

**OTHER AGENCIES  
SUMMARY**

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Use of (Contribution to) Fund Balance</u>	<u>Budgeted Staffing</u>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY	540	7,826,150	7,826,150	0	42
ECONOMIC AND COMMUNITY DEVELOPMENT CORP	545	43	0	43	0
COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (CoIDA)	547	56,616	150	56,466	0
INLAND COUNTIES EMERGENCY MEDICAL AGENCY	549	4,051,140	4,139,228	(88,088)	19
	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Use of (Contribution to) Net Position</u>	<u>Budgeted Staffing</u>
<b><u>ENTERPRISE FUNDS</u></b>					
HOUSING AUTHORITY OF THE COUNTY OF SAN BERNARDINO	554	308,007,341	309,437,623	(1,430,282)	129



# IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

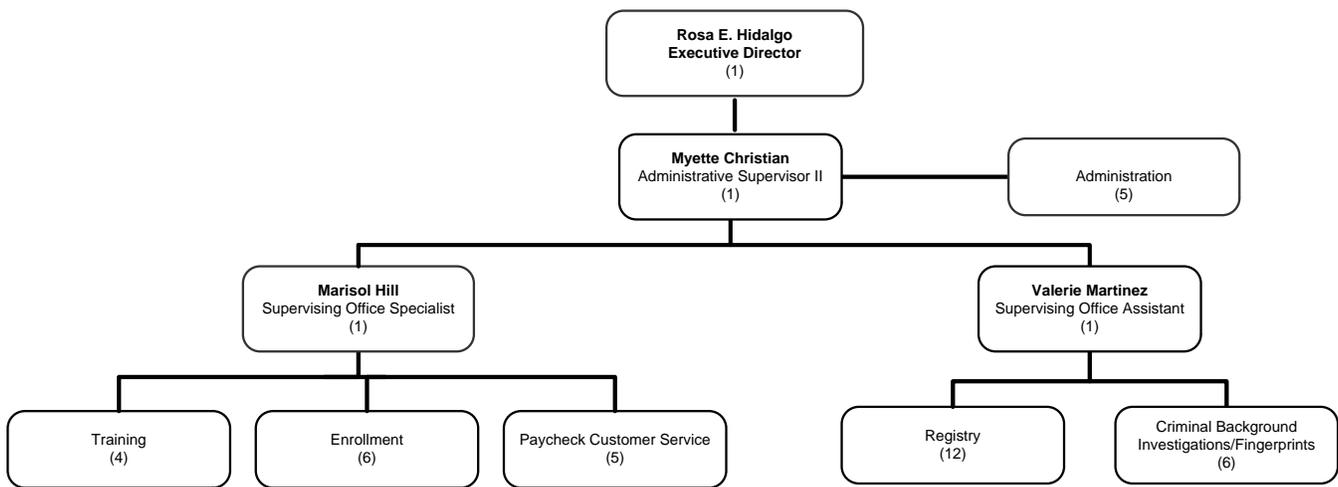
## Rosa E. Hidalgo

### DEPARTMENT MISSION STATEMENT

*The mission of the In-Home Supportive Services Public Authority is to improve the availability and quality of Homecare in the County of San Bernardino.*



### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>Special Revenue Funds</b>						
In-Home Supportive Services Public Authority	7,826,150	7,826,150		0		42
Total Special Revenue Funds	7,826,150	7,826,150	0	0	0	42

### 2015-16 MAJOR ACCOMPLISHMENTS

- Partnered with Aging and Adult Services in providing services for In-Home Supportive Services Providers and received a NACo award for this “Collaborative Effort”.
- Implemented the Fair Labor Standards Act and provided training to over 2,000 IHSS Providers.
- Provided services to over 1,675 IHSS recipients in need of a caregiver to remain safely in their home avoiding institutional placement.
- Expanded the National Caregiver Appreciation event to honor IHSS Providers.



**DEPARTMENT PERFORMANCE MEASURES**

<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Number of qualified providers in metropolitan areas.	1,350	1,690	1,375	1,375
<b>STRATEGY</b>	Maintain the number of qualified providers in the Registry to refer to IHSS recipients.					
<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Number of qualified providers in rural areas.	246	217	250	275
<b>STRATEGY</b>	Maintain the number of qualified providers in the Registry to refer to IHSS recipients.					
<b>COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.</b>	Payroll processing time	5 days	1 week	3 weeks	2 weeks
<b>STRATEGY</b>	Maintain payroll processing time to allow IHSS providers to more quickly receive timesheets and paychecks which adds economic value within the County of San Bernardino.					
<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Percentage of IHSS Registry providers trained in CPR/First Aid	23%	60%	35%	35%
<b>STRATEGY</b>	Increase number of trained IHSS Registry providers to better assist IHSS recipients to remain in their home.					
<b>STRATEGY</b>	Increase number of trained residents in San Bernardino County to have a more qualified workforce.					



