

**HUMAN SERVICES  
SUMMARY**

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Net County Cost</u>	<u>Staffing</u>
<b><u>GENERAL FUND</u></b>					
HUMAN SERVICES	158				
HEALTH ADMINISTRATION					
HEALTH ADMINISTRATION	160	120,371,376	105,371,376	15,000,000	1
BEHAVIORAL HEALTH					
BEHAVIORAL HEALTH	166	208,540,307	206,697,554	1,842,753	610
ALCOHOL AND DRUG SERVICES	171	14,759,663	14,610,205	149,458	92
PUBLIC HEALTH					
PUBLIC HEALTH	181	83,013,050	78,534,422	4,478,628	743
CALIFORNIA CHILDREN'S SERVICES	187	21,050,021	16,746,219	4,303,802	179
INDIGENT AMBULANCE	190	472,501	0	472,501	0
HUMAN SERVICES ADMINISTRATIVE CLAIM	195	563,994,911	542,997,213	20,997,698	4,806
HUMAN SERVICES - SUBSISTENCE PAYMENTS: SUBSISTENCE FUNDS - CONSOLIDATED	206	548,467,554	515,382,938	33,084,616	0
AGING AND ADULT SERVICES					
AGING AND ADULT SERVICES	214	9,450,173	9,450,173	0	40
PUBLIC GUARDIAN-CONSERVATOR	219	1,309,616	422,000	887,616	21
CHILD SUPPORT SERVICES	222	39,889,701	39,889,701	0	424
VETERANS AFFAIRS	233	2,230,326	660,000	1,570,326	22
TOTAL GENERAL FUND		<u>1,613,549,199</u>	<u>1,530,761,801</u>	<u>82,787,398</u>	<u>6,938</u>

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Use of (Contribution to) Fund Balance</u>	<u>Staffing</u>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
HEALTH ADMINISTRATION: MASTER SETTLEMENT AGREEMENT	164	17,000,000	17,381,156	(381,156)	0
BEHAVIORAL HEALTH: MENTAL HEALTH SERVICES ACT	174	210,922,097	175,975,954	34,946,143	590
SPECIAL REVENUE FUNDS - CONSOLIDATED	178	12,724,202	10,731,013	1,993,189	0
PUBLIC HEALTH: SPECIAL REVENUE FUNDS - CONSOLIDATED	192	3,926,780	3,974,082	(47,302)	0
HUMAN SERVICES ADMINISTRATION: WRAPAROUND REINVESTMENT FUND	211	11,578,529	6,035,000	5,543,529	0
PRESCHOOL SERVICES	228	50,690,123	50,527,113	163,010	711
TOTAL SPECIAL REVENUE FUNDS		<u>306,841,731</u>	<u>264,624,318</u>	<u>42,217,413</u>	<u>1,301</u>



# HUMAN SERVICES

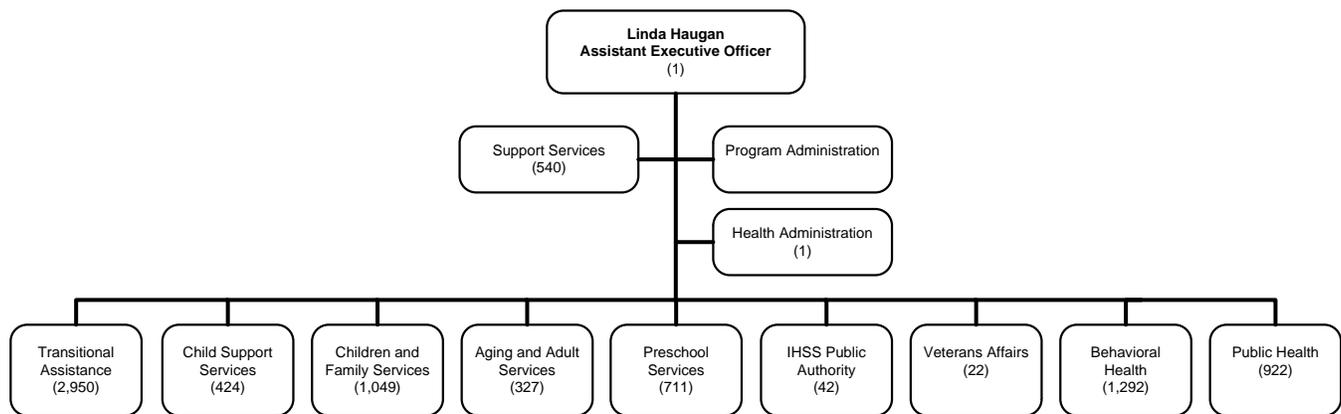
## Linda Haugan

### DEPARTMENT MISSION STATEMENT

*Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life, and valuing people.*



### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF HEALTH BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Health Administration	120,371,376	105,371,376	15,000,000			1
Behavioral Health	208,540,307	206,697,554	1,842,753			610
Alcohol and Drug Services	14,759,663	14,610,205	149,458			92
Public Health	83,013,050	78,534,422	4,478,628			743
California Children's Services	21,050,021	16,746,219	4,303,802			179
Indigent Ambulance	472,501	0	472,501			0
<b>Total General Fund</b>	<b>448,206,918</b>	<b>421,959,776</b>	<b>26,247,142</b>	<b>0</b>	<b>0</b>	<b>1,625</b>
<b>Special Revenue Funds</b>						
Master Settlement Agreement	17,000,000	17,381,156		(381,156)		0
Mental Health Services Act	210,922,097	175,975,954		34,946,143		590
BH - Special Revenue Funds - Consolidated	12,724,202	10,731,013		1,993,189		0
PH - Special Revenue Funds - Consolidated	3,926,780	3,974,082		(47,302)		0
<b>Total Special Revenue Funds</b>	<b>244,573,079</b>	<b>208,062,205</b>	<b>0</b>	<b>36,510,874</b>	<b>0</b>	<b>590</b>
<b>Total - All Funds</b>	<b>692,779,997</b>	<b>630,021,981</b>	<b>26,247,142</b>	<b>36,510,874</b>	<b>0</b>	<b>2,215</b>

Health is comprised of six general fund budget units: Health Administration, Behavioral Health, Alcohol and Drug Services, Public Health, California Children's Services and Indigent Ambulance. In addition, ten special revenue funds have been established to act as financing budgets for the Health Administration, Behavioral Health and



Public Health general fund budget units. Each special revenue fund collects and disburses funds based on the specific purpose and activities established including, but not limited to, alcohol and drug prevention services, tobacco cessation services and preparedness and response.

## 2016-17 SUMMARY OF HUMAN SERVICES BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Human Services Administrative Claim	563,994,911	542,997,213	20,997,698			4,806
Human Services Subsistence - Consolidated	548,467,554	515,382,938	33,084,616			0
Aging and Adult Services	9,450,173	9,450,173	0			40
Public Guardian - Conservator	1,309,616	422,000	887,616			21
Child Support Services	39,889,701	39,889,701	0			424
Veterans Affairs	2,230,326	660,000	1,570,326			22
<b>Total General Fund</b>	<b>1,165,342,281</b>	<b>1,108,802,025</b>	<b>56,540,256</b>	<b>0</b>	<b>0</b>	<b>5,313</b>
<b>Special Revenue Funds</b>						
Wraparound Reinvestment Fund	11,578,529	6,035,000		5,543,529		0
Preschool Services	50,690,123	50,527,113		163,010		711
<b>Total Special Revenue Funds</b>	<b>62,268,652</b>	<b>56,562,113</b>	<b>0</b>	<b>5,706,539</b>	<b>0</b>	<b>711</b>
<b>Other Agencies</b>						
IHSS Public Authority	7,826,150	7,826,150		0		42
<b>Total Other Agencies</b>	<b>7,826,150</b>	<b>7,826,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42</b>
<b>Total - All Funds</b>	<b>1,235,437,083</b>	<b>1,173,190,288</b>	<b>56,540,256</b>	<b>5,706,539</b>	<b>0</b>	<b>6,066</b>

NOTE: IHSS Public Authority is reported in the 'Other Agencies' section of this budget document.

Human Services is composed of eight County Departments: Transitional Assistance (TAD), Children and Family Services (CFS), Aging and Adult Services (DAAS), Preschool Services, Child Support Services, Veterans Affairs, Behavioral Health (BH) and Public Health (PH). Two other agencies work in conjunction with the core Human Services departments and they are: Children's Network and the Office of Homeless Services. Additionally, there are several support divisions under Human Services Management Services, including the Performance, Education and Resource Center which provide administrative and training support to the Human Services Departments.

Transitional Assistance, Children and Family Services, Aging and Adult Services, and all Human Services support divisions are included in the Human Services Administrative Claim process. The purpose of the claim process is to provide the County with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements and to determine appropriate federal and state financial reimbursement to the County for each of the welfare programs.

Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The Human Services Assistant Executive Officer is responsible for all of the above budget units.



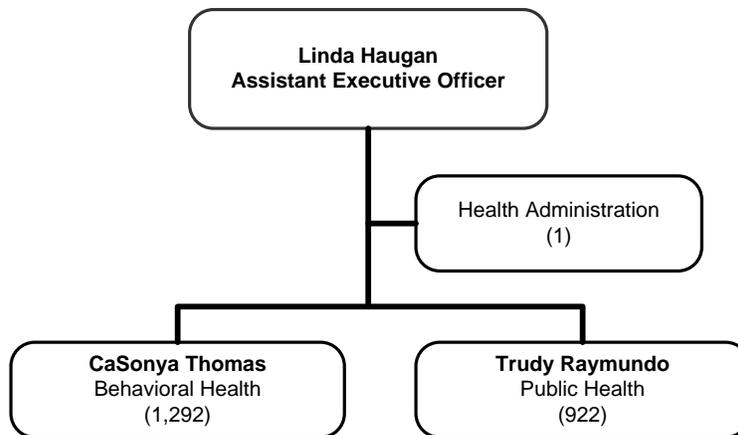
## HEALTH ADMINISTRATION

### DEPARTMENT MISSION STATEMENT

*Health Administration develops and coordinates budgets, policies, and procedures for the County's health care departments in accordance with the strategic goals adopted by the Board of Supervisors, the County Charter, and the general laws.*



### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Health Administration	120,371,376	105,371,376	15,000,000			1
Total General Fund	120,371,376	105,371,376	15,000,000	0	0	1
<b>Special Revenue Funds</b>						
Master Settlement Agreement	17,000,000	17,381,156		(381,156)		0
Total Special Revenue Funds	17,000,000	17,381,156	0	(381,156)	0	0
<b>Total - All Funds</b>	137,371,376	122,752,532	15,000,000	(381,156)	0	1



## Health Administration

### DESCRIPTION OF MAJOR SERVICES

The role of the Health Administration budget unit is to seek and support opportunities to foster collaboration among the Department of Public Health (PH), Department of Behavioral Health (BH), and the Arrowhead Regional Medical Center (ARMC). Health Administration provides regular fiscal and policy analysis relating to the operations of these departments. Additionally, Health Administration manages the Health Administration budget unit, which includes funding and related transactions for the County’s contribution for ARMC debt service payments, health related maintenance of effort costs, and transfers required to obtain federal health care funding.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$120,371,376
Total Sources (Incl. Reimb.)	\$105,371,376
Net County Cost	\$15,000,000
Total Staff	1
Funded by Net County Cost	12%

#### Intergovernmental Transfers

This budget unit includes Intergovernmental Transfers (IGT) to the state for Medi-Cal managed care and Section 1115 Waiver related payments which consists of three components: PRIME, Global Payment Program (GPP), and Whole Person Care (WPC). These IGTs are used to send the non-federal share of Medi-Cal managed care and Section 1115 Waiver payments to the state in order to receive matching contributions. The initial investment is returned to this budget unit.

Medi-Cal managed care payments provide for maximum reimbursement under the allowable rate range. PRIME funding is tied to results and is based on meeting metrics and project objectives set to national standards. GPP funding is tied to treating remaining uninsured through non-traditional or complementary services. WPC is designed to provide comprehensive integrated care to high-risk and vulnerable patients. These payments are reflected as a matching contribution to the state, with a return of the initial investment to this budget unit.

#### Realignment and General Fund Support

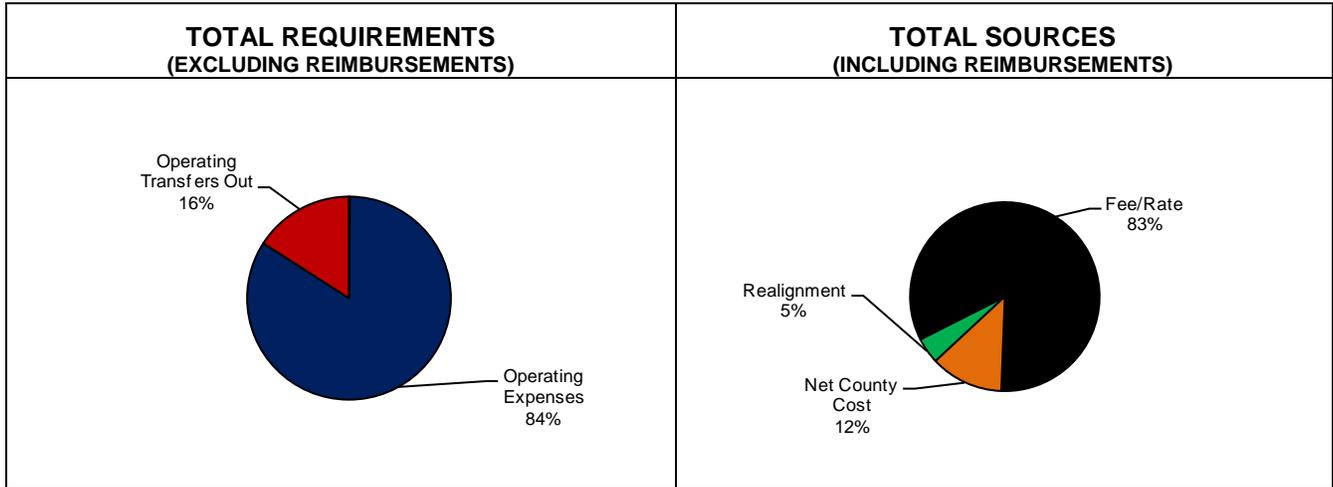
County General Fund support and realignment funds totaling \$20.4 million are used to pay a portion of the ARMC debt service (\$14.8 million), Realignment AB 8 match of \$4.3 million, 2-1-1 San Bernardino Program, and administrative costs. To qualify for receipt of Health Realignment funding from the state, the County must contribute a ‘match’ of local funds. The County’s \$4.3 million match is based on a formula established through AB 8 in 1979. This amount has remained constant throughout the years.

Realignment funds support costs in this budget unit as follows:

- Mental Health at 9.8%;
- Social Services at 3.3%;
- Health at 86.9% (which also covers debt service payments).



### 2016-17 RECOMMENDED BUDGET



### ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Health Administration  
FUND: General

BUDGET UNIT: AAA HCC  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	320,215	323,696	145,471	168,474	167,085	171,502	3,028
Operating Expenses	67,065,145	152,789,252	63,253,366	101,053,987	75,879,124	101,062,573	8,586
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	67,385,360	153,112,948	63,398,837	101,222,461	76,046,209	101,234,075	11,614
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	67,385,360	153,112,948	63,398,837	101,222,461	76,046,209	101,234,075	11,614
Operating Transfers Out	18,302,938	17,346,170	21,425,070	19,056,554	18,737,440	19,137,301	80,747
Total Requirements	85,688,298	170,459,118	84,823,907	120,279,015	94,783,649	120,371,376	92,361
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	7,826,732	3,376,654	7,399,844	5,279,015	4,783,649	5,371,376	92,361
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	62,861,566	152,082,554	62,423,991	100,000,000	75,000,000	100,000,000	0
Other Revenue	0	0	72	0	0	0	0
Total Revenue	70,688,298	155,459,209	69,823,907	105,279,015	79,783,649	105,371,376	92,361
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	70,688,298	155,459,209	69,823,907	105,279,015	79,783,649	105,371,376	92,361
Net County Cost	15,000,000	14,999,909	15,000,000	15,000,000	15,000,000	15,000,000	0
Budgeted Staffing*	2	2	1	1	1	1	0

\*Data represents modified budgeted staffing

### MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Major expenditures include Intergovernmental Transfers to cover the required local match for Medi-Cal managed care, PRIME, GPP, and WPC programs, as well as debt service for ARMC. The major revenue source is the matching funds received from the state.



**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are increasing by \$92,361 due to increased administrative and debt service costs, which results in an increase in Sources needed to meet Requirements.

**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended	Limited	Regular
Health Administration	1	0	0	0	1	0	1
Total	1	0	0	0	1	0	1

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$171,502 fund one budgeted regular position.



## Master Settlement Agreement

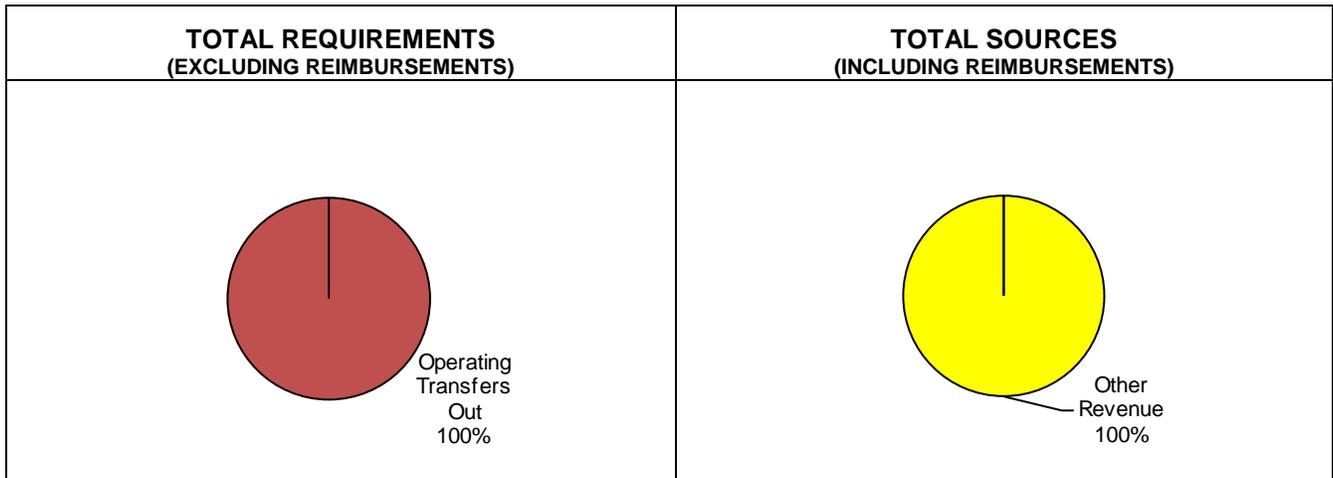
### DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998, a settlement was reached in a lawsuit filed by states against the tobacco industry. In California, the proceeds of the settlement are divided equally between the State and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$17,000,000
Total Sources (Incl. Reimb.)	\$17,381,156
Use of/ (Contribution to) Fund Balance	(\$381,156)
Total Staff	0

A majority of the County's total proceeds are used each year to fund a portion of the Arrowhead Regional Medical Center (ARMC) debt.

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
 DEPARTMENT: Health Administration  
 FUND: Master Settlement Agreement

BUDGET UNIT: RSM MSA  
 FUNCTION: Health and Sanitation  
 ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	0	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	0	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	0	0	0	0	0	0	0
Operating Transfers Out	17,000,000	17,000,000	19,200,000	35,300,000	35,300,000	17,000,000	(18,300,000)
Total Requirements	17,000,000	17,000,000	19,200,000	35,300,000	35,300,000	17,000,000	(18,300,000)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	27,311,849	17,994,676	17,836,962	17,783,935	17,619,094	17,381,156	(402,779)
Total Revenue	27,311,849	17,994,676	17,836,962	17,783,935	17,619,094	17,381,156	(402,779)
Operating Transfers In	10,611	0	0	0	0	0	0
Total Financing Sources	27,322,460	17,994,676	17,836,962	17,783,935	17,619,094	17,381,156	(402,779)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(10,322,460)	(994,676)	1,363,038	17,516,065	17,680,906	(381,156)	(17,897,221)
Available Reserves				2,570,410	2,405,569	2,786,725	216,315
Total Fund Balance				20,086,475	20,086,475	2,405,569	(17,680,906)
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Operating Transfers Out of \$17.0 million reflect a transfer to the General Fund used to fund the Net County Cost within the Health Administration budget unit and to offset increased health care costs within the Department of Public Health. Health Administration uses that Net County Cost to fund the \$4.3 million local match requirement for 1991 Health Realignment and \$10.7 million of debt service for ARMC.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Sources from the Master Settlement Agreement have been budgeted conservatively based on average receipts over the last four years excluding extraordinary revenue. Revenues have remained stable over the past four years with the exception of the approximate \$9.8 million of extraordinary revenue received in 2012-13 for a Non-Participating Manufacturers (NPM) Adjustment settlement payment.

## ANALYSIS OF FUND BALANCE

Fund balance is expected to increase by \$381,156 based on the continued trend of revenues exceeding the base expenditure. In 2015-16, a one-time contribution was made to a General Fund Reserve for an ARMC Jail Ward. There are no ongoing uses of fund balance anticipated in 2016-17.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



# BEHAVIORAL HEALTH

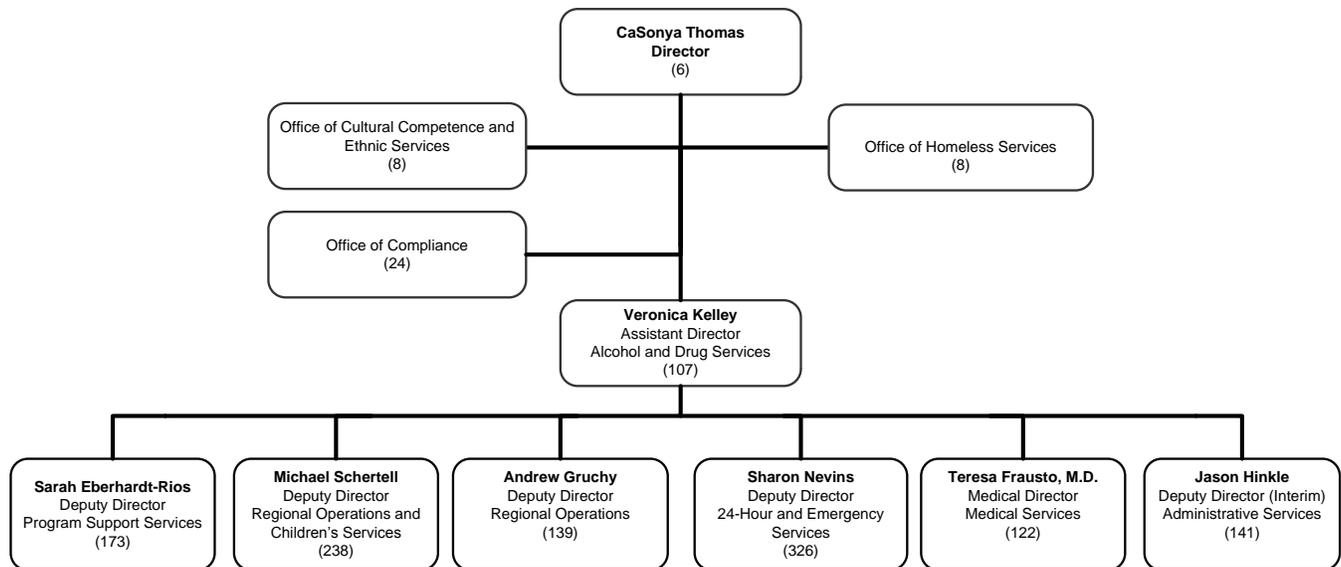
## CaSonya Thomas

### DEPARTMENT MISSION STATEMENT

*The County of San Bernardino Behavioral Health Programs strive to be recognized as a progressive system of seamless, accessible, and effective services that promote prevention, intervention, recovery and resiliency for individuals, families and communities.*



### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Behavioral Health	208,540,307	206,697,554	1,842,753			610
Alcohol and Drug Services	14,759,663	14,610,205	149,458			92
<b>Total General Fund</b>	<b>223,299,970</b>	<b>221,307,759</b>	<b>1,992,211</b>	<b>0</b>	<b>0</b>	<b>702</b>
<b>Special Revenue Funds</b>						
Mental Health Services Act	210,922,097	175,975,954		34,946,143		590
Special Revenue Funds - Consolidated	12,724,202	10,731,013		1,993,189		0
<b>Total Special Revenue Funds</b>	<b>223,646,299</b>	<b>186,706,967</b>	<b>0</b>	<b>36,939,332</b>	<b>0</b>	<b>590</b>
<b>Total - All Funds</b>	<b>446,946,269</b>	<b>408,014,726</b>	<b>1,992,211</b>	<b>36,939,332</b>	<b>0</b>	<b>1,292</b>



## 2015-16 MAJOR ACCOMPLISHMENTS

- Managed, administered and evaluated over \$80 million of Mental Health Service Act (MHSA) funded programs serving over 150,000 children, adults and families in San Bernardino County.
- Awarded two Senate Bill 82 Investment in Mental Health Wellness Act of 2013 grants from the California Health Facilities Financing Authority totaling \$10.6 million for two new Crisis Residential Treatment Centers and one Crisis Stabilization Unit.
- Deployed and maintained clinical and supportive resources for victims, family members, County staff and community members since the act of terrorism, also referred to as the Waterman Incident.
- Provided emergency and crisis behavioral health services through the deployment of over 300 clinical behavioral health first responders since the terrorist act with ongoing support to victims and family members, County staff and community members.
- Supported over 130 individuals closely impacted by the terrorist act utilizing 60 staff in collaboration with Children and Family Services (CFS) and Transitional Assistance Department (TAD).

