

SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
May 22, 2008

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Chairman Al Yankey. Meeting location: Department of Airports, Chino Airport, 7000 Merrill Avenue, Building A-340, Suite #2, Chino CA 91710.

Commission Members Present:

Jim Bagley
Roy Cox
Bill McGurty
Bill Smith
Stephen Stewart
Al Yankey, Chair

Commission Members Absent:

None

Staff Present:

Sharon Davis, Real Estate Agent	Real Estate Services Dept.
Brett Godown, Interim Chino Airport Manager	Department of Airports
Steve Mintle, Real Estate Agent	Real Estate Services Dept.
Suzanne Pekar, Staff Analyst II	Department of Airports
Natalie Read, Executive Secretary II	Department of Airports
Terry Stover, Desert Airport Manager	Department of Airports
Mike N. Williams, Director	Department of Airports

Visitors Present:

Wendy Bechtel, Encore Jet Center
Brian Boyer, Planes of Fame
Bob Coon, Department of Airports
John Deluca, Championship Aviation (Spoke on Public Comment)
Steve Hinton, Planes of Fame
Mark Kirk, San Bernardino County, Fourth District
Kris Khol, Championship Aviation
Rhonda Kohl, Championship Aviation
Ken Owens, Department of Airports
Patrick Maroney, Department of Airports
Pete Nichol, Threshold Aviation Group
Anthony Riley, Dept. of Airports/Economic Development/Fourth District
Craig Watkins

PLEDGE OF ALLEGIANCE: Led by Commissioner Stewart

ELECTION OF CHAIR AND VICE-CHAIR

Chairman Yankey requested the election for the Chair and Vice-Chair be held before the approval of the minutes. Chairman Yankey called for nominations for the Vice-Chair. Commissioner Cox nominated Commissioner Bill Smith. Chairman Yankey seconded the motion. The Commission unanimously voted for Commissioner Smith to hold the position of Vice-Chair for the Airport Commission. Chairman Yankey called for nominations for Chair. Commissioner Stewart nominated Commissioner Roy Cox as the Chair. Chairman Yankey seconded the motion. The Commission unanimously voted for Commission Roy Cox to hold the position of Chair for the Airport Commission.

APPROVAL OF MINUTES: Chairman Cox referred to revisions to Page 3 and 4 of the minutes. Commissioner Smith moved (seconded by Commissioner Yankey) to approve the minutes of April 24, 2008 meeting as revised.

A. PUBLIC COMMENTS: None.

B. COMMISSIONERS' REPORTS: None.

C. DIRECTOR OF AIRPORTS' REPORT – MIKE N. WILLIAMS, DIRECTOR

Mr. Mike N. Williams presented a plaque to Commissioner Al Yankey on behalf of the Airports Commission in recognition for Commissioner Yankey's dedication to serve on the Airports Commission from February 23, 1999 to May 23, 2008.

Commissioner Yankey wished the Department and the Commission the best of luck.

Revisit of Revised EDA Wings Logo:

Mike N. Williams introduced Mark Kirk, Chief of Staff, Fourth District. Mr. Kirk extended congratulations to Sergeant Yankey for his service on the Airport Commission and for representing Gary Ovitt, Fourth District Supervisor.

Mr. Kirk discussed the Board of Supervisors creation of a new facet of the Department of Airports. He discussed the Board approved position for the Assistant Director of Economic Development for the Airports Department, adding that Anthony Riley from the Fourth District is on temporary assignment to fill the position. He discussed the Economic Development winged logo in relationship with the Department of Airport's logo. He stated the logo was not intended to replace the Department of Airports logo, but to add another logo for economic development purposes at the Airports.

Discussion ensued with the Commission and Mr. Kirk regarding the Department of Airports logo versus the Economic Development logo with the added wings.

Commissioner Yankey motioned to approve the Economic Development/wings logo in addition to the department logo. Commissioner Smith seconded the motion. All Commissioners were in favor of the additional logo.

