

REGIONAL PARKS

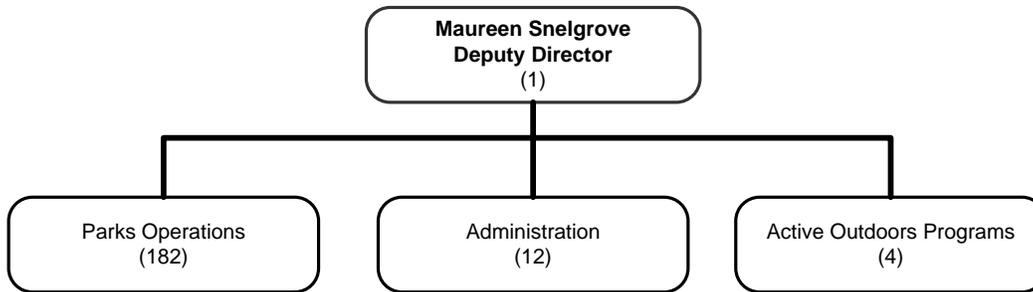
Maureen A. Snelgrove

DEPARTMENT MISSION STATEMENT

Regional Parks Department ensures diversified recreational opportunities for the enrichment of County residents and visitors while protecting the County's natural, cultural, historical and land resources.



ORGANIZATIONAL CHART



2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
General Fund						
Regional Parks	9,891,178	7,612,000	2,279,178			195
Total General Fund	9,891,178	7,612,000	2,279,178	0	0	195
Special Revenue Funds						
Regional Parks - Consolidated	4,795,381	3,664,840		1,130,541		0
Total Special Revenue Funds	4,795,381	3,664,840	0	1,130,541	0	0
Enterprise Funds						
Active Outdoors	40,761	28,855			11,906	4
Total Enterprise Funds	40,761	28,855	0	0	11,906	4
Total - All Funds	14,727,320	11,305,695	2,279,178	1,130,541	11,906	199

2015-16 MAJOR ACCOMPLISHMENTS

- Operationally realigned staffing and work assignments at Mojave Narrows Regional Park to create a more valuable experience for customers.
- Successfully negotiated a subcontract between the City of Needles and the County for the delivery of Lower Colorado Water Supply to Moabi Regional Park for use on non-federal lands.
- Concluded the initial phase of operational park assessments. This process has identified areas of critical concern regarding deferred maintenance, the need for standardization of staff scheduling and work flows.



DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Develop a long-term budget plan which brings County operations into both fiscal and programmatic balance, including full funding of reserves for infrastructure and operating system maintenance and replacement.	Level of ongoing County General Fund support received.	\$3.2 million	\$2.0 million	\$1.9 million	\$2.0 million
STRATEGY	Enhance and develop new amenities that will enhance the park experience for patrons, which generate additional revenues hence less reliance on the County General Fund.					
STRATEGY	Continue to streamline park operations and identify supply cost inefficiencies using preventative maintenance measures to reduce ongoing repair costs.					
COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.	NEW	N/A	N/A	N/A	110,000
STRATEGY	Continue to offer special events and increase promotion of Calico Regional Park to travel agents and international tour agencies, and track tour bus visits.	Number of tourist visitors to Regional Parks.				
STRATEGY	Promote camping at Regional Parks to domestic and international travelers, maximizing current non-peak periods, and track camping reservations by non-county residents.					
COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.	NEW	56	N/A	59	63
STRATEGY	Promote Regional Parks as venues for special events to event organizers and outside organizations needing open space and facilities.	Number of special events.				
STRATEGY	Increase number of department sponsored events and programs at Regional Parks.					



