SPECIAL DISTRICTS DEPARTMENT

2012-13

SPECIAL DISTRICTS
SUMMARY

SPECIAL REVENUE FUNDS	Page #	Appropriation	Revenue	Fund Balance	Staffing
SPECIAL DISTRICTS	60				
GENERAL DISTRICTS - CONSOLIDATED	64	19,192,313	10,455,363	8,736,950	93
PARK DISTRICTS - CONSOLIDATED	76	9,684,544	6,475,841	3,208,703	103
ROAD DISTRICTS - CONSOLIDATED	84	3,714,302	1,800,329	1,913,973	2
STREETLIGHT DISTRICTS - CONSOLIDATED	99	1,394,389	801,902	592,487	0
TOTAL SPECIAL REVENUE FUNDS		33,985,548	19,533,435	14,452,113	198

ENTERPRISE FUNDS	Page #	Appropriation	Revenue	Net Budget	Staffing
SPECIAL DISTRICTS:					
CSA 60 APPLE VALLEY AIRPORT	70	5,260,044	2,232,398	(3,027,646)	0
CSA 60 APPLE VALLEY AIRPORT - CIP	72	4,817,437	515,000	(4,302,437)	0
CSA 70 HL HAVASU LAKE	74	72,344	73,478	1,134	0
SANITATION DISTRICTS - CONSOLIDATED	95	10,803,634	6,623,369	(4,180,265)	0
WATER DISTRICTS - CONSOLIDATED	103	12,071,646	8,433,406	(3,638,240)	0
TOTAL ENTERPRISE FUNDS		33,025,105	17,877,651	(15,147,454)	0

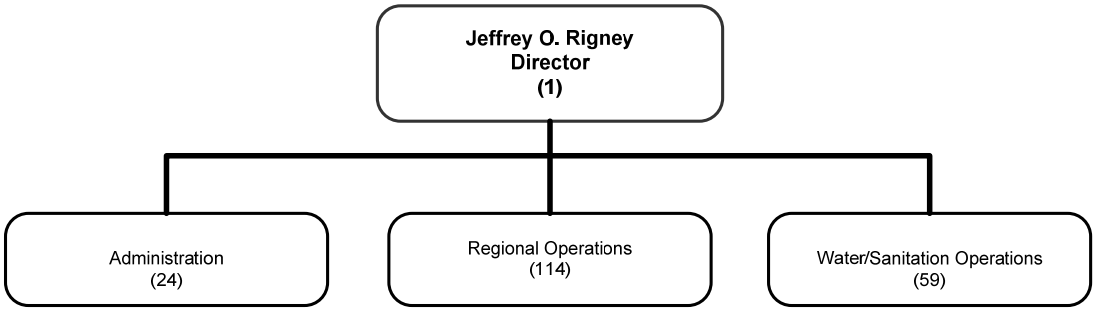
	Page #	Total Amount
CAPITAL IMPROVEMENT PROJECTS	107	20,804,914
RESERVES	111	24,300,544
EQUIPMENT	113	568,065

SPECIAL DISTRICTS
Jeffrey O. Rigney

MISSION STATEMENT

The Special Districts Department promotes safe, healthy, enjoyable, and dynamic communities by providing essential programs and municipal services that meet the current and future needs of the communities served.

ORGANIZATIONAL CHART



2010-11 AND 2011-12 ACCOMPLISHMENTS

- In 2011-12, increased employee safety training and awareness.
- Integrated ePro purchasing system into Special District's procedures.
- Replacement of over 3,000 service lines within County Service Area (CSA) 64 Spring Valley Lake.
- Completion of the self-adjudication of the Ames-Reche Ground Water Basin between all water entities in the Yucca Valley area. This Agreement will result in improved water quality, utilization of State Project Water that is currently not being used, and will contribute to water conservation efforts ensuring a sustainable water supply into the future.

GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

GOAL 1: INCREASE CUSTOMER SERVICE LEVELS TO DISTRICT CUSTOMERS.

Objective: *Redesign the Department internet website increasing functionality, public awareness, and to support district operations.*

Measurement	2009-10 Actual	2010-11 Actual	2011-12 Target	2011-12 Actual	2012-13 Target
Functionality of Department internet website.	20%	60%	100%	70%	100%

Redesigning the Internet website will allow the Department to establish a visible local presence within each community served. The website will make business information available, answer frequently asked questions, and allow for customer feedback. It will also increase public awareness of the Department, district programs and services, and outlying district websites through direct website links. The Department will also incorporate convenient web based payment options for district customers. The website is currently 70% complete and is expected to be 100% complete in August or September of 2012.

GOAL 2: MAINTAIN PUBLIC SAFETY.

Objective: *Continue to assist the Regional Parks Department to ensure the sustainability of its water and sewer infrastructure.*

Measurement	2009-10 Actual	2010-11 Actual	2011-12 Target	2011-12 Actual	2012-13 Target
Perform onsite inspection of all water and wastewater systems.	N/A	N/A	N/A	85%	100%
Perform required preventive maintenance on all water and wastewater systems.	N/A	N/A	N/A	80%	100%
Identification and documentation of all required corrective maintenance items.	N/A	N/A	N/A	75%	100%
Develop a list of all recommended capital improvement projects.	N/A	N/A	N/A	30%	100%

Special Districts is assisting Regional Parks in performing maintenance and capital improvement projects that will bring the water and sanitation infrastructure within the parks up to health and safety standards. This will ensure the safety of the public and meet state and County health code requirements. Examples of this are installation of backflow devices, sanitation lift station upgrades, and establishing disinfectant/chlorination systems.

SUMMARY OF BUDGET UNITS

	2012-13				
	Appropriation	Revenue	Fund Balance	Net Budget	Staffing
Special Revenue Funds					
General Districts - Consolidated	19,192,313	10,455,363	8,736,950		93
Park Districts - Consolidated	9,684,544	6,475,841	3,208,703		103
Road Districts - Consolidated	3,714,302	1,800,329	1,913,973		2
Streetlight Districts - Consolidated	1,394,389	801,902	592,487		0
Total Special Revenue Funds	33,985,548	19,533,435	14,452,113		198
Enterprise Funds					
CSA 60 Apple Valley Airport	5,260,044	2,232,398		(3,027,646)	0
CSA 60 Apple Valley Airport - CIP	4,817,437	515,000		(4,302,437)	0
CSA 70 HL Havasu Lake	72,344	73,478		1,134	0
Sanitation Districts - Consolidated	10,803,634	6,623,369		(4,180,265)	0
Water Districts - Consolidated	12,071,646	8,433,406		(3,638,240)	0
Total Enterprise Funds	33,025,105	17,877,651		(15,147,454)	0
Total - All Funds	67,010,653	37,411,086	14,452,113	(15,147,454)	198

5-YEAR APPROPRIATION TREND					
	2008-09	2009-10	2010-11	2011-12	2012-13
General Districts - Consolidated	16,369,853	10,155,887	10,821,931	12,055,579	19,192,313
CSA 60 Apple Valley Airport	3,937,345	3,115,569	3,347,296	5,566,790	5,260,044
CSA 60 Apple Valley Airport - CIP	5,922,425	2,684,015	7,270,462	5,360,429	4,817,437
CSA 70 HL Havasu Lake	72,557	91,989	63,788	61,391	72,344
Park Districts - Consolidated	12,667,654	9,670,753	9,114,100	8,672,414	9,684,544
Road Districts - Consolidated	4,704,227	4,189,959	3,883,186	3,713,962	3,714,302
Sanitation Districts - Consolidated	16,183,365	15,469,165	20,839,057	10,289,110	10,803,634
Streetlight Districts - Consolidated	3,057,394	3,033,093	3,190,589	1,413,810	1,394,389
Water Districts - Consolidated	16,805,101	9,517,933	11,251,210	10,398,320	12,071,646
Total	**79,719,921**	**57,928,363**	**69,781,619**	**57,531,805**	**67,010,653**

5-YEAR REVENUE TREND					
	2008-09	2009-10	2010-11	2011-12	2012-13
General Districts - Consolidated	10,388,644	4,436,646	4,662,387	4,683,484	10,455,363
CSA 60 Apple Valley Airport	2,689,552	2,377,776	2,652,261	3,716,654	2,232,398
CSA 60 Apple Valley Airport - CIP	2,540,513	2,797,488	46,038	(905,155)	515,000
CSA 70 HL Havasu Lake	65,294	65,717	66,542	66,373	73,478
Park Districts - Consolidated	9,223,051	7,127,005	8,968,383	5,466,011	6,475,841
Road Districts - Consolidated	1,690,313	1,569,638	1,806,409	2,040,647	1,800,329
Sanitation Districts - Consolidated	11,505,117	10,438,599	15,329,024	6,135,766	6,623,369
Streetlight Districts - Consolidated	1,185,880	904,764	927,500	803,612	801,902
Water Districts - Consolidated	13,642,069	6,772,281	10,111,010	7,477,336	8,433,406
Total	**52,930,433**	**36,489,914**	**44,569,554**	**29,484,728**	**37,411,086**

5-YEAR FUND BALANCE TREND					
	2008-09	2009-10	2010-11	2011-12	2012-13
General Districts - Consolidated	5,981,209	5,719,241	6,159,544	7,372,095	8,736,950
Park Districts - Consolidated	3,444,603	2,543,748	145,717	3,206,403	3,208,703
Road Districts - Consolidated	3,013,914	2,620,321	2,076,777	1,673,315	1,913,973
Streetlight Districts - Consolidated	1,871,514	2,128,329	2,263,089	610,198	592,487
Total	**14,311,240**	**13,011,639**	**10,645,127**	**12,862,011**	**14,452,113**

5-YEAR NET BUDGET TREND					
	2008-09	2009-10	2010-11	2011-12	2012-13
CSA 60 Apple Valley Airport	(1,247,793)	(737,793)	(695,035)	(1,850,136)	(3,027,646)
CSA 60 Apple Valley Airport - CIP	(3,381,912)	113,473	(7,224,424)	(6,265,584)	(4,302,437)
CSA 70 HL Havasu Lake	(7,263)	(26,272)	2,754	4,982	1,134
Sanitation Districts - Consolidated	(4,678,248)	(5,030,566)	(5,510,033)	(4,153,344)	(4,180,265)
Water Districts - Consolidated	(3,163,032)	(2,745,652)	(1,140,200)	(2,920,984)	(3,638,240)
Total	**(12,478,248)**	**(8,426,810)**	**(14,566,938)**	**(15,185,066)**	**(15,147,454)**

Note: Beginning in fiscal year 2012-13, Capital Expenditures have been included and Depreciation has been excluded in appropriation in enterprise and internal service funds for budgetary purposes. In the table above, prior years have been restated for consistency.

General Districts Special Revenue Funds – Consolidated

DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Expenditure Authority	$26,931,948
Total Sources	$18,194,998
Fund Balance	$8,736,950
Total Staff	93

County Service Area (CSA) 40 Elephant Mountain was established by an act of the County of San Bernardino Board of Supervisors (Board) on August 11, 1969 to provide ten channels of ultra high frequency (UHF) television translator broadcast services from Elephant Mountain, and five channels of very high frequency (VHF) television translator service broadcast from Newberry Springs to the 100 square mile area encompassing Barstow, Daggett, Hinkley, Newberry Springs and Yermo. Services are primarily funded by property taxes and other revenue. This CSA serves approximately 35,000 households and does not utilize an Advisory Commission or Municipal Advisory Council (MAC). Meetings are held with residents as needed.

CSA 70 Countywide was established by an act of the Board on December 29, 1969 to provide a centralized mechanism for the administration of personnel which serve all board governed special districts. The employees support multi-district operations funded by the various sanitation, water, road, streetlights, park and recreation districts. Staff provides centralized and regional management services, administration, engineering, fiscal, human resources, lien administration, park maintenance, payroll, information services, road maintenance and inspection services. Services are primarily funded by fee/rate revenue and reimbursements.

CSA 70 D-1 Lake Arrowhead was established by an act of the Board on August 26, 1974 to maintain a dam located on the east side of Lake Arrowhead known as Papoose Lake including security, maintenance, replacement of shrubbery, reforestation, and engineering services. Services are funded by property taxes. This Improvement Zone is supported by a Board appointed Advisory Commission and utilizes the CSA 70 D-1 Office for meetings.

CSA 70 DB-1 Bloomington was established by the Board on February 10, 2004 to provide maintenance of two detention basins and four landscaped intersections in the Bloomington area. Services are funded by a per parcel service charge which includes an optional 2.5% inflationary increase. The 2012-13 service charge is $617.76 per parcel. The 2012-13 parcel count is 72 parcels. The Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 EV-1 East Valley was established by the Board on April 23, 1996 to provide for the maintenance of the Alabama Street storm drain in the Redlands Citrus Plaza area. Services are funded by a developer buy-in charge which was received in 2008-09. The Improvement Zone does not utilize an Advisory Commission or MAC. Community meetings are held with residents as needed.

CSA 70 DB-2 Big Bear was established by an act of the Board on April 27, 2010 to provide for the maintenance of a detention basin, open space and storm drain conveyances for the basin of a newly developed tract on Maple Drive in the Big Bear area. Services are funded by a per parcel service charge which includes an optional 2.5% inflationary increase. The 2012-13 service charge is $285 per parcel with no inflationary factor required. The 2012-13 parcel count is 59 parcels. The Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 120 North Etiwanda Preserve was formed on July 1, 2009 as a result of Local Agency Formation Commission Resolution No. 3051. The resolution included the dissolution of CSA 70 OS-1 and OS-3. The CSA provides for the management, protection and operation of 762 acres of a preserved Riversidian Coastal Sage Habitat located north of Rancho Cucamonga and east of Day Creek Boulevard. Services are funded by interest income generated annually from a $700,000 endowment from San Bernardino Associated Governments (SANBAG) and mitigation acceptance fees. This CSA is supported by an advisory commission and utilizes the Second Supervisorial District's Rancho Office for meetings.

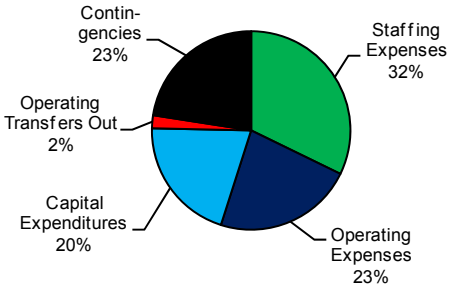
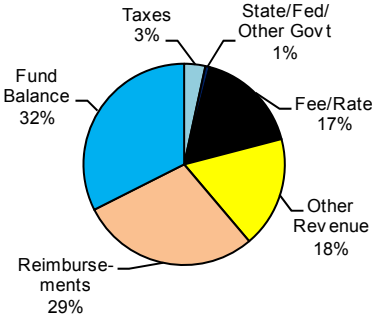
CSA 70 TV-2 Morongo Valley was established by an act of the Board on October 18, 1976 to provide nine channels of UHF television and one channel of VHF television translator service to the 38 square miles of the Morongo Valley area. Services are funded by property taxes. This Improvement Zone provides services to approximately 2,000 households and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 TV-4 Wonder Valley was established by an act of the Board on July 11, 1995 to provide eight channels of UHF television translator service broadcast from Pinto Mountain for the direct benefit of Wonder Valley including a part-time TV production assistant for community television and a basic community television program service. Services are funded by a per parcel special tax. The 2012-13 special tax is $5 per parcel. The 2012-13 parcel count is approximately 4,846 parcels. The Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 TV-5 Mesa was established by an act of the Board on July 11, 1995 to provide eight channels of UHF translator service broadcast from Pinto Mountain to the 100 square mile area encompassing Copper Mesa, Desert Heights, Flamingo Heights, Landers, and Yucca Mesa. Services are funded by a per parcel special tax. The 2012-13 special tax is $25 per parcel. The 2012-13 parcel count is 6,842 parcels. The Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

Community Facilities District (CFD 2006-1) Lytle Creek was established by the Board on March 13, 2007 including the adoption of an ordinance authorizing the levying of special taxes to finance the maintenance of public infrastructure including open space and storm drain protection services in the Glen Helen area. This CFD does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

2012-13 ADOPTED BUDGET

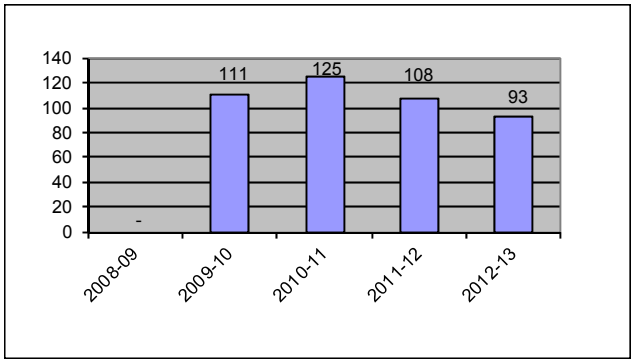
EXPENDITURE AUTHORITY	SOURCES
	

BUDGETED STAFFING

STAFFING ANALYSIS

Authorized Positions	2010-11 Final	2011-12 Adopted	2011-12 Final	2012-13 Adopted
Regular	110	87	87	76
Limited Term	15	21	21	17
Total	125	108	108	93
Staffing Expenses	$8,044,915	$9,570,162	$7,637,383	$8,672,002

5-YEAR STAFFING TREND



ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Special Districts
DEPARTMENT: Special Districts
FUND: General Districts - Consolidated

BUDGET UNIT: Various
FUNCTION: Operating
ACTIVITY: General

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	9,232,754	8,876,081	8,044,915	7,637,383	7,637,383	8,672,002	**1,034,619**
Operating Expenses	3,891,619	4,543,627	4,324,568	3,431,632	3,436,038	6,123,154	**2,687,116**
Capital Expenditures	831,325	329,794	580,290	930,475	940,738	5,498,065	**4,557,327**
Contingencies	0	0	0	0	8,600,082	6,073,127	**(2,526,955)**
Total Exp Authority	13,955,698	13,749,502	12,949,773	11,999,490	20,614,241	26,366,348	**5,752,107**
Reimbursements	(10,262,907)	(10,709,510)	(9,375,017)	(8,611,660)	(8,611,662)	(7,739,635)	**872,027**
Total Appropriation	3,692,791	3,039,992	3,574,756	3,387,830	12,002,579	18,626,713	**6,624,134**
Operating Transfers Out	2,017,214	1,100,500	258,048	53,000	53,000	565,600	**512,600**
Total Requirements	5,710,005	4,140,492	3,832,804	3,440,830	12,055,579	19,192,313	**7,136,734**
Departmental Revenue							
Taxes	1,178,113	1,201,530	932,011	927,580	927,066	915,929	**(11,137)**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	589,816	12,436	39,570	18,996	19,063	183,157	**164,094**
Fee/Rate	1,131,761	1,999,476	3,112,983	1,705,841	1,703,918	4,544,720	**2,840,802**
Other Revenue	2,809,472	923,476	433,153	818,097	819,856	265,156	**(554,700)**
Total Revenue	5,709,162	4,136,918	4,517,717	3,470,514	3,469,903	5,908,962	**2,439,059**
Operating Transfers In	0	0	0	1,211,795	1,213,581	4,546,401	**3,332,820**
Total Sources	5,709,162	4,136,918	4,517,717	4,682,309	4,683,484	10,455,363	**5,771,879**
				Fund Balance	7,372,095	8,736,950	**1,364,855**
				Budgeted Staffing	108	93	**(15)**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major appropriation changes include increases in staffing expenses of $1.0 million, operating expenses of $2.7 million, and capital expenditures of $4.6 million. In the Fourth Quarter of 2011-12, appropriation was reduced for staffing expenses by $1.9 million, operating expenses by $2.9 million, and capital expenditures by $1.7 million due to savings resulting from the delay in anticipated contract work for County Regional Parks and the cancellation of projects. In 2012-13, the contract work for County Regional Parks not completed in the prior year, resulted in an increase in staffing expenses in addition to increases in retirement and other benefits costs, offset by the deletion of 15 positions. Operating expenses and capital expenditures also increased due to the contract work for County Regional Parks but also due to the addition of the Lake Gregory dam capital improvement project. Major revenue changes include an increase in fee/rate revenue of $2.8 million due to increased contract revenue and an increase in operating transfers in of $3.3 million due to funding from the County general fund for the Lake Gregory dam capital improvement project.

DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Fund Balance	Staffing
Special Revenue Funds				
CSA 40 Elephant Mountain (SIS)	1,165,669	364,441	801,228	2
CSA 70 Countywide (SKV)	13,678,672	9,014,919	4,663,753	90
CSA 70 D-1 Lake Arrowhead (SLA)	2,152,776	498,230	1,654,546	0
CSA 70 DB-1 Bloomington (SLB)	127,950	44,244	83,706	0
CSA 70 EV-1 East Valley (SFC)	54,080	0	54,080	0
CSA 70 DB-2 Big Bear (EIB)	57,923	28,047	29,876	0
CSA 120 North Etiwanda Preserve (SOH)	50,189	36,000	14,189	0
CSA 70 TV-2 Morongo Valley (SLD)	782,059	190,890	591,169	0
CSA 70 TV-4 Wonder Valley (SLF)	203,207	43,376	159,831	0
CSA 70 TV-5 Mesa (SLE)	563,908	206,597	357,311	1
CFD 2006-1 Lytle Creek (CXI)	355,880	28,619	327,261	0
Total Special Revenue Funds	19,192,313	10,455,363	8,736,950	93

CSA 40 Elephant Mountain – Appropriation of $1,165,669 primarily includes salaries and benefits for 2 positions including 1 regular and 1 limited term position; operating expenses for television translator services operations and maintenance, transfers for allocated operational costs and fixed assets, operating transfers out for the Pinto Mountain roadway project; and contingencies. Revenue of $364,441 is primarily from property taxes, a Federal Communication Commission grant reimbursement for digital equipment purchase and installation, and other revenue. Fund balance of $801,228 funds budgeted contingencies and planned use to fund capital expenditures.

CSA 70 Countywide – Appropriation of $13,687,672 includes salaries and benefits for 90 positions including 75 regular and 15 limited term positions; operating expenses for Department-wide administrative support services, vehicle services, maintenance costs, contract services for other County departments including Regional Parks, Behavioral Health, and Airports, various Department-wide service contracts, capital expenditures for Lake Gregory Dam, Prado Regional Park, Calico Regional Park, equipment, vehicles, and computer software purchases, transfers for shared positions with other departments, and contingencies. Reimbursements of $7.7 million represent funding received from all CSAs and Districts to fund operations. Revenue of $9.0 million primarily includes fee/rate revenue, engineering services and billable contractor work for various capital improvement projects for other County departments as referenced above, and operating transfers in from the County general fund for the Lake Gregory Dam capital improvement project. Fund balance of $4.6 million funds budgeted contingencies and planned use to fund capital expenditures and support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 D-1 Lake Arrowhead – Appropriation of $2.1 million includes operating expenses for dam maintenance and operations, transfers for allocated operational costs, operating transfers out for capital improvement projects including detention basin, restroom construction, fence repair, and park landscaping, and contingencies. Revenue of $498,230 primarily includes property taxes. Fund balance of $1.6 million funds budgeted contingencies and planned use to fund capital improvement projects.

CSA 70 DB-1 Bloomington – Appropriation of $127,950 includes operating expenses for detention basin and landscaping services maintenance and operations, transfers for allocated operational costs; and contingencies. Revenue of $44,244 is primarily from service charges. Fund balance of $83,706 funds budgeted contingencies and planned use to support operations for required repairs.

CSA 70 EV-1 East Valley – Appropriation of $54,080 includes operating expenses for storm drain maintenance, and contingencies. There is no anticipated revenue from developers expected for 2012-13. Fund balance of $54,080 funds budgeted contingencies and planned use to support operations for required repairs as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 DB-2 Big Bear – Appropriation of $57,923 includes operating expenses for detention basin, open space, and storm drain maintenance and operations, transfers for allocated operational costs, and contingencies. Revenue of $28,047 primarily consists of fee/rate revenue including prior years. Fund balance of $29,876 funds budgeted contingencies.

CSA 120 North Etiwanda Preserve – Appropriation of $50,189 includes operating expenses for the maintenance and operation of the preserve, transfers for allocated operational costs, and contingencies. Revenue of $36,000 includes grant revenue, operating transfers in from interest earned on endowment trust fund, and $5,000 from mitigation acceptance fees. Fund balance of $14,189 funds planned use to support operations for maintenance expenses.

CSA 70 TV-2 Morongo Valley – Appropriation of $782,059 includes operating expenses for television translator services maintenance and operations, transfers for allocated operational costs, capital expenditures for replacing ceramic insulators on power poles and reducing length of runs between power poles; fixed assets transfers for acquisition and installation of digital TV equipment, and contingencies. Revenue of $190,890 includes property taxes and Federal Communications Commission grant for acquisition and installation of digital TV equipment. Fund balance of $591,169 funds budgeted contingencies and planned use to fund capital expenditures.

CSA 70 TV-4 Wonder Valley – Appropriation of $203,207 includes operating expenses for television translator services maintenance and operations, transfers for allocated operational cost, fixed asset transfers for acquisition and installation of digital TV equipment, capital expenditures for additional acquisition and installation of digital TV equipment, and contingencies. Revenue of $43,376 includes service charges and a Federal Communications Commission grant for acquisition and installation of digital TV equipment. Fund balance of $159,831 funds budgeted contingencies and planned use to fund capital expenditures and support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 TV-5 Mesa - Appropriation of $563,908 includes salaries and benefits for a limited term position, operating expenses for television translator services maintenance and operations, transfers for allocated operational costs, fixed asset transfers for digital monitoring equipment; capital expenditures for additional acquisition and installation of digital TV equipment, and contingencies. Revenue of $206,597 includes service charges and a Federal Communications Commission grant for acquisition and installation of digital TV equipment. Fund balance of $357,311 funds budgeted contingencies.

CFD 2006-1 Lytle Creek – Appropriation of $355,880 includes operating expenses for the maintenance of open spaces and infrastructure, transfers for allocated operational costs, and contingencies. Revenue of $28,619 includes service charges. Fund balance of $327,261 funds budgeted contingencies.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing changes for 2012-13 include a net decrease of 15 positions of which 12 are regular and 3 are limited term positions including the elimination of 1 Board Governed (BG) Division Manager Fiscal Services, 1 BG Treatment Plant Operator, 1 BG Budget Officer, 6 BG CSA 70 Maintenance Worker Is, 2 BG CSA 70 Maintenance Worker IIs, 1 BG Electrical Technician, 2 BG Treatment Plant Operator IIIs, and 3 BG Public Service Employee (PSE) positions. These reductions were offset by the addition of 1 BG Fiscal Assistant, 1 BG Principal Budget Officer, and 1 position in the new classification of District Planner. There was no operational impact on services as the staffing changes reflect current service levels and the elimination of the BG Division Manager Fiscal Services and BG Budget Officer were the result of a departmental reorganization and were reclassified to a BG Principal Budget Officer and BG Staff Analyst II mid-year in 2011-12.

2012-13 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
CSA 40 Elephant Mountain	1	1	2	1	1	0	2
CSA 70 Countywide	75	15	90	86	4	0	90
CSA 70 TV-5 Mesa	0	1	1	0	1	0	1
Total	76	17	93	87	6	0	93

CSA 40 Elephant Mountain

	Classification
1	BG CSA 70/Tv-5 Comm Engineer T
1	BG Public Service Employee
2	Total

CSA 70 Countywide

	Classification
2	Assistant Regional Manager
1	BG Automated Systems Analyst II
1	BG Automated Systems Analyst I
1	BG Building Construction Engineer III
1	BG Business Operations Manager
1	BG Buyer I
1	BG Communications Technician
1	BG CSA 18 District Coordinator
1	BG CSA 70 Accounts Representative
3	BG CSA 70 Bldg Const Engineer III
2	BG CSA 70 Construction Inspector
3	BG CSA 70 Customer Service Repr.
1	BG CSA 70 Director of Special Districts
1	BG CSA 70 Executive Assistant
11	BG CSA 70 Maintenance Worker I
7	BG CSA 70 Maintenance Worker II
6	BG CSA 70 Maintenance Worker III
1	BG CSA 70 Sampling Technician
2	BG CSA 70 Staff Analyst I
1	BG CSA Assessment Tech
1	BG Deputy Director
1	BG District Coordinator
1	BG Electrical Technician II
1	BG Engineering Technician 3
2	BG Fiscal Assistant
1	BG MIS Supervisor
2	BG Office Assistant II
1	BG Payroll Specialist
1	BG Principal Budget Officer
1	BG PSE-Equipment Operator
14	BG Public Service Employee
2	BG Regional Manager
1	BG Regulatory Compliance Specialist
1	BG Staff Analyst II
1	BG Supervising Fiscal Specialist
1	BG Supervising Office Assistant I
2	BG Treatment Plant Operator I
1	BG Water & Sanitation Acct Tech
3	BG Water & Sanitation Supervisor
1	BG Water Operations Manager
1	BG Division Manager, Engineering
1	Fiscal Specialist
1	Treatment Plant Operator 4
90	Total

CSA 70 TV-5 Mesa

	Classification
1	BG CSA 70 TV Services Assistant
1	Total

CSA 60 – Apple Valley Airport

DESCRIPTION OF MAJOR SERVICES

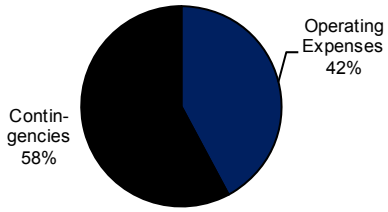
County Service Area 60 (CSA 60) funds the operation, capital projects and maintenance of Apple Valley Airport, which is administered and staffed by the County of San Bernardino Department of Airports. Apple Valley Airport, which was built in 1970, is a public airport providing general aviation services to the High Desert region. CSA 60 is primarily funded by local property tax and revenue generated from leasing activities.

Budget at a Glance

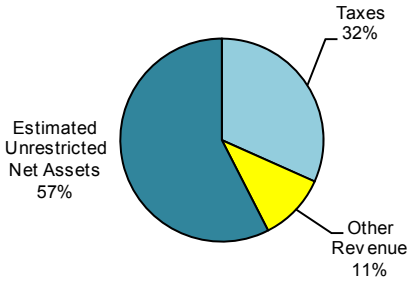
Total Expenditure Authority	$5,260,044
Total Sources	$2,232,398
Net Budget	($3,027,646)
Estimated Unrestricted Net Assets	$3,892,850
Use of Unrestricted Net Assets	($286,679)
Total Staff	0

2012-13 ADOPTED BUDGET

EXPENDITURE AUTHORITY



SOURCES



ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Operations and Community Services
DEPARTMENT: Airports
FUND: CSA 60 - Apple Valley Airport

BUDGET UNIT: EBJ 400
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	0	0	0	0	0	0	**0**
Operating Expenses	1,231,481	1,305,452	1,365,828	1,431,096	1,431,105	1,999,077	**567,972**
Capital Expenditures	149,669	(21,107)	0	167,687	167,688	0	**(167,688)**
Contingencies	0	0	0	0	3,967,997	2,740,967	**(1,227,030)**
Total Exp Authority	1,381,150	1,284,345	1,365,828	1,598,783	5,566,790	4,740,044	**(826,746)**
Reimbursements	0	0	0	0	0	0	**0**
Total Appropriation	1,381,150	1,284,345	1,365,828	1,598,783	5,566,790	4,740,044	**(826,746)**
Operating Transfers Out	2,248,215	0	0	0	0	520,000	**520,000**
Total Requirements	3,629,365	1,284,345	1,365,828	1,598,783	5,566,790	5,260,044	**(306,746)**
Departmental Revenue							
Taxes	2,132,373	1,896,751	1,792,854	1,888,386	1,930,751	1,667,539	**(263,212)**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	35,818	23,417	42,315	31,951	31,951	10,000	**(21,951)**
Fee/Rate	(12,006)	(7,946)	(6,255)	(13,158)	13,600	(13,087)	**(26,687)**
Other Revenue	933,882	891,490	823,345	650,292	1,740,352	567,946	**(1,172,406)**
Total Revenue	3,090,067	2,803,712	2,652,259	2,557,471	3,716,654	2,232,398	**(1,484,256)**
Operating Transfers In	0	0	0	0	0	0	**0**
Total Financing Sources	3,090,067	2,803,712	2,652,259	2,557,471	3,716,654	2,232,398	**(1,484,256)**
Net Budget	(539,298)	1,519,367	1,286,431	958,688	(1,850,136)	(3,027,646)	**(1,177,510)**
				Budgeted Staffing	0	0	**0**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major changes include a net increase in operating expenses of $567,972 primarily due to provisions for marketing the 2013 Airshow event, additional security expenses, and for overall maintenance and operating expenses. Capital expenditures are decreasing by $167,688 as the purchase of vehicles and service equipment are not scheduled for 2012-13. Contingencies are decreasing based upon programmatic needs for 2012-13, but are still at a sufficient level as a provision for unanticipated expenses and for future capital projects. Operating transfers out reflect an increase of $520,000 which is primarily an increase in transfers to the Apple Valley Airport - Capital Improvement Fund for land acquisition ($500,000). The change in revenue reflects an artificially high decrease that is primarily attributed to the 2011-12 final budget that contains a one-time adjustment for residual equity transfers in reflected in other revenue that is not relevant for 2012-13.

MAJOR EXPENDITURES AND REVENUE IN 2012-13 ADOPTED BUDGET

Operating expenses of $1,999,077 consist of services and supplies of $1,147,192 that include expenses for the Apple Valley Airshow, general airport operating expenses, and utilities. Also included in operating expenses are transfers of $842,135 which includes reimbursement of staffing costs and services and supplies costs to the Airport's general fund budget unit for personnel assigned to support the Apple Valley Airport. Contingencies of $2,740,967 are set aside for unanticipated expenses and for future capital projects. Operating transfers out of $520,000 primarily consist of a $500,000 transfer to the CSA 60 - Apple Valley Airport - Capital Improvement Fund budget unit for land acquisition. Departmental revenue of $2,232,398 primarily consists of tax revenue receipts and leasing activity revenues.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit. However, this budget reimburses the Airport's general fund budget unit for staffing costs incurred in connection with service to the Apple Valley Airport.

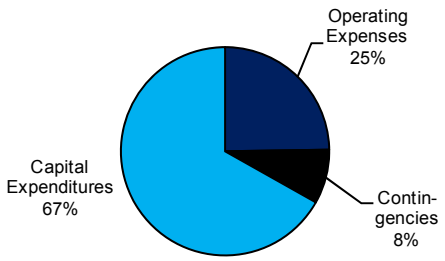
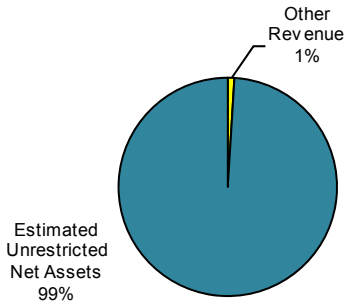
CSA 60 – Apple Valley Airport – Capital Improvement Fund

DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Expenditure Authority	$4,817,437
Total Sources	$515,000
Net Budget	($4,302,437)
Estimated Unrestricted Net Assets	$4,407,355
Use of Unrestricted Net Assets	($3,445,550)
Total Staff	0

County Service Area 60 (CSA 60), through the Department of Airports, manages the Capital Improvement Program (CIP) for Apple Valley Airport. Projects include utility, storm water, fire suppression plans, Airport Master Plan and construction/rehabilitation of numerous runways, taxiways, and airport facilities. Projects are funded with proceeds from CSA 60 – Apple Valley Airport budget unit and when available, Federal Aviation Administration and Cal Trans Aeronautics grants.

2012-13 ADOPTED BUDGET

EXPENDITURE AUTHORITY	SOURCES
	

ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Operations and Community Services
DEPARTMENT: Airports
FUND: CSA 60 - Apple Valley Airport Capital Improvement Fund

BUDGET UNIT: RAI 400
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	0	0	0	0	0	0	**0**
Operating Expenses	0	385,298	20,834	761,633	761,633	560,550	**(201,083)**
Capital Expenditures	437,175	11,045	2,711	17,627	17,627	3,400,000	**3,382,373**
Contingencies	0	0	0	0	4,581,169	856,887	**(3,724,282)**
Total Exp Authority	437,175	396,343	23,545	779,260	5,360,429	4,817,437	**(542,992)**
Reimbursements	0	0	0	0	0	0	**0**
Total Appropriation	437,175	396,343	23,545	779,260	5,360,429	4,817,437	**(542,992)**
Operating Transfers Out	0	0	0	185,772	0	0	**0**
Total Requirements	437,175	396,343	23,545	965,032	5,360,429	4,817,437	**(542,992)**
Departmental Revenue							
Taxes	0	0	0	0	0	0	**0**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	65,702	57,715	0	0	0	0	**0**
Fee/Rate	0	0	0	0	0	0	**0**
Other Revenue	98,758	0	56,935	25,955	(905,155)	15,000	**920,155**
Total Revenue	164,460	57,715	56,935	25,955	(905,155)	15,000	**920,155**
Operating Transfers In	2,248,215	2,251,178	0	0	0	500,000	**500,000**
Total Financing Sources	2,412,675	2,308,893	56,935	25,955	(905,155)	515,000	**1,420,155**
Net Budget	1,975,500	1,912,550	33,390	(939,077)	(6,265,584)	(4,302,437)	**1,963,147**
				Budgeted Staffing	0	0	**0**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major changes include a decrease in operating expenses of $201,083 due to the completion of the Apple Valley Airport master plan and fuel facility design contracts in 2011-12. Capital expenditures are increasing by $3,382,373 due to the construction of the new fuel facility at the airport. Contingencies are decreasing based upon programmatic needs for 2012-13, but are still at a sufficient level as a provision for future projects and/or for unanticipated expenses. The change in revenue reflects an artificially high increase that is primarily attributed to the 2011-12 final budget that contains a one-time adjustment for a residual equity transfer out reflected in other revenue that is not relevant in 2012-13. The increase of $500,000 in operating transfers in is from the CSA 60 – Apple Valley Airport operating budget unit to fund the land acquisition component of the new fuel facility.

MAJOR EXPENDITURES AND REVENUE IN 2012-13 ADOPTED BUDGET

Operating expenses of $560,550 are primarily for services and supplies that include the construction management contract for the Apple Valley Airport fuel facility. Contingencies of $856,887 are set aside for future projects and/or unanticipated expenses. Capital expenditures of $3,400,000 consist of $500,000 in land acquisition and $2,900,000 in improvements to land/structures which is primarily for the construction of the new fuel facility. Departmental revenue of $515,000 primarily consists of an operating transfer in of $500,000 from the CSA 60 – Apple Valley Airport operating budget unit to fund the land acquisition.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.

CSA 70 HL Havasu Lake

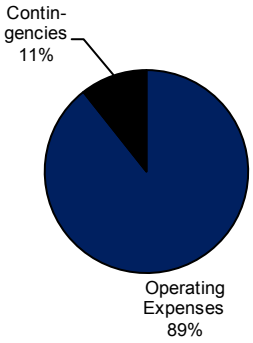
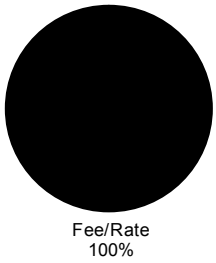
DESCRIPTION OF MAJOR SERVICES

County Service Area (CSA) 70, Zone HL was established by an act of the County of San Bernardino Board of Supervisors on April 1, 1990 to provide refuse collection services within the community of Havasu Lake. The zone is funded by an annual service charge.

