

# San Bernardino County Fire Department • Hazardous Materials Division

620 South "E" Street, San Bernardino, CA 92415-0153 • PHONE (909) 386-8401 FAX (909) 386-8460 www.sbcfire.org

## EMERGENCY RESPONSE PLANS & PROCEDURES – AGENCY NOTIFICATION

BUSINESS NAME (Same as FACILITY NAME or DBA)

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### POST BY TELEPHONE

**Agency Notification: If a situation is an emergency, call 911 first.** Additionally, a handler of hazardous materials is required to immediately report any release or threatened release of a hazardous material to San Bernardino County Fire Department, Hazardous Materials Division and the Governor's Office of Emergency Services. Spills exceeding Federal reportable quantities require additional notification to the National Response Center. However, California statute does not limit the requirement to report to any specific quantity. **Also note that calling 911 does not meet the requirement for the handler to report a release and that the local fire department cannot make required notifications on behalf of the handler.** This CUPA requires a written report within 15 days after any reportable release or threatened release. Contact the CUPA for further guidance.

**Agency** (\* Indicates mandatory notification)

- |  | <u>Phone Number</u>                     |
|--|---|
| 1. *Local Emergency Response Agency (if an emergency)  | <b>911</b>                              |
| 2. *San Bernardino County Fire Department Hazardous Materials Division<br><i>Note: (800) 33-TOXIC does not work nationwide; non-local callers must use (909) 386-8425 to report any release or threatened release.</i> | <b>(800) 33-TOXIC or (909) 386-8425</b> |
| 3. *California Emergency Management Agency (Cal EMA)   | <b>(800) 852-7550 or (916) 845-8911</b> |
| 4. National Response Center  | <b>(800) 424-8802</b>                   |
| 5. Other Agencies ( <i>Cal OSHA, Regional Board, Air Quality, as applicable</i> )  |   |

\_\_\_\_\_  
*Agency Name*

\_\_\_\_\_  
*Phone Number*

\_\_\_\_\_  
*Agency Name*

\_\_\_\_\_  
*Phone Number*

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*Agency Name*

\_\_\_\_\_  
*Phone Number*

### EMERGENCY INFORMATION REQUIRED: BE PREPARED TO PROVIDE THE FOLLOWING INFORMATION

- |  |  |
|--|--|
| ◆ Name & phone number of person reporting        | ◆ Estimate of the quantity released                    |
| ◆ Name and street address of the business        | ◆ Media (soil, water, air) into which release occurred |
| ◆ Location of the incident or threatened release | ◆ Precautions to take (if known)                       |
| ◆ Type of incident or threatened release         | ◆ Time and duration of the release                     |
| ◆ Hazardous materials involved & physical state  | ◆ Is the chemical an extremely hazardous substance?    |
| ◆ Hazards to human health and/or environment     | ◆ Extent of injuries, if any                           |
| ◆ Actions taken or planned                       | ◆ Is any assistance required?                          |
| ◆ Contractor or cleanup company name             |  |

Release reporting citations (California Health and Safety Code):

§ 25501. Definitions:

(r) "Release" means any spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping, or disposing into the environment, unless permitted or authorized by a regulatory agency.

(u) "Threatened release," means a condition creating a substantial probability of harm, when the probability and potential extent of harm make it reasonably necessary to take immediate action to prevent, reduce, or mitigate damages to persons, property, or the environment.

§ 25507(a) ... the handler or any employee, authorized representative, agent, or designee of a handler shall, upon discovery, immediately report any release or threatened release of a hazardous material to the administering agency, and to the office, in accordance with the regulations adopted pursuant to Section 25503. Each handler and any employee, authorized representative, agent, or designee of a handler shall provide all state, city, or county fire or public health or safety personnel and emergency rescue personnel with access to the handler's facilities.