

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING**  
**September 25, 2008**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Chairman Cox. Meeting location: Department of Airports, Apple Valley Airport, 21600 Corwin Road, Apple Valley, CA 92307

**Commission Members Present:**

Jim Bagley  
Roy Cox  
Bill McGurty  
Bill Smith  
Stephen Stewart  
Craig Watkins

**Commission Members Absent:**

None

**Staff Present:**

Mike N. Williams, A.A.E., Director  
James E. Jenkins, Assistant Director  
Terry Stover, Desert Airport Manager  
Suzanne Pekar, Staff Analyst II  
Natalie Read, Executive Secretary II  
Steve Mintle, Real Estate Agent

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Real Estate Services Dept.

**Visitors Present:**

Wendy Bechtel, Encore Jet Center  
J.W. Morris, HDPA

**PLEDGE OF ALLEGIANCE:** Led by Chairman Cox

**INTRODUCTION OF 4<sup>TH</sup> DISTRICT COMMISSIONER:**

Chairman Cox introduced the newly appointed Fourth District Commissioner, Craig Watkins.

**APPROVAL OF MINUTES:** Commissioner Smith moved (seconded by Commissioner McGurty) to approve the minutes of the July 24, 2008 meeting. Motion carried.

Discussion ensued regarding the distribution of the agenda via e-mail.

**PUBLIC COMMENTS:** None.

**COMMISSIONERS' REPORTS:** None.

**MONTHLY UPDATES – Mike N. Williams, A.A.E., Director of Airports:**

Mr. Williams discussed the restructuring of the agenda packets.

Mr. Williams discussed the upcoming Air Show at the Apple Valley Airport to be held on Saturday, September 27, 2008.

Mr. Williams discussed the completion of the Taxi-way Echo construction project at the Chino Airport.

Mr. Williams discussed the completion of the demolition of hangar #7 at the Barstow/Daggett Airport.

Mr. Williams discussed the opening of the new hangar complex at Apple Valley and the leasing of the hangars.

Mr. Williams discussed the financial and the delinquency reports generated from Suzanne Pekar. He discussed fuel flowage numbers.

Suzanne Pekar discussed the California Highway Patrol's on the delinquency list, adding they sent a letter and are waiting for approval of the budget to make payment. She also discussed Jim Hunt's unlawful detainer issuance.

Mr. Williams discussed the upcoming National Business Association Aviation (NBAA) Conference held on October 6-October 8<sup>th</sup> in Orlando Florida. He stated he will be attending, along with Terry Stover and staff of the Economic Development Department.

**UPDATES FROM STAFF:**

**APPLE VALLEY AIRPORT – Terry Stover, Apple Valley Airport Manager:**

**APV Hangars Update:**

- Mr. Stover discussed the completion of the 18 hangars.
- Discussion ensued on the hangars being filled, vacancies, and cost to rent the hangars and the composition of the new hangars.

**F86 Update:**

- Mr. Stover discussed the F86 Aircraft that has been on display at the Apple Valley Airport that belongs to the Air Force. He discussed the history of the F86 that was originally on display by the Town of Apple Valley and for the last two years the Department of Airport's has been the holder of the lease for the F86. He discussed the updates the department has done to the F86. He stated the aircraft is a memorial of Joseph McConnell, Captain in the Air Force.

**Air Show Update:**

- Mr. Stover discussed updates on the air show, adding they anticipate approximately 10,000 participants. He discussed the air show events, vendors, educational awareness and displays. He showed a layout map of the air show. He stated the event is free.
- Mr. Stover introduced Ron Caraway, local pilot.

**BARSTOW/DAGGETT AIRPORT – Terry Stover, Apple Valley Manager:**

- Mr. Stover introduced Amanda Ramirez who is the newly hired Office Assistant II at the Barstow/Daggett Airport.

**AOPA:**

- Mr. Stover discussed volunteers who promote AOPA safety items, updates and legislation. He stated Gerald Torres was interested in becoming the AOPA Representative volunteer for the Barstow/Daggett Airport. He added that he will have him work with the volunteer at Apple Valley.

**DAGGETT Fuel Station:**

- Mr. Stover discussed Daggett Aviation's compliance issues with their underground storage tanks. The County Fire Department red tagged Daggett Aviation from receiving fuel. They

are allowed to dispense the remaining fuel in the tanks until they come in to compliance with the Fire Department. He discussed the Army's dilemma with this situation. Mr. Stover felt it would take three months for Daggett Aviation to come into compliance with the permits.

Discussion ensued on the amount of Av Gas and Jet A fuel that Daggett Aviation has on stock, and bringing in additional fuel trucks.

Mr. Williams discussed the County Fire Department concerns with a temporary solution for the fuel issue. Discussion ensued on the repairs, fees, soil samplings that Daggett Aviation has to complete.

