FIRE PROTECTION DISTRICT
SUMMARY

	Page #	Requirements	Sources	Use of (Contribution to) Fund Balance	Staffing
SPECIAL REVENUE FUNDS					
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT					
ADMINISTRATION	502	22,937,733	22,937,733	0	212
MOUNTAIN REGIONAL SERVICE ZONE	509	18,564,816	18,195,196	369,620	103
NORTH DESERT REGIONAL SERVICE ZONE	512	45,630,291	45,630,291	0	227
SOUTH DESERT REGIONAL SERVICE ZONE	516	16,091,822	16,091,822	0	84
VALLEY REGIONAL SERVICE ZONE	520	65,696,398	65,504,745	191,653	292
COMMUNITY FACILITIES DISTRICT 2002-2	524	300,200	300,200	0	0
HAZARDOUS MATERIALS	526	8,171,535	8,171,535	0	46
HOMELAND SECURITY GRANT PROGRAM	529	4,392,392	4,392,392	0	0
HOUSEHOLD HAZARDOUS WASTE	531	3,262,929	3,262,929	0	34
OFFICE OF EMERGENCY SERVICES	534	2,911,634	2,806,014	105,620	19
TOTAL SPECIAL REVENUE FUNDS		187,959,750	187,292,857	666,893	1,017

	Page #	Requirements	Sources	Use of (Contribution to) Fund Balance	Staffing
TERM BENEFITS AND CAPITAL REPLACEMENT SET-ASIDES	537	8,060,289	2,607,911	5,452,378	0

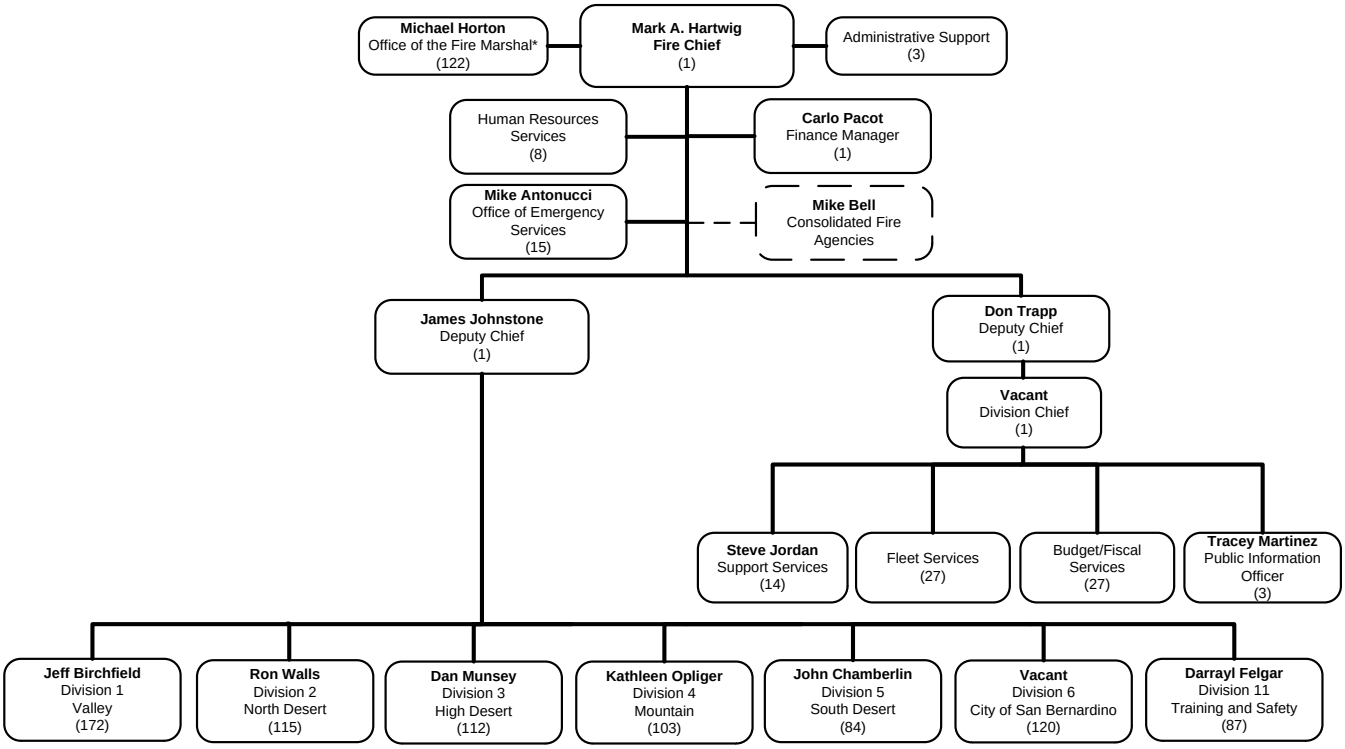
SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

Mark A. Hartwig

DEPARTMENT MISSION STATEMENT

San Bernardino County Fire is a community based all-risk emergency services organization dedicated to the health and well-being of the citizens of San Bernardino County through a balance of regionalized services delivery and accountability to the local community.

ORGANIZATIONAL CHART



*Note: Office of the Fire Marshal includes the Hazardous Materials Division and the Household Hazardous Waste Division.

2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
Special Revenue Funds						
Fire Administration	22,937,733	22,937,733		0		212
Mountain Regional Service Zone	18,564,816	18,195,196		369,620		103
North Desert Regional Service Zone	45,630,291	45,630,291		0		227
South Desert Regional Service Zone	16,091,822	16,091,822		0		84
Valley Regional Service Zone	65,696,398	65,504,745		191,653		292
Community Facilities District 2002-2	300,200	300,200		0		0
Hazardous Materials	8,171,535	8,171,535		0		46
Homeland Security Grant Program	4,392,392	4,392,392		0		0
Household Hazardous Waste	3,262,929	3,262,929		0		34
Office of Emergency Services	2,911,634	2,806,014		105,620		19
Total Special Revenue Funds	187,959,750	187,292,857	0	666,893	0	1,017
Total - All Funds	187,959,750	187,292,857	0	666,893	0	1,017

2015-16 MAJOR ACCOMPLISHMENTS

- Established a Women's Inmate Fire Crew in collaboration and partnership with the Sheriff/Coroner/Public Administrator.
- Implemented electronic patient care reporting and billing.
- Implemented electronic payment option (by credit/debit cards and electronic check) for payment of all County Fire fees.
- Increased ambulance fee revenues from Medi-Cal managed care patients with Federal Medicaid matching funds through partnership with the County's largest Medi-Cal managed care providers (Inland Empire Health Plan and Molina Healthcare).

DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	**Invest County resources in ways which create more ongoing revenue to reinvest in maintaining and improving services.**	Percentage decrease in delinquent accounts for all fees billed.	0%	30%	10%	30%
STRATEGY	Implement electronic payment options for customers to help reduce delinquent bills.					
COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		**Measure**	**2014-15 Actual**	**2015-16 Target**	**2015-16 Est.**	**2016-17 Target**
OBJECTIVE	**Implement information management best-practices that will fully utilize available technology, unify platforms and move toward a standardized enterprise approach.**	Ambulance billing collection rate.	27%	34%	34%	34%
STRATEGY	Implement electronic patient care reporting and ambulance billing using electronic trablets, web based software, and support from ICEMA to improve collection rate.					
COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		**Measure**	**2014-15 Actual**	**2015-16 Target**	**2015-16 Est.**	**2016-17 Target**
OBJECTIVE	**Invest County resources in ways which create more ongoing revenue to reinvest in maintaining and improving services.**	Ambulance revenues as a percentage of total ambulance operations costs.	N/A	35%	38%	38%
STRATEGY	Participate in Federally funded Ground Emergency Medical Transport (GEMT) cost reimbursement program.					
STRATEGY	Implement billing of First Responder Fee.					
STRATEGY	Contract with Medi-Cal managed care providers to participate in Federal Medicaid fund reimbursements for ambulance transports through Intergovernmental Transfer (IGT) funding mechanism.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		**Measure**	**2014-15 Actual**	**2015-16 Target**	**2015-16 Est.**	**2016-17 Target**
OBJECTIVE	**Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.**	Percentage reduction in the number of hospital readmissions to ARMC for Medicare patients.	0%	30%	0%	30%
STRATEGY	In collaboration and partnership with the Arrowhead Regional Medical Center (ARMC), implemented a pilot community paramedic program to reduce hospital readmissions.					

Fire Administration

DESCRIPTION OF MAJOR SERVICES

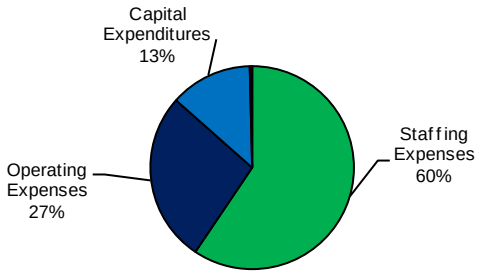
Budget at a Glance	
Total Requirements (Excl. Reimb.)	$34,687,314
Total Sources (Incl. Reimb.)	$34,687,314
Use of/ (Contribution to) Fund Balance	$0
Total Staff	212

The San Bernardino County Fire Protection District (County Fire), with the inclusion of San Bernardino City following its annexation, covers approximately 16,585 square miles, operates over 70 fire stations and 11 facilities within four Regional Service Zones (Mountain, North Desert, South Desert and Valley), serves more than 60 unincorporated communities, the City of San Bernardino, City of Twentynine Palms, City of Grand Terrace, and the Town of Yucca Valley. Additionally, County Fire provides fire protection services through contracts to five cities, which include Adelanto, Needles, Victorville, Hesperia, and Fontana's independent fire protection district.