Regional Parks

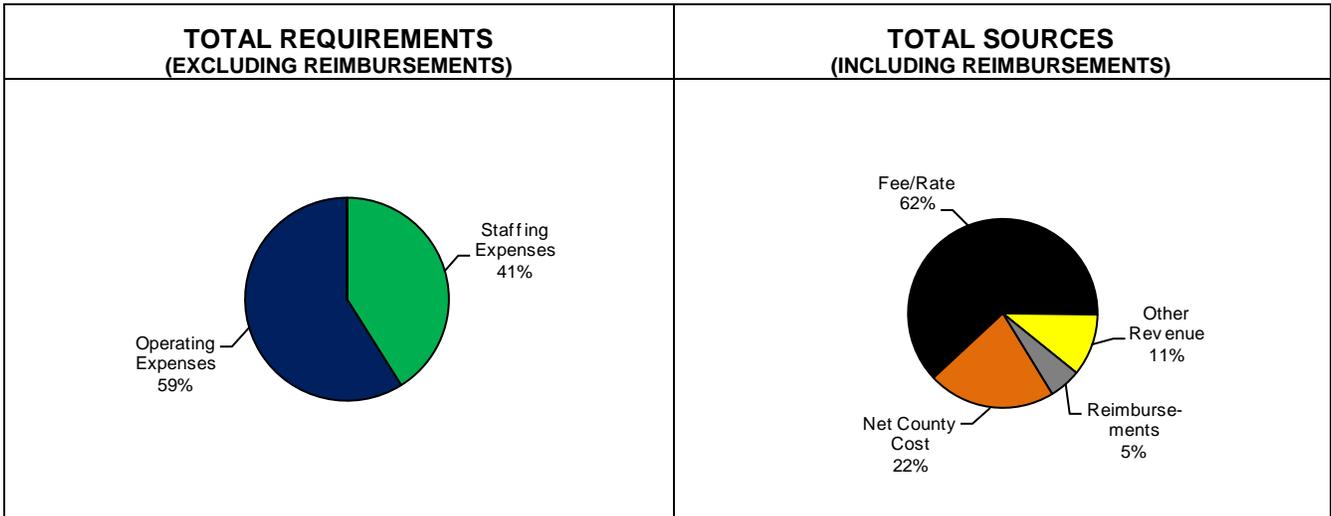
DESCRIPTION OF MAJOR SERVICES

The Regional Parks Department is responsible for the operation and maintenance of nine regional parks located throughout the County. These parks, which encompass 8,668 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). Visitors to County parks enjoy open space, walking trails, camping, swimming, fishing, picnicking, equestrian activities and other recreational opportunities. The department hosts cultural, educational and special events through the use of park resources and contractual agreements with private and non-profit organizations. Park special events include Civil War Days and Halloween Haunt at Calico Ghost Town and Huck Finn at Cucamonga-Guasti. Educational programs include the Environmental Science Day Camp at Yucaipa and Junior Fishing Workshops at multiple parks.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$10,459,978
Total Sources (Incl. Reimb.)	\$8,180,800
Net County Cost	\$2,279,178
Total Staff	195
Funded by Net County Cost	22%

The department is also responsible for maintaining 17.8 miles of open, accessible and usable trails through the County Trails Program. Additionally, the department oversees operation of the Morongo Wildlife Preserve in Morongo Valley, administers leases with the operators of Lake Gregory Regional Park, San Manuel Amphitheater and Moabi Regional Park, and manages concession contracts that offer amenities to park users.

2016-17 RECOMMENDED BUDGET



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Operations and Community Services
DEPARTMENT: Regional Parks
FUND: General

BUDGET UNIT: AAA CCP
FUNCTION: Recreation and Cultural
ACTIVITY: Recreation Facilities

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
Requirements							
Staffing Expenses	5,408,959	5,637,957	5,373,601	4,806,111	4,605,432	4,297,447	(508,664)
Operating Expenses	5,832,788	5,557,737	6,858,423	6,536,191	6,083,783	6,162,531	(373,660)
Capital Expenditures	6,684	0	0	0	0	0	0
Total Exp Authority	11,248,431	11,195,694	12,232,024	11,342,302	10,689,215	10,459,978	(882,324)
Reimbursements	(817,577)	(743,001)	(955,262)	(666,768)	(587,912)	(568,800)	97,968
Total Appropriation	10,430,854	10,452,693	11,276,762	10,675,534	10,101,303	9,891,178	(784,356)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	10,430,854	10,452,693	11,276,762	10,675,534	10,101,303	9,891,178	(784,356)
Sources							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	5,517,926	6,426,810	6,327,868	6,835,927	6,287,476	6,500,000	(335,927)
Other Revenue	1,213,944	1,331,831	1,460,534	1,248,493	1,432,750	1,112,000	(136,493)
Total Revenue	6,731,870	7,758,641	7,788,402	8,084,420	7,720,226	7,612,000	(472,420)
Operating Transfers In	941,864	85	29,420	486,936	486,936	0	(486,936)
Total Financing Sources	7,673,734	7,758,726	7,817,822	8,571,356	8,207,162	7,612,000	(959,356)
Net County Cost	2,757,120	2,693,967	3,458,940	2,104,178	1,894,141	2,279,178	175,000
Budgeted Staffing*	259	252	232	205	205	195	(10)

