

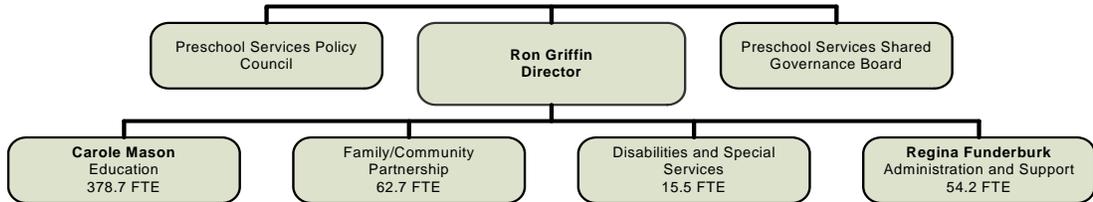
PRESCHOOL SERVICES DEPARTMENT

Ron Griffin

I. MISSION STATEMENT

We provide a foundation for success for children by giving them the highest quality child development and family support services.

II. ORGANIZATIONAL CHART



III. DESCRIPTION OF MAJOR SERVICES

The Preschool Services Department (PSD) has administered child and family development programs in San Bernardino County since 1965. These programs include the Federal Head Start program, the State of California Department of Education’s State Preschool program, General Child Care and the Child and Adult Care Food Program. As the agency’s primary funding source (87%), the Head Start program incorporates a dual approach to the well being of both children and families.

PSD has 687 employees who serve 4,535 Head Start and State Preschool children and their families annually at 40 locations countywide. As a San Bernardino County department under Human Services since January 1999, PSD continues to be fully funded from federal and state sources at no local cost.

PSD has five delegate agencies (Baker Valley Unified School District, Colton Joint Unified School District, City of San Bernardino Parks & Recreation Department, Needles Unified School District and Easter Seals of Southern California, Inc.) that provide the same type of services to children and families. Eligible families have several options for enrollment, such as Center Based Part Day, Full Day, Extended Day, Home Based and in 2006, we partnered with private Child Care Providers for additional full day/full year services.

Our central premise is that family is the most fundamental factor influencing the lives of children. Aside from children’s educational needs, they also need an emotionally healthy home environment combined with stable and reliable relationships with adults and caregivers. In a nutshell, if you strengthen families, you automatically strengthen children.

Our program primarily serves low income and disadvantaged families with children ages of 3 to 5. Family economic distress is associated with negative social, economic, and health outcomes for children. Children in poor families have worse educational outcomes and are more likely to experience violent crime compared to children growing up in more affluent families.

Our target population also includes children in foster care, those who are homeless and children with special needs and/or disabilities. Many of these children would have no access to preschool without our program.

For these reasons, the primary goals of PSD are to ensure that every child in San Bernardino County has access to a quality preschool experience, to increase the self-sufficiency of our families and systematically improve the quality of child development and community assets countywide.



The department's mission and focus is centered around these core areas:

- **School Readiness:** The Preschool Services Department offers educational, health, nutritional, and psychological services to help children succeed in school and life in general. During their school years and beyond, children who attend quality preschool are less likely to be placed in special education, held back a grade, end up on welfare or become involved in crime. They also perform better on standardized math and reading tests, are more likely to graduate from high school, earn more money and continue to higher education.
- **Family Economic Success:** By making economic opportunities and services more accessible to families, families have the supports they need to succeed. By supporting and facilitating family self-sufficiency, including a living wage with necessary benefits, higher education and accumulation of assets such as home ownership and savings, we ensure that although families may be in poverty today, they will leave our program better prepared for tomorrow.

PSD is comprised of the following units: Children's Services, Family and Community Partnerships, and Support and Administrative Services.

- The Children's Services unit is responsible for ensuring children are ready to succeed in school and the overall operations of the Head Start Centers.
- Family and Community Partnerships staff offers a variety of services to families, including linkages to community resources, health, mental health, and nutrition services, job training, as well as parenting, literacy and English as a Second Language (ESL) classes.
- The Support and Administrative Services Division is responsible for offering services to over 400 children with disabilities each year, as well as Staff Development, Training & Technical Assistance and Program Compliance.

Additionally, federal regulations mandate that our agency empower families by providing access to services and resources responsive to their needs, including: (1) Opportunities for continuing education, employment training and job placement services; (2) Emergency or crisis assistance in areas such as food, housing, clothing, and transportation; and (3) Appropriate interventions, including participation in counseling and/or information on mental health issues that place families at risk, such as substance abuse, child abuse and neglect, and domestic violence.