## In-Home Supportive Services Public Authority

### DESCRIPTION OF MAJOR SERVICES

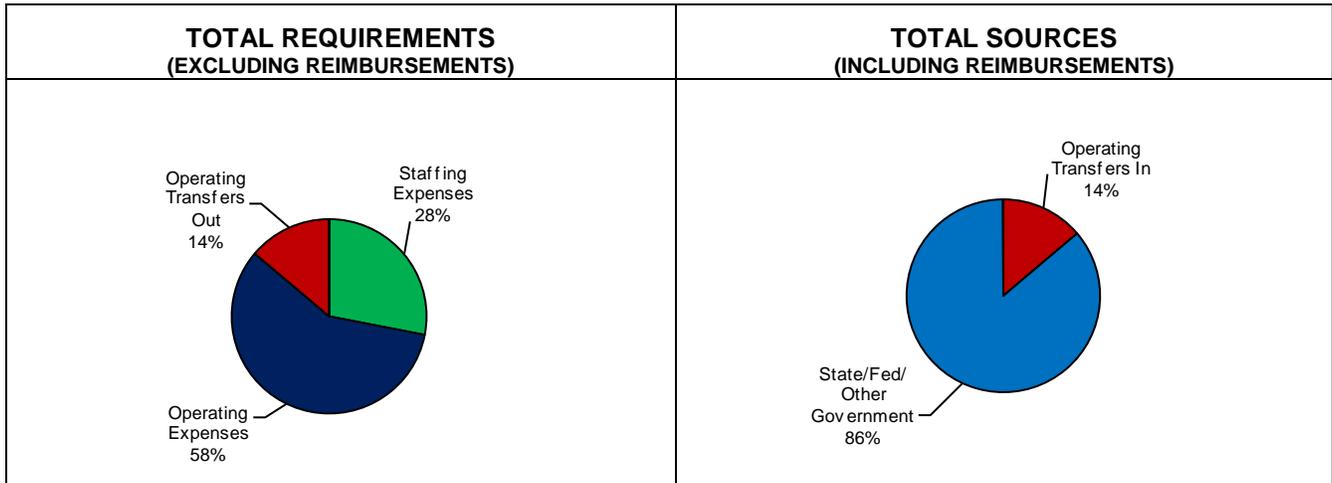
The In-Home Supportive Services (IHSS) program was created in 1973 to serve elderly, blind, and/or disabled individuals who are not able to remain safely in their home without assistance. Section 12302.25 of the Welfare and Institutions Code (WIC) mandates that each county, on or before January 1, 2003, must act as, or establish, an employer of record for collective bargaining purposes for IHSS care providers. The IHSS Public Authority (PA) was established to comply with this mandate.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$7,826,150
Total Sources (Incl. Reimb.)	\$7,826,150
Use of / (Contribution to) Fund Balance	\$0
Total Staff	42

In addition to its role in collective bargaining, the IHSS PA is required by WIC to provide the following mandated services:

- Establish a registry of potential care providers.
- Investigate the background and qualifications of potential care providers.
- Refer potential care providers from the registry to In-Home Supportive Services consumers upon request.
- Provide training for both IHSS care providers and consumers.
- Perform other functions related to the delivery of In-Home Supportive Services as designated by the governing board.

### 2016-17 RECOMMENDED BUDGET



**ANALYSIS OF 2016-17 RECOMMENDED BUDGET**

GROUP: Human Services  
 DEPARTMENT: IHSS - Public Authority  
 FUND: IHSS - Public Authority

BUDGET UNIT: RHH 498  
 FUNCTION: Public Assistance  
 ACTIVITY: Public Assistance Admin

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	1,171,008	1,054,976	1,268,433	1,701,963	1,625,133	2,196,151	494,188
Operating Expenses	3,430,159	4,480,611	4,878,258	4,617,120	4,553,802	4,548,999	(68,121)
Capital Expenditures	0	0	0	9,000	5,661	0	(9,000)
Total Exp Authority	4,601,167	5,535,587	6,146,691	6,328,083	6,184,596	6,745,150	417,067
Reimbursements	0	0	(129)	0	0	0	0
Total Appropriation	4,601,167	5,535,587	6,146,562	6,328,083	6,184,596	6,745,150	417,067
Operating Transfers Out	0	0	1,009,125	1,044,444	1,044,444	1,081,000	36,556
Total Requirements	4,601,167	5,535,587	7,155,687	7,372,527	7,229,040	7,826,150	453,623
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	4,389,445	5,532,146	5,681,542	6,326,583	6,182,507	6,741,150	414,567
Fee/Rate	0	0	483,870	0	0	0	0
Other Revenue	212,743	2,812	8,689	1,500	2,089	4,000	2,500
Total Revenue	4,602,188	5,534,958	6,174,101	6,328,083	6,184,596	6,745,150	417,067
Operating Transfers In	17,457	0	1,009,125	1,044,444	1,044,444	1,081,000	36,556
Total Financing Sources	4,619,645	5,534,958	7,183,226	7,372,527	7,229,040	7,826,150	453,623
<b>Fund Balance</b>							
Use / (Contribution to) Fund Balance	(18,478)	629	(27,539)	0	0	0	0
Available Reserves				1,459,957	1,459,957	1,459,957	0
Total Fund Balance				1,459,957	1,459,957	1,459,957	0
Budgeted Staffing*	21	19	26	32	32	42	10

\*Data represents modified budgeted staffing

**MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET**

Requirements of \$7.8 million consist of the following:

- Staffing Expenses of \$2.2 million which funds 42 positions.
- Operating Expenses of \$4.5 million which is made up of services and supplies, licensing and maintenance of the annual registry and provider health benefits database, provider and staff training, provider background investigations and finger printing, COWCAP, and payments for provider health benefits.
- Operating Transfers Out of \$1.1 million to the HS Administrative Claim budget unit which represents the required local share match payment to the state for Public Authority (PA) administration and health benefits as part of the mandated Maintenance of Effort (MOE) agreement. The HS Administrative Claim budget unit makes the entire match payment, which includes provider wages, for all IHSS MOE components.