*Data represents modified budgeted staffing

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$4.3 million are budgeted for personnel to oversee administration, operations and maintenance of the County's nine regional parks, County trails system, and various special events/programs. Operating Expenses of \$6.2 million primarily consists of \$3.3 million in COWCAP charges. Other major Operating Expenses include stocking fish at park lakes, turf maintenance contracts (Prado, Cucamonga-Guasti, Yucaipa, Mojave Narrows, and Glen Helen Regional Parks), supplies for general maintenance and special projects, aquatic facility supplies, office supplies, interchange fees for credit card usage, advertising park events/amenities, restroom supplies, and insurance. Sources of \$7.6 million represent fees from camping, fishing, park entrance, swimming, facility use and special events, as well as revenue from concessionaire and partnership agreements.

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$784,356 reflecting the department's continued review of staffing levels and the provision of park service. The \$508,664 reduction in Staffing Expenses is primarily the result of a net decrease in budgeted staffing as further explained in the "Staffing Changes and Operational Impact" section. The \$373,660 decrease in Operating Expenses is primarily due to a \$268,160 decrease in insurance costs, \$120,644 decrease in security services, \$125,000 decrease in fees paid to Urban Parks for managing Lake Gregory offset by \$185,208 increase in COWCAP charges.

Sources are decreasing by \$959,356 primarily due to a \$486,936 decrease in transfers in from Regional Parks Consolidated Special Revenue Funds for one-time park expenses incurred in 2015-16, \$335,927 decrease in park & recreation fees mainly due to an operational review of swim complexes, a \$138,953 decrease in rents & concessions driven by a forecasted decrease in sales by contracted concessionaires, and a slight increase in other revenue.



The \$175,000 increase in Net County Cost is due to \$300,000 of one-time funding for the Prado Regional Park Master Plan offset by a decrease of \$125,000 in one-time funding received in 2015-16 for the final year of the Lake Gregory Management fee paid to the operator per the current agreement.

2016-17 POSITION SUMMARY*

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Administration	18	0	-5	0	13	0	13	
Parks Operations	187	0	-5	0	182	134	48	
Total	205	0	-10	0	195	134	61	

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$4.3 million fund 195 budgeted positions of which 61 are regular positions and 134 are limited term positions.

The budget reflects a decrease of 10 budgeted positions as follows:

- Deletion of six vacant regular positions (one Revenue and Development Manager, one Staff Analyst II, one Fiscal Specialist and one Park Planner III, one Fiscal Assistant and one Office Assistant III). Four of these positions have been vacant for the majority of 2015-16, so the department is anticipating a negligible impact on administrative and operational functions.
- Deletion of four vacant limited term Public Service Employee positions.



Regional Parks Special Revenue Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

County Trails System was established by the Board of Supervisors and assigned to the Regional Parks Department as the steward charged with the development, operation and maintenance of regional trails throughout the County. This budget unit was established to follow compliance requirements for federal and state grant funding used in the development and construction of the trail system.

Currently, the Department has developed seven miles of the Santa Ana River Trail, linking to Riverside County and offering users over 22 miles on contiguous trail along the Santa Ana River.

Budget at a Glance

Total Requirements (Excl. Reimb.)	\$4,820,381
Total Sources (Incl. Reimb.)	\$3,689,840
Use of/ (Contribution to) Fund Balance	\$1,130,541
Total Staff	0

San Manuel Amphitheater was established to account for lease payments received annually from the operators of the San Manuel Amphitheater at Glen Helen Regional Park. Each year, 70% of this revenue is transferred to the County General Fund to fund the cost of the amphitheater’s debt service payment.

Amphitheater Improvements at Glen Helen was established to provide for improvements to the San Manuel Amphitheater at Glen Helen Regional Park. These improvements are designed to maintain the amphitheater and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This budget unit is funded jointly by deposits from the County and the operators of the amphitheater.

Park Maintenance/Development was established to provide for the maintenance, development and emergency repairs at all regional parks. The costs associated with this budget unit are funded through camping reservation fees.

