

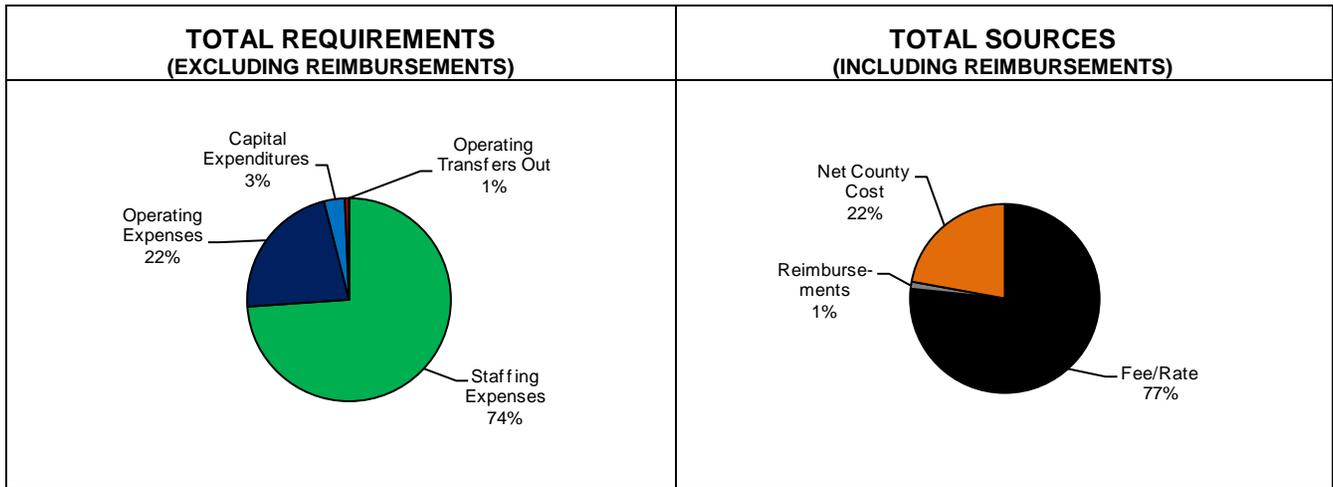
## Surveyor

### DESCRIPTION OF MAJOR SERVICES

The function of the County Surveyor is to review subdivision maps as prescribed by state law, prepare legal descriptions and maps, perform design and construction surveys for various County departments, assist the public in matters relating to land boundaries, and ensure that sound surveying is used in the preparation of maps and plans for project development within the County. The County Surveyor ensures these maps and plans conform to conditions of approval, local ordinances, standards for development, and state laws. Field crews perform boundary and construction surveys for other County departments and are responsible for perpetuation of controlling survey monuments. The County Surveyor also maintains the integrity of the Countywide Geographic Information Services Parcel Basemap.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$3,321,366
Total Sources (Incl. Reimb.)	\$2,586,047
Net County Cost	\$735,319
Total Staff	23
Funded by Net County Cost	22%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Operations and Community Services  
DEPARTMENT: Public Works - Surveyor  
FUND: General

BUDGET UNIT: AAA SVR  
FUNCTION: Public Protection  
ACTIVITY: Other Protection

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	2,790,927	2,753,960	2,329,391	2,444,881	2,214,824	2,454,558	9,677
Operating Expenses	541,864	770,760	548,215	738,296	600,425	734,908	(3,388)
Capital Expenditures	59,710	129,483	0	172,000	169,244	110,000	(62,000)
Total Exp Authority	3,392,501	3,654,203	2,877,606	3,355,177	2,984,493	3,299,466	(55,711)
Reimbursements	(69,395)	(29,271)	(36,535)	(111,628)	(113,655)	(40,000)	71,628
Total Appropriation	3,323,106	3,624,932	2,841,071	3,243,549	2,870,838	3,259,466	15,917
Operating Transfers Out	0	0	0	0	8,652	21,900	21,900
Total Requirements	3,323,106	3,624,932	2,841,071	3,243,549	2,879,490	3,281,366	37,817
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	3,150,330	3,100,786	2,314,319	2,502,650	2,253,321	2,546,022	43,372
Other Revenue	9,473	371	22,915	25	3,009	25	0
Total Revenue	3,159,803	3,101,157	2,337,235	2,502,675	2,256,330	2,546,047	43,372
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	3,159,803	3,101,157	2,337,235	2,502,675	2,256,330	2,546,047	43,372
Net County Cost	163,303	523,775	503,836	740,874	623,160	735,319	(5,555)
Budgeted Staffing*	26	25	25	23	23	23	0

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of \$3.3 million include primarily \$2.5 million in Staffing Expenses to fund 23 positions, Operating Expenses of \$734,908 and Capital Expenditures of \$110,000. Significant Operating Expenses include COWCAP, vehicle charges, central services, and transfers to fund administration and fiscal support provided by the Transportation Division and the Flood Control District. Capital Expenditures of \$110,000 will fund two Trimble receivers and a microfiche scanner/printer which are needed to replace aging equipment that is no longer serviceable.

Sources of \$2.5 million include fees charged to customers for field surveys, review of subdivision maps, and the preparation of legal descriptions and maps.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements and Sources have minor changes. The most significant are decreases in Capital Expenditures and Reimbursements. These decreases relate to a one-time purchase in 2015-16 of a Trimble Drone Capital Expenditure which was funded by the Solid Waste Division and the Flood Control District. For 2016-17, the department's planned Capital purchases are lower than 2015-16 and are not reimbursable.

Net County Cost is decreasing by \$5,555 primarily due to a reduction in one-time funding for costs associated with processing old Record of Surveys.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Surveyor Administration	1	0	0	0	1	0	1	
Office Section	10	0	0	0	10	1	9	
Field Section	10	0	0	0	10	0	10	
Administrative Services	2	0	0	0	2	0	2	
<b>Total</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>1</b>	<b>22</b>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$2.5 million fund 23 budgeted positions of which 22 are regular positions and 1 is a limited term position. There are no changes to Budgeted Staffing.

