

# HAZARDOUS MATERIALS SPECIALIST IV



## **Description:**

Under general supervision, performs detailed technical duties enforcing compliance with applicable Federal, State, and local statutes relating to the handling, use, storage, and disposal of hazardous materials, and performs other related duties as required.

## **Distinguishing Characteristics:**

This position assumes a higher degree of accountability for the broad range of responsibility, independent judgment and initiative in the decision-making process. Work is subject to continuing review in progress and upon completion.

## **Duties may include, but are not limited to:**

1. Provides limited supervision of inspection staff including staff performance analysis.
2. Takes the primary role in the training and evaluation of new staff in field operations, standard operating procedures and routine office procedures.
3. Provides technical assistance during budget and fee analysis to provide for consistent high quality service with fee accountability and efficiency.
4. Actively participates in regional and statewide working groups and committees. (RTC, Regional Forum, Technical Advisory Groups).
5. Develops statewide training and policies to support CUPA objectives and assists in coordinating program activities and implementation.
6. Provide supervisor with information, reports, recommendations, and data to improve the performance of the section, the CUPA, and statewide implementation of CUPA and related non-CUPA programs.
7. Accomplishes program objectives through their own projects and through cooperative lead work with program staff and with lead and supervisory staff of other programs.
8. Assists in the collection and review of performance data for program accountability and external reporting.
9. Acts as a liaison between supervisory and technical staff.
10. Provides advanced technical and regulatory interpretation for the most complex and difficult customer service situations.
11. Reviews legislation and current industry trends and recommends policy in one or more specialty areas.
12. Represents the Department at presentations to city councils, commissions, civic organizations, and the general public.
13. Making recommendations for improved safety and effectiveness.

14. Authorizes leave and overtime and resolves problems in the Supervisor's absence.
15. Provides vacation or temporary relief as required.
16. Provides other duties as required.

**Additional duties of Hazardous Materials Specialist IV's in Safety positions include:**

1. Responding, as assigned, for scheduled stand- by response to hazardous materials emergencies.
2. Participating in Interagency training, drills and exercises.
3. Selecting and maintaining monitoring and personal protective equipment.
4. Sampling and categorizing unknown hazardous materials.

**Non-Safety versus Safety Positions:**

Hazardous Materials Specialist IV's in Safety Positions are members of the Hazardous Materials Response team, are on a rotation for after hours emergency response, and perform other emergency response functions depending on specific assignment. Hazardous Materials Specialist IV's in Safety Positions must possess and retain certification as a Hazardous Materials Specialist with the State of California.

**Typical Qualifications:**

Graduation from an accredited four-year college or university.

Three (3) years of experience as a Registered Environmental Health Specialist, one (1) year of the required experience must be working in a lead capacity.

Must possess and retain a valid certificate of registration as an Environmental Health Specialist with the State of California. A copy of the certificate is required. Must have and maintain a valid Class "C" California Drivers License at time of appointment.

**Health and Physical Condition:**

Persons seeking appointment to this class must meet the health and physical condition standards deemed necessary and proper for performance of the duties established by the San Bernardino County Fire Department.

**The statements in this class specification are intended to describe the general nature and level of work being performed by incumbents assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, qualifications and skills required of personnel so classified.**

**Job Code:** Varies

**Salary Range:** H43

**Representation Unit:** Hazardous Materials

**Last Updated:** 5/20/10