Board of Supervisor Activity: Mr. Williams discussed the Board Activity Memo, and highlighted the following: May 6, 2008, agreement with Planes of Fame Air Museum for utilization of the Chino Airport for the County of San Bernardino Planes of Fame Air Show 2008; May 13, 2008, the Board recognized Sergeant Al Yankey with a resolution/certificate for his service to the community; May 13, 2008, Board approved agenda item for Shade Port Repair at Needles Airport.

Chairman Roy Cox requested an advanced listing of agenda items that were being proposed to be presented to the Board of Supervisors.

Property Leasing Activity: Mr. Williams referred to the Property Leasing Memo.

Construction Activity:

Mr. Williams referred to Property Leasing Activity memo and briefly discussed the following items: PCE/TCE mitigation groundwater issue at Chino Airport, adding the Risk Management representative felt the County has a strong position. He discussed the Cal Aero improvements that were completed prior to the Air Show, the Taxiway

Echo Extension project at Chino Airport, adding there was a clause issue on part of the contractor and they are awaiting recommendations from the contractor.

Commissioner Cox asked about the PCE/TCE mitigation issue and the other involved parties on the insurance providers. Mr. Williams explained there were three to four insurance coverage providers and that they were old policies the County has held. He further discussed the issues related to some of these policies. He added they were working closely with the Chino Desautler Authority, Cities of Ontario, Chino, and Chino Hills, adding various entities were involved to try to develop a joint workable solution.

Commissioner Bagley commented about the current leasing of the Baker Airport and discussed acquiring the property from the Bureau of Land Management.

Memorial Announcements:

Mr. Williams announced the two memorial announcements of Richard Brawley and Pearl "Butch" McConnell.

FAA Reauthorization:

Mr. Williams discussed the FAA Reauthorization process, adding Congress was not able to reach an agreement on the long-term reauthorization bill. Mr. Williams stated the biggest component was the airport improvement program. He stated in early January a short-term funding program was adopted, which will expire June 30, 2008. He stated a short term funding measure will have to be in place after June 30th.

Employee Pin Presentations:

Mr. Williams presented employee recognition pins to Eddie Loera, 35 years (not present); Bob Coon, 25 years (present); Patrick Maroney, 10 years (present); and Ken Owens 10 years (present).

Mr. Williams stated there was a representative from Championship Aviation who wanted to make a comment regarding property leasing. Chairman Cox referred back to the public comment portion of the agenda.

Mr. John Deluca, Championship Aviation, stated his concerns with pursuing the leasing of additional ramp and hangar space for development of their company, and issues related to the planning submittal process.

Ms. Rhonda Kohl, Championship Aviation, stated her concerns with trying to expand their facilities at Chino Airport.

Commissioner Stewart requested that a short business report be presented at the next meeting from the Director and the new Economic Development Assistant Director regarding the necessity and importance of jet centers at the Chino Airport.

D. CHINO AIRPORT – BRETT GODOWN, CHINO AIRPORT INTERIM MANAGER

Air Show: Mr. Godown stated that on Thursday, May 29, 2008, there will be a debriefing scheduled with the interested parties that participated at the Air Show. He stated that next month he will have more details regarding the Air Show. He discussed preliminary numbers of flying aircraft, merchandise and food vendors, and ticket sales. He discussed the heat related issues of constituents at the air show, and the cooling stations that were put in place for the public. He discussed the volunteers working from

the Planes of Fame at the Air Show.

Mr. Brian Boyer, Director of the Planes of Fame, thanked the Airport Department for their outstanding job supporting them at the Air Show. He thanked James Jenkins, Brett Godown, Robert Cayce, and Mitch Kinser, adding without the help of the Department they would not have had such a successful show.

Mr. Godown presented a video of the history of the Chino Airport.

E. APPLE VALLEY AIRPORT – TERRY STOVER, APPLE VALLEY AIRPORT MANAGER

Construction Updates: Mr. Stover stated Runway 18/36 lighting and signing project was almost complete, and the final job walk was tentatively scheduled for the week of May 26th.

Hangar Project: Mr. Stover stated the hangar project was almost complete, and they were anticipating a June 1 move in date for the tenants.