Budget at a Glance

Total Expenditure Authority	$72,344
Total Sources	$73,478
Net Budget	$1,134
Estimated Unrestricted Net Assets	($1,134)
Contribution to Net Assets	$8,840
Total Staff	0

2012-13 ADOPTED BUDGET

EXPENDITURE AUTHORITY	SOURCES
	

ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Special Districts
DEPARTMENT: Special Districts
FUND: CSA70 HL Havasu Lake

BUDGET UNIT: EJA 487
FUNCTION: Operating
ACTIVITY: General

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	0	0	0	0	0	0	**0**
Operating Expenses	39,391	65,618	66,748	60,870	60,870	64,638	**3,768**
Capital Expenditures	0	0	0	0	0	0	**0**
Contingencies	0	0	0	0	521	7,706	**7,185**
Total Exp Authority	39,391	65,618	66,748	60,870	61,391	72,344	**10,953**
Reimbursements	0	0	0	0	0	0	**0**
Total Appropriation	39,391	65,618	66,748	60,870	61,391	72,344	**10,953**
Operating Transfers Out	0	30,000	0	0	0	0	**0**
Total Requirements	39,391	95,618	66,748	60,870	61,391	72,344	**10,953**
Departmental Revenue							
Taxes	42,559	51,150	1,193	241	1,242	250	**(992)**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	0	0	0	0	0	0	**0**
Fee/Rate	0	0	63,235	63,046	63,047	73,178	**10,131**
Other Revenue	486	30,854	93	39	84	50	**(34)**
Total Revenue	43,045	82,004	64,521	63,326	64,373	73,478	**9,105**
Operating Transfers In	0	0	0	2,000	2,000	0	**(2,000)**
Total Financing Sources	43,045	82,004	64,521	65,326	66,373	73,478	**7,105**
Net Budget	3,654	(13,614)	(2,227)	4,456	4,982	1,134	**(3,848)**
				Budgeted Staffing	0	0	**0**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major changes in appropriation include an increase in operating expenses of $3,768 primarily due to increased service and allocated operational costs. Major changes in revenue include a decrease in operating transfers in of $2,000 that includes revolving loan funds received in 2011-12.

MAJOR EXPENDITURES AND REVENUE IN 2012-13 ADOPTED BUDGET

Appropriation of $72,344 primarily includes other professional and specialized services for the Board approved waste removal contract, a property lease agreement, transfers for allocated operating costs, and contingencies. Revenue of $73,478 primarily includes user service charges.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.

Park Districts Special Revenue Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

Special Districts Department provides for the management, funding, and maintenance of parks throughout the County including 15 County Service Areas (CSA) and Improvement Zones as well as 2 separate districts; Big Bear Valley Recreation and Park and Bloomington Recreation and Park Districts. Revenue is received through property taxes, state aid, federal aid, service charges, and user fees.

Budget at a Glance

Total Expenditure Authority	$9,765,605
Total Sources	$6,556,902
Fund Balance	$3,208,703
Total Staff	103

CSA 20 Joshua Tree was established by an act of the County of San Bernardino Board of Supervisors (Board) on June 1, 1964, Resolution 1993-22 consolidating the services of streetlighting, park and recreation. The CSA provides funding for four parks, three ball fields, one recreation center building, a water playground, a skateboard park, and a 12,000 square foot community center to the community of Joshua Tree. The operation and maintenance for 298 streetlights is provided. Services are funded by property taxes and a per parcel service charge. The 2012-13 service charges are $30 per improved parcel and $10 per unimproved parcel. The 2012-13 parcel count is 4,479 improved and 5,673 unimproved parcels. The CSA serves a population of 11,000 and is supported by a Board appointed Municipal Advisory Council (MAC).

CSA 29 Lucerne Valley was established by an act of the Board on December 30, 1964. This CSA provides park and recreation services, an equestrian center for local horse groups and for events, a cemetery, television translators, and streetlighting to the community of Lucerne Valley. Services are funded primarily by property taxes. The CSA serves 3,000 residents and is supported by a Board appointed MAC.

CSA 42 Oro Grande was established by an act of the Board on December 27, 1965. This CSA provides water, sewer, park, refuse collection, and streetlighting services to the community of Oro Grande and this budget represents the park operations and operation and maintenance of 40 streetlights. Services are funded by property taxes, park program fees, and other miscellaneous revenue. This CSA serves 123 residents and does not utilize an Advisory Commission or MAC. Meetings are held with the residents in the Oro Grande Community Building as needed.

CSA 56 Wrightwood was established by an act of the Board on September 19, 1966. This CSA provides park and recreation services including a community center and a senior center to the community of Wrightwood. Services are funded primarily by property taxes. This CSA, in collaboration with the community of Wrightwood, serves 3,000 residences and is supported by a Board appointed MAC which utilizes the Wrightwood Community Center for meetings.

CSA 63 Oak Glen-Yucaipa was established by an act of the Board on December 18, 1967. This CSA maintains a 19-acre park which contains a historical schoolhouse, a tennis court, playground, picnic area and paved parking lot for unincorporated communities near Yucaipa and Oak Glen. Services are funded primarily by property taxes. This CSA serves approximately 10,000 park visitors annually and does not utilize an Advisory Commission or MAC. Meetings are held with the residents as needed.

CSA 70 M Wonder Valley was established by an act of the Board on July 1, 1991. This zone provides park services to the community of Wonder Valley, which is located ten miles east of Twenty-Nine Palms. Services are primarily funded by a per parcel service charge and other revenue. The 2012-13 per parcel service charge is $10. The 2012-13 parcel count is 4,631 parcels. This Improvement Zone is supported by a Board appointed Advisory Commission which utilizes the Wonder Valley Community Center for meetings.

CSA 70 P-6 El Mirage was established by an act of the Board on October 15, 1990. This Improvement Zone provides park and recreation services to the community of El Mirage. Services are funded primarily by a per parcel special assessment tax. The 2012-13 per parcel special assessment tax rate is $9. The 2012-13 parcel count is 3,562 parcels. This zone serves 3,710 users and is supported by a Board appointed MAC and utilizes the El Mirage Community Center for meetings.

CSA 70 P-8 Fontana was established by an act of the Board on July 13, 1993. This Improvement Zone provides park maintenance and streetlighting services to an unincorporated community east of Fontana (Tract 15305). Services are primarily funded by a per parcel service charge. The 2012-13 per parcel service charge is $174 and is based on actual charges. The 2012-13 parcel count is 25. This zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 P-10 Mentone was established by an act of the Board on November 28, 1995. This Improvement Zone provides park maintenance, landscaping, and streetlighting services to the community of Mentone. The operation and maintenance for 28 streetlights is provided. Services are funded primarily by a per parcel service charge with a maximum charge of $500 per parcel. The 2012-13 per parcel service charge is $375. The 2012-13 parcel count is 128 residential parcels. This zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 P-12 Montclair was established by an act of the Board on February 7, 2006. This Improvement Zone provides landscaping, graffiti removal, block wall maintenance, and streetlighting services to the Montclair area (Tract 17509). The operation and maintenance for 12 streetlights is provided. Services are funded primarily by a voter approved per parcel service charge which includes an optional annual 1.5% increase. The 2012-13 per parcel service charge is $731.98. The 2012-13 parcel count is 37 parcels. This zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 P-13 El Rancho Verde was established by an act of the Board on August 1, 2006. This Improvement Zone provides landscape improvements to the Riverside Avenue median in the unincorporated area of El Rancho Verde. Services are funded primarily by a voter approved per parcel service charge. The 2012-13 per parcel service charge is $139.17. The 2012-13 parcel count is 509 parcels. This zone is supported by a Board appointed MAC and utilizes the El Rivino Country Club for meetings as needed.

CSA 70 P-14 Mentone was established by an act of the Board on December 19, 2006. This Improvement Zone provides landscape maintenance, streetlighting services and a detention basin to the Mentone area (Tract 16602). The operation and maintenance for 15 streetlights is provided. Services are funded primarily by a per parcel service charge which includes an optional 2.5% inflationary increase. The 2012-13 per parcel service charge is $350. The 2012-13 parcel count is 108 parcels. This zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 P-16 Eagle Crest was established by an act of the Board on January 23, 2007. This Improvement Zone provides landscape maintenance and streetlighting services to the Mentone area (Tract 16756). The operation and maintenance for 13 streetlights is provided. Services are funded primarily by a per parcel service charge which includes an optional 2.5% inflationary increase. The 2012-13 per parcel service charge is $407.65. The 2012-13 parcel count is 44 parcels. This zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 W Hinkley was established by an act of the Board on April 30, 1973. This Improvement Zone provides park services, including a community center, to the community of Hinkley. Services are funded primarily by property taxes. This zone serves approximately 5,000 residents and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the community center.

CSA 82 Searles Valley was established by an act of the Board on June 28, 1976. This CSA provides maintenance costs for the roadside park in for the community of Searles Valley which is located in the northwest corner of the County. Services are funded primarily by revenues from CSA 82 Searles Valley Sanitation District. The CSA serves approximately 800 park users and is supported by a Board appointed MAC and an Advisory Commission. Meetings are held at the Doris Bray Senior Center as needed.

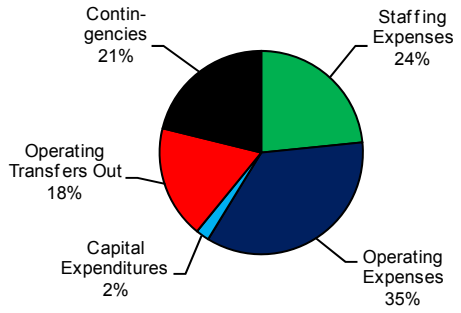
The Big Bear Valley Recreation and Park District was established by an act of the Board on April 23, 1934. This District provides park services including 6 developed parks, 2 undeveloped parks, several community buildings including the Big Bear Valley Senior Center, 3 ball fields, and a swim beach. The District is governed by the Big Bear Valley Recreation and Park District Board of Directors. Services are funded primarily by property taxes and park program fees. The District serves 60,000 park users and is supported by a Board appointed Advisory Commission that meets monthly at the Big Bear Senior Center.

The Moonridge Animal Park is managed by the Big Bear Valley Recreation and Park District and is a 2.5 acre park in the Moonridge area of Big Bear Valley. The Park is governed by the Big Bear Valley Recreation and Park District Board of Directors. Services are funded primarily by revenue from the Big Bear Valley Recreation and Park District and Park program fees. Open year round, the Park serves approximately 99,600 visitors annually and is supported by the Big Bear Valley Park Advisory Commission.

The Bloomington Recreation and Park District was established by an act of the Board on July 19, 1972. The District maintains park services including two community parks, an equestrian arena, sports fields, park programs, and a community center. Services are funded primarily by property taxes. This District is supported by a Board appointed MAC and utilizes the Bloomington Community Center for meetings.

2012-13 ADOPTED BUDGET

EXPENDITURE AUTHORITY



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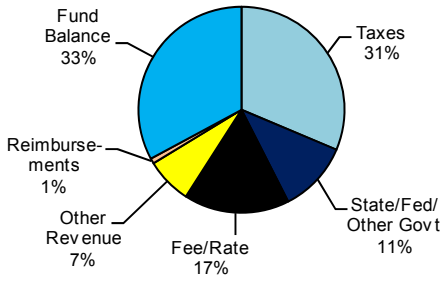
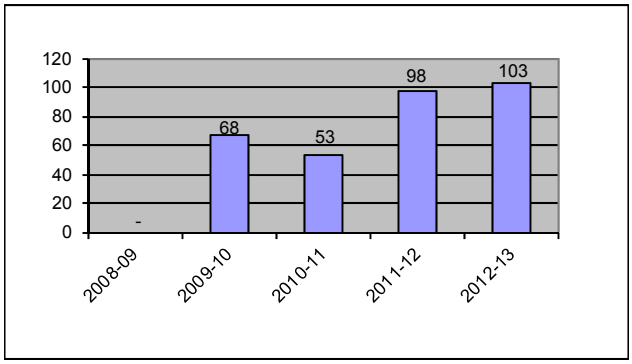


BUDGETED STAFFING

STAFFING ANALYSIS

Authorized Positions	2010-11 Final	2011-12 Adopted	2011-12 Final	2012-13 Adopted
Regular	19	19	19	19
Limited Term	34	79	79	84
Total	53	98	98	103
Staffing Expenses	$2,242,990	$2,300,900	$2,188,211	$2,285,308

5-YEAR STAFFING TREND



ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Special Districts
DEPARTMENT: Special Districts
FUND: Park Districts - Consolidated

BUDGET UNIT: Various
FUNCTION: Operating
ACTIVITY: Park and Streetlighting

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	2,573,860	2,479,071	2,242,990	2,116,352	2,188,211	2,285,308	**97,097**
Operating Expenses	3,121,141	3,092,448	2,853,745	3,271,653	3,287,947	3,451,556	**163,609**
Capital Expenditures	257,876	34,283	45,147	138,177	141,405	210,000	**68,595**
Contingencies	0	0	0	0	2,499,139	2,066,039	**(433,100)**
Total Exp Authority	5,952,877	5,605,802	5,141,882	5,526,182	8,116,702	8,012,903	**(103,799)**
Reimbursements	(127,018)	(97,627)	(297,569)	(46,787)	(46,788)	(81,061)	**(34,273)**
Total Appropriation	5,825,859	5,508,175	4,844,313	5,479,395	8,069,914	7,931,842	**(138,072)**
Operating Transfers Out	1,863,197	1,487,689	1,205,523	602,491	602,500	1,752,702	**1,150,202**
Total Requirements	7,689,056	6,995,864	6,049,836	6,081,886	8,672,414	9,684,544	**1,012,130**
Departmental Revenue							
Taxes	4,168,946	3,852,647	3,120,334	3,124,708	3,034,088	3,060,289	**26,201**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	924,386	1,280,513	318,190	109,975	109,927	1,090,394	**980,467**
Fee/Rate	1,098,393	973,110	1,747,291	1,554,701	1,553,582	1,619,091	**65,509**
Other Revenue	950,327	901,633	890,087	427,451	396,119	298,221	**(97,898)**
Total Revenue	7,142,052	7,007,903	6,075,902	5,216,835	5,093,716	6,067,995	**974,279**
Operating Transfers In	0	0	198,198	312,295	372,295	407,846	**35,551**
Total Sources	7,142,052	7,007,903	6,274,100	5,529,130	5,466,011	6,475,841	**1,009,830**
				Fund Balance	3,206,403	3,208,703	**2,300**
				Budgeted Staffing	98	103	**5**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major appropriation changes include a decrease in contingencies of $433,100 primarily due to an increase in operating transfers out of $1.2 million for various capital improvement projects including $700,000 for the CSA 20 Joshua Tree Desert View Conservatory project, $200,000 for Big Bear Erwin pool renovation, and $150,000 for Big Bear Erwin Ranch clubhouse remodel. Major revenue changes include an increase of $980,467 primarily due to a federal grant reimbursement for the CSA 20 Joshua Tree Desert View Conservatory project.

DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Fund Balance	Staffing
Special Revenue Funds				
CSA 20 Joshua Tree (SGD)	2,077,742	1,681,884	395,858	9
CSA 29 Lucerne Valley (SGG)	653,163	562,736	90,427	5
CSA 42 Oro Grande (SIV)	48,611	47,173	1,438	1
CSA 56 Wrightwood (SKD)	354,304	150,123	204,181	6
CSA 63 Oak Glen-Yucaipa (SKM)	471,423	104,951	366,472	3
CSA 70 M Wonder Valley (SYR)	151,304	64,138	87,166	1
CSA 70 P-6 El Mirage (SYP)	44,564	33,847	10,717	1
CSA 70 P-8 Fontana (SMK)	51,302	4,836	46,466	0
CSA 70 P-10 Mentone (RGT)	125,497	49,217	76,280	0
CSA 70 P-12 Montclair (SLL)	88,539	29,039	59,500	0
CSA 70 P-13 El Rancho Verde (SLU)	148,246	70,231	78,015	0
CSA 70 P-14 Mentone (RCZ)	296,461	39,047	257,414	0
CSA 70 P-16 Eagle Crest (RWZ)	69,350	17,248	52,102	0
CSA 70 W Hinkley (SLT)	43,397	20,355	23,042	0
CSA 82 Searles Valley (SOZ)	46,419	25,214	21,205	0
Big Bear Valley Recreation and Park District (SSA)	3,090,584	2,524,749	565,835	60
Moonridge Animal Park (SSF)	807,343	784,235	23,108	15
Bloomington Recreation and Park District (SSD)	1,116,295	266,818	849,477	2
Total Special Revenue Funds	9,684,544	6,475,841	3,208,703	103

CSA 20 Joshua Tree – Appropriation of $2,077,742 primarily includes salaries and benefits for 9 park employees of which includes 5 regular and 4 extra-help positions, operating expenses for park and streetlight operations and maintenance, transfers for allocated operating costs, capital expenditures for various park capital improvement projects, including $900,000 operating transfer out for grant reimbursed Desert View Conservatory project. Revenue of $1,681,884 is primarily from property taxes, special assessments, $900,000 federal grant revenue, and other revenue for various park services and concessions. Fund balance of $395,858 primarily funds budgeted contingencies and planned use to fund capital expenditures.

CSA 29 Lucerne Valley – Appropriation of $653,163 primarily includes salaries and benefits for 5 park employees of which includes 3 regular and 2 extra-help positions, operating expenses for park operations and maintenance costs, capital expenditures for digital equipment, and transfers for allocated operational costs. Revenue of $562,736 includes property taxes, federal grant revenue for digital equipment purchase, and other miscellaneous revenue. Fund balance of $90,427 primarily funds budgeted contingencies and planned use to support operations.

CSA 42 Oro Grande – Appropriation of $48,611 primarily includes salaries and benefits for an extra-help position, operating expenses for park operations, and transfers for allocated operating costs. Revenue of $47,173 includes property taxes and operating transfers in from CSA 70 Countywide augmentation fund to support operations pending a Redevelopment Agency settlement for increased share of property taxes. Fund balance of $1,438 primarily funds budgeted contingencies.

CSA 56 Wrightwood – Appropriation of $354,304 primarily includes salaries and benefits for 6 extra-help positions, operating expenses for park operations and maintenance, transfers for allocated operational costs, operating transfers out for a skate park project, and contingencies. Revenue of $150,123 primarily includes property taxes, rentals, concessions, and interest. Fund balance of $204,181 funds budgeted contingencies and planned use to fund capital expenditures and to support operations.

CSA 63 Oak Glen-Yucaipa – Appropriation of $471,423 primarily includes salaries and benefits for 3 extra-help positions, operating expenses for park operations and maintenance, transfers for allocated operational costs, capital expenditures for the construction of a wooden schoolhouse replica, and contingencies. Revenue of $104,951 primarily consists of property taxes and other revenue. Fund balance of $366,472 primarily funds budgeted contingencies and planned use to fund a capital expenditure.

CSA 70 M Wonder Valley – Appropriation of $151,304 primarily includes salaries and benefits for an extra-help position, operating expenses for park operations and maintenance, transfers for allocated operational costs, operating transfers out to a parking lot repaving project, and contingencies. Revenue of $64,138 primarily includes special assessments and other miscellaneous revenue. Fund balance of $87,166 primarily funds budgeted contingencies and planned use to fund a capital expenditure

CSA 70 P-6 El Mirage – Appropriation of $44,564 primarily includes salaries and benefits for an extra-help position, operating expenses for park operations and maintenance, transfers for allocated operational costs, capital expenditures for light-emitting diode (LED) streetlights, and reimbursements for the LED streetlights. Revenue of $33,847 primarily includes special taxes. Fund balance of $10,717 funds budgeted contingencies.

CSA 70 P-8 Fontana – Appropriation of $51,302 includes operating expenses for park and streetlight operations and maintenance, transfers for allocated operational costs, and contingencies. Revenue of $4,836 primarily includes service charges. Fund balance of $46,466 funds budgeted contingencies and planned use for operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 P-10 Mentone – Appropriation of $125,497 includes operating expenses for park and streetlight operations and maintenance, transfers for allocated operational costs, capital expenditures for a new irrigation system, and contingencies. Revenue of $49,217 primarily includes service charges. Fund balance of $76,280 funds budgeted contingencies and planned use to fund a capital expenditure and to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 P-12 Montclair – Appropriation of $88,539 includes operating expenses for park and streetlight operations and maintenance, transfers for allocated operational costs, and contingencies. Revenue of $29,039 primarily includes service charges. Fund balance of $59,500 funds budgeted contingencies.