State, Federal and Other Government revenue of \$6.7 million represents the state and federal mandated share of PA expenditures.

Operating Transfers In of \$1.1 million represents funding for the match mandated by state legislation due to the changes made to the IHSS MOE funding structure. This is funded with the 1991 Realignment transferred from the HS Administrative Claim budget unit.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$453,623 due to an increase in Staffing Expenses of \$494,188 as a result of adding a net 10 positions. New responsibilities mandated by state and federal agencies, such as fingerprinting requirements of IHSS Providers, and new federal legislation on overtime and services for homecare workers, results in a request for the addition of those new positions.

Operating Expenses are decreasing by \$68,121 as a result of decreases in lease costs and HS administrative support due to the completion of IT projects.

Sources are increasing by \$453,623. This is primarily due to an increase in available federal/state funding of \$414,567. Additionally Operating Transfers In of Realignment revenue is increasing by \$36,556 to fund an increase in the MOE as mandated by state legislation.

## ANALYSIS OF FUND BALANCE

IHSS Public Authority is fully reimbursed from federal and state funding sources with a required match which is funded with 1991 Realignment. Typically there is no use of Fund Balance.

## 2016-17 POSITION SUMMARY\*

Division	2015-16				2016-17		
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended	Limited	Regular
Administration	2	4	0	1	7	7	0
Criminal Bkg Investigations	3	1	0	2	6	6	0
Registry	11	8	-3	-3	13	13	0
Training	4	1	0	0	5	5	0
Paycheck Customer Svc	5	4	-4	0	5	5	0
Enrollment	7	2	-3	0	6	6	0
<b>Total</b>	<b>32</b>	<b>20</b>	<b>-10</b>	<b>0</b>	<b>42</b>	<b>42</b>	<b>0</b>

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$2.2 million fund 42 budgeted positions of which all are limited term positions. Due to new responsibilities mandated by state and federal agencies, such as fingerprinting requirements of IHSS Providers and new federal legislation on overtime and services for homecare workers, the department requests the addition of new positions. Detailed changes are outlined below:

### Additions

- 7 - Contract IHSS PA Office Assistant II
- 2 - Contract IHSS PA Office Assistant III
- 1 - Contract IHSS PA Fiscal Assistant
- 3 - Contract IHSS PA Office Specialist
- 1 - Contract IHSS PA Supervising Office Assistant
- 4 - Contract IHSS PA Social Worker II
- 1 - Contract IHSS PA Supervising Social Worker
- 1 - Contract IHSS PA Staff Analyst II

### Deletions

- 2 - Contract IHSS PA Office Assistant III
- 3 - Contract IHSS PA Office Assistant IV
- 4 - Contract IHSS PA Social Worker II
- 1 - Contract IHSS PA Supervising Program Specialist



## ECONOMIC AND COMMUNITY DEVELOPMENT CORPORATION Mary Jane Olhasso

### DESCRIPTION OF MAJOR SERVICES

In September 1987, the Board of Supervisors formed the County of San Bernardino Economic Development Corporation to provide additional methods of financing the acquisition of property, for and on behalf of private enterprise, to promote and enhance economic development increase opportunities for useful employment. On May 8, 2012 (Item #45), the Board of Supervisors amended the Articles of Incorporation and the By-Laws to enable the Corporation to establish an Advisory Board that would comply with the requirements for designation as a Community Development Entity (CDE) by the Community Development Financial Institution Fund of the United States Department of the Treasury. The Corporation was designated as a CDE in December 2012. Economic and Community Development Corporation is a function of the Economic Development Agency.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$43
Total Sources (Incl. Reimb.)	\$0
Use of/ (Contribution to) Fund Balance	\$43
Total Staff	0

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Economic Development  
DEPARTMENT: Economic Development Agency  
FUND: Economic and Community Development Corporation

BUDGET UNIT: SFI 499  
FUNCTION: General  
ACTIVITY: Other General

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	0	0	50	92	92	43	(49)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	0	0	50	92	92	43	(49)
Reimbursements	0	0	0	(50)	(92)	0	50
Total Appropriation	0	0	50	42	0	43	1
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	0	0	50	42	0	43	1
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0
Total Revenue	0	0	0	0	0	0	0
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	0	0	0	0	0	0	0
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	0	0	50	42	0	43	1
Available Reserves				1	0	0	(1)
Total Fund Balance				43	0	43	0
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Operating Expenses of \$43 represent costs associated with maintaining the Economic and Community Development Corporation.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements reflect the available fund balance and other revenue anticipated in 2016-17.