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of Medi-Cal clients served by County behavioral health services.	40,190	36,115	43,000	46,000
STRATEGY	Increase specialty behavioral health care for the County's Medi-Cal population who experience significant mental, emotional or substance use disorders.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of County residents receiving services funded by MHSA, including early intervention and prevention services.	135,934	100,000	156,022	160,000
STRATEGY	Increase access to services funded by the Mental Health Services Act (MHSA), including early access to prevention and early intervention services.					
COUNTY GOAL: FOCUS ON RECOVERY AND RESILIENCY FOLLOWING THE DECEMBER 2, 2015 TERRORIST ATTACK (SB STRONG)		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Support County employees affected by the December 2, 2015 terrorist attack.	<b>NEW</b>	N/A	N/A	N/A	225
STRATEGY	Provide grant-funded best practice training to individuals supporting victims.	Number of providers and supportive personnel trained				



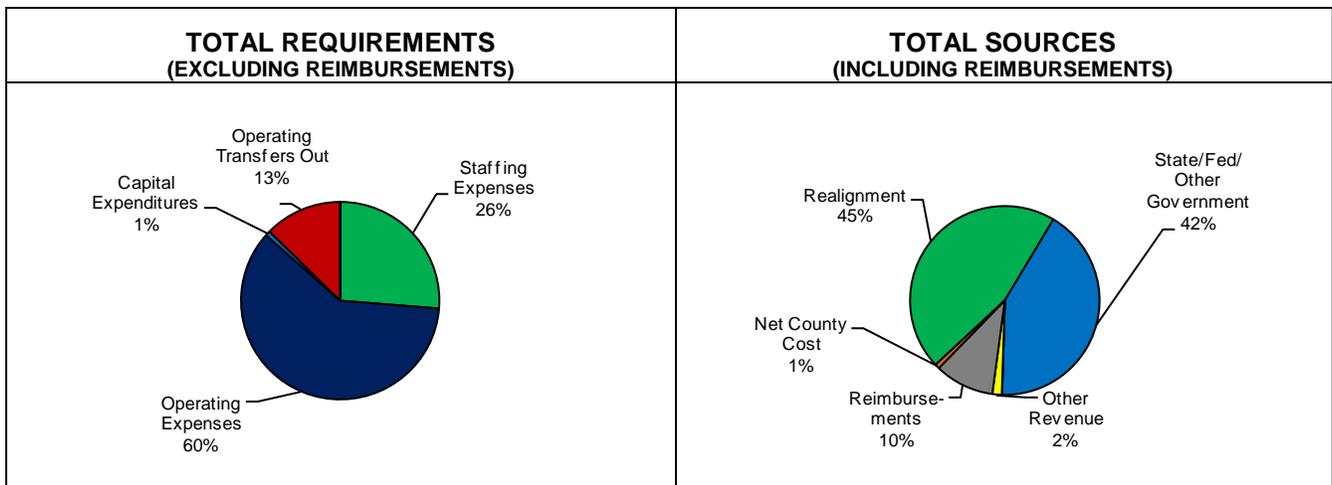
## Behavioral Health

### DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health is responsible for providing mental health services to County residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the County via a network of department-operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community-based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children’s programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$232,096,779
Total Sources (Incl. Reimb.)	\$230,254,026
Net County Cost	\$1,842,753
Total Staff	610
Funded by Net County Cost	1%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: General

BUDGET UNIT: AAA MLH  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	40,879,012	44,413,480	40,821,208	57,455,294	43,086,828	60,973,374	3,518,080
Operating Expenses	88,202,875	101,646,103	102,472,423	118,340,253	106,915,910	139,909,182	21,568,929
Capital Expenditures	74,514	208,681	138,186	766,000	177,500	1,834,868	1,068,868
Total Exp Authority	129,156,401	146,268,264	143,431,817	176,561,547	150,180,238	202,717,424	26,155,877
Reimbursements	(10,393,769)	(16,810,633)	(10,296,556)	(16,832,753)	(14,295,542)	(23,556,472)	(6,723,719)
Total Appropriation	118,762,632	129,457,631	133,135,261	159,728,794	135,884,696	179,160,952	19,432,158
Operating Transfers Out	1,842,753	1,842,753	10,997,371	13,100,786	13,419,610	29,379,355	16,278,569
Total Requirements	120,605,385	131,300,384	144,132,632	172,829,580	149,304,306	208,540,307	35,710,727
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	82,744,721	77,179,544	85,748,439	98,411,397	90,527,278	105,633,843	7,222,446
State/Fed/Other Government	32,600,765	49,781,312	53,516,598	69,474,618	52,145,413	97,251,590	27,776,972
Fee/Rate	236,728	234,515	181,760	115,974	118,206	101,459	(14,515)
Other Revenue	3,180,229	2,275,131	2,306,056	2,984,838	4,670,656	3,710,662	725,824
Total Revenue	118,762,443	129,470,502	141,752,853	170,986,827	147,461,553	206,697,554	35,710,727
Operating Transfers In	0	0	538,131	0	0	0	0
Total Financing Sources	118,762,443	129,470,502	142,290,984	170,986,827	147,461,553	206,697,554	35,710,727
Net County Cost	1,842,942	1,829,882	1,841,648	1,842,753	1,842,753	1,842,753	0
Budgeted Staffing*	485	511	513	584	584	610	26

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$61.0 million fund 610 positions. Operating Expenses of \$139.9 million are primarily for \$90.6 million in contracted and specialized services. Capital Expenditures of \$1.8 million include the purchase of fixed assets related to expansions of the East Valley Outpatient Clinic and the Hesperia Outpatient Clinic, and the relocation of the Vista Community Counseling clinic. Capital Expenditures also include items such as vehicles, computers, and other equipment to enhance the ability of the mental health clinicians to provide services in the field. Operating Transfers Out of \$29.4 million include \$12.9 million to the Capital Improvement Program Budget for a new facility for the Children and Youth Collaborative Services (CYCS) program, and \$14.7 million to the Mental Health Services Act (MHSA) special revenue fund for mental health services.

Reimbursements of \$23.6 million include \$5.4 million from the MHSA budget unit for the new CYCS facility, \$4.8 million for administrative support, and \$1.3 million for a new Choosing Healthy Options to Instill Change and Empowerment (CHOICE) program in Barstow to serve recently released probationers. Reimbursements also include \$6.1 million for salary reimbursements for program related services, and \$6.0 million in Reimbursements from other County departments for program staff expenses, CalWORKs, rents and other program operations.

Realignment sources of \$105.6 million consists of 1991 Realignment, and 2011 Realignment, including Public Safety Realignment. State and federal aid of \$97.3 million includes Medi-Cal Federal Financial Participation, Affordable Care Act (ACA), and the Mental Health Block Grant. Other Revenue of \$3.7 million includes payments from Social Security Administration and other agencies.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$35.7 million. This is primarily due to an increase of \$21.6 million in Operating Expenses, which includes an increase of \$20.3 million to service provider contracts for inpatient hospitalization, indigent hospital care, foster family services, general mental health services, and services for children, youth, and



families. Operating Transfers Out is increasing by \$16.3 million and is primarily due to the construction of the new CYCS facility. Changes in Requirements also include an increase in Staffing Expenses of \$3.5 million which reflects the addition of 26 positions primarily for the expansion of the Correctional Mental Health Services program and the CHOICE program, as well as negotiated salary increases. Capital Expenditures are increasing by \$1.1 million for equipment related to enhanced security measures, the relocation of the CYCS facility, and software and equipment upgrades. These increases are partially funded by a \$6.7 million increase in Reimbursements from the MHSA budget unit and other County departments.

Sources are increasing by \$35.7 million primarily due to an increase in 2011 Realignment of \$7.2 million and an increase of \$27.8 million in State, Federal, and Other Government sources which includes an increase in Medical revenue related to program expansion, increased service capacity, and expanded eligibility under the ACA.

**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17			
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended	Limited	Regular	
24-Hour and Emergency Services	67	6	-3	0	70	0	70	
Administrative Services	59	0	0	0	59	1	58	
Office of Compliance	15	2	0	-1	16	2	14	
Director	6	0	0	0	6	0	6	
Program Support Services	53	9	-1	1	62	7	55	
Regional Operations	90	1	0	0	91	0	91	
Alcohol & Drug Services	24	0	-1	0	23	0	23	
Regional Operations & Children's Svcs	164	1	-3	0	162	3	159	
Medical Services	106	16	-1	0	121	35	86	
<b>Total</b>	<b>584</b>	<b>35</b>	<b>-9</b>	<b>0</b>	<b>610</b>	<b>48</b>	<b>562</b>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$61.0 million fund 610 budgeted positions, of which 562 are regular positions and 48 are limited term positions. The budget includes a net increase of 26 positions comprised of 35 new positions (12 limited-term and 23 regular) and nine deleted positions. The new positions are needed to accommodate the expansion of the CHOICE program as well as the Correctional Mental Health Services expansion. Eight of the nine deleted positions are transferred to the MHSA budget unit to align staffing with programmatic needs, due to recent program changes.

Additions

- |   |  |
|---|--|
| 1 Alcohol & Drug Counselor                    | 2 Mental Health Nurse II                     |
| 5 Clinical Therapist II                       | 1 General Services Worker II                 |
| 1 Contract Adult Psychiatrist                 | 1 Health Information Management Assistant II |
| 1 Contract Adult Psychiatrist Board Certified | 1 Medical Records Coder II                   |
| 1 Contract Child Psychiatrist Board Certified | 1 Mental Health Clinic Supervisor            |
| 4 Contract Psychiatrist Licensed Physicians   | 4 Office Assistant III                       |
| 2 Contract Clinic Assistants                  | 3 Psychiatric Technician I                   |
| 1 Correctional Mental Health Services Manager | 1 Public Service Employee                    |
| 1 Contract Nurse Practitioner II              | 3 Social Worker II                           |
| 1 Contract Registered Nurse Case Manager      |  |

Deletions

- |                                  |                        |
|----------------------------------|------------------------|
| 5 Clinical Therapist I *         | 1 Office Assistant III |
| 1 General Service Worker II *    | 1 Social Worker II *   |
| 1 Licensed Vocational Nurse II * |                        |

\*These positions are moved to the MHSA budget unit.



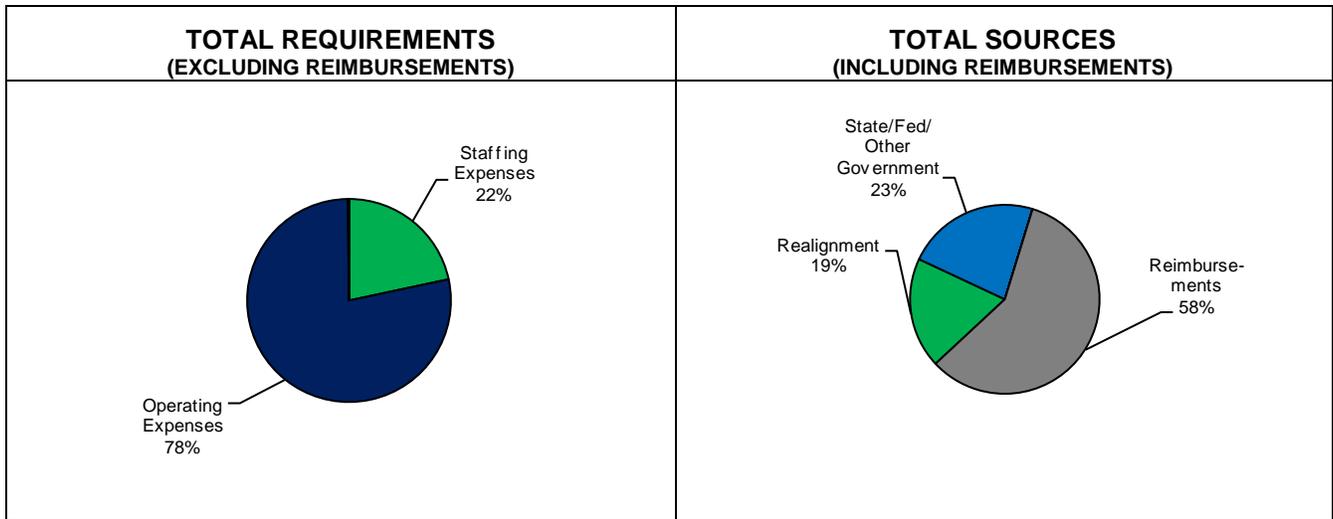
## Alcohol and Drug Services

### DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health - Alcohol and Drug Services (ADS) provides comprehensive Substance Use Disorder (SUD) services through various substance abuse prevention and treatment programs to County residents. Services include outpatient, residential and narcotic treatment services, prevention, and transitional supportive housing.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$35,200,018
Total Sources (Incl. Reimb.)	\$35,050,560
Net County Cost	\$149,458
Total Staff	92
Funded by Net County Cost	0%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Alcohol and Drug Services  
FUND: General

BUDGET UNIT: AAA ADS  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	3,769,582	4,225,175	4,365,811	7,644,666	4,952,783	7,620,065	(24,601)
Operating Expenses	17,791,466	18,460,802	23,362,138	24,385,637	23,958,136	27,510,753	3,125,116
Capital Expenditures	0	4,866	6,163	65,800	0	69,200	3,400
Total Exp Authority	21,561,048	22,690,843	27,734,112	32,096,103	28,910,919	35,200,018	3,103,915
Reimbursements	(13,931,974)	(13,024,531)	(16,761,292)	(19,502,454)	(15,444,451)	(20,440,355)	(937,901)
Total Appropriation	7,629,074	9,666,312	10,972,820	12,593,649	13,466,468	14,759,663	2,166,014
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	7,629,074	9,666,312	10,972,820	12,593,649	13,466,468	14,759,663	2,166,014
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	6,484,752	5,922,210	6,634,042	6,862,657	6,634,042	0
State/Fed/Other Government	7,473,121	3,043,180	4,900,174	5,809,849	6,194,638	7,975,863	2,166,014
Fee/Rate	5,164	489	200	300	300	300	0
Other Revenue	1,520	(5,776)	578	0	0	0	0
Total Revenue	7,479,805	9,522,645	10,823,162	12,444,191	13,057,595	14,610,205	2,166,014
Operating Transfers In	0	0	0	0	259,415	0	0
Total Financing Sources	7,479,805	9,522,645	10,823,162	12,444,191	13,317,010	14,610,205	2,166,014
Net County Cost	149,269	143,667	149,658	149,458	149,458	149,458	0
Budgeted Staffing*	44	53	75	90	90	92	2

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$7.6 million fund 92 budgeted positions. Operating Expenses of \$27.5 million are comprised primarily of \$22.8 million in professionally contracted services, transfers (\$3.4 million) to Public Health for HIV counseling and prevention services, and transfers to the Behavioral Health general fund budget unit for the ADS share of the department's administrative costs. Capital expenditures of \$69,200 fund improvements to structures and the purchase of equipment for the expansion of the Hesperia and East Valley clinics and the Screening Assessment and Referral Center. Together these expenditures support the clinics and programs that provide SUD services to County residents.

Reimbursements of \$20.4 million include support from the Transitional Assistance Department, Children and Family Services, Public Health, the department's special revenue funds that support ADS programs, and the Behavioral Health general fund budget unit for SUD related services. Sources of \$14.6 million include federal and state funds: Drug Medi-Cal, Affordable Care Act Drug Medi-Cal, Substance Abuse Prevention and Treatment Block Grant, 2011 Realignment, and Public Safety Realignment.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$2.2 million. Operating Expenses are increasing by \$3.1 million primarily due to increased contracted professional services (\$1.8 million) for additional narcotic treatment services to homeless and other SUD clients. Other increases to Operating Expenses include an increase in transfers of \$802,849 which includes transfers to the Behavioral Health General Fund budget unit reflecting an increased share of administrative costs, and increased transfers to Public Health for additional services to be provided. Reimbursements are increasing by \$937,901 reflecting additional residential services funded through Mental Health Services Act (MHSA) and funding from the ADS special revenue budget unit to support SUD program increases.



Sources are increasing by \$2.2 million primarily due to additional State General Funds for Drug Medi-Cal services and federal aid increases for the expanded Drug Medi-Cal population related to the Affordable Care Act.

### 2016-17 POSITION SUMMARY\*

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Office of Compliance	0	1	0	0	1	0	1	
Administrative Services	7	1	-1	0	7	0	7	
Program Support Services	1	0	0	0	1	0	1	
Alcohol & Drug Services	82	2	-1	0	83	3	80	
Total	90	4	-2	0	92	3	89	

\*Detailed classification listing available in Appendix D.

### STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$7.6 million fund 92 budgeted positions of which 89 are regular positions and three are limited term positions. The budget includes a net increase of two positions (addition of 4, deletion of 2). One Staff Analyst II position is transferred in from the MHSA budget unit to provide administrative and fiscal support. The addition of the Peer and Family Advocate position for the department's Family Stabilization Program will provide intensive case management and services to CalWORKs customers who are experiencing an identified situation or crisis in accordance with Assembly Bill 74 (2013). Other staff additions are for administrative and clinical support for expanded programs.

#### Additions

1 Office Assistant III	1 Program Specialist I
1 Peer and Family Advocate II	1 Staff Analyst II

#### Deletions

1 Accountant III*	1 Social Worker II*
-------------------	---------------------

\*These positions were moved to the MHSA budget unit.



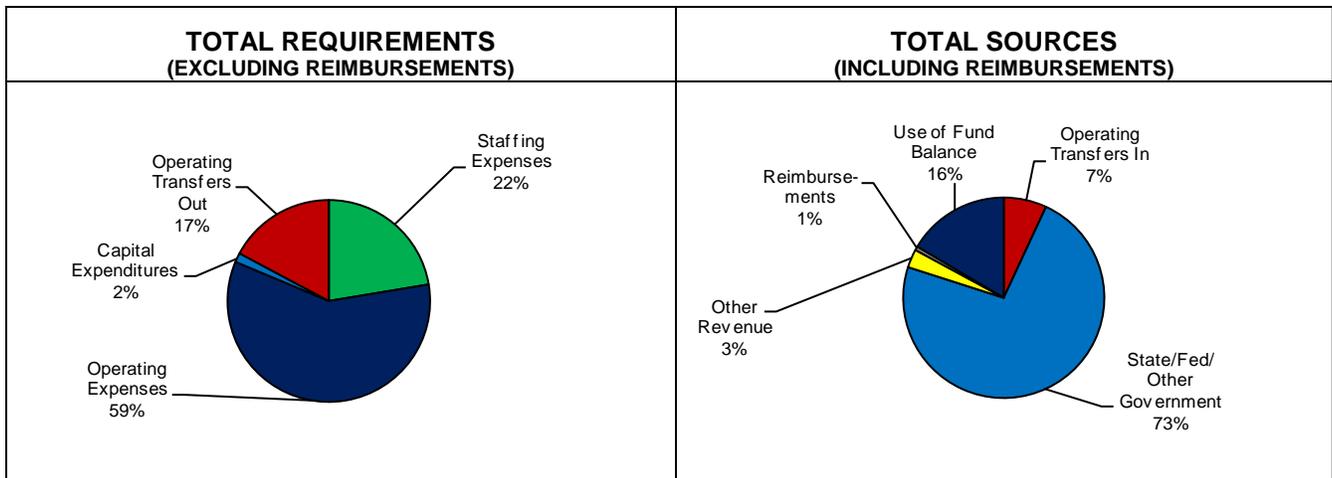
## Mental Health Services Act

### DESCRIPTION OF MAJOR SERVICES

On November 2, 2004, voters passed Proposition 63, which established a state personal income tax surcharge of one percent on the portion of taxpayers' annual taxable income that exceeds \$1.0 million. The proposition was enacted into law as the Mental Health Services Act (MHSA), effective January 1, 2005. The overall purpose and intent is "to reduce the long-term adverse impact on individuals, families, and state and local budgets resulting from untreated serious mental illness to insure that all funds are expended in the most cost effective manner and to ensure accountability to taxpayers and to the public."

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$212,247,388
Total Sources (Incl. Reimb.)	\$177,301,245
Use of/ (Contribution to) Fund Balance	\$34,946,143
Total Staff	590

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: Mental Health Services Act

BUDGET UNIT: RCT MLH  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Modified Budget
<b>Requirements</b>							
Staffing Expenses	26,155,522	28,693,789	31,128,037	44,407,177	35,935,591	47,503,332	3,096,155
Operating Expenses	54,889,223	84,169,768	79,997,020	89,588,338	74,871,531	125,142,014	35,553,676
Capital Expenditures	165,726	1,672,047	813,629	3,400,707	270,500	3,149,013	(251,694)
Total Exp Authority	81,210,471	114,535,604	111,938,686	137,396,222	111,077,622	175,794,359	38,398,137
Reimbursements	(501,377)	(498,499)	(712,960)	(577,609)	(730,728)	(1,325,291)	(747,682)
Total Appropriation	80,709,094	114,037,105	111,225,726	136,818,613	110,346,894	174,469,068	37,650,455
Operating Transfers Out	57,472	6,668	125,003	12,115,927	6,815,927	36,453,029	24,337,102
Total Requirements	80,766,566	114,043,773	111,350,729	148,934,540	117,162,821	210,922,097	61,987,557
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	1,570,578	5,827,284	0	0	0	0	0
State/Fed/Other Government	90,510,717	85,061,754	123,572,346	112,688,786	109,007,852	155,034,217	42,345,431
Fee/Rate	0	100	(128)	0	573	0	0
Other Revenue	1,463,325	4,847,877	4,810,783	5,917,767	5,606,321	6,286,482	368,715
Total Revenue	93,544,620	95,737,015	128,383,001	118,606,553	114,614,746	161,320,699	42,714,146
Operating Transfers In	1,026,596	0	9,154,618	11,809,722	11,172,733	14,655,255	2,845,533
Total Financing Sources	94,571,216	95,737,015	137,537,619	130,416,275	125,787,479	175,975,954	45,559,679
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(13,804,650)	18,306,758	(26,186,890)	18,518,265	(8,624,658)	34,946,143	16,427,878
Available Reserves				68,498,538	95,641,461	60,695,318	(7,803,220)
Total Fund Balance				87,016,803	87,016,803	95,641,461	8,624,658
Budgeted Staffing*	367	459	517	567	567	590	23

\*Data represents modified budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$47.5 million fund 590 positions. Operating Expenses of \$125.1 million are primarily for \$87.3 million in contracted and specialized services and \$22.0 million in interdepartmental transfers for mental health crisis services provided by Children's Network, Children and Family Services, Probation, Public Defender and Public Health. Also included are administrative and program expenditures to execute the approved MHSA Plan.

Capital Expenditures of \$3.1 million and Operating Transfers Out of \$36.5 million primarily fund the establishment of two Crisis Stabilization Units (CSU) in the East Valley and West Valley, and four Crisis Residential Treatment (CRT) Centers in San Bernardino, High Desert, East Valley, and Morongo Basin which will provide 24 hour services to individuals with mental health and substance use disorders.