CSA 70 P-13 El Rancho Verde – Appropriation of $148,246 includes operating expenses, maintenance, transfers for allocated operational costs, and contingencies. Revenue of $70,231 primarily includes service charges. Fund balance of $78,015 primarily funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 P-14 Mentone – Appropriation of $296,461 includes operating expenses, maintenance, transfers for allocated operational costs, and contingencies. Revenue of $39,047 primarily includes service charges. Fund balance of $257,414 primarily funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 P-16 Eagle Crest – Appropriation of $69,350 includes operating expenses, maintenance, transfers for allocated operational costs, and contingencies. Revenue of $17,248 primarily includes service charges. Fund balance of $52,102 primarily funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 W Hinkley – Appropriation of $43,397 includes direct operating expenses for park operations, maintenance, transfers for allocated operational costs, and contingencies. Revenue of $20,355 primarily includes property taxes. Fund balance of $23,042 primarily funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 82 Searles Valley – Appropriation of $46,419 includes operating expenses for park operations, maintenance, transfers for allocated operational costs, and contingencies. Revenue of $25,214 includes the annual operating transfer in from CSA 82 Searles Valley Sanitation District. Fund balance of $21,205 primarily funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

Big Bear Valley Recreation and Park District – Appropriation of $3,090,584 primarily includes the following: salaries and benefits for 60 park employees of which includes 7 regular and 53 extra-help positions; operating expenses for park and facility operations; maintenance; transfers for allocated operational costs; capital expenditures for various park capital improvement projects including Sugarloaf Dog Park, Ski Beach Playground, Ranch Playground/Pickleball Court, Ski Beach Picnic shelters, and Meadow Park T-ball shelters; and contingencies. Operating transfers out of $648,856 will be used to fund the following: $200,000 for Erwin Park Pool renovation; $148,536 for the Ranch Clubhouse remodel capital improvement project; $60,000 for the teen BMX track; $30,000 for Erwin Park Soccer Field; $62,320 for Big Bear City Park capital improvements; as well as a transfer of $148,000 for the property tax split with Moonridge Animal Park.

Revenue of $2,524,749 primarily includes property taxes, reimbursement for senior programs, fee/rate revenue from park programs, services, concessions, other revenue, and operating transfers in from Third District's Board Discretionary Funding. Fund balance of $565,835 primarily funds budgeted contingencies and planned use to fund capital expenditures.

Moonridge Animal Park – Appropriation of $807,343 primarily includes salaries and benefits for 15 park employees of which includes 2 regular and 13 extra-help positions, direct operating expenses for park and facility operations, transfers for allocated operational costs, maintenance, veterinary services, animal feed, and property rental. Revenue of $784,235 primarily includes fee/rate revenue for zoo entrance, park services, and concessions; other miscellaneous revenue; and operating transfers in from Big Bear Valley Recreation and Park District for property tax share. In addition, transfers in from interest earned on the Moonridge Zoo capital improvement project assists in property rental costs until the Animal Park is able to move to its new location. Fund balance of $23,108 primarily funds budgeted contingencies.

Bloomington Recreation and Park District – Appropriation of $1,116,295 primarily includes salaries and benefits for 2 park employees of which both are regular positions, operating expenses for park operations, maintenance, transfers for allocated operational costs, contingencies, and operating transfers out for a capital improvement project at Ayala Park. Revenue of $266,818 primarily includes property taxes and fee/rate revenue for park services. Fund balance of $849,477 primarily funds budgeted contingencies and planned use to fund capital expenditures.

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing changes for 2012-13 include a net increase of 5 limited term positions resulting from the following: elimination of 6 Big Bear (BB) Valley Recreation and Park (R&P) District Public Service Employees (PSE) (including 3 Board Governed (BG) Big Bear P&R Park Service Employees, 2 BG BB P&R PSE Instructors, and 1 PSE Teen Center Program); 1 CSA 20 Joshua Tree BG PSE Recreation Leader; 1 CSA 56 Wrightwood BG PSE Senior Citizen Bus Driver; 1 Moonridge Animal Park BG PSE Zoo Service Employee; and 6 Bloomington Recreation and Park District positions (including 1 BG Park Maintenance Worker 2, and 5 BG Bloomington Park PSEs). These reductions were offset by the addition of 15 Big Bear Valley Recreation and Park District BB R&P PSE Park Service Employee positions, 1 CSA 29 Lucerne Valley BG CSA 29 PSE, 2 CSA 56 Wrightwood BG PSEs, 1 Moonridge Animal Park BG PSE Instructor, and 1 Bloomington Recreation and Park District BG CSA 70 Park Maintenance Worker I. There was no operational impact on services as the staffing changes reflect current service levels and the elimination of positions based on long-term vacancies.

2012-13 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
CSA 20 Joshua Tree	5	4	9	9	0	0	9
CSA 29 Lucerne Valley	3	2	5	4	1	0	5
CSA 42 Oro Grande	0	1	1	0	1	0	1
CSA 56 Wrightwood	0	6	6	3	3	0	6
CSA 63 Oak Glen - Yucaipa	0	3	3	3	0	0	3
CSA 70 Zone M Wonder Valley	0	1	1	1	0	0	1
CSA 70 Zone P-6 El Mirage	0	1	1	1	0	0	1
Big Bear Valley Recreation & Park District	7	53	60	60	0	0	60
Moonridge Animal Park	2	13	15	15	0	0	15
Bloomington Recreation & Park District	2	0	2	2	0	0	2
Total	19	84	103	98	5	0	103

CSA 20 Joshua Tree

	Classification
1	BG CSA 70 District Svcs Coordinator
1	BG Park Maintenance Worker 2
1	Recreation Coordinator
1	BG Recreation Assistant
1	BG CSA 20 Park Maintenance Worker I
1	BG PSE Teacher
1	BG Joshua Tree PSE Attendant
2	BG PSE Pre-School Aide
9	Total

CSA 29 Lucerne Valley

	Classification
1	BG Office Specialist
1	BG CSA 29 Park Maintenance Worker I
1	BG Park Maintenance Worker III
2	BG CSA 29 Public Service Employee
5	Total

CSA 42 Oro Grande

	Classification
1	BG CSA63 Park Maintenance Worker
1	Total

CSA 56 Wrightwood

	Classification
3	BG Public Service Employee Lifeguard
3	BG Public Service Employee
6	Total

CSA 63 Oak Glen - Yucaipa

	Classification
3	BG Public Service Employee
3	Total

CSA 70 Zone M Wonder Valley

	Classification
1	BG CSA 70 Maintenance Worker I
1	Total

CSA 70 Zone P-6 El Mirage

	Classification
1	CSA 70 Facilities Attendant
1	Total

Big Bear Valley Recreation and Park District

	Classification
1	BG General Manager
1	BG Office Assistant II
1	BG Big Bear P&R Maint Superintdent
2	BG Big Bear P&R Maintenance Wrkr I
1	BG Park Maintenance Worker 2
1	BG Big Bear P&R Rec Superintendent
51	BG BB P&R-PSE Park Svcs Employee
1	BG PSE-Guest Services Coordinator
1	BG PSE-Food Services Manager
60	Total

Moonridge Animal Park

	Classification
1	BG Big Bear Animal Keeper I
1	BG Moon Ridge Zoo Curator
10	BG BB P&R-PSE Park Svcs Employee
2	BG PSE Zoo Service Employee
1	BG PSE Zoo Instructor
15	Total

Bloomington Recreation and Park District

	Classification
2	BG CSA 70 Park Maintenance Worker I
2	Total

Road Districts Special Revenue Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

Special Districts Department provides for the management, funding, and maintenance of road districts throughout the County offering various services from snow removal, road maintenance, and road improvements to 40 County Service Areas (CSA) and Improvement Zones. Revenue sources include property taxes, special taxes and service charges.

Budget at a Glance

Total Expenditure Authority	$3,714,302
Total Sources	$1,800,329
Fund Balance	$1,913,973
Total Staff	2

CSA 18 Cedarpines was established by an act of the County of San Bernardino Board of Supervisors (Board) on July 17, 1967 to maintain 17.3 miles of paved and dirt roadways, one community center and one five-acre park. Services are funded by property taxes and a per parcel service charge. The 2012-13 service charge is $50 per parcel. The 2012-13 parcel count is approximately 3,784 parcels and this CSA does not utilize an Advisory Commission or Municipal Advisory Council (MAC). Meetings are held with residents as needed.

CSA 59 Deer Lodge Park was established by an act of the Board on December 19, 1966 to maintain 5 miles of paved roads. Services are funded by property taxes and a per parcel service charge which includes an optional 2.5% inflationary increase. The 2012-13 special tax is $225.50 per parcel. The 2012-13 parcel count is 706 parcels. This CSA does not utilize an Advisory Commission or MAC and meetings are held with residents as needed.

CSA 68 Valley of the Moon was established by an act of the Board on December 1, 1969 to maintain 4 miles of paved roads including road maintenance and snow removal. Services are funded by property taxes. This district does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 69 Lake Arrowhead Road was established by an act of the Board on December 22, 1969 to maintain 4 miles of paved roads including road maintenance and snow removal. Services are funded by property taxes and a per parcel service charge. The 2012-13 service charge is $100 per parcel. The 2012-13 parcel count is 394 parcels. This CSA does not utilize an Advisory Commission or MAC and meetings are held with residents as needed.

CSA 70 G Wrightwood Road was established by an act of the Board on November 29, 1971 to maintain 7.3 miles of paved and unpaved roads including road maintenance and snow removal. Services are funded by property taxes and a per parcel service charge. The 2012-13 service charge is $375 per parcel. The 2012-13 parcel count is 464 parcels. This Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 M Wonder Valley was established by an act of the Board on August 14, 1972 to provide road maintenance for 178.4 miles of road to the community of Wonder Valley. Services are funded by a per parcel service charge. The 2012-13 service charge is $15 per parcel. The 2012-13 parcel count is 4,631 parcels. This Improvement Zone is supported by a Board appointed Advisory Commission and utilizes the Wonder Valley Community Center for meetings.

CSA 70 Permanent Road Division (PRD) G-1 Wrightwood was established by an act of the Board on April 18, 2006 to provide financing for a road improvement project in the community of Wrightwood (CSA 70 Improvement Zone G). The project was funded by a $750,000 revolving loan agreement with a ten year term. Debt service for the revolving loan is provided through this PRD and is funded by an operating transfer in from CSA 70 Improvement Zone G Wrightwood.

CSA 70 R-2 Twin Peaks was established by an act of the Board on November 4, 1974 to maintain 1.5 miles of paved roads including road maintenance and snow removal. Services are funded by property taxes and a per parcel special tax including an optional 2.5% inflationary increase. The 2012-13 special tax is $248.37 per parcel. The 2012-13 parcel count is 303 parcels. This Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-3 Erwin Lake was established by an act of the Board on November 4, 1974 to maintain 9 miles of paved roads including road maintenance and snow removal services. Services are funded by property taxes and a per parcel service charge. The 2012-13 service charge is $12 per parcel. The 2012-13 parcel count is 1,113 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-4 Cedar Glen was established by an act of the Board on September 26, 1977 to maintain 964 feet of paved roads including maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $100 per parcel. The 2012-13 parcel count is 26 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-5 Sugarloaf was established by an act of the Board on March 5, 1980 to maintain 20.9 miles of paved and unpaved roads including road maintenance and snow removal services. Services are funded by a per parcel special tax including an optional 2.5% inflationary increase. The 2012-13 special tax is $67.90 per parcel. The 2012-13 parcel count is 3519 parcels and this Improvement Zone is supported by a board appointed MAC and utilizes the Sugarloaf Fire Station for meetings.

CSA 70 R-7 Lake Arrowhead was established by an act of the Board on December 15, 1980 to maintain 965 feet of paved roads including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $700 per parcel. The 2012-13 parcel count is 9 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-8 Riverside Terrace was established by an act of the Board on March 16, 1982 to maintain 1 mile of paved road located in the Chino area. Services are funded by a per parcel service charge. The 2012-13 service charge is $376.91 per parcel. The 2012-13 parcel count is 67 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-9 Rim Forest was established by an act of the Board on May 9, 1983 to maintain 1 mile of paved road including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $60 per parcel. The 2012-13 parcel count is 148 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-12 Baldwin Lake was established by an act of the Board on July 9, 1984 to maintain 1.62 miles of unpaved road including road maintenance and snow removal services. Services are funded by a per parcel service charge including an optional 2.5% inflation increase. The 2012-13 service charge is $317.89 per parcel. The 2012-13 parcel count is 33 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-13 Lake Arrowhead North Shore was established by an act of the Board on July 9, 1984 to maintain 1.39 miles of paved roads including road maintenance and snow removal services. Services are funded by per parcel service charge. The 2012-13 service charge is $100 per parcel. The 2012-13 parcel count is 88 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-15 Landers was established by an act of the Board on July 9, 1984 to maintain 162 miles of unpaved roads in the community of Landers including road grading and road maintenance services. Additionally, this Improvement Zone and CSA 70 M Wonder Valley share the cost of an Equipment Operator I position. Services are funded by a per parcel service charge and other revenue for road grading to other districts. The 2012-13 service charge is $20 per parcel. The 2012-13 parcel count is 3,497 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-16 Running Springs was established by an act of the Board on May 14, 1984 to maintain .94 miles of paved roads in the community of Running Springs including road maintenance and snow removal services. Services are funded by a per parcel special tax. The 2012-13 special tax is $600 per parcel. The 2012-13 parcel count is 25 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-19 Copper Mountain in the vicinity of 29 Palms was established by an act of the Board on May 19, 1986 to maintain 91.7 miles of unpaved road. Services are funded by a per parcel service charge. The 2012-13 service charge is $20 per parcel. The 2012-13 parcel count is 2,051 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-20 Flamingo Heights was established by an act of the Board on April 7, 1986 to maintain 36.9 miles of unpaved roads. Services are funded by a per parcel service charge. The 2012-13 service charge is $15 per parcel. The 2012-13 parcel count is 762 parcels. This Improvement Zone is supported by a board appointed Advisory Commission and utilizes the Flamingo Heights Community Center for meetings.

CSA 70 R-21 Mountain View was established by an act of the Board on August 17, 1987 to maintain approximately 1,290 feet of paved roads including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $90 per parcel. The 2012-13 parcel count is 24 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-22 Twin Peaks was established by an act of the Board on August 21, 1989 to maintain 2 miles of paved road in the community of Twin Peaks including road maintenance and snow removal services. Services are funded by a per parcel service charge and a per parcel special tax. The 2012-13 service charge and special tax are both $100 per parcel. The 2012-13 parcel count is 187 parcels that are assessed the service charge, and 10 annexed parcels that are assessed the special tax. This Improvement Zone is supported by an Advisory Commission and meetings are held with residents as needed.

CSA 70 R-23 Mile High Park was established by an act of the Board on July 8, 1991 to maintain 1 mile of paved road including road maintenance and snow removal services. Services are funded by a per parcel service charge and a per parcel special tax. The 2012-13 service charge and special tax are both $240 per improved parcel and $120 per unimproved parcel. The 2012-13 parcel count is 57 improved and 25 unimproved parcels This Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-25 Lucerne Valley was established by an act of the Board on August 21, 1989 to maintain .56 mile of unpaved road in the community of Lucerne Valley. Services are funded by a per parcel service charge. The 2012-13 service charge is $60 per parcel. The 2012-13 parcel count is 18 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-26 Yucca Mesa was established by an act of the Board on August 21, 1989 to maintain 8.8 miles of roads including road maintenance and road grading services. Services are funded by a per parcel service charge. The 2012-13 service charge is $35 per parcel. The 2012-13 parcel count is 184 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-29 Yucca Mesa was established by an act of the Board on August 12, 1991 to maintain 7 miles of road including road maintenance and road grading services. Services are funded by a per parcel charge. The 2012-13 per parcel service charge is $30 per parcel. The 2012-13 parcel count is 209 parcels. This Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-30 Verdemont was established by an act of the Board on July 1, 1991 to maintain 1 mile of unpaved road in the Devore/Glen Helen area including road maintenance and road grading services. Services are funded by a per parcel service charge. The 2012-13 service charge is $100 per parcel. The 2012-13 parcel count is 23

parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-31 Lytle Creek was established by an act of the Board on August 12, 1991 to maintain 1.14 miles of paved road in the community of Lytle Creek. Services are funded by a per parcel service charge. The 2012-13 service charge is $30 per parcel. The 2012-13 parcel count is 94 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-33 Big Bear City was established by an act of the Board on August 22, 1995 to maintain .76 mile of paved road on Fairway Blvd. in the City of Big Bear including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $100 per parcel. The 2012-13 parcel count is 97 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-34 Big Bear was established by an act of the Board on January 11, 1994 to maintain approximately 1,026 feet of unpaved road on Alley Way in the community of Big Bear including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $100 per parcel. The 2012-13 parcel count is 26 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-35 Cedar Glen was established by an act of the Board on July 12, 1994 to maintain approximately 745 feet of paved road including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $150 per parcel. The 2012-13 parcel count is 17 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-36 Pan Springs was established by an act of the Board on July 12, 1994 to maintain .77 mile of paved road near Big Bear Airport including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $100 per parcel. The 2012-13 parcel count is 90 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-39 Highland Estates was established by the Board on January 3, 2001 to maintain 3.7 miles of paved roads. Services are funded by a per parcel service charge. The 2012-13 service charge is $405 per parcel. The 2012-13 parcel count is 177 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-40 Upper N. Bay, Lake Arrowhead was approved by the Board on March 20, 2001 to maintain approximately 0.5 miles of the paved Upper North Bay access road for residents in the Blue Jay area of Lake Arrowhead including road maintenance and snow removal services. Services are funded by a per parcel special tax. The 2012-13 special tax is $500 per parcel. The 2012-13 parcel count is 35 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-41 Quail Summit was approved by the Board on January 29, 2002 to maintain approximately 1.23 miles of paved road and 11 streetlights in the Quail Summit tract in Oak Hills. Services are funded by a per parcel service charge including an optional 1.5% inflation increase. The 2012-13 service charge is $181.51 per parcel. The 2012-13 parcel count is 49 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-42 Windy Pass was approved by the Board on September 11, 2002 to maintain approximately 2.15 miles of paved roadway in the Barstow Heights area including road paving and maintenance services. Services are funded by a per parcel special tax. The 2012-13 special tax is $750 per parcel. The 2012-13 parcel count is 60 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

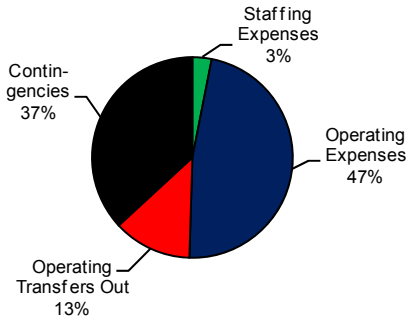
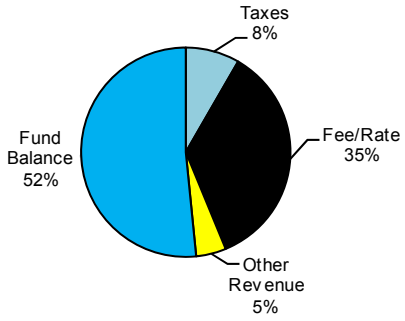
CSA 70 R-44 Saw Pit Canyon was established through voter approval on August 16, 2005 to maintain approximately 1.14 miles of road in the Sawpit Canyon area of Cedar Pines Park including road improvement and maintenance, several large culverts, headwall installations and maintenance, land slide restoration, snow removal, and road grading services. Services are funded by a per parcel special tax. The 2012-13 special tax is $1,000 per parcel. The 2012-13 parcel count is 11 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-45 Erwin Lake was approved by the Board on August 18, 2009, to maintain approximately .72 miles of dirt road in the Erwin Lake area on the east end of Big Bear Valley including road maintenance and snow removal services. Services are funded by a per parcel service charge. The 2012-13 service charge is $160 per parcel. The 2012-13 parcel count is 58 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 R-46 South Fairway Drive was established through voter approval on August 10, 2010 to maintain approximately .34 miles of road in the unincorporated area of Lake Arrowhead including several large culverts, headwall installations and maintenance, land slide restoration, snow removal, and road grading services. Services are funded by a per parcel special tax. The 2012-13 special tax is $333.13 per parcel. The 2012-13 parcel count is 17 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 79 R-1 Green Valley Lake was established by an act of the Board on September 14, 1993 to maintain approximately .65 mile of paved road in "The Meadow" area of Green Valley Lake including road maintenance, paving, and snow removal services. Services are funded by a per parcel special tax. The 2012-13 special tax is $398.26 per parcel. The 2012-13 parcel count is 66 parcels and this CSA does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