## ANALYSIS OF FUND BALANCE

Fund Balance was budgeted to fund costs associated with maintaining the Economic and Community Development Corporation.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



## COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Mary Jane Olhasso

### DESCRIPTION OF MAJOR SERVICES

In March 1981, the Board of Supervisors created the San Bernardino County Industrial Development Authority (CoIDA) to issue tax exempt industrial bonds for the furtherance of economic development and the creation of new jobs within the County. The annual CoIDA budget typically provides for funding for the cost of professional services related to the issuance of bonds, promotion of the financing program and other program related costs. CoIDA is a function within the Economic Development Agency.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$56,616
Total Sources (Incl. Reimb.)	\$150
Use of/ (Contribution to) Fund Balance	\$56,466
Total Staff	0

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Economic Development  
 DEPARTMENT: Economic Development Agency  
 FUND: Industrial Development Authority

BUDGET UNIT: SPG 510  
 FUNCTION: General  
 ACTIVITY: Other General

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	187	81	0	56,513	97	56,616	103
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	187	81	0	56,513	97	56,616	103
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	187	81	0	56,513	97	56,616	103
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	187	81	0	56,513	97	56,616	103
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	223	3,831	222	150	200	150	0
Total Revenue	223	3,831	222	150	200	150	0
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	223	3,831	222	150	200	150	0
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(36)	(3,750)	(222)	56,363	(103)	56,466	103
Available Reserves				273	56,739	273	0
Total Fund Balance				56,636	56,636	56,739	103
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Operating Expenses of \$56,616 represent professional services associated with the issuance of bonds, promotion of the financing program and other related costs.

## BUDGET CHANGES AND OPERATIONAL IMPACT

No significant budget changes or operational impact.

## ANALYSIS OF FUND BALANCE

Fund Balance is budgeted to fund costs associated with maintaining the Economic and Community Development Corporation.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



# INLAND COUNTIES EMERGENCY MEDICAL AGENCY

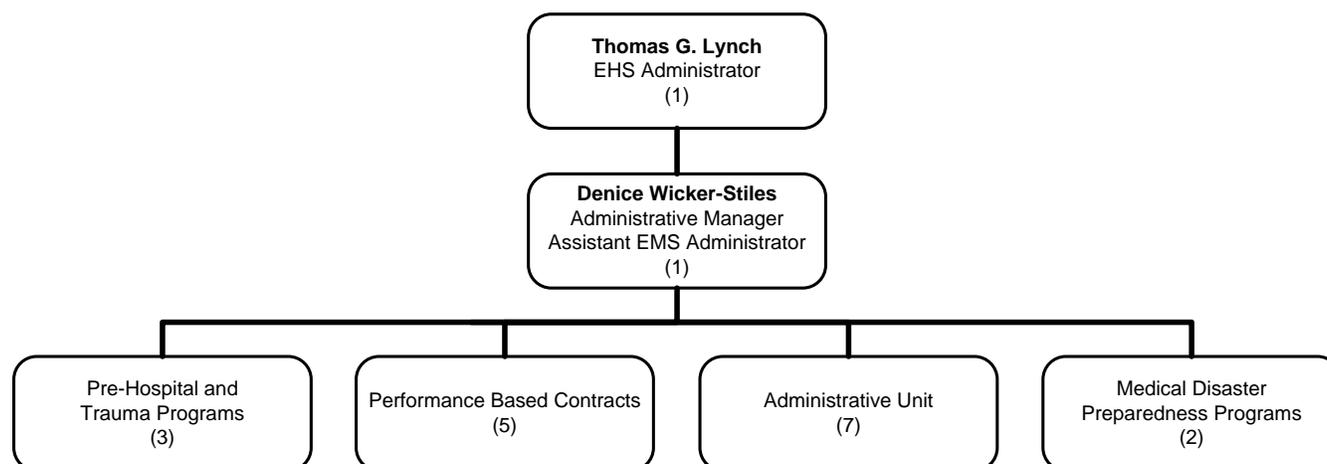
Thomas G. Lynch

## DEPARTMENT MISSION STATEMENT

*Inland Counties Emergency Medical Agency ensures an effective system of quality patient care and coordinated emergency medical response by planning, implementing and evaluating an effective emergency medical services (EMS) system including fire departments, public ambulances, pre-hospital providers, hospitals, and specialty hospitals, such as trauma, stroke and cardiac care hospitals.*



## ORGANIZATIONAL CHART



## 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>Other Agencies</b>						
Inland Counties Emergency Medical Agency	4,051,140	4,139,228		(88,088)		19
Total Other Agencies	4,051,140	4,139,228	0	(88,088)	0	19
<b>Total - All Funds</b>	4,051,140	4,139,228	0	(88,088)	0	19



## 2015-16 MAJOR ACCOMPLISHMENTS

- Received the California State Association of Counties (CSAC) Merit Award for the Continuation of Specialty Care program which allows for an expedited transfer of trauma, STEMI, or Stroke patients to Specialty Care Centers using the 9-1-1 system, preventing any delays in treatment.
- Received National Association of Counties (NACO) Award for the Continuation of Specialty Care Program, for the EMS Credentialing Portal, and for the Medical and Health Operational Area Coordinator.
- Received a California Department of Public Health (CDPH) grant for the development of a statewide stroke registry.
- Completed a state sponsored Federal Block Grant to evaluate and develop a process for integration of EMS into Health Information Exchange (HIE).
- Completed a state sponsored Federal Block Grant to successfully transition into National Emergency Medical Services Information System (NEMSIS) Version 3.
- Facilitated California in becoming the first state to transmit EMS data to NEMSIS National Database.
- Facilitated mutual aid responses during the initial Waterman Incident on December 2, 2015 and months that followed for Department of Behavioral Health and Division of Environmental Health of Department of Public Health.

