



Agenda: Interagency Council on Homelessness

Meeting date, time, and place Date: **January 28, 2015**
Time: **9:00 am – 11:00 am**
Place: **Department of Behavioral Health Administration Building
303 E. Vanderbilt Way, Conference Rooms 109A and 109B
San Bernardino, California, 92415**

Note: Please remember to silence your cell phones.

Convene Meeting of the ICH

Chair or Designee will call the meeting to order

Invocation and Pledge of Allegiance

Chair or Designee will lead the Invocation and Pledge of Allegiance

Introductions

Chair or Designee will lead the Introductions of the Council members and staff

Receive Reports

1. Homeless Provider Network – Sharon Green, Chair; or Designee
 2. Office of Homeless Services – Tom Hernandez, Homeless Services Manager
 3. ICH Subcommittee Reports – Chairs
 - Bylaws and Membership Committee – Chris Rymer
 - Housing Committee – Kim Carter
 - ICH Ad Hoc Homeless Youth Committee – Supervisor Ramos
 - Point-In-Time Count Oversight Committee – Kent Paxton
 4. Legislative Report – Otis Greer, Legislative Affairs
 5. Board Agenda Review Report – Kent Paxton, Fifth District Field Representative
 6. Reentry Collaborative Report – Jose Marin, Public Health Special Project Coordinator
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Consent Items The following consent items are expected to be routine and non-controversial and will be acted upon by the Council at one time unless any Council member directs that an item be removed from the Consent Agenda for discussion.

Item No.	CONSENT ITEMS
1	Approve minutes of the October 29, 2014 ICH meeting
2	Approve the ICH Standing and Ad Hoc Committee Policy Amendment
3	Accept the resignation of Pastor David Nagler General Member-at-Large
Item No.	UPDATES
4	Point-In-Time Count Update – Kent Paxton
5	Proven Practices – Taking it to the Next Level – Mike Jones

Public Comment

Persons wishing to address the Council will be given up to three minutes and pursuant to Government Code section 54954.2(a) (2) no action or discussion will be undertaken by the Council on any item NOT on the agenda.

Council Roundtable

Open to comments by the Council

The next Interagency Council on Homelessness meeting is scheduled for:

Next ICH Meeting

February 25, 2015
9:00 am – 11:00 am
DBH – Administration
303 E. Vanderbilt Way, Conference Rooms 109A and 109B
San Bernardino, CA 92415

THE INTERAGENCY COUNCIL ON HOMELESSNESS MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 252-4001 AND THE OFFICE IS LOCATED AT 303 E. VANDERBILT WAY, SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/SBCHP/>



Homeless Partnership Network
303 E. Vanderbilt Way • San Bernardino, CA 92415
Phone: (909) 386-8297 • Fax: (909) 890-0868
Email: homelessrfp@hss.sbcounty.gov • Website:
<http://hss.sbcounty.gov/sbchp/>

**Homeless Partnership Network Report
Prepared for the Interagency Council on Homelessness**

Report purpose The purpose of this document is to present the Homeless Partnership Network (HPN) report and to record action items from prior HPN meetings to the Interagency Council on Homelessness (ICH) meetings.

Date Wednesday, January 28, 2015

Presenter Sharon Green

Presentations The table below lists the presentations from HPN's last meeting.

Presentations
<p><i>Updates for the Morongo Basin (East Desert Region):</i></p> <ul style="list-style-type: none">• Our volunteers and community agencies worked very hard to prepare for the PITC.• The last PITC received low numbers for the homeless count and this year we are very aware of the fact that we have many more than counted. So we are all worked diligently to ensure we get a proper count.• Community partners are still working hard to spread the word on homelessness in our Basin.• Our region is still in desperate need of housing for the homeless. Probation is a new partnering agency and is willing to help out any way they can.• Elizabeth Kirkland will be updating us on HPN & ICH information at the end of January. <p>Items in need of are hygiene kits: sleeping bags, bus passes, tents, tarps, warm clothing (men & women), undergarments, first aid kits, sun block, and chap stick</p>



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Presentations cont:

Updates from the HPN, West Valley Regional Meeting cont.

- The HPN, West Valley Regional Meetings are held on the second Tuesday of each month [from 9-11am](#) at the Inland Empire United Way in Rancho Cucamonga.
- In November, Judy Conner, Mercy House, resigned as Regional Representative for the West Valley Region due to work conflicts.
- In November, Don Smith, Creating Community Solutions, was elected as the new Regional Representative.
- The January Regional Meeting included a presentation on “The Peer-Driven Room and Board Advisory Coalition.” Participants agreed to assist with recruiting new housing providers in the west valley region for the Coalition.
- The West Valley Regional Chair launched a new process for identifying “pathways to housing in the West Valley Region.” Each monthly meeting will include a group discussion on access points and housing options for specific subpopulations. The February meeting will focus on families with children.
- The February West Valley Regional Meeting will include a presentation on the CalWorks Housing Support Program and Family Stabilization Program.



**County of San Bernardino
Office of Homeless Services**

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**Office of Homeless Services Report
Prepared for the Interagency Council on Homelessness**

Report purpose The purpose of this document is to present the Office of Homeless Services (OHS) report and to record action items from prior Interagency Council on Homelessness (ICH) meetings.

Date January 28, 2015

Presenter Tom Hernandez, Homeless Services Manager

Announcements The table below lists the announcements for today’s meeting.

Announcements	
Supportive Services for Veterans and Families (SSVF) Post Award Launch	
<ul style="list-style-type: none"> • The Office of Homeless Services (OHS) attended the SSVF Post Award Launch on December 10-11, 2015 at the Westin Los Angeles at 5400 West Century Blvd - Los Angeles, CA 90045. • The SSVF Program Launch: Effective Utilization of SSVF Priority 1 Resources was designed to help SSVF grantees, CoC stakeholders, and VA staff in communities that received Priority 1 funding to strategize and implement a comprehensive strategy for dramatically reducing Veteran homelessness in 2015. • Priority 1 funding is intended to both help VA achieve an end to homelessness among Veterans and support long-term systems-change to better prevent homelessness and ensure that when homelessness does occur, it is rare and brief. • The Launch was mandatory for invited SSVF Grantees that have received Priority 1 funding and Priority 2/Priority 3 grantees that have a shared geography with a Priority 1 community. • Administrative leadership and staff responsible for SSVF/CoC Community Planning and Coordination were the primary target audience for the Launch. U.S. Vets received \$1.5 million in CoC Priority 1 surge funding for San Bernardino County. Priority 2 funded agencies, KEYS and Lighthouse Social Services, along with the CoC lead agency (OHS) also participated in the planning process. 	



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Point-In-Time Count (PITC)

- The PITC was held on January 22, 2015, from 6:00 am to 10:00 am, in all 24 cities and unincorporated areas within the County. Various cities also conducted a youth specific count on the same day but later in the afternoon.
- Approximately 500 volunteers registered to participate in this year's PITC. The OHS provided over 1,500 hygiene kits to participating cities to be distributed to the homeless counted and surveyed.
- Preliminary numbers should be available within the next couple of months. The final report is estimated to be released in May.

Needles Project Connect

- The OHS in participation with the City of Needles will be conducting a Needles Project Connect on March 5, 2015, at the El Garces Transportation Depot in downtown Needles. The event will run from 10:00 am until 2:00 pm.
- The City anticipates at maximum 300 attendees at the event. OHS has reached out to several agencies to participate at the event and expects about 17 vendors in attendance. Potential vendors will include Children and Family Services, Department of Aging and Adult Services, Department of Behavioral Health, Children's Network, and Transitional Assistance Department, to name a few.