Reimbursements of \$1.3 million include financial support from Human Services for the administration of the Office of Homeless Services, the Behavioral Health (BH) General Fund budget unit and the Alcohol and Drug Services (ADS) General Fund budget unit for program service related salary reimbursements.

State and federal aid in the amount of \$155.0 million includes revenue from the Mental Health Services Act, Medical Federal Financial Participation and Affordable Care Act, and Senate Bill 82 Investment in Mental Health Wellness Act of 2013 (SB82) Grants. Other Revenue of \$6.3 million includes revenue from Children and Family Services for Screening, Assessment, Referral and Treatment services (SART), Social Security Supplemental Security Income through Interim Assistance for indigent clients, rent reimbursement, and anticipated interest earnings.



Operating Transfers In from the BH General Fund budget unit of \$14.7 million primarily consists of 2011 Realignment for Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Services, and Public Safety Realignment for mental health services to probationers.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$62.0 million, primarily due to Operating Expenses increasing by \$35.6 million. Additional Operating Expenses include \$23.7 million in professional and contracted services for Therapeutic Behavioral Services, the Regional Full Services Partnership, Comprehensive Child and Family Support Services and SB 163 Wraparound Program services. Additionally, \$11.9 million is for general services and supplies, equipment and transfers that support Outpatient, Child and Youth, Adult Residential Treatment, Crisis Stabilization and the Mental Health Triage programs. This also includes \$5.5 million in fixed asset transfers to the Behavioral Health general fund budget unit for the purchase of shared equipment. Changes in Requirements also include an increase in Staffing Expenses of \$3.1 million which reflects the addition of 23 CSU positions and negotiated salary increases. Operating Transfers Out are increasing by \$24.3 million to fund two CSUs located in the East Valley and West Valley, and two CRT Centers in the West Valley and Morongo Basin.

Sources are increasing by \$45.6 million. Medi-Cal revenue is increasing by \$9.5 million due to increasing service capacity and expanded eligibility for services under the Affordable Care Act. MHSA revenue is increasing by \$21.7 million based on the state's projections. State grant funding is increasing by \$10.6 million based on SB82 grants approved by the California Health Facilities Financing Authority (CHFFA). Operating Transfers In are increasing by \$2.8 million due to an increase in 2011 Realignment, including Public Safety Realignment received from the BH General Fund budget unit.

## ANALYSIS OF FUND BALANCE

MHSA utilizes Fund Balance to cover one-time expenses. The use of \$35.0 million of Fund Balance will primarily be used to supplement the SB82 grants received to facilitate the construction and establishment of two CSUs, four CRT Centers, startup costs associated with the new Electronic Health Records system, and other one-time capital expenditures.

## 2016-17 POSITION SUMMARY\*

Division	2015-16				2016-17			
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended	Limited	Regular	
24-Hour and Emergency Services	240	18	-1	-1	256	2	254	
Administrative Services	76	1	-1	-1	75	5	70	
Office of Compliance/Cultural Competence & Ethnic Services	15	0	0	0	15	0	15	
Office of Homeless Services	8	0	0	0	8	0	8	
Program Support Services	108	1	0	1	110	29	81	
Alcohol & Drug Services	1	0	0	0	1	0	1	
Regional Operations & Children's Svcs	70	5	0	1	76	0	76	
Regional Operations	48	1	-1	0	48	0	48	
Medical Services	1	0	0	0	1	0	1	
<b>Total</b>	<b>567</b>	<b>26</b>	<b>-3</b>	<b>0</b>	<b>590</b>	<b>36</b>	<b>554</b>	

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$47.5 million fund 590 budgeted positions of which 554 are regular positions and 36 are limited term positions. This includes a net increase of 23 positions comprised of the following: 14 regular new positions, one limited term position, the addition of a job share for a Clinical Therapist I, 10 positions from the BH General Fund budget unit and the ADS General Fund budget unit, and three deleted positions that were moved to other budget units. In order to better serve the County residents, the Community Crisis Response Team (CCRT) is expanding to 24 hour clinical services and additional staffing increases are necessary to provide administrative



support and to expand services in other MHSAs programs such as the Homeless Outreach Support Team, which provides permanent support housing with wraparound case management.

Additions

1 Accountant III	1 General Services Worker II	1 Office Assistant IV
7 Clinical Therapist I	1 Licensed Vocational Nurse II	9 Social Worker II
3 Clinical Therapist II	1 Mental Health Education Consultant	
1 Contract Business System Analyst II	1 Office Assistant II	

Deletions

1 Mental Health Clinic Supervisor*	1 Psychiatric Technician I*	1 Staff Analyst II*
------------------------------------	-----------------------------	---------------------

\*These positions were moved to General Fund budget units.



## Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

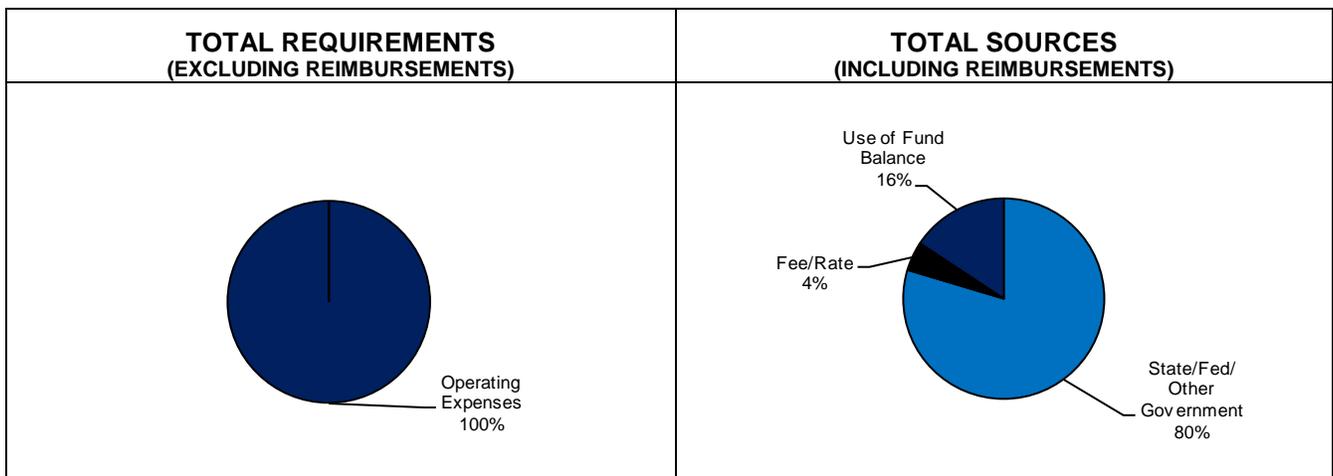
**Block Grant Carryover Program** are funds utilized by Alcohol and Drug Services (ADS) received from the State Department of Health Care Services (DHCS) under a multi-year cost reimbursement contract that allows the County to retain unused federal Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal year. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between the County and the State. Funds are transferred to the ADS Budget Unit, based on the needs of the program.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$12,724,202
Total Sources (Incl. Reimb.)	\$10,731,013
Use of/ (Contribution to) Fund Balance	\$1,993,189
Total Staff	0

**Court Alcohol and Drug Program** funding is provided by three sources: the Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses; Senate Bill 921 of September 24, 1996, which requires persons convicted of an offense involving a controlled substance to pay a drug program fee in an amount not to exceed \$100 for each separate offense; and by Senate Bill 920 of September 24, 1996, that requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed \$50. Funds are transferred to the ADS Budget Unit based on needs of the program.

**Driving Under the Influence Program** as per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring Penal Code (PC) 1000 and DUI programs. The County supervises these programs as required by Vehicle Code Section 1660.7, which states that the supervision and regulation of the first offender program resides with the County. Fees collected from privately owned and operated DUI programs within the County are deposited to the special revenue budget unit. Funds are then transferred to the Alcohol and Drug Services budget unit, as needed, to meet the costs of staff assigned to this function. These funds can only be used for the cost of monitoring PC 1000 and DUI programs.

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: Consolidated Special Revenue

BUDGET UNIT: Various  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	11,420,002	10,307,147	13,543,756	12,139,149	11,088,107	12,724,202	585,053
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	11,420,002	10,307,147	13,543,756	12,139,149	11,088,107	12,724,202	585,053
Reimbursements	0	(11,054)	0	0	0	0	0
Total Appropriation	11,420,002	10,296,093	13,543,756	12,139,149	11,088,107	12,724,202	585,053
Operating Transfers Out	0	0	538,131	0	0	0	0
Total Requirements	11,420,002	10,296,093	14,081,887	12,139,149	11,088,107	12,724,202	585,053
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	2,197,147	64,957	0	0	0	0	0
State/Fed/Other Government	8,854,928	8,348,706	9,906,395	10,232,241	10,232,241	10,131,718	(100,523)
Fee/Rate	657,009	653,947	637,458	580,685	561,458	557,659	(23,026)
Other Revenue	137,807	50,541	27,479	25,005	40,135	41,636	16,631
Total Revenue	11,846,890	9,118,151	10,571,332	10,837,931	10,833,834	10,731,013	(106,918)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	11,846,890	9,118,151	10,571,332	10,837,931	10,833,834	10,731,013	(106,918)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	(426,888)	1,177,942	3,510,555	1,301,218	254,273	1,993,189	691,971
Available Reserves				4,675,504	5,722,449	3,729,260	(946,244)
Total Fund Balance				5,976,722	5,976,722	5,722,449	(254,273)
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

## DETAIL OF 2016-17 RECOMMENDED BUDGET

2016-17

	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
<b>Special Revenue Funds</b>					
Block Grant Carry Over Program (SDH)	11,965,086	10,161,732	1,803,354	1,543,673	0
Court Alcohol & Drug Program (SDI)	560,000	366,714	193,286	1,654,041	0
Driving Under the Influence Program (SDC)	199,116	202,567	(3,451)	531,546	0
Total Special Revenue Funds	12,724,202	10,731,013	1,993,189	3,729,260	0

**Block Grant Carryover Program** has Requirements of \$12.0 million for Operating Expenses which primarily consist of transfers to the ADS General Fund budget unit for salaries and benefits as well as costs related to alcohol abuse prevention, education, and treatment in schools and the community. Sources of \$10.2 million are primarily from federal aid received through DHCS and anticipated interest revenue. Fund Balance of \$1.8 million fund the expansion of Substance Use Disorder (SUD) treatment services in the ADS General Fund budget unit.

**Court Alcohol and Drug Program** has Requirements of \$560,000 for Operating Expenses to fund SUD Programs which are expensed in the ADS General Fund budget unit. Sources of \$366,714 include fines collected from DUI offenders and interest revenue. Fund Balance of \$193,286 will be used to expand a new diversion program.



**Driving Under the Influence Program** has Requirements of \$199,116 for Operating Expenses to fund salaries and benefits and other operating expenditures in the ADS General Fund budget unit incurred in monitoring the DUI/Deferred for Entry of Judgment programs. Sources of \$202,567 include DUI fees paid by program providers and interest revenue. As Sources exceed Requirements there will be a Contribution to Fund Balance of \$3,451.

### **BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are increasing by \$585,053. Operating Expenses consisting of transfers to the ADS General Fund budget unit have increased due to the costs of a new specialized contract service which will provide diversion from incarceration and court proceedings, reduce congestion in jails and courts, and provide better service to individuals by referring SUD consumers to treatment services throughout the County.

Sources are decreasing by \$106,918 due to a reduction of \$89,466 in the federal block grant award, adjusted by DHCS annually based on program needs, and a decrease of \$17,452 in court fines and program participant collections.

### **ANALYSIS OF FUND BALANCE**

The federal SAPT Block Grant award (Block Grant Carryover Program) is available to the County for two fiscal years. Any balances from the first fiscal year are rolled over and can be used in the next fiscal year. Consequently, the fund balance primarily consists of these roll over balances and current deposits from the federal award. The primary reason for the decrease in fund balance is the increases in Transfers Out to the ADS General Fund budget unit for a new diversion program for substance use disorder consumers and the expansion of current SUD treatment services. In future years, Drug Medi-Cal funding for expanded services to eligible clients will reduce utilization of the fund balance.

### **STAFFING CHANGES AND OPERATIONAL IMPACT**

There is no budgeted staffing in these consolidated special revenue funds.



# PUBLIC HEALTH

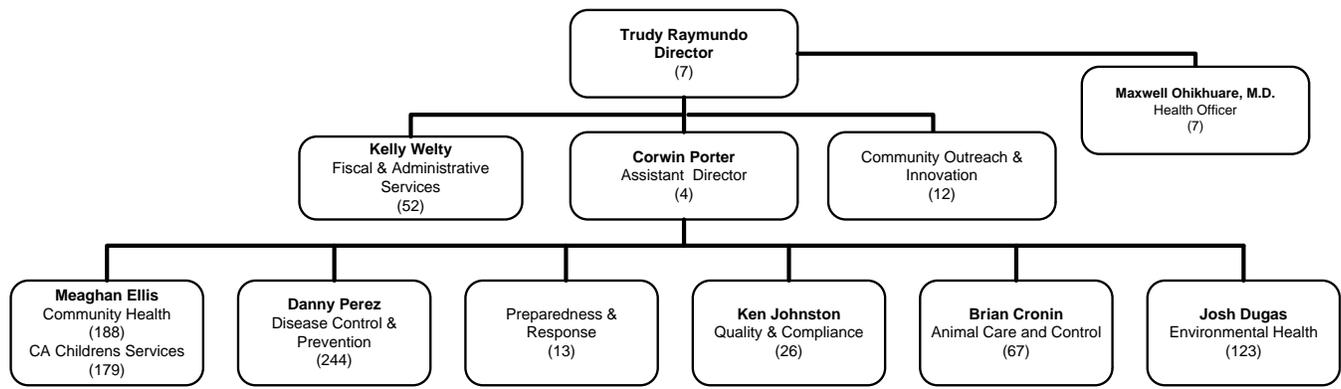
## Trudy Raymundo

### DEPARTMENT MISSION STATEMENT

*Working in partnership to promote and improve health, wellness, safety and Quality of life in San Bernardino County.*



### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17				
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Staffing
<b>General Fund</b>					
Public Health	83,013,050	78,534,422	4,478,628		743
California Children's Services	21,050,021	16,746,219	4,303,802		179
Indigent Ambulance	472,501	0	472,501		0
<b>Total General Fund</b>	<b>104,535,572</b>	<b>95,280,641</b>	<b>9,254,931</b>	<b>0</b>	<b>922</b>
<b>Special Revenue Funds</b>					
Special Revenue Funds - Consolidated	3,926,780	3,974,082		(47,302)	0
<b>Total Special Revenue Funds</b>	<b>3,926,780</b>	<b>3,974,082</b>	<b>0</b>	<b>(47,302)</b>	<b>0</b>
<b>Total - All Funds</b>	<b>108,462,352</b>	<b>99,254,723</b>	<b>9,254,931</b>	<b>(47,302)</b>	<b>922</b>



## 2015-16 MAJOR ACCOMPLISHMENTS

- Submitted Statement of Intent to Public Health Accreditation Board (PHAB), providing official notification the department is pursuing national accreditation.
- Published the 2015-20 Strategic Plan to outline goals and objectives in alignment with the Countywide Vision.
- Received 2015 National Association of Counties (NACo) Achievement Award for 2015 “Safe and Sober Prom” campaign involving youth led activities reaching over 1,500 students at 18 County high schools.
- Improved outreach and participation in the summer meals program by 34% through partnered efforts with other Public Health programs, County departments, and community agencies.
- Earned the Association of Public Health’s Healthiest Lab Runner-Up award in 2015.
- Coordinated 28 school-based clinics, successfully vaccinating 1,735 people with the flu vaccine.
- Completed final evaluation of Bridging Reentry Integration by Driving Goal-oriented Effective Strategies (BRIDGES) Re-entry project, providing pre/post release services to 78 incarcerated individuals achieving a low 11.5% recidivism rate, compared to the baseline of 45.2%.
- Supported County’s homeless veteran’s “Leave No Vet Out” initiative by providing transportation and arranging temporary care for pets owned by homeless veterans, enabling access to resources for housing and services.
- Received three 2015 NACo Achievement Awards for the “Customer Service Portal,” “Electronic Pesticide Use Reporting Program,” and “100% Food Handler Card Compliance Program.”
- Improved access to service through designation of two new Federally Qualified Health Centers (FQHCs), including additional funding of \$1.4 million for expanded services and quality improvement.
- Recognized by National Association of County and City Health Officials (NACCHO) as a Promising Practice under the category of Access to Care, Coalitions and Partnerships, Injury and Violence Prevention for the Hesperia Health Center’s collaboration in a Domestic Violence Partnership in Health Care program.
- Expanded Bold Upstream Innovative Local Data driven (BUILD) Project activities (designation as a Health Hub, Zum Up, Know Your Numbers) through the BUILD Partnership.
- Sustained continuity of Environmental Health Services operations following the act of terrorism also referred to as the Waterman Incident, via a coordinated effort that combined mutual aid, volunteers, other County department staff, retirees, and contract staff.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: IMPLEMENT THE COUNTYWIDE VISION		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
<b>OBJECTIVE</b>	Continue to promote the Countywide Vision and support the Element Groups.	Complete the 2016-17 Work Plan for addressing priorities of the Wellness Element Group of the Countywide Vision: - Develop an Action Plan for implementation of the Community Transformation Plan, including identification of key partnerships to address system level and community level strategies - Develop evaluation tools for measuring and tracking progress and achievement of long and short term goals - Promote and evaluate awareness of the Community Vital Signs data platform to community partners and stakeholders via employment of the Strategic Communications Plan	80%	100%	100%	100%
<b>STRATEGY</b>	Public Health serves as the staff liaison to the Countywide Vision Project’s Wellness Element Group which has initiated a multi-year community-driven process to identify priority areas for improving health and wellness. The department will continue to support and facilitate the development, implementation, and evaluation of the Community Transformation Plan.					



## DEPARTMENT PERFORMANCE MEASURES CONTINUED

COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Provide stable governmental leadership, consistent decision-making and efficient processing to inspire confidence in investors and ensure a business-friendly environment.	Percentage of current year workforce development activities completed: - Develop and implement an Individual Professional Development Plan (IPDP) process - 50% of staff have created an IPDP and reviewed with their Supervisor - Mentorship program completed with one cohort of staff	N/A	100%	100%	100%
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.					
STRATEGY	Implement relevant, high-quality Public Health Leadership training to achieve an essential element of Public Health Accreditation and ensure stable departmental leadership into the future.					
COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.	Percentage of current year accreditation activities completed: - Submit Application to PHAB - Resolve gaps in required PHAB documentation - Continue accreditation marketing efforts to all DPH staff - Continue to provide PHAB trainings aligned with accreditation requirements	80%	100%	100%	100%
STRATEGY	Achieve and maintain National Accreditation, through the Public Health Accreditation Board (PHAB), to ensure that the department continues to focus on quality and performance improvement, transparency and accountability to all stakeholders and funders, and maintains the capacity to deliver the three core public health functions and ten essential services.					
COUNTY GOAL: PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Maintain close working relationships with cities, tribes and other governmental agencies.	Number of Rescue Group Partners (RGPs)	403	400	430	441
STRATEGY	Increase number of public/private collaborations with non-profit animal rescue group partners (corporations).					
COUNTY GOAL: FOCUS ON RECOVERY AND RESILIENCY FOLLOWING THE DECEMBER 2, 2015 TERRORIST ATTACK (SB STRONG)		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Support County employees affected by the December 2, 2015 terrorist attack.	NEW	N/A	N/A	N/A	80%
STRATEGY	Provide Public Health staff with training on long-term coping strategies to build resiliency.	Percentage of staff completing training				



## Public Health

### DESCRIPTION OF MAJOR SERVICES

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety and quality of life for residents and visitors of San Bernardino County. Many services are mandated by California Health and Safety Code.

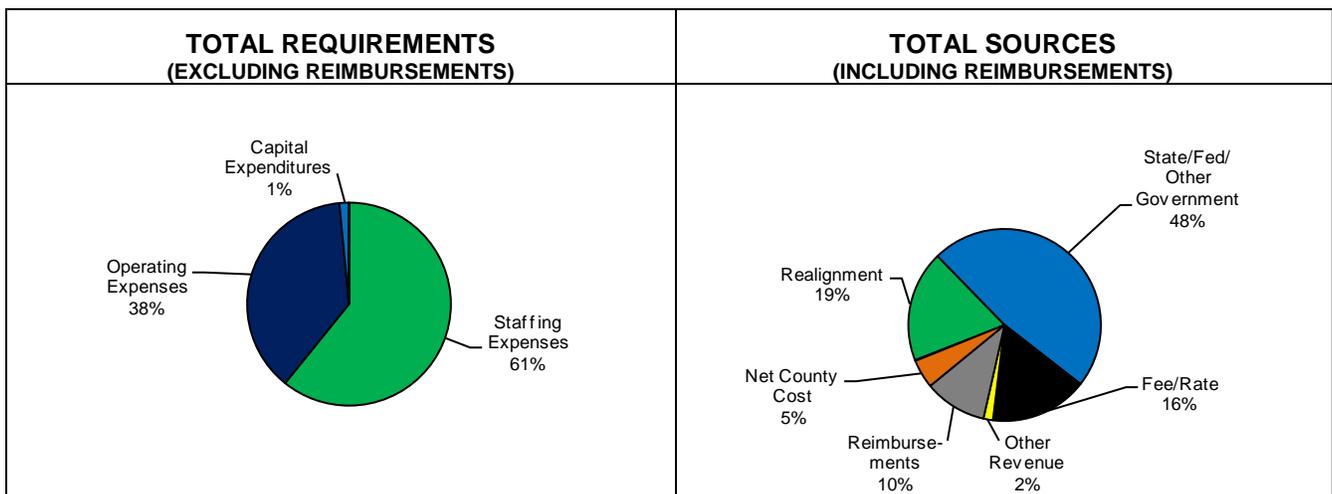
Key delivery areas include Community Health, Disease Control and Prevention, Environmental Health, Animal Care and Control, and Community Outreach and Innovation. Community Health provides health care services that promote and improve the health of County residents and visitors, and assures the quality and accessibility of health care services to the public by providing clinical services through a network of Federally Qualified Health Center's (FQHC) and Public Health Clinics. Disease Control and Prevention provides for surveillance and prevention of communicable diseases, including tuberculosis, HIV and other transmitted diseases, and provision of immunizations to prevent disease. Environmental Health prevents, eliminates, or reduces hazards adversely affecting health, safety and quality of life through integrated, regulatory programs such as Food Protection, Vector Control, and other Land Use/Water Protection programs. Animal Care and Control protects the public from rabies through dog vaccinations, stray animal abatement, wildlife rabies surveillance, and public education.

Community Outreach and Innovation encompasses Community Vital Signs, an ongoing community driven process that acts as a complement to the Wellness component of the Countywide Visioning process. This initiative builds upon the Countywide Vision by setting evidence-based goals and priorities for action that encompass policy, education, environment, and systems change in addition to quality, affordable and accessible health care and prevention services. Implementation will involve the alignment and activation of resources and partnerships within the community to achieve shared goals that aim at improving the overall health and well-being of the County's residents.

