

SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
September 24, 2009

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Chairman Cox. Meeting location: Department of Airports Administration, 777 East Rialto Avenue, CA 92415.

Commission Members Present:

Larry Asmus
Jim Bagley
Roy Cox, Chair
Craig Watkins

Commission Members Absent:

Bob Cable
William Smith, Vice-Chair
Stephen Stewart

Staff Present:

James E. Jenkins, Assistant Director
Suzanne Pekar, Staff Analyst II
Terry Stover, Apple Valley Airport Manager
Brett Godown, Airport Operations Supervisor
Natalie Read, Executive Secretary II
Steve Mintle, Real Estate Agent

Department of Airports
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Real Estate Services Dept.

Visitors Present:

Olin Lord, Lord Constructors, Inc.
Christen Wright, Yanks Air Museum
Charles Nichols, Yanks Air Museum
David Moore, Yanks Air Museum
Edmund Quitevis, Chino Valley Fire District
Kevin Smith, Chino Valley Fire District

Pledge of Allegiance: Led by Chairman Cox.

Report on Posting of Agenda: Mr. James E. Jenkins, Assistant Director, stated the agenda was posted per requirements.

Awards, Guest Introductions and Announcements – James E. Jenkins, Assistant Director:

The following individuals introduced themselves to the Commission: Olin Lloyd, Christen Wright, Charles Nichols, and David Moore of the Yanks Air Museum; Edmund Quitevis and Kevin Smith of the Chino Valley Fire District.

Approval of Minutes: Commissioner Bagley moved (seconded by Commissioner Watkins) to approve the Minutes of the July 23, 2009 Airport Commission meeting.

Commissioners Comments:

Commissioner Bagley thanked the Yanks Air Museum for hosting the June Airport Commission Meeting.

Public Comments:

Mr. Kevin Smith of the Chino Valley Fire District gave a report on the Chino Airport inspections from the Fire District.

Mr. Jenkins discussed the radium contamination item that was noted in the Grand Jury Report and the Chino Valley Fire District annual safety inspections of the Chino Airport.

Apple Valley Airshow Update – Terry Stover, Apple Valley Airport Manager:

Mr. Terry Stover gave a power point presentation on the Apple Valley Airshow which will be held on October 3, 2009. He discussed the events that will take place, aircraft on display, and the vendors at the Airshow. He discussed the radio advertisement and the press release to be given by Supervisor Mitzelfelt. Mr. Stover discussed the overflow parking that will be utilized, VIP passes, wristbands, and tenant passes.

Chino Airport Manager – James E. Jenkins, Assistant Director:

Mr. Jenkins read the memo from Mike Williams announcing Mr. Shawn Arena as the recently hired Chino Airport Manager, who will be starting on October 12, 2009. Mr. Jenkins stated there will be a press release on the appointment of Mr. Arena.

Improvements at Apple Valley Airport Restaurant Signature Wall – Brett Godown, Airport Operations Supervisor:

Mr. Brett Godown discussed the process of historically preserving the signatures on the signature wall at the Apple Valley Café. Mr. Godown presented to the Commission the signature wall photo booklet that he developed by taking pictures of all the signatures. In order to comply with the remodeling of the café, the walls needed to be painted including the signature wall. The photo booklet will be on display at the Apple Valley Airport as well as archived at the Airport for historic purposes. Mr. Jenkins praised and thanked Brett Godown for his efforts in preserving the signature wall by developing the photo book.

Chino Airport Filming – James E. Jenkins, Assistant Director:

Mr. Jenkins discussed the filming of an episode of Cold Case in September at the Chino Airport.

Mr. Nichols and Ms. Wright of Yanks Air Museum discussed some of the filming that has taken place at the Yanks Air Museum.

Mr. Jenkins discussed previous fashion layouts/commercials at the various airports.

Yanks Museum Expansion – Mr. James E. Jenkins, Assistant Director:

Mr. James Jenkins invited Mr. Charles Nichols to give his presentation on the Yanks Museum Expansion.

Mr. Charles Nichols, owner of Yanks Museum, discussed the restoration of the historic airplanes.

Ms. Christen Wright, Curator for the Yanks Museum, discussed some of the events Yanks has hosted such as the EAA Young Eagles, and the upcoming Royal Ranger/Boy Scouts campout event. She discussed the jump school they have started at Yanks. She discussed the need for the new hangar facility.

Mr. Dave Moore, CEO of Yanks Air Museum, discussed the comprehensive education program that he is working on in conjunction with members of Yale University and California State University to develop a program that will serve the area students K-12. He discussed his background as a faculty member at the San Diego State University. He discussed the programs they are designing for students, the teach-the-teacher program they will be implementing and a volunteer program they currently have. Yanks Air Museum has initiated an accreditation process with the American Association of Museums and currently are in Stage 1 of being accredited. He discussed their affiliations with professional organizations.

Mr. Olin Lord, Yanks Air Museum, discussed the overall site plan of the Yanks facility and the proposed hangar. He reviewed the landscaping of the site, aerial view of the site, and drainage. He stated there were no objections from the Chino Planning Commission other than requesting additional landscaping. Mr. Jenkins commented that landscaping on an airport presents a bird/wildlife activity on the airport.