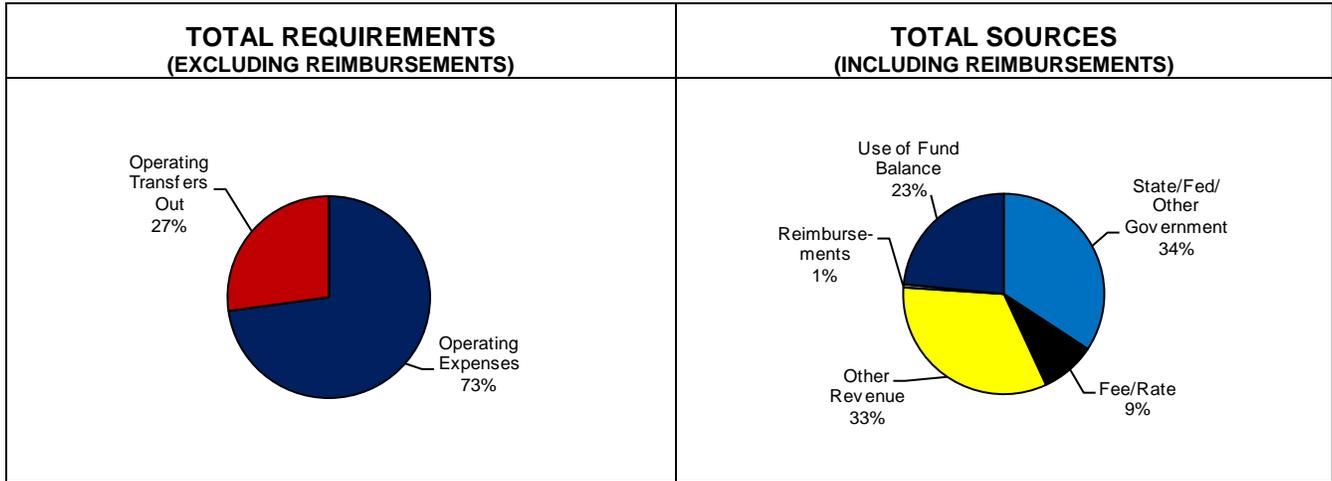
Calico Ghost Town Marketing Services was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from Calico Ghost Town concessionaire operations and park admission fees are used to advertise and market several special events including Calico Days, Calico Ghost Haunt, Civil War, and Bluegrass in the Spring.

Off-Highway Vehicle License Fee was established by Off-Highway Vehicle (OHV) “in-lieu of taxes.” Fees are provided from the California State Controller’s Office based on the amount of OHV recreation in the County. The state collects these fees for each OHV identification plate sold by the Department of Motor Vehicles; four dollars from the fee of each plate goes into a pool of funds that are distributed statewide.

Fish and Game Commission was established to manage California’s diverse fish, wildlife, plant resources and habitats. Its primary function is to act as the liaison between the State Department of Fish and Wildlife, the County Board of Supervisors (Board), and the public. This budget unit receives funding from fines imposed on hunting, fishing, and environmental infractions, as well as from the sale of shooting maps. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and its propagation in San Bernardino County.



2016-17 RECOMMENDED BUDGET



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Operations and Community Services
 DEPARTMENT: Regional Parks
 FUND: Special Revenue - Consolidated

BUDGET UNIT: Various
 FUNCTION: Recreation and Cultural
 ACTIVITY: Recreation Facilities

