

**SAN BERNARDINO COUNTY
SHERIFF'S DEPARTMENT
COVERDELL FORENSIC SCIENCE
IMPROVEMENT
PROGRAM GRANT
Contract # CQ08060360**

**Financial Statement
with
Independent Auditors' Report
For the Fourteen Months Ended
November 30, 2010**

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POWELL & SPAFFORD, LLP
CERTIFIED PUBLIC ACCOUNTANTS

Jessie C. Powell, CPA
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Licensed by the California Board of Accountancy
Member: American Institute of Certified Public Accountants

Independent Auditors' Report

To the Board of Supervisors
San Bernardino County Sheriff's Department

We have audited the accompanying statement of grant revenues and expenditures of the San Bernardino County Sheriff's Department (the Department), Coverdell Forensic Science Improvement Program Grant in accordance with the State of California's Emergency Management Agency Contract #CQ08060360 for the fourteen months ended November 30, 2010. This statement is the responsibility of the Department's management. Our responsibility is to express an opinion on the statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and in accordance with the State of California's *Emergency Management Agency Grant Recipient Handbook*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying statement of grant revenues and expenditures was prepared for the purpose of complying with the audit requirements of the State of California's *Emergency Management Agency Grant Recipient Handbook* as described in Note 1 and is not intended to be a complete presentation of the Department's revenues and expenditures.

In our opinion, the statement referred to above presents fairly, in all material respects, the grant revenues and expenditures of the San Bernardino County Sheriff's Department Coverdell Forensic Science Improvement Program Grant in accordance with the State of California's Emergency Management Agency Contract #CQ08060360 for the fourteen months ended November 30, 2010, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 28, 2011 on our consideration of the Department's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of this report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

This report is intended solely for the information and use of the County's Board of Supervisors, Sheriff's Department management and the State of California's Emergency Management Agency, and is not intended to be, and should not be, used by anyone other than these specified parties.

Lowell & Spafford, LLP

June 28, 2011

**SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT
COVERDELL FORENSIC SCIENCE IMPROVEMENT
PROGRAM GRANT
CONTRACT #CQ08060360**

Statement of Grant Revenues and Expenditures

For the Year Ended November 30, 2010

Revenues	
Reimbursements received/receivable	<u>\$ 120,371</u>
Expenditures	
Salaries and benefits	23,614
Services and supplies	<u>96,757</u>
Total expenditures	<u>120,371</u>
Excess of revenues over expenditures	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

**SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT
COVERDELL FORENSIC SCIENCE IMPROVEMENT
PROGRAM GRANT
CONTRACT #CQ08060360**

Notes to Financial Statement

1. Summary of Operations and Significant Accounting Policies

Description of the Reporting Entity

The statement represents the grant revenues and expenditures of the San Bernardino County Sheriff's Department (the Department), State of California's Emergency Management Agency (Cal EMA) Coverdell Forensic Science Improvement Program Grant Contract #CQ08060360 for the fourteen months ended November 30, 2010. The grant was funded by Cal EMA and administered by the San Bernardino County Sheriff's Department. The accompanying statement of grant revenues and expenditures presents only the activities of the Coverdell Forensic Science Improvement Program Grant Contract #CQ08060360 and is not intended to present the financial position of the San Bernardino County Sheriff's Department nor the County of San Bernardino itself in conformity with accounting principles generally accepted in the United States of America.

Description of Grant

The grant funds were made available to the Sheriff's Department through the Coverdell National Forensic Sciences Improvement Act Program, to provide funding for qualifying local forensic laboratories to maintain accreditation standards and provide cost-effective services. The Department's initial grant of \$61,644 was not fully expended during the year ended September 30, 2009 therefore an extension was requested and granted. Along with the extension the Department applied and received an additional amount of funding for \$68,047. The grant was extended to November 30, 2010.

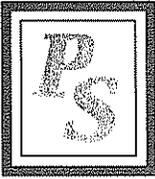
The preparation of this financial statement requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts of revenues and expenditures, as well as the disclosure of contingent liabilities. Actual results could differ from those estimates. Management also determines the accounting principles to be used in the preparation of the statement. A description of the significant accounting policies employed in the preparation of this statement follows:

Statement of Grant Revenues and Expenditures

The statement of grant revenues and expenditures presents the eligible costs charged to the Coverdell Forensic Science Improvement Program Grant Contract #CQ08060360 by the San Bernardino County Sheriff's Department and the revenues received in reimbursement of those costs by Cal EMA.

Basis of Accounting

Revenues and expenditures are presented on a modified accrual basis. Expenditures are recognized in the accounting period in which they are incurred, that is, when goods are received or services are provided. Revenues are recognized in the accounting period in which reimbursable expenditures are incurred.



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**Report on Internal Control over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

To the Board of Supervisors
San Bernardino County Sheriff's Department

We have audited the statement of grant revenues and expenditures of the San Bernardino County Sheriff's Department (the Department), State of California's Emergency Management Agency (Cal EMA) Coverdell Forensic Science Improvement Program Grant Contract #CQ08060360 for the fourteen months ended November 30, 2010 and have issued our report thereon dated June 28, 2011. The grant was funded by Cal EMA and administered by the San Bernardino County Sheriff's Department. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Department's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Department's control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct a misstatement on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, that results in more than a remote likelihood that a material misstatement of the Department's financial statement will not be prevented or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Department's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Such provisions also included those provisions of laws identified in the State of California's *Emergency Management Agency Grant Recipient Handbook*. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported herein under *Government Auditing Standards* issued by the Comptroller General of the United States.

This report is intended solely for the information and use of the County's Board of Supervisors, Sheriff's Department management, and the State of California's Emergency Management Agency, and is not intended to be, and should not be, used by anyone other than these specified parties.

Lowell & Spafford, LLP

June 28, 2011