Coordinated Assessment System (CAS) Planning

- The OHS has received a planning award for the Fiscal Year 2012 CoC Homeless Assistance grant application submission. The application submitted was to request funds to develop a CAS for the County and cities to comply with the HUD requirements for the implementation of a regional CAS.
- As of now, the San Bernardino CoC utilizes a "no wrong door" approach, but it is the intent through this proposed planning to implement a planning project that will move the CoC to a 2-1-1 based centralized intake system. 211 systems have been included in HUD's recommendations of best practices to meet requirements in serving homeless populations, especially in very large areas where access to a bricks & mortar 'no wrong door' (another best practice) agency may be difficult.
- The OHS has been meeting with various key providers and cities to plan and implement a small pilot CAS project within various identified communities in the county. The next meeting of the CAS Planning group is tentatively scheduled for February 10, 2015.

Fiscal Year 2013 Planning Grant

- The new agreement for the CoC Planning grant for the OHS was officially authorized on January 20, 2015. The starting date is November 1, 2014 to October 31, 2015 with an award of \$114,572.
- OHS will examine the use of the award to potentially continue its efforts for a Coordinated Assessment System and to develop a strategic plan to better align its efforts with local priorities and HUD performance measures.



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Never Another Homeless Veteran Awards Ceremony

- On November 5, the National Alliance to End Homelessness celebrated the progress made in the fight to end homelessness with their 2014 Annual Awards Ceremony, "Communities to Watch: Ending Veteran Homelessness."
- As part of the Never Another Homeless Veteran Campaign, the NAEH honored 20 cities that have decreased veteran homelessness by 50 percent or more in the past three years. The NAEH was pleased to announce that our community was one of the members of this group (see attached Report 2A).

Homeless and Policy Related News

- Family and Youth Services Bureau (FYSB) recently sent a letter to their Runaway and Homeless Youth (RHY) grantees outlining this partnership and their efforts to foster greater coordination among organizations serving homeless youth. As part of this effort, FYSB is requiring all RHY grantees to begin using their local CoC's HMIS and suggesting that they become active in their local CoC. HUD encourages CoCs to reach out to youth programs in your community and to welcome the RHY grantees into your CoC, if you are not already doing this. <https://www.hudexchange.info/news/snaps-in-focus-youth-homelessness/>
- USICH Executive Director Laura Green Zeilinger is stepping down from her role as USICH Executive Director on January 23, 2015 to serve as the Director of the District of Columbia Department of Human Services under incoming D.C. mayor, Muriel Bowser. http://usich.gov/media_center/news/laura-zeilinger-to-step-down
- Ann Oliva, former Director of the Office of Special Needs Assistance Programs (SNAPS), has recently been promoted to Deputy Assistant Secretary for Special Needs (vacated by Mark Johnston when he retired). Mr. Norm Suchar, formerly with the National Alliance to End Homelessness, has accepted the position as the new Director of the SNAPS Office.

Attachments

Never Another Homeless Veteran Awards Ceremony Letter – Report 2A-Attached

ICH REPORT



DATE: January 28, 2015

PHONE: (909) 387-4565

PRESENTED BY: KENT PAXTON

Homeless Policy Advisor, Fifth District

SUBJECT: ICH Related Board Items

<http://cob-sire.sbcounty.gov/sirepub/>

Board Agenda Items

11/4/2014

13. Department of Behavioral Health-This item is a **FEDERAL MCKINNEY PROJECTS FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS GRANT ACCEPTANCE** from the California Department of Health Care Services for continued funding for the Federal McKinney Projects for Assistance in Transition from Homelessness program, in the amount of \$501,327 for the period of July 1, 2014 through June 30, 2015.

Background: PATH is a formula grant program which provides funding for the provision of services to individuals who are suffering from a severe mental illness or from a co-occurring severe mental illness and substance use disorder, and who are homeless or at imminent risk of becoming homeless. DBH will use the PATH program funding to provide outreach and mental health services including medication support, job training, education services, and case management services to an estimated 418 unduplicated clients at an annual estimated cost of \$1,598 per individual. DBH has received PATH funding since the inception of the PATH grant program in 1991-92.

The federal government sponsors the PATH grant, but the California Department of Health Care Services (DHCS) is responsible for the administration of the entire program for California including the distribution of PATH funds. In California, only county mental health departments are eligible to receive these funds, and only county mental health directors may execute any documents related to the application for, and acceptance of, PATH funds from DHCS. The Director of DBH is the County Mental Health Director of San Bernardino County.

Financial Impact: This item does not impact Discretionary General Funding (Net County Cost). The PATH program grant application in the amount of \$501,327 requires a match of \$1 for each \$3 of PATH program funding received; DBH will provide the \$167,109 match through MHSA funds in the form of in-kind staff services.

Presenter: CaSonya Thomas, Director

12/2/2014

41. 46., 47. - Housing Authority – This item is to approve a **REVENUE CONTRACT WITH COUNTY OF SAN BERNARDINO FOR CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS HOUSING SUPPORT PROGRAM SERVICES** in an amount not to exceed \$1,075,906 for the period of January 1, 2015 through June 30, 2015.

Background: Under the terms of the recommended contract, the HACSB will provide housing and rental assistance to up to 405 CalWORKS families who identify themselves as homeless, which is defined as: lacking a fixed and regular nighttime residence; or having a primary nighttime residence that is supervised publicly or privately operated shelter designed to provide temporary living accommodations; or residing in a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings; or in receipt of judgment for eviction, as ordered by a court.

SB 855 (Chapter 29, Statutes of 2014) established the CalWORKS Housing Support Program (HSP). The objective of the HSP is to promote housing stability for families in the CalWORKS program. In certain circumstances, CalWORKS offers its participants both temporary and permanent homeless assistance, however, all CalWORKS families are eligible to receive HSP assistance without consideration of eligibility factors such as asset or income level, prior receipt of homeless assistance, or the presence of mental health or substance abuse disorders.

In part 6, the legislation intends that housing support provided utilize evidence-based models, including those established in the HUD Homeless Prevention and Rapid Re-Housing Program. The California Department of Social Services (CDSS) encourages counties to partner with county and local community-based organizations that are experienced in providing housing services. The County of San Bernardino will partner with the HACSB to provide RRH and rental assistance services, and DBH to provide case management through the Family Stabilization and Life Skills programs.

The RRH program will offer time-limited, individualized financial assistance at a level that enables the family to maintain housing while they seek to increase income; learn to manage a household budget; relocate to less expensive housing; and/or reduce expenses to sustain their housing. Rental assistance will be provided in a manner that is intended to prevent families from experiencing a sudden and unmanageable increase in their housing expenses at the end of program assistance.

HACSB has been the largest provider of affordable housing in San Bernardino County since its founding in 1941, and is currently serving nearly 30,000 individuals and families. HACSB, and its affiliate non-profit, Knowledge and Education for Your Success, Inc. (KEYS), will work with families and private landlords to provide RRH and rental assistance, to ensure families know and understand their tenant rights and responsibilities. Additionally, KEYS will partner with community and faith based partnerships to negotiate and support payment of security deposits,

utility assistance, rental assistance, furniture needs, and other housing costs as appropriate to the situation.

Financial Impact: This item does not impact Discretionary General Funding. The HACSB will receive \$1,075,906 of CalWORKS funding to provide housing and rental assistance. The cost of these housing services will be included in a HACSB 2014-15 quarterly budget adjustments.