2012-13 ADOPTED BUDGET

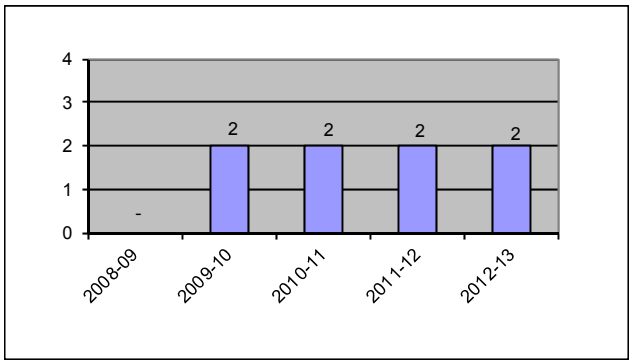
EXPENDITURE AUTHORITY	SOURCES
	

BUDGETED STAFFING

STAFFING ANALYSIS

Authorized Positions	2010-11 Final	2011-12 Adopted	2011-12 Final	2012-13 Adopted
Regular	0	0	0	0
Limited Term	2	2	2	2
Total	2	2	2	2
Staffing Expenses	$62,090	$117,342	$78,793	$114,331

5-YEAR STAFFING TREND



ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Special Districts
DEPARTMENT: Special Districts
FUND: Road Districts - Consolidated

BUDGET UNIT: Various
FUNCTION: Operating
ACTIVITY: Road

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	167,120	176,587	62,090	78,794	78,793	114,331	**35,538**
Operating Expenses	1,297,648	1,488,206	1,589,095	1,454,628	1,460,582	1,752,601	**292,019**
Capital Expenditures	0	134,186	0	0	0	15,900	**15,900**
Contingencies	0	0	0	0	1,911,395	1,363,070	**(548,325)**
Total Exp Authority	1,464,768	1,798,979	1,651,185	1,533,422	3,450,770	3,245,902	**(204,868)**
Reimbursements	(131,160)	(55,547)	(10,000)	(4,089)	(4,090)	0	**4,090**
Total Appropriation	1,333,608	1,743,432	1,641,185	1,529,333	3,446,680	3,245,902	**(200,778)**
Operating Transfers Out	929,057	399,196	551,400	287,282	267,282	468,400	**201,118**
Total Requirements	2,262,665	2,142,628	2,192,585	1,816,615	3,713,962	3,714,302	**340**
Departmental Revenue							
Taxes	1,482,198	1,445,037	322,429	303,969	304,044	308,889	**4,845**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	3,621	4,485	0	151,965	152,082	3,768	**(148,314)**
Fee/Rate	12,589	15,078	1,225,364	1,314,472	1,315,137	1,315,780	**643**
Other Revenue	397,848	192,356	137,199	102,972	158,186	72,492	**(85,694)**
Total Revenue	1,896,256	1,656,956	1,684,992	1,873,378	1,929,449	1,700,929	**(228,520)**
Operating Transfers In	0	0	99,361	111,171	111,198	99,400	**(11,798)**
Total Sources	1,896,256	1,656,956	1,784,353	1,984,549	2,040,647	1,800,329	**(240,318)**
				Fund Balance	1,673,315	1,913,973	**240,658**
				Budgeted Staffing	2	2	**0**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major appropriation changes include an increase in operating expenses of $292,019 due to an increase in road maintenance and snow removal services as compared to 2011-12 final budget, a decrease in contingencies of $548,325 for planned use for snow plowing and clean up services due to potential severe winter storms. Actual expenditures are historically substantially less than budgeted amounts allowing for the management of unknown or unforeseen expenditures as a result of severe weather or unplanned required repairs. An increase in operating transfers out of $201,118 primarily to fund the CSA 59 Deer Park road paving project. Major revenue changes include a reduction in grant revenue of $148,314 due to no Federal Emergency Management Agency funding expected in the current year and a decrease in other revenue of $85,694 as a result of aligning special assessments with actual expenditures.

DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Fund Balance	Staffing
Special Revenue Funds				
CSA 18 Cedarpines (SFY)	380,950	268,921	112,029	0
CSA 59 Deer Lodge Park (SKJ)	302,615	176,997	125,618	0
CSA 68 Valley of the Moon (SKP)	78,391	42,382	36,009	0
CSA 69 Lake Arrowhead Road (SKS)	120,870	62,823	58,047	0
CSA 70 G Wrightwood Road (SLG)	373,961	133,518	240,443	0
CSA 70 M Wonder Valley (SLP)	128,998	67,105	61,893	1
CSA 70 PRD G-1 Wrightwood (SLK)	99,400	99,400	0	0
CSA 70 R-2 Twin Peaks (SMA)	160,542	67,424	93,118	0
CSA 70 R-3 Erwin Lake (SMD)	124,981	75,420	49,561	0
CSA 70 R-4 Cedar Glen (SMG)	8,292	2,149	6,143	0
CSA 70 R-5 Sugarloaf (SMP)	758,981	230,440	528,541	0
CSA 70 R-7 Lake Arrowhead (SMS)	8,879	5,976	2,903	0
CSA 70 R-8 Riverside Terrace (SMY)	237,022	84,886	152,136	0
CSA 70 R-9 Rim Forest (SNG)	12,636	9,381	3,255	0
CSA 70 R-12 Baldwin Lake (SOA)	25,008	9,870	15,138	0
CSA 70 R-13 Lake Arrowhead North Shore (SOE)	31,342	9,599	21,743	0
CSA 70 R-15 Landers (SOG)	184,055	109,149	74,906	1
CSA 70 R-16 Running Springs (SOJ)	28,270	14,326	13,944	0
CSA 70 R-19 Copper Mountain (SNA)	68,113	40,222	27,891	0
CSA 70 R-20 Flamingo Heights (SNS)	21,069	11,214	9,855	0
CSA 70 R-21 Mountain View (SNM)	12,256	2,581	9,675	0
CSA 70 R-22 Twin Peaks (SOB)	34,260	21,855	12,405	0
CSA 70 R-23 Mile High Park (RCA)	41,700	16,977	24,723	0
CSA 70 R-25 Lucerne Valley (SOC)	7,936	1,064	6,872	0
CSA 70 R-26 Yucca Mesa (SOD)	18,578	5,916	12,662	0
CSA 70 R-29 Yucca Mesa (RCB)	10,887	5,620	5,267	0
CSA 70 R-30 Verdemont (RCC)	3,925	2,214	1,711	0
CSA 70 R-31 Lytle Creek (RCE)	8,115	2,716	5,399	0
CSA 70 R-33 Big Bear City (RCN)	56,672	9,287	47,385	0
CSA 70 R-34 Big Bear (RCM)	12,923	2,669	10,254	0
CSA 70 R-35 Cedar Glen (RCQ)	7,363	2,071	5,292	0
CSA 70 R-36 Pan Springs (RCR)	41,662	8,399	33,263	0
CSA 70 R-39 Highland Estates (RCK)	73,161	72,700	461	0
CSA 70 R-40 Upper No. Bay, Lake Arrowhead (RGW)	61,958	19,284	42,674	0
CSA 70 R-41 Quail Summit (RGY)	23,736	8,750	14,986	0
CSA 70 R-42 Windy Pass (RHL)	68,891	48,664	20,227	0
CSA 70 R-44 Saw Pit Canyon (SYT)	9,488	11,047	(1,559)	0
CSA 70 R-45 Erwin Lake (SMO)	19,820	9,313	10,507	0
CSA 70 R-46 South Fairway Drive (SYX)	13,101	6,067	7,034	0
CSA 79 R-1 Green Valley Lake (RCP)	33,495	21,933	11,562	0
Total Special Revenue Funds	3,714,302	1,800,329	1,913,973	2

CSA 18 Cedarpines – Appropriation of $380,950 primarily includes expenses for road maintenance, transfers for allocated operational costs, and contingencies. Revenue of $268,921 primarily includes taxes and service charges. Fund balance of $112,029 primarily funds budgeted contingencies and planned used to support operations for required road repairs.

CSA 59 Deer Lodge Park – Appropriation of $302,615 includes expenses for road maintenance, transfers for allocated operational costs, contingencies, and operating transfers out to fund a road improvement project. Revenue of $176,997 primarily includes taxes and service charges. Fund balance of $125,618 primarily funds budgeted contingencies and planned use to fund a road improvement project.

CSA 68 Valley of the Moon – Appropriation of $78,391 primarily includes expenses for road maintenance and snow removal and transfers for allocated operational costs. Revenue of $42,382 primarily includes property taxes. Fund balance of $36,009 funds operating expenses for required road repairs.

CSA 69 Lake Arrowhead Road – Appropriation of $120,870 primarily includes expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $62,823 is from property taxes. Fund balance of $58,047 primarily funds budgeted contingencies.

CSA 70 G Wrightwood Road – Appropriation of $373,961 primarily includes expenses for road maintenance and snow removal, transfers for allocated operational costs, contingencies, and operating transfers out to the CSA 70 PRD G-1 loan payment fund. Revenue of $133,518 is from property taxes and service charges. Fund balance of $240,443 funds budgeted contingencies.

CSA 70 M Wonder Valley – Appropriation of $128,998 includes salaries and benefits for 1 extra-help position; operating expenses for road maintenance, transfers for allocated operational costs, and contingencies. Revenue of $67,105 is from service charges. Fund balance of $61,893 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 PRD G-1 Wrightwood – Appropriation of $99,400 represents the debt payment of a project loan. Revenue of $99,400 is from operating transfers in from CSA 70 Zone G operating fund. There is no fund balance associated with this Improvement Zone.

CSA 70 R-2 Twin Peaks – Appropriation of $160,542 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, contingencies, and operating transfers out for a road paving project. Revenue of $67,424 is from property taxes and service charges. Fund balance of $93,118 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-3 Erwin Lake – Appropriation of $124,981 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, contingencies, and capital expenditures for a road paving project. Revenue of $75,420 is from property taxes and service charges. Fund balance of $49,561 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-4 Cedar Glen – Appropriation of $8,292 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $2,149 is from service charges. Fund balance of $6,143 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-5 Sugarloaf – Appropriation of $758,981 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, contingencies, and operating transfers out for a road paving project. Revenue of $230,440 is from service charges. Fund balance of $528,541 funds budgeted contingencies, operating expenses for required road repairs, and operating transfers out for a road paving project.

CSA 70 R-7 Lake Arrowhead – Appropriation of $8,879 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $5,976 is from service charges. Fund balance of $2,903 funds budgeted contingencies.

CSA 70 R-8 Riverside Terrace – Appropriation of $237,022 includes operating expenses for road maintenance, transfers for allocated operational costs, and contingencies. Revenue of $84,886 is from service charges and other financing sources due to residual equity transfers in from savings for a capital improvement project. Fund balance of $152,136 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-9 Rim Forest – Appropriation of $12,636 includes operating expenses for road maintenance and snow removal and transfers for allocated operational costs. Revenue of $9,381 is from service charges. Fund balance of $3,255 funds operating expenses for required road repairs.

CSA 70 R-12 Baldwin Lake – Appropriation of $25,008 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $9,870 is from service charges. Fund balance of $15,138 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-13 Lake Arrowhead North Shore – Appropriation of $31,342 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $9,599 is from service charges. Fund balance of $21,743 funds budgeted contingencies and expenses for required road repairs operations.

CSA 70 R-15 Landers – Appropriation of $184,055 includes salaries and benefits for 1 extra-help position, operating expenses for road maintenance, transfers for allocated operational costs, and contingencies. Revenue of $109,149 includes service charges and other revenue for road grading to other districts. Fund balance of $74,906 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R16 Running Springs – Appropriation of $28,270 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $14,326 is from special taxes. Fund balance of $13,944 funds budgeted contingencies and expenses for required road repairs and operations.

CSA 70 R-19 Copper Mountain – Appropriation of $68,113 includes operating expenses for road maintenance, transfers for allocated operational costs, and contingencies. Revenue of $40,222 is from service charges. Fund balance of $27,891 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-20 Flamingo Heights – Appropriation of $21,069 includes operating expenses for road maintenance and transfers for allocated operational costs. Revenue of $11,214 is from service charges. Fund balance of $9,855 funds operating expenses for required road repairs.

CSA 70 R-21 Mountain View – Appropriation of $12,256 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $2,581 is from service charges. Fund balance of $9,675 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-22 Twin Peaks – Appropriation of $34,260 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $21,855 is from service charges. Fund balance of $12,405 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-23 Mile High Park – Appropriation of $41,700 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $16,977 is from service charges. Fund balance of $24,723 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-25 Lucerne Valley – Appropriation of $7,936 includes operating expenses for road maintenance, transfers for allocated operational costs, and contingencies. Revenue of $1,064 is from service charges. Fund balance of $6,872 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-26 Yucca Mesa – Appropriation of $18,578 includes operating expenses for road maintenance and grading services, transfers for allocated operational costs, and contingencies. Revenue of $5,916 is from service charges. Fund balance of $12,662 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-29 Yucca Mesa – Appropriation of $10,887 includes operating expenses for road maintenance and grading services, transfers for allocated operational costs, and contingencies. Revenue of $5,620 is from service charges. Fund balance of $5,267 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-30 Verdemont – Appropriation of $3,925 includes operating expenses for road maintenance and grading services and transfers for allocated operational costs. Revenue of $2,214 is from service charges. Fund balance of $1,711 funds expenses for required road repairs and planned use to support operations.

CSA 70 R-31 Lytle Creek – Appropriation of $8,115 includes operating expenses for road maintenance and grading services and transfers for allocated operational costs. Revenue of $2,716 is from service charges. Fund balance of $5,399 funds operating expenses for required road repairs.

CSA 70 R-33 Big Bear City – Appropriation of $56,672 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $9,287 is from service charges. Fund balance of $47,385 funds budgeted contingencies and operating expenses for required road repairs.

CSA 70 R-34 Big Bear – Appropriation of $12,923 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $2,669 is from service charges. Fund balance of $10,254 funds budgeted contingencies and expenses for required road repairs and planned use to support operations.

CSA 70 R-35 Cedar Glen – Appropriation of $7,363 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $2,071 is from service charges. Fund balance of $5,292 funds budgeted contingencies and planned use to support operations.

County Service Area 70 R-36 Pan Springs – Appropriation of $41,662 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $8,399 is from service charges. Fund balance of $33,263 funds budgeted contingencies.

County Service Area 70 R-39 Highland Estates – Appropriation of $73,161 includes operating expenses for road maintenance, debt service for a CSA 70 Revolving Loan, and transfers for allocated operational costs. Revenue of $72,700 is from service charges. Fund balance of $461 funds planned use to support operations.

County Service Area 70 R-40 Upper N. Bay, Lake Arrowhead – Appropriation of $61,958 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $19,284 is from special taxes. Fund balance of $42,674 funds budgeted contingencies.

County Service Area 70 R-41 Quail Summit – Appropriation of $23,736 includes operating expenses for road maintenance and streetlighting, transfers for allocated operational costs, and contingencies. Revenue of $8,750 is from service charges. Fund balance of $14,986 funds budgeted contingencies and operating expenses for required road repairs.

County Service Area 70 R-42 Windy Pass – Appropriation of $68,891 includes operating expenses for road maintenance and paving services, transfers for allocated operational costs, and contingencies. Revenue of $48,664 is from special taxes. Fund balance of $20,227 funds budgeted contingencies.

County Service Area 70 R-44 Saw Pit Canyon – Appropriation of $9,488 includes operating expenses for road maintenance and transfers for allocated operational costs. Revenue of $11,047 is from special taxes. Negative fund balance of $1,559 is the result of prior year operations.

County Service Area 70 R-45 Erwin Lake – Appropriation of $19,820 includes operating expenses for road maintenance, transfers for allocated operational costs, and contingencies. Revenue of $9,313 is from service charges. Fund balance of $10,507 funds budgeted contingencies.

County Service Area 70 R-46 South Fairway Drive – Appropriation of $13,101 includes operating expenses for road maintenance and snow removal and transfers for allocated operational costs. Revenue of $6,067 is from service charges. Fund balance of $7,034 funds operating expenses for required road repairs.

County Service Area 79 R-1 Green Valley Lake – Appropriation of $33,495 includes operating expenses for road maintenance and snow removal, transfers for allocated operational costs, and contingencies. Revenue of $21,933 is from special taxes. Fund balance of $11,562 funds budgeted contingencies.

STAFFING CHANGES AND OPERATIONAL IMPACT

There are no staffing changes for 2012-13.

2012-13 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
CSA 70 M Wonder Valley	0	1	1	1	0	0	1
CSA 70 R-15 Landers	0	1	1	1	0	0	1
Total	0	2	2	2	0	0	2

CSA 70 M Wonder Valley		CSA 70 R-15 Landers	
	Classification		Classification
1	BG PSE-Equipment Operator	1	BG PSE-Equipment Operator
1	Total	1	Total

Sanitation Districts Enterprise Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

Special Districts Department provides for the management, funding, and maintenance costs of sanitation collection systems and wastewater treatment facilities throughout the County through 9 County Service Areas (CSA) and Improvement Zones. Revenue sources include property taxes, service charges and user fees.

Budget at a Glance	
Total Expenditure Authority	$10,803,634
Total Sources	$6,623,369
Net Budget	($4,180,265)
Estimated Unrestricted Net Assets	$4,180,265
Use of Unrestricted Net Assets	($1,855,457)
Total Staff	0

CSA 42 Oro Grande was established by an act of the County of San Bernardino Board of Supervisors (Board) on December 27, 1965 to provide sewer services to the community of Oro Grande located adjacent to Victorville. Services are funded by service charges and user fees. This CSA provides sewer services to 187 Equivalent Dwelling Units (EDUs) and does not utilize an Advisory Commission or Municipal Advisory Council (MAC). Meetings are held with residents as needed in the Oro Grande Community Building.

CSA 53 B Fawnskin was established by an act of the Board on January 2, 1968 to provide sewer services to the community of Fawnskin located on the north shore of Big Bear Lake. Services are funded by service charges and user fees. Sewage treatment is provided by contract with Big Bear Area Regional Wastewater Agency. This CSA provides services for 1,249 EDUs and is supported by a Board appointed MAC and utilizes the Fawnskin Fire Station for meetings.

CSA 64 Spring Valley Lake was established by an act of the Board on December 30, 1968 to provide sewer services including the maintenance costs of three lift stations to the community of Spring Valley Lake located southeast of the City of Victorville. Services are funded by taxes, service charges, and user fees. This CSA provides services for 4,314 EDUs and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Community Building (Great Room).

CSA 70 GH Glen Helen was established by an act of the Board on August 17, 2004 to provide park and recreation, sanitation, and streetlight services to the Glen Helen area. The fund provides sewer services to the San Bernardino County Sheriff/Coroner/Public Administrator's Detention facility as well as a Master Planned community currently in development. Operations are funded by service charges, user fees, and developer contributions. This Improvement Zone provides services for 436 EDUs and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 S-3 Lytle Creek was established by an act of the Board on December 2, 1974 to provide sewer services to residents in the Lytle Creek Community and the U.S. Forest Service. Operations are funded by service charges and user fees. This Improvement Zone provides services for 799 EDUs and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Lytle Creek Community Building.

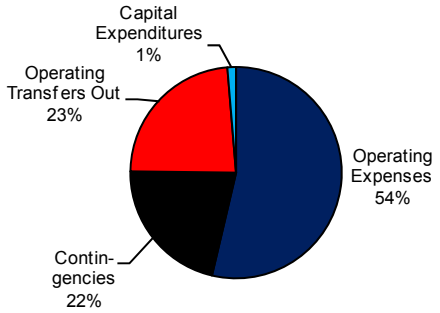
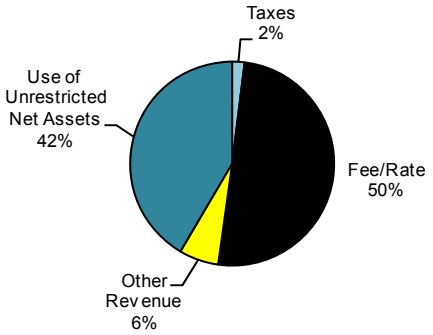
CSA 70 S-7 Lenwood was established by an act of the Board on December 19, 1977 to provide sewer services to the community of Lenwood. The recent construction of a new sewer system is limited to those property owners that approved assessments by debt service payment to replace individual septic systems. The City of Barstow performs routine maintenance for the system and the Improvement Zone is responsible for non-routine repairs. Operations are funded by user fees. This Improvement Zone provides services to 1,018 property owners and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 SP-2 High Country was established by an act of the Board on May 20, 1985 to provide sewer services to the community of High Country which is adjacent to Hesperia. Operations are funded by service charges and user fees. This Improvement Zone provides services for 231 EDUs within the CSA and to 286 EDUs through an out-of-area service agreement with the City of Hesperia and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Rick Novack Community Center.