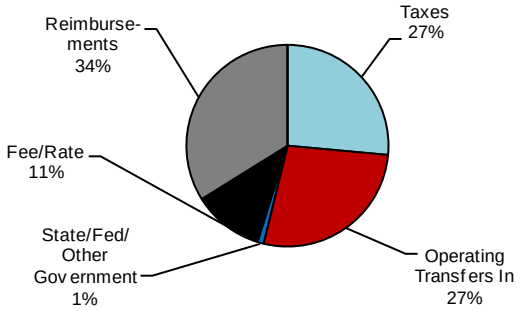
County Fire is an all-risk fire department providing emergency mitigation and management for fire suppression, emergency medical services (paramedic and non-paramedic), ambulance services, hazardous materials (HAZMAT) response, arson investigation, technical rescue including water borne, flooding and mudslide, winter rescue operations, hazard abatement, and terrorism and weapons of mass destruction. A significant factor of County Fire's services/programs include Helicopter Rescue, Dozer, fire abatement Hand Crews, Inmate Hand Crew specialized program (male and female), and Honor Guard. As part of disaster preparation, response, and mitigation, the Department's Office of Emergency Services specifically provides support and assistance to the 24 cities and towns, as well as all the unincorporated portions of the County. The field functions are supported by a County-wide management system that includes organizational business practices, human resources, financial and accounting services, vehicles services and support, and equipment warehousing and distribution. County Fire also provides for the management of community safety services such as fire prevention, building construction plans and permits, household hazardous waste, local oversight and collection program for hazardous materials, HAZMAT facility inspections, planning and engineering, and public education and outreach.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: San Bernardino County Fire Protection District - Administration

BUDGET UNIT: FPD 106
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	15,196,124	14,872,004	12,716,504	16,187,348	16,655,851	20,511,589	**4,324,241**
Operating Expenses	6,217,363	7,465,290	7,715,361	9,851,364	8,665,614	9,478,544	**(372,820)**
Capital Expenditures	2,746,610	3,899,289	5,989,224	5,129,745	4,164,281	4,564,000	**(565,745)**
Total Exp Authority	24,160,097	26,236,583	26,421,089	31,168,457	29,485,746	34,554,133	**3,385,676**
Reimbursements	(14,752,120)	(13,405,762)	(9,409,285)	(11,992,177)	(10,366,057)	(11,749,581)	**242,596**
Total Appropriation	9,407,977	12,830,821	17,011,804	19,176,280	19,119,689	22,804,552	**3,628,272**
Operating Transfers Out	898,154	162,814	100,000	110,613	110,613	133,181	**22,568**
Total Requirements	10,306,131	12,993,635	17,111,804	19,286,893	19,230,302	22,937,733	**3,650,840**
Sources							
Taxes	6,385,455	7,018,044	7,569,500	7,618,031	7,664,246	9,179,385	**1,561,354**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	815,631	780,033	1,207,338	1,100,015	813,335	336,902	**(763,113)**
Fee/Rate	1,194,259	1,294,570	1,564,331	1,689,149	2,466,117	3,818,772	**2,129,623**
Other Revenue	616,551	931,612	758,733	719,417	84,426	115,216	**(604,201)**
Total Revenue	9,011,896	10,024,259	11,099,902	11,126,612	11,028,124	13,450,275	**2,323,663**
Operating Transfers In	4,191,380	3,662,848	4,789,839	3,609,625	3,057,461	9,487,458	**5,877,833**
Total Financing Sources	13,203,276	13,687,107	15,889,741	14,736,237	14,085,585	22,937,733	**8,201,496**
Fund Balance							
Use of / (Contribution to) Fund Balance	(2,897,145)	(693,472)	1,222,063	4,550,656	5,144,717	0	**(4,550,656)**
Available Reserves				1,914,999	1,320,938	1,320,938	**(594,061)**
Total Fund Balance				6,465,655	6,465,655	1,320,938	**(5,144,717)**
Budgeted Staffing*	115	135	146	191	191	212	**21**

*Data represents modified budgeted staffing

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $22.9 million include the following:

- Staffing Expenses of $20.5 million to provide administrative, finance, and support services.
- Operating Expenses of $9.5 million for various costs including hazard abatement, airborne search and rescue, training, equipment/vehicle maintenance, facilities, warehouse, communications, and special programs.
- Capital Expenditures of $4.6 million include County Fire's replacement plan for vehicles, apparatus and other major equipment.

These costs are partially offset through Reimbursements of $11.7 million primarily from County Fire's other budget units, including the four Regional Service Zones, Office of the Fire Marshal, and the Office of Emergency Services, to fund administrative and support services functions.

Sources of $22.9 million primarily include the following:

- Property taxes of $9.2 million.
- Fee/Rate revenue of $3.8 million from contract cities, state grants, an agreement with the Land Use Services Department for hazard abatement, and various Board-approved fees.
- Operating Transfers In of $9.5 million include the following:
    - $3.7 million from County Fire reserves to fund various equipment/vehicle purchases and capital improvement projects.
    - $5.8 million from the County General Fund of which $3.5 million is for the vehicle replacement program and $2.3 million is to assist with operational costs.

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by $3.7 million which includes these significant changes:

- $4.3 million increase in Staffing Expenses primarily due to an increase in Budgeted Staffing of 21 positions, as detailed in the Staffing Changes and Operational Impact Section. This increase also includes the additional costs from negotiated salary increases.
- $372,820 decrease in Operating Expenses primarily due to the completion of various grant funded projects in 2015-16.
- $565,745 decrease in Capital Expenditures primarily due to less grant funds available for equipment purchases.

Sources are increasing by $8.2 million which includes these significant changes:

- $1.6 million of additional property taxes. Of this increase, $1.3 million is attributed to annexation of the San Bernardino City Fire Department.
- $763,113 decrease in State/Fed/Other Government revenue primarily due to less grant funds anticipated for 2016-17.
- $2.1 million increase in Fee/Rate revenue primarily due to:
    - $1.2 million of additional fire prevention fees resulting from annexation of the San Bernardino City Fire Department.
    - $600,000 from the Land Use Services Department for hazard abatement services.
- $5.9 million increase in Operating Transfers In, of which $5.6 million of this increase is from the County General Fund to assist with the replacement of aging fire apparatus and the cost of operations.

ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
Administration	3	1	0	0	4	0	4
Administrative Support/PIO	6	0	0	0	6	2	4
Human Resources	7	1	0	0	8	1	7
Budget and Fiscal Services	22	3	-1	0	24	0	24
Support Services and Warehouse	12	2	0	0	14	0	14
Office of the Fire Marshal: Fire Prevention	28	14	0	0	42	0	42
Fleet Services/Parts	24	3	0	0	27	0	27
Special Ops: Training/Safety/EMS Division	89	19	-21	0	87	23	64
Total	191	43	-22	0	212	26	186

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $20.5 million fund 212 budgeted positions of which 186 are regular positions and 26 are limited term positions. This budget reflects a net increase of 21 positions, which includes the addition of the following 43 new positions:

- A total of 22 positions to meet the projected increase in service demands from recent annexations (San Bernardino City Fire and the Fire Department of the Twentynine Palms Water District) to the San Bernardino County Fire Protection District:

    - Eight Fire Prevention positions (one Fire Prevention Supervisor; two Fire Prevention Specialists; one Fire Prevention Officer/Arson; three Fire Prevention Officers; and one Office Assistant II) to facilitate community safety, education/prevention, citation, and licensing services.

- Six positions (one Battalion Chief; two Captains; one EMS Nurse Educator; one Fire Equipment Technician II; and one extra-help Public Service Employee) for additional training classes and growing services provided by the Department's Training/Special Operations Division.
- Four positions (one Principal Budget Officer; one Human Resources Assistant; one Accounting Technician; and one Fiscal Assistant) for support of the increased administrative, personnel, and fiscal duties.
- Three Fire Agency Mechanics for the repair and maintenance of specialized fire equipment.
- One Division Chief to oversee various support services of the Department.

- A total of 12 Fire Suppression Aide (FSA) positions (four FSA II and eight FSA III) for hazard abatement services and the hand crew program.
- Two positions (one Captain and one Firefighter/Paramedic) for continuation of the Helicopter Program.
- Three positions (one Fire Prevention Officer and two Office Assistant II's) to provide additional services to the Fontana Fire Protection District in accordance with Agreement No. 08-805, as amended on March 1, 2016 (Item No. 80).
- Two positions (one Fire Prevention Officer and one Office Assistant II) for fire prevention services in the South Desert Regional Service Zone.
- One Fire Prevention Officer to provide fire prevention services for the Valley Regional Service Zone.
- One Finance Manager to manage the Department's Budget/Fiscal Division.

The above increases are partially offset by the following deletion of 22 positions:

- A total of 21 extra-help FSA positions (three FSA I's; eight FSA II's; and ten FSA III's) are replaced by regular FSA positions.
- The Budget and Fiscal Manager position is deleted due to the addition of a new Finance Manager position included in the 2016-17 budget.

Mountain Regional Service Zone

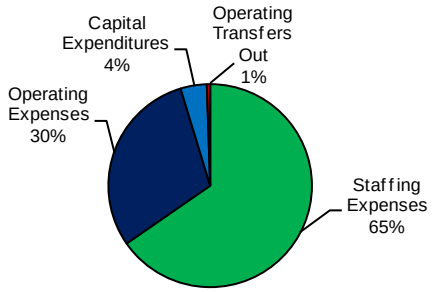
DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$18,564,816
Total Sources (Incl. Reimb.)	$18,195,196
Use of/ (Contribution to) Fund Balance	$369,620
Total Staff	103

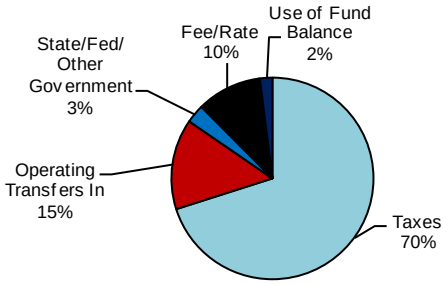
The Mountain Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection services to the areas of Angelus Oaks (Station #98), Fawnskin (Station #96), Forest Falls (Station #99), Green Valley Lake (Station #95), and Lake Arrowhead (Stations #91, #92, #93 and #94). Ambulance transport services are also provided to the Lake Arrowhead community out of Stations #91, #92 and #94. The Mountain Regional Service Zone also provides fire protection services to the former communities within the Crest Forest Fire Protection District through annexation (Stations #24, #25, #26, #28, #29 and #30). Additionally, within the Mountain Regional Service Zone there are two voter approved special tax paramedic service zones which provide services to the mountain communities.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: Mountain Regional Service Zone