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	2,822,805	2,494,026	2,500,397	3,967,367	2,417,162	3,509,884	(457,483)
Capital Expenditures	16,775	0	78,698	20,000	0	0	(20,000)
Total Exp Authority	2,839,580	2,494,026	2,579,095	3,987,367	2,417,162	3,509,884	(477,483)
Reimbursements	(185,000)	(33,000)	(85,000)	(30,000)	(30,000)	(25,000)	5,000
Total Appropriation	2,654,580	2,461,026	2,494,095	3,957,367	2,387,162	3,484,884	(472,483)
Operating Transfers Out	3,378,115	393,024	320,331	2,413,364	1,490,786	1,310,497	(1,102,867)
Total Requirements	6,032,695	2,854,050	2,814,426	6,370,731	3,877,948	4,795,381	(1,575,350)
Sources							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	515,914	338,868	405,522	1,351,000	643,683	1,651,000	300,000
Fee/Rate	967,342	547,527	727,950	585,480	590,391	427,020	(158,460)
Other Revenue	1,568,204	1,686,937	1,853,769	2,149,619	2,084,978	1,586,820	(562,799)
Total Revenue	3,051,460	2,573,332	2,987,241	4,086,099	3,319,052	3,664,840	(421,259)
Operating Transfers In	5,403	286	8,839	0	0	0	0
Total Financing Sources	3,056,863	2,573,618	2,996,080	4,086,099	3,319,052	3,664,840	(421,259)
Fund Balance							
Use of / (Contribution to) Fund Balance	2,975,832	280,432	(181,654)	2,284,632	558,896	1,130,541	(1,154,091)
Available Reserves				1,694,459	3,420,195	2,289,654	595,195
Total Fund Balance				3,979,091	3,979,091	3,420,195	(558,896)
Budgeted Staffing*	0	0	0	0	0	0	0

*Data represents modified budgeted staffing



DETAIL OF 2016-17 RECOMMENDED BUDGET

	2016-17				
	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
Special Revenue Funds					
County Trails System (RTS)	1,003,498	602,000	401,498	436,256	0
San Manuel Amphitheater (SGH)	1,425,042	1,463,000	(37,958)	125,501	0
Amphitheater Improvements at Glen Helen (SGR)	225,000	27,020	197,980	403,531	0
Park Maintenance / Development (SPR)	953,015	838,000	115,015	768,580	0
Calico Ghost Town Marketing Services (SPS)	480,511	423,800	56,711	210,371	0
Off-Highway Vehicle License Fee (SBY)	700,585	305,000	395,585	338,850	0
Fish and Game Commission (SBV)	7,730	6,020	1,710	6,565	0
Total Special Revenue Funds	4,795,381	3,664,840	1,130,541	2,289,654	0

County Trails System: Requirements of \$1.0 million include \$700,000 for finalizing the design, environmental costs, and acquiring trail right-of-way for Phase III (Waterman Avenue to California Street) of the Santa Ana River Trail (SART). An additional \$300,000 is for environmental/design for Reach "A" of Phase IV of the SART from California Street to Orange Street in Redlands (3.5 miles). Sources of \$602,000 include an allocation of Proposition 84 grant funds from the Coastal Conservancy for SART-Phase III and IV funding and an allocation of Local Transportation Funds from SANBAG for Phase III. This grant revenue is contingent upon initially incurring project expenses, which may create cash flow challenges for this fund. Use of Fund Balance is to assist with the design and environmental costs of the SART.

San Manuel Amphitheater: Requirements of \$1.4 million include payment to the County General Fund for the annual debt service cost on the amphitheater (\$1.0 million), transfers to the Regional Parks General Fund budget unit for upkeep and management of the amphitheater (\$395,000), and a transfer to the Amphitheater Improvements at Glen Helen fund (\$25,000) as required per the lease agreement with the operators of the amphitheater. Sources of \$1.5 million include \$1.4 million in rent from the operators of the amphitheater and \$60,000 for naming rights.

Amphitheater Improvements at Glen Helen: Requirements of \$225,000 include \$250,000 for the provision of maintaining the amphitheater to preserve quality entertainment experiences for its visitors, partially offset by a \$25,000 reimbursement from the San Manuel Amphitheater Fund that represents the County's contribution towards improvements at the amphitheater per provisions of the lease. Sources of \$27,020 reflect a matching contribution from the operators of the amphitheater of \$25,000 per the lease agreement and \$2,020 in interest earned throughout the year. Use of Fund Balance is for various improvements to the Amphitheater.

Park Maintenance/Development: Requirements of \$953,015 primarily represent the cost of a state grant project for a boat wash and road repairs at Moabi Regional Park for \$834,309, and a new point of sale system at all parks for \$100,000. Sources of \$838,000 are primarily due to state aid in the amount of \$750,000 to pay for the boat wash at Moabi and \$85,000 in reservation fees collected from campers. Fund Balance is being used in 2016-17 due to the delay of full reimbursement from the state for boat wash expenses.