CSA 79 Green Valley Lake was established by an act of the Board on September 7, 1971 to provide sewer services with sewage treatment provided through a contract with Running Springs Water District to the community of Green Valley Lake. Services are funded by service charges and user fees. This CSA provides services for 1,252 EDUs and is supported by a Board appointed MAC and utilizes the Green Valley Lake Fire Station for meetings.

CSA 82 Searles Valley was established by an act of the Board on June 28, 1976 to provide sewer and streetlighting services to the community of Searles Valley. On June 6, 2000, the CSA consolidated services to include Improvement Zones SV-3 (Trona) and SV-4 (Pioneer Town) through Board Resolution No. 2000-132. Services are funded by service charges and user fees. This CSA provides sewer services for 768 EDUs as well as 75 streetlights and is supported by a Board appointed MAC and an Advisory Commission and utilizes the Trona Community Senior Center for meetings.

2012-13 ADOPTED BUDGET

EXPENDITURE AUTHORITY	SOURCES
	

ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Special Districts
DEPARTMENT: Special Districts
FUND: Sanitation Districts - Consolidated

BUDGET UNIT: Various
FUNCTION: Operations
ACTIVITY: Sanitation Districts

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	0	0	0	0	0	0	**0**
Operating Expenses	7,717,357	7,930,717	12,314,121	4,995,122	5,005,022	5,798,694	**793,672**
Capital Expenditures	18,518	222,679	11,950	6,284	6,284	142,000	**135,716**
Contingencies	0	0	0	0	4,179,351	2,324,808	**(1,854,543)**
Total Exp Authority	7,735,875	8,153,396	12,326,071	5,001,406	9,190,657	8,265,502	**(925,155)**
Reimbursements	0	0	0	0	0	0	**0**
Total Appropriation	7,735,875	8,153,396	12,326,071	5,001,406	9,190,657	8,265,502	**(925,155)**
Operating Transfers Out	2,895,725	2,254,452	405,669	1,098,453	1,098,453	2,538,132	**1,439,679**
Total Requirements	10,631,600	10,407,848	12,731,740	6,099,859	10,289,110	10,803,634	**514,524**
Departmental Revenue							
Taxes	297,485	1,580,039	1,118,806	199,962	200,617	197,342	**(3,275)**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	(53,980)	6,909	14,057	51,112	51,113	644	**(50,469)**
Fee/Rate	6,639,020	6,959,378	5,103,761	5,410,429	5,383,425	5,055,951	**(327,474)**
Other Revenue	9,240,574	2,100,512	5,079,861	397,602	401,842	631,832	**229,990**
Total Revenue	16,123,099	10,646,838	11,316,485	6,059,105	6,036,997	5,885,769	**(151,228)**
Operating Transfers In	0	0	4,954	98,769	98,769	737,600	**638,831**
Total Financing Sources	16,123,099	10,646,838	11,321,439	6,157,874	6,135,766	6,623,369	**487,603**
Net Budget	5,491,499	238,990	(1,410,301)	58,015	(4,153,344)	(4,180,265)	**(26,921)**
				Budgeted Staffing	0	0	**0**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major appropriation changes include an increase in operating expenses of $793,672 due to an increase in other professional services for CSA 64 Spring Valley Lake, a decrease in contingencies of $1.9 million primarily due to funding various capital improvement projects including projects for CSA 70 GH Glen Helen, CSA 82 Searles Valley, and CSA 64 Spring Valley Lake, and an increase in operating transfers out of $1.4 primarily to fund the capital improvement projects mentioned above. Major revenue changes include an increase in operating transfers in of $638,831 from reserves to fund capital improvement projects.

DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Net Budget	Staffing
Enterprise Funds				
CSA 42 Oro Grande (EAP)	305,234	184,505	(120,729)	0
CSA 53 B Fawnskin (EBA)	1,213,383	836,395	(376,988)	0
CSA 64 Spring Valley Lake (EBM)	3,242,782	2,367,379	(875,403)	0
CSA 70 GH Glen Helen (ELH)	1,910,791	924,289	(986,502)	0
CSA 70 S-3 Lytle Creek (ECP)	874,477	536,224	(338,253)	0
CSA 70 S-7 Lenwood (ECR)	484,860	7,289	(477,571)	0
CSA 70 SP-2 High Country (EFA)	533,467	279,181	(254,286)	0
CSA 79 Green Valley Lake (EFP)	1,604,317	1,171,988	(432,329)	0
CSA 82 Searles Valley (EFY)	634,323	316,119	(318,204)	0
Total Enterprise Funds	10,803,634	6,623,369	(4,180,265)	0

CSA 42 Oro Grande – Appropriation of $305,234 includes operating expenses for sewer services including operations and maintenance costs, charges from Victor Valley Wastewater Reclamation Authority, transfers for allocated operational costs, operating transfers out for a meter replacement project, and contingencies. Revenue of $184,505 includes user fees, connection fees and service charges.

CSA 53 B Fawnskin – Appropriation of $1,213,383 includes operating expenses for sewer services including operations and maintenance costs, charges from Big Bear Area Regional Wastewater Agency, transfers for allocated operational costs, operating transfers out to the CSA's replacement reserve for future capital projects and to fund various capital improvement projects including manhole sealing, pipeline repair, and wetwell lids, and contingencies. Revenue of $836,395 includes user fees, connection fees and service charges. Capital expenditures of $43,800 represent improvements for lift stations A and C.

CSA 64 Spring Valley Lake – Appropriation of $3,242,782 includes operating expenses for sewer services including operations and maintenance costs, charges from Victor Valley Wastewater Reclamation Authority, transfers for allocated operational costs, operating transfers out to fund Victor Valley Wastewater Reclamation Authority connection flowmeter project, manhole sealing capital project, and contingencies. Revenue of $2,367,379 includes taxes, user fees, connection fees and service charges.

CSA 70 GH Glen Helen – Appropriation of $1,910,791 includes operating expenses for sewer services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out to replacement reserves to fund future capital improvement projects, and contingencies. Revenue of $924,289 includes user fees, connection fees, service charges, and developer charges. Capital expenditures of $20,000 are for sludge drying beds and an isolation valve/drum screen.

CSA 70 S-3 Lytle Creek – Appropriation of $874,477 includes operating expenses for sewer services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out to the replacement reserve for future capital improvement projects and to fund a manhole sealing project, and contingencies. Revenue of $536,224 includes user fees, connection fees and service charges. Capital expenditures of $30,250 include a capital improvement project for South Fork bridge sewer line and the construction of a sludge bed.

CSA 70 S-7 Lenwood – Appropriation of $484,860 includes operating expenses for sewer services including operations and maintenance costs, transfers for allocated operational costs, and contingencies. Revenue of $7,289 includes connection charges through an agreement with the City of Barstow.

CSA 70 SP-2 High Country – Appropriation of $533,467 includes operating expenses for sewer services including operations and maintenance costs, professional services including an agreement with the City of Hesperia for waste processing, transfers for allocated operational costs, operating transfers out to replacement reserve for depreciation and to fund future projects, and contingencies. Revenue of $279,181 includes user fees, connection fees and service charges. Capital expenditures of $32,600 are for a new flowmeter and vault.

CSA 79 Green Valley Lake – Appropriation of $1,604,317 includes operating expenses for sewer services including operations and maintenance costs, professional services charges from Running Springs Water District; transfers for allocated operational costs, debt service payment to Running Springs District, operating transfers out for the Ahwahnee lift station project and a manhole sealing project, and contingencies. Revenue of $1,171,988 includes user fees, connection fees and service charges.

CSA 82 Searles Valley – Appropriation of $634,323 includes operating and maintenance expenses for sewer services, transfers for allocated operational costs for salaries and benefits and services and supplies, operating transfers out to fund maintenance in the park district and to replacement reserves for depreciation and future capital improvement projects, and provide funding for a new pump station project, and contingencies. Revenue of $316,119 includes taxes, user fees, connection fees and service charges. Capital expenditures of $15,350 are for an abandoned septic tank project.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with Sanitation Districts.

Streetlight Districts Special Revenue Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

Budget at a Glance	
Total Expenditure Authority	$1,394,389
Total Sources	$801,902
Fund Balance	$592,487
Total Staff	0

Special Districts Department provides for the management, funding, and maintenance of streetlighting within 11 County Service Areas (CSA) and Improvement Zones throughout the County. Revenue sources include property taxes or per parcel service charges.

CSA 30 Red Mountain was established by an act of the County of San Bernardino Board of Supervisors (Board) on December 30, 1964 to provide for the maintenance and operation of 14 streetlights in the community of Red Mountain. Services are funded by property tax revenue. This district does not utilize an Advisory Commission or Municipal Advisory Council (MAC). Meetings are held with residents as needed.

CSA 53 A Big Bear was established on September 19, 1966 by an act of the Board to provide for the maintenance and operation of 15 streetlights in the community of Fawnskin in the Big Bear area. Services are funded by property taxes. This CSA has a Board appointed Advisory Commission and utilizes the Fawnskin Fire Station for meetings.

CSA 54 Crest Forest was established by an act of the Board on September 19, 1966 to provide for the maintenance and operation of 87 streetlights in the community of Crest Forest. Services are funded by property taxes. This CSA does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 EV-1 Citrus Plaza was established by an act of the Board on April 23, 1996 to provide for the maintenance and operation of 119 streetlights in the unincorporated area of the County known as the “Donut Hole”. Services are funded by a Community Facilities District 2010-1 per parcel special tax and the current special tax is set by the Rate and Method of Apportionment. This Improvement Zone provides services to 46 parcels and does not utilize an Advisory Commission or MAC.Meetings are held with property owners as needed.

CSA 70 GH Glen Helen was established by an act of the Board on August 24, 2004, to provide for the maintenance and operation of 480 streetlights in the community of Glen Helen for Tract 15900. Tract 15900 is an approved development of approximately 2,086 housing units in a development area known as “Lytle Creek North Development” project. Services are funded by a per parcel service charge with an annual 2.5% inflationary increase. The 2012-13 service charge is $47.19 per parcel and this Improvement Zone provides services to approximately 807 parcels. This Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 SL-2 Chino was established by an act of the Board on November 16, 2004 to provide for the maintenance and operation of 8 streetlights in a community near Chino. Services are funded by a per parcel service charge with an authorized 1.5% annual inflationary increase. The 2012-13 service charge is reduced to $100 per parcel with no inflationary factor required. This Improvement Zone provides services to 26 parcels and this Improvement Zone does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 SL-3 Mentone was established by an act of the Board on February 15, 2005 to provide for the maintenance and operation of 12 streetlights in the community of Mentone. Services are funded by a voter approved per parcel service charge with an authorized 1.5% annual inflationary increase. The 2012-13 service charge is $42.46 per parcel, no inflationary increase is required. This Improvement Zone provides services to 69 parcels and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

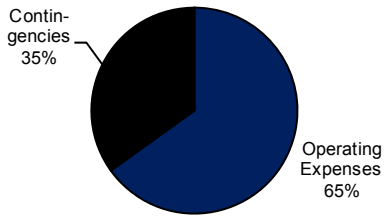
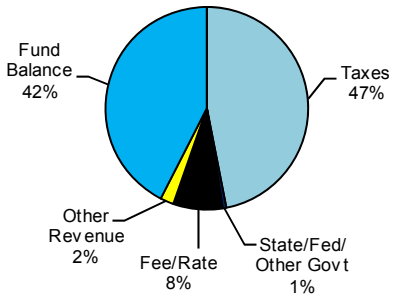
CSA 70 SL-4 Bloomington was established by an act of the Board on August 22, 2006, to provide for the maintenance and operation of 5 streetlights in the community of Bloomington. Services are funded by a voter approved per parcel service charge with a 2.5% annual inflationary increase. The 2012-13 service charge is reduced to $100 per parcel with no inflationary factor required. This Improvement Zone provides services to 31 parcels and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 SL-5 Muscoy was established by an act of the Board to provide for the maintenance and operation of 207 streetlights in the community of Muscoy. Services are funded by a voter approved per parcel service charge with a 2.5% annual inflationary increase. The 2012-13 service charge is $18.45 per parcel with no inflationary factor required. This Improvement Zone provides services to 2,169 parcels and is supported by a Municipal Advisory Commission. Meetings are held with residents as needed.

CSA 73 Arrowbear Lake was established by an act of the Board on December 28, 1970 to provide for the maintenance and operation of 17 streetlights in the community of Arrowbear Lake. Services are funded by property taxes. This CSA does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA SL-1 Countywide was established by an act of the Board on December 27, 1965 to provide for the maintenance and operation of 3,510 streetlights throughout the County. Services are funded by property taxes. This CSA does not utilize an Advisory Commission or MAC.

2012-13 ADOPTED BUDGET

EXPENDITURE AUTHORITY	SOURCES
	

ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Special Districts
DEPARTMENT: Special Districts
FUND: Streetlight Districts - Consolidated

BUDGET UNIT: Various
FUNCTION: Operating
ACTIVITY: Streetlighting

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	27,355	31,670	4,364	0	0	0	**0**
Operating Expenses	890,781	804,748	2,565,860	802,750	806,904	907,495	**100,591**
Capital Expenditures	0	0	0	0	0	0	**0**
Contingencies	0	0	0	0	591,906	486,894	**(105,012)**
Total Exp Authority	918,136	836,418	2,570,224	802,750	1,398,810	1,394,389	**(4,421)**
Reimbursements	(13,079)	0	0	0	0	0	**0**
Total Appropriation	905,057	836,418	2,570,224	802,750	1,398,810	1,394,389	**(4,421)**
Operating Transfers Out	0	0	0	14,979	15,000	0	**(15,000)**
Total Requirements	905,057	836,418	2,570,224	817,729	1,413,810	1,394,389	**(19,421)**
Departmental Revenue							
Taxes	1,128,091	916,897	797,741	654,266	641,604	654,053	**12,449**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	10,837	0	10,351	30,693	30,631	8,364	**(22,267)**
Fee/Rate	(11,126)	0	92,964	106,881	106,916	109,796	**2,880**
Other Revenue	61,284	30,026	14,941	6,302	9,461	29,689	**20,228**
Total Revenue	1,189,086	946,923	915,997	798,142	788,612	801,902	**13,290**
Operating Transfers In	0	0	8,980	14,979	15,000	0	**(15,000)**
Total Sources	1,189,086	946,923	924,977	813,121	803,612	801,902	**(1,710)**
				Fund Balance	610,198	592,487	**(17,711)**
				Budgeted Staffing	0	0	**0**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major appropriation changes include an increase in operating expenses of $100,591. In the Fourth Quarter of 2011-12, appropriation for operating expenses was reduced to actual expenditures which were lower than estimated. Budget for 2012-13 is based on estimated expenditures for 2012-13. Contingencies decreased by $105,012 due to planned use to support operations as the available fund balance exceeds the department's required 25% reserve threshold. Major revenue changes include an increase in taxes of $12,449 based on the reduced delinquency rate.

DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Fund Balance	Staffing
Special Revenue Funds				
CSA 30 Red Mountain (SGJ)	5,070	3,713	1,357	0
CSA 53 A Big Bear (SJP)	32,351	8,871	23,480	0
CSA 54 Crest Forest (SJV)	62,922	37,370	25,552	0
CSA 70 EV-1 Citrus Plaza (SQW)	82,053	40,155	41,898	0
CSA 70 GH Glen Helen (RWX)	60,907	48,367	12,540	0
CSA 70 SL-2 Chino (SQX)	9,191	3,578	5,613	0
CSA 70 SL-3 Mentone (SQZ)	8,674	3,103	5,571	0
CSA 70 SL-4 Bloomington (SMC)	32,704	3,080	29,624	0
CSA 70 SL-5 Muscoy (SMJ)	76,449	40,310	36,139	0
CSA 73 Arrowbear Lake (SOP)	4,176	3,962	214	0
CSA SL-1 Countywide (SQV)	1,019,892	609,393	410,499	0
Total Special Revenue Funds	1,394,389	801,902	592,487	0

CSA 30 Red Mountain – Appropriation of $5,070 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $3,713 primarily includes property taxes. Fund balance of $1,357 funds planned use to support operations for streetlighting charges.

CSA 53 A Big Bear – Appropriation of $32,351 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $8,871 primarily includes property taxes. Fund balance of $23,480 funds budgeted contingencies and minor planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 54 Crest Forest - Appropriation of $62,922 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $37,370 primarily includes per parcel service charges. Fund balance of $25,552 funds budgeted contingencies and minor planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 EV-1 Citrus Plaza - Appropriation of $82,053 primarily includes Edison energy costs for streetlights. Revenue of $40,155 primarily includes property taxes and per parcel service charges. Fund balance of $41,898 funds budgeted contingencies.

CSA 70 GH Glen Helen - Appropriation of $60,907 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $48,367 primarily includes per parcel service charges. Fund balance of $12,540 funds budgeted contingencies and planned use to support operations primarily due to increased costs for transfers as a result of a change in allocation methodology.

CSA 70 SL-2 Chino - Appropriation of $9,191 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $3,578 primarily includes per parcel service charges. Fund balance of $5,613 funds budgeted contingencies and planned use to support operations due to increased costs for transfers as a result of a change in allocation methodology.

CSA 70 SL-3 Mentone - Appropriation of $8,674 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $3,103 primarily includes per parcel service charges. Fund balance of $5,571 funds budgeted contingencies and planned use to support operations due to increased costs for transfers as a result of a change in allocation methodology as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 SL-4 Bloomington - Appropriation of $32,704 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $3,080 primarily includes per parcel service charges. Fund balance of $29,624 funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 70 SL-5 Muscoy - Appropriation of $76,449 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $40,310 primarily includes per parcel service charges. Fund balance of $36,139 funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

CSA 73 Arrowbear Lake - Appropriation of $4,176 primarily includes Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $3,962 primarily includes property taxes. Fund balance of $214 funds planned use to support operations due to increased costs for transfers as a result of a change in allocation methodology.

CSA SL-1 Countywide - Appropriation of $1,019,892 is primarily for Edison energy costs for streetlights and transfers for allocated operational costs. Revenue of $609,393 primarily includes property taxes. Fund balance of $410,499 funds budgeted contingencies and planned use to support operations as the available fund balance exceeds the Department's required 25% reserve threshold.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with Streetlight Districts.

Water Districts Enterprise Funds - Consolidated

DESCRIPTION OF MAJOR SERVICES

Special Districts Department provides for the management, funding, and maintenance of water distribution systems throughout unincorporated areas of the County through 8 County Service Areas (CSA). Revenue sources include property taxes, service charges and user fees.

Budget at a Glance	
Total Expenditure Authority	$12,071,646
Total Sources	$8,433,406
Net Budget	($3,638,240)
Estimated Unrestricted Net Assets	$3,638,240
Use of Unrestricted Net Assets	($751,652)
Total Staff	0

CSA 42 Oro Grande was established by an act of the County of San Bernardino Board of Supervisors (Board) on December 27, 1965 to provide water connection and maintenance services to the community of Oro Grande located adjacent to Victorville. Services are funded by service charges and user fees. This CSA provides services to 137 water connections and does not utilize an Advisory Commission or Municipal Advisory Council (MAC). Meetings are held with residents as needed in the Oro Grande Community Building.

CSA 64 Spring Valley Lake was established by an act of the Board on December 30, 1968 to provide water connection and maintenance services to the community of Spring Valley Lake. Services are funded by property taxes, service charges and user fees. This CSA provides services to 3,823 water connections and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Community Building (Great Room).

CSA 70 CG Cedar Glen was established by an act of the Board on July 12, 2005 to provide water connection and maintenance services to the community of Cedar Glen. The Improvement Zone has undertaken a multi-phase capital improvement project to upgrade system infrastructure. Services are funded by service charges and user fees. This Improvement Zone provides services to 331 water connections and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed.

CSA 70 F Morongo Valley was established by an act of the Board on September 20, 1971 to provide water connection and maintenance services to the community of Morongo Valley including three wells, one booster station and a reservoir that stores 260,000 gallons of water. Services are funded by service charges and user fees. This Improvement Zone provides services to 84 water connections and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Covington Park Community Room.