BUDGET UNIT: FMZ 600
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13 Actual	2013-14 Actual	2014-15 Actual	(A) 2015-16 Modified Budget	2015-16 Estimate	(B) 2016-17 Recommended Budget	(B-A) Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	6,820,843	9,648,611	10,733,541	11,053,411	11,357,542	12,129,198	**1,075,787**
Operating Expenses	2,605,201	3,781,209	4,566,419	4,363,091	3,994,045	5,563,582	**1,200,491**
Capital Expenditures	0	407,823	20,911	472,210	247,082	773,820	**301,610**
Total Exp Authority	9,426,044	13,837,643	15,320,871	15,888,712	15,598,669	18,466,600	**2,577,888**
Reimbursements	0	(72,685)	(290,509)	0	0	0	**0**
Total Appropriation	9,426,044	13,764,958	15,030,362	15,888,712	15,598,669	18,466,600	**2,577,888**
Operating Transfers Out	90,557	201,511	10,000	54,449	54,449	98,216	**43,767**
Total Requirements	9,516,601	13,966,469	15,040,362	15,943,161	15,653,118	18,564,816	**2,621,655**
Sources							
Taxes	8,218,638	8,539,167	8,694,440	12,570,252	12,672,731	13,008,381	**438,129**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	162,559	232,962	257,113	351,276	335,123	555,271	**203,995**
Fee/Rate	949,171	5,394,277	5,561,117	2,118,505	1,864,545	1,892,070	**(226,435)**
Other Revenue	196,706	161,232	47,041	51,990	61,344	44,281	**(7,709)**
Total Revenue	9,527,074	14,327,638	14,559,711	15,092,023	14,933,743	15,500,003	**407,980**
Operating Transfers In	770,238	621,518	182,361	931,011	658,918	2,695,193	**1,764,182**
Total Financing Sources	10,297,312	14,949,156	14,742,072	16,023,034	15,592,661	18,195,196	**2,172,162**
Fund Balance							
Use of / (Contribution to) Fund Balance**	(780,711)	(982,687)	298,290	(79,873)	60,457	369,620	**449,493**
Available Reserves				2,726,125	2,585,795	2,216,175	**(509,950)**
Total Fund Balance				2,646,252	2,646,252	2,585,795	**(60,457)**
Budgeted Staffing*	99	92	96	97	97	103	**6**

*Data represents modified budgeted staffing
**Contribution to Fund Balance appears as a negative number and increases Available Reserves.

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $18.6 million primarily include the following:

- Staffing Expenses of $12.1 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of $5.6 million for operations of 14 fire stations including facility costs, equipment, vehicle services, and various other services/supplies.
- Capital Expenditures of $773,820 for various improvement projects and equipment purchases.

Sources of $18.2 million primarily include the following:

- Property taxes of $13.0 million.
- Fee/Rate revenue of $1.9 million from ambulance services and special assessments.
- Operating Transfers In of $2.7 million ($1.4 million from County Fire set-asides for various capital improvements and $1.3 million from the County General Fund to assist with operational costs of this regional service zone).

Within the Mountain Regional Service Zone are two Paramedic Service Zones (PM-1 Lake Arrowhead and PM-4 Crestline) that are funded by voter approved special taxes. The details of each service zone follows:

Service Zone PM-1 Lake Arrowhead is funded by a voter approved special tax authorized by the Board of Supervisors in September 1986 (originally under CSA 70 Zone PM-1). Service Zone PM-1 provides supplemental funding to support paramedic services to the communities of Lake Arrowhead and is funded by a voter approved special tax (originally $10 per parcel, but was increased to the not to exceed amount of $17 per parcel through voter approval in June 1991). This special tax is applicable to approximately 18,318 parcels. Services are provided through Fire Stations #91, #92 and #94.

Service Zone PM-4 Crestline special tax was approved by the voters on May 21, 1991 and imposed by the Board of Directors in May 1992 (formerly PM-A with Crest Forest Fire Protection District before annexation). Service Zone PM-4 provides supplemental funding to support paramedic services to the communities in and around Crestline and is funded by a voter approved per parcel tax of $24.50 (Undeveloped Parcel), $39.50 (Individual Dwelling Unit) and $45.00 (Commercial Unit). This special tax does not include an inflation factor or cost of living increase. Parcel count relative to this special tax is approximately 13,786 for 2016-17 (258 Commercial Units, 6,210 Undeveloped Parcels, and 7,318 Individual Dwelling Units). Services are provided through Fire Stations #25 and #26.

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by $2.6 million which includes the following significant changes:

- $1.1 million increase in Staffing Expenses due to a net increase of six positions, as explained in the Staffing Changes and Operational Impact section, and additional costs from negotiated salary increases.
- $1.2 million increase in Operating Expenses primarily due to additional costs for vehicle insurance premiums, station repairs/improvements, and payments related to the Intergovernmental Transfer (IGT) program.
- $301,610 increase in Capital Expenditures for various capital improvement projects.

Sources are increasing by $2.2 million which includes the following significant changes:

- $438,129 increase in property tax revenue.
- $1.8 million increase in Operating Transfers In ($1.1 million of this amount is from the County General Fund to assist with operational costs and the remaining increase of approximately $700,000 is from County Fire set-asides for capital improvement projects).

ANALYSIS OF FUND BALANCE

This budget includes the Use of Fund Balance of $369,620 to fund a number of small capital improvement projects.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
Mountain Regional Service Zone	97	16	-10	0	103	26	77
Total	97	16	-10	0	103	26	77

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $12.1 million fund 103 budgeted positions of which 77 are regular positions and 26 are limited term positions. This budget includes a net increase of six positions as follows:

- Addition of 15 positions (three Firefighter-Paramedics; six Ambulance Operator-Emergency Medical Technicians; and six Ambulance Operator-Paramedics) to complete the staffing needs of the limited term conversion process at Fire Stations #25 and #26.
- Addition of one Office Assistant I for use as a mail runner.
- Deletion of nine limited-term firefighter positions to facilitate the department's conversion from limited term to regular positions at Fire Stations #25 and #26.
- Deletion of a vacant Paid Call Firefighter (PCF) position that will have no impact on operations.

North Desert Regional Service Zone

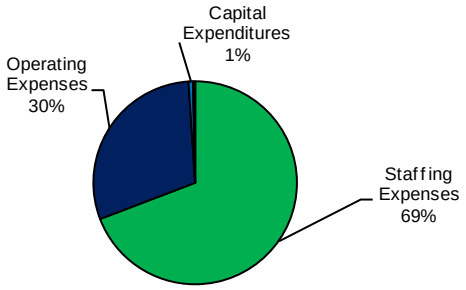
DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$47,042,361
Total Sources (Incl. Reimb.)	$47,042,361
Use of/ (Contribution to) Fund Balance	$0
Total Staff	227

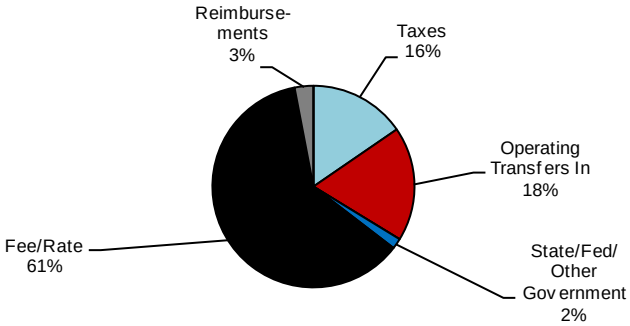
The North Desert Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission resolution 2997. This regional service zone provides fire protection and paramedic services to the areas of Spring Valley Lake (Station #22), Summit Valley (Station #48), Lucerne Valley (Station #8), Lucerne Valley – East (Station #7), Silver Lakes (Station #4), Phelan (Station #10), Wrightwood (Station #14), Pinon Hills (Station #13), El Mirage (Station #11), Baldy Mesa (Station #16), Mt. View Acres (Station #37), Harvard (Station #52), Baker (Station #53), Hinkley (Station #56) and Searles Valley (Station #57). Fire protection services are also provided to the cities of Adelanto (Station #322), Victorville (Stations #311, #312, #313, #314 and #319) and the Hesperia Fire Protection District (Stations, #302, #304 and #305) through service contracts. Ambulance transport services are provided in Lucerne Valley, Searles Valley, and Wrightwood. Additionally, within the North Desert Regional Service Zone there are four voter approved special tax fire protection zones that provide services to the communities of Red Mountain, Windy Acres, El Mirage, and Helendale/Silver Lakes.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: North Desert Regional Service Zone

BUDGET UNIT: FNZ 590
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13 Actual	2013-14 Actual	2014-15 Actual	(A) 2015-16 Modified Budget	2015-16 Estimate	(B) 2016-17 Recommended Budget	(B-A) Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	27,295,725	29,559,293	33,274,943	32,932,670	32,330,580	32,547,349	**(385,321)**
Operating Expenses	11,260,771	11,397,506	11,052,010	13,124,648	12,629,893	14,005,146	**880,498**
Capital Expenditures	38,924	47,502	18,520	278,491	152,618	327,918	**49,427**
Total Exp Authority	38,595,420	41,004,301	44,345,473	46,335,809	45,113,091	46,880,413	**544,604**
Reimbursements	(217,191)	(641,969)	(1,344,610)	(1,352,290)	(1,352,290)	(1,412,070)	**(59,780)**
Total Appropriation	38,378,229	40,362,332	43,000,863	44,983,519	43,760,801	45,468,343	**484,824**
Operating Transfers Out	143,680	146,241	20,000	108,898	108,898	161,948	**53,050**
Total Requirements	38,521,909	40,508,573	43,020,863	45,092,417	43,869,699	45,630,291	**537,874**
Sources							
Taxes	5,940,284	6,195,657	6,497,885	6,629,988	7,059,317	7,249,494	**619,506**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	206,451	314,471	294,961	415,787	485,417	793,430	**377,643**
Fee/Rate	27,756,469	28,823,764	29,369,414	29,301,743	28,701,635	28,865,827	**(435,916)**
Other Revenue	212,442	160,822	194,964	69,039	107,652	96,509	**27,470**
Total Revenue	34,115,646	35,494,714	36,357,224	36,416,557	36,354,021	37,005,260	**588,703**
Operating Transfers In	6,317,816	6,125,129	7,226,943	5,863,963	4,804,376	8,625,031	**2,761,068**
Total Financing Sources	40,433,462	41,619,843	43,584,167	42,280,520	41,158,397	45,630,291	**3,349,771**
Fund Balance							
Use of / (Contribution to) Fund Balance	(1,911,553)	(1,111,270)	(563,304)	2,811,897	2,711,302	0	**(2,811,897)**
Available Reserves				850,294	950,889	950,889	**100,595**
Total Fund Balance				3,662,191	3,662,191	950,889	**(2,711,302)**
Budgeted Staffing*	321	275	284	237	237	227	**(10)**

*Data represents modified budgeted staffing

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $45.6 million primarily include the following:

- Staffing Expenses of $32.5 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of $14.0 million for operations of 24 fire stations including facility costs, equipment, vehicle services, and various other services/supplies.

