

## AGING AND ADULT SERVICES

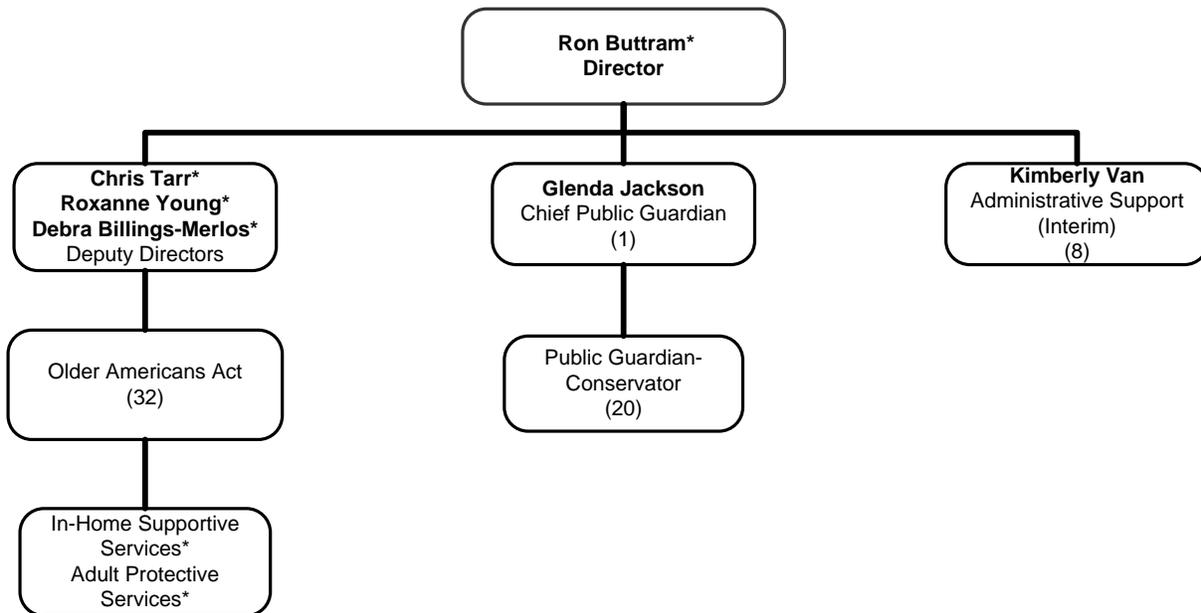
### Ron Buttram

#### DEPARTMENT MISSION STATEMENT

*The Department of Aging and Adult Services (DAAS) provides services to seniors at risk individuals, and adults with disabilities to improve or maintain choice, independence and quality of life so they may age in place in the least restrictive environment.*



#### ORGANIZATIONAL CHART



\*Staffing is budgeted in the Human Services Administrative Claim budget unit

#### 2016-17 SUMMARY OF BUDGET UNITS

	2016-17					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Aging and Adult Services	9,450,173	9,450,173	0			40
Public Guardian - Conservator	1,309,616	422,000	887,616			21
<b>Total General Fund</b>	<b>10,759,789</b>	<b>9,872,173</b>	<b>887,616</b>	<b>0</b>	<b>0</b>	<b>61</b>
<b>Total - All Funds</b>	<b>10,759,789</b>	<b>9,872,173</b>	<b>887,616</b>	<b>0</b>	<b>0</b>	<b>61</b>



## 2015-16 MAJOR ACCOMPLISHMENTS

- Received National Association of Counties (NACo) Achievement Awards for the DAAS Mentoring Program, IHSS Intake Process Improvement Plan (II-PIP), IHSS Provider Services: A Collaborative Effort, and “It’s Not Your Fault” Campaign.
- Received 2015 National Association of Area Agencies on Aging (n4a) Innovation and Achievement Award for PC 368.1 Law Enforcement Card and Training Program.
- Provided 133,522 Congregate meals and 267,414 Home-Delivered meals (through November 2015) via the department’s Elderly Nutrition Program.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness and collaboration.	Percentage of conservatees' bills paid within 10 days of receipt	96%	87%	96%	87%
STRATEGY	Ensure Public Guardian provides timely and accurate financial support to conservatees.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of customers contacted by Senior Information and Assistance staff	14,892	13,930	15,870	14,000
STRATEGY	Enhance senior safety and independence by connecting customers with community resources.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICE NEEDS OF COUNTY RESIDENTS		Measure	2014-15 Actual	2015-16 Target	2015-16 Est.	2016-17 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of emergency APS referrals responded to within 24 hours	100%	100%	100%	100%
STRATEGY	Provide in-person response within 24 hours to emergency Adult Protective Services (APS) referrals, including intake, intervention, and/or reports of life threats or crises.					