## DEPARTMENT PERFORMANCE MEASURES

<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Number of new revenue contracts and workplans/ applications submitted	5	4	4	2
<b>STRATEGY</b>	Cooperatively develop service contracts with State and Federal agencies to fund department activities.					
<b>COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.</b>	Number of Ambulance Patient Offload Delay (bed delay) hours	28,701	25,232	49,000	25,000
<b>STRATEGY</b>	Collaboratively develop policies and procedures to reduce Ambulance Patient Offload Delay (bed delay) hours.					
<b>COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.</b>	Percentage of air transports reviewed for quality improvement	100%	100%	100%	100%
<b>STRATEGY</b>	Ensure patient safety and improve patient care through quality improvement review of air transport documentation.					
<b>COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.</b>	Number of EMS Continuing Education providers audited	22	20	24	24
<b>STRATEGY</b>	Ensure EMS Continuing Education/Training Programs are compliant with Title 22, California Code of Regulations and educational standards.					



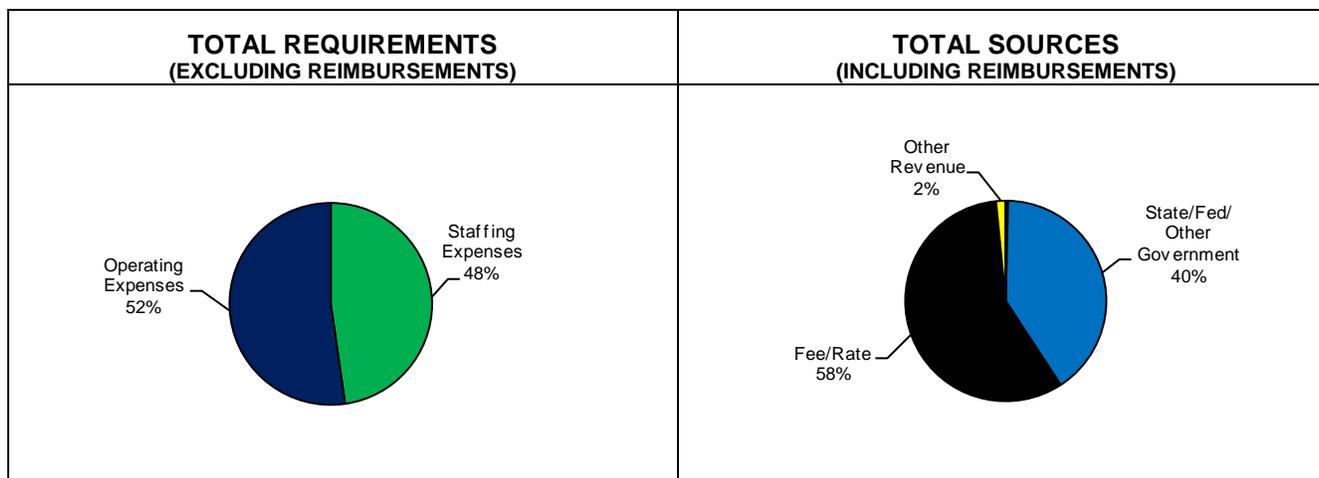
## Inland Counties Emergency Medical Agency

### DESCRIPTION OF MAJOR SERVICES

The Inland Counties Emergency Medical Agency (ICEMA) was developed under a Joint Powers Agreement with San Bernardino, Inyo, and Mono Counties. ICEMA is responsible for ensuring effective emergency medical services for the three county areas. Specifically, they are charged with the coordination, evaluation, and monitoring of Emergency Medical Services (EMS) within the public and private pre-hospital providers, specialty hospitals, paramedic base hospitals, as well as the effectiveness of EMS educational programs and medical disaster preparedness.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$4,051,140
Total Sources (Incl. Reimb.)	\$4,139,228
Use of/ (Contribution to) Fund Balance	(\$88,088)
Total Staff	19

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Administration  
DEPARTMENT: Inland Counties Emergency Medical Agency  
FUND: ICEMA

BUDGET UNIT: SMI ICM  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	1,982,988	2,035,785	1,861,215	1,962,059	1,838,031	1,934,143	(27,916)
Operating Expenses	1,635,813	1,737,636	2,332,139	2,132,488	1,673,875	2,116,997	(15,491)
Capital Expenditures	356,290	49,439	66,000	58,230	44,948	0	(58,230)
Total Exp Authority	3,975,091	3,822,860	4,259,354	4,152,777	3,556,854	4,051,140	(101,637)
Reimbursements	0	0	(242)	0	0	0	0
Total Appropriation	3,975,091	3,822,860	4,259,112	4,152,777	3,556,854	4,051,140	(101,637)
Operating Transfers Out	0	110,000	330,000	0	0	0	0
Total Requirements	3,975,091	3,932,860	4,589,112	4,152,777	3,556,854	4,051,140	(101,637)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	1,464,556	1,430,177	1,121,437	1,689,875	1,486,406	1,673,175	(16,700)
Fee/Rate	2,676,857	2,129,954	3,341,095	2,499,923	2,370,749	2,386,816	(113,107)
Other Revenue	49,472	16,869	30,045	20,158	27,514	63,937	43,779
Total Revenue	4,190,885	3,576,999	4,492,577	4,209,956	3,884,669	4,123,928	(86,028)
Operating Transfers In	287,530	261,360	44,954	49,976	12,212	15,300	(34,676)
Total Financing Sources	4,478,415	3,838,359	4,537,530	4,259,932	3,896,881	4,139,228	(120,704)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(503,324)	94,501	51,581	(107,155)	(340,027)	(88,088)	19,067
Available Reserves				844,831	1,077,703	1,165,791	320,960
Total Fund Balance				737,676	737,676	1,077,703	340,027
Budgeted Staffing*	24	21	20	18	18	19	1

\*Data represents modified budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$1.9 million fund 19 budgeted positions.