CSA 70 J Oak Hills was established by an act of the Board on December 28, 1971 to provide water connection and maintenance services to the community of Oak Hills located 16 miles south of Victorville including the maintenance of five wells, seven booster stations, twelve water storage reservoirs and approximately 148 miles of water pipelines ranging from 6 inches in diameter to 16 inches. Services are funded by service charges and user fees. This Improvement Zone provides services to 3,179 water connections and is supported by a Board appointed MAC and utilizes the Oak Hills Community Building for meetings.

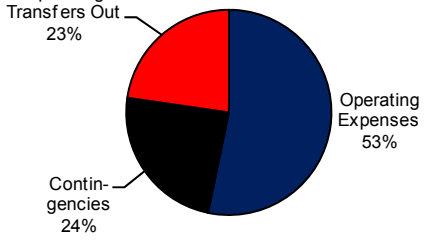
CSA 70 W-1 Goat Mountain was established by an act of the Board on November 5, 1973 to provide water connection and maintenance services to the community of Goat Mountain located 10 miles north of Yucca Valley in the Landers area including the maintenance of three wells, one booster station and reservoir storage of 620,000 gallons. Services are funded by service charges and user fees. This Improvement Zone provides services to 646 water connections and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Belfield Hall.

CSA 70 W-3 Hacienda was established by an act of the Board on December 6, 1976 to provide water connection and maintenance services to the community of Hacienda located west of Yucca Valley including the maintenance of two wells, two booster stations and 310,000 gallons of reservoir storage. Services are funded by service charges and user fees. This Improvement Zone provides services to 166 water connections and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Covington Park Community Room.

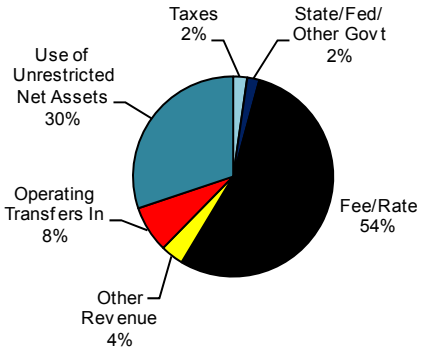
CSA 70 W-4 Pioneertown was established by an act of the Board on January 14, 1980 to provide water connection and maintenance services to the community of Pioneertown located five miles northwest of Yucca Valley including the maintenance of six active wells and reservoir storage of 310,000 gallons. Services are funded by service charges and user fees. This Improvement Zone provides services to 120 water connections and does not utilize an Advisory Commission or MAC. Meetings are held with residents as needed in the Pioneer Mission Church.

2012-13 ADOPTED BUDGET

EXPENDITURE AUTHORITY



SOURCES



ANALYSIS OF 2012-13 ADOPTED BUDGET

GROUP: Special Districts
DEPARTMENT: Special Districts
FUND: Water Districts - Consolidated

BUDGET UNIT: Various
FUNCTION: Operating
ACTIVITY: Water

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2011-12 Final Budget	2012-13 Adopted Budget	Change From 2011-12 Final Budget
Appropriation							
Staffing Expenses	0	0	0	0	0	0	**0**
Operating Expenses	6,814,695	5,758,051	6,230,731	6,067,743	6,171,110	6,403,128	**232,018**
Capital Expenditures	300,126	78,167	1,086,119	124,312	124,311	50,000	**(74,311)**
Contingencies	0	0	0	0	3,358,614	2,886,588	**(472,026)**
Total Exp Authority	7,114,821	5,836,218	7,316,850	6,192,055	9,654,035	9,339,716	**(314,319)**
Reimbursements	(7,134)	0	(8,360)	7,513	7,512	0	**(7,512)**
Total Appropriation	7,107,687	5,836,218	7,308,490	6,199,568	9,661,547	9,339,716	**(321,831)**
Operating Transfers Out	998,230	1,117,218	2,152,781	736,773	736,773	2,731,930	**1,995,157**
Total Requirements	8,105,917	6,953,436	9,461,271	6,936,341	10,398,320	12,071,646	**1,673,326**
Departmental Revenue							
Taxes	44,487	485,121	312,471	225,927	226,022	273,555	**47,533**
Realignment	0	0	0	0	0	0	**0**
State, Fed or Gov't Aid	26	2,500	4,799	225,219	225,220	236,875	**11,655**
Fee/Rate	4,642,391	4,719,918	5,639,455	5,905,130	5,875,119	6,565,674	**690,555**
Other Revenue	9,839,824	1,638,149	287,112	622,472	596,336	449,302	**(147,034)**
Total Revenue	14,526,728	6,845,688	6,243,837	6,978,748	6,922,697	7,525,406	**602,709**
Operating Transfers In	0	0	3,783,444	554,639	554,639	908,000	**353,361**
Total Financing Sources	14,526,728	6,845,688	10,027,281	7,533,387	7,477,336	8,433,406	**956,070**
Net Budget	6,420,811	(107,748)	566,010	597,046	(2,920,984)	(3,638,240)	**(717,256)**
				Budgeted Staffing	0	0	**0**

BUDGET CHANGES AND OPERATIONAL IMPACT

Major appropriation changes include an increase in operating transfers out of $2.0 million to capital improvement project funds for various projects and a decrease in contingencies of $472,026 to fund operating transfers out. Major revenue changes include an increase in fee/rate revenue of $690,555 due to increased fees and service charges, and an increase in operating transfers in of $353,361 from reserves to fund capital improvement projects.

DETAIL OF 2012-13 ADOPTED BUDGET

	2012-13			
	Appropriation	Revenue	Net Budget	Staffing
Enterprise Funds				
CSA 42 Oro Grande (EAS)	558,077	282,018	(276,059)	0
CSA 64 Spring Valley Lake (ECB)	4,224,996	2,923,581	(1,301,415)	0
CSA 70 CG Cedar Glen (ELL)	966,579	651,539	(315,040)	0
CSA 70 F Morongo Valley (EBY)	386,792	294,643	(92,149)	0
CSA 70 J Oak Hills (ECA)	4,079,184	3,034,931	(1,044,253)	0
CSA 70 W-1 Goat Mountain (ECS)	1,082,848	755,476	(327,372)	0
CSA 70 W-3 Hacienda (ECY)	551,269	344,665	(206,604)	0
CSA 70 W-4 Pioneertown (EDD)	221,901	146,553	(75,348)	0
Total Enterprise Funds	12,071,646	8,433,406	(3,638,240)	0

CSA 42 Oro Grande - Appropriation of $558,077 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out including transfers for depreciation and capital improvements. Revenue of $282,018 includes user fees, connection fees and service charges.

CSA 64 Spring Valley Lake – Appropriation of $4,224,996 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out to fund various capital improvement projects including a Service Line Replacement, depreciation for future replacement projects, a Well Rehab project, Archway improvements, a Manifold Well project, Hesperia Interconnection, and a Meter Replacement Project, and contingencies. Revenue of $2,923,581 primarily includes property taxes, user fees, connection fees, service charges, and operating transfers in from the replacement reserve fund for capital improvement projects.

CSA 70 CG Cedar Glen – Appropriation of $966,579 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, other charges for loan payments consisting of a CSA Revolving Loan Fund and a County loan payment, and contingencies. Revenue of $651,539 includes user fees, connection fees and service charges.

CSA 70 F Morongo Valley – Appropriation of $386,792 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out to fund a Uranium Cleanup Project and a meter replacement project, and contingencies. Revenue of $294,643 includes user fees, connection fees, service charges, and an operating transfer in from the replacement reserve to fund the costs of the above mentioned capital improvement projects.

CSA 70 J Oak Hills – Appropriation of $4,079,184 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, other charges for loan and debt service, operating transfers out to fund a Radio Read Meters project, the Booster Site project, a Roof Repair project for Well 1 and Booster 3, and the Well House project, and contingencies. Revenue of $3,034,931 includes fees, connection fees, service charges, and operating transfers in of $223,400 from the replacement reserve fund to assist in the costs of the above mentioned capital improvement projects.

CSA 70 W-1 Goat Mountain – Appropriation of $1,082,848 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out to provide funding for the Rehab Pressure Reducing Valve (PRV) Stations project, the Reservoir A Rehab project, the Meter Replacement project, and the Service Line Replacement project, and contingencies. Revenue of $755,476 is primarily from user fees, connection fees, service charges, and operating transfers in from the replacement reserve fund to assist in the costs of the above mentioned capital improvement projects.

CSA 70 W-3 Hacienda – Appropriation of $551,269 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out to provide funding for the Meter Replacement project, the Pipeline Replacement project, a Uranium Cleanup project, and contingencies. Revenue of $344,665 includes user fees, connection fees, service charges, and operating transfers in from the replacement reserve to assist in the funding of the above mentioned capital improvement projects.

CSA 70 W-4 Pioneertown – Appropriation of $221,901 includes operating expenses for water connection services including operations and maintenance costs, transfers for allocated operational costs, operating transfers out to provide funding for the Meter Replacement project, and contingencies. Revenue of $146,553 is primarily from user fees, connection fees, service charges, and operating transfers in from the replacement reserve to assist in the funding of the above mentioned capital improvement projects.

STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with Water Districts.

CAPITAL IMPROVEMENT PROJECTS SPECIAL DISTRICTS DEPARTMENT

2012-13

2012-13 CAPITAL IMPROVEMENT PROJECTS ADMINISTERED BY SPECIAL DISTRICTS DEPARTMENT
By Supervisorial District by Function

# Proj.	CIP Log #	District Type	District Name	Project Name	Description	Proj. Type	Fund Dept Org	District Funds	Restricted Funding	Carryover Balance	Total	Funding Source*
First District												
1	2005	General	CSA 40 Elephant Mountain	Roadway	Road maintenance		CLY 300 2005	175	0	50,188	50,363	
2	TBD	General	CSA 70 TV2 Morongo	Ceramic Insulators	Replace ceramic insulators/runs between power poles		SLD 330 330	0	0	55,000	55,000	
3	1Z30	General	CSA70 Countywide	Warehouse/Shop Victorville	Acquire office and workshop space for Water and Sanitation Division relocation	AC	CJA 105 105	775,895	0	122,568	898,463	
4	1024	Park	CSA 29 Lucerne Valley Park	Midway Park Community Center	Improvements to Midway Park Community Center		CSV 245 1024	100	0	63,749	63,849	
5	2006	Park	CSA 56 Wrightwood	Wrightwood Skate Park	Design and construct a pre-fabricated concrete skate plaza with additional features including new fencing	C	CDW 380 2006	50,400	0	140,204	190,604	
6	1Z32	Sanitation	CSA 42 Oro Grande	Sewer Line Replacement	Replace approximately 300-feet of existing sewerline that currently cannot be accessed by maintenance equipment	RP	EKA 310 310	100	0	65,659	65,759	
7	1Z33	Sanitation	CSA 64 Spring Valley Lake	Manhole Sealing	Spray application sealant of approximately 70 existing manholes that currently allow significant water inflow	RU	EBL 420 200	55,587	0	122,000	177,587	
8	2009	Sanitation	CSA 64 Spring Valley Lake	Pump/Valve Rehabilitation	Replace pumps and valves at various locations within the District	RP	EBL 420 202	0	0	80,000	80,000	
9	2070	Sanitation	CSA 64 Spring Valley Lake	Vault & Meter	VVWRA Connection		EBL 420 2070	157,600	0	178	157,778	
10	2054	Sanitation	CSA 70 SP-2	Flow Meter & Vault	Installation of flowmeter and vault for sewer useage		EFA 490 490	32,600	0	0	32,600	
11	1005	Sanitation	CSA 79 Green Valley Lake	Sewer Slip Lining	Rehabilitation of approximately 1,000 feet of existing sewerline by slip lining (introduce new PVC liner)	RU	ENF 485 100	0	0	59,500	59,500	
12	1006	Sanitation	CSA 79 Green Valley Lake	Manhole Sealing	Spray application sealant of approximately 50 existing manholes that currently allow significant water inflow	RU	ENF 485 101	45,850	0	12,500	58,350	
13	2016	Sanitation	CSA 79 Green Valley Lake	Pump Rehabilitation	Replacement of existing pump and motor assemblies for new energy efficient assemblies	RP	ENF 485 102	0	0	70,000	70,000	
14	1Z28	Sanitation	CSA 79 Green Valley Lake	Ahwahnee Lift Station Rehab	Construction of 50,000-gallons of additional wet well capacity to extend the needed emergency response time	C	ENF 485 485	118,663	0	201,663	320,326	
15	1007	Sanitation	CSA 82 Searles Valley	Manhole Sealing	Spray application sealant of approximately 100 existing manholes that currently allow significant water inflow	RU	CJN 495 100	250	0	102,535	102,785	
16	2055	Sanitation	CSA 82 Searles Valley	New Pump Station	Installation of a new pump station for Searles Valley Sanitation		CJN 495 2055	55,000	0	0	55,000	
17	TBD	Sanitation	CSA 82 Searles Valley	Abandon Septic Tank	Dig up septic tank and backfill/recover		EFY 495 495	15,350	0	0	15,350	
18	2069	Sanitation	CSA 42 Oro Grande	Vault & Meter	VVWRA Connection		EKA 310 2069	27,500	0	0	27,500	
19	2066	Water	CSA 42 Oro Grande	Reservoir 2	Rehabilitation of Reservoir 2 for CSA 42 water district		EAV 310 2067	110,000	0	0	110,000	
20	2068	Water	CSA 42 Oro Grande	Meter Replacement	Replace with more efficient radio read meters		EAV 310 2068	70,400	0	0	70,400	
21	2066	Water	CSA 42 Oro Grande	Reservoir 1	Land acquisition and design		EAV 310 310	0	0	115,500	115,500	
22	1Z36	Water	CSA 42 Oro Grande	Oro Grande Annexation	The annexation of 60+ acres of property into the District for the Charter School and 7.5 acres for TXI	PL	MSC 310 310	10	5,000	3,996	9,006	Developer Contribution
23	2045	Water	CSA 64 Spring Valley Lake	Interconnection	Installation of an interconnection with City of Hesperia water district		CEK 420 2045	54,600	0	0	54,600	
24	2046	Water	CSA 64 Spring Valley Lake	Manifold Piping Wells 3 & 5	Install manifold piping between wells 3 & 5 for switchover service when needed		CEK 420 2046	194,100	0	0	194,100	
25	2049	Water	CSA 64 Spring Valley Lake	Meter Replacement	Replace with more efficient radio read meters		CEK 420 2049	633,330	0	0	633,330	
26	2038	Water	CSA 64 Spring Valley Lake	Service Line Replacement	Final Phase of a four phase project to replace all the water service lines in the District including road repairs	RP	CEK 420 420	160,000	0	304,139	464,139	
27	2039	Water	CSA 64 Spring Valley Lake	Archway Roof/Tiles	Repair Archway tiles		ECB 420 422	50,000	0	0	50,000	

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2012-13 CAPITAL IMPROVEMENT PROJECTS ADMINISTERED BY SPECIAL DISTRICTS DEPARTMENT
By Supervisorial District by Function

# Proj.	CIP Log #	District Type	District Name	Project Name	Description	Proj. Type	Fund Dept Org	District Funds	Restricted Funding	Carryover Balance	Total	Funding Source*
First District Cont'd												
28	2009	Water	CSA 64 Spring Valley Lake	PRV Station Rehabilitation	Rebuild existing pressure regulating station and equip with pipe size valving to allow redundant supply to the low zone	RU	EDB 420 100	0	0	125,000	125,000	
29	2010	Water	CSA 64 Spring Valley Lake	Well 4 Rehabilitation	Re-equip existing well with new energy efficient pump and motor assembly	RU	EDB 420 101	120,000	0	61,258	181,258	
30	1Z37	Water	CSA 64 Spring Valley Lake	Well #7 Construction	Drill and equip a new well to comply with CA Dept. Health requirement to meet max. day demand with the largest well out of service	C	EDB 420 420	1,200	0	644,391	645,591	
31	1Z38	Water	CSA 64 Spring Valley Lake	3 M Gallon Reservoir	Construct a new 3.0 million gallon water reservoir to comply with CA Dept. Health requirements for water storage in the District	C	EDC 420 420	1,000	0	713,942	714,942	
32	1Z35	Water	CSA 70 J Oak Hills	Radio Read Meters	Replace existing manual read meters with radio read meters for more efficient and accurate water measurement	RP	CCN 165 165	41,500	0	800,780	842,280	
33	1Z02	Water	CSA 70 J Oak Hills	Line Extensions/Looping	Design and construct critical pipelines to close loops and eliminate dead end lines in the system	C	CJU 165 165	10,039	0	39,863	49,902	
34	1Z03	Water	CSA 70 J Oak Hills	Pipeline Replacement	Replace approximately 2,500-feet of existing waterlines that have reached their service life or have repeated failures	RP	CQR 165 165	11,850	0	25,336	37,186	
35	2041	Water	CSA 70 J Oak Hills	Add Booster Site 2A	Construct a new replacement booster station to pump additional water to high pressure zone in the District		CQS 165 2041	51,850	0	0	51,850	
36	2042	Water	CSA 70 J Oak Hills	Install 1 Well House	Install a closure around a well		CQS 165 2042	36,000	0	0	36,000	
37	2043	Water	CSA 70 J Oak Hills	Roofing Repairs Well 1 & Booster 3	Repair roof on well 1 and booster 3		CQS 165 2043	41,350	0	0	41,350	
38	1Z04	Water	CSA 70 J Oak Hills	Booster 3B Replacement	Construct a new replacement booster station to pump additional water to high pressure zone in the District		CQS 165 165	0	0	68,331	68,331	
39	2002	Park	CSA 70 W Hinkley	Senior Center Improvements	Project completed in 2011-12, fund balance transfer only		CND 335 2002	(13,560)	0	13,560	-	
40	1010	Water	CSA 70 J Oak Hills	Resevoir Rehab	Project completed in 2011-12, fund balance transfer only		CAM 165 1000	(26,133)	0	26,133	-	
41	1Z35	Water	CSA 42 Oro Grande	Water Main Line Replacement	Project completed in 2011-12, fund balance transfer only		ELR 310 310	58	0	(58)	-	
	Total First District							**2,882,664**	**5,000**	**4,087,915**	**6,975,579**	
Second District												
42	2008	General	CSA 70 Countywide	Snow Drop Road Project	Design, design review, environmental assessment and assessment engineering for a $3,000,000 road project	PL	CLO 105 2008	0	0	84,014	84,014	
43	1Z01	General	CSA 70 D-1 Lake Arrowhead Dam	Park Improvements	Design and construction of a new passive use park in the Lake Arrowhead community	C	CSY 130 130	181,200	0	415,360	596,560	
44	2044	General	CSA 70 D-1 Lake Arrowhead Dam	Restroom	Build a new restroom		CSY 130 2044	110,600	0	0	110,600	
45	2047	General	CSA 70 D-1 Lake Arrowhead Dam	Fencing	Construct a fence around park		CSY 130 2047	150,000	0	0	150,000	
46	2048	General	CSA 70 D-1 Lake Arrowhead Dam	Detention	Construct a detention basin at Lake Arrowhead Dam		CSY 130 2048	75,000	0	0	75,000	
47	2019	Roads	CSA 59 Deer Lodge Park	Road Improvement	Road paving project		CMS 395 2019	140,000	0	(439)	139,561	
48	1Z41	Sanitation	CSA 70 GH Glen Helen	Vactor Dump Basin	Install a dump manhole and piping for vactor truck unloading at the new Lytle Creek North wastewater treatment plant	C	CVX 306 306	90	0	20,497	20,587	
49	2071	Sanitation	CSA 70 GH Glen Helen	Isolation Valve/Drum Screen	Install isolation valve and a drum screen at the Glen Helen wastewater treatment facility		CXL 306 2071	32,600	0	0	32,600	
50	2072	Sanitation	CSA 70 GH Glen Helen	Sludge Drying Beds	Build sludge drying beds at the Glen Heln wastwater treatment facility		CXL 306 2072	430,250	0	0	430,250	

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2012-13 CAPITAL IMPROVEMENT PROJECTS ADMINISTERED BY SPECIAL DISTRICTS DEPARTMENT
By Supervisorial District by Function

