



San Bernardino County Recorder
Larry Walker, Auditor/Controller-Recorder
 222 W. Hospitality Lane, 1st Floor, San Bernardino CA 92415-0022
 Public Counter Hours 8 a.m. to 4:00 p.m., Monday-Friday. (909) 387-8322
www.sbcounty.gov/acr

FEE SCHEDULE
Effective January 1, 2009

Document Recording (909) 387-8306

Regular Recording Fees

	Code	Fee
First page of a Grant or Quitclaim Deed (8 ½ x 11)	GC27361, GC27397, Cnty 16.023A	\$ 9.00
First page of a document other than a Grant or Quitclaim Deed (8 ½ x 11)	GC27361, GC27388, GC27397 GC 27301, Cnty 16.023A	\$ 12.00
Each additional page	GC27361	\$ 3.00
Non-conforming page size (other than 8 ½ x 11), each page of the entire document	GC27361a, GC27361.5	\$ 3.00
Penalty print (per page)	GC27361a	\$ 1.00
Release of lien by a local government entity (excludes Federal)	GC27361.3, GC27361.4, GC 27301 Cnty 16.023A	\$ 11.00

Document Requiring Additional Indexing

Each additional reference indexed	GC27361.2	\$ 1.00
Each additional name indexed (Each group of 10 names after 1 st .)	GC27361.8	\$ 1.00
Each additional title	GC27361, GC27388, GC 27397 GC 27301, Cnty 16.023A	\$ 12.00

Miscellaneous Fees

Documentary transfer tax per \$500.00	R&T11911	\$ 0.55
Survey Monument Preservation Fund Fee	GC27584, GC27585	\$ 10.00
Notification of Involuntary Lien (per debtor)	GC27387	\$ 3.00
Documents recorded without a Preliminary Change of Ownership Report	R&T 480.3	\$ 20.00
Preliminary 20-day filing and notice	GC27361.9, Cnty 16.023A	\$ 22.00
Non-recorded document	GC27380	\$ 6.00
16 mm film (per roll)	Cnty 16.023A	\$ 30.00
Diazo Fiche (per sheet)	Cnty 16.023A	\$ 1.00
On-line image file (per image)	Cnty 16.023A	\$.03
On-line index file (per document title)	Cnty 16.023A	\$.05
Certification of electronic recording submitter (per submitter)	Cnty 16.023A	\$ 15.00

Copies

Recorded or filed documents 8 1/2" X 11" (1 st page per document)	GC27366, Cnty 16.023A	\$ 2.00
Recorded or filed documents 8 1/2" X 11" (ea. subsequent page after 1 st)	GC27366, Cnty 16.023A	\$ 1.25
Certificate under seal (per document)	GC27364, Cnty 16.023A	\$ 3.25
Conformed copies	GC54985, Cnty 16.023A	\$ 1.00
Fax Copies (per page)	GC27366, Cnty 16.023A	\$ 2.00
Certificate of Record (per name)	GC26852, Cnty 16.023A	\$ 15.00
Map, 8 ½" X 11" Bond (per page)	GC27366, Cnty 16.023A	\$ 2.00
Map, 18" X 24" Bond (per page)	GC27366, Cnty 16.023A	\$ 2.90
Map, 18" X 24" Vellum (per page)	GC27366, Cnty 16.023A	\$ 3.45
Map, 18" X 24" Mylar (per page)	GC27366, Cnty 16.023A	\$ 14.60
Map, 24" X 36" Bond (per page)	GC27366, Cnty 16.023A	\$ 3.30
Map, 24" X 36" Vellum (per page)	GC27366, Cnty 16.023A	\$ 9.00
Map, 24" X 36" Mylar (per page)	GC27366, Cnty 16.023A	\$ 18.00
Pull/re-file map (per map)	Cnty 16.023A	\$ 30.00
Pull/re-file microfilm (per cartridge/sheet)	Cnty 16.023A	\$ 30.00

Map Recording

GIMS Tract	Cnty 3602 Sec.16.0228A	\$	317.00
GIMS Parcel	Cnty 3602 Sec.16.0228A	\$	173.00
Map recording fee (1 st page)	GC27372, GC27361	\$	10.00
Map recording fee (ea. subsequent page after 1 st)	GC27372	\$	2.00