Operating Expenses of \$2.1 million are primarily comprised of computer software of \$140,852, special department expense of \$212,223 required for the Hospital Preparedness Program, professional and specialized services of \$466,000, software maintenance of \$189,400 for the ongoing ePCR system, and transfers of \$451,750 for building leases and central services.

Sources of \$4.1 million are primarily comprised of state and federal grant funds, fines and penalties, fees for licenses and permits, and performance based contract revenues.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$101,637 primarily due to reductions in Staffing Expenses and no planned Capital Expenditures.

Sources are decreasing by \$120,704 primarily due to a reduction in Maddy funds (SB612) received. The Maddy funds are derived from additional penalties assessed on fines and bail forfeitures that the courts collect for certain criminal offenses and motor vehicle violations. These funds are used for emergency services and payment to trauma and emergency physicians and hospitals.



## ANALYSIS OF FUND BALANCE

The department expects to have a contribution to Fund Balance of \$88,088 in 2016-17. The majority of the increase in departmental Fund Balance is a result of no planned Capital Expenditures in 2016-17 and cost savings from staffing reorganizations.

### 2016-17 POSITION SUMMARY\*

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Administration	8	1	0	0	9	2	7	
Pre-Hospital and Trauma Programs	3	0	0	0	3	2	1	
Performance Based Contracts	5	0	0	0	5	1	4	
Medical Disaster Preparedness Programs	2	0	0	0	2	0	2	
<b>Total</b>	<b>18</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>5</b>	<b>14</b>	

\*Detailed classification listing available in Appendix D.

### STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$1.9 million fund 19 budgeted positions of which 14 are regular positions and five are limited term positions. Despite the addition of one limited term position, a small overall reduction in costs occurred due to retirement of one senior staff.



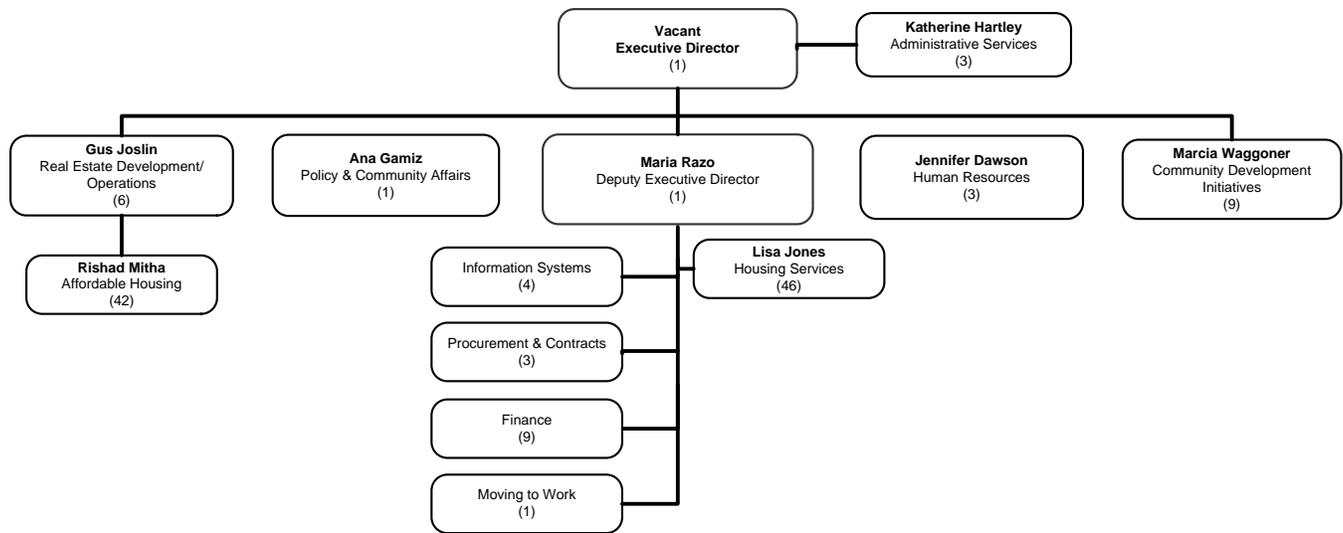
# HOUSING AUTHORITY OF THE COUNTY OF SAN BERNARDINO

## Vacant

### DEPARTMENT MISSION STATEMENT

*The Housing Authority of the County of San Bernardino empowers all individuals and families in need to achieve an enriched quality of life by providing housing opportunities and resources throughout San Bernardino County.*

### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF BUDGET UNITS

2016-17						
Other Agencies	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
Housing Authority of the County of San Bernardino	308,007,341	309,437,623			(1,430,282)	129
Total Other Agencies	308,007,341	309,437,623	0	0	(1,430,282)	129
<b>Total - All Funds</b>	<b>308,007,341</b>	<b>309,437,623</b>	<b>0</b>	<b>0</b>	<b>(1,430,282)</b>	<b>129</b>



