHAP).
	60,715	Expected costs increases related to Health Insurance Portability and Accountability Act.
	59,933	
Transfers	782	GASB 34 Accounting Change (EHAP).
	(935)	Decrease in costs for Human Services System Administrative support.
	(153)	
Total Appropriation	59,780	
Oper Transfers Out	2,643,184	Increased due to a reduction of local cost contribution for Arrowhead Regional Medical Center (ARMC) debt service lease payments.
Total Requirements	2,702,964	
Revenue		
Realignment	2,643,184	Increased use of realignment funds to cover ARMC debt service payments.
	59,780	Increased use of realignment funds to cover services and supplies, and transfer costs.
	2,702,964	
Total Revenue	2,702,964	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELMI

The Human Services System (HSS) is composed of eight county departments: Behavioral Health, Public Health, Children's Services, Transitional Assistance, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs; and three subdivisions: HSS Management Services, HSS Information Technology and Support, and HSS Performance, Education and Resource Center (PERC). Children's Services, Transitional Assistance, Adult Services, and all HSS subdivisions are included in the HSS administrative claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs. Subsistence payments and aid to indigents are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The HSS Assistant County Administrator is responsible for the following budget units that encompass several HSS departments: Administrative Claim, Subsistence Payments, and Aid to Indigents.

	2003-04 Budget			
	Appropriations	**Revenue**	**Local Cost**	**Staffing**
Administrative Claim	297,664,713	286,197,963	11,466,750	3,422.7
Subsistence Payments	434,096,671	412,619,746	21,476,925	-
Aid to Indigents	1,275,123	330,986	944,137	-
TOTAL	733,036,507	699,148,695	33,887,812	3,422.7

BUDGET UNIT: ADMINISTRATIVE CLAIM (AAA DPA)

I. GENERAL PROGRAM STATEMENT

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (TAD-Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), the Performance, Education and Resource Center (PERC), and the Administrative Support functions provided by HSS Administration.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	296,649,933	331,489,425	304,003,111	297,664,713
Total Revenue	283,507,186	319,725,182	291,758,831	286,197,963
Local Cost	13,142,747	11,764,243	12,244,280	11,466,750
Budgeted Staffing		4,409.1		3,422.7
Workload Indicators				
TAD Average Monthly Caseload	170,768	172,000	171,994	197,120
DCS Referrals - Annual	63,645	62,105	53,811	63,825
DCS Average Monthly Caseload	7,945	8,642	7,224	8,642
IHSS Average Monthly Caseload	12,449	13,523	13,687	14,163
IHSS Annual Paid Hours	11,771,679	13,045,883	13,530,196	14,596,235

Allocations received from the state in September 2002 resulted in significant changes to funding levels for many programs included in this budget unit. To address the net decrease in allocations HSS implemented cost saving measures including a hiring freeze, reduction of services, supplies and equipment purchases and cuts of funding available to contractors. These cost saving measures were quantified in the Adjustments to 2002-03 Final Budget For The Human Services System Administrative Claim Budget Unit presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002. This action reduced appropriations and revenue by $20.4 million. This decrease was offset by a $2.3 million appropriation and revenue increase for IHSS Provider Payments. Budgeted staffing was reduced by 233.6 positions for 2002-03.

Actual expenditures and revenue for 2002-03 reflect the effect of funding reductions and the cost saving measures that were implemented. Overall, expenditures were $27.5 million less than budgeted.

- Costs of salary and benefits were $17.1 million less than budgeted. This reflects the effect of staff attrition coupled with the hiring freeze. At year-end, staffing levels were down an additional 477 positions below the cuts made in the November 5, 2002 Adjustment.
- Costs of services and supplies were $3.5 million less than budgeted. This reflects the efforts made to remain within the appropriation levels approved in the November 5, 2002 Adjustment.
- Costs of program contracts, public assistance, other support and care and net transfers to other county departments were $3.7 million less than budgeted. This also reflects the efforts made to remain within the appropriation levels approved in the November 5, 2002 Adjustment.
- Costs of fixed assets were $3.0 million less than budgeted. This is because 1) fewer photocopiers were purchased than budgeted resulting in savings of $0.6 million, 2) no vehicles were purchased resulting in savings of $1.8 million and 3) less lease-purchased computer equipment was acquired than budgeted resulting in savings of $0.6 million.
- Costs of operating transfers out were $0.2 million more than budgeted. This was a result of a transfer for a prior year's expenditure that was processed in 2002/03.
- Revenue receipts decreased commensurately with the decrease in expenditures.

Local cost exceeded target by $0.5 million. This can be attributed to expenditures exceeding the state allocation for DAAS's Adult Protective Services program and DCS's Adoptions program. Some of these costs may be reimbursed by the state in a future 2003 statewide allocation process.

On March 11, 2003 the Board approved Item #59, Structural Reorganization and Transition of the CalWORKs Division. This item transitioned CalWORKs Welfare to Work programs administered by JESD into TAD. This action will allow TAD to consolidate and more efficiently deliver CalWORKs services to clients. Because CalWORKs funding was sufficient for the balance of 2002-03, staffing levels were not adjusted as a result of this reorganization; however, significant staffing reductions will be required in this program in 2003-04. Negative effects on service delivery that might result from further funding reductions and increased staffing costs in 2003-04 may be less severe because of economies realized from this transition.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

REQUIREMENTS

Anticipated allocation reductions (primarily in the loss of CalWORKs Incentive funds), coupled with increased staffing costs and required increases in the cost of county services, forced HSS to implement further budgeted staffing and expenditure reductions for 2003-04. Appropriations will decrease a total of $33.8 million between budget years. Highlights of the changes are as follows:

- Overall, staffing has been reduced 986.4 budgeted positions from the 2002-03 final budget. This represents a further reduction of 752.8 positions beyond the cut of 233.6 positions made in the November 5, 2002 Adjustment. Much of this reduction has been accomplished through the attrition of current staff. Remaining necessary reductions will be made through the layoff of staff in 2003-04.
- Salary and Benefit costs have been reduced $15.7 million. This relatively small cost saving in relation to the large reduction of budgeted positions is attributable to a 16% to 20% increase in staffing costs. This increase in costs is a combination of negotiated MOU increases, salary step increases, and retirement contribution increases and worker's compensation cost increases.
- Services and supplies and central computer costs have been reduced $8.6 million, despite a $1.1 million increase in COWCAP charges.
- Other charges for services to clients will decrease $1.1 million. Costs of providing supportive services to clients have been reduced $9.6 million. These cuts are offset by a required increase of $8.5 million for IHSS provider payments.
- Equipment costs have been reduced $4.3 million. No photocopiers or vehicles will be purchased in 2003-04. Payments for a large lease/purchase made in 1999-2000 ended in 2002-03.
- Transfers to reimburse other county departments for services provided have been reduced $1.3 million.
- Reimbursements from other county departments for services provided by HSS have been increased $0.7 million. This reflects the increase in support provided by HSS Administrative Support Division and HSS Information and Technology Support Division to other county departments.
- Operating transfers out decreased $2.1 million. This is the net result of the completion of the transfer of $3.7 million to the Capital Improvement Projects budget for the Juvenile Court Dependency building project, the addition of $0.5 million for the local cost requirement of the IHSS Public Authority and the addition of $1.0 million to provide medical benefits to IHSS providers as negotiated and approved by the Board.

REVENUE

Available federal and state revenue will decline $40.3 million from 2002-03 levels. This is primarily a result of the loss of CalWORKs funding. Significant revenue changes between budget years are as follows:

- It is estimated that TAD programs will experience an overall loss of $40.6 million in state and federal revenue. This is a result of the loss of $21.8 million in CalWORKs Incentive funding, $12.2 million in other CalWORKs funding, $1.2 million in Food Stamp Administration funding, $6.0 million in Medi-Cal Administration funding and an increase of $0.9 million in funding for various other programs.
- It is estimated that DCS programs will experience an increase of $0.1 million.
- It is estimated that DAAS programs will experience an increase of $0.2 million.

LOCAL COST

All HSS programs are state and/or federal mandates and the county share of funding is either mandated as a percentage of total program costs or as maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Sales Tax Trust. The Social Services Sales Tax Trust was created during the State Tax Realignment process to offset local cost and is limited to use for designated social services programs.

HUMAN SERVICES SYSTEM

In aggregate the HSS Administrative Claim Budget Unit requires a net additional county share of cost of $6,323,781. No additional General Fund Local Cost will be required next year, as this amount will be provided from the Social Services Sales Tax Trust. Changes to local funding requirements are as follows:

- TAD programs will require $0.4 million less county share. Despite the $39.3 million loss of revenue only a very small amount of county share will be saved because most TAD programs require a fixed MOE as county share. Anticipated revenue from various small programs is expected to reduce local cost $0.4 million.

- DCS programs will require $0.7 million more county share. This increase is primarily a result of a decrease in the federal sharing ratio. A decrease in federal revenue requires additional county share to sustain program allocations at present levels.

- DAAS-IHSS Administration will require $0.6 million less county share. A local share overmatch budgeted in 2002-03 to meet projected expenditures above allocation levels is no longer necessary.

- DAAS-Aging programs will require $0.1 million more county share because of a required local share for a new program, Title IIIE-Family Caregiver Program.

- DAAS-IHSS provider payments will require $10.1 million more local funding. This increase is due to negotiated wage increases and medical benefits approved by the Board and an increase in caseload and paid hours for services provided to clients.

- $3.6 million less local funding will be required because all HSS obligations relating to the construction of a new Juvenile Dependency Court facility will be satisfied in 2002-03.

The need for additional revenue from the Social Services Sales Tax Trust is driven by the increase in county share of cost for programs as outlined above and the practice of financing all local share increases and local financing decreases with revenue from the Social Services Sales Tax Trust. Total additional revenue required from the Trust is $6.6 million. This represents the net effect of increased local share and local funding lost as a result of the 4% and 30% spend-down plans.

Due to declining sales tax revenues, and the fact that growth will now occur on a lower base amount, it will soon be impossible for Realignment to continue to fund all of the additional costs associated with mandated HSS programs. The draw on the Social Services Sales Tax Trust has begun to increase rapidly and is projected to continue to increase at a pace that will soon surpass receipts. When this occurs (perhaps as early as 2004-05), local county general fund dollars will then be required to pay for any mandated HSS program costs that cannot be covered by the Social Services Sales Tax Trust.

HUMAN SERVICES SYSTEM

Departments included in the Administrative Claim budget unit are summarized as follows:

FUNDING BY PROGRAM

Included in the Administrative Claim

Transitional Assistance Department	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
CalWorks - Eligibility	35,137,816	29,058,958	6,078,858	457.0
Food Stamps	28,890,872	25,029,741	3,861,131	376.0
CalWorks - Welfare to Work	37,182,589	37,182,589	-	407.0
Medi-Cal	35,286,789	35,286,789	-	459.0
Foster Care Administration	4,715,480	4,008,158	707,322	61.0
Child Care Administration	15,939,372	15,926,219	13,153	207.0
CalWorks - Mental Health	4,714,587	4,714,587	-	-
Cal-Learn	2,061,519	2,061,519	-	27.0
C-IV Consortium Funding	2,071,747	2,071,747	-	19.0
CalWorks - Incentive Funds	-	-	-	-
General Relief Administration	513,410	-	513,410	6.7
Other Programs	3,179,466	3,797,355	(617,889)	-
Total	**169,693,647**	**159,137,662**	**10,555,985**	**2,019.7**
Department of Children's Services	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
Child Welfare Services	68,948,613	59,338,891	9,609,722	816.0
Promoting Safe and Stable Families	2,535,332	2,535,332		-
Foster Training and Recruitment	228,500	228,500		3.0
Licensing	1,109,541	1,109,541		-
Support and Therapeutic Options Program	863,757	604,630	259,127	-
Adoptions	3,040,218	3,040,218		36.0
ILP	2,230,076	2,230,076		4.0
Other Programs	1,883,810	1,778,822	104,988	4.0
Total	**80,839,847**	**70,866,010**	**9,973,837**	**863.0**
Aging and Adult Services	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
In-Home Supportive Services	10,950,411	9,460,377	1,490,034	127.3
Adult Protective Services	4,510,171	4,286,274	223,897	52.4
IHSS Provider Payments	28,867,668	-	28,867,668	-
IHSS Provider Benefits	1,000,000	-	1,000,000	-
Contribution to Aging	420,906	-	420,906	-
IHSS PA	498,432	-	498,432	-
Other Programs	-	-	-	-
Total	**46,247,588**	**13,746,651**	**32,500,937**	**179.7**
Administration				**Staffing**
				360.3
Non Revenue Generating Costs	**Appropriation**	**Revenue**	**Local Share**	**Staffing**
PERC Training Expense	150,000	-	150,000	
PERC Ethics Training	195,000	-	195,000	
LLUMC - Child Assess Center	140,000	-	140,000	
Other	398,631	-	398,631	
Total	**883,631**	-	**883,631**	-
Total Local Share			**53,914,390**	**3,422.7**
Social Services Realignment		**42,447,640**	**(42,447,640)**	
Grand Total Administrative Budget	**297,664,713**	**286,197,963**	**11,466,750**	**3,422.7**

This budget was developed based on estimated funding allocations. Actual allocations will not be known until the state budget process is complete. Any necessary adjustments will be submitted to the Board of Supervisors as a mid-year adjustment to the 2003-04 Final Budget.

Changes to the Administrative budget by department are discussed as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

GENERAL PROGRAM STATEMENT

TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided include: Transitional Assistance to Needy Families (TANF), food stamps, Medi-Cal, child care, general assistance and the CalWORKs – Welfare To Work Program. CalWORKs – Welfare To Work assists qualified participants by providing remedial and/or basic education, vocational or on-the-job training to prepare participants to enter the job market. Participants receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

All programs are funded by a combination of federal, state, and county dollars, with the exception of the general assistance program, which is funded solely by the county. The goals of the Transitional Assistance Department are to meet the basic needs of families and individuals while working with them to attain self-sufficiency, and to promote work and personal responsibility.

STAFFING CHANGES

TAD staffing changes necessitate a reduction of 449.1 budgeted positions, which includes the following:

- Reduction of 166.5 various budgeted staff of which 7.5 are supervisory budgeted positions. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 17.5 budgeted temporary Public Service Employees (PSE) hired to work with the Welfare Data Tracking Information Program (WDTIP), which was completed in October 2002.
- Reduction of 36.0 budgeted temporary Public Service Employees hired as Spanish translators.
- Reduction of 88.6 budgeted clerical staff of which 1.0 is a supervisory budgeted position, due to cuts in funding and increased staffing costs.
- Reduction of 136.5 budgeted casework staff of which 25.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 4.0 budgeted administrative support staff of which 2.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.

TAD-Employment Services staffing changes necessitate a reduction of 262.0 budgeted positions, which includes the following:

- Reduction of 9.5 various budgeted staff. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 8.5 budgeted temporary JTPA – Summer Youth Aide positions transferred to SAC JOB.
- Reduction of 3.0 budgeted temporary Public Service Employees.
- Reduction of 51.0 budgeted clerical staff of which 5.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 175.0 budgeted casework staff of which 20.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 15.0 budgeted administrative support staff of which 5.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.

The budget includes a $1.2 million increase in salary reimbursements from the Department of Behavioral Health (DBH) that allows for the retention of 28.0 positions. A new Memorandum of Understanding (MOU) between TAD and DBH had been created that calls for 28.0 HSS positions to be placeD in DBH clinics, costs of which would have been fully reimbursed by DBH. However, because of additional fiscal limitations now anticipated at DBH next year, the department has indicated that it intends to scale down the original MOU and proceed with a modified MOU for 12.0 positions valued at $583,000. Any necessary budget adjustments resulting from the revised MOU will be reflected in the 2003-04 HSS mid-year budget adjustment.

PROGRAM CHANGES

Anticipated decrease in availability of CalWORKs funding and increased staff costs necessitates the reduction of staffing levels, services and supplies and some supportive services provided to participants. The net

decrease of $40.3 million results in a small savings to local cost because allocations for TAD programs require a set local share Maintenance of Effort (MOE) that does not change as allocations change.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

GENERAL PROGRAM STATEMENT

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker.

To accomplish the mission of **DCS**, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused. Adoptions, family preservation, family support, and foster home licensing are the primary support programs to Child Protective Services.

STAFFING CHANGES

DCS staffing changes necessitate a net reduction of 58.0 budgeted positions, which includes the following:

- Addition of 21.5 various budgeted staff. These positions were added in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 18.0 budgeted temporary Public Service Employees.
- Reduction of 12.0 budgeted clerical staff of which 1.0 is a supervisory budgeted position, due to cuts in funding and increased staffing costs.
- Reduction of 30.0 budgeted casework staff of which 4.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 19.5 budgeted administrative support staff of which 1.0 is a supervisory budgeted position, due to cuts in funding and increased staffing costs.

PROGRAM CHANGES

Late in 2002-03 the federal participation rate for Child Welfare Services funding decreased from 78% to 76% requiring a local cost increase of $728,689. Increased staff costs and stagnation in Child Welfare Services funding necessitates the reduction of staffing levels, services and supplies and some supportive services provided to participants.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

GENERAL PROGRAM STATEMENT

The **Department of Aging and Adult Services** (DAAS) serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to older people. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services (IHSS) and the Adult Protective Services (APS) programs, which are both budgeted in the Human Services System Administrative Claim budget.

The IHSS program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HSS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The APS program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referring to other community resources including the IHSS program, monitoring the progress of the client, and following up with the client.

STAFFING CHANGES

DAAS staffing changes necessitate a reduction of 61.3 budgeted positions, which includes the following:

- Reduction of 3.4 various budgeted staff. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- Reduction of 18.4 budgeted clerical staff of which 5.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 28.0 budgeted casework staff of which 3.7 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.
- Reduction of 11.5 budgeted administrative support staff of which 2.0 are supervisory budgeted positions, due to cuts in funding and increased staffing costs.

PROGRAM CHANGES

Increased staff costs and stagnation of Adult Services funding necessitates the reduction of staffing levels and services and supplies expenditures.

IHSS - Individual Provider costs. This program is essentially an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. In 2002-03 the IHSS providers unionized and successfully negotiated a 19.5% wage increase along with Board agreement to contribute a capped local share for provider medical benefits. Additionally, caseload growth in 2003-04 is expected to increase 11.8% over 2002-03. Local funding is required for the county share of the IHSS Individual Provider costs and the operating costs of the IHSS Public Authority. An additional $10.1 million of local funding is necessary due to projected caseload growth in 2003-04 and the effects of the negotiated increase to staff costs.

Aging Programs – A temporary one-time shift of additional local county cost in the amount of $974,137 was required to offset the estimated local cost need of Aging Programs in 2002-03. Realignment of staff, stagnation of funding streams and the need to fund service contracts at current levels contributed to the need for local funding to supplement traditional funding. Local funding was shifted from the HSS Administrative Claim budget and was replaced by revenue from the Social Services Sales Tax Trust. This $974,137 in local funding will return to the HSS Administrative Claim budget in 2003-04. This increase in local funding is more than offset by local funding reductions due to the County's 4% and 30% reduction plans.

Historically, local cost has been given to the Aging budget through the HSS Administrative Claim budget to fund local match requirements in several Aging programs (Senior Employment, Supportive Services, Ombudsman, and Nutrition programs). In 2003-04, local cost budgeted in this budget unit will fund the following Aging programs:

Senior Employment Program	Local Share Match	36,000
Title III/VII Programs (Supportive Services Ombudsman, Nutrition)	Local Share Match	119,000
Title IIIE Family Caregiver Program	Local Share Match	117,906
Nutrition Program	Additional Local Share	148,000
	Total	420,906

ADMINISTRATION AND SUPPORT DIVISIONS

GENERAL PROGRAM STATEMENT

HSS Administration and Support Divisions provide general administrative oversight and support functions to all departments included in the Administrative Claim. Support services are also provided to other HSS departments for purposes of continuity and economy of scale. Such services include budget analysis and coordination, facilities support, contract services support, agenda item coordination, special projects, auditing services, information technology and support, training, program legislation and research, and personnel services. Costs for these divisions are allocated to departments included in the HSS Administrative Claim budget and/or charged directly to departments not included.

STAFFING CHANGES

HSS Administration staffing changes necessitate a net reduction of 156.0 budgeted positions, which includes the following:

- Reduction of 75.7 various budgeted staff of which 12.0 are supervisory budgeted positions. These positions were removed in the Adjustment to 2002-03 Final Budget Board Agenda Item presented to and approved by the Board of Supervisors as Item #68 on November 5, 2002.
- **Administrative Services Division** – reduction of 21.0 budgeted positions of which 2.0 are supervisory budgeted positions.
- **Auditing Division** – reduction of 4.5 budgeted positions.
- **Information Technology and Support Division** – net increase of 8.5 budgeted positions. This includes a transfer of 6.0 budgeted positions for the C-IV automation project that is now cost centered in ITSD (100% reimbursed by CIV State funding). Five budgeted positions have been added to provide programming support to HSS departments that was previously provided by ISD. One budgeted position has transferred from the SAC JOB budget unit to support the recent transfer of JESD staff. A reduction of 3.5 various budgeted positions due to funding reductions.
- **Performance Education Resource Center (PERC)** – reduction of 1.0 budgeted position. This reflects the removal of a PSE position.
- **Program Development Unit –** reduction of 2.5 budgeted positions.
- **Legislation and Research Division** – reduction of 0.8 budgeted position.
- **Program Integrity Division –** reduction of 51.0 budgeted positions of which 7.0 are supervisory budgeted positions.
- **HSS Personnel –** reduction of 5.5 budgeted positions.
- **Administration** – reduction of 2.5 budgeted positions.

PROGRAM CHANGES

Increased staff costs and the net reduction of social services funding necessitates the reduction of staffing levels, services and supplies and equipment expenditures.

In 2003-04 PERC will be performing additional training that will generate an estimated $335,000 in additional revenue. Courses include the HIPPA training program, sexual harassment training, training for the City of San Bernardino, Organizational Culture Survey and staff delivered computer courses.

GROUP: Human Services System
DEPARTMENT: HSS Administration
FUND: General AAA DPA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	187,406,038	204,475,524	196,292,937	(7,516,803)	188,776,134
Services and Supplies	35,121,518	38,577,490	32,257,276	(1,499,268)	30,758,008
Central Computer	3,597,860	3,597,860	2,810,896	-	2,810,896
Other Charges	40,677,586	45,372,304	46,778,656	(2,488,998)	44,289,658
Equipment	1,721,623	4,732,727	4,732,727	(4,346,518)	386,209
Transfers	32,511,856	32,464,384	28,256,591	2,919,627	31,176,218
Total Exp Authority	301,036,481	329,220,289	311,129,083	(12,931,960)	298,197,123
Reimbursements	(841,113)	(1,369,157)	(1,369,157)	(661,685)	(2,030,842)
Total Appropriation	300,195,368	327,851,132	309,759,926	(13,593,645)	296,166,281
Operating Transfers Out	3,807,743	3,638,293	3,638,293	(2,139,861)	1,498,432
Total Requirements	304,003,111	331,489,425	313,398,219	(15,733,506)	297,664,713
Revenue					
Fines & Forfeitures	8,589	-	-	-	-
Currrent Services	1,068,348	449,000	449,000	3,600	452,600
State, Fed or Gov't Aid	290,395,213	318,951,182	301,157,469	(17,996,050)	283,161,419
Other Revenue	239,589	295,000	295,000	2,258,944	2,553,944
Other Financing Sources	47,092	30,000	30,000	-	30,000
Total Revenue	291,758,831	319,725,182	301,931,469	(15,733,506)	286,197,963
Local Cost	12,244,280	11,764,243	11,466,750	-	11,466,750
Budgeted Staffing		4,409.1	4,175.5	(752.8)	3,422.7

HUMAN SERVICES SYSTEM

	Total Changes Included in Board Approved Base Budget	
Salaries and Benefits	5,654,716	MOU.
	10,512,142	Retirement.
	816,984	Risk Management Workers' Comp.
	(15,000,000)	Full year funding reduction.
	(10,166,429)	Approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(8,182,587)	
Services and Supplies	(123,362)	Risk Management Liability.
	42,000	PERC training cost increase.
	(6,238,852)	Approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(6,320,214)	
Central Computer	(786,964)	
Other Charges	(2,100,000)	Full year funding reduction.
	5,063,024	Full year funding increase - IHSS provider payments - approved by the Board on January 14, 2003.
	2,300,000	Increase in IHSS provider payments - approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(2,346,000)	Reduction in JESD Program contracts - approved by the Board on November 5, 2002 - mid year adjustment to final budget.
	(1,164,066)	Reduction in FSET allocation - approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(346,606)	Various other charges reduction - approved by the Board on November 5, 2002- mid-year adjustment to final budget.
	1,406,352	
Transfers	(4,000,000)	Full year funding reduction.
	(112,016)	Approved by the Board on November 5, 2002 - mid-year adjustment to final budget.
	(95,777)	EHAP reduction.
	(4,207,793)	
Revenue		
State, Fed or Gov't Aid	(21,518,370)	Total reduction in revenue.
	3,724,657	Additional realignment needed as a result of 4% Spend Down Plan and 30% Cost Reduction Plan.
	(17,793,713)	

Total Requirements Change	(18,091,206)
Total Revenue Change	(17,793,713)
Total Local Cost Change	(297,493)
Total 2002-03 Requirements	331,489,425
Total 2002-03 Revenue	319,725,182
Total 2002-03 Local Cost	11,764,243
Total Base Budget Requirements	313,398,219
Total Base Budget Revenue	301,931,469
Total Base Budget Local Cost	11,466,750

Board Approved Changes to Base Budget

	Totals	
Salaries and Benefits		
Total TAD	(2,831,861)	Net change to Transitional Assistance Department.
Total JESD	(2,524,430)	Net change to Jobs and Employment Services Department.
Total DCS	(794,821)	Net change to Department of Childrens Services.
Total DAAS	(575,870)	Net change to Department of Aging and Adult Services.
Total Admin	(789,822)	Net change to HSS Administrative Divisions.
	(7,516,803)	
Services and Supplies	(172,872)	Reduction in commmunication network systems.
	(100,450)	Reduction in computer software purchases.
	(532,000)	Reduction in computer hardware purchases.
	(100,000)	Reduction in office expenses.
	(100,000)	Reduction in printing services.
	(202,832)	Reduction in temporary help services.
	1,110,104	Increase in COWCAP rate.
	614,355	Increase in distributed data processing equipment.
	137,348	Increase in professional services.
	(750,000)	Reduction in systems development charges.
	(585,000)	Reduction in maintenance of equipment.
	(277,450)	Reduction in maintenance of structures.
	(540,471)	Overall reduction in other services and supplies.
	(1,499,268)	
Other Charges	(400,000)	Reduction in employment services - transportation.
	(454,000)	Reduction in employment services - program contracts.
	(1,181,855)	Reduction in Childrens Services - program contracts.
	(635,936)	Reduction in CalWORKS incentive contracts.
	(1,000,000)	IHSS provider health insurance to be reported in transfers - 5030.
	(498,432)	IHSS PA local cost match to be reported in transfers - 5030.
	2,690,476	Increase in IHSS provider payements.
	(1,009,251)	Overall reduction in other charges.
	(2,488,998)	
Equipment	(878,000)	Reduction in equipment purchases over $5,000.
	(1,833,385)	Reduction in vehicle purchases.
	(1,635,133)	Reduction in leased equipment purchases.
	(4,346,518)	
Transfers	2,919,627	Increase due to TAD MOU with SAC JOB and EHAP charges moving from the 200 series.
Reimbursements	(661,685)	Increase in HSS Admin. staff performing non-welfare support functions.
Total Appropriation	(13,593,645)	
Operating Transfers Out	(3,638,293)	End of funding for Juvenile Dependency Court Building.
	1,000,000	IHSS provider health insurance to be reported in transfers - 5030.
	498,432	IHSS PA local cost match to be reported in transfers - 5030.
	(2,139,861)	
Total Requirements	(15,733,506)	
Revenue		
Current Services	3,600	Increase in health services grant.
State, Fed or Gov't Aid	(17,996,050)	Decrease due to reduction in program costs resulting from decreased allocations.
Other Revenue	2,258,944	Increase due to San Bernardino County Coalition for Quality Childcare Grant.
Total Revenue	(15,733,506)	
Local Cost	-	

BUDGET UNIT: SUBSISTENCE PAYMENTS SUMMARY - PUBLIC ASSISTANCE (AAA - DVC, ETP, OCC; AAB - ATC, BHI, CAP, CAS, FGR, KIN, SED, UPP)

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	410,605,410	420,327,685	418,970,057	434,096,671
Total Revenue	389,634,627	399,251,194	398,130,017	412,619,746
Local Cost	20,970,783	21,076,491	20,840,040	21,476,925

Overall, the subsistence payments budget units listed above and the Aid to Indigents budget (AAA ATI) did not exceed 2002-03 local cost allocated to them. However, some subsistence budget units exceeded their individual local cost allocation and local cost transfers were made between these budget units based on individual budget units' needs. The additional local cost was offset by either 1) projected savings in other subsistence budgets and in the Aid To Indigents budget, or 2) by additional revenue from the Social Services Sales Tax Trust (Realignment).

BUDGET UNIT: DOMESTIC VIOLENCE/CHILD ABUSE (AAA DVC)

I. GENERAL PROGRAM STATEMENT

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation and emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

- The domestic violence program under SB 1246 (Presley Fund) is funded by a surcharge on marriage licenses and provides funding for shelter care facilities, temporary housing, and counseling services.
- The child abuse prevention program is state funded under AB 2994 (Children's Trust Fund) by a surcharge on certified copies of birth certificates. This program provides: 1) training to childcare organizations/schools on child abuse recognition; 2) training of teenage parents encouraging proper care of infants and children; 3) group treatment for victims of abuse; and 4) group counseling for child abusers.
- An additional child abuse prevention program is funded under AB 1733. The services provided by this program are: 1) training to counselors on recognizing and reporting child abuse; 2) training to children, of preschool age to 14, on recognizing molestation and sexual abuse, avoidance techniques and reporting methods; and 3) training for parents and community groups in recognizing child abuse.

These programs are 100% funded by the three sources referenced above. There is no county general fund contribution nor staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,385,236	1,432,136	1,394,071	1,380,611
Total Financing Sources	1,378,862	1,432,136	1,371,855	1,380,611
Local Cost	6,374	-	22,216	-
Workload Indicators				
SB 1246 Contracts	$378,000	$332,492	$315,000	$285,000
AB 2994 Contracts	$507,277	$469,175	$447,631	$447,631
AB 1733 Contracts	$499,959	$630,469	$628,036	$647,980

Fiscal Year 2002-03 actual contracted services totaled $1,390,667. A year-end accrual error overstated expenditures by $3,404 and understated revenues by $18,812.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

An expected decrease in the sale of marriage licenses will result in less funding available for contractor payments.

GROUP: Human Services System
DEPARTMENT: Domestic Violence/Child Abuse
FUND: General AAA DVC

FUNCTION: Public Assistance
ACTIVITY: Aid Program

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	1,394,071	1,432,136	1,208,892	171,719	1,380,611
Total Appropriation	1,394,071	1,432,136	1,208,892	171,719	1,380,611
Revenue					
State, Fed or Gov't Aid	650,661	630,469	630,469	17,511	647,611
Total Revenue	650,661	630,469	630,469	17,511	647,611
Operating Transfers In	721,194	801,667	578,423	154,208	733,000
Total Financing Sources	1,371,855	1,432,136	1,208,892	171,719	1,380,611
Local Cost	22,216	-	-	-	-

Total Changes Included in Board Approved Base Budget

Other Charges	(223,244)	Due to an expected decrease in revenue that was included in budget targets. The decrease is largely a result of less birth certificates projected to be sold in 2003-04.
Revenue		
Operating Transfers In	(223,244)	
Total Appropriation Change	(223,244)	
Total Financing Sources Change	(223,244)	
Total Local Cost Change	-	
Total 2002-03 Appropriation	1,432,136	
Total 2002-03 Financing Sources	1,432,136	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	1,208,892	
Total Base Budget Financing Sources	1,208,892	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Other Charges	171,719	Projections show the decrease in sale of birth certificates to be less severe than was projected in the 2003-04 budget target package.
Total Appropriation	171,719	
Revenue		
State, Fed or Gov't Aid	17,511	Increase in state funding for CAPIT (AB-1733) per allocation letter.
	17,511	
Total Revenue	17,511	
Operating Transfers In	154,208	Additional revenue available from special revenue fund balances.
Total Financing Sources	171,719	
Local Cost	-	

BUDGET UNIT: CHILD CARE PROVIDER PAYMENTS (AAA ETP)

I. GENERAL PROGRAM STATEMENT

All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of the federal welfare reform and the resulting state CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect.

Childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	85,891,477	68,504,316	90,882,476	93,919,917
Total Revenue	85,943,528	68,504,316	90,884,155	93,919,917
Local Cost	(52,051)	-	(1,679)	-
Workload Indicators				
Average Monthly Paid Cases	23,153	18,229	21,078	20,462
Average Monthly Aid	$309	$313	$357	$382

In 2002-03 the budget was built based on assumptions that funding would be cut by as much as 25%. When the state released the 2002-03 allocations, funding was cut by only 9%.

Additionally, several additional funding augmentations were received to cover childcare expenses in 2002-03. Allocations received for childcare are as follows:

Program	2002-03 Original Allocations	Mid-Year Allocation Augmentations	Final Allocations
Stage 1 CalWORKS	$ 35,681,406	$ 14,097,553	$ 49,778,959
Stage 2 Contracts	27,045,683	1,246,512	28,292,195
Stage 3 Contracts	8,167,041	2,550,000	10,717,041
General Alternative Payment (Child Protective Services)	826,971	16,539	843,510
Federal Alternative Payment (Federal Block Grant)	3,128,898	62,578	3,191,476
Total	$ 74,849,999	$ 17,973,182	$ 92,823,181

In July 2002 the department presented to the Board the 2002-03 allocations and increased appropriations by $7.0 million. Estimates indicated a need for additional funding of approximately $13.5 million. The department submitted its request to the state in January 2003. In April 2003 all requests for additional funding were granted and the department presented the allocation augmentations along with the increase in appropriations and revenue to the Board in early May and late June, which fully funded childcare.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

In 2003-04 the Governor proposed childcare funding to be included in the "realignment II" funding shift to the county. This did not occur and childcare remains funded through the CalWORKS allocation and the Department of Education.

Due to the fact that "realignment II" and funding cuts did not occur, the 2003-04 budget was built based on caseload trend. In comparison to budget 2002-03, it is projected that average monthly paid cases will increase by 12.3%. Average monthly aid in 2003-04 will increase by 22% from 2002-03 budgeted due to inflation and greater demand for childcare services.

Childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no local cost.

GROUP: Human Services System
DEPARTMENT: Entitlement Payments
FUND: General AAA ETP
FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	90,882,476	68,504,316	99,038,758	(5,118,841)	93,919,917
Total Appropriation	90,882,476	68,504,316	99,038,758	(5,118,841)	93,919,917
Revenue					
State, Fed or Gov't Aid	90,884,155	68,504,316	99,038,758	(5,118,841)	93,919,917
Total Revenue	90,884,155	68,504,316	99,038,758	(5,118,841)	93,919,917
Local Cost	(1,679)	-	-	-	-

Total Changes Included in Board Approved Base Budget

Other Charges	30,534,442	Increase in allocations from federal and state sources.
Revenue		
State, Fed or Gov't Aid	30,534,442	Increase in allocations from federal and state sources.
Total Appropriation Change	30,534,442	
Total Revenue Change	30,534,442	
Total Local Cost Change	-	
Total 2002-03 Appropriation	68,504,316	
Total 2002-03 Revenue	68,504,316	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	99,038,758	
Total Base Budget Revenue	99,038,758	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Other Charges	(5,118,841)	Reduction due to estimated caseload decline.
Total Appropriation	(5,118,841)	
Revenue		
State, Fed or Gov't Aid	(5,118,841)	Reduction due to estimated caseload decline.
Total Revenue	(5,118,841)	
Local Cost	-	

BUDGET UNIT: OUT-OF-HOME CHILD CARE (AAA OCC)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increase the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	358,991	437,521	383,622	338,164
Local Cost	358,991	437,521	383,622	338,164
Workload Indicators				
Paid Cases Per Month	40	40	36	32
Average Monthly Aid	$748	$877	$881	$890

Expenditures for this program can fluctuate based on the unique nature and requirements of each individual case, but have remained between $300,000 and $500,000 per year for the past three years. Expenditures in 2002-03 for this program were 12.3% less than budgeted due to the Department of Children's Services ability to more efficiently help children qualify for federal and state funded programs. Average monthly aid per case increased slightly due to inflation.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

It is projected that paid cases per month will drop by 20% from 2002-03 budgeted due to the Department of Children's Services ability to more efficiently help children qualify for federal and state programs. Average monthly aid per case is projected to increase slightly due to inflation.

GROUP: Human Services System
DEPARTMENT: Out-of-Home Child Care
FUND: General AAA OCC
FUNCTION: Public Assistance
ACTIVITY: Aid Program

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	383,622	437,521	437,521	(99,357)	338,164
Total Appropriation	383,622	437,521	437,521	(99,357)	338,164
Local Cost	383,622	437,521	437,521	(99,357)	338,164

Board Approved Changes to Base Budget

Other Charges	(99,357)	Reduction in caseload.
Total Appropriation	(99,357)	
Local Cost	(99,357)	

BUDGET UNIT: AID TO ADOPTIVE CHILDREN (AAB ATC)

I. GENERAL PROGRAM STATEMENT

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget is funded approximately 48% state, 36% federal with the remaining costs offset by revenue from the Social Services Sales Tax Trust and local cost. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	11,429,348	14,103,489	15,186,707	17,152,146
Total Revenue	10,393,494	13,176,268	14,252,485	15,946,603
Local Cost	1,035,854	927,221	934,222	1,205,543
Workload Indicators				
Average Paid Cases Per Month	1,558	1,924	2,042	2,343
Average Monthly Aid	$ 611	$ 611	$ 620	$ 610

In 2002-03, continued caseload growth is due to the success of legislation that promotes participation in this program. The legislation is meant to reduce the number of children in the Foster Care program. Caseload in fiscal year 2002-03 was 31% more than the prior fiscal year. A mid-year budget adjustment was approved on June 10, 2003 to increase appropriations and revenue by $1,102,204. To meet the additional local cost requirement in 2002-03, an additional $288,039 was requested from the Social Services Sales Tax Trust.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Caseload is expected to increase approximately 14.7% from 2002-03. Continued growth is expected due to the success of legislation that promotes participation in this program.

Total local share required is $2,746,455 of which $1,540,912 is funded from the Social Services Sales Tax Trust. The remaining $1,205,543 requires local funding, an increase of $278,322 over 2002-03.

GROUP: Human Services System — **FUNCTION: Public Assistance**
DEPARTMENT: Aid to adoptive Children — **ACTIVITY: Aid Programs**
FUND: General AAB ATC

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	15,186,707	14,103,489	15,987,223	1,164,923	17,152,146
Total Appropriation	15,186,707	14,103,489	15,987,223	1,164,923	17,152,146
Revenue					
State, Fed or Gov't Aid	14,252,485	13,176,268	15,060,002	886,601	15,946,603
Total Revenue	14,252,485	13,176,268	15,060,002	886,601	15,946,603
Local Cost	934,222	927,221	927,221	278,322	1,205,543

HUMAN SERVICES SYSTEM

	Total Changes Included in Board Approved Base Budget	
Other Charges	1,883,734	Increased expenditures due to projected growth in caseload.
Revenue		
State, Fed or Gov't Aid	1,883,734	Increased federal and state reimbursements due to higher expenditures.
Total Appropriation Change	1,883,734	
Total Revenue Change	1,883,734	
Total Local Cost Change	-	
Total 2002-03 Appropriation	14,103,489	
Total 2002-03 Revenue	13,176,268	
Total 2002-03 Local Cost	927,221	
Total Base Budget Appropriation	15,987,223	
Total Base Budget Revenue	15,060,002	
Total Base Budget Local Cost	927,221	

	Board Approved Changes to Base Budget	
Other Charges	1,164,923	Increased expenditures due to projected growth in caseload.
Total Appropriation	1,164,923	
Revenue		
State, Fed or Gov't Aid	886,601	Increased federal and state reimbursement due to higher expenditures.
Total Revenue	886,601	
Local Cost	278,322	

BUDGET UNIT: AFDC – FOSTER CARE (AAB BHI)

I. GENERAL PROGRAM STATEMENT

This program provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both the Department of Children's Services (DCS) (approximately 89%) and Probation (approximately 11%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- The federal government reimburses approximately 45% of the cost of federally eligible cases.
- The state reimburses approximately 21% of the cost of federally eligible cases and 40% of the cost of non-federally eligible cases
- The remaining county share-of-cost is reimbursed from the non-custodial parents ($700,000), the Social Services Sales Tax Trust and the county general fund.

Additionally, this budget unit provides $1.1 million in Social Services Realignment funding annually to the Probation Department to assist in operating the Fouts Springs Youth Facility. This facility is a boot-camp type of facility and is used as a diversionary program for delinquent youth.

There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	2001-02	2002-03	2002-03	2003-04
Total Appropriation	88,208,101	91,761,451	91,002,763	97,635,819
Total Revenue	74,199,912	78,257,382	77,072,926	83,857,781
Local Cost	14,008,189	13,504,069	13,929,837	13,778,038
Workload Indicators				
Non-Federal				
Annual Paid Cases	14,407	14,520	14,092	14,394
Average Paid Cases Per Month	1,201	1,210	1,174	1,200
Average Monthly Aid	$1,494	$1,675	$1,573	$1,685
Federal				
Annual Paid Cases	43,766	43,548	43,133	42,846
Average Paid Cases Per Month	3,647	3,629	3,594	3,571
Average Monthly Aid	$1,505	$1,528	$1,569	$1,687

Caseload had been expected to remain stable for 2002-03. However, factors contributing to the continuing decrease can be attributed to an increase in the number of children transferred from Foster Care to the Kin-Gap Program and continued development of diversionary programs by the Probation Department providing an alternative approach to foster care placements.

Costs per case continue to increase due to the severe statewide shortage of foster family homes and intensive treatment facilities for seriously troubled children, resulting in these cases being placed in more costly foster family agencies.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

While overall caseloads are projected to remain stable in 2003-04, in October 2003, a 72-bed facility, Vision Quest, is scheduled to open and begin to care for children who would otherwise be awaiting placement while being housed at Juvenile Hall Detention Center. It is anticipated that thirty-six children will be placed in October

and thirty-six children will be placed in November, bringing the facility to full capacity. This facility will be paid at a Rate Classification Level 12 for each placement. The Probation Department has an agreement with Vision Quest to maintain 72 placements per month for 2003-04.

Due to the continuing shortage of foster family homes, placements in more costly foster family agencies will continue. The increases in caseload and cost per case will require $5.9 million more in appropriations than 2002-03 budget. This increase will be funded by $3.9 million in federal and state reimbursement and $273,969 in additional local cost. The remaining local share will require an additional $1.7 million from the Social Services Sales Tax Trust (Realignment).

GROUP: Human Services System — **FUNCTION: Public Assistance**
DEPARTMENT: AFDC Foster Care — **ACTIVITY: Aid Programs**
FUND: General AAB BHI

	2002-03 Actual	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	91,002,763	91,761,451	97,861,613	(225,794)	97,635,819
Total Appropriation	91,002,763	91,761,451	97,861,613	(225,794)	97,635,819
Revenue					
State, Fed or Gov't Aid	76,295,199	77,557,382	83,383,575	(225,794)	83,157,781
Other Revenue	777,727	700,000	700,000	-	700,000
Total Revenue	77,072,926	78,257,382	84,083,575	(225,794)	83,857,781
Local Cost	13,929,837	13,504,069	13,778,038	-	13,778,038

Total Changes Included in Board Approved Base Budget

Other Charges	6,100,162	Includes increases in expenditures due to the opening of the 72-bed facility, Vision Quest, scheduled to open in October 2003. Also, cost per case increasing due to shortage of foster family homes and higher placements in more costly foster family agency.
Revenue		
State, Fed or Gov't Aid	5,826,193	Includes increases in federal and state revenues.
Total Appropriation Change	6,100,162	
Total Revenue Change	5,826,193	
Total Local Cost Change	273,969	
Total 2002-03 Appropriation	91,761,451	
Total 2002-03 Revenue	78,257,382	
Total 2002-03 Local Cost	13,504,069	
Total Base Budget Appropriation	97,861,613	
Total Base Budget Revenue	84,083,575	
Total Base Budget Local Cost	13,778,038	

Board Approved Changes to Base Budget

Other Charges	(225,794)	Caseload growth projected to be smaller than originally estimated.
Total Appropriation	(225,794)	
Revenue		
State, Fed or Gov't Aid	(225,794)	Funding reduced as no significant caseload growth is forecasted.
Total Revenue	(225,794)	
Local Cost	-	

BUDGET UNIT: REFUGEE CASH ASSISTANCE (AAB CAP)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	80,670	520,000	50,616	520,000
Total Revenue	79,862	520,000	51,902	520,000
Local Cost	808	-	(1,286)	-
Workload Indicators				
Average Paid Cases Per Month	17	98	17	98
Average Monthly Aid	$395	$442	$248	$442

Expenditures for 2002-03 were lower than budgeted due to a decrease in the refugee population moving into the County and many participants reaching the eight-month time limit of the program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

Because the refugee situation can change dramatically at any time it is recommended that the 2003-04 appropriations be held at the current level.

GROUP: Human Services System
DEPARTMENT: Refugee Cash Assistance Program
FUND: General AAA CAP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	50,616	520,000	520,000	-	520,000
Total Appropriation	50,616	520,000	520,000	-	520,000
Revenue					
State, Fed, Gov't Aid	51,902	520,000	520,000	-	520,000
Total Revenue	51,902	520,000	520,000	-	520,000
Local Cost	(1,286)	-	-	-	-

BUDGET UNIT: CASH ASSISTANCE FOR IMMIGRANTS (AAB CAS)

I. GENERAL PROGRAM STATEMENT

This program, under AB-2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998 and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	734,667	1,053,030	698,136	1,053,030
Total Revenue	734,141	1,053,030	695,909	1,053,030
Local Cost	526	-	2,227	-
Workload Indicators				
Average Paid Cases Per Month	104	117	96	116
Average Monthly Aid	$588	$747	$606	$752

Estimated expenditures for 2002-03 were lower than budgeted due to many of these cases moving into the federal SSI/SSP program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

Because the state legislature could expand program eligibility at any time it is recommended that 2003-04 appropriations be held at the current level.

GROUP: Human Services System
DEPARTMENT: Cash Assistance - Immigrants
FUND: General AAB CAS

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	698,136	1,053,030	1,053,030	-	1,053,030
Total Appropriation	698,136	1,053,030	1,053,030	-	1,053,030
Revenue					
State, Fed or Gov't Aid	695,909	1,053,030	1,053,030	-	1,053,030
Total Revenue	695,909	1,053,030	1,053,030	-	1,053,030
Local Cost	2,227	-	-	-	-

BUDGET UNIT: CalWORKS – ALL OTHER FAMILIES (AAB FGR)

I. GENERAL PROGRAM STATEMENT

The budget provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal (50%) and state (47.5%) governments reimburse costs for this program. A county general fund contribution of $4,430,059 and child support payments of $700,000 from non-custodial parents offset the remaining costs. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	197,639,766	213,396,272	194,822,469	196,553,943
Total Revenue	193,448,666	208,761,366	190,670,061	192,123,884
Local Cost	4,191,100	4,634,906	4,152,408	4,430,059
Workload Indicators				
Annual Paid Cases	379,681	397,506	377,456	380,054
Average Paid Cases Per Month	31,640	33,126	31,455	31,671
Average Monthly Aid	$522	$537	$517	$517

Caseload increases, predicted by the Governor's office, failed to materialize (decreases have actually been realized) resulting in significantly less expenditures than forecasted. The workload indicator for Annual Paid Cases and Paid Cases per month provided for budget 2002-03 was discovered to be incorrect. The correct figure is reflected on this page.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The Governor's office has again predicted caseload increases in 2003-04 despite actual decreases thus far in 2002-03. However, the projection is very conservative and will have a negligible affect on expenditures. Decreasing average monthly grants due to adults being removed from Temporary Aid for Needy Families (TANF) cases because of time limits are projected to offset the slight increase in caseload. These factors, in addition to the decreased caseloads realized in 2002-03, result in a significant decrease in the amount of appropriations, revenues, and local cost being requested in 2003-04.

GROUP: Human Services System — **FUNCTION: Public Assistance**
DEPARTMENT: CalWORKS - All Other Families — **ACTIVITY: Aid Programs**
FUND: General AAB FGR

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	194,822,469	213,396,272	198,276,018	(1,722,075)	196,553,943
Total Appropriation	194,822,469	213,396,272	198,276,018	(1,722,075)	196,553,943
Revenue					
State, Fed or Gov't Aid	189,740,683	208,061,366	193,101,014	(1,677,130)	191,423,884
Other Revenue	929,378	700,000	700,000	-	700,000
Total Revenue	190,670,061	208,761,366	193,801,014	(1,677,130)	192,123,884
Local Cost	4,152,408	4,634,906	4,475,004	(44,945)	4,430,059

Total Changes Included in Board Approved Base Budget

Other Charges	(15,120,254)	Due to decreasing caseloads as opposed to increases predicted by the Governor's Office.
Revenue		
State, Fed or Gov't Aid	(14,960,352)	Less revenue from the state and federal governments due to decreasing caseloads.
Total Appropriation Change	(15,120,254)	
Total Revenue Change	(14,960,352)	
Total Local Cost Change	(159,902)	
Total 2002-03 Appropriation	213,396,272	
Total 2002-03 Revenue	208,761,366	
Total 2002-03 Local Cost	4,634,906	
Total Base Budget Appropriation	198,276,018	
Total Base Budget Revenue	193,801,014	
Total Base Budget Local Cost	4,475,004	

Board Approved Changes to Base Budget

Other Charges	(1,722,075)	Due to decreasing caseloads.
Total Appropriation	(1,722,075)	
Revenue	-	
Total Revenue	(1,677,130)	Less revenue from the state and federal governments due to decreasing caseloads.
Local Cost	(44,945)	

BUDGET UNIT: CalWORKS – KIN GAP (AAB KIN)

I. GENERAL PROGRAM STATEMENT

This federal program was implemented Jan. 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest.

The estimated federal cost reimbursement is approximately 66% and the state cost reimbursement is approximately 17%. The remaining 17%, or local share, is offset by a county general fund contribution. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,642,683	2,709,753	2,530,659	3,351,569
Total Revenue	1,420,522	2,334,426	2,115,676	2,795,803
Local Cost	222,161	375,327	414,983	555,766
Workload Indicators				
Annual Paid Cases	3,382	5,577	4,666	5,899
Average Paid Cases Per Month	282	465	389	492
Average Monthly Aid	$486	$486	$542	$567

Local cost increased from budget in 2002-03 due to an unanticipated decrease in the federal reimbursement rate, resulting in a local cost increase of $39,655.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The State of California Department of Social Services has projected caseload for the Kin-Gap program to continue to steadily increase. As caseload increases, the local share of cost will increase. Anticipated local cost savings in other subsistence budget units will be used to offset the $180,439 increase in required local funding.

GROUP: Human Services System
DEPARTMENT: CalWORKS - KIN GAP
FUND: General AAB KIN

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2002-03 Actual	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	2,530,659	2,709,753	3,042,233	309,336	3,351,569
Total Appropriation	2,530,659	2,709,753	3,042,233	309,336	3,351,569
Revenue					
State, Fed or Gov't Aid	2,098,413	2,324,426	2,656,906	124,897	2,781,803
Other Revenue	17,263	10,000	10,000	4,000	14,000
Total Revenue	2,115,676	2,334,426	2,666,906	128,897	2,795,803
Local Cost	414,983	375,327	375,327	180,439	555,766

HUMAN SERVICES SYSTEM

	Total Changes Included in Board Approved Base Budget	
Other Charges	332,480	Increased cost due to higher caseload.
Revenue		
State, Fed or Gov't Aid	332,480	Includes increases in federal and state revenues.
Total Appropriation Change	332,480	
Total Revenue Change	332,480	
Total Local Cost Change	-	
Total 2002-03 Appropriation	2,709,753	
Total 2002-03 Revenue	2,334,426	
Total 2002-03 Local Cost	375,327	
Total Base Budget Appropriation	3,042,233	
Total Base Budget Revenue	2,666,906	
Total Base Budget Local Cost	375,327	

	Board Approved Changes to Base Budget	
Other Charges	309,336	Increased expenditures due to projected increase in caseload and costs.
Total Appropriation	309,336	
Revenue		
State, Fed or Gov't Aid	124,897	To fund projected increase in caseload and costs.
Other Revenue	4,000	Increase due to higher child support reimbursement collections.
Total Revenue	128,897	
Local Cost	180,439	

BUDGET UNIT: SERIOUSLY EMOTIONALLY DISTURBED (AAB SED)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 3263 requires Human Services System to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are referrals from the county's school districts whom have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referred to the Department of Behavioral Health (DBH) whom has case management and supervision responsibility. This budget includes an expenditure offset of $100,000 from the DBH for clients placed in residential facilities outside of California. This budget is funded 40% by the state with the remainder funded from Social Services Sales Tax Trust and a county general fund contribution. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	2,555,547	2,365,658	3,355,423	3,345,010
Total Revenue	1,836,034	1,734,312	2,801,085	2,613,701
Local Cost	719,513	631,346	554,338	731,309
Workload Indicators				
Average Paid Cases Per Month	37	39	46	44
Average Monthly Aid	$5,756	$5,202	$6,079	$6,525

On March 18, 2003 and June 10, 2003 the Board approved increased appropriations totaling $1,097,517 and increased state revenue totaling $439,007. The Social Services Sales Tax Trust provided the increased required county share of $658,510.

Increases in caseload are directly related to the population of the county and the corresponding county school enrollment. Caseload increased 24.3% over the prior fiscal year. Average monthly placement costs are also 5.6% more than the prior fiscal year and are attributed to the participants in this program requiring a higher level of group home care as determined at the initial intake assessment.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Projected expenditures for 2003-04 are based on the continued higher overall average monthly caseload, placement in higher level of care facilities, and expected rate increases granted to group homes. The majority of the participants are placed in rate classification level (RCL) 11 and 12 group homes. However, nearly 9% of the participants are currently placed in the highest level of group home RCL 14. The majority of the participants, 59%, remain in the program 1 year or less and 29% remain in the program between 1 and 2 years. Only 7 participants have remained in this program for more than 2 years.

Continued caseload growth requires additional appropriation, revenue and local share in 2003-04. Total local share required is $2,007,006 of which $1,275,697 is funded from the Social Services Sales Tax Trust. The remaining $731,309 requires local funding, an increase of $99,963 over 2002-03.

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GROUP: Human Services System
DEPARTMENT: Seriously Emotionally Disturbed
FUND: General AAB SED

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	3,355,423	2,365,658	3,178,404	166,606	3,345,010
Total Appropriation	3,355,423	2,365,658	3,178,404	166,606	3,345,010
Revenue					
State, Fed or Gov't Aid	2,801,085	1,734,312	2,547,058	66,643	2,613,701
Total Revenue	2,801,085	1,734,312	2,547,058	66,643	2,613,701
Local Cost	554,338	631,346	631,346	99,963	731,309

Total Changes Included in Board Approved Base Budget

Other Charges	812,746	Increased expenditures due to projected caseload growth and increased group home costs.
Revenue		
State, Fed or Gov't Aid	812,746	Increased state reimbursement due to higher expenditures.
Total Appropriation Change	812,746	
Total Revenue Change	812,746	
Total Local Cost Change	-	
Total 2002-03 Appropriation	2,365,658	
Total 2002-03 Revenue	1,734,312	
Total 2002-03 Local Cost	631,346	
Total Base Budget Appropriation	3,178,404	
Total Base Budget Revenue	2,547,058	
Total Base Budget Local Cost	631,346	

Board Approved Changes to Base Budget

Other Charges	166,606	Increased expenditures due to projected caseload growth and increased group home costs.
Total Appropriation	166,606	
Revenue		
State, Fed or Gov't Aid	66,643	Increased state reimbursement due to higher expenditures.
Total Revenue	66,643	
Local Cost	99,963	

BUDGET UNIT: CalWORKS – 2-PARENT FAMILIES (AAB UPP)

I. GENERAL PROGRAM STATEMENT

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parent(s) is excluded from, or ineligible for, CalWORKs. It is estimated that approximately 6,892 dependents will be aided monthly.

The state (97.38%) and federal (.12%) governments reimburse costs for this program. Reimbursements from non-custodial parents of $35,000 and a county general fund contribution of $438,046 offset the remaining costs. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	20,678,924	24,044,059	18,663,114	18,846,462
Total Revenue	20,199,606	23,477,958	18,213,961	18,408,416
Local Cost	479,318	566,101	449,153	438,046
Workload Indicators				
Annual Paid Cases	34,388	37,578	31,320	31,448
Average Paid Cases Per Month	2,866	3,132	2,610	2,621
Average Monthly Aid	$604	$640	$595	$599

Caseload decreases have been realized rather than the increases predicted by the Governor's office resulting in significantly lower expenditures and revenues than budgeted. The workload indicator for Annual Paid Cases and Paid Cases Per Month provided for Budget 2002-03 was discovered to be incorrect. The corrected figure is reflected on this page.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The Governor's office has again predicted caseload increases in 2003-04 despite actual decreases thus far in 2002-03. However, the projection is very conservative and will have a negligible affect on expenditures. Decreasing average monthly grants due to adults being removed from Temporary Aid for Needy Families (TANF) cases because of time limits are projected to offset the slight increase in caseload. These factors, in addition to the decreased caseloads realized in 2002-03, result in a significant decrease in the amount of appropriations, revenues, and local cost being requested in 2003-04.

GROUP: Human Services System — **FUNCTION: Public Assistance**
DEPARTMENT: CalWORKS - 2-Parent Families — **ACTIVITY: Aid Programs**
FUND: General AAB UPP

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	18,663,114	24,044,059	19,403,779	(557,317)	18,846,462
Total Appropriation	18,663,114	24,044,059	19,403,779	(557,317)	18,846,462
Revenue					
State, Fed or Gov't Aid	18,173,496	23,442,958	18,916,745	(543,329)	18,373,416
Other Revenue	40,465	35,000	35,000	-	35,000
Total Revenue	18,213,961	23,477,958	18,951,745	(543,329)	18,408,416
Local Cost	449,153	566,101	452,034	(13,988)	438,046

Total Changes Included in Board Approved Base Budget

Other Charges	(4,640,280)	Due to decreasing caseloads as opposed to increases preducted by the Governor's office.
Revenue		
State, Fed or Gov't Aid	(4,526,213)	Less revenue from the state and federal governments due to decreasing caseloads.

Total Appropriation Change	(4,640,280)
Total Revenue Change	(4,526,213)
Total Local Cost Change	(114,067)
Total 2002-03 Appropriation	24,044,059
Total 2002-03 Revenue	23,477,958
Total 2002-03 Local Cost	566,101
Total Base Budget Appropriation	19,403,779
Total Base Budget Revenue	18,951,745
Total Base Budget Local Cost	452,034

Board Approved Changes to Base Budget

Other Charges	(557,317)	Due to decreasing caseloads.
Total Appropriation	(557,317)	
Revenue		
State, Fed or Gov't Aid	(543,329)	Less revenue from the state and federal governments due to decreasing caseloads.
Total Revenue	(543,329)	
Local Cost	(13,988)	

BUDGET UNIT: AID TO INDIGENTS (AAB ATI)

I. GENERAL PROGRAM STATEMENT

This budget provides subsistence in the form of cash aid, food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications for Social Security Insurance (SSI) benefits. Other charges consist of general relief payments to facilitate transition to an employable status and to provide interim assistance pending receipt of SSI benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,268,548	1,614,343	1,335,768	1,275,123
Total Revenue	356,844	269,772	360,467	330,986
Local Cost	911,704	1,344,571	975,301	944,137
Workload Indicators				
Average Individuals Served Per Month	417	500	426	415
Average Monthly Aid	$244	$269	$248	$252

Historically this budget unit has fluctuated with the changing economy, therefore, caseloads were projected to continue to rise in 2002-03. Although caseloads rose throughout the first half of 2002-03, they declined in the first two months of the second half of the year resulting in a local cost savings of $369,270.

Revenue collection can vary from year to year due to periodic reimbursements of retroactive SSI payments that are inconsistent from month to month. Actual revenues were 33.6% greater than budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

It is projected that caseload will decrease by 17% in comparison to last year's budget due to an unrealized caseload increase. Historically caseload has increased in the first 6 months of the fiscal year and then drops the last 6 months. The budget in 2003-04 was built based on 12 months to account for this fluctuation. Average monthly aid per case is projected to decrease slightly over 2002-03 budgeted by 6.3% due to the same over estimate.

Revenue collection can vary from year to year due to periodic reimbursements of retroactive SSI payments that are inconsistent from month to month and year to year. It is estimated that revenues will be 22.7% higher than 2002-03 budgeted in 2003-04.

GROUP: Human Services System
DEPARTMENT: Aid to Indigents
FUND: General AAA ATI
FUNCTION: Public Assistance
ACTIVITY: General Relief

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	44,266	43,588	43,588	(8,218)	35,370
Other Charges	1,291,502	1,570,755	1,570,755	(331,002)	1,239,753
Total Appropriation	1,335,768	1,614,343	1,614,343	(339,220)	1,275,123
Revenue					
Other Revenue	360,467	269,772	269,772	61,214	330,986
Total Revenue	360,467	269,772	269,772	61,214	330,986
Local Cost	975,301	1,344,571	1,344,571	(400,434)	944,137

HUMAN SERVICES SYSTEM

		Board Approved Changes to Base Budget
Services and Supplies	(8,218)	Reduction in professional services.
Other Charges	(331,002)	Reduction in relief payments.
Total Appropriation	(339,220)	
Revenue		
Other Revenue	61,214	Increase in retroactive SSI payments.
Total Revenue	61,214	
Local Cost	(400,434)	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELMI
BUDGET UNIT: PROPOSITION 36 (RHD DPA)

I. GENERAL PROGRAM STATEMENT

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. On February 6, 2001 the Board of Supervisors designated Human Services System as the county lead agency for implementation of the Act and established a local interest earning trust fund for funds received from the state for this program. This special revenue fund is used to account for disposition of the funds received from the state. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	5,612,744	8,913,631	6,625,029	8,123,826
Total Revenue	8,656,365	5,884,883	5,901,930	5,852,721
Fund Balance		3,028,748		2,271,105

Variances between actual and budget for 2002-03 existed in contingencies due to lower than anticipated number of patients being treated under this program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Program changes affecting the budget include a net increase of $4,027,743 in transfers. This represents an increase of $52,539 to Human Services System for support services, an increase of $2,000 to Trial Court for vocational training services, and an increase of $3,973,204 due to an accounting change.

Operating transfers out decreased $3,973,204 due to the reclassification of transfers as mentioned above.

Changes in program revenue include: the decrease in state allocation of $12,162 and a decrease of interest revenue of $20,000.

GROUP: Human Services System — **FUNCTION: Public Assistance**
DEPARTMENT: Human Services System - Proposition 36 — **ACTIVITY: Administration**
FUND: Special Revenue RHD DPA

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Contingencies	-	2,341,092	2,341,092	(844,344)	1,496,748
Transfers	2,591,826	2,599,335	2,599,335	4,027,743	6,627,078
Total Appropriation	2,591,826	4,940,427	4,940,427	3,183,399	8,123,826
Operating Transfers Out	4,033,203	3,973,204	3,973,204	(3,973,204)	-
Total Requirements	6,625,029	8,913,631	8,913,631	(789,805)	8,123,826
Revenue					
Use of Money & Prop	182,503	200,000	200,000	(20,000)	180,000
State, Fed or Gov't Aid	5,719,427	5,684,883	5,684,883	(12,162)	5,672,721
Total Revenue	5,901,930	5,884,883	5,884,883	(32,162)	5,852,721
Fund Balance		3,028,748	3,028,748	(757,643)	2,271,105

HUMAN SERVICES SYSTEM

Board Approved Changes to Base Budget

Contingencies	(844,344)	Decrease in contingencies to cover on-going expenses not covered but the annual state allocation.
Transfers	4,027,743	$3,973,204 previously budgeted as operating transfers out and $52,935 increase in Human Services System administrative expenses related to fee collection, and $2,000 increase in court ancillary services related to vocational training services.
Total Appropriation	3,183,399	
Operating Transfers Out	(3,973,204)	Budgeted as transfers.
Total Requirements	(789,805)	
Revenue		
Use of Money & Prop	(20,000)	Decrease in interest.
State, Fed or Gov't Aid	(12,162)	Decrease in county's allocation by the state.
Total Revenue	(32,162)	
Fund Balance	(757,643)	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELMI
BUDGET UNIT: AB212 TEACHER STIPENDS (RHE DPA)

I. GENERAL PROGRAM STATEMENT

High quality childcare is dependent upon a well-trained, well-compensated and dedicated staff. In an effort to foster an environment where this type of staff is developed and retained, Children's Network applied for and was awarded this state grant via Assembly Bill 212 (Teacher Stipends) in December 2001. Grant monies are placed in this special revenue fund providing stipends to pre-school teachers and/or administrators who demonstrate completion of college credits towards certification or post-secondary degrees. The stipend increases as the number of college units completed increases thereby acting as an incentive for preschool teachers to further educational levels. Stipends also increase for teachers who speak a second language or teach disabled children making preschool services accessible to a larger portion of the community. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	-	638,912	1,237,364	612,000
Total Revenue	639,231	-	655,838	558,988
Fund Balance		638,912		53,012
Workload Indicators				
Stipends Awarded	-	325	659	305
Average Amount of Stipend		$1,966	$1,878	$2,007

The difference between the Budget 2002-03 and Actual 2002-03 figures is due to 2001-02 revenue not being received until very late in the fiscal year, making it impossible for stipends to be awarded before the end of the fiscal year. The state allowed the revenue to be carried forward to 2002-03. Additionally, unexpected additional grant monies were received in 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The 2003-04 grant has yet to be determined but is estimated to be $552,988. In addition, projected interest of $6,000 may be available to supplement the grant and be used toward stipends. All grant monies are projected to be spent by the end of 2003-04.

GROUP: Human Services System — **FUNCTION: Public Assistance**
DEPARTMENT: Human Services System - AB212 TEACHER STIPENDS — **ACTIVITY: Administration**
FUND: Special Revenue RHE DPA

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	1,237,364	638,912	638,912	(26,912)	612,000
Total Appropriation	1,237,364	638,912	638,912	(26,912)	612,000
Revenue					
Use of Money & Prop	-	-	-	6,000	6,000
State, Fed or Gov't Aid	655,838	-	-	552,988	552,988
Total Revenue	655,838	-	-	558,988	558,988
Fund Balance	581,526	638,912	638,912	(585,900)	53,012

		Board Approved Changes to Base Budget
Other Charges	(26,912)	Decreased stipends due to lower grant from the state.
Total Appropriation	(26,912)	
Revenue		
Use of Money & Prop	6,000	Projected interest on fund balance.
State, Fed or Gov't Aid	552,988	Expected grant from state for teacher stipend program.
Total Revenue	558,988	
Fund Balance	(585,900)	

OVERVIEW OF BUDGET

DEPARTMENT: PRESCHOOL SERVICES
ADMINISTRATOR: ROBERTA YORK
BUDGET UNIT: RSC HPS

I. GENERAL PROGRAM STATEMENT

Preschool Services Department (PSD) has operated the Federal Head Start program and other childcare programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (87% of all funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. Currently operating sites will provide childcare services at 40 sites throughout the county. Other programs operated by this department include State Preschool, General Child Care and Child and Adult Care Food Programs.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	32,631,728	36,768,311	38,011,785	37,487,002
Total Revenue	30,853,852	36,850,315	37,315,911	37,861,261
Fund Balance		(82,004)		(374,259)
Budgeted Staffing		653.7		575.8
Workload Indicators				
Average daily # of classes	283	315	287	282
Average daily # of children	4,352	5,122	4,503	4,370

PSD applied for and received authorization from the Federal Administration of Children and Families (ACF) to reauthorize $1.66 million in expansion funds from 2001-02 to 2002-03. The Board of Supervisors approved the one-time rollover on August 13, 2002 (Item no. 35) to fund start-up costs such as facilities renovations, playground equipment, copiers, classroom equipment, classroom supplies and to provide salaries and benefits for expansion staff. The expansion sites include Adelanto, Apple Valley, Crestline, Joshua Tree, Upland and Victorville.