Mr. Nichols and Ms. Wright discussed future revisions and attractions to be held at the Yanks Air Museum.

Discussion ensued regarding the term and extension of the lease.

Chairman Cox applauded the Yanks Air Museum for their efforts.

Chino Airport Market Analysis – Report by Mike N. Williams, Director

Mr. Jenkins discussed the Action Item by Mike N. Williams regarding the Chino Airport Market Rent Analysis.

Discussion ensued regarding aggregate space of the rental analysis and the leasing of useable space.

Discussion ensued regarding the Threshold lease agreement, the market analysis, utilities and water paid by the Department.

Discussion ensued regarding the process of determining the lease rate.

Commissioner Bagley commented about the fact that the leases should be equitable across the board.

Commissioner Watkins motioned to accept the Chino Airport Market Analysis Report, Commissioner Asmus seconded. All were in favor to accept the report.

Apple Valley Restaurant – Terry Stover, Apple Valley Airport Manager:

Mr. Jenkins discussed the lease agreement ratification with the Apple Valley Airport Café Skidmarks Roadside Grill. Mr. Stover discussed the potential opening of the Café by October 1st before the Air Show. He discussed the improvements of the Café.

Master Plan Agreement – James E. Jenkins, Assistant Director:

Mr. Jenkins discussed the negotiations with Coffman and Associates. Suzanne Pekar is leading the Statement of Proposal (SOP) document and process.

Suzanne Pekar stated the contract will be going to the Board of Supervisors on October 6, 2009.

Mr. Jenkins discussed the projects that the consultant will be undertaking, adding the first would be the Master Plan Agreements for Chino and Apple Valley.

Mr. Jenkins discussed proposed infrastructure water and electrical improvements for the Twentynine Palms Airport.

2008/2009 Grand Jury Report – Report by Mike N. Williams, Director

Mr. Jenkins referred to the Information Item Report by Mike N. Williams and the Grand Jury Summary.

Commissioner Asmus commented on the Grand Jury recommendation regarding

redevelopment and converting the agricultural land to aviation uses. Mr. Jenkins commented that after the planning efforts are complete then the redevelopment can begin to occur.

Mr. Jenkins discussed the General Aviation numbers and the fact that Chino Airports numbers were up.

Commissioner Asmus commented on the Grand Jury report recommendation relating to the current economic realities. Mr. Jenkins discussed potential major developments in Chino and Apple Valley Airports. He discussed the Chino Airport Master Plan efforts to segregate vehicles from aircraft to improve the circulation around the facility.

Commissioner Asmus commented on the Grand Jury recommendation regarding safety inspections. Mr. Jenkins discussed the State of California Division of Aeronautics in relationship to safety inspections of the County Airports.

Mr. Jenkins stated that the department performs daily safety inspections of the airfields at the Airports.

Mr. Stover stated that the maintenance staff performs daily building inspections and also annually with County Risk Management.

Monthly Updates

Capital Improvement Program – James E. Jenkins, Assistant Director:

Mr. Jenkins referred to the Capital Improvement Program Memo and commented on the PCE/TCE Environmental Mitigation effort relating to the discovered past historical use information about a possible contamination site along the NE quadrant of the airport along Merrill Avenue. He stated the contractor will be performing additional soil gas samples.

Mr. Stover commented on the Runway 15/33 Rehabilitation Project, adding that construction should begin by November 1, 2009.

Chairman Cox commented on Baker Airport and the grants that are being held by the State. Mr. Jenkins replied that the monies suspended will most likely not be replaced. Suzanne Pekar stated that the Grant monies that have been approved by the State will still be expended.

Board of Supervisors Activity:

Mr. Jenkins referred to the Board of Supervisors Activity Report and discussed the following item: August 25, 2009 Grant Agreement to Federal Aviation Administration for Chino Airport Airfield Lighting Improvements Project.

Property Leasing Activity:

Suzanne Pekar referred to the lease agreement for the Southern California Edison Company (SCE) at Chino Airport.

Discussion ensued regarding the solar farm relating to the SCE construction and lease.

Finance Report:

Suzanne Pekar discussed the budget and finances of the department. She stated there was a decrease in the fuel flowage.

Discussion ensued regarding the Championship fees to be repaid.

Monthly Reports – James E. Jenkins, Assistant Director:

Mr. Jenkins referred to the monthly reports.

Miscellaneous – James E. Jenkins, Assistant Director:

Mr. Jenkins referred to the news articles in the packet. He discussed the article regarding the Los Angeles World Airports Traffic Comparison - Ontario International Airport.

Date, Time and Place of Next Meeting

The next Airport Commission meeting will be held on Thursday, October 22, 2009 at 10:00 a.m. at the Barstow/Daggett Airport, 39500 National Trails Highway, Daggett, CA 92327-97701.

Adjournment: Chairman Cox adjourned the meeting at 11:48 a.m.

APPROVED

Respectfully submitted,

Roy Cox, Chairman
Airports Commission

James E. Jenkins, Assistant Director
Department of Airports

Natalie Read, Executive Secretary II
Department of Airports

APPROVED