

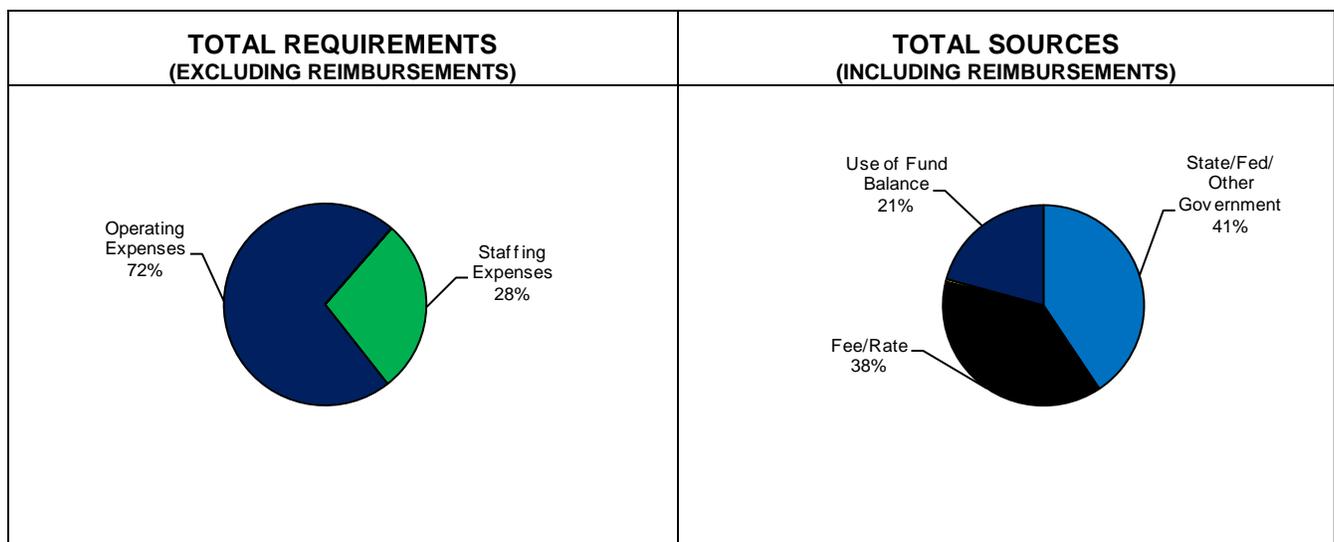
Commuter Services

DESCRIPTION OF MAJOR SERVICES

The Commuter Services budget unit was established to account for funds received under AB 2766 to fund mobile source air pollution reduction programs. AB 2766 authorizes air pollution control districts to levy fees on motor vehicles to be used to reduce air pollution. Under this program, the Department of Motor Vehicles collects fees and remits amounts to the appropriate Air Quality Management District (AQMD) for vehicles registered within the district. This budget unit receives AB 2766 funding from both the South Coast Air Quality Management District (SCAQMD) and the Mojave Desert Air Quality Management District (MDAQMD).

Budget at a Glance	
Total Requirements (Excl. Reimb.)	\$942,881
Total Sources (Incl. Reimb.)	\$747,200
Use of/ (Contribution to) Fund Balance	\$195,681
Total Staff	4

2016-17 RECOMMENDED BUDGET



ANALYSIS OF 2016-17 RECOMMENDED BUDGET

GROUP: Administration
DEPARTMENT: Human Resources
FUND: Commuter Services

BUDGET UNIT: SDF HRD
FUNCTION: Health and Sanitation
ACTIVITY: Health

	2012-13	2013-14	2014-15	(A) 2015-16	2015-16	(B) 2016-17	(B-A)
	Actual	Actual	Actual	Modified Budget	Estimate	Recommended Budget	Change From Prior Year Modified Budget
Requirements							
Staffing Expenses	206,185	246,455	237,561	246,271	208,448	264,147	17,876
Operating Expenses	487,889	397,331	361,728	699,509	509,386	678,734	(20,775)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	694,074	643,786	599,289	945,780	717,834	942,881	(2,899)
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	694,074	643,786	599,289	945,780	717,834	942,881	(2,899)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	694,074	643,786	599,289	945,780	717,834	942,881	(2,899)
Sources							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State/Fed/Other Government	306,639	371,537	379,361	372,400	375,486	383,200	10,800
Fee/Rate	386,066	297,028	234,289	360,000	275,931	360,000	0
Other Revenue	5,429	2,378	3,151	3,750	3,890	4,000	250
Total Revenue	698,134	670,943	616,801	736,150	655,307	747,200	11,050
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	698,134	670,943	616,801	736,150	655,307	747,200	11,050
Fund Balance							
Use of / (Contribution to) Fund Balance	(4,060)	(27,157)	(17,512)	209,630	62,527	195,681	(13,949)
Available Reserves				658,023	805,126	609,445	(48,578)
Total Fund Balance				867,653	867,653	805,126	(62,527)
Budgeted Staffing*	3	3	3	3	3	4	1

*Data represents modified budgeted staffing

MAJOR REQUIREMENTS AND SOURCES IN 2016-17 RECOMMENDED BUDGET

Operating Expenses of \$678,734 make up the majority of the expenditures within this budget unit. Expenses include charges for operating vanpools, hybrid vehicle carpools, and other ride share programs. Sources of \$747,200 include payroll deductions from employees participating in rideshare programs, as well as funds received from the Air Quality Management Districts.

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$2,899 primarily due to decreased motor pool charges which are offset by a net increase in Staffing Expenses related to the addition of one regular and one limited term position which is offset by the deletion of one regular position. Sources are increasing by \$11,050 primarily due to an increase of funds from the Air Quality Management Districts.

ANALYSIS OF FUND BALANCE

Fund Balance of \$195,681 will be used for one-time expenditures that promote and encourage transportation alternatives to County employees. Expenditures include program incentives (gas cards, cash, raffles, gym memberships), rideshare luncheon events, commuter events (bike to work, dump the pump, brown bag) and transit subsidies.



2016-17 POSITION SUMMARY*

Division	2015-16				2016-17		
	Modified Staffing	Adds	Deletes	Re-Orgs	Recommended	Limited	Regular
Commuter Services	<u>3</u>	<u>2</u>	<u>-1</u>	<u>0</u>	<u>4</u>	<u>1</u>	<u>3</u>
Total	<u>3</u>	<u>2</u>	<u>-1</u>	<u>0</u>	<u>4</u>	<u>1</u>	<u>3</u>

*Detailed classification listing available in Appendix D.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$264,147 fund four budgeted positions of which three are regular positions and one is limited term. The budgeted staffing reflects the addition of two positions, one Office Specialist and one Public Service Employee, and the deletion of one Office Assistant III position. The higher level position of Office Specialist has been determined to best meet the growing needs for the performance of more complex tasks requiring independent judgment. The Public Service Employee position will fulfill short-term staffing needs to support activities such as the annual transportation survey, rideshare luncheon events, vanpool reconciliations, and other projects.