Presenters: Nancy Swanson, Director-Transitional Assistance Department, Gregory C. Devereaux, Chief Executive Officer County of San Bernardino

12/16/2014

24. Department of Behavioral Health – This item is a **GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE CONTINUUM OF CARE HOMELESS ASSISTANCE PROGRAM PLANNING PROJECT** in the amount of \$114,572, for the one-year period beginning the date of the execution by HUD.

Background: DBH is the administrative agent for the County and plans to use this funding for three activities related to the planning process to improve CoC performance in San Bernardino County. The project efforts will be dedicated to: 1) assessment, evaluation and strategic planning for the further development of the county-wide coordinated assessment system, 2) implementation of the annual Point-in-Time Count, and 3) integration of the consolidated planning process to include the CoC in the prioritizing matrices.

The HUD CoC Homeless Assistance Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, and local governments to quickly re-house homeless individuals and families while maximizing the trauma and dislocation caused by homelessness; to promote access to, and effective utilization of, mainstream programs by homeless individuals and families; and to optimize self-sufficiency among those experiencing homelessness.

Financial Impact: This item does not require additional Discretionary General Funding. The 25% match required by HUD will be met through MHSA funds (\$14,322) and Human Service Reimbursement (\$14,321).

Presenter CaSonya Thomas, Director

Report	The purpose of this document is to present the Office of Homeless Services on activities from the San Bernardino County Reentry Collaborative (SBCRC).
Date	January 28, 2015
Presenter	Jose Marin, Special Projects Coordinator, Department of Public Health
Announcements	The table below lists the announcements for today's meeting.

<p>October 2014 and November 2014 Reentry Meetings</p> <ul style="list-style-type: none"> No meetings held due to the holidays <p>January SBCRC Meeting will be held on 1/28 from 1:30 – 3:00.</p>
<p>January 2014 Workgroup meeting</p> <ul style="list-style-type: none"> Continued discussion on Inpatient/Outpatient residential facilities <ul style="list-style-type: none"> Need to invite Gibson House, Cedar House, and others to present at SBCRC Need to continue to collect data from existing SBCRC members and from others Updated workgroup on BRIDGES Grant Presented reports from existing SBCRC members (TAD, WDD, 211, and Probation)
<p>BRIDGES Update</p> <ul style="list-style-type: none"> Reentry Peer Advocates hired. Start date of 9/22. <ul style="list-style-type: none"> Peer Advocates have been trained in motivational interviewing, peer assistance roles, database, and other pertinent training Cohort of participants have been identified and selected Peer Advocates will start to see participants on 10/27 MIS database created and finalized Continuous meetings with stakeholders: DPH, Probation, Sheriff, & Cal State San Bernardino have been occurring Faith Advisory Council for Community Transformation (FACCT) Capacity Building Purchase Order executed Cal State San Bernardino Evaluation Purchase Order executed
<p>Attachments</p> <ul style="list-style-type: none"> SBCRC 2015 Annual Calendar of meetings YTD United Way 211 Reentry Program Report YTD County of San Bernardino Probation Report Transitional Assistance Dept. (TAD) Nov 2014 and Dec 2014 monthly reports San Bernardino County SBCRC Fact Sheet

For more information, please contact Jose Marin at jose.marin@dph.sbcounty.gov.

Please visit our website at www.sbcounty.gov/sbcrc



211 Update December 2014 and Year to Date

	Previous Month December 2014	Total to Date Jan. – Dec. 2014
Third Party	6	144
Self-Report	23	185
Message Left	26	144
Repeat Callers	8	56
Different County	0	12
TOTAL CALLS RECEIVED	63	541

	Previous Month December 2014	Total to Date Jan. – Dec. 2014
RECEIVED A REFERRAL	100%	90%

*** Does not include those that stated they did not want a referral or a voicemail was left*

SELF-REPORT INTAKE FORM	Previous Month December 2014	Total to Date Jan. – Dec. 2014
Completed	14	140
Refused	9	45

***Previous month data listed below is based on the 14 self-report callers who completed intake forms, totals to date include all people who filled in forms*

CALLERS WITH CHILDREN	Previous Month December 2014	Total to Date Jan. – Dec. 2014
Percent of Callers with Children	79%	67%
Total Children Among All Callers	32	285
Total Children 5 and Under	11	61

CRIMINAL HISTORY	Previous Month December 2014	Total to Date Jan. – Dec. 2014
Started as a Juvenile	28%	41%
Started as an Adult	72%	59%

TYPE OF SUPERVISION	Previous Month December 2014	Total to Date Jan. – Dec. 2014
County Probation	55%	49%
State Parole	18%	16%
Federal Probation	--	1%
Discharged / Completed	27%	34%
Still in Custody	--	0%

ETHNIC BACKGROUND / RACE	Previous Month December 2014	Total to Date Jan. – Dec. 2014
White	--	24%
Black	50%	37%
Hispanic / Latino	36%	30%
Other	14%	9%

Period: Jan 2014 – Dec 2014	
I. PRCS Cases received since 10/1/11- 9605 – 27% higher than expected	
PRCS releases since 10/1/11	8947
Number of cases received from out-of-county transfer in	658
Active Supervision Cases on December 31, 2014	2482
Female population	8%
Male population	92%
II. Day Reporting and Reentry Services Centers Intakes – From 1/1/14-12/31/14	
<i>• Case referred does not represent number of enrollments</i>	
Central	3057
DBH cases referred	780
TAD case referred	452
Public Health cases referred	86
WDD cases referred	879
Child Support Services	72r 34e, 34c
Public Defender Legal Aid Clinic	2r, 0e
High Desert	1287
DBH cases referred	500
TAD cases referred	218
Public Health cases referred	62
WDD cases referred	261
Victor Valley Rescue Mission/Feed Our Sheep Food Pantry	505
Child Support Services	17
Public Defender Legal Aid Clinic	110
West End	1795
DBH cases referred	1046
TAD cases referred	841
Public Health cases referred	317
WDD cases referred	811
Child Support Services	41r, 45e, 10c
Public Defender Legal Aid Clinic	0
III. Housing Services Provided	
<i>*DBH beds active does not include AOD beds</i>	
Probation contract beds active	71
Probation paid DBH beds active	7
Housing Service Officers' placements (outside contracted beds)	3
Number of contacts by Probation Homeless Coordinators	101
IV. DRRSC and Housing Highlights	
<i>• Probation currently has 71 clients in probation paid housing</i>	

San Bernardino County Reentry Fact Sheet

San Bernardino County Reentry Facts and Trends

- In April 2011, the California Legislature passed Assembly Bill 109, the California Public Safety Realignment Act, which allows for current non-violent, non-serious, and non-sex offenders, who after they are released from California State prison are to be supervised at the local County level
- San Bernardino County ranks second in the number of persons currently incarcerated and on parole in California.
- San Bernardino County ranks third in the number of persons currently incarcerated and on parole in the nation.
- Of California's 58 counties, San Bernardino County is ranked third for the number of adult probationers.
- Since October 2011, San Bernardino County has received over 9600 Post Release Community Supervision cases. This resulted in an anticipated increase of approximately 27% of prior estimates.
- From January 2014 – December 2014, over 67% of reentry callers have children in their household.
- From January 2014 – December 2014, 41% reentry callers report that they started their criminal history as minors and 59% as adults.
- From January 2014 – December 2014, reentry callers report that they are on:

County Probation	49%
State Parole	16%
Federal Probation	1%
Discharged / Completed	34%
Still in Custody	0%

- From January 2014 – December 2014, reentry callers report that they identify themselves as:

White	24%
Black	37%
Hispanic / Latino	30%
Other	9%

San Bernardino County Reentry Challenges and Needs

Nearly all individuals incarcerated in San Bernardino County have complex challenges and needs that will contribute to the likelihood that they may recidivate. These challenges and needs include:

- **Housing and Homelessness** — The 2013 San Bernardino County Homeless Count and Subpopulation Survey suggests a tangible link between incarceration and homelessness in the County. This report notes that 22% of men and women who were counted while living on the streets stated they were released from correctional institutions, such as a prison or jail, after serving a court-ordered sentence during the 12 months prior to the count. Of the total adults who were counted, 24.3% of men and 18% of women reported that they were released from a correctional institution 12 months prior to the count.
- **Mental Health and Substance Abuse** — San Bernardino County Probation reports that from January 2014 to December 2014, 33% of those on Post-Release Community Supervision received referrals for mental health and substance abuse disorders.
- **Employment** — San Bernardino County Probation reports that from January 2014 to December 2014, 28% of those on Post-Release Community Supervision received referrals for education and employment services.
- **Social and Welfare** — San Bernardino County Probation reports that from January 2014 to December 2014, 29% of those on Post-Release Community Supervision received referrals for social and welfare services.
- **Public Health** — San Bernardino County Probation reports that from January 2014 to December 2014, 7% of those on Post-Release Community Supervision received referrals for public health and medical services.
- **Child Support** — San Bernardino County Probation reports that from January 2014 to December 2014, 2% of those on Post-Release Community Supervision received referrals for child support and other family services.

San Bernardino County Reentry Fact Sheet

SBCRC Grant Funded Initiatives

FY 2011 Second Chance Act Adult Offender Reentry Planning Program Grant:

In September 2011, the San Bernardino County Reentry Collaborative (SBCRC) received funding through the Second Chance Act Adult Offender Reentry Planning Program Grant from the United States Department of Justice to further develop a set of comprehensive strategies to enhance public safety and reduce recidivism through rehabilitation and reentry services. This strategic plan represents the County's ongoing commitment to build and provide collaborative, evidenced-based problem solving strategies that address systemic challenges leading to safer communities in San Bernardino County.

Additionally, in September 2012, the San Bernardino County Board of Supervisors accepted the SBCRC Strategic Plan, which identified six over-arching system-wide strategies aimed at reducing the number of adult offenders who return to custody. Each strategy integrates a holistic, collaborative, and system based approach. Those six strategies were:

1. Provide capacity building to include flexible partnerships, research, and cataloging of best practices.
2. Provide a systemic collaborative approach that includes intergovernmental (cities, County, and State), faith based, and community organizations who are equal contributors.
3. Provide high quality rehabilitation services pre- and post-release.
4. Increase public awareness regarding rehabilitation as part of a comprehensive public safety strategy through marketing, communication and outreach.
5. Maximize and sustain a comprehensive system of reentry services by managing human and economic resources by establishing a solid infrastructure, data collection mechanism and implementing key sustainability actions.
6. Apply continuous data collection treatment and reporting strategies in order to implement periodic program refinement.

FY 2013 Second Chance Act Two-Phase Adult Reentry Demonstration Program Grant: Planning and Implementation:

In October 2013, the San Bernardino County Reentry Collaborative (SBCRC) received funding through the FY 2013 Second Chance Act Two-Phase Adult Reentry Demonstration Program Grant. This grant is currently being used to fund a recidivism reduction program called Bridging Reentry Integration by Driving Goal-oriented Effective Strategies (BRIDGES).

The BRIDGES demonstration project will facilitate the provision of critically needed reentry services such as access to housing, medical care, and mental health and substance abuse treatment to a cohort of at least 90 medium to high risk individuals being released into Post Release Community Supervision (PRCS), as a result of Assembly Bill (AB) 109.

The goal is to provide support for the development and implementation of comprehensive and collaborative strategies that address the challenges faced by offenders while they are incarcerated (pre-release) to prepare them for the challenges they face as they work to successfully reintegrate into the community (post-release) resulting in a reduction in recidivism.

Through BRIDGES, the SBCRC and its partners:

- Will focus pre-release reentry planning and post-release services on specific risks/needs that impact reentry success to reduce recidivism.
- Provide Intensive Case Management three months pre-release to engage and build trust with participants and work closely with the Detention Facility staff on reentry planning.
- Pre-enroll participants in eligible services such as housing, mental health/substance abuse treatment, and eligible Affordable Care Act medical care.
- Continue BRIDGES services six months post-release to ensure linkages to needed services such as employment, cognitive-behavioral and anger management classes, enhancing Probation Officer supervision.
- Provide training to BRIDGES staff and to SBCRC partner agencies serving the post incarcerated on evidenced-based practices used to reduce the risk of recidivism.
- Identify housing needs, catalogue, and coordinate existing services to achieve permanency and stability in housing.



**TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)
SAN BERNARDINO COUNTY DAY REPORTING CENTERS (DRC)
MONTHLY APPLICATION DATA**

December Application Data - DRC Outstation

District	Pgm Code	Total Apps	Approved	Denied	Pending
DRC - RC	FS	30	15	0	15
DRC - RC	MC	20	16	1	3
DRC - SB	FS	12	7	1	4
DRC - SB	MC	14	14	0	0
DRC - VV	FS	14	7	0	7
DRC - VV	MC	11	9	0	2
Totals		101	68	2	31

November Application Data - DRC Outstation

District	Pgm Code	Total Apps	Approved	Denied	Pending
DRC - RC	FS	34	16	1	17
DRC - RC	MC	24	19	0	5
DRC - SB	FS	10	4	2	4
DRC - SB	MC	12	10	0	2
DRC - VV	FS	26	13	0	13
DRC - VV	MC	36	19	1	16
Totals		142	81	4	57



2015 SCHEDULE OF MEETINGS

Monthly Reentry Steering Committee Meetings		
1/28/2015 (Wednesday)	7/22/2015 (Wednesday)	4th Wednesday of every other month (Beginning in January): Times: 1:30pm-3:00pm Location: TBD
2/27/2015 (Friday)	8/28/2015 (Friday)	
3/25/2015 (Wednesday)	9/23/2015 (Wednesday)	4th Friday of every other month (Beginning in January): Times : 9:30am-11:00am Location: Workforce Development, WIB Room 215 North "D" Street San Bernardino, CA 92410 The parking for this building is located at the public parking structure on the corner of 2nd street and "D" Street with access on both 2nd and D Streets.
4/24/2015 (Friday)	10/23/2015 (Friday)	
5/27/2015 (Wednesday)	11/20/2015 (Friday)	
6/26/2015 (Friday)		

Monthly Reentry Workgroup Meetings		
Meeting Date (2 nd Friday of each Month)	Meeting Times	Meeting Location
1/9/2015	9:00am - 11:00am	Public Health 172 W 3rd Street 6th Floor Conference Room San Bernardino, CA
2/13/2015	9:00am - 11:00am	
3/13/2015	9:00am - 11:00am	
4/10/2015	9:00am - 11:00am	
5/8/2015	9:00am - 11:00am	
6/12/2015	9:00am - 11:00am	
7/10/2015	9:00am - 11:00am	
8/7/2015	9:00am - 11:00am	
9/11/2015	9:00am - 11:00am	
10/9/2015	9:00am - 11:00am	
11/13/2015	9:00am - 11:00am	

For more information, please contact: Department of Public Health
 909-387-6495 or jose.marin@dph.sbcounty.gov

Minutes for San Bernardino County Homeless Partnership Interagency Council on Homelessness (ICH)

October 29, 2014
9:00 am – 11:00 am
Department of Behavioral Health-Training Institute
303 E. Vanderbilt Way
San Bernardino, CA 92415