## Aging & Adult Services

### DESCRIPTION OF MAJOR SERVICES

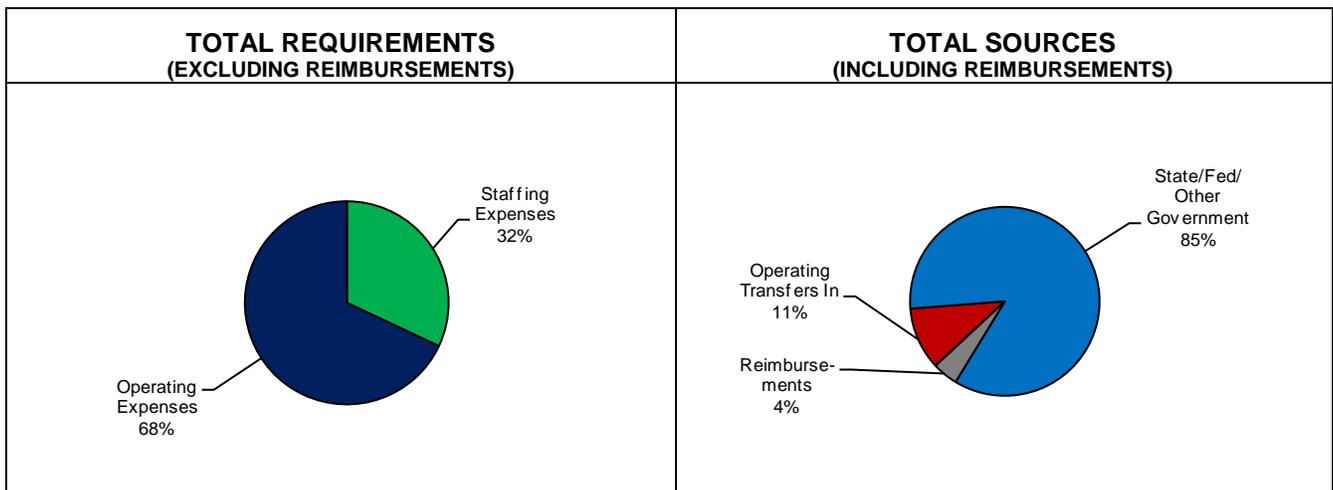
The Department of Aging & Adult Services (DAAS), under the direction of the California Department of Aging (CDA), serves as the federally-designated Area Agency on Aging (AAA) for the County of San Bernardino and is responsible for administering programs under the Older American Act.

**Budget at a Glance**

Total Requirements (Excl. Reimb.)	\$9,879,231
Total Sources (Incl. Reimb.)	\$9,879,231
Net County Cost	\$0
Total Staff	40
Funded by Net County Cost	0%

The department works to ensure options are easily accessible to all older individuals and to have a visible resource where seniors can go or call for information. Programs offered by the Department include Senior Information and Assistance (SIA), Elderly Nutrition Program, Senior Community Service Employment Program (SCSEP), Senior Supportive Services, Health Insurance Counseling and Advocacy Program (HICAP), Family Caregiver Support Program (FCSP), Multipurpose Senior Services Program (MSSP), and Long-term Care Ombudsman Program (OMB).