# Proj.	CIP Log #	District Type	District Name	Project Name	Description	Proj. Type	Fund Dept Org	District Funds	Restricted Funding	Carryover Balance	Total	Funding Source*
Second District Cont'd												
51	2025	Sanitation	CSA 70 S-3 Lytle Creek	South Fork Project/ Replace Sludge Bed	Provide for flooding prevention and replace the sludge drying bed at Lytle Creek.		ECP 305 305	30,250	0	0	30,250	
52	1Z15	Water	CSA 70 CG Cedar Glen	Water System Design	Design of approximately 20,000 feet of water pipelines, 3 new water reservoirs, and drilling for a new well	PL	CRD 563 563	800	0	146,374	147,174	
53	1Z16	Water	CSA 70 CG Cedar Glen	Water System Construction	Construction of approximately 20,000 feet of water pipelines, 3 new water reservoirs, and drilling for a new well	C	CRL 563 563	400	0	170,834	171,234	
54	2006	General	CSA 70 OS-1 N Etiwanda	Improvements	Project completed in 2010-11, fund balance transfer only	C	CAT 547 547	(2)	0	2	-	
55	1Z40	Sanitation	CSA 70 GH Glen Helen	GH Recycled Water Project	Develop a master sewer layout for Glen Helen to eliminate septic service	C	CAC 306 306	1,300	0	305,410	306,710	
	Total Second District							**1,152,488**	**0**	**1,142,052**	**2,294,540**	
Third District												
56	1022	General	CSA 70 Countywide	Gilbert Street Well	Rehabilitation of the Gilbert Street Well for Behavioral Health facility		CLA 105 1022	92,367	0	(30,011)	62,356	
57	1Z31	General	CSA 70 TV-4 Wonder Valley	Electrical/Control Upgrade	Replace and update the existing TV translator controls and electrical panel	RP	CAL 332 332	0	0	100,575	100,575	
58	1023	Park	Big Bear Recreation & Park District	Erwin Park Pool Renovation	Renovation of the existing pool	C	CSZ 620 1023	200,000		242,152	442,152	
59	2003	Park	Big Bear Recreation & Park District	Bear City Park Non-ARRA	Installation of new walk paths and landscaping at the existing Bear City Park	C	CSZ 620 2003	62,320	0	0	62,320	
60	2004	Park	Big Bear Recreation & Park District	Erwin Park Building Renovation	Renovation of the existing park building that was heavily damaged due to flooding and upgrade to meet current code requirements	RU	CSZ 620 2004	148,536	0	0	148,536	
61	2073	Park	Big Bear Recreation & Park District	Big Bear Teen BMX Track	Build a BMX track for use by community		CGS 620 2073	0	60,000	1,220	61,220	3rd District
62	2040	Park	Big Bear Recreation & Park District	Erwin Ranch Soccer Park	Build a soccer park		CSZ 620 2040	0	30,000	0	30,000	3rd District
63	AR03	Park	Big Bear Recreation & Park District	Bear City Park - ARRA	Installation of new walk paths and landscaping at the existing Bear City Park	C	CSZ 620 AR03	0	0	28,262	28,262	
64	TBD	Park	Big Bear Recreation & Park District	Sugarloaf Dog Park/Ski Beach/Ranch Playground	Provide for a dog park at Sugarloaf Park, a playground at Ski Beach and a playground at Erwin Ranch in Big Bear		SSA 620 300	0	0	72,000	72,000	
65	TBD	Park	Big Bear Recreation & Park District	Ski Beach Picnic Shelter/Meadow Park Tball Shelter	Construct a picnic shelter at Ski Beach and a Tball Shelter at Meadow Park in Big Bear		SSA 620 300	0	0	28,000	28,000	
66	1011	Park	CSA 20 Joshua Tree	Parking Pavement	Rehabilitate/repave existing community center parking lot	RU	CEW 200 1011	59,706	0	48,905	108,611	
67	1Z05	Park	CSA 20 Joshua Tree	Park Improvements - Desert View Conservation Area	Design and construct improvements for an interpretive trail system	C	CFU 200 200	0	950,000	5,245	955,245	Federal Grant
68	TBD	Park	CSA 20 Joshua Tree	Landscape Improvements	Relandscape and beautify park		SGD 200 200	10,000	0	0	10,000	
69	TBD	Park	CSA 20 Joshua Tree	Flooring/Windows/ Shower	Replace flooring, upgrade windows, and shower		SGD 200 200	30,000	0	0	30,000	
70	TBD	Park	CSA 63 Yucaipa/Oak Glen School	Wooden Replica School House	Build a wooden replica of the historic school house		SKM 415 415	20,000	0	0	20,000	
71	2074	Park	CSA 70 M Wonder Valley	Pavement Project	Pave and repair roads		SYS 205 205	60,000	0	0	60,000	
72	2078	Park	CSA 70 P-10 Mentone	Irrigation System	Update and replace irrigation system at park		RGT 208 208	20,000	0	0	20,000	
73	1Z19	Park	Moonridge Animal Park	Animal Park Relocation	Design, construct new zoo, and relocate existing zoo to new site	C	CRR 620 620	60,000	0	6,123,419	6,183,419	
74	2034	Roads	CSA 70 R-2 Twin Peaks	Road Improvement	Repair and pave damaged roads		CPS 225 225	100,000	0	(364)	99,636	
75	2052	Roads	CSA 70 R-3 Erwin Lake	Road paving project	Reconstruction and repaving of district roads		SMD 230 230	15,900	0	0	15,900	

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2012-13 CAPITAL IMPROVEMENT PROJECTS ADMINISTERED BY SPECIAL DISTRICTS DEPARTMENT
By Supervisorial District by Function

# Proj.	CIP Log #	District Type	District Name	Project Name	Description	Proj. Type	Fund Dept Org	District Funds	Restricted Funding	Carryover Balance	Total	Funding Source*
Third District Cont'd												
76	2053	Roads	CSA 70 R-5	Road paving project	Reconstruction and repaving of district roads		CPG 240 240	129,000	0	0	129,000	
77	2037	Sanitation	CSA 53 B Fawnskin	Replace Wetwell Lids	Replace damaged and aged lids of wetwells		EAI 365 2037	32,900	0	0	32,900	
78	2036	Sanitation	CSA 53 B Fawnskin	Stations A,B,C Improvements	Improvements to Lift stations A, B, and C for Fawnskin sanitation district.		EAI 365 365	5,000	0	35,637	40,637	
79	TBD	Sanitation	CSA 53 B Fawnskin	Station A & C Pipe Replacement	Replace existing damaged pipe		EBA 365 365	43,800	0	0	43,800	
80	2013	Sanitation	CSA 53 B Fawnskin	Manhole Sealing	Spray application sealant of approximately 55 existing manholes that currently allow significant water inflow	RU	EBB 365 100	55,000	0	21,722	76,722	
81	2035	Sanitation	CSA 53 B Fawnskin	Pipeline Repair	Replace existing damaged pipe		EBB 365 101	65,100	0	0	65,100	
82	2064	Water	CSA 70 F Morongo Valley	Uranium Treatment	Treat and remove uranium from water		CWD 135 2064	0	115,000	(4,525)	110,475	State Grant
83	2065	Water	CSA 70 F Morongo Valley	Meter Replacement	Replace with more efficient radio read meters		CWD 135 2065	25,000	0	0	25,000	
84	2060	Water	CSA 70 W-1 Goat Mtn	Rehab PRV Stations	Rehabilitate the pressure relief valve stations for CSA 70 W-1		CCW 345 2060	34,400	0	0	34,400	
85	2061	Water	CSA 70 W-1 Goat Mtn	Rehab Reservoir A/site 2	RehabilitateReservoir A at site 2 for CSA 70 W-1		CCW 345 2061	77,600	0	0	77,600	
86	2062	Water	CSA 70 W-1 Goat Mtn	Water Meter Replacement	Replace with more efficient radio read meters		CCW 345 2062	116,500	0	0	116,500	
87	2063	Water	CSA 70 W-1 Goat Mtn	Replace Service Lines	Replace service lines as needed throughout the district		CCW 345 2063	183,100	0	0	183,100	
88	2056	Water	CSA 70 W-3 Hacienda	Water Meter Replacement	Replace with more efficient radio read meters		EJQ 350 2056	100,000	0	0	100,000	
89	2057	Water	CSA 70 W-3 Hacienda	Uranium Treatment	Treat and remove uranium from water		EJQ 350 2057	115,000	0	(14,804)	100,196	State Grant
90	2058	Water	CSA 70 W-3 Hacienda	Pipeline Replacement	Project completed in 2011-12, fund balance transfer only		EJQ 350 2058	33,600	0	(33,600)	-	
91	2059	Water	CSA 70 W-3 Hacienda	Replace Boosters	Replace aged booster stations for CSA 70 W-3		EJQ 350 2059	0	0	45,600	45,600	
92	2050	Water	CSA 70 W-4 Pioneer Town	Water Meter Replacement	Replace with more efficient radio read meters		CEA 360 2050	34,600	0	48	34,648	
93	1Z27	Water	CSA 70 W-4 Pioneertown	Offsite Pipeline/Supply Project	Design and construction of a 3.5-mile water pipeline, a 75,000-gallon water reservoir and a 200-gpm pump station	C	CQP 360 360	0	379,800	8,431	388,231	Prop 84
94	2015	Water	CSA 70 W-4 Pioneertown	Manifold Piping Wells 4 & 5	Construction of necessary piping to interconnect two existing wells for blending of the water	C	END 360 360	100	0	21,142	21,242	
95	1026	Parks	CSA 20 Joshua Tree	Community Center Room Partition	Project completed in 2011-12, fund balance transfer only	C	CQB 200 2022	18,486	0	(18,486)	-	
96	1027	Parks	CSA 29 Lucerne Valley Park	Park Improvements	Project completed in 2011-12, fund balance transfer only	C	CBC 245 1027	(5)	0	5	-	
97	0011	Roads	CSA 70 R-15 Landers	Road Improvements	Project completed in 2011-12, fund balance transfer only	C	CAI 280 0011	(30,000)	0	30,000	-	
98	1029	Roads	CSA 70 R-46 South Fairway Dr	Road Improvements	Project completed in 2011-12, fund balance transfer only	C	CPY 566 566	(703)	0	703	-	
99	1028	Roads	CSA 69 Lake Arrowhead	Road Improvements	Project completed in 2011-12, fund balance transfer only	C	CFB 445 445	(510)	0	510	-	
	Total Third District							**1,916,797**	**1,534,800**	**6,711,786**	**10,163,383**	
Fifth District												
100	0009	Park	Bloomington Recreation & Park	Kessler Park Improvements	Multiple phased project to construct new facilities at an existing park including tot lot, baseball fields, skate park, concession building & equestrian facilities	C	CNJ 625 0009	501,600	0	776,361	1,277,961	
101	1017	Park	Bloomington Recreation & Park	Bloomington Education Center	Installation of new flooring and fencing at existing facility	RE	CAQ 625 625	0	0	29,253	29,253	
102	1Z18	Park	Bloomington Recreation & Park	Ayala Park Improvements	Design and construct five fitness stations along a 1/4-mile fitness course	C	CAR 625 625	42,500	0	21,698	64,198	
	Total Fifth District							**544,100**	**-**	**827,312**	**1,371,412**	
	TOTAL PROJECTS - OPERATING FUNDS							**267,900**	**-**	**155,000**	**422,900**	
	TOTAL PROJECTS - CAPITAL PROJECT FUNDS							**6,228,149**	**1,539,800**	**12,614,065**	**20,382,014**	
	TOTAL CARRYOVER PROJECTS							**6,496,049**	**1,539,800**	**12,769,065**	**20,804,914**	

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2012-13 ADOPTED RESERVES
SPECIAL DISTRICTS DEPARTMENT

DISTRICT TYPE DISTRICT NAME and PROJECT NAME	FUND DEPT	2012-13 APPROP	FUND BALANCE	FINANCING SOURCES OPERATING TRANSFER DISTRICT FUNDS	LOAN or GRANT	CDH	OTHER
GENERAL DISTRICTS							
CSA 70 Countywide Special Districts							
Termination Benefits Reserve	SKW 105	2,524,345	2,504,345	20,000	0	0	0
General Reserve	SKU 105	344,926	342,926	2,000	0	0	0
General Reserve	CAN 105	4,757,155	4,737,155	20,000	0	0	0
CSA Loan Fund	SKI 105	202,983	202,383	600	0	0	0
North Etiwanda Trust Reserve	VFG 547	1,609,210	1,594,210	15,000	0	0	0
Total		9,438,619	9,381,019	57,600	0	0	0
TOTAL FOR GENERAL RESERVES		9,438,619	9,381,019	57,600	0	0	0
PARK DISTRICTS							
RESERVES MAINTAINED IN DISTRICT OPERATIONS BUDGET							
ROAD DISTRICTS							
RESERVES MAINTAINED IN DISTRICT OPERATIONS BUDGET							
SANITATION DISTRICTS							
CSA 42 Oro Grande							
Capital Replacement Reserve	EAW 310	62,214	61,514	700	0	0	0
Capital Expansion Reserve	EAZ 310	12,753	8,753	4,000	0	0	0
Total		74,967	70,267	4,700	0	0	0
CSA 53 B Fawnskin							
Capital Replacement Reserve	EAE 365	583,916	504,128	79,788	0	0	0
Capital Expansion Reserve	EAK 365	169,374	167,324	2,050	0	0	0
Total		753,290	671,452	81,838	0	0	0
CSA 64 Spring Valley Lake							
Capital Replacement Reserve	EBR 420	842,723	824,923	17,800	0	0	0
Capital Expansion Reserve	EBU 420	1,121,525	1,110,689	10,836	0	0	0
Total		1,964,248	1,935,612	28,636	0	0	0
CSA 70 GH Glen Helen							
Capital Replacement Reserve	ELI 306	1,722,540	965,000	757,540	0	0	0
Total		1,722,540	965,000	757,540	0	0	0
CSA 70 S-3 Lytle Creek							
Capital Replacement Reserve	ECM 305	551,101	251,437	299,664	0	0	0
Capital Expansion Reserve	EFN 305	182,829	182,829	0	0	0	0
Total		733,930	434,266	299,664	0	0	0
CSA 70 SP-2 High Country							
Capital Replacement Reserve	EFU 490	384,950	234,950	150,000	0	0	0
Capital Expansion Reserve	EFX 490	323,152	322,352	800	0	0	0
Total		708,102	557,302	150,800	0	0	0
CSA 70 SP-7 Lenwood							
Capital Replacement Reserve	ECZ 315	150,227	149,847	380			
Total		150,227	149,847	380	0	0	0
CSA 79 Green Valley Lake							
Capital Replacement Reserve	EFS 485	616,967	601,714	15,253	0	0	0
Capital Expansion Reserve	EJS 485	97,884	96,613	1,271	0	0	0
Total		714,851	698,327	16,524	0	0	0

2012-13 ADOPTED RESERVES
SPECIAL DISTRICTS DEPARTMENT

DISTRICT TYPE DISTRICT NAME and PROJECT NAME	FUND	DEPT	2012-13 APPROP	FUND BALANCE	FINANCING SOURCES OPERATING TRANSFER DISTRICT FUNDS	LOAN or GRANT	CDH	OTHER
CSA 82 Searles Valley								
Capital Replacement Reserve	EIG	495	395,089	250,413	144,676	0	0	0
Capital Expansion Reserve	EGB	495	255,290	254,640	650	0	0	0
Total			650,379	505,053	145,326	0	0	0
TOTAL FOR SANITATION RESERVES			7,472,534	5,987,126	1,485,408	0	0	0
STREETLIGHTS								
RESERVES MAINTAINED IN DISTRICT OPERATIONS BUDGET								
WATER DISTRICTS								
CSA 42 Oro Grande								
Capital Replacement Reserve	EAX	310	271,546	193,082	78,464	0	0	0
Capital Expansion Reserve	EAT	310	156,107	134,107	22,000	0	0	0
Total			427,653	327,189	100,464	0	0	0
CSA 64 Spring Valley Lake								
Capital Replacement Reserve	EIV	420	678,841	426,041	252,800	0	0	0
Capital Expansion Reserve	EBT	420	460,772	455,272	5,500	0	0	0
Total			1,139,613	881,313	258,300	0	0	0
CSA 70 CG Cedar Glen								
Capital Expansion Reserve	ELN	563	846	841	5	0	0	0
Total			846	841	5	0	0	0
CSA 70 F Morongo Valley								
Capital Replacement Reserve	EIO	135	137,765	119,837	17,928	0	0	0
Capital Expansion Reserve	EBX	135	139,673	139,273	400	0	0	0
Total			277,438	259,110	18,328	0	0	0
CSA 70 J Oak Hills								
Capital Replacement Reserve	EFO	165	581,659	469,037	112,622	0	0	0
Capital Expansion Reserve	EFG	165	3,384,176	3,325,109	59,067	0	0	0
Rate Stabilization Fund	EFZ	165	506,000	504,000	2,000			
Total			4,471,835	4,298,146	173,689	0	0	0
CSA 70 W-1 Goat Mountain								
Capital Replacement Reserve	EFQ	345	564,188	446,454	117,734	0	0	0
Capital Expansion Reserve	EDY	345	316,515	315,715	800	0	0	0
Total			880,703	762,169	118,534	0	0	0
CSA 70 W-3 Hacienda								
Capital Replacement Reserve	EFT	350	87,481	54,376	33,105	0	0	0
Capital Expansion Reserve	ECW	350	10,263	10,023	240	0	0	0
Total			97,744	64,399	33,345	0	0	0
CSA 70 W-4 Pioneertown								
Capital Replacement Reserve	EFW	360	93,559	83,309	10,250	0	0	0
Total			93,559	83,309	10,250	0	0	0
TOTAL FOR WATER RESERVES			7,389,391	6,676,476	712,915	0	0	0
GRAND TOTAL FOR RESERVES			24,300,544	22,044,621	2,255,923	0	0	0

EQUIPMENT BUDGET DETAIL
SPECIAL DISTRICTS DEPARTMENT

2012-13

EQUIPMENT BUDGET DETAIL
FISCAL YEAR 2012-13

DISTRICT TYPE DISTRICT NAME EQUIPMENT REQUESTED		FUND	ADDITION/ REPLACEMNT	UNITS	Adopted $ AMOUNT
GENERAL DISTRICTS					
CSA 70 Countywide		SKV-105			
Water & Sanitation (Org 200)					
1	Radio Read Data Collection Stations		Addition	1	30,000
2	Radio Read Meter		Addition	1	99,000
3	Digital Boring Machine		Addition	1	10,000
4	Interrogators		Addition	2	18,000
5	Push Camera		Replacement	1	15,000
6	Digital Document Imaging System		Addition	1	25,000
7	SUV		Replacement	1	32,000
8	Utility Bed Trucks 4x4 Diesel		Replacement	2	100,000
9	1/2 Ton Pickup 4x4 Gas		Replacement	1	120,000
					449,000
Engineering (Org 130)					
1	Engineering Plotter		Replacement	1	14,065
					14,065
CSA 40 Elephant Mountain		SIS-300			
1	Digital Translator		Replacement	1	15,000
					15,000
CSA 70 TV-4 Wonder Valley		SLF-332			
1	Digital Monitoring Equipment		Addition	1	30,000
					30,000
CSA 70 TV-5 Mesa		SLE-331			
1	Digital Monitoring Equipment		Addition	1	10,000
					10,000
GENERAL DISTRICTS TOTAL					**518,065**
PARK DISTRICTS					
CSA 70 P-6 El Mirage		SYP-212			
1	LED Streetlights		Addition	2	30,000
					30,000
	PARK DISTRICTS TOTAL				**30,000**

EQUIPMENT BUDGET DETAIL
FISCAL YEAR 2012-13

DISTRICT TYPE / DISTRICT NAME / EQUIPMENT REQUESTED	FUND	ADDITION/ REPLACEMNT	UNITS	Adopted $ AMOUNT
ROAD DISTRICTS				
No Equipment purchases for this district type				
SANITATION DISTRICTS				
CSA 70 GH Glen Helen	ELH-306			
1 Sewer Overflow auto-shutoff valve		Addition	1	20,000
				20,000
SANITATION DISTRICTS TOTAL				**20,000**
STREETLIGHTING DISTRICTS				
No Equipment purchases for this district type				
WATER DISTRICTS				
No Equipment purchases for this district type				
TOTAL EQUIPMENT - ALL DISTRICTS (SPECIAL DISTRICTS DEPARTMENT)				**568,065**