



**San Bernardino County Homeless Partnership
Provider Network**

Wednesday, August 15, 2012 • 1:00 p.m. to 3:00 p.m.

**County of San Bernardino Health Services
Auditorium
850 E. Foothill Blvd., Rialto, CA 92376**

AGENDA

OPENING REMARKS	PRESENTER
A. Call to Order (5 minutes)	Angela Myles
B. Approve July 18, 2012 Minutes (5 minutes)	
AGENCY SPOTLIGHT	PRESENTER
C. Mercy House (20 minutes)	Judy Saul
INFORMATIONAL ITEMS	PRESENTER
D. HMIS Update (5 minutes)	Teri Blum-Johnston
E. Homeless Summit Update (5 minutes)	Deanna Luttrell
F. Steering Committee Report & Subcommittee Update (5 minutes)	Angela Myles
CONSENT ITEMS	PRESENTER
G. No Items	Angela Myles
OPEN DISCUSSION	PRESENTER
H. Public Comment	Angela Myles
I. CoC Flow Discussion Continued (30 minutes)	
Next Meeting: <p align="center"> HPN will next meet on: September 19, 2012 1:00 p.m. to 3:00 p.m. County of San Bernardino Health Services Auditorium 850 E. Foothill Blvd. Rialto, CA 92376 </p>	

In September 2007, the San Bernardino County Homeless Partnership (SBCHP) was formed to provide a more focused approach to our goal of ending homelessness within the County. The Partnership consists of city governments, community based organizations, faith-based organizations, educational institutes, non-profit organizations, private industry, and federal, state, and local government.

SBCHP was developed to promote a strong collaboration between agencies to direct the planning, development, and implementation of the County's 10-year-plan to end chronic homelessness. The Partnership meets on the third Wednesday of each month at the Behavioral Health Resource Center in Rialto. The Partnership facilitates better communication, planning, coordination, and cooperation among all entities that provide services and/or resources for the relief of homelessness in San Bernardino County.

Mission Statement

The Mission of the San Bernardino County Homeless Partnership is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless and those at-risk of becoming homeless.

Office of Homeless Services
1950 S. Sunwest Lane, Suite 200 ▪ San Bernardino, CA 92415

THE SAN BERNARDINO COUNTY HOMELESS PARTNERSHIP MEETING FACILITY IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ASSISTIVE LISTENING DEVICES OR OTHER AUXILIARY AIDS OR SERVICES ARE NEEDED IN ORDER TO PARTICIPATE IN THE PUBLIC MEETING, REQUESTS SHOULD BE MADE THROUGH THE OFFICE OF HOMELESS SERVICES AT LEAST THREE (3) BUSINESS DAYS PRIOR TO THE PARTNERSHIP MEETING. THE OFFICE OF HOMELESS SERVICES TELEPHONE NUMBER IS (909) 252-4001 AND THE OFFICE IS LOCATED AT 1950 S. SUNWEST LN, STE 200, SAN BERNARDINO, CA 92415. <http://www.sbcounty.gov/ohs/>

AGENDA AND SUPPORTING DOCUMENTATION CAN BE OBTAINED AT 1950 S. SUNWEST LN, ST 200, SAN BERNARDINO, CA 92415 OR BY EMAIL: HOMELESSRFP@HSS.SBCOUNTY.GOV.

Minutes for San Bernardino County Office of Homeless Services Homeless Provider Network Meeting

July 18, 2012

1:00 P.M. – 3:00 P.M.

County of San Bernardino ■ Health Services Center
850 E. Foothill Blvd. ■ Rialto, CA 92376

Minutes Recorded by Viridiana Gamboa Department of Behavioral Health Office of Homeless Services

OPENING REMARKS	PRESENTER	ACTION/OUTCOME
Welcome Presentation of Minutes	Angela Myles Angela Myles	<ul style="list-style-type: none"> • Attendees were welcomed to the meeting and asked to introduce themselves. • Minutes were accepted as presented.
AGENDA ITEMS		
C4 Yourself Presentation	Karen Akparanta	<ul style="list-style-type: none"> • Ms. Akparanta provided an excellent presentation on the C4 Yourself website and the services they provide, as well as step by step guidance of the registration and application process. (PowerPoint and handouts are available upon request).
Steering Committee Report & Subcommittee Update	Angela Myles	<ul style="list-style-type: none"> • Ms. Myles addressed recommendations included in the 10 Year Strategy to End Homelessness and the development of a Policy and Procedure plan. Ms. Myles also mentioned that she would like to request that representatives from our local Interagency Council on Homelessness (ICH) assist the Homeless Provider Network (HPN) subcommittees in developing plan to address the recommendations in the 10 Year Strategy to End Homelessness.
Overview of the 2013 Point-In-Time Count	Joe Colletti and Don Smith	<ul style="list-style-type: none"> • Joe Colletti, founder and Chief Executive Officer of Urban Initiatives provided an overview of the methodology that will be used in the County's 2013 Point In Time Count (PITC). Urban Initiatives was awarded the grant after a competitive bid process. Dr. Colletti stated that the goal for this year will be to simplify the homeless count methodology to create a sense of accomplishment and ownership among the community. The purpose of the PITC is to determine if the homeless population is increasing or decreasing in the County. The PITC will also assist the County in identifying homeless sub-populations which include chronically homeless individuals, chronically homeless families, persons with HIV/AIDS, persons with mental illness, substance abusers, unaccompanied youth under 18, veterans, and victims of domestic violence. <ul style="list-style-type: none"> ○ The methodology includes a division of the County into organizational regions in order to provide the necessary structure. Regions include West County, East County, and High Desert. These regions will be divided into 24 planning Communities. ○ Each Planning Community will be divided into Implementation Areas which are Red, Yellow, and Green Areas. The Implementation Areas will be divided into Count Zones and teams of counters will be deployed to designated count zones. ○ Key Person Task Forces will be created, which are comprised of someone who is knowledgeable about the homeless and where they live and spends time or receives services in the community within a given area. • Mr. Smith continued the presentation and discussed the importance of engaging and involving everyone possible at the local level in organizing the count in planning communities. Key activities identified to ease the process of the homeless count include the following: <ul style="list-style-type: none"> • establishing a key person