Accounting

New account setup (Includes 5 different charge codes)	GC54985a, Cnty 16.023A	\$	125.00
Account fee-per change	GC54985a, Cnty 16.023A	\$	15.00
Refunds without fault of County	GC54985a	\$	25.00
Returned checks for non sufficient funds	Cnty 16.023A	\$	10.00
Certification of electronic recording submitter	Cnty 16.023A	\$	15.00

Vital Records (909) 387-8314**Certificates**

	Code		Fee
Birth Certificate/Search	H&S103625, H&S103525.5 W&I18966, H&S100430,	\$	17.00
Birth Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S103525.5	\$	10.00
Death Certificate/Search	H&S103625, H&S100430, H&S103525.5, Penal 14251	\$	12.00
Death Certificate/Search (Government Agencies)	H&S103625, H&S100430, H&S 103525.5, Penal 14251	\$	12.00
Fetal Death Certificate/Search	H&S103625, H&S100430	\$	9.00
Marriage Certificate/Search	H&S103625, FC1852, AB233, H&S100430,	\$	13.00
Marriage Certificate/Search (Government Agencies)	H&S103625, H&S100430	\$	9.00
Confidential Marriage Certificate/Search	H&S103625, FC1852, H&S100430	\$	13.00
Keepsake Marriage or Birth Souvenir Certificate	Cnty 16.023A	\$	10.00
Document Folder	Cnty 16.023A	\$	1.00
Service fee for mail, phone, internet & fax requests	Cnty 16.023A	\$	4.00

Marriages (909) 387-8334

Marriage license, duplicate/replacement license	GC26840, H&S100435, GC26840.3, W&I18305, GC26840.7, GC54985 FC 360, Cnty 16.023A	\$	83.00
Confidential marriage license, duplicate/replacement license	GC26840, H&S100435, GC26840.3, W&I18305, GC26840.8, GC54985 FC 510, Cnty 16.023A	\$	85.00
Marriage ceremony	GC26861, GC54985, Cnty 16.023A	\$	50.00
Renewal of marriage vows	GC26861, GC54985 Cnty 16.023A	\$	40.00
Affidavit to amend marriage license (one year or more after the date of event)	H&S103700, H&S100430, GC27365, H&S103625c, FC1852, GC68085 H&S103640, H&S103625 e	\$	20.00
Approval of notary public to issue confidential marriages	FC536	\$	300.00
Deputy Commissioner for One Day program	GC54985a, Cnty 16.023A	\$	75.00
Affidavit for duplicate/replacement marriage license	FC360	\$	5.00

Miscellaneous

Picture	Cnty 16.023A	\$	8.00
Ceremony DVD	Cnty 16.023A	\$	15.00
Bubbles	Cnty 16.023A	\$	1.00
Disposable Flash Camera	Cnty 16.023A	\$	8.00
Souvenir Pen	Cnty 16.023A	\$	8.00

County Clerk (909) 386-8970

Fictitious Business Name Filings

Fictitious Business Name (includes 1 partner)	B&P17929a,d, Cnty 16.023A	\$ 40.00
Additional Fictitious Business or partner name	B&P17929a,d, Cnty 16.023A	\$ 10.00
Abandonment of Fictitious Business Name	B&P17929b,d, Cnty 16.023A	\$ 40.00
Statement of Withdrawal from Partnership operating under FBN	B&P17929c,d, Cnty 16.023A	\$ 40.00
Clerk Search	GC26854, Cnty 16.023A	\$ 25.00