Minutes Recorded and Transcribed by Tammy Dickey, Secretary I, Office of Homeless Services

TOPIC	PRESENTER	ACTION/OUTCOME
Call to Order	Gary Madden	<ul style="list-style-type: none"> The meeting was called to order at 9:03 am.
Introductions	Gary Madden	<ul style="list-style-type: none"> Introductions were made by all ICH Members. Guests were also invited to introduce themselves.
REPORTS	PRESENTER	ACTION/OUTCOME
Office of Homeless Services Continuum of Care (CoC) Update	Tom Hernandez	<ul style="list-style-type: none"> The Office of Homeless Services submitted the Continuum of Care (CoC) application on October 28, 2014; Twenty-two applications were submitted for a total request of \$8,325,580.00. A Permanent Supportive Housing Bonus was also submitted in the amount of \$1,487,151.00 for three years. The Office of Homeless Services also submitted a planning grant in the amount of \$124,163 in order to conduct planning for three key areas to improve in designing and carrying out the collaborative process for the application to U.S. Department of Housing and Urban Development (HUD).
HUD – Veterans Administration Supportive Housing		<ul style="list-style-type: none"> On October 1, 2014 the HUD and the U.S. Department of Veterans Affairs announced more than \$62 million to help more than 9,000 veterans find permanent supportive housing. Housing Authority of San Bernardino County received an additional 65 tenant based vouchers that will be used in conjunction with the Veterans Administration Loma Linda to provide permanent supportive housing to our most vulnerable of veterans.
Colton Project Connect Participation		<ul style="list-style-type: none"> The Colton Project Connect that was held on September 25, 2014 was a success. With The City of Colton tying the event to their food distribution day, we reached out to many individuals and families. The following are statistics from the day of the event: <ul style="list-style-type: none"> Attendees registered – 218 households: 636 individuals within the household, 68 were identified as homeless and 21 were identified as veterans.
Supportive Services for Veterans Administration (SSVF) Surge Awards		<ul style="list-style-type: none"> On September 30, 2014, Secretary of Veterans Affairs Robert A. McDonald announced the award of \$207 million in SSVF grants that will help an additional 70,000 homeless and at-risk Veterans and their families. The grants will be distributed to 82 non-profit agencies and include "surge" funding for 56 high need communities. In conjunction and support from the San Bernardino County CoC, up to 2 nonprofits were eligible to apply for up to \$3 million in surge funding which was in addition to the awards announced on August 11, 2014. The U.S. Veterans Initiative received \$1.5 million in the announcement for service that will be provided over a 3 year period.
8 th Annual Homeless Summit		<ul style="list-style-type: none"> The 8th Annual Homeless Summit will be held on Wednesday, November 5, 2014 at the Ontario Convention Center located at 2000 E. Convention Center Way, Ontario, CA 91764 from 10:00 am – 3:30 pm, with check-in beginning at 9:30 a.m. We have reached capacity in terms of attendees and those registering now are being placed on a waiting list.
2014 SSI/SSDI Outreach, Access, and Recovery (SOAR) Report		<ul style="list-style-type: none"> OHS provided four S.O.A.R trainings in 2014. March 24/25, July 14/15, July 28/29 and September 22/23. A total of 66 people were trained on the SOAR method.

<p>2014 SSI/SSDI Outreach, Access, and Recovery (SOAR) Report</p> <p>Homeless and Policy Related News</p>	<p>Tom Hernandez</p>	<ul style="list-style-type: none"> • Policy Research Associates (PRA) and SAMHSA, the SOAR sponsors, are encouraging all SOAR trainers to attend the Leadership Academy (online curriculum) in order to transition to the online training for attendees. The new style training allows each participant to train on the SOAR method during an online course designed to mimic an actual SSI/SSDI submission. They are encouraged to complete the process quickly, but have 60 days (the same time period allowed by the Social Security Administration to turn in a completed application from the original filing date) to complete the course in its entirety. The designated SOAR trainer in each community will then follow up with a one day refresher class for any technical assistance and/or answers to questions the participants may have need of. Our current goal for upcoming training is to offer a two day class outlying areas primarily in the Desert areas of Victorville and Morongo Basin communities. • The National Alliance to End Homelessness will be hosting the 2015 National Conference on Ending Family and Youth Homelessness this coming year at the Sheraton San Diego Hotel & Marina in San Diego, CA, February 19-20, 2015. For more information and to register, please visit: http://help.endhomelessness.org/events/32
<p>ICH Subcommittee Reports Bylaws and Membership Committee</p> <p>Housing Committee</p> <p>ICH Ad Hoc Homeless Youth Committee</p> <p>ICH Ad Hoc Policy Development Committee</p> <p>Point-In-Time Count (PITC) Oversight Committee</p>	<p>Chris Rymer</p> <p>Kim Carter</p> <p>Supervisor Ramos</p> <p>Kent Paxton</p> <p>Kent Paxton</p>	<ul style="list-style-type: none"> • None to report • None to report • The Homeless Youth Task Force is now under the Interagency Council on Homelessness (ICH). Supervisor Ramos will meet with Tom Hernandez regarding the Task Force on Thursday, October 30, 2014 to discuss the transition and will provide an update at the next ICH meeting. • Mr. Paxton reported out on the ICH Ad Hoc Policy Development Committee. The ICH Ad Hoc Committee has postponed the meeting due to internal review and the significance it may have in the working relationship between the County of San Bernardino and the cities in the county with regard to homeless issues. More information to follow. • Kent will work closely with the Office of Homeless Services to provide the most current information to the committee. The PITC will be held on January 22, 2015 from 6:00 am – 10:00 am. All cities have been contacted regarding the count however, some cities still need training. A separate youth count will take place on the same day, but later in the afternoon. For those cities needing training please contact Michele Bletcher at 909-386-8231 or via email at Michele.Bletcher@dbh.sbcounty.gov
<p>Board Agenda Review</p>	<p>Kent Paxton</p>	<ul style="list-style-type: none"> • On September 23, 2014, the Department of Behavioral Health received an Amendment to the Contract with the Institute for Urban Initiatives for Homeless Consulting Services to Contract No. 13-694. The Amendment will allow for consulting services for the implementation of the 2-1-1 based centralized intake system, increasing the total contract amount by \$55,000, from \$93,150 to \$148,150, with no change to the contract period from August 30, 2013 through June 30, 2015. Please refer to item #13 of the Board Agenda for additional information. • On September 23, 2014, the Department of Behavioral Health received an Amendment to Contracts for Mental Health Services Act Innovation – Holistic Campus Evaluation for Mental Health Systems Inc., and Victor Community Support Services Inc., for Mental Health Services Act Innovation, Holistic Campus Evaluation extending the contracts an additional 9 months for evaluation purposes and increasing the amounts by \$225,000 each for a total of \$450,000. Please refer to item #12 of the Board Agenda for additional information.