Sources of $45.6 million primarily include the following:

- Property taxes of $7.2 million.
- Fee/Rate revenue of $28.9 million from fire protection contracts, ambulance services and special assessment taxes.
- Operating Transfers In of $8.6 million, which includes County General Fund support of $8.1 million for operational costs of this regional service zone.

Within the North Desert Regional Service Zone, there are four Fire Protection Service Zones (Service Zones): FP-1 Red Mountain, FP-2 Windy Acres, FP-3 El Mirage, and FP-5 Helendale/Silver Lakes that are funded by voter approved special taxes. Details of each service zone follows:

- **Service Zone FP-1 Red Mountain** special tax was originally authorized by the Board of Supervisors in December 1964 (originally under CSA 30 Zone FP-1). Service Zone FP-1 provides fire protection services to the community of Red Mountain. These services are funded by a special tax not to exceed $332 per parcel as approved by the voters in May 1985. This special tax rate can be increased up to 3% annually for cost of living increases until it reaches the maximum rate allowed. The special tax rate budgeted for 2016-17 is

$181.41 per parcel and is presently applicable to 72 parcels. In addition to this special tax, County Fire receives a General Fund allocation of $385,992 to provide fire protection services to this service zone through a contract with the Kern County Fire Department.

- **Service Zone FP-2 Windy Acres** special tax was originally authorized in January 1985 by the Board of Supervisors (originally under CSA 70 Zone FP-2). Service Zone FP-2 provides fire protection services to the community of Windy Acres. These services are funded by a special tax not to exceed $407 per parcel as approved by the voters in May 1985. This special tax rate can be increased up to 3% annually for cost of living increases until it reaches the maximum rate allowed. The special tax rate budgeted for 2016-17 is $84.87 per parcel and is presently applicable to 117 parcels. In addition to this special tax, County Fire receives a General Fund allocation of $385,993 to provide fire protection services to this service zone through a contract with the Kern County Fire Department.

- **Service Zone FP-3 El Mirage** special tax was originally authorized by the Board of Supervisors in March 1987 (originally under CSA 38 N Zone FP-3). Service Zone FP-3 provides fire protection services to the community of El Mirage. These services are funded by a special tax of $9.00 per parcel with no annual inflationary rate as approved by the voters in July 1987. This special tax is currently applicable to 3,545 parcels. Services are provided through Fire Stations #11 and #322.

- **Service Zone FP-5 Helendale/Silver Lakes** special tax was originally authorized by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). Service Zone FP-5 provides for fire protection and paramedic staffing services to the community of Helendale/Silver Lakes. These services are funded by a special tax originally of $117 per parcel that includes an annual cost of living increase of up to 3% as approved by the voters in August 2006. The special tax rate budgeted for 2016-17 is $148.23 per parcel and is presently applicable to 7,662 parcels. Services are provided through Fire Station #4.

Within the North Desert Regional Service Zone, San Bernardino County Fire Protection District provides contract services to the cities of Adelanto, Victorville and the Hesperia Fire Protection District.

	2016-17			
	Requirements	Sources	Fund Balance	Staffing
Contract Entity				
City of Adelanto	2,235,006	2,235,006	0	9
City of Victorville	14,056,094	14,056,094	0	54
Hesperia Fire Protection District	9,710,884	9,710,884	0	54
Total Contracts	26,001,984	26,001,984	0	117

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by $537,874 which includes additional Operating Expenses of $880,498 primarily due to increases in vehicle insurance premiums, costs related to the IGT program, and County Fleet Management Department charges.

Sources are increasing $3.3 million which includes the following significant changes:

- $619,506 increase in property taxes based on 2015-16 estimates and projected growth.
- $2.8 million increase in Operating Transfers In consisting of:
    - An additional allocation of $3.7 million from the County General Fund for the cost of fire protection services rendered in the unfunded/under-funded areas of the North Desert Regional Service Zone.
    - Approximately $900,000 less from County Fire set-asides.

ANALYSIS OF FUND BALANCE

There is no budgeted Use of Fund Balance.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
North Desert Regional Service Zone	237	4	-14	0	227	17	210
Total	237	4	-14	0	227	17	210

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $32.5 million fund 227 budgeted positions of which 210 are regular positions and 17 are limited term positions. This budget includes a net decrease of 10 positions as follows:

- Addition of three Firefighter-Paramedic positions at Station #53 as part of County Fire's process of converting limited term to regular positions.
- Addition of one Office Assistant I for use as a mail runner.
- Deletion of six limited term Firefighter positions resulting from closure of Victorville contract fire station #315.
- Deletion of five Paid Call Firefighter positions. Since these positions have remained vacant, their deletions should have no impact on operations.
- Deletion of three limited term Firefighter positions at Station #53 to facilitate County Fire's conversion from limited term to regular positions.

South Desert Regional Service Zone

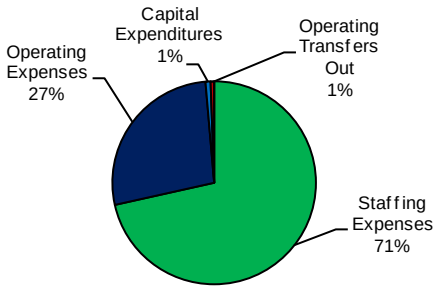
DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$16,385,836
Total Sources (Incl. Reimb.)	$16,385,836
Use of/ (Contribution to) Fund Balance	$0
Total Staff	84

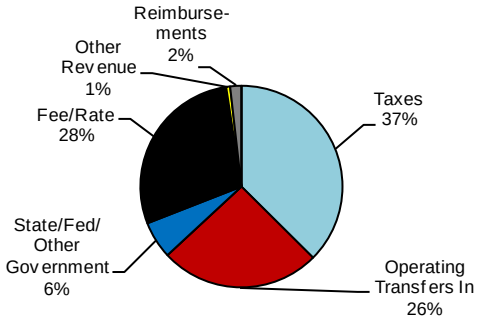
The South Desert Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection and paramedic services, as applicable, to the areas of Big River (Station #17), Black Meadow Landing (Station #55), Havasu Landing (Station #18), Johnson Valley (Station #43), Joshua Tree (Station #36), Landers (Station #19), Panorama Heights (Station #35), Parker Strip (Station #21), Pioneertown (Station #38), Yucca Mesa (Station #42), Yucca Valley (Station #41), Wonder Valley (Station #45), and Needles (Stations #31). The South Desert Regional Service Zone now provides fire protection services to Twentynine Palms through annexation (Station #421). Fire protection services are also provided to the City of Needles through a service contract. Ambulance transport service provided to Havasu Lake and paramedic service, including ambulance transport, is provided to Yucca Valley. Additionally, within the South Desert Regional Service Zone are three voter approved special tax fire protection zones that provide additional funding for services to the communities of Wonder Valley, Havasu Lake and Twentynine Palms.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: South Desert Regional Service Zone

BUDGET UNIT: FSZ 610
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	7,091,597	7,023,786	8,044,448	8,748,860	9,146,911	11,715,968	**2,967,108**
Operating Expenses	3,443,746	3,197,153	2,622,983	3,315,909	3,061,035	4,446,526	**1,130,617**
Capital Expenditures	96,116	174,363	145,750	415,450	355,987	131,500	**(283,950)**
Total Exp Authority	10,631,459	10,395,302	10,813,181	12,480,219	12,563,933	16,293,994	**3,813,775**
Reimbursements	(8,333)	(63,995)	(223,605)	(272,236)	(272,236)	(294,014)	**(21,778)**
Total Appropriation	10,623,126	10,331,307	10,589,576	12,207,983	12,291,697	15,999,980	**3,791,997**
Operating Transfers Out	101,877	162,071	10,000	54,449	54,449	91,842	**37,393**
Total Requirements	10,725,003	10,493,378	10,599,576	12,262,432	12,346,146	16,091,822	**3,829,390**
Sources							
Taxes	5,166,887	5,685,317	5,678,316	5,674,154	6,163,261	6,138,291	**464,137**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	220,097	213,243	126,283	498,690	507,960	978,259	**479,569**
Fee/Rate	2,172,834	3,099,605	2,366,346	2,496,243	2,390,258	4,673,113	**2,176,870**
Other Revenue	127,450	96,262	109,884	72,268	81,644	103,068	**30,800**
Total Revenue	7,687,268	9,094,427	8,280,829	8,741,355	9,143,123	11,892,731	**3,151,376**
Operating Transfers In	3,695,411	3,746,648	3,321,755	1,152,109	1,152,109	4,199,091	**3,046,982**
Total Financing Sources	11,382,679	12,841,075	11,602,584	9,893,464	10,295,232	16,091,822	**6,198,358**
Fund Balance							
Use of / (Contribution to) Fund Balance	(657,676)	(2,347,697)	(1,003,008)	2,368,968	2,050,914	0	**(2,368,968)**
Available Reserves				2,061,466	2,379,520	2,379,520	**318,054**
Total Fund Balance				4,430,434	4,430,434	2,379,520	**(2,050,914)**
Budgeted Staffing*	129	93	99	82	82	84	**2**

*Data represents modified budgeted staffing

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $16.1 million primarily include the following:

- Staffing Expenses of $11.7 million to provide fire protection, paramedic, ambulance transport, and administrative services to this regional service zone.
- Operating Expenses of $4.4 million for operations of 14 fire stations including facility costs, equipment, vehicle services, and various other services/supplies.

Sources of $16.1 million primarily include the following:

- Property taxes of $6.1 million.
- Fee/Rate revenue of $4.7 million from fire protection contracts, ambulance services, and special assessment taxes.
- Operating Transfers In of $4.2 million, of which $4.1 million is from the County General Fund to support operational costs of this regional service zone.

There are three Fire Protection Service Zones (Service Zones) within the South Desert Regional Service Zone: FP-4 Wonder Valley, FP-6 Havasu Lake and FP-5 Twentynine Palms that are funded by voter approved special taxes. Details of these service zones follows:

Service Zone FP-4 Wonder Valley special tax was approved by the voters on June 7, 2005. Service Zone FP-4 provides fire protection services to the community of Wonder Valley. These services are funded by a special tax of $30 per parcel with an annual 1.5% cost of living increase. The special tax rate budgeted for 2016-17 is $34.31 per parcel and is presently applicable to 4,658 parcels. Services are provided through Fire Station #45.