IV. 2005-06 ACCOMPLISHMENTS

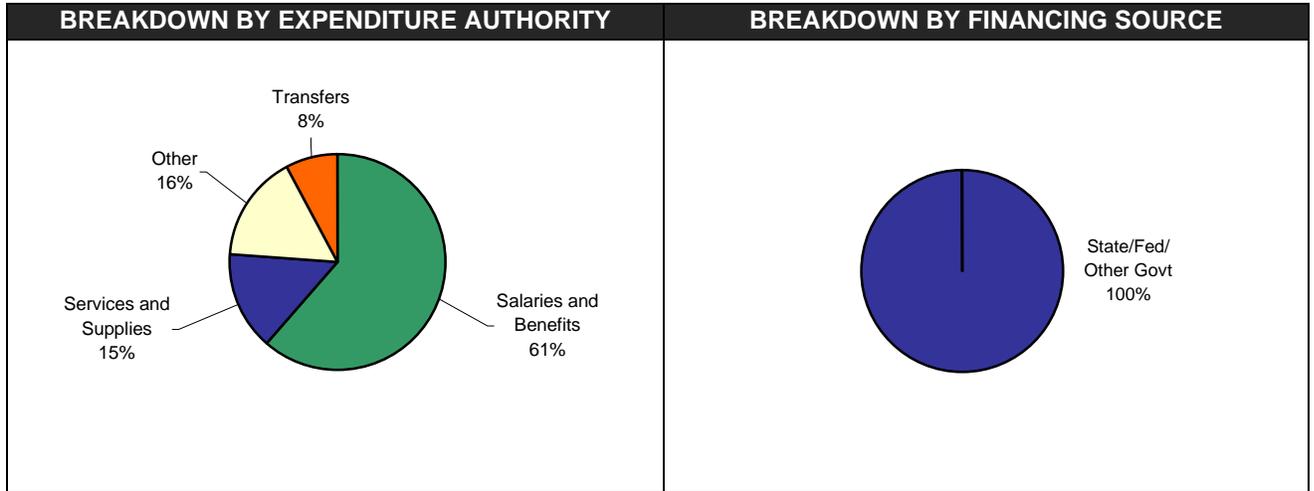
- Successfully completed the tri-annual USDA Child and Adult Care Food Program Audit.
- The PSD Family Literacy Program successfully partnered with local libraries and schools with 116 parents attending at 15 locations countywide.
- The Apprenticeship Job Training program prepared 25 volunteers for jobs in the custodial, food service and/or clerical fields.
- 183 students participated in childhood development classes offered by PSD and the University of Riverside Family, Friends and Neighbors program.

V. SUMMARY OF BUDGET UNITS

	2006-07			
	Appropriation	Revenue	Fund Balance	Staffing
Preschool Services	38,512,562	38,691,418	(178,856)	514.1



VI. 2006-07 BUDGET



VII. GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

GOAL 1: ACHIEVE SCHOOL READINESS OF ENROLLED CHILDREN TO ENSURE THEY ARE MAKING PROGRESS TOWARD POSITIVE OUTCOMES AS REQUIRED BY THE DESIRED RESULTS DEVELOPMENTAL PROFILE REVISED PROGRAM (DRDP-R).

- Objective A: Teachers will assess children three times per year.*
- Objective B: Teachers will share child assessment information with parents and this input will be used to prepare home and classroom activities responsive to children’s individual needs.*
- Objective C: Management will analyze child outcomes information to develop staff training and plans, to ensure our children are successful.*

MEASUREMENT	2005-06 (Actual)	2006-07 (Projected)	2006-07 (Estimated)	2007-08 (Projected)
1A., 1B., 1C. Desired Results Developmental Profile (DRDP-R) to meet state and federal assessments.	N/A	85%	85%	85%

Status

Children are currently being assessed using the DRDP-R. The second assessment will take place in February 2007 and the third assessment in May 2007. Management will analyze prior year child outcomes in December 2006 to develop plans for the remainder of the current program year.

GOAL 2: MAINTAIN PARENT SATISFACTION RATE.

- Objective A: Agency survey forms will be collected and analyzed at least quarterly.*
- Objective B: The State Desired Results Parent Survey will be distributed to families and analyzed annually.*
- Objective C: The survey information will be analyzed to assist PSD to respond to the needs of parents and their perception of our program.*



MEASUREMENT		2005-06 (Actual)	2006-07 (Projected)	2006-07 (Estimated)	2007-08 (Projected)
2A., 2B., 2C.	Percentage of parents who respond positively on Desired Results-Parent Study and agency surveys.	N/A	85%	90%	90%

Status

Parent survey forms will be distributed in November 2006. The results will be tabulated and analyzed by January 2007.

GOAL 3: MAINTAIN A HIGH LEVEL OF ENROLLMENT NECESSARY TO MEET FEDERAL AND STATE REQUIREMENTS.

Objective A: Recruitment activity will be continuous and waiting lists will be maintained year round.

Objective B: Child slots will be replaced immediately upon knowledge of vacancies.

MEASUREMENT		2005-06 (Actual)	2006-07 (Projected)	2006-07 (Estimated)	2007-08 (Projected)
3A., 3B.	Percentage of children on bi-weekly enrollment report.	N/A	95%	95%	95%

Status

As of November 2006, the agency is 98% enrolled.

VIII. 2006-07 APPROVED ADDITIONAL GENERAL FUND FINANCING (POLICY ITEMS)

The department did not have any approved policy items for 2006-07.

IX. 2007-08 REQUESTS FOR ADDITIONAL GENERAL FUND FINANCING (POLICY ITEMS)

The department is not requesting any additional general fund financing for 2007-08.

X. 2007-08 PROPOSED FEE ADJUSTMENTS

The department is not requesting any proposed fee adjustments for 2007-08.

If there are questions about this business plan, please contact Ron Griffin, Director, at (909) 387-2357.

