OVERVIEW OF BUDGET

DEPARTMENT: ARCHITECTURE & ENGINEERING
DIRECTOR: G. DANIEL OJEDA
BUDGET UNIT: AAA ANE

I. GENERAL PROGRAM STATEMENT

Architecture & Engineering is responsible for the planning, design and administration of the County's Capital Improvement Program. The staff prepares bid packages and advertisements for bid, negotiates and administers projects for design and construction and provides inspection and construction project management services through completion of the project.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Appropriation	393,651	462,577	490,816	529,617
Total Revenue	9,458	5,000	12,211	5,000
Local Cost	384,193	457,577	478,605	524,617
Budgeted Staffing		24.0		23.0
Workload Indicators				
Contruction Contracts Awarded	121	107	93	100
Consultant Agreements	58	39	54	31

Actual expenses were higher than budgeted due to the extended services provided by the interim contract director; an unanticipated recruiting cost for the new director and the remainder was due to extra labor & mileage on behalf of the construction project at Park Moabi. Additional revenue was primarily due to state Mandated program reimbursements.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

With the completion of the new County Medical Center, one Accounting Technician, underfilling a Building Construction Inspector position was deleted. This position was responsible for maintaining accounting records on behalf of the new Medical Center Project.

PROGRAM CHANGES

Services and supplies were increased by approximately $60,000 to hire outside estimating consultants for projects in the Capital Improvement Program. These various estimating firms will be selected through the county's request for proposal process and the selection will be based upon the firm's expertise and experience.

GROUP: Internal Services Group
DEPARTMENT: Architecture & Engineering
FUND: General AAA ANE

FUNCTION: General
ACTIVITY: Property Management

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,591,146	1,710,352	1,765,673	(53,511)	1,712,162
Services and Supplies	302,001	143,484	152,413	59,751	212,164
Central Computer	6,236	6,408	8,562	635	9,197
Equipment	15,978	13,500	13,500	2,500	16,000
Transfers	8,888	8,888	8,888	-	8,888
Total Expenditure Authority	1,924,249	1,882,632	1,949,036	9,375	1,958,411
Less:					
Reimbursements	(1,433,433)	(1,420,055)	(1,420,055)	(8,739)	(1,428,794)
Total Appropriation	490,816	462,577	528,981	636	529,617
Revenue					
Current Services	7,868	5,000	5,000		5,000
State, Federal or Gov't Aid	4,343	-	-	-	-
Total Revenue	12,211	5,000	5,000	-	5,000
Local Cost	478,605	457,577	523,981	636	524,617
Budgeted Staffing		24.0	24.0	(1.0)	23.0

ARCHITECTURE & ENGINEERING

Total Changes Included in Board Approved Base Budget

Base Year Adjustments		
MOU/Inflation		
Salaries and Benefits	55,321	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	8,929	Inflation, Risk Mgmt Liabilities
2410 Central Computer	2,154	
Total Appropriation Change	66,404	
Total Revenue Change	-	
Total Local Cost Change	66,404	
Total 2000-01 Appropriation	462,577	
Total 2000-01 Revenue	5,000	
Total 2000-01 Local Cost	457,577	
Total Base Budget Appropriation	528,981	
Total Base Budget Revenue	5,000	
Total Base Budget Local Cost	523,981	

Board Approved Changes to Base Budget

Salaries and Benefits		
	(46,434)	Decrease due to the the elimination of one (1) Accounting Technician assigned to the construction of the new Medical Center.
	(18,787)	Decrease due to the difference in salary of two (2) Bldg Construction Inspectors previously budgeted at the top range vs the actual salary of the two new inspectors hired 7-5-2000.
	11,710	Increase due to substitution of Engineer Tech I for PSE
	(53,511)	
Services and Supplies		
	60,000	Increase due to the use of outside estimating consultants on behalf of the Capital Improvement Program.
	(249)	Decrease in various services and supplies
	59,751	
Central Computer	635	
Equipment	2,500	Additional funding required for the purchase of three large document storage containers for construction drawings.
Total Expenditure Authority	9,375	
Reimbursements	(8,739)	Receive from Capital Improvement Program budget - Increase due to MOU Salary adjustments
Total Appropriation	636	
Total Revenues	-	
Total Local Cost	636	