

## Community Development and Housing

### DESCRIPTION OF MAJOR SERVICES

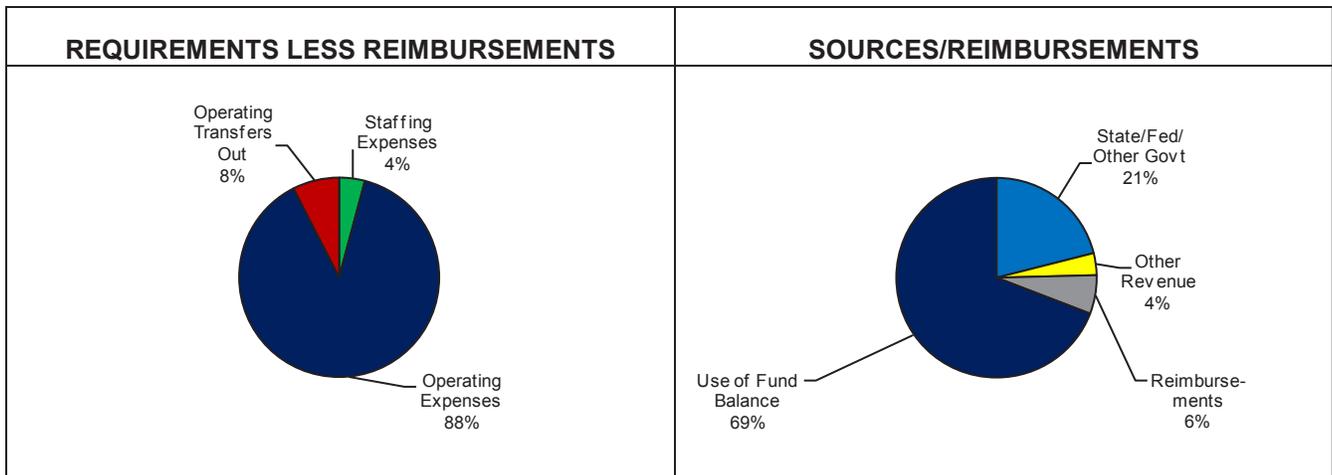
Community Development and Housing (CDH) seeks to better the quality of life for the residents of San Bernardino County by providing community and housing development resources for low and moderate income families, individuals and communities. CDH invests several Federal Department of Housing and Urban Development (HUD) grants to undertake needed infrastructure projects and services for targeted communities. Housing grant funds are leveraged to develop vision-based affordable housing communities.

Budget at a Glance	
Requirements Less Reimbursements	\$64,123,579
Sources/Reimbursements	\$19,804,625
Use of/ (Contribution to) Fund Balance	\$44,318,954
Total Staff	24

As part of its efforts to reduce foreclosures and stabilize neighborhoods within the County, in 2012, CDH implemented a Homeownership Protection program to inform homeowners of state and local foreclosure prevention resources. Through a dedicated website, email distribution and social media advertising, the Program provides information on local foreclosure prevention events, financial coaching, home repair workshops, and homebuyer resources for residents as well.

Additionally, CDH is responsible to complete the County's remaining redevelopment activities under the auspices of the County of San Bernardino's Successor Agency, Oversight Board, and Housing Successor. This includes ensuring the enforceable financial obligations are retired, selling the Successor Agency's assets, and completing all remaining capital projects. CDH also manages the Countywide Redevelopment Dissolution process for all 26 successor agencies operating in the County.

### 2015-16 ADOPTED BUDGET



**ANALYSIS OF 2015-16 ADOPTED BUDGET**

GROUP: Economic Development  
 DEPARTMENT: Community Development and Housing  
 FUND: Community Development and Housing

BUDGET UNIT: Various  
 FUNCTION: Public Assistance  
 ACTIVITY: Other Assistance

