



**Rod Hoops**  
Sheriff-Coroner

**Mission Statement**

*The Sheriff-Coroner Department provides professional public safety services to residents and visitors of San Bernardino County so they can be safe and secure in their homes and businesses.*



**GOALS**

**MAINTAIN RESPONSE CAPABILITIES TO DISASTERS/ EMERGENCIES**

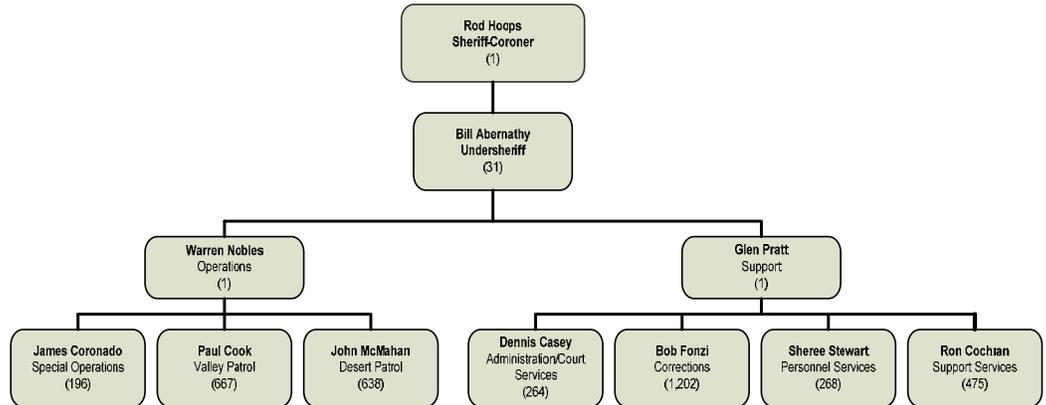
**MAINTAIN MANDATED DETENTION/ CORRECTION SERVICES**

**MAINTAIN SERVICE CAPABILITY OF CORONER OPERATIONS**

**MAINTAIN FIRST RESPONDER AND INVESTIGATIVE CAPABILITIES TO REPORTED CRIMES**

**SHERIFF-CORONER**

**ORGANIZATIONAL CHART**



**DESCRIPTION OF MAJOR SERVICES**

The Sheriff-Coroner acts as the chief law enforcement officer of the county by providing a full range of police services throughout the unincorporated areas as well as to 14 cities that contract for law enforcement protection. In addition, the Sheriff-Coroner acts as the Coroner of the county since operations were assumed after a merger in January 2005.

The general law enforcement mission is carried out through the operation of 9 county stations and a centralized headquarters using basic crime and narcotic investigations, a crime laboratory and identification bureau, central records, communications dispatch, and an aviation division for general patrol and search and rescue activities. The Sheriff-Coroner also provides civil processing, court security through a contract agreement, and will manage four major detention facilities this year – the Central Detention Center, the Glen Helen Rehabilitation Center, the West Valley Detention Center and the Adelanto Detention Center. The department also operates a regional law enforcement training center and emergency driver training facility.

**2009-10 SUMMARY OF BUDGET UNITS**

	<u>Appropriation</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Fund Balance</u>	<u>Staffing</u>
<b>General Fund</b>					
Sheriff-Coroner	418,934,998	263,660,668	155,274,330		3,656
Total General Fund	418,934,998	263,660,668	155,274,330		3,656
<b>Special Revenue Funds</b>					
Contract Training	3,851,498	2,190,000		1,661,498	-
Public Gatherings	1,685,502	1,660,000		25,502	90
Aviation	1,178,940	500,000		678,940	-
IRNET Federal	1,311,273	245,000		1,066,273	-
IRNET State	215,597	100,000		115,597	-
Federal Seized Assets (DOJ)	3,768,436	790,000		2,978,436	-
Federal Seized Assets (Treasury)	52,264	16,400		35,864	-
State Seized Assets	3,421,534	1,025,000		2,396,534	-
Vehicle Theft Task Force	922,771	919,137		3,634	-
Search and Rescue	209,042	107,000		102,042	-
CAL-ID Program	4,551,625	4,191,987		359,638	-
COPSMORE Grant	246,818	-		246,818	-
Capital Project Fund	3,393,263	296,000		3,097,263	-
Court Services Auto	1,410,549	633,603		776,946	-
Court Services Tech	1,224,817	395,000		829,817	-
Local Detention Facility Revenue	2,503,314	2,465,000		38,314	-
Total Special Revenue Funds	29,947,243	15,534,127		14,413,116	90
<b>Total - All Funds</b>	<b>448,882,241</b>	<b>279,194,795</b>	<b>155,274,330</b>	<b>14,413,116</b>	<b>3,746</b>