Actual workloads (avg. daily # of classes and children) for 2002-03 are under budget by 28 classes and 619 children due to various factors. There was a construction delay in opening several expansion sites and/or classrooms. Sites/classrooms licensed since February include: Adelanto, Apple Valley, Sivaland and Victorville. The Rialto Eucalyptus site was licensed in May 2003, and the Crestline site was licensed in July 2003. Additionally, the workload indicator for average daily # of children for the 2002-03 budget was overstated because 68 children enrolled in Sivaland's wrap-around program (a federal and state slot combined) were included twice.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has a net decrease of 77.9 positions. There was a zero net change in site supervisors, teachers and teacher aides (9 and 12 months), who were qualified and upgraded to level II positions based on a mid year Board item (July 23, 2002, #32) that approved six new classifications to compensate for the higher levels of education mandated by Head Start.

Other changes to teaching staff resulted in a net reduction of 51.9 budgeted staffing. A net increase of 14.7 budgeted positions was due to site expansion (1.5 Site Supervisor II–12 months, 3.5 Teacher II–12 months and 9.7 Teacher Aide II–12 months). A net decrease of 38.8 budgeted positions was due to deleting vacant positions that are no longer needed (7.4 Site Supervisor–9 months, 23.3 Teacher-9 months and 8.1 Teacher Aide-9 months), and a net decrease of 41.4 budgeted positions (Teachers-9 months) was due to a work hours reduction for part-day Teachers from 8 to 6 hours per day. The vacancy factor of 13.6 was eliminated.

Changes to supporting staffing resulted in a net reduction of 26.0 budgeted staffing. A net increase of 6.2 budgeted positions was due to workload increase (1.5 Accounting Technician, 1.5 Food Service Worker-12 months, 1.0 Fiscal Clerk I, 1.0 Program Supervisor, 0.1 Program Aide-9 months, 0.1 Nurse, and 1.0 Eligibility Worker II). A net decrease of 30.9 budgeted positions was due to deleting vacant positions that are no longer needed (0.5 Eligibility Worker II, 7.5 Public Service Employee, 8.6 Custodian-9 months, 5.1 Food Service Worker-9 months, 3.5 Center Clerk-9 months, 2.0 Clerk III, 2.0 General Maintenance Worker, 1.0 Generalist-9 months, 0.1 Staff Analyst II, and 0.6 Custodian-12 months), and a net decrease of 1.3 Fiscal Clerk II positions that were transferred from PSD to HSS.

PROGRAM CHANGES

The average daily number of classes and number of children served are expected to decrease in 2003-04 by 33 classes comprised of 564 children due to PSD's plan to implement new full-day program options.

PSD is committed to providing new full-day program options by combining Head Start and State Preschool funded slots based on the recommendations of the Head Start - State Collaboration Office (California Department of Education, Child Development Division) and in response to the changing needs of families. More low income and disadvantage families with young children now work or train full-time due to welfare reform and are therefore in need of full–time childcare services.

PSD's collaborative plan is twofold: (1) PSD will absorb 317 State Preschool slots into the existing Full Day Head Start Program, and (2) PSD will combine two part day slots – 3.5 hours each, comprised of 247 Head Start and State Preschool slots each. In both cases, children will be co-enrolled in Head Start and State Preschool programs. PSD operates a similar program at its Sivaland location where full-day service is provided to 72 co-enrolled children. In addition to the programs mentioned above, PSD will continue to provide part-day services to 3,802 children (including Delegate Agencies) and full-day services to 52 General Child Care children at the Mill Street site.

Due to the new program options (blending of federal and state slots) there will be a net cost savings of $193,369. The new program options will result in a reduction through attrition of 15.1 budgeted teaching positions. In addition to salary savings, Preschool Services expects cost savings in transportation, food, classroom supplies and facilities (one or two sites) proportionate to the stated decrease in workload. A cost savings is also anticipated in the reduction of working hours for part-day teaching staff (from 8 to 6 hours per day) for children who attend class for 3.5 hours per day. The combined cost savings will be offset primarily by cost increases in MOU salary and benefits, unemployment insurance, workers compensation, and lease payments (CPI).

GROUP: Human Services System
DEPARTMENT: Preschool Services
FUND: Special Revenue RSC HPS
FUNCTION: Public Assistance
ACTIVITY: Child Development

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	23,328,994	23,575,234	24,534,456	(630,666)	23,903,790
Services and Supplies	3,771,285	3,867,523	3,867,523	282,834	4,150,357
Central Computer	90,657	90,657	90,657	(4,877)	85,780
Other Charges	8,198,862	7,305,389	7,305,389	(334,438)	6,970,951
Equipment	487,711	-	-	-	-
Transfers	2,134,276	1,929,508	1,929,508	446,616	2,376,124
Total Appropriation	38,011,785	36,768,311	37,727,533	(240,531)	37,487,002
Revenue					
Use of Money & Prop	14,371	-	-	-	-
State, Fed or Gov't Aid	37,301,540	36,850,315	37,809,537	51,724	37,861,261
Total Revenue	37,315,911	36,850,315	37,809,537	51,724	37,861,261
Fund Balance		(82,004)	(82,004)	(292,255)	(374,259)
Budgeted Staffing		653.7	653.7	(77.9)	575.8

PRESCHOOL SERVICES

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	603,399	MOU.
	292,558	Retirement.
	12,890	Risk Management Workers' Comp (classified employees only).
	50,375	Increase in California State Department of Education, Child Development Division, contracts for 2002-03. Approved by the Board on April 8, 2003, Item 25.
	959,222	
Revenue		
State, Fed or Gov't Aid	959,222	
Total Appropriation Change	959,222	
Total Revenue Change	959,222	
Total Fund Balance Change	-	
Total 2002-03 Appropriation	36,768,311	
Total 2002-03 Revenue	36,850,315	
Total 2002-03 Fund Balance	(82,004)	
Total Base Budget Appropriation	37,727,533	
Total Base Budget Revenue	37,809,537	
Total Base Budget Fund Balance	(82,004)	

Board Approved Changes to Base Budget

Salaries and Benefits	(630,666)	Net decrease of $583,504 is due primarlly to staff reduction (77.9 budgeted positions) due to the new program options and the reduction of working hours for 9-month part-day teachers from 8 to 6 hours per day. Together, reductions will result in a savings of $2,394916 offset by increases in worker's comp for contract employees in the amount of $662,289, and in MOU step raises and Level I / Level II step for the Site Supervisors, Teachers, and Teacher's Aides in the amount of 1,101,961.
Services and Supplies	(67,115)	Decrease in utilities due to the new program options resulting in the closure of one or two sites.
	(121,621)	GASB 34 Accounting Change (EHAP).
	(80,000)	Decrease in office expense - Outside vendors due to reduced spending because of the new program options.
	528,954	Increase in COWCAP costs primarily due to a rise in unemployment claims for 9-month employees.
	99,000	Increase in subscriptions for new Genesis System Support.
	(76,384)	Net decrease due to anticipated reduction of inventoriable equipment and other misc expenses.
	282,834	
Central Computer	(4,877)	Decrease anticipated in central computer charges.
Other Charges	(334,438)	Net decrease in other charges due to the anticipated reduction of the transportation and food services costs related to the new program options.
Transfers	446,616	Increases in transfers due primarily to Real Estate lease payment increase for $219,459. Also, increases in charges from HSS, ITSD, and HR staff in the amount of $105,536. GASB 34 Accounting Change (EHAP) $121,621.
Total Appropriation	(240,531)	
Revenue		
State, Fed or Gov't Aid	51,724	
Total Revenue	51,724	
Fund Balance	(292,255)	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC HEALTH
PROGRAMS ADMINISTRATOR: JIM FELTEN

	2003-04				
	Appropriation	Revenue	Fund Balance	Local Cost	Staffing
Public Health	73,611,885	72,967,163		644,722	921.3
California Children's Services	10,723,433	9,185,392		1,538,041	145.0
Indigent Ambulance	472,501	-		472,501	-
Cajon Pass	112,359	81,800	30,559		-
Total	84,920,178	82,234,355	30,559	2,655,264	1,066.3

BUDGET UNIT: PUBLIC HEALTH (AAA PHL)

I. GENERAL PROGRAM STATEMENT

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety, and quality of life for the residents of San Bernardino County. The department operates 36 different programs divided among four areas of Public Health: 1) Preventive Medicine Services, 2) Community Health Services, 3) Environmental Health Services, and 4) Administrative Support Services. Programs (many which are mandated by the State Health and Safety Code) are funded by state and federal grants, local fees, and general fund support.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	63,629,939	73,675,031	69,945,977	73,611,885
Total Financing Sources	62,793,170	73,020,711	69,436,828	72,967,163
Local Cost	836,769	654,320	509,149	644,722
Budgeted Staffing		1,100.3		921.3
Workload Indicators				
Patient Visits	95,786	106,065	92,853	107,410
Immunizations	132,012	151,205	118,496	162,000
Lab Examinations	107,212	99,100	110,042	102,550
Home Visits	21,841	32,500	20,918	17,380
Animal Control Responses	403,461	407,000	399,174	400,500
WIC Vouchers Distributed	737,426	747,600	758,168	773,000
Inspections/Permits	46,695	41,560	41,106	40,954

Actual expenditures and revenues are below budget as a result of programs that were scaling back with the anticipation of their elimination in the coming fiscal year. Public Health has a number of MOUs with other Human Services System departments that will be ending as a result of funding cuts within the HSS social service departments. The severe drop in actual and budgeted home visits reflects the budget cuts associated with HSS MOU reductions and other lost grant funds.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Overall, budgeted staffing is reduced by 179.0 positions. Within base year adjustments, budgeted staffing is decreased a net of 0.9 as a result of implementing the 4% spend down plan and 30% cost reduction plan which deleted 1.9 positions and approving the AIDS Master grant which added 1.0 position. In mid-year adjustments the Board approved an increase of 1.0 in budgeted staffing netting an increase of 1.9 budgeted staff in the Board Approved Base Budget. Within the Public Health Department, all county general fund dollars go toward the animal control program; as a result all impacts resulting from the 4% and 30% budget reduction plans occur in that program.

Staffing is then reduced by a net 181.4 or 16.5%. This is primarily the result of two factors: reduced revenue/reimbursements and significantly increased staffing expense due to retirement and MOU increases. Of the 181.4 reduction, 67.4, over 37%, comes from the Maternal Health Program, which was severely impacted by the elimination/reduction of various state and Children and Families Commission grant funds for programs such as "Early Steps," "Earlier the Better," and "Right from the Start." Of the remaining 114.0 reduction, 33.9 occurred in the Perinatal and Adolescent Life program, 8.9 in Child Health, 3.5 in Family Planning, 17.0 in Aging, 17.5 in the Field Nursing program; and 33.2 in various programs. All of these programs experienced revenue declines as a result of the reduction or elimination of grants from both the state and the federal governments, as well as reductions in programs funded through MOUs with other county departments. .

In conjunction with these budgeted staffing cuts the department is developing a layoff plan. Only a minimal number of the 181.4 reduction in budgeted staffing affects filled positions. The department has a high number of vacancies in nursing and education positions due to difficulties in recruiting and retaining these classifications. As a result, vacant positions were deleted and staff from unfunded programs are being reassigned throughout the department. Additionally, the department is working with other county departments to transfer staff from positions that are at risk to other positions in the county. These reassignments and transfers should help the department to keep the layoff plan to a minimal level.

Included in the net decrease of 181.4, the department is also requesting new staff in three programs and four reclassifications. Total new staffing includes a 7.6 increase in our Nutrition program funded entirely by Federal Women, Infants, & Children funds, a 0.2 increase in Child Health for an additional part-time Dental Hygienist for the Dental Disease Prevention program which is entirely state funded, and a 1.9 increase in Reproductive Health for a new Title V federal grant. The nutrition programs staff includes 2.1 Nutritionists, 1.9 Supervising Health Service Assistants, 0.9 Health Service Assistant II, and 2.7 Pre-Registered Dieticians. The Reproductive Health positions include 0.9 Public Health Coordinator and 1.0 Clerk III.

Of the four reclassifications, three are to downgrade positions that are currently being underfilled to the lower classification of the employee that is filling the position. The fourth reclassification is to downgrade an Environmental Health position that has been extremely difficult to recruit at its current classification.

In addition, per Board direction, 5.5 vacant budgeted positions that were not in recruitment were deleted from various programs and 6.0 fee supported positions were approved in the Environmental Health Division

PROGRAM CHANGES

As indicated in the staffing changes section, Public Health saw a number of grants either reduced or eliminated in both the current and coming year. Services and supplies costs and fixed asset expenditures were reduced dramatically in many programs in an attempt to maintain staff for service delivery. Amounts budgeted for transfers have increased slightly as a result of increased lease expenses, administrative support, and EHAP expenses related to an accounting change.

Reimbursements received from other county departments have decreased by $5,207,973 as a result of dramatically reduced or eliminated MOUs for service, primarily with other HSS departments. The programs affected are: "Youth Self Sufficiency," "STOP" (a Family Violence Prevention program), "Let's Talk" and "Family Planning Access" funds from the Transitional Assistance Department, and the Aging "Personal Care and Services Program" and funding for CalWorks services.

Budget to budget, revenues are decreasing from $71,458,055 to $69,259,538 for a net decrease of $2,198,517. This net reduction is comprised of a number of substantial changes. Child Health clinical services have been eliminated due to a restructuring of the program by the State resulting in a loss of $261,000 in revenue. The Child Health functions will continue to be provided within the county by private providers. A Children and Families Commission grant, the "Early Steps" Program, has ended resulting in a decrease of $3,585,392 in budgeted revenue. The loss of the Children and Families Commission grant was compounded by the fact that those funds were used to obtain matching funds from the State Maternal and Child Health (MCH) program. That loss of matching funds then led to a further loss of $1,301,560 in MCH funds. A Field Nursing program, "The Earlier the Better," has ended causing a revenue decrease of $715,600. Other reductions include an accounting change that shifts how Bio-Terrorism revenue ($949,043) is recognized from revenue to operating transfers in and miscellaneous decreases ($352,528) across various programs.

Revenue increases partially offsetting the reductions above includes $126,000 in base year adjustments and $2,236,406 in mid-year adjustments. Almost all of this mid-year increase is the result of increases to our Women, Infants & Children (WIC) program. Other increases include $800,000 for a federal Special Projects of Regional and National Significance grant for abstinence education and a $1,804,200 expansion of our state Targeted Case Management (TCM) activities.

The increase in TCM is designed to help offset the severe reduction in programs funded by MOUs with other HSS departments. As indicated in a recent consultant study by Maximus, many of the services offered under those programs included a significant case management component that is eligible to be time-studied and claimed under the State's TCM program. Through this approach, the department plans to sustain key services by seeking state funding allocated for case management services provided to public health clients. The TCM program activities will begin July 1, 2003. However, the required time-study, reimbursement rate setting by the state, and program approval by the state do not occur until October, November, and December respectively. Should some or all of our program be denied by the state, it is likely the department would need to implement further staff reductions and use some one-time realignment funds to cover the expenses for the first half of the year for those portions of the program that are not approved.

Operating transfers in are increasing to pay for the bio-terrorism program. Positions approved in the 2002-03 year are being filled and the program is getting off the ground resulting in increased expenditures and transfers in to support this program.

GROUP: Human Services System
DEPARTMENT: Public Health
FUND: General AAA PHL
FUNCTION: Health & Sanitation
ACTIVITY: Health

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	49,822,614	54,873,157	60,026,224	(7,587,088)	52,439,136
Services and Supplies	24,237,968	25,028,310	27,169,627	(5,106,744)	22,062,883
Central Computer	463,669	524,709	430,079	-	430,079
Equipment	238,069	344,900	292,900	(207,900)	85,000
Transfers	2,397,127	2,591,914	2,573,112	501,661	3,074,773
Total Exp Authority	77,159,447	83,362,990	90,491,942	(12,400,071)	78,091,871
Reimbursements	(7,999,464)	(9,687,959)	(9,687,959)	5,207,973	(4,479,986)
Total Appropriation	69,159,983	73,675,031	80,803,983	(7,192,098)	73,611,885
Operating Transfer Out	785,994	-	-	-	-
Total Requirements	69,945,977	73,675,031	80,803,983	(7,192,098)	73,611,885
Revenue					
Licenses & Permits	6,010,784	6,727,755	6,727,755	255,248	6,983,003
Fines & Forfeitures	283,022	245,000	245,000	5,000	250,000
Taxes	98,328	122,000	122,000	-	122,000
Current Services	8,834,468	10,763,540	10,962,540	(4,535,326)	6,427,214
State, Fed or Gov't Aid	38,479,789	39,794,971	46,399,921	(4,934,979)	41,464,942
Other Revenue	122,004	230,700	230,700	(127,010)	103,690
Realignment	13,908,689	13,574,089	13,908,689	-	13,908,689
Total Revenue	67,737,084	71,458,055	78,596,605	(9,337,067)	69,259,538
Operating Transfers In	1,699,744	1,562,656	1,562,656	2,144,969	3,707,625
Total Financing Sources	69,436,828	73,020,711	80,159,261	(7,192,098)	72,967,163
Local Cost	509,149	654,320	644,722	-	644,722
Budgeted Staffing		1,100.3	1,102.2	(180.9)	921.3

PUBLIC HEALTH

Total Changes Included in Board Approved Base Budget

BASE YEAR		
Salaries and Benefits	1,540,274	MOU.
	2,736,899	Retirement.
	572,606	Risk Management Liabilities.
	(26,173)	4% Spend Down Plan.
	(87,750)	30% cost Reduction Plan.
	13,000	Approved by the Board October 1, 2003 - AIDS Master Grant which added 1.0 Staff Analyst II.
	17,000	Approved by the Board On january 14, 2003 - HOT SPoTS Funding for Chlamydia testing and screening activities.
	4,765,856	
Services and Supplies	196,122	Risk Management Liabilities.
	48,000	Approved by the Board on September 24, 2002 for Medical Administrative Activites (MAA) claims.
	48,000	Approved by the Board on October 22, 2002 for MAAA claims processing.
	292,122	
Central Computer	(94,630)	
Equipment	(52,000)	30% Cost Reduction Plan.
Transfers	(18,802)	Incremental Change in EHAP.
Revenue		
Current Services	96,000	Increased for MAA contracts.
State, Fed or Gov't Aid	4,883,144	Target setting assumed increase in state and federal revenue.
	30,000	State revenue related to AIDS Master Grant and HOT SPoTs funding.
	(334,600)	SB90 revenue loss.
	(107,000)	SB90 backfill for Animal Control.
	4,471,544	
Realignment	334,600	SB90 backfill for health programs not being paid by the state.
MID-YEAR		
Salaries and Benefits	8,313	Approved by the Board on January 14, 2003 - HOT SPoTs funding for Chlamadya testing and screening activities.
	7,500	Approved by the Board on January 7, 2003 - clasp funding for Chlamadya screening proj.
	338,500	Approved by the Board on February 4, 2003 - Women, Infants, and Children (WIC).
	32,898	Approved by the Board on March 18, 2003 - 5 A Day funding.
	387,211	
Services and Supplies	9,234	Approed by the Board on January 14, 2003 - HOT SPoTs funding.
	5,000	Approved by the Board on January 7, 2003 - clasp funding, added 1.0 Health Svcs Asst I.
	1,764,859	Approved by the Board on February 4, 2003 - WIC funding.
	22,102	Approved by the Board on March 18, 2003 - 5 A Day funding.
	48,000	Approved by the Board on March 18, 2003 - MAA claims processing.
	1,849,195	
Revenue		
Current Services	103,000	Increased services for MAA claims and 5 A Day contract.
State, Fed or Gov't Aid	2,133,406	

Total Requirements Change	7,128,952
Total Financing Sources Change	7,138,550
Total Local Cost Change	(9,598)
Total 2002-03 Requirements	73,675,031
Total 2002-03 Financing Sources	73,020,711
Total 2002-03 Local Cost	654,320
Total Base Budget Requirements	80,803,983
Total Base Budget Financing Sources	80,159,261
Total Base Budget Local Cost	644,722

PUBLIC HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	(1,226,554)	Perinatal Program - HSS MOU reduction for the Youth Self-Sufficiency Program.
	(335,301)	Child Health - changes in state Child Health Program has lead to the elimination of our child health clinical services.
	(2,716,572)	Maternal Health - contract with Children & Families Commission ends June 30, 2003; cuts to state funded Maternal Health Program.
	(957,100)	Aging Program - HSS MOU reduction for the Personal Care Services Program.
	(919,899)	Field Nursing - HSS CalWORKS MOU reduction and the ending of the "Earlier the Better" Program with California State University, San Bernardino.
	(1,031,891)	Increase in vacancy factor due to hiring limitations resulting from the current budget situation.
	(536,882)	Miscellaneous staff reductions across approximately 30 Public Health programs resulting from increased labor costs. This represents a 1% reduction.
	137,111	Net final budget adjustment: delete 5.5 vacant positions and add 6.0 fee supported Environmental Health positions.
	(7,587,088)	
Services and Supplies	(309,771)	Perinatal Program - reduced MOU with HSS for Youth Self-Sufficiency Program.
	(2,313,100)	Maternal Health - contract with Children & Families Commission ends June 30, 2003; cuts to state funded Maternal Health Programs.
	(209,543)	GASB 34 Accounting Change (EHAP).
	(2,388,735)	As a result of increased staffing expenses, many of our programs slashed services and supplies so that they could maintain staff and continue service delivery. This reduction is across dozens of programs. The larger reductions include: Lab (310,500); Environmental Health (290,530); Facilities Management (199,642); Animal Control (181,025); and Emergency Medical Services (92,997).
	114,405	Final budget adjustment: Environmental Health fee supported rent increase.
	(5,106,744)	
Equipment	(207,900)	Most fixed asset purchases have been eliminated from the budget due to financial constraints except for lab equipment associated with bio-terrorism readiness; one unrepairable copier; one computer server; and a replacement embossing machine for maternal.
Transfers	261,956	Anticipated increase in lease payments.
	209,543	GASB 34 Accounting Change (EHAP).
	52,138	Increase in HSS administrative support.
	(21,976)	Minor reduction in interagency agreements.
	501,661	
Reimbursements	2,262,951	MOU reduction with HSS for the Yough Self-Sufficiency Program.
	800,000	MOU reduction with HSS for the STOP Program (a family violence prevention program).
	307,000	MOU reduction with TAD for "Let's Talk" & "Family Planning Access" Programs.
	1,343,627	MOU reduction with HSS for the Personal Care Services Program.
	615,400	MOU reduction for CalWORKIS services.
	(121,005)	Other minor changes spread over many programs.
	5,207,973	
Total Appropriation	(7,192,098)	
Revenue		
License & Permits	(154,769)	Minor reduction in estimated licenses and permits revenue.
	410,017	Final budget adjustment: fee increase to fund 6.0 positions and increased rent.
	255,248	
Fines and Forfeitures	5,000	Minor estimated increase in fines and forfeitures.
Current Services	(3,585,392)	Elimination of the Children and Families Commission "Early Steps" grant.
	(715,600)	Elimination of the "Earlier the Better" grant from CSUSB.
	(234,334)	Other minor changes spread over many programs.
	(4,535,326)	
State, Fed or Gov't Aid	(4,776,144)	When targets are set, expense changes are expected to be funded by increased state and federal revenue. This entry backs out those assumptions and is replaced by the detail of what actually happened in the lines below.
	(949,043)	Bio-terrorism is now budgeted in operating transfer in due to GASB 34.
	(261,000)	Cancelled Child Health clinical services as a rsult of state funding change.
	(1,301,560)	Reduction in state Maternal & Child Health funding (MCH).
	800,000	New federal SPRANS grant for abstinence education.
	1,804,200	Targeted case management increases as programs shift the cancelled MOUs with HSS to alternate funding streams.
	(92,931)	Other minor changes spread over many programs.
	(158,501)	Final budget adjustment: reduce funding for 5.5 vacant deleted positions.
	(4,934,979)	
Other Revenue	(127,010)	Minor revenue changes spread over many programs.
Total Revenue	(9,337,067)	
Operating Transfers In	949,043	Bio-terrorism previously budgeted as revenue.
	1,195,926	Increased bio-terrorism funding over current year.
	2,144,969	
Total Financing Sources	(7,192,098)	
Local Cost	-	

BUDGET UNIT: CALIFORNIA CHILDREN'S SERVICES (AAA CCS)

I. GENERAL PROGRAM STATEMENT

California Children's Services (CCS) is a state program that provides case management, diagnosis, and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum county funding level. In addition to state realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments. Revenues are based upon individual client eligibility for specific programs such as Medi-Cal, Healthy Families, or CCS alone (people who do not qualify for other programs or cannot afford to pay their Medi-Cal co-share payments.)

The revenue breakdown among federal, state, realignment, and county general fund support depends on the type of services provided under this program. This program provides two type of services:

1) Administrative component – Case management activities which include determining program eligibility, evaluating needs for specific services, determining the appropriate providers, and authorizing/paying for medically necessary care.

   a) Administrative funding is based on staffing standards and caseload mix of CCS clients. In other words, it depends on which Federal, State, or County program in which the children are enrolled. Currently, our caseload is comprised of the following:

      i) Medi-Cal accounts for approximately 84.56%. This federal and state program reimburses the county for 100% of the costs associated with these services.

      ii) Healthy Families accounts for approximately 10%. This federal and state program reimburses the county for 82.5% of the costs. The remaining 17.5% is equally funded by Social Services Realignment (8.75%) and general fund support (8.75%).

      iii) CCS or Non-Medi-Cal caseload accounts for approximately 5.44%. Federal and state funds account for 50% of the costs associated with treating this clientele. The other 50% is equally funded by Social Services Realignment (25%) and general fund support (25%).

   b) Two of the workload indicators presented in this budget reflect the administrative component: Cases managed and claims processed.

2) Medical Therapy component – Provides physical therapy, occupational therapy, and Medical Therapy Conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services and case management.

   a) The State reimburses the county for 50% of the costs incurred by this program. The remaining 50% is equally funded by realignment and general fund support. In addition, the program is able to bill Medi-Cal for therapy staff hours at the medical reimbursement rate. This means that the physical therapist and occupational therapist time provided to Medi-Cal clients can be almost fully reimbursed by Medi-Cal. Currently, county employees are paid at $32.86 per hour plus benefits and the county is reimbursed at a minimum rate of $34.08 per hour.

   b) It is estimated that approximately 70% of the therapy units (24,500 or 12,250 hours) will be provided during 2003-04 to Medi-Cal clients.

The budgeted local cost amount reflects the County's mandated share of costs for serving anticipated caseloads. Should actual caseloads fall short of projections, unused local funds would return to the County's year-end fund balance. Similarly, Realignment funds will be transferred to correspond with actual caseloads at the end of the year.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	5,915,099	10,716,023	8,076,824	10,723,433
Total Revenue	4,630,286	9,177,982	6,638,257	9,185,392
Local Cost	1,284,813	1,538,041	1,438,567	1,538,041
Budgeted Staffing		154.3		145.0
Workload Indicators				
Cases Managed	-	10,900	10,091	11,000
Claims Processed	-	120,000	131,188	133,900
Therapy Units (old methodology)	-	124,000	-	-
Therapy Units (new methodology)	-	35,000	29,898	36,050

Actual expenses and revenues are significantly lower than budgeted because CCS does not have enough space to hire all of the staff. Negotiations on new space are currently underway but a move is not expected until after the end of the fiscal year. The program continues to experience difficulty filling nursing and physical therapy vacancies.

The Therapy Unit workload indicator has undergone a significant methodology change. As the 2002-03 county budget was being developed, the State was changing its CCS automated system. As a result, the Department could not extrapolate complete data for 2001-02. For the 2003-04 budget, the Department has revised this workload indicator to reflect therapy provided in 30-minute increments. To provide continuity in annual workload indicators, 2002-03 measurements of Therapy Units delivered were recalculated so they could be presented in the same manner as projected 2003-04 workloads.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing is decreasing by 9.3 positions overall due to some minor changes in staffing mix which decreased staffing by 0.2 positions as described below and to reflect long term vacancies occurred upon departure of 9.1 existing staff. Vacancies are expected to increase because greater restrictions upon County hiring processes result in longer periods of vacancy after an employee leaves a position. The other staffing mix changes include the addition of 3.0 Financial Interviewers, 1.0 Physical Therapist, 1.0 Medical Transcriber, and 0.5 of a Fiscal Clerk II. Reductions include 2.0 Therapy Assistants and 2.0 Registered Nurses II. The Registered Nurses classification no longer meets the state's service delivery requirements. Additionally, 1.7 of the reduction is a result of an accounting change. Those positions are in the Public Health budget and are now reflected in this budget as transfers.

PROGRAM CHANGES

Costs for services and supplies are lower due to reduced computers and equipment purchases needed for 2003-04. Budgeted costs have also decreased for EHAP and rent expense due to an accounting change. Transfers represent staff time purchased from Public Health, as mentioned in the Staffing Changes section above and an accounting change for EHAP and rent expense related to GASB 34. State revenue is expected to remain constant into 2003-04.

PUBLIC HEALTH

GROUP: Human Services System
DEPARTMENT: Public Health - California Children's Services
FUND: General AAA CCS

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	6,507,610	9,064,394	9,697,655	(630,202)	9,067,453
Services and Supplies	1,413,741	1,417,719	1,431,215	(320,915)	1,110,300
Equipment	-	18,000	18,000	-	18,000
Transfers	155,473	215,910	222,352	305,328	527,680
Total Appropriation	8,076,824	10,716,023	11,369,222	(645,789)	10,723,433
Revenue					
Current Services	27,414	12,800	12,800	6,600	19,400
State, Fed or Gov't Aid	5,172,702	7,626,891	8,279,840	(652,149)	7,627,691
Other Revenue	100	250	500	(240)	260
Realignment	1,438,041	1,538,041	1,538,041	-	1,538,041
Total Revenue	6,638,257	9,177,982	9,831,181	(645,789)	9,185,392
Local Cost	1,438,567	1,538,041	1,538,041	-	1,538,041
Budgeted Staffing		154.3	154.3	(9.3)	145.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	186,641	MOU.
	349,954	Retirement.
	96,666	Risk Management Workers' Comp.
	633,261	
Services and Supplies	13,496	Risk Management Liabilities.
Transfers	6,442	Incremental Change in EHAP.
Revenue		
State, Fed or Gov't Aid	653,199	

Total Appropriation Change	653,199
Total Revenue Change	653,199
Total Local Cost Change	-
Total 2002-03 Appropriation	10,716,023
Total 2002-03 Revenue	9,177,982
Total 2002-03 Local Cost	1,538,041
Total Base Budget Appropriation	11,369,222
Total Base Budget Revenue	9,831,181
Total Base Budget Local Cost	1,538,041

PUBLIC HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	(555,182)	Primarily resulting from increased vacancy factor.
	(75,020)	GASB 34 Accounting Change - PHL staff support now budgeted in transfers.
	(630,202)	
Services and Supplies	(20,310)	GASB 34 Accounting Change (EHAP).
	(118,000)	Reduced computer and equipment expenditures that were needed for staffing expansion in 2002-03.
	(200,900)	GASB 34 Accounting Change - Rent now budgeted in transfers.
	18,295	Other minor miscellaneous increases.
	(320,915)	
Transfers	75,018	GASB 34 Accounting Change related to Public Health support staff.
	20,310	GASB 34 Accounting Change (EHAP).
	210,000	GASB 34 Accounting Change - Rent previously budgeted in services and supplies.
	305,328	
Total Appropriation	(645,789)	
Revenue		
Current Services	6,600	
State, Fed or Gov'd Aid	(653,199)	When targets are set, expenses changes are expected to be funded by increased state revenue. This entry backs out those assumptions and is replaced by the detail of what actually happened in the lines below.
	1,050	
	(652,149)	
Other Revenue	(240)	
Total Revenue	(645,789)	
Local Cost	-	

BUDGET UNIT: INDIGENT AMBULANCE (AAA EMC)

I. GENERAL PROGRAM STATEMENT

This budget provides financing for those ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital, under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriations, pays for the Sheriff's Department transport of indigent inmates (with the remainder paid directly by the Sheriff's Department). The appropriations in this budget unit are maintained at a constant level. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	472,501	472,501	472,501	472,501
Local Cost	472,501	472,501	472,501	472,501

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Human Services System
DEPARTMENT: Public Health - Indigent Ambulance
FUND: General AAA EMC

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	472,501	472,501	472,501	-	472,501
Total Appropriation	472,501	472,501	472,501	-	472,501
Local Cost	472,501	472,501	472,501	-	472,501

BUDGET UNIT: CAJON PASS ILLEGAL DUMPING CLEAN-UP (RPH PHL)

I. GENERAL PROGRAM STATEMENT

In December 1998, a fire occurred in Cajon Pass as a result of illegal dumping of an estimated 100,000 tons of solid waste. Approximately 40 haulers and contractors have been identified as the parties responsible for the illegal dumping. This special revenue fund, established and managed by the Department of Public Health, Division of Environmental Health, will be used to account for the settlement contributions of the small haulers and the $750,000 grant from the California Integrated Waste Management Board (CIWMB) and the expenditures associated with the clean-up effort for the illegal dump in Cajon Pass. The State requires a 10% holdback of funds until the project is completed.

The total estimated cost to clean up the site is $2,800,000. As a result of the settlement agreement among those identified as haulers, the county and the CIWMB, the CIWMB will contribute $750,000 and the large haulers will pay the balance of the clean-up cost less the contributions received from the small haulers. CIWMB will cover the cost associated with recycling of green waste and concrete, tipping fees, initial re-vegetation, and other costs as identified in the settlement agreement. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	437,056	103,798	-	112,359
Total Revenue	14,394	81,000	6,474	81,800
Fund Balance		22,798		30,559

Actual expenses and revenues for re-vegetation will not occur until the work is completed in 2003-04, as such, financial activity for 2002-03 was minimal.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The clean up of the illegally dumped material has been completed. Re-vegetation of the affected area is the only remaining activity. That activity was anticipated to be completed in 2002-03; however, it is now expected to continue into 2003-04. State reimbursement for re-vegetation will occur once this activity is complete.

GROUP: Human Services System
DEPARTMENT: Public Health - Cajon Pass
FUND: Special Revenue RPH PHL
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	103,798	103,798	8,561	112,359
Total Appropriation	-	103,798	103,798	8,561	112,359
Revenue					
Fines & Forfeitures	5,692	6,000	6,000	800	6,800
State, Fed or Gov't Aid	782	75,000	75,000	-	75,000
Total Revenue	6,474	81,000	81,000	800	81,800
Fund Balance		22,798	22,798	7,761	30,559

PUBLIC HEALTH

		Board Approved Changes to Base Budget
Services and Supplies	8,561	We anticipate expending all revenues on site rehabilitation. This increase represents a small increase in revenues available for site rehabilitation.
Total Appropriation	8,561	
Revenue		
Fines and Forfeitures	800	Fines and forfeitures from small haulers are expected to increase slightly.
Total Revenue	800	
Fund Balance	7,761	

OVERVIEW OF BUDGET

DEPARTMENT: VETERANS AFFAIRS
DIRECTOR: BILL J. MOSELEY
BUDGET UNIT: AAA VAF

I. GENERAL PROGRAM STATEMENT

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of three people in the United States are potential V.A. beneficiaries. In San Bernardino County, this means approximately 575,000 veterans, their dependents and survivors will become recipients of veteran's benefits. Veteran's Affairs provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal or state governments. These benefits include medical care, insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,013,465	1,108,218	1,099,563	1,130,068
Total Revenue	274,310	264,000	270,539	257,018
Local Cost	739,155	844,218	829,024	873,050
Budgeted Staffing		19.0		17.0
Workload Indicators				
Subvention Claims Filed	5,834	6,000	4,469	5,500
New Annual Monetary Amounts	$9,750,000	$7,750,000	$8,700,000	$8,000,000
Average Annual Award	$1,671	$1,100	$1,709	$1,400

The small variance between 2002-03 budget and actual expenditures was due to a savings in salaries & benefits from the Executive Secretary II, budgeted full-time, working only part-time. The small variance between 2002-03 budget and actual revenue was due to an increase in revenue received from the state as a result of the department's increase in workload units performed. -

The variance between 2002-03 budget and actual in all workload indicators is due to fewer claims submitted but with larger monetary amounts being awarded to the clients. As a result, Subvention Claims Filed decreased and New Annual Monetary Amounts and Average Annual Awards increased.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing decreased by 2.0 positions.

Due to reductions made to the department's local cost as part of the 4% and 30% reduction plans, and new and/or increased costs in Human Services Systems (HSS) administrative and Information Technology Services Department (ITSD), it will be necessary to eliminate 1.0 budgeted Clerk II.

Additionally, 1.0 Veteran Services Representative has been out on leave since December 2002, and is not expected to return to work. Therefore, in 2003-04 the department did not budget for this position and will not fill it if it becomes vacant.

PROGRAM CHANGES

As previously mentioned, reductions made to the department's local cost as part of the 4% and 30% reduction plans, and new and/or increased costs in HSS administrative and IT support have made it necessary to reduce the department's costs in other areas. Therefore, the Ontario office will be relocated to a County-owned facility.

VETERANS AFFAIRS

GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND: General AAA VAF

FUNCTION: Public Assistance
ACTIVITY: Veterans Services

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	892,095	934,395	971,636	(32,808)	938,828
Services and Supplies	148,079	108,116	102,617	10,159	112,776
Central Computer	13,023	13,023	10,533	-	10,533
Other Charges	1,319	1,800	1,800	(1,000)	800
Equipment	5,002	5,000	5,000	1,000	6,000
Transfers	40,045	45,884	45,464	15,667	61,131
Total Appropriation	1,099,563	1,108,218	1,137,050	(6,982)	1,130,068
Revenue					
State, Fed or Gov't Aid	270,539	264,000	264,000	(6,982)	257,018
Total Revenue	270,539	264,000	264,000	(6,982)	257,018
Local Cost	829,024	844,218	873,050	-	873,050
Budgeted Staffing		19.0	18.0	(1.0)	17.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(33,769)	4% Spend Down Plan - delete 1.0 Clerk II.
	23,739	MOU.
	46,187	Retirement.
	1,084	Risk Management Workers' Comp.
	37,241	
Services and Supplies	(6,997)	30% Cost Reduction Plan.
	1,498	Risk Management Liabilities.
	(5,499)	
Central Computer	(2,490)	
Transfers	(420)	Increment Change in EHAP.

Total Appropriation Change	28,832
Total Revenue Change	-
Total Local Cost Change	28,832
Total 2002-03 Appropriation	1,108,218
Total 2002-03 Revenue	264,000
Total 2002-03 Local Cost	844,218
Total Base Budget Appropriation	1,137,050
Total Base Budget Revenue	264,000
Total Base Budget Local Cost	873,050

VETERANS AFFAIRS

		Board Approved Changes to Base budget
Salaries and Benefits	(32,808)	Defund 1.0 Veteran Services Representative.
Services and Supplies	10,159	Miscellaneous increases to services and supplies.
Transfers	15,667	Increased HSS Admin. Support charges, HR charges, and the additional ITSD service charge. Eliminated Ontario lease ($15,649).
Total Appropriation	(6,982)	
Total Revenue	(6,982)	Anticipated decrease in revenue due to increased state administrative costs charged.
Local Cost	-	

OVERVIEW OF BUDGET

BUDGET UNIT: REALIGNMENT (AAC, AAD, AAE)

	2003-04					
	Estimated Beginning Fund Balance	Budgeted Revenue	Budgeted Departmental Usage	Budgeted 10% Transfers	Estimated Ending Fund Balance	Estimated Change in Fund Balance
Mental Health	25,433,662	55,201,458	67,192,114	(5,337,670)	8,105,336	(17,328,326)
Social Services	16,447,227	59,742,774	78,837,115	5,337,670	2,690,556	(13,756,671)
Health	34,730,659	55,690,960	54,768,121		35,653,498	922,839
Total	76,611,548	170,635,192	200,797,350	-	46,449,390	(30,162,158)

I. GENERAL PROGRAM STATEMENT

This budget is being presented for the first time in the budget book. At the end of the 2001-02 year it was converted from a trust fund to a restricted general fund. The format for this section varies from other budget units to help with presentation of information. The Realignment budgets do not directly spend funds or provide service. They are strictly financing budgets with the actual expenditures occurring within the operating budget units of the departments that receive Realignment revenue.

In 1991 the state shifted responsibility for a number of mental health, social services, and health programs to counties. This shift, known as Realignment, resulted in the creation of two dedicated funding streams to pay for the shifted services: a ½ cent Sales Tax and a change in the depreciation schedule for vehicles which resulted in a 24.33% increase in Vehicle License Fee (VLF) revenues. Each of the three service areas identified were required to have their own separate accounts established and each of those service areas receive a different share of statewide Realignment revenues.

Within the mental health area, the programs for which the county is now responsible for are: community-based mental health programs, State Hospital services for county patients, and Institutions for Mental Disease. Within the social services area, the programs for which the county is now responsible for are: the county revenue stabilization program and the county justice subvention program. Within the health area, the programs for which the county is now responsible for are: AB8 county health services, local health services, medically indigent services, and the county medical services program.

In addition to these program responsibility shifts, a number of programs had changes made to their cost sharing ratios. Social services had a number of programs involved in sharing ratio changes (numbers are shown in percentages in the order of state/county shares of cost): foster care from 95/5 to 40/60, child welfare services from 76/24 to 70/30, In Home Supportive Services (IHSS) from 97/3 to 65/35, county services block grant from 84/16 to 70/30, adoption assistance from 100/0 to 75/25, Greater Avenues for Independence from 100/0 to 70/30, CalWorks from 89/11 to 95/5, and administration from 50/50 to 70/30. Within health, the California Children's Services program cost share shifted from 75% state/25% county to 50/50.

The Realignment program has some flaws in its design that adversely impact County of San Bernardino revenues. First is San Bernardino's status as an "under equity county," meaning that the county receives a lesser share of revenue relative to other counties based on population and estimated poverty population. Revenue distributions among counties were determined by expenditures in the programs that were transferred just prior to the adoption of Realignment. San Bernardino County was under equity in those programs. Realignment did attempt to address the inequity issue, but the effort fell short and the county continues to be under equity to date. The problem of being under equity is that it exacerbates itself over time. As growth occurs in the revenue streams, that incremental new funding is distributed on existing sharing arrangements between the counties. The counties that are already over equity get a higher percentage of the new revenue while those that are under equity get less.

In addition to the under equity issue is the fact that the demand for the services we are providing and the revenue streams funding them are both sensitive to the economy. When the economy is doing well, demand for services is reduced and revenues are high. When the economy does poorly, demand for services is high, but revenues under perform. During the recent good years, the realignment funds recovered from earlier difficulties and built up an available fund balance. Beginning in the 2002-03 year, those fund balances began to be depleted as revenues shrank, demand for services increased, and expenses increased.

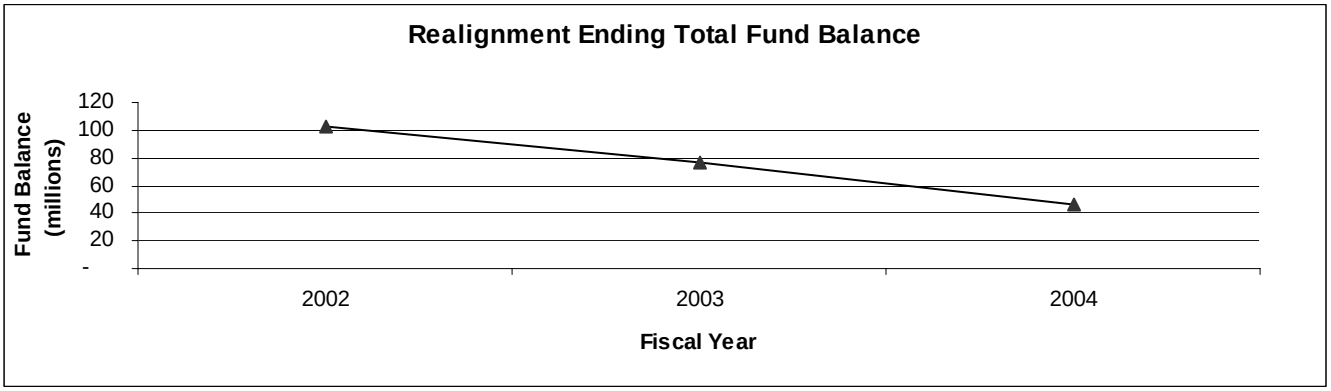
The state anticipated that some of the problems with Realignment could result in litigation or unfunded mandate claims. As a result the legislation contained three poison pill provisions that would make certain provisions of Realignment inoperative. The three poison pills that could nullify Realignment, or portions of it, are: (1) a county successfully filing an unfunded mandate claim with respect to realigned programs, (2) constitutional challenges regarding Realignment's treatment of VLF revenues (which are constitutionally protected as local government revenue) or a finding that exclusion of Realignment revenue from Proposition 98 education funding calculations in unconstitutional, and (3) an appellate court determination that 1982 legislation shifting responsibility for medically indigent adults to counties is reimbursable as an unfunded mandate.

The realignment legislation does allow for some flexibility in usage of funds at the county level. Upon action by the Board of Supervisors, a county can transfer 10% of a given years revenue from one fund to another. San Bernardino County has used the provision repeatedly over the years to help support either the health or social services programs. In the chart above there is a budgeted transfer for the 2003-04 year noted in the "Budgeted 10% Transfers" column. Any such transfer would have to come before the Board of Supervisors for approval before taking place.

II. BUDGET HISTORY

Total - All Realignment Funds				
	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Beginning Fund Balance	72,906,036	102,089,307	102,089,307	76,611,548
Revenue	165,126,275	178,755,312	166,531,844	170,635,192
Department Usage	135,943,004	184,385,696	192,009,603	200,797,350
Ending Fund Balance	102,089,307	96,458,923	76,611,548	46,449,390
Change in Fund Balance	29,183,271	(5,630,384)	(25,477,759)	(30,162,158)

Available Fund Balance, as seen in the graph below, in the Realignment funds peaked at the end of the 2001-02 year as the county benefited from a large growth distribution attributable to the 2000-01 increase in sales taxes and vehicle license fees. Departmental Usage increases and revenue stagnation have resulted in an increasing use of one-time funds to pay for ongoing costs. Based on current projections, both Mental Health and Health will run out of available fund balance as a financing source in the 2004-05 fiscal year.



Of note in this graph is that the fund balance ending 2003-04 at the far right is 76% Health fund balance; the other two funds are nearly out of cash to begin the 2004-05 budget cycle.

In 2002-03, estimated revenues are projected to under perform budget due to declining sales tax revenues resulting in no sales tax growth distribution from 2001-02 and a reduced base revenue amount for 2002-03. Base revenue is calculated by adding prior year base and prior year growth. Since there was actually a shortfall in 2001-02, the 2002-03 base is reduced. VLF growth has also slowed significantly, dropping from a peak of $9.7 million in 2000 to an estimated $1.4 million in 2002-03.

The decline in sales tax revenues is an important factor in the stability of the realignment funds going forward. Caseload and cost increases for programs within social services get the first priority when distributing sales tax growth revenue because they are mandated programs for which service must be provided. Since sales tax is down, there is no growth money to pay for the increasing cost of these programs. It is anticipated that in 2004-05 the increased costs in some of the social services programs will require additional county general fund financing.

III. HIGHLIGHTS OF CHANGES WITHIN THE INDIVIDUAL REALIGNMENT FUNDS

Within the sections below, trends within the individual realignment fund categories of Mental Health, Social Services, and Health will be reviewed. These realignment budgets provide financing and not direct service. As such, the focus will be on broad expense and revenue trends. For more detailed information regarding departmental usage of realignment funds as it relates to programs and service delivery, please consult the appropriate departmental budget unit.

MENTAL HEALTH

Mental Health	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Beginning Fund Balance	32,301,976	47,202,385	47,202,385	25,433,662
Revenue	53,845,346	54,496,540	54,532,402	55,201,458
Departmental Usage	33,744,678	62,912,489	71,032,161	67,192,114
10% Transfers	(5,200,259)	(5,265,378)	(5,268,964)	(5,337,670)
Ending Fund Balance	47,202,385	33,521,058	25,433,662	8,105,336
Change in Fund Balance	14,900,409	(13,681,327)	(21,768,723)	(17,328,326)

The Mental Health Realignment fund revenue is composed approximately 2/3 sales tax and 1/3 vehicle license fee. Continued strength in VLF has helped offset some of the declines in sales tax within the Mental Health fund, however, program cuts by the State and significantly increasing costs of salaries and benefits have resulted in climbing departmental use of realignment funds. The actual departmental use shown in the chart above for 2001-02 is skewed lower by about $11.0 million due to a one-time recognition of revenue within Behavioral Health as a result of GASB accounting rule changes at the end of 2001-02. Given that adjustment projected realignment use by Behavioral Health has still climbed substantially and can not be continued at this pace. In 2004-05, Behavioral Health will be faced with significant budget cuts or will require additional general fund financing to bring ongoing expenditures in line with ongoing revenues.

Breakdown of Departmental Usage of Mental Health Realignment	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Behavioral Health	33,519,394	62,636,215	70,716,893	66,873,463
Health Care Costs	225,284	276,274	315,268	318,651
Total Departmental Usage	33,744,678	62,912,489	71,032,161	67,192,114

REALIGNMENT

SOCIAL SERVICES

Social Services	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Beginning Fund Balance	23,095,211	27,287,820	27,287,820	16,447,227
Revenue	56,768,765	67,288,306	56,897,880	59,742,774
Departmental Usage	57,776,415	69,725,246	73,007,437	78,837,115
10% Transfers	5,200,259	5,265,378	5,268,964	5,337,670
Ending Fund Balance	27,287,820	30,116,258	16,447,227	2,690,556
Change in Fund Balance	4,192,609	2,828,438	(10,840,593)	(13,756,671)

Revenues for Social Services are primarily (96%) sales tax with minimal VLF. As a result of this dependence on sales tax, the social services revenues have been particularly hard hit by the poor performance of statewide sales tax collection. This unstable revenue source combined with rising demand for services and significant cost increases has caused a quick decline in the Social Services Realignment fund balance. It is probable that in the 2004-05 year the social services programs will require substantial additional general fund support.

Cost increases within social services are a result of climbing caseloads and increased expenditure. Expenditure increases include salary and benefit increases for employees as well as salary and benefit increases for IHSS workers.

Breakdown of Departmental Usage of Social Services Realignment	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Social Services Programs*	50,208,391	61,903,994	65,336,185	71,015,863
California Childrens Services	1,284,813	1,538,041	1,388,041	1,538,041
Probation	4,484,211	4,484,211	4,484,211	4,484,211
County General Fund	1,799,000	1,799,000	1,799,000	1,799,000
Total Departmental Usage	57,776,415	69,725,246	73,007,437	78,837,115

*Soc. Svcs. Programs include: IHSS, Foster Care, Seriously Emotionally Disturbed, and Administrative Claim Matches

HEALTH

Health	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Beginning Fund Balance	17,508,849	27,599,102	27,599,102	34,730,659
Revenue	54,512,164	56,970,466	55,101,562	55,690,960
Departmental Usage	44,421,911	51,747,961	47,970,005	54,768,121
10% Transfers	-	-	-	-
Ending Fund Balance	27,599,102	32,821,607	34,730,659	35,653,498
Change in Fund Balance	10,090,253	5,222,505	7,131,557	922,839

Health Realignment is funded approximately 1/3 sales tax and 2/3 VLF. As a result it had greater revenue stability over the last two years as the other funds have been troubled by the downturn in sales tax. Within Health, departmental expenses have been brought into line with ongoing revenues by not providing realignment increases to pay for rising salary and benefit costs. By holding realignment to ARMC and Public Health flat, they have effectively experienced a budget cut due to inflation and the rising costs associated with salaries and benefits. The slight increase in 2003-04 for Public Health reflects of backfill of lost SB90 revenue from the state and is not a true increase.

REALIGNMENT

The other programs funded from Health realignment are Medically Indigent Adult (MIA) Payments and Health Care Costs. The MIA budget funds payments to non-county hospitals for treatment of MIA patients. The Health Care Costs budget unit helps pay for the ARMC Lease Payment and the increase in budget for this unit represents greater realignment support for this expense.

The Health Realignment Fund is currently in the best fiscal shape of the three realignment funds. This is primarily the result of the lack of direct impact of state budget cuts on Health overall. Going forward this is not anticipated to continue and given the size of some of the potential cuts to the hospital it is foreseeable that this fund too will experience a significantly declining fund balance in the near future.

Breakdown of Departmental Usage of Health Realignment

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Arrowhead Regional Medical Cntr	28,884,540	28,000,000	28,000,000	28,000,000
Medically Indigent Adult Payments	-	2,550,000	1,587,046	2,550,000
Public Health	10,992,823	13,574,089	13,458,179	13,908,689
Health Care Costs	4,544,548	7,623,872	4,924,780	10,309,432
Total Departmental Usage	44,421,911	51,747,961	47,970,005	54,768,121

Budgetary Note: Financial information presented in this Realignment budget section is consistent with state reporting requirements for the Realignment funds. The state's reporting requirements are not consistent with the county's implementation of GASB 34 as it relates to revenue accrual. As such, within the county's accounting system, an adjustment will be made to show the correct revenues in accordance with the county's accrual procedures. This is a revenue timing issue only as a result of delays by the state in distributing growth revenue.

INTERNAL SERVICES GROUP
SUMMARY

	Page #	Approp	Revenue	Local Cost
GENERAL FUND				
ARCHITECTURE AND ENGINEERING	262	634,174	-	634,174
FACILITIES MANAGEMENT:				
ADMINISTRATION	264	385,060	-	385,060
CUSTODIAL DIVISION	266	3,161,526	1,706,888	1,454,638
GROUNDS DIVISION	268	1,456,154	639,000	817,154
HOME REPAIR PROGRAM	270	-	-	-
MAINTENANCE DIVISION	272	7,107,828	3,300,000	3,807,828
UTILITIES	274	15,730,303	-	15,730,303
PURCHASING	282	1,112,209	10,000	1,102,209
REAL ESTATE SERVICES:				
REAL ESTATE SERVICES	290	2,142,465	1,547,050	595,415
RENTS AND LEASES	293	571,138	323,000	248,138
TOTAL GENERAL FUND		32,300,857	7,525,938	24,774,919
SPECIAL REVENUE FUND		**Approp**	**Revenue**	**Fund Balance**
REAL ESTATE SERVICES:				
CHINO AGRICULTURAL PRESERVE	294	3,922,290	862,498	3,059,792
INTERNAL SERVICES FUNDS		**Operating Expense**	**Revenue/ Financing Sources**	**Revenue Over (Under) Exp**
FLEET MANAGEMENT:				
GARAGE AND WAREHOUSE	276	7,343,777	8,191,300	847,523
MOTOR POOL	279	8,415,009	11,265,463	2,850,454
PURCHASING:				
CENTRAL STORES	288	8,274,549	8,478,314	203,765
MAIL AND COURIER SERVICES	284	7,838,417	8,067,704	229,287
PRINTING SERVICES	286	2,603,355	2,766,547	163,192
TOTAL INTERNAL SERVICES FUNDS		34,475,107	38,769,328	4,294,221

OVERVIEW OF BUDGET

DEPARTMENT: ARCHITECTURE & ENGINEERING
DIRECTOR: G. DANIEL OJEDA
BUDGET UNIT: AAA ANE

I. GENERAL PROGRAM STATEMENT

Architecture & Engineering is responsible for the planning, design and administration of the county's Capital Improvement Program. The staff prepares bid packages and advertisements for bid, negotiates and administers projects for design and construction, and provides inspection and construction project management services through completion of the project. Project costs are reimbursed from departments and the general fund where appropriate.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	567,126	645,063	618,205	634,174
Total Revenue	13,464	5,000	10,462	-
Local Cost	553,662	640,063	607,743	634,174
Budgeted Staffing		25.0		23.0
Workload Indicators				
Construction Contracts Awarded	88	106	94	
Consultant Agreements	57	41	84	
Projects Managed				149
Inspections Performed				1,804
Construction Estimates Completed				120

New workload indicators were established to reflect a more concise measurement of functions performed.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET(see attachments for detailed changes)

STAFFING CHANGES

Changes in staffing reflect deletion of 2.0 vacant Building Construction Engineer II's that were slated for deletion during the budget process. In addition, there was a conversion of a Contract Chief Building Construction Engineer to a regular Building Construction Engineer III. The requested position will be in a lower salary range. This position will manage complex projects and assist in the supervision of lower level project management staff to effectively meet completion goals.

PROGRAM CHANGES

None.

GROUP: Internal Services — **FUNCTION: General**
DEPARTMENT: Architecture & Engineering — **ACTIVITY: Property Management**
FUND: General AAA ANE

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,844,627	2,027,376	2,209,785	(132,294)	2,077,491
Services and Supplies	195,704	231,252	199,669	(4,496)	195,173
Central Computer	20,016	20,016	13,730	-	13,730
Transfers	840	9,500	9,338	2,594	11,932
Total Exp Authority	2,061,187	2,288,144	2,432,522	(134,196)	2,298,326
Reimbursements	(1,442,982)	(1,643,081)	(1,793,348)	129,196	(1,664,152)
Total Appropriation	618,205	645,063	639,174	(5,000)	634,174
Revenue					
State Aid	(251)	-	-	-	-
Current Services	10,763	5,000	5,000	(5,000)	-
Other Revenue	(50)	-	-	-	-
Total Revenue	10,462	5,000	5,000	(5,000)	-
Local Cost	607,743	640,063	634,174	-	634,174
Budgeted Staffing		25.0	25.0	(2.0)	23.0

ARCHITECTURE AND ENGINEERING

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	53,384	MOU.
	102,936	Retirement.
	26,089	Risk Management Workers' Comp.
	182,409	
Services and Supplies	(25,603)	4% Spend Down Plan.
	4,020	Risk Management Liabilities.
	(10,000)	30% Cost Reduction Plan.
	(31,583)	
Central Computer	(6,286)	
Transfers	(162)	Incremental Change in EHAP.
Reimbursements	(150,267)	Increase correlates to increase in salaries and benefits.

Total Appropriation Change	(5,889)
Total Revenue Change	-
Total Local Cost Change	(5,889)
Total 2002-03 Appropriation	645,063
Total 2002-03 Revenue	5,000
Total 2002-03 Local Cost	640,063
Total Base Budget Appropriation	639,174
Total Base Budget Revenue	5,000
Total Base Budget Local Cost	634,174

Board Approved Changes to Base Budget

Salaries and Benefits	16,310	Increase due to equity adjustment approved by the Board in January 2002 for Executive Secretary II and various step increases.
	(148,604)	Vacant positions slated for deletion-2.0 Building Construction Engineer II.
	(132,294)	
Services & Supplies	(4,496)	GASB 34 Accounting Change (EHAP).
Transfers	4,496	GASB 34 Accounting Change (EHAP).
	(1,902)	Decrease in PSG payroll charges.
	2,594	
Reimbursements	(19,408)	Increase due to MOU salary increases that are passed on to the various Capital Improvement Projects.
	148,604	Decrease related to deletion of 2.0 Building Construction Engineer II.
	129,196	
Total Appropriation	(5,000)	
Total Revenue	(5,000)	Decrease due to revenues that are now included in reimbursements.
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: FACILITIES MANAGEMENT DEPARTMENT
DIRECTOR: DAVE GIBSON

	2003-04			
	Appropriations	Revenue	Local Cost	Staffing
Administration	385,060	-	385,060	4.0
Custodial Division	3,161,526	1,706,888	1,454,638	47.5
Grounds Division	1,456,154	639,000	817,154	23.7
Home Repair Program	-	-	-	12.0
Maintenance Division	7,107,828	3,300,000	3,807,828	56.0
Utilities	15,730,303	-	15,730,303	-
Total	27,840,871	5,645,888	22,194,983	143.2

BUDGET UNIT: ADMINISTRATION (AAA FMD FMT)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Administration Division provides support to four divisions within Facilities Management (Custodial, Grounds, Home Repair and Maintenance) and monitors San Bernardino County utilities budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	344,841	344,105	346,576	385,060
Total Revenue	349	-	284	-
Local Cost	344,492	344,105	346,292	385,060
Budgeted Staffing		4.0		4.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes include the reduction of 1.0 Staff Aide and the addition of 1.0 Staff Analyst II to monitor and maintain the new CAFM (Computer Aided Facilities Management) maintenance and inventory software. Also included is the conversion of an Executive Secretary III to an Executive Secretary II.

PROGRAM CHANGES

None.

GROUP: Internal Services — **FUNCTION: General**
DEPARTMENT: Facilities Management - Administration — **ACTIVITY: Property Mgmt**
FUND: General AAA FMD FMT

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	341,870	335,825	352,579	7,641	360,220
Services and Supplies	4,706	8,280	(6,066)	30,213	24,147
Transfers	-	-	(89)	782	693
Total Appropriation	346,576	344,105	346,424	38,636	385,060
Revenue					
State Aid	284	-	-	-	-
Total Revenue	284	-	-	-	-
Local Cost	346,292	344,105	346,424	38,636	385,060
Budgeted Staffing		4.0	4.0	-	4.0

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	8,868	MOU.
	17,462	Retirement.
	424	Risk Management Workers' Comp.
	(10,000)	30% Cost Reduction Plan.
	16,754	
Services and Supplies	(13,605)	Risk Management Liabilities.
	(741)	30% Cost Reduction Plan.
	(14,346)	
Transfers	(89)	Incremental Change in EHAP.

Total Appropriation Change	2,319
Total Revenue Change	-
Total Local Cost Change	2,319
Total 2002-03 Appropriation	344,105
Total 2002-03 Revenue	-
Total 2002-03 Local Cost	344,105
Total Base Budget Appropriation	346,424
Total Base Budget Revenue	-
Total Base Budget Local Cost	346,424

Board Approved Changes to Base Budget

Salaries and Benefits	(5,228)	Net savings between addition of an Executive Secretary II and deletion of an Executive Secretary III.
	12,869	Net increase between addition of a Staff Analyst II and deletion of a Staff Aide.
	7,641	
Services and Supplies	30,995	Increase in appropriations to more accurately reflect administrative costs.
	(782)	GAST 34 Accounting Change (EHAP)
	30,213	
Transfers	782	GASB 34 Accounting Change (EHAP).
Total Appropriation	38,636	
Total Revenue	-	
Local Cost	38,636	

BUDGET UNIT: CUSTODIAL DIVISION (AAA FMD FMC)

I. GENERAL PROGRAM STATEMENT

The Custodial Division of the Facilities Management Department administers the county's custodial services provided to county owned and some leased facilities through a combination of county employees and contract custodial service providers.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	2,898,918	3,656,870	3,106,554	3,161,526
Total Revenue	1,366,533	1,962,190	1,573,048	1,706,888
Local Cost	1,532,385	1,694,680	1,533,506	1,454,638
Budgeted Staffing		63.0		47.5
Workload Indicators				
Square Feet Maintained:				
In-House	1,199,312	1,199,312	1,101,943	1,304,314
Contracted	851,906	851,906	950,044	837,843

Variance in 2002-03 is a result of vacant positions due to a high turnover rate that directly impacted revenues.

Workload indicators have changed slightly for the custodial division. Square footage maintained in house has increased mostly due to the addition of West Valley Juvenile Hall. The decrease in contracted custodial square footage is caused by a small portion of West Valley Juvenile Hall that was previously contracted out and is now maintained in house.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budget staffing changes include a total reduction of 15.5 positions. Two part time (1.0 budgeted staffing) Building Services Janitors and one Custodian I (1.0 budgeted staffing) were deleted in the Facilities Management Department 4% spend down plan. Two Custodian I positions (2.0 budgeted staffing) and one Supervising Custodian (1.0 budgeted staffing) were deleted as a portion of the 30% Cost Reduction Plan implemented. In addition to these position deletions, the department also deleted one Supervising Custodian (1.0 budgeted staffing), one Custodian I (1.0 budgeted staffing), and reduced funding to 73% of four Custodian I positions (1.1 budgeted staffing) due to a Risk Management Worker's Compensation Experience Modification charge. Per Board direction, 7.4 vacant budgeted Custodian I positions that were not in recruitment were deleted during budget adoption.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Custodial
FUND: General AAA FMD FMC

FUNCTION: General
ACTIVITY: Property Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,641,938	2,093,339	2,144,320	(204,082)	1,940,238
Services and Supplies	1,464,616	1,538,531	1,486,495	(276,129)	1,210,366
Equipment	-	25,000	-	-	-
Transfers	-	-	(611)	11,533	10,922
Total Appropriation	3,106,554	3,656,870	3,630,204	(468,678)	3,161,526
Revenue					
Fines & Forfeitures	82	-	-	-	-
Current Services	1,572,980	1,962,190	1,946,190	(239,302)	1,706,888
Other Revenue	(14)	-	-	-	-
Total Revenue	1,573,048	1,962,190	1,946,190	(239,302)	1,706,888
Local Cost	1,533,506	1,694,680	1,684,014	(229,376)	1,454,638
Budgeted Staffing		63.0	58.0	(10.5)	47.5

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(52,695)	4% Spend Down Plan - delete 1.0 Building Services Janitors and 1.0 Custodian I.
	52,283	MOU.
	89,174	Retirement.
	16,803	Risk Management Workers Comp.
	43,851	Full year funding for custodial positions at West Valley Juvenile Hall.
	(98,435)	30% Cost Reduction Plan - delete 2.0 Custodian I's and 1.0 Supervising Custodian.
	50,981	
Services and Supplies	(9,600)	4% Spend Down Plan.
	5,574	Risk Management Liabilities.
	(48,010)	30% Cost Reduction Plan.
	(52,036)	
Equipment	(25,000)	4% Spend Down Plan.
Transfers	(611)	Incremental Change in EHAP.
Revenue		
Current Services	(16,000)	4% Spend Down Plan.