## 2015-16 MAJOR ACCOMPLISHMENTS

- Leveraged the value of 11 Project Based Vouchers to assist in completing the overall financing package of the Bloomington Groves Apartments, a 106-unit housing development that includes a public library that is part of Phase 1 of the greater 190-unit affordable mixed-generational housing development in the community of Bloomington that will provide 55-year affordable housing to residents. The additional rent revenues created from the Project-Based Vouchers will be utilized to help offset the high cost of new project infrastructure required to build in this unincorporated area of the County.
- Through career readiness coaching, onsite Workforce Development Specialist services, and in partnership with the County's Workforce Development Department and Transitional Assistance Department (TAD), families participating in the agency's Five-Year Lease Assistance Program achieved a 35.5% increase from part-time to full-time employment, a 41% increase from unemployed to employed, a 50% high school education attainment rate (for those without a high school education), a 48% increase in income from wages, and a 66% decrease in income from welfare.
- Closed the agency's first Rental Assistance Demonstration (RAD) transaction with developer partner National Community Renaissance that provided partial financial assistance for the revitalization of the initial phase of the Waterman Gardens Neighborhood, that when complete will include over 400 mixed-income housing units as well as other public and private uses intended to revitalize and provide economic advancement for one of the City of San Bernardino's most distressed areas.
- Received an award of \$1.1 million from TAD to administer the new CalWORKs Housing Support Program which promotes housing stability for homeless families, reducing the likelihood of families recidivating into homelessness.
- Contracted with Knowledge, Education for Your Success, Inc. (KEYS), a non-profit organization that has taken a leadership role in providing wraparound case management services to help families move from poverty to economic mobility, resulting in the opportunity to serve 582 families and provide housing for 338 families.
- Provided 50-Project Based Vouchers to support Phase 1 of Horizons at Yucaipa, a 77-unit senior apartment complex, of which 10 of the 77-units will be set aside for seniors participating in the Mental Health Services Act program. The Project Based Vouchers provide for deeper subsidies making these units affordable to extremely low income families (families at or below 30% of the area median income).
- Continued the No Child Left Unsheltered (NCLU) program that houses chronically homeless children and their families, expanding beyond the initial 10-public housing units to house 40 additional families in various apartment complexes owned and managed by HACSB.
- Assisted 29 families to become new homeowners through the homeownership program, transitioning those who currently receive rental subsidies to permanent, stable housing.
- Closed and transitioned 552 units through HUD's Rental Assistance Demonstration Program from Public Housing to the Project Based Voucher Program (50% of the Public Housing Portfolio) providing these subsidized units with stabilized funding.
- Provided long-term rental assistance through the Veterans Affairs Supportive Housing (VASH) program to 109 homeless veteran families (a 54% increase in families housed), leading the fight to end veteran homelessness within the County by December 2015.



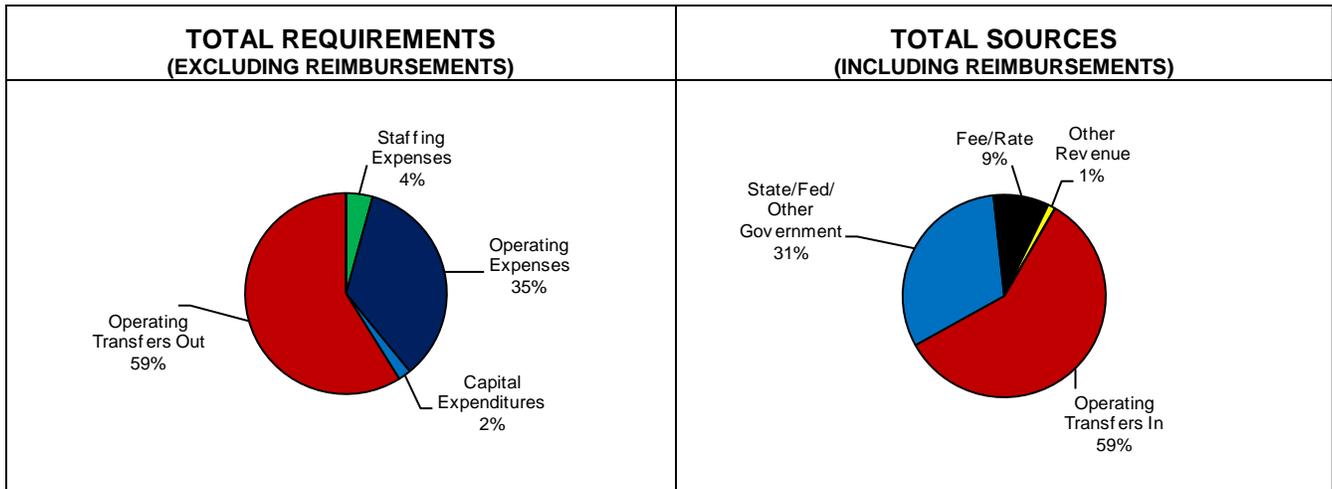
## Housing Authority of the County of San Bernardino

### DESCRIPTION OF MAJOR SERVICES

The Housing Authority of the County of San Bernardino (HACSB) is a critical economic partner of the County. As the County's largest provider of affordable housing, HACSB proudly serves in excess of 32,000 lives, most of whom are in-need seniors, disabled individuals, and children. As a catalyst for economic growth, HACSB provides vital resources, skills, and motivation to individuals and families to help them transition out of government-assisted programs and into economic independence. This not only greatly benefits the individuals served, but the County as a whole, stimulating long-term economic growth and providing a model for self-sufficiency to be passed through generations of County residents.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$308,007,341
Total Sources (Incl. Reimb.)	\$309,437,623
Use of / (Contribution To) Net Position	(\$1,430,282)
Total Staff	129