The Department of Public Health is currently in the process of seeking national accreditation. Public Health accreditation measures performance against a set of nationally recognized standards that focus on accountability, efficiency, effectiveness, and outcomes. This includes using deliberate and defined continuous quality improvement processes that are responsive to community needs and improving community health.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$92,772,148
Total Sources (Incl. Reimb.)	\$88,293,520
Net County Cost	\$4,478,628
Total Staff	743
Funded by Net County Cost	5%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Public Health  
FUND: General

BUDGET UNIT: AAA PHL  
FUNCTION: Health and Sanitation  
ACTIVITY: Health

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	50,290,287	51,399,550	47,967,081	57,058,946	47,792,781	56,400,480	(658,466)
Operating Expenses	24,715,779	26,870,635	27,874,098	34,598,888	32,396,986	34,965,827	366,939
Capital Expenditures	190,916	223,783	345,030	1,430,088	596,476	1,405,841	(24,247)
Total Exp Authority	75,196,982	78,493,968	76,186,209	93,087,922	80,786,243	92,772,148	(315,774)
Reimbursements	(9,030,219)	(9,392,706)	(8,338,724)	(10,016,764)	(8,382,402)	(9,759,098)	257,666
Total Appropriation	66,166,763	69,101,262	67,847,485	83,071,158	72,403,841	83,013,050	(58,108)
Operating Transfers Out	29,700	0	2,465,108	630,000	630,000	0	(630,000)
Total Requirements	66,196,463	69,101,262	70,312,593	83,701,158	73,033,841	83,013,050	(688,108)
<b>Sources</b>							
Taxes	638	585	0	0	0	0	0
Realignment	10,638,234	14,250,797	12,404,341	16,359,555	15,594,923	17,341,655	982,100
State/Fed/Other Government	33,267,521	34,309,986	37,209,584	46,434,540	37,762,817	44,353,448	(2,081,092)
Fee/Rate	15,659,730	14,939,918	14,954,669	14,754,409	13,970,802	15,215,781	461,372
Other Revenue	2,704,925	1,225,085	1,294,316	1,618,492	1,175,220	1,480,645	(137,847)
Total Revenue	62,271,048	64,726,371	65,862,910	79,166,996	68,503,762	78,391,529	(775,467)
Operating Transfers In	110,093	136,913	68,321	118,000	113,917	142,893	24,893
Total Financing Sources	62,381,141	64,863,284	65,931,231	79,284,996	68,617,679	78,534,422	(750,574)
Net County Cost	3,815,322	4,237,978	4,381,362	4,416,162	4,416,162	4,478,628	62,466
Budgeted Staffing*	737	713	715	736	736	743	7

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$56.4 million fund 743 positions and represent staffing for eight medical clinics, 17 Women, Infants and Children (WIC) clinics, and two animal shelters, as well as multiple outlying County sites performing environmental health inspections, home visits, and animal control staff canvassing. Operating Expenses of \$35.0 million include services and supplies, travel, and transfers to other County departments. Capital Expenditures of \$1.4 million include the purchase and implementation of an electronic health record (EHR) system and the replacement of two aging x-ray machines. Reimbursements of \$9.8 million include payments from other County departments for services provided by Public Health. Total Financing Sources of \$78.5 million includes \$44.4 million in state and federal funding primarily from grants and Medi-Cal; \$15.2 million in fee/rate revenue primarily from license/permit and fees for service; \$1.5 million in other grant revenue; \$142,893 in Operating Transfers In from County Fire; and \$17.3 million in realignment revenue.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$688,108 primarily due to budgeted savings that reflect the ongoing difficulty in filling hard to recruit/retain positions. In addition, many positions are now budgeted at the trainee level to allow for proper training to transition to the I and II levels of the classification. Sources are decreasing by \$750,574 due to decreases in state and federal grants partially offset by increases in fee/rate revenue from licenses and permits, fees for service, and realignment revenue.

The departments' budget includes an allocation of one-time Net County Cost in the amount of \$50,000 to cover the cost of permits issued to non-profits for temporary events and snack bars for youth sporting events.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Director	1	0	0	6	7	1	6	
Health Officer	8	0	-1	0	7	1	6	
Assistant Director	8	0	-2	-2	4	1	3	
Community Health	188	2	-1	-1	188	2	186	
Disease Control & Prevention	227	2	-3	18	244	1	243	
Fiscal & Administrative Services	45	1	-1	7	52	0	52	
Quality & Compliance	79	0	-3	-50	26	0	26	
Animal Care and Control	64	3	0	0	67	0	67	
Environmental Health	116	9	0	-2	123	27	96	
Preparedness & Response	0	0	0	13	13	0	13	
Community Outreach & Innovation	0	1	0	11	12	0	12	
<b>Total</b>	<b>736</b>	<b>18</b>	<b>-11</b>	<b>0</b>	<b>743</b>	<b>33</b>	<b>710</b>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$56.4 million fund 743 budgeted positions of which 710 are regular positions and 33 are limited term positions. The budget includes the addition of 18 new positions and the deletion of 11 vacant positions. These staffing changes are needed to address changes in grant funding, operational needs, quality improvement, equity issues, and to increase efficiency in operations.

Additions

- 1 Clinical Therapist II
- 1 Public Health Program Coordinator
- 1 Fiscal Assistant
- 3 Animal License Checker I
- 1 Registered Nurse II – Public Health
- 7 Environmental Health Specialist II – Extra Help
- 1 Nurse Manager Public Health
- 1 Environmental Health Specialist II
- 1 Systems Accountant II
- 1 Health Education Specialist II

Deletions

- 1 Public Health Physician II
- 1 Supervising Public Health Nurse
- 1 Supervising Program Specialist
- 1 Health Education Specialist I
- 1 Secretary II
- 4 Health Services Assistant I
- 1 Public Health Microbiologist II
- 1 Public Health Project Coordinator



## California Children's Services

### DESCRIPTION OF MAJOR SERVICES

California Children's Services (CCS) is a state program that provides case management, diagnosis and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of the care. State law requires the County to maintain a mandated minimum funding level. In addition to realignment dollars and the County's mandated contribution, funding also comes from Medi-Cal, private insurance and patient co-payments.

#### Budget at a Glance

Total Requirements (Excl. Reimb.)	\$21,050,021
Total Sources (Incl. Reimb.)	\$16,746,219
Net County Cost	\$4,303,802
Total Staff	179
Funded by Net County Cost	20%

The revenue breakdown among federal, state, realignment and County General Fund support depends on the type of services provided under this program. This program provides two types of services.

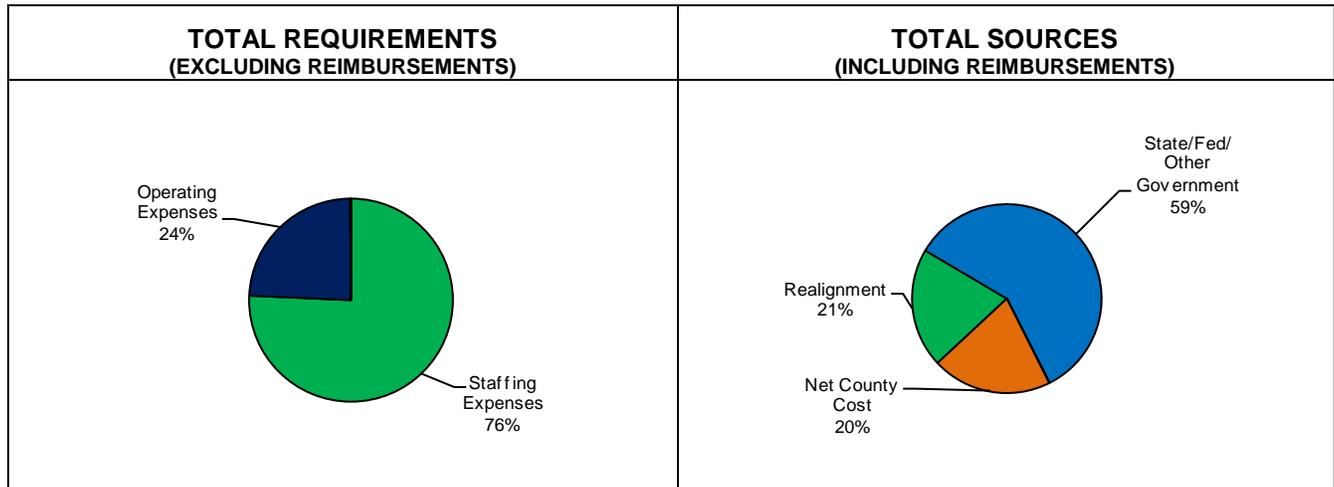
1. Administrative Component – Case Management activities include determining program eligibility, evaluating needs for specific services, determining the appropriate providers and authorizing/paying for medically necessary care. Reimbursement for administrative and operational costs for County CCS programs is shared between the state and County programs as per Health and Safety Code Section 123955 (a). Administrative funding was previously based on staffing standards and caseload mix of CCS clients; however, since 2008-09 the state has changed the funding methodology. All counties must provide the state with a projected budget based on filling all positions as determined by the staffing standards. The state determines what percentage each county's projected budget is of the total amount budgeted by all counties. The percentage is applied to the total allocation available from the state for the fiscal year which may change the actual reimbursement rate normally expected on the caseload numbers below.

Caseload percentages are currently as follows:

- Medi-Cal is 83.6% of the caseload. Federal and state funds reimburse CCS for 100% of the costs.
  - OTLICP (Optional Targeted Low Income Children's Program) accounts for 10.49% of the caseload. This federal and state program pays 88% of the costs. The remaining 12% local share is equally funded by Social Services Realignment (6%) and County General Fund support (6%) and is billed to CCS on a quarterly basis.
  - CCS or Non-Medi-Cal caseload accounts for approximately 5.9% of the caseload. Federal and state funds account for 50% of the costs associated with treating this clientele. The remaining 50% is split equally between Social Services Realignment (25%) and County General Fund support (25%).
2. Medical Therapy Component – This component provides physical therapy, occupational therapy and medical therapy conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services and case management. The state reimburses the County 50% of the costs incurred by this program up to the allocated amount prescribed by the state. The remaining 50% is equally funded by Social Services Realignment and County General Fund support. Additionally, this program is allowed to bill Medi-Cal for therapy provided to Medi-Cal eligible clients. This revenue is split 75% state and 25% County. Approximately 85% of the caseload in the medical therapy component is Medi-Cal eligible. The state also reimburses approximately \$70,000 at 100% for personnel costs while attending individualized educational programs per California AB3632.



### 2016-17 RECOMMENDED BUDGET



### ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
 DEPARTMENT: Public Health - California Children's Services  
 FUND: General

BUDGET UNIT: AAA CCS  
 FUNCTION: Health and Sanitation  
 ACTIVITY: Hospital Care

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
<b>Requirements</b>							
Staffing Expenses	13,030,035	13,805,909	12,853,404	16,177,134	13,891,168	15,934,758	(242,376)
Operating Expenses	3,938,544	4,151,263	3,994,077	5,573,477	3,962,474	5,087,294	(486,183)
Capital Expenditures	163,524	0	0	27,969	27,969	27,969	0
Total Exp Authority	17,132,103	17,957,172	16,847,481	21,778,580	17,881,611	21,050,021	(728,559)
Reimbursements	(1,871)	0	(1,549)	0	0	0	0
Total Appropriation	17,130,232	17,957,172	16,845,932	21,778,580	17,881,611	21,050,021	(728,559)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	17,130,232	17,957,172	16,845,932	21,778,580	17,881,611	21,050,021	(728,559)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	2,821,859	2,624,095	2,298,641	4,686,146	2,920,551	4,303,802	(382,344)
State/Fed/Other Government	11,110,592	12,545,014	12,221,961	12,391,688	11,957,259	12,427,817	36,129
Fee/Rate	13,472	14,779	7,645	14,000	13,055	14,000	0
Other Revenue	182,114	149,189	18,752	600	70,196	600	0
Total Revenue	14,128,037	15,333,077	14,546,999	17,092,434	14,961,061	16,746,219	(346,215)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	14,128,037	15,333,077	14,546,999	17,092,434	14,961,061	16,746,219	(346,215)
Net County Cost	3,002,195	2,624,095	2,298,933	4,686,146	2,920,550	4,303,802	(382,344)
Budgeted Staffing*	161	166	174	179	179	179	0

\*Data represents modified budgeted staffing

### MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$15.9 million fund 179 budgeted positions and comprise the majority of requirements within this budget unit. Operating Expenses include payments to the state and other providers for treatment costs and medical supplies.

Sources of \$16.7 million primarily consist of state and federal aid of \$12.4 million and \$4.3 million in Realignment funding.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$728,559 primarily due to an anticipated reduction in salary costs for hard to recruit/retain positions, decreased payments to OTLICP for medical services and transfers to the Public Health General Fund budget unit for indirect overhead costs.

Sources are decreasing by \$346,215 primarily due to the decreased use of Social Services Realignment, offset by an increase in federal and state grant funding.

## 2016-17 POSITION SUMMARY\*

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
California Children's Services	179	0	0	0	179	0	179	
Total	179	0	0	0	179	0	179	

\*Detailed classification listing available in Appendix D.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$15.9 million fund 179 budgeted regular positions. There is no change to the budgeted staffing.



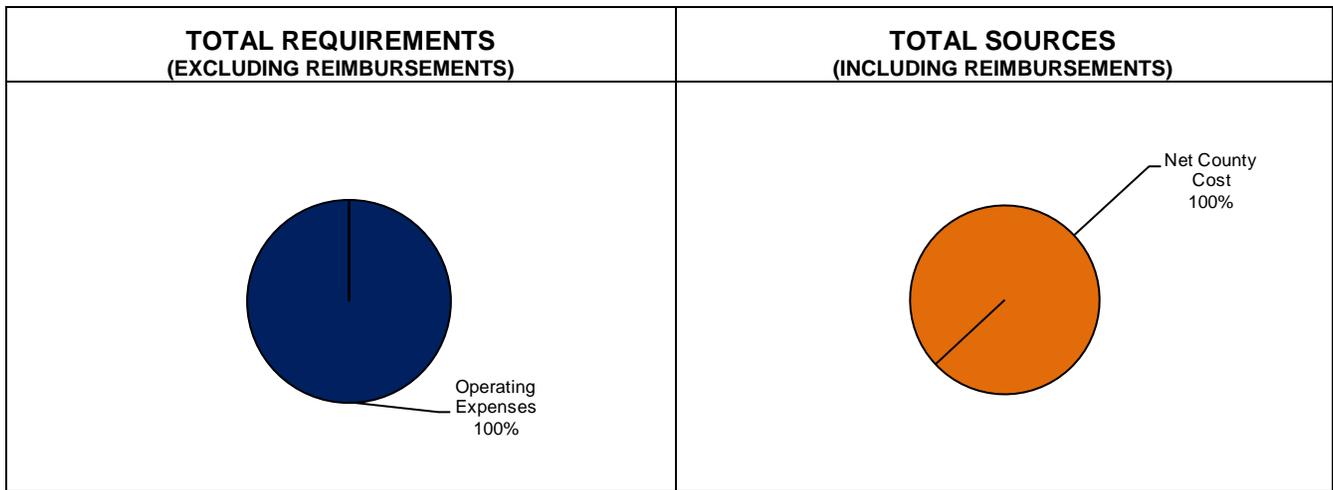
## Indigent Ambulance

### DESCRIPTION OF MAJOR SERVICES

This budget unit provides funding for ambulance contractors who transport indigents to the Arrowhead Regional Medical Center or the closest hospital under certain life-threatening situations. Up to the extent of available appropriation, the fund also pays for the Sheriff/Coroner/Public Administrator's cost of transportation of inmates for medical treatment. The requirements in this budget unit are maintained at a constant level.

<b>Budget at a Glance</b>	
Total Requirements (Excl. Reimb.)	\$472,501
Total Sources (Incl. Reimb.)	\$0
Net County Cost	\$472,501
Total Staff	0
Funded by Net County Cost	100%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Public Health  
FUND: General

BUDGET UNIT: AAA EMC  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	472,501	472,501	472,501	472,501	472,501	472,501	0
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	472,501	472,501	472,501	472,501	472,501	472,501	0
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	472,501	472,501	472,501	472,501	472,501	472,501	0
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	472,501	472,501	472,501	472,501	472,501	472,501	0
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0
Total Revenue	0	0	0	0	0	0	0
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	0	0	0	0	0	0	0
Net County Cost	472,501	472,501	472,501	472,501	472,501	472,501	0
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

All Requirements are for transportation of indigent patients or inmates for medical treatment.

## BUDGET CHANGES AND OPERATIONAL IMPACT

There are no changes to this budget unit.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



## Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

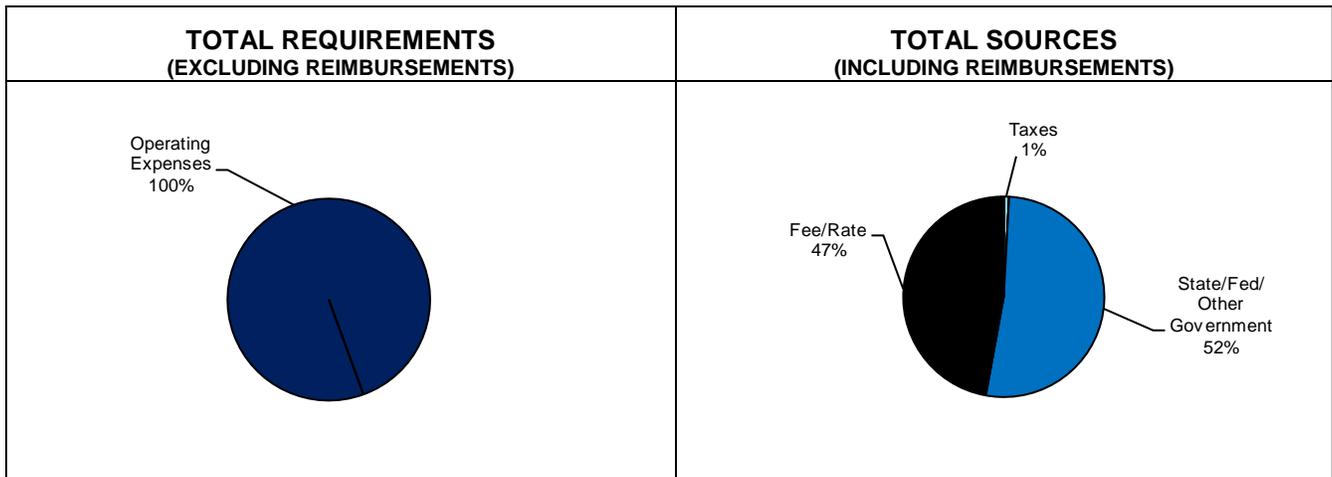
**Bioterrorism Preparedness** is supported by federal and state funding from the Centers for Disease Control, Pandemic Influenza and Cities Readiness initiative. Funds support the department's preparedness for and response to emergencies caused by bioterrorism, infectious disease, natural disasters and other public health threats such as Pandemic Influenza through the development and exercising of comprehensive public health emergency preparedness and response plans.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$3,926,780
Total Sources (Incl. Reimb.)	\$3,974,082
Use of/ (Contribution to) Fund Balance	(\$47,302)
Total Staff	0

**Vital Statistics State Fees** holds fees set by the state which are collected from the sale of birth and death certificates. Per Health and Safety Code 103625, all applicants for birth and death certificates shall pay an additional \$4, to be collected by the County, which is then disbursed 45% to the State Registrar and the remaining 55% retained by the department. The funds may be used to defray the administrative costs of collecting and reporting with respect to those fees but also to improve and/or modernize vital records operations, data collection and analysis.

**Vector Control Assessments** funding is received via the property tax roll and is dedicated for vector control services. The assessments are levied against parcels within the unincorporated areas of the County and the amount assessed depends upon the level of improvement on a given parcel. Services provided by the Vector Control Program include responding to citizen complaints/service requests for community control of vectors. Additional services include monitoring for the presence of vector borne diseases, inspecting poultry ranches, dairies, and riding academies for nuisance flies and other vectors, and direct abatement and control of vectors in sanitary sewer systems, flood control channels and basins.

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Public Health  
FUND: Consolidated Special Revenue

BUDGET UNIT: Various  
FUNCTION: Health and Sanitation  
ACTIVITY: Health

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	4,283,291	4,220,178	3,616,916	4,241,796	3,629,631	3,926,780	(315,016)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	4,283,291	4,220,178	3,616,916	4,241,796	3,629,631	3,926,780	(315,016)
Reimbursements	0	0	(75,643)	0	0	0	0
Total Appropriation	4,283,291	4,220,178	3,541,273	4,241,796	3,629,631	3,926,780	(315,016)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	4,283,291	4,220,178	3,541,273	4,241,796	3,629,631	3,926,780	(315,016)
<b>Sources</b>							
Taxes	31,605	36,707	39,079	38,033	38,404	33,670	(4,363)
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	2,184,890	2,439,939	1,903,716	2,091,197	1,915,386	2,066,946	(24,251)
Fee/Rate	1,778,514	1,815,628	1,832,572	1,844,156	1,834,208	1,854,462	10,306
Other Revenue	19,385	13,576	17,228	13,696	18,979	19,004	5,308
Total Revenue	4,014,394	4,305,850	3,792,595	3,987,082	3,806,977	3,974,082	(13,000)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	4,014,394	4,305,850	3,792,595	3,987,082	3,806,977	3,974,082	(13,000)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	268,897	(85,672)	(251,322)	254,714	(177,346)	(47,302)	(302,016)
Available Reserves				3,727,780	4,159,840	4,207,142	479,362
Total Fund Balance				3,982,494	3,982,494	4,159,840	177,346
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## DETAIL OF 2016-17 RECOMMENDED BUDGET

2016-17

	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
<b>Special Revenue Funds</b>					
BioTerrorism Preparedness (RPL)	2,067,546	2,067,546	0	1,932	0
Vital Statistics State Fees (SCI)	181,412	170,155	11,257	795,023	0
Vector Control Assessments (SNR)	1,677,822	1,736,381	(58,559)	3,410,187	0
Total Special Revenue Funds	3,926,780	3,974,082	(47,302)	4,207,142	0

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

**Bio-terrorism Preparedness:** Requirements of \$2.1 million represent transfers to the Public Health General Fund budget unit for the Preparedness and Response Program. Sources of \$2.1 million are primarily from federal aid.

**Vital Statistics State Fees:** Requirements of \$181,412 represent transfers to the Public Health General Fund budget unit for the costs of improvement/modernization of the vital records systems and operations. Sources of \$170,155 are vital statistic fees set by the state.



**Vector Control Assessment:** Requirements of \$1.7 million represent transfers to the Public Health General Fund budget unit for the operation of the Vector Control program. Sources of \$1.7 million are primarily funding received via property tax assessments.

### **BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$315,016 primarily due to the reduction in one-time expenses related to software and fixed asset purchases.

### **ANALYSIS OF FUND BALANCE**

The Contribution to Fund Balance of \$47,302 primarily represents the net increase of Sources over Requirements for Vital Statistics and Vector Control.

### **STAFFING CHANGES AND OPERATIONAL IMPACT**

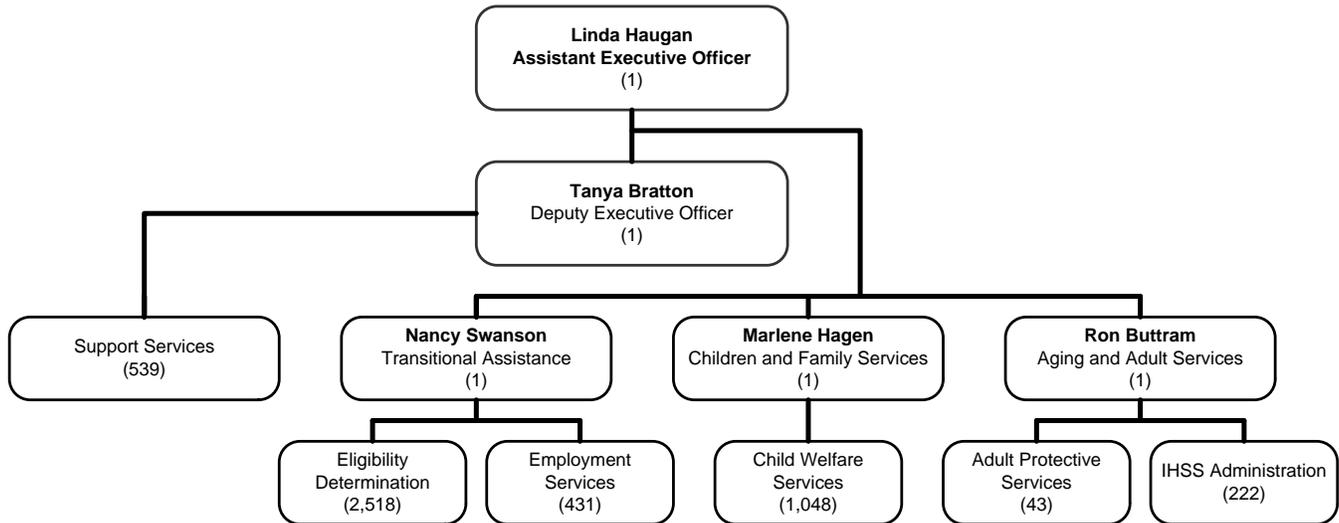
There is no staffing associated with the consolidated special revenue funds. Services for the above programs are provided by staff budgeted in Public Health's General Fund budget unit.