		task force, distinguishing areas where homeless people live and receive social services, and increased community involvement. Mr. Smith also provided a breakdown of the process that will be followed to assist the homeless count with an enumeration activity, which will create an identifier for a person who is homeless to eliminate duplicate counting of homeless persons.
Steering Committee Report & Subcommittee Updates	Joanne Claytor	<ul style="list-style-type: none"> • Ms. Claytor is the Discharge Planning Sub-Committee Chair and invited members of the HPN to attend a meeting at the DBH Training Institute at 1950 S. Sunwest Lane, San Bernardino July 19th at 2-4pm. The goals of the meeting will be the following: <ul style="list-style-type: none"> ○ Reinstate regularly scheduled committee meetings ○ Facilitate more hospital based discussions to become more knowledgeable of the resources available in the community.
HMIS Update	Teri Blum-Johnston	<p>Ms. Blum-Johnston offered an update on HMIS data and utilization and reminded attendees of the following items:</p> <ul style="list-style-type: none"> ○ Community Action Partnership of San Bernardino County (CAPSBC) may be able to assist an agency with data entry utilizing the County's WEX program. Please contact Teri Blum-Johnston for more information. ○ The HPRP grant will be closing in September and an update of the final numbers will be provided in late September or October 2012. ○ It is absolutely vital to enter information into HMIS accurately and completely as the AHAR depends upon it. Bed coverage is imperative. ○ Please ensure that HMIS data is entered by the 5th day of the following month. ○ HUD mandates that Emergency Solution Grant (ESG) awardees utilize HMIS. Please provide ESG contract information to Justin Feir at CAPSBC. To ensure proper reporting when requirements are released. ○ HUD released additional information regarding the Homeless Definition Category 3. Details were provided in a handout to attendees.
Project Connect Report and Homeless Summit Updates	Deanna Luttrell	<p>Deanna thanked vendors and volunteers who participated at the Upland Project Connect held on June 27, 2012 at Memorial Park on 1100 E. Foothill Boulevard in Upland, there were approximately 1,000 attendees. Deanna also mentioned that the following events will take place in the County:</p> <ul style="list-style-type: none"> • The 7th annual West End Health & Wellness fair will be held Oct 14, registration online will be available soon. This will also be an outdoor event. • The Eat & Be Well 2012 project will take place on November 21, 2012 at Ontario Convention Center. The event plans to offer Thanksgiving dinner and services to homeless and at-risk clients. The website www.eatbewell.org is now live for donations and to participate as a vendor. Insurance information is required this time. Please contact Deanna Luttrell for information regarding insurance requirements. • Annual Homeless Summit will be on Wednesday, November 7, 2012 at the Catholic Diocese in San Bernardino. If any Provider would like to participate as a vendor, please contact Deanna. <ul style="list-style-type: none"> ○ The next Homeless Summit meeting will be on August 14, 2012 at 1:30 pm at the Training Institute on 1950 S. Sunwest Lane, Suite 200, San Bernardino, CA 92408. Please contact Deanna Luttrell at (909) 382-7006 for further information.

Public Comment	Christy Hamilton Angela Myles	<ul style="list-style-type: none"> The local Request for Proposals (RFP) for the 2013 HUD CoC Homeless Assistance Programs is open. The local RFP is for new programs only. Copies of the RFP are available today on the resource table and on-line at http://www.sbcounty.gov/purchasing/eprocurement/ePro.aspx Chair, Board of Supervisors, Fifth District Supervisor Josie Gonzalez; Homeless Liaison Coordinator, County of San Bernardino Superintendent of Schools, Brenda Dowdy; and Program Manager, Office of Homeless Services, Tom Hernandez, are not present because they are attending the National Alliance to End Homelessness National Conference in Washington D.C.
Adjournment		Being no further business to discuss, the meeting was adjourned.
Next Meeting		August 15, 2012 from 1:00 pm – 3:00 pm at the County of San Bernardino Health Services Center located at 850 E. Foothill Blvd., Rialto, CA 92376.

July 18, 2012 ATTENDEES:

AKPARANTA	KAREN	Program Specialist I TAD	909-383-9673	kakparanta@hss.sbcounty.gov
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