Total Appropriation Change	(26,666)
Total Revenue Change	(16,000)
Total Local Cost Change	(10,666)
Total 2002-03 Appropriation	3,656,870
Total 2002-03 Revenue	1,962,190
Total 2002-03 Local Cost	1,694,680
Total Base Budget Appropriation	3,630,204
Total Base Budget Revenue	1,946,190
Total Base Budget Local Cost	1,684,014

Board Approved Changes to Base Budget

Salaries & Benefits	99,803	Worker's Compensation - Experience Modification Charge.
	(108,721)	Delete 1.0 Supervising Custodian and 2.1 Custodian I.
	45,876	Miscellaneous step increases.
	(241,040)	Vacant positions deleted-7.4 Custodian I
	(204,082)	
Services & Supplies	(264,596)	Decrease due to less than anticipated expenditures in contract services.
	(11,533)	GASB 34 Accounting Change (EHAP).
	(276,129)	
Transfers	11,533	GASB 34 Accounting Change (EHAP).
Total Appropriation	(468,678)	
Revenue		
Current Services	(239,302)	Anticipated reduction in services provided to departments.
Total Revenue	(239,302)	
Local Cost	(229,376)	

BUDGET UNIT: GROUNDS DIVISION (AAA FMD FMG)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Grounds Division is responsible for the grounds maintenance services provided to county owned facilities and some leased facilities through a combination of in house personnel and private grounds maintenance service providers.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,271,781	1,595,135	1,439,226	1,456,154
Total Revenue	716,904	753,370	906,693	639,000
Local Cost	554,877	841,765	532,533	817,154
Budgeted Staffing		28.0		23.7
Workload Indicators				
Acres Maintained	715	715	720	720

Variance in budget is a result of vacant positions and savings in services and supplies. Increase in revenue is a result of additional ground services provided at the Arrowhead Regional Medical Center and the old County Medical Center located on Gilbert Street in San Bernardino.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing reduction of 4.3 includes the deletion of 1.0 Supervising Grounds Caretaker as outlined in the Facilities Management Department 4% spend down plan. The portion of the 30% Cost Reduction Plan implemented includes the deletion of 1.0 General Maintenance Worker and 1.0 Grounds Caretaker I. Additionally, the department has deleted 1.0 Grounds Caretaker II and reduced funding to 73% for a Grounds Caretaker I (0.3 budgeting staffing) to offset loss of revenue from the old County Medical Center site.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Grounds
FUND: General AAA FMD FMG

FUNCTION: General
ACTIVITY: Property Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	957,337	1,096,809	1,079,091	(29,057)	1,050,034
Services and Supplies	481,889	498,326	468,287	(67,916)	400,371
Central Computer	-	-	894	-	894
Transfers	-	-	(424)	5,279	4,855
Total Appropriation	1,439,226	1,595,135	1,547,848	(91,694)	1,456,154
Revenue					
Current Services	906,693	753,370	745,370	(106,370)	639,000
Total Revenue	906,693	753,370	745,370	(106,370)	639,000
Local Cost	532,533	841,765	802,478	14,676	817,154
Budgeted Staffing		28.0	25.0	(1.3)	23.7

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(40,727)	4% Spend Down Plan - delete 1.0 Supervising Grounds Caretaker.
	30,392	MOU.
	54,056	Retirement.
	9,655	Risk Management Workers' Comp.
	(71,094)	30% Cost Reduction Plan - delete 1.0 General Maintenance Worker and 1.0 Grounds Caretaker I.
	(17,718)	
Services and Supplies	(7,922)	4% Spend Down Plan.
	1,047	Risk Management Liabilities.
	(23,164)	30% Cost Reduction Plan.
	(30,039)	
Central Computer	894	
Transfers	(424)	Incremental Change in EHAP.
Revenue		
Current Services	(8,000)	4% Spend Down Plan.
Total Appropriation Change	(47,287)	
Total Revenue Change	(8,000)	
Total Local Cost Change	(39,287)	
Total 2002-03 Appropriation	1,595,135	
Total 2002-03 Revenue	753,370	
Total 2002-03 Local Cost	841,765	
Total Base Budget Appropriation	1,547,848	
Total Base Budget Revenue	745,370	
Total Base Budget Local Cost	802,478	

Board Approved Changes to Base Budget

Salaries and Benefits	(50,007)	Delete 1.0 Grounds Caretaker II and 0.3 Grounds Caretaker I.
	20,950	Projected step increases.
	(29,057)	
Services and Supplies	(62,637)	Reduce budget for Tree Trimming and Grounds Maintenance Contractors to align with projected spending for next year.
	(5,279)	GASB 34 Accounting Change (EHAP).
	(67,916)	
Transfers	5,279	GASB 34 Accounting Change (EHAP).
Total Appropriation	(91,694)	
Revenue		
Current Services	(106,370)	Revenue Reduction primarily consists of loss of funding to maintain grounds at old County Medical Center site.
Total Revenue	(106,370)	
Local Cost	14,676	

BUDGET UNIT: HOME REPAIR (AAA FMH)

I. GENERAL PROGRAM STATEMENT

The Home Repair Program is a federally funded program that is administered by Facilities Management. The program does minor home repairs for candidates that meet age and income requirements. Economic and Community Development Department (ECD) reimburses the costs incurred by the program with federal funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	(114,236)	-	59,217	-
Local Cost	(114,236)	-	59,217	-
Budgeted Staffing		12.0		12.0
Workload Indicators				
Jobs Completed	320	320	309	341

Increase in actual 2002-03 expenses is a result of inventory process costs that were not reimbursed from Economic and Development funds.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes include deleting 1.0 Housing Repair Worker II and funding 1.0 Housing Repair Worker III position. The Housing Repair Worker II position is being phased out as positions are vacated. This phase out, which replaces Home Repair Worker II's with Home Repair Worker III's, is necessary to provide the program with positions that are more highly skilled in home repairs.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Home Repair
FUND: General AAA FMH

FUNCTION: General
ACTIVITY: Property Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	538,231	554,624	605,933	13,230	619,163
Services and Supplies	242,329	246,038	244,240	(1,361)	242,879
Transfers	-	-	(266)	2,346	2,080
Total Exp Authority	780,560	800,662	849,907	14,215	864,122
Reimbursements	(721,343)	(800,662)	(849,907)	(14,215)	(864,122)
Total Appropriation	59,217	-	-	-	-
Local Cost	59,217	-	-	-	-
Budgeted Staffing		12.0	12.0	-	12.0

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	16,269	MOU.
	29,597	Retirement.
	5,443	Risk Management Workers' Comp.
	51,309	
Services and Supplies	(1,798)	Risk Management Liabilities.
Transfers	(266)	Incremental Change in EHAP.
Reimbursements	(49,245)	Base year adjustments funded through ECD Home Repair Program.
Total Appropriation Change	-	
Total Revenue Change	-	
Total Local Cost Change	-	
Total 2002-03 Appropriation	-	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	-	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	3,467	Funding increase to fill Housing Repair Worker III position and delete Housing Repair Worker II position.
	9,763	Projected costs for step increases.
	13,230	
Services and Supplies	985	Increased appropriations to cover projected expenditures.
	(2,346)	GASB 34 Accounting Change (EHAP).
	(1,361)	
Transfers	2,346	GASB 34 Accounting Change (EHAP).
Reimbursements	(14,215)	Additional funding from ECD Home Repair Program to cover additional expenditures.
Total Appropriation	-	
Local Cost	-	

BUDGET UNIT: MAINTENANCE DIVISION (AAA FMD FMM)

I. GENERAL PROGRAM STATEMENT

The Maintenance Division of the Facilities Management Department administers the county's maintenance services provided to county owned and some leased facilities through a combination of in-house personnel and private service providers. In addition, the Maintenance Division is responsible for the minor remodel and maintenance portion of the county capital improvement program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	6,945,474	7,226,422	7,066,665	7,107,828
Total Revenue	3,207,557	3,475,000	3,370,525	3,300,000
Local Cost	3,737,917	3,751,422	3,696,140	3,807,828
Budgeted Staffing		61.0		56.0
Workload Indicators				
Square feet maintained	4,175,000	4,175,000	4,285,000	4,285,000
Maintenance trouble calls	11,037	12,000	10,645	10,500
Maintenance requisitions	1,020	1,200	815	800

Actual expenses were lower in 2002-03 due primarily to vacant positions, which also resulted in a reduction in revenues

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments as detailed changes)

STAFFING CHANGES

Budgeted staffing reductions include 5.0 positions. One General Maintenance Mechanic (1.0 budgeted staffing) and one General Maintenance Worker (1.0 budgeted staffing) were deleted in the Facilities Management Department 4% Spend Down plan. The department deleted one General Maintenance Mechanic (1.0 budgeted staffing) and reduced funding to 73% for one Electrician (.3 budgeted staffing) and one General Maintenance Mechanic (.3 budgeted staffing) in order to fund the increase in MOU, retirement, and Risk Management Workers Compensation costs. Per Board direction vacant budgeted 0.7 Electrician and 0.7 General Maintenance Mechanic positions that were not in recruitment were deleted during budget adoption.

PROGRAM CHANGES

None.

GROUP: Internal Services — **FUNCTION: General**
DEPARTMENT: Facilities Management - Maintenance — **ACTIVITY: Property Mgmt**
FUND: General AAA FMD FMM

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	3,142,413	3,298,902	3,559,714	(109,116)	3,450,598
Services and Supplies	3,876,187	3,870,100	3,775,881	(150,528)	3,625,353
Central Computer	24,695	24,695	20,301	-	20,301
Transfers	23,370	32,725	(760)	12,336	11,576
Total Appropriation	7,066,665	7,226,422	7,355,136	(247,308)	7,107,828
Revenue					
Current Services	3,370,525	3,475,000	3,405,000	(105,000)	3,300,000
Total Revenue	3,370,525	3,475,000	3,405,000	(105,000)	3,300,000
Local Cost	3,696,140	3,751,422	3,950,136	(142,308)	3,807,828
Budgeted Staffing		61.0	59.0	(3.0)	56.0

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(86,841)	4% Spend Down Plan - delete 1.0 General Maintenance Mechanic and 1.0 General Maintenance Worker.
	88,779	MOU.
	166,393	Retirement.
	32,634	Risk Management Workers' Comp.
	59,847	Full year funding for maintenance staff at West Valley Juvenile Hall.
	260,812	
Services and Supplies	(103,770)	4% Spend Down Plan.
	14,351	Risk Management Liabilities.
	(4,800)	30% Cost Reduction Plan.
	(94,219)	
Central Computer	(4,394)	
Transfers	(32,724)	4% Spend Down Plan.
	(761)	Incremental Change in EHAP.
	(33,485)	
Revenue		
Current Services	(70,000)	4% Spend Down Plan.

Total Appropriation Change	128,714
Total Revenue Change	(70,000)
Total Local Cost Change	198,714
Total 2002-03 Appropriation	7,226,422
Total 2002-03 Revenue	3,475,000
Total 2002-03 Local Cost	3,751,422
Total Base Budget Appropriation	7,355,136
Total Base Budget Revenue	3,405,000
Total Base Budget Local Cost	3,950,136

Board Approved Changes to Base Budget

Salaries and Benefits	(36,993)	Delete 1.0 General Maintenance Mechanic.
	(13,622)	Delete .3 Electrician.
	(14,857)	Delete .3 General Maintenance Mechanic.
	33,688	Projected costs for step increases.
	(147,699)	Vacant positions slated for deletion - .7 Electrician, .7 General Maintenance Mechanic, and 1.0 Maintenance Supervisor.
	70,367	Restoration of 1.0 Maintenance Supervisor.
	(109,116)	
Services and Supplies	(139,191)	Reduce Building Maintenance Budget to better reflect projected expenditures.
	(11,337)	GASB 34 Accounting Change (EHAP).
	(150,528)	
Transfers	999	Increase in services provided by county sign shop.
	11,337	GASB 34 Accounting Change (EHAP).
	12,336	
Total Appropriation	(247,308)	
Revenue		
Current Services	(105,000)	Revenue reduction budgeted to reflect projected revenues.
Total Revenue	(105,000)	
Local Cost	(142,308)	

BUDGET UNIT: UTILITIES (AAA UTL)

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Utilities budget funds the cost of natural gas and liquid propane gas, electricity, water, sewage, refuse disposal, diesel fuel for emergency generators, and other related costs for county owned and some leased facilities. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	15,931,125	14,503,536	15,990,429	15,730,303
Total Revenue	167,073	-	-	-
Local Cost	15,764,052	14,503,536	15,990,429	15,730,303
Workload Indicators				
Electric	11,241,499	10,250,000	11,134,047	11,691,100
Gas	645,968	846,000	746,930	820,200
Water	1,559,515	1,270,000	1,469,687	1,515,884
Sewer	691,604	500,000	752,645	795,520
Disposal	970,482	879,000	887,670	899,700

Actual expenditures exceeded budget as a result of an increase in costs in electrical, disposal, and water/sewer rates that were partially offset by the electrical retrofit program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Beginning in 2003-04, all county paid expenditures for County Schools is transferred to one budget unit (AAA SCL), which results in a local cost decrease of $881,048 in this budget unit. County Schools will provide reimbursement to this budget unit of $466,048 in 2003-04 for utility costs, and County Schools will pay for phone costs directly.

GROUP: Internal Services
DEPARTMENT: Facilities Management - Utilities
FUND: General AAA UTL

FUNCTION: General
ACTIVITY: Property Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	15,520,429	14,053,536	16,161,351	(435,000)	15,726,351
Transfers	470,000	470,000	470,000	-	470,000
Total Exp Authority	15,990,429	14,523,536	16,631,351	(435,000)	16,196,351
Reimbursements	-	(20,000)	(20,000)	(446,048)	(466,048)
Total Appropriation	15,990,429	14,503,536	16,611,351	(881,048)	15,730,303
Local Cost	15,990,429	14,503,536	16,611,351	(881,048)	15,730,303

FACILITIES MANAGEMENT

Total Changes Included in Board Approved Base Budget

Services and Supplies	2,107,815	Other - increase in utility costs.
Total Appropriation Change	2,107,815	
Total Revenue Change	-	
Total Local Cost Change	2,107,815	
Total 2002-03 Appropriation	14,503,536	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	14,503,536	
Total Base Budget Appropriation	16,611,351	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	16,611,351	

Board Approved Changes to Base Budget

Services and Supplies	(20,000)	Adjusted due to reduction in reimbursements.
	(415,000)	Local cost transfer to Superintendent of Schools in budget (AAA SCL) for ISD telephone service charges.
	(435,000)	
Reimbursements	20,000	One time reimbursement for electrical usage at Ontario facility in 2002-03.
	(466,048)	Reimbursement from Superintendent of Schools budget (AAA SCL) for utilities.
	(446,048)	
Total Appropriation	(881,048)	
Total Revenue	-	
Local Cost	(881,048)	

OVERVIEW OF BUDGET

DEPARTMENT: FLEET MANAGEMENT
DIRECTOR: ROGER WEAVER

	2003-04			
	Operating Expense	Financing Sources	Revenue Over/(Under)	Staffing
Garage	7,343,777	8,191,300	847,523	94.0
Motor Pool	8,415,009	11,265,463	2,850,454	4.0
Total	15,758,786	19,456,763	3,697,977	98.0

BUDGET UNIT: GARAGE (ICB VHS)

I. GENERAL PROGRAM STATEMENT

Fleet Management's Garage Division provides fuel, maintenance, repair, fabrication and field services for the county's fleet of vehicles and heavy equipment. This includes the warehousing of automotive parts and related road materials to support the fleet operations. All operational costs for these activities and programs of the Garage Division are financed through service rates charged to user departments.

The Garage budget unit is an Internal Services Fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

II. BUDGET AND WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	12,965,388	12,996,138	13,314,103	7,343,777
Total Financing Sources	12,901,671	13,260,000	13,269,231	8,191,300
Revenue Over/(Under) Expense	(63,717)	263,862	(44,872)	847,523
Budgeted Staffing		103.3		94.0
Fixed Assets	235	324,300	22,790	170,000
Unrestricted Net Assets Available at Yr End	82,089		89,000	
Workload Indicators				
Number of Work Orders	19,960	20,700	16,245	17,000
Number of Billable Shop Hours	98,426	99,200	67,656	71,000
Warehouse Sales	1,305,748	1,464,000	1,072,776	1,000,000
Parts Sales	3,157,350	3,038,000	2,196,707	3,000,000
Fuel Gallons Dispensed	2,668,354	2,888,000	2,988,433	2,900,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by a total of 9.3 positions. To appropriately align job functions by fund, 3.0 positions (1.0 Fiscal Clerk III and 2.0 Motor Pool Assistants) are transferred-in from the Motor Pool division (IBA VHS). This is offset by the elimination of 12.3 vacant positions (0.8 Clerk II, 1.0 Custodian I, 1.0 Equipment Parts Specialist I, 3.0 Equipment Services Specialist, 1.0 Fiscal Clerk II, 1.0 Garage Service Writer, 2.0 Motor Fleet Mechanic I, 1.0 Motor Pool Assistant, 0.5 Public Service Employee, and 1.0 Operations Manager) as part of the department's 30% Cost Reduction Plan.

PROGRAM CHANGES

None.

FLEET MANAGEMENT

GROUP: Internal Services
DEPARTMENT: Fleet Management
FUND: Internal Services ICB VHS

FUNCTION: General
ACTIVITY: Central Garage

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	4,811,587	5,407,656	5,929,675	(68,633)	5,861,042
Services and Supplies	8,452,791	7,237,074	7,270,354	(1,263,068)	6,007,286
Central Computer	37,664	42,018	34,836	-	34,836
Transfers	236,823	59,390	58,143	273,067	331,210
Total Exp Authority	13,538,865	12,746,138	13,293,008	(1,058,634)	12,234,374
Reimbursements	(224,762)	-	-	(5,140,597)	(5,140,597)
Total Appropriation	13,314,103	12,746,138	13,293,008	(6,199,231)	7,093,777
Depreciation	-	250,000	250,000	-	250,000
Total Operating Exp	13,314,103	12,996,138	13,543,008	(6,199,231)	7,343,777
Revenue					
Use of Money & Prop	20,167	40,000	40,000	(20,000)	20,000
Current Services	13,246,985	13,220,000	13,220,000	(5,048,700)	8,171,300
Other Revenue	463	-	-	-	-
Total Revenue	13,267,615	13,260,000	13,260,000	(5,068,700)	8,191,300
Other Financing Sources	1,616	-	-	-	-
Total Financing Sources	13,269,231	13,260,000	13,260,000	(5,068,700)	8,191,300
Rev Over/(Under) Exp	(44,872)	263,862	(283,008)	1,130,531	847,523
Budgeted Staffing		103.3	103.3	(9.3)	94.0
Fixed Asset Exp.					
Equipment	22,402	316,300	316,300	(166,300)	150,000
Structures & Improv	388	-	-	20,000	20,000
Vehicles	-	8,000	8,000	(8,000)	-
Total Fixed Assets	22,790	324,300	324,300	(154,300)	170,000

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	165,757	MOU.
	307,051	Retirement.
	49,211	Risk Management Workers' Comp.
	522,019	
Services and Supplies	33,280	Rks Management Liabilities.
Central Computer	(7,182)	
Transfers	(1,247)	Incremental Change in EHAP.

Total Operating Expense Change	546,870
Total Financing Sources Change	-
Total Rev Over/(Under) Exp Change	546,870
Total 2002-03 Operating Expense	12,996,138
Total 2002-03 Financing Sources	13,260,000
Total 2002-03 Rev Over/(Under) Exp	263,862
Total Base Budget Operating Expense	13,543,008
Total Base Budget Financing Sources	13,260,000
Total Base Budget Rev Over/(Under) Exp	(283,008)

FLEET MANAGEMENT

Board Approved Changes to Base Budget

Salaries and Benefits	132,161	Transfer in 3.0 positions from Motor Pool - 1.0 Fiscal Clerk III and 2.0 Motor Pool Assistant.
	(492,191)	Step increases offset by the elimination of 12.3 positions - 0.8 Clerk II, 1.0 Custodian I, 1.0 Equipment Parts Specialist I, 3.0 Equipment Services Specialist, 1.0 Fiscal Clerk II, 1.0 Garage Service Writer, 2.0 Motor Fleet Mechanic, 1.0 Motor Pool Assistant, 1.0 Operations Manager, 0.5 Public Service Employee.
	291,397	GASB 34 accounting change (departmental overhead).
	(68,633)	
Services and Supplies	(19,156)	GASB 34 accounting change (EHAP).
	(1,243,912)	The purchase of replacement vehicles in 2002-03 and 2003-04 will result in decreased costs for the purchase of parts.
	(1,263,068)	
Transfers	19,156	GASB 34 accounting change (EHAP).
	253,911	Barstow lease.
	273,067	
Total Exp Authority	(1,058,634)	
Reimbursements	(291,397)	GASB 34 accounting change (departmental overhead).
	(4,849,200)	GASB 34 accounting change (Motor Pool reimbursements to the Garage for vehicle maintenance).
	(5,140,597)	
Total Operating Expense	(6,199,231)	
Revenue		
Use of Money & Property	(20,000)	Interest
Current Services	(5,048,700)	GASB 34 accounting change (Motor Pool reimbursements to the Garage for vehicle maintenance).
Total Revenue	(5,068,700)	
Rev Over/(Under) Exp	1,130,531	
Total Fixed Assets	(154,300)	The department expects to purchase less equipment than budgeted in 2002-03.

BUDGET UNIT: MOTOR POOL (IBA VHS)

I. GENERAL PROGRAM STATEMENT

Fleet Management's Motor Pool Division provides for replacement, fuel, maintenance, insurance, overhead, and other operational costs of fleet vehicles. Motor Pool currently has ownership and responsibility for 1,892 automobiles, vans, pickup trucks, and various specialty vehicles assigned to county departments. All operational costs of the Motor Pool Division are financed through rental rates.

The Motor Pool budget unit is an internal service fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	9,779,969	8,650,585	7,157,761	8,415,009
Total Financing Sources	11,061,452	10,992,000	11,484,082	11,265,463
Revenue Over/(Under) Expense	1,281,483	2,341,415	4,326,321	2,850,454
Budgeted Staffing		8.1		4.0
Fixed Assets	1,988,299	6,000,000	4,672,735	4,200,000
Unrestricted Net Assets Avail. at Yr. End	7,380,307		5,505,000	
Workload Indicators				
Vehicles owned by the Motor Pool	1,913	1,925	1,266	1,253
Vehicles owned by other departments			597	597
Total miles driven (all vehicles)	18,817,108	21,150,000	20,281,125	19,000,000

Workload indicators are changed to segregate fleet vehicles that are owned by the motor pool and those that are owned by other departments. The charge for monthly fixed cost is not assessed on vehicles owned by other departments because Fleet Management is not responsible for their eventual replacement.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 4.1 positions. To appropriately align job functions by fund, 3.0 positions (1.0 Fiscal Clerk III and 2.0 Motor Pool Assistants) are transferred to the Garage (ICB VHS). In addition, 1.0 vacant Public Service Employee and 0.1 Fiscal Clerk III are deleted as part of the department's 30% Cost Reduction Plan.

PROGRAM CHANGES

None.

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FLEET MANAGEMENT

GROUP: Internal Services
DEPARTMENT: Fleet Management - Motor Pool
FUND: Internal Services IBA VHS

FUNCTION: General
ACTIVITY: Central Motor Pool

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	551,928	675,301	703,435	(505,837)	197,598
Services and Supplies	6,602,842	5,204,508	5,107,005	(4,361,734)	745,271
Central Computer	2,991	4,482	2,440	-	2,440
Transfers	-	-	(179)	5,143,481	5,143,302
Total Exp Authority	7,157,761	5,884,291	5,812,701	275,910	6,088,611
Reimbursements	-	-	-	(300,000)	(300,000)
Total Appropriation	7,157,761	5,884,291	5,812,701	(24,090)	5,788,611
Depreciation	-	2,766,294	2,766,294	(139,896)	2,626,398
Total Operating Expense	7,157,761	8,650,585	8,578,995	(163,986)	8,415,009
Revenue					
Use of Money & Prop	260,431	165,000	165,000	-	165,000
Current Services	7,887,316	10,652,000	10,652,000	(2,352,935)	8,299,065
Other Revenue	3,150,330	-	-	2,626,398	2,626,398
Total Revenue	11,298,077	10,817,000	10,817,000	273,463	11,090,463
Other Financing Sources	186,005	175,000	175,000	-	175,000
Total Financing Sources	11,484,082	10,992,000	10,992,000	273,463	11,265,463
Rev Over/(Under) Exp	4,326,321	2,341,415	2,413,005	437,449	2,850,454
Budgeted Staff		8.1	8.1	(4.1)	4.0
Fixed Asset Exp.					
Vehicles	4,672,735	6,000,000	6,000,000	(1,800,000)	4,200,000
Total Fixed Assets	4,672,735	6,000,000	6,000,000	(1,800,000)	4,200,000

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	9,826	MOU.
	16,324	Retirement.
	1,984	Risk Management Workers' Comp.
	28,134	
Services and Supplies	(97,503)	Risk Management Liabilities.
Central Computer	(2,042)	
Transfers	(179)	Incremental Change in EHAP.

Total Operating Expense Change	(71,590)
Total Financing Sources Change	-
Total Rev Over/(Under) Exp Change	71,590
Total 2002-03 Operating Expense	8,650,585
Total 2002-03 Financing Sources	10,992,000
Total 2002-03 Rev Over/(Under) Exp	2,341,415
Total Base Budget Operating Expense	8,578,995
Total Base Budget Financing Sources	10,992,000
Total Base Budget Rev Over/(Under) Exp	2,413,005

FLEET MANAGEMENT

Board Approved Changes to Base Budget

Salaries and Benefits	(214,440)	Step increases offset by 1.0 Fiscal Clerk and 2.0 Motor Pool Assistants transferred to the Garage (ICB VHS). Also, as part of the department's 30% Cost Reduction Plan, includes the deletion of 1.0 vacant Public Service Employee and 0.1 Fiscal Clerk III .
	(291,397)	GASB 34 accounting change (departmental overhead).
	(505,837)	
Services and Supplies	(1,583)	GASB 34 accounting change (EHAP).
	45,939	COWCAP
	(4,406,090)	GASB 34 accounting change (Motor Pool reimbursements to the Garage for vehicle maintenance).
	(4,361,734)	
Transfers	1,583	GASB 34 accounting change (EHAP).
	291,397	GASB 34 accounting change (Departmental overhead).
	4,850,501	GASB 34 accounting change (Motor Pool reimbursements to the Garage for vehicle maintenance).
	5,143,481	
Total Exp Authority	275,910	
Reimbursement	(300,000)	Garage expenses.
Total Appropriation	(24,090)	
Depreciation	(139,896)	Auditor-Controller estimates.
Total Operating Expense	(163,986)	
Revenue		
Current Services	(2,352,935)	Reclassify revenue related to vehicle replacement.
Other Revenue	2,626,398	Reclassify revenue related to vehicle replacement.
Total Revenue	273,463	
Rev Over/(Under) Exp	437,449	
Total Fixed Assets	(1,800,000)	Decrease the number of vehicles to be purchased from 300 to 200.

OVERVIEW OF BUDGET

DEPARTMENT: PURCHASING
DIRECTOR: AURELIO W. DE LA TORRE

	2003-04				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
Purchasing	1,112,209	10,000	1,102,209		18.0
Central Stores	8,274,549	8,478,314		203,765	14.0
Mail/Courier Services	7,838,417	8,067,704		229,287	34.0
Printing Services	2,603,355	2,766,547		163,192	17.0
TOTAL	19,828,530	19,322,565	1,102,209	596,244	83.0

BUDGET UNIT: PURCHASING (AAA PUR)

I. GENERAL PROGRAM STATEMENT

The Purchasing Department is responsible for the acquisition of equipment, services, and supplies used by County Departments and Board-governed Districts. In addition, it is responsible for the management of three internal service programs (Central Stores, Mail/Courier Services and Printing Services,) through its ISF Divisions. It also manages and arranges for the sale of county surplus property.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,139,471	1,140,594	1,087,823	1,112,209
Total Revenue	36,225	5,000	5,067	10,000
Local Cost	1,103,246	1,135,594	1,082,756	1,102,209
Budgeted Staffing		19.1		18.0
Workload Indicators				
Purchase Orders	1,852	2,300	1,766	1,725
Request For Payments	62,797	62,000	67,851	68,000
Requisitions	3,772	4,700	2,584	2,450
Blanket Purchase Orders	1,714	2,000	1,901	2,050
Request For Proposals	120	200	257	275

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes reflect the reduction of 0.8 Clerk III in the contracts unit as part of the 30% Cost Reduction Plan implemented and net reduction changes of 0.3 due to the conversion of 2.3 Buyer I's to 2.0 Buyer II's in the Purchasing Section.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Purchasing
FUND: General AAA PUR

FUNCTION: General
ACTIVITY: Finance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,067,803	1,099,154	1,192,033	(4,401)	1,187,632
Services and Supplies	197,926	175,124	105,783	(13,258)	92,525
Central Computer	14,926	14,926	13,420	-	13,420
Other Charges	1,952	3,835	3,835	(2,838)	997
Equipment	28,366	57,765	2,165	3,618	5,783
Transfers	-	-	183	3,129	3,312
Total Exp Authority	1,310,973	1,350,804	1,317,419	(13,750)	1,303,669
Reimbursements	(223,150)	(210,210)	(210,210)	18,750	(191,460)
Total Appropriation	1,087,823	1,140,594	1,107,209	5,000	1,112,209
Revenue					
State Aid	195	-	-	-	-
Current Services	788	-	-	-	-
Other Revenue	4,084	5,000	5,000	5,000	10,000
Total Revenue	5,067	5,000	5,000	5,000	10,000
Local Cost	1,082,756	1,135,594	1,102,209	-	1,102,209
Budgeted Staffing		19.1	19.1	(1.1)	18.0

PURCHASING

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	31,718	MOU.
	59,747	Retirement.
	1,414	Risk Management Workers' Comp.
	92,879	
Services and Supplies	(20,424)	4% Spend Down Plan.
	(50,000)	30% Cost Reduction Plan.
	1,083	Risk Management Liabilities.
	(69,341)	
Central Computer	(1,506)	
Equipment	(25,000)	4% Spend Down Plan.
	(30,600)	30% Cost Reduction Plan.
	(55,600)	
Transfers	183	Incremental Change in EHAP.
Total Appropriation Change	(33,385)	
Total Revenue Change	-	
Total Local Cost Change	(33,385)	
Total 2002-03 Appropriation	1,140,594	
Total 2002-03 Revenue	5,000	
Total 2002-03 Local Cost	1,135,594	
Total Base Budget Appropriation	1,107,209	
Total Base Budget Revenue	5,000	
Total Base Budget Local Cost	1,102,209	

Board Approved Changes to Base Budget

Salaries and Benefits	(4,401)	Based on net reduction of 1.1 staffing involving deletion of 0.8 Clerk III, deletion of 2.3 Buyer I's and addition of 2.0 Buyer II's. This reduction is offset slightly by step increases.
Services and Supplies	(10,129)	Reduction in purchase of computers.
	(3,129)	GASB 34 Accouting Change (EHAP).
	(13,258)	
Other Charges	(2,838)	Interest reduction on completed lease.
Equipment	3,618	Second year of a five-year lease.
Transfers	3,129	GASB 34 Accouting Change (EHAP).
Reimbursements	18,750	Deletion of reimbursement for vehicle purchase.
Total Appropriation	5,000	
Revenue		
Other Revenue	5,000	Anticipated increase in surplus sales.
Total Revenue	5,000	
Local Cost	-	

BUDGET UNIT: MAIL/COURIER SERVICES (IAY PUR)

I. GENERAL PROGRAM STATEMENT

Mail/Courier Services provides interoffice, U.S. Postal, and courier services to agencies, departments, and special districts within the county.

The Purchasing – Mail/Courier Service budget unit is an Internal Service Fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	6,831,149	7,608,480	7,313,821	7,838,417
Total Revenue	6,893,169	7,900,000	7,419,258	8,067,704
Revenue Over/(Under)	62,020	291,520	105,437	229,287
Budgeted Staffing		35.0		34.0
Fixed Assets	27,721	54,196	11,248	56,843
Unrestricted Net Assets Available at Yr End	439,133		538,427	
Workload Indicators				
Interoffice Mail Pickup-Delivery	151,835	150,000	154,082	153,787
Inserting/Intel Insert	8,198,148	8,200,000	8,219,293	8,300,000
Folding/Tab-Label	12,133,771	13,000,000	11,746,024	13,200,000
Bus Rply/Postage Due	201,305	175,000	267,877	320,000
Mail Pieces Processed	14,106,854	14,300,000	14,427,444	14,500,000

Variance in operating expenses between budget and actual in 2002-03 is due primarily to savings in services and supplies. Significant variance in revenue between budget and actual in 2002-03 is a result of lower than anticipated services.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Per Board direction a vacant 1.0 Mail Clerk II budgeted position that was not in recruitment was deleted during budget adoption.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Central Mail Services
FUND: Internal Services IAY PUR

FUNCTION: General
ACTIVITY: Mail & Courier Svcs

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,127,086	1,096,000	1,196,730	61,033	1,257,763
Services and Supplies	6,136,710	6,416,552	6,417,329	52,843	6,470,172
Central Computer	5,299	5,509	2,278	-	2,278
Other Charges	1,897	30,340	30,340	(12,599)	17,741
Transfers	42,829	49,079	48,501	2,962	51,463
Total Appropriation	7,313,821	7,597,480	7,695,178	104,239	7,799,417
Depreciation	-	11,000	11,000	28,000	39,000
Total Operating Expense	7,313,821	7,608,480	7,706,178	132,239	7,838,417
Revenue					
Current Services	7,190,264	7,600,000	7,697,698	70,006	7,767,704
Other Revenue	228,994	300,000	300,000	-	300,000
Total Revenue	7,419,258	7,900,000	7,997,698	70,006	8,067,704
Revenue Over/(Under) Exp.	105,437	291,520	291,520	(62,233)	229,287
Budgeted Staffing		35.0	35.0	(1.0)	34.0
Fixed Asset Exp.					
Vehicle	-	20,000	20,000	(20,000)	-
Lease	11,248	34,196	34,196	22,647	56,843
Total Fixed Assets	11,248	54,196	54,196	2,647	56,843

PURCHASING

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	36,459	MOU.
	63,237	Retirement.
	1,034	Risk Management Workers' Comp.
	100,730	
Services and Supplies	777	Risk Management Liabilities.
Central Computer	(3,231)	
Transfers	(578)	Incremental Change in EHAP.
Revenue		
Current Services	97,698	Increase anticipated from Board approved mail rates.
Total Operating Expense	97,698	
Total Revenue Change	97,698	
Total Revenue Over/(Under) Exp	-	
Total 2002-03 Operating Expense	7,608,480	
Total 2002-03 Revenue	7,900,000	
Total 2002-03 Rev Over/(Under) Exp	291,520	
Total Base Budget Operating Expense	7,706,178	
Total Base Budget Revenue	7,997,698	
Total Base Rev Over/(Under) Exp	291,520	

Board Approved Changes to Base Budget

Salaries and Benefits	86,941	Additional increase due to salary step increases.
	6,388	Workers Comp. Experience Modification.
	(32,296)	Deletion of a vacant 1.0 Mail Clerk II.
	61,033	
Services and Supplies	59,489	Increase is primarily due to a substantial increase in COWCAP charges.
	(6,646)	GASB 34 Accounting Change (EHAP).
	52,843	
Other Charges	(12,599)	There is an anticipated net decrease in Interest expense.
Transfers	2,566	Increase in administration (AAA PUR) reimbursement.
	6,646	GASB 34 Accounting Change (EHAP).
	(6,250)	Delete proportional share of vehicle purchase.
	2,962	
Depreciation	28,000	Increase due to depreciation on new equipment.
Total Operating Expense	132,239	
Revenue		
Current Services	70,006	Total anticipated increase from Board approved mail rates is $200,000 with $97,698 applied to offset base year adjustment costs. Mail rates were last adjusted five years ago.
Total Revenue	70,006	
Total Rev Over/(Under) Exp	(62,233)	
Fixed Asset Exp		
Vehicles	(20,000)	No anticipated expense.
Lease	22,647	Increase due to lease-purchase of two replacement non-intelligent inserters with six stations at a cost of $140,000. This equipment is required for the day-to-day handling of the mail products and is a 5-year lease-purchase.
Total Fixed Assets	2,647	

BUDGET UNIT: PRINTING SERVICES (IAG PUR)

I. GENERAL PROGRAM STATEMENT

Printing Services composes, sets, prints, collates, and binds county forms, pamphlets, and reports. All operational costs of this program are distributed to user departments through overhead rates.

The Purchasing – Printing Services budget unit is an Internal Service Fund (ISF). As an ISF, any unrestricted net assets available at the end of a fiscal year is carried over to the next fiscal year and are used for working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rate structure.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	2,615,521	2,666,312	2,535,869	2,603,355
Total Revenue	2,557,341	2,800,000	2,392,449	2,766,547
Total Revenue Over/(Under) Exp	(58,180)	133,688	(143,420)	163,192
Budgeted Staffing		18.0		17.0
Fixed Assets	143,700	81,887	46,229	208,179
Unrestricted Net Assets Available at Yr End	726,848		441,388	
Workload Indicators				
Printed Pages - Units	75,713,806	80,000,000	64,834,009	63,500,000
Graphic Arts - Hrs. Billed	3,245	4,000	2,960	2,800

Actual expenses were lower in 2002-03 as a result of vacant positions and savings in other operating costs. Significant variance in revenue between actual and budget is due to a decrease in anticipated services.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Per Board direction, a vacant 1.0 Graphics Technician budgeted position that was not in recruitment was deleted during budget adoption.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Printing Services
FUND: Internal Services IAG PUR

FUNCTION: General
ACTIVITY: Printing

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	703,959	754,330	829,724	(20,710)	809,014
Services and Supplies	1,829,017	1,773,506	1,774,210	(138,423)	1,635,787
Central Computer	3,633	3,633	4,844	-	4,844
Other Charges	7,618	5,951	5,951	(4,872)	1,079
Transfers	34,300	40,550	40,153	(2,732)	37,421
Total Exp Authority	2,578,527	2,577,970	2,654,882	(166,737)	2,488,145
Reimbursements	(42,658)	(42,658)	(42,658)	(5,132)	(47,790)
Total Appropriation	2,535,869	2,535,312	2,612,224	(171,869)	2,440,355
Decpreciation	-	131,000	131,000	32,000	163,000
Total Operating Expense	2,535,869	2,666,312	2,743,224	(139,869)	2,603,355
Revenue					
Current Services	2,385,669	2,800,000	2,876,912	(110,365)	2,766,547
Other Revenue	6,780	-	-	-	-
Total Revenue	2,392,449	2,800,000	2,876,912	(110,365)	2,766,547
Revenue Over/(Under) Exp.	(143,420)	133,688	133,688	29,504	163,192
Budgeted Staffing		18.0	18.0	(1.0)	17.0
Fixed Asset Exp.					
Equipment	1,008	35,000	35,000	125,000	160,000
Lease	45,221	46,887	46,887	1,292	48,179
Total Fixed Assets	46,229	81,887	81,887	126,292	208,179

PURCHASING

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	23,611	MOU.
	42,926	Retirement.
	8,857	Risk Management Workers Comp.
	75,394	
Services and Supplies	704	Risk Management Liabilities.
Central Computer	1,211	
Transfers	(397)	Incremental Change in EHAP.
Revenue		
Current Services	76,912	Increase in printing services.

Total Operating Expense	76,912
Total Revenue Change	76,912
Total Revenue Over/(Under) Exp	-
Total 2002-03 Operating Expense	2,666,312
Total 2002-03 Revenue	2,800,000
Total 2002-03 Rev Over/(Under) Exp	133,688
Total Base Budget Operating Expense	2,743,224
Total Base Budget Revenue	2,876,912
Total Base Rev Over/(Under) Exp	133,688

Board Approved Changes to Base Budget

Salaries and Benefits	17,743	Additional increase due to step increases.
	(38,453)	Deletion of a vacant 1.0 Graphics Technician.
	(20,710)	
Services and Supplies	(134,905)	Decrease due to anticipated spenddown of county departments.
	(3,518)	GASB 34 Accounting Change (EHAP).
	(138,423)	
Other Charges	(4,872)	Due to less interest due on current lease/purchases.
Transfers	3,518	GASB 34 Accounting Change (EHAP) placing expense in this category.
	(6,250)	Delete proportional share of vehicle purchase.
	(2,732)	
Total Exp Authority	(166,737)	
Reimbursements	(5,132)	Anticipated increase from Centarl Mail and Central Stores.
Depreciation	32,000	Additional depreciation due for anticipated purchase of equipment.
Total Operating Exp	(139,869)	
Revenue		
Current Services	(110,365)	Net decrease anticipated in revenue.
Total Revenue	(110,365)	
Rev Over/(Under) Exp	29,504	
Fixed Asset Exp		
Equipment	125,000	Net increase in capital equipment due to the purchase of a CTP (Computer to Plate) system at a cost of $160,000. This purchase will save county departments a minimum of $21.00 per order as it will enable Graphic Arts to go from designing on a computer to outputting a plate for the job to be printed.
Lease	1,292	Net increase in principal due on current lease/purchases.
Total Fixed Assets	126,292	

BUDGET UNIT: CENTRAL STORES (IAV PUR)

I. GENERAL PROGRAM STATEMENT

Central Stores stocks, supplies, and delivers stationery, forms, janitorial, and other high volume miscellaneous items for county departments and other local government agencies. Central Stores also maintains the surplus property pool. This program is an internal service fund, and as such, all operational costs are distributed to user departments through overhead rates.

The Purchasing – Central Stores budget unit is an Internal Service Fund (ISF). As an ISF, unrestricted net assets available at the end of a fiscal year are carried over to the next fiscal year and are used as working capital and for replacement of fixed assets. Any excess or shortage is incorporated into the rates structure.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Operating Expense	8,885,275	8,451,223	8,605,651	8,274,549
Total Revenue	9,127,369	9,115,000	8,549,982	8,478,314
Total Revenue Over/(Under) Exp	242,094	663,777	(55,669)	203,765
Budgeted Staffing		15.0		14.0
Fixed Assets	30,000	35,000	23,174	35,000
Unrestricted Net Assets Available at Yr End	477,471		200,663	
Workload Indicators				
Work Orders	42,510	40,000	34,360	34,000
Whse/Store Sales ($)	9,112,955	9,100,000	8,520,316	8,250,000

The operating expense variance between budget to actual for 2002-03 is due to additional expenses in services and supplies. Significant variance in revenue between budget to actual is due to a decrease in anticipated services.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Per Board direction, a vacant 1.0 Clerk II budgeted position that was not in recruitment was deleted during budget adoption.

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Central Stores
FUND: Internal Services IAV PUR
FUNCTION: General
ACTIVITY: Central Stores

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	536,255	558,759	610,770	(3,916)	606,854
Services and Supplies	7,971,398	7,788,216	7,825,755	(262,650)	7,563,105
Central Computer	11,009	11,009	12,435	-	12,435
Transfers	86,989	93,239	92,908	(753)	92,155
Total Operating Expense	8,605,651	8,451,223	8,541,868	(267,319)	8,274,549
Revenue					
Current Services	8,538,695	9,115,000	9,205,645	(727,331)	8,478,314
Other Revenue	11,287	-	-	-	-
Total Revenue	8,549,982	9,115,000	9,205,645	(727,331)	8,478,314
Revenue Over/(Under) Exp.	(55,669)	663,777	663,777	(460,012)	203,765
Budgeted Staffing		15.0	15.0	(1.0)	14.0
Fixed Asset Exp.					
Equipment	23,174	35,000	35,000	-	35,000
Total Fixed Assets	23,174	35,000	35,000	-	35,000

PURCHASING

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	17,688	MOU.
	31,426	Retirement.
	2,897	Risk Management Workers' Comp.
	52,011	
Services and Supplies	37,539	Risk Management Liabilities.
Central Computer	1,426	
Transfers	(331)	Incremental Change in EHAP.
Revenue		
Current Services	90,645	Increase in Central Stores orders.
Total Operating Expense	90,645	
Total Revenue Change	90,645	
Total Revenue Over/(Under) Expense	-	
Total 2002-03 Operating Expense	8,451,223	
Total 2002-03 Revenue	9,115,000	
Total Revenue Over/(Under) Expense	663,777	
Total Base Budget Operating Exp.	8,541,868	
Total Base Budget Revenue	9,205,645	
Total Base Revenue Over/(Under) Exp	663,777	

Board Approved Changes to Base Budget

Salaries and Benefits	27,770	Additional increase due to anticipated step increases.
	(31,686)	Deletion of a vacant 1.0 Clerk II.
	(3,916)	
Services and Supplies	(259,718)	It is expected that with the county spenddown, this category will decrease accordingly.
	(2,932)	GASB 34 Accounting Change (EHAP).
	(262,650)	
Transfers	2,565	Increase in admin. fees.
	2,932	GASB 34 Accounting Change (EHAP) placing this expense in this category.
	(6,250)	Delete proportional share of vehicle purchase.
	(753)	
Total Operating Expense	(267,319)	
Revenue		
Current Services	(727,331)	Anticipated decrease in Central Store orders.
Total Revenue	(727,331)	
Rev Over/(Under) Exp	(460,012)	

OVERVIEW OF BUDGET

DEPARTMENT: REAL ESTATE SERVICES
DIRECTOR: DAVID H. SLAUGHTER

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Real Estate Services	2,142,465	1,547,050	595,415		24.0
Rents And Leases	571,138	323,000	248,138		-
Chino Agric Preserve	3,922,290	862,498		3,059,792	-
TOTAL	6,635,893	2,732,548	843,553	3,059,792	24.0

BUDGET UNIT: REAL ESTATE SERVICES (AAA RPR)

I. GENERAL PROGRAM STATEMENT

Real Estate Services provides for the administration of lease contracts; the negotiation of new lease contracts; and appraisal, acquisition, and relocation assistance for all county departments and agencies. Reimbursable services are also provided to SANBAG, State of California, and various cities throughout the county, upon request.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,358,494	2,263,523	1,786,994	2,142,465
Total Revenue	946,310	1,546,921	1,340,666	1,547,050
Local Cost	412,184	716,602	446,328	595,415
Budgeted Staffing		28.0		24.0
Workload Indicators				
Total hours billed	48,853	44,000		
Number of leases	216	230		
Appraisals / Aquisitions (hours)			13,769	15,500
Property Management (hours)			13,144	13,300

Workload indicators are revised to more accurately reflect the level of professional services provided. The number of leases managed are now included as a workload indicator in the Rents budget (AAA RNT).

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has decreased a total of 4.0 positions. Two Real Property Agent IIs were included in the department's 30% Cost Reduction Plan that was implemented. Per Board direction, the vacant 1.0 Clerk III and 1.0 Real Property Agent II positions that were not in recruitment were deleted during budget adoption.

PROGRAM CHANGES

None.

REAL ESTATE SERVICES

GROUP: Internal Services
DEPARTMENT: Real Estate Services
FUND: General AAA RPR

FUNCTION: General
ACTIVITY: Property Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	1,601,911	1,922,691	1,934,419	(75,842)	1,858,577
Services and Supplies	152,964	303,670	230,167	16,585	246,752
Central Computer	17,162	17,162	12,831	-	12,831
Transfers	14,957	20,000	20,000	4,305	24,305
Total Exp Authority	1,786,994	2,263,523	2,197,417	(54,952)	2,142,465
Reimbursements	-	-	-	-	-
Total Appropriation	1,786,994	2,263,523	2,197,417	(54,952)	2,142,465
Revenue					
Use of Money & Prop	49,095	-	-	46,000	46,000
State Aid	1,731	-	-	-	-
Current Services	1,289,840	1,546,921	1,506,721	(5,671)	1,501,050
Total Revenue	1,340,666	1,546,921	1,506,721	40,329	1,547,050
Local Cost	446,328	716,602	690,696	(95,281)	595,415
Budgeted Staffing		28.0	26.0	(2.0)	24.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	49,151	MOU.
	91,318	Retirement.
	22,559	Risk Management Workers' Comp.
	(151,300)	30% Cost Reduction Plan - delete 2.0 Real Property Agent II.
	11,728	
Services and Supplies	(28,664)	4% Spend Down Plan.
	(44,611)	Risk Management Liabilities.
	(228)	EHAP.
	(73,503)	
Central Computer	(4,331)	
Revenue		
Current Services	(40,200)	30% Cost Reduction Plan.

Total Appropriation Change	(66,106)
Total Revenue Change	(40,200)
Total Local Cost Change	(25,906)
Total 2002-03 Appropriation	2,263,523
Total 2002-03 Revenue	1,546,921
Total 2002-03 Local Cost	716,602
Total Base Budget Appropriation	2,197,417
Total Base Budget Revenue	1,506,721
Total Base Budget Local Cost	690,696

REAL ESTATE SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	45,889	Step increases.
	(121,731)	Delete 2.0 vacant positions--1.0 Clerk III and 1.0 Real Property Agent II
	(75,842)	
Services and Supplies	(5,082)	GASB 34 accounting change (EHAP).
	21,667	Adjustments for expected cost increases.
	16,585	
Transfers	5,082	GASB 34 accounting change (EHAP).
	(777)	Changes for personnel and payroll services.
	4,305	
Total Appropriation	(54,952)	
Revenue		
Use of Money & Prop	46,000	Vending machines and concessions.
Current Services	20,779	Increase to reflect increased staffing costs.
	(26,450)	Delete 2.0 vacant positions--1.0 Clerk III and 1.0 Real Property Agent II
	(5,671)	
Total Revenue	40,329	
Local Cost	(95,281)	

BUDGET UNIT: RENTS (AAA RNT)

I. GENERAL PROGRAM STATEMENT

The Rents budget funds the rental of leased space utilized by county departments except long-term facility agreements for joint power authorities. Lease payments are reimbursed from various user departments. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,074,021	1,053,739	953,701	571,138
Total Revenue	420,537	341,241	324,977	323,000
Local Cost	653,484	712,498	628,724	248,138
Workload Indicators				
Number of leases	216	230	292	256
Square feet of leased space managed			2,228,848	2,274,700

A new workload indicator, square feet of leased space managed, is added to provide additional information regarding the county's leasing activities.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

Beginning in 2003-04, all county paid expenditures for County Schools is transferred to one budget unit (AAA SCL), which results in a local cost decrease of $464,360 in this budget unit.

GROUP: Internal Services
DEPARTMENT: Real Estate Services - Rents and Leases
FUND: General AAA RNT

FUNCTION: General
ACTIVITY: Property Mgmt

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	28,760,194	31,752,100	31,752,100	2,882,916	34,635,016
Other Charges	-	3,000	3,000	(3,000)	-
Total Exp Authority	28,760,194	31,755,100	31,755,100	2,879,916	34,635,016
Reimbursements	(27,806,493)	(30,701,361)	(30,701,361)	(3,362,517)	(34,063,878)
Total Appropriation	953,701	1,053,739	1,053,739	(482,601)	571,138
Revenue					
Use of Money & Prop	324,977	341,241	341,241	(18,241)	323,000
Total Revenue	324,977	341,241	341,241	(18,241)	323,000
Local Cost	628,724	712,498	712,498	(464,360)	248,138

Board Approved Changes to Base Budget

Services and Supplies	3,347,276	Increased expenditures for additional leased space and annual increases.
	(464,360)	Transfer appropriation to AAA SCS.
	2,882,916	
Other Charges	(3,000)	
Total Exp Authority	2,879,916	
Reimbursements	(3,362,517)	Increased reimbursements due to additional leased space and annual increases.
Total Appropriation	(482,601)	
Revenue		
Use of Money & Prop	(18,241)	Decrease lease revenue from various school districts.
Local Cost	(464,360)	

BUDGET UNIT: CHINO AGRICULTURAL PRESERVE (SIF INQ)

I. GENERAL PROGRAM STATEMENT

The Agricultural Land Post-Acquisition Program administers a special revenue fund to continue the Agricultural Land Acquisition and Preservation Program under the California Wildlife, Coastal and Parkland Conservation Act. The county contracts with the Southern California Agricultural Land Foundation (SCALF) to negotiate and manage leases, prepare conservation easements, manage properties acquired and recommend future acquisitions. Property management activities include arranging for all ordinary and emergency repairs and improvements necessary to preserve the properties at their present condition, enhance their operating efficiency or alter them to enhance lease potential and/or comply with lease requirements. Appropriations in this budget unit include a payment to SCALF for the management of the program and payment to vendors. The county receives revenues from the lease of acquired properties. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	404,349	3,448,142	513,040	3,922,290
Total Revenue	976,180	841,691	963,969	862,498
Fund Balance		2,606,451		3,059,792

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual requirements in this fund are less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Internal Services
DEPARTMENT: Real Estate Services - Chino Agricultural Preserve
FUND: Special Revenue SIF INQ
FUNCTION: Public Ways & Fac
ACTIVITY: Public Works

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	476,118	362,110	362,110	27,890	390,000
Other Charges	36,922	28,000	28,000	3,000	31,000
Contingencies	-	3,058,032	3,058,032	443,258	3,501,290
Total Appropriation	513,040	3,448,142	3,448,142	474,148	3,922,290
Revenue					
Use of Money & Prop	962,687	841,691	841,691	20,807	862,498
State, Fed, of Gov't Aid	1,282	-	-	-	-
Total Revenue	963,969	841,691	841,691	20,807	862,498
Fund Balance		2,606,451	2,606,451	453,341	3,059,792

Board Approved Changes to Base Budget

Services and Supplies	27,890	Funding for mandated Water Quality Control Board (WQCB) studies.	
Other charges	3,000	Increased taxes and assessments on real property.	
Contingencies	431,691	Contingency for purchase of property	
	11,567	Adjustment for fund balance.	
	443,258		
Total Appropriation	474,148		
Revenue			
Use of Money and Property	20,807	Annual increase for lease contracts.	
Total Revenue	20,807		-
Fund Balance	453,341		

LAW AND JUSTICE GROUP
SUMMARY

	Page #	Approp/ Requirements	Revenue/ Financing Sources	Local Cost
GENERAL FUND				
COUNTY TRIAL COURTS:				
DRUG COURT PROGRAMS	296	358,096	358,096	-
GRAND JURY	298	201,460	-	201,460
INDIGENT DEFENSE	299	9,219,969	-	9,219,969
JUDICIAL BENEFITS/FACILITIES COSTS	301	1,873,598	-	1,873,598
TRIAL COURT FUNDING - MAINTENANCE OF EFFORT	303	34,090,295	23,721,081	10,369,214
DISTRICT ATTORNEY:				
CRIMINAL	309	37,083,842	21,353,905	15,729,937
CHILD ABDUCTION	312	773,000	-	773,000
LAW AND JUSTICE GROUP ADMINISTRATION	322	115,587	49,000	66,587
PROBATION:				
ADMINISTRATION & COMMUNITY CORRECTIONS	330	33,879,650	20,846,422	13,033,228
DETENTION CORRECTIONS	335	42,043,813	16,003,119	26,040,694
PRE-TRIAL DETENTION	338	512,610	-	512,610
AB 1913 GRANT	340	260,781	260,781	-
COURT-ORDERED PLACEMENTS	333	7,382,883	-	7,382,883
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER	344	5,468,851	1,259,556	4,209,295
PUBLIC DEFENDER	348	19,718,736	500,000	19,218,736
SHERIFF	351	257,886,910	170,859,153	87,027,757
TOTAL GENERAL FUND		450,870,081	255,211,113	195,658,968

SPECIAL REVENUE FUND		Approp/ Requirements	Revenue/ Financing Sources	Fund Balance
COUNTY TRIAL COURTS:				
COURTHOUSE SEISMIC SURCHARGE	305	4,339,298	972,000	3,367,298
COURTHOUSE FACILITY - EXCESS 25%	306	3,803,124	1,227,000	2,576,124
SURCHARGE ON LIMITED FILINGS	307	1,652,208	1,120,000	532,208
INDIGENT DEFENSE REGISTRATION FEE	308	520,464	133,500	386,964
DISTRICT ATTORNEY CONSOLIDATED	314	7,981,847	4,619,000	3,362,847
LAW AND JUSTICE ADMINISTRATION:				
2000 LOCAL LAW ENFORCEMENT BLOCK GRANT	328	-	-	-
2001 LOCAL LAW ENFORCEMENT BLOCK GRANT	326	92,261	3,080	89,181
2002 LOCAL LAW ENFORCEMENT BLOCK GRANT	324	235,550	3,568	231,982
PROBATION:				
JUVENILE JUSTICE GRANT PROGRAM (AB 1913)	343	12,511,539	6,320,513	6,191,026
PUBLIC ADMIN/GUARDIAN/CONSERV/CORONER FORENSIC PATHOLOGY GRANT	347	12,006	95	11,911
SHERIFF:				
SHERIFF CONSOLIDATED	356	26,733,954	20,590,209	6,143,745
TOTAL SPECIAL REVENUE FUNDS		57,882,251	34,988,965	22,893,286

OVERVIEW OF BUDGET

DEPARTMENT: COUNTY TRIAL COURTS

	2003-04			
	Appropriations	Revenue	Local Cost	Fund Balance
Drug Court Programs	358,096	358,096	-	
Grand Jury	201,460	-	201,460	
Indigent Defense	9,219,969	-	9,219,969	
Judicial Benefits/Facilities	1,873,598	-	1,873,598	
Trial Court Funding - Maint of Effort	34,090,295	23,721,081	10,369,214	
Special Revenue Funds:				
Courthouse Facility - Excess 25%	3,803,124	1,227,000		2,576,124
Courthouse Seismic Surcharge	4,339,298	972,000		3,367,298
Surcharge on Limited Filings	1,652,208	1,120,000		532,208
Indigent Defense - Co. Trial Cts.	520,464	133,500		386,964
TOTAL	56,058,512	27,531,677	21,664,241	6,862,594

BUDGET UNIT: DRUG COURT PROGRAMS (AAA FLP)

I. GENERAL PROGRAM STATEMENT

This budget unit accounts for administrative treatment and support costs for Drug Court Programs. Funding is from grant revenues and reimbursements by the Office of Alcohol and Drug Programs in the Department of Behavioral Health. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	106,814	50,320	66,135	358,096
Total Revenue	106,814	50,320	56,135	358,096
Local Cost	-	-	10,000	-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: County Trial Courts - Drug Court Programs
FUND: General AAA FLP
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	227,575	164,320	472,096	18,546	490,642
Total Exp Authority	227,575	164,320	472,096	18,546	490,642
Reimbursements	(161,440)	(114,000)	(114,000)	(18,546)	(132,546)
Total Appropriation	66,135	50,320	358,096	-	358,096
Revenue					
Other Revenue	56,135	50,320	358,096	-	358,096
Total Revenue	56,135	50,320	358,096	-	358,096
Local Cost	10,000	-	-	-	-

COUNTY TRIAL COURTS

Total Changes Included in Board Approved Base Budget

Services and Supplies	308,252	Increase for Barstow and Fontana Drug Court programs.
	(476)	Risk Management Liabilities.
	307,776	
Revenue		
Other Revenue	307,776	
Total Appropriation Change	307,776	
Total Revenue Change	307,776	
Total Local Cost Change	-	
Total 2002-03 Appropriation	50,320	
Total 2002-03 Revenue	50,320	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	358,096	
Total Base Budget Revenue	358,096	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Services and Supplies	18,546	Increase in administrative costs due to salary increases as well as allowance for office expense.
Reimbursements	(18,546)	Increase reimbursement to cover anticipated program costs.
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: GRAND JURY (AAA GJY)

I. GENERAL PROGRAM STATEMENT

The San Bernardino County Grand Jury is appointed annually by the Superior Court. Its responsibilities include investigating local government, examining instances of public office crime and corruption, and returning indictments in certain criminal cases brought before it by the District Attorney's office. Funding in this budget unit covers members stipend, office supplies, administrative support costs and contract costs for audits. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	316,620	301,148	266,762	201,460
Local Cost	316,620	301,148	266,762	201,460

Variance of actual 2002-03 from budget is due to lower expenditures incurred for auditing.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Grand Jury
FUND: General AAA GJY

FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	266,762	301,148	201,460	-	201,460
Total Appropriation	266,762	301,148	201,460	-	201,460
Local Cost	266,762	301,148	201,460	-	201,460

Total Changes Included in Board Approved Base Budget

Services and Supplies	(12,046)	4% Spend Down Plan.
	(86,730)	30% Cost Reduction Plan.
	(912)	Risk Management Liabilities.
	(99,688)	

Total Appropriation Change	(99,688)
Total Revenue Change	-
Total Local Cost Change	(99,688)
Total 2002-03 Appropriation	301,148
Total 2002-03 Revenue	-
Total 2002-03 Local Cost	301,148
Total Base Budget Appropriation	201,460
Total Base Budget Revenue	-
Total Base Budget Local Cost	201,460

BUDGET UNIT: INDIGENT DEFENSE PROGRAM (AAA IDC)

I. GENERAL PROGRAM STATEMENT

State law requires that the courts appoint attorneys, investigators, and necessary defense experts for indigents in criminal cases. Private counsel is typically appointed when the Public Defender's Office has a conflict or is otherwise not available to handle cases. Appropriations for these appointments are included in this trial court indigent defense budget unit. These costs are not eligible for state trial court funding.

The Indigent Defense Program is administered by the Superior Court, with staff that process and monitor accounts payable for the court-appointed defense representation services. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	9,599,711	9,615,047	9,164,388	9,219,969
Total Revenue	(40,000)	-	-	-
Local Cost	9,639,711	9,615,047	9,164,388	9,219,969
Workload Indicators				
Felony Appointments	4,500	4,600	3,600	3,800
Misdemeanor Appointments	2,600	2,800	2,300	2,400
Juvenile Delinquency Appointments	2,000	2,300	1,700	1,800

Indigent Defense's actual 2002-03 appropriations and workload are less than budgeted due primarily to the Public Defender's reduction in conflicts while crime statistics were remaining level or increasing slightly. Indigent Defense's budget is directly related to court-appointed services after the Public Defender has conflicted off cases, therefore a decrease in conflicts equates to a reduction in workload and expenditures for Indigent Defense.

Although 2003-04 workload is expected to increase slightly from 2002-03 actual, it is expected that the Public Defender will continue to maintain a low conflict rate so workload indicator estimates are considerably less than 2002-03 budgeted indicators. While caseload is expected to increase slightly, appropriations are expected to decrease due to a planned reduction in investigator/witness air travel, printing services, death penalty investigations, and court-appointed defense attorney services as recommended in the 4% Spend Down and 30% Cost Reduction plans.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: County Trial Courts - Indigent Defense Program
FUND: General AAA IDC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	9,164,388	9,615,047	9,219,969	-	9,219,969
Total Appropriation	9,164,388	9,615,047	9,219,969	-	9,219,969
Local Cost	9,164,388	9,615,047	9,219,969	-	9,219,969

COUNTY TRIAL COURTS

	Total Changes Included in Board Approved Base Budget	
Services and Supplies	(384,602)	4% Spend Down Plan.
	(10,000)	30% Cost Reduction Plan.
	(476)	Risk Management Liabilities.
	(395,078)	

Total Appropriation Change	(395,078)
Total Revenue Change	-
Total Local Cost Change	(395,078)
Total 2002-03 Appropriation	9,615,047
Total 2002-03 Revenue	-
Total 2002-03 Local Cost	9,615,047
Total Base Budget Appropriation	9,219,969
Total Base Budget Revenue	-
Total Base Budget Local Cost	9,219,969

BUDGET UNIT: JUDICIAL BENEFITS/FACILITIES (AAA CTN)

I. GENERAL PROGRAM STATEMENT

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. However, under AB 233, the costs of locally authorized judicial benefits and costs for facilities remain the responsibility of counties. This budget unit was established in 1997-98 to appropriate funds for those local judicial benefits (designated as other charges in budget) and facilities-related expenses (designated as services and supplies in budget). There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,692,051	1,806,975	1,670,535	1,873,598
Total Revenue	-	-	156	-
Local Cost	1,692,051	1,806,975	1,670,379	1,873,598
Workload Indicators				
Number of Judges (Filled)	62	63	59	63
Number of Facilities	22	22	22	22

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Law and Justice — **FUNCTION: Public Protection**
DEPARTMENT: Trial Courts - Judicial Benefits/Facilities — **ACTIVITY: Judicial**
FUND: General AAA CTN

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	435,294	473,000	539,623	-	539,623
Other Charges	1,189,832	1,333,975	1,333,975	(55,000)	1,278,975
Transfers	45,409	-	-	55,000	55,000
Total Appropriation	1,670,535	1,806,975	1,873,598	-	1,873,598
Revenue					
Other Revenue	156	-	-	-	-
Total Revenue	156	-	-	-	-
Local Cost	1,670,379	1,806,975	1,873,598	-	1,873,598

Total Changes Included in Board Approved Base Budget

Services and Supplies	(25,000)	4% Spend Down Plan.
	91,623	Risk Management Liabilities.
	66,623	

Total Appropriation Change	66,623
Total Revenue Change	-
Total Local Cost Change	66,623
Total 2002-03 Appropriation	1,806,975
Total 2002-03 Revenue	-
Total 2002-03 Local Cost	1,806,975
Total Base Budget Appropriation	1,873,598
Total Base Budget Revenue	-
Total Base Budget Local Cost	1,873,598

COUNTY TRIAL COURTS

Board Approved Changes to Base Budget

Other Charges	(55,000)	Shift rent chages to appropriate object code.
Transfers	55,000	
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: TRIAL COURT FUNDING – MAINTENANCE OF EFFORT (MOE) (AAA TRC)

I. GENERAL PROGRAM STATEMENT

On January 1, 1998, AB233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect in the State of California. This bill fundamentally changed how the trial courts are funded by transferring primary responsibility for funding the courts to the state, including sole responsibility for funding future growth in court operations costs. In addition, it requires counties to make a capped maintenance of effort (MOE) payment to the state each year for operations of the courts. The MOE contribution is made up of two components: reported 1994-95 county expenses for court operations, plus fine and forfeiture revenue sent to the state in 1994-95. Under the bill, county MOE amounts were established in 1997-98 with certain reductions and adjustments subsequently authorized by the state. Current MOE contribution for expenditure component is $20,227,102 annually; and for revenues, is $8,163,193 annually. In return, the state allowed the counties to retain many of those same fines and forfeitures to help fund their MOE payments with the provision that collections that exceed the amount of the revenue MOE be split equally with the state. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	33,402,632	31,828,295	33,759,418	34,090,295
Total Revenue	24,403,078	21,697,281	26,850,202	23,721,081
Local Cost	8,999,554	10,131,014	6,909,216	10,369,214

Variance of actual 2002-03 from budget is due to higher collections of revenues (above the revenue MOE) which is shared equally with the state.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Appropriations were increased to reflect higher anticipated payment to state based on projected share of revenue collections above the revenue MOE.

Also, appropriations were shifted to operating transfer category to more accurately reflect anticipated transfer payment to Court special revenue fund associated with 25% of county's share of collections above revenue MOE.

GROUP: Law and Justice
DEPARTMENT: Trial Courts - Maintenance of Effort (MOE)
FUND: General AAA TRC
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	32,685,594	31,828,295	31,480,295	1,410,000	32,890,295
Total Appropriation	32,685,594	31,828,295	31,480,295	1,410,000	32,890,295
Operating Transfer Out	1,073,824	-	-	1,200,000	1,200,000
Total Requirements	33,759,418	31,828,295	31,480,295	2,610,000	34,090,295
Revenue					
Fines & Forfeitures	8,150,277	12,401,193	12,401,193	(5,183,593)	7,217,600
State, Fed or Gov't Aid	(311,286)	-	-	-	-
Current Services	19,011,211	9,296,088	8,709,888	7,793,593	16,503,481
Total Revenue	26,850,202	21,697,281	21,111,081	2,610,000	23,721,081
Local Cost	6,909,216	10,131,014	10,369,214	-	10,369,214

COUNTY TRIAL COURTS

	Total Changes Included in Board Approved Base Budget	
Other Charges	(348,000)	Legislative correction to Maintenance of Effort.
Revenue		
Current Services	(586,200)	Reduction for Juvenile Dpendency revenue no longer inlcuded in this budget unit.
Total Requirements Change	(348,000)	
Total Revenue Change	(586,200)	
Total Local Cost Change	238,200	
Total 2002-03 Requirements	31,828,295	
Total 2002-03 Revenue	21,697,281	
Total 2002-03 Local Cost	10,131,014	
Total Base Budget Requirements	31,480,295	
Total Base Budget Revenue	21,111,081	
Total Base Budget Local Cost	10,369,214	

	Board Approved Changes to Base Budget	
Other Charges	1,410,000	Anticipated higher payment to state for shared revenues offset by shift to operating transfers.
Operating Transfer Out	1,200,000	Transfer for Court per collections agreement.
Total Requirements	2,610,000	
Revenue		
Fines & Forfeitures	(5,183,593)	Realignment of revenues to appropriate category - shift to current services.
Current Services	7,793,593	Shift from fines & forfeitures and increase in anticipated collections based on projections and inclusion of undesignated revenues.
Total Revenue	2,610,000	
Local Cost	-	

BUDGET UNIT: COURTHOUSE SEISMIC SURCHARGE (RSB CAO)

I. GENERAL PROGRAM STATEMENT

Funding for this Special Revenue budget unit comes from $35 surcharge on civil filings over $25,000 pursuant to Government Code Section 76236, and is slated to be used for Central Courthouse seismic retrofit. During March 2002, this funding source was transferred to a special revenue fund, as required by GASB 34. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	-	3,387,719	-	4,339,298
Total Revenue	2,319,719	1,068,000	1,064,904	972,000
Fund Balance		2,319,719		3,367,298

In accordance with Section 39009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

Appropriations are shifted from contingencies to operating transfers in anticipation of expenses to be incurred for the Central Courthouse seismic retrofit.

GROUP: Law and Justice
DEPARTMENT: Trial Courts - Courthouse Seismic Surcharge
FUND: Special Revenue RSB CAO
FUNCTION: General
ACTIVITY: Plant Acquisition

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Contingencies	-	3,387,719	3,387,719	(3,387,719)	-
Total Appropriation	-	3,387,719	3,387,719	(3,387,719)	-
Operating Transfer Out	-	-	-	4,339,298	4,339,298
Total Requirements	-	3,387,719	3,387,719	951,579	4,339,298
Revenue					
Fines & Forfeitures	972,001	1,010,000	1,010,000	(96,000)	914,000
Use of Money & Prop	75,578	58,000	58,000	-	58,000
Other Revenue	17,325	-	-	-	-
Total Revenue	1,064,904	1,068,000	1,068,000	(96,000)	972,000
Fund Balance		2,319,719	2,319,719	1,047,579	3,367,298

Board Approved Changes to Base Budget

Contingencies	(3,387,719)	Move to operating transfers.
Total Appropriation	(3,387,719)	
Operating Transfer Out	3,387,719	Move from contingencies.
	951,579	Increase due to fund balance and change in revenue.
	4,339,298	
Total Requirements	951,579	
Revenue		
Fines & Forfeitures	(96,000)	Adjust to projected level based on 2002-03 experience.
Total Revenue	(96,000)	
Fund Balance	1,047,579	

BUDGET UNIT: COURTHOUSE FACILITY – EXCESS 25% (RSD CAO)

I. GENERAL PROGRAM STATEMENT

Funding in this Special Revenue Budget unit comes from 25% of county's 50% share of excess fines collected above the county's revenue maintenance of effort obligation to the State associated with Trial Court funding (per collections agreement between county and Superior Court). During March 2002, this funding source was transferred to a special revenue fund, as required by GASB 34. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	-	2,462,685	-	3,803,124
Total Financing Sources	1,535,685	927,000	1,118,447	1,227,000
Fund Balance		1,535,685		2,576,124

In accordance with Section 39009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

Appropriations are shifted from contingencies to operating transfers in anticipation of expenses to be incurred for the Central Courthouse seismic retrofit project.