## HUMAN SERVICES ADMINISTRATIVE CLAIM

### Linda Haugan

#### ORGANIZATIONAL CHART



#### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Human Services Administrative Claim	563,994,911	542,997,213	20,997,698			4,806
Human Services Subsistence - Consolidated	548,467,554	515,382,938	33,084,616			0
<b>Total General Fund</b>	<b>1,112,462,465</b>	<b>1,058,380,151</b>	<b>54,082,314</b>	<b>0</b>	<b>0</b>	<b>4,806</b>
<b>Special Revenue Funds</b>						
Wraparound Reinvestment Fund	11,578,529	6,035,000		5,543,529		0
<b>Total Special Revenue Funds</b>	<b>11,578,529</b>	<b>6,035,000</b>	<b>0</b>	<b>5,543,529</b>	<b>0</b>	<b>0</b>
<b>Total - All Funds</b>	<b>1,124,040,994</b>	<b>1,064,415,151</b>	<b>54,082,314</b>	<b>5,543,529</b>	<b>0</b>	<b>4,806</b>

#### 2015-16 MAJOR ACCOMPLISHMENTS

##### Transitional Assistance Department (TAD)

- Processed over \$31 million in federal and state tax refunds and served more than 14,500 taxpayers in communities throughout San Bernardino County through the Volunteer Income Tax Assistance (VITA) program. These refunds stimulate economic activity, fight poverty, and lead to increased self-sufficiency.
- Continued use of the Customer Service Center (CSC), processing 1.3 million phone requests (average of 106,219 calls per month) related to CalWORKs, CalFresh and Medi-Cal cases in 2015. CSC also provided crucial support to ongoing statewide Health Care Reform and access to Health Care benefits for residents.



- Provided timely responses to County residents regarding Health Care Reform. TAD CSC handled the transferred calls from Covered CA Service Centers for coverage under the Affordable Care Act in 30 seconds or less, as mandated by the MOU signed by Consortia/DHCS/Covered CA. The average time to answer was 10 seconds.
- Partnered with Workforce Development Department (WDD) in placing 606 CalWORKs Youth into paid work experience.

**Children and Family Services (CFS)**

- Received and assessed 32,679 child abuse and neglect referrals encompassing over 61,110 children.
- Reunited 1,259 children with their families.
- Achieved permanency for 796 children through adoption and guardianship.

**Department of Aging and Adult Services (DAAS)**

- Received National Association of Counties (NACo) Achievement Awards for IHSS Intake Process Improvement Plan, DAAS Mentoring Program, "It's Not Your Fault" Campaign, and Public Authority and DAAS Collaboration on IHSS Provider Services.
- Provided In-Home Support Services to over 26,500 aged, blind and/or disabled County residents who were able to remain safely in their homes as a result of the services provided.
- Processed 31,800 calls and referrals at the 24 hour Adult Protective Services hotline.
- Received 2015 National Association of Area Agencies on Aging (n4a) Innovation and Achievement Award for PC 368.1 Law Enforcement Card and Training Program.

Additional DAAS accomplishments can be found in the Aging and Adult Services budget section.



## DEPARTMENT PERFORMANCE MEASURES

### Transitional Assistance Department (TAD)

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of calls transferred from Covered California Service Center to TAD in 30 seconds or less.	100%	80%	97.67%	80%
STRATEGY	Provide timely responses to calls from County Residents for Health Care Reform (HCR) from Customer Service Center (CSC)					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of participants engaged in a Federal WtW activity	59.7%	50%	51.82%	50%
STRATEGY	Increase the Work Participation Rate (WPR) of recipients of CalWORKs benefits					
STRATEGY	Increase the number of Welfare to Work (WtW) CalWORKs participants who are engaged in a mandated federal WtW activity.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of annual error rate for CalFresh benefits	5.1%	3.0%	2.2%	3.0%
STRATEGY	Maintain Calfresh (Cf) error rate below the federal tolerance level of 6% to avoid fiscal sanction.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of eligible County taxpayers served	14,308	12,875	14,235	15,179
STRATEGY	Provide Volunteer Income Tax Assistance (VITA) preparation services for eligible County families and individuals thereby stimulating economic activity					



**DEPARTMENT PERFORMANCE MEASURES CONTINUED**

**Children and Family Services (CFS)**

<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>					
<b>STRATEGY</b>	Increase and enhance the role of Parent Partners (a resource to help parents navigate the complex child welfare system). Parent Partners are parents who have successfully navigated the child welfare system, successfully reunified with their children and now work as para-professionals for Children and Family Services. Engagement with a Parent Partner leads to earlier reunification for families.	Number of families involved with a Parent Partner	1,415	1,200	1,200	1,260
<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>					
<b>STRATEGY</b>	Utilize Foster Family Home (FFH) recruitment/retention strategies to increase the availability of licensed Foster Family Homes in San Bernardino County. FFHs provide family-like living arrangements for our children in foster care as an alternative to Out-of-County placements and other higher levels of care at increased costs.	Number of newly licensed foster family homes	178	145	115	145
<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>					
<b>STRATEGY</b>	Utilize Team Decision Making (TDM) and Child and Family Team (CFT) meetings, which are collaborative processes involving the family and their community support systems who know and care about the child(ren). These meetings are designed to make the best informed decisions concerning a child(ren)'s safety and living environment, as well as, identify and address their mental health needs.	Number of children impacted	1,656	2,000	2,000	2,000



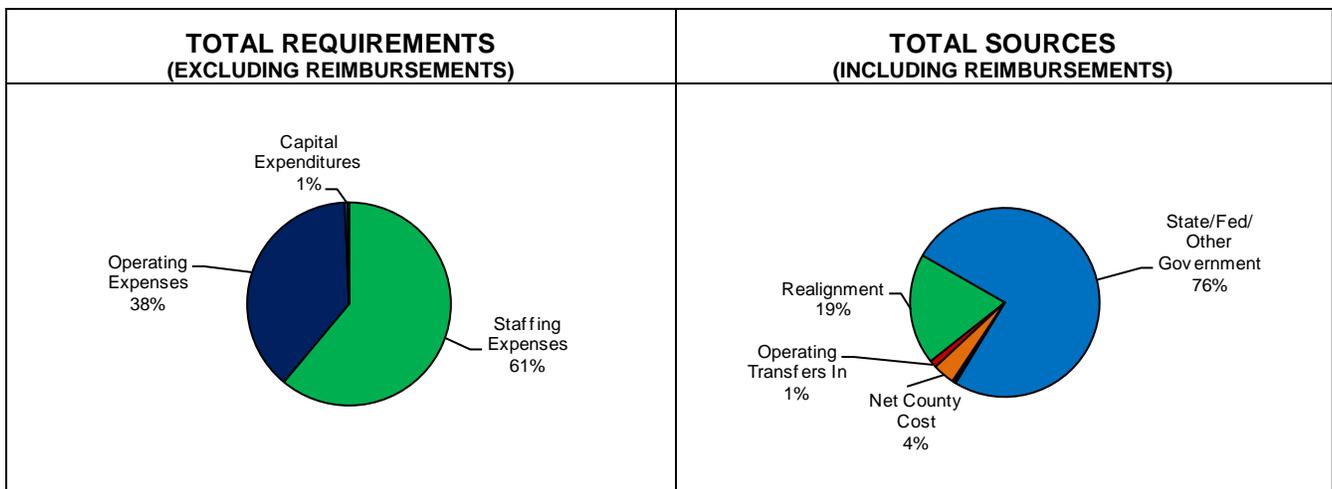
## Administrative Claim

### DESCRIPTION OF MAJOR SERVICES

This budget unit represents the administrative claim made by the County for social services programs under applicable mandatory federal and state regulations. Transitional Assistance Department (TAD), Children and Family Services (CFS), Adult Services programs of the Department of Aging and Adult Services (DAAS), Children’s Network and the administrative support and training functions provided by Human Services (HS) Administration and the Performance, Education and Resource Center (PERC) are included in the Administrative Claim budget unit.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$566,131,493
Total Sources (Incl. Reimb.)	\$545,133,795
Net County Cost	\$20,997,698
Total Staff	4,806
Funded by Net County Cost	4%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
 DEPARTMENT: Administrative Claim  
 FUND: General

BUDGET UNIT: AAA DPA  
 FUNCTION: Public Assistance  
 ACTIVITY: Public Assistance Admin

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	288,252,315	316,484,173	309,808,520	341,412,020	331,756,485	345,596,316	4,184,296
Operating Expenses	141,603,476	154,473,527	161,814,570	207,684,383	181,140,703	216,684,277	8,999,894
Capital Expenditures	2,297,362	1,468,740	2,010,248	3,060,244	1,501,884	2,769,900	(290,344)
Total Exp Authority	432,153,153	472,426,440	473,633,338	552,156,647	514,399,072	565,050,493	12,893,846
Reimbursements	(3,090,852)	(2,844,080)	(2,643,873)	(1,962,040)	(2,037,099)	(2,136,582)	(174,542)
Total Appropriation	429,062,301	469,582,360	470,989,465	550,194,607	512,361,973	562,913,911	12,719,304
Operating Transfers Out	0	221,641	1,009,125	1,048,444	1,048,444	1,081,000	32,556
Total Requirements	429,062,301	469,804,001	471,998,590	551,243,051	513,410,417	563,994,911	12,751,860
<b>Sources</b>							
Taxes	20	0	0	0	0	0	0
Realignment	87,674,828	94,447,214	95,630,342	103,425,284	101,556,898	107,386,855	3,961,571
State/Fed/Other Government	315,372,779	356,872,932	359,435,407	421,397,529	393,372,452	426,899,099	5,501,570
Fee/Rate	493,751	547,878	606,761	584,500	551,076	503,360	(81,140)
Other Revenue	5,856,170	783,293	1,010,420	1,524,490	990,205	1,046,870	(477,620)
Total Revenue	409,397,548	452,651,317	456,682,930	526,931,803	496,470,631	535,836,184	8,904,381
Operating Transfers In	5,087,889	185,877	823,248	7,371,462	0	7,161,029	(210,433)
Total Financing Sources	414,485,437	452,837,194	457,506,177	534,303,265	496,470,631	542,997,213	8,693,948
Net County Cost	14,576,864	16,966,807	14,492,413	16,939,786	16,939,786	20,997,698	4,057,912
Budgeted Staffing*	4,215	4,612	4,707	4,854	4,854	4,806	(48)

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Major requirements include the following:

- Staffing Expenses of \$345.6 million fund 4,806 positions.
- Operating Expenses of \$216.7 million represent expenses for County services, computer hardware and software, office supplies, insurance, mail services, professional services, communications, training, security, furniture, travel, goods and services for clients, facility leases, transfers out and miscellaneous operating costs.
- Capital Expenditures of \$2.8 million include expenses for equipment, capitalized software and vehicles.
- Reimbursements of \$2.1 million include payments from other County departments to HS for administrative support services as requested.

Major sources include the following:

- Realignment revenue of \$107.4 million is used to match available federal funding and replace state funding for programs that have been realigned.
- Federal and state funding of \$426.9 million represents total available funding for the administration of mandated Human Services programs.
- Operating Transfers In of \$7.2 million represents funds provided from the Wraparound Reinvestment Fund utilized as a match to access additional federal funding for Children's Services programs. This funding will enable Children and Family Services to enhance service levels despite increasing costs.



## BUDGET CHANGES AND OPERATIONAL IMPACT

The latest projection of available sources for social services programs include funding and mandated program changes as addressed in the 2016-17 Governor's Budget and an analysis of actual current realignment growth receipts. Caseload changes, mandated program changes, augmented funding for continuation of the Affordable Care Act and increasing realignment revenue receipts continue to provide additional funding for most HS programs.

While this budget anticipates increased allocations across many social services programs, the ongoing availability of additional statewide revenue and realignment revenue is uncertain. Because of this, HS continues to plan for the maximum possible available funding to effectively take advantage of potential funding increases, yet remain prepared for unexpected funding decreases. To prepare for possible future funding challenges, HS will continue to monitor developments at the state and federal levels in an effort to maintain mandated public services at appropriate levels while utilizing all available funding.

Plans for significant expenditures, whether for staff, services and supplies, equipment, or services to clients will be monitored closely and necessary adjustments will be made as future changes to the state budget are known. Any significant differences between this budget and actual allocations received from the state will be addressed through the County's quarterly budget adjustment process.

Overall, Sources within this budget unit, including Net County Cost, are expected to increase 2.3%. This results in an increase in Requirements of \$12.8 million as follows:

- Staffing Expenses increase of \$4.2 million. This is primarily due to negotiated salary increases coupled with increases in retirement rates. Savings realized from reductions in TAD staffing are offset by increases in CFS staffing resulting in a net staffing decrease of 48 positions.
- Operating Expenses increase of \$9.0 million. Changes are related to increases in insurance, utilities, communications, mailing and postage, IHSS MOE requirements and security.
- Capital Expenditures decrease of \$290,344 which is primarily due to reductions in copier purchases, one-time C-IV equipment purchases and video conferencing equipment purchases.
- Reimbursements increase of \$174,542 which reflects an increase in the demand and costs for HS administrative support.

Sources are increasing by \$8.7 million as follows:

- Realignment usage increases \$4.0 million and is possible because of increased realignment collections. This increase is required to fund increased program expenditures for CFS programs (\$2.5 million) and the mandated 3.5% IHSS MOE increase (\$1.5 million).
- Federal and state funding available for HS programs increases a net \$5.5 million primarily due to increased funding for Medi-Cal, Child Welfare Services and IHSS.

## NET COUNTY COST

Most HS programs are state and/or federal mandates. The County share of funding is either mandated as a percentage of total program costs or as a fixed maintenance of effort. County share is comprised of a combination of Net County Cost and revenue from realignment funds. Realignment funds were created by two distinct and separate state realignment processes to offset the costs that were shifted to the County from the state for realigned programs. Their use is limited to designated social services programs.



Changes to HS County share needs are as follows:

**History of Social Services Realignment and Net County Cost  
HS Administrative Budget  
(In Millions)**

	ACTUALS				2015-16 Estimated	2015-16 Modified Budget	2016-17 Budget	Increase/ (decrease)
	2011-12	2012-13	2013-14	2014-15				
<u>Administrative Budget (DPA)</u>								
1991 Realignment	17.0	12.9	16.0	14.9	12.7	14.2	14.5	0.3
2011 Realignment	36.3	36.1	39.8	40.6	45.1	45.6	47.9	2.3
Net County Cost	13.4	14.6	17.0	14.5	16.9	16.9	21.0	4.1
<u>IHSS Providers (DPA)</u>								
1991 Realignment	37.4	37.8	37.8	39.1	42.7	42.7	44.0	1.3
<u>IHSS Public Authority (DPA)</u>								
1991 Realignment	0.9	0.9	0.9	1.0	1.0	1.0	1.0	-
<b>Total 1991 Realignment</b>	<b>55.3</b>	<b>51.6</b>	<b>54.7</b>	<b>55.0</b>	<b>56.4</b>	<b>57.9</b>	<b>59.5</b>	<b>1.7</b>
<b>Total 2011 Realignment</b>	<b>36.3</b>	<b>36.1</b>	<b>39.8</b>	<b>40.6</b>	<b>45.1</b>	<b>45.6</b>	<b>47.9</b>	<b>2.3</b>
<b>Grand Total Realignment</b>	<b>91.6</b>	<b>87.7</b>	<b>94.5</b>	<b>95.6</b>	<b>101.5</b>	<b>103.4</b>	<b>107.4</b>	<b>4.0</b>
<b>Total Net County Cost</b>	<b>13.4</b>	<b>14.6</b>	<b>17.0</b>	<b>14.5</b>	<b>16.9</b>	<b>16.9</b>	<b>21.0</b>	<b>4.1</b>

In aggregate, the HS Administrative Claim (DPA) budget unit includes a \$4.1 million net increase to Net County Cost. \$1.8 million of this increase is the CFS local share for staffing increases and classification changes necessary to enhance services to an increasing number of County families in need. \$1.0 million is the local share required for HS to access the federal and state funding required to fund increased salary, insurance, information technology and COWCAP costs. \$1.3 million is the increase in Net County Cost required to fund the County share of the stepped reduction of enhanced state CalFresh Administration funding that has been available since 2010. Net County Cost figures are estimates and are dependent upon actual expenditures and use of available funding sources. HS will closely manage changes arising from the state budget, grant funding and available realignment revenue. Significant changes will be addressed through the County's quarterly budget process, as needed.

HS programs that are not state or federal mandates do not generate state or federal revenue and are funded with Discretionary General Funding (Net County Cost) through HS. While these programs provide services that benefit HS in general, their functions do not qualify for state or federal reimbursement. These programs and their General Fund impact are detailed below:

	2015-16 Budget	2016-17 Budget	Inc/(Dec)
HS Support of Office of Homeless Assistance	350,000	350,000	-
PERC Training Expense	335,000	335,000	-
<b>Total HS General Fund Support</b>	<b>685,000</b>	<b>685,000</b>	<b>-</b>

**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Transitional Assistance Department	3,080	1	-131	0	2,950	0	2,950	
Children and Family Services	979	70	0	0	1,049	17	1,032	
Department of Aging and Adult Services	255	12	0	-1	266	0	266	
HS Administration and Support Services	540	3	-3	1	541	4	537	
<b>Total</b>	<b>4,854</b>	<b>86</b>	<b>-134</b>	<b>0</b>	<b>4,806</b>	<b>21</b>	<b>4,785</b>	

\*Detailed classification listing available in Appendix D.



## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$345.6 million fund 4,806 budgeted positions of which 4,785 are regular positions and 21 are limited term positions. The budget includes a net decrease of 48 positions.

### TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

A small increase in TAD program funding is expected but is more than offset by increased salary costs and planned one-time expenditures. The stepped reduction of enhanced state CalFresh Administration funding also requires the reduction of eligibility staffing. As a result, TAD has identified the need to make the following changes to currently vacant positions:

#### Additions:

- 1 TAD Regional Manager

#### Deletions (131 positions):

- 70 Eligibility Worker II
- 7 Eligibility Worker III
- 7 Eligibility Worker Supervisor I
- 10 Office Assistant II
- 1 Supervising Office Assistant
- 1 Staff Analyst II
- 1 Program Specialist I
- 30 Employment Services Specialist
- 3 Supervising Employment Services Specialist I
- 1 Employment Services Technician

### CHILDREN AND FAMILY SERVICES (CFS)

CFS funding increases due to availability of additional realignment funding and additional Discretionary General Funding (Net County Cost) allows for staffing additions as follows:

#### Additions (70 positions):

- 20 Social Service Practitioner
- 8 Supervising Social Services Practitioner
- 10 Social Worker II
- 10 Social Service Aide
- 7 Intake Specialist
- 1 Child Welfare Services Manager
- 12 Office Assistant III
- 1 Supervising Office Assistant
- 1 Media Specialist I – Children's Network



**DEPARTMENT OF AGING AND ADULTS SERVICES (DAAS)**

The IHSS MOE limits the County's liability for necessary increases to provide services to an increasing elderly population. This MOE structure allows the County to provide mandated levels of IHSS services and requires the County to contribute an established match from local resources. The required County match increases 3.5% each year. This structure allows DAAS to increase social worker and support staffing to the levels necessary to effectively administer services to IHSS clients. Available funding increases provides for staffing additions as follows:

Additions:

- 3 Social Worker II
- 3 Supervising Social Worker
- 6 Office Assistant III

**HS ADMINISTRATION AND SUPPORT SERVICES**

HS Administration and Support Services Divisions have operated with few staffing changes in recent years in an effort to allow increased funding to be utilized by HS departments so that they may add program staff necessary to provide required services to clients. Available funding will be utilized to provide necessary support to all HS departments and necessitates some staffing changes within the Administration and Support Divisions. Staffing changes are as follows:

Additions:

- |                                    |                                 |
|------------------------------------|---------------------------------|
| 1 Administrative Manager           | Administrative Support Division |
| 1 HS Emergency Services Supervisor | Administrative Support Division |
| 1 Staff Analyst II                 | Program Integrity Division      |

Deletions:

- |                                      |                |
|--------------------------------------|----------------|
| 1 Contract Technical Analyst         | Administration |
| 1 Contract C-IV Financial Management | Administration |
| 1 Public Service Employee            | PERC           |



The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HS Administrative Claim budget:

**REVENUE SOURCE AND NET COUNTY COST BREAKDOWN BY PROGRAM**

	Revenue							Local Share				Total Revenue	Staffing		
	Appropriation	Federal	% Federal	State	% State	Other	% Other	Total Federal/State/Other	Realignment	% Realignment	Net County Cost (NCC)			% NCC	Total Local Share
Transitional Assistance Department (TAD)	101,461,599	56,212,585	55%	35,259,075	35%			91,471,660	-	-	9,989,939	10%	9,989,939	101,461,599	1,075
Food Stamps															
CalFresh- Food Stamps															
Waiver One-Time Funding	2,538,401										2,538,401	100%	2,538,401	2,538,401	
<b>Single Allocation</b>															
CalWorks - Eligibility	33,225,444	33,225,444	100%	-	0%			33,225,444	-	-	-	-	-	33,225,444	404
CalWorks - Mental Health	8,614,120	-	-	8,614,120	100%			8,614,120	-	-	-	-	-	8,614,120	-
CalWorks - Cal-Learn	1,652,772	1,520,550	92%	132,222	8%			1,652,772	-	-	-	-	-	1,652,772	5
CalWorks - Welfare to Work	73,813,517	73,813,517	100%	-	-			73,813,517	-	-	-	-	-	73,813,517	431
CalWorks - Child Care Admin - Stage 1	3,795,788	3,795,788	100%	-	-			3,795,788	-	-	-	-	-	3,795,788	30
<b>Total Single Allocation</b>	<b>121,101,641</b>	<b>112,355,299</b>		<b>8,746,342</b>				<b>121,101,641</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>121,101,641</b>	<b>870</b>
Medi-Cal	96,367,808	48,183,904	50%	48,183,904	50%			96,367,808	-	-	-	-	-	96,367,808	945
Foster Care Administration	5,868,539	2,934,270	50%	-	-			2,934,270	2,934,270	50%	-	-	2,934,270	5,868,539	54
General Relief Administration	731,098	-	-	-	-			-	-	-	731,098	100%	731,098	731,098	6
Other Programs	20,830,374	16,871,653	81%	3,958,721	19%			20,830,374	-	-	-	-	-	20,830,374	-
<b>Total TAD</b>	<b>348,899,459</b>	<b>236,557,710</b>		<b>96,148,042</b>				<b>332,705,751</b>	<b>2,934,270</b>		<b>13,259,438</b>		<b>16,193,707</b>	<b>348,899,459</b>	<b>2,950</b>
<b>Department of Children's Services (CFS)</b>															
Child Welfare Services - Basic	111,709,648	50,852,049	46%			7,161,029	6%	58,013,078	47,250,810	42%	6,445,760	6%	53,696,570	111,709,648	881
Foster Training and Recruitment	211,271	109,861	52%	-	0%			109,861	101,410	48%	-	-	101,410	211,271	2
Support and Therapeutic Options Program	938,946	-	0%	-	0%			-	938,946	100%	-	-	938,946	938,946	7
Adoptions	5,815,577	2,442,542	42%	-	0%			2,442,542	3,373,035	58%	-	-	3,373,035	5,815,577	46
ILP	1,564,973	719,887	46%	-	0%			719,887	845,085	54%	-	-	845,085	1,564,973	12
Other Programs	10,027,378	3,568,522	36%	2,545,468	25%			6,113,990	3,913,388	39%	-	-	3,913,388	10,027,378	80
Promoting Safe and Stable Families	1,899,801	1,899,801	100%	-	0%			1,899,801	-	-	-	-	-	1,899,801	15
Licensing	714,934	270,352	38%	444,582	62%			714,934	-	-	-	-	-	714,934	6
<b>Total CFS</b>	<b>132,882,528</b>	<b>59,863,014</b>		<b>2,990,050</b>		<b>7,161,029</b>		<b>70,014,093</b>	<b>56,422,674</b>		<b>6,445,760</b>		<b>62,868,434</b>	<b>132,882,528</b>	<b>1,049</b>
<b>Aging and Adult Services</b>															
In-Home Supportive Services	23,203,811	11,601,905	50%	11,601,905	50%			23,203,811	-	-	-	0%	-	23,203,811	245
Adult Protective Services	5,942,187	2,654,688	45%	-	0%			2,654,688	3,045,354	51%	242,145	4%	3,287,499	5,942,187	21
IHSS Provider Payments															
Local Match	44,984,557	-	0%	-	0%			-	44,984,557	100%	-	0%	44,984,557	44,984,557	
IHSS Provider Benefits															
Local Match	-	-	-	-	-			-	-	-	-	-	-	-	-
IHSS PA Local Cost Match	-	-	-	-	-			-	-	-	-	-	-	-	-
Other Programs	-	-	-	-	-			-	-	-	-	-	-	-	-
<b>Total Aging and Adult</b>	<b>74,130,555</b>	<b>14,256,593</b>		<b>11,601,905</b>		<b>-</b>		<b>25,858,499</b>	<b>48,029,911</b>		<b>242,145</b>		<b>48,272,056</b>	<b>74,130,555</b>	<b>266</b>
<b>HS Admin/Support</b>															
															<b>541</b>
<b>Non Claimable Costs</b>															
PERC Training Expense	335,000							-	-		335,000	100%	335,000	335,000	
Other	7,747,369			5,481,785	71%	1,550,230	20%	7,032,015	-		715,354	9%	7,747,369	7,747,369	
<b>Total</b>	<b>8,082,369</b>	<b>-</b>		<b>5,481,785</b>		<b>1,550,230</b>		<b>7,032,015</b>	<b>-</b>		<b>1,050,354</b>		<b>1,050,354</b>	<b>8,082,369</b>	
<b>Total Administrative Budget</b>	<b>563,994,911</b>	<b>310,677,317</b>	<b>55%</b>	<b>116,221,782</b>	<b>21%</b>	<b>8,711,259</b>		<b>435,610,359</b>	<b>107,386,855</b>	<b>19%</b>	<b>20,997,698</b>	<b>4%</b>	<b>128,384,552</b>	<b>563,994,911</b>	<b>4,806</b>



## Human Services Subsistence Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

**Aid to Indigents (General Relief)** provides mandated County subsistence in the form of cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and/or provide interim assistance pending receipt of Social Security Income (SSI) benefits. Revenue under this program represents retroactive SSI payments which the County receives as reimbursements for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program and reimbursements made by non-SSI eligible indigents when assistance under this program is no longer needed.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$549,350,954
Total Sources (Incl. Reimb.)	\$516,266,338
Net County Cost	\$33,084,616
Total Staff	0
Funded by Net County Cost	6%

**Domestic Violence/Child Abuse Services** provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses and court fines imposed in domestic violence cases. The child abuse prevention program is funded by realignment and revenue generated from a surcharge placed on certified copies of birth certificates. Revenues from the surcharges are deposited into special revenue funds and used to fund the payments to contractors. These three revenue sources provide 100% of the funding for this program.

