

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING**  
**June 26, 2008**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Chairman Cox. Meeting location: Department of Airports, Apple Valley Airport, 21600 Corwin Road, Apple Valley, CA 92307.

**Commission Members Present:**

Jim Bagley  
Roy Cox  
Bill McGurty  
Bill Smith  
Stephen Stewart

**Commission Members Absent:**

None

**Staff Present:**

Brett Godown, Interim Chino Airport Manager	Department of Airports
James E. Jenkins, Assistant Director	Department of Airports
Steve Mintle, Real Estate Agent	Real Estate Services Dept.
Suzanne Pekar, Staff Analyst II	Department of Airports
Natalie Read, Executive Secretary II	Department of Airports
Terry Stover, Desert Airport Manager	Department of Airports
Mike N. Williams, A.A.E., Director	Department of Airports

**Visitors Present:**

Joe Hansard

**PLEDGE OF ALLEGIANCE:** Led by Chairman Cox.

**APPROVAL OF MINUTES:** Commissioner McGurty moved (seconded by Commissioner Smith) to approve the minutes of May 22, 2008 meeting. Motion carried.

A. **PUBLIC COMMENTS:** None.

B. **COMMISSIONERS' REPORTS:** Commissioner Smith commented that Supervisor Hansberger was not re-elected to the Board, and that he was unsure of his status on the Airports Commission when the newly elected Supervisor for the Third District assumes office.

C. **DIRECTOR OF AIRPORTS' REPORT – MIKE N. WILLIAMS, A.A.E., DIRECTOR**

**Silver State Helicopters Press Enterprise Article:** Mr. Williams discussed the article dated June 11, 2008 entitled "the FBI probes Silver State Flight school bankruptcy".

**Monthly Report – May 2008:** Mr. Williams discussed the monthly report that he prepared for Keith Lee, Associate Administrative Officer. He added that he was moving towards having written reports from the staff to be presented at the Commission meetings.

**Construction Activity:** Mr. Williams discussed the interoffice memo dated June 11, 2008. He discussed the Hangar complex, Phase II in Apple Valley, adding the majority of the construction is complete. Mr. Williams discussed the Runway rehabilitation

project at the Baker Airport, adding the runway is in poor shape, and further commented on discussions with Caltrans in relation to additional funding and the grant that was issued from Caltrans.

Chairman Cox asked with the State budget crisis, if there would be an impact or lack of additional funding.

Mr. James E. Jenkins, Assistant Director, stated that the state is anticipating additional impacts and commented on discussions with the Interim Director of Caltrans.

Mr. Williams stated that he and Mr. Jenkins toured the six County Airports on June 19, 2008. He stated they reviewed the Shade Port Hangar project at Needles that had suffered wind storm damage last fall. He discussed the structural aspects of the hangar.

Commissioner Bagley asked about the Av Gas and if it were funded through federal or state taxes. Mr. Williams stated that the Av Gas and Jet fuel were funded from state taxes. Discussion ensued regarding the process of the disbursement of the funding through Caltrans and the discretionary grant funding.

**Property Leasing Activity:** Mr. Williams referred to Interoffice Memo dated June 11, 2008.

**Board of Supervisor Activity:** Mr. Williams stated that the budget was adopted by the Board of Supervisors on June 24, 2008. He referred to the Board Activity Memo.

**Leasing of Commercial Hangar #2-Chino Airport:** Mr. Williams discussed interoffice memo dated June 26, 2008. He discussed the location and the background of the Hanger #2 and the request to initiate a solicitation to lease Hangar #2.

Mr. Jenkins discussed the aspects of the hangar complex. Mr. Williams stated they have been approached by several of the operators on the airport that they desire more hangar space, adding leasing out Hangar #2 is an effort to accommodate these requests.

Discussion ensued regarding the financial aspects of the short term leases, month to month rent, and transient rentals.

Chairman Cox commented on the benefit of long term leases.

Mr. Williams stated there needs be an action taken on this item by the Commission.

Chairman Cox stated there needs to be a motion by the Commission regarding staff's recommended action to the Commercial Hangars. Commissioner Smith motioned to approve the recommended action to the Commercial Hangars, Commissioner Stewart seconded the motion. All were in favor.

**Brown Act Changes and Ethics Training:** Mr. Williams referred to interoffice memo dated June 23, 2008, from Dena Smith.

**Chino Airport Fuel Plume Update:** Mr. Williams discussed the Chino Airport Fuel Underground Plume utilizing a map of the plume areas. He discussed the history and events of the plume, the State Water Resources Control Board cleanup and abatement

order in early 1990's, and the improvements that were made on the airport property. He discussed the additional findings of the State Water Resources Control Board on the south and north of the airport with the conclusion that the plume was off the airport and additional cleanup was required by the County. He discussed the improvements made by the Chino Desalter Authority, large pumping wells on the west end of the airport, and the map of the plume areas and the phases of the cleanup of the plumes.

Mr. Jenkins discussed prior facilities on the northern areas of the airport in relationship to the plumes.

**D. CHINO AIRPORT – BRETT GODOWN, CHINO AIRPORT INTERIM MANAGER**

**Crack Sealing Project:** Mr. Godown discussed the pavement repairs of the airport, adding they have completed 25% of the airport.

