## TABLE OF CONTENTS

**INTRODUCTION TO 2006-07 BUSINESS PLAN** ................................................................. 1

**ADMINISTRATIVE/EXECUTIVE**
- Clerk of the Board ........................................................................................................... 5
- County Administrative Office ............................................................................................ 8
- County Counsel .................................................................................................................. 12
- Human Resources ............................................................................................................. 16
- Information Services ........................................................................................................ 20
- Risk Management ............................................................................................................. 24
- Purchasing ........................................................................................................................ 27
- Arrowhead Regional Medical Center ............................................................................... 30
- Behavioral Health ............................................................................................................. 36
- Public Health .................................................................................................................... 39

**ECONOMIC DEVELOPMENT FUNCTION**
- Economic Development .................................................................................................. 43
- Community Development and Housing ......................................................................... 47
- Redevelopment Agency .................................................................................................... 52
- Workforce Development ................................................................................................. 56

**FISCAL**
- Assessor .......................................................................................................................... 59
- Auditor/Controller-Recorder .............................................................................................. 63
- Treasurer-Tax Collector/Public Administrator .................................................................. 68

**HUMAN SERVICES**
- Aging & Adult Services/Public Guardian .................................................................... 73
- Child Support Services ..................................................................................................... 78
- Human Services Administration ....................................................................................... 81
  - Transitional Assistance .................................................................................................. 83
  - Children’s Services ...................................................................................................... 85
- Preschool Services ........................................................................................................... 88
- Veterans Affairs ............................................................................................................... 91

**LAW AND JUSTICE**
- District Attorney ............................................................................................................. 95
- Law and Justice Group Administration ........................................................................... 98
- Probation .......................................................................................................................... 100
- Public Defender .............................................................................................................. 104
- Sheriff .............................................................................................................................. 107

**PUBLIC AND SUPPORT SERVICES**
- Agriculture/Weights and Measures ............................................................................... 113
- Airports ............................................................................................................................. 117
- Architecture and Engineering ......................................................................................... 120
- County Library ................................................................................................................ 122
- County Museum .............................................................................................................. 125
- Facilities Management ..................................................................................................... 129
- Fleet Management ........................................................................................................... 133
- Land Use Services .......................................................................................................... 136
- Public Works .................................................................................................................... 139
- Real Estate Services ....................................................................................................... 144
- Regional Parks ............................................................................................................... 147
- Registrar of Voters .......................................................................................................... 151
- County Fire ..................................................................................................................... 154
- Special Districts .............................................................................................................. 158

**CAPITAL IMPROVEMENT PROGRAM** ......................................................................... 163
COUNTY OF SAN BERNARDINO'S 2006-07 BUSINESS PLAN

The County of San Bernardino's 2006-07 Business Plan consists of each department's mission statement, organizational chart, services provided, budget, goals, objectives, and performance measures for the period from July 1, 2006 – June 30, 2007.

The purpose of the Business Plan is to:

- Provide a guide for employees, so they are aware of the goals, objectives, and performance measures implemented in order to meet the overall Mission Statement.
- Support the annual budget plan. The department's objectives for the business plan will help determine how the budget and available resources can be tied to goals.
- Help track, monitor, and evaluate progress. By using a business plan to establish timelines and milestones, each department can gauge their progress and compare their projections to actual accomplishments.
- Promote a broader understanding of where the department is going in terms of goals.

When developing their individual business plans, each department considered the following mission, vision, and value statements of the County of San Bernardino:

Mission Statement

The mission of the government of the County of San Bernardino is to satisfy its customers by providing service that promotes the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the people it serves.

Vision Statement

Our vision is to create a safe, clean, and healthy environment that appeals to families and individuals, and attracts the best in business and industry. We will create, support, and enhance vibrant communities that emphasize beauty, culture, art, recreation, education, and a sense of history.

VALUES Statement

To achieve our Vision, we dedicate ourselves to these values:

- Valuing our workforce by providing recognition, training and education, opportunities for customer service and career development, a safe and healthy work environment and fair compensation.
- Appreciation and promotion of the diverse cultures that comprise our workforce and the communities we serve.
- Leadership by coordinating regional planning through collaboration with local communities and businesses.
- Unquestioned integrity that embraces a culture of honor and trustworthiness.
- Excellence in the development of efficient and cost-effective strategies to improve customer service in an atmosphere that allows and encourages new ideas.
- Service of the highest quality to our customers delivered with dignity and respect.