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Aging & Adult Services  
FUND: General

BUDGET UNIT: AAF OOA  
FUNCTION: Public Assistance  
ACTIVITY: Public Assistance Administration

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
<b>Requirements</b>							
Staffing Expenses	3,401,839	3,280,439	2,934,147	3,193,564	2,849,124	3,162,041	(31,523)
Operating Expenses	6,344,441	5,806,596	6,709,684	7,196,506	6,677,145	6,717,190	(479,316)
Capital Expenditures	0	0	0	53,000	51,221	0	(53,000)
Total Exp Authority	9,746,280	9,087,035	9,643,831	10,443,070	9,577,490	9,879,231	(563,839)
Reimbursements	(429,147)	(494,474)	(356,476)	(453,888)	(295,385)	(429,058)	24,830
Total Appropriation	9,317,133	8,592,561	9,287,355	9,989,182	9,282,105	9,450,173	(539,009)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	9,317,133	8,592,561	9,287,355	9,989,182	9,282,105	9,450,173	(539,009)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	8,276,356	7,321,847	8,322,691	8,931,562	8,224,485	8,392,553	(539,009)
Fee/Rate	84,256	0	0	0	0	0	0
Other Revenue	52,171	10,862	(7,938)	0	0	0	0
Total Revenue	8,412,783	7,332,709	8,314,753	8,931,562	8,224,485	8,392,553	(539,009)
Operating Transfers In	1,057,620	1,207,627	1,057,620	1,057,620	1,057,620	1,057,620	0
Total Financing Sources	9,470,403	8,540,336	9,372,373	9,989,182	9,282,105	9,450,173	(539,009)
Net County Cost	(153,270)	52,225	(85,018)	0	0	0	0
Budgeted Staffing*	47	43	38	40	40	40	0

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$3.2 million fund 33 regular positions and seven limited term positions. Operating Expenses of \$6.7 million include funding for contracted services for the Elderly Nutrition, Senior Supportive Services, Family Caregiver programs, and MSSP programs. Sources consist of state and federal revenue of \$8.4 million, of which \$4.2 million will support the Senior Nutrition Services (Title IIIC), \$1.2 million for MSSP, \$1.3 million for Senior Supportive Services (Title IIIB), and \$607,000 for Family Caregiver programs. Operating Transfers In of \$1.1 million represent Discretionary General Funding for aging programs.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$539,009 primarily due to reductions in services and supplies, contracted vendor payments, and reimbursements received from other departments. The reductions are due to the reduction in sources.

Sources are decreasing by \$539,009 primarily as a result of the elimination of one-time federal funding received for the Elderly Nutrition, Supportive Services, and Family Caregiver programs.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Administrative Support	8	0	0	0	8	0	8	
MSSP	9	0	0	0	9	0	9	
Ombudsman	6	0	0	0	6	5	1	
SCSEP	2	0	0	0	2	2	0	
SIA	15	0	0	0	15	0	15	
<b>Total</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>7</b>	<b>33</b>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$3.2 million fund 40 budgeted positions of which 33 are regular positions and seven are limited term positions. No staffing changes are requested.