GROUP: Law and Justice **FUNCTION: General**
DEPARTMENT: Trial Courts - Courthouse Facility **ACTIVITY: Plant Acquisition**
FUND: Special Revenue RSD CAO

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Contingencies	-	2,462,685	2,462,685	(2,462,685)	-
Total Appropriation	-	2,462,685	2,462,685	(2,462,685)	-
Operating Transfer Out	-	-	-	3,803,124	3,803,124
Total Requirements	-	2,462,685	2,462,685	1,340,439	3,803,124
Revenue					
Fines & Forfeitures	-	900,000	900,000	(900,000)	-
Use of Money & Prop	35,231	27,000	27,000	-	27,000
Other Revenue	9,392	-	-	-	-
Total Revenue	44,623	927,000	927,000	(900,000)	27,000
Operating Transfer In	1,073,824	-	-	1,200,000	1,200,000
Total Financing Sources	1,118,447	927,000	927,000	300,000	1,227,000
Fund Balance		1,535,685	1,535,685	1,040,439	2,576,124

	Board Approved Changes to Base Budget	
Contingencies	(2,462,685)	Move to operating transfers.
Total Appropriation	(2,462,685)	
Operating Transfers Out	2,462,685	Move from contingencies.
	1,340,439	Increase due to fund balance and change in revenue.
	3,803,124	
Total Requirements	1,340,439	
Revenue		
Fines & Forfeitures	(900,000)	Move to operating transfers in.
Total Revenue	(900,000)	
Operating Transfers In	900,000	Move from fines & forfeitures.
	300,000	Adjust to projected level based on 2002-03 experience.
	1,200,000	
Total Financing Sources	300,000	
Fund Balance	1,040,439	

BUDGET UNIT: SURCHARGE ON LIMITED FILINGS (RSE CAO)

I. GENERAL PROGRAM STATEMENT

Funding for this Special Revenue budget unit comes from $35 surcharge on civil filings under $25,000 pursuant to Government Code Section 76236 and is slated to be used for Central Courthouse seismic retrofit projects. AB 2022, which became law on January 1, 2003, expanded application of existing $35 civil filing fee surcharge to include all civil filings. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	-	-	-	1,652,208
Total Revenue	-	-	532,559	1,120,000
Fund Balance		-		532,208

In accordance with Section 39009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

Appropriations are included under operating transfers in anticipation of expenses to be incurred for the Central Courthouse seismic retrofit project.

GROUP: Law and Justice — **FUNCTION: General**
DEPARTMENT: Trial Courts - Surcharge on Limited Filings — **ACTIVITY: Plant Acquisition**
FUND: Special Revenue RSE CAO

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Operating Transfer Out	-	-	-	1,652,208	1,652,208
Total Requirements	-	-	-	1,652,208	1,652,208
Revenue					
Fines & Forfeitures	-	-	-	1,100,000	1,100,000
Use of Money & Prop	1,294	-	-	20,000	20,000
Other Revenue	531,265	-	-	-	-
Total Revenue	532,559	-	-	1,120,000	1,120,000
Fund Balance		-	-	532,208	532,208

Board Approved Changes to Base Budget

Operating Transfer Out	1,652,208	Operating transfers associated with Central Courthouse seismic retrofit project.
Total Requirements	1,652,208	
Revenue		
Fines & Forfeitures	1,100,000	Projected level of surcharge revenue for civil filing under $25K.
Use of Money & Prop.	20,000	Projected interest on fund balance.
Total Revenue	1,120,000	
Fund Balance	532,208	

BUDGET UNIT: INDIGENT DEFENSE – SPECIAL REVENUE FUND (RMX IDC)

I. GENERAL PROGRAM STATEMENT

This budget unit accounts for the $25 fee assessments collected from indigent defendants at the time the court appoints defense counsel as allowed by Penal Code Section 987.5. Funds collected are deposited into Special Revenue Fund (RMX IDC). Distribution of funds is at the discretion of the Board of Supervisors pursuant to Penal Code 987.5 (e). This fee had been included in the county's fee schedule since 1997. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	434,040	-	520,464
Total Revenue	277,040	157,000	112,246	133,500
Fund Balance		277,040		386,964

In accordance with Section 39009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

The revenue variance for this budget unit is due to a decrease in the collection of the $25 assessment fees collected from indigent defendants at the time the court appoints defense counsel as allowed by Penal Code 987.5.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: AdmLaw and Justiceinistrative/Executive **FUNCTION:** Public Protection
DEPARTMENT: County Trial Courts - Indigent Defense Program **ACTIVITY:** Judicial
FUND: Special Revenue RMX IDC

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Contingencies	-	434,040	434,040	86,424	520,464
Total Appropriation	-	434,040	434,040	86,424	520,464
Revenue					
Use of Money & Prop	8,639	7,000	7,000	1,500	8,500
Current Services	103,607	150,000	150,000	(25,000)	125,000
Total Revenue	112,246	157,000	157,000	(23,500)	133,500
Fund Balance		277,040	277,040	109,924	386,964

Board Approved Changes to Base Budget

Contingencies	85,000	Anticipated adjustment for fund balance.
	1,424	Increase due to final fund balance adjustment.
Total Appropriation	86,424	
Revenue		
Use of Money & Prop	1,500	
Current Services	(25,000)	Adjust to anticipated level.
Total Revenue	(23,500)	
Fund Balance	109,924	

OVERVIEW OF BUDGET

DEPARTMENT: DISTRICT ATTORNEY
DISTRICT ATTORNEY: MICHAEL A. RAMOS

	2003-04				
	Appropriations	Revenue	Local Cost	Fund Balance	Staffing
Criminal	37,083,842	21,353,905	15,729,937		397.0
Child Abduction	773,000	-	773,000		7.0
Consolidated Special Revenue	7,981,847	4,619,000		3,362,847	33.0
TOTAL	45,838,689	25,972,905	16,502,937	3,362,847	437.0

BUDGET UNIT: CRIMINAL (AAA DAT)

I. GENERAL PROGRAM STATEMENT

The District Attorney has the mandated responsibility under Government Code Section 26500 to prosecute crimes committed within the county, to provide legal assistance to criminal investigations conducted by law enforcement agencies operating within the county, and to advise the Grand Jury.

The District Attorney's Office has an ethical responsibility to the victims of crimes to ensure that they are kept abreast of the progress regarding their cases. Further, in its pursuit of justice, the District Attorney's Office is required to keep the public informed about the job it is doing on the public's behalf.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	32,008,962	31,888,034	34,378,315	37,083,842
Total Revenue	28,234,285	21,979,480	20,611,900	21,353,905
Local Cost	3,774,677	9,908,554	13,766,415	15,729,937
Budgeted Staffing		382.0		397.0
Workload Indicators				
Cases Reviewed:				
Criminal Felonies Reviewed	21,848	19,809	23,148	23,610
Criminal Misdemeanors Reviewed	44,600	40,438	45,466	46,374
Other/Unclassfied Cases Reviewed	7,448	6,753	8,272	8,437
Juvenile Cases Reviewed	6,703	6,500	6,446	6,575
Total:	80,599	73,500	83,332	84,996
Cases Filed by District Attorney				
Criminal Felonies Filed	16,956	16,700	17,815	18,171
Criminal Misdemeanors Filed	36,862	36,500	37,774	38,529
Other/Unclassified Cases Filed	47	45	143	140
Juvenile Cases Filed	5,601	4,600	5,276	5,382
Total:	59,466	57,845	61,008	62,222

Projected cases reviewed and filed are expected to increase in 2003-04 reflecting increase in workload that is consistent with prior year and current year actual experience and growth in population.

Variance for 2001-02 actual local cost and 2002-03 budgeted local cost is due to one-time funding in the amount of $6.4 million that were brought in from trust funds in 2001-02.

Variance for 2002-03 appropriations and revenue from adopted budget represent MOU increases for Attorney, Safety & Safety management, and Supervising Attorney bargaining units; mid-year approval of additional staff and supplies to support additional criminal court as a result of judicial reassignments and Central Court expansion; and miscellaneous revenue reductions for SB90 and grants.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

In addition to base budget, which includes Board approved mid-year items (addition of 5.0 Deputy District Attorneys; 1.0 Investigator; 1.0 Clerk for court expansion and 1.0 Assistant District Attorney as part of reorganization) and 4% budget reduction (deletion of 3.0 Investigators), the following staffing changes are included in the adopted 2003-04 budget:

- Decrease staffing by 1.0 Accounting Tech position and increased staffing by 1.0 Staff Analyst II position to reflect reclassification request.
- Decrease staffing by 3.0 Victim Witness Advocates to match available grant funding.
- Decrease staffing by 1.0 Programmer Analyst III due to previously anticipated transfer of position from ISD that did not occur.
- Decrease staffing by 4.0 Clerk II's; 2.8 Clerk III's; 1.0 Deputy District Attorney IV; 2.0 District Attorney Investigator I's; 1.0 District Attorney Investigator II; 0.9 Investigative Technician; and 2.0 Secretary I's to reflect anticipated turnover and meet available funding level.
- Increase staffing by 1.0 Deputy District Attorney IV and 1.0 DA Investigator I funded by Elder Abuse Vertical Prosecution Grant approved by the Board on May 6, 2003.
- Per Board direction, a vacant 0.8 Clerk III budgeted position that was not in recruitment was deleted during budget adoption.
- In addition to the staffing changes discussed above, there was a technical correction to remove the vacancy factor resulting in an overall net increase of 10.0 total budgeted staffing. No new position numbers were added and there is no increase in funding associated with this technical correction.

PROGRAM CHANGES

Services and supplies increases due to continued Electronic Information Sharing project reimbursed by Local Law Enforcement Block Grant (LLEBG) funds; safety equipment purchase and replacement (funded from forfeitures special revenue); training and CIP projects expenses (funded from federal asset forfeiture special revenue).

GROUP: Law and Justice — **FUNCTION: Public Protection**
DEPARTMENT: District Attorney - Criminal — **ACTIVITY: Judicial**
FUND: AAA DAT

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	32,539,696	30,170,795	35,813,197	(310,156)	35,503,041
Services and Supplies	3,761,142	3,517,897	3,521,740	402,161	3,923,901
Central Computer	328,614	328,614	238,820	-	238,820
Vehicles	24,174	-	-	-	-
Transfers	325,207	544,680	544,680	(146,103)	398,577
Total Exp Authority	36,978,833	34,561,986	40,118,437	(54,098)	40,064,339
Reimbursements	(2,600,518)	(2,673,952)	(2,673,952)	(306,545)	(2,980,497)
Total Appropriation	34,378,315	31,888,034	37,444,485	(360,643)	37,083,842
Revenue					
Taxes	16,496,298	16,395,000	17,027,500	-	17,027,500
Fines & Forfeitures	4,583	-	-	-	-
Use of Money & Prop	16,838	-	-	-	-
Current Services	8,312	-	-	-	-
State, Fed or Gov't Aid	4,089,581	5,580,300	4,654,300	(346,892)	4,307,408
Other Revenue	(3,712)	4,180	4,180	14,817	18,997
Total Revenue	20,611,900	21,979,480	21,685,980	(332,075)	21,353,905
Local Cost	13,766,415	9,908,554	15,758,505	(28,568)	15,729,937
Budgeted Staffing		382.0	387.0	10.0	397.0

DISTRICT ATTORNEY

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	3,079,947	MOU.
	1,699,620	Retirement.
	74,770	Risk Management Workers Comp.
	975,089	Additional staff approved for Central Court expansion approved by Board on October 1, 2002 and 2nd Assistant DA position approved on February 11, 2003.
	(396,342)	4% Spend Down Plan.
	209,318	Supervising Attorney MOU approved by Board of Supervisors on March 25, 2003.
	5,642,402	
Services and Supplies	(8,505)	Incremental change in EHAP.
	(31,211)	Risk Management Liabilities.
	43,559	Additional services and supplies approved for Central Court expansion.
	3,843	
Central Computer	(89,794)	
Revenue		
Taxes	632,500	
State, Fed or Gov't Aid	(926,000)	Reduction of SB90 revenue due to state suspension of payment is backfilled by local cost.

Total Appropriation Change	5,556,451
Total Revenue Change	(293,500)
Total Local Cost Change	5,849,951
Total 2002-03 Appropriation	31,888,034
Total 2002-03 Revenue	21,979,480
Total 2002-03 Local Cost	9,908,554
Total Base Budget Appropriation	37,444,485
Total Base Budget Revenue	21,685,980
Total Base Budget Local Cost	15,758,505

Board Approved Changes to Base Budget

Salaries and Benefits	7,609	Reclassification request - delete 1.0 Accounting Technician and fund 1.0 Staff Analyst II.
	(147,000)	Reduction of 3.0 Victim witness Advocates to meet available funding.
	(79,209)	Reduction of 1.0 Programmer Analyst for previously anticipated transfer that did not occur.
	(249,287)	Reduction of 4.0 Clerk II's; 2.8 Clerk III's; 1.0 DDA IV; 2.0 DA Inv 1; 1.0 DA Inv II; 0.9 Investigative Tech; and 2.0 Secretary I offset by technical correction to remove vacancy factor included in prior year's budget.
	(28,568)	Delete 0.8 Clerk III vacant and not in recruitment.
	186,299	Add 1.0 DDA IV and 1.0 DA Inv. I funded by Elder Abuse Vertical Prosecution Grant approved 05/06/03.
	(310,156)	
Services and Supplies	159,925	Increase represents LLEBG expenditures for EIS.
	75,000	Safety equipment purchase and replacement.
	148,535	Training and CIP projects expenses.
	18,701	Additional services and supplies funded by Elder Abuse Vertical Prosecution Grant approved 05/06/03.
	402,161	
Transfers	(146,103)	Correction for projected rent expenditure.
Reimbursements	(144,140)	Increase represents LLEBG funds, fed asset forfeitures and fines.
	(87,405)	Training and CIP projects from fed asset forfeitures.
	(75,000)	Safety equipment purchase and replacement from forfeitures.
	(306,545)	
Total Appropriation	(360,643)	
Revenue		
State and Federal Aid	(346,892)	$276,456 represents loss of SB 90 revenue not offset by local cost backfill; $120,000 loss of spousal abuser prosecution program grant; $75,000 loss of community prosecution grant; and misc grant reductions (50,180 for statutory rape vertical prosecution; $26,131 for career criminal prosecution, etc.); offset by increase of $205,000 for Elder Abuse Vertical Prosecution Grant approved 05/06/03.
Other Revenue	14,817	Increase in LLEBG match.
Total Revenue	(332,075)	
Local Cost	(28,568)	

BUDGET UNIT: CHILD ABDUCTION (AAA DOS)

I. GENERAL PROGRAM STATEMENT

The Child Abduction Program is required by Chapter 1399, Statutes of 1976, Custody of Minors. The purpose of the program is to prosecute those who criminally abduct children and to return minors to a safe environment. This statute designates the level of service that the District Attorney must provide. This program requires extensive travel nationwide and around the world to return children to the custody of the adult ordered by the court. This program is normally reimbursed by SB 90 (state mandated program reimbursement) funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	692,679	741,042	752,432	773,000
Total Revenue	1,942,755	741,042	(223,777)	-
Local Cost	(1,250,076)	-	976,209	773,000
Budgeted Staffing		7.0		7.0

Actual variance from adopted budget represents deferred SB90 revenue due to state budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None

PROGRAM CHANGES

Due to suspension of SB90 reimbursement by the state, a local cost backfill of $773,000 was necessary for this budget unit. Overall increase represents MOU costs for all classification units offset by reduction in services and supplies in order to meet local cost backfill.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Child Abduction
FUND: General AAA DOS

FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	611,086	588,278	620,455	29,603	650,058
Services and Supplies	105,280	152,764	152,545	(67,604)	84,941
Transfers	36,066	-	-	38,001	38,001
Total Appropriation	752,432	741,042	773,000	-	773,000
Revenue					
State, Fed or Gov't Aid	(223,777)	741,042	-	-	-
Total Revenue	(223,777)	741,042	-	-	-
Local Cost	976,209	-	773,000	-	773,000
Budgeted Staffing		7.0	7.0		7.0

DISTRICT ATTORNEY

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	7,433	MOU.
	19,130	Retirement.
	5,614	Risk Management Workers Comp.
	32,177	
Services and Supplies	(65)	Risk Management Liabilities.
	(154)	Incremental change in EHAP.
	(219)	
Revenue		
State, Fed or Gov't Aid	(741,042)	Suspension of SB90 reimbursement backfilled by local cost.
Total Appropriation Change	31,958	
Total Revenue Change	(741,042)	
Total Local Cost Change	(773,000)	
Total 2002-03 Appropriation	741,042	
Total 2002-03 Revenue	741,042	
Total 2002-03 Local Cost	-	
Total Base Budget Appropriation	773,000	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	773,000	

Board Aprpoved Changes to Base Budget

Salaries and Benefits	29,603	Correction to funding level for salaries and benefits and to cover step increases.
Services and Supplies	(67,604)	Decrease in services and supplies to meet funding level and to reflect expenditures for Rent and EHAP charges under transfers.
Transfers	38,001	Moved funding for Rent and EHAP from Services and Supplies to Transfers.
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: CONSOLIDATED SPECIAL REVENUE

I. GENERAL PROGRAM STATEMENT

This is a summary of seven special revenue accounts for the District Attorney's Office: Asset Forfeiture Unit; Specialized Prosecutions; Auto Insurance Fraud; Worker's Compensation Fraud; Real Estate Fraud; Vehicle Fees; and Federal Asset Forfeiture.

Revenue for these units is received from fines and forfeitures, the Department of Insurance, recording fees, and vehicle registration assessments. Each unit represents a self-funded program. No county general funds are used.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	3,164,065	4,713,759	4,122,904	7,981,847
Total Revenue	4,238,592	2,868,769	5,677,217	4,619,000
Fund Balance		1,844,990		3,362,847
Budgeted Staffing		32.0		33.0

Appropriations variance represents cost savings measures across all budget units. Revenue exceeds projected figure due to continuation of strong housing market and several large forfeitures.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Addition of 1.0 Public Service Employee (PSE) position in the Real Estate Fraud unit for a short-term duration for a specific case.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney
FUND: Special Revenue Consolidated

FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	2,932,186	2,763,178	2,763,178	415,516	3,178,694
Services and Supplies	451,428	581,474	581,474	(188,921)	392,553
Equipment	57,453	-	-	-	-
Transfers	681,837	668,000	668,000	367,969	1,035,969
Contingencies	-	701,107	701,107	2,673,524	3,374,631
Total Appropriation	4,122,904	4,713,759	4,713,759	3,268,088	7,981,847
Revenue					
Fines & Forfeitures	4,419,617	985,564	985,564	524,436	1,510,000
Use of Money & Prop	56,399	-	-	9,000	9,000
Current Services	1,188,377	588,575	588,575	411,425	1,000,000
State, Fed or Gov't Aid	-	1,294,630	1,294,630	805,370	2,100,000
Other Revenue	12,824	-	-	-	-
Total Revenue	5,677,217	2,868,769	2,868,769	1,750,231	4,619,000
Fund Balance		1,844,990	1,844,990	1,517,857	3,362,847
Budgeted Staffing		32.0	32.0	1.0	33.0

BUDGET UNIT: ASSET FORFEITURE (SBH DAT)

I. GENERAL PROGRAM STATEMENT

This program was established to process asset forfeiture funds generated by activities of the Sheriff and police agencies. Budgeted positions include two deputy district attorneys and three clerical support positions.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	351,997	528,944	423,359	794,597
Total Revenue	529,118	310,159	539,170	460,000
Fund Balance		218,785		334,597
Budgeted Staffing		5.0		5.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Asset Forfeiture
FUND: Special Revenue SBH DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	389,243	365,039	365,039	52,663	417,702
Services and Supplies	25,421	40,594	40,594	(13,086)	27,508
Transfers	8,695	-	-	9,736	9,736
Contingencies	-	123,311	123,311	216,340	339,651
Total Appropriation	423,359	528,944	528,944	265,653	794,597
Revenue					
Fines & Forfeitures	539,170	310,159	310,159	149,841	460,000
Total Revenue	539,170	310,159	310,159	149,841	460,000
Fund Balance		218,785	218,785	115,812	334,597
Budgeted Staffing		5.0	5.0	-	5.0

Board Approved Changes to Base Budget

Salaries and Benefits	52,663	MOU.
Services and Supplies	(13,086)	Rents now in transfers and misc adjustments.
Transfers	9,736	Rents.
Contingencies	216,340	Increase contingencies due to fund balance/revenue in excess of unit expenditure.
Total Appropriation	265,653	
Revenue		
Other Revenue	149,841	Adjust to anticipated level of asset forfeiture revenue.
Total Revenue	149,841	
Fund Balance	115,812	

BUDGET UNIT: SPECIALIZED PROSECUTIONS (SBI DAT)

I. GENERAL PROGRAM STATEMENT

This unit was established in 1990-91 with funding from various asset forfeiture accounts to specifically prosecute crimes, such as hazardous waste dumping, consumer fraud, and violations of Cal-OSHA laws.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	732,594	751,456	799,501	2,007,019
Total Revenue	818,293	650,405	1,760,579	950,000
Fund Balance		101,051		1,057,019
Budgeted Staffing		7.0		7.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Specialized Prosecution
FUND: Special Revenue SBI DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	635,103	599,630	599,630	70,503	670,133
Services and Supplies	89,010	151,826	151,826	(34,827)	116,999
Transfers	75,388	-	-	153,109	153,109
Contingencies	-	-	-	1,066,778	1,066,778
Total Appropriation	799,501	751,456	751,456	1,255,563	2,007,019
Revenue					
Fines & Forfeitures	1,730,810	650,405	650,405	299,595	950,000
Use of Money & Prop	24,658	-	-	-	-
Other Revenue	5,111	-	-	-	-
Total Revenue	1,760,579	650,405	650,405	299,595	950,000
Fund Balance		101,051	101,051	955,968	1,057,019
Budgeted Staffing		7.0	7.0	-	7.0

	Board Approved Changes to Base Budget	
Salaries and Benefits	70,503	MOU.
Services and Supples	(34,827)	Rents now in transfers, increase in professional services.
Transfers	153,109	For rents, EHAP and law enforcement equipment.
Contingencies	1,066,778	Increase in contingencies due to revenue & fund balance in excess of expenditures in this unit.
Total Appropriation	1,255,563	
Revenue		
Other Revenue	299,595	Adjust to projected level based on 2003-04 experience.
Total Revenue	299,595	
Fund Balance	955,968	

BUDGET UNIT: AUTO INSURANCE FRAUD (RIP DAT)

I. GENERAL PROGRAM STATEMENT

Section 1871 of the Insurance Code authorizes the Insurance Commission to distribute funds collected from insurance companies for the purpose of auto fraud investigation and prosecution. This unit is dedicated to that effort and is funded by the Department of Insurance.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	517,566	560,468	547,811	641,501
Total Revenue	505,193	502,378	555,677	600,000
Fund Balance		58,090		41,501
Budgeted Staffing		5.0		5.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Auto Insurance Fraud Unit
FUND: Special Revenue RIP DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	498,224	466,160	466,160	74,058	540,218
Services and Supplies	49,587	94,308	94,308	(41,574)	52,734
Transfers	-	-	-	25,266	25,266
Contingencies	-	-	-	23,283	23,283
Total Appropriation	547,811	560,468	560,468	81,033	641,501
Revenue					
State, Fed or Gov't Aid	552,358	502,378	502,378	97,622	600,000
Use of Money & Prop	2,666	-	-	-	-
Other Revenue	653	-	-	-	-
Total Revenue	555,677	502,378	502,378	97,622	600,000
Fund Balance		58,090	58,090	(16,589)	41,501
Budgeted Staffing		5.0	5.0	-	5.0

Board Approved Changes to Base Budget

Salaries and Benefits	74,058	MOU (Attorney and general).
Services and Supplies	(41,574)	Allocated to transfers out for rent and misc adjustments.
Transfers	25,266	Rents.
Contingencies	23,283	Increase contingencies due to excess revenue/fund balance over expenditure for this budget unit.
Total Appropriation	81,033	
Revenue		
Other Revenue	97,622	Adjust to projected level.
Total Revenue	97,622	
Fund Balance	(16,589)	

BUDGET UNIT: WORKERS COMPENSATION FRAUD (ROB DAT)

I. GENERAL PROGRAM STATEMENT

The Insurance Commissioner of the State of California, pursuant to the provisions of Section 1872.83 of the California Insurance Code, distributes funds for the purposes of investigation and prosecution of worker's compensation insurance fraud cases. This program is dedicated to that effort.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	801,817	834,883	847,567	1,182,121
Total Revenue	806,690	499,566	805,227	890,000
Fund Balance		335,317		292,121
Budgeted Staffing		8.0		8.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Workers Compensation Fraud
FUND: Special Revenue ROB DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	724,220	690,240	690,240	85,420	775,660
Services and Supplies	80,926	144,643	144,643	(75,005)	69,638
Transfers	42,421	-	-	44,658	44,658
Contingencies	-	-	-	292,165	292,165
Total Appropriation	847,567	834,883	834,883	347,238	1,182,121
Revenue					
Fines & Forfeitures	800,000	-	-	-	-
State, Fed or Gov't Aid	-	499,566	499,566	390,434	890,000
Use of Money & Prop	4,204	-	-	-	-
Other Revenue	1,023	-	-	-	-
Total Revenue	805,227	499,566	499,566	390,434	890,000
Fund Balance		335,317	335,317	(43,196)	292,121
Budgeted Staffing		8.0	8.0	-	8.0

Board Approved Changes to Base Budget

Salaries and Benefits	85,420	MOU.
Services and Supplies	(75,005)	Rents moved to transfer out and misc adjustments.
Transfers	44,658	Rents.
Contingencies	292,165	Increase due to excess fund balance/revenue over expenditure for this budget unit.
Total Appropriation	347,238	
Revenue		
Other Revenue	390,434	Adjust to projected level.
Total Revenue	390,434	
Fund Balance	(43,196)	

BUDGET UNIT: REAL ESTATE FRAUD UNIT (REB DAT)

I. GENERAL PROGRAM STATEMENT

On January 23, 1996, the Board of Supervisors adopted Resolution 96-14 to allow the county to collect an additional $2 fee upon recording documents as set forth in Government Code Section 27388 to provide the county with resources to investigate and prosecute real estate fraud crimes.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	760,091	1,073,807	815,839	1,857,770
Total Revenue	932,783	588,575	1,188,377	1,000,000
Fund Balance		485,232		857,770
Budgeted Staffing		7.0		8.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

Addition of 1.0 Public Service Employee on a short-term basis for a specific case.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Real Estate Fraud Unit
FUND: Special Revenue REB DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	685,396	642,109	642,109	132,872	774,981
Services and Supplies	94,182	150,103	150,103	(24,429)	125,674
Transfers	36,261	-	-	38,200	38,200
Contingencies	-	281,595	281,595	637,320	918,915
Total Appropriation	815,839	1,073,807	1,073,807	783,963	1,857,770
Revenue					
Current Services	1,188,377	588,575	588,575	411,425	1,000,000
Total Revenue	1,188,377	588,575	588,575	411,425	1,000,000
Fund Balance		485,232	485,232	372,538	857,770
Budgeted Staffing		7.0	7.0	1.0	8.0

Board Approved Changes to Base Budget

Salaries and Benefits	132,872	MOU and addition of 1.0 PSE.
Services and Supplies	(24,429)	Adjustment from services and supplies to Transfers for rents.
Transfer	38,200	Rents.
Contingencies	637,320	Expected collections and fund balance exceed expenditures - amount allocated to contingencies.
Total Appropriation	783,963	
Revenue		
Current Services	411,425	Adjust to projected level.
Total Revenue	411,425	
Fund Balance	372,538	

BUDGET UNIT: VEHICLE FEES (SDM DAT)

I. GENERAL PROGRAM STATEMENT

This fund represents the District Attorney's share in the $1 registration assessment on vehicles registered in San Bernardino County and is used to fund auto theft prosecution efforts. The funds are allocated to pay for the auto theft expenses in the District Attorney's main criminal budget. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	610,000	461,072	1,180,335
Total Revenue	317,314	292,686	718,019	610,000
Fund Balance		317,314		570,335

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Vehicle Fees
FUND: Special Revenue SDM DAT

FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Transfers	461,072	610,000	610,000	-	610,000
Contingencies	-	-	-	570,335	570,335
Total Appropriation	461,072	610,000	610,000	570,335	1,180,335
Revenue					
Fines & Forfeitures	698,922	-	-	-	-
Use of Money & Prop	15,170	-	-	-	-
State, Fed or Gov't Aid	-	292,686	292,686	317,314	610,000
Other Revenue	3,927	-	-	-	-
Total Revenue	718,019	292,686	292,686	317,314	610,000
Fund Balance		317,314	317,314	253,021	570,335

Board Approved Changes to Base Budget

Contingencies	570,335	Increase contingencies due to excess fund balance above budget unit expenditure requirement.
Total Appropriation	570,335	
Revenue		
State, Fed, or Gov't Aid	317,314	Adjust to projected level.
Total Revenue	317,314	
Fund Balance	253,021	

BUDGET UNIT: FEDERAL ASSET FORFEITURE (SDN DAT)

I. GENERAL PROGRAM STATEMENT

This fund represents asset forfeitures filed through the federal asset forfeiture program. The U.S. Department of Justice sets forth terms by which law enforcement may use federally forfeited property for law enforcement purposes. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	354,201	227,755	318,504
Total Revenue	329,718	25,000	110,167	109,000
Fund Balance		329,201		209,504

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: District Attorney - Federal Asset Forfeiture
FUND: Special Revenue SDN DAT
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services & Supplies	112,302	-	-	-	-
Equipment	57,453	-	-	-	-
Transfers	58,000	58,000	58,000	97,000	155,000
Contingencies	-	296,201	296,201	(132,697)	163,504
Total Appropriation	227,755	354,201	354,201	(35,697)	318,504
Revenue					
Use of Money & Prop	9,700	-	-	9,000	9,000
Fines and Forfeitures	98,358	25,000	25,000	75,000	100,000
Other Revenue	2,109	-	-	-	-
Total Revenue	110,167	25,000	25,000	84,000	109,000
Fund Balance		329,201	329,201	(119,697)	209,504

Board Approved Changes to Base Budget

Transfers	97,000	Increase to projected level of activity.
Contingencies	(132,697)	Decrease contingencies - move to transfers and adjust to fund balance.
Total Appropriation	(35,697)	
Revenue		
Use of Money & Prop	9,000	Adjust to projected level.
Fines & Forfeitures	75,000	Adjust to projected level.
Total Revenue	84,000	
Fund Balance	(119,697)	

OVERVIEW OF BUDGET

DEPARTMENT: LAW AND JUSTICE GROUP
CHAIRMAN: JAMES B. HACKLEMAN

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Law & Justice Group	115,587	49,000	66,587		1.0
2002 Law Enforcement Grant	235,550	3,568		231,982	-
2001 Law Enforcement Grant	92,261	3,080		89,181	-
TOTAL	443,398	55,648	66,587	321,163	1.0

BUDGET UNIT: LAW AND JUSTICE GROUP (AAA LNJ)

I. GENERAL PROGRAM STATEMENT

Under the general direction of the Law and Justice Group Chairman, the Law and Justice administrative analyst provides administrative support to the Law and Justice Group; conducts complex research and analytical studies involving administrative and operational relationships of the Law and Justice Group departments; and coordinates special projects and grants of mutual concern to the Group.

The Law and Justice administrative analyst also serves as the County Alternative Dispute Resolution Program Coordinator. A surcharge on civil filing fees generates funding for the program; a portion of which is revenue to this budget unit to partially reimburse the analyst's salary.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	119,667	114,080	104,396	115,587
Total Revenue	98,461	49,000	49,014	49,000
Local Cost	21,206	65,080	55,382	66,587
Budgeted Staffing		1.0		1.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES
None.

PROGRAM CHANGES
None.

GROUP: Law and Justice — **FUNCTION: Public Protection**
DEPARTMENT: Law and Justice Group — **ACTIVITY: Judicial**
FUND: General AAA LNJ

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	99,208	100,039	107,658	3,844	111,502
Services and Supplies	5,148	14,001	7,387	(4,039)	3,348
Central Computer	40	40	564	-	564
Transfers	-	-	(22)	195	173
Total Appropriation	104,396	114,080	115,587	-	115,587
Revenue					
Use of Money & Prop	15	-	-	-	-
Current Services	49,000	49,000	49,000	-	49,000
Other Revenue	(1)	-	-	-	-
Total Revenue	49,014	49,000	49,000	-	49,000
Local Cost	55,382	65,080	66,587	-	66,587
Budgeted Staffing		1.0	1.0	-	1.0

LAW AND JUSTICE GROUP

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	2,577	MOU.
	4,923	Retirement.
	119	Risk Management Workers Comp.
	7,619	
Services and Supplies	(2,603)	4% Spend Down Plan.
	(11)	Risk Management Liabilities.
	(4,000)	30% Cost Reduction Plan.
	(6,614)	
Central Computer	524	
Transfers	(22)	Incremental change in EHAP.

Total Appropriation Change	1,507
Total Revenue Change	-
Total Local Cost Change	1,507
Total 2002-03 Appropriation	114,080
Total 2002-03 Revenue	49,000
Total 2002-03 Local Cost	65,080
Total Base Budget Appropriation	115,587
Total Base Budget Revenue	49,000
Total Base Budget Local Cost	66,587

Board Approved Changes to Base Budget

Salaries and Benefits	3,844	Transfer from services and supplies to adjust for actual salary costs.
Services and Supplies	(3,844)	Transfer to salaries and benefits to adjust for actual salary costs.
	(195)	GASB 34 Accounting Change (EHAP).
	(4,039)	
Transfers	195	GASB 34 Accounting Change (EHAP).
Total Appropriation	-	
Total Revenue	-	
Local Cost	-	

BUDGET UNIT: 2002 LOCAL LAW ENFORCEMENT BLOCK GRANT (SDT LNJ)

I. GENERAL PROGRAM STATEMENT

This is a 2002 Local Law Enforcement Block Grant (LLEBG) received from the U.S. Department of Justice for the purpose of reducing crime and improving public safety. The grant will provide funding for the creation of a law and justice data-sharing interface allowing the District Attorney, Public Defender, Probation, and the Superior Court to share information more efficiently. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	-	-	235,550
Total Revenue	-	-	231,982	3,568
Fund Balance		-		231,982

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

On September 10, 2002, the Board of Supervisors accepted the 2002 LLEBG grant in the amount of $227,544. These funds were originally allocated for 2.0 probation officer positions for drug courts, two jail visitation modules at West Valley Detention Center for attorney/client conferencing, and for further development of the electronic data-sharing project.

As recommended by the Law & Justice Group, on February 4, 2003 the Board reallocated funds from the earlier 2001 LLEBG grant for these three projects in order to spend that funding prior to the end of the 2001 grant period. This made the full amount of the 2002 grant available for the data-sharing project.

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group - 2002 LLEBG
FUND: Special Revenue SDT LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Transfers	-	-	227,544	8,006	235,550
Total Appropriation	-	-	227,544	8,006	235,550
Revenue					
Use of Money & Prop	4,438	-	-	3,568	3,568
State, Fed or Gov't Aid	227,544	-	227,544	(227,544)	-
Total Revenue	231,982	-	227,544	(223,976)	3,568
Fund Balance		-	-	231,982	231,982

Total Changes Included in Board Approved Base Budget

Transfers	147,116	Probation officers for drug courts approved September 10, 2002.
	30,947	Jail visitation modules at West Valley Detention Center approved September 10, 2002.
	49,481	Development of the law and justice data-sharing project approved September 20, 2002.
	227,544	
Revenue		
State, Fed or Gov't Aid	227,544	
Total Appropriation Change	227,544	
Total Revenue Change	227,544	
Total Fund Balance Change	-	
Total 2002-03 Appropriation	-	
Total 2002-03 Revenue	-	
Total 2002-03 Fund Balance	-	
Total Base Budget Appropriation	227,544	
Total Base Budget Revenue	227,544	
Total Base Budget Fund Balance	-	

Board Approved Changes to Base Budget

Transfers	5,068	Anticipated interest in 2002-03 and 2003-04 to be applied toward approved projects.
	2,938	Adjustment for actual fund balance on 6/30/03.
	8,006	
Total Appropriation	8,006	
Revenue		
Use of Money & Prop	3,568	Anticipated interest earnings in 2003-04.
State, Fed or Gov't Aid	(227,544)	Total grant revenue was received in 2002-03.
Total Revenue	(223,976)	
Fund Balance	231,982	

BUDGET UNIT: 2001 LOCAL LAW ENFORCEMENT BLOCK GRANT (RNE LNJ)

I. GENERAL PROGRAM STATEMENT

This is a 2001 Local Law Enforcement Block Grant (LLEBG) received from the U.S. Department of Justice for the purpose of reducing crime and improving public safety. The grant provides funding for 2.0 probation officer positions for drug courts in Fontana, Big Bear, and Barstow; the purchase of two mobile jail units to provide jail visitation at the West Valley Detention Center for attorney/client video conferencing; and for further development of the Law and Justice Group's electronic data-sharing project. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	298,451	207,331	92,261
Total Revenue	287,971	10,480	8,542	3,080
Fund Balance		287,971		89,181

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The 2001 LLEBG grant was originally allocated to fund a technology project to facilitate information sharing among the Law and Justice Group departments. Due to delays in the technology project, on February 4, 2003 the Board approved the reallocation of the majority of this funding for probation officers for drug courts and two mobile jail units. This budget is adjusted to that anticipated level of activity for 2003-04.

Contingencies of $7,000 is transferred to purchase radio equipment for Sheriff as recommended by the Law and Justice Group. As all grant funds must be spent by October 24, 2003, the remainder of the contingencies, $8,000, is transferred to other services and supplies.

GROUP: Law and Justice — **FUNCTION: Public Protection**
DEPARTMENT: Law and Justice Group - 2001 LLEBG — **ACTIVITY: Judicial**
FUND: Special Revenue RNE LNJ

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Transfers	207,331	-	283,451	(191,190)	92,261
Contingencies	-	298,451	15,000	(15,000)	-
Total Appropriation	207,331	298,451	298,451	(206,190)	92,261
Revenue					
Use of Money & Prop	8,542	10,480	10,480	(7,400)	3,080
Total Revenue	8,542	10,480	10,480	(7,400)	3,080
Fund Balance		287,971	287,971	(198,790)	89,181

LAW AND JUSTICE GROUP

Total Changes Included in Board Approved Base Budget

Transfers	147,116	Probation officers (2.0 positions) for drug courts approved February 4, 2003.
	30,947	Jail visitation modules for Sheriff approved February 4, 2003.
	105,388	Electronic data-sharing project approved February 4, 2003.
	283,451	
Contingencies	(283,451)	Reduction of contingencies for projects approved February 4, 2003.

Total Appropriation Change	-
Total Revenue Change	-
Total Fund Balance Change	-
Total 2002-03 Appropriation	298,451
Total 2002-03 Revenue	10,480
Total 2002-03 Fund Balance	287,971
Total Base Budget Appropriation	298,451
Total Base Budget Revenue	10,480
Total Base Budget Fund Balance	287,971

Board Approved Changes to Base Budget

Transfers	(208,452)	Reduce for portion of grant spent in 2002-03.
	7,000	From contingencies for radio equipment for Sheriff as recommended by Law and Justice Group.
	8,000	From contingencies for services and supplies.
	2,262	Adjustment for actual fund balance on 6/30/03.
	(191,190)	
Contingencies	(15,000)	
Total Appropriation	(206,190)	
Revenues		
Use of Money & Prop	(7,400)	To adjust to interest earnings anticipated during 2003-04.
Total Revenue	(7,400)	
Fund Balance	(198,790)	

BUDGET UNIT: 2000 LOCAL LAW ENFORCEMENT BLOCK GRANT (SDO LNJ)

I. GENERAL PROGRAM STATEMENT

This is a 2000 Local Law Enforcement Block Grant (LLEBG) received from the U.S. Department of Justice for the purpose of reducing crime and improving public safety. The grant provided funding for 1) cabling and radio equipment to allow for interoperability between county law enforcement agencies and the California Highway Patrol; 2) the development of Phase II and III of the Law and Justice Group e-Filing project; and 3) additional printers and computer equipment for the Office of the Public Defender to adequately interface with the e-Filing project. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	280,376	243,721	-
Total Revenue	238,124	42,252	5,599	-
Fund Balance		238,124		-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The funding period for this grant was two years, November 21, 2000 to November 30, 2002. All funds have been expended.

GROUP: Law and Justice
DEPARTMENT: Law and Justice Group - 2000 LLEBG
FUND: Special Revenue SDO LNJ
FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services & Supplies	3,360	-	-	-	-
Transfers	240,361	142,860	280,376	(280,376)	-
Contingencies	-	137,516	-	-	-
Total Appropriation	243,721	280,376	280,376	(280,376)	-
Revenue					
Use of Money & Prop	3,734	42,252	42,252	(42,252)	-
State, Fed or Gov't Aid	(10,843)	-	-	-	-
Other Revenue	12,708	-	-	-	-
Total Revenue	5,599	42,252	42,252	(42,252)	-
Fund Balance		238,124	238,124	(238,124)	-

	Total Changes Included in Board Approved Base Budget	
Transfers	137,516	From contingencies for intrusion detection software and radio equipment approved September 10, 2002.
Contingencies	(137,516)	Reduction of contingencies for software and equipment approved September 10, 2002.
Total Appropriation Change	-	
Total Revenue Change	-	
Total Fund Balance Change	-	
Total 2002-03 Appropriation	280,376	
Total 2002-03 Revenue	42,252	
Total 2002-03 Fund Balance	238,124	
Total Base Budget Appropriation	280,376	
Total Base Budget Revenue	42,252	
Total Base Budget Fund Balance	238,124	

		Recommended Program Funded Adjustments
Transfers	(280,376)	Grant ended November 30, 2002.
Total Appropriation	(280,376)	
Revenue		
Use of Money & Prop	(42,252)	Grant ended November 30, 2002.
Total Revenue	(42,252)	
Fund Balance	(238,124)	

OVERVIEW OF BUDGET

DEPARTMENT: PROBATION
ADMINISTRATOR: RAYMOND WINGERD

	2003-04				
	Appropriations	Revenue	Local Cost	Fund Balance	Staffing
Admin/Comm Corr	33,879,650	20,846,422	13,033,228		458.6
Court-Ordered Placements	7,382,883	-	7,382,883		-
Detention Corrections	42,043,813	16,003,119	26,040,694		613.0
Pretrial Detention	512,610	-	512,610		7.0
Assembly Bill 1913 (AB1913)	260,781	260,781	-		72.0
Juvenile Justice Grant Prog (AB1913)	12,511,539	6,320,513		6,191,026	-
Total	96,591,276	43,430,835	46,969,415	6,191,026	1,150.6

BUDGET UNIT: PROBATION – ADMIN & COMMUNITY CORRECTIONS (AAA PRB)

I. GENERAL PROGRAM STATEMENT

The Probation Administration Bureau is responsible for the overall management of the Probation Department's field services, institutions, and pretrial detention units. The Community Corrections Bureau included in this budget unit provides adult and juvenile court related services in the areas of investigation and probationer supervision.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	29,720,431	30,833,153	32,210,164	33,879,650
Total Revenue	20,151,510	20,273,167	21,949,339	20,846,422
Local Cost	9,568,921	10,559,986	10,260,825	13,033,228
Budgeted Staffing		482.0		458.6
Workload Indicators				
Adult Services:				
Supervision (avgs)	16,992	18,842	17,787	20,000
Investigations (avgs)	10,532	12,000	12,197	14,000
Electronic Monitoring (avgs)	64	75	58	75
Juvenile Services:				
Supervision (avgs)	3,903	4,200	3,265	3,700
Investigations (avgs)	3,496	4,000	2,772	3,000
Intake/Community Service Team	6,060	6,100	9,691	7,800

Actual 2002-03 appropriations are higher than budgeted as a result of mid-year MOU and salary increases. The department's slight revenue increase is attributable to an increase in Title IV-E and SB933 funding.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by 23.4 positions. The 4% Spend Down Plan, included in Base Year Budget, eliminated 1.0 budgeted staff (1.0 Probation Officer). The elimination of funding from various grants and school contracts eliminated 11.0 positions (1.0 Administrative Clerk, 1.0 Clerk II, 1.0 Corrections Officer, 6.0 Probation Officers, 1.0 Public Service Employee, 1.0 Secretary I) while funding from new grants and contracts added 3.6 positions (1.0 Background Investigator, 2.6 Probation Officers. Per Board direction, 15.0 vacant budgeted positions that were not in recruitment were deleted during the budget adoption.

PROGRAM CHANGES

Vehicle charges, travel costs, and systems development are expected to increase in 2003-04; however, reductions in temporary help, general maintenance, rents/leases, and training costs combined with a transfer of Risk Management charges to AAA PRN (to cover liability insurance) will decrease service and supplies by approximately $300,000.

A Federal Community Oriented Policing Services Technology grant was approved in January 2003, which will provide one-time funding for the installation of both an adult and juvenile Case Management system.

On September 10, 2002 the Board of Supervisors and the San Bernardino County Safety Employees' Benefit Association approved a Memorandum of Understanding for the Specialized Peace Officer-Supervisory units.

Additionally, the Board of Supervisors approved an amendment to the 2001-04 MOU to provide additional compensation to Probation Division Directors I and II. These increases of $2,068,606 are reflected in the local cost.

The Administration/Community Corrections Bureau agreed to decrease Salaries/Benefits ($170,000), decrease services and supplies ($105,000) and increase revenues ($568,283) as part of the 4% Spend Down Plan. Additionally, $60,000 of local cost (1.0 Corrections Officer) was deleted in response to the 30% Cost Reduction plan.

GROUP: Law and Justice **FUNCTION: Public Protection**
DEPARTMENT: Probation - Administration & Community Corrections **ACTIVITY: Detention & Corrections**
FUND: General AAA PRB

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	27,803,932	27,930,769	32,077,059	(1,241,099)	30,835,960
Services and Supplies	6,443,784	5,167,266	5,310,722	(302,802)	5,007,920
Central Computer	477,855	477,855	311,159	-	311,159
Other Charges	89,280	74,500	74,500	-	74,500
Equipment	12,080	28,600	28,600	-	28,600
Transfers	756,598	748,075	748,075	225,090	973,165
Total Exp Authority	35,583,529	34,427,065	38,550,115	(1,318,811)	37,231,304
Reimbursements	(3,373,365)	(3,593,912)	(3,593,912)	242,258	(3,351,654)
Total Appropriation	32,210,164	30,833,153	34,956,203	(1,076,553)	33,879,650
Revenue					
Taxes	7,266,320	7,266,320	7,432,570	-	7,432,570
Current Services	1,247,374	1,271,332	1,271,332	(31,105)	1,240,227
State, Fed or Gov't Aid	13,435,645	11,733,515	12,301,797	(130,172)	12,171,625
Other Revenue	-	2,000	2,000	-	2,000
Total Revenue	21,949,339	20,273,167	21,007,699	(161,277)	20,846,422
Local Cost	10,260,825	10,559,986	13,948,504	(915,276)	13,033,228
Budgeted Staffing		482.0	481.0	(22.4)	458.6

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(170,000)	4% spend Down Plan - overtime and termination benefits savings.
	446,744	MOU.
	1,453,184	Retirement.
	407,756	Risk Management Workers Comp.
	2,012,800	Approved by the Board on September 10, 2002 mid-year salary adjustment for Specialized Peace Officers.
	55,806	Approved by the Board on December 17, 2002 mid-year salary adjustment for Probation Division Directors.
	(60,000)	30% Cost Reduction Plan - delete 1.0 budgeted staff (1.0 Probation Officer).
	4,146,290	
Services and Supplies	252,161	Risk Management Liabilities.
	(3,705)	Incremental change in EHAP.
	(105,000)	4% Spend Down Plan - tuition/membership and rents/leases savings.
	143,456	
Central Computer	(166,696)	
Revenue		
Taxes	166,250	Increase in Prop 172 revenues.
State, Fed or Gov't Aid	418,282	Federal Title IV-E revenues - 4% Spend Down Plan.
	150,000	Targeted case management revenues - 4% Spend Down Plan.
	568,282	

Total Appropriation Change	4,123,050
Total Revenue Change	734,532
Total Local Cost Change	3,388,518
Total 2002-03 Appropriation	30,833,153
Total 2002-03 Revenue	20,273,167
Total 2002-03 Local Cost	10,559,986
Total Base Budget Appropriation	34,956,203
Total Base Budget Revenue	21,007,699
Total Base Budget Local Cost	13,948,504

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	(98,401)	Promoting Safe and Stable Families funding - delete 1.5 positions (1.0 Admin Clerk, 0.5 Probation Officer).
	(195,275)	Change in school contract funding - delete 3.5 positins (1.0 Corrections Officer, 1.5 Probation Officers, 1.0 Secretary I).
	(212,507)	Children's System of Care funding - delete 4.0 positions (1.0 PSE, 1.0 Clerk II, 2.0 Probation Officers.
	209,494	Federal Department of Justice/COPS Grant - add 2.7 positions (1.7 Probation Officers, 1.0 Background Investigator).
	(63,135)	Juvenile Accountability Incentive Block Grant - delete 1.0 position (1.0 Probation Officer).
	(55,353)	High Intensity Drug Traffic - delete 1.0 position (1.0 Probation Officer).
	50,611	Local Law Enforcement Block Grant - add 0.9 position (0.9 Probation Officer).
	115,845	Prop 36 - overtime costs.
	110,582	Federal Passage Grant - overtime costs.
	(97,753)	Salary savings resulting from employee steps being lower than budgeted.
	(12,126)	Adjust for 4% Spend Down Plan - reduce salaries and benefits vs. services and supplies.
	(993,081)	Deletion of 15.0 Vacant Budgeted Positions during budget hearings.
	(1,241,099)	
Services and Supplies	(70,000)	Reduce temporary help costs.
	(83,500)	Reduce general maintenance on equipment.
	250,000	Increase vehicle charges.
	20,000	Increase in travel costs.
	(60,000)	Decrease in DP equipment per ISD.
	12,800	Increase in systems development.
	(40,000)	Decrease in rents/leases.
	(35,570)	Decrease in training costs.
	12,126	Adjust for 4% Spend Down Plan - reduce salaries and benefits vs. services and supplies.
	(225,095)	Risk Management Liabilities transfer to PRN.
	(83,563)	GASB 34 Accounting Change (EHAP).
	(302,802)	
Transfers	79,231	HSS administratiave services.
	62,296	Rent - Victorville.
	83,563	GASB 34 Accounting Change (EHAP).
	225,090	
Reimbursements	(16,710)	HSS fiscal staff reimbursement.
	108,105	Family preservation fund.
	212,507	Loss of Behavioral Health funding.
	(11,033)	Fout Springs Parole Officer reimbursement.
	(50,611)	Local Law Enforcement reimbursements.
	242,258	
Total Appropriation	(1,076,553)	
Revenue		
Current Services	(43,705)	Adjustment - electronic monitoring.
	10,000	Adjustment - CYA reimbursement fees.
	2,600	Adjustment - adult supervision.
	(31,105)	
State, Fed or Gov't	(20,320)	Reduction in Senate Bill 933 3stimates.
	15,077	State OCJP/SET Grant.
	(55,353)	Reduction in HIDTA Grant.
	21,240	State PASSAGE Grant.
	(355,000)	Reduction in state funding for STC 924 Program.
	391,016	Federal Title IV-E.
	(195,275)	Change in school contracts.
	209,494	Federal COPS Grant.
	124,834	Federal JAIBG/OCJP Grant.
	24,627	Night Light San Bernardino police contribution.
	(187,969)	Reduction in Federal JABG Grant.
	85,957	Federal Night Light Grant.
	100,000	Federal Prop 36.
	(288,500)	Loss of DOJ funding for school probation officers.
	(130,172)	
Total Revenue	(161,277)	
Local Cost	(915,276)	

BUDGET UNIT: COURT-ORDERED PLACEMENTS (AAA PYA)

I. GENERAL PROGRAM STATEMENT

Juveniles are committed to the California Youth Authority or placed in group homes to facilitate their rehabilitation. The county is required to pay costs of support for those minors not eligible for state or federal reimbursement programs. Appropriations are located in an independent budget to present a clear picture of expenditures and to separate the ongoing operations of Administration/Community Corrections from those over which the department has little control. There is no staffing associated with this budget unit.

The department continues its efforts to reduce ordered placements by increasing options available in the community through day reporting centers, enhancing special supervision programs, and providing for detention options which are funded through the Crime Prevention Act 2000.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	8,200,255	8,329,483	6,338,894	7,382,883
Total Revenue	-	-	18,245	-
Local Cost	8,200,255	8,329,483	6,320,649	7,382,883
Workload Indicators				
Average Monthly Non-CALWORKS Private Placements	15	15	9	15
Average Monthly CYA Commitments New and Existing	531	540	446	431

In 2001-02, an average of 531 wards were held in California Youth Authority facilities monthly due primarily to prior aggressive court sentencing practices. When a ward is committed to the California Youth Authority, the sentence must be completed unless reversed by court order.

Less aggressive sentencing practices, combined with many wards completing their terms, resulted in a decrease in average monthly commitments in 2002-03, and consequently a decrease in 2002-03 year end appropriations. In addition, the 2002-03 budget included fee increases from the California Youth Authority, which did not materialize in 2002-03.

The 2002-03 commitment level is expected to increase slightly in 2003-04. In addition, the state will be enacting the sliding scale fee system which will increase fees by approximately 10%-20%. The anticipated fee increase (conservatively estimated at 10%) combined with the expected population growth accounts for the increase in appropriations. If fees increase over 10%, the department may require a mid-year increase in appropriations.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

Due to the implementation of new processes and through careful monitoring the departments has reduced the number of CYA commitments and has decreased the length of time wards stay in foster care These changes enabled the department to decrease local cost by $446,600 as part of the 4% Spend Down Plan.

In addition, based on the anticipated 2003-04 placements, state institutional costs have been decreased $500,000. As previously mentioned, if fees increase over 10%, the department may require a mid-year increase in appropriations.

GROUP: Law and Justice
DEPARTMENT: Probation - Court Ordered Placements
FUND: General AAA PYA

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Other Charges	7,244,059	9,333,643	8,887,043	(511,033)	8,376,010
Total Exp Authority	7,244,059	9,333,643	8,887,043	(511,033)	8,376,010
Reimbursements	(905,165)	(1,004,160)	(1,004,160)	11,033	(993,127)
Total Appropriation	6,338,894	8,329,483	7,882,883	(500,000)	7,382,883
Revenue					
State Aid	18,245	-	-	-	-
Total Revenue	18,245	-	-	-	-
Local Cost	6,320,649	8,329,483	7,882,883	(500,000)	7,382,883

Total Changes Included in Board Approved Base Budget

Other Charges	(446,600)	4% Spend Down Plan - reduction in juvenile placement.
Total Appropriation Change	(446,600)	
Total Revenue Change	-	
Total Local Cost Change	(446,600)	
Total 2002-03 Appropriation	8,329,483	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	8,329,483	
Total Base Budget Appropriation	7,882,883	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	7,882,883	

Board Approved Changes to Base Budget

Other Charges	(11,033)	Decrease in charges for Fouts Springs Youth placement.
	(500,000)	Decrease in State Institutional costs.
	(511,033)	
Reimbursements	11,033	Decrease in HSS reimbursement due to decreased placement.
Total Appropriation	(500,000)	
Local Cost	(500,000)	

BUDGET UNIT: PROBATION – DETENTION CORRECTIONS (AAA PRN)

I. GENERAL PROGRAM STATEMENT

The Detention Corrections Bureau (DCB) of the Probation Department is responsible for the operations of the county's juvenile institutions which provide both pre- and post-adjudication custody, counseling, medical care and guidance of delinquent and custodial children in a variety of short and medium-term programs.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	32,586,222	39,825,733	36,981,549	42,043,813
Total Revenue	17,638,677	17,994,623	17,870,779	16,003,119
Local Cost	14,947,545	21,831,110	19,110,770	26,040,694
Budgeted Staffing		654.0		613.0
Workload Indicators				
Central Juvenile Hall	397	364	267	268
West Valley Juvenile Hall	34	182	155	175
Camp Heart Bar	19	22	20	20
Kuiper Youth Center	30	40	26	40
Regional Youth Education Facility	19	40	20	40
Average daily population (total)	499	648	488	543
Average length of stay at Juvenile Hall (days)	34	35	34	34

Actual 2002-03 appropriations are less than budgeted due in part to the delay in the opening of the West Valley Juvenile Detention and Assessment Center. The 2002-03 Budget was developed with an estimated opening date of October 2002 for the center; however, the facility did not open and operate at full capacity until December 2002. In addition to salary savings, the delayed opening of the facility provided savings in clothing & personal supplies, utilities, laundry & dry-cleaning, and general household expenses. Further salary savings were realized from the department's self-imposed and the county-imposed hiring freezes. Additional savings were also realized from the postponement of vehicle purchases.

Although the average daily population at all juvenile facilities is expected to decline from prior budget, appropriations will increase due to full year funding of the West Valley facility, increased MOU and retirement costs, and mid-year salary adjustments for Probation Division Directors and Specialized Peace Officers.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Base budget includes the reduction of 16.0 budgeted staff due to the elimination of the Challenge Grant (7.0 Probation Corrections Officers, 2.0 Probation Night Custody Officers, 2.0 Supervising Probation Officers, 1.0 Probation Officer II) and the 30% Cost Reduction Plan (2.0 Probation Division Directors, 1.0 Automated Systems Tech, 1.0 Clerk II). Although budgeted staff decreased, salaries and benefits increased as a result of full year funding for West Valley Juvenile Hall; salary increases for Specialized Peace Officers and Probation Division Directors; increases in MOU and retirement costs; and increases in indemnification and overtime costs. Per Board direction 25.0 vacant budgeted positions that were not in recruitment were deleted during the budget adoption.

PROGRAM CHANGES

Service and supplies decreased significantly due to reductions in food/laundry services, inventoriable equipment, training, maintenance, and improvements; however, charges for Risk Management Liability costs for facilities have been transferred to this budget unit from Probation's Administration and Community Corrections budget unit (AAA PRB), which partially offset the savings.

State revenue is expected to decrease as a result of the elimination of the Challenge Grant, a decrease in Standards and Training for Corrections state funding, and a decrease in meal claims due to the anticipated population decrease.

PROBATION

GROUP: Law and Justice **FUNCTION: Public Protection**
DEPARTMENT: Probation - Detention Corrections **ACTIVITY: Detention & Corrections**
FUND: General AAA PRN

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	30,460,130	33,081,886	36,913,353	(1,025,904)	35,887,449
Services and Supplies	5,553,040	5,669,118	5,661,046	(858,652)	4,802,394
Central Computer	203,322	203,322	158,655	-	158,655
Other Charges	145,917	135,100	160,100	-	160,100
Equipment	32,880	78,000	78,000	(35,000)	43,000
Transfers	586,260	658,307	687,555	304,660	992,215
Total Appropriation	36,981,549	39,825,733	43,658,709	(1,614,896)	42,043,813
Revenue					
Taxes	4,458,680	4,458,680	4,729,930	-	4,729,930
Current Services	344,185	440,000	440,000	-	440,000
State, Fed or Gov't Aid	12,300,215	12,331,943	11,390,939	(557,750)	10,833,189
Other Revenue	767,699	764,000	-	-	-
Total Revenue	17,870,779	17,994,623	16,560,869	(557,750)	16,003,119
Local Cost	19,110,770	21,831,110	27,097,840	(1,057,146)	26,040,694
Budgeted Staffing		654.0	638.0	(25.0)	613.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	835,374	MOU.
	1,565,884	Retirement.
	557,110	Risk Management Workers Comp.
	(692,196)	Elimination of Challenge Grant - 12.0 budgeted staff (7.0 Probation Corrections Officers, 2.0 Probation Night Custody Officers, 2.0 Supervising Probation Officers, 1.0 Probation Officer II).
	1,655,838	West Valley Juvenile Hall full year funding.
	(25,000)	4% Spend Down Plan.
	107,600	Approved by the Board on September 20 2002 Mid-Year Salary Adjustment for Specialized Peace Officers.
	70,194	Approved by the Board on December 17, 2002 Mid-Year Salary Adjustment for Probation Division Directors.
	(243,337)	30% Cost Reduction Plan - 4.0 budgeted staff (2.0 Probation Division Directors, 1.0 Automated Systems Tech, 1.0 Clerk II).
	3,831,467	
Services and Supplies	(5,052)	Incremental change in EHAP.
	170,925	West Valley Juvenile Hall full year funding.
	(173,945)	Elimination of Challenge Grant.
	(8,072)	
Central Computer	(44,667)	
Other Charges	25,000	West Valley Juvenile Hall full year funding.
Transfers	(140,752)	Elimination of Challenge Grant.
	170,000	West Valley Juvenile Hall full year funding.
	29,248	
Revenue		
Taxes	271,250	Increase in Prop 172 revenue.
State, Fed or Gov't Aid	65,889	West Valley Juvenile Hall full year funding.
	(1,006,893)	Elimination of Challenge Grant.
	(941,004)	
Other Revenue	(764,000)	One-time West Valley Juvenile Hall.
Total Appropriation Change	3,832,976	
Total Revenue Change	(1,433,754)	
Total Local Cost Change	5,266,730	
Total 2002-03 Appropriation	39,825,733	
Total 2002-03 Revenue	17,994,623	
Total 2002-03 Local Cost	21,831,110	
Total Base Budget Appropriation	43,658,709	
Total Base Budget Revenue	16,560,869	
Total Base Budget Local Cost	27,097,840	

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	(12,972)	Adjust for 30% cut - reduce salaries & benefits vs service & supplies.
	36,319	Increase in short term disability costs.
	24,986	Increase in social security medicare costs.
	215,469	Incrase in indemnification costs.
	213,170	Increase in anticipated overtime costs.
	(1,502,876)	Deletion of 25.0 Vacant Budgeted Positions.
	(1,025,904)	
Services and Supplies	(2,300)	Offset federal TANF Eligibility Worker cost increase.
	(188,977)	West Valley Juvenile Hall food/laundry.
	12,972	Adjust for 30% cut - reduce salaries & benefits vs. service & supplies.
	225,095	Risk Management Liabilities transfer from PRB.
	(118,435)	GASB 34 Accounting Change (EHAP).
	(176,358)	Decrease Meal Claims due to decreased population.
	(518,500)	Decrease Inventoriable Equipment.
	(52,500)	Decrease in training costs.
	(39,649)	Decrease in maintenance & improvements.
	(858,652)	
Equipment	(35,000)	
Transfers	2,300	Offset federal TANF Eligibility Worker cost increase.
	188,977	West Valley Juvenile Hall food/laundry.
	118,435	GASB 34 Accounting Change (EHAP).
	(5,052)	Salaries & benefits.
	304,660	
Total Appropriation	(1,614,896)	
Revenue		
State, Fed or Gov't Aid	(138,107)	Loss of Standards and Training for Corrections state funding.
	4,807	Increase in temporary assistance to needy families state funding.
	(27,457)	Loss of Federal Ranch/Camp Grant funding.
	(176,358)	Decrease in meal claims due to decreased population.
	(220,635)	Anticipated loss of grant funding.
	(557,750)	
Total Revenue	(557,750)	
Local Cost	(1,057,146)	

BUDGET UNIT: PRETRIAL DETENTION (AAA POR)

I. GENERAL PROGRAM STATEMENT

The Pre-Trial Detention/Own-Recognizance Program was started in 1990 as a cooperative effort with the courts, the Sheriff, and Probation to alleviate jail overcrowding. This program provides on-site detention releases, as well as court ordered investigations and pre-arraignment conditional release monitoring and court reporting.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	411,185	480,982	392,853	512,610
Local Cost	411,185	480,982	392,853	512,610
Budgeted Staffing		7.0		7.0
Workload Indicators				
Felony Screening	32,000	33,000	35,990	39,000
Court Referrals	670	700	720	1,000
Daily Pre-Arraignment	5,228	6,000	5,216	5,900
On-site Interviews	319	400	349	500

Actual expenditures were less than budgeted due to salary savings resulting from the vacancy of a Detention Review Officer. This position remained vacant due to the hiring freeze.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Probation - Pretrial Detention
FUND: General AAA POR

FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	332,356	417,545	451,719	-	451,719
Services and Supplies	23,348	26,288	25,424	(1,213)	24,211
Central Computer	6,549	6,549	4,867	-	4,867
Transfers	30,600	30,600	30,600	1,213	31,813
Total Appropriation	392,853	480,982	512,610	-	512,610
Local Cost	392,853	480,982	512,610	-	512,610
Budgeted Staffing		7.0	7.0		7.0

PROBATION

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	9,632	MOU.
	18,105	Retirement.
	6,437	Risk Management Workers Comp.
	34,174	
Services and Supplies	(864)	Incremental change in EHAP.
Central Computer	(1,682)	
Total Appropriation Change	31,628	
Total Revenue Change	-	
Total Local Cost Change	31,628	
Total 2002-03 Appropriation	480,982	
Total 2002-03 Revenue	-	
Total 2002-03 Local Cost	480,982	
Total Base Budget Appropriation	512,610	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	512,610	

Board Approved Changes to Base Budget

Services and Supplies	(1,213)	GASB 34 Accounting Change (EHAP).
Transfers	1,213	GASB 34 Accounting Change (EHAP).
Total Appropriation	-	
Local Cost	-	

BUDGET UNIT: ASSEMBLY BILL 1913 (AAA PRG)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act 2000) was signed by Governor Davis on September 7, 2000. AB1913 annually allocates state resources to fund programs that address juvenile crime prevention needs within the county. A Juvenile Justice Coordinating Council (JJCC) develops and recommends programs for funding, as well as develops the Comprehensive Multi Agency Juvenile Justice Plan (CMJJP), which identifies and addresses gaps in service to juvenile offenders and their families throughout San Bernardino County. The county anticipates receiving approximately $5.9 million in 2003-04, which will be used to provide programs for local youth. The programs funded include: Day Reporting Centers; the House Arrest Program; the Let's End Truancy Program; the School Probation Officer Program; the SUCCESS Program; and the Preventing Repeat Offenders Program.

Appropriations for these programs occur in this budget unit and are reimbursed by funds maintained in a special revenue fund (SIG). All funds received by the county must be encumbered in the fiscal year received: however, the county has an additional fiscal year to spend the funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	5,424,360	317,384	274,212	260,781
Total Revenue	5,424,360	317,384	274,201	260,781
Local Cost	-	-	11	-
Budgeted Staffing		78.0		72.0
Workload Indicators				
House Arrest Program	52	65	78	70
Day Reporting Centers	238	750	939	800
Schools Programs	870	1,000	1,314	1,200
SUCCESS Expansion	360	450	351	575

GASB 34 prompted an accounting change in 2002-03 which designates that grant funding be shown as reimbursements rather than revenue. Consequently, budgeted and actual revenues have significantly decreased from 2001-02. Budgeted revenues represent state funds received to defray costs for Probation Officers assigned to local schools.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The termination of funding from various school contracts eliminated 5.0 Probation Officer II's, while the additions of two new contracts added 2.0 Probation Officer II's.

Per Board direction 3.0 vacant budgeted positions that were not in recruitment were deleted during budget adoption.

Although budgeted positions declined by a net loss of 6.0 budgeted positions, salaries and benefits expense increased as a result of salary increases for Specialized Peace Officers and Probation Division Directors and increases in MOU and retirement costs. These increases are not local cost and are intended to be funded with grant monies. Since grant funding may decrease, the additional salary costs will be paid by decreasing service and supplies appropriations.

PROGRAM CHANGES

The department will continue the funding of the Day Reporting Centers which provide a structured environment throughout the day for youth on a regional basis; the House Arrest Program, which provides an intensive supervision program for minors awaiting disposition by the court; the Let's End Truancy Program, which allows Deputy District Attorneys to become, involved in school truancy programs; the School Probation Officer Program which funds on site Probation Officers at local schools; and the SUCCESS Program, which provides intensive supervision to minors who are wards of the court while they remain in the community with their families.