Calico Ghost Town Marketing Services: Requirements of \$480,511 include \$289,648 for the cost of producing park special events, \$100,000 in advertising expense and \$90,863 for salaries & benefits transfers for program manager labor. Sources of \$423,800 primarily include special event gate revenue of \$336,000 and a percentage of rent payments received from Calico concessionaires specifically for advertising totaling \$84,800.



Off-Highway Vehicle License Fee: Requirements of \$700,585 primarily consist of Operating Transfers Out totaling \$400,188 for new construction of cabins at the Calico OHV campground. Also, \$224,334 is budgeted as transfers for salaries and benefits related to enforcement, safety and administration of off-highway vehicle development at Calico Ghost Town and Moabi Regional Park. Sources of \$305,000 represent the amount anticipated to be received from the state for the County's portion of off-highway vehicle registrations/licensing fees. California Public Resources Code 5090.50 specifies that these funds may be used for planning, acquisition, development, maintenance, administration, operation, enforcement, restoration, and conservation of trails, trailheads, areas and other facilities associated with the use of off-highway motor vehicles, and programs involving off-highway motor vehicle safety or education. One-time Use of Fund Balance is primarily for new construction of cabins at the Calico OHV campground.

Fish and Game Commission: Requirements of \$7,730 includes administrative costs and printing expenses for shooting maps. Sources of \$6,020 include revenue from fines imposed on hunting, fishing and environmental infractions in addition to sales of shooting maps. Use of Fund Balance of \$1,710 is for costs to print shooting maps in bulk to take advantage of quantity discounts. Fund Balance will be replenished over the next five years as maps are sold.

BUDGET CHANGES AND OPERATIONAL IMPACT

Significant budget changes for 2016-17 include the following:

- \$457,483 decrease in Operating Expenses primarily due to budgeting all park maintenance expenses in the Regional Parks General Fund budget unit instead of the Park Maintenance/Development special revenue fund.
- \$1.1 million decrease in Operating Transfers Out primarily due to a decrease in transfers to Real Estate Services – Project Management Division related to the Calico Ghost Town Off-Highway Vehicle campground "O" hook ups and to Regional Parks General Fund budget unit related to one-time park expenses in the prior year.
- \$562,799 decrease in Other Revenue due to less rent revenue earned from special events held at the San Manuel Amphitheater.
- \$300,000 increase in State/Fed/Other Government primarily due to state aid to pay for the boat wash at Moabi Regional Park.

ANALYSIS OF FUND BALANCE

The 2016-17 budget includes the Use of Fund Balance of \$1.1 million. The vast majority of fund balance being used is for one-time projects. The most significant of these projects include \$834,309 for the boat wash and road repairs at Moabi Regional Park and \$400,188 for the construction of new cabins at the Calico OHV campground.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with these budget units.