**Entitlement Payments (Child Care)** provides for the Stage One Child Care program administered by the Transitional Assistance Department (TAD). This program is one of the major programs of federal welfare reform and the resulting state CalWORKs program and is intended to fund child care for CalWORKs recipients who are seeking employment or have obtained employment. Child care provider payments are 100% federally and state funded through reimbursements by the state.

**Out-of-Home Child Care** provides assistance grants for room, board and care for children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources or those who are undocumented residents. Some of these children have serious emotional and medical problems which increase the difficulty of locating appropriate facilities for care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case and are funded with Discretionary General Funding (Net County Cost).

**Aid to Adoptive Children** program provides financial assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. The children are either personally disadvantaged, physically handicapped or adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget unit is approximately 42% federally funded. The remaining 58% is funded with realignment and Discretionary General Funding (Net County Cost).

**AFDC-Foster Care** provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both Children and Family Services (CFS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately two times greater than CFS cases due to the higher levels of care required for these juveniles. There are two funding eligibility criteria in the Foster Care Program, federal (federal, realignment and County participation) and non-federal (realignment and County only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federal cases, the cost-sharing ratios are now approximately 45% federal and 55% County.
- For non-federal cases all costs are borne by the County.
- All County share-of-cost is funded with realignment and Discretionary General Funding (Net County Cost).



**Refugee Cash Assistance** provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKs programs. This program is 100% federally funded, and federal participation is open-ended.

**Cash Assistance for Immigrants** program, under AB 2779, provides cash assistance to aged, blind and disabled legal immigrants, who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998, and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

**CalWORKs – All Other Families** provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent families. The federal and state governments reimburse 97.5% of the costs for this program. Approximately 47.2% is realignment. The mandated 2.5% County share is funded by Discretionary General Funding (Net County Cost).

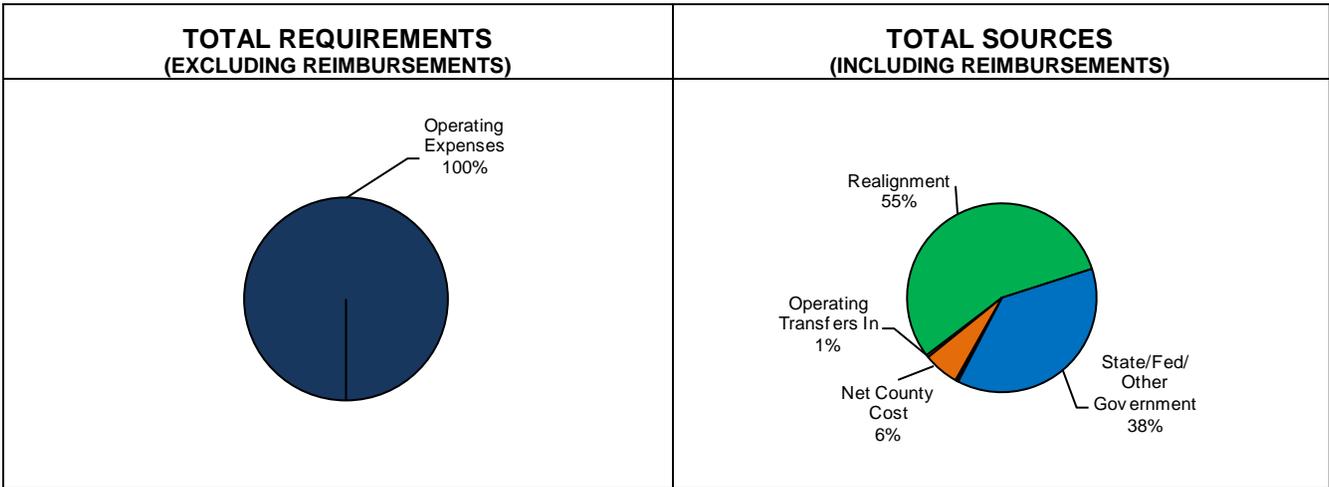
**Kinship Guardianship Assistance Program (Kin-Gap)** provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children an option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-Gap program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child’s best interest. This program is approximately 54% federally funded. The remaining 46% is funded with realignment and Discretionary General Funding (Net County Cost).

**CalWORKs – 2 Parent Families** provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home. The federal and state governments reimburse 97.5% of the costs for this program. The mandated County share of 2.5% is funded by Discretionary General Funding (Net County Cost).

All HS Subsistence programs are mandated by federal or state law.

There is no staffing associated with these budget units. Services for the above programs are provided by staff budgeted in the Human Services (HS) Administrative Claim budget unit.

**2016-17 RECOMMENDED BUDGET**



### ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
 DEPARTMENT: Human Services Subsistence  
 FUND: General

BUDGET UNIT: Various  
 FUNCTION: Public Assistance  
 ACTIVITY: Aid Programs

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	470,192,568	485,787,744	516,486,644	549,696,613	535,457,272	549,350,954	(345,659)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	470,192,568	485,787,744	516,486,644	549,696,613	535,457,272	549,350,954	(345,659)
Reimbursements	(755,768)	(777,926)	(778,504)	(883,400)	(855,862)	(883,400)	0
Total Appropriation	469,436,800	485,009,818	515,708,140	548,813,213	534,601,410	548,467,554	(345,659)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	469,436,800	485,009,818	515,708,140	548,813,213	534,601,410	548,467,554	(345,659)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	135,832,835	153,302,411	293,435,357	308,714,084	299,850,481	304,458,131	(4,255,953)
State/Fed/Other Government	301,519,375	295,228,473	186,852,301	204,088,798	199,042,933	206,489,977	2,401,179
Fee/Rate	0	1,773,291	1,773,562	1,743,336	1,301,167	1,627,967	(115,369)
Other Revenue	487,201	308,254	249,531	248,000	387,834	306,863	58,863
Total Revenue	437,839,411	450,612,429	482,310,751	514,794,218	500,582,415	512,882,938	(1,911,280)
Operating Transfers In	5,000,000	5,000,000	4,500,000	3,500,000	3,500,000	2,500,000	(1,000,000)
Total Financing Sources	442,839,411	455,612,429	486,810,751	518,294,218	504,082,415	515,382,938	(2,911,280)
Net County Cost	26,597,389	29,397,389	28,897,389	30,518,995	30,518,995	33,084,616	2,565,621
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

### DETAIL OF 2016-17 RECOMMENDED BUDGET

	2016-17			
	Requirements	Sources	Net County Cost	Staffing
<b>Subsistence Funds</b>				
Aid to Indigents (Fund AAA ATI)	1,556,873	306,863	1,250,010	0
Domestic Violence/Child Abuse Services (Fund AAA DVC)	531,812	531,812	0	0
Entitlement Payments (Child Care) (Fund AAA ETP)	25,528,380	25,528,380	0	0
Out-of-Home Child Care (Fund AAA OCC)	1,110,566	0	1,110,566	0
Aid to Adoptive Children (AAB ATC)	68,000,000	65,700,480	2,299,520	0
AFDC - Foster Care (Fund AAB BHI)	148,623,654	127,726,708	20,896,946	0
Refugee Cash Assistance (AAB CAP)	125,000	125,000	0	0
Cash Assistance for Immigrants (AAB CAS)	2,521,954	2,521,954	0	0
CalWORKs - All Other Families (AAB FGR)	244,312,640	239,287,028	5,025,612	0
Kinship Guardianship Assistance Program (AAB KIN)	12,305,750	10,804,158	1,501,592	0
CalWORKs - 2 Parent Families (Fund AAB UPP)	43,850,925	42,850,555	1,000,370	0
Total Subsistence Funds	548,467,554	515,382,938	33,084,616	0



**Aid to Indigents (General Relief):** Requirements of \$1.6 million provide cash aid for food, shelter and transportation as well as SSI advocacy legal fees to indigents who do not meet categorical eligibility requirements for state and federally funded programs. Sources of \$306,863 represent aid payment reimbursement and SSI collections. This budget unit has a Net County Cost of \$1.3 million.

**Domestic Violence/Child Abuse Services:** Operating Expenses of \$1.4 million for contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. This is funded by Reimbursements of \$833,400 from surcharges placed on certified copies of birth certificates, marriage licenses and court fines imposed in domestic violence cases, and Sources of \$531,812 of realignment funding that is dedicated to the child abuse prevention program. There is no Net County Cost for this budget unit.

**Entitlement Payments (Child Care):** Requirements of \$25.5 million provide payments to child care providers for CalWORKs Stage One Child Care. Sources of \$25.5 million represent state and federal funding for the program. There is no Net County Cost for this budget unit.

**Out-of-Home Child Care:** Requirements of \$1.1 million provide assistance grants for room, board and care for children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are undocumented residents. This budget unit is 100% funded with Net County Cost.

**Aid to Adoptive Children:** Requirements of \$68.0 million provide assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. Sources of \$65.7 million include \$29.0 million in federal revenue and \$36.7 million in Realignment revenue. This budget unit has a Net County Cost of \$2.3 million.

**AFDC-Foster Care:** Requirements of \$148.6 million consist of \$147.1 million in aid payments and other expenses for children living in foster homes and group-care facilities and \$1.5 million in transfers to the Wraparound Reinvestment Fund. Sources of \$127.7 million include \$50.2 million in federal revenue, \$74.2 million Realignment revenue, \$2.5 million transferred from the Wraparound Reinvestment Fund and \$864,524 in Child Support collections. This budget unit has a Net County Cost of \$20.9 million.

**Refugee Cash Assistance:** Requirements of \$125,000 provide assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKs programs. Sources of \$125,000 represent federal funding for the program. There is no Net County Cost for this budget unit.

**Cash Assistance for Immigrants:** Requirements of \$2.5 million provide cash assistance to aged, blind and disabled legal immigrants who are no longer eligible for SSI/SSP. Sources of \$2.5 million represent state funding for the program. There is no Net County Cost for this budget unit.

**CalWORKs – All Other Families:** Requirements of \$244.3 million provide assistance payments to families that are eligible for aid and include all cases that have not been identified as two-parent families. Sources of \$239.3 million include \$78.4 million in federal revenue, \$160.1 million in Realignment revenue, and \$715,736 in Child Support collections. This budget unit has a Net County Cost of \$5.0 million.

**Kinship Guardianship Assistance Program (Kin-GAP):** Requirements of \$12.3 million provide subsidies to relative caregivers of children who leave the juvenile court dependency system to live with a relative legal guardian. Sources of \$10.8 million include \$6.7 million in federal and state revenue, \$4.1 million in Realignment revenue, and \$30,736 in Child Support collections. This budget unit has a Net County Cost of \$1.5 million.

**CalWORKs – 2 Parent Families:** Requirements of \$43.9 million provide assistance payments to families eligible for aid and includes all cases that have been identified as two-parent families. Sources of \$42.9 million include \$14.1 million in federal revenue, \$28.8 million in Realignment revenue and \$16,971 in Child Support collections. This budget unit has a Net County Cost of \$1.0 million.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$345,659 due to a reduction in Operating Expenses that are direct payments of benefits to clients and contracted payments to service providers that provide vital, necessary services to children.

Sources are decreasing by \$2.9 million due to the following:

- Realignment is decreasing by \$4.3 million primarily due to anticipated caseload decreases in CalWORKs cash aid. These budgets require a greater commitment in realignment compared to Foster Care and Adoptions.
- State/Fed/Other Government is increasing by \$2.4 million mostly due to anticipated increases in Adoptions, Foster Care and Kinship Assistance programs that bring a greater reimbursement of federal funding.
- Operating Transfers In is decreasing by \$1.0 million due to declining available funding in the Wraparound Reinvestment budget that is used to offset local matching funds for Foster Care.

Net County Cost is increasing by \$2.6 million primarily due to caseload increases in Adoptions, Foster Care and Kinship Guardianship Assistance Programs.

### History of Social Services Realignment and Net County Cost HS Subsistence Budgets (In Millions)

	ACTUALS				2015-16 Modified Budget	2016-17 Budget	Increase/ (decrease)
	2012-13	2013-14	2014-15	2015-16 Estimated			
<u>Domestic Violence (DVC)</u>							
2011 Realignment	0.5	0.5	0.5	0.5	0.5	0.5	0.0
<u>Aid to Adoptive Children (ATC)</u>							
1991 Realignment	5.6	6.2	6.5	6.2	7.3	6.5	(0.8)
2011 Realignment	22.9	24.4	25.7	27.8	27.8	30.3	2.5
Net County Cost	2.0	2.0	2.0	2.0	2.0	2.3	0.3
<u>AFDC Foster Care (BHI)</u>							
1991 Realignment	27.5	25.6	28.5	31.9	32.6	33.7	1.1
2011 Realignment	27.8	26.0	31.6	36.1	37.3	40.5	3.2
Net County Cost	15.2	18.4	17.6	18.7	18.6	20.9	2.3
<u>CalWORKs Cash Aid - (FGR&amp;UPP)</u>							
Family Support Realignment	-	7.0	98.0	73.7	76.3	94.4	18.1
CalWORKs MOE Realignment	47.4	60.9	98.3	119.1	123.3	94.4	(28.9)
Net County Cost	5.8	6.2	6.1	6.4	6.4	6.0	(0.4)
<u>Kinship Guardianship Assistance Program (KIN)</u>							
1991 Realignment	-	-	0.8	1.0	-	1.0	1.0
2011 Realignment	4.1	2.6	3.7	3.6	3.6	3.1	(0.4)
Net County Cost	0.8	1.0	1.1	1.3	1.1	1.5	0.4
<u>All other subsistence budgets</u>							
Net County Cost	2.8	1.8	2.1	2.1	2.4	2.4	(0.0)
<b>Total 1991 Realignment</b>	<b>33.1</b>	<b>31.8</b>	<b>35.8</b>	<b>39.1</b>	<b>39.9</b>	<b>41.1</b>	<b>1.2</b>
<b>Total 2011 Realignment</b>	<b>55.3</b>	<b>53.5</b>	<b>61.5</b>	<b>67.9</b>	<b>69.2</b>	<b>74.5</b>	<b>5.3</b>
<b>CalWORKs MOE Realignment</b>	<b>47.4</b>	<b>60.9</b>	<b>98.3</b>	<b>119.1</b>	<b>123.3</b>	<b>94.4</b>	<b>(28.9)</b>
<b>Family Support Realignment</b>	<b>-</b>	<b>7.0</b>	<b>98.0</b>	<b>73.7</b>	<b>76.3</b>	<b>94.4</b>	<b>18.1</b>
<b>Grand Total Realignment</b>	<b>135.8</b>	<b>153.2</b>	<b>293.6</b>	<b>299.9</b>	<b>308.7</b>	<b>304.5</b>	<b>(4.3)</b>
<b>Total Net County Cost</b>	<b>26.6</b>	<b>29.4</b>	<b>28.9</b>	<b>30.5</b>	<b>30.5</b>	<b>33.1</b>	<b>2.6</b>



## Wraparound Reinvestment Fund

### DESCRIPTION OF MAJOR SERVICES

The Wraparound Services Program was created through Senate Bill (SB) 163, Chapter 795, Statutes of 1997, and is an intensive, community-based and family-centered process designed to allow children with serious behavior and/or emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. Payments for Wraparound Services are included in the Aid to Families with Dependent Children (AFDC) – Foster Care budget unit. This bill allows counties to accumulate savings realized from a wraparound program and requires that the savings be reinvested in a Child Welfare Services Program.

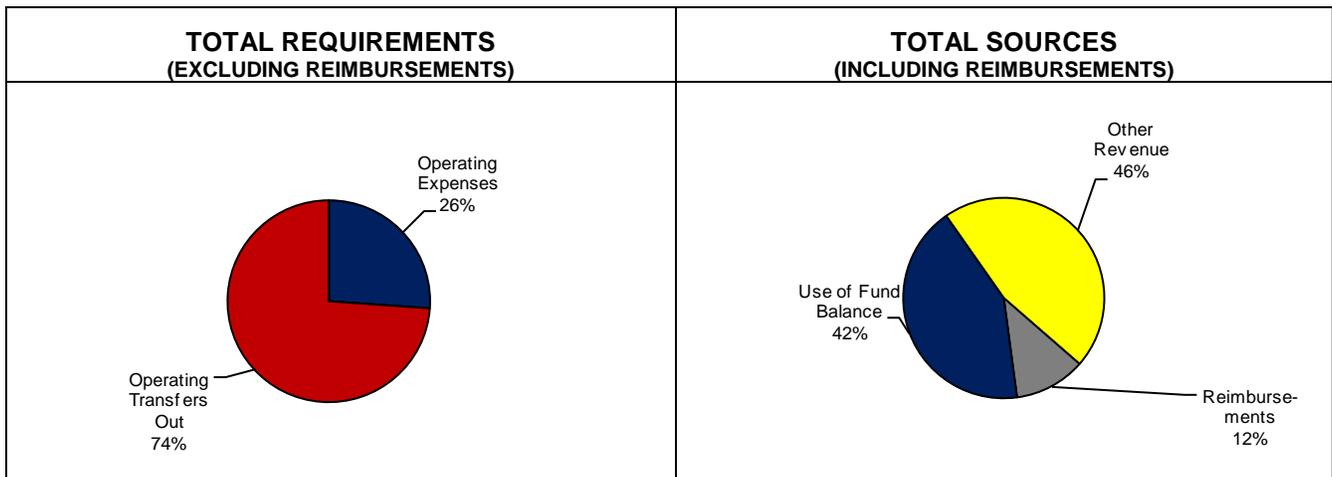
Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$13,078,529
Total Sources (Incl. Reimb.)	\$7,535,000
Use of/ (Contribution to) Fund Balance	\$5,543,529
Total Staff	0

Contracts have been established with four agencies to provide Countywide Wraparound Program Services to high risk children. These contracts stipulate that the County will retain 5% of the monthly Wraparound Foster Care payments for federally eligible cases and 10% of the monthly Wraparound Foster Care payments for non-federally eligible cases.

This budget unit will provide funding to 1) reinvest in services for youth in placement while they are being assessed for residential based services, 2) enhance services provided to foster care children and their families 3) expand services to youth aging out of the foster care system in order to promote self-sufficiency in these young adults, and 4) provide matching funds to access additional federal funding in support of the Child Welfare Services Program.

This budget unit requires no Discretionary General Funding (Net County Cost) since amounts are withheld from existing AFDC – Foster Care maintenance payments.

### 2016-17 RECOMMENDED BUDGET



### ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
 DEPARTMENT: Wraparound Reinvestment Fund  
 FUND: Special Revenue

BUDGET UNIT: SIN BHI  
 FUNCTION: Public Assistance  
 ACTIVITY: Aid Program

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
<b>Requirements</b>							
Staffing Expenses	189,625	108,906	(1,088)	0	0	0	0
Operating Expenses	1,915,383	3,200,344	2,421,619	3,888,000	2,831,500	3,417,500	(470,500)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	2,105,008	3,309,250	2,420,531	3,888,000	2,831,500	3,417,500	(470,500)
Reimbursements	(1,682,492)	(1,094,695)	(1,472,398)	(2,000,000)	(1,455,500)	(1,500,000)	500,000
Total Appropriation	422,516	2,214,555	948,133	1,888,000	1,376,000	1,917,500	29,500
Operating Transfers Out	10,087,889	5,000,000	4,500,000	10,871,462	3,500,000	9,661,029	(1,210,433)
Total Requirements	10,510,405	7,214,555	5,448,133	12,759,462	4,876,000	11,578,529	(1,180,933)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	6,071,418	7,310,709	4,621,970	6,313,760	4,632,500	6,035,000	(278,760)
Total Revenue	6,071,418	7,310,709	4,621,970	6,313,760	4,632,500	6,035,000	(278,760)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	6,071,418	7,310,709	4,621,970	6,313,760	4,632,500	6,035,000	(278,760)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	4,438,987	(96,154)	826,163	6,445,702	243,500	5,543,529	(902,173)
Available Reserves				438,367	6,640,569	1,097,040	658,673
Total Fund Balance				6,884,069	6,884,069	6,640,569	(243,500)
Budgeted Staffing*	6	6	1	0	0	0	0

\*Data represents modified budgeted staffing

### MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Requirements of \$11.6 million consist of the following:

- Operating Expenses of \$3.4 million for services and supplies, travel and public assistance expenses to provide supportive services to children in need.
- Reimbursements of \$1.5 million resulting from the retention of funds from contractor payments.
- Operating Transfers Out of \$9.7 million includes \$7.2 million to the Human Services Administrative Claim budget unit to provide matching funds allowing access to additional federal funding in support of the Child Welfare Services Program and \$2.5 million to AFDC Foster Care budget unit for required matching funds previously matched with 1991 Realignment.

Sources of \$6.0 million are anticipated from unexpended funds that will be recovered from contractors as each annual contract settlement is concluded.



## **BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$1.2 million and include the following:

- Operating Expenses are decreasing by \$470,500 due to an overall decrease in expenditures for sponsorships and miscellaneous supportive services. Many of these services are already being provided by Children and Family Services and are included in the HS Administrative Claim budget to leverage access to available federal revenue.
- Reimbursements are being reduced by \$500,000 to reflect the actual retentions over the last three years.
- Operating Transfers Out are decreasing by \$1.2 million due to the decreased need for matching funds for Child Welfare Services Programs.

Sources are decreasing by \$278,760 due to anticipated reductions in recoveries from contractors.

Available Reserves are increasing by \$658,673. Remaining reserves may be used to cover future Wraparound Services program payments.

## **ANALYSIS OF FUND BALANCE**

Fund Balance usage is budgeted to decrease by \$902,173 reflecting reductions of ongoing matching for Child Welfare Services Programs that was determined to be unsustainable. Realignment and other funding are utilized to replace the use of wraparound funds to maintain current program levels and provide additional funding in the future.

## **STAFFING CHANGES AND OPERATIONAL IMPACT**

There is no staffing associated with this budget unit. Services for this program are provided by staff budgeted in the Human Services (HS) Administrative Claim budget unit.