In addition, the department will begin the Preventing Repeat Offenders Program, which is aimed at reducing crime among the small group of juvenile offenders who may be at greatest risk of becoming serious repeat offenders.

GROUP: Law and Justice
DEPARTMENT: Probation - AB 1913/CMJJP Grant
FUND: General AAA PRG
FUNCTION: Public Protection
ACTIVITY: Detention & Corrrections

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	4,389,065	4,380,673	4,780,520	14,172	4,794,692
Services and Supplies	946,888	988,568	990,558	(794,544)	196,014
Central Computer	1,269	1,269	35,654	-	35,654
Other Charges	1,960	1,000	1,000	1,000	2,000
Transfers	434,556	720,791	720,791	13,566	734,357
Total Exp Authority	5,773,738	6,092,301	6,528,523	(765,806)	5,762,717
Reimbursements	(5,499,526)	(5,774,917)	(6,211,139)	709,203	(5,501,936)
Total Appropriation	274,212	317,384	317,384	(56,603)	260,781
Revenue					
State, Fed or Gov't Aid	274,201	317,384	317,384	(56,603)	260,781
Total Revenue	274,201	317,384	317,384	(56,603)	260,781
Local Cost	11	-	-	-	-
Budgeted Staffing		78.0	78.0	(6.0)	72.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	101,563	MOU.
	225,186	Retirement.
	73,098	Risk Management Workers Comp.
	399,847	
Services and Supplies	1,990	Incremental change in EHAP.
Central Computer	34,385	
Reimbursements	(399,847)	Increased salaries and benefits.
	(34,385)	Central computer.
	(1,990)	Incremental change in EHAP.
	(436,222)	

Total Appropriation Change	-
Total Revenue Change	-
Total Local Cost Change	-
Total 2002-03 Appropriation	317,384
Total 2002-03 Revenue	317,384
Total 2002-03 Local Cost	-
Total Base Budget Appropriation	317,384
Total Base Budget Revenue	317,384
Total Base Budget Local Cost	-

PROBATION

Board Approved Changes to Base Budget

Salaries and Benefits	(77,567)	Contract with Fontana - 1.0 budgeted Probation Officer.
	(67,756)	Contract with Rialto - 1.0 budgeted Probation Officer.
	(147,640)	Contract with San Bernardino County Schools - 2.0 budgeted Probation Officers.
	(77,567)	Contract with Yucaipa - 1.0 budgeted Probation Officer.
	78,864	Contract with Chaffey - 1.0 budgeted Probation Officer.
	78,864	Contract with Barstow - 1.0 budgeted Probation Officer.
	365,995	Increase for Preventing Repeat Offenders Program.
	(139,021)	Deleton of 3.0 vacant budgeted positions during the budget hearings.
	14,172	
Services and Supplies	(2,000)	Decrease in clothing and personal supplies.
	(27,242)	Decrease in communications.
	(78,750)	Decrease in food.
	(3,540)	Decrease in memberships.
	(2,600)	Decrease in publications.
	(45,614)	Decrease in special department expense.
	(36,520)	Decrease in training.
	14,000	Increase in utilities.
	6,882	Increase in Risk Management liabilities.
	8,757	Increase in office expense.
	(1,300)	Decrease in courier and printing.
	10,135	Increse in distributed data cost.
	(353,169)	Decrease in professional services.
	(9,840)	Decrease in medical, dental, and laboratory supplies.
	(3,422)	Decrease in private mileage.
	(234,108)	Decrease in vehicle charges.
	(22,690)	Decrease in travel.
	(13,523)	GASB 34 Accounting Change (EHAP).
	(794,544)	
Other Charges	1,000	Increased support to Minors.
Transfers	70,894	Increase in salaries & benefits transfer to Public Health and Human Services System.
	(70,851)	Decrease in rent & leases transfer for Day Reporting Centers.
	13,523	GASB 34 Accounting Change (EHAP).
	13,566	
Reimbursements	(204,387)	Salaries & benefits increase for various programs.
	774,569	Service & supplies decrease for various programs.
	139,021	Salaries & benefits decrease for deleted positions
	709,203	
Total Appropriation	(56,603)	
Total Revenue	(56,603)	
Local Cost	-	

BUDGET UNIT: JUVENILE JUSTICE GRANT PROGRAM (AB1913) (SIG PRG)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act 2000) was signed by Governor Davis on September 7, 2000. This Bill allocated $121.0 million to counties on a per capita basis to be spent on prevention and intervention of juvenile crime. San Bernardino County's share in 2000-01 was just over $5.9 million to fund programs during 2000-01 and 2001-02. Additional funding of $5.8 million was provided during 2001-02 for expenditures through June 30, 2003; and $5.9 million was received in 2002-03 for expenditures through June 30, 2005. In accordance with state law, a Juvenile Justice Coordinating Council (JJCC) was formed to develop and recommend programs for funding. Programs are approved by the Board of Supervisors and the California Board of Corrections. When spending plans for these programs are developed, the Board of Supervisors approves appropriations in the affected county department budgets. Departments then seek reimbursement from this special revenue fund. At this time, the county departments that are receiving reimbursement are Probation and the District Attorney's Office. There is no staffing associated with this budget unit.

Because this funding source was originally a trust fund, no budget was developed for 2001-02. During March 2002, this funding source was transferred to a special revenue fund, as required by GASB 34.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	12,433,281	5,948,667	12,511,539
Total Revenue	6,112,768	6,320,513	6,080,669	6,320,513
Fund Balance		6,112,768		6,191,026

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Probation - AB 1913
FUND: Special Revenue SIG PRG
FUNCTION: Public Protection
ACTIVITY: Detention & Corrections

	2002-03 Actuals	2002-03 Final Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Transfers	5,948,667	6,483,748	6,483,748	(169,915)	6,313,833
Contingencies	-	5,949,533	5,949,533	248,173	6,197,706
Total Appropriation	5,948,667	12,433,281	12,433,281	78,258	12,511,539
Revenue					
Use of Money & Prop	255,418	400,000	400,000	-	400,000
State, Fed or Gov't Aid	5,825,251	5,920,513	5,920,513	-	5,920,513
Total Revenue	6,080,669	6,320,513	6,320,513	-	6,320,513
Fund Balance		6,112,768	6,112,768	78,258	6,191,026

	Board Approved Changes to Base Budget	
Transfers	(169,915)	Reclassified to contingencies.
Contingencies	248,173	Adjustment for fund balance.
Total Appropriation	78,258	
Total Revenue	-	
Fund Balance	78,258	

OVERVIEW OF BUDGET

DEPARTMENT: **PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN/ CONSERVATOR/CORONER**
ADMINISTRATOR: **BRIAN McCORMICK**

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
PA/PG/Conservator/Coroner	5,468,851	1,259,556	4,209,295		76.1
Forensic Pathology Grant	12,006	95		11,911	-
TOTAL	5,480,857	1,259,651	4,209,295	11,911	76.1

BUDGET UNIT: **PA/PG/CONSERVATOR/CORONER (AAA PAC)**

I. GENERAL PROGRAM STATEMENT

The Public Administrator is required by law to take charge of the property of persons who have died when no executor or estate administrator has been appointed. By court appointment, the Public Guardian acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care. The Coroner investigates deaths to determine the cause and clarify all circumstances surrounding or pertaining to the manner of death.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	4,362,490	4,755,894	4,885,178	5,468,851
Total Revenue	765,741	614,000	916,450	1,259,556
Local Cost	3,596,749	4,141,894	3,968,728	4,209,295
Budgeted Staffing		78.5		76.1
Workload Indicators				
Public Administrator cases	405	350	387	480
Public Guardian Probate cases	148	240	196	240
Public Guardian Conservator cases	449	625	628	625
Coroner cases	8,863	8,800	9,038	9,400
Autopsies	622	700	608	740

The 2002-03 budget was increased mid-year by $131,200 from contingencies due to MOU increases for Specialized Peace Officers. Unanticipated temporary help needs, maintenance charges, risk management charges, and maintenance costs and upgrades of software required additional appropriations that were funded by unexpected Targeted Case Management (TCM) revenues. Some salary savings were realized from a vacancy in a chief deputy position and delays in filling vacancies. An additional $124,000 was received in TCM revenues along with increased collections in coroner fees, estate fees, and other current service, which helped to offset the loss of $84,000 in state SB90 reimbursement.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Included in base budget was the deletion of 4.0 positions (2.0 Deputy Coroner Investigators, 1.0 Clerk IV, and 1.0 PSE/Contract position) as the result of the 4% Spend Down and 30% Cost Reduction Plans.

A new project administrator position was added to maximize reimbursements, funded by new federal Targeted Case Management and MediCal Administrative Activities revenues. As the result of a policy request, a new staff analyst position was added to monitor the continued contract for body transportation for the next two years until an in-house unit could be established. Additionally, budgeted units for several positions were reduced slightly by 0.4, resulting in a total net decrease from 2002-03 of 2.4 budgeted staffing.

PROGRAM CHANGES

The final budget provided for an overall net increase of $97,000 in current service revenues: PA/PG estate fees (+$30,000) Coroner report fees (+$3,000), new and increased fees (+$29,000), and other services (+$35,000). A new source of revenue, federal TCM, was identified mid-year in 2002-03 and is projected to be $280,000 for 2003-04. Another new revenue, federal MediCal Administrative Activities (MAA) is expected to provide as much as $423,000, which offsets the loss of $84,000 in state SB90 reimbursement and funds increased body transportation contract and background investigation costs.

PA/PG/CONSERVATOR/CORONER

GROUP: Law and Justice
DEPARTMENT: Public Administrator/ Public Guardian/Conservator/Coroner
FUND: General AAA PAC

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	4,523,011	4,506,126	4,803,489	267,512	5,071,001
Services and Supplies	770,447	620,615	599,285	461,457	1,060,742
Central Computer	54,279	54,279	38,593	-	38,593
Other Charges	436,687	467,900	467,900	(277,900)	190,000
Equipment	1,231	-	-	-	-
Transfers	33,844	32,490	30,755	15,344	46,099
Total Exp Authority	5,819,499	5,681,410	5,940,022	466,413	6,406,435
Reimbursements	(934,321)	(925,516)	(925,516)	(12,068)	(937,584)
Total Appropriation	4,885,178	4,755,894	5,014,506	454,345	5,468,851
Revenue					
Current Services	594,207	450,000	450,000	96,620	546,620
State, Fed or Gov't Aid	142,810	94,000	188,653	524,283	712,936
Other Revenue	179,433	70,000	70,000	(70,000)	-
Total Revenue	916,450	614,000	708,653	550,903	1,259,556
Local Cost	3,968,728	4,141,894	4,305,853	(96,558)	4,209,295
Budgeted Staffing		78.5	74.5	1.6	76.1

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	(109,200)	4% Spend Down Plan - delete 2.0 budgeted Deputy Coroner Investigator positions.
	248,753	MOU.
	206,114	Retirement.
	35,661	Risk Management Workers Comp.
	(83,965)	30% Cost Reduction Plan - delete 1.0 budgeted Clerk IV and 1.0 PSE/Contract position.
	297,363	
Services and Supplies	(56,476)	4% Spend Down Plan.
	6,493	Risk Management Liabilities.
	28,653	Increase in coroner transportation costs, offset by increased revenue.
	(21,330)	
Central Computer	(15,686)	
Transfers	(1,735)	Incremental change in EHAP.
Revenue		
State, Fed or Gov't Aid	(84,000)	SB90 revenue loss.
	28,653	Increase in MediCal Administrative Activities (MAA) revenues.
	150,000	30% Cost Reduction Plan - budgeted increase in TCM and MAA revenues.
	94,653	

Total Appropriation Change	258,612
Total Revenue Change	94,653
Total Local Cost Change	163,959
Total 2002-03 Appropriation	4,755,894
Total 2002-03 Revenue	614,000
Total 2002-03 Local Cost	4,141,894
Total Base Budget Appropriation	5,014,506
Total Base Budget Revenue	708,653
Total Base Budget Local Cost	4,305,853

PA/PG/CONSERVATOR/CORONER

		Board Approved Changes to Base Budget
Salaries and Benefits	63,775	Risk Management workers comp surcharge.
	79,712	Add 1.0 budgeted position for Project Administer for TCM revenue claims.
	37,025	Increase for overtime costs.
	60,000	Add 1.0 budgeted position for staff analyst to monitor body transportation contract.
	27,000	Increase in number of private autopsies identified with increase in fee.
	267,512	
Services and Supplies	(15,344)	GASB 34 Accounting Change (EHAP).
	338,900	Reclassify professional services from other contract charges.
	12,068	To refurbish morgue tables with funds transferred in from special revenue fund (SAX).
	26,000	Increase general maintenance budget to reflect actual cost trends.
	20,000	Increase temporary help budget to reflect cost trends.
	40,000	Upgrade/maintenance of medical examiner and public guardian/admin. proprietary software.
	3,771	GASB 34 Accounting Change (EHAP).
	36,062	Increased cost for body transportation contract and background investigations.
	461,457	
Other Charges	61,000	Increase in forensic toxicology contract.
	(338,900)	Reclassify other contract charges to professional services.
	(277,900)	
Transfers	15,344	GASB 34 Accounting Change (EHAP).
Reimbursements	(12,068)	Transfers in from special revenue fund (SAX) to refurbish morgue tables.
Total Appropriation	454,345	
Revenue		
Current Services	3,000	Increase in coroner report fees.
	30,000	Increase in estate fees.
	35,000	Increase in other services revenue.
	27,000	Increase in number of private autopsies associated with increase in fee.
	1,620	New fees approved for miscellaneous services currently being provided.
	96,620	
State, Fed or Gov't Aid	70,000	Reclassify other revenue for targeted case management to federal aid.
	263,283	Additional targeted case management revenues.
	191,000	Increase in TCM/MAA funding for body transportation contract.
	524,283	
Other Revenue	(70,000)	Reclassify other revenue to state and federal aid.
Total Revenue	550,903	
Local Cost	(96,558)	

BUDGET UNIT: FORENSIC PATHOLOGY GRANT (SAX PAC)

I. GENERAL PROGRAM STATEMENT

This budget unit includes funding received several years ago from the Loma Linda Eye and Tissue Bank for projects associated with the Coroner's morgue facility. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	11,555	-	12,006
Total Revenue	-	-	357	95
Fund Balance		11,555		11,911

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

This revenue was originally placed into a trust fund for the purpose of morgue facility improvements. Due to GASB 33 accounting requirements, the trust fund was closed and the funds transferred to this special revenue fund. Any expenditure from a special revenue fund requires an appropriation approved by the Board of Supervisors. The department has recently determined that 16 morgue tables require refurbishment, and this funding may be used for that purpose. The department expects to expend these funds and close this special revenue fund early in 2003-04.

GROUP: Law and Justice
DEPARTMENT: Public Administrator/Public Guardian/Conservator/Coroner
FUND: Special Revenue SAX PAC
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Transfers	-	-	-	12,006	12,006
Contingencies	-	11,555	11,555	(11,555)	-
Total Appropriation	-	11,555	11,555	451	12,006
Revenue					
Use of Money & Prop	357	-	-	95	95
Total Revenue	357	-	-	95	95
Fund Balance		11,555	11,555	356	11,911

Board Approved Changes to Base Budget

Transfers	11,555	From contingencies for refurbishment of morgue tables.
	513	Increase appropriation for interest earned in 2002-03 and 2003-04.
	(62)	Adjustment for actual fund balance on June 30, 2003.
	12,006	Total transfer out to operating budget (AAA PAC) for morgue tables.
Contingencies	(11,555)	To be transfered out for refurbishment of morgue tables.
Total Appropriation	451	
Revenue		
Use of Money & Prop	95	Anticipated interest earnings in 2003-04.
Fund Balance	356	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC DEFENDER
ADMINISTRATOR: JOHN ROTH
BUDGET UNIT: AAA PBD

I. GENERAL PROGRAM STATEMENT

The Public Defender's Office is constitutionally mandated to provide legal representation to anyone charged with an offense and is found by the Court to be unable to afford private counsel. The Public Defender's Office plays a key role in the timely administration of justice, serving as the first line of indigent defense by taking on the majority of indigent clients.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	16,476,624	17,745,871	18,987,647	19,718,736
Total Revenue	1,868,630	1,142,272	1,140,378	500,000
Local Cost	14,607,994	16,603,599	17,847,269	19,218,736
Budgeted Staffing		186.3		180.3
Workload Indicators				
Felony Appointments	12,411	13,000	13,546	13,560
Misdemeanor Appointments	27,946	31,500	29,711	30,000
Juvenile Delinquency Appts.	3,917	4,200	4,094	4,100
Juvenile Dependency Appts.	1,069	1,150	1,187	-

Actual 2002-03 appropriations are higher than budgeted as a result of base-year and mid-year MOU and salary increases.

The Public Defender anticipates slight increases in Felony, Misdemeanor, and Juvenile Delinquency Appointments due to an increase in the county's crime rate. Juvenile Dependency Appointments were eliminated since the Juvenile Dependency WIC program contract was awarded to a private law firm.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has decreased by a total of 6.0 positions mainly as a result of the 4% Spend Down plan and the court awarding the Juvenile Dependency program WIC contract to a private law firm. Three Deputy Public Defenders were eliminated in the 4% Spend Down plan. The elimination of the Dependency Unit decreased 6.0 budgeted staff (1.0 Social Service Practitioner, 4.5 Deputy Public Defenders, 0.5 Secretary): while the Central Courthouse reorganization added 3.0 budgeted staff (1.0 Assistant Public Defender, 2.0 Deputy Public Defenders).

PROGRAM CHANGES

Professional and specialized services are expected to increase as a result of the anticipated growth in felony and misdemeanor appointments. The increase will be partially offset by decreases in equipment maintenance and general office expense.

2003-04 budgeted revenue will decrease significantly due to the suspension of SB90 funding and the termination of a state funded grant. These changes have correspondingly increased local cost.

PUBLIC DEFENDER

GROUP: Law and Justice
DEPARTMENT: Public Defender
FUND: General AAA PBD

FUNCTION: Public Protection
ACTIVITY: Judicial

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	16,497,356	15,712,189	17,843,133	(379,987)	17,463,146
Services and Supplies	2,116,703	1,687,719	1,751,327	204,197	1,955,524
Central Computer	137,183	137,183	97,768	-	97,768
Other Charges	667	1,300	1,300	(1,300)	-
Equipment	40,196	42,000	42,000	(42,000)	-
Transfers	195,542	165,480	165,480	36,818	202,298
Total Appropriation	18,987,647	17,745,871	19,901,008	(182,272)	19,718,736
Revenue					
Current Services	1,048,187	420,000	420,000	30,000	450,000
State, Fed or Gov't Aid	92,191	722,272	262,272	(212,272)	50,000
Total Revenue	1,140,378	1,142,272	682,272	(182,272)	500,000
Local Cost	17,847,269	16,603,599	19,218,736	-	19,218,736
Budgeted Staffing		186.3	180.3		180.3

Total Changes Included in Board Approved Base Budget

BASE YEAR		
Salaries and Benefits	500,476	MOU.
	878,936	Retirement.
	71,377	Risk Management Workers Comp.
	1,090,186	Approved by the Board on July 23, 2002 for Public Attorney MOU costs.
	410,559	Attorneys and support staff for Central Courthouse reorg - 3.0 budgeted staff (1.0 Assistant Public Defender, 2.0 Deputy Public Defenders).
	(586,200)	Elimination of Dependency Unit Staff due to court awarding contract to private firm - 6.0 budgeted staff (1.0 Social Service Practitioner, 4.5 Deputy Public Defenders, 0.5 Secretary).
	(332,072)	4% Spend Down Plan - 3.0 budgeted staff (3.0 Deputy Public Defender).
	2,033,262	
Services and Supplies	21,737	Risk Management Liabilities.
	(2,729)	Incremental change in EHAP.
	44,600	Increased office expense due to Central Courthouse reorg.
	63,608	
Central Computer	(39,415)	
Revenue		
State, Fed or Gov't Aid	(460,000)	Suspension of SB90 Funding.
MID-YEAR		
Salaries and Benefits	97,682.00	Supervising Deputy Public Defender negotiations.
Total Appropriation Change	2,155,137	
Total Revenue Change	(460,000)	
Total Local Cost Change	2,615,137	
Total 2002-03 Appropriation	17,745,871	
Total 2002-03 Revenue	1,142,272	
Total 2002-03 Local Cost	16,603,599	
Total Base Budget Appropriation	19,901,008	
Total Base Budget Revenue	682,272	
Total Base Budget Local Cost	19,218,736	

PUBLIC DEFENDER

		Board Approved Changes to Base Budget
Salaries and Benefits	(379,987)	Reduce salaries & benefits to fund increases in services & supplies.
Services and Supplies	(162,871)	Decrease in equipment maintenance, comnet charges, and general office expense.
	(12,919)	GASB 34 Accounting Change EHAP.
	379,987	Increase in noninventoriable equipment, professional & specialized services, training, and rents & leases.
	204,197	
Other Charges	(1,300)	
Equipment	(42,000)	
Transfers	23,899	Increase in salaries & benefits and service & supplies paid by transfer.
	12,919	GASB 34 Accounting Change EHAP.
	36,818	
Total Appropriation	(182,272)	
Revenue		
Current Services	30,000	Increase for Justice Courts legal services.
State, Fed or Gov't Aid	(212,272)	Termination of state grant.
Total Revenue	(182,272)	
Local Cost	-	

OVERVIEW OF BUDGET

DEPARTMENT: SHERIFF
SHERIFF: GARY PENROD

	2003-04				
	Appropriations	**Revenue**	**Local Cost**	**Fund Balance**	**Staffing**
Sheriff	257,886,910	170,859,153	87,027,757		2,867.0
Special Revenue	26,733,954	20,590,209		6,143,745	15.0
TOTAL	284,620,864	191,449,362	87,027,757	6,143,745	2,882.0

BUDGET UNIT: SHERIFF (AAA SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff acts as chief law enforcement officer of the county, providing a full range of police services throughout the unincorporated area and 14 cities that contract with the county for law enforcement services.

The general law enforcement mission is carried out through the operation of 15 county stations and centralized services including crime investigations, a crime laboratory and identification bureau, central records, communication dispatch and aviation division for general patrol and search and rescue activities. The Sheriff also contracts with the Courts to provide security and civil processing. The Sheriff manages three major detention facilities: the Central Detention Center; Glen Helen Rehabilitation Center and the West Valley Detention Center. The department also operates a regional law enforcement training academy and emergency driver training facility.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	236,533,926	244,244,638	245,030,513	257,886,910
Total Financing Sources	155,181,997	159,288,512	159,912,837	170,859,153
Local Cost	81,351,929	84,956,126	85,117,676	87,027,757
Budgeted Staffing		2,879.5		2,867.0
Workload Indicators				
Calls for Service	607,714	800,000	650,264	660,000
All Crimes Reported	103,969	135,000	112,937	120,000

Variance from adopted budget is mainly due to receipt of Supplemental Law Enforcement Special Fund (SLESF) in the amount of $1,185,052, the California Law Enforcement Equipment Program (CLEEP) for $310,469, the IRNET grant from the Office of National Drug Control Policy for $675,000, amendments to law enforcement contracts, and various state grants that were not included in the 2002-03 budget and approved as mid-year items resulting in increased appropriations and revenues.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing has been reduced by a net 12.5 positions. Staffing changes include the following approved as mid-year items during 2002-03: 1.0 Deputy Sheriff for the City of Adelanto; 2.0 Deputy Sheriffs for the City of Apple Valley; 2.0 Sergeants, 1.0 Deputy Sheriff and deletion of 1.0 Detective for the City of Chino Hills; 1.0 Deputy Sheriff for the City of Highland; 6.0 Deputy Sheriffs for the City of Rancho Cucamonga; 2.0 Deputy Sheriffs for the City of Victorville; and deletion of 1.0 Detective and 1.0 Clerk II for the City of Needles; 1.0 Detective for enforcement of Megan's Law; 1.0 Staff Aide and 1.0 Nursing Supervisor for Inmate Welfare; and 1.0 Clerk II for Cal-ID program.

In addition to Board approved mid-year items, 22.0 positions were not funded due to 4% Spend Down Plan and a net decrease of 2.8 budgeted positions was due to a technical correction and elimination of multiple Public Service Employee (PSE) positions which were deleted as part of the department's PSE Correction Plan and replaced with either regular or recurrent positions as needed. Also, 12.0 technical positions which were included in policy item request were not funded.

Per Board direction 8.7 vacant budgeted positions that were not in recruitment were deleted during budget adoption. Also, as part of the 2003-04 budget hearings funding was approved for 17.0 technical positions that were previously funded by COPSMORE grant.

PROGRAM CHANGES

The Sheriff's Department projected a $280,000 shortfall in Peace Officer Standards of Training (POST) reimbursement for mandatory law enforcement training of county personnel and related expenditures caused by an anticipated 40% decrease in State funding. Subsequent to adoption of the county budget, the state indicated that this program will not be decreased.

The department is expecting a $497,332 increase in reimbursements from the Probation Department for food and laundry services provided to the West Valley Juvenile Hall. The new juvenile facility was opened last year. The Sheriff's Food Services personnel provide meals for both wards and Probation staff. Laundry services are also provided by West Valley Detention Center personnel. By utilizing existing personnel and equipment in the Sheriff's detention system, the county is saving considerable personnel and equipment cost.

The aviation law enforcement contract with the City of Fontana was terminated during 2002-03 resulting in a decrease of $200,000 in current services revenues budget. The corresponding expenditure savings is not yet determined at this time. The Aviation operation still patrols the unincorporated areas of Fontana and vicinity.

The new Inter-governmental agreement with US Marshal Services for incarceration of federal inmates at Central Detention Center allows the department to submit separate charges for prescription medication, previously included in the daily housing rate. Traditionally, only minor prescription medication such as pain relievers, are provided to inmates. An increasing number of federal inmates, with prescriptions ordered by medical practitioners from the US Marshal detention system, are being transferred to Sheriff's facilities. This significantly increased the overall housing costs of inmates. The department estimates $1.5 million in actual cost of medication to be fully offset by US Marshal revenue in 2003-04.

The cost of psychotropic medications for inmates, in the amount of $1.3 million, previously included in the Sheriff's budget, has been identified as an appropriate cost for which funding in the Behavioral Health budget unit is available. Therefore, these costs are removed from the Sheriff's budget along with a reduction in local cost.

SHERIFF

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department
FUND: General AAA SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	204,433,887	202,345,741	218,048,058	3,759,879	221,807,937
Services and Supplies	36,439,625	37,321,874	35,326,588	(2,474,411)	32,852,177
Central Computer	1,956,883	1,956,883	1,931,868.00	-	1,931,868
Other Charges	1,305,944	1,234,500	1,234,500	(12,850)	1,221,650
Equipment	4,816,450	5,965,126	5,709,126	(1,284,126)	4,425,000
Transfers	1,185,378	1,104,014	1,049,566	707,176	1,756,742
Total Exp Authority	250,138,167	249,928,138	263,299,706	695,668	263,995,374
Reimbursements	(5,120,087)	(5,683,500)	(5,855,710)	(252,754)	(6,108,464)
Total Appropriation	245,018,080	244,244,638	257,443,996	442,914	257,886,910
Operating Transfer Out	12,433	-	-	-	-
Total Requirements	245,030,513	244,244,638	257,443,996	442,914	257,886,910
Revenue					
Licenses & Permits	25,675	45,000	45,000	-	45,000
Fines & Forfeitures	4,972	-	-	5,000	5,000
Taxes	65,985,189	65,580,000	68,110,000	-	68,110,000
Use of Money & Prop	5,830	3,600	3,600	2,500	6,100
Current Services	66,646,616	70,604,608	76,214,562	(1,780,863)	74,433,699
State, Fed or Gov't Aid	23,836,515	18,941,439	20,655,501	1,555,670	22,211,171
Other Revenue	3,331,414	4,113,865	3,413,865	934,318	4,348,183
Total Revenue	159,836,211	159,288,512	168,442,528	716,625	169,159,153
Operating Transfer In	76,626	-	1,700,000	-	1,700,000
Total Financing Sources	159,912,837	159,288,512	170,142,528	716,625	170,859,153
Local Cost	85,117,676	84,956,126	87,301,468	(273,711)	87,027,757
Budgeted Staffing		2,879.5	2,861.5	5.5	2,867.0

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	6,953,331	MOU (Safety).
	1,823,806	MOU (General).
	5,326,750	Retirement.
	2,727,685	Risk Management Workers Comp.
	(50,000)	Reduction in SB90 program due to state suspension of payments.
	(714,000)	One time local cost funding for 12.0 technical services positions.
	(1,680,000)	4% Spend Down Plan - 22.0 positions.
	903,679	Addition of 1.0 Deputy Sheriff for the City of Adelanto (9/24/02), 2.0 Deputy Sheriffs for the City of Apple Valley (8/6/02), 2.0 Sergeants, 1.0 Deputy Sheriff and deletion of 1.0 Detective for the City of Chino Hills (9/17/02), 1.0 Deputy Sheriff for the City of Highland (12/17/02), 6.0 Deputy Sheriffs for the City of Rancho Cucamonga (7/31/02 and 11/19/02), 2.0 Deputy Sheriffs for the City of Victorville (11/19/02, and deletion of 1.0 Detective and 1.0 Clerk II for the City of Needles (11/19/02).
	92,856	Addition of 1.0 Detective for enforcement of Megan's Law (9/10/02).
	146,000	Amendment to MOU FLSA statement.
	136,358	Addition of 1.0 Staff Aide and 1.0 Nursing Supervisor for Inmate Welfare (10/1/02).
	35,852	Addition of 2.0 Clerk II for Cal-ID (9/17/02).
	15,702,317	
Services and Supplies	(1,893,041)	Risk Management Liabilities.
	(102,245)	4% Spend Down Plan.
	(1,995,286)	
Central Computer	(25,015)	Reduction in Central Computer cost per ISD estimate.
Fixed Assets	(256,000)	4% Spend Down Plan.
Transfers	(54,448)	Incremental change in EHAP.
Reimbursements	(172,210)	Reimbursements from Inmate Welfare and Cal-ID for 3.0 additional positions.
Revenue		
Taxes	2,530,000	Increase in Prop 172 revenues.
Current Services	903,679	Additional law enforcement revenues for positions added.
	4,706,275	Increase in law enforcement contract revenues caused by MOU salary increases.
	5,609,954	
State, Fed or Gov't Aid	750,000	30% Cost Reduction Plan - grant from Juvenile Accountability Program to fund for Operation clean Sweep.
	1,014,062	Increase in US Marshal revenues caused by MOU salary increases.
	(50,000)	Reduction in SB 90 revenues due to state suspension of payments.
	1,714,062	
Operating Transfers In	1,000,000	30% Cost Reduction Plan - transfer from Justice Facility Reserve to offset safety MOU retirement cost increases.

Total Requirements Change	13,199,358
Total Financing Sources Change	10,854,016
Total Local Cost Change	2,345,342
Total 2002-03 Requirements	244,244,638
Total 2002-03 Financing Sources	159,288,512
Total 2002-03 Local Cost	84,956,126
Total Base Budget Requirements	257,443,996
Total Base Budget Financing Sources	170,142,528
Total Base Budget Local Cost	87,301,468

SHERIFF

		Board Approved Changes to Base Budget
Salaries and Benefits	2,000,000	Change in accounting method for contract city overtime.
	733,590	Increase occupational injury compensation to projected level. Net decrease of 2.8 positions due to technical correction
	843,285	Policy Item 3 of 5 - Funding for 11.0 technical position previously funded by COPSMORE grant.
	502,867	Policy Item 4 of 5 - Funding for 6.0 technical position previously funded by COPSMORE grant.
	(319,863)	Deletion of 8.6 positions vacant and not in recruitment.
	3,759,879	
Services and Supplies	150,000	Increase in various software licensing agreements for Technical Services Department.
	76,305	Increase in utility cost for outlying stations.
	1,000,000	Increase in prescription medication costs for US marshal inmates.
	(1,000,000)	Decrease in medication costs for county general population inmates due to new procedure in prescribing and
	(1,300,000)	Decrease to reflect cost of psychotropic medications that are now covered by Behavioral Health.
	(280,000)	Decrease in travel and travel related expenditures due to reduction in POST reimbursements.
	(722,051)	Reduction in various expenditure items to reflect actual spending levels and to meet available funding level.
	(553,665)	GASB 34 Accounting Change (EHAP).
	155,000	Increase costs for Fingerprinting/Livescan and Rental Locker offset by fee adjustements.
	(2,474,411)	
Other Charges	(12,850)	Reduction of budgeted contribution to the Regional Cal-ID fund to reflect actual cost.
Equipment	(1,284,126)	Reduction of patrol and unvercover vehicle purchases.
Transfers	43,511	Increase in reimbursements to County Counsel for legal services.
	110,000	Reimbursement to CAO for Administrative Analyst III position assigned to Sheriff's.
	553,665	GASB 34 Accounting Change (EHAP).
	707,176	
Reimbursements	(62,422)	Increase in Cal-ID reimbursement to cover salary increases.
	(6,000)	Increase in IRNET reimbursement to cover salary increases.
	(478,132)	Increase in reimbursement from the Probation for food & services supplied to the West Valley Juvenile Hall.
	(19,200)	Reimbursement from Probation Department for laundry services at West Valley Juvenile Hall.
	300,000	Reduction in contract training salary reimbursement resulting from reduction in classes offered.
	13,000	Reduction in reimbursements from Law & Justice Group for LLEBG grant projects.
	(252,754)	
Total Requirements	442,914	
Revenue		
Fines & Forfeitures	5,000	Adjust to increase fees generated by Court Services for serving Court warrants.
Use of Money & Prop	2,500	Interest revenue adjusted to actual experience.
Current Services	205,000	Increase in revenues from dispatch and range contracts, mug shots, polygraph and other services.
	(204,956)	Reduce budgeted revenues for CLETS to reflect anticipated level for 2003-04.
	2,000,000	Change in accounting method for contract city overtime.
	(3,560,507)	Correction to shift budgeted revenue to appropriate category and reflect projected level of contract revenue.
	(20,400)	Decrease budgeted Civil Processing Fees to reflect current experience.
	(200,000)	Termination of helicopter patrol contract with the City of Fontana.
	(1,780,863)	
State, Fed or Gov't Aid	(280,000)	Reduction in POST reimbursement for mandated law enforcement training costs.
	30,000	Grant revenues from Operation High Hopes through the Crestline Unified School District.
	(886,651)	Reduction in various state grants (MIOCR, Drug Endangered Children, Career Criminal Apprehension, etc.).
	433,228	Increase in federal grants for narcotics operations.
	2,259,093	Shift from current services to budget anticipated revenue in appropriate category and adjust to projected level of US
	1,555,670	
Other Revenue	779,318	Shift from current services to budget anticipated revenue in appropriate category and adjust to projected level of reimbursements from Inmate Welfare.
	155,000	Fingerpriting/Livescan and Rental Locker fee adjustments.
	934,318	
Total Financing Sources	716,625	
Local Cost	(273,711)	

BUDGET UNIT: SHERIFF'S SPECIAL REVENUE CONSOLIDATED

I. GENERAL PROGRAM STATEMENT

The Sheriff's special revenue funds include several law enforcement functions that are fully financed from non-general fund sources. The present functions include:

1. Contract Training – represents special law enforcement training provided to the county Sheriff and other agencies.
2. Public Gatherings – appropriations set aside to fund Sheriff services for public gatherings.
3. Aviation – accumulates aviation services revenue to fund replacement of aviation equipment.
4. Inland Regional Narcotic Enforcement Team (IRNET) Federal– accounts for IRNET's share of federal asset forfeitures
5. Inland Regional Narcotic Enforcement Team (IRNET) State – accounts for IRNET's share of state asset forfeitures.
6. High Intensity Drug Trafficking Area (HIDTA) Program – enables regional cooperation and coordination in fighting major drug trafficking and surveillance of criminal and narcotics activities, with funding from asset seizures.
7. Seized Assets (Federal: Dept. of Justice) – represents funds appropriated from drug asset seizures to be used for the purchase of non-budgeted services and equipment.
8. Seized Assets (Federal: Treasury) – represents funds appropriated from federal treasury asset seizures for the purchase of specialized law enforcement equipment.
9. Seized Assets (State) – represents funds appropriated from drug asset seizures to be used for the purchase of non-budgeted services, equipment and personnel costs related to the IRNET and HIDTA.
10. Vehicle Theft Task Force – represents funds received from a $1 registration assessment on vehicles registered in San Bernardino to be used for task force expense including salaries and benefits.
11. Search and Rescue – funded from reimbursements for search and rescue operations and an estate donation to be used for search and rescue equipment.
12. CAL-ID Program – an automated criminal identification system through fingerprinting, funded by multi-agency contributions.
13. COPSMORE Grant – represents grant funds and local match used for the purchase of computer equipment and systems to upgrade the technology in patrol cars and provide computer based training to staff.
14. Sheriff Capital Project Fund – represents funds received from State Criminal Alien Assistance Program and special programs for one-time law enforcement or detention programs.
15. Court Services Auto– represents funds received from processing fee per AB 1109 for maintenance and purchasing of vehicle equipment for Sheriff Court Services.
16. Court Services Tech – represents funds received from processing fee per AB709 for Sheriff Court Services automated equipment and furnishings.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	13,749,666	33,012,099	16,393,511	26,733,954
Total Financing Sources	19,242,176	22,938,528	12,412,770	20,590,209
Fund Balance		10,073,571		6,143,745
Budgeted Staffing		23.0		15.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Staffing changes reflect a reduction of 8.0 technical positions for which COPSMORE grant funding is no longer available.

PROGRAM CHANGES

Decrease revenue appropriations to reflect projected level of activity based on 2002-03 estimated receipts and expenditures.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Special Revenue Consolidated
FUND: Special Revenue Consolidated

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	804,077	1,516,456	1,516,456	(373,107)	1,143,349
Services and Supplies	4,468,457	8,135,528	8,135,528	(1,194,897)	6,940,631
Other Charges	51	8,500	8,500	(8,500)	-
Improvement to Structure	-	95,000	95,000	-	95,000
Equipment	5,961,805	13,611,973	13,611,973	(4,476,813)	9,135,160
Transfers	4,527,091	5,327,000	5,327,000	744,620	6,071,620
Contingencies	-	600,000	600,000	1,440,194	2,040,194
Total Exp Authority	15,761,481	29,294,457	29,294,457	(3,868,503)	25,425,954
Reimbursements	-	-	-	(800,000)	(800,000)
Total Appropriation	15,761,481	29,294,457	29,294,457	(4,668,503)	24,625,954
Operating Transfer Out	632,030	3,717,642	3,717,642	(1,609,642)	2,108,000
Total Requirements	16,393,511	33,012,099	33,012,099	(6,278,145)	26,733,954
Revenue					
Fines & Forfeitures	15,885	236,910	236,910	(161,910)	75,000
Use of Money & Prop	279,614	115,852	115,852	87,148	203,000
Current Services	2,756,374	2,088,807	2,088,807	568,708	2,657,515
State, Fed or Gov't Aid	6,805,172	17,070,747	17,070,747	(3,239,353)	13,831,394
Other Revenue	1,976,725	3,426,212	3,426,212	(702,912)	2,723,300
Total Revenue	11,833,770	22,938,528	22,938,528	(3,448,319)	19,490,209
Operating Transfer In	579,000	-	-	1,100,000	1,100,000
Total Financing Sources	12,412,770	22,938,528	22,938,528	(2,348,319)	20,590,209
Fund Balance		10,073,571	-	(3,929,826)	6,143,745
Budgeted Staffing		23.0	23.0	(8.0)	15.0

BUDGET UNIT: SHERIFF'S – CONTRACT TRAINING (SCB SHR)

I. GENERAL PROGRAM STATEMENT

Contract training represents a special law enforcement training function provided to the county Sheriff's Department and other law enforcement agencies that prepare candidates to assume law enforcement sworn positions. Funding comes from contract law enforcement training activities. A large portion of the funding comes from a contract with San Bernardino Valley College for driver training, with the balance coming from other law enforcement and security agencies. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,576,178	2,114,000	1,545,563	2,629,009
Total Revenue	1,865,829	1,599,927	2,065,950	1,596,754
Fund Balance		514,073		1,032,255

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Contract Training
FUND: Special Revenue SCB SHR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	480,136	466,100	466,100	243,112	709,212
Other Charges	51	8,500	8,500	(8,500)	-
Improvement to Structures	-	95,000	95,000	-	95,000
Equipment	13,975	44,400	44,400	153,369	197,769
Leases	6,183	-	-	-	-
Transfers	1,045,218	1,500,000	1,500,000	(300,000)	1,200,000
Contingencies	-	-	-	427,028	427,028
Total Appropriation	1,545,563	2,114,000	2,114,000	515,009	2,629,009
Revenue					
Use of Money & Prop	19,328	14,000	14,000	1,000	15,000
Current Services	1,529,474	1,085,927	1,085,927	95,827	1,181,754
State, Fed or Gov't Aid	512,289	400,000	400,000	-	400,000
Other Revenue	4,859	100,000	100,000	(100,000)	-
Total Revenue	2,065,950	1,599,927	1,599,927	(3,173)	1,596,754
Fund Balance		514,073	514,073	518,182	1,032,255

SHERIFF

		Board Approved Changes to Base Budget
Services and Supplies	243,112	Adjust to reflect increase in general liabilty insurance.
Other Charges	(8,500)	Adjust to anticipated level.
Equipment	153,369	Law Enforcement training equipment, new & used vehicles to replace fleet for Emergency Vehicle Operations Center.
Transfers	(300,000)	Reflect reduction in Peace Officers Standards Training reimbursements.
Contingencies	427,028	Increase to match avialable final fund balance.
Total Appropriation	515,009	
Revenue		
Use of Money	1,000	Interest on cash balance
Current Services	95,827	Adjust revenue to anticipated level.
Other Revenue	(100,000)	Adjust revenue to anticipated level.
Total Revenue	(3,173)	
Fund Balance	518,182	

BUDGET UNIT: SHERIFF'S – PUBLIC GATHERINGS (SCC SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff's Department provides protective services for various public gatherings throughout the county. This program is fully funded from the fees charged to the organization that has generated the public gathering.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	600,631	612,487	521,419	801,512
Total Revenue	275,000	444,643	579,816	575,271
Fund Balance		167,844		226,241
Budgeted Staffing		12.0		12.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Public Gathering
FUND: Special Revenue SCC SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	502,047	567,000	567,000	69,813	636,813
Services and Supplies	19,372	45,487	45,487	(542)	44,945
Transfers	-	-	-	3,988	3,988
Contingencies	-	-	-	115,766	115,766
Total Appropriation	521,419	612,487	612,487	189,025	801,512
Revenue					
Current Services	579,816	444,643	444,643	130,628	575,271
Total Revenue	579,816	444,643	444,643	130,628	575,271
Fund Balance		167,844	167,844	58,397	226,241
Budgeted Staffing		12.0	12.0	-	12.0

Board Approved Changes to Base Budget

Salaries and Benefits	69,813	Increase for overtime charges.
Services and Supplies	(1,808)	Risk Management Liabilities.
	(75)	Risk Management surety bonds.
	1,341	Adjustment to professional services expenditure to meet fund balance.
	(542)	
Transfers	3,988	Incremental change in EHAP.
Contingencies	115,766	Increase to match available fund balance.
Total Appropriation	189,025	
Revenue		
Current Services	130,628	Adjust revenues to anticipated level of activity and to reflect Board approved increased fees.
Total Revenue	130,628	
Fund Balance	58,397	

BUDGET UNIT: SHERIFF'S – AVIATION (SCE SHR)

I. GENERAL PROGRAM STATEMENT

The Sheriff's Aviation Division provides law enforcement, search and rescue, fire suppression and transportation services for the Sheriff's Department and the county and other fire and law enforcement agencies. This fund is established for the maintenance and acquisition of additional helicopters, aircraft, search and rescue, fire fighting and aviation equipment. It is funded by contract revenues and proceeds from the sale of surplus aircraft and equipment. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,925,012	1,307,981	1,165,836	1,661,375
Total Revenue	181,320	510,000	574,741	875,490
Fund Balance		797,981		785,885

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Aviation
FUND: Special Revenue SCE SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	570,903	50,000	50,000	453,192	503,192
Equipment	594,933	1,257,981	1,257,981	(99,798)	1,158,183
Total Appropriation	1,165,836	1,307,981	1,307,981	353,394	1,661,375
Revenue					
Current Services	574,741	510,000	510,000	365,490	875,490
Total Revenue	574,741	510,000	510,000	365,490	875,490
Fund Balance		797,981	797,981	(12,096)	785,885

Board Approved Changes to Base Budget

Services & Supplies	453,192	New mandatory pilot training and FAA -required aircraft maintence & service. Additional maintenance required for existing equipment.
Equipment	(99,798)	Anticipated decrease in purchase of aviation equipment and adjustment to match fund balance.
Total Appropriation	353,394	
Current Services	365,490	Increase revenue due to fee increases approved by the Board during budget hearings.
Total Revenue	365,490	
Fund Balance	(12,096)	

BUDGET UNIT: SHERIFF'S – IRNET - FEDERAL (SCF SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for the Inland Regional Narcotics Enforcement Team (IRNET) share of federal asset forfeitures. IRNET is a joint project of city, county, state and federal agencies in the Inland Empire aiming to combat major narcotics trafficking and money laundering operations. Funding is provided by the team's share of seized assets. This fund also accounts for $320,166 of the HIDTA grant award from the Office of National Drug Control Policy allocated for task force operating expenses. This account is maintained for federal audit purposes. This program is intended to be self-funded. No county general funds are used. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	373,791	1,407,872	411,335	1,263,749
Total Revenue	1,065,517	546,125	391,567	384,000
Fund Balance		861,747		879,749

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Irnet - Federal
FUND: Special Revenue SCF SHR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	393,830	607,872	607,872	125,083	732,955
Equipment	17,505	200,000	200,000	-	200,000
Contingencies	-	600,000	600,000	(269,206)	330,794
Total Appropriation	411,335	1,407,872	1,407,872	(144,123)	1,263,749
Revenue					
Fines & Forfeitures	15,743	-	-	10,000	10,000
Use of Money & Prop	25,425	4,000	4,000	-	4,000
State, Fed or Gov't Aid	58,893	242,125	242,125	(192,125)	50,000
Other Revenue	291,506	300,000	300,000	20,000	320,000
Total Revenue	391,567	546,125	546,125	(162,125)	384,000
Fund Balance		861,747	861,747	18,002	879,749

Board Approved Changes to Base Budget

Services and Supplies	125,083	Adjust for anticipated increase in special department expenditures.
Contingencies	(269,206)	Adjust contigencies to anticipated level of activity and fund balance.
Total Appropriation	(144,123)	
Revenue		
Fines & Forfeitures	10,000	Adjust revenue to reflect expected level of activity and fund balance.
State, Fed or Gov't Aid	(192,125)	Adjust revenue to reflect expected level of activity and fund balance.
Other Revenue	20,000	Adjust revenue to reflect increase in grant funds available for 2003-04.
Total Revenue	(162,125)	
Fund Balance	18,002	

BUDGET UNIT: SHERIFF'S – IRNET-STATE (SCX SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for Inland Regional Narcotics Enforcement Team's (IRNET) share of state asset forfeitures. This fund was established in compliance with the "Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies" issued by the Justice and Treasury Departments requiring that state forfeiture funds be kept separate from federally forfeited funds. Expenditures for this fund include task force operating expenses not reimbursed by the HIDTA grant and electronic surveillance equipment required to efficiently investigate highly sophisticated criminal organizations. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	316,971	518,012	133,026	439,982
Total Revenue	48,170	196,010	128,703	121,474
Fund Balance		322,002		318,508

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - IRNET - State
FUND: Special Revenue SCX SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	133,026	268,012	268,012	(26,789)	241,223
Equipment	-	250,000	250,000	(100,000)	150,000
Contingencies	-	-	-	48,759	48,759
Total Appropriation	133,026	518,012	518,012	(78,030)	439,982
Revenue					
Use of Money & Prop	10,023	5,000	5,000	5,000	10,000
State, Fed or Gov't Aid	112,301	91,010	91,010	10,464	101,474
Other Revenue	6,379	100,000	100,000	(90,000)	10,000
Total Revenue	128,703	196,010	196,010	(74,536)	121,474
Fund Balance		322,002	322,002	(3,494)	318,508

Board Approved Changes to Base Budget

Services and Supplies	(26,789)	Decrease expenditures to anticipated level of activity.
Equipment	(100,000)	Decrease expenditures to anticipated level of activity.
Contingencies	48,759	Increase to match fund balance.
Total Appropriation	(78,030)	
Revenue		
Use of Money & Prop	5,000	Increase interest on cash balance to current level.
State, Fed or Gov't Aid	10,464	Anticipated increase in state asset forfeiture proceeds.
Other Revenue	(90,000)	Decrease in task force reimbursement.
Total Revenue	(74,536)	
Fund Balance	(3,494)	

BUDGET UNIT: SHERIFF'S – HIGH INTENSITY DRUG TRAFFICKING AREA (SCN SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for the High Intensity Drug Trafficking Area (HIDTA) task force revenues and operating expenses. Expenditures are for computer/electronic equipment and undercover vehicles to be used in the surveillance of narcotics related criminal activities. This is a joint project of local, state and federal law enforcement agencies throughout Southern California. This account is maintained for federal and state audit purposes. No county general funds are used. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	21,830	122,165	73,813	300,028
Total Revenue	134,846	11,912	159,069	79,000
Fund Balance		110,253		221,028

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department-High Intensity Drug Trafficking Area
FUND: Special Revenue SCN SHR

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	-	-	23,308	23,308
Equipment	-	122,165	122,165	120,430	242,595
Vehicles	73,813	-	-	-	-
Contingencies	-	-	-	34,125	34,125
Total Appropriation	73,813	122,165	122,165	177,863	300,028
Revenue					
Use of Money & Prop	4,703	1,912	1,912	2,088	4,000
State, Fed or Gov't Aid	153,458	10,000	10,000	65,000	75,000
Other Revenue	908	-	-	-	-
Total Revenue	159,069	11,912	11,912	67,088	79,000
Fund Balance		110,253	110,253	110,775	221,028

Board Approved Changes to Base Budget

Services and Supplies	23,308	Miscellaneous law enforcement and surveillance equipment.
Equipment	120,430	Unmarked vehicles for undercover law enforcement investigations.
Contingenies	34,125	Increase to match fund balance.
Total Appropriation	177,863	
Revenue		
Use of Money	2,088	Adjust budget to actual receipts.
State, Fed or Gov't Aid	65,000	Anticipated increase in federal asset forfeiture proceeds generated by the HIDTA task force based on actual receipts.
Total Revenue	67,088	
Fund Balance	110,775	

BUDGET UNIT: SHERIFF'S - FEDERAL SEIZED ASSETS – DOJ (SCK SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeitures from federal cases filed through the U.S. Department of Justice (DOJ) through its asset forfeiture program. DOJ requires that all funds received from this program be maintained in a separate special fund and be subject to the terms and conditions set forth in the "Guide to Equitable Sharing of Federally Forfeited Property for Local Law Enforcement Agencies" issued in March 1994. These funds are to be audited as part of the Single Audit Act and must not replace any existing funds that would, in the absence of forfeiture funds be made available to the Sheriff's Department. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,491,687	1,873,788	1,226,520	1,361,108
Total Revenue	2,403,361	736,781	610,307	830,000
Fund Balance		1,137,007		531,108

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Seized Assets - Federal (DOJ)
FUND: Special Revenue SCK SHR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	1,226,250	1,873,788	1,873,788	(555,243)	1,318,545
Contingencies	-	-	-	42,563	42,563
Total Appropriation	1,226,250	1,873,788	1,873,788	(512,680)	1,361,108
Revenue					
Use of Money & Prop	24,745	5,000	5,000	25,000	30,000
State, Fed or Gov't Aid	584,443	440,000	440,000	160,000	600,000
Other Revenue	1,119	291,781	291,781	(91,781)	200,000
Total Revenue	610,307	736,781	736,781	93,219	830,000
Fund Balance		1,137,007	1,137,007	(605,899)	531,108

Board Approved Changes to Base Budget

Services and Supplies	(555,243)	Adjust for decrease in computer lease payments based on projected decrease in cash balance. Will be buying computers as lease agreements expire. Computers will be replaced less frequently resulting in savings.
Contingencies	42,563	Increase to match fund balance.
Total Appropriation	(512,680)	
Revenue		
Use of Money	25,000	Increase interest on cash balance to current level.
State and Federal Aid	160,000	Adjust budget to anticipated asset forfeiture level.
Other Revenue	(91,781)	Adjust budget to anticipated level of reimbursement for asset forfeiture maintenance expenses.
Total Revenue	93,219	
Fund Balance	(605,899)	

BUDGET UNIT: SHERIFF'S – FEDERAL SEIZED ASSETS - TREASURY (SCO SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeitures from federal cases filed through the U.S. Department of Treasury through its asset forfeiture program. The Department requires that all funds received from this program be maintained in a separate special fund and be subject to the terms and conditions set forth in the "Guide to Equitable Sharing of Federally Forfeited Property for Local Law Enforcement Agencies" issued in October 1996. These funds are to be audited as part of the Single Audit Act and must not replace any existing funds that would, in the absence of forfeiture funds be made available to the Sheriff's Department. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	1,100,000	71	953,690
Total Revenue	777,687	242,850	31,201	70,000
Fund Balance		857,150		883,690

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department-Federal Seized Assets - Treasury
FUND: Special Revenue SCO SHR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	71	1,000,000	1,000,000	(102,089)	897,911
Equipment	-	100,000	100,000	(50,000)	50,000
Contingencies	-	-	-	805,779	805,779
Total Exp Authority	71	1,100,000	1,100,000	653,690	1,753,690
Reimbursements	-	-	-	(800,000)	(800,000)
Total Appropriation	71	1,100,000	1,100,000	(146,310)	953,690
Revenue					
Use of Money & Prop	26,469	5,940	5,940	(940)	5,000
Fines & Forfeitures	142	236,910	236,910	(171,910)	65,000
Other Revenue	4,590	-	-	-	-
Total Revenue	31,201	242,850	242,850	(172,850)	70,000
Fund Balance		857,150	857,150	26,540	883,690

Board Approved Changes to Base Budget

Services and Supplies	(102,089)	Decrease in computer lease payments.
Equipment	(50,000)	Adjust expenditures to anticipated fund balance.
Contingencies	805,779	Increase contingencies to match fund balance.
Total Exp Authority	653,690	
Reimbursements	(800,000)	Reimbursements from Sheriff Capital Project Fund (SHR SQA) for computer lease payments.
Total Appropriation	(146,310)	
Revenue		
Use of Money & Prop	(940)	Decrease interest on cash balance to current level.
Fines & Forfeitures	(171,910)	Adjust revenue to anticipated Federal asset forfeiture proceeds from US Dept. of Treasury.
Total Revenue	(172,850)	
Fund Balance	26,540	

BUDGET UNIT: SHERIFF'S – STATE SEIZED ASSETS- (SCT SHR)

I. GENERAL PROGRAM STATEMENT

This fund accounts for asset forfeiture proceeds from cases filed and adjudicated under State Asset Seizure statutes. The California Health and Safety Code requires these funds be maintained and accounted for in a special fund and 15% of all forfeitures made after January 1994 be set aside to fund drug education and gang intervention programs. Currently, these funds are used for salaries and benefits of staff assigned to the Inland Regional Narcotics Enforcement Team (IRNET) and High Intensity Drug Trafficking Area (HIDTA) task forces. The 15% allocated for drug education programs are used to fund the Sheriff's Drug Use Is Life Abuse (DUILA), Crime Free Multi-Housing, Law Enforcement Internship Program, and Operation Clean Sweep programs. Funds are also used for maintenance of seized property. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,234,848	2,464,776	2,277,252	2,575,096
Total Revenue	1,164,013	1,749,187	1,330,112	2,798,515
Fund Balance		715,589		(223,419)

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Shieriff's Department-State Seized Assets
FUND: Special Revenue SCT SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002--03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	146,405	170,776	170,776	-	170,776
Equipment	12,132	100,000	100,000	104,320	204,320
Transfers	2,118,715	2,194,000	2,194,000	6,000	2,200,000
Total Appropriation	2,277,252	2,464,776	2,464,776	110,320	2,575,096
Revenue					
Use of Money & Prop	27,456	50,000	50,000	-	50,000
State, Fed or Gov't Aid	705,785	1,199,187	1,199,187	949,328	2,148,515
Other Revenue	596,871	500,000	500,000	100,000	600,000
Total Revenue	1,330,112	1,749,187	1,749,187	1,049,328	2,798,515
Fund Balance		715,589	715,589	(939,008)	(223,419)

Board Approved Changes to Base Budget

Equipment	104,320	Anticipated need for specialized equipment and replacement vehicles.
Transfers	6,000	Anticipated increase in salary transfers due to MOU salary increases.
Total Appropriation	110,320	
Revenue		
State, Fed or Gov't Aid	949,328	Increase in state asset forfeiture proceeds anticipated from cases awaiting final adjudication.
Other Revenue	100,000	Increase in reimbursement to match prior year experience and anticipated levels of activity.
Total Revenue	1,049,328	
Fund Balance	(939,008)	

BUDGET UNIT: SHERIFF'S – VEHICLE THEFT TASK FORCE (SCL SHR)

I. GENERAL PROGRAM STATEMENT

On May 2, 1995, the County Board of Supervisors adopted a resolution implementing a $1 registration assessment on vehicles registered in San Bernardino and authorized the formation of the countywide auto theft task force specializing in the investigation of major vehicle theft organizations. The San Bernardino Auto Theft Task Force (SANCATT) was established. This fund accounts for the fees allocated to SANCATT for operating expenses and reimbursement to participating agencies for qualified expenditures. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	797,950	916,860	668,292	867,215
Total Revenue	719,000	441,733	531,076	530,000
Fund Balance		475,127		337,215

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Vehicle Theft Task Force
FUND: Special Revenue SCL SHR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	535,112	692,860	692,860	(108,990)	583,870
Equipment	-	30,000	30,000	-	30,000
Transfers	133,180	194,000	194,000	-	194,000
Contingencies	-	-	-	59,345	59,345
Total Appropriation	668,292	916,860	916,860	(49,645)	867,215
Revenue					
Use of Money & Prop	-	10,000	10,000	-	10,000
Fines & Forfeitures	12,459	-	-	-	-
Other Revenue	518,617	431,733	431,733	88,267	520,000
Total Revenue	531,076	441,733	441,733	88,267	530,000
Fund Balance		475,127	475,127	(137,912)	337,215

Board Approved Changes to Base Budget

Services and Supplies	(108,990)	Adjust for decrease in salary & benefit reimbursements to outside agencies involved in SANCATT and to meet fund balance.
Contingencies	59,345	Increase to match fund balance.
Total Appropriation	(49,645)	
Revenue		
Other Revenue	88,267	Adjust for anticipated increase in revenue allocated for SANCATT Task force based on actual receipts.
Total Revenue	88,267	
Fund Balance	(137,912)	

BUDGET UNIT: SHERIFF'S – SEARCH AND RESCUE (SCW SHR)

I. GENERAL PROGRAM STATEMENT

This fund was originally created to account for $60,000 generated from an estate donation plus accumulated interest as well as reimbursements for search and rescue operations and other donations. Budgeted expenditures represent the purchase of search and rescue supplies and equipment. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	134,538	202,861	37,159	219,818
Total Revenue	25,373	53,237	76,774	30,000
Fund Balance		149,624		189,818

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department-Search & Rescue
FUND: Special Revenue SCW SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	37,159	162,861	162,861	(38,523)	124,338
Equipment	-	40,000	40,000	-	40,000
Contingencies	-	-	-	55,480	55,480
Total Appropriation	37,159	202,861	202,861	16,957	219,818
Revenue					
Use of Money & Prop	5,010	5,000	5,000	-	5,000
Current Services	72,343	48,237	48,237	(23,237)	25,000
Other Revenue	(579)	-	-	-	-
Total Revenue	76,774	53,237	53,237	(23,237)	30,000
Fund Balance		149,624	149,624	40,194	189,818

Board Approved Changes to Base Budget

Services and Supplies	(38,523)	Decrease expenditures to anticipated level of activity.
Contingencies	55,480	Increase contingencies to match fund balance.
Total Appropriation	16,957	
Revenue		
Current Services	(23,237)	Anticipated decrease in Search and Rescue revenues.
Total Revenue	(23,237)	
Fund Balance	40,194	

BUDGET UNIT: SHERIFF'S – CAL-ID PROGRAM (SDA SHR)

I. GENERAL PROGRAM STATEMENT

The CAL-ID account is used for operating the local portion of the Inland Empire Regional Automated Fingerprint Identification System. Expenditure transfers represent reimbursement to the Sheriff's general fund for staff salaries and benefits. This budget is funded from a joint trust account into which all local contracting municipal agencies contribute. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,987,680	2,835,500	1,814,638	2,471,569
Total Revenue	1,983,510	2,834,804	1,686,338	2,598,674
Fund Balance		696		(127,105)
Workload Indicators				
Number of Tenprint Inquiries	136,723	140,000	148,482	162,000
Number of Submitted Latents	22,346	23,000	20,677	19,100
Number of AFIS Searches	6,672	7,000	6,417	6,173
Known Suspects Identified	3,751	4,000	3,637	3,500

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice — **FUNCTION: Public Protection**
DEPARTMENT: Sheriff's Department - CAL-ID Program — **ACTIVITY: Police Protection**
FUND: Special Revenue SDA SHR

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	454,670	656,500	656,500	(321,900)	334,600
Equipment	129,990	740,000	740,000	(276,663)	463,337
Transfers	1,229,978	1,439,000	1,439,000	234,632	1,673,632
Total Appropriation	1,814,638	2,835,500	2,835,500	(363,931)	2,471,569
Revenue					
State, Fed or Gov't Aid	1,685,348	2,834,804	2,834,804	(236,130)	2,598,674
Other Revenue	990	-	-	-	-
Total Revenue	1,686,338	2,834,804	2,834,804	(236,130)	2,598,674
Fund Balance		696	696	(127,801)	(127,105)

Board Approved Changes to Base Budget

Services and Supplies	(321,900)	Adjust expenditure to available fund balance.
Equipment	(276,663)	Adjust expenditure to available fund balance.
Transfers	234,632	Increase in salaries and benefits for laboratory personnel.
Total Appropriation	(363,931)	
Revenue		
State, Fed or Gov't Aid	(236,130)	Anticipated decrease in revenue from participating agencies.
Total Revenue	(236,130)	
Fund Balance	(127,801)	

BUDGET UNIT: SHERIFF'S – COPSMORE GRANT (SDE SHR)

I. GENERAL PROGRAM STATEMENT

The COPSMORE 98 grant was awarded and accepted by the Board of Supervisors on October 19, 1999. This grant provides funding to upgrade the department's aging Computer Aided Dispatch (CAD) and Records Management System (RMS) software. The grant also provides funding for Mobile Data Computers (MDCs) located in each patrol unit. In addition to upgrading the technology in the patrol cars, this grant provides $500,000 for computer-based training.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	3,786,700	12,916,883	5,587,584	6,619,681
Total Financing Sources	4,215,000	12,193,731	3,026,656	8,457,731
Fund Balance		723,152		(1,838,050)
Budgeted Staffing		11.0		3.0

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

Staffing reduced by 8.0 positions to reflect termination of grant funding for personnel. Policy item submitted in Sheriff general fund budget to request Local Cost funding to keep positions on-board per grant agreement.

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department-COPSMORE Grant
FUND: Special Revenue SDE SHR

FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	302,030	949,456	949,456	(442,920)	506,536
Services and Supplies	172,280	1,390,000	1,390,000	(1,290,483)	99,517
Equipment	5,113,274	10,577,427	10,577,427	(4,563,799)	6,013,628
Contingencies	-	-	-	-	-
Total Appropriation	5,587,584	12,916,883	12,916,883	(6,297,202)	6,619,681
Revenue					
Use of Money & Prop	30,195	15,000	15,000	(15,000)	-
State, Fed or Gov't Aid	2,492,655	11,353,621	11,353,621	(3,995,890)	7,357,731
Other Revenue	503,806	825,110	825,110	(825,110)	-
Total Revenue	3,026,656	12,193,731	12,193,731	(4,836,000)	7,357,731
Operating Transfer In	-	-	-	1,100,000	1,100,000
Total Financing Sources	3,026,656	12,193,731	12,193,731	(3,736,000)	8,457,731
Fund Balance		723,152	723,152	(2,561,202)	(1,838,050)
Budgeted Staffing		11.0	11.0	(8.0)	3.0

Board Approved Changes to Base Budget

Salaries and Benefits	(442,920)	Expended portion of the COPS MORE Grant.
Services and Supplies	(1,290,483)	Expended portion of the COPS MORE Grant.
Equipment	(4,563,799)	Expended portion of the COPS MORE Grant.
Total Appropriation	(6,297,202)	
Revenue		
State, Fed or Gov't Aid	(3,995,890)	Reduce COPS MORE Grant revenue to reflect portions already received.
Other Revenue	(840,110)	Reflect reduction of matching funds received in 2003.
Total Revenue	(4,836,000)	
Operating Transfer In	1,100,000	Grant Match from SQA SHR Sheriff special revenue fund.
Total Financing Sources	(3,736,000)	
Fund Balance	(2,561,202)	

BUDGET UNIT: SHERIFF CAPITAL PROJECT FUND (SQA SHR)

I. GENERAL PROGRAM STATEMENT

This fund is being established as a Special Revenue Fund from a trust fund (NQA SHR) to comply with GASB 34 Revenue Recognition rules that eliminated certain Trust Funds. Revenue is realized from several special programs and expenditures are for one-time purchases for special law enforcement or detention related programs. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	-	4,095,854	864,037	3,642,219
Total Revenue	-	927,588	108,571	1,252,216
Fund Balance		3,168,266		2,390,003

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice **FUNCTION: Public Protection**
DEPARTMENT: Sheriff's Department-Sheriff Capital Project Fund **ACTIVITY: Police Protection**
FUND: Special Revenue SQA SHR

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	232,007	228,212	228,212	356,007	584,219
Equipment	-	150,000	150,000	-	150,000
Transfers	-	-	-	800,000	800,000
Total Appropriation	232,007	378,212	378,212	1,156,007	1,534,219
Operating Transfer Out	632,030	3,717,642	3,717,642	(1,609,642)	2,108,000
Total Requirements	864,037	4,095,854	4,095,854	(453,635)	3,642,219
Revenue					
State, Fed or Gov't Aid	500,000	500,000	500,000	-	500,000
Use of Money & Prop	85,774	-	-	70,000	70,000
Other Revenue	(477,203)	427,588	427,588	254,628	682,216
Total Revenue	108,571	927,588	927,588	324,628	1,252,216
Fund Balance		3,168,266	3,168,266	(778,263)	2,390,003

Board Approved Changes to Base Budget

Services and Supplies	356,007	Adjust to fund balance and anticipated level of activity.
Transfers	800,000	Transfer to Sheriff's Seized Assets - Federal (SCO SHR) to cover anticipated computer lease payments.
Total Appropriation	1,156,007	
Operating Transfer Out	(1,609,642)	Adjust for fund balance, grant match for COPSMORE, and remaining payments for Capital Improvement Projects.
Total Requirements	(453,635)	
Revenue		
Use of Money & Prop	70,000	Increase to reflect anticipated interest earned on fund balance.
Other Revenue	254,628	Increase to reflect anticipated US Marshall surplus revenue.
Total Revenue	324,628	
Fund Balance	(778,263)	

BUDGET UNIT: COURT SERVICES AUTO (SQR SHR)

I. GENERAL PROGRAM STATEMENT

This is fund is for replacement of a trust fund (NQR MAR) which is to account for the processing fee per AB 1109, Government Code #26746 that is collected under a writ of execution, possession or sale by Sheriff Court Services that is to be used for the maintenance and purchase of vehicle equipment necessary for the Sheriff Court Services division. This trust fund has been replaced by a special revenue fund per the GASB 33 Recognition of Revenues ruling. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	290,226	-	654,855
Total Revenue	-	240,000	366,242	240,000
Fund Balance		50,226		414,855

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Court Auto Services
FUND: Special Revenue SQR SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	290,226	290,226	(2,541)	287,685
Vehicles	-	-	-	287,066	287,066
Contingencies	-	-	-	80,104	80,104
Total Appropriation	-	290,226	290,226	364,629	654,855
Revenue					
Use of Money & Prop	5,977	-	-	-	-
Other Revenue	360,265	240,000	240,000	-	240,000
Total Revenue	366,242	240,000	240,000	-	240,000
Fund Balance		50,226	50,226	364,629	414,855

Board Approved Changes to Base Budget

Services and Supplies	(2,541)	
Vehicles	287,066	Increase to reflect anticipated expenditure.
Contingencies	80,104	Increase to match fund balance.
Total Appropriation	364,629	
Total Revenue	-	
Fund Balance	364,629	

BUDGET UNIT: COURT SERVICES TECH (SQT SHR)

I. GENERAL PROGRAM STATEMENT

This fund is for replacement of a trust fund (NQS MAR) which is to account for the processing fee per AB 709, Government Code #26731. This code states that these fees are to be collected in a separate fund and used for Sheriff Court Service's equipment and furnishings for automated and non-automated equipment and furnishings. This trust fund has been replaced by a special revenue fund per the GASB 33 recognition of revenues ruling. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	232,834	66,965	273,048
Total Revenue	-	210,000	166,647	151,084
Fund Balance		22,834		121,964

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Law and Justice
DEPARTMENT: Sheriff's Department - Court Services Tech
FUND: Special Revenue SQT SHR
FUNCTION: Public Protection
ACTIVITY: Police Protection

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	66,965	232,834	232,834	(237)	232,597
Contingencies	-	-	-	40,451	40,451
Total Appropriation	66,965	232,834	232,834	40,214	273,048
Revenue					
Use of Money & Prop	2,049	-	-	-	-
Other Revenue	164,598	210,000	210,000	(58,916)	151,084
Total Revenue	166,647	210,000	210,000	(58,916)	151,084
Fund Balance		22,834	22,834	99,130	121,964

Board Approved Changes to Base Budget

Services and Supplies	(237)	
Contingencies	40,451	Increase to match fund balance.
Total Appropriation	40,214	
Revenue		
Other Revenue	(58,916)	Adjust to projected level based on 2002-03.
Total Revenue	(58,916)	
Fund Balance	99,130	

OTHER AGENCY SUMMARY

	Page #	Approp	Revenue/ Financing Sources	Fund Balance
IN-HOME SUPPORTIVE SERVICES	376	8,091,439	6,738,893	1,352,546
COUNTY ECONOMIC DEVELOPMENT CORP	378	18,659	12,600	6,059
INDUSTRIAL DEVELOPMENT AUTHORITY	379	45,544	1,200	44,344
REDEVELOPMENT AGENCY:				
OPERATING FUND	380	7,071,747	1,586,200	5,485,547
HOUSING FUND	383	4,562,661	632,900	3,929,761
DEBT SERVICE FUND	384	4,638,620	3,664,296	974,324
RDA CAPITAL PROJECTS	385	7,236,136	73,350	7,162,786
RDA HOUSING PROJECTS	386	252,570	4,350	248,220
VICTOR VALLEY ECONOMIC DEVELOPMENT	387	704,983	174,415	530,568
VICTOR VALLEY ECON DEVLP - HOUSING	388	253,541	43,604	209,937
TOTAL OTHER AGENCY FUNDS		32,875,900	12,931,808	19,944,092

OVERVIEW OF BUDGET

DEPARTMENT: **IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY**
ADMINISTRATOR (INTERIM): **MARY SAWICKI**
BUDGET UNIT: **RHH 498**

I. GENERAL PROGRAM STATEMENT

The In-Home Supportive Services (IHSS) Program was created in 1973 to serve elderly, blind, or disabled individuals who are not able to remain in their homes without assistance. Section 12302.25 of the Welfare and Institutions Code mandate that each County, on or before January 1, 2003, must act as, or establish an employer of record for the IHSS providers for collective bargaining purposes. The IHSS Public Authority was established to comply with that mandate.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	52,494	1,824,576	794,516	8,091,439
Total Revenue	1,337,592	1,824,576	856,272	6,738,893
Fund Balance		-		1,352,546
Budgeted Staffing		14.0		16.0

Actual 2002-03 expenses were $1,030,060 under budget. Cost savings were realized in leased facility cost and full staffing was not achieved until March 2003.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Net increase in 2.0 budgeted positions. Added 2.0 IHSS Assistants due to workload needs.