Service Zone FP-5 Twentynine Palms special tax was originally authorized by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). Approval of the Twentynine Palms fire power authority reorganization in 2016 annexed the service area of the Twentynine Palms community defined as the boundaries of the Water District, including the area already in County Fire's existing service area, into County Fire's Service Zone FP-5. The annexation to Service Zone FP-5 includes a special tax for funding of fire protection and emergency medical response services. This special tax includes an annual inflationary rate of up to a maximum 3% increase. The special tax rate budgeted for 2016-17 is $148.23 per parcel and is presently applicable to 15,597 parcels. Services are provided through Fire Station #421.

Service Zone FP-6 Havasu Lake special tax was originally authorized by the Board of Directors of the San Bernardino County Fire Protection District in February 2009. Service Zone FP-6 provides fire protection services to the community of Havasu Lake. These services are funded by a special tax of $113.49 per parcel with a maximum annual cost of living increase of 3% as approved by the voters in May 2009. The special tax rate budgeted for 2016-17 is $131.57 per parcel and is presently applicable to 1,334 parcels. Services are provided through Fire Station #18.

Within the South Desert Regional Service Zone, San Bernardino County Fire Protection District provides contract services to the City of Needles.

	2016-17			
	Requirements	Sources	Fund Balance	Staffing
Contract Entity				
City of Needles	604,965	604,965	0	3
Total Contracts	604,965	604,965	0	3

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by $3.8 million. This increase is primarily due to costs associated with the addition of Fire Station #421 through annexation of the Twentynine Palms Water District's fire responsibilities, replacement of limited term to regular positions at Fire Station #45, and expansion of the IGT program.

Sources are increasing by $6.2 million as follows:

- $464,137 increase in property taxes based primarily on 2015-16 estimates and no growth.
- $479,569 increase in State/Federal/Other Government revenue from continued participation in the IGT program that funds Medicaid managed care costs.
- $2.1 million of additional Fee/Rate revenue due to an increase in special tax proceeds resulting from annexation of the Twentynine Palms Water District's fire responsibilities into Service Zone FP-5.
- $3.0 million increase in Operating Transfers In, of which $2.9 million is from the County General Fund for support of fire protection services rendered in the unfunded/under-funded areas of the South Desert Regional Zone.

ANALYSIS OF FUND BALANCE

There is no Use of Fund Balance budgeted for 2016-17.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
South Desert Regional Service Zone	82	16	-14	0	84	9	75
Total	82	16	-14	0	84	9	75

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $11.7 million fund 84 budgeted positions of which 75 are regular positions and nine are limited term positions. This budget includes a net increase of two positions as follows:

- Addition of ten positions (three Captains, three Engineers, three Firefighter-Paramedics, and one Paid Call Firefighter) due to the annexation of Twentynine Palms fire station #421.
- Addition of six positions (three Captains and three Firefighter-Paramedics) to complete the conversion process from limited-term to regular positions at fire station #45.
- Deletion of eight Paid Call Firefighter positions. Since these positions have remained vacant, their deletions should have no impact on operations.
- Deletion of six limited term firefighter positions at fire station #45 due to the process of converting to regular positions.

Valley Regional Service Zone

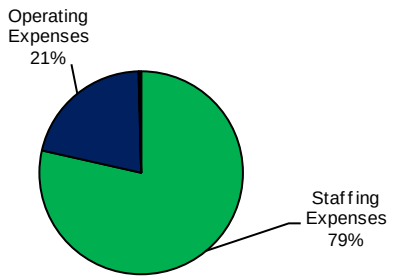
DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$66,991,404
Total Sources (Incl. Reimb.)	$66,799,751
Use of/ (Contribution to) Fund Balance	$191,653
Total Staff	292

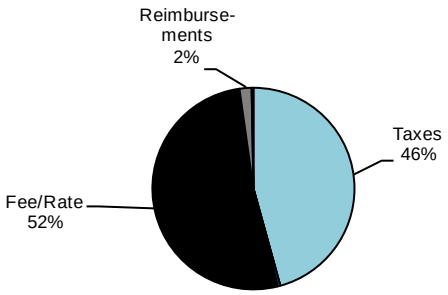
The Valley Regional Service Zone was formed through a reorganization process effective July 1, 2008 per Local Agency Formation Commission Resolution 2997. This regional service zone provides fire protection and paramedic services to the unincorporated areas of Colton, Devore (Station #2), San Antonio Heights (Station #12), Lytle Creek (Station #20), Mt Baldy (Station #200), Muscoy (Station #75), Bloomington (Station #76), Grand Terrace (Station #23), Mentone (Station #9), Oak Glen (Station #555), Little Mountain, and Highland. Fire protection services are also provided to the Fontana Fire Protection District (Stations #71, #72, #73, #74, #77, #78 and #79) through a service contract. The Valley Regional Service Zone now provides fire protection services to the City of San Bernardino through annexation (Stations #221, #222, #224, #225, #226, #227, #228, #229, #231 and #232). Additionally, there are two voter approved special tax paramedic service zones within the Valley Regional Service Zone which provide services to the communities of Highland and Yucaipa, as well as one voter approved special tax fire protection zone for San Bernardino City.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: Valley Regional Service Zone

BUDGET UNIT: FVZ 580
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	22,589,491	24,634,852	28,797,694	29,495,744	29,667,072	52,609,745	**23,114,001**
Operating Expenses	7,312,274	7,265,015	7,102,215	9,494,133	8,592,990	14,108,107	**4,613,974**
Capital Expenditures	1,147,663	318,157	345,947	137,968	25,400	66,120	**(71,848)**
Total Exp Authority	31,049,428	32,218,024	36,245,856	39,127,845	38,285,462	66,783,972	**27,656,127**
Reimbursements	(9,431)	(283,036)	(824,987)	(1,143,292)	(1,143,292)	(1,295,006)	**(151,714)**
Total Appropriation	31,039,997	31,934,988	35,420,869	37,984,553	37,142,170	65,488,966	**27,504,413**
Operating Transfers Out	177,234	870,156	10,000	49,143	49,143	207,432	**158,289**
Total Requirements	31,217,231	32,805,144	35,430,869	38,033,696	37,191,313	65,696,398	**27,662,702**
Sources							
Taxes	8,529,642	9,270,346	9,765,198	9,696,949	10,262,650	30,629,183	**20,932,234**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	229,176	343,966	317,286	86,180	85,022	288,033	**201,853**
Fee/Rate	20,141,452	20,946,649	23,891,768	24,956,654	24,833,301	34,538,458	**9,581,804**
Other Revenue	1,359,695	932,062	91,938	18,226	46,947	49,071	**30,845**
Total Revenue	30,259,965	31,493,023	34,066,190	34,758,009	35,227,920	65,504,745	**30,746,736**
Operating Transfers In	2,540,731	3,348,452	3,776,405	926,188	229,367	0	**(926,188)**
Total Financing Sources	32,800,696	34,841,475	37,842,595	35,684,197	35,457,287	65,504,745	**29,820,548**
Fund Balance							
Use of / (Contribution to) Fund Balance	(1,583,465)	(2,036,331)	(2,411,726)	2,349,499	1,734,026	191,653	**(2,157,846)**
Available Reserves				4,025,597	4,641,070	4,449,417	**423,820**
Total Fund Balance				6,375,096	6,375,096	4,641,070	**(1,734,026)**
Budgeted Staffing*	210	177	191	170	170	292	**122**

*Data represents modified budgeted staffing

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $65.7 million primarily include the following:

- Staffing Expenses of $52.6 million to provide fire protection, paramedic, and administrative services to the regional service zone.
- Operating Expenses of $14.1 million for operations of 26 fire stations including facility costs, equipment, vehicle services, and various other services/supplies.

Sources of $65.5 million primarily include property taxes of $30.6 million and Fee/Rate revenue of $34.5 million from contracts and special assessment taxes.

Within the Valley Regional Service Zone, there are two Paramedic Service Zones (Service Zones): PM-2 Highland and PM-3 Yucaipa that are funded by voter approved special taxes. Additionally, there is one Fire Protection Service Zone (Service Zone): FP-5 San Bernardino City which is funded by a voter approved special tax. The following is more detail of these service zones:

Service Zone PM-2 Highland special tax was originally authorized by the Board of Supervisors on July 1985 (originally under CSA 38 L Zone PM-2). Service Zone PM-2 provides paramedic services to the unincorporated area of Highland and the unincorporated area of San Bernardino. These services are funded by a special tax not to exceed $19 per residential unit and $38 per commercial unit, with no annual inflationary increase as approved by the voters on November 5, 1995. These maximum special tax rates are budgeted for this fiscal year. There are currently 5,360 residential dwelling units and 82 commercial units for which this special tax is applicable.

Service Zone PM-3 Yucaipa special tax was authorized by the Board of Supervisors in December 1986 (originally under CSA 38 M Zone PM-3) and the City of Yucaipa detached from the service zone in July 1999. Service Zone PM-3 provides paramedic services to the unincorporated area of Yucaipa through a contract with the City of Yucaipa. Services are funded by a special tax not to exceed $24 per residential unit and $35 per commercial unit with no annual inflationary increase, as approved by the voters on June 2, 1987. There are currently 224 residential units and 78 commercial units for which this special tax is applicable.

Service Zone FP-5 San Bernardino City special tax was originally approved by the Board of Supervisors in April 2006 (originally under CSA 70 Zone FP-5). Approval of the San Bernardino City Fire reorganization includes annexation into the Service Zone FP-5, which includes a special tax for funding of fire protection and emergency medical response services. This special tax has an annual inflationary rate of up to a maximum 3% increase. The current special tax rate for FP-5 is $148.23 per parcel and is presently applicable to 53,180 parcels. Services are provided through Fire Stations #221, #222, #224, #225, #226, #227, #228, #229, #231 and #232.

Within the Valley Regional Service Zone, San Bernardino County Fire Protection provides contract fire suppression, emergency medical response, and emergency management services to the Fontana Fire Protection District.

	2016-17			
	Requirements	Sources	Fund Balance	Staffing
Contract Entity				
City of Fontana	25,651,263	25,651,263	0	105
Total Contracts	25,651,263	25,651,263	0	105

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by $27.7 million, which includes increases for Staffing Expenses ($23.1 million) and Operating Expenses ($4.6 million), primarily due to annexation of the San Bernardino City Fire Department.

Sources are increasing by $29.8 million representing the following significant changes:

- $20.9 million increase in property taxes primarily due to annexation of the San Bernardino City Fire Department.
- $9.6 million increase in Fee/Rate revenue that primarily includes $7.4 million in new special assessment taxes from annexation of the San Bernardino City Fire Department into service zone FP-5, as well as $1.3 million increase from the City of Fontana for additional contract services.