### 2016-17 RECOMMENDED BUDGET



**ANALYSIS OF 2016-17 RECOMMENDED BUDGET**

GROUP: Other Agencies  
 DEPARTMENT: Housing Authority of the County of San Bernardino  
 FUND: HACSB

BUDGET UNIT: HACSB  
 FUNCTION: Public Assistance  
 ACTIVITY: Public Assistance

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
<b>Requirements</b>							
Staffing Expenses	10,123,912	12,077,120	11,751,060	12,343,718	12,540,583	13,166,510	822,792
Operating Expenses	93,175,371	92,140,658	96,234,178	99,514,239	96,583,663	107,236,963	7,722,724
Capital Expenditures	393,391	540,739	217,059	1,788,000	0	6,300,663	4,512,663
Total Exp Authority	103,692,675	104,758,517	108,202,297	113,645,957	109,124,246	126,704,136	13,058,179
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	103,692,675	104,758,517	108,202,297	113,645,957	109,124,246	126,704,136	13,058,179
Operating Transfers Out	2,281,512	1,672,798	163,826,791	166,287,872	159,106,711	181,303,205	15,015,333
Total Requirements	105,974,187	106,431,315	272,029,088	279,933,829	268,230,957	308,007,341	28,073,512
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	86,241,589	87,964,967	86,142,585	87,313,326	91,826,970	97,118,369	9,805,043
Fee/Rate	14,680,557	14,651,533	16,233,613	26,530,778	12,022,572	27,362,219	831,441
Other Revenue	2,932,504	5,176,006	7,946,019	767,244	6,275,510	3,653,830	2,886,586
Total Revenue	103,854,650	107,792,506	110,322,216	114,611,348	110,125,052	128,134,418	13,523,070
Operating Transfers In	2,281,512	1,672,798	163,826,791	166,287,872	159,106,711	181,303,205	15,015,333
Total Financing Sources	106,136,162	109,465,304	274,149,007	280,899,220	269,231,763	309,437,623	28,538,403
<b>Net Position</b>							
Use of / (Contribution to) Net Position**	(161,975)	(3,033,989)	(2,119,920)	(965,391)	(1,000,806)	(1,430,282)	(464,891)
Est. Net Position Available						101,950,059	
Total Est. Unrestricted Net Position						100,519,777	
Budgeted Staffing*	128	130	123	126	126	129	3

\*Data represents modified budgeted staffing

\*\*Contribution to Net Position appears as a negative number and increases Estimated Net Position Available.

**MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET**

Total Requirements of \$308.0 million primarily consists of Operating Expenses of \$107.2 million which includes payments of \$80.2 million related to Housing Assistance payments, Staffing Expenses of \$13.2 million, Capital Expenditures of \$6.3 million, and Operating Transfers Out of \$181.3 million.

Sources of \$309.4 million are primarily related to federal grant revenue of \$97.1 million and Operating Transfers In of \$181.3 million. The federal grants include the Affordable Housing grant, Capital Fund, and the Housing Choice Voucher programs.

The Operating Transfers In/Out reflects the movement of funds related to the Moving to Work Program. HACSB has been designated as a Moving to Work agency and funding transferred between the Affordable Housing, Capital Fund, and Housing Choice voucher programs is required to be shown as Operating Transfers In/Out.

**BUDGET CHANGES AND OPERATIONAL IMPACT**

Total Requirements are increasing by \$28.1 million primarily due to increases of \$3.8 million in payments for Housing Assistance (Operating Expenses), \$822,792 in Staffing Expenses, and \$4.5 million in Capital Expenditures.

Sources are increasing by \$28.5 million primarily due to increases in state and federal funding including increases of \$4.5 million in the Capital Fund Program and \$5.7 million in the Housing Choice Voucher program, which is



partially offset by a decrease of \$2.8 million in Affordable Housing Program funding. The increase in the Housing Choice Voucher program is mainly due to the HACSB conversion to the Rental Assistance Demonstration (RAD) Program which converts Affordable Housing units to the RAD program.

**ANALYSIS OF NET POSITION**

Estimated Net Position Available in the amount of \$102.0 million is available for expenditures relating to the various programs of HACSB. A majority of this Net Position is restricted to U.S Department of Housing and Urban Development (HUD) funded programs which include the Affordable Housing, Capital Fund, Housing Choice Voucher, and the Moving to Work program.

Net Position also includes revenue from HACSB’s Owned and Local Fund programs. This portion of Net Position can be used to expand housing in these programs depending on needs identified by HACSB.

**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Administration	99	6	-1	0	104	4	100	
Maintenance	27	0	-2	0	25	0	25	
Total	126	6	-3	0	129	4	125	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$13.2 million fund 129 positions of which 125 are regular positions and four are limited term positions. This represents an increase of three positions. Three positions are being deleted: two Affordable Housing Program maintenance workers and one Affordable Housing Program regional manager, and six positions are being added: one Accountant, one Human Resource Assistant, two Housing Specialists, one Housing Assistant, and one Supportive Housing Director.