Miscellaneous Filings/Fees

Filing a document where no other charge is given	GC26850, Cnty 16.023A	\$ 15.00
I.D. cards for Process Server, Prof. Photocopier, Legal Document Assist. or Unlawful Detainer Assist. (each)	B&P6404, 22352, 22453	\$ 10.00
Legal Document Assistant Filing	B&P6404, Cnty 16.023A	\$ 180.00
Bond for Legal Document Assistant (file, cancel, withdraw or revoke)	B&P6405, Cnty 16.023A	\$ 25.00
Notary Public filing	GC26850, GC26855, GC26855.3, GC54985a, Cnty 16.023A	\$ 40.00
Bond for Notary (file, cancel, withdraw or revoke)	GC26849.1, Cnty 16.023A	\$ 25.00
Process Server Filing	B&P22352, Cnty 16.023A	\$ 180.00
Bond for Process Server (file, cancel, withdraw or revoke)	B&P22353, Cnty 16.023A	\$ 25.00
Professional Photocopier filing	B&P22453, Cnty 16.023A	\$ 180.00
Process Server/Professional Photocopier filed at the same time	B&P22453.1, Cnty 16.023A	\$ 250.00
Bond for Professional Photocopier (file, cancel, withdraw or revoke)	B&P22455, Cnty 16.023A	\$ 25.00
Unlawful Detainer Assistant filing	B&P6404, Cnty 16.023A	\$ 180.00
Bond for Unlawful Detainer Assistant (file, cancel, withdraw or revoke)	B&P6405, Cnty 16.023A	\$ 25.00

Sureties

Power of Attorney (file, cancel, withdraw or revocation)	GC26855.1, Cnty 16.023A	\$ 25.00
More than one name on a Power of Attorney by Surety	GC26855.1, Cnty 16.023A	\$ 15.00
Financing statement filing fee by a Surety Insurer	GC26855.2, Cnty 16.023A	\$ 15.00
Certificate re: Authority Issued By Insurance Commissioner	GC26855.3, Cnty 16.023A	\$ 15.00

Copies

Clerk copies (1 st page per document)	GC26831, Cnty 16.023A	\$ 2.00
Clerk copies (ea. subsequent page after 1 st)	GC26831, Cnty 16.023A	\$ 1.25
Certification under seal (per document)	GC26833, Cnty 16.023A	\$ 3.25
Filings Index (per page)	GC26831, Cnty 16.023A	\$ 2.00
Fax Copies (per page)	GC27366, Cnty 16.023A	\$ 2.00
Certificate of Record (per name)	GC26852, Cnty 16.023A	\$ 15.00

Certificates

Certificate re: Capacity of Public Official	GC26852, Cnty 16.023A	\$ 15.00
Certify notary signature	GC26852, GC54985a, Cnty 16.023A	\$ 15.00
Oaths and acknowledgements (per name)	GC26855, GC54985a, Cnty 16.023A	\$ 15.00
Certificate of appointment of Humane Officer	Corp 14502 e	\$ 5.00
Non-English Translation Certification (per document)	GC27293	\$ 10.00

RECORDS RESEARCH (909) 386-8947

Copies

Certificate under seal (per document)	GC27364, Cnty 16.023A	\$ 3.25
Clerk copies (1 st page per document)	GC27366, Cnty 16.023A	\$ 2.00
Clerk copies (ea. subsequent page after 1 st)	GC27366, Cnty 16.023A	\$ 1.25
Fax Copies (per page)	GC27366, Cnty 16.023A	\$ 2.00
Certificate of Record (per name)	GC26852, Cnty 16.023A	\$ 15.00
Computer copy of Index	GC27366, Cnty 16.023A	\$ 2.00

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Map, 8 1/2" X 11" Bond (per page)	GC27366, Cnty 16.023A	\$	2.00
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Pull/re-file maps (per map)	Cnty 16.023A	\$	30.00
Pull/re-file map microfilm (per map)	Cnty 16.023A	\$	30.00

ARCHIVES (909) 890-1713
1808 Commercenter West, Ste. D, San Bernardino
Hours of Operation: Monday – Friday, 9:00 am – 11:30 am, 1:00 pm – 3:00 pm

Archives Copies

Photocopies from secondary and microfilm sources	Cnty 16.023A		\$0.25/page
Photocopies from county documents	Cnty 16.023A		\$1.00/page
Photocopies on acid-free paper	Cnty 16.023A	additional	\$0.25/page
Commercial use fee for publication of photographic or graphic materials	Cnty 16.023A		\$25.00/item
Archival research requiring 30 minutes or more of research time	Cnty 16.023A		\$ 40.00(hr.)

Recorder Copies

Photocopies 8 1/2" X 11" (1 st page per document)	GC27366, Cnty 16.023A	\$	2.00
Photocopies 8 1/2" X 11" (ea. subsequent page after 1 st)	GC27366, Cnty 16.023A	\$	1.25
Maps (per page)	GC27366, Cnty 16.023A	\$	3.45