

## **RICHARD SEWELL TRAINING CENTER CODE OF CONDUCT**

Appropriate dress for class is required. It is the student's responsibility to maintain a clean, neat and professional appearance. Some courses may require the wearing of uniforms or special attire. Course coordinators and/or course announcements may specify either a style or type of dress for a specific course.

### Acceptable dress includes:

- Issued department uniform.
- Males: Casual business slacks and shirt with collar.
- Females: Casual business slacks or business dress and shirt with collar or blouse.

### Unacceptable dress includes:

- Flip-flops
- Cutoffs
- Shorts
- Males: Any shirt without a collar, including t-shirts and tank tops.
- Females: T-shirt, tank top, halter-top.
- Clothing which is inappropriately worn, stained, soiled or un-pressed
- Clothing or decoration which expresses a political opinion, or expresses an attitude or opinion contrary to the public safety codes of ethics
- Hat shall not be worn inside any facility except as specifically required by the course they are attending.

**Students who do not comply with the dress code may be asked to leave the premises.**

### Use of tobacco

- Chewing tobacco is prohibited within 20' of any building or structure or during instruction.
- Smoking is prohibited within 20' of any building or structure or during instruction.

### Professional Decorum

- Professional language should be adhered to at all times
- Be prepared to learn and to allow others to learn.