PROGRAM CHANGES

An Emergency Respite Service program is being added to assist IHSS clients whose IHSS care-provider becomes suddenly unavailable. The cost and description (24 Hour Emergency Service) of this service was not correctly stated in the 2002-03 budget. The anticipated cost and description is accurately stated in the 2003-04 budget.

Medical benefits will be provided to a limited number of eligible IHSS providers in 2003-04. On January 14, 2003 the IHSS Board of Directors approved an MOU between the IHSS employees union and the Public Authority, which provided for 1) a wage increase and, 2) an annual amount not to exceed $1.0 million in local share to fund health care benefits for eligible providers. The Board of Supervisors approved the appropriations and revenues in Item 65 on January 14, 2003.

Total appropriations and revenue budgeted for health care benefits in 2003-04 are $4,545,455. Federal and State reimbursement will cover approximately 78% of total expenditures ($3,545,455) for health care benefits. The remaining 22% ($1,000,000) is local share. The local share will be funded with Social Services Sales Tax (Realignment).

The Public Authority will pay health care benefits. Claims for state/federal reimbursement (approximately 78%) are filed quarterly with the state and will reimbursed through this budget unit. The remaining local share will be provided through operating transfers from the HSS Administrative budget.

IHSS PUBLIC AUTHORITY

GROUP: Human Services System
DEPARTMENT: IHSS Public Authority
FUND: Special Revenue RHH 498

FUNCTION: IHSS
ACTIVITY: Public Authority

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	431,156	649,924	649,924	140,991	790,915
Services and Supplies	345,270	1,124,652	1,124,652	105,724	1,230,376
Transfers	-	-	-	143,287	143,287
Other Charges	-	-	-	4,545,455	4,545,455
Equipment	18,090	50,000	50,000	(21,140)	28,860
Contingencies	-	-	-	1,352,546	1,352,546
Total Appropriation	794,516	1,824,576	1,824,576	6,266,863	8,091,439
Revenue					
State, Fed or Gov't Aid	650,915	1,423,169	1,423,169	3,833,168	5,256,337
Other Revenue	205,357	401,407	401,407	1,081,149	1,482,556
Total Revenue	856,272	1,824,576	1,824,576	4,914,317	6,738,893
Fund Balance		-	-	1,352,546	1,352,546
Budgeted Staffing		14.0	14.0	2.0	16.0

Board Approved Changes to Base Budget

Salaries and Benefits	140,991	Added 2.0 IHSS Assistants, wage increases.
Services and Supplies	(107,634)	Decrease in inventoriable equipment.
	17,500	Increase in telephone line costs due to operations reaching full capacity.
	14,350	Increase in staff travel.
	(17,010)	Vehicle purchase that was moved to appropriate object code (4040).
	(54,100)	Decrease in computer software expense due to ability to negotiate a more favorable contract for the registry
	43,417	Increase in postage due to the full implementation of the registry which will require a much higher volume of correspondence than that required in 2002-03.
	(42,285)	Decrease in space costs due to negotiation of a more favorable lease agreement than anticipated in 2002-03.
	42,200	Increase in background checks due to additional costs anticipated for conducting California Department of Justice Criminal Background Investigation (CBI) on prospective providers to be listed on the Public Authority registry; It is expected that 20% of the provider pool will be listed on the registry, at a cost of approximately $47.00 per CBI.
	194,400	Increase in Emergency Respite services due to a restructuring of the 24hr emergency service
	67,275	Increase in provider/client training due to adjustments in response to state funding commitment for training; approximately 5% of providers and 5% of clients will receive training.
	21,222	Increased due to increased need for fiscal support from Aging and Adult Services staff.
	(73,611)	Misc decreases in other services and supplies.
	105,724	
Transfers	143,287	Increase due to Human Resource and Administrative Support charges budgeted in transfers out.
Other Charges	4,545,455	IHSS provider medical benefits.
Equipment	(21,140)	Decreased due to the fact that the majority of equipment purchases will have been completed in the 2002-03.
Contingencies	1,352,546	Fund balance adjustment.
Total Appropriation	6,266,863	
Revenue		
State, Fed or Gov't Aid	4,914,317	
Total Revenue	4,914,317	
Fund Balance	1,352,546	

COUNTY OF SAN BERNARDINO ECONOMIC AND COMMUNITY DEVELOPMENT CORPORATION
OVERVIEW OF BUDGET

DEPARTMENT: Economic Community Development
ASSISTANT COUNTY ADMINISTRATOR: THOMAS R. LAURIN
BUDGET UNIT: SFI 499

I. GENERAL PROGRAM STATEMENT

In September 1987 the Board of Supervisors formed the County of San Bernardino Economic and Community Development Corporation to provide additional methods of financing the acquisition of property, for and on behalf of private enterprise, to promote and enhance economic development and increase opportunities for useful employment. Another primary purpose was added in July 1998, to strengthen public-private partnerships and to expand the supply of decent, safe, sanitary, and affordable housing. The annual Economic and Community Development Corporation budget provides for professional services related to the issuance of bonds, promotion of the financing program, and other program related costs

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	28	18,785	218	18,659
Total Revenue	147	12,600	61	12,600
Fund Balance		6,185		6,059

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenue is less than budgeted because no bonds were issued due to the low market interest rates.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES
None.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development
FUND: Special Revenue SFI 499
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	218	18,785	18,785	(126)	18,659
Total Appropriation	218	18,785	18,785	(126)	18,659
Revenue					
Use of Money & Prop	61	100	100	-	100
Current Services	-	12,500	12,500	-	12,500
Total Revenue	61	12,600	12,600	-	12,600
Fund Balance		6,185	6,185	(126)	6,059

Board Approved Changes to Base Budget

Services and Supplies	65	Estimated fund balance adjustment.
	(191)	Final fund balance adjustment.
	(126)	
Total Appropriation	(126)	
Revenue		
Use of Money & Prop	-	
Current Services	-	
Total Revenue	-	
Fund Balance	(126)	

COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (CoIDA)
OVERVIEW OF BUDGET

DEPARTMENT: ECONOMIC COMMUNITY DEVELOPMENT
ASSISTANT COUNTY ADMINISTRATOR: THOMAS R. LAURIN
BUDGET UNIT: SPG 510

I. GENERAL PROGRAM STATEMENT

In March 1981 the Board of Supervisors created the San Bernardino County Industrial Development Authority (CoIDA) to issue tax-exempt industrial development bonds, for the furtherance of economic development and creation of new jobs within the County. The annual CoIDA budget provides for professional services related to the issuance of bonds, promotion of the financing program, and other program related costs.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	121	40,487	901	45,544
Total Revenue	1,816	1,200	1,465	1,200
Fund Balance		39,287		44,344

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development
FUND: Special Revenue SPG 510
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	901	40,487	40,487	5,057	45,544
Total Appropriation	901	40,487	40,487	5,057	45,544
Revenue					
Use of Money & Prop	1,245	1,200	1,200	-	1,200
Current Services	-	-	-	-	-
Other Revenue	220	-	-	-	-
Total Revenue	1,465	1,200	1,200	-	1,200
Fund Balance		39,287	39,287	5,057	44,344

Board Approved Changes to Base Budget

Supplies	(150)	Estimated fund balance adjustment.
	5,207	Final fund balance adjustment.
	5,057	
Total Appropriation	5,057	
Total Revenue	-	
Fund Balance	5,057	

OVERVIEW OF BUDGET

DEPARTMENT: REDEVELOPMENT AGENCY
REDEVELOPMENT ADMINISTRATOR: JOHN NOWAK

The Redevelopment Agency of the County of San Bernardino was established in 1980 under the California Community Redevelopment Act. Although a study was made at that time to assess the feasibility of establishing one or more redevelopment project areas, no projects were created. However, the proposal to build a speedway on a portion of the site once occupied by the Kaiser Steel Plant near Fontana stimulated new interest in redevelopment. As a result of that interest, in 1995 the entire former Kaiser site and other blighted industrial property in its vicinity were incorporated into a project called the San Sevaine Redevelopment Project. The major objectives of the project are to encourage private sector investment in the development and redevelopment of the area by removing impediments to growth, eliminating and/or preventing the spread of blight and deterioration, and correcting infrastructure deficiencies.

In 1993 the Victor Valley Redevelopment Project was established for the purpose of providing economic development to the former George Air Force Base. The Project Area was a joint project of the Cities of Adelanto, Hesperia, Victorville, the Town of Apple Valley, and the County of San Bernardino. The Project is under the direction of the Victor Valley Economic Development Authority (VVEDA) and is administered by the City of Victorville. The county receives a portion of the tax increment generated within the unincorporated area of the project, which is accounted for in two new budget units created for 2003-04.

The following are the budget units that the Redevelopment Agency oversees:

	2003-04			
	Appropriation	Revenue	Fund Balance	Staffing
Operating Fund	7,071,747	1,586,200	5,485,547	2.9
Housing Fund	4,562,661	632,900	3,929,761	-
Debt Service Fund	4,638,620	3,664,296	974,324	-
RDA Capital Projects	7,236,136	73,350	7,162,786	-
RDA Housing Projects	252,570	4,350	248,220	-
VVEDA	704,983	174,415	530,568	-
VVEDA Housing	253,541	43,604	209,937	-
TOTAL	24,720,258	6,179,115	18,541,143	2.9

BUDGET UNIT: OPERATING FUND (SPF RDA)

I. GENERAL PROGRAM STATEMENT

This operating fund was created to account for the Redevelopment Agency's administrative functions, including staffing requirements.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	(654,012)	5,203,818	365,104	7,071,747
Total Financing Sources	134,455	1,665,118	2,274,439	1,586,200
Fund Balance		3,538,700		5,485,547
Budgeted Staffing		2.1		2.9

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES

Budgeted staffing has a net increase of 0.8 positions. One Redevelopment Program Manager position was deleted to offset the .09 Contract RDA Administrator position that was added. In addition, a 1.0 ECD Analyst II position was added to handle the increased workload and (0.1) part-time contract position was deleted.

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - Operating Fund
FUND: Special Revenue SPF RDA

FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	177,978	183,454	235,172	28,793	263,965
Services and Supplies	123,653	4,691,649	4,691,623	2,002,121	6,693,744
Central Computer	1,009	1,438	558	-	558
Other Charges	41,602	20,000	20,000	-	20,000
Transfers	333,400	348,400	348,400	49,936	398,336
Total Exp Authority	677,642	5,244,941	5,295,753	2,080,850	7,376,603
Reimbursements	(312,538)	(41,123)	(41,123)	(263,733)	(304,856)
Total Appropriation	365,104	5,203,818	5,254,630	1,817,117	7,071,747
Revenue					
Use of Money & Prop	117,520	140,000	140,000	(62,000)	78,000
Total Revenue	117,520	140,000	140,000	(62,000)	78,000
Operating Transfers In	2,156,919	1,525,118	1,575,930	(67,730)	1,508,200
Total Financing Sources	2,274,439	1,665,118	1,715,930	(129,730)	1,586,200
Fund Balance		3,538,700	3,538,700	1,946,847	5,485,547
Budgeted Staffing		2.1	2.0	0.9	2.9

Total Changes Included in Board Approved Base Budget

Salaries and Benefits	3,294	MOU.
	5,807	Retirement.
	132,252	Add 0.9 contract RDA Administrator position - Board approved March 25, 2003.
	(89,635)	Delete (1.0) Redevelopment Program Manager position.
	51,718	
Services and Supplies	(26)	Decrease in EHAP Charges.
Central Computer	(880)	Decrease in ISD charges.
Revenue		
Operating Transfers In	8,195	Increase in revenue to cover base year adjustments.
	42,617	Increase in revenue to cover mid-year adjustments.
	50,812	

Total Appropriation Change	50,812
Total Financing Sources Change	50,812
Total Fund Balance Change	-
Total 2002-03 Appropriation	5,203,818
Total 2002-03 Financing Sources	1,665,118
Total 2002-03 Fund Balance	3,538,700
Total Base Budget Appropriation	5,254,630
Total Base Budget Financing Sources	1,715,930
Total Base Budget Fund Balance	3,538,700

REDEVELOPMENT AGENCY

Board Approved Changes to Base Budget

Salaries and Benefits	(38,848)	Delete (0.1) Contract Redevelopment Coordinator position.
	67,243	Add 1.0 ECD Analyst II position.
	398	Misc changes in salaries and benefits.
	28,793	
Services and Supplies	401,828	Increase in other professional services based on additional fund balance.
	77,300	Increase in other professional services based on professional services required for various projects.
	300,000	Professional services for special redevelopment studies.
	(11,300)	Rent expense moved to transfers-out.
	(365)	EHAP moved to transfers-out.
	10,162	Net change to all other expenditures in this category.
	1,224,496	Final Fund Balance Adjustment.
	2,002,121	
Transfers	50,000	General plan update support.
	365	EHAP moved from services and supplies.
	11,055	Rent expense moved from services and supplies.
	(11,484)	Decreased cost of ED/PSG administrative support and economic subgroup services.
	49,936	
Reimbursements	(304,856)	Reimbursement for RDA administrative expenses from Housing Fund ($265,190), VVEDA ($19,833), VVEDA Housing ($19,833) .
	41,123	Reduction in reimbursement of non San Sevaine RDA costs from ED/PSG-Admin.
	(263,733)	
Total Appropriation	1,817,117	
Revenue	(62,000)	Decrease in interest revenue.
Operating Transfers-In	(67,730)	Decrease in other financing sources from the debt service fund due to increase in bond pmt, and base year and mid-year adjustments.
Total Financing Sources	(129,730)	
Fund Balance	1,946,847	

BUDGET UNIT: HOUSING FUND (SPH RDA)

I. GENERAL PROGRAM STATEMENT

The Housing Fund was established to segregate 20% of the gross tax increment revenues generated by the project. The revenues are used to conserve and/or expand the supply of affordable housing to low and moderate-income households. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	(898,596)	4,192,159	272,512	4,562,661
Total Financing Sources	110,323	585,472	595,585	632,900
Fund Balance		3,606,687		3,929,761

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, the actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

Actual revenue in 2002-03 exceeds budget as a result of additional interest income greater than the amount budgeted.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - Housing Fund
FUND: Special Revenue SPH RDA
FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services & Supplies	644	4,192,159	4,192,159	105,312	4,297,471
Transfers	271,868	-	-	265,190	265,190
Appropriation	272,512	4,192,159	4,192,159	370,502	4,562,661
Revenue					
Use of Money & Prop	107,274	42,000	42,000	33,200	75,200
Total Revenue	107,274	42,000	42,000	33,200	75,200
Operating Transfers In	488,311	543,472	543,472	14,228	557,700
Total Financing Sources	595,585	585,472	585,472	47,428	632,900
Fund Balance		3,606,687	3,606,687	323,074	3,929,761

Board Approved Changes to Base Budget

Services and Supplies	443,538	Additional amount available for low & moderate housing due to increased estimated fund balance.
	(338,226)	Final fund balance adjustment
	105,312	
Transfers	265,190	Transfer to RDA operating fund for salary and administrative costs.
Total Appropriation	370,502	
Revenue		
Use of Money	33,200	Increase in anticipated interest earnings due to a higher cash balance.
Operting Transfer In	14,228	Increased other financing sources from the debt service fund due to additional tax increment.
Total Sources	47,428	
Fund Balance	323,074	

BUDGET UNIT: DEBT SERVICE FUND (DBR RDA)

I. GENERAL PROGRAM STATEMENT

This debt service fund was established to account for the accumulation of net tax increment revenue and the payment of long-term debt from general tax increment collection. On January 25, 2000, the Board approved issuance of approximately $20.0 million in tax allocation bonds. The proceeds from the sale of these bonds are used to finance infrastructure improvements within the San Sevaine Project Area and a senior apartment development. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Requirements	3,542,312	4,617,327	4,077,862	4,638,620
Total Revenue	3,571,139	3,662,500	4,097,360	3,664,296
Fund Balance		954,827		974,324

Actual expenditures for 2002-03 are $539,465 less than budgeted due to the debt service reserve of $936,955 not being expensed during the year; the actual tax allocation bond payment being less than budgeted by $158,568, due to interest on the reserve held by the trustee; and operating transfers out being greater than budgeted by $556,058, due to the actual tax increment revenue being more than budgeted.

Actual revenue for 2002-03 is $434,860 greater than budgeted due to the actual tax increment revenue being more than budgeted.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

None.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - Debt Service
FUND: Debt Service DBR RDA
FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Debt Service	1,432,632	1,591,200	1,591,200	(5,060)	1,586,140
Debt Service Reserve	-	936,955	936,955	12,230	949,185
Total Appropriation	1,432,632	2,528,155	2,528,155	7,170	2,535,325
Operating Transfers Out	2,645,230	2,089,172	2,089,172	14,123	2,103,295
Total Requirements	4,077,862	4,617,327	4,617,327	21,293	4,638,620
Revenue					
Use of Money & Prop	47,486	35,000	35,000	(14,400)	20,600
Taxes	4,049,874	3,627,500	3,627,500	16,196	3,643,696
Total Revenue	4,097,360	3,662,500	3,662,500	1,796	3,664,296
Fund Balance		954,827	954,827	19,497	974,324

Board Approved Changes to Base Budget

Debt Service	10,000	Increased principal payments on tax allocation bonds.
	(15,060)	Decreased interest payments on tax allocation bonds.
	(5,060)	
Debt Service Reserve	12,230	Tax allocation bond payment will increase in 2004-05.
Operating Transfers Out	(23,246)	Transfers to the operating fund and the Housing fund decreased.
	37,369	Final Fund Balance Adjustment.
	14,123	
Total Requirements	21,293	
Revenue		
Use of Money & Prop	(14,400)	Decrease in interest revenue.
Taxes	16,196	Increase in tax increment revenue anticipated in 2003-04.
Total Revenue	1,796	
Fund Balance	19,497	

BUDGET UNIT: RDA CAPITAL PROJECTS (SPD RDA)
(formerly named Infrastructure Improvements)

I. GENERAL PROGRAM STATEMENT

This capital projects fund was established to provide separate accountability for infrastructure improvements financed from tax allocation bond proceeds. A complete list of these infrastructure improvements is included in the project's Redevelopment Plan. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	1,886,865	7,389,625	150,187	7,236,136
Total Revenue	386,458	300,000	223,348	73,350
Fund Balance		7,089,625		7,162,786

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

The Redevelopment Agency Board of Directors approved inclusion of a fire station and street improvements in the unincorporated area near Fontana in the Redevelopment Plan, on February 25, 2003.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - RDA Capital Projects
FUND: Infrastructure Imp Fund SPD RDA
FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supples	150,187	7,389,625	7,389,625	(7,389,625)	-
Transfers	-	-	-	7,236,136	7,236,136
Total Appropriation	150,187	7,389,625	7,389,625	(153,489)	7,236,136
Revenue					
Use of Money & Prop	219,599	300,000	300,000	(226,650)	73,350
Other Revenue	3,749	-	-	-	-
Total Revenue	223,348	300,000	300,000	(226,650)	73,350
Fund Balance		7,089,625	7,089,625	73,161	7,162,786

Board Approved Changes to Base Budget

Services and Supplies	(7,389,625)	Project payments that are due to other funds was moved to transfers due to GASB #34.
Transfers	7,389,625	Project payments that are due to other funds moved from services and supplies due to GASB #34.
	(133,066)	Decrease in project expenditures.
	(20,423)	Final Fund Balance Adjustment.
	7,236,136	
Total Appropriation	(153,489)	
Revenue		
Use of Money & Prop	(226,650)	Decrease in interest revenue due to lower interest rates and decreased cash balance.
Total Revenue	(226,650)	
Fund Balance	73,161	

BUDGET UNIT: RDA HOUSING PROJECTS (SPE RDA)
(formerly named Senior Housing Project)

I. GENERAL PROGRAM STATEMENT

This capital projects fund was originally created to provide separate accountability for the construction of a 67-unit senior housing project. This project is complete.

This capital projects fund has been renamed to RDA Housing Projects and will be used to track the expenditures of future RDA housing projects. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	270,789	-	252,570
Total Revenue	42,253	30,000	7,430	4,350
Fund Balance		240,789		248,220

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. The amount not expended is carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - RDA Housing Projects
FUND: Capital SPE RDA
FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	270,789	270,789	(18,219)	252,570
Total Appropriation	-	270,789	270,789	(18,219)	252,570
Revenue					
Use of Money & Prop	7,430	30,000	30,000	(25,650)	4,350
Total Revenue	7,430	30,000	30,000	(25,650)	4,350
Fund Balance		240,789	240,789	7,431	248,220

Board Approved Changes to Base Budget

Services and Supplies	(18,538)	Decrease based upon an estimated fund balance.
	319	Final fund balance adjustment.
	(18,219)	
Total Appropriation	(18,219)	
Revenue		
Use of Money & Prop	(25,650)	Decrease in interest revenue.
Total Revenue	(25,650)	
Fund Balance	7,431	

BUDGET UNIT: VICTOR VALLEY ECONOMIC DEVELOPMENT AUTHORITY (VVEDA) (MPV 644)

I. GENERAL PROGRAM STATEMENT

This budget unit is being established to account for the county's administrative and operational costs related to the reuse of the former George Air Force Base. While the City of Victorville administers the program under a joint powers agreement, the county receives a portion of the tax increment generated in the redevelopment area, which must be expended on programs within the unincorporated portion of the project area. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	-	215,886	704,983
Total Revenue	-	-	172,179	174,415
Fund Balance		-		530,568

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

The actual fund balance as of June 30, 2003 of $530,568 is the actual net tax increment from Victor Valley Economic Development Authority (VVEDA) as of June 30, 2003.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - VVEDA
FUND: Special Revenue MPV 644
FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	-	-	-	674,750	674,750
Other Charges	6,659	-	-	10,400	10,400
Transfers	209,227	-	-	19,833	19,833
Total Appropriation	215,886	-	-	704,983	704,983
Revenue					
Use of Money & Prop	16,648	-	-	11,215	11,215
Other Gov't Aid	155,531	-	-	163,200	163,200
Total Revenue	172,179	-	-	174,415	174,415
Fund Balance		-	-	530,568	530,568

Board Approved Changes to Base Budget

Services and Supplies	799,986	Increase in professional services based on additional fund balance.
	(125,236)	Final fund balance adjustment.
	674,750	
Other Charges	10,400	Administrative costs paid to the City of Victorville for overseeing VVEDA.
Transfers	19,833	Transfer to RDA operating fund for salary and administrative costs.
Total Appropriation	704,983	
Revenue		
Use of Money & Prop	11,215	Estimated interest revenue.
State, Fed or Gov't Aid	163,200	VVEDA estimated tax increment.
Total Revenue	174,415	
Fund Balance	530,568	

BUDGET UNIT: VICTOR VALLEY ECONOMIC DEVELOPMENT AUTHORITY-HOUSING (VVEDA-Housing) (MPW 644)

I. GENERAL PROGRAM STATEMENT

This budget unit is being established to account for the county's administrative and operational costs related to housing set aside fund generated through the redevelopment of the George Air Force Base. While the City of Victorville administers the general program under a joint powers agreement, the county receives a portion of the tax increment generated in the redevelopment area, of which 20% is set aside for affordable housing. These funds may be expended in any unincorporated county area. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	-	-	1,665	253,541
Total Financing Sources	-	-	211,602	43,604
Fund Balance		-		209,937

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

PROGRAM CHANGES

The fund balance as of June 30, 2003 of $209,937 is the net tax increment from Victor Valley Economic Development Authority (VVEDA) for housing as of June 30, 2003.

GROUP: Economic Development/Public Services
DEPARTMENT: Redevelopment Agency - VVEDA Housing
FUND: Special Revenue MPW 644

FUNCTION: General
ACTIVITY: Other General

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Services and Supplies	1,665	-	-	231,108	231,108
Other Charges	-	-	-	2,600	2,600
Transfers	-	-	-	19,833	19,833
Total Appropriation	1,665	-	-	253,541	253,541
Revenue					
Use of Money & Prop	4,162	-	-	2,804	2,804
Other Gov't Aid	38,883	-	-	40,800	40,800
Total Revenue	43,045	-	-	43,604	43,604
Operating Transfer In	168,557	-	-	-	-
Total Financing Sources	211,602	-	-	43,604	43,604
Fund Balance		-	-	209,937	209,937

Board Approved Changes to Base Budget

Services and Supplies	230252	Increase in professional services based on fund balance.
	856	Final fund balance adjustment.
	231,108	
Other Charges	2,600	Administrative costs paid to the City of Victorville for overseeing VVEDA.
Transfers	19,833	Transfer to RDA operating fund for salary and administrative costs.
Total Appropriation	253,541	
Revenue		
Use of Money & Prop	2,804	Estimated interest revenue.
Other Gov't Aid	40,800	VVEDA housing estimated tax increment.
Total Financing Sources	43,604	
Fund Balance	209,937	

CAPITAL IMPROVEMENT PROGRAM
SUMMARY

	Page #	General Fund Local Cost	General Fund Other	Other Funding	Total
RECOMMENDED FUNDED PROJECTS					
BY PROJECT TYPE					
HEALTH AND SAFETY PROJECTS	396	1,999,000	1,120,000	-	3,119,000
GENERAL PROJECTS	397	20,000	495,000	730,000	1,245,000
DEFERRED MAINT. OTHER	395	680,000	-	27,000	707,000
DEFERRED MAINT. PAVING	395	285,000	-	-	285,000
HEALTH AND SAFETY ROOFING	396	390,000	-	-	390,000
ADA - AMERICANS w/ DISABILITIES ACT	395	150,000	-	-	150,000
AVIATION	397	-	-	430,000	430,000
TOTAL RECOMMENDED PROJECTS		3,524,000	1,615,000	1,187,000	6,326,000
CARRYOVER PROJECTS					
CIP FUNDS					
CJV AND CJS	398	19,282,859	17,035,621	20,718,375	57,036,855
AVIATION	406	-	-	21,760,172	21,760,172
TOTAL CARRYOVER PROJECTS		19,282,859	17,035,621	42,478,547	78,797,027
TOTAL 2003-04 CIP BUDGET		**22,806,859**	**18,650,621**	**43,665,547**	**85,123,027**
SUPPLEMENTAL INFORMATION					
FUNDED PROJECTS BY GEOGRAPHIC LOCATION					
COUNTYWIDE - ALL DISTRICTS	393	940,000	-	350,000	1,290,000
FIRST DISTRICT	393	300,000	-	637,000	937,000
SECOND DISTRICT	393	725,000	40,000	50,000	815,000
THIRD DISTRICT	393	475,000	-	-	475,000
FOURTH DISTRICT	393	116,000	-	150,000	266,000
FIFTH DISTRICT	393	968,000	1,575,000	-	2,543,000
TOTAL FUNDED PROJECTS		3,524,000	1,615,000	1,187,000	6,326,000

SUMMARY OF CAPITAL IMPROVEMENT PROJECTS
2003-04

San Bernardino County's Capital Improvement Program (CIP) projects are administered and managed by two groups within the county's organizational structure: The Architecture and Engineering Department (A&E) and the Economic Development/Public Services Group (ED/PSG).

A&E CIP Projects
Architecture and Engineering's projects are summarized as follows:

Table 1

Description	Number of Projects	General Fund Local Cost	General Fund Other	Other Funding	Total
New Projects 2003-04					
Funds CJS and CJV	14	3,504,000	-	-	3,504,000
	4	-	1,615,000	-	1,615,000
	3	-	-	730,000	730,000
	1	20,000	-	27,000	47,000
Subtotal Funds CJS and CJV	**22**	**3,524,000**	**1,615,000**	**757,000**	**5,896,000**
Aviation	6	-	-	430,000	430,000
Total New Projects 2003-04	**28**	**3,524,000**	**1,615,000**	**1,187,000**	**6,326,000**
Carryover Projects - Prior Years					
Funds CJS and CJV	49	12,768,253	-	-	12,768,253
	21		16,954,621		16,954,621
	13			12,191,398	12,191,398
	2	6,078,590		8,526,977	14,605,567
	1	436,016	81,000		517,016
Subtotal Funds CJS and CJV	**86**	**19,282,859**	**17,035,621**	**20,718,375**	**57,036,855**
Aviation	41	-	-	21,760,172	21,760,172
Total Carryover - Prior Years	**127**	**19,282,859**	**17,035,621**	**42,478,547**	**78,797,027**
Grand Total	155	22,806,859	18,650,621	43,665,547	85,123,027

The CIP budget administered by A&E consists of a total of 155 projects with an estimated cost of $85,123,027. Of this total, $6,326,000 is for 28 new projects approved in 2003-04 (Attachment A – Summary of Architecture and Engineering New Capital Improvement Projects), $57,036,855 is for 86 projects carried over from prior years (Funds CJS and CJV), and $21,760,172 is for 41 projects carried over from prior years for Aviation projects (Attachment B – Summary of Architecture and Engineering Capital Improvement Carryover Projects).

New Projects
Of the $6.3 million in new projects approved for 2003-04, fourteen projects, with an estimated cost of $3,504,000, are being funded from local cost dollars. Four projects, representing an estimated cost of $1,615,000, are funded from other general fund dollars. Three projects, with an estimated cost of $730,000, have other funding sources. One new project, estimated to cost a total of $47,000, is funded partly with local cost dollars and partly with other funding sources. Six other projects are for repairs, maintenance, and improvements to the county's airports in the amount of $430,000.

Of the $3.524 million in local cost dollars, approximately $24,000 of this total is from savings from completed projects.

Source of Local Cost Funding	Budget Allocation
Base Budget	3,500,000
Savings from Completed Projects	24,000
Total Local Cost Funding	3,524,000

Carryover Projects

The CIP budget also includes 127 carryover projects, with a balance of $78,797,027, carried over from prior years. Of this total, 49 projects, with a balance of $12,768,253, are funded from local cost dollars. There are 21 carryover projects funded from other general fund sources, with a balance of $16,954,621; 13 carryover projects funded from other funding sources, with a balance of $12,191,398; two carryover projects funded partly by local cost and partly from other funding sources, with a balance of $14,605,567; and one carryover project funded partly by local cost and partly from other general fund sources, with a balance of $517,016 (Funds CJS and CJV). There are 41 Aviation carryover projects, with a balance of $21,760,172.

ED/PSG CIP Projects

ED/PSG administers CIP projects for the Department of Public Works (DPW), Solid Waste Management, Transportation, and Regional Parks Divisions. ED/PSG CIP projects for 2003-04 total $76,292,016 and is summarized below. Details on these projects can be found in Attachments C, D and E:

Table 2

ED/PSG Capital Improvement Projects

Division	Description	# of Projects	New Projects	Carryover Projects	Total
DPW - Solid Waste (SW)	Capital Projects Technical Support	25	2,957,263	154,500	3,111,763
	Site Closures and Maintenance	28	5,709,050	4,518,627	10,227,677
	Site Enhancement, Expansion & Acquisition	28	8,066,116	4,554,194	12,620,310
	Groundwater Remediation	34	7,139,476	2,144,500	9,283,976
	Sub-Total - SW - CIP	**115**	**23,871,905**	**11,371,821**	**35,243,726**
DPW - Transportation	Various Road Projects-First District	29	3,039,100	6,999,000	10,038,100
	Various Road Projects-Second Dist.	23	225,000	10,779,100	11,004,100
	Various Road Projects-Third District	13	1,423,000	3,809,400	5,232,400
	Various Road Projects-Fourth Dist.	6	264,100	605,600	869,700
	Various Road Projects-Fifth District	12	322,300	1,502,700	1,825,000
	Sub-Total - Transportation-CIP	**83**	**5,273,500**	**23,695,800**	**28,969,300**
DPW - Regional Parks (RP)	Santa Ana River Trail - Phase II	1		3,400,000	3,400,000
	Santa Ana River Trail - Phase III	1		2,200,000	2,200,000
	Proposition 12 - Various Projects	9	234,184	1,729,806	1,963,990
	Proposition 40 - Various Projects	TBD	1,000,000		1,000,000
	Santa Ana River Pkwy Improve.	1	3,300,000		3,300,000
	Cooley Ranch Landfill Brown Field	1	150,000		150,000
	Wilson Creek	1	65,000		65,000
	Sub-Total - RP - CIP	**14**	**4,749,184**	**7,329,806**	**12,078,990**
Total ED/PSG Capital Improvement Projects		**212**	**33,894,589**	**42,397,427**	**76,292,016**

SUMMARY OF ATTACHMENTS

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ATTACHMENT A-1
SUMMARY OF ARCHITECTURE AND ENGINEERING
NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY LOCATION (FUNDS CJV AND CJS)

	Location	Department	Address	Type	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Apple Valley	Airports	21600 Corwin Road	OR	1	Construct shadeports @terminal apron (CSA60)			140,000	140,000
2	Chino	Airports	7000 Merrill Avenue	HSR	4	Repair Cal Aero building roofs			45,000	45,000
3	Chino	Airports	7000 Merrill Avenue	OQ	4	Merrill Avenue beautification			15,000	15,000
4	Chino	Airports	7000 Merrill Avenue	DMO	4	Building improvements - A270, 440, 480, 485 &490			40,000	40,000
5	Chino	Airports	7000 Merrill Avenue	DMO	4	Dome hangars 1-4 rehab			50,000	50,000
6	Chino	Museum	17127 Pomona Rincon Road	HSO	4	Provide potable water	116,000			116,000
7	Colton	ARMC	400 N. Pepper Avenue	HSO	5	Convert Behavioral Health beds to medical beds		1,080,000		1,080,000
8	Countywide	Arch. & Eng.	Various	HSR	All	Funds for roof restoration	390,000			390,000
9	Countywide	Arch. & Eng.	Various	A	All	ADA improvement program	150,000			150,000
10	Countywide	Arch. & Eng.	Various	OQ	All	ECD Projects (CDBG funds)			350,000	350,000
11	Countywide	Facilities Mgmt.	Various	DMO	All	Annual minor CIP funding	400,000			400,000
12	Devore	Arch. & Eng.	Glen Helen Region	HSO	2	Replace deteriorated water system (Phase III)	500,000			500,000
13	Devore	Regional Parks	Glen Helen Regional Park	DMP	2	Rehabilitate campground paving	225,000			225,000
14	Devore	Sheriff	18000 W. Institution Road	OQ	2	Remove/replace dishwasher			50,000	50,000
15	Devore	Sheriff	18000 W. Institution Road	HSO	2	Modernize utility feed (JFR)		40,000		40,000
16	Lucerne Valley	Library	33103 Old Woman Springs Rd.	OQ	1	1,104 SF expansion of Library (First District, Library, CDBG, Priv. Donations)			330,000	330,000
17	Redlands	Museum	2022 Orange Tree Lane	HSO	3	Install fire suppression / sprinkler system	200,000			200,000
18	Redlands	Museum	2022 Orange Tree Lane	HSO	3	Correct code violations and deficiencies	275,000			275,000
19	San Bernardino	Arch. & Eng.	630 E. Rialto Avenue & 825 E. 3rd St.	DMP	5	Seal coat parking lots	60,000			60,000
20	San Bernardino	Auditor-Controller	222 W. Hospitality Lane	OQ	5	Remodel 1st floor		335,000		335,000
21	San Bernardino	Auditor-Controller	222 W. Hospitality Lane	OQ	5	Remodel 2nd floor		160,000		160,000
22	San Bernardino	Facilities Mgmt.	172 W. 3rd Street	HSO	5	Upgrade fire alarm system	360,000			360,000
23	San Bernardino	Facilities Mgmt.	351 N. Mt. View Avenue	HSO	5	Upgrade fire alarm system	120,000			120,000
24	San Bernardino / Fontana	Facilities Mgmt.	316 N. Mt. View; 364 N. Mt. View; 825 E. 3rd St.; 630 E. Rialto Avenue; 17780 & 17830 Arrow Blvd.	HSO	5	Rehab hydraulic elevators (Phase I). 2 elevators remain @$140k	428,000			428,000

ATTACHMENT A-1
SUMMARY OF ARCHITECTURE AND ENGINEERING
NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY LOCATION (FUNDS CJV AND CJS)

	Location	Department	Address	Type	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
25	Twenty-nine Palms	Airports	7869 29 Palms Hwy	OR	1	Construct shadeports (100% Fontana Principal)			140,000	140,000
26	Victorville	Regional Parks	Mojave Narrows Reg. Park	DMO	1	Design Park Flood Control	20,000		27,000	47,000
27	Victorville	Regional Parks	Mojave Narrows Reg. Park	OR	1	Design Horseshoe Lake stabilization & restoration	20,000			20,000
28	Yermo	Regional Parks	Calico Ghost Town	DMO	1	Remodel upper town restrooms	260,000			260,000
						Total	**3,524,000**	**1,615,000**	**1,187,000**	**6,326,000**

ATTACHMENT A-2
SUMMARY OF ARCHITECTURE AND ENGINEERING
NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT (FUNDS CJV AND CJS)

AMERICAN'S WITH DISABILITIES ACT (ADA)

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Arch. & Eng.	Countywide	Various	All	ADA improvement program	150,000			150,000
					Total ADA	**150,000**	**0**	**0**	**150,000**

DEFERRED MAINTENANCE - OTHER

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Facilities Mgmt.	Countywide	Various	All	Annual minor CIP funding	400,000			400,000
2	Regional Parks	Victorville	Mojave Narrows Reg. Park	1	Design Park Flood Control	20,000		27,000	47,000
3	Regional Parks	Yermo	Calico Ghost Town	1	Remodel upper town restrooms	260,000			260,000
					Total Deferred Maintenance Other	**680,000**	**0**	**27,000**	**707,000**

DEFERRED MAINTENANCE - PAVING

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Arch. & Eng.	San Bernardino	630 E. Rialto Avenue & 825 E. 3rd St.	5	Seal coat parking lots	60,000			60,000
2	Regional Parks	Devore	Glen Helen Regional Park	2	Rehabilitate campground paving	225,000			225,000
					Total Deferred Maintenance Paving	**285,000**	**0**	**0**	**285,000**

ATTACHMENT A-2
SUMMARY OF ARCHITECTURE AND ENGINEERING
NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT (FUNDS CJV AND CJS)

HEALTH/SAFETY - OTHER

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Arch. & Eng.	Devore	Glen Helen Region	2	Replace deteriorated water system (Phase III)	500,000			500,000
2	ARMC	Colton	400 N. Pepper Avenue	5	Convert Behavioral Health beds to medical beds		1,080,000		1,080,000
3	Facilities Mgmt.	San Bernardino	172 W. 3rd Street	5	Upgrade fire alarm system	360,000			360,000
4	Facilities Mgmt.	San Bernardino	351 N. Mt. View Avenue	5	Upgrade fire alarm system	120,000			120,000
5	Facilities Mgmt.	San Bernardino/Fontana	316 N. Mt. View; 364 N. Mt. View; 825 E. 3rd St.; 630 E. Rialto Avenue; 17780 & 17830 Arrow Blvd.	5	Rehab hydraulic elevators (Phase I). 2 elevators remain @$140k	428,000			428,000
6	Museum	Chino	17127 Pomona Rincon Road	4	Provide potable water	116,000			116,000
7	Museum	Redlands	2022 Orange Tree Lane	3	Install fire suppression / sprinkler system	200,000			200,000
8	Museum	Redlands	2022 Orange Tree Lane	3	Correct code violations and deficiencies	275,000			275,000
9	Sheriff	Devore	18000 W. Institution Road	2	Modernize utility feed (JFR)		40,000		40,000
					Total Health/Safety Other	**1,999,000**	**1,120,000**	**0**	**3,119,000**

HEALTH/SAFETY - ROOFING

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Arch. & Eng.	Countywide	Various	All	Funds for roof restoration	390,000			390,000
					Total Health/Safety Roofing	**390,000**	**0**	**0**	**390,000**

ATTACHMENT A-2
SUMMARY OF ARCHITECTURE AND ENGINEERING
NEW CAPITAL IMPROVEMENT PROJECTS
DETAIL BY TYPE OF PROJECT (FUNDS CJV AND CJS)

OPERATIONAL - QUALITY OF LIFE

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Arch. & Eng.	Countywide	Various	All	ECD Projects (CDBG funds)			350,000	350,000
2	Auditor-Controller	San Bernardino	222 W. Hospitality Lane	5	Remodel 1st floor		335,000		335,000
3	Auditor-Controller	San Bernardino	222 W. Hospitality Lane	5	Remodel 2nd floor		160,000		160,000
4	Library	Lucerne Valley	33103 Old Woman Springs Rd.	1	1,104 SF expansion of Library (First District, Library, CDBG, Priv.			330,000	330,000
5	Sheriff	Devore	18000 W. Institution Road	2	Remove/replace dishwasher			50,000	50,000
					Total Operational Quality of Life	**0**	**495,000**	**730,000**	**1,225,000**

OPERATIONAL - REDUCE COSTS/INCREASE REVENUE

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Regional Parks	Victorville	Mojave Narrows Reg. Park	1	Design Horseshoe Lake stabilization & restoration	20,000			20,000
					Total Operational Reduce Costs	**20,000**	**0**	**0**	**20,000**
					Total Funds CJV & CJS	**3,524,000**	**1,615,000**	**757,000**	**5,896,000**

AVIATION

	Department	Location	Address	Supv Dist	Description	Local Cost	General Fund Other	Other Funding	Total
1	Airports	Apple Valley	21600 Corwin Road	1	Construct shadeports @terminal apron (CSA60)			140,000	140,000
2	Airports	Chino	7000 Merrill Avenue	4	Building improvements - A270, 440, 480, 485 &490			40,000	40,000
3	Airports	Chino	7000 Merrill Avenue	4	Dome hangars 1-4 rehab			50,000	50,000
4	Airports	Chino	7000 Merrill Avenue	4	Repair Cal Aero building roofs			45,000	45,000
5	Airports	Chino	7000 Merrill Avenue	4	Merrill Avenue beautification			15,000	15,000
6	Airports	Twenty-nine Palms	7869 29 Palms Hwy	1	Construct shadeports (100% Fontana Principal)			140,000	140,000
					Total Airports	**0**	**0**	**430,000**	**430,000**
					Grand Total New Projects by Type of Project	**3,524,000**	**1,615,000**	**1,187,000**	**6,326,000**

ATTACHMENT B-1
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY LOCATION (FUNDS CJV AND CJS)

	Location	Department	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
1	Apple Valley	Probation	Dale Evans Parkway	High Desert Juvenile Detention Facility - Fund CJS	1	10740	6,028,590		8,492,957	14,521,547
2	Barstow	Various	301 Mt. View Avenue	Office remodel	1	20060	5,231			5,231
3	Big Bear	Library	41930 Garstin Drive	Exterior siding replacement	3	20185			43,208	43,208
4	Big Bear	Various	477 Summit Blvd.	Big Bear L&J Center remodel	3	20120	143,505			143,505
5	Chino	Various	13260 Central Avenue	Remodel	4	30110	98,977			98,977
6	Chino	Various	13260 Central Avenue	Remove/replace air handlers and controls	4	30120	475,547			475,547
7	Chino	Airports	7000 Merrill Avenue	Hanger replacement	4	20335		17,016		17,016
8	Chino	Museum	17127 Pomona Rincon Rd.	Yorba-Slaughter Adobe Roof Repair	4	30825	110,000			110,000
9	Chino	Museum	17127 Pomona Rincon Rd.	Yorba-Slaughter Adobe Post Office Rehab	4	20150	27,252			27,252
10	Chino Hills	Information Svcs.	Butterfield	Chino Hills 800 Mhz radio tower	4	20200			214,588	214,588
11	Colton	ARMC	400 N. Pepper Avenue	ARMC - Emergency Room remodel	5	20045			237,816	237,816
12	Colton	ARMC	400 N. Pepper Avenue	Employee Parking Lot Fencing	5	30430			5,134	5,134
13	Countywide	Arch. & Eng.	Various	Site assessment & remediation	All	90680	732,954			732,954
14	Countywide	Arch. & Eng.	Various	ADA compliance	All	30000	168,730			168,730
15	Countywide	Arch. & Eng.	Various	Foam roof restoration at various sites	All	30010	98,370			98,370
16	Countywide	Facilities Mgmt.	Various	Misc. Minor CIP	All	30030	47,458			47,458
17	Countywide	CAO	Various	Space Study/CAFM Project	All	20680	16,399			16,399
18	Countywide	District Attorney	Various	Remodel offices	3,5	30640	350,000			350,000
19	Crestline	Regional Parks	24171 Lake Drive	Lake Gregory Dam valve replacement	2	10470	121,161			121,161
20	Devore	Sheriff	18000 W. Institution Rd.	GHRC loading dock extension	2	20740		44,711		44,711
21	Devore	Public Health	19777 Shelter Way	Devore Animal Shelter expansion	2	00750	436,016	81,000		517,016

ATTACHMENT B-1
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY LOCATION (FUNDS CJV AND CJS)

	Location	Department	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
22	Devore	Arch. & Eng.	Glen Helen area	Devore Water system replacement	2	30280	1,380,394			1,380,394
23	Fontana	Sheriff	17780 Arrow Blvd.	Station expansion	2	10700		442,653		442,653
24	Fontana	Facilities Mgmt.	17830 Arrow Blvd.	Mechanical Bldg. Roof Repair	2	30822	40,000			40,000
25	Fontana	Arch. & Eng.	17830 Arrow Blvd.	Fontana complex chiller replacement	2	20610	1,278,810			1,278,810
26	Joshua Tree	Facilities Mgmt.	6527 White Feather Rd.	Morongo Complex HVAC upgrade	1	20795	167,475			167,475
27	Needles	Facilities Mgmt.	1111 Bailey Avenue	Parking lot and road rehabilitation	1	30270	110,000			110,000
28	Needles	Regional Parks	Moabi Regional Park	Park Moabi water rights purchase	1	00810	247,750			247,750
29	Needles	Regional Parks	Moabi Regional Park	Remove/replace fuel tank	1	30510			225,358	225,358
30	Ontario	Regional Parks	800 N. Archibald Ave.	Remove/replace pool filtration system	4	30300	469,351			469,351
31	Rancho Cuca.	Sheriff	9500 Etiwanda Avenue	WVDC hypalon roof replacement	2	20110	542,173			542,173
32	Rancho Cuca.	Sheriff	9500 Etiwanda Avenue	WVDC recreation yard improvements	2	20290		18,847		18,847
33	Rancho Cuca.	Sheriff	9500 Etiwanda Avenue	WVDC kitchen drainline repair	2	30610		2,923		2,923
34	Rancho Cuca.	Courts	8303 Haven Avenue	FLJC Program Logic Control Replacement	2	20770		13,213		13,213
35	Rancho Cuca.	Probation	9478 Etiwanda Avenue	West Valley Juvenile Hall - PH II	2	60314	30,000			30,000
36	Redlands	ECD	2024 Orange Tree Lane	Design Hall of Paleontology	3	30390			215,955	215,955
37	Redlands	Museum	2024 Orange Tree Lane	Redlands Museum chiller replacement	3	20580	803,718			803,718
38	Redlands	Museum	2024 Orange Tree Lane	Museum office space addition	3	20800	77,799			77,799
39	Redlands	Courts	216 Brookside Avenue	Remove/replace HVAC system	3	30290	82,696			82,696
40	Rialto	Sheriff/Co. Fire	1771 Miro Way	Facility expansion	5	20790		93,216		93,216
41	Running Springs	Library		Grant Application		30360		-7,450		-7,450
42	San Bernardino	Facilities Mgmt.	157-175 W. 5th Street	Parking lot rehabilitation	5	30310	66,140			66,140
43	San Bernardino	Treas./Tax Coll.	172 W. 3rd Street	Office remodel	5	30160		183,978		183,978

ATTACHMENT B-1
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY LOCATION (FUNDS CJV AND CJS)

	Location	Department	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
44	San Bernardino	Assessor/Courts	172 W. 3rd Street	Office remodel	5	30480			25,061	25,061
45	San Bernardino	Vehicle Services	200 S. Lena	Fuel System Upgrade	5	30520			-13,950	-13,950
46	San Bernardino	Auditor-Controller	222 W. Hospitality Ln.	4th floor remodel	5	30140		162,410		162,410
47	San Bernardino	Arch. & Eng.	351 N. Mt. View Ave.	Courthouse seismic retrofit/remodel	5	10830			10,652,923	10,652,923
48	San Bernardino	Public Health	351 N. Mt. View Ave.	Public Health remodel	5	90780		167,424		167,424
49	San Bernardino	Arch. & Eng.	385 N. Arrowhead Ave.	Board chambers video upgrade	5	00781			16,505	16,505
50	San Bernardino	Various	385 N. Arrowhead Ave.	CGC security and parking improvements	5	20765	433,484			433,484
51	San Bernardino	Various	3rd Street Area	Parking lot and road rehabilitation	5	30330	56,700			56,700
52	San Bernardino	Arch. & Eng.	630 E. Rialto Avenue	CDC HVAC controls replacement	5	20590	51,753			51,753
53	San Bernardino	Sheriff	630 E. Rialto Avenue	Remove/replace HVAC - Ph II	5	30150	489,041			489,041
54	San Bernardino	Sheriff	630 E. Rialto Avenue	CDC employee parking lot improvements	5	20655		89,847		89,847
55	San Bernardino	Sheriff	630 E. Rialto Avenue	CDC security monitoring system	5	20665		631,843		631,843
56	San Bernardino	Sheriff	630 E. Rialto Avenue	CDC mechanical room reroof	5	30824	40,000			40,000
57	San Bernardino	Facilities Mgmt.	670 E. Gilbert St.	Remove/replace 1st & 2nd fl. HVAC system	5	30320	213,120			213,120
58	San Bernardino	Information Svcs.	670 E. Gilbert St.	Basement HVAC replacement	5	20600	-9,578			-9,578
59	San Bernardino	Information Svcs.	670 E. Gilbert St.	North parking lot rehabilitation	5	30220	50,000		34,020	84,020
60	San Bernardino	Behavioral Health	700 E. Gilbert Street	Phoenix Clinic	5	90660			400,000	400,000
61	San Bernardino	Behavioral Health	700 E. Gilbert Street	Construct 50,000 sq. ft. admin. Bldg.	5	30230		9,006,000		9,006,000
62	San Bernardino	Behavioral Health	760 E. Gilbert Street	Bldg. H asbestos abatement & remodel	5	30240		1,000,000		1,000,000
63	San Bernardino	Facilities Mgmt.	777 E. Rialto Avenue	Building fire system repair	5	10130	35,729			35,729
64	San Bernardino	Registrar of Voters	777 E. Rialto Avenue	Remodel improvements	5	20755		83,795		83,795
65	San Bernardino	Various	777 E. Rialto Avenue	ISG Building Reroof	5	30820	463,000			463,000
66	San Bernardino	Arch. & Eng.	780 E. Gilbert Street	CMC demolition and site reuse	5	90330	288,083			288,083

ATTACHMENT B-1
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY LOCATION (FUNDS CJV AND CJS)

	Location	Department	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
67	San Bernardino	Public Defender	780 E. Gilbert Street	Remodel Bldg 5	5	10960		21,400		21,400
68	San Bernardino	Arch. & Eng.	825 E. 3rd Street	PWG Bldg. Reroof	5	20210	4,453			4,453
69	San Bernardino	HSS/Courts	900 E. Gilbert St.	Juvenile Dependency Court	5	10120		4,594,356		4,594,356
70	San Bernardino	Probation	900 E. Gilbert St.	HVAC controls and electrical repairs	5	30250	582,535			582,535
71	San Bernardino	Probation	900 E. Gilbert St.	CJH improvements	5	10230		185,945		185,945
72	San Bernardino	Probation	900 E. Gilbert St.	CJH tents and classrooms	5	10235		159,990		159,990
73	San Bernardino	Probation	900 E. Gilbert St.	Ward "B" remodel - New RYEF	5	90720	106,060			106,060
74	San Bernardino	Probation	900 E. Gilbert St.	Juv. Hall Master Plan	5	30690		5,000		5,000
75	San Bernardino	ECD	9th Street	Youth Golf Academy	5	30770			100,000	100,000
76	San Bernardino	Various	Gilbert Street Area	Campus grounds improvements	5	30170	781,955			781,955
77	San Bernardino	Various	Gilbert Street Area	Campus parking lot and road improvements	5	30200	375,000			375,000
78	San Bernardino	Various	Gilbert Street Area	R/R Perris Hill water storage tank	5	30260	440,439			440,439
79	Upland	Sheriff	2419 Euclid Avenue	Sheriff modular office trailer	2	20820	9,785			9,785
80	Victorville	Courts	14455 Civic Drive	Courthouse parking lot	1	30040	473,261			473,261
81	Victorville	Courts	14455 Civic Drive	Courtroom expansion	1	00490	51,212			51,212
82	Victorville	Probation	14455 Civic Drive	Juvenile Court sallyport	1	30060	132,300			132,300
83	Victorville	Sheriff	14455 Civic Drive	Inmate Shelter	1	30680		37,504		37,504
84	Victorville	Regional Parks	18000 Yates Road	Mojave Narrows Weir metering device	1	30050			68,800	68,800
85	Yermo	Regional Parks	36666 Ghost Town Rd.	Calico Restroom Renovation	1	10270	11,381			11,381
86	Yucaipa	Regional Parks	33900 Oak Glen Rd.	Irrigation pumps replacement	3	20140	46,650			46,650
				Total Carryover Projects- Detail by Location - Fund CJS and CJV			**19,282,859**	**17,035,621**	**20,718,375**	**57,036,855**

ATTACHMENT B-2
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY DEPARTMENT (FUNDS CJV AND CJS)

	Department	Location	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
1	Airports	Chino	7000 Merrill Avenue	Hanger replacement	4	20335		17,016		17,016
2	Arch. & Eng.	Countywide	Various	Site assessment & remediation	All	90680	732,954			732,954
3	Arch. & Eng.	Countywide	Various	ADA compliance	All	30000	168,730			168,730
4	Arch. & Eng.	Countywide	Various	Foam roof restoration at various sites	All	30010	98,370			98,370
5	Arch. & Eng.	Devore	Glen Helen area	Devore Water system replacement	2	30280	1,380,394			1,380,394
6	Arch. & Eng.	Fontana	17830 Arrow Blvd.	Fontana complex chiller replacement	2	20610	1,278,810			1,278,810
7	Arch. & Eng.	San Bernardino	351 N. Mt. View Ave.	Courthouse seismic retrofit/remodel	5	10830			10,652,923	10,652,923
8	Arch. & Eng.	San Bernardino	385 N. Arrowhead Ave.	Board chambers video upgrade	5	00781			16,505	16,505
9	Arch. & Eng.	San Bernardino	630 E. Rialto Avenue	CDC HVAC controls replacement	5	20590	51,753			51,753
10	Arch. & Eng.	San Bernardino	780 E. Gilbert Street	CMC demolition and site reuse	5	90330	288,083			288,083
11	Arch. & Eng.	San Bernardino	825 E. 3rd Street	PWG Bldg. Reroof	5	20210	4,453			4,453
12	ARMC	Colton	400 N. Pepper Avenue	ARMC - Emergency Room remodel	5	20045			237,816	237,816
13	ARMC	Colton	400 N. Pepper Avenue	Employee Parking Lot Fencing	5	30430			5,134	5,134
14	Assessor/Courts	San Bernardino	172 W. 3rd Street	Office remodel	5	30480			25,061	25,061
15	Auditor-Controller	San Bernardino	222 W. Hospitality Ln.	4th floor remodel	5	30140		162,410		162,410
16	Behavioral Health	San Bernardino	700 E. Gilbert Street	Phoenix Clinic	5	90660			400,000	400,000
17	Behavioral Health	San Bernardino	700 E. Gilbert Street	Construct 50,000 sq. ft. admin. Bldg.	5	30230		9,006,000		9,006,000
18	Behavioral Health	San Bernardino	760 E. Gilbert Street	Bldg. H asbestos abatement & remodel	5	30240		1,000,000		1,000,000
19	CAO	Countywide	Various	Space Study/CAFM Project	All	20680	16,399			16,399
20	Courts	Rancho Cuca.	8303 Haven Avenue	FLJC Program Logic Control Replacement	2	20770		13,213		13,213
21	Courts	Redlands	216 Brookside Avenue	Remove/replace HVAC system	3	30290	82,696			82,696
22	Courts	Victorville	14455 Civic Drive	Courthouse parking lot	1	30040	473,261			473,261
23	Courts	Victorville	14455 Civic Drive	Courtroom expansion	1	00490	51,212			51,212
24	District Attorney	Countywide	Various	Remodel offices	3,5	30640	350,000			350,000

ATTACHMENT B-2
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY DEPARTMENT (FUNDS CJV AND CJS)

	Department	Location	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
25	ECD	Redlands	2024 Orange Tree Lane	Design Hall of Paleontology	3	30390			215,955	215,955
26	ECD	San Bernardino	9th Street	Youth Golf Academy	5	30770			100,000	100,000
27	Facilities Mgmt.	Countywide	Various	Misc. Minor CIP	All	30030	47,458			47,458
28	Facilities Mgmt.	Fontana	17830 Arrow Blvd.	Mechanical Bldg. Roof Repair	2	30822	40,000			40,000
29	Facilities Mgmt.	Joshua Tree	6527 White Feather Rd.	Morongo Complex HVAC upgrade	1	20795	167,475			167,475
30	Facilities Mgmt.	Needles	1111 Bailey Avenue	Parking lot and road rehabilitation	1	30270	110,000			110,000
31	Facilities Mgmt.	San Bernardino	157-175 W. 5th Street	Parking lot rehabilitation	5	30310	66,140			66,140
32	Facilities Mgmt.	San Bernardino	670 E. Gilbert St.	Remove/replace 1st & 2nd fl. HVAC system	5	30320	213,120			213,120
33	Facilities Mgmt.	San Bernardino	777 E. Rialto Avenue	Building fire system repair	5	10130	35,729			35,729
34	HSS/Courts	San Bernardino	900 E. Gilbert St.	Juvenile Dependency Court	5	10120		4,594,356		4,594,356
35	Information Svcs.	Chino Hills	Butterfield	Chino Hills 800 Mhz radio tower	4	20200			214,588	214,588
36	Information Svcs.	San Bernardino	670 E. Gilbert St.	Basement HVAC replacement	5	20600	-9,578			-9,578
37	Information Svcs.	San Bernardino	670 E. Gilbert St.	North parking lot rehabilitation	5	30220	50,000		34,020	84,020
38	Library	Big Bear	41930 Garstin Drive	Exterior siding replacement	3	20185			43,208	43,208
39	Library	Running Springs		Grant Application		30360		-7,450		-7,450
40	Museum	Chino	17127 Pomona Rincon Rd	Yorba-Slaughter Adobe Roof Repair	4	30825	110,000			110,000
41	Museum	Chino	17127 Pomona Rincon Rd	Yorba-Slaughter Adobe Post Office Rehab	4	20150	27,252			27,252
42	Museum	Redlands	2024 Orange Tree Lane	Redlands Museum chiller replacement	3	20580	803,718			803,718
43	Museum	Redlands	2024 Orange Tree Lane	Museum office space addition	3	20800	77,799			77,799
44	Probation	Apple Valley	Dale Evans Parkway	High Desert Juvenile Detention Facility - Fund CJS	1	10740	6,028,590		8,492,957	14,521,547
45	Probation	Rancho Cuca.	9478 Etiwanda Avenue	West Valley Juvenile Hall - PH II	2	60314	30,000			30,000

ATTACHMENT B-2
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY DEPARTMENT (FUNDS CJV AND CJS)

	Department	Location	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
46	Probation	San Bernardino	900 E. Gilbert St.	HVAC controls and electrical repairs	5	30250	582,535			582,535
47	Probation	San Bernardino	900 E. Gilbert St.	CJH improvements	5	10230		185,945		185,945
48	Probation	San Bernardino	900 E. Gilbert St.	CJH tents and classrooms	5	10235		159,990		159,990
49	Probation	San Bernardino	900 E. Gilbert St.	Ward "B" remodel - New RYEF	5	90720	106,060			106,060
50	Probation	San Bernardino	900 E. Gilbert St.	Juv. Hall Master Plan	5	30690		5,000		5,000
51	Probation	Victorville	14455 Civic Drive	Juvenile Court sallyport	1	30060	132,300			132,300
52	Public Defender	San Bernardino	780 E. Gilbert Street	Remodel Bldg 5	5	10960		21,400		21,400
53	Public Health	Devore	19777 Shelter Way	Devore Animal Shelter expansion	2	00750	436,016	81,000		517,016
54	Public Health	San Bernardino	351 N. Mt. View Ave.	Public Health remodel	5	90780		167,424		167,424
55	Regional Parks	Crestline	24171 Lake Drive	Lake Gregory Dam valve replacement	2	10470	121,161			121,161
56	Regional Parks	Needles	Moabi Regional Park	Park Moabi water rights purchase	1	00810	247,750			247,750
57	Regional Parks	Needles	Moabi Regional Park	Remove/replace fuel tank	1	30510			225,358	225,358
58	Regional Parks	Ontario	800 N. Archibald Ave.	Remove/replace pool filtration system	4	30300	469,351			469,351
59	Regional Parks	Victorville	18000 Yates Road	Mojave Narrows Weir metering device	1	30050			68,800	68,800
60	Regional Parks	Yermo	36666 Ghost Town Rd.	Calico Restroom Renovation	1	10270	11,381			11,381
61	Regional Parks	Yucaipa	33900 Oak Glen Rd.	Irrigation pumps replacement	3	20140	46,650			46,650
62	Registrar of Voters	San Bernardino	777 E. Rialto Avenue	Remodel improvements	5	20755		83,795		83,795
63	Sheriff	Devore	18000 W. Institution Rd.	GHRC loading dock extension	2	20740		44,711		44,711
64	Sheriff	Fontana	17780 Arrow Blvd.	Station expansion	2	10700		442,653		442,653
65	Sheriff	Rancho Cuca.	9500 Etiwanda Avenue	WVDC hypalon roof replacement	2	20110	542,173			542,173
66	Sheriff	Rancho Cuca.	9500 Etiwanda Avenue	WVDC recreation yard improvements	2	20290		18,847		18,847
67	Sheriff	Rancho Cuca.	9500 Etiwanda Avenue	WVDC kitchen drainline repair	2	30610		2,923		2,923
68	Sheriff	San Bernardino	630 E. Rialto Avenue	Remove/replace HVAC - Ph II	5	30150	489,041			489,041

ATTACHMENT B-2
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL BY DEPARTMENT (FUNDS CJV AND CJS)

	Department	Location	Address	Description	Supv Dist	Proj #	General Fund Local Cost	General Fund Other	Other Funding	Total
69	Sheriff	San Bernardino	630 E. Rialto Avenue	CDC employee parking lot improvements	5	20655		89,847		89,847
70	Sheriff	San Bernardino	630 E. Rialto Avenue	CDC security monitoring system	5	20665		631,843		631,843
71	Sheriff	San Bernardino	630 E. Rialto Avenue	CDC mechanical room reroof	5	30824	40,000			40,000
72	Sheriff	Upland	2419 Euclid Avenue	Sheriff modular office trailer	2	20820	9,785			9,785
73	Sheriff	Victorville	14455 Civic Drive	Inmate Shelter	1	30680		37,504		37,504
74	Sheriff/Co. Fire	Rialto	1771 Miro Way	Facility expansion	5	20790		93,216		93,216
75	Treas./Tax Coll.	San Bernardino	172 W. 3rd Street	Office remodel	5	30160		183,978		183,978
76	Various	Barstow	301 Mt. View Avenue	Office remodel	1	20060	5,231			5,231
77	Various	Big Bear	477 Summit Blvd.	Big Bear L&J Center remodel	3	20120	143,505			143,505
78	Various	Chino	13260 Central Avenue	Remodel	4	30110	98,977			98,977
79	Various	Chino	13260 Central Avenue	Remove/replace air handlers and controls	4	30120	475,547			475,547
80	Various	San Bernardino	385 N. Arrowhead Ave.	CGC security and parking improvements	5	20765	433,484			433,484
81	Various	San Bernardino	3rd Street Area	Parking lot and road rehabilitation	5	30330	56,700			56,700
82	Various	San Bernardino	777 E. Rialto Avenue	ISG Building Reroof	5	30820	463,000			463,000
83	Various	San Bernardino	Gilbert Street Area	Campus grounds improvements	5	30170	781,955			781,955
84	Various	San Bernardino	Gilbert Street Area	Campus parking lot and road improvements	5	30200	375,000			375,000
85	Various	San Bernardino	Gilbert Street Area	R/R Perris Hill water storage tank	5	30260	440,439			440,439
1	Vehicle Services	San Bernardino	200 S. Lena	Fuel System Upgrade	5	30520			-13,950	-13,950
	Total Carryover Projects - Detail by Department - Funds CJS and CJ V						**19,282,859**	**17,035,621**	**20,718,375**	**57,036,855**