Air Show Update: Mr. Stover stated the meetings were continuing between the department and the Victor Valley Air Show Association and the volunteer groups. He stated that Mike Williams and he met with the Victor Valley Air Show Association on May 21, 2008, and the next meeting is scheduled for June 11, 2008 at 1:00 p.m. in Apple Valley. He informed the Commission that they will start having bi-weekly meetings.

Employee Updates: Mr. Stover stated that Jackie Washington, job-share Secretary for Apple Valley Airport, is resigning and moving to Indiana. Denay Morgan, job-share Secretary will become the full-time secretary starting June 9, 2008.

F. BARSTOW/DAGGETT AIRPORT – TERRY STOVER, AIRPORT MANAGER

Hangar 7 Demolition: Mr. Stover stated that they had the pre-bid job walk, and bids were due on May 15, 2008. He stated there were a few questions about the asbestos that may be in and around the building. Bob Marlin, Project Manager, is obtaining answers.

G. NEEDLES AIRPORT – TERRY STOVER, AIRPORT MANAGER

Shade Port Repair: Mr. Stover stated this is scheduled to start the week of May 26th or the week of June 2nd. The electrical service has been removed by the Barstow/Daggett Airport staff. He stated it should be a 30-45 day project.

H. TWENTYNINE PALMS AIRPORT – TERRY STOVER, AIRPORT MANAGER

Airport Water Supply: Mr. Stover met with Twentynine Palms Water District regarding the possibility of extending their water line out to the Airport. He also discussed other options of installation of water storage tanks.

Commissioner Bagley asked about the amount of water storage. Mr. Stover discussed the amount of water storage on site and the existing wells on site. Commissioner Bagley asked if the wells were FAA eligible. Mr. Williams discussed FAA's improvement

program and eligibility with the State's Caltrans aeronautics program. Discussion ensued regarding fire suppression issues.

Security Gate Access: Mr. Stover stated the slide card access is now in operation at the Airport. He also stated there is still code access for emergency vehicles, and the tenants were sent letters with the gate card instructions.

Commissioner Bagley asked about the lease for the restaurant at the Airport. Mr. Williams stated the current operator lease has been extended until August 2009. He stated he has discussed this with the First District office, and the department will be going out for solicitation process later this year. Mr. Williams stated the request for a sublease from the current tenant was withdrawn.

I. DEPARTMENT OF AIRPORTS FISCAL REPORT – SUZANNE PEKAR, STAFF ANALYST II:

Delinquency Report: Suzanne Pekar discussed the delinquency report for May, adding it was higher than in the past with 24 tenants being delinquent. She discussed the termination of Jim Hunt's lease, adding the Treasurer-Tax Collectors will be auctioning his plane in June.

She discussed the posting of the notice of abandonment for the Juan Mantalvo property at the Barstow/Daggett Airport, and the renting of the property.

Revenue/Appropriations: Suzanne Pekar discussed the Appropriation/Revenue Trend Reports for the department, and the individual reports for each airport. She discussed fuel flowage and the fact that she has not seen a significant decrease.

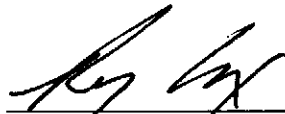
Commissioner Bagley asked for a breakdown of the fuel flowage.

Chairman Cox stated the June meeting will be held at the Apple Valley Airport.

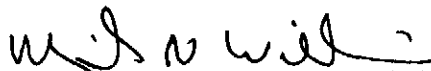
ADJOURNMENT: Commissioner Stewart moved (seconded by Commissioner Yankey) to adjourn the meeting. Commissioner Cox adjourned the meeting at 11:06 a.m.

DATE, TIME AND PLACE OF NEXT MEETING: June 26, 2008, 10:00 a.m., Apple Valley Airport, 21600 Corwin Road, Apple Valley, CA 92307

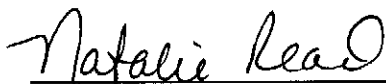
Respectfully submitted,



Roy Cox, Chairman
Airports Commission



Mike N. Williams, Director
Department of Airports



Natalie Read, Executive Secretary II
Department of Airports