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2014-15 Final Budget	2015-16 Adopted Budget	Change From 2014-15 Final Budget
<b>Requirements</b>							
Staffing Expenses	1,872,920	1,796,203	2,132,778	2,379,797	2,698,685	2,659,788	(38,897)
Operating Expenses	29,004,275	25,151,669	14,791,082	19,421,997	69,075,433	56,626,513	(12,448,920)
Capital Expenditures	2,285,449	362,157	1,389,791	0	0	0	0
Total Exp Authority	33,162,644	27,310,029	18,313,651	21,801,794	71,774,118	59,286,301	(12,487,817)
Reimbursements	(1,913,666)	(5,683,921)	(3,019,955)	(4,269,191)	(4,386,759)	(4,024,346)	362,413
Total Appropriation	31,248,978	21,626,108	15,293,696	17,532,603	67,387,359	55,261,955	(12,125,404)
Operating Transfers Out	3,823,296	3,997,373	1,327,983	7,354,766	7,910,914	4,837,278	(3,073,636)
Total Requirements	35,072,274	25,623,481	16,621,679	24,887,369	75,298,273	60,099,233	(15,199,040)
<b>Sources</b>							
Taxes	1,153,330	0	23,410	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	29,251,744	18,371,307	11,947,976	11,149,295	16,709,559	13,496,259	(3,213,300)
Fee/Rate	13,603	2,048	32,482	39,385	0	0	0
Other Revenue	3,046,400	16,327,544	1,820,052	26,361,274	25,605,774	2,134,020	(23,471,754)
Total Revenue	33,465,077	34,700,899	13,823,920	37,549,954	42,315,333	15,630,279	(26,685,054)
Operating Transfers In	320,852	650,425	824,276	0	200,000	150,000	(50,000)
Total Financing Sources	33,785,929	35,351,324	14,648,196	37,549,954	42,515,333	15,780,279	(26,735,054)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	1,286,345	(9,727,843)	1,973,483	(12,662,585)	32,782,940	44,318,954	11,536,014
Available Reserves					371,064	3,163,595	2,792,531
Total Fund Balance					33,154,004	47,482,549	14,328,545
Budgeted Staffing*	26	18	21	24	24	24	0

\*Data represents final budgeted staffing

**DETAIL OF 2015-16 ADOPTED BUDGET**

	2015-16				
	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
Total Special Revenue Funds	37,433,972	15,723,679	21,710,293	1,827,589	24
Total Capital Project Funds	22,665,261	56,600	22,608,661	1,336,006	0
<b>Total - All Funds</b>	<b>60,099,233</b>	<b>15,780,279</b>	<b>44,318,954</b>	<b>3,163,595</b>	<b>24</b>



**MAJOR EXPENDITURES AND REVENUE IN 2015-16 ADOPTED BUDGET**

Total requirements of \$60.1 million primarily consist of operating expenses related to infrastructure construction projects and community development programs which include \$18.9 million for infrastructure improvements in the areas surrounding San Sevaïne and Cedar Glen communities.

Sources of \$15.8 million are primarily related to Federal grant revenue of \$10.9 million. These grants include the Emergency Solutions Grant, HOME Grant and CDBG Grant that includes low-moderate housing services and CDBG activities.

The 2015-16 Operating Transfer In amount of \$150,000 reflects a transfer of Discretionary General Funding from the General Fund for costs to manage the Countywide oversight of the cities' Redevelopment Agency dissolution.

**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$15.2 million as a result of decreased expenditures related to fund one-time housing projects, such as Bloomington (\$10.2 million) and Cedar Glen (\$4.3 million), which are not being funded at the same levels in 2015-16.

Sources are decreasing by \$26.7 million primarily due to the one-time transfer in of \$23.0 million in redevelopment bond funds from the Successor Agency to CDH in 2014-15. In 2014-15 the Department of Finance approved the transfer of redevelopment bond funds from the Successor Agency to CDH. Of these monies, \$4.3 million was used in 2014-15 and the remaining \$18.7 million is available for projects that comply with the covenants of these bonds.

Federal funding is expected to decrease by \$3.2 million due to a change in budgeting practice regarding HOME Grant revenues. For 2015-16 the budgeted amount includes only those projects that are currently expected to be funded, rather than including the entire grant amount as was done in 2014-15. As additional HOME projects are identified an increase in Federal revenues will be requested on a quarterly budget report.

**ANALYSIS OF FUND BALANCE**

All use of Fund Balance is for one-time expenditures. Some of these expenditures include infrastructure improvements, housing assistance and the purchase of a new automated system to track Federal expenditures and receipts. The majority of departmental fund balance represents monies received in the last two years from the dissolution of redevelopment agencies, representing bond and housing funds. The Fund Balance also includes revenues from sales of property and repayment of HUD loans. As these funds are expended on projects departmental appropriation requests will be reduced.

**2015-16 POSITION SUMMARY\***

Division	2014-15 Final Staffing	Adds	Deletes	Re-Orgs	2015-16 Adopted	Limited	Regular
Administration	10	1	-2	0	9	0	9
Projects & Successor Agency	7	2	-1	1	9	3	6
Operations	7	0	0	-1	6	1	5
Total	24	3	-3	0	24	4	20

\*Detailed classification listing available in Appendix D



## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$2.7 million fund 24 budgeted positions of which 20 are regular positions and 4 are limited term positions. Three positions were deleted (Public Service Employee, Contract Housing Project Manager II and Executive Secretary II) and three positions were added (Secretary II and 2 Contract Housing Project Manager II). One position was reorganized internal to the department by moving a Contract Housing Analyst position from the Operations Division to the Projects and Successor Agency Division.