**GOALS, OBJECTIVES, AND PERFORMANCE MEASURES**

**GOAL 1: MAINTAIN RESPONSE CAPABILITIES TO DISASTERS AND OTHER EMERGENCIES.**

*Objective A: Maintain communication capabilities for dispatch operations.*

*Objective B: Improve skills training and intelligence gathering.*

MEASUREMENT	2007-08 Actual	2008-09 Actual	2009-10 Target	2009-10 Estimate	2010-11 Target
1A. Number of incoming calls per Dispatcher I: There are 47 Dispatcher I's assigned to the Valley and Desert dispatch centers.	24,344	23,710	24,876	23,455	23,455

Status

In 2005-06, the Board of Supervisors (Board) approved the funding of twelve Dispatcher I positions in the amount of \$621,768. In 2007-08, the department added 8 Dispatchers II positions from contract cities increases, bringing the total number of dispatchers (I, II, & III) to 140.

In April 2009, the Sheriff-Coroner Department, through the Office of Emergency Services 1033 Excess Property Program submitted, a request for 5 UH-1H Helicopters from the Department of Defense when they become available. The department currently uses the UH-1H helicopters primarily for drug surveillance, rescue, and citizen evacuation during major catastrophes.

In June 2009, the Sheriff-Coroner Department received a grant award from the Urban Area Security Initiative (UASI) in the amount of \$93,750. The program provides financial assistance to address the unique multi-discipline planning, operations, equipment, training and exercise needs of high-threat, high density Urban Areas, and to assist them in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism. The funds will be used to purchase hand-held radios (\$84,425) and arson/bomb supplies and equipment (\$9,325).

The Sheriff-Coroner Department continues to play a leadership role in skills development for basic and advanced officers training. The department also continues to participate in the FBI's Terrorism Early Warning Group (TEWG), which is designed to obtain and analyze information and intelligence needed to formulate an effective response to threats and acts of terrorism.

**2008-09 ACCOMPLISHMENTS**

- ❖ *The Public Affairs Division developed a Crime Free Senior Living Program which was featured in the Press Enterprise newspaper. The program teaches seniors how to avoid being targeted and victimized by scams and schemes. Over 200 senior citizens received the training at various community centers throughout the County.*
- ❖ *Patrol stations conducted "Active Shooter Training" at their respective high schools. The training is designed to prepare patrol deputies and school administrators to react and respond in the event of a "Columbine" type event. The trainings were a tremendous success.*
- ❖ *The department recently added the "Community Crime Mapping" technology to its website. The program is dedicated to helping the Department in providing valuable information about crime activities. Residents can query by agency, addresses, crime types, and date ranges. Residents can also sign up to receive crime alerts in and around their communities.*

## GOAL 2: MAINTAIN MANDATED DETENTION AND CORRECTION SERVICES.

*Objective A: Improve inmate and officer safety in detention and correction operations.*

*Objective B: Assess staffing levels for general and safety personnel in custody settings.*

*Objective C: Increase and maximize inmate capacity.*

*Objective D: Improve jail facilities, vehicles and equipment.*

*Objective E: Improve inmate health care services.*

MEASUREMENT	2007-08 Actual	2008-09 Actual	2009-10 Target	2009-10 Estimate	2010-11 Target
2A. Number of inmate-on-inmate assaults per 1,000 prisoners per month.	8.18	5.54	5.08	5.21	5.21

### Status

In November 2009, the Sheriff-Coroner Department renewed its agreement with the United States Immigration and Customs Enforcement to perform certain immigration enforcement functions within the confines of the Sheriff's Department area of responsibility. The purpose of this collaboration is to enhance the safety and security of communities by focusing resources on identifying and processing for removal criminal aliens who pose threat to public safety or a danger to the community.

On April 1, 2008, the Board authorized the Sheriff-Coroner Department to offer an electronic monitoring program for minimum security inmates and low risk offenders in accordance with California Penal Code Section 1203.016. Electronic monitoring will be offered to eligible inmates assigned the Sheriff's work release/weekender program. To be eligible to participate, individuals must: (1) live in San Bernardino County or within a close proximity, (2) provide proof of residency, (3) have a hard-line phone at his/her residence, and (4) sign an agreement to abide by the terms of the program. In accordance with California Penal Code Section 1203.016(g), the Board may prescribe a program administrative fee to be paid by each home detention participant that is based on his/her ability to pay; however, inability to pay cannot preclude participation in the program.