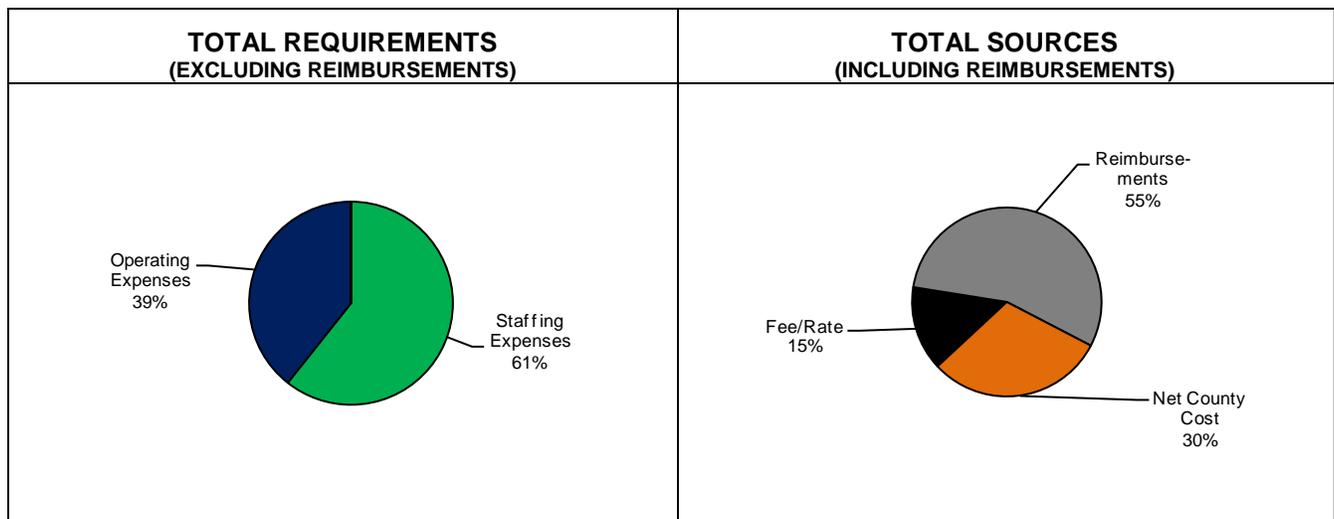
## Public Guardian - Conservator

### DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of last resort for individuals found to be gravely disabled or who lack capacity to manage their finances and provide their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, county hospital, or United States government hospital.

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$2,918,582
Total Sources (Incl. Reimb.)	\$2,030,966
Net County Cost	\$887,616
Total Staff	21
Funded by Net County Cost	30%

### 2016-17 RECOMMENDED BUDGET



## ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: DAAS - Public Guardian  
FUND: General

BUDGET UNIT: AAA PGD  
FUNCTION: Public Protection  
ACTIVITY: Other Protection

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	(A) <u>2015-16</u>	<u>2015-16</u>	(B) <u>2016-17</u>	(B-A) Change From Prior Year Modified Budget
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	
<b>Requirements</b>							
Staffing Expenses	1,410,648	1,520,273	1,418,119	1,471,507	1,408,331	1,770,412	298,905
Operating Expenses	640,965	567,956	695,182	1,169,628	1,099,213	1,148,170	(21,458)
Capital Expenditures	0	0	42,427	0	0	0	0
Total Exp Authority	2,051,613	2,088,229	2,155,729	2,641,135	2,507,544	2,918,582	277,447
Reimbursements	(1,358,597)	(1,229,253)	(1,183,544)	(1,461,042)	(1,351,317)	(1,608,966)	(147,924)
Total Appropriation	693,016	858,976	972,185	1,180,093	1,156,227	1,309,616	129,523
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	693,016	858,976	972,185	1,180,093	1,156,227	1,309,616	129,523
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	146,673	155,717	81,242	0	0	0	0
Fee/Rate	96,316	112,216	351,329	280,513	425,405	422,000	141,487
Other Revenue	179	(1,572)	1,498	0	0	0	0
Total Revenue	243,168	266,361	434,069	280,513	425,405	422,000	141,487
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	243,168	266,361	434,069	280,513	425,405	422,000	141,487
Net County Cost	449,848	592,615	538,116	899,580	730,822	887,616	(11,964)
Budgeted Staffing*	19	19	19	21	21	21	0

\*Data represents modified budgeted staffing

## MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Staffing Expenses of \$1.8 million fund 21 regular positions. Operating Expenses of \$1.1 million represent program expenses that include COWCAP, Central Services, and County Counsel legal expenses. Reimbursements of \$1.6 million include funding received from the Department of Behavioral Health for conservatee case costs and from the Sheriff/Coroner/Public Administrator for shared warehouse costs.

Estate fee revenue of \$422,000 represents court-ordered fees paid to the department from the estates of conservatees.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$129,523 primarily as a result of higher staffing expenses and higher County Counsel legal expenses which are partially offset by an increase in reimbursements received from the Department of Behavioral Health.

Sources are increasing by \$141,487 as a result of increased collections of court-ordered Estate Fees charged to conservatees. Net County Cost is decreasing by \$11,964 primarily due to one-time 2015-16 mid-year adjustments.



**2016-17 POSITION SUMMARY\***

Division	2015-16				2016-17		Limited	Regular
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended			
Public Guardian Conservator	<u>21</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>0</u>	<u>21</u>	
Total	<u>21</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>21</u>	<u>0</u>	<u>21</u>	

\*Detailed classification listing available in Appendix D.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing Expenses of \$1.8 million fund 21 budgeted regular positions. There are no staffing changes requested.