## AGING AND ADULT SERVICES

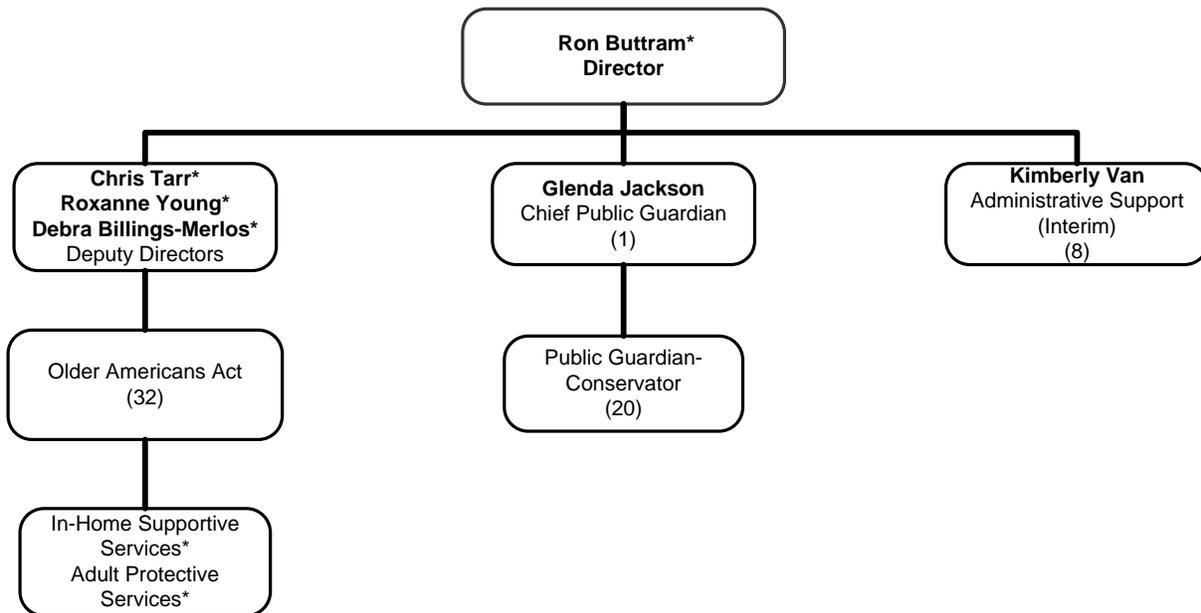
### Ron Buttram

#### DEPARTMENT MISSION STATEMENT

*The Department of Aging and Adult Services (DAAS) provides services to seniors at risk individuals, and adults with disabilities to improve or maintain choice, independence and quality of life so they may age in place in the least restrictive environment.*



#### ORGANIZATIONAL CHART



\*Staffing is budgeted in the Human Services Administrative Claim budget unit

#### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Aging and Adult Services	9,450,173	9,450,173	0			40
Public Guardian - Conservator	1,309,616	422,000	887,616			21
<b>Total General Fund</b>	<b>10,759,789</b>	<b>9,872,173</b>	<b>887,616</b>	<b>0</b>	<b>0</b>	<b>61</b>
<b>Total - All Funds</b>	<b>10,759,789</b>	<b>9,872,173</b>	<b>887,616</b>	<b>0</b>	<b>0</b>	<b>61</b>



## 2015-16 MAJOR ACCOMPLISHMENTS

- Received National Association of Counties (NACo) Achievement Awards for the DAAS Mentoring Program, IHSS Intake Process Improvement Plan (II-PIP), IHSS Provider Services: A Collaborative Effort, and “It’s Not Your Fault” Campaign.
- Received 2015 National Association of Area Agencies on Aging (n4a) Innovation and Achievement Award for PC 368.1 Law Enforcement Card and Training Program.
- Provided 133,522 Congregate meals and 267,414 Home-Delivered meals (through November 2015) via the department’s Elderly Nutrition Program.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.	Percentage of conservatees' bills paid within 10 days of receipt	96%	87%	96%	87%
STRATEGY	Ensure Public Guardian provides timely and accurate financial support to conservatees.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of customers contacted by Senior Information and Assistance staff	14,892	13,930	15,870	14,000
STRATEGY	Enhance senior safety and independence by connecting customers with community resources.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of emergency APS referrals responded to within 24 hours	100%	100%	100%	100%
STRATEGY	Provide in-person response within 24 hours to emergency Adult Protective Services (APS) referrals, including intake, intervention, and/or reports of life threats or crises.					



## Aging & Adult Services

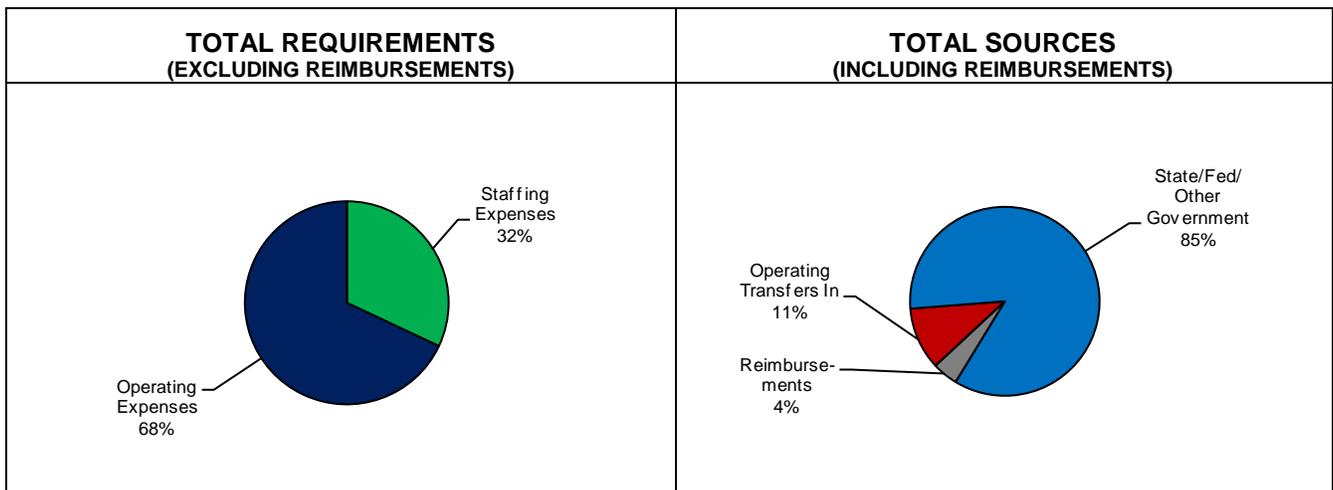
### DESCRIPTION OF MAJOR SERVICES

The Department of Aging & Adult Services (DAAS), under the direction of the California Department of Aging (CDA), serves as the federally-designated Area Agency on Aging (AAA) for the County of San Bernardino and is responsible for administering programs under the Older American Act.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$9,879,231
Total Sources (Incl. Reimb.)	\$9,879,231
Net County Cost	\$0
Total Staff	40
Funded by Net County Cost	0%

The department works to ensure options are easily accessible to all older individuals and to have a visible resource where seniors can go or call for information. Programs offered by the Department include Senior Information and Assistance (SIA), Elderly Nutrition Program, Senior Community Service Employment Program (SCSEP), Senior Supportive Services, Health Insurance Counseling and Advocacy Program (HICAP), Family Caregiver Support Program (FCSP), Multipurpose Senior Services Program (MSSP), and Long-term Care Ombudsman Program (OMB).

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Aging & Adult Services  
FUND: General

BUDGET UNIT: AAF OOA  
FUNCTION: Public Assistance  
ACTIVITY: Public Assistance Administration

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
<b>Requirements</b>							
Staffing Expenses	3,401,839	3,280,439	2,934,147	3,193,564	2,849,124	3,162,041	(31,523)
Operating Expenses	6,344,441	5,806,596	6,709,684	7,196,506	6,677,145	6,717,190	(479,316)
Capital Expenditures	0	0	0	53,000	51,221	0	(53,000)
Total Exp Authority	9,746,280	9,087,035	9,643,831	10,443,070	9,577,490	9,879,231	(563,839)
Reimbursements	(429,147)	(494,474)	(356,476)	(453,888)	(295,385)	(429,058)	24,830
Total Appropriation	9,317,133	8,592,561	9,287,355	9,989,182	9,282,105	9,450,173	(539,009)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	9,317,133	8,592,561	9,287,355	9,989,182	9,282,105	9,450,173	(539,009)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	8,276,356	7,321,847	8,322,691	8,931,562	8,224,485	8,392,553	(539,009)
Fee/Rate	84,256	0	0	0	0	0	0
Other Revenue	52,171	10,862	(7,938)	0	0	0	0
Total Revenue	8,412,783	7,332,709	8,314,753	8,931,562	8,224,485	8,392,553	(539,009)
Operating Transfers In	1,057,620	1,207,627	1,057,620	1,057,620	1,057,620	1,057,620	0
Total Financing Sources	9,470,403	8,540,336	9,372,373	9,989,182	9,282,105	9,450,173	(539,009)
Net County Cost	(153,270)	52,225	(85,018)	0	0	0	0
Budgeted Staffing*	47	43	38	40	40	40	0

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$3.2 million fund 33 regular positions and seven limited term positions. Operating Expenses of \$6.7 million include funding for contracted services for the Elderly Nutrition, Senior Supportive Services, Family Caregiver programs, and MSSP programs. Sources consist of state and federal revenue of \$8.4 million, of which \$4.2 million will support the Senior Nutrition Services (Title IIIC), \$1.2 million for MSSP, \$1.3 million for Senior Supportive Services (Title IIIB), and \$607,000 for Family Caregiver programs. Operating Transfers In of \$1.1 million represent Discretionary General Funding for aging programs.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$539,009 primarily due to reductions in services and supplies, contracted vendor payments, and reimbursements received from other departments. The reductions are due to the reduction in sources.

Sources are decreasing by \$539,009 primarily as a result of the elimination of one-time federal funding received for the Elderly Nutrition, Supportive Services, and Family Caregiver programs.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Administrative Support	8	0	0	0	8	0	8	
MSSP	9	0	0	0	9	0	9	
Ombudsman	6	0	0	0	6	5	1	
SCSEP	2	0	0	0	2	2	0	
SIA	15	0	0	0	15	0	15	
<b>Total</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>7</b>	<b>33</b>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$3.2 million fund 40 budgeted positions of which 33 are regular positions and seven are limited term positions. No staffing changes are requested.



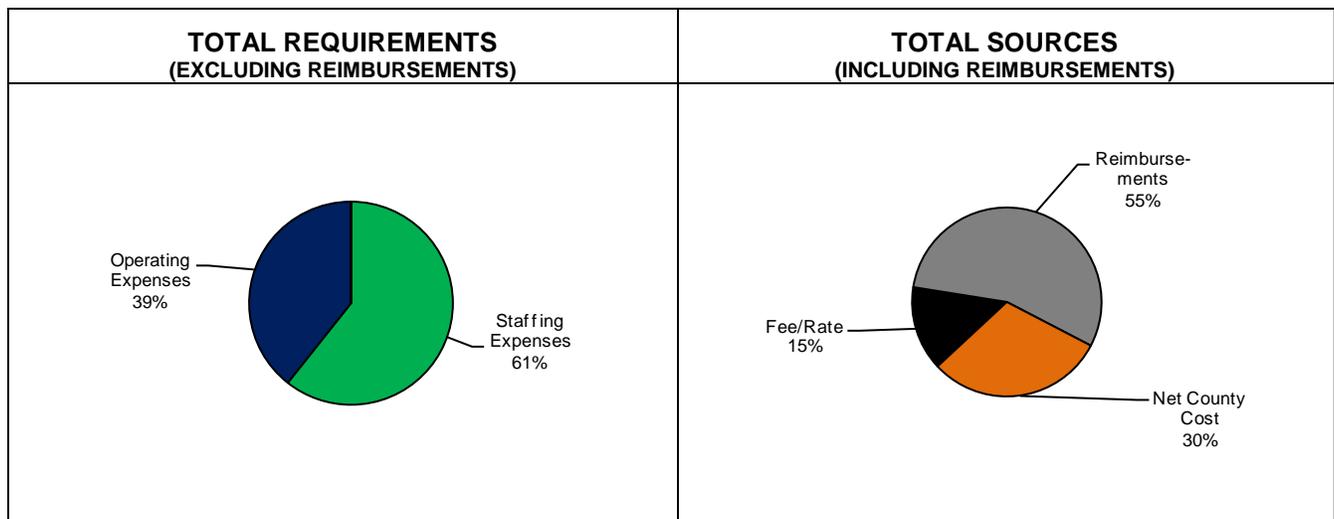
## Public Guardian - Conservator

### DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of last resort for individuals found to be gravely disabled or who lack capacity to manage their finances and provide their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, county hospital, or United States government hospital.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$2,918,582
Total Sources (Incl. Reimb.)	\$2,030,966
Net County Cost	\$887,616
Total Staff	21
Funded by Net County Cost	30%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: DAAS - Public Guardian  
FUND: General

BUDGET UNIT: AAA PGD  
FUNCTION: Public Protection  
ACTIVITY: Other Protection

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	1,410,648	1,520,273	1,418,119	1,471,507	1,408,331	1,770,412	298,905
Operating Expenses	640,965	567,956	695,182	1,169,628	1,099,213	1,148,170	(21,458)
Capital Expenditures	0	0	42,427	0	0	0	0
Total Exp Authority	2,051,613	2,088,229	2,155,729	2,641,135	2,507,544	2,918,582	277,447
Reimbursements	(1,358,597)	(1,229,253)	(1,183,544)	(1,461,042)	(1,351,317)	(1,608,966)	(147,924)
Total Appropriation	693,016	858,976	972,185	1,180,093	1,156,227	1,309,616	129,523
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	693,016	858,976	972,185	1,180,093	1,156,227	1,309,616	129,523
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	146,673	155,717	81,242	0	0	0	0
Fee/Rate	96,316	112,216	351,329	280,513	425,405	422,000	141,487
Other Revenue	179	(1,572)	1,498	0	0	0	0
Total Revenue	243,168	266,361	434,069	280,513	425,405	422,000	141,487
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	243,168	266,361	434,069	280,513	425,405	422,000	141,487
Net County Cost	449,848	592,615	538,116	899,580	730,822	887,616	(11,964)
Budgeted Staffing*	19	19	19	21	21	21	0

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$1.8 million fund 21 regular positions. Operating Expenses of \$1.1 million represent program expenses that include COWCAP, Central Services, and County Counsel legal expenses. Reimbursements of \$1.6 million include funding received from the Department of Behavioral Health for conservatee case costs and from the Sheriff/Coroner/Public Administrator for shared warehouse costs.

Estate fee revenue of \$422,000 represents court-ordered fees paid to the department from the estates of conservatees.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$129,523 primarily as a result of higher staffing expenses and higher County Counsel legal expenses which are partially offset by an increase in reimbursements received from the Department of Behavioral Health.

Sources are increasing by \$141,487 as a result of increased collections of court-ordered Estate Fees charged to conservatees. Net County Cost is decreasing by \$11,964 primarily due to one-time 2015-16 mid-year adjustments.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Public Guardian Conservator	<u>21</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>0</u>	<u>21</u>	
Total	<u>21</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>0</u>	<u>21</u>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$1.8 million fund 21 budgeted regular positions. There are no staffing changes requested.



# CHILD SUPPORT SERVICES

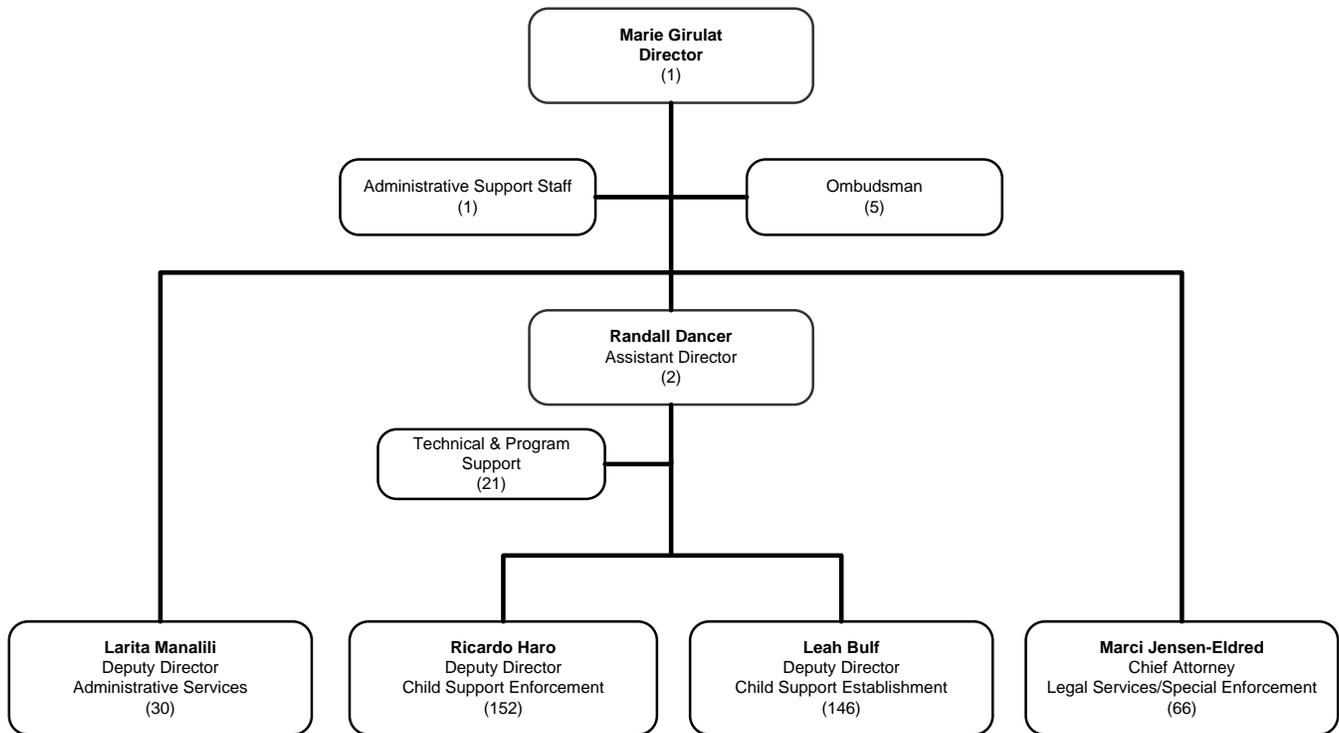
## Marie Girulat

### DEPARTMENT MISSION STATEMENT

*The County of San Bernardino Department of Child Support Services determines paternity, establishes and enforces child support orders, and secures payments to assist families in meeting the financial and medical needs of their children. We provide timely and effective service in a professional manner.*



### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Child Support Services	39,889,701	39,889,701	0			424
Total General Fund	39,889,701	39,889,701	0	0	0	424
<b>Total - All Funds</b>	39,889,701	39,889,701	0	0	0	424



## 2015-16 MAJOR ACCOMPLISHMENTS

- Collected \$177.0 million in child support payments for federal Fiscal Year 2015.
- Participated in 12 Workforce Development Department Rapid Response sessions, providing information about the child support program and case-specific assistance to individuals who were impacted by employer downsizing.
- Continued to work with the Probation Department and the AB 109 program, making 15 presentations at Day Reporting Centers throughout the County to provide child support program information and case-specific remedies to probationers.
- Utilized social media and kiosks located in the department branches to increase public awareness and allowing customers to access case information.
- Assisted over 1,500 customers through outreach activities.
- Collected over 1,500 payments totaling over \$374,480 through the recently launched MoneyGram and PayNearMe services, allowing customers to make payments on their cases at participating convenience stores.



### DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS.		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Percentage of current child support collected compared to the total current child support due.	65.3%	67%	67%	67%
<b>STRATEGY</b>	Work in collaboration with parents to obtain accurate and appropriate child support orders for families in San Bernardino County.					
<b>STRATEGY</b>	Increase the collection of current child support which will result in more money being received by San Bernardino County families.					
<b>STRATEGY</b>	Educate parents about the child support program, the importance of paying consistently, and the need for reliable child support on a monthly basis.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS.		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Percentage of child support cases with collection of arrears compared to the total child support cases with arrears owed.	67.4%	69%	69%	69%
<b>STRATEGY</b>	Continue to utilize a dedicated team for the collection of child support arrears/past-due child support with a focus on increased collections.					
<b>STRATEGY</b>	Encourage parents with non-DCSS cases to utilize the department's services early in the life of their case to minimize the accumulation of child support arrears.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS.		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Amount of child support collected for every dollar expended.	\$4.42	\$4.35	\$4.35	\$4.35
<b>STRATEGY</b>	Implement efficiencies in department processes in order to increase collections and improve cost effectiveness.					
<b>STRATEGY</b>	Continue to implement efficient processes regarding the Automated Statewide Child Support System to identify changes that will improve collections and cost effectiveness.					



## Child Support Services

### DESCRIPTION OF MAJOR SERVICES

The Department of Child Support Services (DCSS) promotes family self-sufficiency by helping parents meet their mutual obligation to provide financial and medical support for their children. These services are offered throughout San Bernardino County with offices located in the high desert, west end, and the greater San Bernardino area.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$39,889,701
Total Sources (Incl. Reimb.)	\$39,889,701
Net County Cost	\$0
Total Staff	424
Funded by Net County Cost	0%

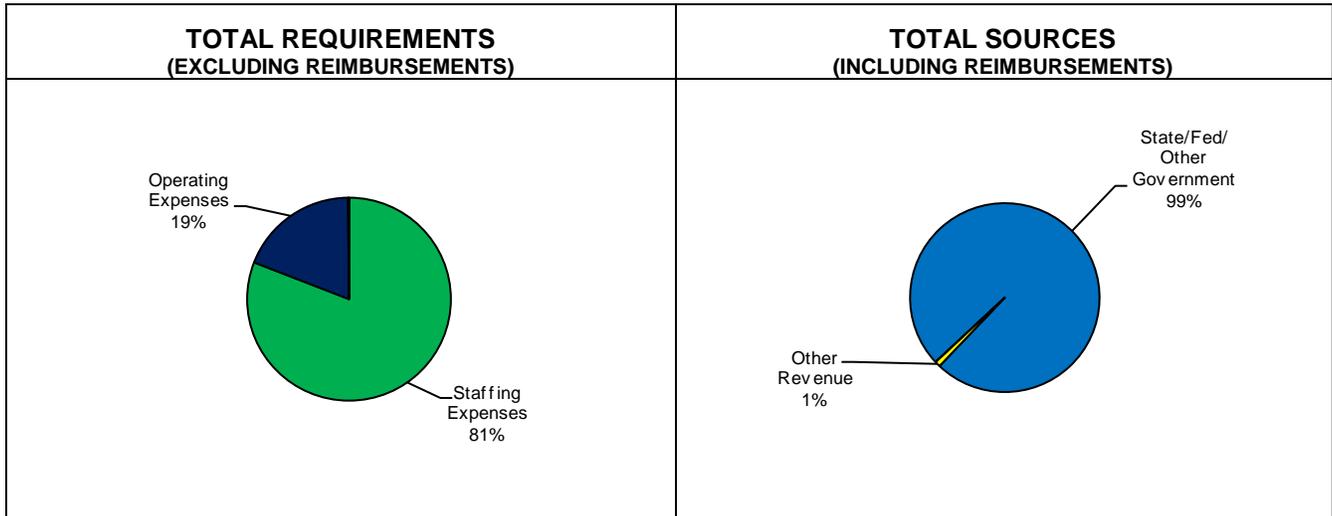
DCSS is dedicated to administering the program in a manner that puts the needs of the children first and foremost. The belief that working collaboratively with parents in understanding and meeting their obligations is a fundamental element in the success of the program.

The services provided by DCSS include the following:

- Locating parents to establish court orders for paternity, child and medical support.
- Enforcing court orders for child, family, spousal, and medical support.
- Securing child support payments.
- Maintaining records of payments made and balances dues.
- Modifying court orders when appropriate.

Additionally, DCSS offers services to assist customers with concerns that may arise in the progress of their case. The Ombudsman program administers the Complaint Resolution process, in which customers have the opportunity to raise concerns with the processing of their case, pursue resolution, and obtain information about the child support program and their rights and responsibilities.