Board Agenda Review, cont.	Kent Paxton	<ul style="list-style-type: none"> On October 7, 2014 the Department of Behavioral Health accepted a Grant Award from the U.S. Department of Housing and Urban Development (HUD) for the CoC Homeless Assistance Program for continued Homeless Management Information System (HMIS) funding, in the amount of \$250,158 for the period of November 1, 2014 through October 31, 2015. Please refer to item #15 of the Board Agenda for additional information. The Department of Behavioral Health received approval to submit two grant applications in response to the HUD Notice of Funding Availability (NOFA) for the fiscal year 2014 CoC Program Competition. The total amount of \$374,321, for the period of November 1, 2015 through October 31, 2016 for: 1) HMIS funding, in the amount of \$250,158, and 2) CoC Planning Project Application funding, in the amount of \$124,163. Please refer to item #11 of the Board Agenda for additional information.
CONSENT ITEMS	PRESENTER	
<p>Approve minutes of the September 27, 2014 ICH meeting and October 15, 2014 Special ICH meeting</p> <p>Approve ICH to go dark in December 2014</p> <p>Approve 2015 ICH meeting schedule with July 2015 and December 2015 to go dark</p>	Gary Madden	<ul style="list-style-type: none"> Consent items of the agenda were approved as written.
UPDATES	PRESENTER	ACTION/OUTCOME
ClientTrack Homeless Management Information System (HMIS) System Update	Danny Tillman	<ul style="list-style-type: none"> Management of the HMIS was assumed by the Office of Homeless Services (OHS) in March 2013. OHS inherited the legacy HMIS System, Adsystem with the support of Information Services Technology Department (ITSD) providing technical support. Adsystem was not a system/user friendly program leaving many inconsistencies with data entry and tracking. This would result in missing information for providers and reporting purposes to meet State and Federal guidelines. In early 2014, ClientTrack was introduced and replaced Adsystem. ClientTrack has proven to be more effective and user friendly. As with the transition of any new software system, users will experience new challenges when entering data, complying reports etc. ITSD is working closely with HMIS staff and providers to address concerns that have risen as a result of the transition. HMIS staff has also provided one-on-one training with providers and their data entry staff to address specific issues they are experiencing. (PowerPoint available upon request)
DISCUSSION ITEMS	PRESENTER	ACTION/OUTCOME
Accept the nominations for the positions of ICH Chair and Vice Chair to serve a two year term effective October 2014; waive 30-day presentation of the slate; and hold election	<p>Gary Madden</p> <p>Regina Coleman</p>	<ul style="list-style-type: none"> Mr. Madden opened the nomination for ICH Chair; Supervisor Gonzales was nominated along with Patricia L. Nickols-Butler, and Kim Carter. Supervisor Gonzales and Ms. Nickols-Butler accepted the nominations with Kim Carter declining. Nominations were announced three times and closed. Ms. Coleman opened the nominations for ICH Vice Chair; Dan Nackerman was nominated along with Patricia L. Nickols-Butler. Mr. Nackerman and Ms. Nickols-Butler accepted the nominations. Nominations were announced three times and closed. Ms. Coleman asked for 30-day waive of presentation of the slate and moved forward to hold elections. Motion was unanimously approved and elections moved forward. Open elections for ICH Chair (Supervisor Gonzales with 18 votes and Ms. Nickols-Butler with 1 vote). Open elections for Vice Chair (Mr. Nackerman with 7 votes and Ms. Nickols-Butler with 11 votes).

Accept the nominations for the positions of ICH Chair and Vice Chair to serve a two year term effective October 2014; waive 30-day presentation of the slate; and hold election, cont.	Regina Coleman	<ul style="list-style-type: none"> Supervisor Gonzales is deemed by County Counsel as elected ICH Chair with Ms. Nickols-Butler as ICH Vice Chair.
Discuss moving from Strategy to Plan – Taking the Next Step Forward	Tom Hernandez	<ul style="list-style-type: none"> On September 2007, the Board of Supervisors (BOS) approved the creation of the San Bernardino County Homeless Partnership (Partnership) to provide leadership and strategic planning in an effort to eliminate the root causes of homelessness with San Bernardino County. The Partnership is comprised of representatives from community-based organizations, faith-based organizations, educational institutions, county and city governments, and public and private agencies. Additionally, the BOS formed the Office of Homeless Services (OHS) to provide administrative support to the Partnership. On April 2013, an evaluation of the Strategy “Recalibrating for Results” was overseen by the San Bernardino County Homeless Provider Network (HPN) committee chairs in cooperation with the OHS and the Institute for Urban Initiatives. The report provided an update to the 10—Year Strategy to End Homelessness in San Bernardino County and was presented to the Interagency Council on Homelessness (ICH) on April 24, 2013. The ICH unanimously approved the results with amendments. The report noted that the Partnership completed, or partially completed several of the 25 recommendations. As a result, the HPN committee proposed that some of the original recommendations be continued, expanded upon, or folded into 15 new recommendations. The Committee also recommended that some recommendations be eliminated because they were accomplished or no longer needed. For a complete list of recommendations and additional information please refer to item #6 of the ICH agenda packet. (Handouts available upon request)
PRESENTATION	PRESENTER	ACTION/OUTCOME
CalWORKS Housing Support Program (HSP)	Elaine Angely	<ul style="list-style-type: none"> Family Stabilization (FS) is a new component of the CalWORKs program that provides intensive case management and services to customers who meet the criteria set forth in Assembly Bill (AB) 74. Welfare-to-Work (WTW) customers and family members living in the household may be served if a family is experiencing an identified situation and/or crisis that is destabilizing the family and would interfere with a WTW customer’s ability to participate in WTW activities and services. FS provides intensive case management (daily/weekly contact) and services to customers who meet certain criteria. FS is designed to: <ul style="list-style-type: none"> Ensure a basic level of stability within a family prior to, or concurrently with, participation in Welfare-to-Work (WTW) activities. Increase customer success in light of the flexible WTW 24-Month Time Clock through more intensive case management and the assignment of customers to the additional activities or barrier removal services necessary to ultimately achieve self-sufficiency. FS participation will stop a customer’s WTW 24-Month Time Clock for a cumulative total of six months. The clock will not stop for the customer’s CalWORKs 48-Month Time Limit.
Care 4 a Healthy IE – Molina Healthcare	Alexandra Bravo	<ul style="list-style-type: none"> A brief video was displayed with information on Care 4 a Healthy IE event that will take place November 15 and 16, 2014 from 9:00 am – 4:00 pm. Mandatory pre-registration is on November 14, 2014. There is no charge to attend this event. The event will take place at the National Orange Show in San Bernardino; one in four residents is uninsured in the Inland Empire, which includes Riverside and San Bernardino counties, the fourth and fifth most populous counties in the State of California.
COUNCIL ROUNDTABLE	PRESENTER	ACTION/OUTCOME
Public Comment		<ul style="list-style-type: none"> N/A
Adjournment	Patricia L. Nickols-Butler	<ul style="list-style-type: none"> Being no further business to discuss, the meeting was adjourned at 11:05 am.

Next Meeting		<p style="text-align: right;">Wednesday, January 28, 2014 at 9:00 am – 11:00 am Department of Behavioral Health Administration Building 303 E. Vanderbilt Way, San Bernardino, CA 92408</p>
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Office of Homeless Services
303 E. Vanderbilt Way 1st Floor ▪ San Bernardino, CA 92415
Phone: (909) 386-8297 ▪ Fax: (909) 890-0868
Email: homelessrpf@hss.sbcounty.gov ▪ Website: <http://hss.sbcounty.gov/sbchp/>