**Wind Damage Repairs:** Mr. Godown discussed the wind damage repairs.

**General Airport Update:** Mr. Godown stated the Planes of Fame appointed Vice President and General Manager Mr. William E. "Bill" Hamilton and discussed his background.

**Chino Airport Operations:** Mr. Godown referred to the Chino Airport Operations monthly and yearly breakdowns graph.

Mr. Godown discussed the possibility of Vista Helicopters utilizing the Chino Airport, Dome Hangar #1.

Mr. Jenkins discussed the graph in depth with the Commission.

**E. APPLE VALLEY AIRPORT – TERRY STOVER, APPLE VALLEY AIRPORT MANAGER**

**Hangar Update:** Mr. Stover discussed the completion of the hangars and the issues with Southern California Edison and the transformers.

**Runway Lighting Project Update:** Mr. Stover stated the runway lighting project is almost complete.

**Air Show Update:** Mr. Stover stated they are continuing to have bi-weekly meetings on the Air Show, with the Air Show being about 90 days away.

Mr. Stover discussed the Planes of Fame airplanes on the airport, and the movie Tom Cruise was doing in Lucerne Valley and his appearance on the Apple Valley Airport.

Mr. Stover stated the next Air Show meeting will be July 9<sup>th</sup>.

Discussion ensued regarding crowd control and safety at the Air Show.

Discussion ensued regarding the restaurant at the Apple Valley Airport.

Mr. Williams stated that they are going to extend an invitation to Mr. Randy Banks of the Apple Valley Air Show Association to make a presentation to the Commission on the Apple Valley Air Show at the July Commission meeting.

**F. BARSTOW/DAGGETT AIRPORT – TERRY STOVER, AIRPORT MANAGER**

**Office Assistant Position:** Mr. Stover discussed the vacant Office Assistant Position and the anticipated hiring.

**Army Rotation:** Mr. Stover discussed the 159<sup>th</sup> Brigade for the Army performing a rotation in Barstow/Daggett Airport for the month of July for preparation and training for the troops to go overseas. Mr. Williams stated that there will be an opportunity for the Commission to visit the Army while they are at the airport.

Discussion ensued regarding holding the July Commission meeting at the Barstow/Daggett Airport.

**G. TWENTYNINE PALMS AIRPORT – TERRY STOVER, AIRPORT MANAGER**

**Building Electrical Upgrades:** Mr. Stover discussed the electrical upgrades at the Twentynine Palms Airport and the upcoming purchase of a central air unit for the building. He discussed the oil availability to pilots, and the removal of debris on the airport.

Mr. Stover discussed the new gate card system at the Twentynine Palms Airport.

**H. DEPARTMENT OF AIRPORTS FISCAL REPORT – SUZANNE PEKAR, STAFF ANALYST II:**

**Delinquency Report:** Ms. Suzanne Pekar discussed the delinquency report for June, adding it was less than last month.

**Revenue/Appropriations:** Suzanne Pekar discussed the Appropriation/Revenue Trend Reports for the department, adding there is still a profit showing. She stated at the end of June she will be closing the books, and by the July meeting she should be able to report to the Commission the final numbers.

Chairman Cox asked about Threshold getting caught up with their payments. Ms. Pekar stated that they made a \$45,000 payment for the month of June. She stated their fuel flowage is up-to-date and they are only one month behind in rent.

Mr. Williams stated they had a meeting with Threshold on June 25, 2008 to resolve the issues.

**Fuel Flowage Indicators:** Ms. Pekar discussed the fuel flowage comparison for FY 07-08 and FY 06-07. She stated there is an increase in the fuel flowage from last fiscal year to this fiscal year. She also stated that Threshold did not make their reporting for May because the information was not due until July 1. She discussed the increase in the sale of jet fuel versus Av Gas.

Commissioner Bagley requested to have the fuel flowage report shown per each airport.

Mr. Williams discussed the possible concerns with having too many fuel providers in Chino.

Chairman Cox stated the July meeting will be held at the Barstow/Daggett Airport.

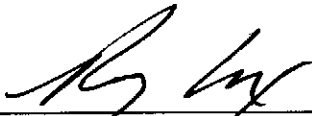
Mr. Williams stated staff will work with the military to have an Army personnel attend the meeting and give a briefing of their activities at the airport.

Commissioner Bagley stated that he visited the Yanks Museum at the last Commission meeting and they offered to hold the Commission meeting at their facility at a future date.

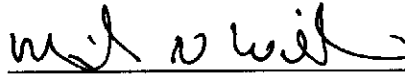
**ADJOURNMENT:** Commissioner Stewart moved (seconded by Commissioner Smith) to adjourn the meeting. Commissioner Cox adjourned the meeting at 11:20 a.m.

**DATE, TIME AND PLACE OF NEXT MEETING:** July 24, 2008, 10:00 a.m., Barstow/Daggett Airport, 39500 National Trails Hwy, Box 3, Daggett, CA 92327-97701.

Respectfully submitted,



Roy Cox, Chairman  
Airports Commission



Mike N. Williams, Director  
Department of Airports



Natalie Read, Executive Secretary II  
Department of Airports