ATTACHMENT B-3
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL FOR AIRPORTS

	Location	Address	Fund	Supv Dist	Description	Other Funding
1	Countywide	Various	RAA	All	Contingency (Fontana Interest Fund)	4,126,985
2	Countywide	Various	RAI	All	Contingency (CSA 60Special Aviation Fund)	2,705,505
3	Countywide	Various	RAW	All	Contingency (Fontana Principal)	11,865
4	Countywide	Various	RCD	All	Contingency Operating	101,451
5	Apple Valley	21600 Corwin Road	REH	1	Port-A-Port reconstruction	70,000
6	Apple Valley	21600 Corwin Road	REE	1	South Ramp Hangar Development	2,187,311
7	Apple Valley	21600 Corwin Road	REF	1	South ramp & taxiway reconstruction	276,595
8	Apple Valley	21600 Corwin Road	None	1	Terminal roof repair	55,000
9	Apple Valley	21600 Corwin Road	RGZ	1	Public restroom facility	84,761
10	Apple Valley	21600 Corwin Road	None	1	Secondary Fire Access Road	250,000
11	Apple Valley	21600 Corwin Road	None	1	Security fence	106,200
12	Apple Valley	21600 Corwin Road	None	1	Install aircraft run-up areas, all RWY's	50,000
13	Apple Valley	21600 Corwin Road	RHT	1	Update Airport layout plan	66,552
14	Barstow-Daggett	39500 National Trails Hwy.	REN	1	Construct modular office building/shop	100,000
15	Barstow-Daggett	39500 National Trails Hwy.	RHW	1	Perimeter fence	1,675,093
16	Barstow-Daggett	39500 National Trails Hwy.	RCW	1	Coat interior of water tanks	259,522
17	Barstow-Daggett	39500 National Trails Hwy.	None	1	Rehabilitate Airport access road	106,667
18	Barstow-Daggett	39500 National Trails Hwy.	RHR	1	Update Airport layout plan	66,667
19	Barstow-Daggett	39500 National Trails Hwy.	None	1	Taxiway C & W 1/2 of TWA	389,000
20	Chino	7000 Merrill Avenue	RBT	4	Acquire land for clear zone	174,734
21	Chino	7000 Merrill Avenue	RBS	4	Test/monitor ground water for PCE's & TCE's	60,000
22	Chino	7000 Merrill Avenue	REL	4	Replace maintenance facility	35,000
23	Chino	7000 Merrill Avenue	RDW	4	Relocate ILS	1,500,000
24	Chino	7000 Merrill Avenue	REJ	4	Taxiway D Relocaiton/ramp relocation & light	1,927,451
25	Chino	7000 Merrill Avenue	RHS	4	Rotating beacon	100,000
26	Chino	7000 Merrill Avenue	RHS	4	Cal Aero Drive; parking, guard shack, gates	199,401
27	Chino	7000 Merrill Avenue	None	4	Update CLUP	50,000
28	Chino	7000 Merrill Avenue	RGX	4	Update master plan	25,000
29	Chino	7000 Merrill Avenue	None	4	Seal/paint main ramp, 8/26L & associated TWY's	455,000
30	Chino	7000 Merrill Avenue	RHF	4	First Phase Access road reconstruct TWY 8L/26R	1,442,959
31	Chino	7000 Merrill Avenue	RHS	4	Illuminate windsocks	20,000
32	Chino	7000 Merrill Avenue	RHS	4	Reconstruct Stearman Drive	164,820
33	Chino	7000 Merrill Avenue	None	4	Roof repair, Bldgs. A310, A315, & A320	48,000
34	Chino	7000 Merrill Avenue	None	4	RWY 3-21 threshold relocation	280,000
35	Needles	Needles Airport	REY	1	Water well	80,000
36	Needles	Needles Airport	None	1	Chip seal access road	150,000
37	Needles	Needles Airport	None	1	Taxiway lighting	40,000

ATTACHMENT B-3
SUMMARY OF ARCHITECTURE AND ENGINEERING CAPITAL IMPROVEMENT CARRYOVER PROJECTS DETAIL FOR AIRPORTS

	Location	Address	Fund	Supv Dist	Description	Other Funding
38	Needles	Needles Airport	RHG	1	Airport layout plan	35,389
39	Needles	Needles Airport	None	1	PAPI	45,000
40	Needles	Needles Airport	None	1	Resurface RWY 11-29 & associated TWY's	1,600,000
41	Twentynine Palms	Twentynine Palms Airport	REV	1	Design, engineer and construct RWY 8/26	368,244
42	Twentynine Palms	Twentynine Palms Airport	None	1	Install TWY lights parallel RWY 17/35	20,000
43	Twentynine Palms	Twentynine Palms Airport	None	1	Update CLUP	50,000
44	Twentynine Palms	Twentynine Palms Airport	None	1	Fuel Tank Remediation/vapor extraction	100,000
45	Twentynine Palms	Twentynine Palms Airport	None	1	RWY 17/35 TWY and ramp repair	100,000
					Total Carryover - Detail for Airports	**21,760,172**

ATTACHMENT C-1
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - SOLID WASTE MANAGEMENT DIVISION
CAPITAL PROJECTS TECHNICAL SUPPORT (EAA SWM 2445)

Project Description	Project Budget Amount	Total
Carryover Projects - Prior Years		
Active Sites Non-Routine LFG O&M - Colton, Mid-Valley, San Timoteo	75,000	
Septage Ponds Vadose Zone Monitoring - Surface Impoundments - Barstow	1,500	
Active Site Repermitting - San Timoteo CEQA / Minor permit Revisions - various landfills / Barstow Negative Declaration	10,000	
Water Quality Monitoring & Response Program (Active Site Groundwater/Vadose Monitoring & Lab Analysis/Purgewater Disposal)	10,000	
Investigation of Perchlorate in Groundwater at Mid-Valley Sanitary Landfill: Legal Services	54,000	
Crestmore Disposal Site - Soil Analysis	4,000	
Total EAA Carryover Projects		154,500
New Projects 2003-04		
Active Sites Routine LFG O&M - Colton, Mid-Valley, San Timoteo	948,908	
Active Sites Non-Routine LFG O&M - Colton, Mid-Valley, San Timoteo	400,000	
Septage Ponds Vadose Zone Monitoring - Surface Impoundments - Barstow	10,000	
Water Quality Monitoring & Response Program (Active Site Groundwater/Vadose Monitoring & Lab Analysis/Purgewater Disposal)	318,855	
Flare Station Utilities / Fuel (includes diesel fuel for generator at Hesperia)	175,000	
Aerial Photography / Mapping / Surveying	150,000	
Annual Density Reports	5,000	
Active Site NPDES Requirements	25,000	
WDR Annual Fees (Active & Inactive Sites)	188,000	
AQMD & OTHER Permit Fees/Emission Fees (Active and Inactive)	16,500	
Active Site CEQA / Minor RDSI Revisions / Repermitting	100,000	
Mitigation Monitoring	50,000	
General Plan Amendment - former BLM sites (Barstow, Hesperia, Landers, Newberry, Newberry Springs, Trona, Twentynine Palms, Victorville [area] & Yermo	5,000	
Technical Support for Groundwater-Related Regulatory Issues (EMP, EFS, CAP activities)	75,000	
Hydroseeding Activities - (Big Bear)	35,000	
Unforeseen Landfill Maintenance / Repairs	100,000	
Flood Control Permits - Annual Inspection Fees (Colton, Cooley Ranch, Plunge Creek)	5,000	
Investigation of Perchlorate in Groundwater at Mid-Valley Sanitary Landfill: Legal Services	150,000	
Mid-Valley Road Maintenance	200,000	
Total EAA New Projects		2,957,263
TOTAL EAA SWM 2445 - CAPITAL PROJECTS TECHNICAL SUPPORT		**3,111,763**

ATTACHMENT C-2
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - SOLID WASTE MANAGEMENT DIVISION
SITE CLOSURES AND MAINTENANCE (EAB SWC)

Project Description	Project Budget Amount	Total
EAB SWC 2445 Carryover Projects - Prior Years		
Final Closure/Postclosure Maintenance Plans	12,130	
Phelan, Lucerne & Newberry Negative Flux Measurements	26,703	
Big Bear FCPMP	4,133	
Apple Valley - ACAP Closure Demonstration Project	36,375	
Milliken - Perimeter Landscape Plan	4,913	
Lenwood-Hinkley Final Closure Construction Design/Engineering Support	125,291	
29 Palms Final Closure Construction - CQA and CM	30,000	
29 Palms Final Closure - Constr. Engineering Support, Plan Revisions	66,387	
Hesperia Final Closure Construction - CQA & CM	300,000	
Hesperia Closure - Alternative Final Cover Evaluation	24,865	
Big Bear Closure - Initial Study	19,070	
Milliken Final Closure Construction, Phase 3 - CQA / CM / Design Oversight	35,000	
Mid-Valley South Mound Final Closure Construction - Design	50,000	
Heaps Peak LF - NPDES Permit	5,000	
Milliken - Alternative Cover Design & Closure Plan Addendum	50,761	
Milliken Bench Road Improvements	7,000	
Mid-Valley EFS for Conceptual Expansion Plan to Maximize Existing Footprint	24,000	
Total EAB SWC 2445 Carryover Projects		821,628
EAB SWC 2445 New Projects 2003-04		
29 Palms Final Closure Construction - Plan Redesign	75,000	
29 Palms Final Closure Construction - CQA and CM	211,684	
Hesperial Final Closure Construction - Redesign/Engr. Support/Plan Revision	150,000	
Milliken Final Closure Construction - to complete CQA/CM/Design Oversight	200,000	
Lucerne Valley Final Closure Construction - Design/Engr Support	75,000	
Total EAB SWC 2445 New Projects		711,684
TOTAL EAB SWC 2445 PROJECTS		1,533,312
EAB SWC 4010 Carryover Projects - Prior Years		
Milliken - Perimeter Landscape Plan	400,000	
Hesperia Closure Construction - Full	3,296,999	
Total EAB SWC 4010 Carryover Projects		3,696,999

ATTACHMENT C-2
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - SOLID WASTE MANAGEMENT DIVISION
SITE CLOSURES AND MAINTENANCE (EAB SWC)

Project Description	Project Budget Amount	Total
EAB SWC 4010 New Projects 2003-04		
29 Palms Final Closure Construction - Full	2,800,000	
Milliken Final Closure Construction - Partial	1,197,366	
Big Bear - Final Cover Material Haul	200,000	
Lucerne Valley Final Closure Construction - Full	800,000	
Total EAB SWC 4010 New Projects		4,997,366
TOTAL EAB SWC 4010		8,694,365
TOTAL EAB SWC PROJECT BUDGET		**10,227,677**

ATTACHMENT C-3
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - SOLID WASTE MANAGEMENT DIVISION
SITE ENCHANCEMENT, EXPANSION AND ACQUISITION (EAC SWF)

Project Description	Project Budget Amount	Total
EAC SWF 2445 Carryover Projects - Prior Years		
Barstow Landfill - Tortoise Monitoring	9,514	
BLM Mitigation/HCP (Victorville)	15,698	
Mid-Valley Expansion Environmental Permitting	8,156	
Barstow CUP/JTD/SWFP - Lateral Expansion	389,943	
Victorville Expansion SWFP/WDR	292,673	
Mid-Valley - Full half width Improvements Alder Ave N of Highland to Processing Plant - Engineering Support	87,000	
Mid-Valley - Full half width Improvements Alder Ave N of Highland to Processing Plant - Construction Management/CQA	75,000	
Mid-Valley - Full half width Improvements Alder Ave N of Highland to Processing Plant - Construction	355,487	
Barstow Sanitary Landfill - Consultation/Monitoring	4,083	
San Timoteo Detention Basin/Storm Drain Design	21,258	
Mid-Valley Unit 3 Phase 2 Liner Design, Engineering Support, CQA	220,382	
Mid-Valley Unit 3 Phase 2 Liner Construction - CM	160,000	
Mid-Valley South Alder Construction Engineering Support	10,000	
Barstow Expansion CEQA (EIR)	203,000	
Victorville Expansion CEQA (EIR)	125,000	
Mid-Valley Unit 3 Phase 2 Liner Construction - Temporary earthen road construction	7,000	
San Timoteo Unit 3 Expansion CEQA	150,000	
Total EAC SWF 2445 Carryover Projects - Prior Years		2,134,194
EAC SWF 2445 New Projects 2003-04		
Victorville Expansion CEQA (EIR)	50,000	
Mid-Valley Unit 3 Phase 2 Liner Construction - CM	20,000	
San Timoteo Unit 3 Expansion Liner Design & Engineering Support	200,000	
Mid-Valley Unit 3 Phase 3 Construction - Liner Design & CQA	275,000	
Mid-Valley Unit 3 Phase 3 Construction - CM	200,000	
Mid-Valley Environmental Permitting	40,000	
Reclamation Plan Updates	15,000	
Total EAC SWF 2445 New Projects		800,000
TOTAL EAC SWF 2445 PROJECTS		2,934,194
EAC SWF 4005 Carryover Projects - Prior Years		
BLM - Barstow Land Transfer Project	20,000	
Total EAC SWF 4005 Carryover Projects		20,000
TOTAL EAC SWF 4005 PROJECTS		20,000

ATTACHMENT C-3
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - SOLID WASTE MANAGEMENT DIVISION
SITE ENCHANCEMENT, EXPANSION AND ACQUISITION (EAC SWF)

Project Description	Project Budget Amount	Total
EAC SWF 4010 Carryover Projects		
Mid-Valley Unit 3 Phase 2 Liner Construction	2,400,000	
Total EAC SWF 4010 Carryover Projects		2,400,000
TOTAL EAC SWF 4010 PROJECTS		2,400,000
EAC SWF 4010 New Projects		
Mid-Valley Unit 3 Phase 3 Liner Construction	3,500,000	
Additional funding for Mid-Valley liner expansion	3,766,116	
Total EAC SWF 4010 New Projects		7,266,116
TOTAL EAC SWF FIXED ASSETS		9,686,116
TOTAL EAC SWF PROJECT BUDGET		**12,620,310**

ATTACHMENT C-4
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - SOLID WASTE MANAGEMENT DIVISION
GROUNDWATER REMEDIATION (EAL SWM - ARTICLE V)

Project Description	Project Budget Amount	Total
EAL SWM 2445 Carryover Projects - Prior Years		
Heaps Peak LCRS Treatment & Disposal - RSWD	20,000	
Victorville LFG System Design	25,000	
Heaps Peak LFG O&M Non-Routine	25,000	
Milliken Non-Routine O&M LFG	5,000	
Water Quality Monitoring & Response Program Inactive Sites: (DMP: Apple Valley, Adelanto, Baker, Cajon, Crestmore, Heaps Peak, Hesperia, Lenwood-Hinkley, Lucerne Valley, Milliken, Morongo Valley, Needles, Newberry, Parker Dam, Phelan, Trona-Argus, 29 Palms, Yermo, Yucaipa) (Lab Analysis - Groundwater/Vadose)	10,000	
Hesperia Non-Routine LFG O&M	2,000	
Mid-Valley Perchlorate Issues	237,500	
Apple Valley, Mid-Valley & Milliken CAPs OM&M	25,000	
NPDES Program for Inactive Sites	5,000	
Victorville EMP	50,000	
Adelanto EFS for CAP	50,000	
Crestmore EFS for CAP	50,000	
Yucaipa EFS	40,000	
Lenwood-Hinkley EFS / CAP	75,000	
Baker EFS	75,000	
Perimeter LFG Migration Probe Replacements - Various Sites	100,000	
Total EAL SWM 2445 Carryover Projects		794,500
EAL SWM 2445 New Projects		
Heaps Peak LCRS Treatment & Disposal - RSWD	50,000	
In Active Sites LFG O&M Non-Routine (Heaps Peak, Hesperia & Milliken)	623,479	
Active Sites LFG O&M Routine (Heaps Peak, Hesperia & Milliken)	110,000	
Mid-Valley CAP O&M - Off Site	606,000	
Water Quality Monitoring & Response Program Inactive Sites: (DMP: Apple Valley, Adelanto, Baker, Cajon, Crestmore, Heaps Peak, Hesperia, Lenwood-Hinkley, Lucerne Valley, Milliken, Morongo Valley, Needles, Newberry, Parker Dam, Phelan, Trona-Argus, 29 Palms, Yermo, Yucaipa) (Lab Analysis - Groundwater/Vadose)	679,815	
Milliken Landfill - Edison License Agreement (Easements)	4,000	
Mid-Valley Perchlorate Issues - Continued Investigations	50,000	
Apple Valley, Mid-Valley & Milliken CAPs OM&M	199,540	
NPDES Program for Inactive Sites	42,600	
Cajon & Yucaipa - Limited Landfill Gas Monitoring (Rule 1150.1)	10,000	
Technical Support for Groundwater-Related Regulatory Issues (EMP, EFS, CAO activities)	100,000	
Apple Valley EFS/CAP Design	75,000	
Heaps Peak - Design of Dewatering/Leachate Treatment System	75,000	

ATTACHMENT C-4
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - SOLID WASTE MANAGEMENT DIVISION
GROUNDWATER REMEDIATION (EAL SWM - ARTICLE V)

Project Description	Project Budget Amount	Total
Total EAL SWM 2445 New Projects		2,625,434
TOTAL EAL SWM 2445 PROJECTS		3,419,934
EAL SWM 2855 New Projects - 2003-04		
Calibration Gases for LFG monitoring of perimeter probes	3,000	
Total EAL SWM 2855 New Projects		3,000
EAL SWM 4010 Carryover Projects		
Victorville LFG System Construction	1,100,000	
Mid-Valley Unit 3 - Installation of Horizontal LFG Wells	150,000	
San Timoteo Unit 2 - Installation of Horizontal LFG Wells	100,000	
Total EAL SWM 4010 Carryover Projects		1,350,000
EAL SWM 4010 New Projects - 2003-04		
Mid-Valley - Groundwater Treatment System for Perchlorate and VOC's	4,511,042	
Total EAL SWM 4010 New Projects		4,511,042
TOTAL EAL SWM 4010 PROJECTS		5,861,042
TOTAL EAL SWM PROJECT BUDGET		**9,283,976**

ATTACHMENT C-5
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - TRANSPORTATION DIVISION

	Location	Road Name	Limits	Description	2003-04 Phase	New Projects 2003-04	Carryover Total	Total
FIRST DISTRICT								
1	Victorville	Amethyst Road	Palmdale Rd N/Seneca Rd	Road construction and signal	Design		10,000	10,000
2	Hesperia	Arrowhead Lake Road	1.48 M N, Mojave Dam Rd N .06M (300')	Guardrail installation	Construction		21,800	21,800
3	Baker	Baker Boulevard	Bridge #54C-128 (0.15M E,SH127)	Widen bridge	Construction		435,000	435,000
4	Barstow	Camarillo Avenue	.03M N, SH58 N/Palermo St	Rehabilitation	Construction		138,000	138,000
5	Apple Valley	Central Road/Ocotillo Way	Tussing Ranch Rd/Round Up Way	Widen/Turn Pkts/AC overlay	Construction		648,500	648,500
6	Ludlow	Crucero Road	Nat Trls Hwy N/0003M N, Nat Trls Hwy	Rehabilitation	Design		71,300	71,300
7	Lucerne Valley	Custer Ave/Trade Post Rd	@ SH 18	Lt/Rt turn lane	Construction		140,000	140,000
8	Ludlow	Dola Ditch Bridge	Nth, Br No 54C 086, 2.08 M E, Kelbaker	Bridge replacement	Construction	780,000		780,000
9	Phelan	Duncan Road	Oasis Road E/Wilson Ranch Road	Pave dirt road	Construction		1,012,000	1,012,000
10	Adelanto	El Mirage Road	LA COI E/0100M W, Koala Rd (ADL CL)Ridge Crest Rd E/Yellowstone Ave	Rehabilitation	Construction		307,400	307,400
11	Spring Valley Lk	Elmwood Drive	Ridge Crest Rd E/Yellowstone Ave	Rehabilitation	Construction		24,500	24,500
12	Hesperia	Escondido Avenue	Ranchero St N/Cedar St	Pave dirt road	Construction	330,000		330,000
13	Barstow	Fort Irwin Road	I-15 N/Ft Irwin Bndry	Widening/Passing Lane Project	R/W - Design		1,000,000	1,000,000
14	Victorville	High Desert Corridor Proj	SH395 E/SH18	Preliminary engineering and	Design		400,000	400,000
15	Oak Hills	Jenny Street	.2M W, Columbine St.	Drainage improvements	Construction		95,000	95,000
16	Ludlow	Lanzit Ditch Bridge	NTR, BR No 54C 086, 2.77 E, Kelbaker	Bridge replacement	Construction	1,076,000		1,076,000
17	Daggett	Kelbaker Road	Hidden Hills Rd N 4.05M	Realignment	Design		20,000	20,000
18	Wrightwood	Lone Pine Canyon Rd	Zermatt Drive N/Hwy 2	Pave (new road)	Design		55,000	55,000
19	Lenwood	Main Street	.19M NE, Sweeten Ln NE/Lenwood Ln	Rehabilitation	Construction		184,000	184,000
20	Hesperia	Mesquite Street	Escondido Avenue E/Maple Avenue	Pave dirt road	Construction		586,500	586,500
21	Oak Hills	Muscatel Street	.04M W, Verbena E/End	Pave existing dirt road	Design		25,000	25,000
22	Oro Grande	National Trails Highway	Mojave River (VIC CL) N 1.06M	Rehabilitation	Construction	109,100		109,100
23	Oro Grande	National Trails Highway	0.75 M N, Oro Grande Up/0.6M S, Bryman Rd	Widen/install passing lanes	Construction		1,510,000	1,510,000
24	Needles	Needles Highway	N Street N&E/State Line	Rehabilitation	Design		190,000	190,000
25	Phelan	Nielson Road	Beekley E/Malpaso Rd	Pave dirt road	Construction	491,000		491,000
26	Oak Hills	Oak Hill Road	Caliente Rd N/.03M S, Jenny St	Realignment	Construction		120,000	120,000
27	Phelan	Phelan Road	Beekley Rd E/SH 395	Drainage improvements	Construction	200,000		200,000
28	Phelan	Phelan Road	.25M W/.5M E, SH395	Extend over Oro Grande Wash	Design		5,000	5,000
29	Hesperia	Summit Valley Road	1.88M N,SH138 N 2.18M (HSP CL) (Portion)	Pave dirt road	Design	53,000		53,000
				TOTAL FIRST DISTRICT		**3,039,100**	**6,999,000**	**10,038,100**
SECOND DISTRICT								
1	Fontana SD 2	Arrow Route	At Beech Ave & Lime Ave	Drainage improvements	Construction		129,000	129,000
2	Fontana SD 2	Arrow Route	Redwood Ave	Signal installation	Construction		250,000	250,000
3	Fontana SD 2	Arrow Route	Beech Ave	Signal installation	Construction		143,800	143,800

ATTACHMENT C-5
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - TRANSPORTATION DIVISION

	Location	Road Name	Limits	Description	2003-04 Phase	New Projects 2003-04	Carryover Total	Total
4	Fontana SD 2	Arrow Route	Sultana	Drainage improvements	Construction		55,300	55,300
5	Fontana SD 2	Arrow Route	Hickory Ave E/Beech Ave	Rehab/Drainage/Inter IMPS	Construction		831,600	831,600
6	Fontana SD 2	Beech Avenue	Whittram Ave/Arrow Rte	Widen, Rehab, Install Curb/gutter	Construction		250,000	250,000
7	Upland	Central Avenue	Arrow Rte/Foothill Blvd	Continuous Left Turn Ln Constr	Construction		332,000	332,000
8	Upland	Central Avenue	At Arrow Route	Signal Modification	Construction		86,200	86,200
9	Fontana SD 2	Cherry Avenue	At Whittram Ave	Signal Installation	Construction		170,000	170,000
10	Fontana SD 2	Cherry Avenue	I-10	Improve intersection	DESIGN		110,000	110,000
11	Fontana SD 2	Cherry Avenue	Whittram Ave N/Foothill Blvd	Widen Roadway	R/W - Design	225,000		225,000
12	Crestline	Crestline Park & Ride	Lake Drive	Construct Park & Ride facility	Construction		474,200	474,200
13	Crestline	Delle Drive	Lake Dr NWLY/Darfo Dr	Rehabilitation	Construction		132,000	132,000
14	Fontana SD 2	San Bernardino Avenue	Live Oak, Beech, Hemlock, Redwood	Signal installation & synchro	R/W - Design		405,000	405,000
15	Fontana SD 2	Slover Avenue	Cherry Ave E/.11M E, Hemlock Ave	Widen	Construction		3,200,000	3,200,000
16	Fontana SD 2	Slover Avenue	At Calabash Ave/Banana Ave	Drainage improvements	Construction		160,000	160,000
17	Fontana SD 2	Valley Boulevard	At Oleander Ave, Live Oak, Redwood	Signal installation	Construction		240,000	240,000
18	Fontana SD 2	Valley Boulevard	Banana Ave/Almond Ave	Left turn lane construction	Construction		245,000	245,000
19	Fontana SD 2	Valley Blvd. & Others	Cherry Ave E/Hemlock Ave	Rehabilitation	Construction		945,000	945,000
20	Crestline	Valley Road	SH138 NLY/Brookside	AC overlay	DESIGN		100,000	100,000
21	Fontana SD 2	Whittram Avenue	Hickory/Cherry Ave	Widen, install C&G, AC overlay	Construction		2,000,000	2,000,000
22	Fontana SD 2	Whittram Avenue	Cherry Ave/Live Oak Ave	Widen, Rehab, Install Curb/gutter	Construction		345,000	345,000
23	Crestline	Zurich Drive	Thousand Pines Rd E/Lake Dr	Realignment & slope stabilization	Construction		175,000	175,000
				TOTAL SECOND DISTRICT		**225,000**	**10,779,100**	**11,004,100**
THIRD DISTRICT								
1	Moonridge	Angels Camp Road	Yosemite Dr N/End	Rehabilitation	Construction		30,500	30,500
2	Arrowbear	Arrowbear Drive	Spillway	Guardrail install/bridge widening	Construction		70,000	70,000
3	Colton SD 3	Barton and Others	La Cadena Dr E 0003M	Rehabilitation	Construction		328,800	328,800
4	Redlands	Beaumont Avenue	At San Timoteo Crk	Bridge replacement design	Construction		1,675,000	1,675,000
5	Lake Arrowhead	Daley Canyon Road	SH18	Improve intersection safety/realign	Design		25,000	25,000
6	Redlands	Garnet Street Bridge	Mill Creek, Br No 54C 420	Bridge replacement	Construction	1,423,000		1,423,000
7	Lake Arrowhead	Hook Creek Road	Various locations	Drainage improvements	Construction		218,000	218,000
8	Yucca Valley	Larrea Rd	0.06M S, Quail Bush Rd N/SH 247	Pave dirt road	Construction		672,000	672,000
9	Big Bear City	Paradise Way	SH 38	Improve Iintersection	Construction		260,000	260,000
10	Green Valley	Pine Lane	Holcomb Creek Dr N/End	Pave dirt road	Construction		24,000	24,000
11	Colton SD 3	Reche Canyon Road	0067M NW, Riv CO Line W&N/CLN CL	Rehabilitation	Design		56,100	56,100
12	Yucca Valley	Reche Road	SH247	Turnlane Const	Construction		150,000	150,000
13	Redlands	Wabash Avenue	At SH 38	Signal installation	Construction		300,000	300,000
				TOTAL THIRD DISTRICT		**1,423,000**	**3,809,400**	**5,232,400**

ATTACHMENT C-5
SUMMARY OF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - TRANSPORTATION DIVISION

	Location	Road Name	Limits	Description	2003-04 Phase	New Projects 2003-04	Carryover Total	Total
FOURTH DISTRICT								
1	Montclair	Mission Boulevard	LA COL E/.26 M E, Pipe Line (MTC CL)	Rehabilitation	Construction		236,400	236,400
2	Montclair	Mission Boulevard	0025M E, Ramona Ave E/0007M E, Fremont	Rehabilitation	Construction	255,300		255,300
3	Montclair	Mission Boulevard	Roswell Avenue	Install Lt turn phase & video	Construction		94,200	94,200
4	Montclair	Mission Boulevard	Benson Avenue	Signal installation	Construction		181,000	181,000
5	Chino	Pipeline Avenue	At Phillips Blvd and Francis Ave	Cross gutter rehab	Construction	8,800		8,800
6	Montclair	Third Street	Silicon Avenue E .17 M	Rehabilitation	Construction		94,000	94,000
					TOTAL FOURTH DISTRICT	**264,100**	**605,600**	**869,700**
FIFTH DISTRICT								
1	Colton SD 5	Agua Mansa Road	0080M W, Rancho Ave E0073	Rehabilitation	Construction		76,200	76,200
2	Fontana SD 5	Arrow Route	Locust Avenue	Intersection modification	Construction		82,500	82,500
3	Fontana SD 5	Arrow Route	Locust Avenue	Signal installation	Construction		127,000	127,000
4	Bloomington	Bloomington Avenue	Cedar Ave E&NE/0009M NE, Larch Ave	Rehab/overlay	Construction		400,000	400,000
5	Bloomington	Cedar Avenue	At I-10	Interchange PSR/PR	Design		26,000	26,000
6	Bloomington	Cedar Avenue	Randall Ave	Signal installation	Design		25,000	25,000
7	Bloomington	El Rivino Road	Cedar E/Agua Mansa Rd	Rehabilitation	Construction	255,300		255,300
8	Fontana SD 5	Jurupa Ave and Other	Tamarind Ave/Alder Ave	Pave existing dirt road	Construction		522,500	522,500
9	Rialto	Maple Avenue	Barbee St N/Fontana Cl	Rehabilitation	Construction		135,000	135,000
10	Verdemont SD 5	Palm Avenue	Cajon Blvd N 0011M	Rehabilitation	Construction		23,500	23,500
11	Rialto	Riverside Avenue	Peach St N/Rialto Cl	Widen roadway	Design		85,000	85,000
12	Colton SD 5	Stevenson Street	.15 M W, Cyprus Ave E/Cyprus Avenue	Pave dirt road	Construction	67,000		67,000
					TOTAL FIFTH DISTRICT	**322,300**	**1,502,700**	**1,502,700**
83				**GRAND TOTAL TRANSPORTATION PROJECTS**		**5,273,500**	**23,695,800**	**28,969,300**

ATTACHMENT C-6
SUMMARYOF ED/PSG CAPITAL IMPROVEMENT PROJECTS
PUBLIC WORKS - REGIONAL PARKS DIVISION

Location	# of Projects	New Projects	Carryover Projects	Total
Santa Ana River Trail - Phase II	1		3,400,000	3,400,000
Santa Ana River Trail - Phase III	1		2,200,000	2,200,000
Proposition 12 - Various Projects	9	234,184	1,729,806	1,963,990
Proposition 40 - Various Projects	TBD	1,000,000		1,000,000
Santa Ana River Parkway Improvements	1	3,300,000		3,300,000
Cooley Ranch Landfill Brown Field	1	150,000		150,000
Wilson Creek	1	65,000		65,000
Grand Total Regional Parks Division Projects		**4,749,184**	**7,329,806**	**12,078,990**

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STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2004

	AVAILABLE FINANCING			
COUNTY FUNDS	FUND BALANCE UNRESERVED/ UNDESIGNATED 6/30/2003	CANCELLATION OF PRIOR YEAR RESERVES/ DESIGNATIONS	ESTIMATED ADDITIONAL FINANCING SOURCES	TOTAL AVAILABLE FINANCING
General Fund	55,946,725	1,160,949	1,807,594,297	1,864,701,971
Restricted General Fund	75,565,837		(11,482,732)	64,083,105
Transportation	18,222,167		52,410,269	70,632,436
County Library	686,042		10,875,152	11,561,194
Economic and Community Development	16,805,544		45,674,109	62,479,653
Aging and Adult Services	1,352,546		6,738,893	8,091,439
Jobs and Employment Services	(1,956,771)		18,977,350	17,020,579
AB 75 Tobacco Tax Program	742,301		3,648,209	4,390,510
Special Aviation	11,370,538		20,191,928	31,562,466
Local Law Enforcement Block Grant	321,166		6,648	327,814
Sheriff's Special Projects	6,143,745		20,590,209	26,733,954
Special Transportation	13,290,010		12,470,917	25,760,927
Headstart/Preschool Services	(374,259)		37,861,261	37,487,002
Micrographics Fees	11,273,007		3,508,000	14,781,007
Capital Improvements	22,763,913		42,673,528	65,437,441
Assessor AB 818 Project	1,176,739		2,179,938	3,356,677
Drug Forfeiture/Hazardous Waste Awards	3,363,248		4,619,000	7,982,248
Habitat Conservation Program	142,735		0	142,735
Substance Abuse and Crime Prevention	2,271,105		5,852,721	8,123,826
AB 212 Teacher Stipends	53,012		558,988	612,000
General Plan Update	1,312,826		1,000,000	2,312,826
Regional Parks Prop 12 Project	(200,194)		2,164,184	1,963,990
Regional Parks Prop 40 Project	0		1,000,000	1,000,000
Museum Special Projects	454,058		16,000	470,058
Mental Health Patient Fund	12,800		3,800	16,600
ARMC Telemedicine	0		0	0
Registration Fee Projects	386,964		133,500	520,464
Cajon Dump Site Clean-up	30,559		81,800	112,359
State Bio-Terrorism	714,839		3,010,977	3,725,816
Central Courthouse Seismic Retrofit	3,367,298		972,000	4,339,298
Courthouse Facilities - Excess 25%	2,576,124		1,227,000	3,803,124
Central Courthouse - Surcharge	532,208		1,120,000	1,652,208
Tobacco Settlement Agreement	10,010,223		17,876,000	27,886,223
Boating Grant - Moabi Regional	(167,807)		1,115,807	948,000
County Trail System	(40,797)		9,225,000	9,184,203
Forensic Pathology Grant	11,911		95	12,006
Survey Monument Preservation	266,166		94,190	360,356
County Fish and Game	10,553		59,200	69,753
Off-Highway Vehicle License Fees	84,012		25,000	109,012
California Grazing Fees	142,825		6,000	148,825
Birth and Death Certificate Surcharge Fees	286,357		146,000	432,357
DUI/PC 1000 Program	249,272		120,000	369,272
SCAQMD	385,034		506,000	891,034
Benefits Administration Charges	1,263,953		2,072,000	3,335,953
State - NNA Carryover Program	2,267,930		1,500,000	3,767,930
Just/Muni Alcohol and Drug Prevention	855,666		440,000	1,295,666
Domestic Violence/Child Abuse	320,920		126,711	447,631
Marrige License Fee Program	153,579		131,421	285,000
Federal Forest Reserve Title III	65,318		65,050	130,368
Census 2000	0		0	0
Glen Helen Amphitheater	53,960		1,087,000	1,140,960
Blockbuster Pavilion Improvements	165,009		29,500	194,509
Chino Open Space Project	3,059,792		862,498	3,922,290
Juvenile Justice Program	6,191,026		6,320,513	12,511,539
Vector Control Program	1,316,704		1,400,000	2,716,704
County Redevelopment Agency	18,541,143		6,179,115	24,720,258
Park Maintenance and Repairs	1,256,634		185,000	1,441,634
Calico Marketing Services	58,194		370,500	428,694
	295,154,409	1,160,949	2,145,620,546	2,441,935,904

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 1

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY BUDGET
FOR FISCAL YEAR 2004

	FINANCING REQUIREMENTS		
COUNTY FUNDS	ESTIMATED FINANCING USES	PROVISIONS FOR NEW RESERVES/ DESIGNATIONS	TOTAL FINANCING REQUIREMENTS
General Fund	1,855,814,713	8,887,258	1,864,701,971
Restricted General Fund	64,083,105		64,083,105
Transportation	70,632,436		70,632,436
County Library	11,561,194		11,561,194
Economic and Community Development	62,479,653		62,479,653
Aging and Adult Services	8,091,439		8,091,439
Jobs and Employment Services	17,020,579		17,020,579
AB 75 Tobacco Tax Program	4,390,510		4,390,510
Special Aviation	31,562,466		31,562,466
Local Law Enforcement Block Grant	327,814		327,814
Sheriff's Special Projects	26,733,954		26,733,954
Special Transportation	25,760,927		25,760,927
Headstart/Preschool Services	37,487,002		37,487,002
Micrographics Fees	14,781,007		14,781,007
Capital Improvements	65,437,441		65,437,441
Assessor AB 818 Project	3,356,677		3,356,677
Drug Forfeiture/Hazardous Waste Awards	7,982,248		7,982,248
Habitat Conservation Program	142,735		142,735
Substance Abuse and Crime Prevention	8,123,826		8,123,826
AB 212 Teacher Stipends	612,000		612,000
General Plan Update	2,312,826		2,312,826
Regional Parks Prop 12 Project	1,963,990		1,963,990
Regional Parks Prop 40 Project	1,000,000		1,000,000
Museum Special Projects	470,058		470,058
Mental Health Patient Fund	16,600		16,600
ARMC Telemedicine	0		0
Registration Fee Projects	520,464		520,464
Cajon Dump Site Clean-up	112,359		112,359
State Bio-Terrorism	3,725,816		3,725,816
Central Courthouse Seismic Retrofit	4,339,298		4,339,298
Courthouse Facilities - Excess 25%	3,803,124		3,803,124
Central Courthouse - Surcharge	1,652,208		1,652,208
Tobacco Settlement Agreement	27,886,223		27,886,223
Boating Grant - Moabi Regional	948,000		948,000
County Trail System	9,184,203		9,184,203
Forensic Pathology Grant	12,006		12,006
Survey Monument Preservation	360,356		360,356
County Fish and Game	69,753		69,753
Off-Highway Vehicle License Fees	109,012		109,012
California Grazing Fees	148,825		148,825
Birth and Death Certificate Surcharge Fees	432,357		432,357
DUI/PC 1000 Program	369,272		369,272
SCAQMD	891,034		891,034
Benefits Administration Charges	3,335,953		3,335,953
State - NNA Carryover Program	3,767,930		3,767,930
Just/Muni Alcohol and Drug Prevention	1,295,666		1,295,666
Domestic Violence/Child Abuse	447,631		447,631
Marrige License Fee Program	285,000		285,000
Federal Forest Reserve Title III	130,368		130,368
Census 2000	0		0
Glen Helen Amphitheater	1,140,960		1,140,960
Blockbuster Pavilion Improvements	194,509		194,509
Chino Open Space Project	3,922,290		3,922,290
Juvenile Justice Program	12,511,539		12,511,539
Vector Control Program	2,716,704		2,716,704
County Redevelopment Agency	24,720,258		24,720,258
Park Maintenance and Repairs	1,441,634		1,441,634
Calico Marketing Services	428,694		428,694
	2,433,048,646	8,887,258	2,441,935,904

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 2

COUNTY OF SAN BERNARDINO
ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED
AS OF JUNE 30, 2003

COUNTY FUNDS	FUND BALANCE AS OF 6/30/2003 ACTUAL	LESS: RESERVES AND DESIGNATIONS AT 6-30-2002 RESERVED FOR ENCUMBRANCES	GENERAL AND OTHER RESERVES	DESIGNATIONS	FUND BALANCE UNRESERVED/ UNDESIGNATED (GAAP BASIS) 6/30/2003 ACTUAL	PLUS GASB 31 ADJUSTMENT	FUND BALANCE UNRESERVED/ UNDESIGNATED (BUDGETARY BASIS) 6/30/2003 ACTUAL
General Fund	193,553,316	15,486,359	13,213,763	106,263,898	58,589,296	(2,642,571)	55,946,725
Restricted General Fund	75,565,837	0	0	0	75,565,837	0	75,565,837
Transportation	24,018,856	4,879,721	767,813	0	18,371,322	(149,155)	18,222,167
County Library	752,964	61,422	5,500	0	686,042	0	686,042
Economic and Community Development	18,717,549	1,760,000	750	0	16,956,799	(151,255)	16,805,544
Aging and Adult Services	1,436,700	74,259	200	0	1,362,241	(9,695)	1,352,546
Jobs and Employment Services	(1,191,341)	759,681	2,500	0	(1,953,522)	(3,249)	(1,956,771)
AB 75 Tobacco Tax Program	756,429	0	0	0	756,429	(14,128)	742,301
Special Aviation	12,712,761	1,253,155	0	0	11,459,606	(89,068)	11,370,538
Local Law Enforcement Block Grant	325,692	0	0	0	325,692	(4,526)	321,166
Sheriff's Special Projects	9,529,173	3,301,216	8,500	0	6,219,457	(75,712)	6,143,745
Special Transportation	18,724,934	5,276,724	0	0	13,448,210	(158,200)	13,290,010
Headstart/Preschool Services	94,117	454,985	9,500	0	(370,368)	(3,891)	(374,259)
Micrographics Fees	12,734,642	1,461,635	0	0	11,273,007	0	11,273,007
Capital Improvements	27,940,857	5,118,881	0	0	22,821,976	(58,063)	22,763,913
Assessor AB 818 Project	1,187,553	0	0	0	1,187,553	(10,814)	1,176,739
Drug Forfeiture/Hazardous Waste Awards	3,402,405	23,787	0	0	3,378,618	(15,370)	3,363,248
Habitat Conservation Program	143,893	0	0	0	143,893	(1,158)	142,735
Substance Abuse and Crime Prevention	2,320,522	0	0	0	2,320,522	(49,417)	2,271,105
AB 212 Teacher Stipends	57,704	0	0	0	57,704	(4,692)	53,012
General Plan Update	1,737,561	420,000	0	0	1,317,561	(4,735)	1,312,826
Regional Parks Prop 12 Project	23,149	223,335	0	0	(200,186)	(8)	(200,194)
Museum Special Projects	457,743	0	0	0	457,743	(3,685)	454,058
Mental Health Patient Fund	12,800	0	0	0	12,800	0	12,800
ARMC Telemedicine	7	0	0	0	7	(7)	0
Registration Fee Projects	389,303	0	0	0	389,303	(2,339)	386,964
Cajon Dump Site Clean-up	30,771	0	0	0	30,771	(212)	30,559
State Bio-Terrorism	718,742	0	0	0	718,742	(3,903)	714,839
Central Courthouse Seismic Retrofit	3,387,762	0	0	0	3,387,762	(20,464)	3,367,298
Courthouse Facilities - Excess 25%	2,585,664	0	0	0	2,585,664	(9,540)	2,576,124
Central Courthouse - Surcharge	532,558	0	0	0	532,558	(350)	532,208
Tobacco Settlement Agreement	10,474,403	369,570	0	0	10,104,833	(94,610)	10,010,223
Boating Grant - Moabi Regional	106,245	274,000	0	0	(167,755)	(52)	(167,807)
County Trail System	791,456	825,000	0	0	(33,544)	(7,253)	(40,797)
Forensic Pathology Grant	12,008	0	0	0	12,008	(97)	11,911
Survey Monument Preservation	266,166	0	0	0	266,166	0	266,166
County Fish and Game	10,553	0	0	0	10,553	0	10,553
Off-Highway Vehicle License Fees	84,012	0	0	0	84,012	0	84,012
California Grazing Fees	142,825	0	0	0	142,825	0	142,825
Birth and Death Certificate Surcharge Fees	288,670	0	0	0	288,670	(2,313)	286,357
DUI/PC 1000 Program	251,352	0	0	0	251,352	(2,080)	249,272
SCAQMD	388,729	0	0	0	388,729	(3,695)	385,034
Benefits Administration Charges	1,315,419	0	0	0	1,315,419	(51,466)	1,263,953
State - NNA Carryover Program	2,268,118	0	0	0	2,268,118	(188)	2,267,930
Just/Muni Alcohol and Drug Prevention	864,014	0	0	0	864,014	(8,348)	855,666
Domestic Violence/Child Abuse	324,491	0	0	0	324,491	(3,571)	320,920
Marriage License Fee Program	153,579	0	0	0	153,579	0	153,579
Federal Forest Reserve Title III	65,514	0	0	0	65,514	(196)	65,318
Glen Helen Amphitheater	57,655	0	0	0	57,655	(3,695)	53,960
Blockbuster Pavilion Improvements	166,310	0	0	0	166,310	(1,301)	165,009
Chino Open Space Project	3,082,263	0	0	0	3,082,263	(22,471)	3,059,792
Juvenile Justice Program	6,260,186	0	0	0	6,260,186	(69,160)	6,191,026
Vector Control Program	1,325,538	0	0	0	1,325,538	(8,834)	1,316,704
County Redevelopment Agency	18,677,272	730	200	0	18,676,342	(135,199)	18,541,143
Park Maintenance and Repairs	1,324,613	60,649	0	0	1,263,964	(7,330)	1,256,634
Calico Marketing Services	68,517	9,877	0	0	58,640	(446)	58,194
GRAND TOTAL	**461,430,531**	**42,094,986**	**14,008,726**	**106,263,898**	**299,062,921**	**(3,908,512)**	**295,154,409**

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 3

COUNTY OF SAN BERNARDINO
DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
FOR FISCAL YEAR 2004

DESCRIPTION	RESERVES/ DESIGNATIONS BALANCE AS OF 6/30/2003	AMOUNT MADE AVAILABLE FOR FINANCING BY CANCELLATION		INCREASES TO BE PROVIDED IN BUDGET YEAR		TOTAL RESERVES/ DESIGNATIONS FOR FY 2004
		RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	RECOMMENDED	APPROVED/ ADOPTED BY THE BOARD	
General Fund						
Reserved for:						
Inventory	1,166,104					1,166,104
Imprest Cash	116,775					116,775
Revolving Funds	310,200					310,200
Change Funds	29,564					29,564
CSA Revolving Loan	1,000,000					1,000,000
Prepaid Items	301,944					301,944
Loans Receivable	1,187,000					1,187,000
Advances Receivable	25,000					25,000
Teeter	9,077,176					9,077,176
Designated for:						
Medical Center Debt Service	32,074,905					32,074,905
Justice Facilities	4,885,408		1,000,000			3,885,408
West Valley Maximum Security	1,492,986					1,492,986
Future Retirement Rate	7,000,000					7,000,000
Teeter	10,182,911					10,182,911
General Purpose	31,936,310				2,887,258	34,823,568
Restitution	2,114,234					2,114,234
Equity Pool	1,877,144		160,949		3,000,000	4,716,195
Bark Beetle	0				2,000,000	2,000,000
Insurance	5,000,000					5,000,000
Electronic Voter Systems	5,700,000					5,700,000
Capital Projects	4,000,000					4,000,000
Museum's Hall of Paleontology	0				1,000,000	1,000,000
General Fund Total	119,477,661	0	1,160,949	0	8,887,258	127,203,970
Transportation						
Reserved for:						
Inventory	465,313					465,313
Imprest Cash	2,500					2,500
Advances Receivable	300,000					300,000
Transportation Total	767,813	0	0	0	0	767,813
County Library						
Reserved for:						
Imprest Cash	2,775					2,775
Change Funds	2,725					2,725
County Library Total	5,500	0	0	0	0	5,500
Economic and Community Development						
Reserved for:						
Imprest Cash	750					750
Aging and Adult Services						
Reserved for:						
Imprest Cash	200					200
Jobs and Employment Services						
Reserved for:						
Imprest Cash	2,500					2,500
Sheriff's Special Projects						
Reserved for:						
Imprest Cash	3,500					3,500
Revolving Funds	5,000					5,000
	8,500	0	0	0	0	8,500
Headstart/Preschool Services						
Reserved for:						
Imprest Cash	9,500					9,500
County Redevelopment Agency						
Reserved for:						
Imprest Cash	200					200
GRAND TOTAL	120,272,624	0	1,160,949	0	8,887,258	127,998,933

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 4

COUNTY OF SAN BERNARDINO
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
FOR FISCAL YEAR 2004

DESCRIPTION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
SUMMARIZATION BY SOURCE				
Taxes	254,102,868	269,822,187.71	279,572,914	279,576,929
Licenses, Permits and Franchises	16,471,920	16,623,370.52	18,321,182	18,781,229
Fines, Forfeitures and Penalties	22,815,038	14,403,339.64	12,732,752	11,696,271
Revenue from Use of Money and Property	63,740,135	32,694,207.92	30,585,763	30,604,616
Intergovernmental Revenues	1,354,650,487	1,268,625,752.43	1,334,859,862	1,329,378,674
Charges for Current Services	275,871,190	292,256,284.53	316,785,434	317,262,662
Other Revenues	83,581,797	53,365,665.72	45,274,645	45,942,884
Other Financing Sources	55,220,436	80,666,261.89	111,842,661	112,377,281
GRAND TOTAL	2,126,453,870	2,028,457,070.36	2,149,975,213	2,145,620,546
SUMMARIZATION BY FUND				
General Fund	1,750,790,312	1,742,442,867	1,807,433,061	1,807,594,297
Restricted General Fund	92,566,853	10,676,495	(2,300,061)	(11,482,732)
Transportation	45,700,980	42,850,933	52,410,269	52,410,269
County Library	11,930,074	11,697,655	11,151,850	10,875,152
Economic and Community Development	27,300,824	25,071,569	45,630,828	45,674,109
Aging and Adult Services	8,956,039	859,009	6,738,893	6,738,893
Job and Employment Services	22,487,050	16,437,685	16,982,049	18,977,350
AB 75 Tobacco Tax Program	1,711,203	3,608,377	4,041,359	3,648,209
Special Aviation	5,151,049	5,734,001	18,213,620	20,191,928
Local Law Enforcement Block Grant	527,346	249,399	6,648	6,648
Sheriff's Special Projects	19,242,175	12,412,768	16,245,517	20,590,209
Special Transportation	16,825,042	15,354,932	10,824,832	12,470,917
Headstart/Preschool Services	30,849,501	37,309,520	37,534,164	37,861,261
Micrographic Fees	2,942,217	4,198,005	3,508,000	3,508,000
Capital Improvements	26,453,368	35,264,991	46,993,666	42,673,528
Assessor AB 818 Project	2,187,385	2,183,040	2,179,938	2,179,938
Drug Forfeiture/Hazardous Waste Awards	4,240,382	5,677,717	4,619,000	4,619,000
Habitat Conservation Program	(463,144)	4,937	0	0
Substance Abuse and Crime Prevention	8,656,364	5,901,930	5,852,721	5,852,721
AB 212 Teacher Stipends	639,231	655,838	612,000	558,988
General Plan Update	615,393	1,022,168	1,000,000	1,000,000
Regional Parks Prop 12 Project	0	26,721	2,164,184	2,164,184
Regional Parks Prop 40 Project	0	0	1,000,000	1,000,000
Museum Special Projects	453,846	9,571	16,000	16,000
Mental Health Patient Fund	1,307	1,216	3,800	3,800
ARMC Telemedicine	1,265,245	(154)	0	0
Registration Fee Projects	277,058	112,245	133,500	133,500
Cajon Dump Site Clean-up	15,434	6,474	81,800	81,800
State Bio-Terrorism	0	993,743	2,144,969	3,010,977
Central Courthouse Seismic Retrofit	2,164,626	1,064,903	972,000	972,000
Courthouse Facilities - Excess 25%	1,535,833	1,118,446	1,227,000	1,227,000
Central Courthouse - Surcharge	0	532,558	1,120,000	1,120,000
Tobacco Settlement Agreement	22,762,676	21,931,131	17,876,000	17,876,000
Boating Grant - Moabi Regional	0	207,847	1,222,000	1,115,807
County Trail System	540,309	157,616	9,225,000	9,225,000
Forensic Pathology Grant	0	368	95	95
Survey Monument Preservation	99,387	110,860	94,190	94,190
County Fish and Game	(1,697)	8,599	59,200	59,200
Off-Highway Vehicle License Fees	34,092	38,910	25,000	25,000
California Grazing Fees	9,207	8,585	6,000	6,000
Birth and Death Certificate Surcharge Fees	282,769	148,811	146,000	146,000
DUI/PC 1000 Program	260,552	120,801	360,552	120,000
SCAQMD	289,984	355,789	301,000	506,000
Benefits Administration Charges	1,608,229	(292,810)	2,072,000	2,072,000
State - NNA Carryover Program	4,866	2,263,252	1,500,000	1,500,000
Just/Muni Alcohol and Drug Prevention	1,074,676	439,339	1,476,481	440,000
Domestic Violence/Child Abuse	241,755	488,930	335,622	126,711
Marriage License Fee Program	172,351	296,228	235,290	131,421
Federal Forest Reserve Title III	0	65,513	65,050	65,050
Census 2000	(116)	(4)	0	0
Glen Helen Amphitheater	802,483	909,470	1,087,000	1,087,000
Blockbuster Pavilion Improvements	30,743	30,192	29,500	29,500
Chino Open Space Project	976,180	969,736	862,498	862,498
Juvenile Justice Program	6,128,184	6,080,669	6,320,513	6,320,513
Vector Control Program	1,123,921	1,541,617	1,400,000	1,400,000
County Redevelopment Agency	4,252,766	7,595,663	6,179,115	6,179,115
Park Maintenance and Repairs	419,242	1,119,931	185,000	185,000
Calico Marketing Services	318,320	380,466	370,500	370,500
GRAND TOTAL	2,126,453,870	2,028,457,070	2,149,975,213	2,145,620,546

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2004

SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
TAXES					
Property Taxes - Current Secured - Debt Service	29,760	27,106	0	0	CSA - DS
Property Taxes - Current Secured 1% Debt Service	3,084,422	3,123,217	3,730,353	3,730,353	CSA - DS
Property Taxes - Current Secured 1%	96,419,317	103,724,493	106,912,631	106,912,631	GENERAL
Property Taxes - Current Secured 1%	6,127,819	6,421,463	6,831,344	6,831,344	LIBRARY
Property Taxes - Current Unsecured Debt Service	3,241	4,790	0	0	CSA - DS
Property Taxes - Current Unsecured	293,921	506,091	0	0	CSA - DS
Property Taxes - Current Unsecured	5,829,420	6,056,816	6,158,246	6,158,246	GENERAL
Property Taxes - Current Unsecured	371,696	379,726	387,319	387,319	LIBRARY
Property Taxes - Current Utility Unitary	523	3,306	0	0	CSA - DS
Property Taxes - Current Utility Unitary	10,136,352	9,599,156	10,351,690	10,351,690	GENERAL
Property Taxes - Current Utility Unitary	375,460	377,634	379,521	379,521	LIBRARY
Property Taxes - Prior Secured Debt Service	281	105	0	0	CSA - DS
Property Tax Pr Sec Unclaimed Refu	1,766,184	881,522	1,000,000	1,000,000	GENERAL
Property Taxes - Prior Secured	27,596	10,826	0	0	CSA - DS
Property Taxes - Prior Secured	1,338,061	139,242	1,944,690	1,944,690	GENERAL
Property Taxes - Prior Secured	93,191	129,477	126,560	126,560	LIBRARY
Property Taxes - Prior Unsecured Debt Service	125	202	0	0	CSA - DS
Property Taxes - Prior Unsecured	8,079	13,553	0	0	CSA - DS
Property Taxes - Prior Unsecured	391,935	407,954	388,114	388,114	GENERAL
Property Taxes - Prior Unsecured	25,529	23,388	25,614	25,614	LIBRARY
Property Taxes - Prior Unitary	0	13	0	0	CSA - DS
Property Taxes - Prior Unitary	715	199,027	0	0	GENERAL
Property Taxes - Prior Unitary	70	7,312	0	0	LIBRARY
Penalties, Interest and Costs	2,569	3,527	0	0	CSA - DS
Penalties, Interest and Costs	0	1,942	0	0	E. C. D.
Penalties, Interest and Costs	3,450,580	4,589,249	4,538,859	4,538,859	GENERAL
Penalties, Interest and Costs	9,881	12,203	13,989	13,989	LIBRARY
Penalties, Interest and Costs	0	33,550	0	0	VECTOR CONTROL PROGRAM
Special Assessments All Prior Years	0	14,641	0	0	E. C. D.
Special Assessments All Prior Years	180,460	264,556	302,000	302,000	GENERAL
Special Assessments All Prior Years	0	123,958	0	0	VECTOR CONTROL PROGRAM
Special Assessments-Current Year	13,651	0	0	0	E.C.D.
Special Assessments-Current Year	1,947,988	412,747	358,000	362,015	GENERAL
Special Assessments-Current Year	1,123,562	1,342,702	1,380,000	1,380,000	VECTOR CONTROL PROGRAM
Other Taxes - Aircraft Tax	432,347	250,222	328,527	328,527	GENERAL
Other Taxes - Delinquent Mobile Home	16,178	16,527	27,169	27,169	GENERAL
Other Taxes - Racehorse	3,290	1,863	8,095	8,095	GENERAL
Other Taxes - Supplemental Rolls	143,694	432,264	0	0	CSA - DS
Other Taxes - Supplemental Rolls	2,918,574	4,937,357	4,885,025	4,885,025	GENERAL
Other Taxes - Supplemental Rolls	195,843	386,218	326,302	326,302	LIBRARY
Other Taxes - Property Transfer	5,938,919	7,752,989	8,163,750	8,163,750	GENERAL
Other Taxes - Hotel/Motel	1,466,843	1,227,737	1,400,000	1,400,000	GENERAL
Sales and Use Taxes	14,204,651	15,862,952	16,518,694	16,518,694	GENERAL
Sales and Use Taxes	5,367,319	5,912,077	5,786,422	5,786,422	SPECIAL TRANSPORTATION
1/2% Sales Tax - Public Safety	90,312,499	94,206,487	97,300,000	97,300,000	GENERAL
Prop 10 Tobacco Tax	50,326	0	0	0	GENERAL
TOTAL TAXES	**254,102,868**	**269,822,188**	**279,572,914**	**279,576,929**	
LICENSES, PERMITS AND FRANCHISES					
Ambulance Licenses	72,861	75,925	62,500	62,500	GENERAL
Animal Licenses	982,440	1,093,650	1,185,000	1,185,000	GENERAL
Business Licenses	42,460	46,005	46,400	46,400	GENERAL
Construction Permits	4,192,917	4,500,964	5,497,896	5,497,896	GENERAL
Construction Permits	0	89	0	0	TRANSPORTATION
Road Permits	211,742	227,372	225,000	225,000	TRANSPORTATION
Other Licenses and Permits	5,515,972	5,832,982	6,294,386	6,754,433	GENERAL
Cable Television	1,051,105	1,057,714	1,080,000	1,080,000	GENERAL
Gas	2,101,118	1,269,639	1,380,000	1,380,000	GENERAL
Water	212,868	189,014	190,000	190,000	GENERAL
Electricity	2,027,870	2,241,725	2,300,000	2,300,000	GENERAL
Pipeline	60,567	88,292	60,000	60,000	GENERAL
TOTAL LICENSES, PERMITS AND FRANCHISES	**16,471,920**	**16,623,371**	**18,321,182**	**18,781,229**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2004

SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
FINES, FOERFEITURES,AND PENALTIES					
Vehicle Code Fines	119,114	(106,365)	79,991	79,991	GENERAL
Victim Restitution	561	82	0	0	GENERAL
Parking Fines	74,463	115,805	100,000	100,000	GENERAL
Other Court Fines	986,225	972,001	914,000	914,000	CENTRAL COURTHOUSE SEISMIC
Other Court Fines	0	0	1,100,000	1,100,000	CENTRAL COURTHOUSE - SURCH
Other Court Fines	(1,697)	7,349	59,000	59,000	FISH AND GAME
Other Court Fines	5,544,982	4,009,777	3,550,980	3,550,980	GENERAL
Other Court Fines	1,073,752	399,454	1,476,481	440,000	JUST/MUNI ALCOHOL & DRUG PRI
Court Administration Assessments	20,639	20,448	20,000	20,000	GENERAL
Warrant Servicing	3,432,487	4,491,922	3,800,000	3,800,000	GENERAL
Other Forfeitures	1,110,865	15,885	75,000	75,000	SHERIFF'S SPECIAL PROJECTS
Penalties	5,549	6,978	6,000	6,000	CAJON DUMP SITE CLEAN-UP
Penalties	2,699	2,357	1,500	1,500	E. C. D.
Penalties	0	0	200	200	FISH AND GAME
Penalties	48,266	43,447	39,600	39,600	GENERAL
Forfeitures - District Attorney	3,289,652	4,419,617	1,510,000	1,510,000	DRUG FORFEITURES
Forfeitures - District Attorney	7,107,481	4,583	0	0	GENERAL
TOTAL FINES, FORFEITURES AND PENALTIES	**22,815,038**	**14,403,340**	**12,732,752**	**11,696,271**	
REVENUE FROM USE OF MONEY AND PROPERTY					
Interest	1,881	17,330	6,000	6,000	AB 212 TEACHER SRIPENDS
Interest	21,499	35,804	0	0	AGING AND ADULT SERVICES
Interest	1,028	25	0	0	ARMC TELEMEDICINE
Interest	45,152	39,936	40,000	40,000	ASSESSOR AB 818
Interest	55,902	190,069	150,000	150,000	BENEFITS ADMINISTRATION
Interest	77	8,543	6,000	6,000	BIRTH & DEATH CERT. SURCHAR(
Interest	5,384	4,804	4,500	4,500	BLOCKBUSTER PAVILION
Interest	0	193	0	0	BOATING GRANT - MOABI
Interest	8,845	782	800	800	CAJON DUMP SITE CLEANUP
Interest	2,711	1,646	1,000	1,000	CALICO MARKETING SVCS
Interest	325,799	214,435	0	0	CAPITAL IMPROVEMENTS
Interest	23	0	0	0	CENSUS 2000
Interest	18,539	75,578	58,000	58,000	CENTRAL COURTHOUSE SEISMIC
Interest	0	1,294	20,000	20,000	CENTRAL COURTHOUSE - SURCH
Interest	98,625	82,987	0	0	CHINO OPEN SPACE
Interest	35,272	26,787	10,000	10,000	COUNTY TRAIL SYSTEM
Interest	874	35,231	27,000	27,000	COURTHOUSE FACILITIES - EXCE:
Interest	727,349	520,120	265,519	265,519	CSA - DS
Interest	6,254	13,188	10,000	10,000	DOMESTIC VIOLENCE/CHILD ABU:
Interest	16,147	56,765	9,000	9,000	DRUG FORFEITURES
Interest	167	7,683	0	0	DUI/PC 1000 PROGRAM
Interest	354,270	775,879	836,600	835,453	E. C. D.
Interest	0	723	50	50	FEDERAL FOREST RESERVE TITL
Interest	0	357	95	95	FORENSIC PATHOLOGY GRANT
Interest	54,129,552	21,933,171	20,610,393	20,610,393	GENERAL
Interest	22,245	13,646	25,000	25,000	GLEN HELEN AMPHITHEATER
Interest	336	17,490	0	0	GENERAL PLAN UPDATE
Interest	2,940	4,277	0	0	HABITAT CONSERVATION
Interest	60,705	14,371	0	0	HEADSTART/PRESCHOOL
Interest	12,527	12,000	0	0	J.E.S.D.
Interest	705	30,830	0	0	JUST/MUNI ALCOHOL & DRUG PRI
Interest	208,959	255,418	400,000	400,000	JUVENILE JUSTICE PROGRAM
Interest	25,688	16,714	6,648	6,648	L.L.E.B.G.
Interest	90	(90)	0	0	MARRIAGE LICENSE FEE PROGR/
Interest	72	0	0	0	MENTAL HEALTH PATIENT FUND
Interest	4,219	13,610	16,000	16,000	MUSEUM SPECIAL PROJECTS
Interest	35,124	27,070	20,000	20,000	PARK MAINT AND REPAIRS
Interest	0	27	0	0	REGIONAL PARKS PROP 12
Interest	108	8,639	8,500	8,500	REGISTRATION FEE PROJECTS
Interest	2,846	13,645	16,000	16,000	SCAQMD
Interest	191,724	279,614	183,000	203,000	SHERIFF'S SPECIAL PROJECTS

STATE CONTROLLER
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COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
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SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
REVENUE FROM USE OF MONEY AND PROPERTY (Continued)					
Interest	514,006	328,939	20,000	20,000	SPECIAL AVIATION
Interest	876,758	586,502	396,602	396,602	SPECIAL TRANSPORTATION
Interest	3	695	0	0	STATE - NNA CARRYOVER
Interest	0	14,415	0	0	STATE BIO-TERRORISM
Interest	332,299	182,503	180,000	180,000	SUBSTANCE ABUSE
Interest	275,285	349,405	360,000	360,000	TOBACCO SETTLEMENT
Interest	(2,040,850)	52,176	145,000	145,000	TOBACCO TAX
Interest	832,404	548,825	605,686	605,686	TRANSPORTATION
Interest	307	32,624	20,000	20,000	VECTOR CONTROL PROGRAM
SB90 Interest on Late Payments	294,770	0	0	0	GENERAL
Rents and Concessions	56,207	52,035	55,000	55,000	CALICO MARKETING SVCS
Rents and Concessions	869,258	879,699	862,498	862,498	CHINO OPEN SPACE
Rents and Concessions	1,560	620	0	0	E. C. D.
Rents and Concessions	4,008,837	3,502,817	3,709,313	3,709,313	GENERAL
Rents and Concessions	778,918	895,897	950,000	950,000	GLEN HELEN AMPHITHEATER
Rents and Concessions	3,677	0	0	0	J.E.S.D.
Rents and Concessions	0	(3,764)	0	0	PARK MAINTENANCE AND REPAIF
Rents and Concessions	321,849	260,039	418,809	418,809	SPECIAL AVIATION
Rents and Concessions	130,328	200,896	75,000	75,000	TRANSPORTATION
Rents and Concessions-Vending Machines	60,882	59,293	57,750	57,750	GENERAL
Royalties	0	0	0	0	GENERAL
TOTAL REVENUE FROM MONEY AND PROPERTY	**63,740,135**	**32,694,208**	**30,585,763**	**30,604,616**	
INTERGOVERNMENTAL REVENUES					
State Aid:					
Aviation - State Matching	40,000	40,000	40,000	40,000	GENERAL
Aviation - State Matching	0	321,733	478,081	478,081	SPECIAL AVIATION
Highway Users Tax	26,090,709	23,909,527	26,750,000	26,750,000	TRANSPORTATION
Motor Vehicle In-Lieu Tax	81,211,801	84,518,874	90,164,076	90,164,076	GENERAL
Motor Vehicle In-Lieu Tax	4,364	5,175	0	0	TRANSPORTATION
Vehicle License Fees In-Lieu Tax	30,752,414	33,142,510	34,810,891	34,810,891	GENERAL
State Other In Lieu Tax	5,220	2,230	0	0	HEADSTART/ PRESCHOOL
Court Services Restitution	115,225	82,058	113,156	113,156	GENERAL
Welfare Administration	0	0	5,256,337	5,256,337	AGING AND ADULT SERVICES
Welfare Administration	64,154,192	68,512,450	66,712,983	66,712,983	GENERAL
Aid for Children	154,820,806	177,484,916	165,286,463	165,286,463	GENERAL
Aid for Children	922,347	1,982,368	1,810,395	1,810,395	HEADSTART/PRESCHOOL
Health Administration	18,274,161	19,331,723	17,679,125	17,679,125	GENERAL
Realignment Revenue	72,777,223	2,933,329	(12,881,834)	(22,349,658)	GENERAL
Aid to Crippled Children	3,036,604	4,825,576	7,266,891	7,266,891	GENERAL
Aid for Health	0	0	75,000	75,000	CAJON DUMP SITE CLEAN-UP
Aid for Health	21,456,365	25,671,785	25,823,680	24,813,775	GENERAL
Aid for Health	0	910,424	2,144,969	3,010,977	STATE BIO-TERRORISM
Aid for Health	25,000	5,684,883	5,672,721	5,672,721	SUBSTANCE ABUSE
Social Services Realignment	27,131,517	53,921,104	68,597,241	68,597,241	GENERAL
Realignment Revenue for Health	82,661,294	53,072,213	51,374,280	51,374,280	GENERAL
Aid for Mental Health	32,206,318	13,686,945	12,993,448	12,993,448	GENERAL
Mental Health Realignment	52,341,519	51,279,875	51,198,170	51,198,170	GENERAL
Aid for Agriculture	2,072,550	1,773,138	1,868,045	1,868,045	GENERAL
Aid for Agriculture	1,896,474	2,064,486	2,324,806	2,324,806	HEADSTART/PRESCHOOL
Aid for Disaster	574	0	0	0	TRANSPORTATION
State - Capital Grants	0	0	1,222,000	1,115,807	BOATING GRANT - MOABI REGION
State - Capital Grants	0	0	10,529,640	8,492,957	CAPITAL IMPROVEMENTS
State - Capital Grants	0	0	150,000	150,000	GENERAL
State - Capital Grants	1,545,492	639,497	460,000	460,000	SPECIAL TRANSPORTATION
State - Capital Grants	12,000	159,625	0	0	TRANSPORTATION
Aid for Exchange/Matching Funds	1,254,201	1,193,582	1,194,369	1,194,369	TRANSPORTATION
State Aid for Veterans Affairs	130,787	117,930	120,000	120,000	GENERAL
Cops Program	1,798,875	1,800,820	619,000	619,000	GENERAL
Juvenile Justice Program	5,903,809	5,789,195	5,920,513	5,920,513	JUVENILE JUSTICE PROGRAM
Homeowner's Tax Relief	172	186	0	0	CSA - DS