ANALYSIS OF FUND BALANCE

This budget includes the Use of Fund Balance of $191,653 to fund a number of small capital improvement projects.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
Valley Regional Service Zone	170	123	-1	0	292	5	287
Total	170	123	-1	0	292	5	287

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $52.6 million fund 292 budgeted positions of which 287 are regular positions and five are limited term positions. This budget includes a net increase of 122 positions as follows:

- Addition of 120 positions due to annexation of the City of San Bernardino Fire Department:
    - 1 Assistant Chief
    - 3 Battalion Chiefs
    - 36 Captains
    - 36 Engineers
    - 39 Firefighter-Paramedics
    - 3 Firefighters
    - 1 Staff Analyst I
    - 1 Office Assistant III
- Addition of three Firefighter-Paramedics for fire station #73 within the City of Fontana contract.
- Deletion of one Paid Call Firefighter position that has remained vacant and will therefore have no impact on operations.

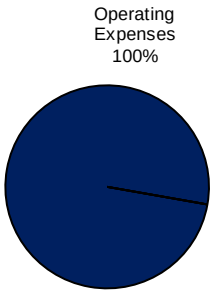
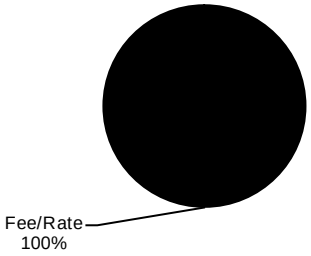
Community Facilities District 2002-2

DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$300,200
Total Sources (Incl. Reimb.)	$300,200
Use of/ (Contribution to) Fund Balance	$0
Total Staff	0

The County of San Bernardino Board of Supervisors formed Community Facilities District (CFD) 2002-2 (Central Valley Fire Protection District-Fire Protection Services) on August 6, 2002 to ensure a financing mechanism to provide fire protection services within the boundaries of the area formerly known as Central Valley Fire Protection District, which is now part of the Fontana Fire Protection District as a result of the County Fire Reorganization LAFCO 3000 on July 1, 2008. The CFD authorizes a special tax levy each year in the approximate amount of $565 per developed acre on new non-residential development within CFD 2002-2.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS (EXCLUDING REIMBURSEMENTS)	TOTAL SOURCES (INCLUDING REIMBURSEMENTS)
	

ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: Community Facilities District 2002-2

BUDGET UNIT: SFE 106
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13 Actual	2013-14 Actual	2014-15 Actual	(A) 2015-16 Modified Budget	2015-16 Estimate	(B) 2016-17 Recommended Budget	(B-A) Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	0	0	0	0	0	0	**0**
Operating Expenses	282,009	280,031	280,647	285,500	290,000	300,200	**14,700**
Capital Expenditures	0	0	0	0	0	0	**0**
Total Exp Authority	282,009	280,031	280,647	285,500	290,000	300,200	**14,700**
Reimbursements	0	0	0	0	0	0	**0**
Total Appropriation	282,009	280,031	280,647	285,500	290,000	300,200	**14,700**
Operating Transfers Out	0	0	0	0	0	0	**0**
Total Requirements	282,009	280,031	280,647	285,500	290,000	300,200	**14,700**
Sources							
Taxes	0	0	0	0	0	0	**0**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	0	0	0	0	0	0	**0**
Fee/Rate	279,748	279,748	279,748	285,300	295,000	300,000	**14,700**
Other Revenue	564	405	243	200	120	200	**0**
Total Revenue	280,312	280,153	279,991	285,500	295,120	300,200	**14,700**
Operating Transfers In	0	0	0	0	0	0	**0**
Total Financing Sources	280,312	280,153	279,991	285,500	295,120	300,200	**14,700**
Fund Balance							
Use of / (Contribution to) Fund Balance**	1,697	(122)	656	0	(5,120)	0	**0**
Available Reserves				2,554	7,674	7,674	**5,120**
Total Fund Balance				2,554	2,554	7,674	**5,120**
Budgeted Staffing*	0	0	0	0	0	0	**0**

*Data represents modified budgeted staffing
**Contribution to Fund Balance appears as a negative number and increases Available Reserves.

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $300,200 represent payment of the special tax levy proceeds, less minor administrative costs, to the Fontana Fire Protection District to administer the CFD. Sources of $300,200 include revenue generated from the special assessment of $565 per parcel.

BUDGET CHANGES AND OPERATIONAL IMPACT

There are no significant changes for 2016-17.

ANALYSIS OF FUND BALANCE

Use of Fund Balance is not budgeted.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.

Hazardous Materials

DESCRIPTION OF MAJOR SERVICES

County Fire is an all-risk department that provides for the oversight and regulation of all commercial hazardous materials and wastes within the County. The Hazardous Materials (HazMat) Division functions to protect the health and safety of the public and the environment of the County of San Bernardino by assuring that hazardous materials are properly handled and stored.

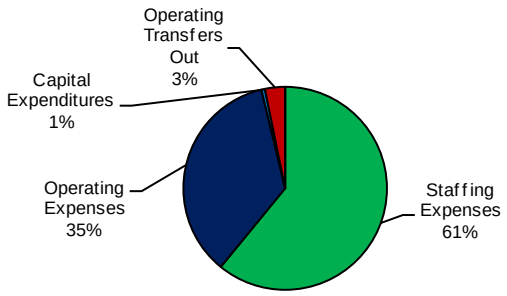
Budget at a Glance	
Total Requirements (Excl. Reimb.)	$8,527,380
Total Sources (Incl. Reimb.)	$8,527,380
Use of/ (Contribution to) Fund Balance	$0
Total Staff	46

The following three HazMat programs provide services to all businesses in all cities within the County through inspection, emergency response, site remediation, and hazardous waste management:

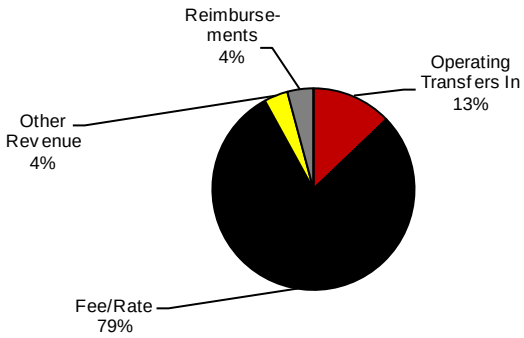
- Certified Unified Program Agency (CUPA) that inspects approximately 7,500 facilities annually to ensure the proper management of hazardous materials and wastes in six areas of State regulatory concern.
- Underground Storage Tank (UST) that involves the construction, removal, and monitoring of about 800 underground storage tanks which has led to the investigation of leaks at hundreds of facilities. Staff in this program insures mediation efforts to remove the contamination and protect ground water.
- Hazardous Materials Response Team provides emergency response to, and investigation of, all releases of hazardous materials. This 24/7 team responds to all types of hazardous material releases from businesses, pipelines, tanker trucks and rail cars. The team develops Hazardous Materials Release Response Plans and Inventory (Business Plans). The team is capable of mitigating the release and ensures that any contamination resulting from the spill or release is remediated below any level of health risk concern. If there is any sign of misconduct, the program contacts the County Environmental Crimes Task Force that coordinates all investigatory activity with the District Attorney's office.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: Hazardous Materials

BUDGET UNIT: FHZ 107
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13 Actual	2013-14 Actual	2014-15 Actual	(A) 2015-16 Modified Budget	2015-16 Estimate	(B) 2016-17 Recommended Budget	(B-A) Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	5,113,125	4,651,340	4,212,681	4,863,008	4,236,241	5,193,723	**330,715**
Operating Expenses	2,079,224	1,768,806	2,022,474	5,239,633	2,254,783	3,013,248	**(2,226,385)**
Capital Expenditures	632,351	237,122	0	403,210	348,209	47,975	**(355,235)**
Total Exp Authority	7,824,700	6,657,268	6,235,155	10,505,851	6,839,233	8,254,946	**(2,250,905)**
Reimbursements	(33,425)	(203,695)	(257,634)	(211,660)	(211,660)	(355,845)	**(144,185)**
Total Appropriation	7,791,275	6,453,573	5,977,521	10,294,191	6,627,573	7,899,101	**(2,395,090)**
Operating Transfers Out	0	361,792	361,792	0	0	272,434	**272,434**
Total Requirements	7,791,275	6,815,365	6,339,313	10,294,191	6,627,573	8,171,535	**(2,122,656)**
Sources							
Taxes	0	0	0	0	0	0	**0**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	156,671	96,783	(5,327)	0	0	0	**0**
Fee/Rate	7,330,367	6,344,508	6,746,864	6,542,932	6,443,183	6,751,891	**208,959**
Other Revenue	373,428	312,740	357,007	234,325	261,431	324,225	**89,900**
Total Revenue	7,860,466	6,754,031	7,098,544	6,777,257	6,704,614	7,076,116	**298,859**
Operating Transfers In	80,942	72,561	106,182	2,716,934	490,714	1,095,419	**(1,621,515)**
Total Financing Sources	7,941,408	6,826,592	7,204,726	9,494,191	7,195,328	8,171,535	**(1,322,656)**
Fund Balance							
Use of / (Contribution to) Fund Balance**	(150,133)	(11,227)	(865,413)	800,000	(567,755)	0	**(800,000)**
Available Reserves				1,950,758	3,318,513	3,318,513	**1,367,755**
Total Fund Balance				2,750,758	2,750,758	3,318,513	**567,755**
Budgeted Staffing*	53	49	43	47	47	46	**(1)**

*Data represents modified budgeted staffing
**Contribution to Fund Balance appears as a negative number and increases Available Reserves.

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $8.2 million include Staffing Expenses of $5.2 million to provide support, oversight, and regulation of all commercial hazardous materials and wastes within the County. Additionally, Operating Expenses of $3.0 million represent costs for facilities, vehicle support, professional services related to the digitized imaging system project, and various services/supplies.

Sources of $8.2 million include Fee/Rate revenue of $6.8 million from health fees, CUPA permit and inspection fees, and emergency response fees. In addition, Operating Transfers In of $1.1 million are budgeted from County Fire set-asides primarily to fund the $800,000 cost of the digitized imaging system project.

BUDGET CHANGES AND OPERATIONAL IMPACT

Major changes in Requirements include:

- $2.2 million decrease in Operating Expenses primarily because a $2.0 million transfer to the County's Capital Improvement Fund for HazMat's portion of a new County Fire training facility is not budgeted this fiscal year.
- $355,235 decrease in Capital Expenditures primarily due to completion of a number of vehicle/equipment purchases in 2015-16.
- $272,434 increase in Operating Transfers Out to assist the Household Hazardous Waste division with operational costs ($157,172) and to replenish HazMat's capital replacement set-aside fund ($115,262).

