

**County of San Bernardino  
Clerk of the Board of Supervisors**

385 N. Arrowhead Avenue, 2<sup>nd</sup> Floor, San Bernardino, CA 92415-0130  
(909) 387-3841 Fax (909) 387-4554  
Internet: www.sbcounty.gov/cob/



**APPLICATION FOR  
JUNK DEALER, SALVAGE COLLECTOR, PAWNBROKER OR SECONDHAND DEALER  
BUSINESS LICENSE**

Type of Business: <input type="checkbox"/> Junk Dealer <input type="checkbox"/> Salvage Collector <input type="checkbox"/> Pawnbroker <input type="checkbox"/> Secondhand Dealer			
Applicant's Name _____			
Mailing Address: _____			
City: _____		State: _____	Zip: _____
Telephone Number: ( ) - _____	Date of Birth: _____	Place of Birth: _____	
Hair Color: _____	Eye Color: _____	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	

Business Name: _____			
Business Address: _____		City: _____	Zip: _____
Location (Cross Streets): _____			

If Corporation, date articles were filed in County Clerk's Office: _____			
If Company or Partnership, date Certificate of Fictitious Name filed in County Clerk's Office: _____			
Names of others operating under this Business License (please list below): _____			
Name:    First: _____	Last: _____		
Address: _____	City: _____	State: _____	Zip: _____
Name:    First: _____	Last: _____		
Address: _____	City: _____	State: _____	Zip: _____
Name:    First: _____	Last: _____		
Address: _____	City: _____	State: _____	Zip: _____

I, the undersigned, hereby declare that I have carefully read the Sections of the San Bernardino County Code relating to this business; that I understand it thoroughly and will carry out every provision thereof; that to the best of my knowledge, I have complied with all regulations as outlined. I further state that the statements and answers contained in this application are true to the best of my knowledge and belief, knowing that any false statement will be sufficient cause for denial or revocation of said license. I declare under penalty of perjury that the foregoing is true and correct.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**County Use Only**

***For those applicants having a fixed place of business, approvals are required from the departments listed below. These departments may require fees in addition to those fees required by the Clerk of the Board of Supervisors.***

<b>Planning</b> San Bernardino (909) 387-8311 – Hesperia (760) 995-8140			
Recommendation: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Comments: _____		
Signature: _____	Title: _____	Date: _____	
<b>Building &amp; Safety</b> (909) 387-8311			
Recommendation: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Comments: _____		
Signature: _____	Title: _____	Date: _____	
<b>Sheriff's Department</b> (909) 888-5916			
Recommendation: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Comments: _____		
Signature: _____	Title: _____	Date: _____	

**County Use Only**  
**CLERK OF THE BOARD OF SUPERVISORS**

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Date Received: _____	Accepted By: _____
Receipt #: _____	Deputy Clerk of the Board of Supervisors
Date Received: _____	Accepted By: _____
Receipt #: _____	Deputy Clerk of the Board of Supervisors
Date Received: _____	Accepted By: _____
Receipt #: _____	Deputy Clerk of the Board of Supervisors

<b>Board of Supervisors (New Applicants Only)</b>			
Recommendation:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Comments: _____
Signature: _____	Title: _____		Date: _____

***Please Note: All fees are non-refundable and can be found at [www.sbcounty.gov/cob](http://www.sbcounty.gov/cob).  
Make checks payable to Clerk of the Board.***

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- Explain to Salvage Collectors that this license does not cover the entire County. It would only authorize collection in the unincorporated areas.
- All pawnbrokers and some secondhand dealers must have a state license and should contact the Sheriff's Department for further information.
- Departmental sign-offs/BOS approval are **not** required for licenses renewing timely.