

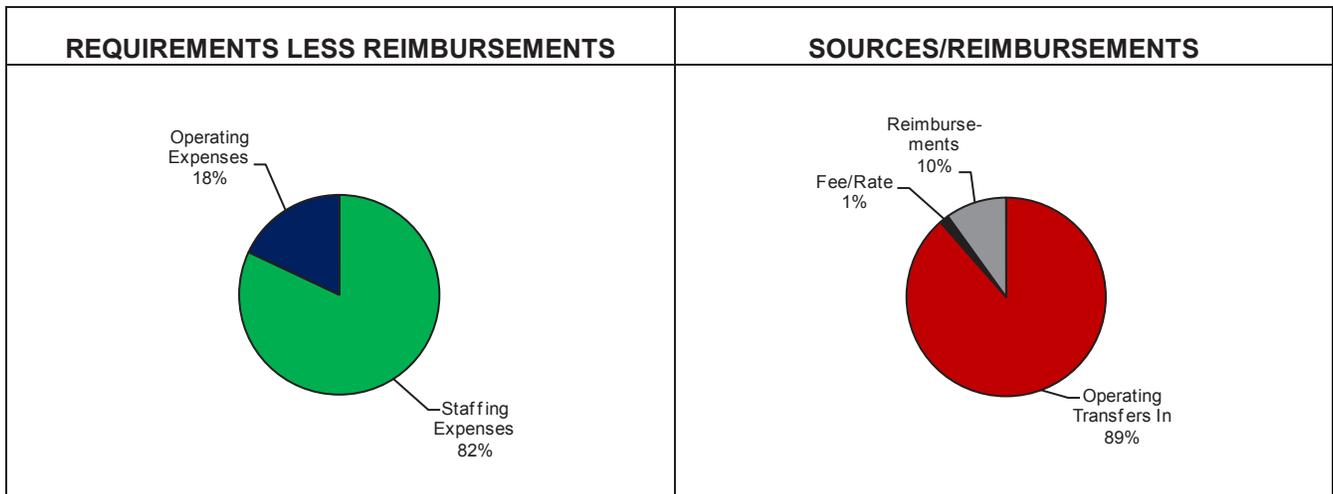
## Operations

### DESCRIPTION OF MAJOR SERVICES

Risk Management administers the County's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each is billed for its specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

Budget at a Glance	
Requirements Less Reimbursements	\$6,601,609
Sources/Reimbursements	\$6,601,782
Use of / (Contribution To) Net Position**	(\$173)
Total Staff	58

### 2015-16 ADOPTED BUDGET



\*\*Contribution to Net Position appears as a negative number and increases Estimated Net Position Available



## ANALYSIS OF 2015-16 ADOPTED BUDGET

GROUP: Administration  
DEPARTMENT: Risk Management  
FUND: Risk Management General Operations

BUDGET UNIT: IBP RMG  
FUNCTION: General  
ACTIVITY: Other General

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Actual	2014-15 Final Budget	2015-16 Adopted Budget	Change From 2014-15 Final Budget
<b>Requirements</b>							
Staffing Expenses	5,118,796	5,078,130	5,228,966	4,966,954	5,464,773	5,413,805	(50,968)
Operating Expenses	1,323,224	1,547,328	1,347,222	1,052,866	1,102,119	1,187,804	85,685
Capital Expenditures	52,735	0	0	0	0	0	0
Total Exp Authority	6,494,755	6,625,458	6,576,188	6,019,820	6,566,892	6,601,609	34,717
Reimbursements	(634,025)	(621,566)	(628,623)	(649,082)	(649,082)	(651,633)	(2,551)
Total Appropriation	5,860,730	6,003,892	5,947,565	5,370,738	5,917,810	5,949,976	32,166
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	5,860,730	6,003,892	5,947,565	5,370,738	5,917,810	5,949,976	32,166
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	106,155	106,961	93,387	83,047	90,000	100,000	10,000
Other Revenue	(197,608)	(477,354)	(628,690)	(295,806)	42,466	30,173	(12,293)
Total Revenue	(91,453)	(370,393)	(533,303)	(212,759)	132,466	130,173	(2,293)
Operating Transfers In	5,920,689	6,183,948	6,227,438	5,785,344	5,785,344	5,819,976	34,632
Total Financing Sources	5,829,236	5,813,555	5,694,135	5,572,585	5,917,810	5,950,149	32,339
<b>Net Position</b>							
Use of/ (Contribution to) Net Position**	31,494	190,337	253,430	(201,847)	0	(173)	(173)
Est. Net Position Available					0	202,020	202,020
Total Net Position					0	201,847	201,847
Budgeted Staffing*	61	58	59	57	57	58	1

\*Data represents final budgeted staffing

\*\*Contribution to Net Position appears as a negative number and increases Estimated Net Position Available

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 ADOPTED BUDGET

Staffing expenses of \$5.4 million represent the majority of the requirements within this budget unit and fund 58 budgeted positions which are necessary to administer the County's insurance programs.

Sources primarily consist of operating transfers in from the insurance funds, which are financed through Board of Supervisor's approved premiums paid by departments, Board-Governed Special Districts, and County Service Areas.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$32,166 primarily due to increases in COWCAP and Information Services Department direct labor charges, which is offset by a decrease in staffing expenses. Sources are increasing by \$32,339 primarily due to an increase in operating transfers in from the insurance funds which also includes an increase in administrative fee revenue from the Emergency Medical Services Program.

## ANALYSIS OF NET POSITION

For 2015-16 the Department's estimated Net Position Available of \$202,020 includes the estimated net position at the end of 2014-15 plus the anticipated contribution to net position in 2015-16. All services in this budget unit are provided on a cost-reimbursement basis from the insurance funds. In fiscal years where the result of operations contribute to net position in the operating budget, these funds are transferred back to the insurance funds that fund this operating budget.



**2015-16 POSITION SUMMARY\***

Division	2014-15 Final Staffing	Adds	Deletes	Re-Orgs	2015-16 Adopted	Limited	Regular
Admin/Fiscal	12	0	0	0	12	0	12
Workers' Compensation	27	1	0	1	29	1	28
Liability	7	0	0	0	7	0	7
Risk Control	11	0	0	-1	10	0	10
<b>Total</b>	<b>57</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>58</b>	<b>1</b>	<b>57</b>

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$5.4 million fund 58 budgeted positions of which 57 are regular positions and 1 is a limited term position. Staffing changes include the addition of a limited term Office Assistant II position. This position will support clerical staff during peaks in workload throughout the year to ensure various deadlines are met.