Discussion ensued on the department's role on the incompliance issues. Mr. Stover stated that the County Fire Department is in contact with the department, but it is the responsibility of Daggett Aviation to be in compliance with the Fire Department.

Commissioner Stewart asked the question if the department owns any tanks. Mr. Stover stated underground tanks are in Needles and aboveground tanks are in 29 Palms. Discussion ensued on the ownership of the tanks.

Mr. James Jenkins, Assistant Director, discussed the fuel tanks at Chino Airport and the aspects of the maintenance and ownership of these tanks.

#### **NEEDLES AIRPORT – James E. Jenkins, Assistant Director:**

##### **Shade Port Update:**

- Mr. James Jenkins discussed the microburst that occurred at the Needles Airport in October 2006 that damaged the shade port and the roof structure and the support system. He stated the facility was red tagged condemned by the Architecture & Engineering Department. He discussed Risk Management's recommendations and their underwriter. He discussed the contractor's recommendation after beginning the repairs of the structure, and the deterioration of the building due to the damage. He discussed the structural engineer's analysis of the facility, adding their analysis is that the structure should be demolished and replaced. He stated Architecture and Engineering and the Department will have to go back to the Board of Supervisors to amend the contractors' agreement. He discussed the financial plan to cover the costs.

#### **TWENTYNINE PALMS AIRPORT – Terry Stover, Apple Valley Manager:**

##### **TNP Domestic Well Pump:**

- Mr. Jenkins discussed the Domestic well pump failure that occurred in late June early July and the securing of a new pump. He stated the long term plan (3-5 years) is to install a high production potable well system. He discussed the upgrade of the electrical system in relation to the high production potable well.

Discussion ensued on the corrosive wells.

Mr. Stover stated the amount of sand in the wells has decreased since the upgrade.

#### **CSA 60 UPDATE – Mike N. Williams, A.A.E., Director**

Mr. Williams gave an update on the LAFCO annual service review that occurs every five years. He discussed the CSA 60 establishment. He discussed the CSA 60 item on the August 2008 LAFCO agenda, and the fact that it was continued to their September meeting. He stated at

the September 17<sup>th</sup> meeting, the LAFCO Commission adopted a recommended motion to not change the sphere of influence. He stated the item will be on the LAFCO agenda for October 15, 2008 for ratification of the decision.

Commissioner Bagley suggested having the airport users involved in the CSA 60.

Mr. Williams stated he met with the Town Manager of Apple Valley, Frank Robinson regarding the CSA 60 and the Apple Valley Airport.

Commissioner Bagley commented that the CSA 60 issue is going to come back in the future.

Mr. Williams discussed the history of the CSA 60, the bond sale that was enacted in 1968 and the repayment of the bond.

Mr. Williams discussed the Big Bear Airport and the fact that they are now an Independent Airport District.

**CHINO FUEL PLUME UPDATE – Mike N. Williams, A.A.E., Director**

Mr. Williams discussed the fuel plume at the Chino Airport. He stated the plume is believed to have migrated off of the airport property. He stated the County of San Bernardino has an order from the State Water Quality Control Board to address the issue, and the steps that need to be addressed. He discussed the contracting of a well drilling firm and the bid process, adding that contract would be for the installation of the first three monitoring wells. He stated the County is required to submit a monitoring report to the State Water Quality Board in January of 2009, adding there will be a recommendation in that report from the County's technical experts. He discussed Risk Management and the insurance provider issues.

Mr. Williams discussed the Desautler Authority and the history of the plume.

Mr. Williams discussed the DVD from the State Aeronautics Division that is going to be shown after the meeting.

Discussion ensued regarding the Chaffey College Aeronautics going to the Chino Airport.

Mr. Stover discussed the AWOS issues and the FAA.

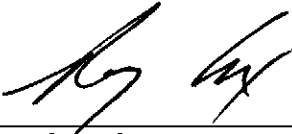
Commissioner Bagley commented on the fact that there is no courtesy car or taxi service at the Twentynine Palms Airport.

Mr. Stover stated there is a liability issue, and discussed the courtesy car network. Discussion ensued with the Commission and staff on this issue.

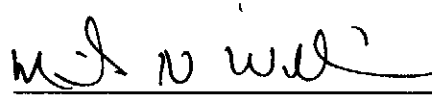
**ADJOURNMENT:** Chairman Cox adjourned the meeting at 11:15 a.m.

**DATE, TIME AND PLACE OF NEXT MEETING:** October 23, 2008, 9:00 a.m., Department of Airports Administration Office, 825 E. Third Street, San Bernardino, CA 92415

Respectfully submitted,



Roy Cox, Chairman  
Airports Commission



Mike N. Williams, Director  
Department of Airports



Natalie Read, Executive Secretary II  
Department of Airports