Between 2006-07 and 2007-08, the department purchased three (3) new jail buses to replace some of the older less reliable and high mileage buses. In January 2008, the department took delivery of all the new buses.

In accordance with the Sheriff-Coroner's objective of improving inmate health care services, the department has helped implement a first of its kind automated dispensing pharmaceutical system. The Sheriff-Coroner Department houses over 5,700 inmates daily. In West Valley Detention Center alone, medications are delivered to 1,528 inmates daily. In the past, packaging these medications required the work of several nurses, each spending hours per shift. In addition, inmates were often moved or released before the medications arrived. By law, medications cannot be re-packaged, which cost the county thousands of dollars.

The county ultimately purchased an automated dispensing pharmaceutical system, which is tied into the Sheriff-Coroner Department's Jail Information Management System. When a doctor orders medicine for an inmate, that order is sent by computer to a pharmacist at Arrowhead Regional Medical Center. The pharmacist checks the order, confirming dosage and assuring the medication does not conflict with other medications the inmate may be taking. The Jail Information Management System is integrated and confirms the inmate's location, and that he is still in custody.

Twice a day the dispensing equipment packages 1,500 medications in 45 minutes, the medications are placed into small, clear packets with the inmate's name, housing location, medication, dosage, and instructions printed on the package. The system is the first of its kind in the correctional industry and is an improvement in terms of service, efficiency and safety.

### GOAL 3: MAINTAIN THE SERVICE CAPABILITY OF CORONER OPERATIONS.

*Objective A: Maintain staffing levels to be consistent with rapid population growth.*

*Objective B: Improve operational efficacy of the Coroner's facilities and equipment.*

MEASUREMENT	2007-08 Actual	2008-09 Actual	2009-10 Target	2009-10 Estimate	2010-11 Target
3A. Percentage of autopsies/assessments performed per reported death: Reported death includes: hospice, home deaths, hospital in-patient and ER deaths, suicides, accidents, and homicides.	18.68%	25.41%	25.38%	29.00%	29.00%

#### Status

Since the merger in 2005, the Coroner Division has been pursuing to maintain or exceed the 16% benchmark (comparison with similar size counties) of autopsies/assessments performed per reported deaths. For the past two (2) fiscal years, the Coroner Division has accomplished this task by exceeding the benchmark.

The secondary task is to maintain a caseload of not exceeding 400 cases per investigator as recommended by the National Association of Medical examiners. Since the addition of the 7 deputy coroner investigators during 2005-06, the number of reported death cases per deputy coroner investigator has reduced from 682 (2006-07) to 454 (2007-08) and 426 (2008-09).

### GOAL 4: MAINTAIN FIRST RESPONDER AND INVESTIGATIVE CAPABILITIES TO REPORTED CRIMES.

*Objective A: Enhance patrol operations, including staffing, facilities, equipment, communication and technology.*

*Objective B: Develop prevention and suppression strategies based on current crime trends.*

*Objective C: Focus on skill development to improve officer safety.*

MEASUREMENT	2007-08 Actual	2008-09 Actual	2009-10 Target	2009-10 Estimate	2010-11 Target
4A. Deputy to citizen ratio: There are currently 233 deputy sheriffs assigned to the unincorporated patrol operations.	1:1,251	1:1,258	1:1,279	1:1,268	1:1,268
4B. Percentage of injuries to suspects in use-of-force incidents.	39.12%	35.56%	31.12%	46.18%	33%

#### Status

In August 2009, the Sheriff-Coroner Department was awarded grant funding from the State of California, Department of Parks and Recreation for the Off-Highway Motor Vehicle Program for the Barstow (\$180,000), Victor Valley (\$200,000), and Twin Peaks (\$103,000) stations. The grant funding provides for supervisory personnel, manpower (patrol officers, dispatchers, and logistical support personnel), and equipment (patrol vehicles, support vehicles, mobile dispatch center and command post) to supplement Bureau Land Management operations during several 4-day weekends during the year. Funds awarded will be used to provide OHV law enforcement on peak off-road days, safeguard the desert habitat and provide information and educational materials to the public on the safe and legal use of off-road vehicles in OHV sites surrounding Barstow, Twin Peaks and Victor Valley.