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Child Support Services  
FUND: General

BUDGET UNIT: AAA DCS  
FUNCTION: Public Protection  
ACTIVITY: Judicial

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	31,210,827	32,817,028	30,908,461	32,219,817	32,106,700	32,270,442	50,625
Operating Expenses	7,587,812	7,561,288	7,633,948	7,837,120	7,768,098	7,556,222	(280,898)
Capital Expenditures	100,033	190,578	0	12,850	12,850	63,037	50,187
Total Exp Authority	38,898,672	40,568,894	38,542,409	40,069,787	39,887,648	39,889,701	(180,086)
Reimbursements	(130,098)	(69,972)	(886)	0	(547)	0	0
Total Appropriation	38,768,574	40,498,922	38,541,523	40,069,787	39,887,101	39,889,701	(180,086)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	38,768,574	40,498,922	38,541,523	40,069,787	39,887,101	39,889,701	(180,086)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	38,726,391	39,557,980	38,905,341	39,509,838	39,861,494	39,509,838	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	41,963	961,702	(380,387)	559,949	25,607	379,863	(180,086)
Total Revenue	38,768,354	40,519,682	38,524,954	40,069,787	39,887,101	39,889,701	(180,086)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	38,768,354	40,519,682	38,524,954	40,069,787	39,887,101	39,889,701	(180,086)
Net County Cost	220	(20,760)	16,569	0	0	0	0
Budgeted Staffing*	435	434	431	428	428	424	(4)

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing expenses of \$32.3 million fund 424 budgeted regular positions. Operating Expenses of \$7.6 million include COWCAP, professional services contracts, utilities, telephone services, leases, insurance, and other operating costs. Capital Expenditures of \$63,037 include purchase of equipment and capitalized software.

Sources of \$39.9 million primarily represent the state and federal allocation to fund child support operations. DCSS has no Net County Cost.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$180,086, primarily due to a decrease in COWCAP. Negotiated salary increases require the department to reduce staffing by four positions, which are currently vacant, as there will be no corresponding increase in federal and state funding. Service levels will not be affected. The reduction in Sources reflects the decreases in Requirements.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Director	1	0	0	0	1	0	1	
Administrative Support Staff	1	0	0	0	1	0	1	
Ombudsman	5	0	0	0	5	0	5	
Assistant Director	2	0	0	0	2	0	2	
Technical & Program Support	22	0	-1	0	21	0	21	
Administrative Services	32	0	-2	0	30	0	30	
Child Support Enforcement	153	0	-1	0	152	0	152	
Child Support Establishment	146	0	0	0	146	0	146	
Legal Services & Special Enforcement	66	0	0	0	66	0	66	
<b>Total</b>	<b>428</b>	<b>0</b>	<b>-4</b>	<b>0</b>	<b>424</b>	<b>0</b>	<b>424</b>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$32.3 million fund 424 budgeted regular positions. Staffing changes include the deletion of one Assistant Operations Manager, one Secretary I, one Fiscal Assistant, and one IT Technical Assistant I, all of which are vacant positions. The deletion of four positions is necessitated by negotiated salary increases with no corresponding increase in state and federal funding. The reduction in staffing will require redistribution of workload among existing staff.



## PRESCHOOL SERVICES

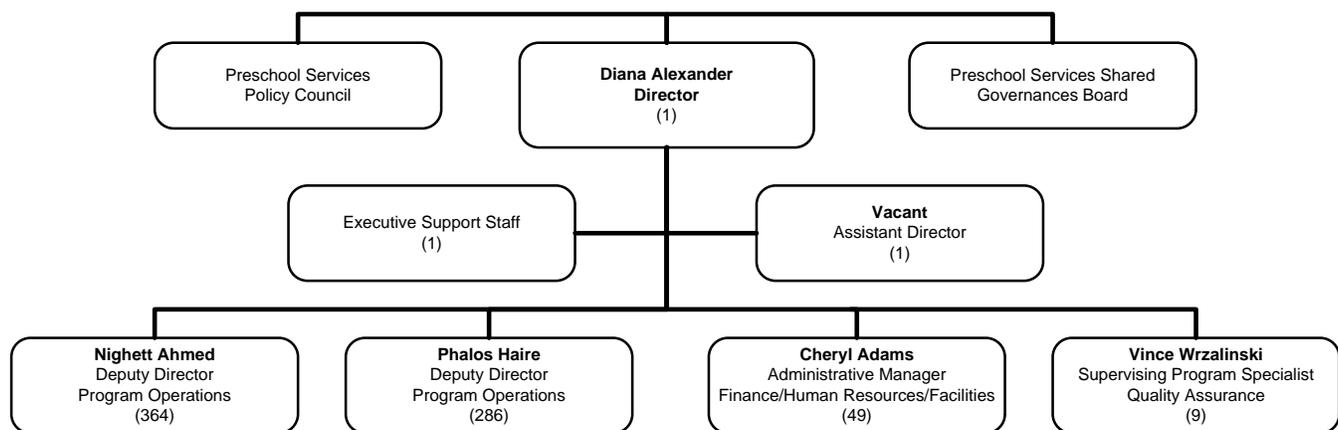
### Diana Alexander

#### DEPARTMENT MISSION STATEMENT

*Preschool Services improves the well-being of children, empowers families, and strengthens communities.*



#### ORGANIZATIONAL CHART



#### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>Special Revenue Funds</b>						
Preschool Services	50,690,123	50,527,113		163,010		711
Total Special Revenue Funds	50,690,123	50,527,113	0	163,010	0	711
<b>Total - All Funds</b>	50,690,123	50,527,113	0	163,010	0	711

#### 2015-16 MAJOR ACCOMPLISHMENTS

- Increased literacy skills by 85% for enrolled preschool children ages (3-5 yrs).
- Increased social and emotional skills by 25% in enrolled toddlers (18 mos-3 yrs).
- Enrolled 330 foster children in Head Start.
- Reduced the number of preschool children who were classified as obese or overweight by 60%.
- Enrolled 40 children for the new Early Head Start – Child Care Partnership program.
- Trained 124 Head Start parents as food service workers, custodians, clerks, and teacher aides through the Apprenticeship Program.
- Provided 6,395 hours of direct mental health services to Head Start families through the Prevention and Early Intervention (PEI) grant.



**DEPARTMENT PERFORMANCE MEASURES**

<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Percentage of children achieving building level and above in literacy skills utilizing the Desired Results Developmental Profile (DRDP) 2015 assessment tool.	N/A	75%	88%	75%
<b>STRATEGY</b>	Promote school readiness.					
<b>STRATEGY</b>	Increase literacy skills with focus on letter and word knowledge in preschool age (3-5 yrs) children attending a year round program to prepare for kindergarten.					
<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Percentage of children achieving building level in social and emotional skills utilizing the DRDP 2015 assessment tool.	N/A	25%	27%	25%
<b>STRATEGY</b>	Increase social & emotional skills in toddlers (18 mos-3 yrs) attending a year round program to prepare for transition into a preschool program.					
<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Number of foster children enrolled.	N/A	250	300	260
<b>STRATEGY</b>	Increase the enrollment opportunities for foster children.					
<b>STRATEGY</b>	Enhance the referral process of enrollment with the Children and Family Services Department.					
<b>COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS</b>		<b>Measure</b>	<b>2014-15 Actual</b>	<b>2015-16 Target</b>	<b>2015-16 Est.</b>	<b>2016-17 Target</b>
<b>OBJECTIVE</b>	<b>Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.</b>	Percentage of full day children identified as obese or overweight whose BMI is reduced.	66%	15%	63%	45%
<b>STRATEGY</b>	Identify obese and/or overweight children in an effort to promote a healthy lifestyle.					
<b>STRATEGY</b>	Promote nutrition education programs for parents at each school site.					
<b>STRATEGY</b>	Ensure that children receive both nutrition curriculum and physical activity daily within the classroom schedule.					
<b>STRATEGY</b>	Decrease the number of children who are initially identified as obese or overweight from the higher level of Body Mass Index (BMI) classification to the next lower level by children's heights and weights.					



## Preschool Services

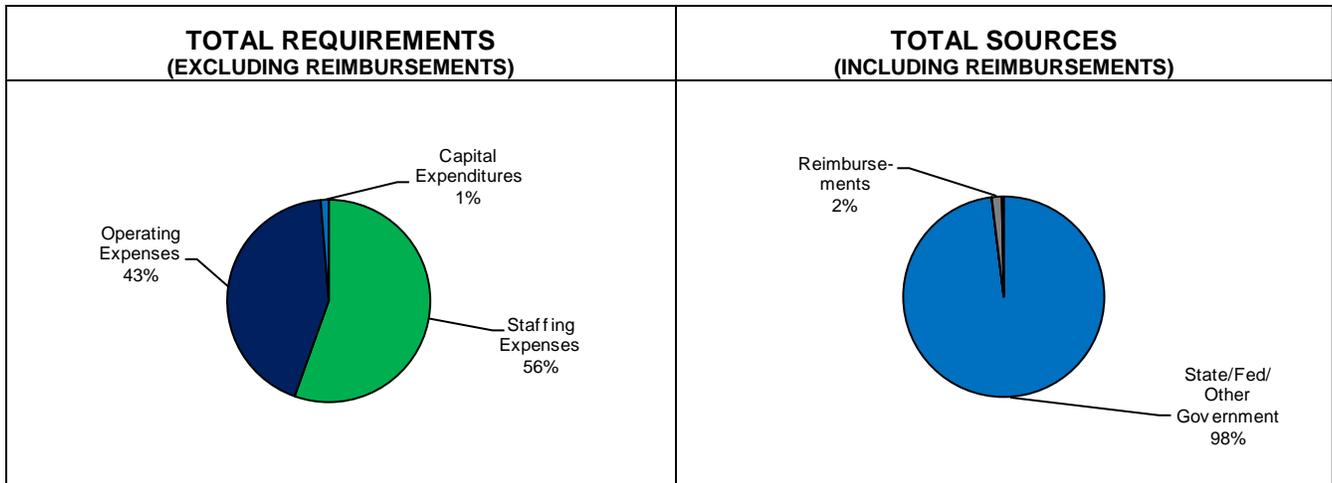
### DESCRIPTION OF MAJOR SERVICES

The Preschool Services Department (PSD) administers the Federal Head Start, Early Head Start and Early Head Start – Child Care Partnership programs, California Department of Education State Preschool program, as well as the Child and Adult Care Food Program in 43 locations throughout the County of San Bernardino. The programs are fully funded from federal and state sources with no Net County Cost.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$51,511,123
Total Sources (Incl. Reimb.)	\$51,348,113
Use of/ (Contribution to) Fund Balance	\$163,010
Total Staff	711

PSD serves approximately 6,000 low-income and disadvantaged families with children from birth to five years of age and pregnant women. PSD’s priority population includes children in foster care, those who are homeless, and children with special needs and/or disabilities. In addition, PSD’s programs offer comprehensive child development and family support services to all enrolled children and families which include nutrition and physical and mental health services to strengthen each child’s capacity to participate successfully in school.

### 2016-17 RECOMMENDED BUDGET



**ANALYSIS OF 2016-17 RECOMMENDED BUDGET**

GROUP: Human Services  
 DEPARTMENT: Preschool Services  
 FUND: Preschool Services

BUDGET UNIT: RSC HPS  
 FUNCTION: Public Assistance  
 ACTIVITY: Other Assistance

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	28,399,414	28,179,918	27,059,176	27,439,079	27,686,947	28,559,729	1,120,650
Operating Expenses	18,562,930	18,367,419	21,809,021	26,482,434	23,174,403	22,299,625	(4,182,809)
Capital Expenditures	238,899	43,291	252,533	399,000	672,430	651,769	252,769
Total Exp Authority	47,201,243	46,590,628	49,120,730	54,320,513	51,533,780	51,511,123	(2,809,390)
Reimbursements	(645,180)	(628,021)	(771,715)	(821,000)	(741,652)	(821,000)	0
Total Appropriation	46,556,063	45,962,607	48,349,015	53,499,513	50,792,128	50,690,123	(2,809,390)
Operating Transfers Out	174,712	121,738	2,051,429	405,000	125,000	0	(405,000)
Total Requirements	46,730,775	46,084,345	50,400,444	53,904,513	50,917,128	50,690,123	(3,214,390)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	46,390,348	45,563,156	49,263,924	53,866,232	50,654,325	50,501,113	(3,365,119)
Fee/Rate	74,999	61,902	15,123	20,000	14,825	20,000	0
Other Revenue	295,976	15,673	165,987	0	392,707	6,000	6,000
Total Revenue	46,761,323	45,640,731	49,445,034	53,886,232	51,061,857	50,527,113	(3,359,119)
Operating Transfers In	0	41,458	2,448	964,650	964,650	0	(964,650)
Total Financing Sources	46,761,323	45,682,189	49,447,482	54,850,882	52,026,507	50,527,113	(4,323,769)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(30,548)	402,156	952,962	(946,369)	(1,109,379)	163,010	1,109,379
Available Reserves				0	163,010	(0)	(0)
Total Fund Balance				(946,369)	(946,369)	163,010	1,109,379
Budgeted Staffing*	706	674	707	700	700	711	11

\*Data represents modified budgeted staffing

\*\*Contribution to Fund Balance appears as a negative number and increases Available Reserves.

**MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET**

Major expenditures include Staffing Expenses of \$28.6 million to fund 711 budgeted positions that administer preschool program services. Operating Expenses of \$22.3 million include contracts for temporary help, food, subcontractors and transportation. Also included are transfers to other County departments for services such as data processing, facilities management, insurance, lease payments, human services and information technology systems support and human resources. Capital Expenditures of \$651,769 fund the purchase of rubber flooring for Head Start playgrounds, and a modular unit and associated construction for the Rancho Cucamonga Head Start site. Additionally, Capital Expenditures will also fund two audiometric machines for Early Head Start, a video conferencing unit and scissor lift forklift for the department's warehouse, and eight vehicles that will replace fully depreciated vehicles. Reimbursements of \$821,000 are from the Department of Behavioral Health for the operation of the Prevention and Early Intervention and the Low-Income First Time Mothers (LIFT) programs. These programs provide children with identified social-emotional developmental challenges, as well as at-risk low-income first-time pregnant mothers, with support services and parent/teacher training.

Sources of \$50.5 million are primarily from the federal and state government.



**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$3.2 million primarily due to a decrease in services and supplies which includes lower COWCAP charges, insurance premiums, and classroom supplies. Additionally, contractual charges decreased to reflect the Early Head Start – Child Care Partnership grant change from an 18-month project period to a 12-month project period.

Sources are decreasing by \$4.3 million. This is primarily due to the reduction of one-time funds of \$2.0 million in the Early Head Start – Child Care Partnership Program, a decrease in prior year Head Start revenue of \$786,827, and the termination of the First 5 Full-Day contract that supported two full-time Preschool classrooms.

**ANALYSIS OF FUND BALANCE**

Use of Fund Balance of \$163,010 will cover obligations that will not be reimbursed until the following fiscal year.

**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended	Limited	Regular
Executive Unit	3	0	0	0	3	0	3
Operations	639	12	-1	0	650	627	23
Administration	49	0	0	0	49	11	38
Quality Assurance	9	0	0	0	9	0	9
<b>Total</b>	<b>700</b>	<b>12</b>	<b>-1</b>	<b>0</b>	<b>711</b>	<b>638</b>	<b>73</b>

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$28.6 million fund 711 budgeted positions of which 73 are regular positions and 638 are limited term positions. The 2016-17 budget includes a net increase of eight limited term positions and three regular positions.

The increase of eight limited term positions will allow the department to convert staffing at three sites from Head Start to Early Head Start, and include:

Additions

- 2 Contract Food Service Worker 12 months
- 2 Contract Center Clerk 12 months
- 2 Contract Custodian 12 months
- 3 Contract Teacher II 12 months

Deletions

- 1 Contract Center Clerk 9 months

The three regular positions added will address the increased demand for health and disability services for both Head Start and Early Head Start children and parents, and include:

Additions

- 2 Behavioral Specialist
- 1 Special Education Specialist



# VETERANS AFFAIRS

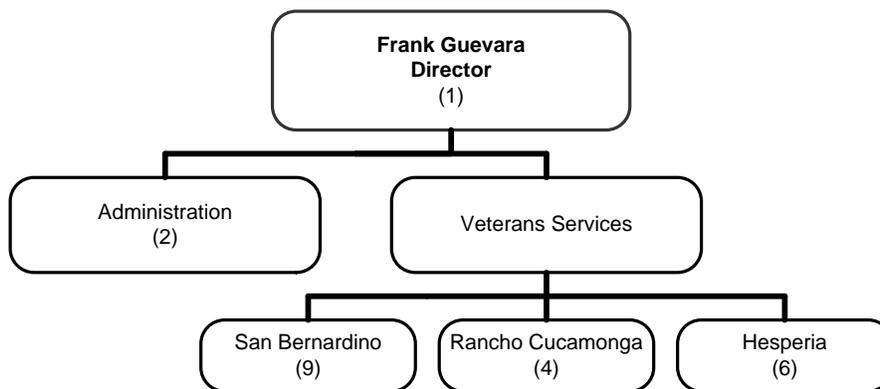
## Frank Guevara

### DEPARTMENT MISSION STATEMENT

*To serve veterans and their families and ensure they receive the benefits they have earned.*



### ORGANIZATIONAL CHART



### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Veterans Affairs	2,230,326	660,000	1,570,326			22
Total General Fund	2,230,326	660,000	1,570,326	0	0	22
<b>Total - All Funds</b>	2,230,326	660,000	1,570,326	0	0	22

### 2015-16 MAJOR ACCOMPLISHMENTS

- Produced \$61.7 million in new federal benefits for County residents to mitigate the effects of the slow economic recovery. This is the most by any county in California and represents 8% of all new dollars earned by California counties.
- Partnered with the Incredible Edible Community Garden Project and California State University San Bernardino Institute for Research to help meet the mental health needs of County veterans at no added cost to the County.
- Collaborated with the United States Department of Veterans Affairs (USDVA), CalVet, the San Bernardino Superintendent of Schools, the Department of Behavioral Health, the Transitional Assistance Department, and the Department of Aging and Adult Services to ensure County veterans receive their fair share of resources.
- Issued over 3,400 Veterans ID cards in conjunction with the Veteran Friendly Business program for veterans to receive discounts from County retailers.



## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Work with Federal, State and regional governments and organizations, to ensure San Bernardino County receives its fair share of resources.	Percentage of VSR staff maintaining federal accreditation	100%	100%	100%	100%
STRATEGY	Maintain federal accreditation and maximize staff knowledge of federal benefits and services by ensuring Veterans Service Representatives (VSRs) meet the federal mandate for completion of 15 hours of continuing education per year.					
COUNTY GOAL: PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Work with Federal, State and regional governments and organizations, to ensure San Bernardino County receives its fair share of resources.	Percentage of College Fee-Waiver letters mailed within 10 days of application	100%	100%	100%	100%
STRATEGY	Maintain efficiency and maximize benefits by processing state college fee-waiver applications for spouses and dependent children of qualified, disabled veterans.					
COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.	Percentage of pending Veterans Affairs caseload with claim reviews less than 90 days past due	90%	80%	75%	75%
STRATEGY	Ensure efficient case management and resolution of claims.					



## Veterans Affairs

### DESCRIPTION OF MAJOR SERVICES

According to the Secretary of the USDVA, approximately one out of every three people in the United States is a potential Veterans Affairs beneficiary. The County Department of Veterans Affairs (VA) provides claims assistance, information and referral, advocacy, and outreach to County residents. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation. County VA employees are often the initial contact with the USDVA system for veterans and recently discharged military personnel in our community.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$2,230,326
Total Sources (Incl. Reimb.)	\$660,000
Net County Cost	\$1,570,326
Total Staff	22
Funded by Net County Cost	70%

Services to the veterans' community are concentrated in the following areas:

#### Claims Assistance

Provide benefits counseling, claim preparation, and development of material evidence. Monitor adjudication and resolve issues or questions in favor of the veteran. Provide assistance with administrative and appellate review of claims.

#### Information and Referral

Make referrals to other County departments, homeless and emergency service providers, and state and federal agencies.

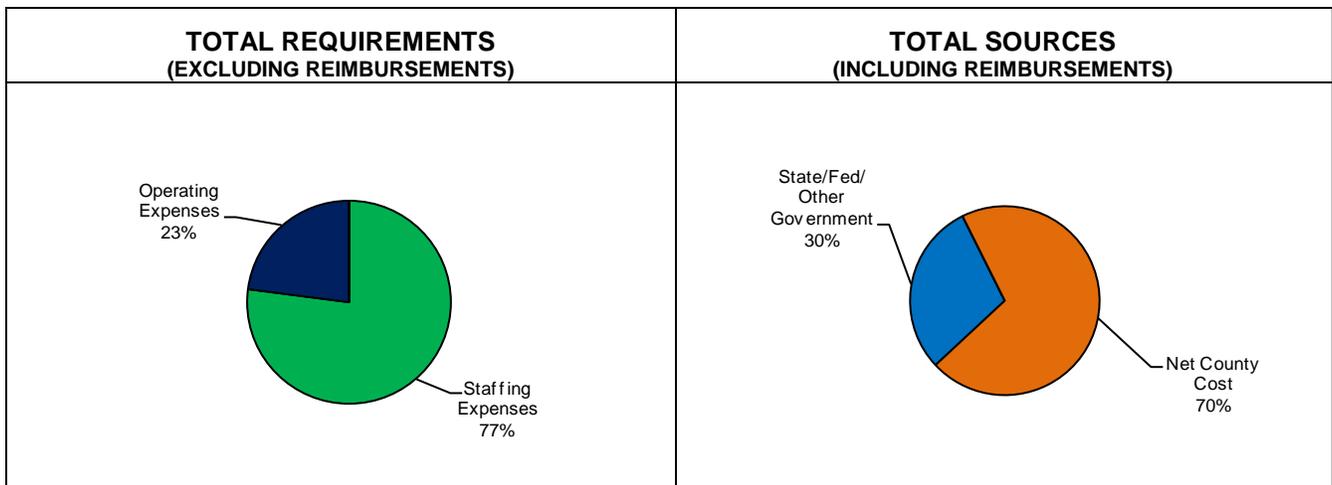
#### Advocacy

Provide individual advocacy, advocacy at the policy and legislative levels, and provide state and federal elected officials with technical assistance regarding veteran's legislation.

#### Outreach

Conduct outreach to retirement homes, mortuaries, schools, jobs fairs, military separation programs, and service organizations such as the American Legion, Disabled American Veterans, Veterans of Foreign Wars, Elks, Rotary, Knights of Columbus, and Optimists for the express purpose of informing the community of veterans' benefits and services.

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Veterans Affairs  
FUND: General

BUDGET UNIT: AAA VAF  
FUNCTION: Public Assistance  
ACTIVITY: Veteran's Services

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	1,467,500	1,516,696	1,479,659	1,828,459	1,457,699	1,718,561	(109,898)
Operating Expenses	353,508	420,597	464,833	629,004	494,947	511,765	(117,239)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	1,821,008	1,937,293	1,944,492	2,457,463	1,952,646	2,230,326	(227,137)
Reimbursements	(20,000)	0	0	0	0	0	0
Total Appropriation	1,801,008	1,937,293	1,944,492	2,457,463	1,952,646	2,230,326	(227,137)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	1,801,008	1,937,293	1,944,492	2,457,463	1,952,646	2,230,326	(227,137)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	457,816	613,006	866,892	926,677	552,698	660,000	(266,677)
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	245	0	4,957	0	79	0	0
Total Revenue	458,061	613,006	871,849	926,677	552,777	660,000	(266,677)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	458,061	613,006	871,849	926,677	552,777	660,000	(266,677)
Net County Cost	1,342,947	1,324,287	1,072,643	1,530,786	1,399,869	1,570,326	39,540
Budgeted Staffing*	18	22	22	26	26	22	(4)

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$1.7 million fund 22 budgeted positions. Operating Expenses of \$511,765 consist primarily of facilities management, interdepartmental transfers, including COWCAP and general office supplies, printing, mailing, and outreach supplies.

Sources of \$660,000 consist of state Subvention funding, Medi-Cal Cost Avoidance Program, and the state Veterans Service Office Fund.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$227,137 primarily due to a reduction in salaries and benefits that include negotiated salary increases that are offset by the reduction of a mid-year adjustment to salary and benefit costs associated with the state Subvention program. Services and supplies are also reduced due to one-time costs associated with special VA outreach programs in 2015-16.

Sources are decreasing by \$266,677 due to the loss of one-time state funding. Overall, operations will not be impacted.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended	Limited	Regular
Administration	3	0	0	0	3	0	3
Veterans Services	23	0	-4	0	19	0	19
Total	26	0	-4	0	22	0	22

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$1.7 million fund 22 budgeted regular positions. Four limited term positions associated with short term projects are being deleted.





THIS PAGE LEFT INTENTIONALLY BLANK