Attendees at October 94, 2014 • Interagency Council on Homelessness				
ANGELY	ELAINE	Transitional Assistance Department	909-252-4859	eangley@hss.sbcounty.gov
BLETCHER	MICHELE	Office of Homeless Services	909-386-8231	mbletcher@dbh.sbcounty.gov
BRAVO	ALEXANDRA	Manager – Community Engagement		Alexandra.bravo@molinahealthcare.com
BRAZIER	ANTHONY	Foothill Aids Project	909-884-2722	abrazier@fapinfo.org
CARTER	KIM	Time for Change Foundation		kcarter@timeforchangefoundation.org
COLEMAN	REGINA	County Counsel	909-387-3266	rcoleman@cc.sbcounty.gov
COLLINS	JEFF	SBCSD		jcollins@sbcscd.org
DAMERON	CARL	Salvation Army	909-534-9500	
DAVAULT	BRANDEN	SBSD	909-387-0023	bdavault@sbcscd.org
DICKEY	TAMMY	Office of Homeless Services	909-386-8297	tdickey@dbh.sbcounty.gov
ESCALANTE	JOSEPHINE	VA Medical Center HCHV Outreach Program	909-825-7084	josephine.escalante@va.gov
FUENTES	DENA	RDA Director – Economic Development Agency	909-387-9804	dfuentes@rda.sbcounty.gov
GONZALES	JOSIE	Supervisor – Fifth District	909-387-4565	jgonzales@bos.sbcounty.gov
GREER	OTIS	Government Relations Analyst	909-387-4383	otis.greer@cao.sbcounty.gov
HAMBLY III	ED	Catholic Charities	909-388-1239	ehambly@ccsbriv.org
HAUGAN	LINDA	Asst. Executive Officer- Human Services Department	909-387-4717	lhaugan@hss.sbcounty.gov
HERNANDEZ	TOM	Office of Homeless Services	909-386-8208	thernandez@dbh.sbcounty.gov
JONES	MIKE	SBCSD		mjones@sbcscd.org
KIRKLAND	ELIZABETH	Pacific Clinics	760-228-9657	ekirkland@pacificclinics.org
MADDEN	GARY	Director - Inland Empire United Way	909-980-2857 ext. 211	gmadden@ieuw.org
MARQUEZ	VIRGINIA	Council Member		marquez_vi@sbcity.org
MCCOLLUM	ERICA	HSPDD		
MCQUEEN	MIGUEL	Deputy Director – Workforce Development	909-387-9885	MMcQueen@wdd.sbcounty.gov
MENDOZA	PETE	Business Applications Manager	909-386-1997	pmendoza@hss.sbcounty.gov
METU	ANNE	Program Director – Salvation Army	909-888-4880	
NACKERMAN	DAN	CEO – Housing Authority	909-890-0644	dnackerman@hacsb.com
NAGLER	DAVID	CEO/CCLM	909-381-6921	dangler@cclm.org
NICKOLS-BUTLER	PATRICIA	Director – Community Action Partnership	909-723-1514	plnickols@capsbc.sbcounty.gov

OSBORNE	RAY	Home Aid Inland Empire	951-656-0625	ray@homeaidie.org
PACHECO	JENNIFER	Department of Behavioral Health	909-421-4687	jpacheco@dbh.sbcounty.gov
PAHIA	REGGIE	SBCSD	909-387-0623	rpahia@sbcasd.org
PAXTON	KENT	Mayor's Office - City of San Bdn	909-384-5133	paxton_ke@sbcity.org
PERKINS	LOIS	Life Community Development	760-246-0691	jazzlewis@aim.com
RAMOS	JAMES	Board of Supervisors – Third District	909-387-4855	James.Ramos@bos.sbcounty.gov
REITER	MICHAEL	City of Redlands	909-363-4705	michael.michaelreiterlaw.com
RYMER	CHRIS	HS Manager	909-370-6172	crymer@ci.colton.ca.us
SMITH	BETTE	Business Systems Analyst III	909-386-1920	smithb@hss.sbcounty.gov
SMITH	DON	Creating Community Solutions		donsmithsolutions@outlook.com
SWEITZER	MICHAEL	Department of Behavioral Health	909-421-9419	msweitzer@dbh.sbcounty.gov
TAYLOR	LARRY	Department of Behavioral Health – HMIS	909-386-8295	LTaylor@dbh.sbcounty.gov
THOMAS	CASONYA	Director – Department of Behavioral Health	909-382-3084	cthomas@dbh.sbcounty.gov
TILLMAN	DANNY	ITSD	909-386-3765	dtillman@hss.sbcounty.gov
WATKINS	DEBRA	NECON Inc.	714-654-8078	d.watkins@neconinc.info
WILTSHIRE	MOLLY	Communications Director	909-387-4855	molly.wiltshire@bos.sbcounty.gov

 SAN BERNARDINO COUNTY INTERAGENCY COUNCIL ON HOMELESSNESS	Number	11-001
	Effective	8-28-13
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STANDING AND AD HOC COMMITTEE POLICY		Approved: Signature Required <hr/> Josie Gonzales, Chair

POLICY	The San Bernardino County Interagency Council on Homelessness (ICH) desires to obtain the broadest possible involvement in homeless assistance programs and the decision making process that affect homeless individuals and families within the County. The principal means of obtaining this participation is through the ICH Membership and its advisory bodies.
PURPOSE	<p>Advisory bodies are established through the committee structure. Committee development is designed to achieve the following goals:</p> <ol style="list-style-type: none"> 1. Increase participation by ICH members and designees in the policy process; 2. Undertake specific tasks as requested by the ICH; 3. Develop proposals and recommendations, with Office of Homeless Services (OHS) staff assistance, for ICH consideration; 4. Interact with staff and Council members so the concerns of local governments are fully understood in the formulation of region policies; and 5. Actively seek the involvement of other regional agencies, and business and citizen groups so that their perspective can be incorporated in ICH's policies and decisions.
COMMITTEE STRUCTURE	<p><u>Standing Committees</u> - The ICH shall maintain at least four (4) Standing Committees as follows:</p> <ul style="list-style-type: none"> • Bylaws and Membership • Point-In-Time Count Oversight • Identify Resource Availability • Housing • Homeless Youth Taskforce <p>Standing committees shall carry out the functions set forth in the Committee Description.</p> <p><u>Ad Hoc Committees</u> - Ad hoc committees, when deemed necessary, shall be created by the ICH Chair or a majority vote of the ICH Members. Ad hoc committees shall review and study specific issues within a specified timeframe as set forth in a written charge or scope of work. The number of ad hoc committees shall be kept to a minimum in line with available ICH resources.</p> <p><u>Committee Chair</u> – The committee structure shall include a Chair, a Vice-Chair, and recording capacity. All committee chairs will be appointed by the ICH Chair. OHS staff shall maintain the membership lists of the committees.</p>

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Standing and Ad Hoc Committees POLICY	Number	11-001
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COMMITTEE STRUCTURE <i>(continued)</i>	<p><u>Committee Members</u> – Each committee shall be comprised of at minimum three (3) persons, a Committee Chair appointed by the ICH Chair, a Vice-Chair, and Secretary. OHS staff and other stakeholders may be participating as committee members, as deemed appropriate by the Committee Chair.</p> <p><u>Committee Support</u> - OHS staff shall provide information and administrative support to all committees.</p>
COMMITTEE MEETINGS	<p>Committee meetings shall be conducted in accordance with the Brown Act. All committee meetings shall have an agenda that will be posted on the San Bernardino County Homeless Partnership website in advance of the meeting. All committees will have a designated time on the agenda for public comment. If the committee wishes to solicit additional input it should schedule a specific time and notify all stakeholders of that opportunity. Seating for the public will be provided in an area of the meeting room that is distinct from that of the committee members. A meeting summary should be kept to the extent necessary to record important discussions and decisions made. All motions must be recorded, including the persons making and seconding the motion and the outcome of the vote.</p> <p>If a committee wishes to request a meeting that is not regularly scheduled, the committee chair must consult with OHS staff on staff and meeting room availability. Meeting notices shall be distributed through OHS.</p>
COMMUNICATIONS	<p>To provide for effective communication throughout the committee structure, the following guidelines shall apply.</p> <ol style="list-style-type: none"> 1. The ICH may provide direction to any standing or ad hoc committee on issues for consideration. 2. Committees shall provide regular communication with Homeless Provider Network Subcommittees regarding concurrent issues and shall make policy recommendations to the ICH as needed to meet the goals of the Partnership. 3. Committee recommendations may be supplemented by specific information relative to implications and options for consideration. 4. Committee minutes, including attendance, are to be provided to OHS within fourteen (14) calendar days following the time of the committee meeting. Copies of the minutes will be forwarded to the ICH Chair. 5. Committee officers are required to make regular presentations of committee actions and report progress to the ICH Membership. 6. Correspondence to ICH Members or other agencies, businesses or organizations are to be forwarded to the OHS for the approval of the ICH Chair, or designee, prior to distribution.