In August 2009, the Sheriff-Coroner Department was awarded grant funding from the California Office of Traffic Safety for the Avoid the 25 Driving Under the Influence Campaign and Awareness in the amount of \$1,980,048. The county's grant award will fund: 1 Sergeant and 1 Accounting Technician for the management and fiscal responsibilities of the grant; acquire specialized equipment; and provide reimbursement of overtime costs to all participating agencies working DUI enforcement campaigns during four major holiday periods: Memorial Day weekend, July 4th weekend, Labor Day weekend, and mid December through January 1, 2010. In addition there will be year round DUI/Driver's License

checkpoints, DUI saturation patrols, and public awareness events around three geographic regions, including the High Desert, East and West Valley.

In September 2009, the Sheriff-Coroner Department received formal notification from the U.S. Department of Justice for the FY 2009 Congressionally Selected Awards that its application was approved, in the amount of \$1,925,000. The new funding will be used to expand the implementation of both the FAST-ID and Mobile Identification program. The FAST-ID program enables officers to verify an inmate's identity during the booking process, both at intake and release, by the use of single print scanners. The captured fingerprint is compared to prints in the Automated Finger Identification System (AFIS) database to confirm the inmate's identity. The Mobile Identification System is similar; however, it enables patrol officers in the field to obtain immediate verification of the identification of a subject who cannot prove his or her identity. The officer captures a fingerprint on a handheld wireless device and electronically submits the fingerprint for comparison. The results of the comparison are electronically transmitted back to the officer within minutes.

The 46.18% estimate for 2009-10 in measurement 4B (Percentage of injuries to suspects in use-of-force incidents) is based on available statistical data from July through October 2009 (4 months), the department is still targeting the low thirties percentile for the 2009-10 fiscal year.

**2010-11 REQUESTS FOR GENERAL FUND FINANCING**

Brief Description of Policy Item or CIP request	Budgeted Staffing	Appropriation	Dept. Revenue	Local Cost
1. Restoration of Prop 172 Revenue Shortfall (Policy Item)		9.3 million		9.3 million
During the current year (2009-10), the Sheriff-Coroner Department estimates a revenue shortfall of \$11.9 million in state sales tax provided through Proposition 172 (Prop 172) funding. The department is managing the shortfall through a combination of higher than anticipated one-time revenue and holding numerous budgeted safety and general positions vacant. The department anticipates that in 2010-11 there will be a \$9.3 million revenue shortfall and requests the Board to restore the lost Prop 172 revenue in 2010-11 with local cost in order for the department to maintain safety service levels. Absent additional funding from the Board of Supervisors to offset this loss, the department will have to rely on additional position vacancies. These reductions already impact the ability to provide basic services by creating slower response times to non-emergency call for services; the ability to conduct in-depth investigations by detectives in a timely manner; and the ability to provide proactive crime-reduction operations like crime prevention programs, gang sweeps, and high-risk offender compliance checks in our communities. Losses of deputies on patrol function have been partially offset by moving deputies dedicated to gang and narcotic enforcement and other specialty duties back to patrol. Additional losses in revenue will cause further reduction in the patrol force. The department plans to continue to make every effort to maximize revenue while actively pursuing reimbursement of allowable costs from state and federal agencies although reimbursements are not guaranteed.				
2. Booking Fee Allocation Shortfall (Policy Item)		880,000		880,000
When the state agreed to reimburse counties for Booking Fees, the amount of reimbursement was backed out of the department's local cost allocation. For 2010-11, the state will be reimbursing counties at a much lower rate, which equates to a shortfall of approximately \$880,000. Since the Booking Fee allocation was backed out of the department budget, we are requesting the Board to restore the anticipated Booking Fee shortfall for 2010-11 of \$880,000. This revenue funds positions assigned to process inmates for booking into the detention facilities. Loss of this revenue will require the department to increase the number of vacant safety and general positions in other areas and functions including but not limited to patrol operations, since detention positions are fixed posts and are either mandated by state law or required for officer and inmate safety.				

MEASUREMENT	2007-08 Actual	2008-09 Actual	2009-10 Target	2009-10 Estimate	2010-11 Target
P1. Deputy to citizen ratio: There are currently 233 deputy sheriffs assigned to the unincorporated patrol operations.	1:1,251	1:1,258	1:1,279	1:1,268	1:1,268
P2. Deputy to citizen ratio: There are currently 233 deputy sheriffs assigned to the unincorporated patrol operations.	1:1,251	1:1,258	1:1,279	1:1,268	1:1,268

**2010-11 PROPOSED FEE/RATE ADJUSTMENTS**

The department is not requesting any proposed fee/rate adjustments for 2010-11.

If there are questions about this business plan, please contact Captain Dennis Casey at (909) 387-0640.



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