Significant changes in Sources include:

- $208,959 increase in CUPA inspection fees and other current service revenue.
- $1.6 million decrease in Operating Transfers In primarily due to suspension of a $2.0 million transfer from HazMat's set-aside fund for the County Fire consolidated administrative building.

ANALYSIS OF FUND BALANCE

There is no Use of Fund Balance budgeted.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
Hazardous Materials	47	2	-3	0	46	1	45
Total	47	2	-3	0	46	1	45

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $5.2 million fund 46 budgeted positions, of which 45 are regular positions and one is limited term. This budget includes a net decrease of one position as follows:

- Addition of one Deputy Fire Marshal to provide oversight of operations for a new division created from annexation of the San Bernardino City Fire Department.
- Addition of one Hazardous Materials Specialist II for increased workload primarily associated with the CUPA responsibilities. This position is expected to provide additional inspections and investigations for County Ordinance compliance of various business facilities, as well as educate business owners on the requirements for obtaining legally required hazardous materials permits.
- Deletion of three part-time Public Service Employee (PSE) Office Assistant positions that are no longer needed.

Homeland Security Grant Program

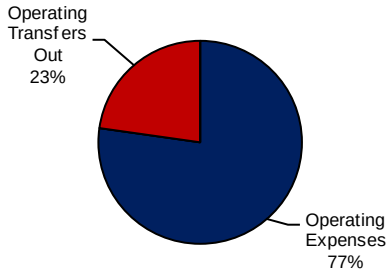
DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$4,392,392
Total Sources (Incl. Reimb.)	$4,392,392
Use of/ (Contribution to) Fund Balance	$0
Total Staff	0

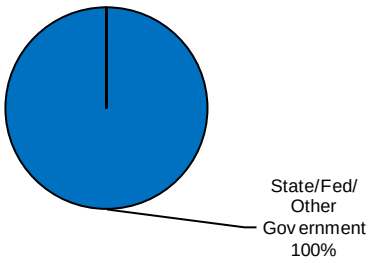
The California Governor's Office of Emergency Services (CalOES) operates in accordance with the provisions of the Governor's Reorganization Plan No. 2 (Government Code Section 8585 (a)(1)), dated May 3, 2012. Since 1999, County Fire's Office of Emergency Services (County OES) has received grant funds through CalOES from the Federal Emergency Management Agency (FEMA) for terrorism risk capability assessments and eligible equipment for Emergency First Responders. The Homeland Security Grant Program (HSGP) is one tool amongst a comprehensive set of federal measures administered by CalOES to help strengthen the state against risks associated with potential terrorist attacks. CalOES has annually approved and awarded this grant to County Fire OES. The acceptance of this grant continues San Bernardino County's efforts, through the oversight of County Fire, of implementing the federal grant's objectives/strategies, effectively preparing for incident situations, and responding to catastrophic events.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: Homeland Security Grant Program

BUDGET UNIT: SME 108
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13 Actual	2013-14 Actual	2014-15 Actual	(A) 2015-16 Modified Budget	2015-16 Estimate	(B) 2016-17 Recommended Budget	(B-A) Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	0	0	0	0	0	0	**0**
Operating Expenses	3,237,004	1,776,500	1,506,927	3,904,533	1,113,696	3,392,786	**(511,747)**
Capital Expenditures	0	0	0	0	0	0	**0**
Total Exp Authority	3,237,004	1,776,500	1,506,927	3,904,533	1,113,696	3,392,786	**(511,747)**
Reimbursements	0	0	0	0	0	0	**0**
Total Appropriation	3,237,004	1,776,500	1,506,927	3,904,533	1,113,696	3,392,786	**(511,747)**
Operating Transfers Out	1,309,022	1,234,049	717,990	1,108,069	512,077	999,606	**(108,463)**
Total Requirements	4,546,026	3,010,549	2,224,917	5,012,602	1,625,773	4,392,392	**(620,210)**
Sources							
Taxes	0	0	0	0	0	0	**0**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	4,682,024	2,846,944	2,280,496	5,011,523	1,624,286	4,390,392	**(621,131)**
Fee/Rate	0	0	990	0	0	0	**0**
Other Revenue	3,709	1,275	1,296	1,079	2,000	2,000	**921**
Total Revenue	4,685,733	2,848,219	2,282,782	5,012,602	1,626,286	4,392,392	**(620,210)**
Operating Transfers In	0	0	0	0	0	0	**0**
Total Financing Sources	4,685,733	2,848,219	2,282,782	5,012,602	1,626,286	4,392,392	**(620,210)**
Fund Balance							
Use of / (Contribution to) Fund Balance**	(139,707)	162,330	(57,865)	0	(513)	0	**0**
Available Reserves				108,314	108,827	108,827	**513**
Total Fund Balance				108,314	108,314	108,827	**513**
Budgeted Staffing*	0	0	0	0	0	0	**0**

*Data represents modified budgeted staffing
**Contribution to Fund Balance appears as a negative number and increases Available Reserves.

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $4.4 million include Operating Expenses of $3.4 million that primarily represent transfers to other County Fire budget units and sub-recipients of the HSGP as reimbursement for project costs. In addition, Operating Transfers Out of $999,606 are primarily to the following participating County entities: Sheriff/Coroner/Public Administrator, Public Health, ICEMA, and other County departments for grant expenditures related to terrorism risk capability assessments, planning, and eligible equipment purchases.

Sources of $4.4 million represent grant funding awarded from FEMA, through CalOES, for the HSGP.

BUDGET CHANGES AND OPERATIONAL IMPACT

A decrease in both Requirements and Sources of $620,210 is primarily due to the closure of two prior grant award periods for HSGP funded projects.

ANALYSIS OF FUND BALANCE

There is no Use of Fund Balance budgeted.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.

Household Hazardous Waste

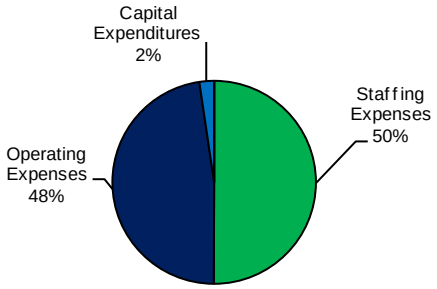
DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$3,262,929
Total Sources (Incl. Reimb.)	$3,262,929
Use of/ (Contribution to) Fund Balance	$0
Total Staff	34

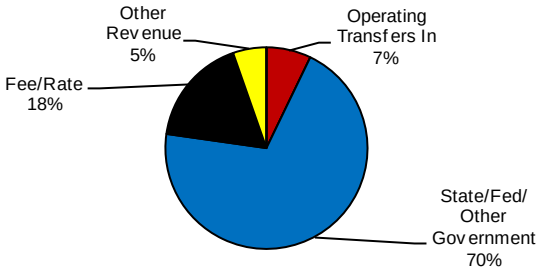
County Fire is an all-risk Department that provides a nationally recognized award-winning program Household Hazardous Waste (HHW) for management of hazardous waste generated by the communities in San Bernardino County. HHW provides full service activities that include the collection, packaging, transportation, re-use, recycling, and ultimately environmentally safe disposal of hazardous waste. The program re-uses or recycles hundreds of thousands of pounds of waste mostly comprised of used paint, used oil, batteries, pesticides and other household chemicals that cannot be put down the drain or be dumped in the landfill. The HHW program also conducts public education programs and activities to reduce or eliminate the impact of these hazardous wastes on public health and the environment. The program contracts with every city and town in the County, except the City of Fontana who operates their own program, to make these services available to almost every single resident within the County service areas.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: Household Hazardous Waste

BUDGET UNIT: FHH 107
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13 Actual	2013-14 Actual	2014-15 Actual	(A) 2015-16 Modified Budget	2015-16 Estimate	(B) 2016-17 Recommended Budget	(B-A) Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	1,336,475	1,391,478	1,408,448	1,611,333	1,419,958	1,633,428	**22,095**
Operating Expenses	1,172,790	1,390,506	1,471,947	1,385,867	1,414,595	1,553,501	**167,634**
Capital Expenditures	9,672	128,786	106,592	165,000	114,661	76,000	**(89,000)**
Total Exp Authority	2,518,937	2,910,770	2,986,987	3,162,200	2,949,214	3,262,929	**100,729**
Reimbursements	0	0	0	0	0	0	**0**
Total Appropriation	2,518,937	2,910,770	2,986,987	3,162,200	2,949,214	3,262,929	**100,729**
Operating Transfers Out	0	75,079	122,742	0	0	0	**0**
Total Requirements	2,518,937	2,985,849	3,109,729	3,162,200	2,949,214	3,262,929	**100,729**
Sources							
Taxes	0	4,507	11,801	0	6,179	0	**0**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	2,174,399	2,301,070	2,440,978	2,239,134	2,237,447	2,287,449	**48,315**
Fee/Rate	622,089	627,206	581,298	628,509	539,113	567,509	**(61,000)**
Other Revenue	176,850	187,207	176,530	167,557	163,355	174,799	**7,242**
Total Revenue	2,973,338	3,119,990	3,210,607	3,035,200	2,946,094	3,029,757	**(5,443)**
Operating Transfers In	3,258	500	36,470	127,000	127,000	233,172	**106,172**
Total Financing Sources	2,976,596	3,120,490	3,247,077	3,162,200	3,073,094	3,262,929	**100,729**
Fund Balance							
Use of / (Contribution to) Fund Balance**	(457,659)	(134,641)	(137,348)	0	(123,880)	0	**0**
Available Reserves				888,127	1,012,007	1,012,007	**123,880**
Total Fund Balance				888,127	888,127	1,012,007	**123,880**
Budgeted Staffing*	36	33	33	34	34	34	**0**

*Data represents modified budgeted staffing
**Contribution to Fund Balance appears as a negative number and increases Available Reserves.

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $3.3 million primarily represent:

- $1.6 million of Staffing Expenses to provide full service activities for the collection, packaging, transportation, re-use, recycling and ultimate environmentally safe disposal of HHW.
- $1.6 million of Operating Expenses for the operations and administrative support to fulfill contracts with 23 of the 24 cities and towns within the County, which ensures that these services are available to virtually all residents within the County.

Sources of $3.3 million primarily include:

- $2.3 million in State/Fed/Other Government aid ($2.0 million from participating contract cities and $250,000 in state grants).
- $567,509 in Fee/Rate revenue ($411,509 in special assessment taxes and $156,000 from fees for services provided).