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QUORUM AND VOTING	<p>A quorum consists of one-third of the total committee members. A simple majority of those present and constituting a quorum carries a motion or other action. When technical issues cannot be resolved, but a communication on</p>
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	<p>the matter at hand is required or appropriate, the communication may reflect significant varying positions of members. The chair of every committee can vote as a member of the committee.</p> <p>In general, committee proceedings should be conducted on an informal basis. The rules of order shall be in accordance with the latest edition of Roberts Rules of Order.</p>
BYLAWS AND MEMBERSHIP COMMITTEE DESCRIPTION	<p>The Bylaws and Membership Committee is a standing committee that is responsible for the ongoing review of the ICH Bylaws and the enhancement of ICH Member participation. To that end, the committee shall:</p> <ul style="list-style-type: none"> • Review current ICH bylaws to identify and recommend changes to conform to current policies, procedures, best practices and rules of proper governance; • Collaborate with the Chair and County Counsel to enhance understandability of the bylaws and to add necessary or remove unnecessary verbiage as needed; • Develop membership policies and procedures, review strategies for recruitment of new ICH member individuals, and make recommendations for ICH membership. The committee will consider the following criteria when evaluating potential ICH Members: <ul style="list-style-type: none"> ○ Commitment to ICH's vision and mission, ○ Strong willingness to serve, and ○ Capacity to be “ambassadors” for ICH and represent the organization as needed and desirable; • Develop and implement strategies for welcoming new ICH members; and • Develop and implement strategies for re-instating lapsed members.
POINT-IN-TIME COUNT OVERSIGHT COMMITTEE DESCRIPTION	<p>The Point-In-Time Oversight Committee is a standing committee with the responsibility to:</p> <ul style="list-style-type: none"> • Analyze all available United States Department of Housing and Urban Development (HUD) methodologies for the development and implementation of the biennial Homeless Point-In-Time Count. • Review, revise and recommend an appropriate sheltered and unsheltered survey to be distributed to homeless consumers on the night of the Count.

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POINT-IN-TIME COUNT OVERSIGHT COMMITTEE DESCRIPTION <i>(continued)</i>	<ul style="list-style-type: none"> • Identify need for data by working closely with the Homeless Management Information System (HMIS) provider within the San Bernardino County Homeless Partnership structure; • Identify additional, different or a reduction in data needed to meet the needs of the Continuum of Care electronic Point-In-Time submission to
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	<p>HUD; and</p> <ul style="list-style-type: none"> • Establish communication between all stakeholder groups collecting data related to homeless persons and policies that will allow the aggregation of data for use by providers and decision makers to improve the overall delivery of services.
<p>IDENTIFY RESOURCE AVAILABILITY COMMITTEE DESCRIPTION</p>	<p>The Identify Resource Availability Committee is a standing committee responsible for reviewing currently available and needed resources to obtain and sustain housing with coordinated services available to individuals and/or families in need of homeless services and housing assistance. The committee shall work closely with the Homeless Provider Network in identifying existing resources that support prevention and focusing those resources effectively on homelessness prevention.</p> <p>The Identify Resource Availability Committee shall:</p> <ul style="list-style-type: none"> • Increase the County's rate of success in competing for its share of available federal, state, local, and corporate funding; • Identify gaps in services and resources; • Identify causes of homelessness; • Research how each identified mainstream resource is currently used and the extent, if any, of its use to address chronic homelessness in San Bernardino County; • Identify existing services and programs that can be coordinated to better meet the needs of the chronically homeless; • Develop strategies to overcome housing barriers and gaps in homeless services by addressing policies to maximize existing systems and resources; and • Recommend a "prevention of homelessness services system".

Standing and Ad Hoc Committees POLICY	Number	11-001
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HOUSING COMMITTEE DESCRIPTION	<p>The Housing Committee is a standing committee responsible for identifying and promoting housing opportunities and resources for homeless individuals and families, including individuals that have recently been incarcerated and/or on probation/parole. The Committee shall work closely with the San Bernardino County Reentry Collaborative (SBCRC) and the Homeless Provider Network (HPN) in identifying existing resources that support permanent housing solutions for the homeless and recently incarcerated.</p> <p>The Housing Committee shall:</p> <ul style="list-style-type: none"> • Research, identify, and create housing opportunities for homeless individuals and families, including the provision of housing for ex-offenders; • Consider delivery methods and models that take into account the specialized needs of the reentry population; • Identify stakeholders and establish relationships for collaboration with housing service delivery; • Develop a marketing and awareness plan for recruitment of housing developers and to build public and private support; • Create and maintain a list of housing providers that are willing to assist homeless populations ; and • Coordinate and report to both the Interagency Council on Homelessness and the Reentry Collaborative.
HOMELESS YOUTH TASKFORCE	<p>Originally established by the Children's Network Policy Council on in February 2010, the Homeless Youth Taskforce was formed to investigate the needs of homeless and unaccompanied youth in San Bernardino County and to find solutions to address those needs. Homeless children and youth are a distinct and vulnerable population in need of intensive, developmentally appropriate, targeted support. It is estimated that 1.6 to 1.7 million youth experience homelessness on their own each year. The purpose of the Homeless Youth Taskforce is to ensure that youth-related runaway and homelessness issues are appropriately addressed through a "comprehensive countywide network" of service delivery. for this hard to reach population.</p> <p>The Homeless Youth Taskforce shall:</p> <ul style="list-style-type: none"> • Raise awareness on the issue of child and youth homelessness throughout San Bernardino County and advocate through ICH to improve related services;

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<p>HOMELESS YOUTH TASKFORCE <i>(continued)</i></p>	<ul style="list-style-type: none"> • Educate the public about the unique needs and challenges faced by youth living in homelessness; • Act as a clearinghouse for homeless youth service providers to exchange ideas and resources in order to better meet the ends needs of homeless children youth within the County; • Promote programs and services that minimize barriers to appropriate education for homeless youth. for homeless children and youth so that they may have access to free and appropriate public education while removing or minimizing any barriers that they may face; that minimize barriers to appropriate education for homeless youth. • Increase homeless youth communication, collaboration and coordination efforts through engagement and sharing of information in an attempt to reduce and/or eliminate any overlap or duplication of services. and reducing and/or eliminating any overlap and duplication of services for homeless youth; and sharing of information in an attempt to reduce and/or eliminate any overlap or duplication of services. • Continue to work in conjunction with Children’s Policy Council on strategies designed to meet the needs of the homeless youth in San Bernardino County. Continue to work in conjunction with Children’s Policy Council on strategies designed to meet the needs of the homeless youth in San Bernardino County. • In addition to the standing committee structure previously outlined, the Homeless Youth Task Force shall have at least one youth currently experiencing homelessness serving as a member on the committee. This member shall provide first-hand insight and feedback on the committee’s actions in regards to how it affects this population
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