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SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
INTERGOVERNMENTAL REVENUES (Continued)					
Homeowner's Tax Relief	2,374,919	2,433,464	2,482,940	2,482,940	GENERAL
Homeowner's Tax Relief	157,449	155,280	160,000	160,000	LIBRARY
Other State Support	7,017,466	12,679,675	15,480,653	15,480,653	GENERAL
Other State Support	122,765	423,185	480,278	480,278	HEADSTART/PRESCHOOL
Other State Support	8,284,193	0	0	0	SUBSTANCE ABUSE
Other State Support	1,890,694	2,122,808	1,831,512	1,831,512	TRANSPORTATION
Other State Support	38	0	0	0	TOBACCO TAX
Other State Aid	528,347	536,237	0	0	CAPITAL IMPROVEMENTS
Other State Aid	0	35	2,100,000	2,100,000	DRUG FORFEITURE
Other State Aid	22,503,124	17,794,011	20,725,023	20,930,023	GENERAL
Other State Aid	242,308	283,951	278,473	278,473	HEADSTART/PRESCHOOL
Other State Aid	22,473,899	16,421,042	16,820,049	18,815,350	J.E.S.D.
Other State Aid	1,892,058	1,328,470	1,138,601	643,903	LIBRARY
Other State Aid	14,176	38,910	25,000	25,000	OFF-HWY VEH LIC
Other State Aid	2,181,009	314,692	0	0	AGING AND ADULT SERVICES
Other State Aid	1,060,410	1,830,375	1,951,474	3,149,989	SHERIFF'S SPECIAL PROJECTS
Other State Aid	3,744,994	3,556,758	3,896,359	3,503,209	TOBACCO TAX
Other State Aid	158,950	0	0	0	TRANSPORTATION
State Traffic Congestion	(5,364)	0	0	0	J.E.S.D.
State Traffic Congestion	3,319,786	3,555,396	0	0	TRANSPORTATION
Medi-Cal - Inpatient	25,974,157	25,786,279	24,996,864	24,996,864	GENERAL
Medi-Cal - Outpatient	4,497,440	3,938,523	4,948,213	4,948,213	GENERAL
State Rev-Managed Care Program	10,526,721	0	0	0	GENERAL
State Rev-Managed Care Program	40,673	0	0	0	HEADSTART/PRESCHOOL
State Subvention - Domestic Violence	1,003,453	0	0	0	GENERAL
STC 924 Program	808,361	450,419	250,000	250,000	GENERAL
SB 90 Mandated Cost Reimbursement	2,052	699	1,000	1,000	E.C.D.
SB 90 Mandated Cost Reimbursement	7,166,595	(440,428)	(23,528)	(23,528)	GENERAL
SB 90 Mandated Cost Reimbursement	1,950	262	0	0	HEADSTART/PRESCHOOL
SB 90 Mandated Cost Reimbursement	185	217	0	0	J.E.S.D.
SB 90 Mandated Cost Reimbursement	0	442	0	0	LIBRARY
SB 90 Mandated Cost Reimbursement	1,535	0	0	0	AGING AND ADULT SERVICES
SB 90 Mandated Cost Reimbursement	0	6,243	0	0	TRANSPORTATION
Assembly Bills and Senate Bills	938,138	1,951,410	270,000	270,000	GENERAL
Assembly Bills and Senate Bills	637,031	634,134	606,000	552,988	AB 212 TEACHER STIPENDS
Assembly Bills and Senate Bills	2,139,938	2,139,938	2,139,938	2,139,938	ASSESSOR AB 818
Federal Aid:					
Welfare Administration	153,497,945	144,380,195	147,534,133	147,381,626	GENERAL
Aid for Children	211,961,999	193,921,877	217,958,873	217,808,906	GENERAL
Aid for Day Care	2,473,861	2,703,715	3,191,475	3,191,475	GENERAL
Aid for Day Care	27,561,410	32,527,719	32,640,212	32,967,309	HEADSTART/PRESCHOOL
Health Administration	1,264,031	0	0	0	ARMC TELEMEDICINE
Health Administration	25,097,685	28,447,754	20,207,994	20,207,994	GENERAL
Medicare - Inpatient	135,874	237,564	329,001	329,001	GENERAL
Medicare - Outpatient	97,354	75,994	49,600	49,600	GENERAL
Federal - Capital Grants	7,850,696	4,955,578	450,000	2,096,085	SPECIAL TRANSPORTATION
Federal - Capital Grants	4,877,614	1,064,988	12,259,987	12,259,987	TRANSPORTATION
Aid for Disaster - FEMA	0	1,282	0	0	CHINO OPEN SPACE PROJECT
Aid for Disaster - FEMA	0	64,595	65,000	65,000	FEDERAL FOREST RESERVE TITL
Aid for Disaster - FEMA	1,242,330	40,986	0	0	GENERAL
Aid for Disaster - FEMA	27,490	8,293	0	0	TRANSPORTATION
Forest Reserve Revenue	64,082	0	0	0	GENERAL
Forest Reserve Revenue	128,165	129,190	134,415	134,415	TRANSPORTATION
Grazing Fees	9,207	8,585	6,000	6,000	CALIF GRAZING FEES
Other In-Lieu Taxes	1,433,507	1,530,275	1,530,275	1,530,275	GENERAL
Other In-Lieu Taxes	0	4,005	0	0	GENERAL
Other In-Lieu Taxes	0	389	0	0	LIBRARY
Other Federal Aid	(200,000)	0	0	0	HABITAT CONSERVATION
Other Federal Aid	12,837,475	17,326,016	35,393,583	35,438,011	E. C. D.
Other Federal Aid	52,394,269	59,760,557	60,398,177	61,440,581	GENERAL
Other Federal Aid	0	1,288	0	0	HEADSTART/ PRESCHOOL
Other Federal Aid	225,000	226,445	0	0	LIBRARY

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SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
Federal Aid (Continued):					
Other Federal Aid	513,115	216,701	0	0	L.L.E.B.G.
Other Federal Aid	5,195,614	329,844	0	0	AGING AND ADULT SERVICES
Other Federal Aid	2,109,429	3,289,449	6,300,156	8,082,731	SHERIFF'S SPECIAL PROJECTS
Other Federal Aid	4,101,874	4,318,048	10,906,217	10,906,217	SPECIAL AVIATION
Other Federal Aid	4,863	2,262,369	1,500,000	1,500,000	STATE - NNA CARRYOVER
Other Governmental Aid:					
Aid From Other Governmental Agencies	0	156,801	0	0	BOATING GRANT - MOABI REGION
Aid From Other Governmental Agencies	6,161,030	13,824,482	1,556,950	705,183	CAPITAL IMPROVEMENTS
Aid From Other Governmental Agencies	0	9,999	8,615,000	8,615,000	COUNTY TRAIL SYSTEM
Aid From Other Governmental Agencies	0	194,414	204,000	204,000	CSA - DS
Aid From Other Governmental Agencies	17,876,268	21,871,854	21,374,766	21,374,766	GENERAL
Aid From Other Governmental Agencies	(265,750)	0	0	0	HABITAT CONSERVATION
Aid From Other Governmental Agencies	0	34,800	2,164,184	2,164,184	REGIONAL PARKS PROP 12
Aid From Other Governmental Agencies	0	0	1,000,000	1,000,000	REGIONAL PARKS PROP 40
Aid From Other Governmental Agencies	0	213,768	285,000	285,000	SCAQMD
Aid From Other Governmental Agencies	1,632,590	1,685,348	2,471,569	2,598,674	SHERIFF'S SPECIAL PROJECTS
TOTAL INTERGOVERNMENTAL REVENUES	**1,354,650,487**	**1,268,625,752**	**1,334,859,862**	**1,329,378,674**	
CHARGES FOR CURRENT SERVICES					
Adoption Fees	109,921	107,176	80,000	80,000	GENERAL
Agricultural Services	1,693,281	2,068,759	2,277,192	2,296,797	GENERAL
Weed Abatement Contracts	146,700	96,600	137,000	137,000	GENERAL
SB 813 Implementation Cost	1,455,700	2,668,128	2,720,173	2,720,173	GENERAL
Assessment and Tax Collection Fees	1,770,478	1,931,436	1,949,000	1,949,000	GENERAL
Tax Sale Fees	191,820	632,339	745,000	745,000	GENERAL
Reimbursement Fee-Tax Deeded Property	730,425	1,195,372	1,640,000	1,617,588	GENERAL
Auditing Fees	354,341	451,168	311,631	232,460	GENERAL
Accounting Services	1,987,706	2,408,094	2,688,545	2,738,151	GENERAL
Electronic Monitoring	248,990	200,993	215,693	215,693	GENERAL
Change of Plea	48,247	50,026	42,800	42,800	GENERAL
Probation Diversion Fees	100,705	85,345	90,720	90,720	GENERAL
Sealing of Records	5,410	8,832	5,812	5,812	GENERAL
Institutional Care and Services	2,563,210	2,299,835	3,023,242	2,969,306	GENERAL
Adult Supervision Fees	676,757	674,849	672,000	634,520	GENERAL
Civil Process Service	1,331,017	1,247,082	1,500,000	1,500,000	GENERAL
Registration Fees	86,031	0	0	0	GENERAL
Registration Fees	276,932	93,138	125,000	125,000	REGISTRATION FEE PROJECTS
Jury Fees	0	17	0	0	GENERAL
Court Fees	13,595,289	16,167,909	14,303,481	14,303,481	GENERAL
Court Installment Fees	227,100	188,911	196,037	196,037	GENERAL
Reimbursement For Welfare Child Support	1,719,401	1,732,883	1,449,000	1,449,000	GENERAL
Health Fees	629,669	711,450	771,999	771,999	GENERAL
Health Service Fees	92,969,131	99,160,050	112,990,817	112,990,817	GENERAL
Vitals and Health Statistic Fees	0	0	128,000	128,000	MICROGRAPHICS FEES
Private Pay - Inpatient	211,522	189,190	133,498	133,498	GENERAL
Private Pay - Outpatient	119,554	285,857	325,982	325,982	GENERAL
California Childrens Services	473	1,854	500	500	GENERAL
Coroner's Removal Fees	98,835	94,400	102,000	102,000	GENERAL
Coroner's Report Fees	18,667	9,295	8,000	8,000	GENERAL
Mental Health Services	260,357	111,066	360,552	120,000	DUI/PC 1000 PROGRAM
Mental Health Services	95,000	0	0	0	GENERAL
Mental Health Services	0	22,562	0	0	SHERIFF'S SPECIAL PROJECTS
Humane Services	973,549	1,007,960	1,332,197	1,332,197	GENERAL
Telephone & Telegraph	237,385	247,834	250,000	250,000	GENERAL
Educational Services	509,965	555,408	51,700	61,701	GENERAL
Election Services	1,836,540	533,440	1,639,584	1,639,584	GENERAL
Estate Fees	295,790	368,437	300,000	300,000	GENERAL
Legal Services	4,965,490	5,111,560	4,043,391	4,043,391	GENERAL
Legal Services - Justice Courts	294,027	318,652	300,000	300,000	GENERAL
SB 2557 Booking Fees-Accrued	(269,534)	(191,712)	0	0	GENERAL
SB 2557 Booking Fees-Accrued	1,989,911	0	0	0	SHERIFF'S SPECIAL PROJECTS
Booking Fees	4,253,495	4,515,097	3,937,000	3,937,000	GENERAL
Law Enforcement Services	61,185,260	65,213,894	72,678,699	72,678,699	GENERAL
Law Enforcement Services	1,376,731	2,466,375	2,097,212	2,532,515	SHERIFF'S SPECIAL PROJECTS

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2004

SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
CHARGES FOR CURRENT SERVICES (Continued)					
Library Services	816,257	888,690	850,000	1,080,000	LIBRARY
Substance Abuse Test Fee	4,875	4,142	5,000	5,000	GENERAL
Park and Recreation Fees	102,138	102,235	110,000	110,000	CALICO MARKETING SVCS
Park and Recreation Fees	4,127,337	4,451,049	4,502,125	4,510,310	GENERAL
Park and Recreation Fees	380,849	1,094,843	165,000	165,000	PARK MAINT & REPAIR
Museum Admission Fees	215,071	180,283	122,500	245,000	GENERAL
Personnel Services	0	273,990	434,500	434,500	GENERAL
Credit Card Service Fees	19,191	3,222	0	0	GENERAL
Shipping Fees - ACR Vit Rec Only	0	4,135	0	0	GENERAL
Collection Fees	2,864,316	3,112,626	3,162,321	3,162,321	GENERAL
Recording Fees	9,328,351	12,229,971	9,821,000	9,614,434	GENERAL
Recording Fees	282,678	137,968	140,000	140,000	BIRTH & DEATH CERT SURCHARG
Micrographics Fees	2,155,467	0	3,380,000	3,380,000	MICROGRAPHICS
Adult Investigations Fees	191,386	192,897	195,000	195,000	GENERAL
Facilities Development Fees	473,619	699,522	623,283	623,283	SPECIAL TRANSPORTATION
Planning Services	1,368,948	1,363,340	2,863,922	2,863,922	GENERAL
Planning Services	10,800	16,575	15,000	15,000	TRANSPORTATION
Land Development Engineering Svcs	2,199,739	2,420,383	3,269,288	3,269,288	GENERAL
Land Development Engineering Svcs	312,108	269,554	150,000	150,000	TRANSPORTATION
EIR Consultant Fees	777,971	230,202	1,570,571	1,570,571	GENERAL
Security Bond Management Fees	9,845	7,425	10,000	10,000	TRANSPORTATION
Permit and Inspection Fees	70,000	0	0	0	GENERAL
Permit and Inspection Fees	70,096	76,153	75,000	75,000	TRANSPORTATION
Road and Street Services	2,636	2,546	6,000	6,000	TRANSPORTATION
Sanitation Services	802,488	1,074,336	738,000	738,000	GENERAL
Map Automation Fees	4,947	10,169	9,300	9,300	GENERAL
Connection Fees	0	(46,031)	0	0	GENERAL
Aircraft Storage	6,422	3,836	4,000	4,000	GENERAL
Fuel Flowage	68,737	79,877	92,880	92,880	GENERAL
Landing Fees	1,546	6,366	3,000	3,000	GENERAL
Insurance Premiums	3,308,275	0	0	0	GENERAL
Subrogation For Departments	0	200,000	0	0	CAPITAL IMPROVEMENTS
Subrogation For Departments	261,365	243,742	0	0	GENERAL
Subrogation For Departments	0	804	0	0	LIBRARY
Subrogation For Departments	0	(200,000)	0	0	SPECIAL AVIATION
Subrogation For Departments	4,075	2,524	0	0	TRANSPORTATION
Reimbursement for Indirect Costs	13,514,238	17,282,020	20,847,838	20,847,838	GENERAL
Reimbursement for Indirect Costs	0	2,225	0	0	J.E.S.D.
Other Services	1,542,858	(535,009)	1,337,000	1,337,000	BENEFITS ADMINISTRATION
Other Services	29,650	23,220	0	0	CAPITAL IMPROVEMENTS
Other Services	(77,105)	(75,312)	(86,657)	(86,657)	CSA - DS
Other Services	287,494	98,979	0	0	DOMESTIC VIOLENCE/CHILD ABU
Other Services	932,632	1,188,377	1,000,000	1,000,000	DRUG FORFEITURE
Other Services	23,732	0	0	0	E. C. D.
Other Services	0	1,250	0	0	FISH AND GAME
Other Services	19,471,076	22,475,874	17,755,215	17,792,360	GENERAL
Other Services	467	2,007	0	0	J.E.S.D.
Other Services	167,048	0	0	0	MARRIAGE LICENSE FEE PROGR
Other Services	286,656	141,581	0	205,000	SCAQMD
Other Services	115,940	267,437	125,000	125,000	SHERIFF'S SPECIAL PROJECTS
Other Services	533,367	481,525	2,313,900	2,313,900	SPECIAL TRANSPORTATION
Other Services	99,387	109,850	94,190	94,190	SURVEY MONUMENT
Other Services	838,735	1,166,327	977,300	977,300	TRANSPORTATION
ISD Direct Labor Services	6,483,633	5,446,999	4,480,501	4,480,501	GENERAL
Operating Revenue From Ouside Agencies	8,571	0	0	0	GENERAL
TOTAL CHARGES FOR CURRENT SERVICES	275,871,190	292,256,285	316,785,434	317,262,662	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2004

SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
OTHER REVENUE					
Assessor Revenue/Municipal Court Suspense	41,744	39,616	30,000	30,000	GENERAL
PIMS Access Fee	27,823	16,355	20,000	20,000	GENERAL
Property Characteristics File	0	125	0	0	GENERAL
Revenue Applicable to Prior Years	1,156,723	758	0	0	CENTRAL COURTHOUSE SEISMIC
Revenue Applicable to Prior Years	266,607	397,209	0	0	GENERAL
Revenue Applicable to Prior Years	66,091	0	0	0	AGING AND ADULT SERVICES
Revenue Applicable to Prior Years	(531,521)	0	0	0	SPECIAL AVIATION
Taxable Sales to the Public	71,955	78,243	73,800	73,800	GENERAL
Taxable Sales to the Public	1,991	5,690	1,000	1,000	SPECIAL TRANSPORTATION
Taxable Sales to the Public	14,015	10,872	20,000	20,000	TRANSPORTATION
Other Sales	6,248	8,481	5,000	5,000	CALICO MARKETING SVCS
Other Sales	155,323	134,170	145,346	145,346	GENERAL
Other Sales	2,557	2,303	1,000	1,000	TRANSPORTATION
Cach Contributions	570	595	0	0	GENERAL
Contributions and Donations	126,802	134,273	148,149	148,149	GENERAL
Contributions and Donations	250,000	309,309	0	0	LIBRARY
Contributions and Donations	0	1,475	0	0	MUSEUM SPECIAL PROJECTS
Litigation Settlement	0	21,981	0	0	BENEFITS ADMINISTRATION
Litigation Settlement	0	3,749	0	0	CSA - DS
Litigation Settlement	67,065	0	0	0	E.C.D.
Litigation Settlement	12,137,638	843,645	0	0	GENERAL
Evidence and Seizures	0	0	2,000	2,000	GENERAL
Evidence and Seizures	93,419	213,543	151,022	150,000	SHERIFF'S SPECIAL PROJECTS
Other Revenues	319	4,374	0	0	AB212 TEACHER STIPENDS
Other Revenues	186	(179)	0	0	ARMC TELEMEDICINE
Other Revenues	2,294	3,166	0	0	ASSESSOR AB 818
Other Revenues	13	2,300	0	0	BIRTH & DEATH CERT. SURCHAR(
Other Revenues	9,468	30,148	585,000	585,000	BENEFITS ADMINISTRATION
Other Revenues	0	50,853	0	0	BOATING GRANT - MOABI REGION
Other Revenues	1,040	(1,286)	0	0	CAJON DUMP SITE CLEAN-UP
Other Revenues	55,840	2,224	0	0	CAPITAL IMPROVEMENTS
Other Revenues	3,140	17,325	0	0	CENTRAL COURTHOUSE SEISMIC
Other Revenues	0	531,265	0	0	CENTRAL COURTHOUSE - SURCH
Other Revenues	505,037	120,830	600,000	600,000	COUNTY TRAIL SYSTEM
Other Revenues	148	9,392	0	0	COURTHOUSE FACILITIES - EXCE:
Other Revenues	(139)	(4)	0	0	CENSUS 2000
Other Revenues	(51,993)	376,763	325,622	116,711	DOMESTIC VIOLENCE/CHILD ABU:
Other Revenues	1,950	12,923	0	0	DRUG FORFEITURES
Other Revenues	28	2,052	0	0	DUI/PC 1000 PROGRAM
Other Revenues	13,898,319	6,949,414	9,398,145	9,398,145	E. C. D.
Other Revenues	0	196	0	0	FEDERAL FOREST RESERVE TITL
Other Revenues	0	11	0	0	FORENSIC PATHOLOGY GRANT
Other Revenues	17,315,529	11,519,631	12,140,002	12,339,827	GENERAL
Other Revenues	57	4,679	0	0	GENERAL PLAN UPDATE
Other Revenues	1,321	(73)	112,000	112,000	GLEN HELEN AMPHITHEATER
Other Revenues	(334)	660	0	0	HABITAT CONSERVATION
Other Revenues	(4,351)	8,903	0	0	HEADSTART/PRESCHOOL
Other Revenues	1,660	193	162,000	162,000	J.E.S.D.
Other Revenues	219	9,054	0	0	JUST/MUNI ALCOHOL & DRUG PRI
Other Revenues	15,416	36,056	0	0	JUVENILE JUSTICE PROGRAM
Other Revenues	(11,457)	15,983	0	0	L.L.E.B.G.
Other Revenues	948,223	746,833	612,600	612,600	LIBRARY
Other Revenues	5,213	296,318	235,290	131,421	MARRIAGE LICENSE FEE PROGR/
Other Revenues	1,236	1,216	3,800	3,800	MENTAL HEALTH PATIENT FUND
Other Revenues	786,750	4,198,005	0	0	MICROGRAPHICS
Other Revenues	449,626	2,764	0	0	MUSEUM SPECIAL PROJECTS
Other Revenues	19,916	0	0	0	OFF-HWY VEH LIC

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 5

COUNTY OF SAN BERNARDINO
ANALYSIS OF FINANCING SOURCES BY SOURCE AND FUND
FOR FISCAL YEAR 2004

SOURCE CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
OTHER REVENUE (Continued)					
Other Revenues	0	(8,106)	0	0	REGIONAL PARKS PROP 12 PROJ
Other Revenues	19	10,469	0	0	REGISTRATION FEE PROJECTS
Other Revenues	156,691	9,220	0	0	AGING AND ADULT SERVICES
Other Revenues	482	(13,205)	0	0	SCAQMD
Other Revenues	9,561,156	1,763,182	1,791,084	2,573,300	SHERIFF'S SPECIAL PROJECTS
Other Revenues	744,841	2,014	167,660	167,660	SPECIAL AVIATION
Other Revenues	924,075	2,083,570	793,625	793,625	SPECIAL TRANSPORTATION
Other Revenues	0	68,903	0	0	STATE BIO-TERRORISM
Other Revenues	0	188	0	0	STATE NNA CARRYOVER PROGR/
Other Revenues	14,873	34,544	0	0	SUBSTANCE ABUSE
Other Revenues	22,487,391	21,581,726	17,516,000	17,516,000	TOBACCO SETTLEMENT
Other Revenues	7,283	(557)	0	0	TOBACCO TAX
Other Revenues	1,579,133	387,219	10,000	10,000	TRANSPORTATION
Other Revenues	52	8,782	0	0	VECTOR CONTROL PROGRAM
Other Revenues	25,359	25,389	25,000	25,000	BLOCKBUSTER PAVILION IMPS
Other Revenues	8,297	5,767	0	0	CHINO OPEN SPACE
Other Revenues	0	1,010	0	0	SURVEY MONUMENT
Other Revenues	3,269	1,381	0	0	PARK MAINT & REPAIRS
Other Revenues	151,015	216,069	199,500	199,500	CALICO MARKETING SVCS
Other Revenues	8,139	13,720	0	0	CSA - DS
TOTAL OTHER REVENUE	**83,581,797**	**53,365,666**	**45,274,645**	**45,942,884**	
OTHER FINANCING SOURCES					
Operating Transfer In	19,352,702	19,287,393	34,907,076	33,475,388	CAPITAL IMPROVEMENTS
Operating Transfer In	1,534,810	1,073,824	1,200,000	1,200,000	COURTHOUSE FACILITIES - EXCE
Operating Transfer In	0	2,813,787	2,065,900	2,065,900	CSA - DS
Operating Transfer In	100,000	0	0	0	E.C.D.
Operating Transfer In	27,697,480	45,697,955	54,764,276	54,764,276	GENERAL
Operating Transfer In	615;000	1,000,000	1,000,000	1,000,000	GENERAL PLAN UPDATE
Operating Transfer In	441,600	300,000	300,000	288,000	LIBRARY
Operating Transfer In	1,333,600	169,449	1,482,556	1,482,556	AGING AND ADULT SERVICES
Operating Transfer In	0	(8,278)	0	0	MUSEUM SPECIAL PROJECTS
Operating Transfer In	0	0	1,100,000	1,100,000	SHERIFF'S SPECIAL PROJECTS
Operating Transfer In	0	703,229	6,222,853	8,201,161	SPECIAL AVIATION
Operating Transfer In	3,000,000	7,543,082	8,000,000	8,000,000	TRANSPORTATION
Sale of Fixed Assets	0	1,177,000	0	0	CAPITAL IMPROVEMENTS
Sale of Fixed Assets	796,710	141,039	730,000	730,000	GENERAL
Sale of Fixed Assets	0	3,571	0	0	LIBRARY
Sale of Fixed Assets	0	400	0	0	PARK MAINTENANCE AND REPAIF
Sale of Fixed Assets	0	579,000	0	0	SHERIFF'S SPECIAL PROJECTS
Sale of Fixed Assets	(3,191)	0	0	0	SPECIAL TRANSPORTATION
Sale of Fixed Assets	172,879	225,315	70,000	70,000	TRANSPORTATION
Residual Equity Transfers In	(262)	0	0	0	CSA - DS
Residual Equity Transfers In	20,185,344	(40,503)	0	0	GENERAL
Residual Equity Transfers In	745,083	9,030	0	0	TRANSPORTATION
Residual Equity Transfers In	(20,006,236)	0	0	0	GENERAL
Residual Equity Transfers Out	(745,083)	(9,030)	0	0	SPECIAL TRANSPORTATION
TOTAL OTHER FINANCING SOURCES	**55,220,436**	**80,666,262**	**111,842,661**	**112,377,281**	
TOTAL FINANCING SOURCES	**2,126,453,870**	**2,028,457,070**	**2,149,975,213**	**2,145,620,546**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 6

COUNTY OF SAN BERNARDINO
ANALYSIS OF CURRENT PROPERTY TAXES AND ASSESSED VALUATION
FOR FISCAL YEAR 2004

Description	Apportionment from Countywide Tax Rate	Voter Approved Debt Rate	Voter Approved Debt Amount	Total
Current Secured Property Taxes				
General Fund	106,759,870	0	0	106,759,870
County Library	6,711,845	0	0	6,711,845
Grand Total	113,471,715	0	0	113,471,715
Current Unsecured Property Taxes				
General Fund	5,588,638	0	0	5,588,638
County Library	249,799	0	0	249,799
Grand Total	5,838,437	0	0	5,838,437

COUNTYWIDE TAX BASE (In Thousands)

	SECURED ROLL				
	Locally Assessed	State Assessed	Total Secured	Unsecured Roll	Total Secured and Unsecured
Land	27,775,498	551,677	28,327,175	0	28,327,175
Improvements	66,878,118	2,723,864	69,601,982	3,325,384	72,927,366
Personal Property	444,848	792,086	1,236,934	3,903,610	5,140,544
Total Gross Assessed Valuation	95,098,464	4,067,627	99,166,091	7,228,994	106,395,085
Less Exemptions:					
Homeowners	1,759,907	0	1,759,907	0	1,759,907
Other	2,352,526	0	2,352,526	257,366	2,609,892
Total Net Assessed Valuation	90,986,031	4,067,627	95,053,658	6,971,628	102,025,286
Less Allowance for:					
Delinquencies: 4%, 0%, 4%	3,639,441	0	3,639,441	278,865	3,918,306
Identify: Redevelopment Increments	19,482,930	310,983	19,793,913	3,851,432	23,645,345
Adjusted Valuation for Estimated Tax Revenue Computation	67,863,660	3,756,644	71,620,304	2,841,331	74,461,635

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 7

COUNTY OF SAN BERNARDINO
SUMMARY OF FINANCING REQUIREMENTS BY FUNCTION AND FUND
FISCAL YEAR 2004

DESCRIPTION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
SUMMARIZATION BY FUNCTION				
General	183,754,844	176,108,377	243,405,784	240,287,494
Public Protection	513,636,069	551,460,429	597,831,955	603,153,387
Public Ways and Facilities	66,645,664	57,665,377	94,772,995	97,276,116
Health and Sanitation	336,410,523	309,874,315	344,743,811	344,655,196
Public Assistance	769,094,048	777,805,476	839,499,216	835,062,098
Education	13,123,941	12,563,559	14,487,459	14,411,234
Recreation and Cultural Services	13,387,514	13,906,967	26,340,541	27,021,915
Total Specific Financing Uses	1,896,052,603	1,899,384,500	2,161,081,761	2,161,867,440
Operating Transfers Out	59,442,772	123,014,376	132,341,184	140,959,830
Appropriation for Contingencies	0	0	119,319,871	130,221,376
TOTAL FINANCING REQUIREMENTS	1,955,495,375	2,022,398,876	2,412,742,816	2,433,048,646
SUMMARIZATION BY FUND				
General Fund	1,699,948,058	1,729,871,294	1,843,106,752	1,855,814,713
Restricted General Fund	0	29,482,689	64,083,105	64,083,105
Transportation	43,357,919	42,103,460	67,226,607	70,632,436
County Library	11,749,004	11,536,150	11,637,419	11,561,194
Economic and Community Development	23,021,281	23,714,740	66,916,771	62,479,653
Aging and Adult Services	7,633,210	794,465	6,738,893	8,091,439
Job and Employment Services	22,271,610	18,478,495	17,020,579	17,020,579
AB 75 Tobacco Tax Program	2,194,831	3,673,889	4,848,614	4,390,510
Special Aviation	6,804,687	4,795,353	30,325,001	31,562,466
Local Law Enforcement Block Grant	0	451,053	322,611	327,814
Sheriff's Special Projects	13,749,666	16,393,512	26,113,374	26,733,954
Special Transportation	23,468,207	14,207,020	26,663,635	25,760,927
Headstart/Preschool Services	32,631,728	38,011,785	37,534,164	37,487,002
Micrographics Fees	2,296,842	3,972,613	14,545,726	14,781,007
Capital Improvements	29,675,025	33,458,880	67,020,014	65,437,441
Assessor AB 818 Project	2,195,667	2,110,575	3,166,825	3,356,677
Drug Forfeiture/Hazardous Waste Awards	3,164,065	4,146,824	6,991,440	7,982,248
Habitat Conservation Program	(1,079,365)	1,025	140,928	142,735
Substance Abuse and Crime Prevention	5,612,744	6,625,029	8,126,208	8,123,826
AB 212 Teacher Stipends	0	1,237,364	612,000	612,000
General Plan Update	0	320,000	2,304,375	2,312,826
Regional Parks Prop 12 Project	0	226,908	2,234,184	1,963,990
Regional Parks Prop 40 Project	0	0	1,000,000	1,000,000
Museum Special Projects	0	5,674	486,552	470,058
Mental Health Patient Fund	3,090	0	3,800	16,600
ARMC Telemedicine	1,264,031	1,053	0	0
Registration Fee Projects	0	0	519,040	520,464
Cajon Dump Site Clean-up	437,055	0	111,098	112,359
State Bio-Terrorism	0	275,000	3,725,816	3,725,816
Central Courthouse Seismic Retrofit	0	0	4,236,719	4,339,298
Courthouse Facilities - Excess 25%	0	0	3,830,935	3,803,124
Central Courthouse - Surcharge	0	0	1,120,000	1,652,208
Tobacco Settlement Agreement	18,341,126	18,386,633	27,394,775	27,886,223
Boating Grant - Moabi Regional	0	375,602	948,000	948,000
County Trail System	739,461	994,711	9,289,986	9,184,203
Forensic Pathology Grant	0	0	12,068	12,006
Survey Monument Preservation	140,709	57,846	305,937	360,356
County Fish and Game	25,608	24,908	69,087	69,753
Off-Highway Vehicle License Fees	23,625	6,740	87,242	109,012
California Grazing Fees	0	0	148,825	148,825
Birth and Death Certificate Surcharge Fees	0	142,909	413,099	432,357
DUI/PC 1000 Program	0	130,000	130,000	369,272
SCAQMD	0	258,349	589,237	891,034
Benefits Administration Charges	0	0	2,780,863	3,335,953
State - NNA Carryover Program	0	0	1,500,000	3,767,930
Just/Muni Alcohol and Drug Prevention	0	650,000	650,000	1,295,666
Domestic Violence/Child Abuse	0	406,194	447,631	447,631
Marriage License Fee Program	0	315,000	285,000	285,000
Federal Forest Reserve Title III	0	0	65,661	130,368
Census 2000	0	546	0	0
Glen Helen Amphitheater	840,791	862,650	1,126,417	1,140,960
Blockbuster Pavilion Improvements	341	5,752	193,658	194,509
Chino Open Space Project	404,349	513,040	3,900,640	3,922,290
Juvenile Justice Program	0	5,948,667	12,335,706	12,511,539
Vector Control Program	0	1,340,000	2,423,869	2,716,704
County Redevelopment Agency	3,876,569	5,083,216	23,941,103	24,720,258
Park Maintenance and Repairs	338,690	662,523	619,457	1,441,634
Calico Marketing Services	364,750	338,742	371,370	428,694
TOTAL FINANCING REQUIREMENTS	1,955,495,375	2,022,398,876	2,412,742,816	2,433,048,646

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8

COUNTY OF SAN BERNARDINO
SUMMARY OF COUNTY FINANCING REQUIREMENTS
FOR FISCAL YEAR 2004

DESCRIPTION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
Total Specific Financing Uses	1,896,052,603	1,899,384,500	2,161,081,761	2,161,867,440
Operating Transfers Out:				
General Fund	39,125,028	61,943,284	46,748,445	46,748,445
Restricted General Fund	0	29,482,689	30,550,000	30,550,000
Capital Improvements	0	807,082	0	2,504,586
County Library	90,000	441,380	0	0
Special Aviation	0	103,883	6,222,853	8,201,161
Transportation	3,000,000	1,500,000	2,000,000	2,000,000
AB 75 Tobacco Tax Program	0	0	1,745	0
Economic and Community Development	657,783	600,163	212,308	212,308
Sheriff Special Projects	0	632,030	2,108,000	2,108,000
Micrographics	141,600	470,498	335,000	335,000
Drug Forfeiture/Hazardous Waste Awards	0	0	0	401
Substance Abuse and Crime Prevention	0	4,033,203	0	0
Museum Special Projects	0	5,674	486,552	470,058
ARMC Telemedicine	1,264,031	1,053	0	0
State Bio-Terrorism	0	275,000	3,725,816	3,725,816
Central Courthouse Seismic Retrofit	0	0	4,236,719	4,339,298
Courthouse Facilities - Excess 25%	0	0	3,830,935	3,803,124
Central Courthouse - Surcharge	0	0	1,120,000	1,652,208
Tobacco Settlement Agreement	15,164,329	17,700,000	17,733,000	17,733,000
Birth and Death Certificate Surcharge Fees	0	142,909	413,099	432,357
DUI/PC 1000 Program	0	0	130,000	369,272
Benefits Administration Charges	0	0	2,629,066	2,629,066
State - NNA Carryover Program	0	0	1,500,000	3,767,930
Just/Muni Alcohol and Drug Prevention	0	0	650,000	1,295,666
Domestic Violence/Child Abuse	0	406,194	447,631	447,631
Marriage License Fee Program	0	315,000	285,000	285,000
Federal Forest Reserve Title III	0	0	65,661	130,368
Census 2000	0	546	0	0
Vector Control Program	0	1,340,000	2,423,869	2,716,704
County Redevelopment Agency	0	2,813,787	4,485,485	4,502,431
Total Operating Transfers Out	59,442,772	123,014,376	132,341,184	140,959,830
Appropriation for Contingencies:				
General Fund	0	0	54,698,444	67,404,383
Restricted General Fund	0	0	33,533,105	33,533,105
Special Aviation	0	0	7,117,754	7,056,563
Aging and Adult Services	0	0	0	1,352,546
Sheriff Special Projects	0	0	1,394,629	2,040,194
Micrographics Fees	0	0	0	242,212
Drug Forfeiture/Hazardous Waste Awards	0	0	2,384,224	3,374,631
Assessor AB 818 Project	0	0	986,887	986,887
Substance Abuse and Crime Prevention	0	0	1,499,130	1,496,748
Registration Fee Projects	0	0	519,040	520,464
Tobacco Settlement Agreement	0	0	0	491,448
SCAQMD	0	0	270,330	367,127
Benefits Administration Charges	0	0	151,797	706,887
Chino Open Space Project	0	0	3,479,640	3,501,290
Juvenile Justice Program	0	0	12,335,706	6,197,706
County Redevelopment Agency	0	0	949,185	949,185
Total Appropriation for Contingencies	0	0	119,319,871	130,221,376
TOTAL FINANCING REQUIREMENTS	1,955,495,375	2,022,398,876	2,412,742,816	2,433,048,646

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 8A

COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2004

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
GENERAL FUNCTION				
Legislative and Administrative:				
Board of Supervisors	4,017,618	4,086,835	3,812,528	3,812,528
County Administrative Office	3,455,918	4,019,215	3,498,747	3,466,745
Clerk of the Board	795,909	760,694	831,849	912,389
High Priority Policy Needs	455,971	477,221	1,000,000	3,167,983
Franchise Administration	277,311	282,585	298,177	298,177
Legislative Costs	0	0	474,914	474,914
Litigation Proceeds and Uses	3,808,878	1,532,605	400,000	400,000
CAO - Special Districts	0	0	0	0
Total Legislative and Administrative	12,811,605	11,159,155	10,316,215	12,532,736
Finance:				
Auditor/Controller	11,823,477	11,420,770	13,035,166	12,494,542
Assessor	11,256,875	10,594,193	10,982,428	10,986,443
Financial Administration	6,170,913	3,614,684	6,000,000	6,000,000
Purchasing	1,139,471	1,087,822	1,112,209	1,112,209
Centralized Collections	5,175,474	5,786,056	7,986,256	7,932,320
Treasurer-Tax Collector	6,574,194	6,273,242	6,780,201	6,827,614
AB 818 Project	2,195,667	2,110,575	2,179,938	2,369,790
Total Finance	44,336,072	40,887,343	48,076,198	47,722,918
Counsel:				
County Counsel	6,195,378	6,453,046	7,102,029	7,102,029
Personnel:				
Human Resources	8,308,492	7,291,454	8,460,832	8,157,864
Human Resources - Occupational Health	1,234,479	639,990	30,000	30,000
Human Resources - Unemployment Insurance	1,558,511	2,529,061	2,700,000	2,700,000
Total Personnel	11,101,482	10,460,505	11,190,832	10,887,864
Elections:				
Registrar of Voters	4,549,832	3,134,710	4,484,686	4,484,686
Property Management:				
Architecture and Engineering	567,126	618,205	634,174	634,174
Facilities Management Department	0	0	12,428,940	12,110,568
Facilities Management - Custodial	2,898,918	3,106,554	0	0
Facilities Management - Grounds	1,269,154	1,439,226	0	0
Faciliities Management- Home Repair Program	(114,236)	59,216	0	0
Facilities Management - Maintenance	6,945,475	7,066,665	0	0
Faciliities Management- Administration	344,841	346,576	0	0
Joint Powers Lease Purchase Payments	21,109,895	20,828,948	16,066,040	16,066,040
Rents	1,074,022	953,701	571,138	571,138

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COUNTY OF SAN BERNARDINO
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BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
GENERAL FUNCTION (Continued)				
Real Estate Services	1,358,494	1,786,994	2,264,196	2,142,465
Utilities	15,931,125	15,990,429	15,730,303	15,730,303
Total Property Management	51,384,813	52,196,514	47,694,791	47,254,688
Plant Acquisition:				
Capital Improvements Fund	29,675,025	32,651,798	67,020,014	62,932,855
Special Aviation - State	6,804,687	4,691,470	16,984,394	16,304,742
Total Plant Acquisition	36,479,713	37,343,267	84,004,408	79,237,597
Other General:				
Emerging Technology Division	0	1,569,050	1,755,861	1,593,869
Public Service Group	256,215	159,697	65,856	65,856
Systems Development	12,763,167	10,475,663	10,208,475	10,136,609
Victor Valley RDA	0	48,994	1,082,904	958,524
San Sevaine RDA	3,876,569	2,220,435	17,423,529	18,310,118
Total Other General	16,895,951	14,473,838	30,536,625	31,064,976
TOTAL GENERAL FUNCTION	183,754,844	176,108,377	243,405,784	240,287,494
PUBLIC PROTECTION FUNCTION				
Judicial:				
State Inelligible Court Costs	1,692,051	1,670,535	1,873,598	1,873,598
District Attorney	32,008,962	34,378,313	36,907,410	37,083,842
District Attorney - Child Support/Abduction	32,688,102	39,598,373	40,662,326	40,662,326
Family Law Program	106,814	66,135	358,096	358,096
Grand Jury	316,620	266,762	201,460	201,460
Indigent Defense - Trial Courts	9,599,711	9,164,388	9,219,969	9,219,969
Law and Justice Group	119,668	104,396	115,587	115,587
Public Defender	16,476,624	18,987,646	19,718,736	19,718,736
Court Ordered Placements	8,200,255	6,338,894	7,382,883	7,382,883
Trial Courts - Local Support Payments	31,867,822	32,685,600	32,890,295	32,890,295
District Attorney - Real Estate Fraud	760,090	815,839	938,855	938,855
District Attorney - Auto Insurance Fraud	517,566	571,731	618,218	618,218
District Attorney - Worker's Comp. Ins. Fraud	801,817	847,568	889,956	889,956
Drug Forfeiture/Hazardous Waste Awards	1,084,591	1,450,614	1,550,187	1,550,187
Vehicle Fees		461,072	610,000	610,000
Local Law Enforcement Block Grant	0	451,053	322,611	327,814
Total Judicial	136,240,694	147,858,920	154,260,187	154,441,822
Police Protection:				
Sheriff - Law Enforcement Services	236,413,925	245,018,080	256,705,621	257,886,910
Sheriff's Special Projects	13,749,666	15,761,481	22,610,745	22,585,760
Total Police Protection	250,163,591	260,779,561	279,316,366	280,472,670

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BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
PUBLIC PROTECTION FUNCTION (Continued)				
Detention and Correction:				
Probation - Own Recognizance Program	411,185	392,853	512,610	512,610
Probation	29,733,447	32,216,872	34,872,731	33,879,650
Probation Grant - AB 1913	5,424,361	274,212	260,781	260,781
Probation - Institution Costs	32,611,198	36,951,548	43,546,689	42,043,813
Juvenile Justice Program	0	5,948,667	0	6,313,833
Total Detention and Correction	68,180,191	75,784,152	79,192,811	83,010,687
Protective Inspection:				
Agriculture, Weights and Measures	4,560,872	4,703,187	5,115,736	5,195,346
Weed Abatement	1,605,437	1,787,909	1,951,692	1,951,692
Total Protective Inspection	6,166,309	6,491,096	7,067,428	7,147,038
Other Protection:				
Land Use Services - Advance Planning	0	1,955,111	3,445,459	3,395,955
Land Use Services - Building and Safety	4,240,006	4,591,029	5,629,926	5,629,926
Land Use Services - Code Enforcement	2,847,328	2,865,943	2,960,413	2,960,413
Land Use Services - Current Planning	0	1,732,855	2,292,380	2,292,380
Geographic Information Management Systems	378,604	0	0	0
Local Agency Formation Commission	158,189	170,000	173,400	173,400
Land Use Services - Admin	102,152	0	0	0
Public Administrator/Public Guardian/Coroner	4,362,490	4,885,178	5,345,789	5,468,851
Land Use Services - Planning	4,300,373	0	0	0
Land Use Services - Surveyor	2,185,167	2,428,906	3,310,588	3,310,588
Habitat Conservation Program	(1,079,365)	1,025	140,928	142,735
General Plan Update	0	320,000	2,304,375	2,312,826
Cajon Dump Site Clean-up	437,055	0	111,098	112,359
Preschool Services Department	32,631,728	38,011,785	37,534,164	37,487,002
Forensic Pathology Grant	0	0	12,068	12,006
Survey Monument Preservation	140,709	57,846	305,937	360,356
County Fish and Game	25,608	24,908	69,087	69,753
California Grazing Fees	0	0	148,825	148,825
Micrographics Fees	2,155,242	3,502,115	14,210,726	14,203,795
Total Other Protection	52,885,284	60,546,701	77,995,163	78,081,170
TOTAL PUBLIC PROTECTION FUNCTION	513,636,069	551,460,429	597,831,955	603,153,387
PUBLIC WAYS AND FACILITIES FUNCTION				
Public Ways:				
General Services Group	(140)	0	0	0
Special Transportation	23,468,207	14,207,020	26,663,635	25,760,927

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FOR FISCAL YEAR 2004

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
PUBLIC WAYS AND FACILITIES FUNCTION (Continued)				
Road Operations	40,357,919	40,603,460	65,226,607	68,632,436
Chino Open Space Project	404,349	513,040	421,000	421,000
Total Public Ways	64,230,336	55,323,519	92,311,242	94,814,363
Transportation Terminals:				
Airports	2,415,328	2,341,857	2,461,753	2,461,753
TOTAL PUBLIC WAYS AND FACILITIES FUNCTION	66,645,664	57,665,377	94,772,995	97,276,116
HEALTH AND SANITATION FUNCTION				
Health:				
Public Health	63,302,824	69,159,983	73,360,369	73,611,885
SCAQMD	0	258,349	318,907	523,907
Total Health	63,302,824	69,418,331	73,679,276	74,135,792
Hospital Care:				
Health Care Costs	151,096,623	96,027,743	110,637,301	110,637,301
Ambulance Reimbursement	472,501	472,501	472,501	472,501
Mental Health	92,624,517	109,301,480	114,655,517	114,553,945
California Children's Services	5,915,099	8,076,824	10,723,433	10,723,433
Office of Alcohol & Drug Services	17,624,241	21,436,913	20,063,339	20,063,339
AB 75 Tobacco Tax Program	2,197,921	3,673,889	4,850,669	4,407,110
Mental Health Patient Fund	0	0	0	0
Tobacco Settlement Agreement	3,176,797	686,633	9,661,775	9,661,775
DUI/PC 1000 Program	0	130,000	0	0
State - NNA Carryover Program	0	0	0	0
Just/Muni Alcohol and Drug Prevention	0	650,000	0	0
Total Hospital Care	273,107,699	240,455,984	271,064,535	270,519,404
TOTAL HEALTH AND SANITATION FUNCTION	336,410,523	309,874,315	344,743,811	344,655,196
PUBLIC ASSISTANCE FUNCTION				
Administration:				
Social Services Group	296,358,867	300,195,369	296,166,281	296,166,281
Domestic Violence & Child Abuse Services	1,385,237	1,394,071	1,380,611	1,380,611
Substance Abuse	5,612,744	2,591,826	6,627,078	6,627,078
AB 212 Teacher Stipends	0	1,237,364	612,000	612,000
Aging and Adult Services	7,633,210	9,673,227	14,886,095	14,886,095
Total Administration	310,990,057	315,091,856	319,672,065	319,672,065

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SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2004

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
PUBLIC ASSISTANCE FUNCTION (Continued)				
Aid Programs:				
Child Care	85,891,477	90,882,476	93,919,917	93,919,917
Children's Out of Home Care	358,991	383,622	338,164	338,164
Aid to Adoptive Children	11,429,348	15,186,707	17,152,146	17,152,146
Foster Care	88,208,102	91,002,763	97,635,819	97,635,819
Refugee Cash Assistance Program	80,670	50,616	520,000	520,000
Cash Assistance For Immigrants	734,667	698,136	1,053,030	1,053,030
AFDC - Family Group	197,639,766	194,822,469	196,553,943	196,553,943
Kinship Guardianship	1,642,683	2,530,659	3,351,569	3,351,569
Seriously Emotionally Disturbed	2,555,547	3,355,423	3,345,010	3,345,010
AFDC - Unemployed Parents	20,678,924	18,663,114	18,846,462	18,846,462
Total Aid Programs	409,220,175	417,575,986	432,716,060	432,716,060
General Relief:				
Aid to Indigents	1,268,547	1,335,767	1,275,123	1,275,123
Veterans' Services:				
Veterans' Affairs	1,013,464	1,099,563	1,130,068	1,130,068
Other Assistance:				
Economic and Community Development	24,025,666	24,044,695	67,485,214	63,048,096
Small Business Development	304,528	179,112	200,107	200,107
Jobs and Employment Services	22,271,610	18,478,495	17,020,579	17,020,579
Total Other Assistance	46,601,804	42,702,302	84,705,900	80,268,782
TOTAL PUBLIC ASSISTANCE FUNCTION	769,094,048	777,805,476	839,499,216	835,062,098
EDUCATION FUNCTION				
School Administration:				
School Claims	1,174,581	1,186,792	2,850,040	2,850,040
Superintendent of Schools	290,356	281,997	0	0
Total School Administration	1,464,937	1,468,789	2,850,040	2,850,040
Library:				
County Library	11,659,004	11,094,770	11,637,419	11,561,194
TOTAL EDUCATION FUNCTION	13,123,941	12,563,559	14,487,459	14,411,234

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COUNTY OF SAN BERNARDINO
SCHEDULE OF SPECIFIC FINANCING USES BY BUDGET UNIT, FUNCTION, AND ACTIVITY
FOR FISCAL YEAR 2004

BUDGET UNITS (GROUPED BY FUNCTION AND ACTIVITY)	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED
RECREATION AND CULTURAL SERVICES FUNCTION				
Recreation Facilities:				
Regional Parks	5,817,430	6,363,460	6,758,286	6,766,471
Regional Parks Prop 12 Project	0	226,908	2,234,184	1,963,990
Regional Parks Prop 40 Project	0	0	1,000,000	1,000,000
Boating Grant - Moabi Regional	0	375,602	948,000	948,000
County Trail System	739,461	994,711	9,289,986	9,184,203
Off-Highway Vehicle License Fees	23,625	6,740	87,242	109,012
Glen Helen Amphitheater	840,791	862,650	1,126,417	1,140,960
Blockbuster Pavilion Improvements	341	5,752	193,658	194,509
Park Maintenance and Repairs	338,690	662,523	619,457	1,441,634
Calico Marketing Services	364,750	338,742	371,370	428,694
Total Recreation Facilities	8,125,088	9,837,088	22,628,600	23,177,473
Culture:				
County Museum	5,262,426	4,069,879	3,711,941	3,844,442
Total Culture	5,262,426	4,069,879	3,711,941	3,844,442
TOTAL RECREATION AND CULTURAL SERVICES FUNCTION	13,387,514	13,906,967	26,340,541	27,021,915
TOTAL SPECIFIC FINANCING USES	1,896,052,603	1,899,384,500	2,161,081,761	2,161,867,440

STATE CONTROLLER
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COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2004

FINANCING USES CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
Salaries And Benefits	1,444,408	1,565,193	1,760,116	1,760,116	ASSESSOR AB818
Salaries And Benefits	0	2,619	0	0	BLOCKBUSTER PAVILION IMPS
Salaries And Benefits	0	36,754	49,541	49,541	CALICO MARKETING SERVICES
Salaries And Benefits	6,681,692	7,014,956	7,863,824	7,804,504	COUNTY LIBRARY
Salaries And Benefits	124,324	158,884	237,976	237,976	COUNTY TRAIL SYSTEM
Salaries And Benefits	162,514	177,978	263,965	263,965	CSA - DS
Salaries And Benefits	2,618,952	2,932,186	3,178,694	3,178,694	DRUG FORFEITURE
Salaries And Benefits	2,981,000	3,270,192	3,898,062	3,898,062	E.C.D.
Salaries And Benefits	679,525,598	738,988,425	799,658,051	796,366,363	GENERAL
Salaries And Benefits	4,044	0	0	0	HABITAT CONSERVATION
Salaries And Benefits	20,516,489	23,328,994	23,950,952	23,903,790	HEADSTART/PRESCHOOL
Salaries And Benefits	5,371,570	4,847,086	7,279,275	7,279,275	J.E.S.D.
Salaries And Benefits	2,791,856	431,156	790,915	790,915	AGING AND ADULT SERVICES
Salaries And Benefits	0	204,694	249,352	249,352	SCAQMD
Salaries And Benefits	1,563,677	804,077	1,073,536	1,143,349	SHERIFF'S SPECIAL PROJECTS
Salaries And Benefits	908,269	1,250,453	3,298,475	3,298,475	SPECIAL TRANSPORTATION
Salaries And Benefits	140,709	0	0	0	SURVEY MONUMENT
Salaries And Benefits	18,684,333	20,268,432	23,971,841	23,971,841	TRANSPORTATION
TOTAL SALARIES AND BENEFITS	**743,519,436**	**805,282,080**	**877,524,575**	**874,196,218**	
Services And Supplies	2,194,831	3,673,889	4,846,869	4,390,510	AB 75 TOBACCO TAX PROGRAM
Services And Supplies	0	1,237,364	612,000	612,000	AB 212 TEACHER STIPENDS
Services And Supplies	687,813	545,382	414,622	604,474	ASSESSOR AB818
Services And Supplies	341	3,133	193,658	194,509	BLOCKBUSTER PAVILION
Services And Supplies	0	375,602	948,000	948,000	BOATING GRANT - MOABI REGIONAL
Services And Supplies	437,055	0	111,098	112,359	CAJON DUMP SITE CLEAN-UP
Services And Supplies	364,750	301,987	321,656	378,980	CALICO MARKETING SERVICES
Services And Supplies	0	0	148,825	148,825	CALIFORNIA GRAZING FEES
Services And Supplies	374,842	476,118	390,000	390,000	CHINO OPEN SPACE PROJECT
Services And Supplies	4,562,718	3,783,368	3,231,484	3,214,579	COUNTY LIBRARY
Services And Supplies	745,235	1,014,777	9,181,415	9,075,632	COUNTY TRAIL SYSTEM
Services And Supplies	1,907,199	274,484	11,387,434	12,149,643	CSA - DS
Services And Supplies	358,688	451,428	392,553	392,553	DRUG FORFEITURE
Services And Supplies	17,141,157	17,353,394	59,094,762	54,292,181	E.C.D.
Services And Supplies	25,608	24,908	69,087	69,753	FISH AND GAME
Services And Supplies	319,901,506	332,253,805	320,582,485	321,201,817	GENERAL
Services And Supplies	0	420,000	2,554,375	2,513,322	GENERAL PLAN UPDATE
Services And Supplies	0	0	154,317	168,860	GLEN HELEN AMPHITHEATER
Services And Supplies	1,552	1,025	140,928	142,735	HABITAT CONSERVATION
Services And Supplies	3,625,181	3,771,285	4,150,357	4,150,357	HEADSTART/PRESCHOOL
Services And Supplies	1,186,880	1,710,537	1,588,285	1,588,285	J.E.S.D.
Services And Supplies	0	3,360	0	0	L.L.E.B.G.
Services And Supplies	3,090	0	3,800	16,600	MENTAL HEALTH PATIENT FUND
Services And Supplies	951,361	2,734,811	10,569,524	10,562,593	MICROGRAPHICS FEES
Services And Supplies	23,625	6,740	87,242	109,012	OFF-HWY VEHICLE LICENSE FEES
Services And Supplies	4,965,304	345,220	1,230,376	1,230,376	AGING AND ADULT SERVICES
Services And Supplies	297,731	546,583	248,805	1,070,982	PARK MAINT & REPAIRS
Services And Supplies	0	226,908	2,234,184	1,963,990	REGIONAL PARKS PROP 12 PROJ.
Services And Supplies	0	0	990,000	990,000	REGIONAL PARKS PROP 40 PROJ.
Services And Supplies	0	33,654	33,862	238,862	SCAQMD
Services And Supplies	5,978,839	4,468,457	6,940,631	6,940,631	SHERIFF'S SPECIAL PROJECTS
Services And Supplies	283,399	37,320	359,997	359,608	SPECIAL AVIATION
Services And Supplies	22,357,361	13,629,257	22,247,760	21,320,052	SPECIAL TRANSPORTATION
Services And Supplies	0	57,846	305,937	360,356	SURVEY MONUMENT
Services And Supplies	3,176,797	686,633	9,661,775	9,661,775	TOBACCO SETTLEMENT
Services And Supplies	20,179,530	19,700,603	47,537,784	50,943,613	TRANSPORTATION
TOTAL SERVICES AND SUPPLIES	**411,732,395**	**410,149,878**	**522,965,887**	**522,507,824**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2004

FINANCING USES CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
Data Processing Charges	157,013	100,104	73,009	73,009	COUNTY LIBRARY
Data Processing Charges	323	1,009	558	558	CSA - DS
Data Processing Charges	3,387	0	0	0	DRUG FORFEITURE
Data Processing Charges	19,283	51,123	34,249	34,249	E.C.D.
Data Processing Charges	12,914,201	11,343,713	9,724,180	9,724,180	GENERAL
Data Processing Charges	60,195	90,657	85,780	85,780	HEADSTART/PRESCHOOL
Data Processing Charges	47,991	79,873	108,620	108,620	J.E.S.D.
Data Processing Charges	20,056	0	0	0	AGING AND ADULT SERVICES
Data Processing Charges	117,246	144,783	104,836	104,836	TRANSPORTATION
TOTAL DATA PROCESSING CHARGES	**13,339,695**	**11,811,263**	**10,131,232**	**10,131,232**	
	0	0	4,545,455	4,545,455	AGING AND ADULT SERVICES
Other Charges	5,043	36,922	31,000	31,000	CHINO OPEN SPACE PROJECT
Other Charges	0	75,560	112,925	112,925	COUNTY LIBRARY
Other Charges	1,605,915	1,482,558	1,619,140	1,619,140	CSA - DS
Other Charges	652,105,961	603,890,673	640,779,796	640,779,796	GENERAL
Other Charges	6,452,331	8,198,862	6,970,951	6,970,951	HEADSTART/PRESCHOOL
Other Charges	13,736,453	10,192,351	7,962,341	7,962,341	J.E.S.D.
Other Charges	1,712	51	0	0	SHERIFF'S SPECIAL PROJECTS
Other Charges	202,577	2,310	344,000	369,000	SPECIAL TRANSPORTATION
Other Charges	25,000	0	0	0	SUBSTANCE ABUSE
Other Charges	341,260	245,913	1,224,500	1,224,500	TRANSPORTATION
TOTAL OTHER CHARGES	**674,476,254**	**624,125,201**	**663,590,108**	**663,615,108**	
Fixed Assets	90,833	18,089	28,860	28,860	AGING AND ADULT SERVICES
Fixed Assets	63,446	0	0	0	ASSESSOR AB818
Fixed Assets	29,895,776	33,114,793	67,020,014	62,932,855	CAPITAL IMPROVEMENTS
Fixed Assets	24,463	0	0	0	CHINO OPEN SPACE
Fixed Assets	(6,786)	36,950	150,000	150,000	COUNTY LIBRARY
Fixed Assets	0	57,453	0	0	DRUG FORFEITURE
Fixed Assets	12,769,758	7,460,410	5,325,350	5,325,350	GENERAL
Fixed Assets	91,945	487,711	0	0	HEADSTART/PRESCHOOL
Fixed Assets	239,268	19,705	30,000	30,000	J.E.S.D.
Fixed Assets	1,203,881	622,804	2,798,000	2,798,000	MICROGRAPHICS FEES
Fixed Assets	40,959	115,940	370,652	370,652	PARK MAINT & REPAIRS
Fixed Assets	3,077,572	5,961,805	9,324,958	9,230,160	SHERIFF'S SPECIAL PROJECTS
Fixed Assets	6,763,422	3,797,868	15,630,021	14,950,758	SPECIAL AVIATION
Fixed Assets	3,111,231	1,971,938	3,365,000	3,365,000	TRANSPORTATION
TOTAL FIXED ASSETS	**57,365,767**	**53,665,466**	**104,042,855**	**99,181,635**	
Operating Transfers Out	0	0	1,745	0	AB 75 TOBACCO TAX PROGRAM
Operating Transfers Out	1,264,031	1,053	0	0	ARMC TELEMEDICINE
Operating Transfers Out	0	142,909	413,099	432,357	B&D CERTIFICATE SURCHARGE
Operating Transfers Out	0	0	2,629,066	2,629,066	BENEFITS ADMINISTRATION
Operating Transfers Out	0	807,082	0	2,504,586	CAPITAL IMPROVEMENTS
Operating Transfers Out	0	546	0	0	CENSUS 2000
Operating Transfers Out	0	0	4,236,719	4,339,298	CENTRAL COURTHOUSE SEISMIC
Operating Transfers Out	0	0	1,120,000	1,652,208	CENTRAL COURTHOUSE - SURCHARG
Operating Transfers Out	90,000	441,380	0	0	COUNTY LIBRARY
Operating Transfers Out	0	0	3,830,935	3,803,124	COURTHOUSE FACILITIES - EXCESS 2
Operating Transfers Out	0	2,813,787	4,485,485	4,502,431	CSA - DS
Operating Transfers Out	0	406,194	447,631	447,631	DOMESTIC VIOLENCE/CHILD ABUSE
Operating Transfers Out	0	0	0	401	DRUG FORFEITURE
Operating Transfers Out	0	0	130,000	369,272	DUI/PC 1000 PROGRAM
Operating Transfers Out	657,783	600,163	212,308	212,308	E.C.D.
Operating Transfers Out	0	0	65,661	130,368	FEDERAL FOREST RESERVE TITLE III
Operating Transfers Out	39,125,028	91,425,973	77,298,445	77,298,445	GENERAL
Operating Transfers Out	0	0	650,000	1,295,666	JUST/MUNI ALCOHOL AND DRUG
Operating Transfers Out	0	315,000	285,000	285,000	MARRIAGE LICENSE FEE PROG
Operating Transfers Out	141,600	470,498	335,000	335,000	MICROGRAPHICS FEES
Operating Transfers Out	0	5,674	486,552	470,058	MUSEUM SPECIAL PROJECTS
Operating Transfers Out	0	632,030	2,108,000	2,108,000	SHERIFF'S SPECIAL PROJECTS
Operating Transfers Out	0	103,883	6,222,853	8,201,161	SPECIAL AVIATION
Operating Transfers Out	0	275,000	3,725,816	3,725,816	STATE BIO-TERRORISM
Operating Transfers Out	0	0	1,500,000	3,767,930	STATE NNA CARRYOVER PROGRAM
Operating Transfers Out	0	4,033,203	0	0	SUBSTANCE ABUSE
Operating Transfers Out	15,164,329	17,700,000	17,733,000	17,733,000	TOBACCO SETTLEMENT
Operating Transfers Out	3,000,000	1,500,000	2,000,000	2,000,000	TRANSPORTATION
Operating Transfers Out	0	1,340,000	2,423,869	2,716,704	VECTOR CONTROL PROGRAM
TOTAL OPERATING TRANSFERS OUT	**59,442,772**	**123,014,376**	**132,341,184**	**140,959,830**	

STATE CONTROLLER
COUNTY BUDGET ACT

COUNTY BUDGET FORM
SCHEDULE 9

COUNTY OF SAN BERNARDINO
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2004

FINANCING USES CLASSIFICATION	FY 2002 ACTUAL	FY 2003 ACTUAL	FY 2004 RECOMMENDED BY CAO	FY 2004 APPROVED/ ADOPTED	FUND
Intra/Inter-Fund Transfers	0	0	5,200	5,200	ASSESSOR AB818
Intra/Inter-Fund Transfers	0	0	173	173	CALICO MARKETING SERVICES
Intra/Inter-Fund Transfers	(220,751)	(462,996)	0	0	CAPITAL IMPROVEMENTS
Intra/Inter-Fund Transfers	264,367	83,831	206,177	206,177	COUNTY LIBRARY
Intra/Inter-Fund Transfers	(130,098)	(178,950)	(129,405)	(129,405)	COUNTY TRAIL SYSTEM
Intra/Inter-Fund Transfers	200,618	333,400	5,235,336	5,235,336	CSA - DS
Intra/Inter-Fund Transfers	183,038	705,758	1,035,969	1,035,969	DRUG FORFEITURE
Intra/Inter-Fund Transfers	0	130,000	0	0	DUI/PC 1000 PROGRAM
Intra/Inter-Fund Transfers	2,222,058	2,439,867	3,677,390	4,042,853	E.C.D.
Intra/Inter-Fund Transfers	0	0	12,068	12,006	FORENSIC PATHOLOGY GRANT
Intra/Inter-Fund Transfers	(15,708,130)	(26,009,015)	(34,409,999)	(31,735,621)	GENERAL
Intra/Inter-Fund Transfers	0	(100,000)	(250,000)	(200,496)	GENERAL PLAN UPDATE
Intra/Inter-Fund Transfers	840,791	862,650	972,100	972,100	GLEN HELEN AMPHITHEATRE
Intra/Inter-Fund Transfers	(1,084,962)	0	0	0	HABITAT CONSERVATION
Intra/Inter-Fund Transfers	1,885,587	2,134,276	2,376,124	2,376,124	HEADSTART/PRESCHOOL
Intra/Inter-Fund Transfers	1,689,448	1,628,942	52,058	52,058	J.E.S.D.
Intra/Inter-Fund Transfers	0	650,000	0	0	JUST/MUNI ALCOHOL & DRUG PREV
Intra/Inter-Fund Transfers	0	5,948,667	0	6,313,833	JUVENILE JUSTICE PROGRAM
Intra/Inter-Fund Transfers	0	447,693	322,611	327,814	L.L.E.B.G.
Intra/Inter-Fund Transfers	0	144,500	843,202	843,202	MICROGRAPHICS FEES
Intra/Inter-Fund Transfers	(234,839)	0	143,287	143,287	AGING AND ADULT SERVICES
Intra/Inter-Fund Transfers	0	0	10,000	10,000	REGIONAL PARKS PROP 40
Intra/Inter-Fund Transfers	0	20,000	35,693	35,693	SCAQMD
Intra/Inter-Fund Transfers	3,127,866	4,527,091	5,271,620	5,271,620	SHERIFF'S SPECIAL PROJECTS
Intra/Inter-Fund Transfers	(242,134)	856,282	994,376	994,376	SPECIAL AVIATION
Intra/Inter-Fund Transfers	0	642,512	773,400	773,400	SPECIAL TRANSPORTATION
Intra/Inter-Fund Transfers	5,587,744	2,591,826	6,627,078	6,627,078	SUBSTANCE ABUSE
Intra/Inter-Fund Transfers	246,696	(283,431)	(7,790,454)	(7,790,454)	TRANSPORTATION
TOTAL INTRA/INTER-FUND TRANSFERS	**(1,372,700)**	**(2,887,096)**	**(13,985,996)**	**(4,577,677)**	
Other Financing Uses	0	0	986,887	986,887	ASSESSOR AB818
Other Financing Uses	0	0	0	1,352,546	AGING AND ADULT SERVICES
Other Financing Uses	0	0	151,797	706,887	BENEFITS ADMINISTRATION CHARGES
Other Financing Uses	0	0	3,479,640	3,501,290	CHINO OPEN SPACE PROJECT
Other Financing Uses	0	0	949,185	949,185	CSA - DS
Other Financing Uses	0	0	2,384,224	3,374,631	DRUG FORFEITURE
Other Financing Uses	(685,865)	0	88,231,549	100,937,488	GENERAL
Other Financing Uses	0	0	12,335,706	6,197,706	JUVENILE JUSTICE PROGRAM
Other Financing Uses	0	0	0	242,212	MICROGRAPHICS
Other Financing Uses	0	0	519,040	520,464	REGISTRATION FEE PROJECTS
Other Financing Uses	0	0	270,330	367,127	SCAQMD
Other Financing Uses	0	0	1,394,629	2,040,194	SHERIFF'S SPECIAL PROJECTS
Other Financing Uses	0	0	7,117,754	7,056,563	SPECIAL AVIATION
Other Financing Uses	0	0	1,499,130	1,496,748	SUBSTANCE ABUSE
Other Financing Uses	0	0	0	491,448	TOBACCO SETTLEMENT
Other Financing Uses	(2,322,378)	(2,762,291)	(3,186,900)	(3,186,900)	TRANSPORTATION
TOTAL OTHER FINANCING USES	**(3,008,244)**	**(2,762,291)**	**116,132,971**	**127,034,476**	
GRAND TOTAL	**1,955,495,375**	**2,022,398,876**	**2,412,742,816**	**2,433,048,646**	