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by $100,729 primarily due to increased costs for disposal services. Sources are also increasing by $100,729 primarily due to an Operating Transfer In from the Hazardous Materials Division to assist Household Hazardous Waste with funding operational costs.

ANALYSIS OF FUND BALANCE

There is no Use of Fund Balance budgeted.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
Household Hazardous Waste	34	0	0	0	34	14	20
Total	34	0	0	0	34	14	20

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $1.6 million fund 34 budgeted positions of which 20 are regular positions and 14 are limited term positions.

There are no budgeted staffing changes.

Office of Emergency Services

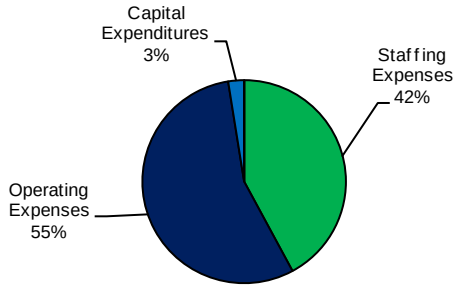
DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Requirements (Excl. Reimb.)	$4,327,023
Total Sources (Incl. Reimb.)	$4,221,403
Use of/ (Contribution to) Fund Balance	$105,620
Total Staff	19

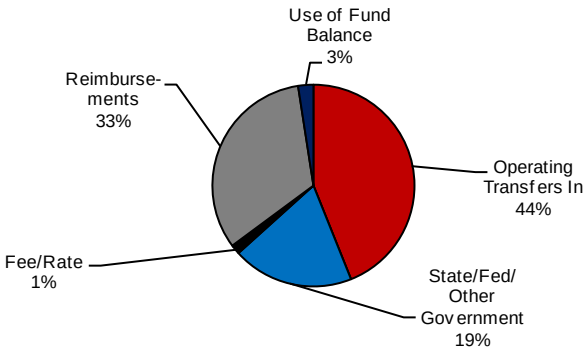
County Fire is an all-risk department providing emergency management and disaster planning and coordination throughout the County through its Office of Emergency Services (OES). OES functions as the lead agency for the San Bernardino County Operational Area (OA). While County OES does not directly manage field operations, it ensures the coordination of disaster response and recovery efforts through day-to-day program management, and is instrumental in coordination during a disaster or emergency. As part of disaster preparation, response, and mitigation, OES specifically provides support and assistance to all 24 cities and towns, as well as all the unincorporated portions of the County. OES, as an agency, represents two facilities: the Valley Emergency Operations Center (EOC) in Rialto and the High Desert Public Safety Operations Center (PSOC) in Hesperia. OES operates as the single point of contact for the California Office of Emergency Services (Cal OES) for all County activities. OES manages numerous grants totaling millions of dollars such as the Homeland Security Grant Program (HSGP), the Emergency Management Performance Grant (EMPG), and Urban Areas Security Initiative (UASI), among many others. OES is also responsible for developing and implementing numerous County-wide plans such as the Hazard Mitigation Plan, the Mass Care and Shelter Plan, and the Catastrophic Recovery Plan. OES also coordinates various task forces and boards such as the County's Flood Area Safety Taskforce.

2016-17 RECOMMENDED BUDGET

TOTAL REQUIREMENTS
(EXCLUDING REIMBURSEMENTS)



TOTAL SOURCES
(INCLUDING REIMBURSEMENTS)



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: County Fire
DEPARTMENT: San Bernardino County Fire Protection District
FUND: Office of Emergency Services

BUDGET UNIT: FES 108
FUNCTION: Public Protection
ACTIVITY: Fire Protection

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	1,325,559	1,340,296	1,561,777	1,993,964	1,759,363	1,822,678	**(171,286)**
Operating Expenses	1,111,341	1,386,984	1,738,651	1,937,569	1,417,402	2,395,345	**457,776**
Capital Expenditures	21,660	77,448	0	350,911	215,977	109,000	**(241,911)**
Total Exp Authority	2,458,560	2,804,728	3,300,428	4,282,444	3,392,742	4,327,023	**44,579**
Reimbursements	(967,650)	(709,700)	(937,190)	(1,338,906)	(600,187)	(1,415,389)	**(76,483)**
Total Appropriation	1,490,910	2,095,028	2,363,238	2,943,538	2,792,555	2,911,634	**(31,904)**
Operating Transfers Out	0	0	0	29,497	0	0	**(29,497)**
Total Requirements	1,490,910	2,095,028	2,363,238	2,973,035	2,792,555	2,911,634	**(61,401)**
Sources							
Taxes	0	0	0	0	0	0	**0**
Realignment	0	0	0	0	0	0	**0**
State/Fed/Other Government	532,594	634,929	795,368	936,339	573,999	838,535	**(97,804)**
Fee/Rate	0	105,000	55,000	55,000	71,335	55,000	**0**
Other Revenue	8,132	6,858	30,114	1,487	6,303	11,251	**9,764**
Total Revenue	540,726	746,787	880,482	992,826	651,637	904,786	**(88,040)**
Operating Transfers In	776,399	1,259,195	1,617,184	1,901,228	1,903,391	1,901,228	**0**
Total Financing Sources	1,317,125	2,005,982	2,497,666	2,894,054	2,555,028	2,806,014	**(88,040)**
Fund Balance							
Use of / (Contribution to) Fund Balance	173,785	89,046	(134,428)	78,981	237,527	105,620	**26,639**
Available Reserves				515,637	357,091	251,471	**(264,166)**
Total Fund Balance				594,618	594,618	357,091	**(237,527)**
Budgeted Staffing*	17	17	19	20	20	19	**(1)**

*Data represents modified budgeted staffing

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of $2.9 million primarily include:

- Staffing Expenses of $1.8 million to provide emergency management and disaster planning/coordination throughout the San Bernardino County Operational Area.
- Operating Expenses of $2.4 million for costs to support and assist 24 cities and towns within the County, as well as all the unincorporated portions of the County. Also included are operating costs for two facilities, vehicles and equipment; grant related expenses; and various services/supplies.

These expenses are partially offset through Reimbursements of $1.4 million primarily from the Homeland Security Grant Program budget unit.

Sources of $2.8 million primarily represent $838,535 in grant funding and a $1.9 million allocation from the County General Fund to assist with operational costs of OES.

BUDGET CHANGES AND OPERATIONAL IMPACT

Significant changes in Requirements include:

- $171,286 decrease in Staffing Expenses primarily due to the deletion of a Staff Analyst II position.
- $457,776 increase in Operating Expenses primarily due to additional costs related to the Valley Emergency Operations Center (EOC) Compound Security Project; inventoriable equipment purchases; and COWCAP charges.
- $241,911 decrease in Capital Expenditures for fewer grant-funded purchases of equipment, vehicles and capitalized software in 2016-17.

Sources are decreasing by $88,040 primarily due to less grant funds expected in 2016-17.

ANALYSIS OF FUND BALANCE

This budget reflects the Use of Fund Balance of $105,620 for parking lot improvements at the Valley EOC ($79,000) and other smaller one-time projects.

2016-17 POSITION SUMMARY*

Division	2015-16 Modified Staffing	Adds	Deletes	Re-Orgs	2016-17 Recommended	Limited	Regular
Office of Emergency Services (OES)	15	0	0	-3	12	0	12
Budget and Fiscal Services	5	0	-1	0	4	0	4
OES - High Desert Government Center	0	0	0	3	3	0	3
Total	20	0	-1	0	19	0	19

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of $1.8 million fund 19 budgeted regular positions. This budget includes a deletion of a vacant Staff Analyst II position due to funding limitations. This deletion will result in a reorganization of duties for the remaining Staff Analyst positions to accommodate the monitoring of grant subrecipients.

San Bernardino County Fire Protection District (SBCFPD)
2016-17 Termination Benefits and Capital Improvement/Replacement Set-Asides

Description	Fund/Dept	Requirements	Sources	Fund Balance: Use of / (Contribution to) Fund Balance	Fund Balance: Available Reserves	Fund Balance: Total Fund Balance
Termination Benefits	FTR 106	0	28,000	(28,000)	6,550,107	6,522,107
Capital Improvement/Replacement:						
SBCFPD - General	FAR 106	3,647,779	570,619	3,077,160	3,001,107	6,078,267
Mountain Regional Service Zone	FMR 600	1,356,610	1,500	1,355,110	58,137	1,413,247
North Desert Regional Service Zone	FNR 590	511,109	2,000	509,109	2,539,341 *	3,048,450
South Desert Regional Service Zone	FSR 610	121,500	100	121,400	404,986	526,386
Valley Regional Service Zone	FVR 580	0	1,849,330	(1,849,330)	5,629,419 **	3,780,089
Hazmat - General	FHR 107	2,619,375	145,262	2,474,113	4,597,104	7,071,217
Hazmat (CUPA Statewide Penalties)	FKE 107	145,556	10,000	135,556	2,003,702	2,139,258
Hazmat (CUPA Admin Penalties)	FKF 107	0	100	(100)	24,758	24,658
Hazmat (Statewide Tank Penalties)	FKT 107	0	1,000	(1,000)	254,920	253,920
Total Capital Improvement/Replacement		**8,401,929**	**2,579,911**	**5,822,018**	**18,513,474**	**24,335,492**
Total All Set-Asides		**8,401,929**	**2,607,911**	**5,794,018**	**25,063,581**	**30,857,599**

TERMINATION BENEFITS AND CAPITAL IMPROVEMENT/REPLACEMENT SET-ASIDES

Termination Benefits and Capital Improvement/Replacement Set-Asides are funded with one-time sources of revenue. The amount set-aside for Termination Benefits provides a funding source to offset costs incurred for employee termination benefits. Capital Improvement/Replacement Set-Asides are established for specific capital projects or future capital needs, as well as for the purchase of new/replacement vehicles and other equipment.

The 2016-17 budget includes requirements of ($341,640) in Termination Benefits Set-Asides for a contribution from County Fire operating funds. Rather than displaying this amount in requirements, the ($341,640) is reflected in the above table as a reduction in available reserves for Termination Benefits.

* Included in the $2.5 million available reserves for the North Desert Regional Service Zone is $806,500 received from various solar companies specifically earmarked for SBCFPD capital costs resulting from development of solar projects in this regional service zone.

** Included in the $5.6 million of available reserves for the Valley Regional Service Zone is $1.8 million received from the City of San Bernardino specifically earmarked for future station and vehicle replacement.

THIS PAGE LEFT INTENTIONALLY BLANK