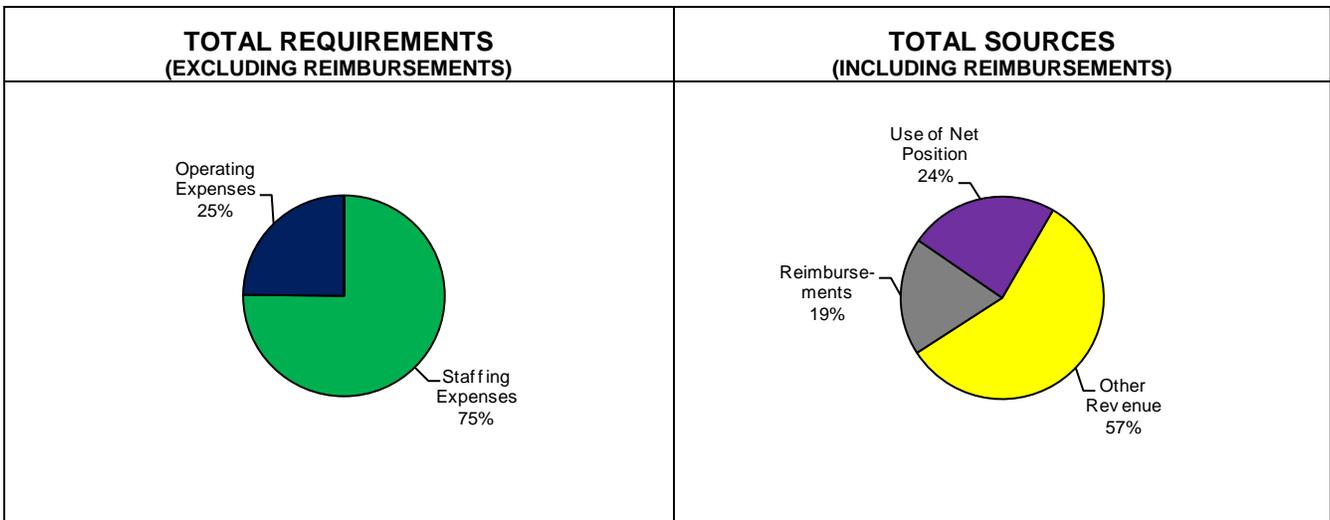
Active Outdoors

DESCRIPTION OF MAJOR SERVICES

The Active Outdoors Program was created to provide programs that promote a healthy outdoor lifestyle. The Environmental Science Day Camp (ESDC) is a part of this program and is offered at Yucaipa Regional Park. ESDC takes place during the traditional school year, Wednesday through Friday, and follows the State of California 4th and 5th grade science curriculum for wildlife, botany and geology. Each student attends the ESDC with their class for a full day of learning, exploration, and hiking. Other programs in addition to ESDC include the Junior Fishing Workshops, Fishing Derbies and Doggie Pool-ooza.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$50,157
Total Sources (Incl. Reimb.)	\$38,251
Use of / (Contribution To) Net Position	\$11,906
Total Staff	4

2016-17 RECOMMENDED BUDGET



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Operations and Community Services
DEPARTMENT: Regional Parks
FUND: Active Outdoors

BUDGET UNIT: EME CCP
FUNCTION: Recreation and Cultural
ACTIVITY: Recreation Facilities

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	26,534	27,043	17,264	51,333	27,668	37,702	(13,631)
Operating Expenses	24,122	23,632	17,126	28,895	14,469	12,455	(16,440)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	50,656	50,675	34,390	80,228	42,137	50,157	(30,071)
Reimbursements	0	0	(12,000)	(31,246)	8,486	(9,396)	21,850
Total Appropriation	50,656	50,675	22,390	48,982	50,623	40,761	(8,221)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	50,656	50,675	22,390	48,982	50,623	40,761	(8,221)
Sources							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	(15,587)	9,613	25,464	24,040	18,287	28,855	4,815
Total Revenue	(15,587)	9,613	25,464	24,040	18,287	28,855	4,815
Operating Transfers In	45,000	42,109	35,000	37,322	0	0	(37,322)
Total Financing Sources	29,413	51,722	60,464	61,362	18,287	28,855	(32,507)
Net Position							
Use of/ (Contribution to) Net Position**	21,243	(1,047)	(38,074)	(12,380)	32,336	11,906	24,286
Est. Net Position Available						7,246	
Total Est. Unrestricted Net Position						19,152	
Budgeted Staffing*	5	4	4	6	6	4	(2)

*Data represents modified budgeted staffing

**Contribution to Net Position appears as a negative number and increases Estimated Net Position available.

Note: Unlike governmental funds, the 2015-16 Modified Budget and Estimate columns do not include information on Estimated Net Position Available or Total Estimated Unrestricted Net Position because GAAP requires that internal service and enterprise funds include line items such as depreciation, which are not budgeted, in the Net Position calculation.

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements include Staffing Expenses of \$37,702 and Operating Expenses of \$12,455 primarily associated with the ESDC and other Active Outdoors programs. Sources of \$28,855 are derived from anticipated vendor sponsorships and participation fees collected for these events.

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$8,221 due to a reduction in Staffing Expenses and Operating Expenses in an effort to align expenditures with declining funding sources. Sources are decreasing by \$32,507 as the Park Maintenance/Development special revenue budget unit no longer supports Active Outdoors events.

ANALYSIS OF NET POSITION

A one-time Use of Net Position of \$11,906 will be used in 2016-17 as the department assesses the feasibility of increasing fees for participants of the Environmental Science Day Camp.



2016-17 POSITION SUMMARY*

Division	2015-16			Re-Orgs	2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes		Recommended			
Active Outdoors	6	0	-2	0	4	4	0	
Total	6	0	-2	0	4	4	0	

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$37,702 fund four budgeted limited term Public Service Employee positions. A reduction of two Public Service Employees is the result of the department’s effort to consolidate the use of staff for its educational programs and special events due to the declining funding sources.

